

Rubidoux Community Services District

Board of Directors

Armando Muniz
Hank Trueba Jr.
Bernard Murphy
John Skerbelis
F. Forest Trowbridge

General Manager

Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

Thursday, November 5, 2020 at 4:00 PM

Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020 as a response to mitigating the spread of corona virus known as COVID-19:

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will not be allowed to attend and address the Board in person.

Members of the public wanting to listen to the meeting or address the Board may do so by:

- Using the Zoom App or website for free at: <https://zoom.us/>
 - o Once installed ahead of the meeting, you may choose your audio source as either computer speakers/microphone or telephone.
 - o If you wish to make public comments via the Zoom platform, the Board Secretary will identify you at your time to speak.
 - o Meeting ID is **433-532-2766**.

- Calling into the meeting at any one of the following numbers:

+1 669 900 9128
+1 346 248 7799
+1 301 715 8592
+1 312 626 6799
+1 646 558 8656
+1 253 215 8782

Only one person at a time may speak by telephone and only after being recognized by the Secretary of the Board.

1. Call to Order – Armando Muniz, President
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes for the October 15, 2020, Regular Meeting.
5. Consideration to Approve November 6, 2020, Salaries, Expenses and Transfers
6. Acknowledgements – This is the time for Members of the Public to address the Board on Any Non-agenda Matter.
7. Correspondence and Related Information
8. Manager's Report (Second Meeting each Month):
 - a) Operations Report
 - b) Emergency and Incident Report

ACTION ITEMS:

9. Consider Proposals and Options for Termite Eradication of Fire Station 38: **DM 2020-76**
10. Receive and File the Budget to Actual Report for the Three Months Ended September 30, 2020: **DM 2020-77**
11. Consider Ratification of Contract for Architectural Services for New Office Space: **DM 2020-78**
12. Consider Approval of the Notice of CEQA Categorical Exemption for Anita B. Smith Well 6 GAC Project and Authorization for Staff to File it with the Appropriate Agencies **DM 2020-79**
13. Closed Session - None
14. Directors Comments - Non-action
15. Adjournment

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

4. APPROVAL OF MINUTES FOR OCTOBER 15, 2020, REGULAR
MEETING

MINUTES OF REGULAR MEETING
October 15, 2020
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
John Skerbelis
F. Forest Trowbridge
Hank Trueba, Jr.

DIRECTORS ABSENT:

STAFF PRESENT: Jeffrey Sims, General Manager
Ted Beckwith, Director of Engineering
Brian Laddusaw, Director of Finance
Brian Jennings, Manager Budgeting & Accounting
Miguel Valdez, Manager Operations/Facilities Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Murphy, at 4:00 P.M., Thursday, October 15, 2020, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

Memorandum

Urgency Item – Add After Agenda was Posted

General Manager Jeff Sims addressed the Board with the following:

Attached to this memorandum is **DM 2020-75 – Consider LAFCO Alternate Special District Member Ballot.**

This memo was written a few weeks ago but was inadvertently left off of the Agenda posted for the October 15, 2020 Board Meeting. Given the ballot needs to be returned to LAFCO on or before 5:00 PM October 28, 2020, and the next regularly scheduled meeting is November 5, 2020 there is urgency for the Board to consider adding this item to the agenda for the October 15, 2020 Board Meeting.

To add this item, the Board will need to make a motion and second to add:

Consider LAFCO Alternate Special District Member Ballot: DM 2020-75.

Approval will need to be by 4/5's approval.

Director Trueba moved and Director Skerbelis seconded to add Agenda Item 14, Consider LAFCO Alternate Special District Member Ballot.

Roll call:

Ayes – 4 (Muniz, Skerbelis, Trowbridge, Trueba)

Noes – 1 (Murphy)

Abstain – 0

Away – 0

The motion carried 4-1.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for October 1, 2020, Board Meeting.

Director Muniz moved and Director Trueba seconded to approve the October 1, 2020 Regular Meeting Minutes.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Away – 0

The motion was carried unanimously.

ITEM 5. Consideration to A) Ratify October 2, 2020, Salary and Separation Pay and B) Approve the October 16, 2020 Salaries, Expenses and Transfers.

Consideration to Ratify October 2, 2020, Salary and Separation Pay and to secondly Approve the October 2, 2020 Salaries, Expenses and Transfers.

Director Muniz moved and Director Murphy seconded to A) Ratify the October 2, 2020, Salary and Separation Pay; and B) Approve the October 16, 2020 Salaries, Expenses and Transfers.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Away – 0

The motion was carried unanimously.

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public at this time.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

General Manager played/shared with the Board and those on the Zoom call the recent video about the District. This video was submitted to the City of Jurupa Valley and presented at a virtual state of the city event. Directors Trueba and Skerbelis helped with the video, as well as J.P.W. Communications who helped put it all together.

ITEM 8. MANAGER'S REPORT

Operations Report:

Miguel Valdez, Manager of Maintenance and Operations reported on the month of September for water and wastewater production. There was an average of 5.25 MG of potable water use, and 1.73 MG of wastewater sent to the Riverside Treatment Plant.

Staff and two RCSD Board Members on Wednesday, October 14, 2020 met with Rod Butler and George Wentz the City Manager and Assistant City Manager regarding the County Fleet Building.

Ted Beckwith, District Director of Engineering, discussed architectural services of Ruhnau Clarke to prepare a facility needs analysis that includes the options of the County Fleet Services Building, or whether we remodel/build new on the existing site of RCSD. The city has accelerated the time frame for decision-making on purchase of the County Fleet Building. They want to make an offer to the County to purchase the building by mid-December. To meet this accelerated timeline, staff issued a Purchase Order to Ruhnau Clarke and will seek Board ratification at the November 5, 2020 Board Meeting.

Emergency and Fire Report:

Incidents Reported for the month of September 2020 for Station 38 was a total of 240 calls. Of those 172 calls, 68.3% were medical aides. Additionally, there was a report for the City of Jurupa Valley. For the city, there was a total of 252 calls.

ITEM 9. Receive, File and Move to Issue Rubidoux Community Services District Draft Financial Statements for Fiscal Year Ending June 30, 2020. DM 2020-70.

BACKGROUND

On October 1, 2020, during the previously held Rubidoux Community Services District (District) Board of Directors meeting, the Board was presented with the District's draft financial statements for the fiscal year ending June 30, 2020. The financial statements were prepared by the CPA firm of Rogers, Anderson, Malody and Scot (RAMS). The financial statements include RAMS independent auditor's report and contains management's discussion and analysis, government-wide financial statements, fund financial statements, notes to the financial statements, required

supplementary information, other information, and the independent auditor's report on internal control.

The purpose of providing the draft financial statements during the first meeting of the month was to allow ample time for all Director's to review and provide comments back to staff. All comments staff received from the Directors were considered and discussed with our auditors and implemented as allowed under U.S. generally accepted accounting principles (GAAP). Attached to DM 2020-70 is the final draft version of the District's financial statements for the Directors to receive, file and move to issuance.

Scott Manno, RAMS Partner in-Charge of overseeing the audit, joined the ZOOM call to go through the report and answer any questions from the Directors.

Director Muniz made the motion and Director Trowbridge seconded the acceptance of the work by RAMS to receive, file and move to issue the Rubidoux Community Services District Board of Directors draft financial statements for FY ending June 30, 2020.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 10. Receive and File Statement of Cash Asset Report for all District Funds Ending September 2020. DM 2020-71.

Attached for the Board of Directors' consideration is the September 2020 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$62,705.43 for District controlled accounts. With respect to District "Funds in Trust", we show \$2,668.78 which has been earned and posted. The District has a combined YTD interest earned total of \$65,374.21 as of September 30, 2020.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$6,989,658.51 ending September 30, 2020. That's **\$118,931.56 MORE** than July 1, 2020, beginning balance of \$6,871,163.62.

Further, the District's Field/Admin Fund current fund balance is \$613,059.02.

Submitted for the Board of Directors consideration is the *September 2020, Statement of Cash Asset Schedule Report* for your review and acceptance this afternoon.

Director Trueba moved and Director Trowbridge seconded to Receive and File the Statement of Cash for the Month of September 2020 for the Rubidoux Community Services District.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 11. Consider Award of Contract to JL Biber Construction for Removal and Replacement of the Field Office Roof and Other Minor Maintenance Items. DM 2020-72.

BACKGROUND

As you may recall the roof of the District's Field Office when it rains and is in need of replacement. Additionally, the leaks in the roof caused damage to a portion of the ceiling, loosening of two light fixtures, and damage to a portion of one of the walls. Several sections of fascia board have been damaged either by water or by placement of District materials on storage racks adjacent to the building. The paint on the balance of the fascia board is weathered and checked and in need of repainting. The proposal includes:

- A. Remove existing roofing material and install new; repair roof diaphragm as needed.
- B. Replace fascia boards as needed and all fascia board to be primed and painted to match the existing color.
- C. Removal of an unused HVAC platform on the roof.
- D. Repair of the ceiling damage and wall damage along with painting these items to match the existing color.
- E. Re-installing the light fixtures that became loose and needed to be removed for safety.

Four bids were received with only two meeting the prevailing wage requirements. The two bids not including prevailing wages were considered non-responsive after providing those contractors an opportunity to re-bid the work with increase for prevailing wage. The bid considered responsive, responsible and best qualified was submitted from JL Biber Construction in the amount of \$30,462.00, bid attached.

The amount of \$30,462.00 is considered a repair and maintenance cost for the Field Office and will be paid out of the Water Fund Budget as normal operating expense. These funds were appropriated for this use in the 2019-2020 Water Fund Budget and currently available. Modified staff work schedules in response to COVID mitigation and priority effort on addressing implications of lowered PFAS limits slowed progress on this project. However, given the calendar is moving towards the rainy season, getting the roof replaced is important to avoid future damage to the Operations Building.

Director Murphy moved and Director Trueba seconded the Board of Directors authorize the General Manager to Approve a contract in the amount of \$30,462.00 to JL Biber Construction for the replacement of the Field Office roof and general repairs associated with water leaks in the roof in accordance with the Proposal dated September 28, 2020.

Roll call:

Ayes – 4 (Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Away – 1 (Muniz)

The motion carried 4-1.

ITEM 12. Consider Change Order to Evoqua Water Technologies. DM 2020-73.

BACKGROUND

Since late last calendar year Rubidoux Community Services District (“District”) staff have been working on adding treatment systems to its potable wells to be able to comply with lowered PFAS contaminant limits established by the State Water Resources Control Board Division of Drinking Water (“DDW”). All District potable water wells are impacted by the lowered limits for PFOA and PFOS and pursuant to an Order issued by DDW to the District, the District is mandated to take quarterly samples and report the annual average of the quarterly samples. Sampling starts 4th Quarter 2020. The annual average for PFOA and PFOS will be reported 4th Quarter 2021. Given the current levels of PFOA and PFOS in the wells without treatment, the District will need a minimum of one-quarter of non-detect sampling to have the annual average at or below the lowered DDW limits.

Staff hired Hazen and Sawyer Engineers (“Hazen”) to provide recommendations and design to remove PFAS contaminants in Wells 1A, 8 and 18. The recommended treatment system is an ion exchange (“IX”) system comprised of three trains of pressure vessels configured in series (lead-lag) filled with resin. Due to the District’s existing relationship with Evoqua Water Technologies (“Evoqua”) from first renting and then purchasing a treatment system for removal of 1,2,3-TCP at Well 2, staff engaged Evoqua on discussions regarding the needed IX system for Wells 1A, 8, and 18. Evoqua indicated they had a one year old system matching the Hazen recommended IX system requirements which could be refurbished to new condition, cost less than new, and be available for delivery sooner than a new system.

The Evoqua specifications for the refurbished system were reviewed by District staff and Hazen and based on that review staff finalized a purchase price with Evoqua for the refurbished system. The total price with tax, delivery from Red Bluff, CA, and three days of Evoqua staff for startup was \$826,629. This expenditure was approved by the Board of Directors on June 18, 2020. Delivery of the system was planned for early April 2021 after site work including pipe installation and foundation construction was complete.

Unfortunately, Hazen subsequently determined the 125 pounds per square inch (“psi”) pressure rating of the purchased system is too low. To accommodate the pressure needed to pump the water through the system and reach the high-water level of the 1066’ Pressure Zone the system needs to be rated at 175 psi. It was confirmed the purchased 125 psi system could not be retrofitted to be re-rated to 175 psi.

Staff contacted Evoqua to discuss options to address this situation. Evoqua has provided costing for the needed system rated at 175 psi, which will be new and delivered from its production factory

in Thomasville, GA. To provide the District with some assurance pricing for the new higher rated pressure vessels would be competitive, Evoqua provided results from a competitive bid they submitted to Santa Clarity Valley Water Agency in early September 2020 for the same 175 psi system the District needs. As a note Evoqua was the lowest competitive bid. The table below shows the comparison of unit costs per system without tax and delivery:

	<u>System</u>	<u>Cost/System</u>
RCSD Purchased	125 psi	\$249,717.00
RCSD Change Order	175 psi	<u>\$354,791.00</u>
Increase per system		<u>\$105,074.00</u>
Santa Clarity Valley	175 psi	\$385,660.00
RCSD C.O. to Santa Clarita Valley		\$ (30,869.00)

As can be seen in the above table, one new 175 psi system is \$105,074 more than one purchased refurbished 125 psi system. When compared to the Clarita pricing, Evoqua is providing the District a unit cost of \$30,869 less. It is likely the lower unit cost provide to the District reflects some discount due to the District needing three systems. Evoqua has agreed to credit 100% of the original costs agreed upon for the refurbished 125 psi system. This is \$826,629.

The total cost for three 175 psi systems with tax, delivery and 3 days of Evoqua staff is \$1,282,074, an additional \$455,445. Of this amount, approximately \$110,000 is attributed to increased delivery charges. Delivery costs are a function of added weight and distance. As noted earlier the 175 psi vessels are built with thicker steel resulting in trucking one vessel per truck rather than two vessels per truck with 125 psi vessels.

Although this added \$455,445 cost was unanticipated, the revised estimated project cost for the IX Treatment System Project of around \$4.5 million remains below the original project cost of \$5.1 million estimated by Hazen in their Basis of Design Memorandum.

With the help of Blais and Associates, the District submitted a grant application to the United States Bureau of Reclamation seeking a \$1 million grant to offset some of the costs for the PFAS Treatment System. This application was submitted a couple of months ago and results are anticipated in early 2021.

To fund this \$455,445 change order to Evoqua, a budget amendment is required. To proceed a budget amendment of the approved District FY 2020-2021 Budget is necessary by moving \$455,445 from District Reserves to the Water Capital Improvement Project (CIP) Budget.

Director Murphy moved and Director Trueba seconded the Board of Directors authorize the General Manager:

1. **Amend the approved District FY 2020-2021 Budget by moving \$455,445 from District Reserves to the Water Capital Improvement Project (CIP) Budget.**
2. **Execute Evoqua Project Change Order for Quotation #2004-230 / rev 3 dated October 6, 2020 bringing the total contract amount with Evoqua to \$1,282,074.**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 13. Consider Task Order No. 3 with Blais and Associates. DM 2020-74.

BACKGROUND

Blais and Associates is a consulting firm with expertise in helping agencies submit grant and loan applications made available through various local, state, and federal programs. Recently Blais prepared a grant application for Rubidoux Community Services District (“District”) seeking \$1 million through the United States Bureau of Reclamation. This grant if secured will be used to cover some of the expenses associated with addition of ion exchange treatment for Wells 1A, 8, and 18 to remove PFAS contaminants. Awards are expected to be announced first quarter 2021. The District expended approximately \$5,000 with Blais for that application.

As the Board may recall the four District potable water tanks were recently inspected by Harper and Associates. Due to the age of the tanks, the tanks do not meet current seismic standards. In addition, there are corrosion concerns due to poor condition of the interior and exterior coatings. Retrofitting to bring the District’s four tanks to current seismic standards and refurbishing efforts – recoating in and out and correcting corrosion damage, will cost significant funds.

California Office of Emergency Services (“Cal OES”) has funding through its Hazard Mitigation Grant Program (“HMGP”) to assist agencies with cost to mitigate potential hazards prior to an emergency occurring. Retrofitting tanks to meet seismic requirements appears to be an eligible activity under the Cal OES HMGP. Staff has discussed this with Blais, and Blais has provided a Grant Development Quote, attached, to prepare a Notice of Intent (“NOI”) for the District to submit to Cal OES. If Cal OES finds the NOI meets eligibility for the HMGP, the District will be notified to take the next step and prepare a full application for grant funding. Although priority may be given to northern California applicants to mitigate fire hazards, staff recommends submitting an NOI for the District’s tank retrofit and refurbishment costs. The cost for Blais to prepare the NOI is \$3,990 and will be charged on a time and material basis. Although being awarded a grant is an uncertainty, the expenditure to prepare an application is minimal as compared to the value if successful.

Director Trowbridge moved and Director Muniz seconded the Board of Directors authorize the General Manager to:

1. **Amend the FY 2020-2021 District Budget to move \$3,990 from District Reserves to the Water Capital Improvement Project (CIP) Budget.**
2. **Execute a Task Order with Blais and Associates in the amount of \$3,990 to prepare a Notice of Intent to apply for a grant under Cal OES HMGP.**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 14. Consider LAFCO Alternate Special District Member Ballot. DM 2020-75.

BACKGROUND

The Board of Directors of Rubidoux Community Services District (“District”) at its August 20, 2020 Board Meeting nominated Director John Skerbelis to be placed on the LAFCO ballot for Alternate Special District Member (Riverside County). A copy of the Nomination form sent to LAFCO on August 26, 2020 signed by Board President Muniz is included as Attachment 1.

Staff received on September 28, 2020 “2020 Ballot Instructions for an Alternate Special District Member (Riverside County) of the Riverside Local Formation Commission”, Attachment 2. The instructions include a ballot form reflecting 9 candidates for the Alternate Special District Member. Director Skerbelis is on the ballot as a candidate.

Per the instructions, the candidates are to be ranked from “1” to “9” in order of preference for the position, with “1” being the first preference and so on. There are 55 independent districts eligible to vote and to reach a quorum, 28 ballots need to be submitted no later than 5:00 PM on Wednesday, October 28, 2020. LAFCO uses an Instant Runoff Voting Election Process (included with the instructions) to determine the winning candidate if there is no first-choice candidate receiving a majority of the vote. Given the use of this process, it is important the Board submits its preferences of the 9 candidates.

Based on Director Skerbelis’ interest and past support from the Board, it’s suggested the Board select Director as its first preference. In prior balloting, our Board supported Steven Pastor and Debra Canero. Staff is seeking direction from the Board on the preference ranking. Once the ballot ranking preference is completed and signed by Director Muniz, staff will forward the District’s ballot to LAFCO.

Director Trueba moved and Director Skerbelis seconded to add Agenda Item 14; Consider LAFCO Alternate Special District Member Ballot.

Roll call:

Ayes – 4 (Muniz, Skerbelis, Trowbridge, Trueba)

Noes – 1 (Murphy)

Abstain – 0

Away – 0

The motion carried 4-1.

ITEM 15. Closed Session - None.

ITEM 16. Directors Comments

Director Murphy commended staff on the superb IT technologies during the pandemic.

Mr. Sims informed the Board all field staff are back to an unmodified schedule, which began after Labor Day. Management has continued to work unmodified schedule. The front counter will be opened to customers starting November 2. The three (3) customer service representatives remain on a modified work schedule (5 – 8 hour days, with alternating weeks in-person). The District now has the ability with its new phone system to transfer customer calls directly to CSR home phones. Additionally, with the new phone system, it is observed many customers are choosing to pay their bill without speaking to a customer service representative. Management has developed work for the CSR's to do at home when working remotely.

Director Murphy adjourned the meeting at 5:17 PM.

5. CONSIDERATION TO APPROVE NOVEMBER 6, 2020 SALARIES, EXPENSES
AND TRANSFERS

RUBIDOUX COMMUNITY SERVICES DISTRICT
 NOVEMBER 5, 2020 (BOARD MEETING)
FUND TRANSFER AUTHORIZATION

NET PAYROLL 11/13/20	62,624.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 11/16/20	23,010.00
WIRE TRANSFER: STATE PAYROLL TAXES 11/16/20	4,734.00
WIRE TRANSFER: TO CREDIT UNION	2,576.00
WIRE TRANSFER: PERS RETIREMENT	15,150.00
WIRE TRANSFER: PERS REPLACEMENT BENEFIT	-
WIRE TRANSFER: PERS HEALTH PREMIUMS	33,435.00
WIRE TRANSFER: PERS RETIRED HEALTH PREMIUMS AND FEES	1,663.00
WIRE TRANSFER: SECTION 125	50.00
WIRE TRANSFER: SECTION 457	2,305.00

CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:

11/6/2020 WATER FUND TO GENERAL FUND-Payables	135,257.07
WATER FUND TO GENERAL FUND-Trash	159,080.69
WATER FUND TO SEWER FUND	119,453.20
 SEWER FUND TO GENERAL FUND-Payables	 193,743.06

INTERFUND TRANSFERS:

11/6/2020 SEWER FUND CHECKING TO LAIF SEWER OP	800.00
SEWER FUND CHECKING TO LAIF SEWER ML	5,200.00
SEWER FUND CHECKING TO WATER FUND CHECKING	-
LAIF SEWER OP TO SEWER FUND CHECKING	75,000.00
LAIF WASTEWATER REPLACEMENT TO LAIF SEWER OP	-
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	-
GENERAL FUND CHECKING TO SEWER FUND CHECKING	5,200.00
GENERAL FUND CHECKING TO WATER FUND CHECKING	-
LAIF GENERAL TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	147,000.00
WATER FUND CHECKING TO LAIF-COP PAYBACK	99,900.00
WATER FUND CHECKING TO LAIF-W.R.	16,100.00
WATER FUND CHECKING TO GENERAL FUND CHECKING	-
LAIF WATER ML TO LAIF WATER REPLACEMENT	-
LAIF WATER ML TO LAIF WATER OPS	9,960.00
LAIF WATER OP TO WATER FUND CHECKING	-
LAIF WATER RESERVE TO LAIF WATER OP	-
LAIF WATER REPLACE TO LAIF WATER OP	3,014.00
LAIF WATER OP TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER OP	106,000.00
WATER FUND CHECKING TO LAIF WATER ML	-

NOTES PAYABLE

<u>DESCRIPTION</u>	<u>BALANCE</u>		<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	3,125,000	Prin.	565,000	Dec-20
U.S. Bank Trust (1998 COP's Refunding)	414,502	Intr.	79,688	Dec-20
MN Plant-State Revolving Loan	4,132,022	Prin.	128,987	Jan-21
MN Plant-State Revolving Loan	784,623	Intr.	53,111	Jan-21

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAKX

10/28/2020 10:54:48 AM

Page 1

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
1	AIRGAS / AIRGAS USA, LLC ✓	9/30/2020 ✓	N	N				9974429868 ✓
TNK RNTL						10/30/2020 ✓	9/30/2020	\$0.00
11/5/2020 ✓					N			\$154.10 ✓
2	AIRGAS / AIRGAS USA, LLC ✓	10/1/2020 ✓	N	N				9105714150 ✓
C02 TNKS						10/31/2020 ✓	10/1/2020	\$0.00
11/5/2020 ✓					N			\$113.30 ✓
3	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	9/25/2020 ✓	N	N				CI02148-0267 ✓
WTR ANALYSES						10/25/2020 ✓	9/25/2020	\$0.00
11/5/2020 ✓					N			\$84.00 ✓
4	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	10/2/2020 ✓	N	N				CJ00199-0267 ✓
WTR ANALYSES						11/1/2020 ✓	10/2/2020	\$0.00
11/5/2020 ✓					N			\$420.00 ✓
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	10/5/2020 ✓	N	N				CJ00322-0267 ✓
WTR ANALYSES						11/4/2020 ✓	10/5/2020	\$0.00
11/5/2020 ✓					N			\$84.00 ✓
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	10/6/2020 ✓	N	N				CJ00495-0267 ✓
WTR ANALYSES						11/5/2020 ✓	10/6/2020	\$0.00
11/5/2020 ✓					N			\$148.00 ✓
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	10/6/2020 ✓	N	N				CJ00498-0267 ✓
WTR ANALYSES						11/5/2020 ✓	10/6/2020	\$0.00
11/5/2020 ✓					N			\$105.00 ✓
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	10/7/2020 ✓	N	N				CJ00597-0267 ✓
WTR ANALYSES						11/6/2020 ✓	10/7/2020	\$0.00
11/5/2020 ✓					N			\$514.50 ✓
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	10/7/2020 ✓	N	N				CJ00599-0267 ✓
WTR ANALYSES						11/6/2020 ✓	10/7/2020	\$0.00
11/5/2020 ✓					N			\$32.00 ✓
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	10/7/2020 ✓	N	N				CJ00600-0267 ✓
WTR ANALYSES						11/6/2020 ✓	10/7/2020	\$0.00
11/5/2020 ✓					N			\$116.00 ✓
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	10/8/2020 ✓	N	N				CJ00721-0267 ✓
WTR ANALYSES						11/7/2020 ✓	10/8/2020	\$0.00
11/5/2020 ✓					N			\$32.00 ✓
12	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	10/8/2020 ✓	N	N				CJ00722-0267 ✓
WTR ANALYSES						11/7/2020 ✓	10/8/2020	\$0.00
11/5/2020 ✓					N			\$96.00 ✓
13	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	10/12/2020 ✓	N	N				CJ00897-0267 ✓
WTR ANALYSES						11/11/2020 ✓	10/12/2020	\$0.00
11/5/2020 ✓					N			\$32.00 ✓
14	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	10/12/2020 ✓	N	N				CJ00899-0267 ✓
LAB FEES						11/11/2020 ✓	10/12/2020	\$0.00
11/5/2020 ✓					N			\$170.00 ✓
15	AQUA METRIC SALES / AQUA METRIC SALES CO ✓	10/8/2020 ✓	N	N				INV0079304 ✓
MTR REGISTERS						11/7/2020 ✓	10/8/2020	\$0.00
11/5/2020 ✓					N			\$2,021.34 ✓
16	AQUA METRIC SALES / AQUA METRIC SALES CO ✓	10/8/2020 ✓	N	N				INV0079305 ✓
3/4" MTRS						11/7/2020 ✓	10/8/2020	\$0.00
11/5/2020 ✓					N			\$13,037.75 ✓
17	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS ✓	10/8/2020 ✓	N	N				7456-449363 ✓
R&M TRK						11/7/2020 ✓	10/8/2020	\$0.00
11/5/2020 ✓					N			\$18.30 ✓

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAKX

10/28/2020 10:54:48 AM

Page 3

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Paid Out	Immediate	Check #	Due Date	Discount Date	Discount
GL Date	Immediate GL Account	Immediate GL Account			Credit Card	CC Reference #	Payment Date	Total Invoice
35	VERIZON WIRELESS / VERIZON WIRELESS ✓							9863936962 ✓
	CELL PHN CHGS	10/1/2020 ✓	N	N		10/24/2020 ✓	10/1/2020	\$0.00
11/5/2020 ✓					N			\$443.73 ✓
36	XYLEM WATER / XYLEM WATER SOLUTIONS USA, INC ✓							401040608 ✓
	BYPSS INSTL LNRES	10/1/2020 ✓	N	N		10/31/2020 ✓	10/1/2020	\$0.00
11/5/2020 ✓					N			\$545.00 ✓
37	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI ✓							203709 ✓
	HUNTER PRESS ZN	9/26/2020 ✓	N	N		10/26/2020 ✓	9/26/2020	\$0.00
11/5/2020 ✓					N			\$3,014.00 ✓
38	AGUILERA / AGUILERA, SILVANO ✓							20201014 ✓
	DOT PHYSCL	10/14/2020 ✓	N	N		11/13/2020 ✓	10/14/2020	\$0.00
11/5/2020 ✓					N			\$70.50 ✓
39	AIRESPRING / AIRESPRING ✓							2020N1363397 ✓
	PHN/CIRCUIT CHGS	10/16/2020 ✓	N	N		11/9/2020 ✓	10/16/2020	\$0.00
11/5/2020 ✓					N			\$689.97 ✓
40	AT&T / AT&T ✓							000015427093 ✓
	PHONE CHGS	10/7/2020 ✓	N	N		11/13/2020 ✓	10/7/2020	\$0.00
11/5/2020 ✓					N			\$527.78 ✓
41	BLAIS / BLAIS & ASSOCIATES, LLC ✓							092020RUB01 ✓
	GRNT CNSLT	10/14/2020 ✓	N	N		11/13/2020 ✓	10/14/2020	\$0.00
11/5/2020 ✓					N			\$105.00 ✓
42	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CH02074-0267 ✓
	WTR ANALYSES	8/24/2020 ✓	N	N		9/23/2020 ✓	8/24/2020	\$0.00
11/5/2020 ✓					N			\$600.00 ✓
43	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CH02465-0267 ✓
	WTR ANALYSES	8/28/2020 ✓	N	N		9/27/2020 ✓	8/28/2020	\$0.00
11/5/2020 ✓					N			\$420.00 ✓
44	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CI02422-0267 ✓
	WTR ANALYSES	9/29/2020 ✓	N	N		10/29/2020 ✓	9/29/2020	\$0.00
11/5/2020 ✓					N			\$148.00 ✓
45	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CJ00735-0267 ✓
	WTR ANALYSES	10/8/2020 ✓	N	N		11/7/2020 ✓	10/8/2020	\$0.00
11/5/2020 ✓					N			\$420.00 ✓
46	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CJ00737-0267 ✓
	WTR ANALYSES	10/8/2020 ✓	N	N		11/7/2020 ✓	10/8/2020	\$0.00
11/5/2020 ✓					N			\$210.00 ✓
47	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CJ00768-0267 ✓
	WTR ANALYSES	10/8/2020 ✓	N	N		11/7/2020 ✓	10/8/2020	\$0.00
11/5/2020 ✓					N			\$84.00 ✓
48	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CJ01227-0267 ✓
	WTR ANALYSES	10/15/2020 ✓	N	N		11/14/2020 ✓	10/15/2020	\$0.00
11/5/2020 ✓					N			\$148.00 ✓
49	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CJ01228-0267 ✓
	WTR ANALYSES	10/15/2020 ✓	N	N		11/14/2020 ✓	10/15/2020	\$0.00
11/5/2020 ✓					N			\$105.00 ✓
50	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CJ012290267 ✓
	WTR ANALYSES	10/15/2020 ✓	N	N		11/14/2020 ✓	10/15/2020	\$0.00
11/5/2020 ✓					N			\$116.00 ✓
51	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CJ01282-0267 ✓
	WTR ANALYSES	10/15/2020 ✓	N	N		11/14/2020 ✓	10/15/2020	\$0.00
11/5/2020 ✓					N			\$96.00 ✓

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAKX

10/28/2020 10:54:48 AM

Page 4

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Immediate GL Account	Immediate	Check #		Discount Date	Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #	Payment Date	Total Invoice
52	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/15/2020	N	N			11/14/2020	CJ01303-0267
WTR ANALYSES							10/15/2020	\$0.00
11/5/2020					N			\$32.00
53	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/15/2020	N	N			11/14/2020	CJ01306-0267
WTR ANALYSES							10/15/2020	\$0.00
11/5/2020					N			\$148.00
54	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/15/2020	N	N			11/14/2020	CJ01307-0267
WTR ANALYSES							10/15/2020	\$0.00
11/5/2020					N			\$64.00
55	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/15/2020	N	N			11/14/2020	CJ01308-0267
WTR ANALYSES							10/15/2020	\$0.00
11/5/2020					N			\$232.00
56	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/15/2020	N	N			11/14/2020	CJ01309-0267
WTR ANALYSES							10/15/2020	\$0.00
11/5/2020					N			\$232.00
57	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/19/2020	N	N			11/18/2020	CJ01409-0267
WTR ANALYSES							10/19/2020	\$0.00
11/5/2020					N			\$32.00
58	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/19/2020	N	N			11/18/2020	CJ01487-0267
WTR ANALYSES							10/19/2020	\$0.00
11/5/2020					N			\$53.00
59	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/19/2020	N	N			11/18/2020	CJ01491-0267
WTR ANALYSES							10/19/2020	\$0.00
11/5/2020					N			\$96.00
60	BAVCO / BAVCO	10/14/2020	N	N			11/13/2020	973571
BKFLW PRS							10/14/2020	\$0.00
11/5/2020					N			\$354.91
61	BPS B'S POOL SUPPLIES / B.P.S. B's POOL SUPPLIES	10/13/2020	N	N			11/12/2020	105596
SODIUM HYPO							10/13/2020	\$0.00
11/5/2020					N			\$1,797.83
62	CITY OF JURUPA VALLEY / CITY OF JURUPA VALLEY	10/14/2020	N	N			11/13/2020	5896
PERMIT							10/14/2020	\$0.00
11/5/2020					N			\$420.78
63	CITY OF JURUPA VALLEY / CITY OF JURUPA VALLEY	10/14/2020	N	N			11/13/2020	5897
PERMIT							10/14/2020	\$0.00
11/5/2020					N			\$422.75
64	CITY OF JURUPA VALLEY / CITY OF JURUPA VALLEY	10/14/2020	N	N			11/13/2020	5898
PERMIT							10/14/2020	\$0.00
11/5/2020					N			\$423.15
65	CITY OF JURUPA VALLEY / CITY OF JURUPA VALLEY	10/14/2020	N	N			11/13/2020	5899
PERMIT							10/14/2020	\$0.00
11/5/2020					N			\$423.52
66	CITY OF JURUPA VALLEY / CITY OF JURUPA VALLEY	10/14/2020	N	N			11/13/2020	5900
PERMIT							10/14/2020	\$0.00
11/5/2020					N			\$422.75
67	CROWN ACE HARDWARE / CROWN ACE HARDWARE	10/15/2020	N	N			11/14/2020	081505
CEMENT							10/15/2020	\$0.00
11/5/2020					N			\$60.06
68	CROWN ACE HARDWARE / CROWN ACE HARDWARE	10/15/2020	N	N			11/14/2020	081507
PVC PARTS							10/15/2020	\$0.00
11/5/2020					N			\$2.56

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAKX

10/28/2020 10:54:48 AM

Page 5

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Immediate GL Account		Check #	Due Date	Discount Date	Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #	Payment Date	Total Invoice
69	DH WATER / D&H WATER SYSTEMS ✓							I 2020-0963 ✓
	CHK VALVES	8/31/2020 ✓	N	N		9/30/2020 ✓	8/31/2020	\$0.00
11/5/2020 ✓					N			\$695.18 ✓
70	DIGITAL_STREAMLINE / DIGITAL DEPLOYMENT, INC ✓							107441 ✓
	WEBSITE	10/18/2020 ✓	N	N		11/17/2020 ✓	10/18/2020	\$0.00
11/5/2020 ✓					N			\$400.00 ✓
71	DURNEY DON / DURNEY, DON ✓							20201014 ✓
	WEED ABATE MAINT	10/14/2020 ✓	N	N		11/13/2020 ✓	10/14/2020	\$0.00
11/5/2020 ✓					N			\$940.00 ✓
72	INFOSEND / INFOSEND, INC ✓							179213.A ✓
	SEPT BILL PRNT	9/30/2020 ✓	N	N		10/30/2020 ✓	9/30/2020	\$0.00
11/5/2020 ✓					N			\$760.00 ✓
73	INFOSEND / INFOSEND, INC ✓							179213.B ✓
	SEPT PSTG	9/30/2020 ✓	N	N		10/30/2020 ✓	9/30/2020	\$0.00
11/5/2020 ✓					N			\$2,316.17 ✓
74	INFOSEND / INFOSEND, INC ✓							179877 ✓
	PYMT RMNDR PRGMG	10/14/2020 ✓	N	N		11/13/2020 ✓	10/14/2020	\$0.00
11/5/2020 ✓					N			\$520.00 ✓
75	INLAND DESERT SECURITY / INLAND DESERT SECUI ✓							200900636101 ✓
	ANSWR SVC	10/15/2020 ✓	N	N		11/14/2020 ✓	10/15/2020	\$0.00
11/5/2020 ✓					N			\$492.40 ✓
76	KH METALS / KH METALS & SUPPLY ✓							0536772-IN ✓
	STEEL PIPE	10/15/2020 ✓	N	N		11/14/2020 ✓	10/15/2020	\$0.00
11/5/2020 ✓					N			\$172.00 ✓
77	L D ANDERSON / L D ANDERSON, INC ✓							15110700-19 ✓
	HYDRNT MTR RFND	10/16/2020 ✓	N	N		11/15/2020 ✓	10/16/2020	\$0.00
11/5/2020 ✓					N			\$2,253.80 ✓
78	MERIT OIL / MERIT OIL COMPANY ✓							607960 ✓
	GASOLINE	10/14/2020 ✓	N	N		10/29/2020 ✓	10/14/2020	\$0.00
11/5/2020 ✓					N			\$959.02 ✓
79	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							11004095 ✓
	HYDRNT PARTS	10/16/2020 ✓	N	N		11/15/2020 ✓	10/16/2020	\$0.00
11/5/2020 ✓					N			\$228.38 ✓
80	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							11004094 ✓
	HYDRNT	10/16/2020 ✓	N	N		11/15/2020 ✓	10/16/2020	\$0.00
11/5/2020 ✓					N			\$1,044.00 ✓
81	RIVERSIDE COUNTY ASSESSOR / RIVERSIDE COUNT ✓							2020003780810 ✓
	PROP TAX 7171 SEDONA	10/20/2020 ✓	N	N		11/19/2020 ✓	10/20/2020	\$0.00
11/5/2020 ✓					N			\$45.60 ✓
82	UPS / UNITED PARCEL SERVICE ✓							0000F908W2420 ✓
	POSTAGE	10/17/2020 ✓	N	N		11/16/2020 ✓	10/17/2020	\$0.00
11/5/2020 ✓					N			\$7.33 ✓
83	AIRGAS / AIRGAS USA, LLC ✓							9106122686 ✓
	CO2 TNKS	10/14/2020 ✓	N	N		11/13/2020 ✓	10/14/2020	\$0.00
11/5/2020 ✓					N			\$69.78 ✓
84	AKELA / AKELA PEST CONTROL INC ✓							010408328 ✓
	PEST CONTRL	10/26/2020 ✓	N	N		10/26/2020 ✓	10/26/2020	\$0.00
11/5/2020 ✓					N			\$174.00 ✓
85	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CJ00938-0267 ✓
	WTR ANALYSES	10/12/2020 ✓	N	N		11/11/2020 ✓	10/12/2020	\$0.00
11/5/2020 ✓					N			\$126.00 ✓

\$3,076.17

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAKX

10/28/2020 10:54:48 AM

Page 6

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
86	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/12/2020	✓ N	N			11/11/2020 ✓ 10/12/2020	CJ00939-0267 ✓ \$0.00
11/5/2020 ✓					N			\$42.00 ✓
87	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/12/2020	✓ N	N			11/11/2020 ✓ 10/12/2020	CJ00940-0267 ✓ \$0.00
11/5/2020 ✓					N			\$126.00 ✓
88	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/20/2020	✓ N	N			11/19/2020 ✓ 10/20/2020	CJ01638-0267 ✓ \$0.00
11/5/2020 ✓					N			\$3,329.00 ✓
89	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/20/2020	✓ N	N			11/19/2020 ✓ 10/20/2020	CJ01639-0267 ✓ \$0.00
11/5/2020 ✓					N			\$420.00 ✓
90	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/20/2020	✓ N	N			11/19/2020 ✓ 10/20/2020	CJ01644-0267 ✓ \$0.00
11/5/2020 ✓					N			\$180.00 ✓
91	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/22/2020	✓ N	N			11/21/2020 ✓ 10/22/2020	CJ01918-0267 ✓ \$0.00
11/5/2020 ✓					N			\$96.00 ✓
92	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/22/2020	✓ N	N			11/21/2020 ✓ 10/22/2020	CJ01922-0267 ✓ \$0.00
11/5/2020 ✓					N			\$32.00 ✓
93	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/22/2020	✓ N	N			11/21/2020 ✓ 10/22/2020	CJ01966-0267 ✓ \$0.00
11/5/2020 ✓					N			\$105.00 ✓
94	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/23/2020	✓ N	N			11/22/2020 ✓ 10/23/2020	CJ02120-0267 ✓ \$0.00
11/5/2020 ✓					N			\$148.00 ✓
95	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/26/2020	✓ N	N			11/25/2020 ✓ 10/26/2020	CJ02163-0267 ✓ \$0.00
11/5/2020 ✓					N			\$32.00 ✓
96	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS	10/13/2020	✓ N	N			11/12/2020 ✓ 10/13/2020	7456-449750 ✓ \$0.00
11/5/2020 ✓					N			\$19.38 ✓
97	CROWN ACE HARDWARE / CROWN ACE HARDWARE	10/7/2020	✓ N	N			11/6/2020 ✓ 10/7/2020	081445 ✓ \$0.00
11/5/2020 ✓					N			\$22.61 ✓
98	CROWN ACE HARDWARE / CROWN ACE HARDWARE	10/20/2020	✓ N	N			11/19/2020 ✓ 10/20/2020	081529 ✓ \$0.00
11/5/2020 ✓					N			\$43.08 ✓
99	EAGLE / EAGLE ROAD SVC & TIRE	10/23/2020	✓ N	N			11/22/2020 ✓ 10/23/2020	1-GS172678 ✓ \$0.00
11/5/2020 ✓					N			\$188.67 ✓
100	FRITTS FORD / FRITTS FORD	9/30/2020	✓ N	N			10/30/2020 ✓ 9/30/2020	20200930 ✓ \$0.00
11/5/2020 ✓					N			\$91.12 ✓
101	J THAYER / J THAYER COMPANY, INC	10/21/2020	✓ N	N			11/20/2020 ✓ 10/21/2020	1484645-0 ✓ \$0.00
11/5/2020 ✓					N			\$243.15 ✓
102	JADTEC SECURITY / JADTEC SECURITY SVCS, INC.	11/1/2020	✓ N	N			11/11/2020 ✓ 11/1/2020	2187465 ✓ \$0.00
11/5/2020 ✓					N			\$53.85 ✓

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAKX

10/28/2020 10:54:48 AM

Page 8

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	Immediate GL Account	Check #	CC Reference #		Payment Date	Discount
GL Date				Credit Card				Total Invoice
120	PROVOAST / PROVOAST AUTOMATION CONTROLS ✓	10/20/2020 ✓	N	N		11/19/2020 ✓	10/20/2020	A030192 ✓
	SOLENOIDS							\$0.00
11/5/2020 ✓				N				\$356.24 ✓
121	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓	10/19/2020 ✓	N	N		11/18/2020 ✓	10/19/2020	C1004114 ✓
	CREDIT							\$0.00
11/5/2020 ✓				N				CM (\$74.64) ✓
122	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓	10/21/2020 ✓	N	N		11/20/2020 ✓	10/21/2020	I1004124 ✓
	PARTS							\$0.00
11/5/2020 ✓				N				\$946.13 ✓
123	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓	10/23/2020 ✓	N	N		11/22/2020 ✓	10/23/2020	AR96127 ✓
	PRNTR USG							\$0.00
11/5/2020 ✓				N				\$13.34 ✓
124	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓	10/23/2020 ✓	N	N		11/22/2020 ✓	10/23/2020	AR96126 ✓
	COPIER USG							\$0.00
11/5/2020 ✓				N				\$489.57 ✓
125	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓	10/23/2020 ✓	N	N		11/22/2020 ✓	10/23/2020	AR96128 ✓
	COPIER USG							\$0.00
11/5/2020 ✓				N				\$0.64 ✓
126	RIVERSIDE CNTY DEPT ENVIRONMENTAL / RIVERSIDE ✓	10/9/2020 ✓	N	N		11/8/2020 ✓	10/9/2020	IN0396231 ✓
	PERMIT							\$0.00
11/5/2020 ✓				N				\$1,647.00 ✓
127	SOCAL TRUCK / SOCAL TRUCKWORKS ✓	10/23/2020 ✓	N	N		11/22/2020 ✓	10/23/2020	9946 ✓
	R&M TRK							\$0.00
11/5/2020 ✓				N				\$75.92 ✓
128	SCE / SCE ✓	10/23/2020 ✓	N	N		11/12/2020 ✓	10/23/2020	20N2271820763 ✓
	PMP ENRGY							\$0.00
11/5/2020 ✓				N				\$265.14 ✓
129	SCE / SCE ✓	10/23/2020 ✓	N	N		11/12/2020 ✓	10/23/2020	20N2352968572 ✓
	WTR PMP ENRGY							\$0.00
11/5/2020 ✓				N				\$690.77 ✓
130	SCE / SCE ✓	10/24/2020 ✓	N	N		11/12/2020 ✓	10/24/2020	20N2317748135 ✓
	SWR PMP ENRGY							\$0.00
11/5/2020 ✓				N				\$2,385.15 ✓
131	SCE / SCE ✓	10/24/2020 ✓	N	N		11/12/2020 ✓	10/24/2020	20N2323283572 ✓
	SWR PMP ENRGY							\$0.00
11/5/2020 ✓				N				\$374.40 ✓
132	SCE / SCE ✓	10/24/2020 ✓	N	N		11/12/2020 ✓	10/24/2020	20N2024179475.A ✓
	FLD OFC UTLTY							\$0.00
11/5/2020 ✓				N				\$230.18 ✓
133	SCE / SCE ✓	10/24/2020 ✓	N	N		11/12/2020 ✓	10/24/2020	20N2024179475.B ✓
	WTR PMP ENRGY							\$0.00
11/5/2020 ✓				N				\$42,745.62 ✓
134	TOTAL PLAN / TOTAL PLAN BUSINESS INT, INC. ✓	10/26/2020 ✓	N	N		11/25/2020 ✓	10/26/2020	082528 ✓
	CUBICLE WALLS							\$0.00
11/5/2020 ✓				N				\$1,075.97 ✓
135	UPS / UNITED PARCEL SERVICE ✓	10/24/2020 ✓	N	N		11/23/2020 ✓	10/24/2020	0000F908W2430 ✓
	POSTAGE							\$0.00
11/5/2020 ✓				N				\$14.09 ✓
136	XYLEM WATER / XYLEM WATER SOLUTIONS USA, INC ✓	10/20/2020 ✓	N	N		11/19/2020 ✓	10/20/2020	401044718 ✓
	R&M SWR							\$0.00
11/5/2020 ✓				N				\$5,455.99 ✓

\$42,975.88

20N2024179475.A ✓
 \$0.00
 20N2024179475.B ✓
 \$0.00
 \$42,745.62 ✓

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
Batch: AAAAKX

10/28/2020 10:54:48 AM

Page 9

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
137	AMERICAN SAFETY PRODUCTS / AMERICAN SAFETY	10/20/2020	N	N				3088
	UNIFORMS					11/19/2020	10/20/2020	\$0.00
11/5/2020				N				\$1,647.68
138	CHASE CARD SERVICES / CHASE CARD SERVICES	10/17/2020	N	N				20N77049795.A
	E-FILE/LATE FEE					11/11/2020	10/17/2020	\$0.00
11/5/2020				N				\$97.88
139	CHASE CARD SERVICES / CHASE CARD SERVICES	10/17/2020	N	N				20N77049795.B
	UNIFORMS					11/11/2020	10/17/2020	\$0.00
11/5/2020				N				\$501.90
140	CHASE CARD SERVICES / CHASE CARD SERVICES	10/17/2020	N	N				20N77049795.C
	SUBSCRIPTION					11/11/2020	10/17/2020	\$0.00
11/5/2020				N				\$14.99
141	CHASE CARD SERVICES / CHASE CARD SERVICES	10/17/2020	N	N				20N77049795.D
	GASOLINE					11/11/2020	10/17/2020	\$0.00
11/5/2020				N				\$53.40
142	CHASE CARD SERVICES / CHASE CARD SERVICES	10/17/2020	N	N				20N77049795.E
	COMPUTER SUPPLIES					11/11/2020	10/17/2020	\$0.00
11/5/2020				N				\$19.43
143	CHASE CARD SERVICES / CHASE CARD SERVICES	10/17/2020	N	N				20N77049795.F
	WRKING LNCHS					11/11/2020	10/17/2020	\$0.00
11/5/2020				N				\$97.08
144	CHASE CARD SERVICES / CHASE CARD SERVICES	10/17/2020	N	N				20N77049795.G
	RCSD DOMAIN					11/11/2020	10/17/2020	\$0.00
11/5/2020				N				\$194.95
145	CA SPECIAL DISRICTS ASSOC / CA SPECIAL DISTF	10/1/2020	N	N				20201001
	2021 MEMBR RENWL					11/30/2020	10/1/2020	\$0.00
11/5/2020				N				\$7,830.00
146	DONS LOCK / DON'S LOCK & KEY	10/20/2020	N	N				17182
	LOCK COMBOS					11/19/2020	10/20/2020	\$0.00
11/5/2020				N				\$300.00
147	GENESIS PRINTERS / GENESIS PRINTERS	10/21/2020	N	N				11504
	FIRE INSPECT FORMS					11/20/2020	10/21/2020	\$0.00
11/5/2020				N				\$188.84
148	HARPER & ASSOC / HARPER & ASSOCIATES ENG, IN	10/8/2020	N	N				ENG-7135
	HUNTER TNK ASSESS					11/7/2020	10/8/2020	\$0.00
11/5/2020				N				\$800.00
149	KRIEGER & STEWART / KRIEGER & STEWART, INC.	10/16/2020	N	N				44849
	WSTE WTR CNSLT					11/15/2020	10/16/2020	\$0.00
11/5/2020				N				\$175.00
150	KRIEGER & STEWART / KRIEGER & STEWART, INC.	10/16/2020	N	N				44850
	PRETREATMENT					11/15/2020	10/16/2020	\$0.00
11/5/2020				N				\$3,873.95
151	KRIEGER & STEWART / KRIEGER & STEWART, INC.	10/16/2020	N	N				44851
	WTR CNSLT					11/15/2020	10/16/2020	\$0.00
11/5/2020				N				\$2,793.72
152	RICHARDS, WATSON, GERSON / RICHARDS, WATS	10/13/2020	N	N				228812
	CITY RVSD LITGN					11/12/2020	10/13/2020	\$0.00
11/5/2020				N				\$2,225.50
153	RING BENDER / RING BENDER LLP	10/20/2020	N	N				10211
	CITY RVSD LITGN					11/19/2020	10/20/2020	\$0.00
11/5/2020				N				\$31,902.13

4979.63

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAKX

10/28/2020 10:54:48 AM

Page 10

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
154	RIVERSIDE CITY / RIVERSIDE CITY ✓	10/8/2020 ✓	N	N				00257077.A ✓
JULY '20 TRTMNT						11/8/2020 ✓	10/8/2020	\$0.00
11/5/2020 ✓					N			\$127,546.20 ✓
155	RIVERSIDE CITY / RIVERSIDE CITY ✓	10/8/2020 ✓	N	N				00257077.B ✓
JULY '20 SURCHG						11/8/2020 ✓	10/8/2020	\$0.00
11/5/2020 ✓					N			\$15,556.45 ✓
156	SCE / SCE ✓	10/21/2020 ✓	N	N				20N2036525988 ✓
SWR PMP ENRGY						11/9/2020 ✓	10/21/2020	\$0.00
11/5/2020 ✓					N			\$1,031.86 ✓
157	SECURITY / SECURITY GUARD PORS ✓	10/16/2020 ✓	N	N				20181926 ✓
GUARD SVC						10/31/2020 ✓	10/16/2020	\$0.00
11/5/2020 ✓					N			\$2,256.36 ✓
158	VARNER / VARNER & BRANDT LLP ✓	9/30/2020 ✓	N	N				20N18872M ✓
LEGAL SVCS						10/30/2020 ✓	9/30/2020	\$0.00
11/5/2020 ✓					N			\$11,850.00 ✓
159	CONVERSE / CONVERSE CONSULTANTS ✓	9/28/2020 ✓	N	N				20-81219-01-01 ✓
GEOTECH/NO3 PFAS						10/28/2020 ✓	9/28/2020	\$0.00
11/5/2020 ✓					N			\$9,960.00 ✓
160	DURNEY DON / DURNEY, DON ✓	10/28/2020 ✓	N	N				20201028 ✓
GRDNG SVC/WEED MAINT						11/27/2020 ✓	10/28/2020	\$0.00
11/5/2020 ✓					N			\$852.50 ✓
161	DIG SAFE / DIG SAFE C/O UNDERGROUND SVC ALEF ✓	7/1/2020 ✓	N	N				DSB20192963 ✓
DIG SAFE 6/1						7/31/2020 ✓	7/1/2020	\$0.00
11/5/2020 ✓					N			\$36.26 ✓
162	DIG SAFE / DIG SAFE C/O UNDERGROUND SVC ALEF ✓	7/1/2020 ✓	N	N				DSB20193596 ✓
DIG SAFE 7/1						7/31/2020 ✓	7/1/2020	\$0.00
11/5/2020 ✓					N			\$36.26 ✓
163	DIG SAFE / DIG SAFE C/O UNDERGROUND SVC ALEF ✓	9/1/2020 ✓	N	N				DSB20194862 ✓
DIG SAFE 9/1						10/1/2020 ✓	9/1/2020	\$0.00
11/5/2020 ✓					N			\$36.26 ✓
164	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	10/28/2020 ✓	N	N				1007_102720.A ✓
COMM TRSH 10/7-10/27						11/27/2020	10/28/2020	\$0.00
11/5/2020 ✓					N			\$36,604.88 ✓
165	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	10/28/2020 ✓	N	N				1007_102720.B ✓
RES TRSH 10/7-10/27						11/27/2020	10/28/2020	\$0.00
11/5/2020 ✓					N			\$122,475.81 ✓
166	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	10/28/2020 ✓	N	N				1007_102720.C ✓
RCSD SHR COMM						11/27/2020	10/28/2020	\$0.00
11/5/2020 ✓					N			(\$3,660.49) ✓
167	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	10/28/2020 ✓	N	N				1007_102720.D ✓
RCSD SHR RES						11/27/2020	10/28/2020	\$0.00
11/5/2020 ✓					N			(\$1,022.31) ✓
168	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	10/28/2020 ✓	N	N				1007_102720.E ✓
BILLING FEE						11/27/2020	10/28/2020	\$0.00
11/5/2020 ✓					N			(\$3,000.00) ✓
169	UNDERGROUND SERVICE ALERT / UNDERGROUND ✓	7/1/2020 ✓	N	N				520200567 ✓
DIG ALERTS 6/1						7/31/2020 ✓	7/1/2020	\$0.00
11/5/2020 ✓					N			\$142.00 ✓
170	UNDERGROUND SERVICE ALERT / UNDERGROUND ✓	7/1/2020 ✓	N	N				620200571 ✓
DIG ALERTS 7/1						7/31/2020 ✓	7/1/2020	\$0.00
11/5/2020 ✓					N			\$125.50 ✓

Sum \$143,102.65

Trash

\$151,397.89

AP Enter Bills Edit Report
 Rubidoux Community Services District (RCSACT)
 Batch: AAAAKX

10/28/2020 10:54:48 AM

Page 11

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
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GL Date					Credit Card	CC Reference #	Payment Date	Total Invoice
171	UNDERGROUND SERVICE ALERT / UNDERGROUND							820200575
DIG ALERTS 9/1		9/1/2020	✓	N			10/1/2020 ✓	9/1/2020
11/5/2020 ✓					N			\$0.00
								\$99.10

Grand Totals

Total Direct Expense: \$508,258.47
 Total Direct Expense Adj: (\$7,757.44) ①
 Total Non-Electronic Transactions: \$500,501.03 ②

Report Summary

Report Selection Criteria
 Report Type: Condensed
 Transaction Number: Start End

① 7,757.44

② 500,501.03

7,682.80 Tri-Leo
 74.64 R&D Mechanical
7,757.44
0.00

502,856.03
2,355.00

PR 10/30/20 { 2,305 Lincoln
 50 Pay Pro
2,355.00
0.00

Yeggin
 10/29/20

6. ACKNOWLEDGEMENTS – MEMBERS OF THE PUBLIC MAY
ADDRESS THE BOARD AT THIS TIME ON ANY NON-AGENDA
MATTER

7. CORRESPONDENCE AND RELATED INFORMATION

8. MANAGER'S REPORT

- a) Operations Report
- b) Emergency and Incident Report

9. CONSIDER PROPOSALS AND OPTIONS FOR TERMITE
ERADICATION OF FIRE STATION 38:
DM 2020-76

Rubidoux Community Services District

Board of Directors
Armando Muniz
Bernard Murphy
John Skerbelis
Hank Trueba Jr.
F. Forest Trowbridge

General Manager
Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2020-76

November 5, 2020

To: Rubidoux Community Services District
 Board of Directors

Subject: Consider Proposals and Options for Termite Eradication of Fire Station 38

BACKGROUND:

At the regularly scheduled August 20, 2020 meeting of the Rubidoux Community Services District ("District") Board of Directors, during the manager's report agenda item, staff notified the Board and conducted a brief presentation of a termite infestation currently affecting Fire Station 38. As you know, Fire Station 38 is owned by the District and the overall operating and maintenance costs of the structure is the responsibility of the District. At the time staff was notified of the termite issue in August, it was believed termite damage might be covered under the District's property coverage insurance policy. After a discussion with our carrier, it was determined this kind of damage was not covered. Due to the impact prolonged termite damage can have on the structural integrity of Fire Station 38, absent coverage, the District had no choice but to proceed with eradication efforts. Chief Tovar, who at the time was the Battalion Chief assigned to Station 38, began the process of coordinating with pest control vendors to inspect the station for termite damage and to provide the Chief with a conclusion of their findings and recommendations for eradication. A total of three pest control vendors inspected the fire station. During this time, Chief Tovar was reassigned and Battalion Chief Andrew Kibby was assigned to Fire Station 38 as his successor. The consensus among the three vendors, prior to the discussion of pricing, was the eradication process would take approximately 72 hours. Thus, to maintain a continuity of Fire Station 38's operations, Chief Kibby mentioned the need to set up a remote workstation for the firemen(women) during this time. At his recommendation, he noted these remote workstations/sleeping arrangements could be accomplished with the renting of RVs and placing them behind the station to keep the engine company in the primary roll area of Fire Station 38.

Below is a summary of the various options presented to staff for eradicating the termite infestation at Fire Station 38 followed by staff and Chief Kibby's joint recommendation on how to proceed.

Pest Control Vendor Options:

1. Orkin (Attach 1) –

	<u>1 Year Warranty</u>	<u>**5 Year Warranty</u>
Fumigation	\$ 10,547.00	\$ 14,345.00
*Tile Roof Replacement	\$ 3,255.00	\$ 3,255.00
	<u>\$ 13,802.00</u>	<u>\$ 17,600.00</u>

*Optional but recommended due to potential for cracked roof tiles during tenting process
 **When paid upfront at time of fumigation, equates to 5th year free (yearly value of warranty is \$1,266)

2. Terminix (Attach 2) –

	<u>1 Year Warranty</u>	<u>*5 Year Warranty</u>
Fumigation	\$ 13,000.00	\$ 20,099.20

Note: Tile replacement service not offered.
 Note: Warranty purchased on year by year basis
 *Provided for comparison purposes with Orkin

3. Vacate (Provided Verbal Bid Only) –

Fumigation	<u>\$ 12,000.00</u>
------------	---------------------

Note: Tile replacement service not offered.
 Note: Warranty not offered.

Chief Kibby Comments –

- All vendors more or less provide same fumigation service to eradicate the termites.
- Discarded Vacate vendor as warranty was not offered.
- Preferred Orkin due to pricing and tile replacement option.

Remote Workstations/Sleeping Arrangement Options:

El Monte RV:

1. Family sleeper 30', Class A, Sleeps 6:
\$289 per day, 36 cents a mile
2. Family sleeper 35', Class A, Sleeps 6-8:
\$350 per day, 39 cents a mile

Notes –

- A \$1,000 security deposit is required per vehicle and refundable upon return of sleeper in satisfactory condition.
- Optional \$80 per night per sleeper insurance policy.
- Round trip El Monte RV to Fire Station 38 is approx. 23 miles.
- A \$250 reservation fee required at time of booking which will be applied to overall balance.
- Pricing of sleepers is fluid with demand and time of year. Sales representative noted rental dates closer to holidays would have an overall higher per night rental price than non-holidays.

Chief Kibby Comments –

-Due to the ongoing pandemic and remaining conscious of social distancing recommendations, Chief prefers renting two 30'. This will allow Fire Station 38 staff to spread out accordingly and designate one unit as the sleeping quarters and other unit as operation quarters.

District Staff and Chief Kibby Joint Recommendation:

Based upon the options available to staff, taking into account pricing, warranty availability, budget considerations and the overall need to maintain a continuity of operations for Fire Station 38, staff, in conjunction with Chief Kibby, recommend the following package:

Orkin	5 Year Warranty
Fumigation	\$ 14,345.00
Tile Replacement	\$ 3,255.00
	\$ 17,600.00
El Monte RV	30' Sleepers
(2) 30' Sleepers - 3 Days	\$ 1,734.00
(2) Mileage - 23 Miles	\$ 16.56
(2) Rental Insurance	\$ 480.00
	\$ 2,230.56
Total Estimated Cost	\$ 19,830.56

Note: This amount does not include the \$1,000 per sleeper refundable security deposit. Also, sleeper pricing is subject to seasonal fluctuations.

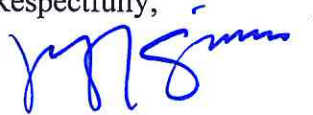
The total estimated amount of \$19,830.56 is considered a repair and maintenance cost and is not a betterment or improvement to the overall structure of Fire Station 38 and will be paid out of the Fire/Weed Abatement Fund Budget as a normal operating expense. Included in the board adopted fiscal year 2020|2021 budget is a line item for 'Fire Station - Repairs and Maintenance' totaling \$43,300, none of which have been expended by the District as of the writing of this Director's Memorandum, thus the aforementioned budgeted amount is sufficient to cover this estimated expense.

RECOMMENDATION:

Staff recommends the Board of Directors authorize the General Manager to:

1. Accept the proposal as noted under staff recommendation, execute a contract, and coordinate timing with Orkin to fumigate Fire Station 38 and to replace tiles as necessary should they become damaged or destroyed during the fumigation/tenting process along with securing a five year warranty on the work performed.
2. Accept the proposal as noted under staff recommendation, execute a contract, and coordinate timing with El Monte RV to rent two 30' sleepers at the current rental rate at the time of reservation including mileage and insurance.

Respectfully,



JEFFREY D. SIMS, P. E.
General Manager

Attach:

1. Orkin Proposal
2. Terminix Proposal

ATTACH. 1



COMMERCIAL SERVICES



Rubidoux Community Services District Fire Station
5721 Mission Blvd.
Jurupa Valley, Ca 92509

9-3-20



Thank you for the opportunity to provide the solution to your termite needs.

Enclosed you will find the following items.

- Executive Summary
- Treatment Recommendations with Pictures
- Pricing

We look forward to partnering with you.

Sincerely,

David Vo
Orkin Termite
Commercial Account Manager
714-728-5116

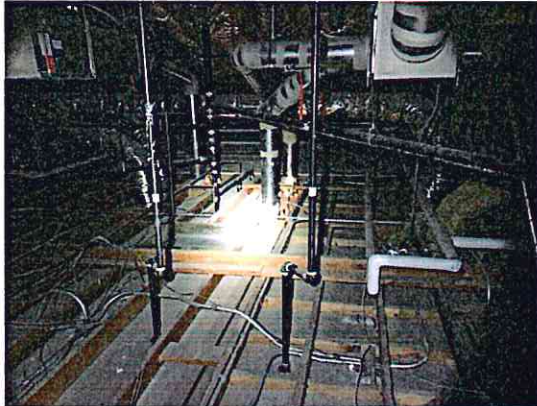
Executive Summary

Inspection Results

You have an active infestation of **Drywood Termites** in your fire station building. During our inspection, drywood termite frass droppings were noted in the attic floor joist areas.

Due to the age of the structure, building construction, and level of infestation, this building is in need of structural fumigation. It is impossible to locate all the termite colonies within the structure. Any localized spot treatments will be minimally effective and is more of a band aid rather than a solution to your problem. For localized treatments to be effective, you must locate all the termite colonies in order to treat the problem. Based on the factors discussed above, our primary recommendation is structural fumigation to achieve 100% eradication.

Findings:



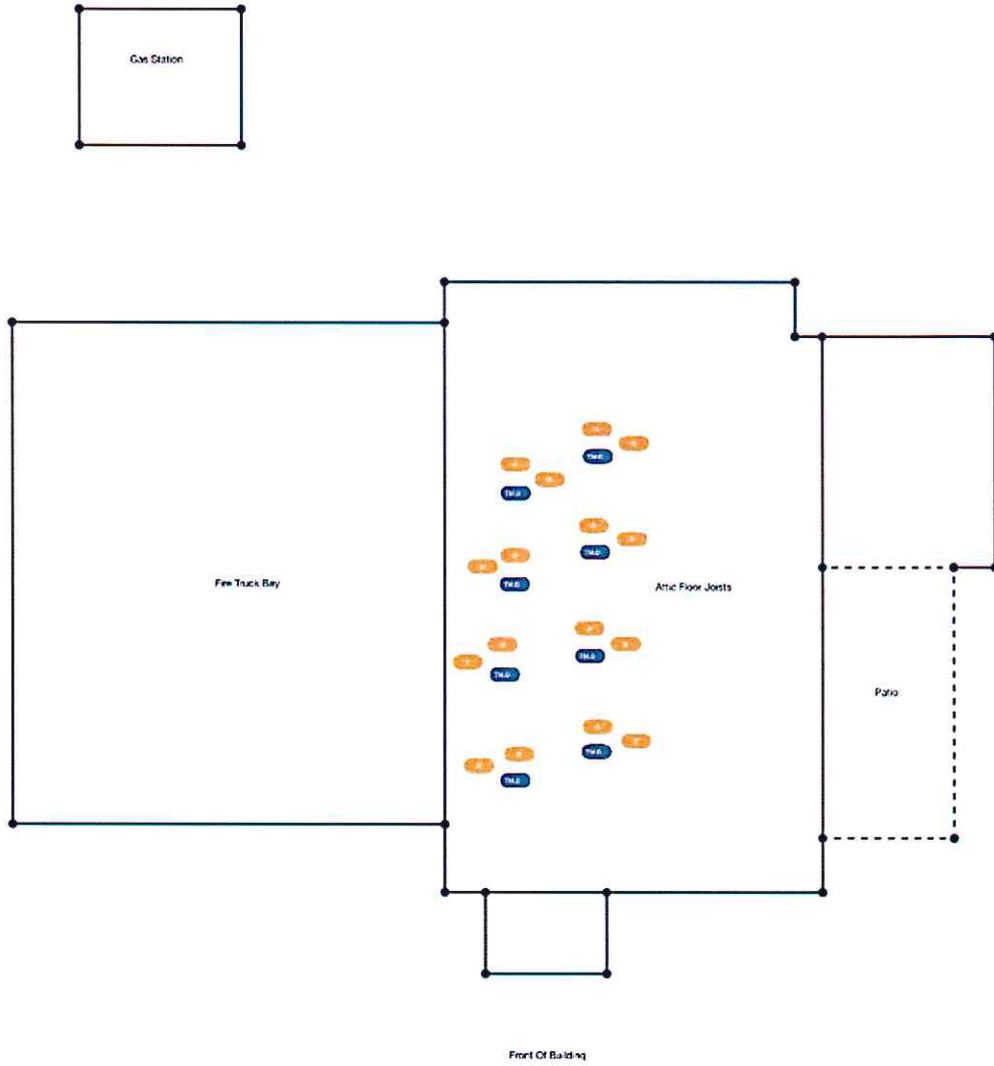
Attic floor joists



Termite frass droppings seen to attic floor joists



Inspection Map



AXDT - Active drywood termite infestation areas with damages

12710 Magnolia Ave, Riverside, CA 92503

5

Primary Recommendation - Fumigation

Preparation

- All foliage must be cut back 12 inches from the foundation of the structure
- Anything that is ingested and or consumed inside the body will need to be removed or double bagged in specialized mylar fumigation bags in which we will provide. Examples: food, medicines, candy, etc
- People and pets need to be vacated from the structure
- All plants (anything alive) must be removed from the structure
- Orkin will need entry into the building during the fumigation process

Timeline of Work Performed:

- Day 1 - designated personnel will do a complete walk-thru of building to make sure building is vacated and properly prepped. Exterior work crew will place tarps around the structure. Each entrance door will have a secondary locking mechanism as a safety precaution. Fumigant (Vikane) is released into the building
- Day 2 - Initiate aeration process. Commercial fans and inlets force the fumigant out of the structure.
- Day 3 - Technicians will enter the structure with a Spectros Clearing Device and measure air quality levels inside each and every room within the structure. Once this has been completed the building will be certified for re-entry. Remove tarps and clean up job site. We anticipate being done with the job in the early afternoon.

Scheduling and Planning

Fumigating a structure is a 3 day process. The building will need to be vacated 2 full days and the occupants can return day 3 around noon. One frequently asked question we commonly hear is the business interruption issue. This can usually be avoided thru careful planning and scheduling.

Follow-up Inspections

Follow-up inspections will be performed as necessary, with a minimum of one per year. We encourage you to call us with any termite concerns you may have. All necessary drywood termite re-treatments are performed at no cost to you.

The Orkin Difference

Regardless of which treatment solution you decide best fits your needs, you can trust Orkin.

- With over 100 years in the business, Orkin's methodology, scope and comprehensiveness of treatment are the most effective available.
- *Training* magazine consistently ranks Orkin in its list of organizations that excel at human capital development - and we're the only pest control service company ever to earn a spot on the list.
- Orkin Termite Specialists are simply the best trained in the pest control industry. As part of an award-winning training program, each specialist completes courses from Texas A&M University.
- We are fully insured and bonded
- All Orkin Employees receive drug screening and background checks before being hired as well as annual motor vehicle record checks
- Orkin uses state-of-the-art termite control technology to maintain the effectiveness of your treatments.

Protection Guarantees

Orkin fumigation comes with a 1 year warranty. We can provide an optional renewable service contract that can extend the warranty. The optional renewable service contract is \$1,266 per year beginning the 2nd year and thereafter. Any treatment while under a service contract is covered by Orkin at no cost to you.



Fumigation Pricing:

1 year warranty - \$10,547

Tile replacement (Optional, but recommended) - \$3,255

5 year warranty - \$14,345

(5th year is free if purchased up front at time of fumigation)

Value Added Services (included)

- Fumigate fire station and gas house buildings
- Conduct meeting with management and occupants to discuss preparation, logistics, planning and expectations
- Make Arrangements with gas company to disconnect gas
- 1 year warranty included. Optional renewable warranty is \$1,266 per year starting 2nd year. Entire building is under warranty for drywood termites. Any follow-up treatment while under warranty is covered by Orkin at no additional cost to you
- Yearly re-inspection of entire building is included

ATTACH 2

WOOD DESTROYING PESTS AND ORGANISMS INSPECTION REPORT

Building No. 5721 MISSION BLVD, RIVERSIDE, 92509-4302	Street, City, Zip	Date of Inspection 05/21/2020	Number of Pages 5
TERMINIX INTERNATIONAL, BRANCH #2550 649 S WATERMAN AVE SAN BERNARDINO, CA 92408-2306 PH: 9098900981		Firm Registration No PR 0801 Report No.: 90388-050120170132-7498	
Ordered by: RUBIDOUX STATION 5721 MISSION BLVD RIVERSIDE CA 92509-4302	Property Owner or Party of Interest: RUBIDOUX STATION 5721 MISSION BLVD RIVERSIDE CA 92509-4302	Report sent to: RUBIDOUX STATION 5721 MISSION BLVD RIVERSIDE CA 92509-4302	
COMPLETE REPORT <input checked="" type="checkbox"/> LIMITED REPORT <input type="checkbox"/> SUPPLEMENTAL REPORT <input type="checkbox"/> REINSPECTION REPORT <input type="checkbox"/>			
General Description: 1 Story(s), Single Family Dwelling, Attached Garage, Occupied and Furnished		Inspection Tag Posted: Attic	
An inspection has been made of the structure(s) shown on the diagram in accordance with the Structural Pest Control Act. Detached porches, detached steps, detached decks and any other structures not on the diagram were not inspected.		Other Tags Posted: NA	
Subterranean Termites <input type="checkbox"/> Drywood Termites <input checked="" type="checkbox"/> Fungus / Dryrot <input type="checkbox"/> Other Findings <input type="checkbox"/> Further Inspection <input checked="" type="checkbox"/> If any of the above boxes are checked, it indicates that there were visible problems in accessible areas. Read the report for details on checked items.			

(PLEASE SEE THE GRAPH DIAGRAM ON THE FOLLOWING PAGE)

Inspected by: RODRIGUEZ, GABRIEL State License No. FR 55556 Signature 

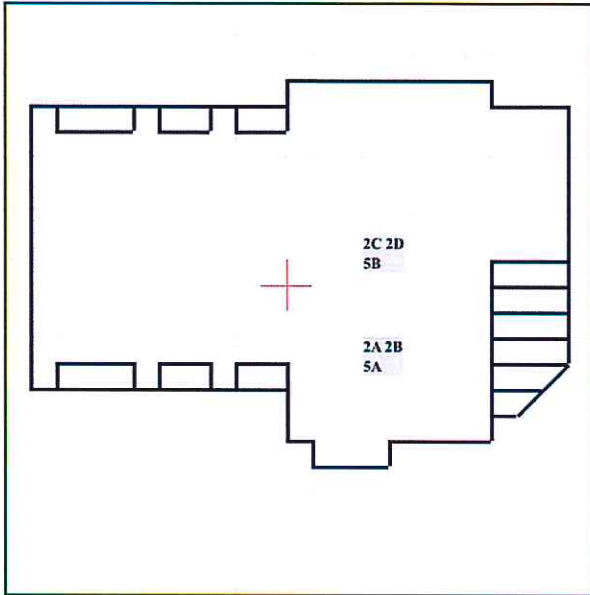
You are entitled to obtain copies of all reports and completion notices on this property reported to the Structural Pest Control Board during the preceding two years. To obtain copies contact: Structural Pest Control Board, 2005 Evergreen Street, Suite 1500, Sacramento, CA 95815

NOTE: Questions or problems concerning the above report should be directed to the manager of the company. Unresolved questions or problems with services performed may be directed to the Structural Pest Control Board at (916) 561-8708, (800) 737-8188 or www.pestboard.ca.gov. 43M-41 (REV. 04/2015)



RIVERSIDE
649 S WATERMAN AVE
SAN BERNARDINO, CA 92408-2306
9098900981

Contract #: 90388-050120170132-7498
Inspection Date: 05/21/2020
Inspector: RODRIGUEZ, GABRIEL



Scale 1:1

This graph is a record of a visual, non-destructive inspection by Terminix of certain readily accessible areas of the identified property for visible termite infestation/damage. Terminix is not responsible for repairs to damages disclosed above. In addition, hidden damage may exist in concealed, obstructed or inaccessible areas. No attempt to remove siding, plastic or sheetrock insulation, carpeting, paneling, etc. to search for hidden damage was made. Terminix cannot guarantee that the damage disclosed by visual inspection of the premises shown above represents the entirety of the damage which may exist as of the date of the initial control application. Terminix shall not be responsible for repair of any existing damage including without limitation, any damage which existed in areas or in structural members which were not accessible for visual inspection as of the date of this graph.



RIVERSIDE
649 S WATERMAN AVE
SAN BERNARDINO, CA 92408-2306
9098900981

Contract #: 90388-050120170132-7498
Inspection Date: 05/21/2020
Inspector: RODRIGUEZ, GABRIEL

GENERAL NOTES:

Please see general notes following the findings and recommendations for additional conditions governing this report.

READ THIS DOCUMENT. It explains the scope and limitations of a Structural Pest Control Inspection and Wood Destroying Pest and Organism Inspection Report.

A Wood Destroying Pest and Organism Inspection Report contains findings as to the presence or absence of evidence of wood destroying insects or organisms (fungi/rot) in visible and accessible areas on the date of inspection. It contains our recommendations for correcting any infestations, infections or conditions found. The contents of the Wood Destroying Pest and Organism Inspection Report are governed by the Structural Pest Control Act and the rules and regulations of the Structural Pest Control Board.

NOTE: THE FOLLOWING AREAS, WHEN THEY EXIST, ARE CONSIDERED INACCESSIBLE FOR INSPECTION: THE INTERIORS OF HOLLOW WALLS AND ALL ENCLOSED SPACES BETWEEN A FLOOR OR PORCH DECK AND THE CEILING OR SOFFIT BELOW; AREAS BETWEEN ABUTTING/ATTACHED ROW HOUSES, TOWNHOUSES, CONDOMINIUMS AND SIMILAR STRUCTURES; PORTIONS OF THE ATTIC CONCEALED OR MADE INACCESSIBLE BY INSULATION; PORTIONS OF THE ATTIC CONCEALED OR MADE INACCESSIBLE BY DUCTING, PORTIONS OF THE ATTIC OR ROOF CAVITY CONCEALED DUE TO AN INADEQUATE CRAWL SPACE; THE INTERIORS OF BOXED EAVES; EAVES CONCEALED BY PATIO COVERS OR OTHER ABUTMENTS; PORTIONS OF THE SUBAREA CONCEALED OR MADE INACCESSIBLE BY INSULATION; PORTE COCHERES; ENCLOSED BAY WINDOWS; AREAS BENEATH WOOD FLOORS OVER CONCRETE; AREAS CONCEALED BY BUILT-IN CABINET WORK; AREAS CONCEALED BY FLOOR COVERINGS, SUCH AS WALL-TO-WALL CARPETING, LINOLEUM, CERAMIC TILE, ETC.; AND AREAS CONCEALED BY BUILT-IN APPLIANCES.

NOTE: THE FOLLOWING AREAS, WHEN THEY EXIST, ARE CONSIDERED INACCESSIBLE FOR INSPECTION: AREAS CONCEALED BY INTERIOR FURNISHINGS; AREAS CONCEALED BY FLOOR COVERINGS, SUCH AS AREA RUGS, THROW RUGS, BATH AND KITCHEN MATS, ETC.; AREAS CONCEALED BY FREE STANDING APPLIANCES; AREAS CONCEALED BY STORAGE; AREAS CONCEALED BY HEAVY VEGETATION; AND AREAS WHERE LOCKS PREVENTED ACCESS. THESE AREAS WILL BE INSPECTED FOR A FEE, IF THEY ARE MADE ACCESSIBLE AT THE OWNER'S EXPENSE. A SUPPLEMENTAL REPORT WILL BE ISSUED AND ANY FINDINGS AND RECOMMENDATIONS WILL BE LISTED ALONG WITH ESTIMATES FOR REPAIR AND/OR TREATMENT, IF WITHIN THE SCOPE OF THIS COMPANY'S OPERATIONS. NO OPINION IS RENDERED CONCERNING CONDITIONS IN THE AREAS AT THIS TIME.

NOTE: INSPECTIONS ARE MADE AND REPORTS ARE ISSUED ON THE BASIS OF WHAT WAS VISIBLE AND ACCESSIBLE AT THE TIME OF THE INSPECTION. THE ABSENCE OF VISIBLE EVIDENCE OF WOOD DESTROYING ORGANISMS IN THE VISIBLE AND ACCESSIBLE PORTIONS OF THE STRUCTURE IS NO ASSURANCE THAT WOOD DESTROYING ORGANISMS ARE NOT PRESENT IN INACCESSIBLE AREAS NOR THAT FUTURE INFESTATIONS WILL NOT OCCUR. THEREFORE, WE DO NOT ASSUME ANY RESPONSIBILITY FOR THE PRESENCE OF WOOD DESTROYING ORGANISMS, OR DAMAGE DUE TO SUCH ORGANISMS, IN AREAS THAT WERE NOT VISIBLE AND ACCESSIBLE AT THE TIME OF THE INSPECTION OR THAT MAY OCCUR IN THE FUTURE.

NOTICE: THIS COMPANY WILL REINSPECT REPAIRS DONE BY OTHERS WITHIN FOUR MONTHS OF THE ORIGINAL INSPECTION. A CHARGE, IF ANY, CAN BE NO GREATER THAN THE ORIGINAL INSPECTION FEE FOR EACH INSPECTION. THE REINSPECTION MUST BE DONE WITHIN TEN WORKING DAYS OF REQUEST. THE REINSPECTION IS A VISUAL INSPECTION AND IF INSPECTION OF CONCEALED AREAS IS DESIRED, INSPECTION OF WORK IN PROGRESS WILL BE NECESSARY, ANY GUARANTEES MUST BE RECEIVED FROM PARTIES PERFORMING THE REPAIRS.

NOTE: A VISUAL INSPECTION WAS PERFORMED AND THE INSPECTOR DID NOT DEFACE NOR PROBE INTO FINISHED WINDOW OR DOOR FRAMES, TRIM WORK, FLOOR COVERINGS, WALLS, CEILINGS, OR OTHER FINISHED SURFACES.

NOTE: THE EXTERIOR AREAS OF THIS STRUCTURE WERE VISUALLY INSPECTED FROM THE GROUND LEVEL. AREAS OF THE EXTERIOR THAT EXHIBITED VISIBLE SIGNS OF INFESTATION, INFECTION, OR DAMAGE FROM SAME WILL BE DESCRIBED IN THE BODY OF THIS REPORT.

NOTE: IF ANY INFESTATION, INFECTION, OR DAMAGE IS DISCOVERED IN A CONCEALED AREA DURING THE COURSE OF PERFORMING ANY RECOMMENDATION IN THIS REPORT, THIS COMPANY WILL ISSUE A SUPPLEMENTAL REPORT. THIS COMPANY IS NOT RESPONSIBLE FOR CONTROLLING SUCH INFESTATIONS OR INFECTIONS OR FOR REPAIRING SUCH DAMAGE. IF THE ADDITIONAL WORK REQUIRED IS WITHIN THE SCOPE OF THIS COMPANY'S OPERATIONS, A COST ESTIMATE WILL BE PROVIDED WITH THE SUPPLEMENTAL REPORT.

NOTE: THE OWNER OF THIS PROPERTY HAS CERTAIN RESPONSIBILITIES REGARDING THE NORMAL MAINTENANCE THAT PERTAINS TO THE DETERRENCE OF WOOD DESTROYING ORGANISMS. THESE NORMAL MAINTENANCE PROCEDURES INCLUDE, BUT ARE NOT LIMITED TO: MAINTENANCE OF THE ROOF, GUTTERS, AND DOWNSPOUTS; CAULKING AROUND DOORS, WINDOWS, VENTS, TUB AND SHOWER ENCLOSURES; KEEPING SOIL LEVELS BELOW THE TOP OF THE FOUNDATIONS; KEEPING STORED ITEMS (INCLUDING FIREWOOD) AT LEAST TWELVE (12) INCHES AWAY FROM THE STRUCTURE; ADJUSTING SPRINKLERS SO THAT THEY DO NOT SPRAY ONTO THE STRUCTURE; PROHIBITING SOIL FROM CONTACTING THE WOOD COMPONENTS OF THE STRUCTURE; AND PREVENTING VEGETATION OR OTHER ITEMS FROM BLOCKING VENTS.



RIVERSIDE
649 S WATERMAN AVE
SAN BERNARDINO, CA 92408-2306
9098900981

ATTACH 2
Contract #: 90388-050120170132-7498
Inspection Date: 05/21/2020
Inspector: RODRIGUEZ, GABRIEL

SEE BELOW FOR YOUR FINDINGS AND RECOMMENDATIONS:

Drywood Termites

Item 2A

FINDING: Evidence of drywood termites was noted at/in Attic: joists all throughout attic.

RECOMMENDATION: Remove or cover accessible drywood termite fecal pellets.

RECOMMENDATION: Fumigate the structure with an approved fumigant for the eradication of drywood termites.

Item 2B

FINDING: Drywood termites have damaged Joists all throughout at/in Attic: joists all throughout attic.

RECOMMENDATION: Remove the damaged wood member(s). Replace the damaged wood with new material. See recommendations in this report for the control of drywood termites.

Item 2C

FINDING: Evidence of drywood termites was noted at/in Attic: joists throughout attic.

RECOMMENDATION: Remove or cover accessible drywood termite fecal pellets.

RECOMMENDATION: Fumigate the structure with an approved fumigant for the eradication of drywood termites.

Item 2D

FINDING: Drywood termites have damaged Joists at/in Attic: joists throughout attic.

RECOMMENDATION: Remove the damaged wood member(s). Replace the damaged wood with new material. See recommendations in this report for the control of drywood termites.

Further Inspection

Item 5A

FINDING: Evidence of Drywood Termites was noted at/in Attic: joists all throughout attic which appears to extend into inaccessible areas.

RECOMMENDATION: Open inaccessible areas for further inspection. Upon further inspection, a supplemental report will be issued and any findings and recommendations will be listed along with estimates for repair and/or treatment, if within the scope of this company's operations.

Item 5B

FINDING: Evidence of Drywood Termites was noted at/in Attic: joists throughout attic which appears to extend into inaccessible areas.

RECOMMENDATION: Open inaccessible areas for further inspection. Upon further inspection, a supplemental report will be issued and any findings and recommendations will be listed along with estimates for repair and/or treatment, if within the scope of this company's operations.



RIVERSIDE
 649 S WATERMAN AVE
 SAN BERNARDINO, CA 92408-2306
 9098900981

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 Inspection Date: 05/21/2020
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GENERAL NOTES:

NOTE: THE EXTERIOR SURFACE OF THE ROOF HAS NOT BEEN INSPECTED. IF YOU WANT THE WATER TIGHTNESS OF THE ROOF DETERMINED, YOU SHOULD CONTACT A ROOFING CONTRACTOR WHO IS LICENSED BY THE CONTACTORS STATE LICENSE BOARD.

NOTICE: REPORTS ON THIS STRUCTURE PREPARED BY VARIOUS REGISTERED COMPANIES SHOULD LIST THE SAME FINDINGS (I.E. TERMITE INFESTATION, TERMITE DAMAGE, FUNGUS DAMAGE, ETC.). HOWEVER, RECOMMENDATIONS TO CORRECT THESE FINDINGS MAY VARY FROM COMPANY TO COMPANY. YOU HAVE A RIGHT TO SEEK A SECOND OPINION FROM ANOTHER COMPANY.

NOTICE TO OWNER: UNDER THE CALIFORNIA MECHANICS LIEN LAW, ANY STRUCTURAL PEST CONTROL COMPANY WHICH CONTRACTS TO DO WORK FOR YOU, ANY CONTRACTOR, SUBCONTRACTOR, LABORER, SUPPLIER, OR OTHER PERSON WHO HELPS TO IMPROVE YOUR PROPERTY, BUT IS NOT PAID FOR HIS OR HER WORK OR SUPPLIES, HAS A RIGHT TO ENFORCE A CLAIM AGAINST YOUR PROPERTY, THIS MEANS THAT AFTER A COURT HEARING, YOUR PROPERTY COULD BE SOLD BY A COURT OFFICER AND THE PROCEEDS OF THE SALE USED TO SATISFY THE INDEBTEDNESS. THIS CAN HAPPEN EVEN IF YOU HAVE PAID YOUR STRUCTURAL PEST CONTROL COMPANY IN FULL IF THE SUBCONTRACTOR, LABORERS, OR SUPPLIERS REMAIN UNPAID.

TO PRESERVE THEIR RIGHT TO FILE A CLAIM OR LIEN AGAINST YOUR PROPERTY, CERTAIN CLAIMANTS SUCH AS SUBCONTRACTORS OR MATERIAL SUPPLIERS ARE REQUIRED TO PROVIDE YOU WITH A DOCUMENT ENTITLED PRELIMINARY NOTICE. PRIME CONTRACTORS AND LABORERS FOR WAGES DO NOT HAVE TO PROVIDE THIS NOTICE. A PRELIMINARY NOTICE IS NOT A LIEN AGAINST YOUR PROPERTY. ITS PURPOSE IS TO NOTIFY YOU OF PERSONS WHO MAY HAVE A RIGHT TO FILE A LIEN AGAINST YOUR PROPERTY IF THEY ARE NOT PAID.

NOTE: IF DURING THE COURSE OF PERFORMING ANY REPAIRS, ANY FIXTURE OR PLUMBING IS FOUND TO BE UNSERVICEABLE, DAMAGED, OR DEFECTIVE, THERE WILL BE AN ADDITIONAL CHARGE FOR REPAIR AND/OR REPLACEMENT, AS NECESSARY.

NOTE: IT IS RECOMMENDED THAT BUILDING PERMITS BE OBTAINED FOR ALL WORK REQUIRING PERMITS, PRIOR TO BEGINNING THE RECOMMENDED REPAIRS. FOR INFORMATION CONCERNING THE BUILDING DEPARTMENT AND PERMIT REQUIREMENTS, CONTACT THE LOCAL BUILDING DEPARTMENT. WORK PERFORMED AS REQUIRED UNDER PERMIT FROM THE BUILDING DEPARTMENT SHOULD BE APPROVED, ACCEPTED, AND SIGNED OFF BY THE DEPARTMENT PRIOR TO CONSIDERING SUCH WORK TO BE COMPLETED. THE BUILDING DEPARTMENT MAY REQUIRE INSTALLATION OF SMOKE/HEAT DETECTORS AS A CONDITION OF OBTAINING A BUILDING PERMIT.

Some structures may not comply with building code requirements or may have structural, plumbing, electrical, heating and air conditioning, or other defects that do not pertain to wood destroying organisms. A Wood Destroying Pest and Organism Inspection Report does not contain information about such defects as they are not within the scope of the license of the inspector or the company issuing this report. Nor does a Wood Destroying Pest and Organism Inspection Report contain information about asbestos or any other environmental or safety hazard. Should interested parties desire opinions regarding these items, it is recommended that the owner engage the services of a reputable whole house inspection company.

This property was not inspected for the presence or absence of health related molds or fungi. By California law, we are neither qualified, authorized, nor licensed to inspect for health related molds or fungi. If you desire information about the presence or absence of health related molds or fungi, you should contact an industrial hygienist.

The Structural Pest Control Board Mold Policy Statement is as follows:

“Molds, sometimes called mildew, are not wood-destroying organisms. Branch 3 licensees do not have a duty under the Structural Pest Control Act and related regulations to classify molds as harmful to human health or not harmful to human health. This does not modify the Structural Pest Control Act or related regulations.”

This statement is being provided to you for informational purposes.

ATTACH. 2

NOTICE TO OWNER / TENANT

State law requires that you be given the following information:

CAUTION – PESTICIDES ARE TOXIC CHEMICALS. Structural Pest Control Operators are registered and regulated by the Structural Pest Control Board, and apply pesticides which are registered and approved for use by the California Department of Pesticide Regulation and the United States Environmental Protection Agency. Registration is granted when the state finds that based on existing scientific evidence there are no appreciable risks if proper use conditions are followed or that the risks are outweighed by the benefits. The degree of risk depends upon the degree of exposure, so exposure should be minimized.

If within 24 hours following application, you experience headache, dizziness, nausea, tearing, coughing, nose and throat irritation or develop shortness of breath, double vision, unusual drowsiness and weakness, or tremors, contact your physician or poison control center (see below) and your pest control operator immediately. If rodenticide ingestion occurs, you may experience symptoms of mild shock and/or bleeding.

For further information, contract any of the following:

Terminix International	1-800-TERMINIX
Poison Control Center	1-800-876-4766
Regulatory information - Structural Pest Control Board	1-916-561-8700 2005 Evergreen St, Ste. 1500, Sacramento, CA 95815-3831

HEALTH QUESTIONS - CALIFORNIA COUNTY AGRICULTURAL COMMISSIONERS

Alameda	(510) 670-5232	Marin	(415) 499-6700	San Luis Obispo	(805) 781-5910
Alpine	(see El Dorado)	Mariposa	(209) 966-2075	San Mateo	(650) 363-4700
Amador	(209) 223-6487	Mendocino	(707) 463-4208	Santa Barbara	(805) 681-5600
Butte	(530) 538-7381	Merced	(209) 385-7431	Santa Clara	(408) 918-4600
Calaveras	(209) 754-6504	Modoc	(530) 233-6401	Santa Cruz	(831) 763-8080
Colusa	(530) 458-0580	Mono	See Inyo County	Shasta	(530) 224-4949
Contra Costa	(925) 646-5250	Monterey	(831) 759-7325	Sierra	See Plumas County
Del Norte	(707) 464-7235	Napa	(707) 253-4357	Siskiyou	(530) 841-4025
El Dorado	(530) 621-5520	Nevada	(530) 273-2648	Solano	(707) 784-1310
Fresno	(559) 456-7510	Orange	(714) 447-7100	Sonoma	(707) 565-2371
Glenn	(530) 934-6501	Placer	(530) 889-7372	Stanislaus	(209) 525-4730
Humboldt	(707) 445-7223 ext. 0	Plumas	(530) 283-6365	Sutter	(530) 822-7500
Imperial	(760) 482-4314	Riverside	(951) 955-3045	Tehama	(530) 527-4504
Inyo	(760) 873-7860	Sacramento	(916) 875-6603	Trinity	(530) 623-1356
Kern	(661) 868-6300	San Benito	(831) 637-5344	Tulare	(559) 685-3323
Kings	(559) 582-3211 #2831	San Bernardino	(909) 387-2105	Tuolumne	(209) 533-5691
Lake	(707) 263-0217	San Diego	(858) 694-2739	Ventura	(805) 388-4222
Lassen	(530) 251-8110	San Francisco	(415) 252-3830	Yolo	(530) 666-8140
Los Angeles	(626) 575-5466	San Joaquin	(209) 468-3300	Yuba	(530) 749-5400
Madera	(559) 675-7876				

APPLICATION INFORMATION - CALIFORNIA COUNTY HEALTH DEPARTMENTS

Alameda	(510) 267-8000	Madera	(559) 675-7893	San Joaquin	(209) 468-3411
Alpine	(530) 694-2146	Marin	(415) 499-3696	San Luis Obispo	(805) 781-5500
Amador	(209) 223-6407	Mariposa	(209) 966-3689	San Mateo	(650) 573-2346
Berkley City	(510) 981-5310	Mendocino	(707) 472-2600	Santa Barbara	(805) 681-5102
Butte	(530) 538-7581	Merced	(209) 381-1200	Santa Clara	(408) 885-4214
Calaveras	(209) 754-6460	Modoc	(530) 233-6311	Santa Cruz	(831) 454-4000
Colusa	(530) 458-0380	Mono	(760) 932-7485	Shasta	(530) 225-5591
Contra Costa	(925) 957-5400	Monterey	(831) 755-4500	Sierra	(530) 993-6701
Del Norte	(707) 464-3191	Napa	(707) 253-4231	Siskiyou	(530) 841-4040 ext. 0
El Dorado	(530) 621-6100	Nevada	(530) 265-1450	Solano	(707) 784-8600
Fresno	(559) 445-0666	Orange	(714) 834-8180	Sonoma	(707) 565-4567
Glenn	(530) 934-6588	Pasadena	(626) 744-6004	Stanislaus	(209) 558-5670
Humboldt	(707) 445-6200	Placer	(530) 889-7141	Sutter	(530) 822-7215
Imperial	(760) 482-4438	Plumas	(530) 283-6337	Tehama	(530) 527-6824
Inyo	(760) 783-7868	Riverside	(951) 782-2974	Trinity	(530) 623-8209
Kern	(661) 868-0302	Sacramento	(916) 875-5881	Tulare	(559) 737-4660 ext. 0
Kings	(559) 584-1402 - Ask for "Nurse of the Day"	San Benito	(831) 637-5367	Tuolumne	(209) 533-7400
Lake	(707) 263-8929	San Bernardino	(909) 387-6280	Ventura	(805) 677-5200
Lassen	(530) 251-8183	San Diego	(619) 515-6555	Yolo	(530) 666-8645
Long Beach City	(562) 570-4000	San Francisco	(415) 554-2500	Yuba	(530) 741-6366
Los Angeles	(213) 240-8117				

One or more of the following chemicals may be applied to your property:

ADVANCE (Diflubenzuron) BOR-RAM (Disodium Octaborate Tetrahydrate) BORA-CARE (Disodium Octaborate Tetrahydrate) BORATHOR (Disodium Octaborate Tetrahydrate) CIMEXA (Silicon Dioxide) CY-KICK (Cyfluthrin) DRAGNET SFR(Permethrin) DRIONE INSECTICIDE DUST (Amor, Silica Aerogel, Pyrethrins, Piperonyl Butoxide) PHANTOM (Chlorfenapyr) PRELUDE (Permethrin) PREMISE 75 INSECTICIDE (Imidacloprid) PT TRI-DIE DUST (Amor, Silica Aerogel, Pyrethrins, Piperonyl Butoxide) RECRUIT HD (Noviflumuron) TAP INSULATION (Orthoboric Acid) TEMPO WP (Cyfluthrin) TEMPO SC ULTRA (Cyfluthrin) TIM-BOR (Disodium Octaborate Tetrahydrate) TERMIDOR (Fipronil) TTRELONA (Novaluron) VIKANE (Sulfuryl Fluoride) NOTE: Chloropicrin is use as a warning agent on all structural fumigations.

Thank you for calling Terminix. Should you have any questions regarding this report, please call 1-800-TERMINIX.





RIVERSIDE
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9098900981

Contract #: 90388-050120170132-7498
Inspection Date: 05/21/2020
Inspector: RODRIGUEZ, GABRIEL

Homeowner Name: RUBIDOUX STATION
Address: 5721 MISSION BLVD
City State Zip: RIVERSIDE, CA, 92509-4302
Home Phone: 9512874049
Work Phone:

Ultimate Protection Home Pest Inspection

Please pay special attention to findings and comments below as these may indicate conditions that can lead to termite and pest problems.

EXTERIOR INSPECTION			
PROPERTY DETAILS			
Linear Feet:	<u>464</u>	Built Pre 1985:	<input type="checkbox"/>
# of Stories:	<u>1</u>	Roof Type:	<u>Clay Tile</u>
Construction Type:	<u>Supported Slab</u>	Siding:	<u>Stucco</u>
Square Footage:	<u>10330</u>	Lot Size:	<u> </u>
Cubic Feet:	<u>174</u>	Eave Height:	<u>18</u>
		Peak Height:	<u>30</u>
PROPERTY HAS A:			
Cistern:	French Drain:	Well:	
Visible Pond, Lake, Stream, or Waterway:	Sprinkler System Present:		
Exterior Slab (False Porch) Over Basement Area:	Gas Meter Have 3' Clearance:	<input checked="" type="checkbox"/>	
CONDUCTIVE CONDITIONS			
Indications of pests, rodents, termites, wildlife, or other wood-destroying pests?	<input type="checkbox"/>	Live Subterranean Termites Found?	<input type="checkbox"/>
Damage Found?	<input type="checkbox"/>	Trees/shrubs on or against home?	<input type="checkbox"/>
Conditions on or around foundation conducive to termite attack?	<input checked="" type="checkbox"/>	Foundation slab/wall visible?	<input checked="" type="checkbox"/>
Conditions allowing water to collect around structure?	<input type="checkbox"/>	Openings large enough for pest/rodent/wildlife entry?	<input type="checkbox"/>
Gutters and downspouts clear of debris and standing water?	<input checked="" type="checkbox"/>	Siding Less Than 6" From Grade:	<input checked="" type="checkbox"/>
Styrofoam Insulation or "DRI-VIT" Below Grade?	<input type="checkbox"/>	Wood embedded in concrete?	<input type="checkbox"/>
Breeding Sites:	None		



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INTERIOR INSPECTION

PROPERTY DETAILS

Sump Pump: A/C - Heat Ducts in or Below Slab:
Plenum A/C - Heat System: Radiant Heat:

CONDUCTIVE CONDITIONS

Indications Of Pests, Rodents, Termites, Wildlife, Or Other Wood-Destroying Pests? Live Subterranean Termites Found?
Damage Found? Obvious Signs Of Leaks?
Musky Odors? Bath Traps Installed Where Applicable?
Wall Separation/Cracks? Sagging Or Bouncing Floors?

ATTIC

Number Of Attics: 1 Attic Access Location: Inside - Door
Indications Of Pests, Rodents, Termites, Wildlife, Or Other Wood-Destroying Pests?
Adequate Ventilation? Adequate Insulation R-Value? Obvious Signs Of Leaks?
Attic Vents Screened? Asbestos Present?

CRAWL SPACE

Number Of Crawl Spaces: _____ Crawl Space Access Location: None
Height Of Crawl Space: _____ High Point Of Crawl Space: _____ Low Point Of Crawl Space: _____
Distance Between Joists: _____ Depth Of Joists: _____ # of electrical connections: _____
Indications of pests, rodents, termites, wildlife, fungi, or other wood-destroying pests?
Wood debris, stored material or structure/ground contact?
Excessive Moisture? Visible Plumbing Leaks? Cracked foundation walls/supports?
Sagging Or Cracked Floor Joists? Wood-Earth Contact? Wood Debris In Crawl Space?
Inadequate Ventilation In Crawl Space? Wood Embedded In Concrete? Entire Crawl Space Accessible?

INSPECTOR'S STATEMENT OF VISIBLE DAMAGE

None Date: 05/21/2020

TECHNICIAN'S STATEMENT OF VISIBLE DAMAGE

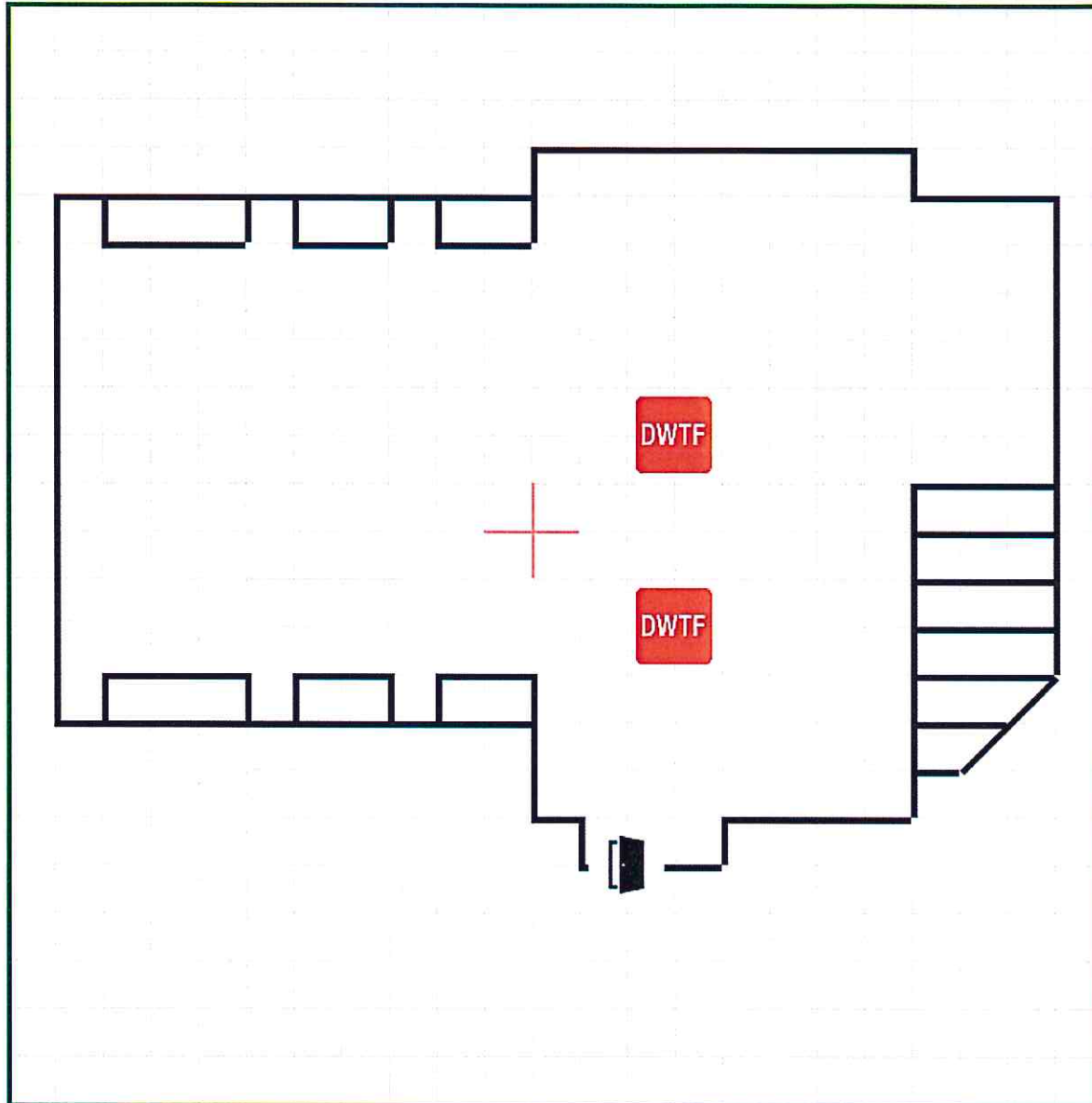
Date:



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ATTACH 2

Contract #: 90388-050120170132-7498
Inspection Date: 05/21/2020
Inspector: RODRIGUEZ, GABRIEL



Scale 1:1

This graph is a record of a visual, non-destructive inspection by Terminix of certain readily accessible areas of the identified property for visible termite infestation/damage. Terminix is not responsible for repairs to damages disclosed above. In addition, hidden damage may exist in concealed, obstructed or inaccessible areas. No attempt to remove siding, plastic or sheetrock insulation, carpeting, paneling, etc. to search for hidden damage was made. Terminix cannot guarantee that the damage disclosed by visual inspection of the premises shown above represents the entirety of the damage which may exist as of the date of the initial control application. Terminix shall not be responsible for repair of any existing damage including without limitation, any damage which existed in areas or in structural members which were not accessible for visual inspection as of the date of this graph.

FLOOR PLAN LEGEND

PROPERTY ELEMENTS

	Exterior Gas Grill		Water Shut-Off		Sprinkler Shut-Off		Gas Meter
	Air Conditioner		Exterior New Paint		Exterior Weather Door		Foam Board Insulation
	French Drain		Finished Garage Wall		Interior New Paint		Stall Shower
	Stump		Sump Pump		Visible Waterway		Zero Property Line

KEY TO EVIDENCE

	Access Holes Allowing Pest Entry		Ant Activity		Bed Bug Activity		Bird Activity
	Carpenter Ants Fume		Carpenter Ants Local Treatment		Carpenter Bee Local Treatment		Cellulose Debris
	Cistern		Cracks In Foundation Wall		Cracks In Stucco		Dampwood Termites
	Drywood Termites Local Treatment		Drywood Termites (Existing Customer)		Drywood Termites Preventative Treatment		Drywood Termites Fumigation
	Earth Contact		Excessive Moisture		Excessive Moisture In Subarea		Exterior Slab Over Basement Area
	Faulty Grade		Faulty Grade At Vent		Faulty Grade Flash Wall		Firewood At Foundation
	Flaking Peeling Wall		Flies		Fungus		Gnaw Marks/Debris (Rodent)
	Heavy Vegetation		Inaccessible Area(s) Attic: Duct Work		Inaccessible Area(s) Attic: Insulation		Inaccessible Area(s) Attic: No Clearance
	Inaccessible Area(s) Attic: No Opening		Inaccessible Area(s) Attic: Storage		Inaccessible Area(s) Attic: Closet Storage		Inaccessible Area(s) Attic: High Temp
	Inaccessible Area(s) Deck: No Clearance		Inaccessible Area(s) Deck: No Clearance		Inaccessible Area(s) Garage: Storage		Inaccessible Area(s)
	Inaccessible Subarea		Inadequate Ventilation		Large Gaps		Mice
	Mosquitoes		Missing Screens/Vent Covers		Plumbing Leak		Powder Post Beetles Fume
	Roaches		Rodents		Rodent Droppings		Rodent Tunneling In Insulation
	Rodent Tunneling Under Slab Or Concrete Pad		Rodent Waste (Droppings)		Rub Marks (Rodent)		Siding Less Than 6" From Grade
	Spiders		Standing Water in Subarea		Stucco Below Grade		Styrofoam Insulation Or DRI-Vit Below Grade
	Subterranean Termites (Existing Customer)		Subterranean Termites Preventative Treatment		Subterranean Termites Liquid Treatment		Subterranean Termites Local Treatment
	Subterranean Termites Curative Bait		Vent Below Grade		Water Stains		Water Stains: Deck Stucco
	Water Stains: Garage Ceiling		Water Stains: Attic		Wildlife		Wood Embedded In Concrete



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FLOOR PLAN LEGEND

GENERAL TREATMENT SPECIFICATIONS

117	Trench or trench/rod soil adjacent to exterior foundation walls	117A	Vertically drill exterior attached slabs and treat soil beneath along point of attachment
118	Excavate soil beneath dirt-filled porch slab at point(s) of attachment to the structure and treat soil beneath	120	Vertically drill the dirt-filled porch slab and treat the soil beneath the slab along the point(s) of attachment to the structure
121A	Drill the exterior foundation wall of a crawl space or basement from the inside and treat the soil immediately beneath the dirt-filled porch slab by short-rodging along the point(s) of attachment to the structure		
121B	Drill through each side of the dirt-filled porch foundation wall per product label specifications and treat the soil immediately beneath the dirt-filled porch slab by short-rodging along the entire inside perimeter of the DFP		
121C	Drill foundation walls of the dirt-filled porch and treat the soil immediately beneath the slab by long-rodging adjacent to the entire inside perimeter of the DFP		
128	Trench, remove, and treat soil by the Backfill Method (see label)	129	Drill and treat voids of a double brick foundation wall per product label specifications
130	Drill and treat voids of a stone foundation wall per product label specifications	131	Drill and treat voids of a triple brick foundation wall per product label specifications
132	Drill and treat voids of a hollow block foundation wall per product label specifications	133	Drill and treat voids of a brick veneer foundation wall per product label specifications
134	Drill and treat all voids of a chimney per product label specifications	138	Drill and treat a subterranean termite infested wooden sill or plate
140	Drill and treat a subterranean termite infested wooden joist/s	145	Drill into voids of termite infested wood and inject product into inaccessible voids ,termite galleries and nests
146	Make small openings into termite shelter tubes and inject product inside	147	Make multiple openings into carton nests in building voids or in trees and make multiple injections of products to varying depths
160	Trench, trench and rod, or rod soil of planter box adjacent to the exterior foundation wall according to state specific treatment standards or to label directions, whichever apply		
501	Install In-ground Monitoring Station		

NON-CHEMICAL TREATMENT SPECIFICATIONS

101	Provide at least 14" clearance between wood and soil in the crawl space	102	Install access to ceiling of basement for inspection and/or treatment
104	Install door/s to provide access for treating soil adjacent to plumbing	105	Install crawl space access door
106	Install Automatic Vents	109	Remove cellulose debris and/or any other debris that would interfere with inspection or treatment in the crawl space
109A	Remove form boards	110	Scrape off termite tunnels
111	Set wooden supports on concrete pads to properly insulate wood to soil contact	135	Cut off stucco at least 3" above grade and remove stucco below grade
149	Remove wood to ground contacts	152	Break ground contact on step stringers
161	Prepare floor surface for drilling	205	Install a vapor barrier over the soil of a crawl space
206	Install floor supports to provide additional support		



RIVERSIDE
649 S WATERMAN AVE
SAN BERNARDINO, CA 92408-2306
9098900981

Contract #: 90388-050120170132-7498

Inspection Date: 05/21/2020

Inspector: RODRIGUEZ, GABRIEL

FLOOR PLAN LEGEND

BASEMENT TREATMENT SPECIFICATIONS

122	Vertically drill basement concrete slab floor and treat the soil beneath	144	Drill and treat basement door frames
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CRAWL SPACE TREATMENT SPECIFICATIONS

114	Trench or trench/rod soil adjacent to the inside of the foundation walls of a crawl space	115	Trench or trench and rod soil adjacent to the piers of a crawl space
116	Trench or trench and rod soil adjacent to soil pipes of a crawl space	119	Trench or trench and rod soil adjacent to a chimney of a crawl space

EXCLUSION/WILDLIFE TREATMENT SPECIFICATIONS

900	Trap - Wildlife	901	Install Mushroom/Turbine Vent Cage - Roof
902	Seal Mushroom/Termite Vent - In Attic	903	Install Plumbing Vent Cap - Roof
904	Screen Gable Vent	905	Screen Foundation Vent
906	Screen Soffit Vent	907	Repair Roof Return
908	Seal Pipe Penetration	909	Seal Hole In Wall/Foundation, Floor, Etc.
910	Install One-Way Door Exclusion Cage	911	Install Garage Door Seal
912	Install Dryer Vent Cover - Wall	913	Install Oven Vent Cover - Wall
914	Install Oven Vent Cage - Roof	915	Install Chimney Cap

PRE-CONSTRUCTION TREATMENT SPECIFICATIONS

171	Vertical treatment zone - trench or trench and rod soil adjacent to pillars and other interior foundation elements such as chimneys and soil pipes	172	Vertical treatment zone - trench or trench/rod soil adjacent to utility pipes, plumbing lines, and conduits that will penetrate through the slab (1 gallon/sqft)
173	Horizontal treatment zone - make a horizontal treatment to the entire surface area of soil or substrate to be covered beneath the concrete slab	174	Vertical treatment zone - upon completion of grading along the outside of the exterior foundation wall, treat the backfill by trenching or trenching/rodding the soil adjacent to the exterior foundation wall

SLAB TREATMENT SPECIFICATIONS

122A	Drill the slab per product label specifications along the expansion joint where two slabs meet and treat soil underneath	123	Treat soil adjacent to plumbing penetrations
123A	Drill the slab along one side of the partition wall per product label specifications and treat the soil beneath	123AA	Drill the slab along both sides of a load-bearing wall per product label specifications and treat the soil beneath
124	Drill through the exterior foundation wall immediately below the slab per product label specifications and treat the soil beneath by short-rodding from the outside	126	Vertically drill the slab along the inside perimeter of the foundation walls and treat the soil beneath the slab

AT **TERMINIX** COMMERCIAL 1.2

DRYWOOD TERMITE PROTECTION PLAN

THIS AGREEMENT PROVIDES FOR THE ARRANGEMENT OF TREATMENT OF A STRUCTURE FOR DRYWOOD TERMITES (KALOTERMES SPP., INCISITERMES SPP., CRYPTOTERMES SPP.) AND FOR THE REPAIR OF DAMAGES CAUSED BY DRYWOOD TERMITES AFTER THE INITIAL TREATMENT WITHIN THE LIMITS STATED IN THIS CONTRACT.

PLEASE READ THIS ENTIRE DOCUMENT, INCLUDING THE "TERMS AND CONDITIONS," BEFORE SIGNING.

Customer RUBIDOUX STATION Main Phone 9512874049 ALT Phone _____
 Customer Mailing Address _____
 Property Address 5721 MISSION BLVD, RIVERSIDE, CA 92509-4302
 Description of Structure(s) Covered Garage/Carport, House Email YERALDIN.GRC@GMAIL.COM

SERVICE / PAYMENT TERMS

INITIAL CHARGES* (Initial Inspection and Initial Term Fee).....	\$	13000.00
ANNUAL RENEWAL CHARGE*.....	\$	1774.80
OWNERSHIP TRANSFER FEE*.....	\$.00
BILLING FREQUENCY.....		Annual

*Excludes tax (if applicable)

THE TREATMENT IS ONLY FOR THE CONTROL OF THE STRUCTURE(S) AS IDENTIFIED ON THE INSPECTION GRAPH(S) FROM DRYWOOD TERMITES (KALOTERMES SPP., INCISITERMES SPP., CRYPTOTERMES SPP.) (COLLECTIVELY "DRYWOOD TERMITES") INFESTATIONS. THE TREATMENT DOES NOT CONTROL FROM SUBTERRANEAN (IN-GROUND) TERMITES (RETICULITERMES SSP., HETEROTERMES SPP.), ASIAN TERMITES (COPTOTERMES GESTROI SPP.) AND FORMOSAN TERMITES (COPTOTERMES SPP.) INFESTATIONS OR OTHER WOOD-DESTROYING ORGANISMS INCLUDING, BUT NOT LIMITED TO, DAMPWOOD TERMITES, CARPENTER ANTS, POWDER-POST BEETLES OR WOOD-DECAY FUNGI.

TERMINIX MAY ARRANGE FOR THE PERFORMANCE OF THE WORK TO ANOTHER LICENSED COMPANY. TERMINIX SHALL NOTIFY YOU, THE CUSTOMER, IF THE WORK SHALL BE PERFORMED BY AN ENTITY OTHER THAN TERMINIX. IN THE EVENT THAT THE WORK IS TO BE PERFORMED BY A SEPARATE ENTITY, YOU, THE CUSTOMER, CONSENT AND AGREE TO THE WORK BEING PERFORMED BY SUCH ENTITY.

CUSTOMER SIGNATURE

For All Residents:

- As required, Terminix has provided the Customer with a copy of any federal, state or locally required documents regarding the treatment for the above-named property.

For California Residents:

- Terminix has provided to Customer for review and execution the *Wood Destroying Pests and Organisms Inspection Report* as required by Cal. Bus. & Prof. Code §8516, which, along with the Inspection Graph referenced on Page 2 and any service records provided to Customer, is a part of this Agreement and is incorporated by reference herein.
- Customer will be or has been provided with the *Notice to Owner/Tenant* as required by Cal. Bus. & Prof. Code §8538.
- Customer will be or has been provided with the *Occupants Fumigation Notice and Pesticide Disclosure Statement* as required by Cal. Code of Regulations, Title 16, Article 4, §1970.4.
- Customer will be or has been provided with the following Notices: (a) *Preparation by Owner or Occupant Prior to Fumigation Notice* and (b) *Fumigation Services Notice*.

For Florida Residents:

CUSTOMER ACCEPTS AND AGREES TO THE TERMS, CONDITIONS, RESTRICTIONS, LIMITATIONS AND EXCLUSIONS ON PAGES 1-2 OF THIS AGREEMENT, INCLUDING THE MANDATORY ARBITRATION AND CLASS ACTION WAIVER PROVISIONS IN SECTIONS 19 AND 20 OF THE TERMS AND CONDITIONS ON PAGE 2 OF THIS AGREEMENT. CUSTOMER AGREES THAT THE INSPECTION GRAPH AND THE WOOD DESTROYING ORGANISM APPLICATION RECORD PROVIDED TO CUSTOMER CONSTITUTES PART OF THIS AGREEMENT AND IS FULLY INCORPORATED BY REFERENCE.

Customer's Company Name: RUBIDOUX STATION Customer's Authorized Representative (signature) _____ Date: _____

Terminix Representative Name: RODRIGUEZ, GABRIEL Terminix Representative (Signature): _____ Date: _____

Terminix Branch Phone: 9098900981 Terminix Branch Charter No.: _____

Terminix Branch Address: 649 S WATERMAN AVE, SAN BERNARDINO, CA 92408-2306

In the event you have any questions or complaints, you may contact a Terminix representative by calling 1.800.TELLTMX (1.800.835.5869).

ATTACH. 2

TERMS AND CONDITIONS

1. CALIFORNIA-ONLY CONSUMER INFORMATION:

- (a) **CAL. BUS. & PROF. CODE §8516 REQUIREMENT.** Terminix shall conduct a full inspection of the Structures for wood destroying pests and organisms and provide a written report to Customer within ten (10) business days of the date of the inspection and prior to commencing the provision of any services under this Agreement in accordance with Cal. Bus. & Prof. Code §8516.
- (b) **NOTICE OF WORK COMPLETED AND NOT COMPLETED.** Within ten (10) business days of the date of the completion of the initial fumigation service, Terminix will file with the California Structural Pest Control Board and furnish to Customer a copy of the written Notice of Work Completed and Not Completed in accordance with Cal. Bus. & Prof. Code §8518 and Title 16, Article 4, §1996.2 of the California Code of Regulations respectively.
2. **GENERAL DESCRIPTION.** By executing this Drywood Termite Plan (hereinafter the "Agreement"), Customer and Terminix agree that: a) Terminix shall procure on Customer's behalf the Services (as defined below) at the Structures identified on page 1 of this Agreement and b) Customer shall pay Terminix the Fees stated on the face of this Agreement in exchange for the procurement of such Services.
3. **INITIAL TERM; RENEWAL.** The term of this Agreement shall commence on the Effective Date, as indicated on page 1 of this Agreement and shall continue for one year (the "Initial Term"), unless terminated earlier as set forth herein. The Customer may extend the Initial Term for additional one-year periods (each a "Renewal Term") for so long as Customer owns the property described on the Inspection Graph by paying the Renewal Term Fee set forth in this Agreement prior to the expiration of the Initial Term or any Renewal Term. The Renewal Term Fee shall remain fixed for the first Renewal Term. However, Terminix has the right to modify the Renewal Term Fee applicable to any Renewal Term following the first Renewal Term upon thirty (30) days' prior written notice to Customer.
4. **FEES.** Customer shall pay the fees for the Initial Term and any prepaid Renewal Term based upon the Payment Option selected by Customer. Customer shall pay the fees for any subsequent Renewal Term in the form of check, credit card, money order or any other payment form acceptable to Terminix.
5. **INSPECTION GRAPH.** This Inspection Graph, prepared by Terminix and provided to Customer, is a record of a visual non-destructive inspection by Terminix of certain readily accessible areas of the identified property for visible termite infestation/damage. Terminix is not responsible for repairs to damages identified on the Inspection Graph. In addition, hidden damage or infestation may exist in concealed, obstructed or inaccessible areas. No attempt to remove siding, plastic or sheetrock insulation, carpeting, paneling, etc., to search for hidden damage or infestation was made. Terminix cannot guarantee that the damage disclosed by visual inspection of the premises depicted in the Inspection Graph represents the entirety of the damage or infestation which may exist as of the date of the initial control application. Terminix shall not be responsible for repair of any damages to the Structures including, without limitation, any damage which existed in areas or in structural members which were not accessible for visual inspection as of the date of the Inspection Graph. If X (circled or not) appears on the Inspection Graph, it is advisable that a qualified building expert inspect the property to determine what effect, if any, the infestation/damage has upon the structural integrity of the property.
6. **PLAN SERVICES.** Customer and Terminix agree that the Services shall consist exclusively of the following (hereinafter collectively the "Services"): Customer authorizes Terminix on Customer's behalf to (a) Arrange for the Services to be performed by a third party (the "Provider"), as applicable; (b) When necessary, issue a work order to the Provider to perform Services at Customer's Structures to control for and/or mitigate against infestation of Drywood termites; (c) Pay the Provider upon completion of the Services and after acknowledgment by the Customer that the Services have been satisfactorily completed; and (d) Conduct a full inspection of the Structures annually or at any time upon the request of Customer for drywood termite activity.
7. **LICENSES, PERMITS, SAFETY RULES AND OTHER LAWS.** Each Provider shall be properly licensed, permitted and credentialed, as required by applicable laws and regulations. The Provider shall be solely responsible to Customer for obtaining any and all licenses which are legally required to perform the Services. The Provider shall also be solely responsible to Customer for the Services being performed in compliance with all applicable safety rules, pest control regulations and other laws and regulations.
8. **DAMAGE REPAIR PLAN; COVERED DAMAGES.** If Drywood Termite damage to the Structures and/or its contents occurs subsequent to the Effective Date (hereinafter "Covered Damage"), Terminix will, following inspection of and confirmation that such damage constitutes Covered Damage, arrange for and pay the costs of labor and materials of a contractor to repair such Covered Damage. Terminix is not responsible for the repair of any damage, whether visible or hidden, occurring prior to or on the Effective Date, whether or not live termites are present. Damage discovered after the Effective Date with no verified live and active infestation present shall be deemed to have been caused before the Effective Date. Because damage may be present in areas that are inaccessible to visual inspection, Terminix does not guarantee that the damage disclosed on the Inspection Graph represents all of the existing damage as of the date of this Agreement. Customer shall be responsible for any repair costs in excess of the Coverage Limit (as defined below). THE OBLIGATION OF TERMINIX TO REPAIR ANY COVERED DAMAGE TO THE STRUCTURE(S) IDENTIFIED IN THE INSPECTION GRAPH ISSUED PURSUANT TO THIS AGREEMENT ("COVERED STRUCTURE") AND TO REPAIR DAMAGE TO OTHER STRUCTURE(S) PURSUANT TO ANY OTHER TERMITE AGREEMENTS BETWEEN CUSTOMER AND TERMINIX SHALL BE LIMITED TO REPAIR COSTS IN THE AGGREGATE OF \$300,000 (THE "COVERAGE LIMIT"). FOR PURPOSES HEREIN, THE TERM "OTHER TERMINIX AGREEMENTS" MEANS ANY OTHER AGREEMENT ENTERED INTO BETWEEN TERMINIX AND CUSTOMER FOR THE MITIGATION AND CONTROL OF TERMITE INFESTATIONS OF THE FOLLOWING STRUCTURES: (A) IF THE COVERED STRUCTURE IS A STRUCTURE LOCATED IN AN APARTMENT COMPLEX, CONDOMINIUM COMPLEX, BUSINESS PARK OR RESIDENTIAL SUBDIVISION, ANY OTHER STRUCTURES WITHIN THE SAME APARTMENT COMPLEX, CONDOMINIUM COMPLEX, BUSINESS PARK OR RESIDENTIAL SUBDIVISION; OR (B) IF THE COVERED STRUCTURE IS AN APARTMENT UNIT OR CONDOMINIUM UNIT WITHIN OR ATTACHED TO A SINGLE STRUCTURE, ANY OTHER APARTMENT UNITS OR CONDOMINIUM UNITS LOCATED WITHIN OR ATTACHED TO SUCH STRUCTURE. CUSTOMER SHALL BE RESPONSIBLE FOR ANY REPAIR COSTS IN EXCESS OF THE COVERAGE LIMIT. TERMINIX SHALL NOT BE RESPONSIBLE FOR THE REPAIR OF ANY DAMAGE TO ANY EXTERIOR FENCES OR DECKS LOCATED ON CUSTOMER'S PREMISES.
9. **NOTICE OF CLAIMS; TIMING.** Any claim made by Customer for Terminix to repair any Covered Damage must be made in writing to Terminix during the Initial Term, any Renewal Term or within the one (1) year following the expiration or termination of this Agreement ("Claim Period"). Customer's failure to provide such written notice of a claim within the Claim Period shall constitute an intentional waiver of any such claim.
10. **CUSTOMER RESPONSIBILITIES.** Customer agrees to pay Terminix according to these Terms and Conditions. Customer agrees to provide Provider with access to work areas of the Structures during working hours. The failure to allow Terminix and/or Provider such access will allow Terminix to terminate this Agreement without further notice. Customer agrees that if Customer or anyone Customer controls interferes with or delays performance of the Services, Customer may be subject to additional fees.

11. **LIMITATION OF LIABILITY; LIMITED WARRANTY.** EXCEPT AS OTHERWISE PROHIBITED BY LAW, TERMINIX DISCLAIMS AND SHALL NOT BE RESPONSIBLE FOR ANY LIABILITY FOR INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE AND/OR LOSS OF ENJOYMENT DAMAGES. THIS AGREEMENT DOES NOT PROVIDE FOR THE REPAIR OF ANY DAMAGE CAUSED BY DRYWOOD TERMITES, OTHER THAN AS SPECIFICALLY STATED HEREIN. THIS AGREEMENT DOES NOT GUARANTEE, AND TERMINIX DOES NOT REPRESENT, THAT TERMITES WILL NOT RETURN FOLLOWING THE SERVICES DELIVERED BY PROVIDER. TERMINIX DOES WARRANT THAT THE SERVICES DELIVERED BY PROVIDER WILL BE PERFORMED BY PROVIDER IN A GOOD AND WORKMANLIKE MANNER. TERMINIX'S WARRANTY THAT THE SERVICES WILL BE PERFORMED BY THE PROVIDER IN A GOOD AND WORKMANLIKE MANNER DOES NOT COVER, AND TERMINIX WILL NOT BE RESPONSIBLE FOR, ANY DEFECT IN SUCH SERVICES DUE TO ANY DEFECT, WEAKNESS OR DANGEROUS CONDITION IN THE STRUCTURES, OR OTHER PRE-EXISTING PHYSICAL OR ENVIRONMENTAL HAZARD. TERMINIX'S WARRANTY FOR PROVIDER'S SERVICES SHALL BE IN LIEU OF ANY OTHER WARRANTY, EXPRESSED OR IMPLIED, INCLUDING WITHOUT LIMITATION WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. TERMINIX'S PROCUREMENT OF THE SERVICES ARE PROVIDED "AS IS," EXCEPT TO THE EXTENT PROHIBITED BY LAW, OR TO THE EXTENT ANY STATUTORY RIGHTS APPLY THAT CANNOT BE EXCLUDED, LIMITED OR WAIVED, TERMINIX AND ITS AFFILIATES (A) MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE REGARDING THE SERVICE DELIVERED BY PROVIDER OR ANY OTHER THIRD PARTY AND (B) DISCLAIM ALL WARRANTIES, INCLUDING ANY IMPLIED OR EXPRESS WARRANTIES (I) OF MERCHANTABILITY, SATISFACTORY QUALITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT OR QUIET ENJOYMENT, (II) ARISING OUT OF ANY COURSE OF DEALING OR USAGE OF TRADE, (III) THAT THE SERVICES WILL BE ERROR FREE OR FREE OF HARMFUL COMPONENTS
12. **OWNERSHIP TRANSFER.** Upon transfer of ownership of the Structure(s), Services may be continued upon request of the new owner and upon payment of the Ownership Transfer Fee set forth on page 1 of this Agreement. In addition, Terminix reserves the right to revise the Renewal Term Fee upon transfer of ownership. Terminix reserves the right to deny transfer to the new owner in its sole discretion. In the event the new owner fails to request continuation of this Agreement or does not agree to pay the transfer fee of the revised Renewal Term Fee, this Agreement will terminate automatically as of the date of the change of ownership.
13. **FORCE MAJEURE.** Terminix shall not be liable to Customer for any failure to perform or delay in the performance under this Agreement attributable in whole or in part to any cause beyond its reasonable control and without its fault or negligence including, but not limited to, acts of God, fires, floods, earthquakes, strikes, unavailability of necessary utilities, blackouts, government actions, war, civil disturbance, insurrection or sabotage. Additionally, Terminix shall not be liable to Customer and this Agreement shall be automatically terminated in the event the Structure(s) are destroyed or substantially damaged due to an event beyond Terminix's reasonable control including, but not limited to, acts of God, fires, storms, hurricanes, floods or earthquakes.
14. **ADDITIONAL DISCLAIMERS.** This Agreement does not cover, and Terminix will not be responsible for, damage resulting from or services required for: (a) termites and/or any other wood-destroying organisms, except as specifically provided herein this Agreement; (b) moisture conditions including, but not limited to, fungus damage and/or water leakage caused by faulty plumbing, roofs, gutters, downspouts and/or poor drainage; (c) masonry failure or grade alterations; (d) inherent structural problems including, but not limited to, wood-to-ground contacts; (e) termites entering any rigid foam, wooden or cellulose-containing components in contact with the earth and the Structures, regardless of whether the component is a part of the Structures; and (f) the failure of Customer to properly cure at Customer's expense any condition that prevents proper treatment or inspection or is conducive to termite infestation.
15. **CHANGE IN LAW.** In the event of a change in existing law as it pertains to the Services herein, Terminix reserves the right to revise the Renewal Term Fee or terminate this Agreement.
16. **NON-PAYMENT; DEFAULT.** In case of non-payment or default by the Customer, Terminix has the right to terminate this Agreement without notice. In addition, cost of collection, including reasonable attorney's fees, shall be paid by the Customer, whether suit is filed or not. In addition, interest at the highest legal rate will be assessed for the period of delinquency.
17. **CHANGE IN TERMS.** At the time of any renewal of this Agreement, Terminix may change this Agreement by adding, deleting or modifying any provision. Terminix will notify the Customer in advance of any such change, and Customer may decline to accept such a change by declining to renew this Agreement. Renewal of this Agreement will constitute acceptance of any such changes.
18. **SEVERABILITY.** If any part of this Agreement is held to be invalid or unenforceable for any reason, the remaining terms and conditions of this Agreement shall remain in full force and effect.
19. **MANDATORY ARBITRATION.** Any claim, dispute or controversy, regarding any contract, tort, statute or otherwise ("Claim"), arising out of or relating to this Agreement or the relationships among the parties hereto, shall be resolved by one arbitrator through binding arbitration administered by the American Arbitration Association ("AAA"), under the AAA Commercial or Consumer, as applicable, Rules in effect at the time the Claim is filed ("AAA Rules"). Copies of the AAA Rules and forms can be located at www.adr.org or by calling 1.800.778.7879. The arbitrator's decision shall be final, binding and non-appealable. Judgment upon the award may be entered and enforced in any court having jurisdiction. This clause is made pursuant to a transaction involving interstate commerce and shall be governed by the Federal Arbitration Act. Neither party shall sue the other party other than as provided herein or for enforcement of this clause or of the arbitrator's award; any such suit may be brought only in Federal District Court for the District or, if any such court lacks jurisdiction, in any state court that has jurisdiction. The arbitrator, and not any federal, state or local court, shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, unconscionability, arbitrability, enforceability or formation of this Agreement, including any claim that all or any part of the Agreement is void or voidable. However, the preceding sentence shall not apply to the clause entitled "Class Action Waiver." Venue for arbitration hereunder shall be within the state where the customer's property, that is the subject of the services provided, is located.
20. **CLASS ACTION WAIVER.** Any Claim must be brought in the parties' individual capacity, and not as a plaintiff or class member in any purported class, collective, representative, multiple plaintiff or similar proceeding ("Class Action"). The parties expressly waive any ability to maintain any Class Action in any forum. The arbitrator shall not have authority to combine or aggregate similar claims or conduct any Class Action nor make an award to any person or entity not a party to the arbitration. Any claim that all or part of this Class Action Waiver is unenforceable, unconscionable, void or voidable may be determined only by a court of competent jurisdiction and not by an arbitrator. THE PARTIES UNDERSTAND THAT THEY WOULD HAVE HAD A RIGHT TO LITIGATE THROUGH A COURT, TO HAVE A JUDGE OR JURY DECIDE THEIR CASE AND TO BE PARTY TO A CLASS OR REPRESENTATIVE ACTION. HOWEVER, THE PARTIES UNDERSTAND AND CHOOSE TO HAVE ANY CLAIMS DECIDED INDIVIDUALLY, THROUGH ARBITRATION.
21. **GOVERNING LAW.** Except for the Mandatory Arbitration Clause in Section 19 of this Agreement which is governed by and construed in accordance with the Federal Arbitration Act and Federal law, this Agreement shall be governed by, and construed in accordance with, the laws of the state in which the dispute arises without regard to the conflict of laws provisions.
22. **ENTIRE AGREEMENT.** This Agreement, together with all exhibits thereto, constitutes the entire agreement between the parties, supersedes all proposals, oral or written, and all other communications between the parties relating to such subject matter, and no other representations or statements will be binding upon the parties.



Summary of Charges

	Product	Renewals	Amount	Tax	Discount	Total Amount
Initial Term	Tent Defend System		\$ 13000.00	\$0.00	\$0.00	\$13000.00
Grand Total:						\$13000

Product	Merchandise	Quantity
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Purchaser Payments

By signing below, I, the cardholder, have authorized Terminix to process this one-time payment without further signature or authorization from me.

\$

Authorization

Purchaser Name: RUBIDOUX STATION Purchaser (Signature): _____ Date: _____

AUTOPAY: Purchaser authorizes Terminix and affiliates including SMAC to automatically debit Purchaser's checking account or credit card, as indicated below, in an amount equal to any recurring service charges due to Terminix under this Agreement within five (5) days of the date such charge becomes due. This authorization will remain in effect until the fifth business day following Terminix's receipt from Purchaser of a written notice to cancel such authorization. Purchaser understands that cancellation of this authorization does not cancel Purchaser's obligations under this Agreement.

Terminix Authorization

Purchaser Name: RUBIDOUX STATION Purchaser (Signature): _____ Date: _____

SMAC Authorization

Purchaser Name: RUBIDOUX STATION Purchaser (Signature): _____ Date: _____

TERMINIX®

ATTACH. 2



ATTACH. 2

Providing Exterminating Solutions Today, Inc. (P.E.S.T.)

CALIFORNIA CUSTOMER AGREEMENT FOR STRUCTURAL FUMIGATION -COMMERCIAL-

THIS AGREEMENT IS FOR P.E.S.T. OR A CONTRACTOR DESIGNATED BY P.E.S.T. TO PROVIDE FUMIGATION TREATMENT OF A STRUCTURE CURRENTLY UNDER CONTRACT WITH THE TERMINIX INTERNATIONAL COMPANY, L.P. (TERMINIX) TO CONTROL DRYWOOD TERMITES (KALOTERMES SPP. INCISITERMES SPP., CRYPTOTERMES SPP.) OR OTHER TARGET PESTS AS PER THE APPLICABLE PRODUCT LABEL. THE SERVICES BEING PERFORMED ARE BEING PROVIDED IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THIS AGREEMENT AND WITH YOUR TERMINIX CONTRACT.

Customer RUBIDOUX STATION Main Phone 9512874049 ALT Phone _____
Customer Mailing Address _____
Property Address 5721 MISSION BLVD, RIVERSIDE, CA 92509-4302
Description of Structure(s) Covered _____ Email YERALDIN.GRC@GMAIL.COM

THE FUMIGATION SERVICES IDENTIFIED HEREIN MAY BE PERFORMED BY P.E.S.T., OR MAY BE PERFORMED BY ANOTHER CONTRACTOR SELECTED BY P.E.S.T.

P.E.S.T. IS NOT RESPONSIBLE FOR WOOD DESTROYING ORGANISM DAMAGE OR DAMAGE RESULTING FROM FUMIGATION TREATMENT. CUSTOMER UNDERSTANDS THAT FUMIGATION OF THE STRUCTURE DOES NOT GUARANTEE THAT ALL TARGET PESTS WILL BE EXTERMINATED OR THAT ALL TARGET PESTS WILL NOT RETURN. CUSTOMER ACKNOWLEDGES THAT WOOD DESTROYING ORGANISM INFESTATION AND DAMAGE MAY BE PRESENT OR MAY OCCUR IN THE FUTURE AND IN EXCHANGE FOR THE SERVICES PROVIDED BY P.E.S.T. WAIVES ANY CLAIM OR LIABILITY AS TO P.E.S.T. FOR THE SAME. CUSTOMER ACKNOWLEDGES THAT THE PROCESS OF FUMIGATION MAY RESULT IN DAMAGE TO THE STRUCTURE AND/OR ITS CONTENTS, INCLUDING LANDSCAPING NEAR THE STRUCTURE AND HEREBY ASSUMES ALL RISK THEREOF AND WAIVES ANY CLAIM FOR THE SAME AS TO P.E.S.T. CUSTOMER ACKNOWLEDGES THAT IT IS POSSIBLE THAT ILLEGAL ENTRY BY THIRD PARTIES MAY OCCUR DURING THE PROCESS OF FUMIGATION AND THAT CUSTOMER ASSUMES THE RISK THEREOF AND ASSUMES RESPONSIBILITY FOR THE REMOVAL OR SAFEGUARDING OF THE STRUCTURE AND VALUABLES THEREIN. CUSTOMER ACKNOWLEDGES THAT P.E.S.T. DOES NOT PROVIDE SECURITY AGAINST ILLEGAL ENTRY BY THIRD PARTIES AND WAIVES ANY CLAIM AGAINST P.E.S.T. FOR DAMAGES AS A RESULT THEREOF.

CONSIDERATION FOR SERVICES PERFORMED BY P.E.S.T. AS DEFINED BY THIS AGREEMENT HAS BEEN SATISFIED BY TERMINIX AND CUSTOMER'S ACCEPTANCE OF SERVICES FROM P.E.S.T. THERE IS NO SEPARATE AMOUNT OWED BY CUSTOMER TO P.E.S.T. FOR THE SERVICES DEFINED BY THIS AGREEMENT. P.E.S.T. IS NOT RESPONSIBLE FOR COLLECTION OF ANY AMOUNT OWED TO TERMINIX BY CUSTOMER.

CUSTOMER WILL COOPERATE WITH P.E.S.T. WITH RESPECT TO THE EXECUTION OF ANY ADDITIONAL NOTICES AND ALL PREPARATION AND SAFETY DIRECTIVES REASONABLY NECESSARY FOR P.E.S.T. TO SAFELY PERFORM THE SERVICES OUTLINED IN THIS AGREEMENT IN ACCORDANCE WITH ALL APPLICABLE LAWS AND REGULATIONS.

A TREATMENT TAG WILL BE PLACED IN THE ATTIC, SUB-AREA, OR A CONSPICUOUS PLACE IF THE PROPERTY DOES NOT HAVE EITHER UPON JOB COMPLETION.

CUSTOMER ACCEPTS AND AGREES TO THE TERMS, CONDITIONS, RESTRICTIONS, LIMITATIONS AND EXCLUSIONS ON PAGES 1-2 OF THIS AGREEMENT, INCLUDING THE MANDATORY ARBITRATION AND CLASS ACTION WAIVER PROVISIONS OF THE TERMS AND CONDITIONS ON PAGE 2 OF THIS AGREEMENT. Any claim, dispute or controversy, regarding any contract, tort, statute or otherwise ("Claim"), arising out of or relating to this agreement or the relationships among the parties hereto, shall be resolved by one arbitrator through binding arbitration administered by the American Arbitration Association ("AAA"), under the AAA Commercial or Consumer Rules, as applicable,

Customer or Representative (signature) _____ Date _____

Customer or Representative (Name and/or title) RUBIDOUX STATION

Authorized Agent (signature) _____

Authorized Agent (Name and Title) RODRIGUEZ, GABRIEL Terminix Sales Professional

Company License No. 8150

In the event you have any questions or complaints, you may contact a Terminix representative by calling 1-800-TELLTMX (1-800-835-5869).

ATTACH 2 TERMS AND CONDITIONS

1. **LIMITED SERVICES; NO COVERAGE FOR DAMAGES.** The sole obligation of PEST under this agreement is to provide the following Services: Treat the Structures as described on the Inspection Graph that has been prepared by Terminix and attached to your Terminix contract, and to re-fumigate the Structures for one year thereafter, if deemed necessary by TERMINIX. THIS AGREEMENT DOES NOT COVER AND PEST SHALL HAVE NO OBLIGATION WHATSOEVER, WHETHER EXPRESS OR IMPLIED, FOR ANY OTHER OBLIGATION.
2. **ACCESS TO PROPERTY.** Customer must allow PEST access to the Structures for any purpose contemplated by this Agreement including, but not limited to, re-inspections, whether the inspections were requested by the customer or considered necessary by PEST. Failure to allow PEST such access will terminate this Agreement without further notice.
3. **LIMITATION OF LIABILITY.** EXCEPT AS OTHERWISE PROHIBITED BY LAW, PEST DISCLAIMS AND SHALL NOT BE RESPONSIBLE FOR ANY LIABILITY FOR INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE AND/OR LOSS OF ENJOYMENT DAMAGES. THE OBLIGATIONS OF PEST SPECIFICALLY STATED IN THIS AGREEMENT ARE GIVEN IN LIEU OF ANY OTHER OBLIGATION OR RESPONSIBILITY, EXPRESS OR IMPLIED, INCLUDING ANY REPRESENTATION OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THIS AGREEMENT DOES NOT PROVIDE FOR THE REPAIR OF ANY DAMAGE CAUSED BY DRYWOOD TERMITES. THIS AGREEMENT DOES NOT GUARANTEE, AND PEST DOES NOT REPRESENT, THAT TERMITES WILL NOT RETURN FOLLOWING TREATMENT.
4. **FORCE MAJEURE.** PEST shall not be liable to customer for any failure to perform or delay in the performance under this Agreement attributable in whole or in part to any cause beyond its reasonable control and without its fault or negligence including, but not limited to, acts of God, fires, floods, earthquakes, strikes, unavailability of necessary materials or utilities, blackouts, government actions, war, civil disturbance, insurrection or sabotage.
5. **CHANGE IN LAW.** PEST performs its services in accordance with the requirements of law. In the event of a change in existing law as it pertains to the services herein, PEST reserves the right to revise or terminate this Agreement.
6. **SEVERABILITY.** If any part of this Agreement is held to be invalid or unenforceable for any reason, the remaining terms and conditions of this Agreement shall remain in full force and effect.
7. **MANDATORY ARBITRATION.** Any claim, dispute or controversy, regarding any contract, tort, statute or otherwise ("Claim"), arising out of or relating to this agreement or the relationships among the parties hereto, shall be resolved by one arbitrator through binding arbitration administered by the American Arbitration Association ("AAA"), under the AAA Commercial or Consumer, as applicable, Rules in effect at the time the Claim is filed ("AAA Rules"). Copies of the AAA Rules and forms can be located at www.adr.org, or by calling 1.800.778.7879. The arbitrator's decision shall be final binding and non-appealable. Judgment upon the award may be entered and enforced in any court having jurisdiction. This clause is made pursuant to a transaction involving interstate commerce and shall be governed by the Federal Arbitration Act. Neither party shall sue the other party other than as provided herein or for enforcement of this clause or of the arbitrator's award; any such suit may be brought only in Federal District Court for the District or, if any such court lacks jurisdiction, in any state court that has jurisdiction. The arbitrator, and not any federal, state or local court, shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, unconscionability, arbitrability, enforceability or formation of this Agreement, including any claim that all or any part of the Agreement is void or voidable. However, the preceding sentence shall not apply to the clause entitled "Class Action Waiver." Venue for arbitration hereunder shall lie in or near the location of the Structure identified in this Agreement.
8. **CLASS ACTION WAIVER.** Any Claim must be brought in the parties' individual capacity, and not as a plaintiff or class member in any purported class, collective, representative, multiple plaintiff or similar proceeding ("Class Action"). The parties expressly waive any ability to maintain any Class Action in any forum. The arbitrator shall not have authority to combine or aggregate similar claims or conduct any Class Action nor make an award to any person or entity not a party to the arbitration. Any claim that all or part of this Class Action Waiver is unenforceable, unconscionable, void or voidable may be determined only by a court of competent jurisdiction and not by an arbitrator. THE PARTIES UNDERSTAND THAT THEY WOULD HAVE HAD A RIGHT TO LITIGATE THROUGH A COURT, TO HAVE A JUDGE OR JURY DECIDE THEIR CASE AND TO BE PARTY TO A CLASS OR REPRESENTATIVE ACTION. HOWEVER, THE PARTIES UNDERSTAND AND CHOOSE TO HAVE ANY CLAIMS DECIDED INDIVIDUALLY, THROUGH ARBITRATION.
9. **GOVERNING LAW.** Except for the Mandatory Arbitration Clause of this Agreement which is governed by and construed in accordance with the Federal Arbitration Act, this Agreement shall be governed by, and construed in accordance with, the laws of the state in which the dispute arises without regard to the conflict of laws provisions.
10. **ENTIRE AGREEMENT.** This Agreement, together with all exhibits thereto, constitutes the entire agreement between the parties, supersedes all proposals, oral or written, and all other communications between the parties relating to such subject matter, and no other representations or statements will be binding upon the parties. This Agreement may not be modified or amended in any way without the written consent of both parties.



RIVERSIDE
 649 S WATERMAN AVE
 SAN BERNARDINO, CA 92408-2306
 9098900981

Contract #: 90388-050120170132-7498
 Inspection Date: 05/21/2020
 Inspector: RODRIGUEZ, GABRIEL

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10. RECEIVE AND FILE THE BUDGET TO ACTUAL REPORT FOR THE THREE
MONTHS ENDED SEPTEMBER 30, 2020:
DM 2020-77

Rubidoux Community Services District

Board of Directors

Armando Muniz
Hank Trueba Jr
Bernard Murphy
John Skerbelis
F. Forest Trowbridge



General Manager

Jeffrey D. Sims

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2020-77

November 5, 2020

To: Rubidoux Community Services District
 Board of Directors

Subject: Receive and File the Budget to Actual Report for the Three Months Ended September 30, 2020

BACKGROUND:

At the June 20, 2019 Board Meeting, the Board of Directors adopted a two (2) year budget for FY 2019|2020 and FY 2020|2021. Prior to this, it had been District practice to adopt single year budgets. A two (2) year budget was adopted for FY 2019|2020 and FY 2020|2021 to minimize the amount of staff time used year-over-year on the budget setting process. This decision is to improve efficiency of the overall budgeting process, as many times repetitive decisions are made during an annual budgeting process, thus freeing up staff for other activities. Although staff does its best during the budgeting process to ensure the budget is as accurate as possible, certain unforeseen items, regulations, etc. affect the District during the course of a fiscal year. For example, DDW's lowering of PFAS contaminant levels created the need for significant unanticipated expenses. As the Directors are aware, when District funds need to be encumbered and spent outside of our approved budgeted amounts, staff seeks Board approval of budget amendments through Board letters.

Year one (1) of the biennial budget ended June 30, 2020. At the September 3, 2020 Board Meeting, staff presented the unaudited actual revenue and expense information compared to budgeted amounts for the year ended. This information, as presented to the Board, did not include the usual adjustments made by the District's auditors, RAMS, for items like CalPERS pension liability and other post-employment benefit liability adjustments. A month later, at the October 15, 2020 Board Meeting, staff presented the final draft version of the District's Financial Statements. The Financial Statements were approved by the Board

unanimously and issued October 16, 2020. Subsequent to the Board's approval, District staff recorded all proposed adjustments into our accounting software and closed the year accordingly.

Currently, the District is in the second year of the biennial budget. Attached for the Board of Directors' consideration is the Budget vs Actual Report for the Three Months Ended September 30, 2020. Over the next few months, District staff will begin the budgeting process for fiscal year 2021|2022 and on, thus, providing quarterly updates of the District's finances will be important information to have when the process commences in early 2021. Consistent with previous budgeting cycles, District staff will be holding Budget Workshops to incorporate Board participation. You will be notified separately when those are scheduled.

PRESENTATION BY STAFF

RECOMMENDATION:

Staff recommends to "**Receive and File**" the Budget vs Actual Report for the Three Months Ended September 30, 2020 to the Rubidoux Community Services District Board of Directors.

Respectfully,



JEFFREY D. SIMS, P. E.
General Manager

Attachment(s): Budget vs Actual Report for the Three Months Ended September 30, 2020

Rubidoux Community Services District
General Fund Budget
For the Three Months Ended September 30, 2020

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Operating Income					
1 Plan Check & Inspection	2,200	550	360	(190)	-35%
2 Permits & Licenses	6,000	1,500	613	(887)	-59%
3 Admin Trash	100,000	25,000	25,000	-	0%
4 Admin Water Fund	600,000	150,000	150,000	-	0%
5 Admin Sewer Fund	500,000	125,000	125,000	-	0%
6 <i>Property Tax Transfer In</i>	529,950	132,488	451,116	318,629	240%
Total Operating Income	\$1,738,150	\$434,538	\$752,089	\$317,552	73%
Other Income					
7 Rental Income	20,400	5,100	7,194	2,094	41%
8 Interest Income	39,000	9,750	818	(8,932)	-92%
9 Miscellaneous Income: Gnrl	13,000	3,250	1,699	(1,551)	-48%
10 Developer EDU Fees: Income	10,000	2,500	55,151	52,651	2106%
11 Interest Income: Non-Operatnl	22,000	5,500	641	(4,859)	-88%
12 <i>Transfer from/(to) Unrestricted Reserves^a</i>	207,650	51,913	(301,634)	(353,547)	-681%
Total Other Income	\$312,050	\$78,013	(\$236,131)	(\$314,144)	-403%
TOTAL GENERAL REVENUE	\$2,050,200	\$512,550	\$515,958	\$3,408	1%
Operating Expense					
13 R & M Vehicles	4,000	1,000	238	762	76%
14 Main/Lease Equipment	8,000	2,000	788	1,212	61%
15 R & M Office Building	25,000	6,250	2,363	3,887	62%
16 General Supplies & Expenses	59,000	14,750	7,466	7,284	49%
17 Utilities	15,000	3,750	2,382	1,368	36%
18 Postage Expense: Gnrl	50,000	12,500	2,999	9,501	76%
19 Telephone: Gnrl	9,000	2,250	1,537	713	32%
20 Office Supplies: Gnrl	9,000	2,250	2,221	29	1%
21 Dues & Subscriptions	14,000	3,500	2,581	919	26%
22 Licenses & Permits	2,000	500	-	500	100%
23 Mileage & Conference Expense	3,500	875	-	875	100%
24 Gasoline Expense	8,000	2,000	1,225	775	39%
25 General Insurance	8,200	2,050	1,941	109	5%
26 Attorney Fees	10,000	2,500	1,921	579	23%
27 Publication of Public Notices	1,000	250	-	250	100%
28 Miscellaneous Expense	5,000	1,250	321	929	74%
29 Labor Consulting Fee	4,000	1,000	-	1,000	100%
30 Auditors Fees	34,000	8,500	7,000	1,500	18%
31 Website Administration	6,000	1,500	800	700	47%
32 Computer System Support	60,000	15,000	15,169	(169)	-1%
Total Operating Expense	\$334,700	\$83,675	\$50,952	\$32,723	39%

**Rubidoux Community Services District
General Fund Budget
For the Three Months Ended September 30, 2020**

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Administrative Expense					
33 Salaries Expense	1,090,500	272,625	163,806	108,819	40%
34 Payroll Tax Expense	74,800	18,700	10,658	8,042	43%
35 Health & Retirement Expense	516,900	129,225	282,845	(153,620)	-119%
36 Perm Part-Time Ofc Worker	1,300	325	-	325	100%
37 Workers Compensation Ins.	8,000	2,000	1,035	965	48%
38 Human Resources Development	1,500	375	-	375	100%
39 Directors Fees	16,000	4,000	3,878	122	3%
40 District Awards Dinner	3,500	875	-	875	100%
Total Administrative Expense	\$1,712,500	\$428,125	\$462,222	(\$34,097)	-8%
Other Expense					
41 Equipment (OFC) Replacement	3,000	750	-	750	100%
Total Other Expense	\$3,000	\$750	\$0	\$750	100%
Total Expense	\$2,050,200	\$512,550	\$513,174	(\$624)	0%
Asset Acquisitions					
42 Phone System (New)	-	-	2,784	(2,784)	0%
Total Asset Acquisitions	\$0	\$0	\$2,784	(\$2,784)	0%
TOTAL GENERAL EXPENSES	\$2,050,200	\$512,550	\$515,958	(\$3,408)	-1%

a Increase in \$3,000 due to formatting error in approved budget

Rubidoux Community Services District
Trash Fund Budget
For the Three Months Ended September 30, 2020

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Operating Income					
1 Sales:Trash	3,815,300	953,825	727,330	(226,495)	-24%
2 Tri-Co Rolloff Revenue	67,900	16,975	9,463	(7,512)	-44%
3 Trash Bag Sales	500	125	5	(120)	-96%
TOTAL TRASH REVENUE	\$3,883,700	\$970,925	\$736,798	(\$234,127)	-24%
Operating Expense					
4 Street Light Expense	108,000	27,000	21,446	5,554	21%
5 Bad Debt Expense:Trash	10,000	2,500	-	2,500	100%
6 Trash Contract Expense	3,680,500	920,125	666,592	253,533	28%
Total Operating Expense	\$3,798,500	\$949,625	\$688,038	(\$261,587)	-28%
Administrative Expense					
7 General Admin Expense	100,000	25,000	25,000	-	0%
Total Administrative Expense	\$100,000	\$25,000	\$25,000	\$0	0%
Total Expense	\$3,898,500	\$974,625	\$713,038	\$261,587	27%
8 <i>Transfer to/(from) Unrestricted Reserves</i>	(14,800)	(3,700)	23,760	(27,460)	742%
TOTAL TRASH EXPENSES	\$3,883,700	\$970,925	\$736,798	(\$234,127)	-24%

Rubidoux Community Services District
Fire / Weed Abatement Fund Budget
For the Three Months Ended September 30, 2020

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Operating Income					
1 Weed Abatement Assessment	25,000	6,250	989	(5,261)	-84%
2 Property Taxes-Secured:Gnrl	2,913,000	728,250	(13,044)	(741,294)	-102%
3 Property Taxes-Unsecured	97,000	24,250	(2,355)	(26,605)	-110%
4 Property Taxes-SBE & HOX	83,000	20,750	149	(20,601)	-99%
5 Property Taxes-SPY & 2345	31,000	7,750	6,328	(1,422)	-18%
TOTAL FIRE/WEED ABATEMENT REVENUE	\$3,149,000	\$787,250	(\$7,933)	(\$795,183)	-101%
Operating Expense					
6 Utilities Fire Dept	25,000	6,250	3,225	3,025	48%
7 Postage Expense:Weed	450	113	-	113	100%
8 Weed Abatement Contract	16,000	4,000	-	4,000	100%
9 CDF Contract	2,525,000	631,250	(462,816)	1,094,066	173%
10 Publication of Public Notices	2,000	500	-	500	100%
11 Miscellaneous: Fire	1,000	250	-	250	100%
12 Repairs and Maintenance (New)	43,300	10,825	-	10,825	100%
13 Riverside Cnty Admin Charge	6,300	1,575	542	1,033	66%
14 <i>Property Tax Transfer Out</i>	529,950	132,488	451,116	(318,629)	-240%
TOTAL FIRE/WEED ABATEMENT EXPENSE	\$3,149,000	\$787,250	(\$7,933)	\$795,183	101%

Rubidoux Community Services District
Water Fund Budget
For the Three Months Ended September 30, 2020

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Operating Income					
1 Sales - Residential	3,763,000	940,750	887,972	(52,778)	-6%
2 Sales - Commercial	1,270,000	317,500	293,276	(24,224)	-8%
3 Sales - Late Charges	164,000	41,000	(48)	(41,048)	-100%
4 Sales - Service Charges	7,000	1,750	1,065	(685)	-39%
5 Sales - Reconnect Charge	22,000	5,500	-	(5,500)	-100%
6 Sales - Meters	2,300	575	3,545	2,970	517%
Total Operating Income	\$5,228,300	\$1,307,075	\$1,185,810	(\$121,265)	-9%
Other Income					
7 Interest Income	137,000	34,250	2,794	(31,456)	-92%
8 Miscellaneous Revenue	4,000	1,000	915	(85)	-9%
9 Interest Income:Non-Operatiol	17,300	4,325	979	(3,346)	-77%
Total Other Income	\$158,300	\$39,575	\$4,691	(\$34,884)	-88%
TOTAL WATER REVENUE	\$5,386,600	\$1,346,650	\$1,190,501	(\$156,149)	-12%
Operating Expense					
10 Pump Energy Costs	410,000	102,500	21,479	81,021	79%
11 Water Analyses	78,000	19,500	29,239	(9,739)	-50%
12 Bad Debt Expense:Wtr	22,000	5,500	(963)	6,463	118%
13 R & M Vehicle	27,000	6,750	2,001	4,749	70%
14 R & M Equipment, Heavy	22,500	5,625	624	5,001	89%
15 R & M Water System	270,000	67,500	32,241	35,259	52%
16 R & M Office	10,000	2,500	1,216	1,284	51%
17 Operating Expense	323,000	80,750	37,147	43,603	54%
18 Op/Maint Wellhd Treat Facility (N03 Plt)	235,000	58,750	14,219	44,531	76%
19 Bank Service Charges	70,000	17,500	21,349	(3,849)	-22%
20 Chemical/Mineral Supplies	55,000	13,750	8,268	5,482	40%
21 Regulatory Fee/State	33,000	8,250	-	8,250	100%
22 Clothing/Shoe Expense	7,700	1,925	1,337	588	31%
23 Employee Education and Training	-	-	196	(196)	0%
24 Utilities	6,500	1,625	170	1,455	90%
25 Telephone	5,400	1,350	640	710	53%
26 Dues & Subscriptions	3,000	750	390	360	48%
27 Licenses & Permits	33,000	8,250	6,103	2,147	26%
28 Mileage & Conference Expense	3,000	750	-	750	100%
29 Gasoline Expense	59,000	14,750	7,824	6,926	47%
30 Liability Insurance	51,800	12,950	12,330	620	5%
31 Attorney Fees	5,000	1,250	800	450	36%
32 Consulting Fees - Water Supply Projects ^a	-	-	2,546	(2,546)	#DIV/0!
33 Engineering Fees:WTR	45,000	11,250	6,421	4,829	43%
34 Loss Claims	20,000	5,000	4,767	233	5%
35 Publication of Public Notices	2,500	625	35	590	94%
36 Miscellaneous Expense	5,500	1,375	-	1,375	100%
Total Operating Expense	\$1,802,900	\$450,725	\$210,379	\$240,346	53%

Rubidoux Community Services District
Water Fund Budget
For the Three Months Ended September 30, 2020

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Administrative Expense					
37 Salaries Expense	1,369,100	342,275	274,295	67,980	20%
38 Payroll Tax Expense	97,600	24,400	22,590	1,810	7%
39 Health & Retirement Expense	574,600	143,650	252,876	(109,226)	-76%
40 Workers Comp Insurance	51,000	12,750	11,388	1,362	11%
41 General Admin Expense	600,000	150,000	150,000	-	0%
Total Administrative Expense	\$2,692,300	\$673,075	\$711,149	(\$38,074)	-6%
Other Expense					
42 SERIES 1998-Misc. Expense	1,500	375	-	375	100%
43 MN Plnt 17-18 Interest Exp	107,900	26,975	-	26,975	100%
44 <i>Transfer to Unrestricted Reserves</i>	460,700	115,175	261,002	(145,827)	-127%
Total Other Expense	\$570,100	\$142,525	\$261,002	(\$118,477)	-83%
Total Expense	\$5,065,300	\$1,266,325	\$1,182,530	\$83,795	7%
Asset Acquisitions					
45 Fleet Replacement	65,000	16,250	-	16,250	100%
46 Phone System (New)	-	-	2,784	(2,784)	0%
47 Pump (MD-3244VXV)	-	-	5,187	(5,187)	0%
Total Asset Acquisitions	\$65,000	\$16,250	\$7,971	\$8,279	51%
Long-Term Debt					
48 Debt Service - MN Plant 17-18 Principal	256,300	64,075	-	64,075	100%
Total Long-Term Debt	\$256,300	\$64,075	\$0	\$64,075	100%
TOTAL WATER EXPENSES	\$5,386,600	\$1,346,650	\$1,190,501	\$156,149	12%

a DM 2020-20, 2020-30, 2020-37 - Consultants dedicated to helping District receive grants/financing for water projects

Rubidoux Community Services District
COP Water Fund Budget
For the Three Months Ended September 30, 2020

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Operating Income					
1 Sales Bond	1,125,000	281,250	215,589	(65,661)	-23%
2 SERIES 1998-Interest Income	18,000	4,500	202	(4,298)	-96%
TOTAL COP WATER REVENUE	\$1,143,000	\$285,750	\$215,791	(\$69,959)	-24%
Other Expense					
3 SERIES 1998-Interest Expense	145,000	36,250	-	36,250	100%
4 <i>Transfer To Reserves</i>	433,000	108,250	215,791	(107,541)	-99%
Total Other Expenses	\$578,000	\$144,500	\$215,791	(\$71,291)	-49%
Long-Term Debt					
5 Debt Service - SERIES 1998 Principal	565,000	141,250	-	141,250	100%
Total Long-Term Debt	\$565,000	\$141,250	\$0	\$141,250	100%
TOTAL COP WATER EXPENSES	\$1,143,000	\$285,750	\$215,791	\$69,959	24%

**Rubidoux Community Services District
Water Capital Improvement Project (CIP) Budget
For the Three Months Ended September 30, 2020**

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Operating Income					
1 Developers EDU Fees:Income	500,000	125,000	165,444	40,444	32%
2 <i>Transfer (to)/from Reserves</i>	1,508,470	377,118	(58,213)	(435,331)	-115%
TOTAL WATER CIP REVENUE	\$2,008,470	\$502,118	\$107,231	(\$394,887)	-79%
Operating Expense					
3 District Tank Assessment ^a	-	-	7,350	(7,350)	0%
4 1360' Pressure Zone Pump Station ^d	-	-	393	(393)	0%
5 PFAS Compounds Treatment ^c	2,008,470	502,118	99,488	402,630	80%
TOTAL WATER CIP EXPENSES	\$2,008,470	\$502,118	\$107,231	\$394,887	79%

a DM 2019-72 - District tank inspections

b DM 2020-03 - Understand sizing, location, impacts and costs for proposed 1360' pump station

c DM 2020-47, 2020-57, 2020-62, 2020-63 - Engineering analysis, vessel purchases, retrofitting, final design work, bid document preparation, resin fill

**Rubidoux Community Services District
Water Replacement Project Budget
For the Three Months Ended September 30, 2020**

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Operating Income					
1 Sales Water Replacement	165,000	41,250	34,539	(6,711)	-16%
TOTAL WATER REPLCMT PROJ. REVENUE	\$165,000	\$41,250	\$34,539	(\$6,711)	-16%
Operating Expense					
2 Well 18 Rehab ^a	59,316	14,829	5,273	9,556	64%
3 Hunter Pressure Zone Improvements ^b	20,000	5,000	16,476	(11,476)	-230%
4 Tract 37211 Offsite Participation ^c	19,700	4,925	-	4,925.00	100%
5 <i>Transfer to/(from) Reserves</i>	65,984	16,496	12,790	3,706	22%
TOTAL WATER RPLCMT PROJ. EXPENSES	\$165,000	\$41,250	\$34,539	\$6,711	16%

a DM 2020-67 - Construction management

b DM 2020-09 - Hydraulic analysis for hunter pressure zone

c DM 2020-45 - Design

Rubidoux Community Services District
Sewer Fund Budget
For the Three Months Ended September 30, 2020

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Operating Income					
1 Sales - RST	2,250,000	562,500	403,232	(159,268)	-28%
2 Sales - Sewer	775,000	193,750	89,978	(103,772)	-54%
Total Operating Income	\$3,025,000	\$756,250	\$493,210	(\$263,040)	-35%
Other Income					
3 Interest Income	10,000	2,500	474	(2,026)	-81%
4 Miscellaneous Income	2,000	500	-	(500)	-100%
5 Interest Income:Non Operational	33,000	8,250	18	(8,232)	-100%
6 <i>Transfer from/(to) Unrestricted Reserves</i>	76,100	19,025	(147,789)	(166,814)	-877%
Total Other Income	\$121,100	\$30,275	(\$147,297)	(\$177,572)	-587%
TOTAL SEWER REVENUE	\$3,146,100	\$786,525	\$345,913	(\$440,612)	-56%
Operating Expense					
7 Energy Costs	53,000	13,250	6,253	6,997	53%
8 Riverside City Treatment Costs	2,000,000	500,000	-	500,000	100%
9 Industrial Pretreatment Costs	77,000	19,250	935	18,315	95%
10 Lab Fees	46,500	11,625	170	11,455	99%
11 Bad Debt Expense	10,000	2,500	-	2,500	100%
12 R & M Equipment	15,500	3,875	-	3,875	100%
13 R&M Sewer System	60,000	15,000	-	15,000	100%
14 Hydrowash	64,000	16,000	6,043	9,957	62%
15 Operating Expense	7,200	1,800	1,424	376	21%
16 Telephone	1,000	250	89	161	64%
17 Licenses & Permits	8,700	2,175	1,422	753	35%
18 Gasoline Expense	5,100	1,275	479	796	62%
19 Liability Insurance	13,500	3,375	3,218	157	5%
20 City Riverside Litigation	100,000	25,000	185,165	(160,165)	-641%
21 Engineering Fees	11,000	2,750	498	2,252	82%
22 Loss Claims	20,000	5,000	-	5,000	100%
23 Publication of Public Notices	500	125	-	125	100%
24 Miscellaneous Expense	5,000	1,250	-	1,250	100%
25 Feasibility Study (Wastewater Trtmt Plnt)	50,000	12,500	-	12,500	100%
Total Operating Expense	\$2,548,000	\$637,000	\$205,696	\$431,304	68%
Administrative Expense					
26 Salaries Expense	77,000	19,250	6,117	13,133	68%
27 Payroll Tax Expense	6,100	1,525	457	1,068	70%
28 Health & Retirement Expense	11,900	2,975	8,367	(5,392)	-181%
29 Workman's Compensation Ins.	3,100	775	276	499	64%
30 Admn General Expense	500,000	125,000	125,000	-	0%
Total Administrative Expense	\$598,100	\$149,525	\$140,217	\$9,308	6%
Total Expense	\$3,146,100	\$786,525	\$345,913	\$440,612	56%

Rubidoux Community Services District
Sewer Fund Budget
For the Three Months Ended September 30, 2020

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Asset Acquisitions					
Total Asset Acquisitions	\$0	\$0	\$0	\$0	0%
TOTAL SEWER EXPENSES	<u>\$3,146,100</u>	<u>\$786,525</u>	<u>\$345,913</u>	<u>\$440,612</u>	56%

**Rubidoux Community Services District
Sewer Capital Improvement Project (CIP) Budget
For the Three Months Ended September 30, 2020**

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Operating Income					
1 Developer Fees	300,000	75,000	97,032	22,032	29%
2 <i>Transfer (to)/from Restricted Reserves</i>	(270,000)	(67,500)	(97,032)	(29,532)	44%
TOTAL SEWER CIP REVENUE	\$30,000	\$7,500	\$0	(\$7,500)	-100%
Operating Expense					
3 Tilton Swr Phase II - 60% (New) Design Cost Only	30,000	7,500	-	7,500	0%
TOTAL SEWER CIP EXPENSES	\$30,000	\$7,500	\$0	\$7,500	100%

**Rubidoux Community Services District
Sewer Replacement Project Budget
For the Three Months Ended September 30, 2020**

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Operating Income					
1 Sewer Replacement Fees	105,000	26,250	27,199	949	4%
TOTAL SEWER RPLCMT PROJ. REVENUE	\$105,000	\$26,250	\$27,199	\$949	4%
Operating Expense					
2 Tilton Swr Ph II - 40% - (New)	20,000	5,000	-	5,000	100%
3 <i>Transfer to Reserves</i>	85,000	21,250	27,199	(5,949)	0%
TOTAL SEWER RPLCMT PROJ. EXPENSES	\$105,000	\$26,250	\$27,199	(\$949)	-4%

Rubidoux Community Services District
Field/Admin Building Fund Budget
For the Three Months Ended September 30, 2020

	Annual Budget 2020/2021	YTD Budget 2020/2021	YTD Actual 2020/2021	Favorable (Unfavorable) Variance	
Operating Income					
1 Sales - Field/Admin Bldg	96,000	24,000	24,553	553	2%
TOTAL FIELD/ADMIN BLDG REVENUE	\$96,000	\$24,000	\$24,553	\$553	2%
Other Expense					
2 Transfer to Reserves	96,000	24,000	24,553	(553)	-2%
TOTAL FIELD/ADMIN BLDG EXPENSES	\$96,000	\$24,000	\$24,553	(\$553)	-2%

11. CONSIDER RATIFICATION OF CONTRACT FOR ARCHITECTURAL SERVICES
FOR NEW OFFICE SPACE:
DM 2020-78

Rubidoux Community Services District

Board of Directors

Hank Trueba Jr
Armando Muniz
Bernard Murphy
John Skerbelis
F. Forest Trowbridge

General Manager

Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2020-78

November 5, 2020

To: Rubidoux Community Services District
 Board of Directors

Subject: Consider Ratification of Contract for Architectural Services for New Office Space

BACKGROUND:

The City of Jurupa Valley ("City") is interested in purchasing the County Fleet Services Building and surrounding Property ("Building") on the corner of Crestmore and Mission Blvd. The City has discussed partnering with Rubidoux Community Services District ("District") with purchase and co-use of the Building, including a possible sheriff substation. This is a long-term decision involving a potential partnership where the District would be the minority owner, and committing to significant expense – both in debt service and initial tenant improvements. Given these factors it is prudent for the District, on behalf of its rate payers and customers, to determine if the building is right for its use and occupancy. This also includes looking at costs associated with this purchase beyond the initial purchase price. These costs include costs to modify the building to make it useable for co-use ("Tenant Improvements") and ongoing operational/maintenance costs.

District staff has discussed this internally and has come up with some options for the Board to consider which are as follows:

1. Purchase the Fleet Services Building in partnership with the City and do necessary Tenant Improvements to modify to meet co-use needs.
2. "Modernize" the existing District office building to bring it to current standards for access compliance, energy efficiency, seismic resistance, and better space utilization. This option would include building a new Operation Building to replace the aged and undersized facility on Pacific.*
3. Remove existing District building and build a new administration building on District property in its place. This option would include building a new Operation Building to replace the aged and undersized facility on Pacific.*

4. Do nothing and continue to occupy our current facilities on Ruidoux Blvd. and Pacific in their current condition.

*It should be understood Items 2 and 3 refer to the property on Rubidoux Boulevard where the existing office is located and the 2.3 acres between RCSD and Stater Brothers is also available for development as a warehouse for field operations, eliminating the need for the District Field Office at Limonite and Pacific.

On October 8, 2020 District staff was advised the City desires to make an offer for the County Fleet Building sometime in December. On October 14, 2020, a meeting was held at the City of Jurupa Valley attended by George Wentz, Rod Butler, and Councilperson Chris Barajas of the City, and Board Directors John Skerbelis and Hank Trueba Jr. and District staff. At this meeting joint use of the building was discussed, including the possibility of forming a Joint Powers Authority (JPA) to own the building. The City proposed a 60% - 40% ownership split with the City owning 60%. The proposed JPA would own the building with the Board of the JPA comprised of 3 board members from the City and 2 from the District.

The City has not provided specifics on their utilization of the building. In prior meetings with the City, District staff has recommended co-funding the hiring of a consultant to assist with a building usage program. A building usage program would assist in answering questions regarding use of the building such as: 1) use of shared areas of the building, 2) how the space is split between the City and District, 3) tenant improvements initially needed, 4) technological separation requirements, 5) operational costs, and 6) details to be included in purchase and JPA formation agreements.

Developing a building usage program is an expertise staff recommends seeking assistance. Due to the accelerated timing the City is now working towards, District staff obtained a Professional Services Cost Proposal ("Proposal") from the local Riverside architectural firm of Ruhnau Clarke for a Feasibility Study. This Proposal includes:

1. Phase One: is in the amount of \$1,800 and is for an "Approach and Concerns Outline" which consists of a series of scoping and cost questions to consider with the City if the District were to purchase the building in partnership with the City and a brief study of existing space and preliminary suggestions on how to divide the County Fleet Building.
2. Phase Two: is in the amount of \$24,300 and is for an "Option Analysis" to investigate the District's needs and program requirements for the first three options listed above including scope and preliminary costs of each option for budgeting purposes. The cost analysis would be magnitude of order level to give staff and the Board a general idea of relative costing between the options.
3. The reimbursable is in the amount of \$500 and is for the cost of printing, courier services and other minor incidentals.

Due to the City's fast schedule and the fact there are 3 weeks between District Board Meetings from the middle of October until the first week in November the General Manager engaged Rhunau Clarke with the intent of seeking ratification by the Board at the November 5, 2020 Board Meeting. As explained at the October 15, 2020 Board Meeting during General Manger comments, participation with the City in purchase of the Fleet Building is a decision with long-term ramifications to the District. This includes suitability of use, co-ownership details, and costs.

RECOMMENDATION

Staff recommends the Board of Directors approve the General Manager to:

1. Amend the FY 2020/21 Budget by moving the Feasibility Analysis funding of \$26,600 from Water Fund Reserves to the Field/Admin Building Fund.
2. Ratify a contract with Ruhnau Clarke Architects in the amount of \$26,600 to perform Architectural Services.

Respectfully,

A handwritten signature in blue ink, appearing to read "J. D. Sims", with a small dot above the final letter.

JEFFREY D. SIMS, P. E.
General Manager

Attach:
Ruhnau Clarke Proposal

RUBIDOUX COMMUNITY SERVICES DISTRICT

MASTER AGREEMENT FOR PROFESSIONAL SERVICES BY INDEPENDENT CONSULTANT UTILIZING TASK ORDERS

THIS AGREEMENT is made the date first approved by and between the "parties" to this contract referred to as "RUBIDOUX" and "CONSULTANT" as follows:

RUBIDOUX

Rubidoux Community Services District
Post Office Box 3098
Riverside, CA 92519-3098
(951) 684-7580

CONSULTANT

Ruhnau Clarke
3775 10th Street
Riverside, CA 92501
(951) 684 4664

RECITALS

THIS AGREEMENT is entered into on the basis of the following facts, understandings and intentions of the parties to this Agreement:

- A. RUBIDOUX desires to engage the professional services of the CONSULTANT to perform such professional consulting services as may be assigned, from time to time, by RUBIDOUX in writing.
- B. CONSULTANT agrees to provide such services pursuant to, and in accordance with, the terms and conditions of this Agreement, and has represented and warrants to RUBIDOUX that CONSULTANT possesses the necessary licenses, skills, qualifications, personnel and equipment to provide such services.
- C. The services to be performed by CONSULTANT shall be specifically described in one or more written Task Orders issued by RUBIDOUX to CONSULTANT pursuant to this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing Recitals and mutual covenants contained herein, RUBIDOUX and CONSULTANT agree as follows:

ARTICLE I

TERM OF AGREEMENT

1.01 Term of Agreement. The Agreement shall become effective on the date first approved and shall continue for a term of one (1) year unless extended or sooner terminated as provided for herein.

ARTICLE II
SERVICES TO BE PERFORMED

2.01 Services to be Performed by CONSULTANT. CONSULTANT agrees to provide such professional consulting services as may be assigned, from time to time, in writing by RUBIDOUX. Each such assignment shall be made in the form of a written Task Order. Each such Task Order shall include, but shall not be limited to, a description of the nature and scope of the services to be performed by CONSULTANT, the amount of compensation to be paid, and the expected time of completion.

2.02 CONSULTANT may, at CONSULTANT's sole cost and expense, employ such competent and qualified independent professional associates, subcontractors and consultants as CONSULTANT deems necessary to perform each such assignment; provided, however, that CONSULTANT shall not subcontract any of the work to be performed without the prior written consent of RUBIDOUX, which should not be unreasonably withheld.

ARTICLE III
COMPENSATION

3.01 In consideration for the services to be performed by CONSULTANT, RUBIDOUX agrees to pay CONSULTANT as provided for in each Task Order.

3.02 Each Task Order shall specify a total not-to-exceed sum of money and shall be as set forth on an exhibit to be attached to each Task Order issued to CONSULTANT.

3.03 RUBIDOUX shall reimburse CONSULTANT for reasonable and necessary expenses incurred by CONSULTANT in the performance of services for RUBIDOUX. Reimbursement shall be according to schedules set forth in each Task Order.

3.04 Unless specifically stipulated otherwise in the Task Order or unless specifically approved in advance by RUBIDOUX in writing, CONSULTANT shall not be compensated for any services rendered nor reimbursed for any expenses incurred in excess of those authorized in any Task Order.

3.05 Unless otherwise provided for in any Task Order issued pursuant to this Agreement, payment of compensation earned shall be made in monthly installments within thirty (30) days after receipt of a detailed, corrected, written invoice describing, without limitation, the services performed, the time spent performing such services, the hourly rate charged therefore, and the classification of individuals performing such service for the benefit of RUBIDOUX. Such invoices shall also include a detailed itemization of expenses incurred.

3.06 CONSULTANT fee rates used to calculate Task Order not-to-exceed sums shall be based on the attached Appendix I – Fee Schedule. No allowance for escalation of fees is allowed during the term of this agreement.

ARTICLE IV
OBLIGATIONS OF CONSULTANT

4.01 CONSULTANT agrees to perform all assigned services in accordance with the terms and conditions of this Agreement and those specified in each Task Order.

4.02 Except as otherwise provided for in each Task Order, CONSULTANT will supply all personnel and equipment required to perform the assigned services.

4.03 CONSULTANT hereby agrees to be solely responsible for the health and safety of its employees and agents in performing the services assigned by RUBIDOUX. Therefore, CONSULTANT hereby covenants and agrees to:

- a. Obtain and maintain a comprehensive general liability policy in an amount of not less than \$1,000,000 naming RUBIDOUX as an additional insured;
- b. Obtain and maintain an automobile liability policy in an amount of \$1,000,000 combined single limit per accident for bodily injury and property damage;
- c. Obtain and maintain a policy of malpractice insurance in a minimum amount of \$1,000,000 to cover any negligent acts or omissions committed by CONSULTANT, or its employees in the performance of any service for RUBIDOUX;
- d. Provide worker's compensation insurance for CONSULTANT's employees;
- e. Comply with all local, state and federal laws, rules and regulations.

Evidence of all insurance coverage shall be provided to RUBIDOUX prior to issuance of the first Task Order. CONSULTANT and RUBIDOUX waive all rights against each other and their respective directors, officers, partners, commissioners, officials, agents, subcontractors, consultants, and employees for damages covered by any type of property insurance during and after the completion of the services. A similar provision shall be incorporated into all construction contractual arrangements entered into by RUBIDOUX and shall protect RUBIDOUX and CONSULTANT to the same extent. All project contractors shall be required to include RUBIDOUX and CONSULTANT as additional insured on their General Liability insurance policies and shall be required to indemnify RUBIDOUX and CONSULTANT to the same extent.

4.04 Each party agrees to defend, indemnify, and hold harmless each other, its agents and employees, from and against legal liability for all claims, losses, damages, and expenses to the extent such claims, losses, damages, and expenses are caused by its negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are caused by the joint or concurrent negligence of CONSULTANT and RUBIDOUX, such liability shall be borne by each party in proportion to its own negligence.

4.05 In the event that RUBIDOUX requests that specific employees of CONSULTANT supervise or otherwise perform the services specified in each Task Order, CONSULTANT shall use its best efforts to ensure that such individual (or individuals) shall be appointed and assigned the responsibility of performing the services.

4.06 In the event CONSULTANT is required to provide plans, drawings, specifications and/or estimates, the same shall be furnished with a registered civil engineer's number or other professional license as applicable and shall conform to local, state and federal laws, rules and regulations. In the event RUBIDOUX is required to obtain approval or permit from another governmental entity, CONSULTANT shall provide necessary supporting documents to be filed with such entity.

ARTICLE V
OBLIGATIONS OF RUBIDOUX

5.01 RUBIDOUX shall do the following in a manner so as not to unreasonably hinder the performance of services by CONSULTANT:

- a. Provide information and criteria regarding RUBIDOUX's requirements;
- b. Furnish all existing studies, reports and other available data pertinent to each Task Order that are in RUBIDOUX's possession;
- c. Designate a person to act as a liaison between CONSULTANT and RUBIDOUX.

ARTICLE VI
ADDITIONAL SERVICES CHANGES AND DELETIONS

6.01 During the term of this Agreement, RUBIDOUX may with concurrence of CONSULTANT, from time to time, and without affecting the validity of this Agreement or any Task Order issued pursuant thereto, order changes, deletions and additional services by the issuance of written Change Orders.

6.02 In the event CONSULTANT performs additional or different services than those described in any Task Order or authorized Change Order without the prior written approval of RUBIDOUX, CONSULTANT shall not be compensated for such services.

6.03 CONSULTANT shall promptly advise RUBIDOUX as soon as reasonably practicable upon gaining knowledge of a condition, event or accumulation of events which may affect the scope and/or cost of services to be provided pursuant to this Agreement. All proposed changes, modifications, deletions and/or requests for additional services shall be reduced to writing for review and approval by RUBIDOUX.

6.04 In the event that RUBIDOUX orders services deleted or reduced, compensation shall likewise be deleted or reduced by a fair and reasonable amount and CONSULTANT shall only be compensated for services actually

performed. In the event additional services is properly authorized, payment for the same shall be made as provided in Article III above.

ARTICLE VII

CONSTRUCTION MANAGEMENT/INSPECTION SERVICES

7.01 In the event RUBIDOUX authorizes CONSULTANT to perform construction management/inspection services for RUBIDOUX, CONSULTANT may determine, in the course of providing such services, that a Change Order should be issued to the third party construction contractor, or CONSULTANT may receive a request for a Change Order from the third party construction contractor. CONSULTANT shall, upon receipt of any requested Change Order, or upon gaining knowledge of a condition, event or accumulation of events which may necessitate issuing a Change Order to the third party construction contractor, promptly consult with RUBIDOUX. No Change Order shall be issued or executed without the prior approval of RUBIDOUX.

ARTICLE VIII

TERMINATION AGREEMENT

8.01 In the event the time specified for completion of an assigned Task in the Task Order exceeds the term of this Agreement, for the purpose of that Task only, the term of this Agreement shall be automatically extended for such additional time as is necessary to complete such Task Order, and thereupon this Agreement shall automatically terminate without further notice.

8.02 Notwithstanding any other provision of this Agreement, RUBIDOUX, at its sole option, may terminate either a Task Order or this Agreement at any time by giving fourteen (14) days written notice to CONSULTANT, whether or not a Task Order has been issued to CONSULTANT.

8.03 In the event of termination of either a Task Order or this Agreement, the payment of monies due CONSULTANT for services performed prior to the effective date of such termination shall be paid within thirty (30) days after receipt of an invoice as provided in this Agreement. Upon payment for such services, CONSULTANT agrees to promptly provide to RUBIDOUX all documents, reports, purchased supplies and the like which are in the possession or control of CONSULTANT and pertain to RUBIDOUX, except that CONSULTANT may retain one complete copy to be maintained in CONSULTANT's files.

ARTICLE IX

STATUS OF CONSULTANT

9.01 CONSULTANT shall perform the services assigned by RUBIDOUX in CONSULTANT's own way as an independent contractor, and in pursuit of CONSULTANT's independent calling, and not as an employee or agent of RUBIDOUX. CONSULTANT shall be under the control of RUBIDOUX only as to the result to be accomplished. CONSULTANT shall regularly confer with RUBIDOUX's liaison.

9.02 CONSULTANT hereby specifically represents and warrants to RUBIDOUX that the services to be rendered pursuant to this Agreement shall be performed in accordance with the standards customarily applicable to an experienced and competent professional consulting organization rendering the same or similar services. Further, CONSULTANT represents and warrants that the individual signing this Agreement on behalf of CONSULTANT has the full authority to bind CONSULTANT to this Agreement. No other warranty, expressed or implied, is included in this Agreement or in any drawing, specification, report, or opinion produced pursuant to this Agreement.

ARTICLE X

AUDIT OWNERSHIP OF DOCUMENTS

10.01 All final reports, plans, drawings, specifications, and design calculations prepared or developed by CONSULTANT in connection with the performance of services assigned to it by RUBIDOUX shall become the sole property of RUBIDOUX, and CONSULTANT shall promptly deliver all such deliverable materials to RUBIDOUX.

Other than maps, plans, and drawings, CONSULTANT may retain original documents at its option, and furnish reproductions. RUBIDOUX shall receive the work product together with supporting documentation. CONSULTANT shall retain its rights in its standard drawing details, specifications, databases, computer software, and proprietary property.

10.02 CONSULTANT shall retain and maintain, for a period of not less than four (4) years following termination of this Agreement, all time records, accounting records and vouchers and all other records with respect to all matters concerning services performed, compensation paid and expenses reimbursed. At any time during normal business hours and as often as RUBIDOUX may deem necessary, CONSULTANT shall make available to RUBIDOUX's agents for examination all of such records and will permit RUBIDOUX's agents to audit, examine and reproduce such records. No such records shall be destroyed without their first being offered to RUBIDOUX.

ARTICLE XI

MISCELLANEOUS PROVISIONS

11.01 This Agreement supersedes any and all previous conflicting agreements, either oral or written, between the parties hereto with respect to the rendering of services by CONSULTANT for RUBIDOUX and contains all of the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Any modification of this Agreement will be effective only if it is in writing and signed by both parties.

11.02 CONSULTANT shall not assign or otherwise transfer any rights or interest in this Agreement without the prior written consent of RUBIDOUX. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

11.03 Time is of the essence in the performance of services required hereunder. Work shall begin immediately upon receipt of written authorization of RUBIDOUX to proceed. Progress meetings will be conducted periodically in order to review the work accomplished and to obtain staff input and concurrence with the work completed to date. Extensions of time within which to perform work may be granted by RUBIDOUX if requested by CONSULTANT and agreed to in writing by RUBIDOUX. All such requests must be documented and substantiated and will only be granted as the result of unforeseeable and unavoidable delays not caused by the lack of foresight on the part of CONSULTANT. CONSULTANT shall not be responsible for delays beyond its reasonable control.

11.04 CONSULTANT shall comply with all local, state and federal laws, rules and regulations regarding nondiscrimination and the payment of prevailing wages.

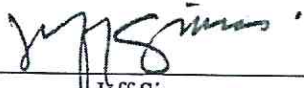
11.05 If required by law, CONSULTANT shall file Conflict of Interest Statements with RUBIDOUX.

11.06 Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than RUBIDOUX and CONSULTANT.

IN WITNESS WHEREOF, the parties hereby have made and executed this Agreement as of the day and year first approved herein.

RUBIDOUX COMMUNITY SERVICES DISTRICT

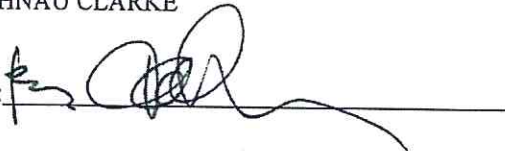
BY: _____


Jeff Sims
General Manger

DATE: 10.14.20

RUHNAU CLARKE


BY: _____



DATE: 10.15.20

REVIEWED:

BY: _____


Brian Laddusaw, C.P.A.
Director of Finance & Administration

DATE: 10/14/20

Rubidoux Community Services District
P.O. Box 3098
Rubidoux, CA. 92519-3098
(951) 684-7580

ORIGINATION DATE October 14, 2020
CONSULTANT TASK ORDER NO. 1
CONTRACT NO. 2020 - 7
PROJECT MANAGER Ted Beckwith

Consultant's Name: Ruhnau Clarke Architects
Address: 3775 Tenth Street
City, Zip: Riverside, CA 92501
Office Phone: 951.684.4664

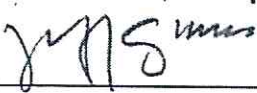
This Job: \$26,600
Liaison's Name: Roger Clarke
Liaison's Phone: _____
FAX #: _____

Project Name: Feasibility Study For RCSD


Description: Provide feasibility analysis for three building options including: 1) partnering with City of Jurupa Valley on County Fleet Building, 2) modernization of existing RCSD Admin building and new warehouse, and 3) new RCSD Admin building and new warehouse at existing location.

The Task(s) to be performed, time of performance and not to exceed compensation shall be as described in Exhibit "A" attached hereto and made a part hereof and shall be performed in accordance with the "Master Agreement" dated _____. Consultant certifies that as of the date of execution of this Task Order all insurance is as stated in the Master Agreement and will be maintained in good standing for the term of this Task Order. ***If the offer described by this Task Order has not been signed and returned within 30 days, the offer may be withdrawn by Rubidoux without notification and the Task Order document shall be voided.***

Rubidoux Community
Services District:

By: 
NAME TYPED: Jeff Sims
TITLE: General Manager
DATE: 10.14.20

Ruhnau Clarke Architects

By: 
NAME TYPED: Roger Clarke
TITLE: President
DATE: 10.19.20

REVIEWED:


By: 
NAME TYPED: Brian Laddusaw
TITLE: Director of Finance and Admin.
DATE: 10/14/20

EXHIBIT A

TASK ORDER NO. 1

CONTRACT NO. 2020 – 7

Consultant: Ruhnau Clarke Architects

TASK(S) TO BE PERFORMED:

Per Attachment 1, dated October 8, 2020

Phase 1: NTE \$1,800.00

Phase 2: NTE \$24,300.00

Reimbursable allowance: \$500.00

TIME OF PERFORMANCE: 60 days

The assigned tasks shall be completed by: December 18, 2020

COMPENSATION:

Compensation shall not exceed \$ \$26,600 without prior authorization and shall be invoiced for actual hours worked.

Attachment 1



October 08, 2020

Re: Feasibility Study Fee Proposal for Rubidoux Community Services District

Mr. Jeff Sims

Dear Mr. Sims,

General Manager, Rubidoux
Community Services District

3590 Rubidoux Blvd, CA. 92509
951-684-7580

jsims@rcsd.org

We are pleased to present this phased feasibility study proposal for the Rubidoux Community Services District.

It is our understanding that there will be 2 phases to this feasibility study. Phase 1 is a general approach and outline of concerns for consideration and coordination with the City of Jurupa Valley in formalizing a partnership to purchase and occupy the Riverside County Fleet Services Facility located at 5293 Mission Boulevard.

This analysis will review various items including, but not limited, to initial and ongoing cost of Ownership and building/facility operations.

Phase 2 services of this feasibility study would be comprised of a programmatic and spatial analysis of 3 scenarios. Scenario 1 is joint purchase and occupancy of the Riverside County Fleet Building. Scenario 2 would be to include the Modernization of the existing main office (Fire Station 1) and construction of a new warehouse. Option 3 would be for construction of a new Main and Field Office at the current property.

The Phase 2 feasibility study will include a tour of the site, interview with RCSD staff to understand programing and spatial needs, a phased exhibit for improvements as needed. It will also include 2 workshop presentations to the RCSD Board. The feasibility package would include a development area analysis, site masterplan for each option and ROM costs to describe the uses, circulation, parking, and project elements.

Based on the above scope of services, we propose to complete the feasibility study on an hourly fee basis as follows:

- **Phase 1:** Approach and Concerns Outline Task. Hourly fees estimated at a not to exceed 12 hours @ \$150 /hour for a maximum not to exceed fee of \$1800.00
- **Phase 2:** Option Analysis: estimated at 60 hours per option for a total not to exceed hours of 180 hours . We would propose to complete the work for an hourly fee basis of \$135 / Hour for a total not to exceed fee of \$24,300. Additionally, we would credit back 30% of this fee if one of the options is selected and Ruhnau Clarke Architects is selected to complete the design service.

Any time not spent for either phase would not be billed. We also recommend a separate amount of \$500 for reimbursables.

Please let me know if you have any questions or concerns with the proposal, fees, or the assumed scope of work. We look forward to working with you and are ready to proceed immediately. Thank you for the opportunity to provide our services to you.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Roger Clarke', written over a horizontal line.

Roger Clarke
President
Ruhnau Clarke Architects
Tel. 951.684.4664
Email: rclarke@ruhnauclarke.com

12. CONSIDER APPROVAL OF THE NOTICE OF CEQA CATEGORICAL
EXEMPTION FOR ANITA B. SMITH WELL 6 GAC PROJECT AND AUTHORIZATION
FOR STAFF TO FILE IT WITH THE APPROPRIATE AGENCIES:

DM 2020-79

Rubidoux Community Services District

Board of Directors

Hank Trueba Jr
Armando Muniz
Bernard Murphy
John Skerbelis
F. Forest Trowbridge

General Manager

Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2020-79

November 5, 2020

To: Rubidoux Community Services District
 Board of Directors

Subject: Consider Approval of the Notice of CEQA Categorical Exemption for Anita B. Smith Well 6 GAC Project and Authorization for Staff to File it with the Appropriate Agencies

BACKGROUND:

As the Board may recall, the Rubidoux Community Services District (“District”) needs to add treatment to meet lower Notification Limit (“NL”) and Response Limit (“RL”) for PFAS contaminants established by the State of California State Water Resources Control Board Department of Drinking Water (“DDW”). Two components of PFAS contaminants are PFOA and PFOS. The new NL and RL are 5.1 ppt and 10 ppt for PFOA, and are 6.5 ppt and 40 ppt for PFOS, respectively. Conducted testing and laboratory results indicate all potable water supply wells in the District are at or above these limits. Absent treatment to lower the PFAS contaminants to below the DDW limits, the District will need to notify its customers they are being served water with PFAS contaminants above the limits set by DDW.

The District is in process of developing a Granular Activated Carbon Filtration System (“Project”) to treat water for Well 6 (Q = 2,200 gpm). The purpose of the Project is to remove PFAS contaminants to below the new NL. A part of the approval and permitting process for the Project is for the District to file a Notice of Exemption (“NOE”) with the County and Office of Planning and Research State Clearing House indicating the Project is categorically exempt from the California Environmental Quality Act (CEQA).

Categorical exemptions are identified in Section 15300 of the State CEQA Guidelines as “*a list of classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provision of CEQA.*” To determine whether a project is categorically exempt from CEQA, certain findings must be made for a project to verify it qualifies for a specific exemption class and can appropriately be exempted from the requirement for the preparation of a higher level environmental document. An analysis of these requirements has been done for the District by TKE Engineering finding the District meets the requirements for Categorical Exemption for this Project.

RECOMMENDATION

Staff recommends the Board of Directors to:

1. Find in its sole discretion the Project meets the requirements for a Categorical Exemption for both Class 1 and Class 3 Exemptions (CEQA Section 15301(b) and Section 15303(e)) appropriate for the project.
2. Authorize the General Manager or designee to sign the NOE.
3. Direct staff to file the NOE with appropriate agencies.

Respectfully,



JEFFREY D. SIMS, P.E.
General Manager

Attach:

Notice of Exemption

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk
County of: Riverside
2724 Gateway Drive
Riverside, CA 92507

From: (Public Agency): Rubidoux Community Services District
3590 Rubidoux Boulevard
Jurupa Valley, CA 92509

(Address)

Project Title: Anita B. Smith Filtration Vessel Installation

Project Applicant: Rubidoux Community Services District

Project Location - Specific:

West of Intersection of Fleetwood Drive and Via Ricardo within the City of Riverside

Project Location - City: Riverside Project Location - County: Riverside

Description of Nature, Purpose and Beneficiaries of Project:

Installation of 3 Water Filtration Vessels on existing asphalt concrete area of the Anita B. Smith Filtration Plant Site. Vessels will provide water purification prior to entering into the drinking water system. Project site is owned and operated by Rubidoux Community Services District.

Name of Public Agency Approving Project: Rubidoux Community Services District

Name of Person or Agency Carrying Out Project: Rubidoux Community Services District

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
Categorical Exemption. State type and section number:
Statutory Exemptions. State code number: 15301, Class 1 Type f

Reasons why project is exempt:

The project is providing filtration vessels which are the addition of a health protection device for use in conjunction with existing facilities to provide added water purification to meet State regulations.

Lead Agency
Contact Person: Ted Beckwith, Director of Engineering Area Code/Telephone/Extension: (951) 684-7580

If filed by applicant:

- 1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Date: Title:

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR:

13. CLOSED SESSION – NONE

14. DIRECTORS COMMENTS – NON-ACTION

15. ADJOURNMENT