

**MINUTES OF REGULAR MEETING**  
**October 5, 2017**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Bernard Murphy  
F. Forest Trowbridge  
Christopher Barajas  
Hank Trueba

**DIRECTORS ABSENT:** Armando Muniz

**STAFF PRESENT:** Dave Lopez, General Manager  
Steve Appel, Assistant General Manager  
Brian Jennings, Budgeting/Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Murphy, at 4:00 P.M., Thursday, October 5, 2017, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for Regular Board Meeting, September 21, 2017.

**Director Trueba moved and Director Barajas seconded to approve the September 21, 2017, Minutes.**

**The motion was carried unanimously.**

**Ayes – 4 (Barajas, Murphy, Trowbridge, Trueba)**  
**Noes - 0**

**ITEM 5. Consider to Approve the October 6, 2017, Salaries, Expenses and Transfers.**

Approve October 6, 2017 Salaries, Expenses and Transfers.

**Director Barajas moved and Director Trueba seconded to approve the October 6, 2017, Salaries, Expenses and Transfers.**

**The motion was carried unanimously.**

**Ayes – 4 (Barajas, Trowbridge, Murphy, Trueba)**  
**Noes - 0**

## **ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public to address the Board.

## **ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

The first piece of information was from the California Water News Daily, regarding CA Energy Commission grant funds new wastewater treatment technology in Rialto. They are doing a pilot study in Rialto. The next article is from the Press Enterprise, regarding the City of Riverside. They will consider raising the electric rates at 8% annually and then 4.8% for the next five years. The last article is from the Press Enterprise, about March Air Reserve Base and groundwater threats. The military bases are not subject to the Regional Board's jurisdiction. So, this is no news this is happening.

## **ITEM 8. MANAGER'S REPORT**

### **Operations Report:**

Presented at the second Board meeting of the month.

### **Emergency and Fire Report:**

Presented at the second Board meeting of the month.

## **ITEM 9. DM 2017-48. Consideration to Increase Budget and Approve Final Change Order for Utility Billing Replacement System.**

At the April 7, 2016, regular Board meeting of the Rubidoux Community Services District the Board of Directors authorized Staff to negotiate and enter a contract with Northstar Utility Solutions (Northstar) for the replacement of the District's utility billing system. In March of this year, the board approved a change order in the amount of \$49,600.00 due to unforeseen data conversion issues.

As we near the October 31, 2017, "go live" date for the project, and at the request of District, Northstar has agreed to provide additional parallel testing to verify the accuracy of the billing between the new system and the old system.

Recognizing this additional effort, Northstar has submitted a change order dated September 15, 2017. The change order requests and additional 338 hours of effort, which equates to an increase of \$48,600.00 on the contract. As stated above, we expect to "go live" with the new system at the end of October.

In FY 2016 this project was budgeted for \$315,000.00. During negotiations with Northstar the budget was reduced to \$205,000.00 as shown in the current District budget. In March 2017 the Board approved change order number one which increased the budget

to \$250,000.00. If approved, this final change order will increase the budget to \$300,000.00 (still less than the original FY 2016 amount of \$315,000.00).

Staff has reviewed the change order and finds it to be in order and appropriate.

**Director Barajas moved and Director Trueba seconded to approve the final change order from Northstar in the amount of \$48,600.00, and increase the utility billing system replacement budget line from \$250,000.00 to \$300,000.00 in recognition of the approved change order.**

**The motion was carried unanimously.**

**Ayes – 4 (Trowbridge, Barajas, Murphy, Trueba)**

**Noes – 0**

**Absent – 0**

**ITEM 10. DM 2017-49. Consideration to Approve Resolution No. 2017-838, a Resolution Supporting California Water Fix Proposal.**

At the request of Don Galleano, Director Western Municipal Water District (WMWD) Resolution 2017-838 establishes a Support position for the Rubidoux Community Services on the proposal California WaterFix Project. This is not a new position for the RCSD Board Members. In 2014, this Board approved Resolution No. 2014-814 supporting the Bay Delta Conservation Plan which now has evolved into the California WaterFix.

Attached for the Board consideration are the following:

- Draft Resolution 2017-838 supporting CA WaterFix Project
- Draft letter of support for Same

**Ayes – 2 (Trowbridge, Trueba)**

**Noes – 2 (Barajas, Murphy)**

**Absent – 1 (Muniz)**

Resolution No. 2017-838 does not have affirmative votes to pass or respective votes to fail. This item will be reintroduced at the next regular meeting.

**ITEM 11. Directors Comments – Non action.**

Director Murphy adjourned the October 5, 2017, Regular Board meeting.