

**MINUTES OF REGULAR MEETING**  
**January 18, 2018**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Bernard Murphy  
F. Forest Trowbridge  
Christopher Barajas  
Hank Trueba Jr.  
Armando Muniz

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Dave Lopez, General Manager  
Steve Appel, Assistant General Manager  
Brian Jennings, Budgeting/Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Murphy, at 4:00 P.M., Thursday, January 18, 2018, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for Regular Board Meeting, December 21, 2017.

**Director Trueba moved and Director Muniz seconded to approve the December 21, 2017 Minutes.**

**The motion was carried unanimously.**

**Ayes – 5 (Barajas, Murphy, Trowbridge, Trueba, Muniz)**  
**Noes - 0**

**ITEM 5. Consider to Ratify and Approve the Salaries, Expenses and Transfers:**

- a) Consideration to Ratify January 5, 2018, Salaries, Expenses and Transfers;
- b) Consideration to Approve January 19, 2018, Salaries, Expenses and Transfers.

**Director Muniz moved and Director Trueba seconded to Ratify and Approve the January 5, and January 19, 2018, Salaries, Expenses and Transfers.**

**The motion was carried unanimously.**

**Ayes – 5 (Barajas, Trowbridge, Murphy, Trueba, Muniz)**  
**Noes - 0**

## **ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public to address the Board.

## **ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

The first letter was to Steve Appel, from Craig Miller, General Manager, WMWD, regarding recognition for compliance, FY 2016-2017 to the SARI line. The next article was from the NY Times titled: ***“Unfiltered Fervor: The Rush to Get off the Water Grid”*** (Raw water). People believe that unfiltered, unchlorinated water has benefits to your health, better than processed municipal water. It has a shelf life of one month. It’s being sold in specialty stores. The next article is from the Press Enterprise regarding the City of Beaumont needing \$110 million wastewater plant project, but they are not sure how to pay for it. The treatment plant is designed for 4 mg, but they would like to increase it for future growth to 6 mg, as well as adding a desalination to recycle water and extend the brine line up to their area. The final article from the Press Enterprise was about a Riverside house that was evacuated, fourteen people were put into a shelter over a broken gas line and broken water lines.

## **ITEM 8. MANAGER’S REPORT**

### **Operations Report:**

We don’t have a lot to report. JCSD has discontinued purchasing water from us. They are taking water from the desalination plant that been recently completed.

### **Emergency and Fire Report:**

The Incident Report for December 1 –December 31, 2017, there were a total of 258 calls, in comparison to the same period in 2016, there were a total of 292 calls. The year to date total is 3,068, compared to 3,154 in 2016.

## **ITEM 9. DM 2018-01. Receive and File Statement of Cash Asset Report for All District Funds Ending December 2017.**

The year-to-date Interest ending December 31, 2017, is \$86,357.00 for District controlled accounts. With respect to District “Funds in Trust”, we show \$3,663.00 which has been earned and posted. The District has a combined YTD total of \$90,020.25 as of December 31, 2017.

With respect to the District’s Operating Funds (Excluding Operating Reserves), we show a balance of \$5,409,905.00 ending December 31, 2017. That is **\$438,832.00 MORE** than July 1, 2017, beginning balance of \$4,971,073.00.

The District’s Field/admin Fund continues to grow and current fund balance nears \$330,000.00.

Submitted for the board of directors consideration is the *December 2017, Statement of Cash Asset Schedule Report* for your review and acceptance this evening.

**Director Muniz moved and Director Trowbridge seconded to Receive and File the Statement of Cash for the Month of December 2017 for the Rubidoux Community Services District.**

**ITEM 10. DM 2018-02. Consideration to Authorize Engineering Design Services as Proposed by Krieger & Stewart Engineers, Inc. for Development of New Crestmore Well.**

Attached for the Board's consideration is a proposal from Krieger & Stewart to provide engineering services for the drilling of a new Well for the District. The new Crestmore Well #1 will be drilled at the existing LaVerne Manhke Manganese removal facility on the corner of 34tjh Street and Crestmore Road. The existing Wells in the vicinity have proven to be good producers (low nitrates and excellent flow – 1,500 gpm) but have tended to have elevated levels of Manganese, which is not identified as a health hazard, but has a discoloration effect of the water. It's the expectation that this proposed Well will provide the District with more flexibility of operations. Finally, the development of this proposed Well is consistent with the adopted Master Plan.

Krieger & Stewart's proposal includes the preparation of the contract documents (specifications), bidding phase support, construction engineering support, and design of the pumping unit. At this time, Staff is recommending that the Board approve the preliminary work as well as the preparation of the contract documents (Items 1a-1c and 2a in the proposal). These items total \$27,139.00. If authorized, Krieger & Stewart will begin immediately, and would expect to have the specifications complete within three weeks. The drilling of this Well was included in the current Water Capital Improvement Fund with a budgeted amount of \$350,000.00. Further, the current Water Capital Improvement Fund has a balance of \$2,701,700.00 as of January 18, 2018.

Once Krieger & Stewart has completed the specifications, Staff would come back for Board authorization to advertise the project for construction bids.

**Director Barajas moved and Director Trowbridge seconded to recommend Krieger & Stewart be authorized to provide engineering services for the construction of the District's new Crestmore Well #1, in accordance with their December 20, 2017 proposal (Items 1a-1c and 2a). The total authorized amount will not exceed \$27,139.00 without District approval for the Rubidoux Community Services District.**

**ITEM 10a. CLOSED EXECUTIVE SESSION.**

There was action regarding lawsuit with City of Riverside to engage Ring Bender LLP to continue representing the District.

**ITEM 11. Directors Comments – Non action.**

Director Murphy adjourned the January 18, 2018, Regular Board meeting at 4:31 PM.