

MINUTES OF REGULAR MEETING
June 1, 2017
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Christopher Barajas
Hank Trueba Jr.

DIRECTORS ABSENT:

STAFF PRESENT: Dave Lopez, General Manager
Steve Appel, Asst. General Manager
Krysta Krall, Manager Fiscal Services
Brian Jennings, Accounting/Budgeting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Muniz, at 4:00 P.M., Thursday, June 1, 2017, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for Regular Board Meeting, May 18, 2017.

Director Barajas moved and Director Trueba seconded to approve the May 18, 2017 Minutes.

The motion was carried unanimously.

Ayes – 5 (Barajas, Muniz, Murphy, Trowbridge, Trueba)
Noes - 0

ITEM 5. Consider to Approve the June 2, 2017, Salaries, Expenses and Transfers.

Approve June 2, 2017 Salaries, Expenses and Transfers.

Director Barajas moved and Director Trueba seconded to approve the June 2, 2017, Salaries, Expenses and Transfers.

The motion was carried unanimously.

Ayes – 5 (Barajas, Trowbridge, Muniz, Murphy, Trueba)
Noes - 0

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first piece of correspondence from March 23, 2017, the District responded to the City of Riverside Public Works Department, regarding nutrient loading and the correction and the incorrect way the City was assessing the nutrient loadings. The District provided very clear, analytical and legal support for their positions. The District is below the mass loading 30 day average for the District, BOD and TSS. The City now switched from total pounds to concentration, which the agreements do not address concentration. The next piece of correspondence is The City of Riverside Public Works Department's response to the District's March 23, 2017, letter.

ITEM 8. MANAGER'S REPORT

Operations Report:

Presented at the second Board meeting of the month.

Emergency and Fire Report:

Presented at the second Board meeting of the month.

ITEM 9. DM 2017-30. Call and Schedule a Public Hearing for the Adoption of the Rubidoux Community Services District Operations and Capital Improvement Budgets for FY 2017-2018.

The Board of Directors just conducted two (2) Budget Workshops (May 4, and 18, 2017). At these budget workshop meetings the Board of Directors reviewed and commented on the proposed 2017-2018 and 2018-2019 Draft Budgets for the Rubidoux Community Services District Operational and Capital Improvement Project Funds. As presented and discussed, as directed by the Rubidoux Community Services District, the Board authorized and adopted Wastewater Ordinance No. 2017-120 which adjusted Regional Sewer Treatment (RST) charges at 5% (\$0.87 per month). As discussed, the increase is necessary to cover 2016-2017 blended methodology of reconciliation the City has imposed.

With respect to trash rate charges for FY 2017-2018, the CPI adjustment for the services component of the trash assessment is 2.20%. Further, tipping fee increases (County disposal fees, recycling and green fees) have been incorporated into the residential and

commercial charges. As the Board is aware, the District is contractually obligated to pass through actual charges with a maximum of 5% per annum. Such charges are compliant with AB 3030 and Prop. 218 stipulations and scheduled for adoption at our June 15, 2017, regular Board meeting (Resolution No. 2017-835).

More specifically, for residential rates Burrtec proposed a \$0.68 increase per month for a \$24.13 monthly household rate. In commercial trash services, Burrtec projects a \$2.39 increase to the most common trash services – a 3 yard bin, once a week pick-up at \$114.62 charge per month.

With the pending adoption of Ordinance 2017-121 at your June 15, 2017, Board meeting, for the 2017-2018 there is a 6.5% increase to water operations. While the State water conservation mandate is over, the results of water consumption actives have reduced water revenues by 23%. As proposed and presented to the budget committee workshops Staff adjusted projected water revenues by 6.5% to cover fixed costs. The average net monthly impact for 16 units of water consumption is projected to be \$2.10 for a single family household.

Further, last year the Board created a Field/Admin Restricted Capital fund. Today that fund has a balance of \$265,000.00+.

Finally, with respect to the General Fund, Staff budgets a flat assessment to our property tax revenues, about \$2.65+ Million of secured property tax. As the Board is aware, property taxes fund the District's fire operation which is budgeted for \$2.16± million for FY 2017-2018.

Pursuant to the Budget Workshop Meetings, Staff has finalized the proposed Draft Budget as discussed. The Final Draft budget is attached for your review.

As required, Staff has noticed and scheduled a Budget hearing and Adoption in the Press Enterprise at least 30 days in advance of the scheduled June 15, 2017, regular meeting of the Rubidoux Community Services District Board of Directors.

Director Trowbridge moved and Director Trueba seconded to Call and Schedule a Public Hearing for the Adoption of the Rubidoux Community Services District Operations and Capital Improvement Budgets for FY 2017-2018

The motion was carried unanimously.

Ayes – 5 (Trowbridge, Muniz, Barajas, Murphy, Trueba)

Noes – 0

Absent – 0

ITEM 10. DM 2017-31. Consideration to Cancel July 6, 2017, Regular Board Meeting Due to 4th of July Holiday Conflicts.

As a matter of practice, the Board of Directors has cancelled the first meeting in July as it traditionally conflicts with the 4th of July Holiday. In past years, holiday plans of Board Members made it difficult to have a qualifying quorum to conduct District business. Further, District Staff members have also scheduled vacation time off to spend with family and/or travel over the holiday, thus making Board Agenda preparation challenging. Finally, the District business of rate and Budget adoption will have been concluded at your June 15, 2017, regular Board meeting.

Director Trueba moved and Director Murphy seconded to cancel the July 6, 2017, regular Board Meeting of the Rubidoux Community Services District due to the Board preparation conflicts.

The motion was carried as follows.

Ayes – 4 (Muniz, Murphy, Barajas, Trueba)

Noes – 0

Abstain - 1 (Trowbridge)

CLOSED SESSION –

Mr. Dave Lopez called for a Closed Session on pending litigation that the District was engaged the past Tuesday/Wednesday. The meeting was adjourned to Mr. Lopez' office to be discussed.

President Muniz stated there was no reportable action regarding the City of Riverside and RCSD pending litigation.

ITEM 12. Directors Comments – Non action.

Director Muniz adjourned the June 1, 2017, Regular Board meeting.