

**MINUTES OF REGULAR MEETING  
May 17, 2018  
RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** F. Forest Trowbridge  
Christopher Barajas  
Hank Trueba Jr.  
Bernard Murphy  
Armando Muniz

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Dave Lopez, General Manager  
Krysta Krall, Manager, Fiscal Services  
Brian Jennings, Budgeting/Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Murphy, at 4:00 P.M., Thursday, May 17, 2018, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for Regular Board Meeting, May 3, 2018.

**Director Muniz moved and Director Trueba seconded to approve the May 3, 2018 Minutes.**

**The motion was carried unanimously.**

**Ayes – 5 (Barajas, Murphy, Trowbridge, Trueba, Muniz)  
Noes - 0**

**ITEM 5. Consider to Approve the Salaries, Expenses and Transfers.**

Consideration to Approve May 18, 2018, Salaries, Expenses and Transfers.

**Director Muniz moved and Director Trueba seconded to Approve the May 18, 2018, Salaries, Expenses and Transfers.**

**The motion was carried unanimously.**

**Ayes – 5 (Barajas, Trowbridge, Murphy, Trueba, Muniz)  
Noes - 0**

**ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public to address the Board.

## **ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

There was one piece of information regarding California's Governor Brown stressing support for water tunnel project that would continue to bring water in an environmentally reasonable way to southern California.

## **ITEM 8. MANAGER'S REPORT**

### **Operations Report:**

Monday, May 21, 2018, Penhall is coming in to drill the slab for the vessels. They will mark the locations for the drilling.

### **Emergency and Fire Report:**

The Incident Report for April 1 – April 30, 2018 there were a total of 278 calls, in comparison to the same period in 2017, there were a total of 261 calls. The year to date total is 1,103, compared to 1,056 in 2017.

## **ITEM 9. PUBLIC HEARING – Consideration to Adopt Resolution No. 2018-839, a Resolution Adjusting Solid Waste Collection and Disposal Charges for Residential, Commercial and Industrial Customers. DM 2018-32.**

### **BACKGROUND**

As authorized by the Board of Directors' and attached for your review and consideration is Resolution No. 218-839, which, if adopted, will effectuate changes to residential, commercial and industrial solid waste collection and disposal services. Pursuant to Public Hearing Notice Requirements, the fifteen (15) days noticed in advance of tonight's Adoption of Resolution No. 2018-839 was satisfied. This evening's Public Hearing is to provide interested parties and/or effected parties the opportunity to comment and/or protest said charges.

As of the writing of the memorandum, Staff has not received any written or verbal protest with respect to the proposed increases to residential, commercial and industrial rates as outlined within Resolution No. 2018-839.

The Notice of tonight's pending adoption was noticed in the Legal Section of the Press-Enterprise as well as on the District Website and available for inspection at our front counter.

**Director Murphy opened the Public Hearing. There were no comments from the public.**

**Director Murphy Closed the PUBLIC HEARING.**

**Ayes – 4 (Trowbridge, Muniz, Murphy, Trueba)**

**Noes – 1 (Barajas)**

**Absent – 0**

**Motion passes 4-1.**

**After a Roll Call, Adoption of Resolution No. 2018-839 was approved by the Rubidoux Community Services District Board of Directors, a Resolution which establishes residential, commercial and industrial trash collection and disposal rates for the District in FY 2018-2019.**

**ITEM 10. DM 2018-33. Receive and File Statement of Cash Asset Schedule Report Ending April 2018.**

**BACKGROUND**

The year-to-date Interest ending April 30, 2018, is \$201,534.00 for District controlled accounts. With respect to District “Funds in Trust”, we show \$5,947.00 which has been earned and posted. The District has a combined YTD total of \$207,481.53 as of April 30, 2018.

With respect to the District’s Operating Funds (Excluding Operating Reserves), we show a balance of \$5,550,654.00 ending April 30, 2018. That is **\$579,581.00 MORE** than July 1, 2017, beginning balance of \$4,971,073.00.

The District’s Field/admin Fund continues to grow and current fund balance nears \$356,400.00.

Submitted for the board of directors consideration is the *April 2018, Statement of Cash Asset Schedule Report* for your review and acceptance this evening.

**Director Trowbridge moved and Director Trueba seconded to Receive and File the Statement of Cash for the Month of April 2018 for the Rubidoux Community Services District.**

**The motion was carried unanimously.**

**Ayes – 5 (Barajas, Trowbridge, Murphy, Trueba, Muniz)**

**Noes - 0**

**ITEM 11. Consideration to Call and Set Public Hearing for Potable Water Rate Adjustment for June 21, 2018, Regular Board Meeting. DM 2018-34.**

On May 3 and 17, 2018, Rubidoux Community Services District Budget Committee conducted Budget Review Workshops for proposed 2018-2019 water operational and capital improvement budgets. With respect to the water budget in current FY 2017-2018, the District’s actual revenue thru nine (9) months then project out to twelve months (12)

we expect to match or exceed budget revenues identified for FY 2017-2018. Much of the increase water sales have a correlation with the State Water Resources Control Board resending the Drought Order for the State.

On the expense side projected for FY 2018-2019 the District will see increased operational costs for water production. This calendar year the State listed constituent 1, 2, 3, TCP Maximum Concentration Level (MCL) at 5 parts per trillion. The abatement for 1 2, 3 TCP is Granular Activated Carbon (GAC) treatment process. Troyer Well is presently being retrofitted for GAC treatment. The Anita B. Smith Water Treatment plant is currently under design for GAC (4.0 Million Gallon-a-Day). When complete, three (3) of the District's six (6) wells will be designed to have the GAC treatment process.

Budget projections for FY 2018-2019 have improved. Last year for FY 2017-2018 and budgeted this year for FY 2018-2019 a 6.5% water increase for water operation increasing costs was approved with the passage of the two year Budget. Based upon an average household consumption of 19 units for year FY 2017-2018, the proposed adjustment would calculate to \$2.61 month increase or about \$0.09 cents per day.

Staff gave a detailed presentation for the water fund operations projected for FY 2017-2018 and the Budget for FY 2018-2019.

As the Board is well aware, Prop. 218 require public agencies to mail notices to all customers and property owners for all proposed water, sewer and/or trash charges. Requirements state a 45 day public comment period must be maintained prior to scheduling a public hearing and concluding with a protest voting public hearing. AB 3030 attempts to simplify property related fees or charges by allowing implementation of multi-year rate schedules for water, sewer and trash rates. AB 3030 was created for those public agencies that have very little to no control with pass-thru charges over wholesale water agencies, like the Metropolitan Water District of Southern CA, which is not subject to Prop. 218. AB 3030 attempts to correct these disadvantage wholesalers have upon retail agencies by establishing a maximum fee schedule for up to five years. Any adjustment in subsequent years cannot exceed the pricing schedule established within the five year projections. Further, adoption of ordinance adjusting rates, require a 15-day notice period before adoption. Thus, public agencies can react and capture sudden uncontrollable pass-thru charges (additional treatment processes like GAC) effectively.

AB 3030 does not circumvent the public's right to know and participate or to protest annual adjustments. On the contrary, ordinances require a 15-day notice period concluding with a public hearing prior to adoption of any annual increase to water rates.

Finally, adoption of AB 3030 does not over step the Board's review or authority over annual rate review. Any increases to water rates must be reviewed by the Board of Directors. The Board, in turn, must provide the general public the opportunity to review, input or protest before adoption consideration.

**Director Barajas moved and Director Muniz seconded to:**

1. **Draft Ordinance for Potable water rates at 6.5%, an additional increase of \$2.61 for 19 units of water.**
2. **Call and Set Public Hearing at the June 21, 2018, regular meeting of the Rubidoux Community Services District.**
3. **Notice Water Rate increases and Public Hearing date in locally adjudicated newspaper (Press Enterprise).**

**The motion was carried unanimously.**

**Ayes – 5 (Barajas, Trowbridge, Murphy, Trueba, Muniz)**

**Noes - 0**

**ITEM 12. Consideration to Adopt Resolution No. 2018-840, a Resolution that Cancels January and July First Board Meeting Dates of the Rubidoux Community Services District. DM 2018-35.**

At the May 3, 2018, meeting of the Rubidoux Community Services District the Board of Directors affirmatively acted and authorized Staff to prepare Resolution No. 2018-840, a resolution that cancels the first Thursday of the month's regular Board meetings scheduled in the months of January and July. As a matter of practice, the Rubidoux Community Services District has canceled the first meeting in the months of January and July for over 25 years. The adoption of attached resolution allows for improved planning of all District business activities, scheduling and preparing of salaries, expenses and transfers. *Should the need arise for an emergency or special meeting during these periods or any time during the calendar year, the Brown Act provides for such Calling Special or Emergency Meetings.*

**Director Muniz moved and Director Trueba seconded to authorize by Board action at the May 3, 2018 meeting, Resolution No. 2018-840, a Resolution that cancels the January and July first Board Meeting dates of the RCSD.**

**Ayes – 3 (Barajas, Trueba, Muniz)**

**Noes – 2 (Trowbridge, Murphy)**

**The motion passes 3-2.**

**ITEM 13. Directors Comments – Non action.**

It was suggested the District become possibly involved in the Chamber of Commerce and the Rotary Club to be more engaged within the community.

Director Murphy adjourned the May 17, 2018, Regular Board meeting at 4:40 pm.