

**MINUTES OF REGULAR MEETING
February 21, 2019
RUBIDOUX COMMUNITY SERVICES DISTRICT**

DIRECTORS PRESENT: Armando Muniz
John Skerbelis
F. Forest Trowbridge
Hank Trueba, Jr.

DIRECTORS ABSENT: Bernard Murphy

STAFF PRESENT: Dave Lopez, General Manager
Steve Appel, Assistant General Manager
Brian Jennings, Budgeting/Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Trueba, at 4:00 P.M., Thursday, February 21, 2019, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for February 7, 2019, Regular Board Meeting.

Director Muniz moved and Director Trowbridge seconded to approve the February 7, 2019 Minutes.

**Ayes – 4 (Muniz, Skerbelis, Trueba, Trowbridge)
Noes - 0**

The motion was carried unanimously.

ITEM 5. Consideration to Approve the February 22, 2019 the Salaries, Expenses and Transfers.

Consideration to approve February 22, 2019, Salaries, Expenses and Transfers.

Director Muniz moved and Director Trowbridge seconded Approve the February 22, 2019, Salaries, Expenses and Transfers.

**Ayes – 4 (Muniz, Skerbelis, Trowbridge, Trueba,)
Noes - 0**

The motion was carried unanimously.

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

Gracie Torres of Western Municipal Water District Board of Directors addressed the RCSD Board. She thanked the board for inviting her to the meeting. She is looking forward to working with everyone from the District. She extended her service to the board. Mr. Lopez offered Director Torres a tour of the Rubidoux Community Services District, at her convenience.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first article was from the Press Enterprise regarding the Santa Rosa Plateau's vernal pools and how the rain has revived them. There is enough water currently that the brine shrimp are hatching. There are also some frogs that hibernate up there as well. There was a second article about Special Districts keeping a low profile and piling up cash, from the Press Enterprise. Special Districts are very conservative in their planning and their investments. They are very focused on what they are doing. Their cash pile up is for infrastructure improvements. The article discusses the cash available. The final article was from the Redlands Daily Facts regarding the City of Redlands Wastewater Treatment Plant. The article refers to the treatment plant as "a mess", requiring \$40 million in upgrades. This has to do with neglect and MBR technology. If they don't spend this now, it could cost \$100 million later to build a new facility.

ITEM 8. MANAGER'S REPORT

Operations Report:

Water sales is down this time of the year. Steve Appel reported on the new well that is under construction at 34th Street and Crestmore. The contractor just finished installing the casing pipe with the louvers on it and the gravel pack surrounding it yesterday. In the next few days they will be airlifting development, which is settling the gravel pack into place. The following week they will bring out a pump to test the production from the well. We should be getting water from the well (at least on a temporary basis) by the middle of next week.

Emergency and Fire Report:

The Incident Report for January 1 – January 31, 2019 there were a total of 272 calls, in comparison to the same period in 2018, there were a total of 302 calls. The year to date total is 272, compared to 302 in 2018.

ITEM 9. Annual Review of Adopted Policy Principles on Allocation of Surplus Groundwater Supplies Document for Calendar Year 2019 DM 2019-06.

BACKGROUND

At the February 17, 2011, regular meeting of the Rubidoux Community Services District the Board of Directors adopted the Policy Principles on the Allocation of Surplus Groundwater. The policy stipulates an annual review by the Board of Directors at a Public Meeting. The purpose of tonight's circulation of the document is to review the principals in today's environment and water supply.

As background information, in December 2017, Jurupa CSD discontinued importation of Potable Water from Rubidoux CSD. However, in recent discussions, JCSD has expressed an interest in RCSD surplus water as soon as April 2019 for a cost of \$490.00 per Acre Foot (A/F) increasing to \$510.00 A/F in July 2019. Further, as stated in the policy on page 3, section b, the *marginal cost* pass thru shall be inclusive into the cost of water assessed. For FY 2018-2019 the Marginal Cost retained and transferred into the Water Fund Operations is \$70.00 an A/F, increasing to \$80.00 an A/F in July 2019.

As indicated in the policy, sales and transfers of surplus waters are subject to availability and desire to purchase by the parties. Discontinuation/interruption of surplus water shall be done upon appropriate notification in the event of any unplanned water production system failure, or disaster (natural or manmade).

Director Muniz moved and Director Trowbridge seconded to readopt the Policy Principals document as presented for 2019.

**Ayes – 4 (Muniz, Skerbelis, Trowbridge, Trueba,
Noes - 0**

The motion was carried unanimously.

**ITEM 10. Receive and File Statement of Cash Asset Schedule Ending January 2019.
DM 2019-07.**

BACKGROUND

Attached for the Board of Directors' consideration is the January 2019 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$261,475.00 for District controlled accounts. With respect to District "Funds in Trust", we show \$12,153.00 which has been earned and posted. The District has a combined YTD interest earned total of \$173,783.94 as of January 31, 2019.

With respect to the District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$5,837,480.00 ending January 31, 2019. That's **\$121,347.00 LESS** than July 1, 2018, beginning balance of \$5,958,827.00.

Further, the District's Field/Admin Fund current fund balance is just over \$441,000.00.

Submitted for the Board of Directors consideration is the *January 2019, Statement of Cash Asset Schedule Report* for your review and acceptance this afternoon.

Director Trowbridge moved and Director Muniz seconded to Receive and File the Statement of Cash for the Month of January 2019 for the Rubidoux Community Services District.

Ayes – 4 (Muniz, Skerbelis, Trowbridge, Trueba)

Noes - 0

The motion was carried unanimously.

ITEM 11. Directors Comments.

Director Trueba adjourned the meeting at 4:24 pm.