

MINUTES OF REGULAR MEETING
February 15, 2018
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: F. Forest Trowbridge
Christopher Barajas
Hank Trueba Jr.
Armando Muniz

DIRECTORS ABSENT: Bernard Murphy

STAFF PRESENT: Dave Lopez, General Manager
Steve Appel, Assistant General Manager
Krysta Krall, Manager of Fiscal Services
Brian Jennings, Accounting/Budgeting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Trueba, at 4:00 P.M., Thursday, February 15, 2018, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for Regular Board Meeting, February 1, 2018.

Director Barajas moved and Director Muniz seconded to approve the February 1, 2018 Minutes.

The motion was carried unanimously.

Ayes – 4 (Barajas, Trowbridge, Trueba, Muniz)
Noes – 0
Absent – 1 (Murphy)

ITEM 5. Consider to Approve the Salaries, Expenses and Transfers.

Consideration to Approve February 16, 2018, Salaries, Expenses and Transfers.

Director Muniz moved and Director Trowbridge seconded to Approve the February 16, 2018, Salaries, Expenses and Transfers.

The motion was carried unanimously.

Ayes – 4 (Barajas, Trowbridge, Trueba, Muniz)
Noes – 0
Absent - 1 (Murphy)

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

Mr. Clint Lorimore, Director of Government Affairs for the Riverside County Building Industry Association, requested that if the District plans to move forward with adjusting connection fees, that they be provided a study so they could validate it. The more time they have to validate a new study, the better. As a development industry they want to understand what they need to pay for, and the mitigation factors.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first piece of information was from the California Water News Daily, which discussed California lacking snow pack this year. Statewide we are at only 4.9 inches, or 27 percent of the date's average. We need more rain and snow. The next article was from the Lake County Record-Bee called *A "March Miracle?" Not likely, experts say.* This speaks about rain and the experts are saying not likely this year. The final article was from the Press Enterprise regarding Jurupa Valley moving forward with a park proposal for the Santa Ana River area.

ITEM 8. MANAGER'S REPORT

Operations Report:

Everything is running smoothly.

Emergency and Fire Report:

The Incident Report for January 1 – January 31, 2018 there were a total of 302 calls, in comparison to the same period in 2017, there were a total of 283 calls. The year to date total is 302, compared to 283 in 2017.

ITEM 9. DM 2018-05. Review and File Cash Asset Report for all District Fund Accounts Ending January 2018.

The year-to-date Interest ending January 31, 2018 is \$135,514.00 for District controlled accounts. With respect to District "Funds in Trust", we show \$5,988.00 which has been earned and posted. The District has a combined YTD total of \$141,445.54 as of January 31, 2018.

With respect to the District's Operating Funds (Excluding Operating Reserves), we show a balance of \$5,988,876.00 ending January 31, 2018. That is **\$1,017,803.00 MORE** than July 1, 2017, beginning balance of \$4,971,073.00.

The District's Field/admin Fund continues to grow and current fund balance nears \$339,400.00.

Submitted for the board of directors consideration is the *January 2018, Statement of Cash Asset Schedule Report* for your review and acceptance this evening.

Director Trowbridge moved and Director Muniz seconded to Receive and File the Statement of Cash for the Month of January 2018 for the Rubidoux Community Services District.

The motion was carried unanimously.

Ayes – 4 (Barajas, Trowbridge, Trueba, Muniz)

Noes – 0

Absent - 1 (Murphy)

ITEM 10. DM 2018-06. Present, Review and Discuss Water and Wastewater Capital Facilities and Mitigation Fees for New Developments Planned for FY 2018-2019.

On July 21, 2016, the RCSD Board of Directors approved Ordinance 2016-118 which adjusted the water, wastewater, and fire protection impact fees on all new developments within the RCSD service area. A copy of the Ordinance is attached for your information. Prior to the adoption of the Ordinance in 2016, the District had not adjusted the impact fees since November 1992. When the District approved the Ordinance, Staff committed to a more frequent review of the capacity fees. Recent water quality regulation changes imposed by the State necessitate a fresh look at the capacity fees imposed by the District.

Currently, the District's capacity fees are as follows:

WATER

Typical Single Family Residential Home (3/4 – inch meter):

Current Impact Fee = \$6,800.00

Typical Commercial/Industrial (1-inch meter):

Current Impact Fee = \$11,356.00

WASTEWATER

	Impact Fee
EDU	Current
1	\$5,200.00

FIRE PROTECTION

	Impact Fee
	Current
Residential/Unit	\$815.00
Non-Res*	\$0.41/sqft

*Note: Non-Res fee not less than Residential fee.

STAFF PRESENTATION TO FOLLOW

Staff gave a detailed presentation, review and discussion of water and wastewater capital facilities and mitigations fees for new development.

This item is agendaized as an informational update to the Board. In upcoming Board meetings, Staff will present findings of our engineering analysis with recommendation for possible adjustments and scheduling of a public hearing for the adoption (if changes are recommended).

Informational item only, no action necessary by the Board.

ITEM 11. Directors Comments – Non action.

Director Trueba adjourned the February 15, 2018 Regular Board meeting.