

MINUTES OF REGULAR MEETING
September 15, 2022
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
John Skerbelis
F.Forest Trowbridge
Hank Trueba, Jr.

DIRECTORS ABSENT:

STAFF PRESENT: Jeff Sims, General Manager
Brian Laddusaw, Finance Director
Ted Beckwith, District Engineer
Brian Jennings, Customer Service Manager
Miguel Valdez, Operations Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Trueba, at 4:00 P.M., Thursday, September 15, 2022, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for September 1, 2022, Board Meeting.

Director Muniz moved, and Director Skerbelis seconded to approve the September 1, 2022, Regular Board Minutes as presented.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 5. Consideration to Approve the September 16, 2022, Salaries, Expenses and Transfers.

Consideration to Approve the September 16, 2022, Salaries, Expenses and Transfers.

Director Skerbelis moved, and Director Muniz seconded to Approve the September 16, 2022, Salaries, Expenses and Transfers.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

There was a letter opposing SB 1157 (Hertzberg) – Requesting Governor Newsom for Veto. This letter is signed by multiple water agencies.

ITEM 8. MANAGER’S REPORT

Operations Report:

Miguel Valdez reported on the water/wastewater report for the month of August. Water production was an average of 7.41 mgd per day. Wastewater delivered to the City of Riverside for treatment and disposal averaged 1.69 mg/day. On average 2.14 mg/day of potable water was delivered to JCSD. The projected sales to JCSD are at about half the estimated annual sales projected in the FY 2022-23 Budget. Well No. 18 produced 24.4%, Well No. 1 produced 20.0%, Well No. 4 produced 4.5%, Well No. 6 produced 10.8%, and Well No. 8 produced 25.1 % of the water.

Emergency and Fire Report:

Chief Otterman reported the Incidents Reported for the month of August 2022. Station 38 had a total of 324 calls of which 218 calls, 67.3%, were medical aides. There were 14 traffic collisions, 4.3%, 39 public service calls, 12%, and 4 wildland fires, 1.2%.

Brian Laddusaw gave a quarterly update on the arrearages. The help assistance programs are being utilized by District customers.

ITEM 9. Receive and File Statement of Cash Asset Schedule Report Ending August 2022. DM 2022-85.

BACKGROUND

Attached for the Board of Directors’ consideration is the August 2022 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$31,391.16 for District controlled accounts. With respect to District “Funds in Trust”, we show \$1,471.59 which has been

earned and posted. The district has a combined YTD interest earned total of \$32,862.75 as of August 31, 2022.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$12,032,030.69 ending August 31, 2022. That's **\$3,021,844.44 MORE** than July 1, 2022, beginning balance of \$9,010,186.25.

Further, the District's Field/Admin Fund current fund balance is \$743,990.83.

Submitted for the Board of Directors consideration is the **August 2022, Statement of Cash Asset Schedule Report** for your review and acceptance this afternoon.

Director Trowbridge moved, and Director Muniz seconded to Receive and File the Statement of Cash for the Month of August 2022 for the Rubidoux Community Services District.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 10. Consider Temporary Access License Agreement for Forward Flushing of Ion Exchange Vessels at the Leland Thompson Water Treatment Facility. DM 2022-86.

BACKGROUND

As the Board is aware, Rubidoux Community Services District ("District") built and utilizes an Ion Exchange system ("IX System") at the Leland Thompson Water Facility ("Thompson WTF"). The IX System was constructed last year to remove PFAS related compounds from groundwater produced from groundwater produced by Wells 1A, 8, and 18. The vessels remove PFAS by way of ion exchange using a resin specifically developed to remove the PFAS compounds. This resin cannot be recharged, and it becomes ineffective in the removal of PFAS compounds over time. Sampling ports on each of the IX System vessels filled with resin are tested periodically to determine the remaining usable life. Using the sampling data, flow rates, and duration between when breakthrough of PFAS contaminants pass a sample port, staff can estimate the remaining usable life of the resin in each of three trains of two vessels as each shown in the following table:

<u>Train A/B</u>	<u>Train C/D</u>	<u>Train E/F</u>
Estimated Days Left Until Resin Change Out		
101	105	42
Estimated Day for Change Out		
12/12/2022	12/16/2022	10/14/2022

As can be seen in the table, the District is nearing exhaustion of the resin the Train of Vessels E and F as well as getting close to exhaustion on the remaining Trains. Replacement resin has been ordered and was budgeted as a Water Operating Expense in the FY 2023 Budget. Part of the resin replacement process includes what is termed a “forward flush of the vessels” to clean and prepare them for installation of the new resin. There is a tank on site to handle what is termed a “back flush” for the manganese and iron removal process at the Thompson WTF, but this tank is not adequately sized to handle a simultaneous back flush of the manganese removal vessels and a forward flush of the IX System vessels for PFAS removal. For this reason, the District needs an alternate method to forward flush the IX System Vessels. The alternate method is to discharge the flush water on the vacant field to the north of the Thompson WTF. The District has secured the right to do this by agreement with the owner of the adjacent property in the past and seeks to do so again.

The District has used this method twice in the past. The first time was when Well 18 was refurbished and brought back online and the second time was after the initial resin fill of the new IX System vessels installed in September 2021.

The District has updated the agreement with the owner of the property which is essentially the same as the prior agreements but amended with a longer duration due to the need to flush the vessels on three separate occasions. In this agreement, the District will remove the temporary piping from the neighboring property after each flush to prevent vandalism and theft as well as reduce the District’s liability by storing the temporary piping on site at the Thompson WTF. The owner has agreed to a valuable consideration of \$1 to allow the District to do this again.

The adjacent property is in active development to become a project called the District at Jurupa Valley (“The Project”). The District is negotiating with the owners of The Project to obtain additional land to expand the Thompson WTF and install new wells in the future consistent with the 2022 Water Master Plan. Knowing that this forward Flush procedure and Well 18 maintenance flushing will be an ongoing need staff is currently working on a long-term solution for disposal of this flushing water. This will be necessary without regard to the future of the development of The Project because relying on the good faith of our neighbors does not provide the certainty needed by the District for continuity of operations.

The updated agreement with the owners of The Project for this short-term license agreement is attached to this Director’s Memorandum.

Director Muniz moved, and Director Trowbridge seconded the Board of Directors authorize the General Manager to sign the agreement entitled: “LELAND THOMPSON WATER TREATMENT FACILITY TEMPORARY LICENSE TO ACCESS AND DISCHARGE.”

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 11. Consider CalMutuals JPRIMA Director Ballot. DM 2022-87.

BACKGROUND

Rubidoux Community Services District (“District”) is a member of CalMutuals Joint Powers Risk and Insurance Management Authority (“CalMutuals JPRIMA”). Through CalMutuals JPRIMA the District secures various insurances – automobile, liability, and excess liability.

At CalMutuals JPRIMA Annual Meeting scheduled for October 24-25, 2022, the election of the Board of Directors is to be considered. There is one Director position up for election, and only one nomination was received. Attached for your review is the biography of Lynda Noriega, the one nominee. The District can participate in the vote by completing the attached Ballot by voting for or against the nominee or select the “quorum only” option. Selection of the quorum only option would enable CalMutuals JPRIMA to include the District in the count to meet the quorum requirements of CalMutuals JPRIMA Annual Meeting.

Director Trueba moved, and Director Skerbelis seconded the Board of Directors:

- 1. Vote to support Lynda Noriega for the open CalMutuals JPRIMA Director position and**
- 2. Authorize the Board President to sign the Ballot**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 12. CLOSED EXECUTIVE SESSION – Pursuant to Government Code Section 54957(b)(1): General Manager Position

No reportable action.

ITEM 13. Directors Comments

Director Trueba adjourned the meeting at 4:50 PM.