

# Rubidoux Community Services District

## Board of Directors

Bernard Murphy, President  
John Skerbelis, Vice-President  
Armando Muniz  
F. Forest Trowbridge  
Hank Trueba Jr.

## General Manager

Brian R. Laddusaw



---

Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

---

## NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

**Thursday, May 18, 2023, at 3:30 PM**

**(CLOSED SESSION AT 3:30 PM)**

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

Members of the public wanting to attend and/or address the Board virtually may do so by:

- Using the Zoom App or website for free at: <https://zoom.us/>
  - o Once installed ahead of the meeting, you may choose your audio source as either computer speakers/microphone or telephone.
  - o If you wish to make public comments via the Zoom platform, the Board Secretary will identify you at your time to speak.
  - o Meeting ID is **994 957 9980**
  - o Passcode is: rcsd
  - o Call into the meeting number 1-669-444-9171

Only one person at a time may speak by telephone and only after being recognized by the Secretary of the Board.

**Closed Session:** At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

1. **(3:30 PM)** Call to Order – Bernard Murphy, President
2. Pledge of Allegiance
3. Roll Call
4. **CLOSED SESSION** – Pursuant to Government Code Section 54956.9:  
Legal Counsel Status on Litigation Case No. CIVDS 1310520, City of Riverside vs. Rubidoux Community Services District
5. **(4:00 PM)** Call to Order (Regular Meeting) – Bernard Murphy, President
6. Report – Actions taken in Closed Session
7. Approval of Minutes for May 4, 2023, Regular Meeting
8. Consideration to Approve May 19, 2023, Salaries, Expenses and Transfers
9. Public Comment

Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to three-minutes.

No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

10. Correspondence and Related Information:
11. Manager's Report (Second Meeting each Month):
  - a) Operations Report
  - b) Emergency and Incident Report
  - c) Follow up to questions at prior Board Meeting and other updates



**ACTION ITEMS:**

12. Consider Award of Professional Services Agreement to Krieger & Stewart for Preparation of Spill Emergency Response Plan. **DM 2023-46**
13. Consider Award of Construction Contract to Relocate a Water Pipeline Crossing Market Street. **DM 2023-47**
14. Consider Award of Professional Services Contract for Hydraulics and Design of Pressure Reducing Valves in Loring Ranch to Webb and Associates. **DM 2023-48**
15. Consider Call for Nominations for a Special District Member of the LAFCO Countywide Oversight Board: **DM 2023-49**
16. Directors Comments - Non-action
17. Adjournment

**4. CLOSED SESSION** – Pursuant to Government Code Section 54956.9: Legal Counsel Status on Litigation Case No. CIVDS 1310520, City of Riverside vs Rubidoux Community Services District

**7. Approval of Minutes for May 4, 2023, Regular Meeting**



**MINUTES OF REGULAR MEETING**  
**May 4, 2023**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Armando Muniz  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge  
Hank Trueba, Jr.

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Brian Laddusaw, General Manager  
Ted Beckwith, Director of Engineering  
Kirk Hamblin, Director of Finance and Administration  
Miguel Valdez, Director of Operations  
Martha Perez, Customer Service / Accounts Payable  
Manager  
Melissa Trujillo, HR Generalist / Safety and Facilities  
Coordinator

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Murphy, at 4:00 P.M., Thursday, May 4, 2023, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for April 20, 2023, Board Meeting.

**Director Skerbelis moved, and Director Trueba seconded to approve the April 20, 2023, Regular Board Minutes as presented.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 5. Consideration to Approve the May 5, 2023, Salaries, Expenses and Transfers.**

Consideration to Approve the May 5, 2023, Salaries, Expenses and Transfers.

**Director Muniz moved, and Director Skerbelis seconded to Approve the May 5, 2023, Salaries, Expenses and Transfers.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

## **ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public to address the board at this time.

## **ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

There was nothing to offer at this time.

## **ITEM 8. MANAGER'S REPORT**

### **Operations Report:**

Presented at the second board meeting of the month.

### **Emergency and Fire Report:**

Presented at the second board meeting of the month.

General Manager, Brian Laddusaw reiterated the email he sent out earlier in the week regarding a state water project, Agriculture Inspection Trip. WMWD is coordinating the tour and they are making available one (1) spot per agency. WMWD will cover the costs. It was agreed that Director Murphy will attend the tour.

May 9, 2023, at 9:00 am, we are trying to coordinate a tour of the wastewater treatment plant with the City of Riverside. Anyone interested in attending, meet at the District by 8:30 to carpool to the site. June 6, 2023, we are trying to coordinate an RCSD tour. That will potentially be a 2–3-hour tour. Finally, we are trying to schedule a tour of Burrtec transfer station, possibly the week of June 19<sup>th</sup>.

The IAC meeting May 19, 2023, at 8:30 the District will be hosting at our offices.

## **ITEM 9. Reintroduction and First Reading of Ordinance No. 2023-133, An Ordinance Establishing Board Member Stipends: DM 2023-42.**

## **BACKGROUND**

On March 16, 2023, the Rubidoux Community Services District (“District”) Board of Directors (“Board”) conducted a 2<sup>nd</sup> Reading and Public Hearing for Ordinance No. 2023-133, *An Ordinance Establishing Board Member Stipends*. Ordinance No. 2023-133 included the following adjustments to the Board Member stipends:

1. Adjust the Board member stipend for regular meetings (including special, emergency, advisory, etc.) and committee meetings to the maximum allowed under the current California Water Code.

Regular: From \$155.13/meeting to **\$179.58/meeting**

Committee: From \$63.81/meeting to **\$73.87/meeting**

2. Adjust the Board member stipends automatically, on an annual basis, **commencing July 1, 2024**, to the maximum allowed under the then current California Water Code. For reference, the current California Water Code allows for a maximum 5% annual increase.

At the conclusion of the Public Hearing, Ordinance No. 2023-133 failed to pass by majority vote.

On April 20, 2023, at the regularly scheduled District Board meeting, staff was directed to reintroduce Ordinance No. 2023-133 with a modification to remove the recital allowing for annual automatic adjustments. Attached to Director’s Memorandum 2023-42 is revised Ordinance No. 2023-133, incorporating this change. The only other changes relate to updating the dates of introduction, adoption, and effectiveness.

Should the Board approve Ordinance No. 2023-133 as drafted, the Board should consider the following remaining ordinance adoption schedule:

1. June, 1, 2023 – 2<sup>nd</sup> Reading, Public Hearing, and Adoption of Ordinance No. 2023-133
2. August 1, 2023 – Effective Date of Ordinance No. 2023-133 (No less than 60 days past adoption)

Staff recommends allowing for a month gap between 1<sup>st</sup> and 2<sup>nd</sup> Readings due to the planning necessary for coordinating the Press Enterprise Public Hearing publishing which must be done no less than ten (10) days before the anticipated Public Hearing date of June 1, 2023.

Based on the above schedule, the Board would notice an adjustment to their stipend pay on their September 1, 2023, paycheck, as the Board is paid in arrears.

If no material Changes are Proposed to draft Ordinance No. 2023-133, staff recommends the Board continue with the timeline above and schedule the 2<sup>nd</sup> Reading and Public Hearing at the regularly scheduled June 1, 2023, Board meeting.

**Director Trowbridge moved, and Director Skerbelis seconded the Board of Directors direct staff to prepare the following:**



**1. Schedule a Public Hearing and Final Reading of Ordinance No. 2023-133 for the June 1, 2023, regular meeting of the Board of Directors of the Rubidoux Community Services District.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 10. Consider Proposal with IB Consulting to Update Reserve Policies and Perform Annual Update to Water and Wastewater Utilities: DM 2023-43.**

**BACKGROUND**

In January 2022, the District began a Comprehensive Cost of Services Study (“COSS”) with its rate consultants, IB Consulting (“IB”), to confirm the adequacy of revenues to operate, maintain, and replace system assets to meet current and long-term needs of the District. At the conclusion of the rate study, it was determined the original 5-year rate plan adopted by the Rubidoux Community Services District (“District”) Board of Directors (“Directors”) in 2019 was not adequate to meet the District’s future financial obligations. In December 2022, the Board adopted a new 5-year defensible rate plan to ensure the District provides safe and reliable water supplies and wastewater conveyance and treatment 24 hours a day – 365 days per year.

During the COSS, IB Consulting produced various deliverables, including but not limited to:

- Cost Allocation Plan
- Financial Plan Models
- Administrative Record

The above are useful tools to staff but are based upon financial information provided by the District in 2021 and early 2022. This information became the basis for establishing the 5-year defensible rate plan which commences July 1, 2023, and calls for annual increases to the water and sewer rates through July 1, 2027. As a reminder, the 5-year rate plan adopted by the Board in December 2022 allows the District to increase rates up to the amount stated on the Proposition 218 but does not require the District to go to the maximum. Should the District’s financial position and outlook change since the COSS was completed, its possible an increase to the water and sewer rates at an amount less than the maximum could provide adequate revenues to operate the enterprises and provide funds necessary for appropriate reserve balances.

In March 2023, District staff began the budgeting process for FY 2023-2024. As part of the budgeting process, District staff begins by analyzing the District’s expenses by enterprise and fund. Once the budgeted expenses are established, staff can determine if revenues generated at their current rates are sufficient to cover those expenses. If revenues are not sufficient to cover expenses and target reserve balances, a rate increase will be necessary.

Attached to tonight's Director's Memorandum is a proposal received by IB to assist staff with performing this analysis. IB is routinely engaged by their rate consultant clients to perform annual updates and ongoing consulting services. IB has found many of their client's governing bodies appreciate their involvement year-over-year to serve as an extension of staff when going through the budgeting and rate setting process. Annual updates serve as a financial performance review and during this review IB is able to review their clients financials to capture changes to budgets, update usage trends, accounts for new connections, review rate revenue projections and determine if rates can be less than what was noticed. District staff believes it's a prudent business practice to engage IB during this time to ensure rates are adjusted to only what is necessary and implementation and billing is done correctly. Additionally, staff seeks assistance from IB with updating its reserve policies to formally adopt the recommended reserves outlined with the COSS.

The total cost of the proposed scope of work is a not-to-exceed amount of \$25,000 with \$10,000 being allocated to each of the water and sewer funds and \$5,000 to the reserve policies. The \$5,000 would similarly be split evenly to the water and sewer fund. Total budget impact would be \$12,500 to the water and sewer fund. The District would be billed based on actual hours worked. During the performance of the COSS, expenses associated with the rate study were recorded to the respective general ledger accounts by enterprise fund. The table below highlights the budget of the water and sewer funds available for this additional work.

| Budget – Fiscal year<br>2022/2023           | Budgeted<br>Amount | Year-to-Date<br>(inc.<br>appropriations) | Available<br>Funds | Cost<br>Allocation | Remaining<br>Funds |
|---|--------------------|--|--------------------|--------------------|--------------------|
| WF Budget Ln. 39<br>'Consulting Fees: COSS' | \$31,000.00        | \$30,815.34                              | \$ 184.66          | \$12,500.00        | \$(12,315.34)      |
| SF Budget Ln. 30<br>'Consulting Fees: COSS' | \$34,000.00        | \$20,581.07                              | \$13,418.93        | \$12,500.00        | \$ 918.93          |

The water fund's 'Consulting Fees: COSS' account does not have adequate funds available for this additional work. Staff reviewed the water fund budget for excess available funds elsewhere and noted the District's 'Operating Expense' account has a current balance of approximately \$111,000 (ending 4/30/23) and a budgeted amount of \$296,300. Transferring \$12,500 of budgeted monies from 'Operating Expense' to 'Consulting Fees: COSS' still leaves \$283,800 which is more than sufficient to cover additional operating expenses yet to be incurred by the water fund for the remaining two months of the fiscal year.

The sewer fund's 'Consulting Fees: COSS' account has enough budget for its share of this additional work.

**Director Muniz moved, and Director Murphy seconded the Board of Director's authorize the General Manager to:**

- 1. Accept the proposal from IB Consulting and issue a Task Order to IB Consulting in an amount not-to-exceed \$25,000.**
- 2. Amend the FY 2022-2023 Water Fund Budget by allocating \$12,500 from account 'Operating Expense' to account 'Consulting Fees: COSS'.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 11. Consider Acceptance of Water and Sewer Easement in Tract 37640. DM 2023-44.**

**BACKGROUND**

When a Developer builds a project, they often construct new water and wastewater pipelines to serve their project. Such is the case for Tract 37640 (“Tract”) in the City of Jurupa Valley (“City”). This Tract is currently being processed through the City for recordation by Century Communities (“Century”) and their surveying consultant. The water and wastewater pipelines within the Tract are located in several easements within the Tract as there are no public streets in which to place the water and wastewater pipelines. The District’s 18” water transmission pipeline from the Atkinson Reservoir is also located within one of these easements, including a road access easement which comes into the Tract from Canal Street.

This Rubidoux Community Services District (“District”) has required Century to indicate these easements on the Tract Map to be recorded. This is so there is a clear indication of where they are located for future access by the District. Once the pipelines are constructed by Century and dedicated to the District, the District will be obligated to maintain and operate the pipelines. The District has also required specific language to be on the Tract Map which places certain restrictions and encumbrances on the future use of the land under which the District’s pipelines lie. This language reads as follows:

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES: TO RUBIDOUX COMMUNITY SERVICES DISTRICT (“DISTRICT”), A PUBLIC AGENCY OF THE STATE OF CALIFORNIA, ITS SUCCESSORS AND ASSIGNS, A PERPETUAL EASEMENT AND RIGHT OF WAY TO CONSTRUCT, MAINTAIN, ENLARGE, RECONSTRUCT, REMOVE AND REPLACE, OPERATE, INSPECT, REPAIR, IMPROVE AND RELOCATE SEWER, WATER, AND RECYCLED WATER FACILITIES, ALL AS SHOWN ON THIS MAP WITHIN THE SUBDIVISION AND DESIGNATED “SEWER, WATER, AND RECYCLED WATER EASEMENT” HEREON, TOGETHER WITH THE RIGHT OF ACCESS TO AND FROM SAID EASEMENT FOR THE PURPOSE OF EXERCISING THE RIGHTS GRANTED IN SAID EASEMENT. OWNER RETAINS THE RIGHT TO USE THE EASEMENT AREA PROVIDED THAT OWNER SHALL NOT CONSTRUCT OR ERECT BUILDINGS, MASONRY WALLS, MASONRY FENCES AND OTHER STRUCTURES OR IMPROVEMENTS, OR PLANT OR GROW TREES OR SHRUBS, OR CHANGE THE SURFACE GRADE OR INSTALL PRIVATELY-OWNED PIPELINES WITHOUT THE PRIOR WRITTEN CONSENT OF THE DISTRICT.

Additionally, for the easement on the access road entering the tract from Canal Street under which the District’s 18” Transmission Pipeline is located, the District has required the following language:

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES: TO RUBIDOUX COMMUNITY SERVICES (“DISTRICT”), A PUBLIC AGENCY OF THE STATE OF CALIFORNIA, ITS SUCCESSORS AND ASSIGNS, A PERPETUAL EASEMENT AND RIGHT OF WAY TO CONSTRUCT, MAINTAIN, ENLARGE, RECONSTRUCT, REPAIR, IMPROVE AND RELOCATE AN ACCESS ROAD FOR THE USE OF VEHICULAR TRAFFIC FOR ANY PURPOSE, ALL AS SHOWN ON THIS MAP WITHIN THE SUBDIVISION AND DESIGNATED “ACCESS EASEMENT” HEREON. DISTRICT HAS THE RIGHT, BUT NOT THE DUTY, TO MAINTAIN A GRADED VEHICULAR ROADWAY IN GOOD REPAIR. OWNER RETAINS THE RIGHT TO USE THE EASEMENT AREA PROVIDED THAT OWNER SHALL NOT CONSTRUCT OR ERECT BUILDINGS, MASONRY WALLS, MASONRY



FENCES AND OTHER STRUCTURES OR IMPROVEMENTS, OR PLANT OR GROW TREES OR SHRUBS, OR CHANGE THE SURFACE GRADE OR INSTALL PRIVATELY-OWNED PIPELINES WITHOUT THE PRIOR WRITTEN CONSENT OF THE DISTRICT.

These easements have been reviewed by the District's Consultant, Krieger and Stewart for location and accuracy. Further, the language on the restrictions and encumbrances and the Acceptance Statement on the map has been reviewed by District Counsel, John Harper. The acceptance statement reads as follows and needs to be signed by the President of the Board of Directors of the District as well as its General Manager.

RUBIDOUX COMMUNITY SERVICES DISTRICT'S ACCEPTANCE STATEMENT I HEREBY STATE THAT THE EASEMENTS DEDICATED ON THIS MAP TO THE RUBIDOUX COMMUNITY SERVICES DISTRICT ARE HEREBY ACCEPTED AND THE DISTRICT CONSENTS TO THE RECORDATION THEREOF BY ITS DULY AUTHORIZED OFFICER.

DATE:

Bernard Murphy, PRESIDENT OF THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

DATE:

Brian R. Laddusaw, GENERAL MANAGER OF RUBIDOUX COMMUNITY SERVICES DISTRICT

Century Communities intends to record this map before the next regularly scheduled meeting of the Board of Directors of the District. The Board President and General Manager should sign the Acceptance of these easements on the Tract Map at the conclusion of tonight's Meeting.

**Director Trowbridge moved and Director Skerbelis seconded the Board of Directors consider the following:**

- 1. Approve and Accept the Easements as shown on the Tract Map.**
- 2. Have the Board President Sign the Acceptance of the Easements shown on the Tract Map.**
- 3. Authorize the General Manager to sign the Acceptance of the Easements shown on the Tract Map.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 12. Consider Proposal with Water Resources Economics for On-Call Services and Rate Implementation: DM 2023-45**

### **BACKGROUND**

In October 2021, the District hired Sanjay Gaur of Water Resources Economics to work as an extension of staff during the Rubidoux Community Services District ("District") Comprehensive Cost of Services Study ("COSS") which began in January 2022 and concluded in December 2022. Mr. Gaur was a valuable resource for the District during this time given his expertise in the field of financial modeling and rate development. He was essential in reviewing and issuing the

District's Request for Proposal ("RFP") which ultimately led to the hiring of IB Consulting ("IB") and was instrumental to the District in 2022 to ensure IB followed the scope and timeline originally outlined in their proposal. With his help, the District successfully adopted a new defensive 5-year rate plan in December 2022.

Earlier in the evening, staff sought the acceptance of a proposal from IB Consulting and budget amendment to assist staff in updating the District's water and sewer utilities to determine if a rate adjustment to the water and/or sewer rates were necessary for the financial stability of the District. Additionally, staff sought assistance in updating the District's reserve policies to align with the methodology outlined within the COSS.

Staff wishes to engage with Water Resources Economics during the current budgeting cycle to aid staff with this update. The total cost of the proposed scope of work is a not-to-exceed amount of \$5,000, which staff tends to split 50/50 with the water and sewer funds. Total budget impact to each fund is \$2,500. It was noted during the staff report for DM 2023-43, the water fund required a budgeted amendment of \$12,500 from excess capacity in the 'Operating Expense' account by transferring \$2,500 to account 'Consulting Fees: COSS' to cover the cost of this additional work. This leave a budget amount of \$281,300 in the 'Operating Expense' account, which is more than sufficient to cover the remaining operating expenses for the water fund. Similarly, a budget amendment is needed in the sewer fund to cover this additional work as the proposal from IB used the remaining monies available in the sewer funds 'Consulting Fees: COSS' account. When reviewing the budget to actual for the sewer fund, staff noted excess capacity in the District's 'Hydrowash' account. The current balance in the account is approximately \$53,000 (ending 4/30/23) and has a budget amount of \$250,000. Staff recommends the Board amend the FY 2022-2023 sewer fund budget by transferring \$2,500 from the District's sewer fund budget 'Hydrowash' account to its 'Consulting Fees: COSS' account.

**Director Murphy moved and Director Trueba seconded the Board of Director's authorize the General Manager to:**

- 1. Accept the proposal from Water Resources Economics and issue a Task Order to Water Resources Economics in an amount not-to-exceed \$5,000.**
- 2. Amend the FY 2022/2023 Operating Budgets as follows:**
  - a. Transfer \$2,500 from the District's Water Fund Budget 'Operating Expense' account to its 'Consulting Fees: COSS' account.**
  - b. Transfer \$2,500 from the District's Sewer Fund Budget 'Hydrowash' account to its 'Consulting Fees: COSS' account.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

### **ITEM 13. Directors Comments**

Director Murphy stated he had attended the prayer breakfast in the morning. He spoke with two developers while at the breakfast. He asked what they thought about the District and they responded they thought staff was doing a good job. The second thing he asked about was Southern California Edison (SCE). The response was the SCE backlog is 10-15 years. In perspective, back in the 90's, the response was about 5 years. Some of the industrial projects are doing the same as us and purchasing the backup generators. Our product is more reliable than electricity. We've got to keep doing that. Your efforts are to be commended, based on what the developers have to say. Good job on that one!

The 8-inch pipes in the street should be looked into and taken care of.

Director Murphy adjourned the meeting at 4:31 PM.



**8. Consideration to Approve May 19, 2023, Salaries, Expenses and Transfers**

RUBIDOUX COMMUNITY SERVICES DISTRICT  
MAY 18, 2023 (BOARD MEETING)  
FUND TRANSFER AUTHORIZATION

|  |           |
|--|-----------|
| <b>NET PAYROLL 5/26/23</b>                   | 77,000.00 |
| WIRE TRANSFER: FEDERAL PAYROLL TAXES 5/30/23 | 30,000.00 |
| WIRE TRANSFER: STATE PAYROLL TAXES 5/30/23   | 6,200.00  |
| WIRE TRANSFER: TO CREDIT UNION               | 3,000.00  |
| WIRE TRANSFER: PERS RETIREMENT               | 20,230.00 |
| WIRE TRANSFER: SECTION 125                   | 244.00    |
| WIRE TRANSFER: SECTION 457 AND 401(A)        | 3,096.00  |

**CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:**

|   |                |
|---|----------------|
| 5/19/2023 WATER FUND TO GENERAL FUND-Payables                   | 132,830.11     |
| WATER FUND TO GENERAL FUND-Trash                                | 180,839.94     |
| WATER FUND TO SEWER FUND  | 103,587.92     |
| <br>SEWER FUND TO GENERAL FUND-Payables                         | <br>165,302.02 |
| <br>SALARIES/BENEFITS REIMB WTR FUND TO GENERAL FUND FY22/23 Q2 | <br>740,136.92 |
| SALARIES/BENEFITS REIMB SWR FUND TO GENERAL FUND FY22/23 Q2     | 27,522.70      |
| <br>BUDGET ADMIN WATER FUND TO GENERAL FUND                     | <br>284,655.25 |
| BUDGET ADMIN SEWER FUND TO GENERAL FUND                         | 169,358.00     |
| BUDGET ADMIN TRASH FUND   | 149,281.75     |
| BUDGET ADMIN FIRE FUND  | 26,055.00      |
| <br>Budget Prop Tax to SF FY2023                                | <br>15,000.00  |
| Budget Prop Tax to WF FY2023                                    | 571,003.00     |
| Budget Prop Tax Trash to GF FY2023                              | 263,453.00     |
| Budget Prop Tax General to GF FY2023                            | 390,224.00     |

**INTERFUND TRANSFERS:**

|  |              |
|--|--------------|
| 5/19/2023 LAIF SEWER OP TO SEWER FUND CHECKING | 244,000.00   |
| LAIF SEWER ML TO LAIF SEWER OP                 | 10,601.80    |
| GENERAL FUND CHECKING TO LAIF PROP TAX         | 972,000.00   |
| LAIF PROPERTY TAX TO GENERAL FUND CHECKING     | 1,240,000.00 |
| LAIF FIRE MITIGATION TO LAIF PROPERTY TAX      | 300.00       |
| WATER FUND CHECKING TO LAIF-COP PAYBACK        | 60,500.00    |
| WATER FUND CHECKING TO LAIF-W.R.               | 8,500.00     |
| WATER FUND CHECKING TO GENERAL FUND CHECKING   | 301,392.72   |
| LAIF WATER OP TO WATER FUND CHECKING           | 428,244.00   |
| LAIF COP TO LAIF WATER OP                      | 235,721.00   |
| LAIF COP TO GENERAL FUND CHECKING              | 34,000.00    |

**NOTES PAYABLE**

| <u>DESCRIPTION</u>                     | <u>BALANCE</u> |       | <u>PAYMENT</u> | <u>DUE DATE</u> |
|--|----------------|-------|----------------|-----------------|
| U.S. Bank Trust (1998 COP's Refunding) | 1,345,000      | Prin. | 655,000        | Dec-23          |
| U.S. Bank Trust (1998 COP's Refunding) | 103,785        | Intr. | 34,297         | Jun-23          |
| MN Plant-State Revolving Loan          | 3,470,293      | Prin. | 137,493        | Jul-23          |
| MN Plant-State Revolving Loan          | 535,862        | Intr. | 44,605         | Jul-23          |
| 2022 Obligations                       | 3,585,000      | Prin. | 323,842        | Jul-23          |
| 2022 Obligations                       | 571,896        | Intr. | 54,671         | Jul-23          |

# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)  
Batch: AAAAUC

5/10/2023 5:02:53 PM

Page 1

| Tr. #              | Vendor   | Inv Date | Paid Out | Immediate | Credit Card Vendor | Due Date       | Discount Date | Invoice #     |
|--------------------|--|----------|----------|-----------|--------------------|----------------|---------------|---------------|
| PO Number          |  |          |          |           | Check #            |                |               | Discount      |
| GL Date            | Immediate GL Account                           |          |          |           | Credit Card        | CC Reference # | Payment Date  | Total Invoice |
| 1                  | ACORN / ACORN TECHNOLOGY SERVICE               |          |          |           |                    |                |               | 10175         |
| MAY IT.SUPT.       | 05/01/2023                                     | N        | N        |           |                    | 05/21/2023     | 05/01/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$4,080.00    |
| 2                  | AIRGAS / AIRGAS USA, LLC                       |          |          |           |                    |                |               | 9997003851    |
| TNK RNTL           | 04/30/2023                                     | N        | N        |           |                    | 05/30/2023     | 04/30/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$199.63      |
| 3                  | AQUA METRIC SALES / AQUA METRIC SALES CO       |          |          |           |                    |                |               | INV0094613    |
| 2" METER           | 05/02/2023                                     | N        | N        |           |                    | 06/01/2023     | 05/02/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$935.27      |
| 4                  | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CD31784-0267  |
| WTR ANALYSES       | 04/26/2023                                     | N        | N        |           |                    | 05/26/2023     | 04/26/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$1,000.00    |
| 5                  | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CD31794-0267  |
| WTR ANALYSES       | 04/26/2023                                     | N        | N        |           |                    | 05/26/2023     | 04/26/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$1,500.00    |
| 6                  | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CD31855-0267  |
| WTR ANALYSES       | 04/26/2023                                     | N        | N        |           |                    | 05/26/2023     | 04/26/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$39.00       |
| 7                  | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CD31951-0267  |
| WTR ANALYSES       | 04/27/2023                                     | N        | N        |           |                    | 05/27/2023     | 04/27/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$58.00       |
| 8                  | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CD31953-0267  |
| WTR ANALYSES       | 04/27/2023                                     | N        | N        |           |                    | 05/27/2023     | 04/27/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$81.00       |
| 9                  | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CD32010-0267  |
| WTR ANALYSES       | 04/28/2023                                     | N        | N        |           |                    | 05/28/2023     | 04/28/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$36.00       |
| 10                 | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CD32011-0267  |
| WTR ANALYSES       | 04/28/2023                                     | N        | N        |           |                    | 05/28/2023     | 04/28/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$180.00      |
| 11                 | CARQUEST AUTO PARTS / CARQUEST AUTO PARTS      |          |          |           |                    |                |               | 7456-518151   |
| R&M TRK            | 04/26/2023                                     | N        | N        |           |                    | 05/26/2023     | 04/26/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$15.55       |
| 12                 | CARQUEST AUTO PARTS / CARQUEST AUTO PARTS      |          |          |           |                    |                |               | 7456-518184   |
| SUPPLIES           | 04/27/2023                                     | N        | N        |           |                    | 05/27/2023     | 04/27/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$18.29       |
| 13                 | CARQUEST AUTO PARTS / CARQUEST AUTO PARTS      |          |          |           |                    |                |               | 7456-518675   |
| SUPPLIES           | 05/02/2023                                     | N        | N        |           |                    | 06/01/2023     | 05/02/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$10.76       |
| 14                 | DIG SAFE / DIG SAFE C/O UNDERGROUND SVC ALEF   |          |          |           |                    |                |               | 420230577     |
| DIG SAFE           | 05/01/2023                                     | N        | N        |           |                    | 05/31/2023     | 05/01/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$108.00      |
| 15                 | DEPENDABLE SPECIAL INSPECTIONS LLC / DEPEND    |          |          |           |                    |                |               | R38-3         |
| INSP.FENCE PROJ    | 02/20/2023                                     | N        | N        |           |                    | 03/22/2023     | 02/20/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$300.00      |
| 16                 | GENESIS PRINTERS / GENESIS PRINTERS            |          |          |           |                    |                |               | 12147         |
| RED CARDS/POLICIES | 05/03/2023                                     | N        | N        |           |                    | 06/02/2023     | 05/03/2023    | \$0.00        |
| 05/18/2023         |  |          |          |           | N                  |                |               | \$1,339.58    |

KH

# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)  
Batch: AAAAUC

5/10/2023 5:02:53 PM

Page 2

| Tr. #             | Vendor                                       | Inv Date | Paid Out | Immediate | Credit Card Vendor | Due Date       | Discount Date | Invoice #     |
|-------------------|--|----------|----------|-----------|--------------------|----------------|---------------|---------------|
| PO Number         |  |          |          |           | Check #            |                |               | Discount      |
| GL Date           | Immediate GL Account                         |          |          |           | Credit Card        | CC Reference # | Payment Date  | Total Invoice |
| 17                | GEOTAB / GEOTAB USA, INC                     |          |          |           |                    |                |               | INV338149     |
| APR 23 TRK TRCKER | 04/30/2023                                   | N        | N        |           |                    | 05/30/2023     | 04/30/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$415.00      |
| 18                | GRAINGER / GRAINGER                          |          |          |           |                    |                |               | 9641432225    |
| PARTS             | 03/15/2023                                   | N        | N        |           |                    | 04/14/2023     | 03/15/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$333.59      |
| 19                | GRAINGER / GRAINGER                          |          |          |           |                    |                |               | 9641432233    |
| PARTS             | 03/15/2023                                   | N        | N        |           |                    | 04/14/2023     | 03/15/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$124.78      |
| 20                | GRAINGER / GRAINGER                          |          |          |           |                    |                |               | 9693639768    |
| SUPPLIES          | 05/02/2023                                   | N        | N        |           |                    | 06/01/2023     | 05/02/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$23.47       |
| 21                | GRAINGER / GRAINGER                          |          |          |           |                    |                |               | 9693639750    |
| PARTS             | 05/02/2023                                   | N        | N        |           |                    | 06/01/2023     | 05/02/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$277.98      |
| 22                | HOUSTON HARRIS / HOUSTON & HARRIS PCS, INC.  |          |          |           |                    |                |               | 23-25242      |
| HYDROWASH         | 04/28/2023                                   | N        | N        |           |                    | 05/28/2023     | 04/28/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$1,880.00    |
| 23                | KH METALS / KH METALS & SUPPLY               |          |          |           |                    |                |               | 0635041-IN    |
| PARTS             | 04/26/2023                                   | N        | N        |           |                    | 05/26/2023     | 04/26/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$283.84      |
| 24                | MERIT OIL / MERIT OIL COMPANY                |          |          |           |                    |                |               | 773964        |
| GASOLINE          | 04/26/2023                                   | N        | N        |           |                    | 05/11/2023     | 04/26/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$1,685.65    |
| 25                | NATIONAL PAVING CO / NATIONAL PAVING CO, INC |          |          |           |                    |                |               | 1-1623058     |
| PAVING            | 04/25/2023                                   | N        | N        |           |                    | 05/25/2023     | 04/25/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$22,950.00   |
| 26                | QUINN CAT / QUINN CAT / MACHINERY            |          |          |           |                    |                |               | WOG00016374   |
| R&M EQUIP         | 04/28/2023                                   | N        | N        |           |                    | 05/28/2023     | 04/28/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$4,012.20    |
| 27                | QUINN CAT / QUINN CAT / MACHINERY            |          |          |           |                    |                |               | WOG00016393   |
| R&M EQUIP         | 05/02/2023                                   | N        | N        |           |                    | 06/01/2023     | 05/02/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$1,342.75    |
| 28                | SECURITY PAVING / SECURITY PAVING CO INC     |          |          |           |                    |                |               | 8150900000    |
| BASE MTL          | 04/15/2023                                   | N        | N        |           |                    | 05/15/2023     | 04/15/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$92.17       |
| 29                | SOCAL TRUCK / SOCAL TRUCKWORKS               |          |          |           |                    |                |               | 12815         |
| R&M TRUCK         | 04/21/2023                                   | N        | N        |           |                    | 05/21/2023     | 04/21/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$86.00       |
| 30                | SOCAL TRUCK / SOCAL TRUCKWORKS               |          |          |           |                    |                |               | 12841         |
| R&M TRUCK         | 04/28/2023                                   | N        | N        |           |                    | 05/28/2023     | 04/28/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$104.73      |
| 31                | STREAMLINE_DIGITAL / STREAMLINE              |          |          |           |                    |                |               | B89E97D4-0030 |
| MAY WEBSITE       | 05/01/2023                                   | N        | N        |           |                    | 05/31/2023     | 05/01/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$400.00      |
| 32                | UNDERGROUND SERVICE ALERT / UNDERGROUND :    |          |          |           |                    |                |               | 22-2303899    |
| UNDR SFTY BD      | 05/01/2023                                   | N        | N        |           |                    | 05/31/2023     | 05/01/2023    | \$0.00        |
| 05/18/2023        |  |          |          |           | N                  |                |               | \$37.82       |

KH

# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)  
Batch: AAAAUC

5/10/2023 5:02:53 PM

Page 3

| Tr. #            | Vendor   | Inv Date | Paid Out | Immediate | Credit Card Vendor | Due Date       | Discount Date | Invoice #     |
|------------------|--|----------|----------|-----------|--------------------|----------------|---------------|---------------|
| PO Number        |  |          |          |           | Check #            |                |               | Discount      |
| GL Date          | Immediate GL Account                           |          |          |           | Credit Card        | CC Reference # | Payment Date  | Total Invoice |
| 33               | UPS / UNITED PARCEL SERVICE                    |          |          |           |                    |                |               | 0000F908W2173 |
| POSTAGE          | 04/29/2023                                     | N        | N        |           |                    | 05/29/2023     | 04/29/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$14.92       |
| 34               | WESTERN MUNICIPAL WATER / WESTERN MUNICIPA     |          |          |           |                    |                |               | RI4666        |
| MAY 23" BRINE    | 05/01/2023                                     | N        | N        |           |                    | 05/31/2023     | 05/01/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$749.94      |
| 35               | YO FIRE / YO FIRE                              |          |          |           |                    |                |               | 2022689       |
| PARTS            | 04/26/2023                                     | N        | N        |           |                    | 05/26/2023     | 04/26/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$1,865.15    |
| 36               | YO FIRE / YO FIRE                              |          |          |           |                    |                |               | 20226859-01   |
| PARTS            | 04/28/2023                                     | N        | N        |           |                    | 05/28/2023     | 04/28/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$1,465.40    |
| 37               | ACORN / ACORN TECHNOLOGY SERVICE               |          |          |           |                    |                |               | 10195         |
| COM.MISC.HDWARE  | 05/01/2023                                     | N        | N        |           |                    | 05/21/2023     | 05/01/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$2,684.69    |
| 38               | AGUILERA / AGUILERA, SILVANO                   |          |          |           |                    |                |               | 20230501      |
| EDU              | 05/01/2023                                     | N        | N        |           |                    | 05/31/2023     | 05/01/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$60.00       |
| 39               | ALADDIN / ALADDIN CLEANING SVC INC             |          |          |           |                    |                |               | 20230501      |
| MAY 23" CLNG SVC | 05/01/2023                                     | N        | N        |           |                    | 05/31/2023     | 05/01/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$1,579.00    |
| 40               | AT&T / AT&T                                    |          |          |           |                    |                |               | 19903798      |
| PHN.CHGS         | 05/07/2023                                     | N        | N        |           |                    | 06/13/2023     | 05/07/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$452.15      |
| 41               | AQUA METRIC SALES / AQUA METRIC SALES CO       |          |          |           |                    |                |               | INV0094683    |
| 3/4" METERS      | 05/04/2023                                     | N        | N        |           |                    | 06/03/2023     | 05/04/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$11,206.00   |
| 42               | AQUA METRIC SALES / AQUA METRIC SALES CO       |          |          |           |                    |                |               | INV0094684    |
| 3/4" REGISTERS   | 05/04/2023                                     | N        | N        |           |                    | 06/03/2023     | 05/04/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$2,316.63    |
| 43               | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CE30234-0267  |
| WTR ANALYSES     | 05/02/2023                                     | N        | N        |           |                    | 06/01/2023     | 05/02/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$505.80      |
| 44               | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CE30235-0267  |
| WTR ANALYSES     | 05/02/2023                                     | N        | N        |           |                    | 06/01/2023     | 05/02/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$3,500.00    |
| 45               | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CE30343-0267  |
| WTR ANALYSES     | 05/03/2023                                     | N        | N        |           |                    | 06/02/2023     | 05/03/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$80.00       |
| 46               | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CE30344-0267  |
| WTR ANALYSES     | 05/03/2023                                     | N        | N        |           |                    | 06/02/2023     | 05/03/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$80.00       |
| 47               | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CE30345-0267  |
| WTR ANALYSES     | 05/03/2023                                     | N        | N        |           |                    | 06/02/2023     | 05/03/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$500.00      |
| 48               | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |          |          |           |                    |                |               | CE30346-0267  |
| WTR ANALYSES     | 05/03/2023                                     | N        | N        |           |                    | 06/02/2023     | 05/03/2023    | \$0.00        |
| 05/18/2023       |  |          |          |           | N                  |                |               | \$500.00      |

KH

# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)  
Batch: AAAAUC

5/10/2023 5:02:53 PM

Page 4

| Tr. #         | Vendor   | Inv Date             | Paid Out | Immediate | Credit Card Vendor | Due Date       | Discount Date         | Invoice #     |
|---------------|--|----------------------|----------|-----------|--------------------|----------------|-----------------------|---------------|
| PO Number     |  |                      |          |           | Check #            |                |                       | Discount      |
| GL Date       |  | Immediate GL Account |          |           | Credit Card        | CC Reference # | Payment Date          | Total Invoice |
| 49            | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |                      |          |           |                    |                |                       | CE30347-0267  |
| WTR ANALYSES  |  | 05/03/2023           | N        | N         |                    |                | 06/02/2023 05/03/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$1,000.00    |
| 50            | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |                      |          |           |                    |                |                       | CE30384-0267  |
| LAB FEES      |  | 05/04/2023           | N        | N         |                    |                | 06/03/2023 05/04/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$727.54      |
| 51            | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |                      |          |           |                    |                |                       | CE30385-0267  |
| LAB FEES      |  | 05/04/2023           | N        | N         |                    |                | 06/03/2023 05/04/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$125.02      |
| 52            | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |                      |          |           |                    |                |                       | CE30437-0267  |
| WTR ANALYSES  |  | 05/04/2023           | N        | N         |                    |                | 06/03/2023 05/04/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$81.00       |
| 53            | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |                      |          |           |                    |                |                       | CE30438-0267  |
| WTR ANALYSES  |  | 05/04/2023           | N        | N         |                    |                | 06/03/2023 05/04/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$39.00       |
| 54            | BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN |                      |          |           |                    |                |                       | CE30439-0267  |
| WTR ANALYSES  |  | 05/04/2023           | N        | N         |                    |                | 06/03/2023 05/04/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$54.00       |
| 55            | BRINKS / BRINKS INC.                           |                      |          |           |                    |                |                       | 12276682      |
| MAY 23" ARMED |  | 05/01/2023           | N        | N         |                    |                | 05/31/2023 05/01/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$1,258.68    |
| 56            | CARQUEST AUTO PARTS / CARQUEST AUTO PARTS      |                      |          |           |                    |                |                       | 7456-518731   |
| SUPPLIES      |  | 05/03/2023           | N        | N         |                    |                | 06/02/2023 05/03/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$24.64       |
| 57            | CORODATA SHREDDING, INC / CORODATA SHREDDING   |                      |          |           |                    |                |                       | DN1412130     |
| SHREDDING     |  | 04/30/2023           | N        | N         |                    |                | 05/30/2023 04/30/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$34.00       |
| 58            | C WELLS / C. WELLS PIPELINE MATLS, INC         |                      |          |           |                    |                |                       | SINV23-2083   |
| PARTS         |  | 05/05/2023           | N        | N         |                    |                | 06/04/2023 05/05/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$70.04       |
| 59            | DEGRAVE / DEGRAVE COMMUNICATIONS               |                      |          |           |                    |                |                       | 715           |
| COMM.PLAN     |  | 04/26/2023           | N        | N         |                    |                | 05/26/2023 04/26/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$3,000.00    |
| 60            | DH WATER / D&H WATER SYSTEMS                   |                      |          |           |                    |                |                       | I2023-0614    |
| PARTS         |  | 05/01/2023           | N        | N         |                    |                | 05/31/2023 05/01/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$2,387.04    |
| 61            | DURNEY DON / DURNEY, DON                       |                      |          |           |                    |                |                       | 20230508      |
| TREE TRIMMING |  | 05/08/2023           | N        | N         |                    |                | 06/07/2023 05/08/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$8,945.00    |
| 62            | FERGUSON / FERGUSON ENTERPRISE INC #1350       |                      |          |           |                    |                |                       | 0826345       |
| SUPPLIES      |  | 05/02/2023           | N        | N         |                    |                | 06/01/2023 05/02/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$114.02      |
| 63            | FERGUSON / FERGUSON ENTERPRISE INC #1350       |                      |          |           |                    |                |                       | 0826436       |
| PARTS         |  | 05/03/2023           | N        | N         |                    |                | 06/02/2023 05/03/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$53.28       |
| 64            | FRITTS FORD / FRITTS FORD                      |                      |          |           |                    |                |                       | W14409        |
| R&M TRUCK     |  | 05/02/2023           | N        | N         |                    |                | 06/01/2023 05/02/2023 | \$0.00        |
| 05/18/2023    |  |                      |          |           | N                  |                |                       | \$394.93      |

44



**AP Enter Bills Edit Report**  
**Rubidoux Community Services District (RCSACT)**  
**Batch: AAAAUC**

5/10/2023 5:02:53 PM

Page 5

| Tr. #                | Vendor                                      | Inv Date             | Paid Out | Immediate | Credit Card Vendor | Due Date       | Discount Date         | Invoice #     |
|----------------------|---|----------------------|----------|-----------|--------------------|----------------|-----------------------|---------------|
| PO Number            |   |                      |          |           | Check #            |                |                       | Discount      |
| GL Date              |   | Immediate GL Account |          |           | Credit Card        | CC Reference # | Payment Date          | Total Invoice |
| 65                   | GONZALES / GONZALES, MICHAEL                |                      |          |           |                    |                |                       | 20230504      |
| EDU                  |   | 05/04/2023           | N        | N         |                    |                | 06/03/2023 05/04/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$297.00      |
| 66                   | HACH CO. / HACH COMPANY                     |                      |          |           |                    |                |                       | 13567708      |
| TESTER               |   | 05/03/2023           | N        | N         |                    |                | 06/02/2023 05/03/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$491.88      |
| 67                   | HOUSTON HARRIS / HOUSTON & HARRIS PCS, INC. |                      |          |           |                    |                |                       | 23-25252      |
| HYDROWASH            |   | 04/28/2023           | N        | N         |                    |                | 05/28/2023 04/28/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$1,679.00    |
| 68                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48181         |
| WTR CNSLT            |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$4,800.25    |
| 69                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48182         |
| WSTE WTR CNSLT       |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$199.00      |
| 70                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48183         |
| PRETRTMNT            |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$4,548.65    |
| 71                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48184         |
| AGUA/COMM PK 37528   |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$12,541.85   |
| 72                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48186         |
| EMRLD RDGE 37640     |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$914.50      |
| 73                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48187         |
| DISTRICT @ JURUPA    |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$2,087.50    |
| 74                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48188         |
| RCSD TRACK 32721     |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$576.00      |
| 75                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48189         |
| EMRLD RDGE 36947     |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$1,471.50    |
| 76                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48190         |
| CATERPILLAR CT 22503 |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$199.00      |
| 77                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48191         |
| WTR CNSLT            |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$5,905.50    |
| 78                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48192         |
| CCR                  |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$15,860.30   |
| 79                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48193         |
| MARKET & 24TH PIPE   |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$10,601.80   |
| 80                   | KRIEGER & STEWART / KRIEGER & STEWART, INC. |                      |          |           |                    |                |                       | 48194         |
| THOMPSON FILT SYS    |   | 04/27/2023           | N        | N         |                    |                | 05/27/2023 04/27/2023 | \$0.00        |
| 05/18/2023           |   |                      |          |           | N                  |                |                       | \$11,225.65   |

KH

# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)  
Batch: AAAAUC

5/10/2023 5:02:53 PM

Page 6

| Tr. #               | Vendor                                      | Inv Date | Paid Out | Immediate | Credit Card Vendor | Due Date       | Discount Date | Invoice #       |
|---------------------|---|----------|----------|-----------|--------------------|----------------|---------------|-----------------|
| PO Number           |   |          |          |           | Check #            |                |               | Discount        |
| GL Date             | Immediate GL Account                        |          |          |           | Credit Card        | CC Reference # | Payment Date  | Total Invoice   |
| 81                  | LILLESTRAND / LILLESTRAND LEADERSHIP CONSUL |          |          |           |                    |                |               | 7816            |
| CON.VALDEZ/BECKWITH | 04/30/2023                                  | N        | N        |           |                    | 05/30/2023     | 04/30/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$1,000.00      |
| 82                  | MANRIQUE, BENNY / MANRIQUE, BENNY           |          |          |           |                    |                |               | 20230508        |
| EDU/MANRIQUE        | 05/04/2023                                  | N        | N        |           |                    | 06/03/2023     | 05/04/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$679.00        |
| 83                  | PUMP CHECK / PUMP CHECK                     |          |          |           |                    |                |               | 145             |
| MTR TSTNG           | 04/28/2023                                  | N        | N        |           |                    | 05/28/2023     | 04/28/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$6,090.00      |
| 84                  | SHRED-IT / SHRED-IT USA                     |          |          |           |                    |                |               | 8003814049      |
| SHREDDING           | 04/30/2023                                  | N        | N        |           |                    | 05/30/2023     | 04/30/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$68.05         |
| 85                  | SOCAL TRUCK / SOCAL TRUCKWORKS              |          |          |           |                    |                |               | 12844           |
| R&M TRUCK           | 05/01/2023                                  | N        | N        |           |                    | 05/31/2023     | 05/01/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$39.00         |
| 86                  | OSTS, INC / Osts, Inc.                      |          |          |           |                    |                |               | 59919           |
| CPR TRAINING        | 05/01/2023                                  | N        | N        |           |                    | 05/31/2023     | 05/01/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$3,250.00      |
| 87                  | SCE / SCE                                   |          |          |           |                    |                |               | 23Y700617778997 |
| FIRE STN UTILITY    | 05/04/2023                                  | N        | N        |           |                    | 05/24/2023     | 05/04/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$1,808.12      |
| 88                  | SCE / SCE                                   |          |          |           |                    |                |               | 23Y700040982544 |
| MAIN OFFICE UTLTY   | 05/04/2023                                  | N        | N        |           |                    | 05/24/2023     | 05/04/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$1,399.73      |
| 89                  | SCE / SCE                                   |          |          |           |                    |                |               | 23Y600000522796 |
| STRT LIGHTS         | 05/03/2023                                  | N        | N        |           |                    | 05/23/2023     | 05/03/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$14,711.11     |
| 90                  | SCG / THE GAS COMPANY                       |          |          |           |                    |                |               | 23Y178822560005 |
| MAIN OFC UTLTY      | 05/04/2023                                  | N        | N        |           |                    | 05/24/2023     | 05/04/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$66.59         |
| 91                  | SCG / THE GAS COMPANY                       |          |          |           |                    |                |               | 23Y12013321489  |
| 5473 OFC UTLTY      | 05/04/2023                                  | N        | N        |           |                    | 05/24/2023     | 05/04/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$14.30         |
| 92                  | SCG / THE GAS COMPANY                       |          |          |           |                    |                |               | 23Y05925730565  |
| FIRE STN UTLTY      | 05/04/2023                                  | N        | N        |           |                    | 05/24/2023     | 05/04/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$125.40        |
| 93                  | SCG / THE GAS COMPANY                       |          |          |           |                    |                |               | 23Y01302181001  |
| FIELD OFC UTLTY     | 05/04/2023                                  | N        | N        |           |                    | 05/24/2023     | 05/04/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$14.30         |
| 94                  | TEKCOLLECT / TEK COLLECT                    |          |          |           |                    |                |               | 539209          |
| COLLECTION FEE      | 04/30/2023                                  | N        | N        |           |                    | 05/30/2023     | 04/30/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$135.01        |
| 95                  | TOTAL COMP / TOTAL COMPENSATION SYS, INC    |          |          |           |                    |                |               | 11826           |
| GASB 75 VALUATION   | 04/28/2023                                  | N        | N        |           |                    | 05/28/2023     | 04/28/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$1,665.00      |
| 96                  | VERIZON WIRELESS / VERIZON WIRELESS         |          |          |           |                    |                |               | 9933795984      |
| CEL PHN CHRGS       | 05/01/2023                                  | N        | N        |           |                    | 05/24/2023     | 05/01/2023    | \$0.00          |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$702.04        |

KH

# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)  
Batch: AAAAUC

5/10/2023 5:02:53 PM

Page 7

| Tr. #               | Vendor                                       | Inv Date   | Paid Out | Immediate | Credit Card Vendor | Due Date       | Discount Date | Invoice #     |
|---------------------|--|------------|----------|-----------|--------------------|----------------|---------------|---------------|
| PO Number           |  |            |          |           | Check #            |                |               | Discount      |
| GL Date             | Immediate GL Account                         |            |          |           | Credit Card        | CC Reference # | Payment Date  | Total Invoice |
| 97                  | YO FIRE / YO FIRE                            |            |          |           |                    |                |               | 2022792       |
| TOOLS               |  | 05/03/2023 | N        | N         |                    |                | 06/02/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$797.35      |
| 98                  | YO FIRE / YO FIRE                            |            |          |           |                    |                |               | 2022852       |
| PARTS               |  | 05/03/2023 | N        | N         |                    |                | 06/02/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$3,634.41    |
| 99                  | HARPER BURNS LLP / HARPER & BURNS LLP        |            |          |           |                    |                |               | 050123        |
| APR.LGL SVC         |  | 05/01/2023 | N        | N         |                    |                | 05/31/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$2,850.00    |
| 100                 | INFOSEND / INFOSEND, INC                     |            |          |           |                    |                |               | 234827.A      |
| APRIL 23" POSTAGE   |  | 04/28/2023 | N        | N         |                    |                | 06/08/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$2,433.91    |
| 101                 | INFOSEND / INFOSEND, INC                     |            |          |           |                    |                |               | 234827.B      |
| APRIL 23"BILL PRINT |  | 04/28/2023 | N        | N         |                    |                | 06/08/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$1,124.41    |
| 102                 | KRIEGER & STEWART / KRIEGER & STEWART, INC.  |            |          |           |                    |                |               | 48185         |
| EMRLD RDGE 36947    |  | 04/27/2023 | N        | N         |                    |                | 05/27/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$358.50      |
| 103                 | MV ENGINEERING SERVICES, INC / MV ENGINEERIN |            |          |           |                    |                |               | 2023-09       |
| DEV.SERVICES        |  | 05/08/2023 | N        | N         |                    |                | 06/07/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$350.00      |
| 104                 | MV ENGINEERING SERVICES, INC / MV ENGINEERIN |            |          |           |                    |                |               | 2023-10       |
| ADM.ASSISTANCE      |  | 04/04/2023 | N        | N         |                    |                | 05/08/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$2,116.00    |
| 105                 | MV ENGINEERING SERVICES, INC / MV ENGINEERIN |            |          |           |                    |                |               | 2023-11       |
| ADM ASSISTANCE      |  | 05/08/2023 | N        | N         |                    |                | 06/07/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$750.00      |
| 106                 | RING BENDER / RING BENDER LLP                |            |          |           |                    |                |               | 11644         |
| CITY RVSD APPEAL    |  | 05/08/2023 | N        | N         |                    |                | 06/07/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$14,765.58   |
| 107                 | RIVERSIDE CITY / RIVERSIDE CITY              |            |          |           |                    |                |               | 00270588.A    |
| MAR 23"TRTMNT       |  | 05/03/2023 | N        | N         |                    |                | 06/02/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$119,155.95  |
| 108                 | RIVERSIDE CITY / RIVERSIDE CITY              |            |          |           |                    |                |               | 00270588.B    |
| MAR 23' SRCHG       |  | 05/03/2023 | N        | N         |                    |                | 06/02/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$21,787.78   |
| 109                 | RIVERSIDE COUNTY CDF / RIVERSIDE COUNTY CDF  |            |          |           |                    |                |               | 235010        |
| Q2 FY 22/23         |  | 04/27/2023 | N        | N         |                    |                | 05/27/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$707,668.44  |
| 110                 | SPECTRUM / SPECTRUM BUSINESS                 |            |          |           |                    |                |               | 0023130050623 |
| INT.SVC MAY 23"     |  | 05/06/2023 | N        | N         |                    |                | 05/23/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$360.94      |
| 111                 | TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC   |            |          |           |                    |                |               | 0427-050923.A |
| COM TRSH            |  | 05/09/2023 | N        | N         |                    |                | 06/08/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$53,715.39   |
| 112                 | TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC   |            |          |           |                    |                |               | 0427-050923.B |
| RES TRSH            |  | 05/09/2023 | N        | N         |                    |                | 06/08/2023    | \$0.00        |
| 05/18/2023          |  |            |          |           | N                  |                |               | \$127,124.55  |

KH

# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)  
Batch: AAAAUC

5/10/2023 5:02:53 PM

Page 8

| Tr. #               | Vendor                                      | Inv Date | Paid Out | Immediate | Credit Card Vendor | Due Date       | Discount Date | Invoice #                                 |
|---------------------|---|----------|----------|-----------|--------------------|----------------|---------------|---|
| PO Number           |   |          |          |           | Check #            |                |               | Discount                                  |
| GL Date             | Immediate GL Account                        |          |          |           | Credit Card        | CC Reference # | Payment Date  | Total Invoice                             |
| 113                 | TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC  |          |          |           |                    |                |               | 0427-050923.C                             |
| RCSD SHR COMM       | 05/09/2023                                  | N        | N        |           |                    | 06/08/2023     | 05/09/2023    | \$0.00                                    |
| 05/18/2023          |   |          |          |           | N                  |                |               | (\$6,983.00)                              |
| 114                 | TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC  |          |          |           |                    |                |               | 0427-050923.D                             |
| RCSD SHR RES        | 05/09/2023                                  | N        | N        |           |                    | 06/08/2023     | 05/09/2023    | \$0.00                                    |
| 05/18/2023          |   |          |          |           | N                  |                |               | (\$3,254.51)                              |
| 115                 | VARNER / VARNER & BRANDT LLP                |          |          |           |                    |                |               | 20230430                                  |
| APR. LEGL CNSLT     | 04/30/2023                                  | N        | N        |           |                    | 05/30/2023     | 04/30/2023    | \$0.00                                    |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$153.60                                  |
| 116                 | RIVERSIDE COUNTY REGISTRAR / RIVERSIDE COUN |          |          |           |                    |                |               | 3824                                      |
| OFF. BALLOT         | 05/08/2023                                  | N        | N        |           |                    | 06/07/2023     | 05/08/2023    | \$0.00                                    |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$1,363.40                                |
| 117                 | WESTERN MUNICIPAL WATER / WESTERN MUNICIPA  |          |          |           |                    |                |               | IN14692                                   |
| MAR. 23" BRINE      | 05/03/2023                                  | N        | N        |           |                    | 06/02/2023     | 05/03/2023    | \$0.00                                    |
| 05/18/2023          |   |          |          |           | N                  |                |               | \$150.10                                  |
| <b>Grand Totals</b> |   |          |          |           |                    |                |               |   |
|                     |   |          |          |           |                    |                |               | <b>Total Direct Expense:</b>              |
|                     |   |          |          |           |                    |                |               | \$1,255,646.27                            |
|                     |   |          |          |           |                    |                |               | <b>Total Direct Expense Adj:</b>          |
|                     |   |          |          |           |                    |                |               | (\$10,237.51)                             |
|                     |   |          |          |           |                    |                |               | <b>Total Non-Electronic Transactions:</b> |
|                     |   |          |          |           |                    |                |               | \$1,245,408.76                            |

## Report Summary

**Report Selection Criteria**

**Report Type:** Condensed

**Start** **End**

**Transaction Number:** Start End

*BR*  
*5/16/23*

*KH*

**9. Public Comment – This is the time for Members of The Public  
to Address the Board on any Non-Agenda matter**

**10. Correspondence and Related Information:**



**11. Manager's Report (Second Meeting each Month):**

- a) Operations Report
- b) Emergency and Incident Report
- c) Follow up to questions at prior Board Meeting and other updates

## Water and Wastewater Production Comparison

| Date      | TOTAL WELL PRODUCTION in Million Gallons |               |               |                   |        | Consumption to JURUPA C.S.D. | WASTEWATER FLOW TO RIVERSIDE |
|-----------|--|---------------|---------------|-------------------|--------|------------------------------|------------------------------|
|           | Purchased                                | Potable Wells | Potable Total | Non-Potable Wells | Total  | (Million Gallons)            | (Million Gallons)            |
| 4/1/2023  | 0.00                                     | 3.26          | 3.26          | 0.00              | 3.26   | 0.00                         | 1.65                         |
| 4/2/2023  | 0.00                                     | 2.36          | 2.36          | 0.00              | 2.36   | 0.00                         | 1.70                         |
| 4/3/2023  | 0.00                                     | 3.16          | 3.16          | 0.47              | 3.63   | 0.00                         | 1.66                         |
| 4/4/2023  | 0.00                                     | 2.65          | 2.65          | 0.02              | 2.66   | 0.00                         | 1.67                         |
| 4/5/2023  | 0.00                                     | 3.35          | 3.35          | 0.01              | 3.36   | 0.00                         | 1.63                         |
| 4/6/2023  | 0.00                                     | 2.85          | 2.85          | 0.74              | 3.59   | 0.00                         | 1.65                         |
| 4/7/2023  | 0.00                                     | 3.03          | 3.03          | 0.09              | 3.12   | 0.00                         | 1.61                         |
| 4/8/2023  | 0.00                                     | 3.05          | 3.05          | 0.01              | 3.06   | 0.00                         | 1.70                         |
| 4/9/2023  | 0.00                                     | 3.69          | 3.69          | 0.44              | 4.13   | 0.00                         | 1.73                         |
| 4/10/2023 | 0.00                                     | 4.31          | 4.31          | 0.13              | 4.43   | 0.00                         | 1.69                         |
| 4/11/2023 | 0.00                                     | 3.17          | 3.17          | 0.01              | 3.18   | 0.00                         | 1.67                         |
| 4/12/2023 | 0.00                                     | 3.97          | 3.97          | 0.48              | 4.45   | 0.00                         | 1.66                         |
| 4/13/2023 | 0.00                                     | 2.56          | 2.56          | 0.02              | 2.58   | 0.00                         | 1.61                         |
| 4/14/2023 | 0.00                                     | 3.37          | 3.37          | 0.01              | 3.38   | 0.00                         | 1.59                         |
| 4/15/2023 | 0.00                                     | 3.59          | 3.59          | 0.86              | 4.45   | 0.00                         | 1.70                         |
| 4/16/2023 | 0.00                                     | 3.40          | 3.40          | 0.02              | 3.43   | 0.00                         | 1.77                         |
| 4/17/2023 | 0.00                                     | 3.91          | 3.91          | 0.03              | 3.94   | 0.00                         | 1.71                         |
| 4/18/2023 | 0.00                                     | 3.47          | 3.47          | 0.48              | 3.95   | 0.00                         | 1.67                         |
| 4/19/2023 | 0.00                                     | 4.13          | 4.13          | 0.03              | 4.15   | 0.00                         | 1.64                         |
| 4/20/2023 | 0.00                                     | 3.95          | 3.95          | 0.66              | 4.61   | 0.00                         | 1.63                         |
| 4/21/2023 | 0.00                                     | 3.85          | 3.85          | 0.47              | 4.31   | 0.00                         | 1.61                         |
| 4/22/2023 | 0.00                                     | 3.89          | 3.89          | 0.37              | 4.25   | 0.00                         | 1.68                         |
| 4/23/2023 | 0.00                                     | 4.39          | 4.39          | 0.38              | 4.77   | 0.00                         | 1.72                         |
| 4/24/2023 | 0.00                                     | 4.05          | 4.05          | 0.03              | 4.07   | 0.00                         | 1.68                         |
| 4/25/2023 | 0.00                                     | 3.27          | 3.27          | 0.55              | 3.82   | 0.00                         | 1.67                         |
| 4/26/2023 | 0.00                                     | 4.53          | 4.53          | 0.54              | 5.06   | 0.00                         | 1.71                         |
| 4/27/2023 | 0.00                                     | 3.94          | 3.94          | 0.43              | 4.37   | 0.00                         | 1.62                         |
| 4/28/2023 | 0.00                                     | 2.99          | 2.99          | 0.37              | 3.35   | 0.00                         | 1.58                         |
| 4/29/2023 | 0.00                                     | 4.35          | 4.35          | 0.37              | 4.71   | 0.00                         | 1.65                         |
| 4/30/2023 | 0.00                                     | 4.55          | 4.55          | 0.38              | 4.93   | 0.00                         | 1.69                         |
| MINIMUM   | 0.00                                     | 2.36          | 2.36          | 0.00              | 2.36   | 0.00                         | 1.58                         |
| AVERAGE   | 0.00                                     | 3.57          | 3.57          | 0.28              | 3.85   | 0.00                         | 1.66                         |
| MAXIMUM   | 0.00                                     | 4.55          | 4.55          | 0.86              | 5.06   | 0.00                         | 1.77                         |
| TOTAL     | 0.00                                     | 106.99        | 106.99        | 8.36              | 115.36 | 0.00                         | 49.93                        |

# RUBIDOUX COMMUNITY SERVICES DISTRICT

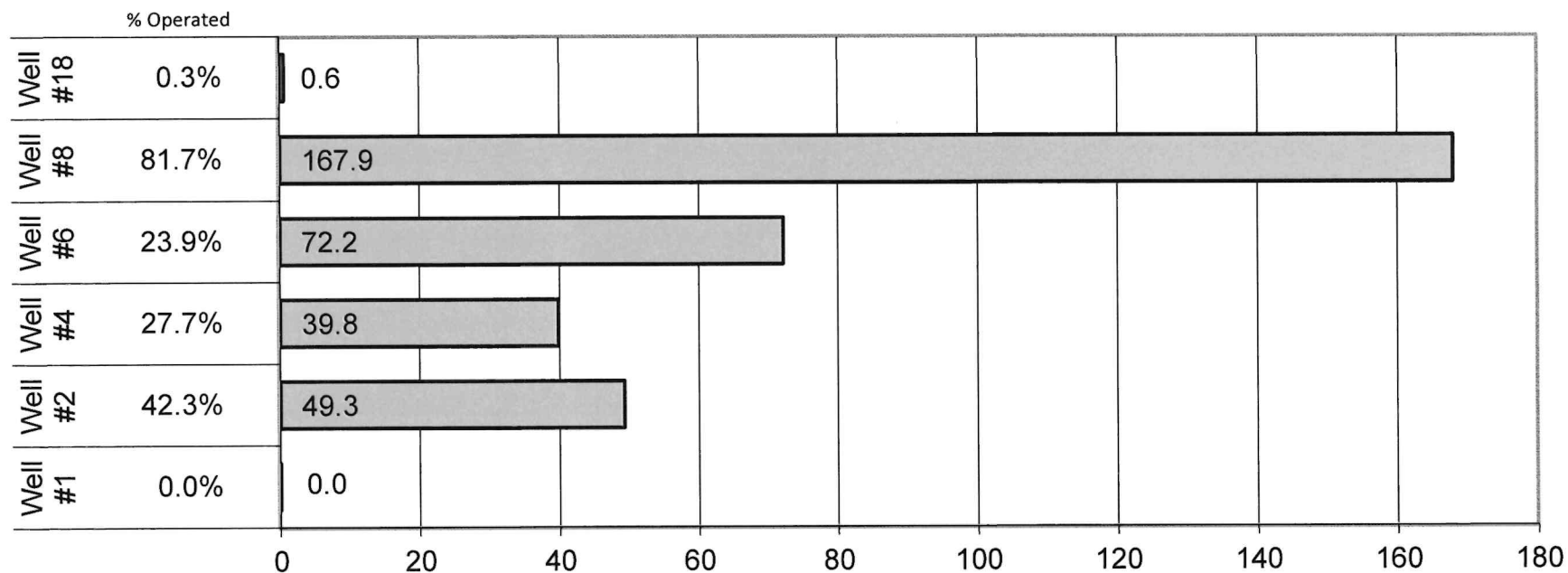
## MONTHLY WELL PRODUCTION

( Million Gallons )

| DATE      | POTABLE WATER  |                 |                              |                           |                  |                           |                  | NONPOTABLE WATER |                 |                  |                  |                   | TOTALS          |                        | TOTAL<br>PROD.<br>(MG) |
|-----------|----------------|-----------------|------------------------------|---------------------------|------------------|---------------------------|------------------|------------------|-----------------|------------------|------------------|-------------------|-----------------|------------------------|------------------------|
|           | JURUPA         | GAC Plt         | Nitrate Removal Plt          |                           | Thompson WTF     |                           |                  | 28th ST.         | DALY            | CLEMENT          | 46th ST.         | Mission           | POTABLE<br>(MG) | NON<br>POTABLE<br>(MG) |                        |
|           | TIE-IN<br>(MG) | Well #2<br>(MG) | FLEETWOOD<br>Well #4<br>(MG) | SKOTTY<br>Well #6<br>(MG) | Well #1A<br>(MG) | GOULD<br>Well #8A<br>(MG) | Well #18<br>(MG) | Well #3<br>(MG)  | Well #7<br>(MG) | Well #11<br>(MG) | Well #14<br>(MG) | #19 & #20<br>(MG) |                 |                        |                        |
| 4/1/2023  | 0.00           | 0.58            | 0.26                         | 0.47                      | 0.00             | 1.95                      | 0.00             | 0.00             | 0.00            | 0.00             | 0.00             | 0.00              | 3.26            | 0.00                   | 3.26                   |
| 4/2/2023  | 0.00           | 0.54            | 0.03                         | 0.05                      | 0.00             | 1.74                      | 0.00             | 0.00             | 0.00            | 0.00             | 0.00             | 0.00              | 2.36            | 0.00                   | 2.36                   |
| 4/3/2023  | 0.00           | 0.74            | 0.00                         | 0.00                      | 0.00             | 2.42                      | 0.00             | 0.00             | 0.00            | 0.46             | 0.00             | 0.01              | 3.16            | 0.47                   | 3.63                   |
| 4/4/2023  | 0.00           | 0.45            | 0.25                         | 0.47                      | 0.00             | 1.48                      | 0.00             | 0.00             | 0.00            | 0.00             | 0.00             | 0.02              | 2.65            | 0.02                   | 2.66                   |
| 4/5/2023  | 0.00           | 0.57            | 0.35                         | 0.61                      | 0.00             | 1.83                      | 0.00             | 0.00             | 0.00            | 0.00             | 0.00             | 0.01              | 3.35            | 0.01                   | 3.36                   |
| 4/6/2023  | 0.00           | 0.57            | 0.16                         | 0.30                      | 0.00             | 1.83                      | 0.00             | 0.00             | 0.00            | 0.72             | 0.00             | 0.02              | 2.85            | 0.74                   | 3.59                   |
| 4/7/2023  | 0.00           | 0.59            | 0.00                         | 0.53                      | 0.00             | 1.92                      | 0.00             | 0.00             | 0.00            | 0.08             | 0.00             | 0.01              | 3.03            | 0.09                   | 3.12                   |
| Subtotal  | 0.00           | 4.03            | 1.05                         | 2.43                      | 0.00             | 13.16                     | 0.00             | 0.00             | 0.00            | 1.26             | 0.00             | 0.07              | 20.66           | 1.32                   | 21.98                  |
| 4/8/2023  | 0.00           | 0.56            | 0.24                         | 0.44                      | 0.00             | 1.81                      | 0.00             | 0.00             | 0.00            | 0.00             | 0.00             | 0.01              | 3.05            | 0.01                   | 3.06                   |
| 4/9/2023  | 0.00           | 0.60            | 0.44                         | 0.79                      | 0.00             | 1.86                      | 0.00             | 0.00             | 0.00            | 0.42             | 0.00             | 0.02              | 3.69            | 0.44                   | 4.13                   |
| 4/10/2023 | 0.00           | 0.51            | 0.72                         | 1.32                      | 0.00             | 1.76                      | 0.00             | 0.00             | 0.00            | 0.11             | 0.00             | 0.02              | 4.31            | 0.13                   | 4.43                   |
| 4/11/2023 | 0.00           | 0.66            | 0.24                         | 0.44                      | 0.00             | 1.82                      | 0.00             | 0.00             | 0.00            | 0.00             | 0.00             | 0.01              | 3.17            | 0.01                   | 3.18                   |
| 4/12/2023 | 0.00           | 0.50            | 0.56                         | 1.03                      | 0.00             | 1.88                      | 0.00             | 0.00             | 0.00            | 0.46             | 0.00             | 0.02              | 3.97            | 0.48                   | 4.45                   |
| 4/13/2023 | 0.00           | 0.17            | 0.43                         | 0.17                      | 0.00             | 1.78                      | 0.00             | 0.00             | 0.00            | 0.00             | 0.00             | 0.02              | 2.56            | 0.02                   | 2.58                   |
| 4/14/2023 | 0.00           | 0.46            | 0.60                         | 0.57                      | 0.00             | 1.75                      | 0.00             | 0.00             | 0.00            | 0.00             | 0.00             | 0.01              | 3.37            | 0.01                   | 3.38                   |
| Subtotal  | 0.00           | 3.45            | 3.23                         | 4.76                      | 0.00             | 12.67                     | 0.00             | 0.00             | 0.00            | 1.00             | 0.00             | 0.10              | 24.11           | 1.10                   | 25.20                  |
| 4/15/2023 | 0.00           | 0.54            | 0.46                         | 0.83                      | 0.00             | 1.76                      | 0.00             | 0.00             | 0.00            | 0.86             | 0.00             | 0.01              | 3.59            | 0.86                   | 4.45                   |
| 4/16/2023 | 0.00           | 0.60            | 0.34                         | 0.61                      | 0.00             | 1.86                      | 0.00             | 0.00             | 0.00            | 0.00             | 0.00             | 0.02              | 3.40            | 0.02                   | 3.43                   |
| 4/17/2023 | 0.00           | 0.63            | 0.54                         | 0.99                      | 0.00             | 1.76                      | 0.00             | 0.00             | 0.00            | 0.00             | 0.00             | 0.03              | 3.91            | 0.03                   | 3.94                   |
| 4/18/2023 | 0.00           | 0.55            | 0.29                         | 0.50                      | 0.00             | 1.92                      | 0.21             | 0.00             | 0.00            | 0.47             | 0.00             | 0.01              | 3.47            | 0.48                   | 3.95                   |
| 4/19/2023 | 0.00           | 0.25            | 0.66                         | 1.22                      | 0.00             | 1.99                      | 0.00             | 0.00             | 0.00            | 0.00             | 0.00             | 0.03              | 4.13            | 0.03                   | 4.15                   |
| 4/20/2023 | 0.00           | 0.47            | 0.66                         | 1.20                      | 0.00             | 1.63                      | 0.00             | 0.00             | 0.00            | 0.65             | 0.00             | 0.01              | 3.95            | 0.66                   | 4.61                   |
| 4/21/2023 | 0.00           | 0.49            | 0.58                         | 1.03                      | 0.00             | 1.75                      | 0.00             | 0.00             | 0.00            | 0.46             | 0.00             | 0.01              | 3.85            | 0.47                   | 4.31                   |
| Subtotal  | 0.00           | 3.52            | 3.51                         | 6.38                      | 0.00             | 12.67                     | 0.21             | 0.00             | 0.00            | 2.43             | 0.00             | 0.12              | 26.29           | 2.55                   | 28.84                  |
| 4/22/2023 | 0.00           | 0.54            | 0.56                         | 1.02                      | 0.00             | 1.77                      | 0.00             | 0.00             | 0.00            | 0.36             | 0.00             | 0.01              | 3.89            | 0.37                   | 4.25                   |
| 4/23/2023 | 0.00           | 0.67            | 0.57                         | 1.03                      | 0.00             | 2.12                      | 0.00             | 0.00             | 0.00            | 0.36             | 0.00             | 0.03              | 4.39            | 0.38                   | 4.77                   |
| 4/24/2023 | 0.00           | 0.57            | 0.58                         | 1.08                      | 0.00             | 1.81                      | 0.00             | 0.00             | 0.00            | 0.00             | 0.00             | 0.03              | 4.05            | 0.03                   | 4.07                   |
| 4/25/2023 | 0.00           | 0.42            | 0.00                         | 1.39                      | 0.00             | 1.47                      | 0.00             | 0.00             | 0.00            | 0.54             | 0.00             | 0.01              | 3.27            | 0.55                   | 3.82                   |
| 4/26/2023 | 0.00           | 0.69            | 0.59                         | 1.07                      | 0.00             | 2.18                      | 0.00             | 0.00             | 0.00            | 0.51             | 0.00             | 0.03              | 4.53            | 0.54                   | 5.06                   |
| 4/27/2023 | 0.00           | 0.40            | 0.76                         | 1.38                      | 0.00             | 1.39                      | 0.00             | 0.00             | 0.00            | 0.42             | 0.00             | 0.01              | 3.94            | 0.43                   | 4.37                   |
| 4/28/2023 | 0.00           | 0.58            | 0.21                         | 0.38                      | 0.00             | 1.83                      | 0.00             | 0.00             | 0.00            | 0.36             | 0.00             | 0.01              | 2.99            | 0.37                   | 3.35                   |
| 4/29/2023 | 0.00           | 0.59            | 0.66                         | 1.20                      | 0.00             | 1.90                      | 0.00             | 0.00             | 0.00            | 0.35             | 0.00             | 0.01              | 4.35            | 0.37                   | 4.71                   |
| 4/30/2023 | 0.00           | 0.60            | 0.80                         | 1.41                      | 0.00             | 1.73                      | 0.00             | 0.00             | 0.00            | 0.36             | 0.00             | 0.02              | 4.55            | 0.38                   | 4.93                   |
| Subtotal  | 0.00           | 5.06            | 4.72                         | 9.95                      | 0.00             | 16.20                     | 0.00             | 0.00             | 0.00            | 3.25             | 0.00             | 0.15              | 35.94           | 3.40                   | 39.33                  |
|           |                |                 |                              |                           |                  |                           |                  |                  |                 |                  |                  |                   |                 |                        |                        |
| TOTAL     | 0.000          | 16.056          | 12.511                       | 23.519                    | 0.002            | 54.696                    | 0.208            | 0.000            | 0.000           | 7.931            | 0.000            | 0.433             | 106.992         | 8.364                  | 115.356                |

# TOTAL WATER PRODUCED w/ % Operated

## April 2023

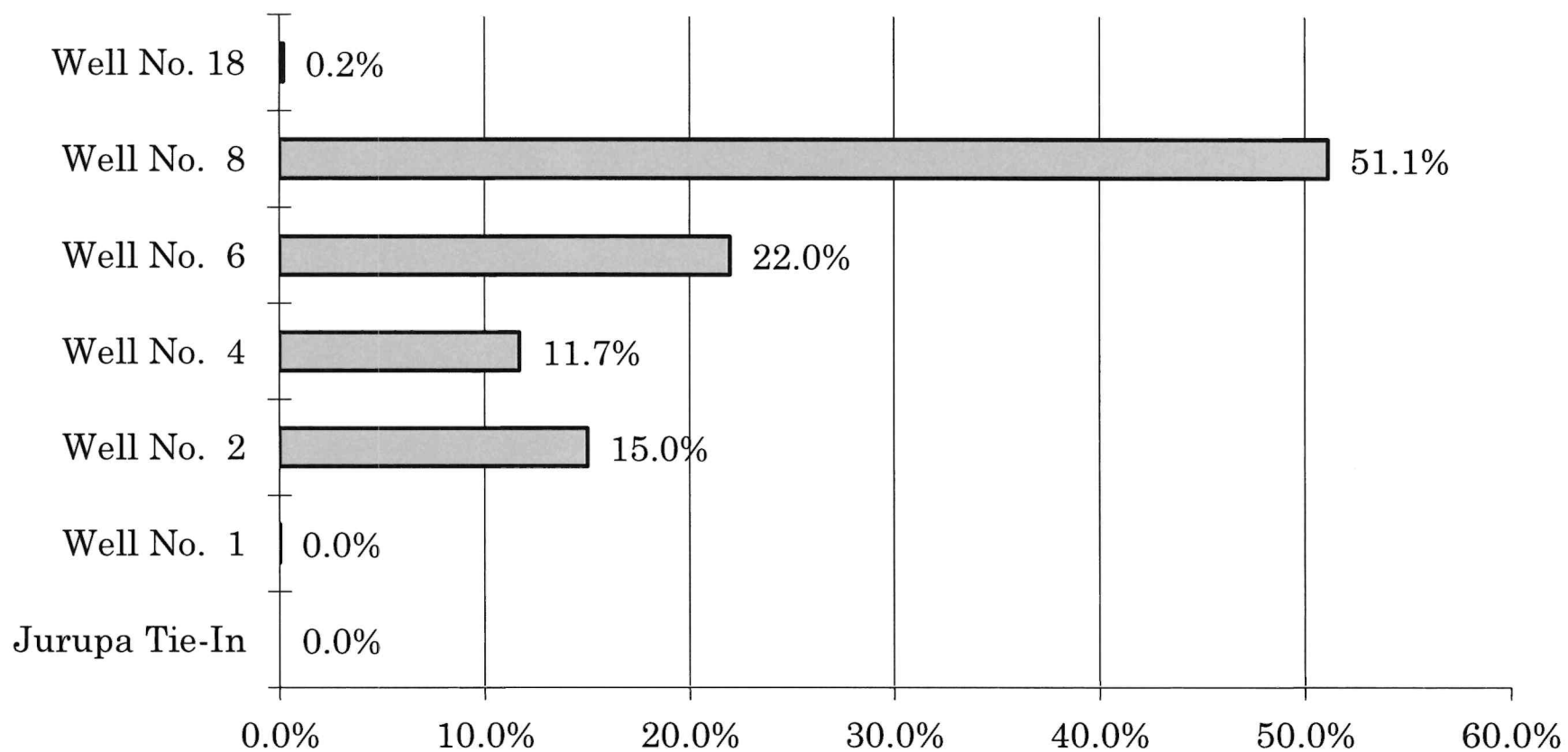


Max Production      **1171.4 AF**  
 Monthly Production      **579.3 AF**  
 Reserve Production      **592.1 AF**

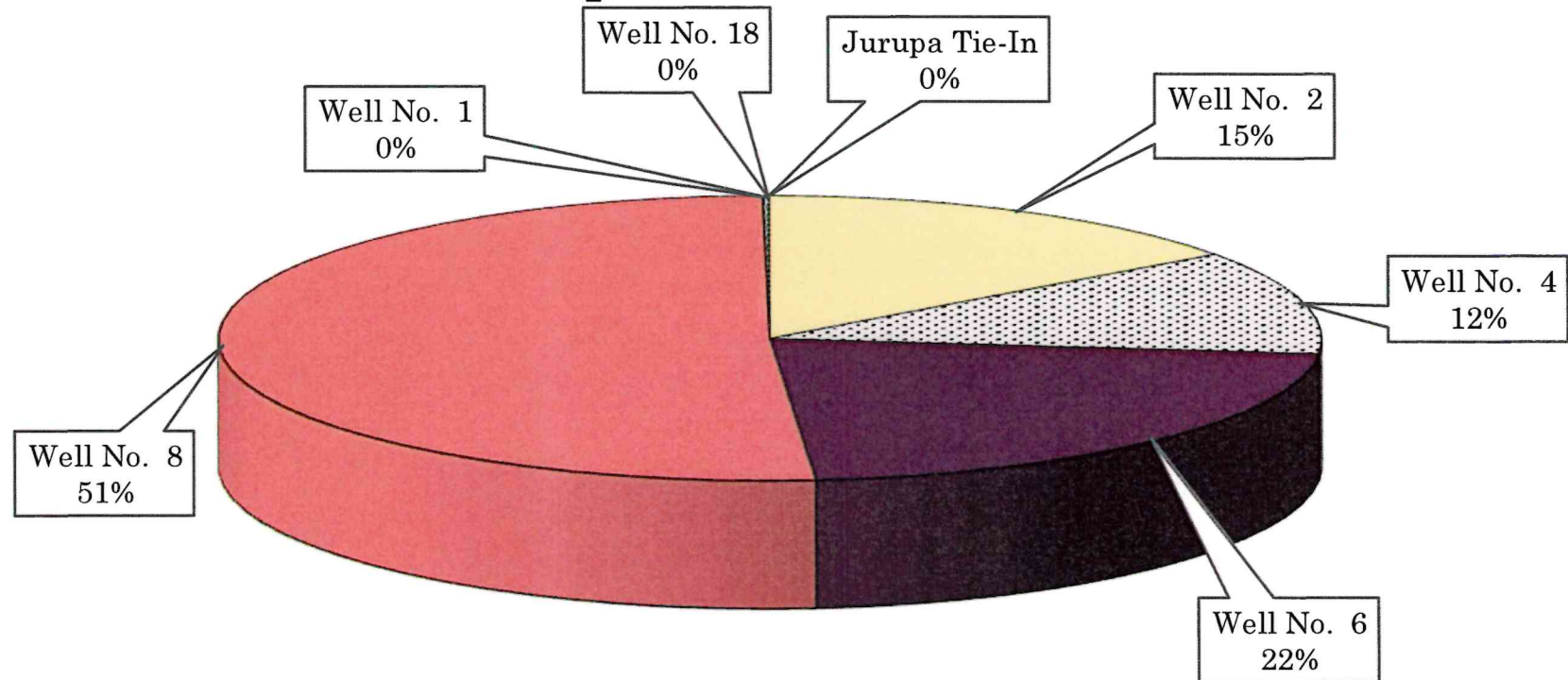
**ACRE FEET**

1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

## Source Potable Production Comparison April 2023

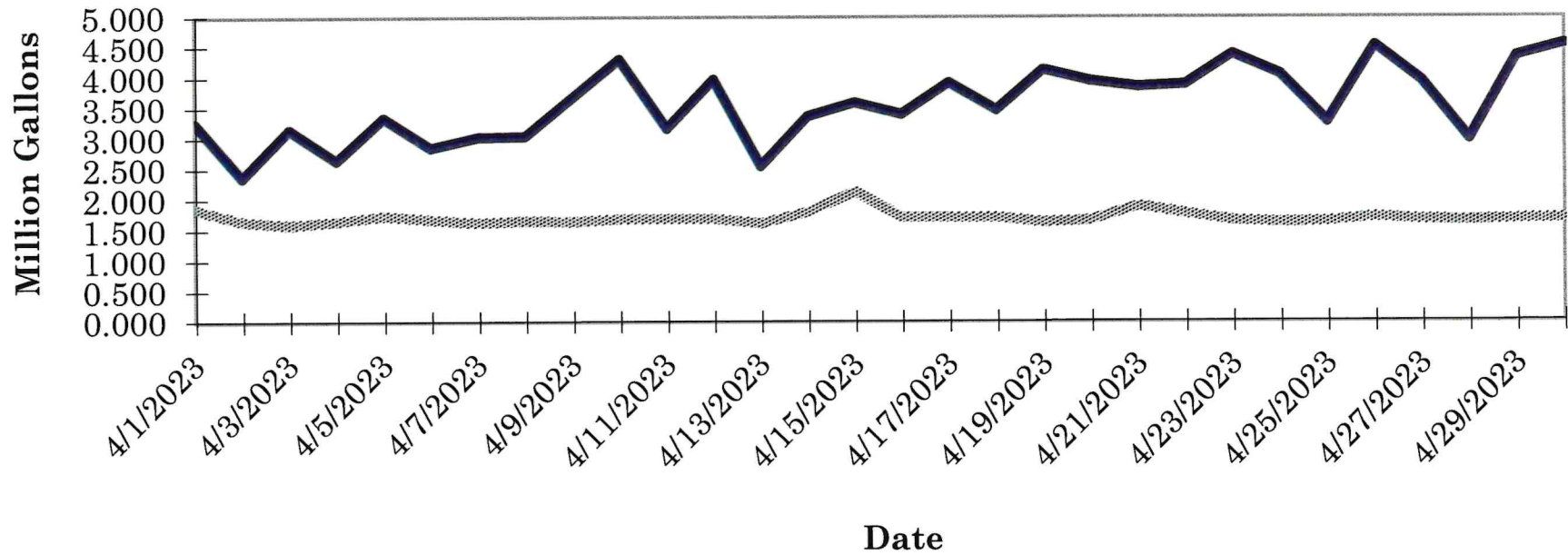


## Source Potable Production Comparison April 2023





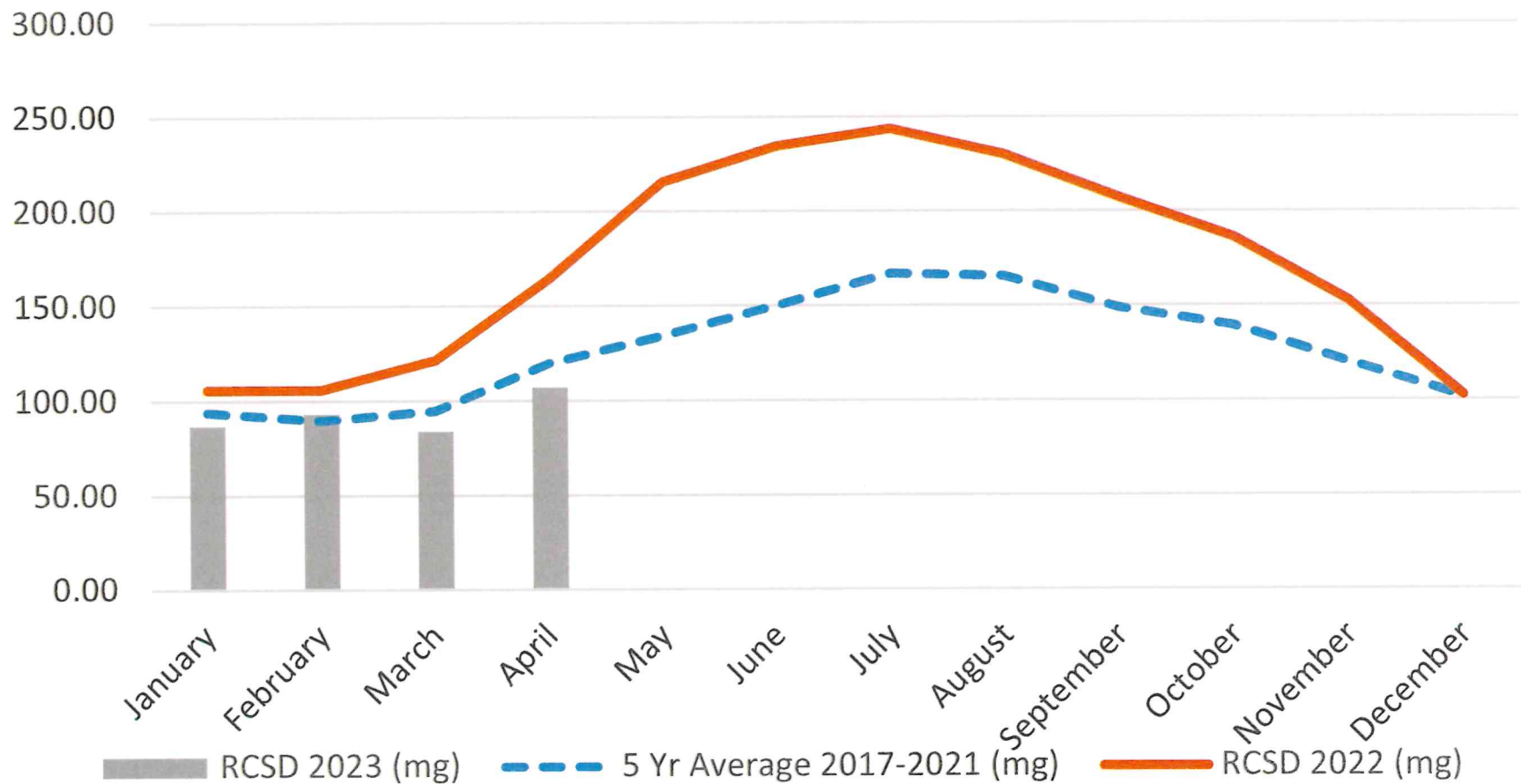
## Potable Water & Wastewater Comparison April 2023



— Potable Water Prod.

..... Wastewater Prod

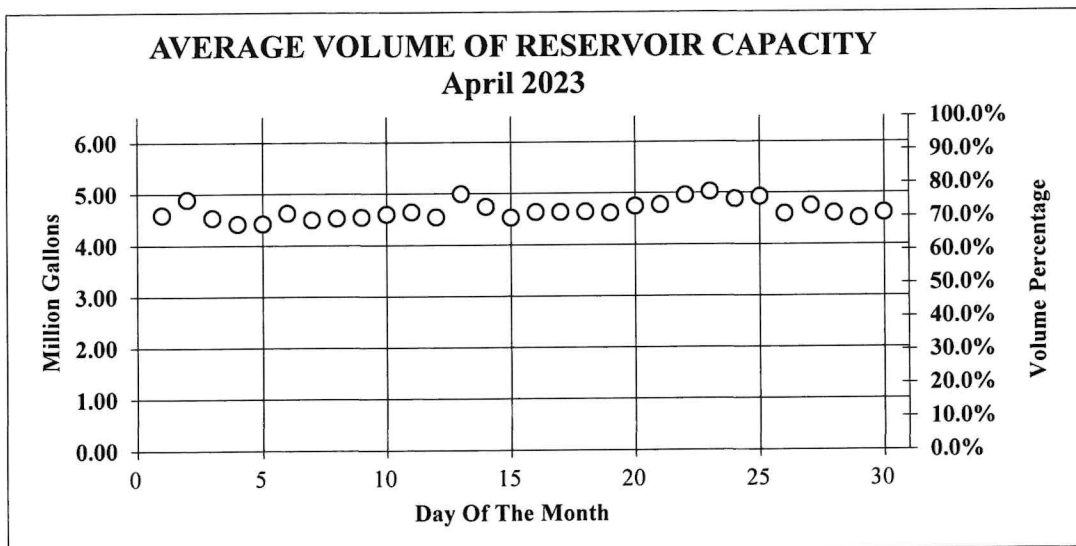
## Potable Water Production Year 2023



# RUBIDOUX COMMUNITY SERVICES DISTRICT

## Reservior Capacity Report

|           | ATKINSON SYSTEM |           | HUNTER SYSTEM |           | WATER<br>AVAILABLE<br>(Gallons)* | PERCENTAGE<br>OF TOTAL<br>CAPACITY |
|-----------|-----------------|-----------|---------------|-----------|----------------------------------|------------------------------------|
| CAPACITY  | 2,000,000       | 3,000,000 | 425,000       | 1,000,000 |                                  |                                    |
| DATE      | ATKINSON        | WATSON    | HUNTER 1      | PERRONE   |                                  |                                    |
| 4/1/2020  | 71.7            | 68.0      | 82.2          | 77.1      | 4,593,545                        | 71.5%                              |
| 4/2/2020  | 78.3            | 73.6      | 81.6          | 77.0      | 4,889,209                        | 76.1%                              |
| 4/3/2020  | 70.4            | 66.9      | 81.4          | 77.4      | 4,534,688                        | 70.6%                              |
| 4/4/2020  | 67.4            | 64.8      | 81.1          | 77.8      | 4,415,115                        | 68.7%                              |
| 4/5/2020  | 67.1            | 64.7      | 82.3          | 79.1      | 4,424,271                        | 68.9%                              |
| 4/6/2020  | 72.1            | 68.4      | 80.7          | 79.2      | 4,627,346                        | 72.0%                              |
| 4/7/2020  | 69.8            | 66.8      | 79.6          | 75.9      | 4,496,956                        | 70.0%                              |
| 4/8/2020  | 70.2            | 67.1      | 80.0          | 77.4      | 4,530,750                        | 70.5%                              |
| 4/9/2020  | 68.7            | 67.0      | 81.6          | 80.9      | 4,538,382                        | 70.6%                              |
| 4/10/2020 | 72.4            | 69.2      | 76.2          | 75.1      | 4,599,285                        | 71.6%                              |
| 4/11/2020 | 72.3            | 69.2      | 78.4          | 78.8      | 4,642,355                        | 72.3%                              |
| 4/12/2020 | 70.5            | 67.1      | 80.5          | 77.5      | 4,538,909                        | 70.6%                              |
| 4/13/2020 | 80.1            | 75.2      | 80.8          | 79.0      | 4,989,753                        | 77.7%                              |
| 4/14/2020 | 74.1            | 70.8      | 82.2          | 78.4      | 4,739,221                        | 73.8%                              |
| 4/15/2020 | 69.3            | 67.0      | 81.2          | 78.9      | 4,530,006                        | 70.5%                              |
| 4/16/2020 | 73.3            | 69.7      | 77.9          | 74.9      | 4,637,050                        | 72.2%                              |
| 4/17/2020 | 71.6            | 68.7      | 79.8          | 80.0      | 4,631,775                        | 72.1%                              |
| 4/18/2020 | 72.8            | 69.4      | 78.5          | 76.8      | 4,637,799                        | 72.2%                              |
| 4/19/2020 | 71.0            | 68.5      | 81.4          | 79.6      | 4,615,592                        | 71.8%                              |
| 4/20/2020 | 76.2            | 72.3      | 73.9          | 73.8      | 4,747,152                        | 73.9%                              |
| 4/21/2020 | 73.8            | 71.6      | 80.2          | 80.5      | 4,768,975                        | 74.2%                              |
| 4/22/2020 | 80.3            | 75.9      | 77.0          | 74.9      | 4,958,139                        | 77.2%                              |
| 4/23/2020 | 81.1            | 76.5      | 78.2          | 78.2      | 5,029,677                        | 78.3%                              |
| 4/24/2020 | 76.9            | 73.1      | 79.8          | 80.9      | 4,878,674                        | 75.9%                              |
| 4/25/2020 | 77.4            | 74.6      | 80.2          | 79.5      | 4,922,559                        | 76.6%                              |
| 4/26/2020 | 71.8            | 69.5      | 75.5          | 75.2      | 4,593,486                        | 71.5%                              |
| 4/27/2020 | 75.1            | 71.9      | 75.2          | 77.0      | 4,748,470                        | 73.9%                              |
| 4/28/2020 | 71.4            | 68.8      | 77.0          | 78.2      | 4,601,864                        | 71.6%                              |
| 4/29/2020 | 67.5            | 66.7      | 81.5          | 81.3      | 4,511,428                        | 70.2%                              |
| 4/30/2020 | 72.5            | 69.8      | 76.5          | 74.3      | 4,614,357                        | 71.8%                              |



\* The total capacity of all District reservoirs is 6,425,000 gallons.



Riverside County Fire Department  
Office of the Fire Marshal  
Rubidoux Community Services District  
3590 Rubidoux Blvd  
Rubidoux, CA 92509  
Bus (951) 684-7580



## Monthly Activity Report

### APRIL 2023

| <i>Activity</i>  | <i>Total</i> |
|--|--------------|
| Total Number of Plan Reviews Completed   | 0            |
| Plan Review Turnaround Time ( <i>Goal is 15 Days</i> )                               | 0            |
| Total Number of Construction Inspections Conducted                                   | 0            |
| Inspection Turnaround Time ( <i>Goal is within 3 Days of Contact</i> )               | 0            |
| Total Number of Annual Fire Inspections Conducted ( <i>Including Reinspections</i> ) | 17           |
| Number of Weed Abatement Inspections Performed                                       | 1            |
| Planning & Development Meetings Attended   | 0            |
| Planning & Development Cases Reviewed  | 0            |
| Special Event Meetings   | 0            |
| Special Event Inspections  | 0            |
| Complaints   | 6            |
| 850 Inspections  | 0            |
| School Inspections   | 0            |
|  |              |

# **CAL FIRE/Riverside County Fire Department**

## **Emergency Incident Statistics**

**April 2014 - April 2023**



## **Rubidoux Community Service District**



## Total Calls for Rubidoux CSD April 2014-2023



| <u>Month/Year</u> | <u>Total Calls for Station 38</u> | <u>Total Calls for District</u> |
|-------------------|-----------------------------------|---------------------------------|
| April 2014        | 201                               | 214                             |
| April 2015        | 212                               | 224                             |
| April 2016        | 234                               | 243                             |
| April 2017        | 235                               | 247                             |
| April 2018        | 234                               | 254                             |
| April 2019        | 245                               | 245                             |
| April 2020        | 222                               | 239                             |
| April 2021        | 218                               | 228                             |
| April 2022        | 265                               | 278                             |
| April 2023        | 239                               | 248                             |



# **CAL FIRE/Riverside County Fire Department**

## **Emergency Incident Statistics**



**Bill Weiser**

**Fire Chief**

5/1/2023

**Report Provided By: Riverside County Fire Department**

**Communications and Technology Division**

**GIS Section**

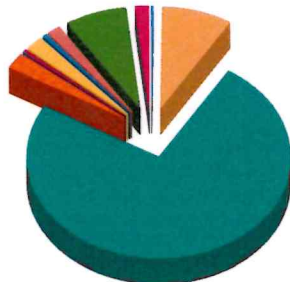
**Please refer to Map and Incident by Battalion, Station, Jurisdiction**

Incidents Reported for the month of April 2023 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)

\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

## Response Activity

Incidents Reported for the month of April 2023 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)



|                       |     |        |
|-----------------------|-----|--------|
| Com Fire              | 1   | 0.4%   |
| False Alarm           | 21  | 8.5%   |
| Medical               | 185 | 74.6%  |
| Other Fire            | 6   | 2.4%   |
| Other Misc            | 1   | 0.4%   |
| Public Service Assist | 6   | 2.4%   |
| Rescue                | 1   | 0.4%   |
| Standby               | 4   | 1.6%   |
| Traffic Collision     | 19  | 7.7%   |
| Vehicle Fire          | 4   | 1.6%   |
| Total:                | 248 | 100.0% |

|                        |            |
|------------------------|------------|
| Com Fire               | 1          |
| False Alarm            | 21         |
| Medical                | 185        |
| Other Fire             | 6          |
| Other Misc             | 1          |
| Public Service Assist  | 6          |
| Rescue                 | 1          |
| Standby                | 4          |
| Traffic Collision      | 19         |
| Vehicle Fire           | 4          |
| <b>Incident Total:</b> | <b>248</b> |

### Average Enroute to Onscene Time\*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledge as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

| <5 Minutes | +5 Minutes | +10 Minutes | +20 Minutes | Average | % 0 to 5 min |
|------------|------------|-------------|-------------|---------|--------------|
| 174        | 72         | 9           | 1           | 4.3     | 70.2%        |

\*CODE 3 and CODE 2 incidents are included in the total count of incidents and the average Enroute to Onscene Time.

### Incidents by Battalion, Station and Jurisdiction

|                     |                            |                       | Com Fire | False Alarm | Medical | Other Fire | Other Misc | Public Service Assist | Rescue | Standby | Traffic Collision | Vehicle Fire | Total |
|---------------------|----------------------------|-----------------------|----------|-------------|---------|------------|------------|-----------------------|--------|---------|-------------------|--------------|-------|
| <b>Battalion 14</b> | <b>Station 18 West</b>     | City of Jurupa Valley | 0        | 1           | 5       | 0          | 0          | 1                     | 0      | 0       | 2                 | 0            | 9     |
|                     | <b>Riverside</b>           |                       |          |             |         |            |            |                       |        |         |                   |              |       |
|                     | <b>Station Total</b>       |                       | 0        | 1           | 5       | 0          | 0          | 1                     | 0      | 0       | 2                 | 0            | 9     |
|                     | <b>Station 38 Rubidoux</b> | City of Jurupa Valley | 1        | 20          | 180     | 6          | 1          | 5                     | 1      | 4       | 17                | 4            | 239   |
|                     | <b>Station Total</b>       |                       | 1        | 20          | 180     | 6          | 1          | 5                     | 1      | 4       | 17                | 4            | 239   |
|                     | <b>Battalion Total</b>     |                       | 1        | 21          | 185     | 6          | 1          | 6                     | 1      | 4       | 19                | 4            | 248   |
| <b>Grand Total</b>  |                            |                       | 1        | 21          | 185     | 6          | 1          | 6                     | 1      | 4       | 19                | 4            | 248   |

## Incidents by Jurisdiction

|                       | Com<br>Fire | False<br>Alarm | Medical    | Other<br>Fire | Other<br>Misc | Public<br>Service | Rescue   | Standby  | Traffic<br>Collision | Vehicle<br>Fire | Total      |
|-----------------------|-------------|----------------|------------|---------------|---------------|-------------------|----------|----------|----------------------|-----------------|------------|
| City of Jurupa Valley | 1           | 21             | 185        | 6             | 1             | 6                 | 1        | 4        | 19                   | 4               | 248        |
| <b>Grand Total</b>    | <b>1</b>    | <b>21</b>      | <b>185</b> | <b>6</b>      | <b>1</b>      | <b>6</b>          | <b>1</b> | <b>4</b> | <b>19</b>            | <b>4</b>        | <b>248</b> |

## Incidents by Supervisorial District - Summary

|                       | DISTRICT 2<br>KAREN SPIEGEL | Grand<br>Total |
|-----------------------|-----------------------------|----------------|
| Com Fire              | 1                           | 1              |
| False Alarm           | 21                          | 21             |
| Medical               | 185                         | 185            |
| Other Fire            | 6                           | 6              |
| Other Misc            | 1                           | 1              |
| Public Service Assist | 6                           | 6              |
| Rescue                | 1                           | 1              |
| Standby               | 4                           | 4              |
| Traffic Collision     | 19                          | 19             |
| Vehicle Fire          | 4                           | 4              |
| <b>Total</b>          | <b>248</b>                  | <b>248</b>     |

MONTH = 4 and YEAR = 2023 and SPECIAL= 'Rubidoux CSD'



#### Legend

- |           |              |                    |                |
|-----------|--------------|--------------------|----------------|
| ● Fire    | ● Medical    | ▭ Riverside County | 🚒 Fire Station |
| ● Hazard  | ● Other Misc | ▨ Reservations     | 🎰 Casinos      |
| ● Haz Mat | ● PSA        |                    |                |



Riverside County Fire GIS

**12. Consider Award of Professional Services Agreement to Krieger &  
Stewart for Preparation of Spill Emergency Response Plan:  
DM 2023-46**



# Rubidoux Community Services District

## Board of Directors

Bernard Murphy, President  
John Skerbelis, Vice-President  
Armando Muniz  
F. Forest Trowbridge  
Hank Trueba Jr.



## General Manager

Brian R. Laddusaw

---

Water Resource Management      Refuse Collection      Street Lights      Fire / Emergency Services      Weed Abatement

## DIRECTORS MEMORANDUM 2023-46

May 18, 2023

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consider Award of Professional Services Agreement to Krieger & Stewart for Preparation of Spill Emergency Response Plan.

## BACKGROUND:

The State Water Resources Control Board ("SWRCB") requires agencies to have a current Sanitary Sewer Management Plan ("SSMP") per Order No. 2006-0003-DWQ. Each Enrollee under SWRCB Order No. 2006-0003-DWQ ("Order") is required to have a SSMP demonstrating through sanitary sewer system use ordinances, service agreements, or other legally binding procedures, it has the necessary legal authority to:

- Prevent illicit discharges into its sanitary sewer system.
- Require sewers and connections be properly designed and constructed.
- Ensure access for maintenance, inspection, or repairs for portions of the lateral owned or maintained by the Public Agency.
- Limit the discharge of fats, oils, and grease and other debris causing blockages.
- Enforce any violation of its sewer ordinances.

The SWRCB adopted Order No. 2022-0103-DWQ (the Sewer System General Order). In the Order it states the Overflow Emergency Response Plan must be replaced with the Spill Emergency Response Plan. To remain in compliance with the SWRCB, the Spill Emergency Response Plan must be updated and implemented by June 5, 2023. While similar to the Overflow Emergency Response Plan, the Spill Emergency Response Plan is intended to ensure prompt detection and response to spills, to reduce spill volumes, and to collect information for prevention of future spills. The Spill Emergency Response Plan must include procedures to do the following:

- Notify primary responders, appropriate local officials, and appropriate regulatory agencies of a spill in a timely manner;

- Notify other potentially affected entities (for example, health agencies, water suppliers, etc.) of spills that potentially affect public health or reach waters of the State;
- Comply with the notification, monitoring, and reporting requirements of the Sanitary Sewer General Order, State laws and regulations, and applicable Regional Water Board Orders;
- Ensure that appropriate staff and contractors duly implement the Spill Emergency Response Plan and are appropriately trained to do so;
- Address emergency system operations, traffic control and other necessary response activities;
- Contain a spill and prevent/minimize discharge to waters of the State or any drainage conveyance system;
- Minimize and remediate public health impacts and adverse impacts on beneficial uses of waters of the State;
- Remove sewage from the drainage conveyance system;
- Clean the spill area and drainage conveyance system in a manner that does not inadvertently impact beneficial uses in the receiving waters;
- Implement technologies, practices, equipment, and interagency coordination to expedite spill containment and recovery;
- Implement pre-planned coordination and collaboration with storm drain agencies and other utility agencies/departments prior, during, and after a spill event;
- Conduct post-spill assessments of spill response activities;
- Document and report spill events as required in the Sewer System General Order; and
- Annually review and assess effectiveness of the Spill Emergency Response Plan, and update the plan as needed.

Staff received a proposal from Krieger & Stewart to perform this work in the amount of \$17,200. The preparation and implementation of an updated Spill Emergency Response Plan was not planned for nor included in the District's FY 2022|2023 Sewer Fund Budget. Included in the Sewer Fund Budget is Ln. 14 'Hydrowash' which has an amended budget amount of \$247,500. As of the writing of this Director's Memorandum, the account has a balance of approximately \$61,000. The remaining \$186,500 in unappropriated monies is sufficient to cover additional hydrowashing expenses to be incurred the remainder of the fiscal year. Staff recommends amending the FY 2022|2023 Sewer Fund Budget by re-allocating \$17,200 from the District's hydrowash account to the District's engineering fees account and issue a task order to Krieger & Stewart in an amount equal to \$17,200 for this work.

### **RECOMMENDATION:**

The General Manager recommends the District Board of Directors authorize the General Manager to:

1. Amend the FY 2022|2023 Sewer Fund Budget by allocating \$17,200 from the District's hydrowashing account to the District's engineering fees account.
2. Issue a Professional Services Agreement and Task Order to Krieger and Stewart Engineering Consultants in the amount not-to-exceed \$17,200 for preparation of a Spill Emergency Response Plan.

Respectfully,



Brian R. Laddusaw  
General Manager

Attach1.

Krieger and Stewart Proposal dated 05/09/23 – Preparation of Spill Emergency Response Plan



May 9, 2023

587-42.4A

Miguel Valdez, Director of Operations  
Rubidoux Community Services District  
3590 Rubidoux Boulevard  
Jurupa Valley, CA 92509

Via email to [mvaldez@rcsd.org](mailto:mvaldez@rcsd.org)

Subject: Engineering Services Proposal for  
Preparation of Spill Emergency Response Plan

Dear Mr. Valdez:

We appreciate the opportunity to submit our proposal for engineering services to assist the District in preparing a Spill Emergency Response Plan in accordance with the requirements set forth in State Water Resources Control Board (SWRCB) Order No. 2022-0103-DWQ (the Sewer System General Order).

#### **A. BACKGROUND**

The Spill Emergency Response Plan replaces the Overflow Emergency Response Plan, which is included as Element 6 of the District's existing Sewer System Management Plan (SSMP), updated in 2021.

Based on information available on the SWRCB website, the District's next SSMP required plan update is due on August 2, 2025, and the District's next required SSMP audit due date is August 2, 2024. Since the Sewer System General Order requires that the Spill Emergency Response Plan be updated and implemented by June 5, 2023, we propose preparing the Spill Emergency Response Plan element of the SSMP at this time, and updating the entire SSMP at a future date, after the District's next SSMP audit.

While similar to the Overflow Emergency Response Plan, the Spill Emergency Response Plan is intended to ensure prompt detection and response to spills, to reduce spill volumes, and to collect information for prevention of future spills. The Spill Emergency Response Plan must include procedures to do the following:

- Notify primary responders, appropriate local officials, and appropriate regulatory agencies of a spill in a timely manner;
- Notify other potentially affected entities (for example, health agencies, water suppliers, etc.) of spills that potentially affect public health or reach waters of the State;
- Comply with the notification, monitoring, and reporting requirements of the Sanitary Sewer General Order, State laws and regulations, and applicable Regional Water Board Orders;





Miguel Valdez  
May 9, 2023  
Page 2

- Ensure that appropriate staff and contractors duly implement the Spill Emergency Response Plan and are appropriately trained to do so;
- Address emergency system operations, traffic control and other necessary response activities;
- Contain a spill and prevent/minimize discharge to waters of the State or any drainage conveyance system;
- Minimize and remediate public health impacts and adverse impacts on beneficial uses of waters of the State;
- Remove sewage from the drainage conveyance system;
- Clean the spill area and drainage conveyance system in a manner that does not inadvertently impact beneficial uses in the receiving waters;
- Implement technologies, practices, equipment, and interagency coordination to expedite spill containment and recovery;
- Implement pre-planned coordination and collaboration with storm drain agencies and other utility agencies/departments prior, during, and after a spill event;
- Conduct post-spill assessments of spill response activities;
- Document and report spill events as required in the Sewer System General Order; and
- Annually review and assess effectiveness of the Spill Emergency Response Plan, and update the plan as needed.

## **B. SCOPE OF SERVICES**

We will prepare a Spill Emergency Response Plan in accordance with the plan requirements set forth in the Sewer System General Order. Our approach to preparing the plan is as follows:

### **1. Review Existing Pertinent Documentation and Regulations**

We will review the requirements for the Spill Emergency Response Plan, the District's existing Overflow Emergency Response Plan, any available guidance documentation or templates, and any available Spill Emergency Response Plans being implemented by other local agencies. We will prepare a questionnaire for District staff to fill out with information necessary for inclusion in the Spill Emergency Response Plan.

### **2. Conferences and Correspondence with District Staff**

We will confer and correspond with District staff as necessary to obtain pertinent information. We will also discuss any new measures proposed for inclusion in the Spill Emergency Response Plan with District staff. For our proposal, we have estimated eight (8) hours for this Task.



Miguel Valdez  
May 9, 2023  
Page 3

**3. Preparation of Draft Spill Emergency Response Plan**

We will prepare a Draft Spill Emergency Response Plan for District staff review and comment. In preparation of the draft plan, we will refer to information included in the District's existing Overflow Emergency Response Plan and SSMP.

**4. Review Draft Plan with District Staff and Address Staff Comments**

We will review the Draft Spill Emergency Response Plan with District staff, address District questions and comments, and make revisions to the plan as necessary.

**5. Preparation of Final Spill Emergency Response Plan**

After addressing District staff's comments, we will prepare the final Spill Emergency Response Plan and insert same into the District's current SSMP, in place of the Overflow Emergency Response Plan. We will provide a digital PDF copy of the SSMP with the Spill Emergency Response Plan to the District for their submittal to the State.

**C. ESTIMATED FEE AND SCHEDULE**

Our estimated fee for providing engineering services for subject project is \$17,200. A detailed breakdown of our estimated fee is included in attached **Table 1**. Our fee estimate is based on the rates in our **2023 Fee Schedule**, also attached. We estimate completion of the services described in our **Scope of Services** by June 5, 2023 to allow the District to comply with the State's deadline.

Please call if you have any questions.

Sincerely,

KRIEGER & STEWART

A handwritten signature in black ink, appearing to read 'Jaclyn B. Makarzec', is written over the printed name.

Jaclyn B. Makarzec

VEM/DFS/nr  
587-42P4-PRO

Attachments: Table 1 - Estimated Fee for Engineering Services  
2023 Fee Schedule

**13. Consider Award of Construction Contract to Relocate a Water Pipeline  
Crossing Market Street: **DM 2023-47****



# Rubidoux Community Services District

## Board of Directors

Bernard Murphy, President  
John Skerbelis, Vice-President  
Armando Muniz  
F. Forest Trowbridge  
Hank Trueba Jr.

## General Manager

Brian R. Laddusaw



---

|                           |                   |               |                           |                |
|---------------------------|-------------------|---------------|---------------------------|----------------|
| Water Resource Management | Refuse Collection | Street Lights | Fire / Emergency Services | Weed Abatement |
|---------------------------|-------------------|---------------|---------------------------|----------------|

---

## DIRECTORS MEMORANDUM 2023-47

May 18, 2023

To: Rubidoux Community Services District  
Board of Directors

Subject: Consider Award of Construction Contract to Relocate a Water Pipeline Crossing Market Street

### **BACKGROUND:**

The County of Riverside Transportation and Land Management Agency ("TLMA") is planning to go out to bid for the Market Street Bridge Replacement Project in 2024 but the City of Jurupa Valley ("City") is preparing to go out to bid in the Summer of 2023 to do improvements of the intersection at 24<sup>th</sup> Street, Via Cerro and Market Street. The District's existing water pipeline serving the Agua Mansa area is within the intersection the City is going to improve. The Engineer for TLMA sent to Rubidoux Community Services District ("District") a request for the District to complete the relocation of the District's water pipeline on or before June 1, 2023, but has since moved the completion date to August 1.

The relocation of the District's water pipeline is necessary because the required depth of cover over the District owned water pipeline will not be sufficient during the re-construction of the intersection and placement of new road base. There is no way to protect this shallow depth pipeline during placement and compaction of road base because any method of protection would obstruct and interfere with the installation of the road base.

The District contracted with Krieger and Stewart in 2021 under DM 2021-72 to have plans and specifications prepared for the relocation of this pipeline and has also awarded a contract to Krieger and Stewart for Construction Oversight Services under DM 2023-31 in March of 2023. The District advertised for construction of this project in April of 2023 and opened sealed bids at 2:00pm on April 19, 2023. Krieger and Stewart assisted the District in review of the bids and provided a letter of recommendation which is attached.

The bids were as follows:

| <b>Contractor</b>   | <b>Bid Amount</b> |
|---|-------------------|
| G&A Nelos Construction, Inc.                              | \$297,900.00      |
| Kirtley Construction, Inc. dba TK Construction            | \$340,085.00      |
| GCI Construction, Inc.                                    | \$383,616.00      |
| Empire Equipment Service, Inc.                            | \$431,793.58      |
| Hemet Manufacturing Company Inc. dba Genesis Construction | \$802,960.00      |

The low bidder is G&A Nelos Construction, Inc. with a Total Bid in the amount of \$297,900.00.

G&A Nelos Construction, Inc.'s bid contained two minor, correctable irregularities. First, their Bid Bond form was incomplete and was missing the corporate seal. Second, the Certification of Bidding Documents was missing the corporate seal; however, these irregularities have been corrected by G&A Nelos Construction, Inc. All other components of G&A Nelos Construction, Inc.'s bid were complete and met the requirements of the Contract Documents. Upon further investigation it was determined that the three lowest bidders each had discrepancies in their bid documents. Staff consulted with District Counsel, John Harper and was advised that since none of the lowest bidders had a bid with no discrepancies the District could proceed to award the contract to the lowest bidder once the bid documents were corrected. G&A Nelos Construction corrected their bid documents.

Included in the FY 2022/2023 Water Replacement Fund Budget is Ln. 5 'Market St. Bridge Pipeline and Relocation' for \$200,000. On March 16, 2023, the Board authorized construction oversight on this project with Krieger and Stewart for \$30,000. District staff recommends awarding a construction contract to G&A Nelos Construction, Inc. and providing a construction contingency of 20%, or \$62,100, bringing the total construction cost to \$360,000. Construction costs and construction oversight bring the total project cost to \$390,000. As this project will most likely stretch two fiscal years, it's anticipated the current budget amount for this project of \$200,000 is sufficient to cover project costs for this year and staff will adequately budget for the remaining project costs for FY 2023/2024. No budget amendment is recommended with the authorization of this construction contract.

The District anticipates a construction timeframe of approximately 4 to 6 weeks with completion expected by early July, meeting the City's Timeline to start their planned improvements in the Summer of 2023.

**RECOMMENDATION:**

Staff recommends the Board of Directors authorize the General Manager to:

1. Execute a Construction Contract with G&A Nelos Construction, Inc in the amount of \$297,000.00.

Respectfully,



BRIAN R. LADDUSAW  
General Manager

Attach:

1. Bid Documents
2. Krieger and Stewart Recommendation to Award the Contract

RUBIDOUX COMMUNITY SERVICES DISTRICT  
JURUPA VALLEY, CALIFORNIA

**BIDDING DOCUMENTS**

FOR MARKET STREET AND 24TH STREET PIPELINE RELOCATION

**A. INSTRUCTIONS TO BIDDERS**

**1. Responsible Bidders**

Bidders are advised that in selecting the Contractor, Owner reserves the right to consider the financial responsibility and general competency of each Bidder, his trustworthiness, quality, fitness, capacity, and experience to satisfactorily perform the public works contract, as well as his reputation within the industry. Owner expects each Bidder to fully and truthfully disclose all information required of the Bidder by the Bidding Documents. Each Bidder must be properly licensed and must sign and submit with his bid proposal the Bidder's Statement of Experience, Bidding Sheets, and Certified Data Sheet. Please note that similar information is required in said Bidder's Statement of Experience with respect to any proposed subcontractors (Not required for materials only proposal).

**2. Completion of Bid Proposal and Supporting Documents**

Bidder shall submit his bid proposal on the forms contained within these Bidding Documents (Bid Proposal Packet) provided with the Contract Documents issued by Owner or Owner's representative directly to Bidder. Owner will not accept bid proposals submitted on forms other than those contained within said Bid Proposal Packet included in the Contract Documents. Any addenda or bulletins issued prior to the bid shall be incorporated into the bid proposal and shall be evidenced by Bidder's inclusion of the signed acknowledgement of receipt for each addendum or bulletin with Bidder's submitted bid proposal.

Bidder shall complete the attached bid proposal and supporting documents including any addenda or bulletins issued before receipt of bids and public opening of same together with Statement of Experience (not required for materials only proposal), Bid Schedule, Certified Data, Certified Worker Craft and Classification, Certification of Bidder's Work Site Inspection, Statement on Bonds and Insurance, Certification of Bidding Documents, Non-Collusion Declaration, Public Works Contractor Registration Certification, Iran Contracting Act Certification, Executive Order N-6-22 Certification, and Bid Proposal Guarantee.

Pursuant to Labor Code sections 1725.5 and 1771.1, no bid will be accepted nor any contract entered into without proof of Bidder's and subbidders' current registration with the Department of Industrial Relations. Bidder shall sign and submit with its bid the Public Works Contractor Registration Certification on the form provided, attesting to the facts contained therein. Failure to submit this form may render the bid non-responsive. Each Bidder shall provide the Public Works Contractor Registration Number for each listed subbidder in the space provided in the listing of subbidders.

**Bidder shall complete each blank on each page. Each entry within the Bid Schedule(s) shall be printed by hand in blue or black ink, and each entry on remaining forms shall be completed by hand or typewritten; forms shall be signed in accordance with Item A.4 herein. The completed forms shall be without alterations, erasures, or interlineations. Bidder shall correct errors by striking or lining out mistakes and entering and initialing corrections immediately thereabove. Unless otherwise provided in the Supplemental Instructions to Bidders, Owner will not consider any bid proposal which does not include bids on all bid items set forth in the Bid Schedule(s). Owner will not consider alternative proposals unless they are called for by these instructions or the supplemental instructions appearing in the Bidding Documents themselves.**

Owner may, at its sole discretion, reject any bid to which the Bidder has added conditions, limitations, provisions, or any alterations or interlineations. Owner may also, at its discretion, reject any bid for which the Bidder has failed to supply all requested information or has misrepresented any such information or any matter whatever. Pursuant to Business and Professions Code Section 7028.15, Owner will consider non-responsive and reject any bid submitted by a Contractor not licensed as required by law.

3. **Omissions and Discrepancies**

Should a Bidder find purported discrepancies in, or omissions from the Special Requirements, Basic Specifications, Construction and Standard Drawings, or other documents bound herein, or should Bidder be in doubt as to their meaning, Bidder shall immediately notify Owner in writing. Owner may then send written instructions or notification to all Bidders.

4. **Signature and Seal**

If the bid proposal is made by an individual, it shall be signed and his full name and his address shall be given; if it is made by a partnership, it shall be signed with the partnership name by one of the partners, who shall sign his own name and, in addition, the name and address of each partner shall be given; if it is made by a corporation, the name of the corporation shall be signed by its duly authorized officer, or officers, attested by the corporation seal, and the names and titles of all current officers of the corporation shall be given.

5. **Bid Proposal Guarantee**

Each bid proposal shall be accompanied by cash, a certified or cashier's check, or bid bond issued by a surety or sureties admitted in and regulated by the State of California and further, if the Work or project is financed in whole or in part with federal grant or loan funds, listed in the Treasury Department's most current Circular 570 (bid bond shall be submitted on the form attached herein or on an equivalent form approved by Owner), or equivalent substitution in lieu of a bond as authorized by Civil Procedure Code Section 995.710, for an amount not less than 10% of the maximum amount bid.

Said check, bond, or substitute shall be made payable to the Owner and shall be given as a guarantee that the Bidder will enter into the Contract described in the Notice Inviting Bids herein if awarded the Work. By submitting a bid proposal, each Bidder agrees that its failure to enter the Contract if awarded the Work would result in damage to the Owner and that it would be impracticable or extremely difficult to ascertain the actual amount of that damage. For this reason, each Bidder agrees that the Owner may retain the bid proposal guarantee as liquidated damages if the Bidder is awarded the Work but fails to or refuses to timely enter the Contract.

6. **Packaging and Delivery of Bid Proposal and Guarantee**

Once the bid proposal and supporting documents herein have been completed and signed as set forth above, they shall be placed, along with the bid proposal guarantee and any proposed sketches and brochures required by these instructions, in an envelope, sealed and addressed, and delivered or mailed, postage prepaid, to:

**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**Street Address**  
3590 Rubidoux Boulevard  
Jurupa Valley, CA 92509

**Mailing Address**  
P.O. Box 3098  
Riverside, CA 92519-3098

Said envelope shall also contain the following in the lower left-hand corner thereof:

Bid Proposal of \_\_\_\_\_ (Bidder's Name) G&A Nelos Construction, Inc

for \_\_\_\_\_ (Project Name Appearing on Cover Sheet) Market Street and 24th Street Pipeline Construction



No consideration shall be given by the Owner to bid proposals received after the date and time set by the Notice Inviting Bids herein for the opening of bids.

**7. Withdrawal of Bid Proposal**

Any Bidder may, without prejudice, withdraw his bid proposal at any time prior to the date and time set by the Notice Inviting Bids herein for the opening of bids; provided that any request to withdraw is made in writing and duly executed by the Bidder or the Bidder's duly authorized representative and delivered to the Owner at the address set forth in Instruction 6 herein. A bid proposal shall be deemed withdrawn once it has been delivered by the Owner to the Bidder requesting withdrawal, either by personal delivery or deposit in the United States mail, addressed to the address originally given by the Bidder. After withdrawal, the Owner will not recognize modifications of bid proposals attempted by methods other than as set forth in Instruction 8 herein.

**8. Modification of Bid Proposal**

Any Bidder who may wish to modify the bid proposal previously submitted by him may do so only by (a) following the withdrawal procedure set forth in Instruction 7 hereof prior to the date and time set by the Notice Inviting Bids herein for the opening of bids, and (b) submitting a substituted bid proposal which conforms to the requirements set forth in Instruction 1, 2, 4, 5, and 6 hereof. A bid proposal shall be deemed withdrawn once it has been delivered by the Owner to the one requesting withdrawal, either by personal delivery or deposit in the United States mail, addressed to the address originally given by the Bidder. After withdrawal, the Owner will not recognize modifications of bid proposals attempted by methods other than as set forth in this Instruction 8.

**9. Opening and Awarding of Bids**

All bid proposals shall be publicly opened and read at the time and place set forth in the Notice Inviting Bids herein. Bidders and their authorized representatives are invited to be present. The award, if made, will be made within 60 days of the opening. The Owner's policy is to award to the lowest responsible Bidder submitting a responsive bid who can comply with the projected delivery and/or completion schedules. However, the Owner reserves the right to reject any and all bids, to waive any irregularity, or to award the subject Contract to other than the lowest Bidder. Owner may, at its sole discretion, disregard any added conditions, limitations, provisions, or any interlineations or alterations. Notice of Award shall be made to a successful Bidder in writing and mailed to the address as set forth on the signature page of the Bidding Documents.

In the event there are unit price bid items in a bidding schedule and the "amount" indicated for a unit price bid item does not equal the product of the unit price and quantity, the unit price shall govern and the amount will be corrected accordingly. However, if the amount set forth as a unit price is ambiguous, illegible or uncertain for any cause, or is omitted, or is the same amount as the entry in the item cost column, then the amount set forth in the item cost column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price. In the event there is more than one bid item in a bidding schedule and the total indicated for the schedule does not agree with the sum of the prices bid on the individual items, the prices bid on the individual items shall govern and the total for the schedule will be corrected accordingly. Where applicable, in case of discrepancy between the written price and the numerical price, the written price shall prevail.

**10. Return of Proposal Guarantees**

Bid proposal guarantees will be returned to unsuccessful bidders within 60 days from the date that the Contract is awarded to the successful bidder.

**11. Bond(s) and Certificates Required of Successful Bidder**

The successful Bidder shall, upon receipt of notice of acceptance of his bid, promptly secure with a responsible corporate surety or sureties admitted in and regulated by the State of California and, if the Work or project is financed in whole or in part with federal grant or loan funds, listed in the Treasury Department's most current Circular 570, a contract performance bond in an amount of not

less than 100% of the total bid price, conditioned upon faithful performance by said Bidder of all requirements under the Contract.

In addition, the successful Bidder shall promptly secure with a responsible corporate surety or sureties admitted in and regulated by the State of California and, if the Work or project is financed in whole or in part with federal grant or loan funds, listed in the Treasury Department's most current Circular 570, a payment bond (not required for materials only proposal) in an amount of not less than 100% of the total bid price, conditioned upon payment in full of the claims of all persons performing labor upon or furnishing materials to be used in or furnishing appliances or power contributing to the Work to be performed under the Contract.

Owner may request the successful Bidder submit a certified copy of the certificate of authority of the surety insurer issued by the California Insurance Commissioner and to submit copies of the surety insurer's most recent quarterly and annual statements filed with the Department of Insurance pursuant to California Insurance Code, Section 900, et seq.

The successful Bidder shall also furnish Certificates of Insurance as evidence of coverage in accordance with the Contract Appendix.

All bonds shall be subject to the approval of the Owner, and shall be submitted on the forms provided in the Contract section of the Contract Documents. All Certificates of Insurance shall be subject to the approval of the Owner and shall be submitted on the forms provided in the Contract section of the Contract Documents.

## **12. Execution of the Contract**

The Bidder to whom award is made shall execute a written contract with the Owner on the form of Contract provided herein (which shall incorporate by reference the Proposal, addenda or bulletins issued before receipt of bids and public opening of same, Bidder's Statement of Experience (not required for materials only proposal), Bidding Sheet, Certified Data Sheet, Special Requirements, Basic Specifications, and Construction and Standard Drawings), together with the Labor Code Certification (not required for materials only proposal) therein, and furnish good and approved bond(s) and Certificates of Insurance as required in the preceding paragraph within 10 days from the date of mailing the Notice from the Owner to the Bidder, as set forth above, of the acceptance of his proposal.

No bid proposal shall be considered binding upon the Owner until the Contract has been executed. Failure or refusal by the successful Bidder to so enter into a Contract, as herein provided, or to conform to any of the stipulated requirements in connection therewith, shall be just cause for the annulment of the award and the retention by the Owner of the bid proposal guarantee. If the successful Bidder refuses or fails to execute the Contract, the Owner may award the Contract to the Bidder whose bid proposal is next most acceptable to said Owner; and such Bidder shall fulfill every stipulation embraced herein as if he were the party to whom the first award was made.

A corporation to which an award is made will be required, before the Contract is finally executed, to furnish evidence of its corporate existence and of the authority of the officer signing the Contract and bond for the corporation to so sign.

## **13. Withheld Contract Funds**

Bidder is advised that Contractor, at his request and expense and in accordance with Section 22300 of the California Public Contract Code, will be permitted to substitute securities equivalent to monies withheld by Owner to insure performance under the Contract. Alternatively, the Contractor may request to have earned retentions paid directly to the escrow agent in accordance with Public Contract Code Section 22300. Refer to Section 30 of the Contract Appendix and the Escrow Agreement for Security Deposits in Lieu of Payment Retention included within the Contract section of the Contract Documents.



**B. BIDDER'S PROPOSAL WITH SUPPORTING DOCUMENTS**

TO THE PRESIDENT OF THE TO THE PRESIDENT OF THE BOARD OF DIRECTORS, RUBIDOUX  
COMMUNITY SERVICES DISTRICT, JURUPA VALLEY, CALIFORNIA (Owner):

**1. Proposal**

The undersigned proposes to construct, furnish and install, or furnish only the components or items as set forth in the Bidding Documents for MARKET STREET AND 24TH STREET PIPELINE RELOCATION.

In submitting this Proposal, the undersigned declares that he has read the Notice Inviting Bids, the Instructions to Bidders, the unexecuted Contract, and all other documents incorporated by reference, including the Special Requirements, the Basic Specifications, and the Construction and Standard Drawings and that he has inspected the Work site.

In exchange for consideration of this Proposal by the Owner, the Bidder agrees that if his bid is accepted by the Owner, the Bidder shall execute said Contract, construct, furnish and install, or furnish the items set forth in this Proposal and required by the Contract, Special Requirements, Basic Specifications, and Construction and Standard Drawings (all within the time provided), and shall accept as full payment the prices set forth in the Bid Schedule(s).

The Bidder further agrees that he shall execute such Contract within ten days from the date of mailing to him written notice of the Owner's acceptance of this proposal, that within the same time he shall furnish performance and payment bonds\*, along with required certificates of insurance, and that upon failure to do so within said time, the proposal guaranty shall become the property of the Owner as liquidated damages for such failure or refusal, and shall be deposited as moneys belonging to the Owner; provided that if said Bidder executes the Contract and furnishes the required performance and payment bonds\* and certificates of insurance within the time aforesaid, his proposal guaranty shall be returned to him within ten days thereafter.

In submitting a bid to a public body, the Bidder offers and agrees that if the bid is accepted, it will assign to the Owner all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2 of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the Bidder pursuant to the bid. Such assignment shall be made and become effective at the time the Owner tenders final payment to the Contractor, without further acknowledgment by the parties.

\*Payment bond not required for materials only proposal.

2. **Statement of Experience\***

a. **Bidder**

Each Bidder (Contractor) shall list, in addition to name and address, the type of work in which it is qualified, and its years of experience in that type of work. Bidder (Contractor) shall perform Work in excess of thirty percent (30%) of the total bid.

Name: G&A Nelos Construction, Inc

Address: 16738 Lakeshore Drive #H275, Lake Elsinore, CA 92530

Contractor License No.: 1078513 Class: A

Type of Work: Underground Pipeline Contractor

Years of Experience: 20 + years

DIR Registration No.: 1000818376 (also complete certification form herein)

b. **Bidder Projects**

Each Bidder (Contractor) shall furnish work record for Bidder (Contractor), listing at least four (4) projects similar to the type of work specified that the Bidder has completed within the past three (3) years. Responses shall be full and explicit.

1) Project Name: Rorimer St Olson Group Development

Contract Amount: \$430,000.00 Date Completed: 10/2022

Type of Work: install 8" and 4" ductile iron pipe, install 3" cooper service and above grade manifold, install 1" services, install backflow free, install 6" gate Valve

Owner (Name, Address, & Phone): Rowland Water District

3021 Fullerton Road, Rowland Heights, CA 91748 - 562-697-1726

Engineer (Name, Address, & Phone): N/A

Person in Charge of Project (Name, Phone & Email): John Poehler

562-522-5873 & john@bsmwc.com

2) Project Name: Recycled Water Conversion

Contract Amount: \$70,000.00 Date Completed: 07/2022

Type of Work: Cap water line, new recycled water meter

Owner (Name, Address, & Phone): Central Basin Municipal Water District

6252 Telegraph Road, Commerce, CA 90040 & 323-201-5500

Engineer (Name, Address, & Phone): N/A

Person in Charge of Project (Name, Phone & Email): Isabelle Guido

6252 Telegraph Road, Commerce, CA 90040 & 323-201-5541

\* Not required for materials only proposal

2. **Statement of Experience\*** (Continued)

b. Bidder Projects (Continued, attach additional sheets if necessary)

- 3) Project Name: Sewer installations and improvements  
Contract Amount: \$260,500.00 Date Completed: 12/2021  
Type of Work: 8" PVC sewer pipe, 48" sewer manholes, cleanouts, and laterals  
Owner (Name, Address, & Phone): Sierra Corporate Management Company  
320 N Park Vista St. Anaheim, CA 92806 & 682-215-9049  
Engineer (Name, Address, & Phone): N/A  
  
Person in Charge of Project (Name, Phone & Email): Edmund Nisbet  
(682)215-9049 & enisbet@apex-rm.com
- 4) Project Name: 12" Waterman Replacement  
Contract Amount: 1,200,000.00 Date Completed: 10/2020  
Type of Work: 12" Waterman, 50 water services, Fire hydrants, 24" Valve replacements  
Owner (Name, Address, & Phone): Sunnyslope Water Company  
1040 El Campo, Pasadena, CA 91107 & (626)287-5238  
Engineer (Name, Address, & Phone): N/A  
  
Person in Charge of Project (Name, Phone & Email): Troy Holland  
(626)824-4807 & troy@sunnyslopewatercompany.com
- 5) Project Name: N/A  
Contract Amount: \_\_\_\_\_ Date Completed: \_\_\_\_\_  
Type of Work: \_\_\_\_\_  
Owner (Name, Address, & Phone): \_\_\_\_\_  
  
Engineer (Name, Address, & Phone): \_\_\_\_\_  
  
Person in Charge of Project (Name, Phone & Email): \_\_\_\_\_

\* Not required for materials only proposal

2. **Statement of Experience\* (Continued)**

- c. Bidder's Principals and Key Personnel (attach additional sheets if necessary)

If Bidder (Contractor) has less than 5 years' experience in the type of work specified, it shall list the work experience for principals and key personnel to demonstrate that Bidder (Contractor) has sufficient work experience to warrant consideration for award; Owner will determine whether Bidder (Contractor) has sufficient work experience to meet the 5 years' work experience requirement.

- 1) Name: Carlos Giles (See Attached Resume)

Address: 45029 Carla Court, Lake Elsinore CA 92532

Type of Work: Potable Water, Sewer, and Drainage Years of Experience: 18+ Years

Capacity (Title): Superintendent & Foreman

- 2) Name: Nezar Alsmadi (See Attached Resume)

Address: 633 N Central Ave Apt. A570, Glendale CA 91203

Type of Work: Potable Water, Sewer, and Drainage Years of Experience: 12+ Years

Capacity (Title): President & Project Manager

- d. Has Bidder been involved in litigation with any owner of any project within the last 10 years?  
No. If so, please describe the project and the nature and results of any litigation including any lawsuits settled prior to trial. (Attach additional sheets if necessary.)

N/A

- e. Bidder is advised that it may be required to submit a signed financial statement, financial data, or other information and references sufficiently comprehensive to permit an appraisal of its current financial condition prior to award of Contract. Said statement, data, or information may be considered in selecting the successful Bidder.

\* Not required for materials only proposal



## KEY PERSONNEL

**CARLOS GILES** | DIRECTOR OF OPERATIONS • GENERAL SUPERINTENDENT

### CREDENTIALS

- Excavation Certificate
- Confined Space Certificate
- Rigging Training Certificate
- Forklift Certified
- CPR First Aid
- OSHA-30

### RELEVANT SKILLS

- Project Supervision
- Scheduling Work and Crews
- Coordinating with Clientele and Personnel
- Enforcing OSHA Safety Regulations
- Managing Material and Vendors
- Conducting Weekly Safety Meetings
- Reviewing Blueprints and Directing Crews Accordingly
- Quality Control

### CAREER OBJECTIVE

Experienced management and operational skills with 17+ years' experience in constructing infrastructure projects involving multiple kinds of water, sewer, and storm drain systems, and pipeline projects. While Mr. Giles' skills include optimizing productivity, efficiency and service quality of work, his well-established experience permits him to handle more sophisticated projects, as well as taking on projects which require more public-consciousness professionalism.

### QUALIFICATIONS

Mr. Giles career experience includes installation of wet utilities, underground utilities, excavation, and dewatering. Carlos has experience with detention tank installation and has worked repairing channel walls in an active channel. Clients who have benefitted from Carlos's work include Caltrans, CA DWR, MWD, LADWP, POLB, LA Public Works, LA County Sanitation and Various Water Districts.

Carlos is extremely adept at job-specific planning and coordination of resources, ordering materials and storing for just in time installation, and managing manpower to ensure the job is completed on time and within budget. Carlos' specific areas of expertise are:

- Line stops ranging from 6" to 64" pipeline;
- Installing storm drain pipes from 18" to 72";
- Installing sewer main from 4" to 24";
- Installing water line mains from 2" to 54";
- Installing low flow cast in place diversion structures;
- Installing shoring beam and plate, hydraulic jacks, shields, and sheet piles;
- Installing pre-cast box culverts;
- Layout/Building structures for storm drains and sewers;
- Excavation for bore pits;
- Installation of split casing around existing sewer and water mains;

### PROFESSIONAL EXPERIENCE

#### **PIER 5 FORCE MAIN RELOCATION, PORT OF LONG BEACH, CA**

CITY OF LONG BEACH | 130503 • 2013 • CONTRACT VALUE: \$6.8M

#### **Foreman**

Construction included installation of 8" and 42" lined and coated storm water force mains. The construction of these pipelines included trenching, tunnelling, shoring and soil modification. Construction also entailed headwall outfall, tie-over from the existing pipeline to the new pipelines at the existing pump station, construction of a PCC Tremie Slab to prevent groundwater intrusion, and construction of a PCC Blanket to provide a barrier between an existing 16" high pressure gas main and the proposed new pipelines. The project included 3,150 LF of 8" epoxy steel pipe, 3,150 LF of 42" epoxy steel pipe, 97 LF of 20" steel pipe, and 97 LF of 78" steel pipe.

## KEY PERSONNEL

**CARLOS GILES** | DIRECTOR OF OPERATIONS • GENERAL SUPERINTENDENT

### **EMERGENCY WATER SUPPLY REPAIR, EAST PORTERVILLE, CA**

CALIFORNIA DEPARTMENT OF WATER RESOURCES | 160502 • 2016-2017 • CONTRACT VALUE: \$6.4M

#### **Pipe Superintendent**

The unincorporated community of East Porterville has been extremely affected by the historic drought in California beginning in 2012. More than 1,000 households have lost access to running water as a result of dry wells, and the community also faced deteriorating water quality from increasing nitrate contamination in drying wells. The State of California has been delivering bottled drinking water and temporary water tanks at a cost of \$650,000 per month. In an effort to provide a more permanent, safe, and reliable solution, state agencies have been working with local officials and non-governmental organizations to connect East Porterville homes with the City of Porterville's municipal water system. In June 2016,

residents were invited to sign up for a free connection to the City of Porterville's municipal water system. The Department of Water Resources (DWR) and State Water Resources Control Board (SWRCB) financed and constructed the project in several phases. Ames installed 44,000 linear feet of pipe, as quickly as possible, to keep the project moving forward and providing access to as many residents as possible. The scope of work also included installing municipal water service stubs, fire hydrant stubs to provide residents with a municipal water source, and pavement repair.

### **EMERGENCY WATER SUPPLY EAST PORTERVILLE, CA: PHASE II-A**

CALIFORNIA DEPARTMENT OF WATER RESOURCES | CONTRACT VALUE: \$4.9M

#### **Pipe Superintendent**

Project contained of installing over 400 services from existing water mains. In addition, installations of over 400 fire hydrants for this phase. It included 12,000 LFT of C-900 new water mains. Bore under existing irrigation lines.

### **STATE ROUTE 76 EAST (FALLBROOK) SEGMENT, FALLBROOK, CA**

CALTRANS, DISTRICT 11 | 140506 • 2014-2017 • CONTRACT VALUE: \$75M

#### **Foreman then promoted to Pipe Superintendent**

The SR 76 East Segment is the final segment in a series of three improvement projects. Located between 1-15 and 1-5, the East Segment is 5.2 miles from South Mission Road to 1-15. The project will develop a four-lane highway and widen and improve the SR 76 / 1-15 interchange and includes widening and realigning SR 76 to a four-lane highway, upgrading the SR 76 / 1-15 interchange, and expanding the park and ride. The construction work includes over eight miles of storm drain that ranged from 18 inches to 78 inches. This was all built next to the San Luis Rey River. It also included over two miles of a sewer trunk line ranging from 18 inches to 24 inches. Installation over forty sewer manholes. The excavation ranged from 4 feet and up to 21 feet.

### **1-10 FREEWAY HOV LANE, PUENTE AVE TO CITRUS ST, WEST COVINA, CA**

CALTRANS DISTRICT 7 | 140502 | 2014-2018 | CONTRACT VALUE: \$91.2M

#### **General Foreman**

Project construction is 4.1 miles of carpool lanes in each direction of 1-10.

This is the second of three projects that upon completion will offer one continuous HOV lane from downtown Los Angeles to 1-15 in San ernardino County. Work constructed includes reconstruction of 20 on-off ramps; widening of 8 bridges; 70,000 CY of PCCP; and 75,000 LF of CIDH concrete piling (Ames self-performed). Work was completed using double shifts under very heavy commuting traffic as this is the main westbound artery into Los Angeles. This project also included relocations of sewer lines and manholes.



## KEY PERSONNEL

**CARLOS GILES** | DIRECTOR OF OPERATIONS • GENERAL SUPERINTENDENT

---

### **1-15 WIDENING, VICTORVILLE, CA**

CALTRANS | 160501 | 2016-2018 | CONTRACT VALUE: \$70.5M

#### **Foreman**

The 1-15 corridor is being widened in both the North and Southbound directions. The project includes mass excavation (approximately 850,000 cubic yards), six bridge widenings, including bridges over the Mojave River, and two new bridges to accommodate the traffic through the City of Victorville. There are several environmental challenges associated with the project, some of which include the exclusions of bats under the Mojave River Bridge. Ames had to construct bat habitats (Housing) and encourage these bats to move to the new locations. Another project challenge comes through the existence of groundwater at approximately 5 feet below the existing surface. To solve this challenge, Ames will be installing coffer dams at many locations for the construction of the piers within the Mojave River.

### **PERRIS VALLEY LINE, RIVERSIDE, CA**

RIVERSIDE COUNTY TRANSPORTATION COMMISSION | 130502 | 2013-2015 | CONTRACT VALUE: \$132M

#### **Foreman**

This project was a combination of upgrading the existing BNSF line and adding 24 miles of rail to Metrolink's system. It connects downtown Riverside to downtown Perris and added four stations along the route. The project required removal and replacement of two existing railroad bridges, as well as modification of existing drainage systems. Coordination with BNSF was a major project element, as delivery of commodities to neighbouring processing facilities had to be maintained, and the removal and replacement of existing tracks had to be completed during exclusive work windows.

## ADDITIONAL PRIOR EXPERIENCE(S)

### **LOS ANGELES ENGINEERING, COVINA, CA | 2011-2013**

Projects included:

- Coyote Creek Channel Repair, Long Beach, CA - \$3M
- Gridley Road Interceptor Sewer, Artesia, CA - \$4.5M
- Temescal Canyon Park Storm water BMP, Santa Monica, CA-\$8M
- City of Lomita Water Main Replacement, Lomita, CA - \$1.4M



## KEY PERSONNEL

**NEZAR ALSMADI** | EXECUTIVE • CONSTRUCTION PROJECT MANAGER

---

### CREDENTIALS

- Bachelor of Science in Civil Engineering
- California General Engineering Contractor License (A)
- California General Building Contractor License (B)
- OSHA-30 Certification
- Participated in Acquiring the 2013 Project of the Year Award (American Public Works Association, Southern California Chapter South Lawn Storm Water Management System)

### RELEVANT SKILLS

- Strategic Planning & Overall Strategic Planning
- Project Management
- Project Estimating
- Budgeting & Cost Controls
- Contractual Management
- Resource Optimization
- Team & Efficiency Development
- Scheduling & Goal Accomplishments
- Establishing New Businesses from Scratch to Successful Outcomes
- Establishing Protocols
- Collaborations Inhouse & 3rd Party(s)
- Public Works Construction Projects
- Commercial Private Construction Projects
- Residential Construction Projects
- Preparing Detailed Bids & Contracts
- Managing Change Order(s)
- Facilitating Construction Operations
- Developing & Applying Jobsite Safety Plans & Policy
- Materials & Equipment Control
- Document Control
- Compliance with Specifications, Submittals & Quality
- Oversight of Onsite & Offsite Operations & Deliverables
- Information Governance / Dashboards / Reports
- Clear Communication & Coordination
- Adaptable to Changes or New Circumstances
- Convergent/Critical Thinking to Resolve Issues
- Scheduling Work & Crews
- Coordinating with Clientele & Personnel
- Enforcing OSHA Safety Regulations
- Managing Material & Vendors
- Conducting Weekly Safety Meetings
- Reviewing Blueprints & Directing Crews Accordingly
- Quality Control
- Competent & Consistently Implementing New Innovations
- Competent Person

### QUALIFICATIONS

Experienced management and operational skills with extensive training in the Construction and Contracting Industry. Nezar Alsmadi's focuses his time to leverage his extensive experience in the industry to drive growth and deliver exceptional results. As an accomplished Executive with over 15 years of experience in the construction industry, Nezar has a proven track record of leading successful companies to achieve outstanding results. He possesses expertise in strategic planning, project management, financial management, and team leadership.

Throughout Nezar's career, he has demonstrated a deep understanding of the construction industry and has successfully managed projects ranging from projects with price-scales as little as \$5,000, to large-scale developments \$20M+. Nezar experience in the industry encompasses of taking impactful part in successfully completing well over \$100M in projects values. Having talent for identifying proficient and effective deliverables has led to new opportunities initiated by referrals from prior Clients due to satisfactory deliverables, allowing expansion of the company portfolios.

As a skilled leader, Nezar has effectively managed cross-functional teams of engineers, architects, contractors, and other stakeholders to ensure successful project deliverables. His unique distinction in fostering a culture of collaboration and teamwork, and implementing processes to streamline operations, optimizing resource allocations, and increasing productivity. Nezar's overall experience is comprised in General Engineering & Building Construction, specializing in the underground utility infrastructure, Concrete & Masonry Construction, with substantial exposures to all other areas of construction.



**NEZAR ALSMADI** | EXECUTIVE • CONSTRUCTION PROJECT MANAGER

---

## PROFESSIONAL EXPERIENCE

### **CONCRETE/ MASONRY REPAIR & MAINTENANCE ANNUAL MASTER AGREEMENT** Orange County | 2021 & 2022 | \$500K

#### **Executive | Project Manager**

This annual contract included services to repair, alter and upgrade conditions on an On-Call basis. The work associated to this Agreement incorporated Concrete Driveways, Concrete Drive-Approaches, Concrete Ramps, Concrete Sidewalks, Concrete Curb and Gutters, Concrete Cross-Gutters, C.I.P. Catch Basins, Concrete Pool Decks, C.I.P. & Pre-cast Pool Coping, Free-Standing CMU Block Walls, Retaining Walls (CMU Blocks/Stones/C.I.P.), and more. Through transparency, capabilities of experienced management, professional workmanship, and effectively using resources as needed per each service-call concluded to securing the Contract for additional year extensions, as the exclusive contractor.

### **ON-CALL SANITARY SEWER REPAIR PROJECT**

Brea, CA | 2022 | \$45K

#### **Executive | Project Manager**

One of many on-call service-orders, the value of this project specifically is with regards to Sanitary Sewer Mainline Repairs. Upon arrival to the site and investigating the complaint initiating the service call – without any available As-Builts, but solely through experience – we were instantly able to narrow down the locations of the possible issue(s) to the existing underground Sanitary Sewer system. Using a nearby clean-out to CCTV the existing sewer-line, approximately 15 min later (on our first attempt), we were able to locate the issue. Saw-cutting the existing asphalt pavement, excavating approximately 4-ft deep, and exposing the existing mainline, we were able to find the tree root penetrating the mainline. We began by installing a passthrough-bypass and using the cleanout to flush and clear the pipe, meanwhile pumping out any excessive waste. After clearing all the waste, prior to making this repair, we plugged the upstream section of the pipeline and CCTV the downstream section; approximately 40-ft from the first damaged section, we encountered another section damaged by roots. Upon retrieving direction from our client, we immediately began digging out the secondary section. Finding the main close to 6-ft deep, our crew set up the shoring system as required per OSHA, then accommodated the repairs. We initiated repairs after confirming no additional damages occurred along that stretch of mainline (up-to the next manhole). Such repairs consisted of cutting sections of the roots (without damaging the health of the tree), installing the sections of pipe in-place of the void/cut-out section removed, and re-connected onto the existing main on both ends of the new sections using flex-couplings. After testing and confirming no leaks occurred, we encased the section of mainline with concrete to avoid similar future issues, backfilled and compacted trench-zones, and restored pavement and landscape sections along the work areas.

### **CRENSHAW/LAX TRANSIT CORRIDOR PROJECT**

LA COUNTY METROPOLITAN TRANSPORTATION AUTHORITY | 2020 | T&M

#### **Project Manager**

The work consisted of installing a new section of Sanitary Sewer mainline, laterals and manholes at a depth of 18-ft, part of the Metro Rail Transit Extension project, consisting of Transit Corridor Project. The work consisted of effective planning from competent personnel, proper implementation of safety regulations, extensive shoring system, and constructive equipment and personnel. This contract consisted of constructing this work under Time and Material basis, with a Not to Exceed (NTE) limitation. With collaboration of experienced management skills and competent individuals, essential planning, and effective deliverables, this successful project concluded well under the NTE, saving our clients thousands of dollars.



## KEY PERSONNEL

**NEZAR ALSMADI** | EXECUTIVE • CONSTRUCTION PROJECT MANAGER

---

### **WATER DISTRIBUTION MASTER CONTRACT**

COUNTY OF LOS ANGELES | 2020 | CONTRACT VALUE: \$5M

#### **Project Manager**

Managed construction operations for all water distribution systems associated to the Water Purveyor's service area within the County of Los Angeles as the Exclusive Contractor for the District.

The services incorporated into this Master Contract consisted of facilitating in creating an efficient system composing of 100+ Line Items; coordinating up-to five inhouse 4-man-crews to accommodate Work Orders; implementing knowledge gained from years of experience in the industry for effective solutions and outcomes; and proficient document-management-control capturing accurate record keeping, accounting and other general project management reporting documentations.

The services provided consisted of furnishing and installing appropriate pipe and appurtenances required for upgrades, replacements, leak repairs, and all new water systems; furthermore, this contract required the Contractor to stay available on an 'On-Call' basis – 24 hours a day, seven days a week – to service emergency leaks. The construction aspect of this Agreement encompassed water mains (up-to 24-inch Ø), water services/laterals, meters, valves (cut-ins & line-stop types), fire hydrants, fire services, backflow-preventers, traffic control, trenching/excavating, shoring systems, backfilling, compacting, and pavement/landscape restoration repairs (Porcelain Cement Concrete, Hot-Mix Asphalt, Landscaping, and Striping Repairs). Operations were conducted within the Public and Private ROW, and being performed for the public, developers, or residents.

The duration of the Master Contract's terms incorporated the maximum allowable contractual term 1-Year plus (+) Two 1-Year add-ons, concluding to a Three-Year term with over One Thousand successfully completed work orders.

### **ORANGE COVE WATER IMPROVEMENTS PROJECT**

CITY OF ORANGE COVE | 2014 | \$2.3M

#### **Project Manager**

This project was qualified and approved for 100% funding by the California Department of Public Works. This contract encompassed of upgrading and installing 1,900 new water services and 'smart' meters (providing daily electronic readings of the meters).

This contract required working side-by-side with the engineering firm facilitating the design of this project, then establishing a protocol to effectively tackle this project, and implementing such protocols with the crews. In addition to the construction services in this Contract, additional services included coordinating, identifying and recording the size, location, length, reading and type (where applicable) of every water service, meter, backflow preventer, fire hydrant, and fire service throughout the City. To utilize the smart features of the water meters, we had to get the longitude and latitude for each water meter location. Given the ad-hoc nature of some of the residential units within the city, we encountered challenging circumstances that were overcome by proper management and people skills.

This project was concluded to a successful completion, with a tremendous amount of time remaining in the Contract followed by the effective management, supervision, scheduling and implementation of available resources.

### **CITY OF FRESNO MAINTENANCE & REPAIR CONTRACT**

City of Fresno | 2013 | T&M

#### **Project Manager**

The on-call service calls required a crew to be dispatched onsite within 4-hours of its request. This contract required the Contractors availability 24 hours a day, for 7 days a week.

## KEY PERSONNEL

**NEZAR ALSMADI** | EXECUTIVE • CONSTRUCTION PROJECT MANAGER

---

### **ORANGE COUNTY GREAT PARK – VISITOR CENTER PAVILION & SOUTH LAWN PROJECT** City of Irvine | 2013 | \$22.8M

#### **Project Engineer | Jr. Project Manager**

This project included the construction of a new Visitor Center Pavilion, and expansion of the Great Park's sports programs and other unique features along the 'South Lawn' of the Great Park. The positive economic impact from this project resulted to 15% of the parks footprint at the time, with the South Lawn portion of this project alone generating more than 50 full-time equivalent construction jobs for the Orange County economy.

The Visitor Center Pavilion consisted of a new ground-up 5,000 Sq-Ft unique building that became the Great Park's first new permanent building. This building included features such as a large lobby, restroom facilities, concession areas, exhibition areas and office spaces.

The South Lawn included features such as four tournament-quality soccer fields (encompassed of synthetic and natural grass) with professional light features, concrete basketball courts, 750-ft walkable historical timeline walkway made up of pavers and thereby connecting the South Lawn to the famous 400-ft high Great Park's orange balloon, restroom facilities, jogging and exercise trails made of decomposed granite, 400+ landscape tree plantings, six ponds that became the parks firsts water features, and a state-of-the-art storm water collection management system with filtration and store storm water mixed with reclaimed water from Irvine Ranch Water District.

The sophistication of the infrastructure improvements of this development included underground wet and dry utilities, electrical equipment and lighting, drainage improvements, irrigations systems, concrete and masonry construction, asphalt roadways, landscape improvements, and fencing throughout the project. The complexity of this project, in addition to the obstacles of the stringent regulations of the Great Park, this Project created unique challenges that required a distinctive type of experienced management skills to overcome such obstacles. The outcome of this project resulted to acquiring the 2013 Project of the Year Award (American Public Works Association, Southern California Chapter South Lawn Storm Water Management System).

### ADDITIONAL PRIOR EXPERIENCE(S) –

#### **CALIFORNIA | 2010-2023**

Along with the projects listed above, Nezar's experience includes a substantial list of additional Projects relating to the Construction areas indicated under the Qualifications section; some of these projects are –

- Caltrans Highway Realignment Project (sub to Granite Construction) – Underground Utility & Concrete Div. | \$15.8M
- Failing Retaining Wall Replacements | Brea, CA | \$150K
- Concrete & Masonry Exclusive Contractor | Orange & LA Counties | \$450K (in 2022)
- Lot Grading & Drainage System Project | Corona, CA | \$90K
- New ADU Ground-Up Construction | Irvine, CA | \$400K
- Downtown LA Rehabilitation Project | Los Angeles, CA | \$3.2M
- Concrete Roadway Improvement Project | Cypress, CA | \$615K
- Pool & Balcony Addition Project | Irvine, CA | \$500K
- New Free-standing Patio Cover | Newport Beach, CA | \$75K
- New Free-standing Patio Cover | Laguna Beach, CA | \$67K
- Two Community Pools Plaster and Decks Replacement Project | Norwalk, CA | \$350K



## 2. Statement of Experience\* (Continued)

- f. Each Bidder (Contractor), at its option, may provide pertinent data or other information which may help Owner properly evaluate bid proposal.

(See Attachments)

\* Not required for materials only proposal



---

F I R M

---

G&A Nelos Construction, Inc. is a General Engineering Contractor who emphasizes in the underground utilities infrastructure industry. Our years of professional experience working in the industry has compelled us to provide exceptional construction and contracting services for our clients across the region. With a commitment to quality, professionalism, and customer satisfaction, we have established a reputation for delivering projects that exceed expectations.

Our team of experts brings a wealth of knowledge and experience to each project, with a focus on effective project management, design excellence, and expert construction execution. We believe in working closely with our clients to understand their unique needs and requirements, and we strive to deliver projects that meet those needs and exceed their expectations.

At G&A Nelos Construction, we are committed to transparency, open communication, and ethical business practices. We believe in building strong, lasting relationships with our clients, and we work tirelessly to ensure that each project reflects our shared vision and values.

In everything we do, we prioritize safety, efficiency, and sustainability. We are dedicated to providing a safe work environment for our employees, subcontractors, and clients, and we are committed to using eco-friendly practices that reduce waste and minimize our impact on the environment.

We have successfully completed numerous projects for clients in diverse industries, including Public Works, Private Commercial Works and Residential Projects. Our services and past experience apply to projects of all sizes and values, and we pride ourselves on our ability to provide tailored solutions to meet the specific needs of each client.

We appreciate the opportunity to present our Proposal. We hope to demonstrate our commitment to delivering exceptional results. Thank you for considering G&A Nelos Construction for your Project. We look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Nezar Alsmadi', is written over a light blue horizontal line.

Nezar Alsmadi, President  
G&A Nelos Construction, Inc.



## G&A Nelos Construction, Inc.

16738 Lakeshore Drive, #H275, Lake Elsinore, CA 92530

714.423.3844 | Operations@GANelos.com

DIR #1000818376 | License #1078513



## CLIENT REFERRAL & SELECTIVE WORK EXPERIENCE

*EXPERIENCE REFERENCE: COMPLETED PROJECTS INVOLVING DEVELOPERS/BUILDERS WITHIN THE PAST 1 YEAR*

04/07/2023

### PROJECT INFORMATION –

**TITLE:** PUBLIC WATER IMPROVEMENT PLAN TRACT 82836 (OLSON GROUP DEVELOPMENT PROJECT)

**ADDRESS:** 18616 RORIMER ST., LA PUENTE, CA 91744

**VALUE:** \$430,000.00

### CLIENT INFORMATION –

**COMPANY:** ROWLAND WATER DISTRICT | 3021 FULLERTON RD, ROWLAND HEIGHTS, CA 91748

**CONTACT:** JOHN POEHLER | PROJECT MANAGER | CELL: (562) 522-5873

### DESCRIPTION OF WORK –

FURNISHING AND INSTALLING A NEW WATER SYSTEM FOR A NEW DEVELOPMENT PROJECT.

The new water system consisted of the installation of multiple water mainlines throughout the development – comprising of 6", 8", 10" & 12" Ø PVC and Ductile Iron pipe; Fire Hydrant Assemblies; Fire Services; Water Services; and Water Meters at every lot.

Associated with the responsibilities to complete the installation of this new water system included excavating, shoring trench, installation of all pipes and appurtenances, securing fittings in place with thrust blocks where required, chlorinating and pressure testing the new system, performing the necessary tie-ins onto the existing water main, backfilling and compacting, and restoration repairs (Porcelain Cement Concrete, Hot-Mix Asphalt, and Landscape).

This project's requirements included facilitating the work per the Water District standards for all pipe related work (Client), and the County of Los Angeles Public Works Department for the restoration repairs along the Public ROW.

### PROJECT INFORMATION –

**TITLE:** INSTALLING AND UPGRADING THE WATER SYSTEM FOR THE NEW DEVELOPMENT PROJECT

**ADDRESS:** 18220 COLIMA RD DEVELOPMENT WATER IMPROVEMENT PROJECT

**VALUE:** \$128,500.00

### CLIENT INFORMATION –

**COMPANY:** ROWLAND WATER DISTRICT | 3021 FULLERTON RD, ROWLAND HEIGHTS, CA 91748

**CONTACT:** JOHN POEHLER | PROJECT MANAGER | CELL: (562) 522-5873

### DESCRIPTION OF WORK –

UPGRADING AND INSTALLING NEW WATER & FIRE SERVICES FOR NEW DEVELOPMENT PROJECT.

The new water system consisted of the installation of new Domestic Water Services, Reclaimed Water Services, Water Meters and Fire Services.

Associated with the responsibilities to complete the installation of this new water system included extensive traffic control due to the location of the existing water main used to service the new services, grinding to recess traffic-steel plates, excavating, shoring trench, installation of all pipes and appurtenances, securing fittings in place with thrust blocks where required, chlorinating and pressure testing the new system, hot-tapping onto existing water main for 1" & 1.5" Ø services, performing the necessary tie-ins onto the existing water main for the 6" Ø services, backfilling and compacting, restoration repairs (Porcelain Cement Concrete, Hot-Mix Asphalt, and Landscape), and restriping roadway where effected.

This project's requirements included facilitating the work per the Water District standards for all pipe related work (Client), the County of Los Angeles Public Works Department for the restoration repairs along the Public ROW, and Los Angeles County Fire Department (LACFD) for the work related to their jurisdiction.

## G&A Nelos Construction, Inc.

16738 Lakeshore Drive, #H275, Lake Elsinore, CA 92530

714.423.3844 | Operations@GANelos.com

DIR #1000818376 | License #1078513



## CLIENT REFERRAL & SELECTIVE WORK EXPERIENCE

*EXPERIENCE REFERENCE: COMPLETED PROJECTS INVOLVING DEVELOPERS/BUILDERS WITHIN THE PAST 1 YEAR*

04/07/2023

### PROJECT INFORMATION –

**TITLE:** CONSTRUCTION OF THE MCMASTER CARR RECYCLED WATER RETROFIT PROJECT FOR THE DEVELOPMENT UPGRADES  
**ADDRESS:** 963 NORWALK BLVD, SANTA FE SPRINGS CA 90670 **VALUE:** \$70,000.00

### CLIENT INFORMATION –

**COMPANY:** CENTRAL BASIN MUNICIPAL WATER DISTRICT | 6252 TELEGRAPH RD, COMMERCE, CA 90040  
**CONTACT:** ISABELLE GUIDO | PROJECT MANAGER | CELL: (310) 308-4338

### DESCRIPTION OF WORK –

FURNISHING AND INSTALLING A NEW RECLAIMED WATER SYSTEM CONVERSION PROJECT.

The new system consisted of upgrading the existing underground water infrastructure and installing a new section of 6" Ø Reclaimed PVC water main to provide potable water exclusively for domestic use, meanwhile converting the recycled water to solely service the reclaimed water system.

The scope of work for this conversion comprised of setting up traffic control, demolishing, excavating, shoring trench, installation of all pipes and appurtenances – *including underground and aboveground pipework, 3" water meters, backflow preventer devices, isolation valves, abandonment to section of the existing main and existing backflow preventer devices, and more* – securing fittings in place with thrust blocks where required, chlorinating and pressure testing the new systems; performing tie-overs to connect onto the existing capped section of reclaimed water main and reconnecting the existing domestic water line as required; upgrading the existing Irrigation System – *including replacing and installing new irrigation water lines, smart valves, quick-couplings, and more*; installing all necessary signs, tags and stickers per the requirements set forth by the Los Angeles County Department of Public Health (LACDPH); backfilling and compacting, and restoration repairs (Porcelain Cement Concrete, Hot-Mix Asphalt, and Landscape).

This project's requirements included facilitating the work per the Water District standards for all pipe related work (Client), and the City of Santa Fe Springs Public Works Department for the restoration repairs along the Public ROW.



CONTRACTORS  
STATE LICENSE BOARD  
ACTIVE LICENSE



License Number **1078513**

Entity **CORP**

Business Name **G&A NELOS CONSTRUCTION INC**

Classification(s) **A**

Expiration Date **07/31/2023**

[www.cslb.ca.gov](http://www.cslb.ca.gov)



2. **Statement of Experience\* (Continued)**

g. List of Subbidders (copy and attach additional sheets if necessary)

Each Bidder (Contractor) shall list the name and address of each subbidder (subcontractor) who will perform work in excess of one-half of one percent (1/2%) of the total bid amount. Attach additional sheets if necessary. State the subbidders' names, addresses, contractor license information, DIR public works contractor registration number, and the portion of Work to be performed by each. Only one subbidder shall be listed for each specific portion of the Work. Subbidders' experience shall be included in Section B.2.h herein.

If Bidder fails to specify a subbidder for a portion of Work to be performed in excess of one-half of one percent of the Contractor's total bid amount, the Contractor agrees, pursuant to Section 4106 of the California Public Contract Code, that the Contractor is fully qualified to perform that portion, and will perform such portion of the Work.

1) Subbidder Name: N/A

Address: \_\_\_\_\_

Contractor License No.: \_\_\_\_\_ Class: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

DIR Registration No.: \_\_\_\_\_

2) Subbidder Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contractor License No.: \_\_\_\_\_ Class: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

DIR Registration No.: \_\_\_\_\_

3) Subbidder Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contractor License No.: \_\_\_\_\_ Class: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

DIR Registration No.: \_\_\_\_\_

4) Subbidder Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contractor License No.: \_\_\_\_\_ Class: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

DIR Registration No.: \_\_\_\_\_

\* Not required for materials only proposal



h. Subbidder Experience (copy and attach for each subbidder, two pages)

Subbidder Name: N/A

1) Subbidder Projects:

Bidder (Contractor) shall furnish work record for subbidder (subcontractor) listing at least two (2) projects each that the subbidders have completed within the past three (3) years. Responses shall be full and explicit.

a) Project Name: \_\_\_\_\_

Contract Amount: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Owner (Name, Address, & Phone): \_\_\_\_\_

\_\_\_\_\_

Engineer (Name, Address, & Phone): \_\_\_\_\_

\_\_\_\_\_

Person in Charge of Project (Name, Phone, & Email): \_\_\_\_\_

\_\_\_\_\_

b) Project Name: \_\_\_\_\_

Contract Amount: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Owner (Name, Address, & Phone): \_\_\_\_\_

\_\_\_\_\_

Engineer (Name, Address, & Phone): \_\_\_\_\_

\_\_\_\_\_

Person in Charge of Project (Name, Phone, & Email): \_\_\_\_\_

\_\_\_\_\_

\* Not required for materials only proposal

2. **Statement of Experience\*** (Continued)

h. Subbidder Experience (Continued, copy and attach for each subbidder)

Subbidder Name: N/A

2) Subbidder's Principals and Key Personnel (use reverse side or attach additional sheets if necessary)

If any subbidder (subcontractor) has less than 5 years' experience in the type of work indicated, it shall list the work experience for principals and key personnel to demonstrate that subbidder (subcontractor) has sufficient work experience to warrant consideration for award; Owner will determine whether subbidder (subcontractor) has sufficient work experience to meet the 5 years' work experience requirement.

a) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

Capacity (Title): \_\_\_\_\_

b) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

Capacity (Title): \_\_\_\_\_

3) Has subbidder been involved in litigation with any owner of any project within the last 10 years? \_\_\_\_\_ If so, please describe the project and the nature and results of any litigation including any lawsuits settled prior to trial. (Attach additional sheets if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* Not required for materials only proposal



**3. Supplemental Instructions to Bidders**

- a. Bidder shall submit a proposal for each bid and subbid item. If award is made, Owner will award the Work to a single Bidder; however, Owner reserves the right to withhold award on certain bid or subbid items.
- b. All Work under these Contract Documents shall be completed in accordance with the Contract Completion Schedule.
- c. Bidder shall be licensed in accordance with the California Contractors State License Law of the Business and Professions Code and shall have a minimum of 5 years' experience in the type of work specified. Subbidders, if any, shall also be licensed in accordance with the same law and shall also have a minimum of 5 years' experience in the type of work specified.
- d. Bidder shall visit and inspect Work site and complete Certification of Bidder's Work Site Inspection to verify same.

4. **Bid Schedule**

The undersigned hereby proposes to furnish all labor, materials, equipment and methods necessary for constructing all Work specified, all in strict accordance with these Contract Documents, at the bid prices and the Completion Date set forth hereafter. The undersigned also acknowledges that all bid prices include sales tax and all other applicable taxes and fees. The costs for any work shown or required in the Contract Documents, but not specifically identified as a bid line item are to be included in the related bid line items and no additional compensation shall be due to Contractor for the performance of the Work. The estimated quantities for unit price items are for purposes of comparing bids only and Owner makes no representation that the actual quantities of Work performed will not vary from the estimates. Final payment shall be determined by Owner from measured quantities of Work performed based upon the unit price.

**BID SCHEDULE  
MARKET STREET AND 24TH STREET PIPELINE RELOCATION**

| ITEM | DESCRIPTION  | QTY  | UNIT | UNIT PRICE          | AMOUNT               |
|------|--|------|------|---------------------|----------------------|
| 101  | Furnish contract bonds, project insurance, project permits, and project management.  | N/A  | L.S. | N/A                 | \$ <u>28,651.00</u>  |
| 102  | Mobilization of equipment, materials, and labor.   | N/A  | L.S. | N/A                 | \$ <u>6,392.00</u>   |
| 103  | Furnish trench protection in accordance with Cal/OSHA Standards for all trenches greater than 5' deep.   | N/A  | L.S. | N/A                 | \$ <u>5,620.00</u>   |
| 104  | Furnish, install, and maintain traffic control, including approved traffic control plans, all signs, delineators, arrowboards, flagmen, and all related work, all in accordance with the Contract Documents. | N/A  | L.S. | N/A                 | \$ <u>2,360.00</u>   |
| 105  | Furnish and install 16" ductile iron pipe with restrained joints, including fittings (Stations 10+05.0± to 12+06.0±).  | 201± | L.F. | \$ <u>531.00</u>    | \$ <u>107,937.00</u> |
| 106  | Furnish and install two (2) 16" butterfly valves (Station 11+85.00).   | 2    | EA   | \$ <u>14,011.00</u> | \$ <u>28,022.00</u>  |
| 107  | Furnish and install connection to existing 16" waterline, including 16" ductile iron pipe and fittings, per Detail, Sheet 3 (Station 10+05.0±).  | N/A  | L.S. | N/A                 | \$ <u>13,800.00</u>  |
| 108  | Furnish and install connection to existing 16" waterline, including 16" ductile iron pipe and fittings, per Detail, Sheet 3 and Notes on Sheet 2 (Station 12+02.0±).   | N/A  | L.S. | N/A                 | \$ <u>13,800.00</u>  |

**BID SCHEDULE**  
**MARKET STREET AND 24TH STREET PIPELINE RELOCATION**

| ITEM | DESCRIPTION   | QTY  | UNIT | UNIT PRICE        | AMOUNT             |
|------|---|------|------|-------------------|--------------------|
| 109  | Furnish and install 2" air valve per Std. Dwgs. W1070 and W1080.  | 1    | EA   | <u>\$6,160</u>    | <u>\$ 6,160</u>    |
| 110  | Furnish and install 2" irrigation service piping (meter not included) per Std. Dwg. W1090.  | 1    | EA   | <u>\$6,075.00</u> | <u>\$ 6,075.00</u> |
| 111  | Abandon existing 16" ductile iron pipe in place by filling it with control density fill or 1 sack slurry.   | 201± | L.F. | <u>\$61.00</u>    | <u>\$12,261.00</u> |
| 112  | Furnish and install temporary AC patch at the end of each workday by placing 2" minimum temporary AC paving or installing recessed traffic plates capable of supporting traffic.  | N/A  | L.S. | N/A               | <u>\$8,505.00</u>  |
| 113  | Furnish and place 8" (min.) asphalt concrete pavement on 10" (min.) Class II base or 8" asphalt concrete pavement on 1 sack slurry backfill, flush with existing pavement, per City of Jurupa Valley Specifications, Standards, and Permit. | 201± | L.F. | <u>\$179.00</u>   | <u>\$35,979.00</u> |
| 114  | All other items of work not specifically called in bid items above in order to provide RCSD with a complete correctly functioning pipeline and to restore the Project site as required.   | N/A  | L.S. | N/A               | <u>\$22,338.00</u> |

TOTAL BID (Sum of Bid Items 101 through 114):

TWO Hundred Ninety-Seven Thousand Nine Hundred Dollars \$297,900.00  
(words) (figures)

Bidder hereby acknowledges that all bid prices include any amounts payable by Owner for taxes which may result from this proposal.

**Bidder's Authorized Representative**

Nezar Alsmadi  
Signature  
Nezar Alsmadi  
Name (Print)  
President  
Title (Print)

**5. Contract Completion Schedule**

a. Contract Completion Schedule

Contractor will be advised of award, if made, immediately following Owner's regular scheduled Board meeting (telephone conversation with letter confirmation). Contract Work shall be complete within 120 calendar days after date of Notice to Proceed.

b. Liquidated Damages

Contractor is advised that "Liquidated Damages" of \$1,000.00 per calendar day may be assessed for each calendar day that the Work remains incomplete following the date established by the Contract Completion Schedule, as adjusted for due cause by Change Order.

**6. Certified Data**

In the blanks provided, fill in the required Certified Data relating to the Bidder's Proposal.

- a. Manufacturer of Ductile Iron Pipe and Fittings  
Pacific States, Tyler Pipe, Union Foundry, U.S. Pipe
- b. Manufacturer of Butterfly Valves  
Pratt, DeZurik
- c. Manufacturer of Air Valves  
APCO (143C or 145C), Crispin (UL10 or UL20), Val-Matic (201C or 202C)
- d. Supplier of Asphalt Concrete Pavement  
All American Asphalt
- e. Supplier of Class II Base  
Ramco

7.

Bidder hereby states that the bid proposal has been based on the worker craft and classification set forth below and the Work will be performed by personnel within these classifications unless Bidder specifically requests change in writing and Owner approves same in writing.

|                  | Work*                               | Craft                     | Classification             |
|------------------|-------------------------------------|---------------------------|----------------------------|
| <b>Examples:</b> |                                     |                           |                            |
|                  | Steel Tank Work                     | Operating Engineer        | Group B-Crane Operator     |
|                  | Electrical Work                     | Electrician               | Cable Splicer              |
|                  | Plant Work                          | Roofer                    | Helper                     |
| a.               | <u>Utilities &amp; Pipework</u>     | <u>Laborer</u>            | <u>Group 4 (Pipelayer)</u> |
| b.               | <u>Excavation &amp; Trench Work</u> | <u>Operating Engineer</u> | <u>Group 8</u>             |
| c.               | <u>Trucking/Hauling</u>             | <u>Teamster</u>           | <u>Group 10</u>            |
| d.               | <u></u>                             | <u></u>                   | <u></u>                    |
| e.               | <u></u>                             | <u></u>                   | <u></u>                    |
| f.               | <u></u>                             | <u></u>                   | <u></u>                    |
| g.               | <u></u>                             | <u></u>                   | <u></u>                    |
| h.               | <u></u>                             | <u></u>                   | <u></u>                    |
| i.               | <u></u>                             | <u></u>                   | <u></u>                    |
| j.               | <u></u>                             | <u></u>                   | <u></u>                    |
| k.               | <u></u>                             | <u></u>                   | <u></u>                    |
| l.               | <u></u>                             | <u></u>                   | <u></u>                    |
| m.               | <u></u>                             | <u></u>                   | <u></u>                    |

\*



**8. Certification of Bidder's Work Site Inspection**

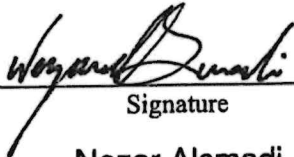
I certify that I have visited and inspected the Work sites on the following dates:

| <u>Site</u>                                       | <u>Date Visited</u> |
|---|---------------------|
| Market Street and 24th Street Pipeline Relocation | <u>04/05/2023</u>   |

I also certify that I am familiar with local conditions which may affect the performance of the Work and propose to perform the Work generally as follows:

In accordance to regulations set forth by OSHA and the requirements/restrictions of the City's encroachment permit. Furthermore, Contractor will acquire permits, provided necessary notifications, facilitate traffic control, coordinate on storage yard and disposal vicinities for approvals, and provide pothole and other data; At the end of each workday, the Contractor will backfill and compact excavations to meet requirements, restore trenches with 2" of temporary cold-mix, clean job-site, install temporary striping, remove traffic control, etc. All work will be performed during allowable business hours to perform the work.

**Bidder's Authorized Representative**

|   |
|---|
|  |
| Signature   |
| <b>Nezar Alsmadi</b>  |
| Name (Print)  |
| <b>President</b>  |
| Title (Print)   |

9. **Statement on Bonds and Insurance**

- a. Names and addresses of all members of partnership or names and titles of all corporate officers:

G&A Nelos Construction, Inc. (S-Corporation)

Nezar Alsmadi - President, Treasurer & Project Manager

633 N Central Ave, #A570, Glendale, CA 91203

Carlos Giles - Secretary & Superintendent/Foreman

45029 Carla Court, Lake Elsinore CA 92532

- b. The Bidder declares that the surety or sureties named below have agreed to furnish bonds in the aggregate amounts set forth in the Instructions to Bidders, in the event the Contract is awarded on the basis of this proposal.

Name(s) and address(es) of surety or sureties agreeing to furnish bond

Contractors & Developers Bonding

575 Price Street #207, Pismo Beach CA 93449

- c. The Bidder declares that the insurers named below have reviewed the insurance requirements set forth in the Contract Appendix (Section 8. Insurance) and have agreed to furnish all insurance specified.

Name(s) and address(es) of insurers agreeing to insurance coverage

Kinsale Insurance Company - 2035 Maywill St Ste 100, Richmond CA 23230

United Financial Casualty Company - 6300 Wilson Mills Road, Mayfield Village, Ohio 44143

Evanston Insurance Company - 10 Parkway N #100, Deerfield, IL 60015

State Comp Ins Fund of CA - PO BOX 8192, Pleasanton, CA 94588

10. **Certification of Bidding Documents**

The Bidder hereby declares and certifies under penalty of perjury that the foregoing statements and all of Bidder's Proposal and Supporting Documents herewith submitted are accurate and correct.

**BIDDER**

Name: G&A Nelos Construction, Inc

Address: 16738 Lakeshore Drive #H275

Lake Elsinore CA 92530

Email: operations@ganelos.com

Telephone 714-423-3844

By: *Nezar Alsmadi*  
(Authorized Representative, Written Signature)

Nezar Alsmadi  
(Authorized Representative, Typed or Printed Name)

Title: President  
[Individual, Partner, Corporate Officer (Title)]

Federal Tax Identification Number or Social Security Number: 86-2469356

Corporation organized  
under the laws of the  
State of: California

**CALIFORNIA CONTRACTOR'S LICENSE:**

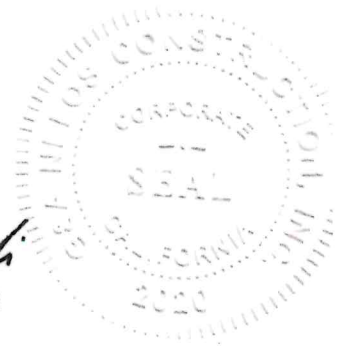
Class A

(Class A or Class C-34 is required)

Number 1078513

Expiration Date 07/31/2023

*Nezar Alsmadi*  
(Corporate Seal)



**NOTARY**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

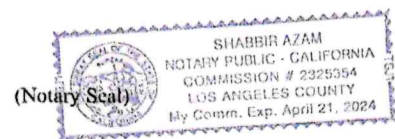
STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES )

On APR 19 2023, 2023, before me, Shabbir Azam Notary Public, personally appeared Nezar S Alsmadi, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

*Shabbir Azam*  
Signature of Notary



NOTE: If Notary elects to attach an acknowledgment form, Notary shall use the Notary Acknowledgment form attached at the end of this section (Bidding Documents), or, alternatively, Notary may use a California All-Purpose Acknowledgment form, provided Notary completes the entire form, both the required and optional portions.

11. **Non-Collusion Declaration**  
**(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)**

The undersigned declares:

I am the President of G&A Nelos Construction, Inc., the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 4/19/23 [date], at Glendale [city], California [state].

BIDDER

Name: G&A Nelos Construction, Inc

By: Nezar Alsmadi  
(Authorized Representative, Written Signature)

Nezar Alsmadi  
(Authorized Representative, Typed or Printed Name)

Title: President  
[Individual, Partner, Corporate Officer (Title)]

## 12. Public Works Contractor Registration Certification

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal for, or enter into a Contract to perform public work must be registered with the Department of Industrial Relations. See <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for additional information.

No bid will be accepted nor any contract entered into without proof of the Bidder's and subbidders' current Public Works Contractor Registration with the Department of Industrial Relations.

Bidder hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and that Bidder and all listed subbidders (subcontractors) are currently registered with the Department of Industrial Relations.<sup>1</sup>

Name of Bidder: G&A Nelos Construction, Inc

DIR Registration Number: 1000818376

DIR Registration Expiration: 06/30/2023

Small Project Exemption: ☐ Yes or ☒ No

Bidder further acknowledges:

1. Bidder shall maintain its current DIR registration for the duration of the project.
2. Bidder shall include the requirements of Labor Code sections 1725.5 and 1771.1 in its contract with subcontractors and ensure that all subcontractors maintain DIR registration status for the duration of the project.
3. Failure to submit this form or comply with any of the above requirements may result in a finding that the bid is non-responsive.

Signature: Nezar Alsmadi

Name and Title: Nezar Alsmadi - President

Dated: 4/19/23

<sup>1</sup> If the project is exempt from the contractor registration requirements pursuant to the small project exemption under Labor Code Sections 1725.5 and 1771.1, please mark "Yes" in response to "Small Project Exemption."



13. **Iran Contracting Act Certification**  
(Public Contract Code Section 2200 *et seq.*)


As required by California Public Contract Code Section 2204, the Contractor certifies subject to penalty for perjury that the option checked below relating to the Contractor's status in regard to the Iran Contracting Act of 2010 (Public Contract Code Section 2200 *et seq.*) is true and correct:

☒ The Contractor is not:

- (i) identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203; or
- (ii) a financial institution that extends, for 45 days or more, credit in the amount of \$20,000,000 or more to any other person or entity identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203, if that person or entity uses or will use the credit to provide goods or services in the energy sector in Iran.

☐ Owner has exempted the Contractor from the requirements of the Iran Contracting Act of 2010 after making a public finding that, absent the exemption, Owner will be unable to obtain the goods and/or services to be provided pursuant to the Contract.

☐ The amount of the Contract payable to the Contractor for the Project does not exceed \$1,000,000.

Signed  Nezar Alsmadi

Title President

Firm G&A Nelos Construction, Inc

Date 4/19/23

**NOTE:** In accordance with Public Contract Code Section 2205, false certification of this form shall be reported to the California Attorney General and may result in civil penalties equal to the greater of \$250,000 or twice the Contract amount, termination of the Contract and/or ineligibility to bid on contracts for three years.

**14. Executive Order N-6-22 Certification**

Executive Order N-6-22 issued by Governor Gavin Newsom on March 4, 2022, directs all agencies and departments that are subject to the Governor's authority to (a) terminate any contracts with any individuals or entities that are determined to be a target of economic sanctions against Russia and Russian entities and individuals; and (b) refrain from entering into any new contracts with such individuals or entities while the aforementioned sanctions are in effect.

Executive Order N-6-22 also requires that any contractor that: (1) currently has a contract with the Owner funded through grant funds provided by the State of California; and/or (2) submits a bid or proposal or otherwise proposes to or enter into or renew a contract with the Owner with State of California grant funds, certify that the person is not the target of any economic sanctions against Russia and Russian entities and individuals.

The contractor hereby certifies, SUBJECT TO PENALTY OF PERJURY, that a) the contractor is not a target of any economic sanctions against Russian and Russian entities and individuals as described in Executive Order N-6-22 and b) the person signing below is duly authorized to legally bind the contractor. This certification is made under the laws of the State of California.

Signature: 

Printed Name: Nezar Alsmadi

Title: President

Contractor: G&A Nelos Construction, Inc

Date: 4/19/23

15. Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we (Contractor), G&A NELOS CONSTRUCTION, INC. as Bidder and Principal, and THE OHIO CASUALTY INSURANCE COMPANY as Surety, are held firmly bound unto the RUBIDOUX COMMUNITY SERVICES DISTRICT, situated in Riverside County, California, hereinafter called the Owner, in the penal sum of TEN PERCENT OF AMOUNT BID dollars, \$ 10% OF BID, for the payment of which sum, well and truly to be made, we bind ourselves, and our successors and assigns, jointly and severally, firmly by these presents.

The condition of this obligation is that whereas Bidder has submitted the accompanying bid dated APRIL 19th, 2023, for MARKET STREET AND 24TH STREET PIPELINE RELOCATION for Owner.

NOW THEREFORE, (1) if the Bidder shall not withdraw said bid within sixty days after the opening of the same, and (2) shall within ten days after the award of the Contract furnish the required certificates of insurance and enter into a written contract with the Owner in accordance with the bid as accepted, and (3) if the Bidder shall give the required bonds with good and sufficient sureties for the faithful performance and proper fulfillment of said Contract and for the protection of laborers and material men, or (4) in the event of the withdrawal of said bid within the periods specified, or the failure to enter into said Contract, if the Bidder shall within thirty days after request by the Owner pay the Owner the difference between the amount specified in said bid and the amount for which the Owner may procure the required Work or supplies, if the latter amount be in excess of the former, then the above obligations shall be void and of no effect, otherwise they remain in full force and effect.

In the event suit is brought upon this bond by the Owner and judgment is recovered, the Surety shall pay all costs incurred by the Owner in such suit, including reasonable attorney's fee, to be fixed by the court.

For value received, the Surety hereby stipulates and agrees that the obligation of said Surety and its bond shall in no way be impaired or affected by any bid errors or by an extension of time within which the Owner may accept such bid, and said Surety hereby waives notice of any such extension.

IN WITNESS WHEREOF, Bidder and Surety have duly and fully executed this instrument this 17TH day of APRIL, 2023.

PRINCIPAL:

Name G&A NELOS CONSTRUCTION, INC.

By Nezar Alsmadi  
(Authorized Representative, Written Signature)

Nezar Alsmadi  
(Authorized Representative, Typed or Printed Name)

Title President/Treasurer/Secretary  
[Individual, Partner, Corporate Officer (Title)]

Attest: (If Corporation)

By Nezar Alsmadi; Nezar Alsmadi

Title President/Treasurer/Secretary

(Corporate Seal)

Nezar Alsmadi

SURETY:

Name THE OHIO CASUALTY INSURANCE COMPANY

By Britton Christiansen  
(Authorized Representative, Written Signature)

BRITTON CHRISTIANSEN  
(Authorized Representative, Typed or Printed Name)

Title ATTORNEY-in-FACT  
[Individual, Partner, Corporate Officer (Title)]

Attest: (If Corporation)

By \_\_\_\_\_

Title \_\_\_\_\_

(Corporate Seal)

NOTE: Both Principal and Surety signatures must be notarized. A copy of the power of attorney to local representatives of the bonding company must be attached hereto.

15. Bid Bond (Continued)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

NOTARY FOR PRINCIPAL

CALIFORNIA  
STATE OF LOS ANGELES )  
COUNTY OF \_\_\_\_\_ )

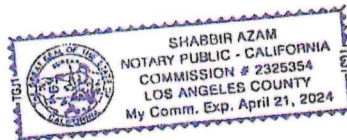
On APR 28 2023, 20\_\_\_\_, before me, SHABIR AZAM Notary Public personally appeared Neeraj S. Khanna, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s); or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

[Signature]  
Signature of Notary

(Notary Seal)



NOTE: If Notary elects to attach an acknowledgment form, Notary shall use the Notary Acknowledgment form attached at the end of this section (Bidding Documents), or, alternatively, Notary may use a California All-Purpose Acknowledgment form, provided Notary completes the entire form, both the required and optional portions.

**IMPORTANT:** Surety companies executing Bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write Surety insurance defined in Section 105 of the California Insurance Code and, if the Work or project is financed, in whole or in part, with federal grant or loan funds, said Surety companies must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:

Name and address of Surety

THE OHIO CASUALTY INSURANCE COMPANY

790 THE CITY DR. SOUTH #200, ORANGE, CA 92868

Name and address of agent or representative for service of process in California, if different from above

BRITTON CHRISTIANSEN

575 PRICE ST. #207

PISMO BEACH, CA 93447

Telephone number of Surety and agent or representative for service of process in California

805-343-7434 - BRITTON CHRISTIANSEN

BD-27

2206

© Krieger & Stewart, Incorporated 2022



**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

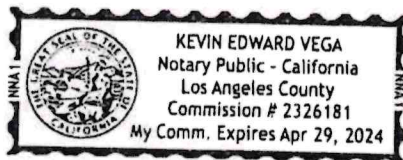
State of California )  
County of LOS ANGELES )

On APR 17 2023 before me, Kevin Edward Vega, Notary Public,  
Date Here Insert Name and Title of the Officer  
personally appeared Britton Christiansen, Attorney-in-Fact  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Signature]  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: Bid Bond Document Date: April 17th, 2023  
Number of Pages: 5 Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: Britton Christiansen  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☒ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_  
Signer Is Representing: The Ohio Casualty Insurance Company

Signer's Name: \_\_\_\_\_  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

Certificate No: 8201903-969577

## POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Britton Christiansen; Myrna Smith; Philip E. Vega; Kevin E. Vega

all of the city of Covina state of California each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 15th day of August, 2019.



Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

By: David M. Carey  
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss  
County of MONTGOMERY

On this 15th day of August, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Teresa Pastella, Notary Public  
Upper Merion Twp., Montgomery County  
My Commission Expires March 28, 2021  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

### ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

### ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation** – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 17TH day of APRIL, 2023.



By: Renee C. Llewellyn  
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



**RUBIDOUX COMMUNITY SERVICES DISTRICT  
CONTRACT DOCUMENTS AND SPECIFICATIONS  
FOR  
MARKET STREET AND 24TH STREET PIPELINE RELOCATION**

**ADDENDUM NO. 1**

**PLEASE BE ADVISED:**

The following clarifications, changes, additions, and/or corrections hereinafter set forth shall be incorporated into the project Contract Documents, and shall be made a part thereof, subject to all the requirements thereof, as if originally specified and/or shown.

**1. Reference: Construction Drawings**

**Replace** the Construction Drawings in their entirety with the Drawings attached hereto.

By:    
Sinisa Saric, RCE No. 65367

Date: March 23, 2023

Bidder hereby acknowledges receipt of Addendum No. 1 and the incorporation thereof in Bid Proposal for the Market Street and 24th Street Pipeline Relocation.

Bidder: G8A Nelos Construction, Inc. By: Nezar Alsmadi  
(Bidder's Authorized Representative)  
Date: 4/19/23 Title: President

**RUBIDOUX COMMUNITY SERVICES DISTRICT  
CONTRACT DOCUMENTS AND SPECIFICATIONS  
FOR  
MARKET STREET AND 24TH STREET PIPELINE RELOCATION**

**ADDENDUM NO. 2**

**PLEASE BE ADVISED:**

The following clarifications, changes, additions, and/or corrections hereinafter set forth shall be incorporated into the project Contract Documents, and shall be made a part thereof, subject to all the requirements thereof, as if originally specified and/or shown.

- 1. Reference:** Construction Drawings

**Replace** the Construction Drawings in their entirety with the Drawings attached hereto.

- 2. Reference:** Construction Specifications, Special Requirements, Section 30, Pipeline Connections and Disinfection:

**Add** the following to the end of Section 30, Pipeline Connections and Disinfection:

Both connections to the existing pipeline will be accomplished at night, during low water demand. Both connections will be accomplished during the same 8-hour work period. Contractor shall notify the District two (2) weeks in advance of the planned connection work and also provide 48 hour and 24 hour advance confirmation of when the work will be performed.

The Contractor shall be responsible for dewatering, dechlorination, and disposal of all water from the pipeline connection work, in addition to testing/flushing activities. Discharge of all water must abide by the District's NPDES permit which limits the total residual chlorine to a maximum concentration of 0.1 mg/l.

Contractor should not expect valves to shut completely (100%). Contractor shall also protect existing water pipelines during connection procedures.

Contractor must coordinate with the District to dewater the existing water system and complete all specified connections to existing water pipelines within the allowable shut-down period. To facilitate completing all connection work and minimize shut-down time, Contractor shall excavate connection points and install trench plates in advance of any connection work. Contractor shall have all pipe materials and fittings ready, on-site, and assembled prior to starting connection work. In addition, pipeline must have passed all required testing prior to any tie-in work. Contractor shall provide all necessary notifications to RCSD inspector and City of Jurupa Valley inspector for all night time work.

All costs associated with connection work shall be included in respective bid items for connection work (Bid Items 107 and 108) and no additional compensation shall be allowed.



By: Sinisa Saric, RCE No. 65367

Date: April 5, 2023

Bidder hereby acknowledges receipt of Addendum No. 2 and the incorporation thereof in Bid Proposal for the Market Street and 24th Street Pipeline Relocation.

Bidder: G&A Nelas Construction, Inc.

By: Nezar Alsmadi  
(Bidder's Authorized Representative)

Date: 4/19/23

Title: President

587/19P62-ADD-2.doc

Attachments: Construction Drawings, Sheets 1 through 3

**RUBIDOUX COMMUNITY SERVICES DISTRICT  
CONTRACT DOCUMENTS AND SPECIFICATIONS  
FOR  
MARKET STREET AND 24TH STREET PIPELINE RELOCATION**

**ADDENDUM NO. 3**

**PLEASE BE ADVISED:**

The following clarifications, changes, additions, and/or corrections hereinafter set forth shall be incorporated into the project Contract Documents, and shall be made a part thereof, subject to all the requirements thereof, as if originally specified and/or shown.

1.     **Reference:**     Construction Specifications, Bidding Documents, Section B.4, Bid Schedule, Pages BD-14 and BD-15:

**Replace the Bid Schedule in its entirety with the Bid Schedule attached hereto.**

2.     **Bidder Clarifications:**

The following information is provided in clarification of questions raised by bidders at the Mandatory Pre-Bid Meeting and Site Tour:

**Question 1:**     Will the contractor or owner be responsible for hiring the Geotechnical Firm to test compaction?

**Answer 1:**     Rubidoux Community Services District (RCSD) will have compaction tests done by a soils engineer of its choosing (see Special Requirements of the Specifications, Section 11).

**Question 2:**     Who will be doing surveying?

**Answer 2:**     Krieger & Stewart will provide construction staking at 50-foot intervals, angle points, and appurtenances upon request from Contractor. Request for construction staking needs to be in writing at least ten (10) days in advance of construction.

**Question 3:**     Is sanitary water testing to be done by the District or Contractor?

**Answer 3:**     RCSD will arrange for taking and analyzing bacteriological samples. Contractor shall provide all risers, bibs, etc. and assist District, as required, in taking said samples.

**Question 4:**     Will a Construction Meter be required?

**Answer 4:**     A construction meter will be required. Contractor shall make all necessary arrangements with RCSD and pay all associated fees for the construction meter and water usage.

**Question 5:**     Backfill or Cold Mix Steel Plates?

**Answer 5:**     The Contractor can use steel plates at the end of each workday. Steel plates shall be traffic rated, recessed, and accompanied with the appropriate warning signs per MUTCS (e.g. W8-24, W8-8, W8-11, etc.).

**Question 6:** Who is the contact person at the City for processing the encroachment permit and traffic control plan?

**Answer 6:** The contact person at the City for the encroachment permit is Salina Cano at extension 239.

**Question 7:** Will the patch work be required to be permanent or temporary given the City will be doing road improvements right after we are done?

**Answer 7:** The Contractor can utilize 1 sack slurry for backfill above pipe zone and 8" of HMA flush with the existing pavement T-cut or utilize the acceptable native material for backfill above pipe zone compacted to 95% relative compaction minimum, with pavement structural section of 8" HMA over 10" AB.

**Question 8:** Can the street right-of-way in front of the church at 24<sup>th</sup> and Market be used for a laydown area?

**Answer 8:** No staging is allowed within public right-of-way. Contractor shall provide the staging location at the time of encroachment permit application. The staging area location will be reviewed at the time of the encroachment permit application and meeting with the Public Works inspector.


**Question 9:** What are the encroachment permit requirements for staging area?

**Answer 9:** If the Contractor obtains a staging area from private property owner, the Contractor shall submit an authorization from the property owner in writing.

By:    
Sinisa Saric, RCE No. 65367

Date: April 12, 2023

Bidder hereby acknowledges receipt of Addendum No. 3 and the incorporation thereof in Bid Proposal for the Market Street and 24th Street Pipeline Relocation.

Bidder: G&A Nelos Construction, Inc. By: Nezar Alsmadi   
(Bidder's Authorized Representative)

Date: 4/19/23

Title: President



## MEMORANDUM

**TO:** TED BECKWITH, DIRECTOR OF ENGINEERING  
RUBIDOUX COMMUNITY SERVICES DISTRICT

**FILE:** 587-19.52.5 F/C

**FROM:** SINISA SARIC  
KRIEGER & STEWART, INCORPORATED

**DATE:** 5/3/2023

**SUBJECT:** MARKET STREET AND 24TH STREET PIPELINE RELOCATION  
RECOMMENDATION OF AWARD

---

On Wednesday, April 19, 2023, the District received five bids for subject project. The bid amounts are as follows:

| <u>Contractor</u>  | <u>Bid Amount</u>   |
|--|---------------------|
| <b>G&amp;A Nelos Construction, Inc.</b>                      | <b>\$297,900.00</b> |
| Kirtley Construction, Inc. dba TK Construction               | \$340,085.00        |
| GCI Construction, Inc.                                       | \$383,616.00        |
| Empire Equipment Service, Inc.                               | \$431,793.58        |
| Hemet Manufacturing Company Inc. dba<br>Genesis Construction | \$802,960.00        |

The low bidder is G&A Nelos Construction, Inc. with a Total Bid in the amount of \$297,900.00.

G&A Nelos Construction, Inc.'s bid contained two minor, correctable irregularities. First, their Bid Bond form was incomplete and was missing the corporate seal. Second, the Certification of Bidding Documents was missing the corporate seal; however, these irregularities have been corrected by G&A Nelos Construction, Inc. All other components of G&A Nelos Construction, Inc.'s bid were complete and met the requirements of the Contract Documents.

Since neither the District, nor Krieger & Stewart, has had a working relationship with G&A Nelos Construction, Inc. in the past, we researched their performance by calling their three references. All references indicated that their workmanship was above average and that they completed the projects on schedule. All references indicated they would use G&A Nelos Construction, Inc. again for future projects.

Since G&A Nelos Construction, Inc. is an experienced, capable contractor with a current Class A (General Engineering) Contractor's License (No. 1078513) which enables the company to perform the work under California State Law, Krieger & Stewart recommends awarding the contract to G&A Nelos Construction, Inc. for \$297,900.00.

SS/lge  
587-19P62-RECAWARD

**14. Consider Award of Professional Services Contract for Hydraulics and Design  
of Pressure Reducing Valves in Loring Ranch to Webb and Associates:  
DM 2023-48**

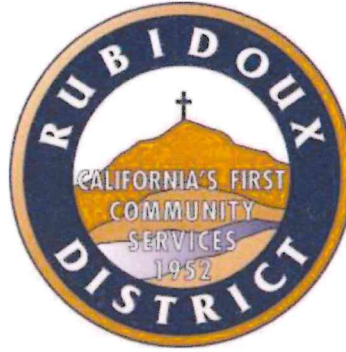
# Rubidoux Community Services District

## Board of Directors

Bernard Murphy, President  
John Skerbelis, Vice-President  
Hank Trueba, Jr.  
Armando Muniz  
F. Forest Trowbridge

## General Manager

Brian R. Laddusaw



---

Water Resource Management      Refuse Collection      Street Lights      Fire / Emergency Services      Weed Abatement

## DIRECTORS MEMORANDUM 2023-48

May 18, 2023

To:      Rubidoux Community Services District  
         Board of Directors

Subject: Consider Award of Professional Services Contract for Hydraulics and Design of Pressure Reducing Valves in Loring Ranch to Webb and Associates

### **BACKGROUND:**

The District has had numerous pipeline failures in the area known as Loring Ranch which is located south of Flabob Airport and north of Crestmore Road and east of 46<sup>th</sup> Street. This area is at the lowest elevation in the District and therefore has the highest system pressures in the water pipelines. As part of the original development of Loring Ranch a Pressure Reducing Valve ("PRV") was installed near the intersection of Capary Road and Caddo Avenue. At some point, this PRV was removed. Additionally, as later phases of Loring Ranch were constructed a system loop of water pipeline was created connecting the Loring Ranch area to water pipelines in 46<sup>th</sup> Street. When this connection was made, no PRV was installed.

The pipelines in the Loring Ranch area are asbestos cement and are nearing the end of their lifecycle. Due to high system pressures in the area, several water pipeline failures have occurred. Each time there has been a break in the Loring Ranch area it takes approximately 4 to 8 hours of staff time of 2-3 field employees plus material costs for pipe and couplings to complete the repair. Once the break is repaired, the District incurs about \$30,000 in asphalt repair costs. Staff believes that the probability of additional failures can be reduced by reducing the system pressure in the area and has therefore requested Webb and Associates ("Webb") to investigate the issue.

The District is also working towards reducing the pressure surges occurring during the back wash process of the Manganese Filters at the Leland Thompson Water Treatment Facility by implementing several changes in the process including a bypass pipeline for which construction documents are currently under development. The reduction of these pressure surges introduced into the water transmission system in combination with installing PRV valves in Loring Ranch where most pipeline failures are seen should serve to eliminate these pipeline failures although the District will need to plan for future replacement of these pipelines going forward.



Webb prepared the District's Water Master Plan and as part of this work has performed the District's Hydraulic modeling. Webb is best suited to perform the hydraulics to determine the effects of replacing the PRV which was removed and the possibility of installing a new PRV near 46<sup>th</sup> Street and Loring Ranch. Webb provided a proposal in the amount of \$53,692 to do the investigation and engineering design of a new PRV near the intersection of Loring Ranch and 46<sup>th</sup> Street if it is needed. It is prudent to include a provision for additional unanticipated work and staff recommends allocating \$60,000 for this effort.

This work was not anticipated when developing the FY 2022/23 District Budget and a budget amendment is necessary. Due to the type of work to be performed by Webb, this project is best suited to be funded from the District's Water Replacement Fund. Staff recommends amending the District's FY 2022/2023 budget by adding this project to the District's Water Replacement Fund budget for FY 2022/2023 in the amount of \$60,000, to cover any unforeseen additional costs.

**RECOMMENDATIONS:**

Staff recommends the Board of Directors to authorize the General Manager to:

1. Amend the FY 2022/2023 Water Replacement Fund Budget to include this new project in the amount of \$60,000.
2. Issue a Task Order in the amount of \$53,692 to Webb and Associates to perform this task.

Respectfully,



Brian R. Laddusaw, CPA  
General Manager

Attach:

Webb Proposal

**Corporate Headquarters**  
3788 McCray Street  
Riverside, CA 92506  
951.686.1070

**Palm Desert Office**  
74967 Sheryl Avenue  
Palm Desert, CA 92260  
951.686.1070

**Murrieta Office**  
41870 Kalmia Street #160  
Murrieta, CA 92562  
T: 951.686.1070

May 5, 2023

*Sent Via Email to [TBeckwith@rcsd.org](mailto:TBeckwith@rcsd.org)*

Mr. Ted Beckwith, P.E.  
Director of Engineering  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
3590 Rubidoux Blvd.  
Jurupa Valley, CA 92509

**RE: Proposal for Hydraulic and Design Services for Loring Ranch**

Dear Mr. Beckwith:

Albert A. WEBB Associates (WEBB) is pleased to provide you with this proposal for Hydraulic and Design Services related to the Loring Ranch project. The Loring Ranch is a residential development located along Crestmore Road between Loring Ranch Road and Capary Road in the City of Jurupa Valley. Our understanding of the project is that high pressures and pressure spikes from the Thompson treatment plant maybe compromising the integrity of the water distribution system pipelines within the Loring Ranch area. The original tract included a PRV station that reduced the pressures along a single 8-in pipeline feeding the development and sometime after the original tract was constructed, additional homes were constructed, a second water connection was installed and the PRV station was taken out of service. The plans for that original PRV station included one 8-in diameter pressure reducing valve which may not have provided adequate pressure control at very low flows. A variety of valve sizes would typically be used to cover the range of flows versus, minimum to peak hour, andr fire flow demands. If the Loring Ranch area were to be isolated into its own pressure zone fed by one or two PRV stations, it is critical to understand how the system would function under this approach. The proposed hydraulic modeling will confirm two questions:

Is the rest of the 1066 pressure zone compromised in anyway if the existing pipeline loop through the Loring Ranch is not available to convey flows to the southwesterly portion of RCSD's service area?

What is the sizing and configuration of the PRV's required to provide adequate service at all demand levels including minimum hour, peak hour and maximum day plus fire flow?

If a new PRV station is recommended, Webb will prepare plans and specifications suitable for public bidding for the construction of the new PRV station assuming no SCADA or electrical systems would be needed for the station.



[www.webbassociates.com](http://www.webbassociates.com)



The scope of work is as follows:

- Hydraulic Modeling to confirm system capabilities with the Loring Ranch area isolated by PRV's at a lower pressure
- Field Visit to confirm the condition of the existing PRV located near the intersection of Capary Road and Caddo Ave and identify a proposed location for another PRV station within the public right-of-way, possibly along Loring Ranch Road or 46<sup>th</sup> Street to provide a second point of connection to the Loring Ranch area
- Prepare a conceptual plan for a proposed PRV station and repair/retrofit of the existing station
- Prepare a technical memorandum (TM) summarizing our findings and recommendations
- Hold a workshop to review the TM and receive input
- Survey and map selected PRV site (field survey only)
- Prepare plans for a proposed PRV station and retrofit/repair of the existing PRV station.
- Prepare a CEQA exemption for the proposed PRV station
- Coordinate permitting through the City of Jurupa Valley
- Provide bid support
- Project management, Coordination and Kick off Meeting

The total amount requested for these services is **\$53,692**, not to be exceeded without prior authorization.

**Exclusions and Additional Services:**

Electrical or SCADA Design Services  
Construction Management and Inspection Services  
Engineering Support during construction

Services which are not specifically identified herein as services to be performed by WEBB are considered Additional Services for the purposes of this proposal. The client may request that WEBB perform services which are additional services. WEBB will perform such additional services upon execution of an amendment to this Agreement setting forth the scope, schedule, and fee for such additional services.

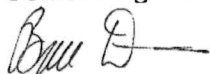
If you find this proposal acceptable, please notify our office so a contract agreement can be prepared. We appreciate this opportunity to be of service to your firm and look forward to hearing from you. If you have any questions regarding this proposal, please contact us at 951-686-1070.

Sincerely,

**ALBERT A. WEBB ASSOCIATES**



Bradley Sackett  
Senior Engineer



Bruce Davis  
Senior Vice President



**Hydraulics and Design for Loring Ranch**  
Rubidoux Community Services District

| Item                                   | Description         | Bruce Davis | Bradley Sackett | Chandler Drachslin | Timothy Heng | Kristopher Danielson | Loel Hinkley | Michael Johnson | Party Chief/Person Survey Crew | Jordan Moretti | Jon Ros | Andres Lopez | Total Hours | Subtotal - Labor | Sub-consultant budget | Sub-consultant budget | Expenses | Total/task | Total/task <sup>1</sup> |
|--|---------------------|-------------|-----------------|--------------------|--------------|----------------------|--------------|-----------------|--------------------------------|----------------|---------|--------------|-------------|------------------|-----------------------|-----------------------|----------|------------|-------------------------|
|  | <b>Billout Rate</b> | \$ 302      | \$ 302          | \$ 189             | \$ 170       | \$ 272               | \$ 135       | \$ 287          | \$ 314                         | \$ 170         | \$ 259  | \$ 250       |             |                  |                       |                       |          |            |                         |
| <b>Task 1 - Hydraulic Analysis</b>     |                     | 8           | 20              |                    |              | 4                    | 4            |                 |                                |                |         |              | 36          | \$ 7,824         | \$ -                  | \$ -                  | \$ -     | \$ 7,824   | \$ 7,824                |
| 1.1 Develop Scenarios                  |                     | 2           | 2               |                    |              |                      |              |                 |                                |                |         |              | 4           | \$ 982           | \$ -                  | \$ -                  | \$ -     | \$ 982     | \$ 982                  |
| 1.2 Run Scenarios                      |                     | 2           | 6               |                    |              |                      |              |                 |                                |                |         |              | 8           | \$ 1,738         | \$ -                  | \$ -                  | \$ -     | \$ 1,738   | \$ 1,738                |
| 1.3 Prepare Exhibits                   |                     | 2           | 4               |                    |              | 2                    |              |                 |                                |                |         |              | 8           | \$ 1,904         | \$ -                  | \$ -                  | \$ -     | \$ 1,904   | \$ 1,904                |
| 1.4 Prepare Technical Memorandum       |                     | 2           | 8               |                    |              | 2                    | 4            |                 |                                |                |         |              | 16          | \$ 3,200         | \$ -                  | \$ -                  | \$ -     | \$ 3,200   | \$ 3,200                |
| <b>Task 2 - Conceptual Design</b>      |                     | 14          | 2               | 20                 |              |                      | 4            |                 |                                |                |         |              | 40          | \$ 8,546         | \$ -                  | \$ -                  | \$ -     | \$ 8,546   | \$ 8,546                |
| 2.1 Site Visit                         |                     | 2           |                 |                    |              |                      |              |                 |                                |                |         |              | 2           | \$ 604           | \$ -                  | \$ -                  | \$ -     | \$ 604     | \$ 604                  |
| 2.2 Site Selection                     |                     | 2           | 2               | 4                  |              |                      |              |                 |                                |                |         |              | 8           | \$ 1,662         | \$ -                  | \$ -                  | \$ -     | \$ 1,662   | \$ 1,662                |
| 2.3 Conceptual Plan                    |                     | 4           |                 | 12                 |              |                      |              |                 |                                |                |         |              | 16          | \$ 3,248         | \$ -                  | \$ -                  | \$ -     | \$ 3,248   | \$ 3,248                |
| 2.4 Prepare Technical Memorandum       |                     | 6           |                 | 4                  |              |                      | 4            |                 |                                |                |         |              | 14          | \$ 3,032         | \$ -                  | \$ -                  | \$ -     | \$ 3,032   | \$ 3,032                |
| <b>Task 3 - Construction Documents</b> |                     | 18          | 4               | 54                 |              |                      | 22           | 1               | 8                              | 8              | 8       | 2            | 125         | \$ 25,073        | \$ -                  | \$ -                  | \$ -     | \$ 25,073  | \$ 25,073               |
| 3.1 Drawings                           |                     | 6           |                 | 40                 |              |                      |              |                 |                                |                |         |              | 46          | \$ 8,612         | \$ -                  | \$ -                  | \$ -     | \$ 8,612   | \$ 8,612                |
| 3.2 Specifications                     |                     | 8           |                 | 12                 |              |                      | 12           |                 |                                |                |         |              | 32          | \$ 6,076         | \$ -                  | \$ -                  | \$ -     | \$ 6,076   | \$ 6,076                |
| 3.3 Encroachment Permit                |                     | 1           |                 |                    |              |                      | 4            |                 |                                |                |         |              | 5           | \$ 842           | \$ -                  | \$ -                  | \$ -     | \$ 842     | \$ 842                  |
| 3.4 CEQA                               |                     | 2           | 4               | 2                  |              |                      | 4            |                 |                                |                |         |              | 12          | \$ 2,240         | \$ -                  | \$ -                  | \$ -     | \$ 2,240   | \$ 2,240                |
| 3.5 Survey and Mapping                 |                     | 1           |                 |                    |              |                      | 2            | 1               | 8                              | 8              | 8       | 2            | 30          | \$ 7,303         | \$ -                  | \$ -                  | \$ -     | \$ 7,303   | \$ 7,303                |
| <b>Task 4 - Bid Support</b>            |                     | 6           |                 | 4                  |              |                      | 4            |                 |                                |                |         |              | 14          | \$ 3,032         | \$ -                  | \$ -                  | \$ 20    | \$ 3,052   | \$ 3,052                |
| 4.1 Attend Prebid Meeting              |                     | 2           |                 |                    |              |                      |              |                 |                                |                |         |              | 2           | \$ 604           | \$ -                  | \$ -                  | \$ 20    | \$ 624     | \$ 624                  |
| 4.2 Address RFI's, prepare addenda     |                     | 4           |                 | 4                  |              |                      | 4            |                 |                                |                |         |              | 12          | \$ 2,428         | \$ -                  | \$ -                  | \$ -     | \$ 2,428   | \$ 2,428                |
| <b>Task 5 - Project Management</b>     |                     | 4           | 16              | 3                  | 4            |                      | 14           |                 |                                |                |         |              | 41          | \$ 9,177         | \$ -                  | \$ -                  | \$ 20    | \$ 9,197   | \$ 9,197                |
| 5.1 Kick Off meeting                   |                     | 1           | 2               |                    | 1            |                      | 2            |                 |                                |                |         |              | 6           | \$ 1,346         | \$ -                  | \$ -                  | \$ -     | \$ 1,346   | \$ 1,346                |
| 5.2 Workshop                           |                     | 2           | 1               | 1                  |              |                      | 2            |                 |                                |                |         |              | 6           | \$ 1,233         | \$ -                  | \$ -                  | \$ 20    | \$ 1,253   | \$ 1,253                |
| 5.3 Coordination                       |                     | 2           | 8               | 2                  | 2            |                      | 6            |                 |                                |                |         |              | 20          | \$ 4,548         | \$ -                  | \$ -                  | \$ -     | \$ 4,548   | \$ 4,548                |
| 5.4 Project management                 |                     | 1           | 4               |                    |              |                      | 4            |                 |                                |                |         |              | 9           | \$ 2,050         | \$ -                  | \$ -                  | \$ -     | \$ 2,050   | \$ 2,050                |
| <b>Total</b>                           |                     | 4           | 62              | 29                 | 82           | 4                    | 48           | 1               | 8                              | 8              | 8       | 2            | 256         | \$ 53,652        | \$ -                  | \$ -                  | \$ 40    | \$ 53,692  | \$ 53,692               |

1. Rounded to the nearest \$1.

**15. Consider Call for Nominations for a Special District Member  
of the LAFCO Countywide Oversight Board: DM 2023-49**

# Rubidoux Community Services District

## Board of Directors

Bernard Murphy, President  
John Skerbelis, Vice-President  
Armando Muniz  
F. Forest Trowbridge  
Hank Trueba Jr.



## General Manager

Brian R. Laddusaw

---

Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## DIRECTORS MEMORANDUM 2023-49

May 18, 2023

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consider Call for Nominations for a Special District Member of the LAFCO Countywide Oversight Board

## BACKGROUND:

The Riverside Local Agency Formation Commission ("LAFCO") currently has a vacancy for its Countywide Oversight Board ("CWOB"). A call for nominations was issued by LAFCO seeking potential nominees interested in the position. The Rubidoux Community Services District ("District") is a member of the Independent Special Districts in Riverside County ("SDSC"). Each Independent SDSC was granted the authority to appoint one (1) special district representative to the oversight board pursuant to Health and Safety Code Section 34179.

As part of the dissolution of redevelopment agencies ("RDAs"), oversight boards were established for each of the development successor agencies charged with winding down the affairs of the former RDAs. In September of 2015, Governor Brown signed SB 107, a bill which required the consolidation of RDA oversight boards. SB 107 mandated the consolidation of these boards by July 1, 2018, with a single new countywide board in each county. In Riverside County, the existing 25 oversight boards were consolidated into a Countywide Oversight Board. The law further directs the Independent SDSC in each county to appoint special district representatives to the board.

Every Board of Director of Rubidoux is eligible to be nominated for this appointment. The CWOB reviews complex governmental financial documents and although not a statutory requirement, previous experience or skills involving financial matters or prior experience on an existing oversight board might be helpful.

The nomination period for this position began May 10, 2023, and will conclude on June 9, 2023. If appointed, there is no specified expiration of the term, however, appointees serve at the pleasure of the SDSC. The



attachments included with this Director's Memorandum go into more details regarding the process. It is recommended Board Members review this in preparation of consideration of nominating a Director at the Board's regularly scheduled Board Meeting on May 18, 2023.

**RECOMMENDATION:**

Staff recommends the Board of Directors consider interest by District Board Members for the Countywide Oversight Board and authorize Board President Murphy to nominate a Director and sign the Nomination Form.

Respectfully,



BRIAN R. LADDUSAW, CPA  
General Manager

Attachment(s):

- A – 2023 Countywide Oversight Board Nomination Form
- B – Call for Nominations for a Special District Member of the Countywide Oversight Board
- C – Letter Regarding Countywide Oversight Board Election
- D – Board Members Eligible for Appointment



---

## 2023 COUNTYWIDE OVERSIGHT BOARD NOMINATION FORM

I, \_\_\_\_\_ of the \_\_\_\_\_  
Print Name of Presiding Officer Name of District

hereby nominate the following individual to the position of:

### **Special District Member to the Countywide Oversight Board**

Nominee: \_\_\_\_\_

District: \_\_\_\_\_

*I hereby certify that I am the presiding officer of the above named district, or the alternate designated by the governing body.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

---

The nomination period for this position will begin on May 10, 2023 and will close at 5:00 p.m. on June 9, 2023. Any member of the Special District Selection C (presiding officer or an alternate board member designated by the governing body) may nominate a current member of the legislative body of one of the District's listed on the enclosed "Board Members Eligible for Appointment to the Countywide Oversight Board 2023."

Please submit your nomination in writing on this form with an original signature to Rebecca Holtzclaw at [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org), or mail the form to the following address: Riverside LAFCO, 6216 Brockton Avenue, Suite 111-B, Riverside, CA 92506.

**Nominations must be received in our office by 5 p.m. on June 9, 2023.**

If you have any questions, please contact our office.



*Sent Via Electronic Mail*

May 9, 2023

**CALL FOR NOMINATIONS FOR A SPECIAL DISTRICT MEMBER  
OF THE COUNTYWIDE OVERSIGHT BOARD**

To: Presiding Officers (c/o Clerks) of Independent Special Districts in Riverside County  
cc: District Managers

As you were recently notified (see attached letter), we are commencing the selection process for a special district member to the Countywide Oversight Board. I have determined that a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time. Therefore, selection proceedings will be conducted by electronic mail. Specifically, the position is as follows:

Regular Special District Member of the Countywide Oversight Board - must be a board member from any district shown on the attached list.

The term of the Special District Member appointed to the Countywide Oversight Board shall commence at the end of the voting period. There is no specified expiration of the term, however, appointees serve at the pleasure of the SDSC.

**The nomination period for this position will begin on May 10, 2023** and will close on June 9, 2023. Any member of the SDSC (presiding officer or an alternate board member designated by the governing body) may nominate a member of the legislative body of an independent special district board to fill the position subject to the following eligibility requirements for nominees:

Countywide Oversight Board, Special District Member: Nominees must be a current member of the governing board of one of the Districts listed on the attachment titled *Board Members Eligible for Appointment to the Oversight Board*. The regular member will be selected based on the number of votes received.

Please submit nominations in writing on the nomination form accompanying this notice to Rebecca Holtzclaw at [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org), or mail the form to the following address: Riverside LAFCO, 6216 Brockton Avenue, Suite 111-B, Riverside, CA 92506. All nominations must be signed by the presiding officer of your district board of directors or designated alternate. Nominations do not require action by the district board of directors. **Nominations must be received in our office by 5 p.m., June 9, 2023.**

## CALL FOR NOMINATIONS

Page Two

May 9, 2023

Following the nomination period, ballots and voting instructions will be sent to SDSC members. In order to expedite the ballot process, if you have not already done so, please provide an email address to which we can send the presiding officer's ballot materials. You may email the information to [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org).

If you have any questions, please contact our office.

Sincerely,



Gary Thompson  
Executive Officer

Attachment(s): SDSC Appointment Notice dated April 20, 2023 (sent via email)  
Board Members Eligible for Appointment to the Oversight Board

cc: Imelda Delos Santos, Principal Management Analyst, Riverside County Executive Office  
Khanh Truong, Riverside County Auditor-Controller, Property Tax Division



Date: April 20, 2023

To: Presiding Officers (c/o Clerks) of Independent Special Districts in Riverside County  
cc: District Managers

Re: County-wide Oversight Board Election

I am writing to alert you to upcoming proceedings for filling the special district representative vacancy for the County-wide Oversight Board (CWOB). A call for nominations to the CWOB will be issued in the next few weeks. Please start considering potential nominees. Although all members of the Independent Special Districts in Riverside County (SDSC) are eligible to vote on the appointment, eligibility for appointment to the Oversight Board is limited to members of the legislative bodies of independent special districts eligible to receive property tax distributions pursuant to Health and Safety Code 34188. A list of those qualifying districts whose members would be eligible for appointment is attached. Current Alternates retain their current appointment, and are eligible for appointment to the regular position.

The Oversight Board reviews complex governmental financial documents. Although not a statutory requirement, previous experience or skills involving financial matters or prior experience on an existing Oversight Board might be helpful.

Each Independent SDSC was granted the authority to appoint one (1) special district representative to the oversight board pursuant to Health and Safety Code Section 34179. Current law (Government Code Sec. 56332) requires the Executive Officer of LAFCO to conduct the proceedings. Within the next two weeks, we will begin the process for an appointment to the COWB.

Background: As part of the dissolution of redevelopment agencies (RDAs), oversight boards were established for each of the redevelopment successor agencies charged with winding down the affairs of the former RDAs. In September of 2015, Governor Brown signed SB 107, a bill which required the consolidation of RDA oversight boards. SB 107 mandated the consolidation of these boards by July 1, 2018, with a single new county-wide board in each county. In Riverside County, the existing 25 oversight boards were consolidated into a Countywide Oversight Board. The law further directs the Independent SDSC in each county to appoint special district representatives to the board.


*Provide contact info.* The CWOB proceedings will be conducted by email. Statute makes provisions for nominations and ballot materials to be transmitted and returned by email. It would be most helpful if you provide us with the name, telephone number and appropriate email address of the presiding officer of your district board or alternate board member designated by your board (by resolution). Please send that contact information as soon as possible to Rebecca Holtzclaw at [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org).

Re: County-wide Oversight Board Election  
April 20, 2023  
Page Two

*Follow up.* After we have issued the call for nominations and upon the close of the nomination period, we will issue ballot materials, including instructions, to each member of the Independent SDSC (presiding officers or board designated alternates), via each district's Board Clerk, with copies to each district's General Manager. Please follow up to ensure ballots are signed and returned to LAFCO in a timely manner. It is important that we achieve a quorum in order to have a valid election.

Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



GARY THOMPSON  
Executive Officer

Attachments:  
List of qualifying District Boards



## Board Members Eligible for Appointment to the Countywide Oversight Board 2023

### Organization Name

1. Banning Library District
2. Beaumont-Cherry Valley Recreation & Park District
3. Beaumont Library District
4. Cabazon County Water District
5. Coachella Valley Mosquito & Vector Control District
6. Coachella Valley Public Cemetery District
7. Coachella Valley Resource Conservation District
8. Coachella Valley Water District
9. Desert Healthcare District
10. Desert Recreation District
11. Desert Water Agency
12. Edgemont Community Services District
13. Eastern Municipal Water District
14. Elsinore Valley Cemetery District
15. Elsinore Valley Municipal Water District
16. Home Gardens Sanitary District
17. Jurupa Area Recreation & Park District
18. Jurupa Community Services District
19. Lake Hemet Municipal Water District
20. Mission Springs Water District
21. Murrieta Valley Cemetery District
22. Northwest Mosquito & Vector Control District
23. Palo Verde Cemetery District
24. Palm Springs Cemetery District
25. Palo Verde Healthcare District
26. Palo Verde Valley Library District
27. Riverside-Corona Resource Conservation District
28. Rubidoux Community Services District
29. Rancho California Water District
30. Summit Cemetery District
31. San Geronio Memorial Healthcare District
32. San Geronio Pass Water Agency
33. San Jacinto Basin Resource Conservation District
34. San Jacinto Valley Cemetery District
35. Temecula Public Cemetery District
36. Temescal Valley Water District
37. Valley Sanitary District
38. Valley-Wide Recreation & Park District
39. Western Municipal Water District

**16. Directors Comments – Non-action**

## 17. Adjournment