

# Rubidoux Community Services District

## Board of Directors

Hank Trueba Jr., President  
Bernard Murphy, Vice-President  
John Skerbelis  
Armando Muniz  
F. Forest Trowbridge

## General Manager

Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

Thursday, February 17, 2022, at 4:00 PM

**Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020 as a response to mitigating the spread of corona virus known as COVID-19:**

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

### Note the following:

All persons including members of the public, Board Members, and staff attending the Board Meeting in-person are required to wear a face covering while inside District Facilities if they are not vaccinated against COVID-19 consistent with approved Cal/OSHA emergency temporary standards on COVID-19 infection prevention. If you do not have a face covering, one will be provided upon request.

Members of the public wanting to attend and/or address the Board may do so by:

- Using the Zoom App or website for free at: <https://zoom.us/>
  - o Once installed ahead of the meeting, you may choose your audio source as either computer speakers/microphone or telephone.
  - o If you wish to make public comments via the Zoom platform, the Board Secretary will identify you at your time to speak.
  - o Meeting ID is **870-2519-9040**.
  
- Calling into the meeting at any one of the following numbers:  
  
+1 669 900 9128  
+1 346 248 7799

+1 301 715 8592  
+1 312 626 6799  
+1 646 558 8656  
+1 253 215 8782

Only one person at a time may speak by telephone and only after being recognized by the Secretary of the Board.

1. Call to Order – Hank Trueba Jr., President
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes for the February 3, 2022 Regular Meeting
5. Consideration to Approve February 18, 2022, Salaries, Expenses and Transfers
6. Public Comment

Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to three-minutes.

No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

7. Correspondence and Related Information
8. Manager's Report (Second Meeting each Month):
  - a) Operations Report
  - b) Emergency and Incident Report
  - c) Follow up to questions at prior Board Meeting and other updates

1. Vacant property north of Station 38
2. Water related rescues in SAR
3. Procedures with new SB 998 requirements (appeals, billing history availability)

**ACTION ITEMS:**

9. Receive and File Statement of Cash Asset Schedule Report Ending January 2022:  
**DM 2022-12**
10. Consider New Public Hearing Date for Ordinance No. 2021-129: **DM 2022-13**
11. Consider LAFCO Call for Nomination – Regular Special District Member – Western Area: **DM 2022-14**
12. Consider Approving Consulting Engineering Proposal to Prepare Rubidoux Community Services District 2021 Consumer Confidence Report: **DM 2022-15**
13. Consider Agreement To Provide Water To Rubidoux Community Services District:  
**DM 2022-16**
14. Consider Additional Professional Services for Water and Wastewater Master Planning in the Emerald Ridge Area: **DM 2022-17**
15. Directors Comments - Non-action
16. Adjournment

**Closed Session:** At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

4. APPROVAL OF:  
MINUTES FOR FEBRUARY 3, 2022, REGULAR MEETING

**MINUTES OF REGULAR MEETING  
February 3, 2022  
RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Armando Muniz  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge  
Hank Trueba, Jr.

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Jeffrey Sims, General Manager  
Brian Laddusaw, Finance Director  
Ted Beckwith, District Engineer  
Brian Jennings, Customer Service Manager  
Miguel Valdez, Operations Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Trueba, at 4:00 P.M., Thursday, February 3, 2022, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for January 20, 2022, Board Meeting.

**Director Trueba moved, and Director Murphy seconded to approve the January 20, 2022, Regular Board Minutes as presented.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 5. Consideration to Approve the February 4, 2022, Salaries, Expenses and Transfers.**

Consideration to Approve the February 4, 2022, Salaries, Expenses and Transfers.

**Director Trowbridge moved, and Director Murphy seconded to Approve the February 4, 2022, Salaries, Expenses and Transfers.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

\*General Manager Sims requested the Board authorize addition of DM 2022-11 Consider Adoption of Resolution No. 2022-885 as an emergency Item 13. All other items will be renumbered as 13 to 14 (CLOSED EXECUTIVE SESSION), 14 will be 15 (Director's Comments) and Adjournment will become Item 16.

**Director Murphy moved, and Director Trowbridge seconded the Board of Directors re-number the agenda and authorize the addition of agenda Item 13. DM 2022-11. Consider Adoption of Resolution No. 2022-885, a Resolution of the Board of Directors Authorizing Submittal of Application(s) for all CalRecycle Grants the Rubidoux Community Services District is Eligible.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

#### **ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public to address the board.

#### **ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

There was nothing to offer at this time.

#### **ITEM 8. MANAGER'S REPORT**

**Operations Report:**

Presented at the second board meeting of the month.

**Emergency and Fire Report:**

Chief Kibby reported that in the month of January there were 25 business inspections. There were 204 responses (medical calls), public assists (10), residential structure fires (3), traffic collisions (13), vehicle fires (5), wildland fires (3), for a total of 287 calls for the district. There was a significant incident at the Blue Rhino facility off Agua Mansa. They had a propane leak in one of their cylinders. It exploded. The gas had a flash fire within the chamber and took out their refurb facility for 24 hours. They were back up and running in 24 hours. The lot behind the fire station was cleaned out for a day, but then everyone moved back in.

**ITEM 9. Consider Adopting Resolution No. 2022-884, a Resolution Rescinding Resolution No. 2019-859 and Adopting a Revised Discontinuation of Residential Water Service for Non-Payment Policy. DM 2022-07.**

**BACKGROUND**

At the regularly scheduled Board of Directors meeting on December 19, 2019, the Board considered and adopted Resolution No. 2019-859 establishing a written policy related to the discontinuation of residential water service for non-payment for consistency with Senate Bill 998 (“SB 998”).

SB 998 requires retail water agencies, defined as a public water system that supplies water to more than 200 service connection, to have a written policy on discontinuation of water service of residences for non-payment. The shut-off policy is to be available in English, Spanish, Chinese, Tagalog, Vietnamese, Korean and/or in each language spoken by more than 10% of customers. The policy is required to be posted on the District’s website and be provided to customers in writing upon request. The policy requires a customer to be delinquent for a period of at least 60 days before water service is discontinued. If the customer is willing to sign an alternative payment arrangement to pay the delinquent balance amount on their account over a series of payments while keeping their recent balances on their account current, they would avoid being shutoff. The original policy adopted by the Board with Resolution No. 2019-859 is attached to DM 2022-07 for reference.

As required by SB 998, the District’s water shutoff policy went into effect February 1, 2020. Shortly thereafter through a series of executive orders and senate bills related to COVID-19, a water shutoff moratorium was put into place on March 4, 2020 and remained in place until December 31, 2021. For a period of 22 months the District has been disallowed to shut off customers water meters for non-payment. During this period a small percentage of District customers have gone many months not paying any bills or paying less than the balance owed. While the District’s gross revenue remains relatively unaffected by COVID-19, the District’s ability to “turn” its accounts receivables into cash has become a challenge. Historically, the risk of water meter shutoff motivates customers to keep their District account current. With the risk eliminated for most of the last two years, many customers have actively chosen not to pay their bills.

Although the water shutoff moratorium has increased the District’s accounts receivable balance, the executive orders signed by Governor Newsom never alleviated the responsibility of the customer to pay the debt once the moratorium ended. Thus, on January 1, 2022, many customers who have not remained current on their accounts will face the District’s shutoff cycle and timeline.

When Executive Order N-42-20 was first issued there was no end date established by Governor Newsom for the moratorium to expire. As noted above, the risk of shutoff motivates customers to pay their bills. Historically the District has enjoyed minimal accounts deemed past due. An account past due is defined as a balance owed the District for greater than 60 days. For comparison purposes and to highlight the effect the water shutoff moratorium has had on the District's accounts receivable balances, the table below illustrates past due balance as of February 29, 2020, immediately before the shut off moratorium started, and then every quarter thereafter until December 31, 2021, when the shut off moratorium ended.

Month Ending	Balance – 61+ Days Delinquent
2/29/2020	\$ 1,527
6/30/2020	\$ 17,808
9/30/2020	\$ 51,376
12/31/2020	\$ 121,868
3/31/2021	\$ 172,246
6/30/2021	\$ 193,941
9/30/2021	\$ 263,367
12/31/2021	\$ 361,160

During this moratorium on shutoffs and in response to the COVID-19 pandemic, many financial assistance programs were established by the Federal and State government to provide financial relief and alleviate the burden of mounting rent and utility bills. Some of the more notable programs include United Lift and the Community Action Partnership (“CAP”) of Riverside County ‘Low-Income Household Drinking Water and Wastewater Assistance Program’ (“LIHWAP”). Application to these programs were based on the customer initiation. A third program, the California Water and Wastewater Arrearage Payment Program administered through State Water Quality Resources Control Board made funding available to water service providers. This program, applicable to community water systems only, made available approximately \$1 billion in COVID-19 relief funds for delinquent water and sewer bills. The District applied for funds under this program and received approximately \$90,000 in December 2021 to apply towards customer water arrearages. The wastewater portion of the program is set to begin February 2022.

Although these programs have proven to be helpful in alleviating past due balances, many customers still carry delinquent balances. Effective January 1, 2022, delinquent customers will no longer have the protection of a water shutoff moratorium and the District will once again follow its written shutoff policy. In preparation of the moratorium ending, staff reviewed the policy adopted by the Board in December 2019 and determined the policy could use some revisions. A redline copy of the original policy is attached. Though the revisions are relatively minor in nature, the proposed modifications make the policy better align with already established District procedures with regards to mailing final notices and the posting of red cards while remaining compliant with requirements of SB 998. In addition, the District created forms customers can complete when certifying medical and/or financial hardship, or when applying for a payment arrangement.

Staff recommends the Board of Directors consider adoption of Resolution No. 2022-884. If approved, Resolution No. 2022-884 rescinds Resolution No. 2019-859 the District's old water shut-off policy in its entirety and replaces it with the revised one and related supplemental forms.



**Director Trowbridge moved, and Director Murphy seconded the Board of Directors consider adopting Resolution No. 2022-884.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 10. Consider Approval of the Notice of California Environmental Quality Act Categorical Exemption for Local Agency Formation Commission Boundary Adjustments and Authorization for Staff to File it with the Appropriate Agencies. DM 2022-08.**

**BACKGROUND**

As the Board may recall, the Rubidoux Community Services District (“District”) is in the process of adjusting its boundaries in the “fringe” areas between it and neighboring Districts, namely Jurupa Community Services District (JCSD), West Valley Water District (WVWD) and Riverside Public Utilities (RPU). These are herein after referred to as “Neighboring Agencies”. This effort also includes the District annexing into the District areas that are not within the District but which the District completely encircles. These areas are commonly referred to as “Donut Holes”.

The aforementioned “fringe” areas are areas along the District’s boundary where there’s been historical service of water and/or sewer by the District for properties within a Neighboring Agency’s legal boundary. They also include areas that are within the District’s legal boundaries that are serviced by a Neighboring Agency. The District has negotiated with the Neighboring Agencies to confirm concurrence with adjusting these services so each Agency is serving customers that are within their legal boundaries after the Boundary Adjustments are made.

Categorical exemptions are identified in Section 15300 of the State CEQA Guidelines as “*a list of classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provision of CEQA.*” To determine whether a project is categorically exempt from CEQA, certain findings must be made for a project to verify it qualifies for a specific exemption class and can appropriately be exempted from the requirement for the preparation of a higher-level environmental document.

District staff finds the proposed boundary adjustments has no environmental impact as the proposed boundary adjustments only adjusts service boundaries to put customers correctly into the boundary of the Agency providing the actual service. Given there is no environmental impact associated with this effort, the District meets the requirements for filing a Categorical Exemption under CEQA. Donut Hole areas within the District will be added to the District’s service area potentially bringing new customers to the District if these parcels are ever developed. These areas are small and comprised of single lots or slightly larger areas that could be subdivided in the future. When these areas are developed the owner will be responsible for analyzing its projects environmental impacts pursuant to CEQA. In their current state there is no environmental impact pursuant to CEQA to include these areas into the Boundary of the District.

**Director Murphy moved, and Director Trowbridge seconded the Board of Directors:**

- 1. Find in its sole discretion of the Project meets the requirements for a Categorical Exemption for both Class I and Class 3 Exemptions (CEQA Section 15301(b) and Section 15303(e)) appropriate for the project.**
- 2. Authorize the General Manager or designee to sign the Notice of Exemption.**
- 3. Direct staff to file the Notice of Exemption with appropriate agencies.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 11. First Reading of Ordinance No. 2021-129 an Ordinance to Implement Requirements of SB 1383. DM 2022-09.**

### **BACKGROUND**

At the December 16, 2021, regular Board Meeting of Rubidoux Community Services District (“District”), Directors Memorandum 2021-85 was presented for the First Reading of Ordinance 2021-129, attached. Upon the reading of Ordinance 2021-129, the Board requested a continuance of the First Reading to provide time for staff to make modifications to the proposed Ordinance. Subsequently, the Ordinance was modified by Staff and presented to the Solid Waste Committee on January 20, 2022. Modifications included:

- a) Language limiting inspection access by the District on residential property.
- b) Modification of penalty amounts the District may impose on customers to match the MINIMUM fines contained in Senate Bill 1383.

Presented today is Ordinance 2021-129 with additional minor edits requested by the Solid Waste Committee (noted in red) on pages 19 and 20.

The following schedule is proposed for passing, approving, and adopting Ordinance No. 2021-129:

- February 3, 2022 – First reading of Ordinance 2021-129
- Prepare Notice of Public Hearing for Publication in Press Enterprise and RCSD website no later than February 7, 2022.
- February 17, 2022 – Hold Second Reading and hold Public Hearing for approval and Adoption of Ordinance 2021-129.

**Director Murphy moved, and Director Trueba seconded the Board of Directors authorize the General Manager to:**

- 1. Schedule the Second Reading of Ordinance No. 2021-129 entitled – “An Ordinance of the Board of Directors of Rubidoux Community Services District Adopting Mandatory Organic Waste Disposal Reduction and Making a Determination of Exemption Under CEQA Guidelines Sections 15061(B)(3) and 15308” for February 17, 2022.**
- 2. Schedule the Public Hearing for Adoption of Ordinance No. 2021-129 at the regular Meeting for February 17, 2022.**

**Roll call:**

**Ayes – 4 (Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Away – 1 (Muniz)**

**The motion was carried by majority vote.**

**ITEM 12. Consider Pipeline Use and Maintenance Agreement. DM 2022-10.**

### **BACKGROUND**

Rubidoux Community Services District (“District”) has coordinated with Aramark Uniform and Career Apparel (“Aramark”) to enable Aramark’s ability to continue its uniform cleaning operation in the City of Jurupa Valley. As the Board may recall the District sewage flows is collected and discharged to the City of Riverside (“Riverside”) for treatment and disposal. The District owns 3,055 MGD of treatment capacity in Riverside’s facility through a series of agreements dating back to 1978. Pursuant to the capacity agreements between Riverside and the District, the District is obligated to comply with certain discharge limits established in the NPDES Permit issued to Riverside by the State Water Resources Control Board for discharge of recycled water to the Santa Ana River.

The District’s overall total dissolved solids (“TDS”) concentration in its sewage with Aramark’s discharge far exceeded Riverside’s TDS discharge limits prompting Riverside to object to annexations of lands to the District’s service area. For example, the Agua Mansa Commerce Park and Rio Vista developments were both projects Riverside objected being annexed to the District taking proactive steps to propose a TDS Mitigation Strategy.

In effort to address this matter, the District coordinated with Aramark to move Aramark’s high TDS effluent to the Inland Brine Line (“IEBL”). This involved the District: 1) reimbursing Aramark sewer capacity fees so Aramark could defray a portion of the costs to purchase IEBL discharge rights, 2) converting a sewer pipeline in Hall Avenue for Aramark to use as a lateral from its discharge point at its property to a connection point with the IEBL, and 3) building some piping to enable Aramark’s domestic strength sewage to continue discharging to the District’s collection system. All this has been completed and the overall TDS concentration in District

sewage has reduced significantly. This has enabled Riverside to waive its objections to the Agua Mansa Commerce Project.

The District continues to own the sewer pipeline in Hall Avenue used by solely by Aramark to discharge to the IEBL but collects no funds from Aramark. Aramark pays the Santa Ana Watershed Project Authority who owns the IEBL fees and charges for discharges to the IEBL.

Due to the nature of the discharge from Aramark, the Hall Avenue Pipeline needs to be cleaned a couple of times per year to avoid the potential of sewer overflow. As mentioned above the District currently does not collect funds from Aramark, making costs associated with cleaning the Hall Avenue Pipeline an expense against the District Sewer Operating Fund. The District Sewer Operating Fund is funded by rates and charges paid by customers who benefit from the pipelines, facilities, and treatment services provided. Since Aramark is the only customer who benefits from the Hall Avenue Pipeline, the cost of its operation and maintenance should not be paid by the balance of the District's sewer customers.

Staff estimates the annual cost to operate and maintain the Hall Avenue Pipeline is currently \$4,200. This is based on two pipe cleaning operations a year and replacement reserve funding.

Staff prepared the attached "Pipeline Use and Maintenance Agreement" which has been reviewed by District Counsel and Aramark's Counsel. The agreement if executed provides a contractual relationship between the District and Aramark requiring Aramark to pay \$4,200 per year for costs the District incurs related to their use of the Hall Avenue Pipeline. The annual cost can be adjusted based on changes in the local consumer price index.

From an equity standpoint this agreement provides mutual benefit to the parties. Aramark receives the security of the District maintaining the Hall Avenue Pipeline, and the District gets reimbursed for costs it incurs from Aramark versus from other District customers who do not use this facility.

**Director Trowbridge moved, and Director Trueba seconded the Board of Directors:**

- 1. Approve the Pipeline Use and Maintenance Agreement and authorize the General Manager to sign it.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**ITEM 13. Consider Adoption of Resolution No. 2022-885, a Resolution of the Board of Directors Authorizing Submittal of Application(s) for All CalRecycle Grants the Rubidoux Community Services District is Eligible. DM 2022-11.**

**BACKGROUND**

The State of California approved Senate Bill 1383 ("SB 1383") to implement new regulations to minimize placement of organics in landfills with the overarching goal of reducing methane

pollution. As a solid waste provider to customers, Rubidoux Community Services District (“District”) is mandated to comply with SB 1383.

Compliance with SB 1383 necessitates the District adopting an Ordinance to provide the District with legal authorities to implement the requirements of SB 1383 on customers within its service area. In addition, there are a variety of efforts the District will need to do. Examples include outreach and education of customers to advise them of what they need to do to comply with the new requirements. There are programmatic processes are all work efforts the District will need to administer either with District staff or with Burrtec over the next couple of years.

CalRecycle is the state of California agency overseeing compliance with SB 1383. Given the added effort all solid waste service providers in the state will face with compliance with SB 1383, the state has made grant funding available to help defray some of the costs. Once such grant opportunity is SB 1383 Local Assistance Grant Program. Through this program the state has indicated there is a \$49,500 funding allocation for the District.

Staff through assistance with consultant Blais & Associates has prepared and submitted the grant application to CalRecycle. In addition to the application CalRecycle requires each entity submitting applications for grant funding to submit a resolution indicating the governing body of the entity authorizes the submittal of the grant application. Attached Resolution No. 2022-885 is a resolution authorizing submittal of application(s) for all grants the District is eligible and authorizing the General Manger, or designee, to execute various documents associated with receipt of grant funding.

Compliance with SB 1383 is not an option and will increase costs to the District. Receiving grant funding will defray some of the added costs. It is recommended the Board of Directors adopt Resolution No. 2022-885 to enable the District to apply for grant funding as it becomes available.

**Director Trowbridge moved, and Director Trueba seconded the Board of Directors:**

- 1. Consider approving and adopting Resolution No. 2022-885, a Resolution of the Board of Directors Authorizing Submittal of Application(s) for all CalRecycle Grants the Rubidoux Community Services District is Eligible.**

**Roll call:**

**Ayes – 4 (Muniz, Skerbelis, Trowbridge, Trueba)**

**Noes – 1 (Murphy)**

**Abstain – 0**

**Absent – 0**

**The vote carried 4 Yes votes and 1 No vote.**

**ITEM 14. CLOSED EXECUTIVE SESSION. Pursuant to Government Code Section 54956.9: Baker Litigation Case No. RIC2003649.**

**ITEM 15. Directors Comments**

Director Murphy had requested at a previous meeting a report from the Fire Department about the number of times they had to deploy to the bridges at the Santa Ana River looking for people floating down the river. He would like to know how many times that occurred during this rainy season. Additionally, he would like the Chief to enlighten the board at the next meeting as to his statement “that they cleared the lot of the people and they showed back up the next day.”

Director Trueba adjourned the meeting at 5:16 PM.

5. CONSIDERATION TO:

APPROVE FEBRUARY 18, 2022, SALARIES, EXPENSES AND TRANSFERS

RUBIDOUX COMMUNITY SERVICES DISTRICT  
 FEBRUARY 17, 2022 (BOARD MEETING)  
**FUND TRANSFER AUTHORIZATION**

<b>NET PAYROLL 2/18/22</b>	70,500.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 2/21/22	28,500.00
WIRE TRANSFER: STATE PAYROLL TAXES 2/21/22	6,500.00
WIRE TRANSFER: TO CREDIT UNION	2,500.00
WIRE TRANSFER: PERS RETIREMENT	19,180.00
WIRE TRANSFER: PERS HEALTH PREMIUMS	-
WIRE TRANSFER: PERS RETIRED HEALTH PREMIUMS AND FEES	-
WIRE TRANSFER: SECTION 125	127.00
WIRE TRANSFER: SECTION 457 AND 401(A)	3,630.00

**CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:**

2/18/2022 WATER FUND TO GENERAL FUND-Payables	183,757.98
WATER FUND TO GENERAL FUND-Trash	153,421.86
WATER FUND TO SEWER FUND	105,510.53
 SEWER FUND TO GENERAL FUND-Payables	 21,855.03

**INTERFUND TRANSFERS:**

2/18/2022 SEWER FUND CHECKING TO LAIF SEWER OP	84,000.00
SEWER FUND CHECKING TO LAIF SEWER ML	-
LAIF WASTEWATER REPLACEMENT TO LAIF SEWER OP	-
LAIF SEWER ML TO LAIF SEWER OP	2,500.50
GENERAL FUND CHECKING TO LAIF SEWER ML	-
GENERAL FUND CHECKING TO LAIF PROP TAX	407,000.00
GENERAL FUND CHECKING TO LAIF FIRE MITIGATION	-
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	579,000.00
GENERAL FUND CHECKING TO SEWER FUND CHECKING	-
GENERAL FUND CHECKING TO WATER FUND CHECKING	-
LAIF GENERAL TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	-
WATER FUND CHECKING TO LAIF-COP PAYBACK	61,200.00
WATER FUND CHECKING TO LAIF-W.R.	8,800.00
WATER FUND CHECKING TO GENERAL FUND CHECKING	33,635.00
LAIF WATER ML TO LAIF WATER REPLACEMENT	-
LAIF WATER ML TO LAIF WATER OPS	18,366.51
LAIF WATER OP TO WATER FUND CHECKING	-
LAIF WATER OP TO LAIF WATER ML	-
LAIF WATER RESERVE TO LAIF WATER OP	-
LAIF WATER REPLACE TO LAIF WATER OP	935.50
LAIF WATER OP TO LAIF WATER RESERVE	-
LAIF FIELD/ADMIN BLDG TO LAIF WATER OP	33,635.00
WATER FUND CHECKING TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER OP	28,000.00
WATER FUND CHECKING TO LAIF WATER ML	-

**NOTES PAYABLE**

<u>DESCRIPTION</u>	<u>BALANCE</u>		<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	1,970,000	Prin.	-	Jun-22
U.S. Bank Trust (1998 COP's Refunding)	204,255	Intr.	50,235	Jun-22
MN Plant-State Revolving Loan	3,740,066	Prin.	134,025	Jul-22
MN Plant-State Revolving Loan	630,285	Intr.	48,073	Jul-22





**AP Enter Bills Edit Report**  
**Rubidoux Community Services District (RCSACT)**  
**Batch: AAAAPH**

2/10/2022 8:48:33 AM

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	Immediate GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
18	FERGUSON / FERGUSON WTR WRKS #1083 ✓							0787697 ✓
PARTS		1/25/2022 ✓	N	N		2/24/2022 ✓	1/25/2022	\$0.00
2/17/2022 ✓					N			\$1,890.12 ✓
19	GARCIA, J / GARCIA, JOHANNA ✓							2022021 ✓
COVID TEST		2/1/2022 ✓	N	N		3/3/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$75.00 ✓
20	GENESIS PRINTERS / GENESIS PRINTERS ✓							11834 ✓
RED CARDS 998		1/31/2022 ✓	N	N		3/2/2022 ✓	1/31/2022	\$0.00
2/17/2022 ✓					N			\$344.96 ✓
21	IB CONSULT / IB CONSULTING, LLC ✓							19250 ✓
COSS CNSLT		2/2/2022 ✓	N	N		3/4/2022 ✓	2/2/2022	\$0.00
2/17/2022 ✓					N			\$930.00 ✓
22	ICE CARE COMPANY / ICE CARE COMPANY ✓							170 ✓
ICE MACH RPR		1/31/2022 ✓	N	N		2/1/2022 ✓	1/31/2022	\$0.00
2/17/2022 ✓					N			\$120.00 ✓
23	INLAND WATER WORKS / INLAND WATER WORKS SU ✓							S1052563.001 ✓
BRASS PARTS		1/25/2022 ✓	N	N		2/24/2022 ✓	1/25/2022	\$0.00
2/17/2022 ✓					N			\$632.82 ✓
24	INLAND WATER WORKS / INLAND WATER WORKS SU ✓							S1053232.004 ✓
CREDIT		2/3/2022 ✓	N	N		3/5/2022 ✓	2/3/2022	\$0.00
2/17/2022 ✓					N			(\$78.79) ✓
25	MASTER'S / MASTER'S SERVICES (GLACIER) ✓							000000421449 ✓
BTL WTR		2/1/2022 ✓	N	N		3/3/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$45.00 ✓
26	RCSA PETTY CASH / RCSA ✓							20220202 ✓
PETTY CSH RMBURS		2/2/2022 ✓	N	N		3/4/2022 ✓	2/2/2022	\$0.00
2/17/2022 ✓					N			\$141.70 ✓
27	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR106655 ✓
COPIER USG		1/25/2022 ✓	N	N		2/24/2022 ✓	1/25/2022	\$0.00
2/17/2022 ✓					N			\$484.47 ✓
28	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR106656 ✓
PRNTR USG		1/25/2022 ✓	N	N		2/24/2022 ✓	1/25/2022	\$0.00
2/17/2022 ✓					N			\$18.10 ✓
29	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR106657 ✓
COPIER USG		1/25/2022 ✓	N	N		2/24/2022 ✓	1/25/2022	\$0.00
2/17/2022 ✓					N			\$1.09 ✓
30	RODRIGUEZ, CL / RODRIGUEZ, CLAUDIA A. ✓							20220125 ✓
COVID TST		1/25/2022 ✓	N	N		2/24/2022 ✓	1/25/2022	\$0.00
2/17/2022 ✓					N			\$149.00 ✓
31	SCE / SCE ✓							22F700456862263.A ✓
FLD OFC UTLTY		1/31/2022 ✓	N	N		2/22/2022 ✓	1/31/2022	\$0.00
2/17/2022 ✓					N			\$287.79 ✓
32	SCE / SCE ✓							22F700456862263.B ✓
N03 PMP ENRGY		1/31/2022 ✓	N	N		2/22/2022 ✓	1/31/2022	\$0.00
2/17/2022 ✓					N			\$20,399.80 ✓
33	SCE / SCE ✓							22F700456862263.C ✓
WTR PMP ENRGY		1/31/2022 ✓	N	N		2/22/2022 ✓	1/31/2022	\$0.00
2/17/2022 ✓					N			\$30,275.02 ✓
34	SCE / SCE ✓							22F700244764992 ✓
STREETLIGHTS		2/2/2022 ✓	N	N		2/22/2022 ✓	2/2/2022	\$0.00
2/17/2022 ✓					N			\$124.95 ✓

*\$50,962.61*

22F700456862263.A ✓  
 \$0.00  
 22F700456862263.B ✓  
 \$0.00  
 22F700456862263.C ✓  
 \$0.00  
 \$30,275.02 ✓  
 22F700244764992 ✓  
 \$0.00  
 \$124.95 ✓

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GL Date					Credit Card	CC Reference #		Total Invoice
35	SCE / SCE ✓							22F600000522796 ✓
	STREETLIGHTS	2/4/2022 ✓	N	N		2/23/2022 ✓	2/4/2022	\$0.00
2/17/2022 ✓					N			\$13,124.53 ✓
36	SOCAL JCB / SOCAL JCB ✓							W02142 ✓
	R&M BKHOE	1/1/2022 ✓	N	N		1/31/2022 ✓	1/1/2022	\$0.00
2/17/2022 ✓					N			\$1,236.17 ✓
37	SOCAL JCB / SOCAL JCB ✓							W03980 ✓
	R&M BKHOE	1/1/2022 ✓	N	N		1/31/2022 ✓	1/1/2022	\$0.00
2/17/2022 ✓					N			\$961.06 ✓
38	SOCAL JCB / SOCAL JCB ✓							W02286 ✓
	R&M BKHOE	1/1/2022 ✓	N	N		1/31/2022 ✓	1/1/2022	\$0.00
2/17/2022 ✓					N			\$646.70 ✓
39	SOCAL JCB / SOCAL JCB ✓							W02340 ✓
	R&M BKHOE	12/30/2021 ✓	N	N		1/30/2022 ✓	12/30/2021	\$0.00
2/17/2022 ✓					N			\$1,976.61 ✓
40	SOCAL JCB / SOCAL JCB ✓							P04625 ✓
	R&M BKHOE	1/25/2022 ✓	N	N		2/24/2022 ✓	1/25/2022	\$0.00
2/17/2022 ✓					N			\$37.54 ✓
41	SOCAL JCB / SOCAL JCB ✓							W04224 ✓
	R&M BKHOE	1/19/2022 ✓	N	N		2/18/2022 ✓	1/19/2022	\$0.00
2/17/2022 ✓					N			\$272.00 ✓
42	STREAMLINE_DIGITAL / STREAMLINE ✓							B89E97D4-0015 ✓
	FEB '22 WEBSITE	2/1/2022 ✓	N	N		3/3/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$400.00 ✓
43	ZELDAS / GRISELDA RODRIGUEZ ✓							INVOICE11010 ✓
	UNIFORMS	1/26/2022 ✓	N	N		2/25/2022 ✓	1/26/2022	\$0.00
2/17/2022 ✓					N			\$617.86 ✓
44	WATER RESOURCES / WATER RESOURCES ECONOM ✓							0000058 ✓
	COSS ASST	1/31/2022 ✓	N	N		3/2/2022 ✓	1/31/2022	\$0.00
2/17/2022 ✓					N			\$225.00 ✓
45	AES WATER / AES WATER, INC. ✓							1449 ✓
	R&M RSVORS	2/3/2022 ✓	N	N		3/5/2022 ✓	2/3/2022	\$0.00
2/17/2022 ✓					N			\$1,108.24 ✓
46	AQUA METRIC SALES / AQUA METRIC SALES CO ✓							INV0086585 ✓
	3/4" MTRS	1/28/2022 ✓	N	N		2/27/2022 ✓	1/28/2022	\$0.00
2/17/2022 ✓					N			\$13,619.88 ✓
47	CALMUTUALS / CALIFORNIA ASSOC. MUTUAL WTR C ✓							02161 ✓
	2022 DUES	1/27/2022 ✓	N	N		2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$500.00 ✓
48	AT&T / AT&T ✓							000017724040 ✓
	PHN CHGS	2/7/2022 ✓	N	N		3/16/2022 ✓	2/7/2022	\$0.00
2/17/2022 ✓					N			\$403.42 ✓
49	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB20138-0267 ✓
	WTR ANALYSES	2/1/2022 ✓	N	N		3/2/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$2,050.00 ✓
50	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB20161-0267 ✓
	WTR ANALYSES	2/2/2022 ✓	N	N		3/4/2022 ✓	2/2/2022	\$0.00
2/17/2022 ✓					N			\$75.00 ✓
51	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB20256-0267 ✓
	WTR ANALYSES	2/3/2022 ✓	N	N		3/5/2022 ✓	2/3/2022	\$0.00
2/17/2022 ✓					N			\$36.00 ✓



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GL Date		Immediate GL Account			Credit Card	CC Reference #		Total Invoice
69	EVOQUA / EVOQUA WATER TECH LLC ✓							905235758 ✓
GAC RMLV		1/31/2022 ✓	N	N		3/2/2022 ✓	1/31/2022	\$0.00
2/17/2022 ✓					N			\$34,339.93 ✓
70	FERGUSON / FERGUSON WTR WRKS #1083 ✓							0787030-1 ✓
PARTS		2/2/2022 ✓	N	N		3/4/2022 ✓	2/2/2022	\$0.00
2/17/2022 ✓					N			\$140.61 ✓
71	FERGUSON / FERGUSON WTR WRKS #1083 ✓							0778797-1 ✓
TOOLS		2/2/2022 ✓	N	N		3/4/2022 ✓	2/2/2022	\$0.00
2/17/2022 ✓					N			\$71.56 ✓
72	FERGUSON / FERGUSON WTR WRKS #1083 ✓							0781189-1 ✓
MTR ADPTRS		2/2/2022 ✓	N	N		3/4/2022 ✓	2/2/2022	\$0.00
2/17/2022 ✓					N			\$4,120.34 ✓
73	FERGUSON / FERGUSON WTR WRKS #1083 ✓							0788684 ✓
PARTS		2/2/2022 ✓	N	N		3/4/2022 ✓	2/2/2022	\$0.00
2/17/2022 ✓					N			\$249.58 ✓
74	FLO / FLO-SERVICES, INC. ✓							22K506 ✓
R&M EXMR		1/31/2022 ✓	N	N		3/2/2022 ✓	1/31/2022	\$0.00
2/17/2022 ✓					N			\$5,187.51 ✓
75	GRAINGER / GRAINGER ✓							9183242230 ✓
JACKET		1/19/2022 ✓	N	N		2/18/2022 ✓	1/19/2022	\$0.00
2/17/2022 ✓					N			\$107.33 ✓
76	GRAINGER / GRAINGER ✓							9191011395 ✓
SUPPLIES		1/25/2022 ✓	N	N		2/24/2022 ✓	1/25/2022	\$0.00
2/17/2022 ✓					N			\$23.20 ✓
77	GRAINGER / GRAINGER ✓							9191011403 ✓
SUPPLIES		1/25/2022 ✓	N	N		2/24/2022 ✓	1/25/2022	\$0.00
2/17/2022 ✓					N			\$25.63 ✓
78	HARPER BURNS LLP / HARPER & BURNS LLP ✓							20220201.A ✓
JAN LGL SVC		2/1/2022 ✓	N	N		3/2/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$1,160.00 ✓
79	HARPER BURNS LLP / HARPER & BURNS LLP ✓							20220201.B ✓
CITY RVSD APPEAL		2/1/2022 ✓	N	N		3/2/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$1,072.75 ✓
80	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓							012L6097 ✓
PARTS		1/31/2022 ✓	N	N		3/2/2022 ✓	1/31/2022	\$0.00
2/17/2022 ✓					N			\$346.78 ✓
81	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓							012L6167 ✓
PVC BELL TWN		2/4/2022 ✓	N	N		3/6/2022 ✓	2/4/2022	\$0.00
2/17/2022 ✓					N			\$60.86 ✓
82	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓							012L6168 ✓
PVC PARTS		2/4/2022 ✓	N	N		3/6/2022 ✓	2/4/2022	\$0.00
2/17/2022 ✓					N			\$508.22 ✓
83	INLAND WATER WORKS / INLAND WATER WORKS SU ✓							S1050320.003 ✓
MTR ADPTRS		2/1/2022 ✓	N	N		3/3/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$71.78 ✓
84	INLAND WATER WORKS / INLAND WATER WORKS SU ✓							S1050732.003 ✓
PLYMR PARTS		2/1/2022 ✓	N	N		3/3/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$2,061.36 ✓
85	J THAYER / J THAYER COMPANY, INC ✓							1566429-0 ✓
SUPPLIES		12/22/2021 ✓	N	N		1/21/2022 ✓	12/22/2021	\$0.00
2/17/2022 ✓					N			\$357.77 ✓

*\$2,232.75*

20220201.A ✓  
 20220201.B ✓  
 \$1,072.75 ✓

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GL Date					Credit Card	CC Reference #		Total Invoice
86	J THAYER / J THAYER COMPANY, INC ✓	12/23/2021 ✓	N	N				1566660-0 ✓
SUPPLIES						1/22/2022 ✓	12/23/2021	\$0.00
2/17/2022 ✓					N			\$47.52 ✓
87	J THAYER / J THAYER COMPANY, INC ✓	1/24/2022 ✓	N	N				C1566429-0 ✓
CREDIT						2/16/2022 ✓	1/24/2022	\$0.00
2/17/2022 ✓					N			(\$10.98) ✓
88	J THAYER / J THAYER COMPANY, INC ✓	1/24/2022 ✓	N	N				C1571493-0 ✓
CREDIT						2/23/2022 ✓	1/24/2022	\$0.00
2/17/2022 ✓					N			(\$32.21) ✓
89	J THAYER / J THAYER COMPANY, INC ✓	2/1/2022 ✓	N	N				1573457-0 ✓
SUPPLIES						3/2/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$352.27 ✓
90	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46469 ✓
WTR CNSLT						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$2,117.50 ✓
91	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46470 ✓
WSTE WTR CNSLT						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$289.50 ✓
92	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46471 ✓
PRETRMT						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$11,610.69 ✓
93	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46472 ✓
AGUA/COMM PK						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$1,830.00 ✓
94	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46473 ✓
AGUA/COMM PK						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$535.00 ✓
95	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46474 ✓
EMRLD RDG 36947						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$2,279.00 ✓
96	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46475 ✓
AGUA/COMM PK						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$2,083.05 ✓
97	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46476 ✓
AVALON 36649						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$2,416.50 ✓
98	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46477 ✓
EMRLD RDGE 37640						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$4,897.50 ✓
99	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46478 ✓
EMRLD RDGE 37640						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$2,525.50 ✓
100	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46479 ✓
EMRLD RDGE 37640						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$605.00 ✓
101	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46480 ✓
EMRLD RDGE 37640						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$1,237.50 ✓
102	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	1/27/2022 ✓	N	N				46481 ✓
EMRLD RDGE 37640						2/26/2022 ✓	1/27/2022	\$0.00
2/17/2022 ✓					N			\$2,255.00 ✓



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GL Date					Credit Card	CC Reference #		Total Invoice
120	STEPSAVER / STEP-SAVER CA.LLC ✓							CT499829 ✓
SALT		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
2/17/2022 ✓					N			\$4,781.25 ✓
121	TEKCOLLECT / TEK COLLECT ✓							505370 ✓
COLLECTION FEES		1/31/2022 ✓	N	N		3/2/2022 ✓	1/31/2022	\$0.00
2/17/2022 ✓					N			\$340.59 ✓
122	VERIZON WIRELESS / VERIZON WIRELESS ✓							9898506117 ✓
CELL PHN CHGS		2/1/2022 ✓	N	N		2/21/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$540.07 ✓
123	UNDERGROUND SERVICE ALERT / UNDERGROUND ✓							120220564 ✓
DIG ALERTS		2/1/2022 ✓	N	N		3/3/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$109.00 ✓
124	WESTERN MUNICIPAL WATER / WESTERN MUNICIPAL ✓							RI4143 ✓
FEB BRINE FIXED		2/1/2022 ✓	N	N		3/3/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$749.94 ✓
125	ALADDIN / ALADDIN CLEANING SVC INC ✓							RUBIDOUX 0222 ✓
FEB CLNG SVC		2/1/2022 ✓	N	N		2/28/2022 ✓	2/1/2022	\$0.00
2/17/2022 ✓					N			\$1,487.00 ✓
126	CORE-ROSION / CORE-ROSION PRODUCTS ✓							C2022017 ✓
CHLRN TNK RPR		1/21/2022 ✓	N	N		2/10/2022 ✓	1/21/2022	\$0.00
2/17/2022 ✓					N			\$1,047.08 ✓
127	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							084708 ✓
SUPPLIES		2/8/2022 ✓	N	N		3/10/2022 ✓	2/8/2022	\$0.00
2/17/2022 ✓					N			\$9.59 ✓
128	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							084711 ✓
FASTENERS		2/8/2022 ✓	N	N		3/10/2022 ✓	2/8/2022	\$0.00
2/17/2022 ✓					N			\$22.60 ✓
129	FERGUSON / FERGUSON WTR WRKS #1083 ✓							0788912 ✓
PARTS		2/3/2022 ✓	N	N		3/5/2022 ✓	2/3/2022	\$0.00
2/17/2022 ✓					N			\$419.68 ✓
130	FERGUSON / FERGUSON WTR WRKS #1083 ✓							0789317 ✓
PARTS		2/7/2022 ✓	N	N		3/9/2022 ✓	2/7/2022	\$0.00
2/17/2022 ✓					N			\$1,128.71 ✓
131	INLAND WATER WORKS / INLAND WATER WORKS SU ✓							S1050626.001 ✓
PARTS		2/8/2022 ✓	N	N		3/10/2022 ✓	2/8/2022	\$0.00
2/17/2022 ✓					N			\$3,483.92 ✓
132	MERIT OIL / MERIT OIL COMPANY ✓							692607 ✓
GASOLINE		2/2/2022 ✓	N	N		3/4/2022 ✓	2/2/2022	\$0.00
2/17/2022 ✓					N			\$965.40 ✓
133	SCG / SCG ✓							22F05925730565 ✓
FIRE STN UTLTY		2/3/2022 ✓	N	N		2/28/2022 ✓	2/3/2022	\$0.00
2/17/2022 ✓					N			\$365.32 ✓
134	SCG / SCG ✓							22F01302181001 ✓
FLD OFC UTLTY		2/3/2022 ✓	N	N		2/28/2022 ✓	2/3/2022	\$0.00
2/17/2022 ✓					N			\$18.78 ✓
135	SCG / SCG ✓							22F17882256005 ✓
MAIN OFC UTLTY		2/3/2022 ✓	N	N		2/28/2022 ✓	2/3/2022	\$0.00
2/17/2022 ✓					N			\$168.14 ✓
136	VARNER / VARNER & BRANDT LLP ✓							22F18872-0000M ✓
LGL SVCS		1/31/2022 ✓	N	N		3/2/2022 ✓	1/31/2022	\$0.00
2/17/2022 ✓					N			\$2,966.40 ✓



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137	YO FIRE / YO FIRE	1/24/2022	N	N			2/23/2022	1/24/2022	2014385
PARTS									\$0.00
2/17/2022									\$431.67
138	YO FIRE / YO FIRE	1/24/2022	N	N			2/23/2022	1/24/2022	2014486
MTR FLNGS									\$0.00
2/17/2022									\$1,776.09
139	YO FIRE / YO FIRE	1/24/2022	N	N			2/23/2022	1/24/2022	2014522
MTR VALVES									\$0.00
2/17/2022									\$1,579.25
140	YO FIRE / YO FIRE	2/4/2022	N	N			3/6/2022	2/4/2022	2014697
PARTS									\$0.00
2/17/2022									\$258.60
141	YO FIRE / YO FIRE	2/7/2022	N	N			3/9/2022	2/7/2022	2014486-01
MTR FLNG									\$0.00
2/17/2022									\$444.02
142	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA	1/31/2022	N	N			3/2/2022	1/31/2022	IN13631
DEC '21 QTRLY BRINE									\$0.00
2/17/2022									\$1,032.95
143	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA	2/8/2022	N	N			3/10/2022	2/8/2022	IN13638
DEC '21 BRINE									\$0.00
2/17/2022									\$126.14
144	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC	2/10/2022	N	N			3/12/2022	2/10/2022	0127_020922.A
COMM TRSH 1/27-2/9									\$0.00
2/17/2022									\$35,118.76
145	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC	2/10/2022	N	N			3/12/2022	2/10/2022	0127_020922.B
RES TRSH 1/27-2/9									\$0.00
2/17/2022									\$118,303.10
146	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC	2/10/2022	N	N			3/12/2022	2/10/2022	0127_020922.C
RCSD SHR COMM									\$0.00
2/17/2022									(\$3,511.88)
147	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC	2/10/2022	N	N			3/12/2022	2/10/2022	0127_020922.D
RCSD SHR RES									\$0.00
2/17/2022									(\$822.27)

Grand Totals

Total Direct Expense: \$436,305.11  
 Total Direct Expense Adj: (\$4,456.13)  
 Total Non-Electronic Transactions: \$431,848.98

Report Summary

Report Selection Criteria  
 Report Type: Condensed  
 Start  
 Transaction Number: Start

① 4,456.13

② \$431,848.98

4,334.15 Tri-Co

441,013.91

78.79 Inland

9,169.93

43.19 J. Troyle

4,456.13

0.00

ms  
2-15-22

PR  
2/14/22

2,367.07 Colonial  
 270.00 Union  
 2,533.63 SDRMA  
 2,919.21 Standard  
 1,079.40 VSP

6. ACKNOWLEDGEMENTS – THIS IS THE TIME FOR MEMBERS  
OF THE PUBLIC TO ADDRESS THE BOARD ON ANY NON-  
AGENDA MATTER.

## 7. CORRESPONDENCE AND RELATED INFORMATION

8. MANAGER'S REPORT (Second Meeting each Month)

a) Operations Report

b) Emergency and Incident Report

## Water and Wastewater Production Comparison

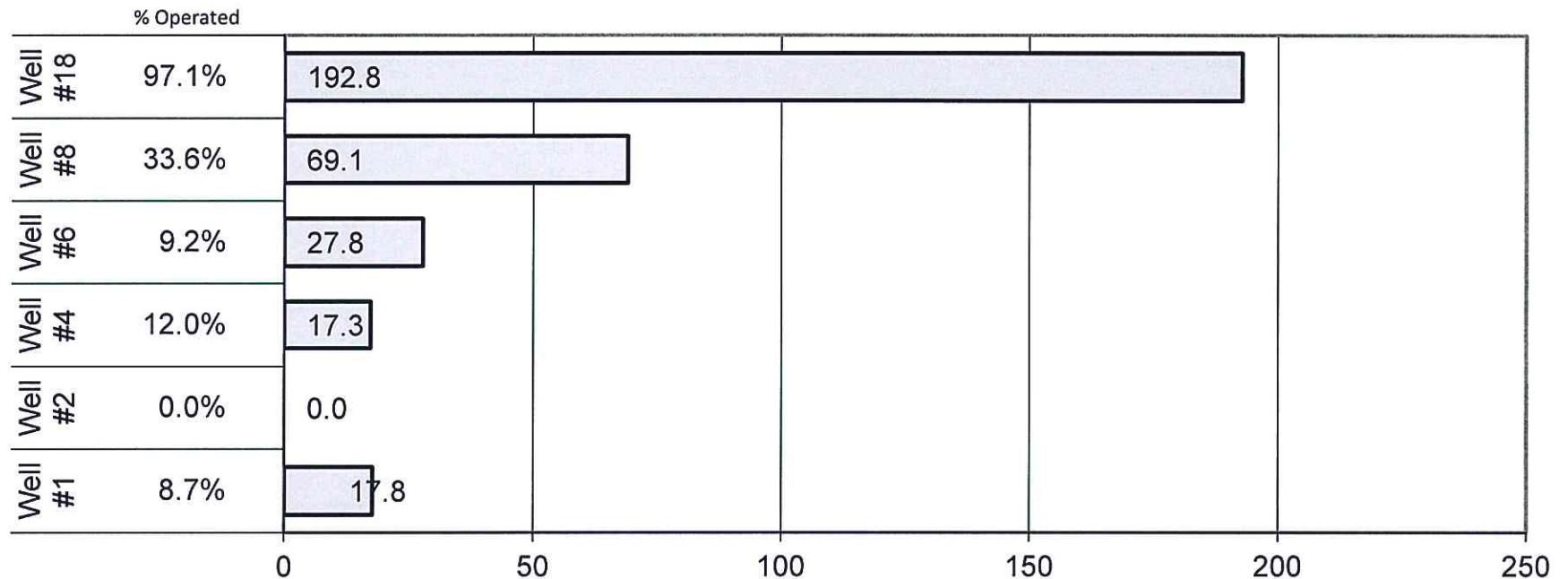
Date	TOTAL WELL PRODUCTION in Million Gallons					Consumption to JURUPA C.S.D.	WASTEWATER FLOW TO RIVERSIDE
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Non-Potable Total	(Million Gallons)	(Million Gallons)
1/1/2022	0.00	2.19	2.19	0.01	2.20	0.00	1.47
1/2/2022	0.00	2.27	2.27	0.01	2.28	0.00	1.63
1/3/2022	0.00	3.34	3.34	0.01	3.35	0.00	1.66
1/4/2022	0.00	2.82	2.82	0.01	2.82	0.00	1.61
1/5/2022	0.00	3.50	3.50	0.01	3.50	0.00	1.60
1/6/2022	0.00	2.24	2.24	0.01	2.24	0.00	1.58
1/7/2022	0.00	2.44	2.44	0.01	2.44	0.00	1.56
1/8/2022	0.00	3.88	3.88	0.01	3.88	0.00	1.60
1/9/2022	0.00	2.55	2.55	0.01	2.55	0.00	1.71
1/10/2022	0.00	3.53	3.53	0.40	3.93	0.00	1.62
1/11/2022	0.00	3.49	3.49	0.28	3.77	0.00	1.63
1/12/2022	0.00	3.66	3.66	0.21	3.86	0.00	1.63
1/13/2022	0.00	3.96	3.96	0.17	4.13	0.00	1.64
1/14/2022	0.00	3.23	3.23	0.34	3.57	0.00	1.55
1/15/2022	0.00	3.52	3.52	0.03	3.54	0.00	1.60
1/16/2022	0.00	3.36	3.36	0.31	3.67	0.00	1.62
1/17/2022	0.00	3.89	3.89	0.07	3.96	0.00	1.70
1/18/2022	0.00	3.42	3.42	0.06	3.49	0.00	1.64
1/19/2022	0.00	2.88	2.88	0.35	3.23	0.00	1.68
1/20/2022	0.00	3.98	3.98	0.14	4.12	0.00	1.60
1/21/2022	0.00	3.35	3.35	0.01	3.36	0.00	1.58
1/22/2022	0.00	3.94	3.94	0.39	4.33	0.00	1.60
1/23/2022	0.00	3.33	3.33	0.04	3.37	0.00	1.70
1/24/2022	0.00	3.90	3.90	0.40	4.30	0.00	1.69
1/25/2022	0.00	3.57	3.57	0.10	3.66	0.00	1.66
1/26/2022	0.00	4.43	4.43	0.44	4.87	0.00	1.65
1/27/2022	0.00	3.49	3.49	0.06	3.55	0.00	1.62
1/28/2022	0.00	4.08	4.08	0.51	4.58	0.00	1.58
1/29/2022	0.00	3.98	3.98	0.12	4.10	0.00	1.61
1/30/2022	0.00	3.74	3.74	0.43	4.16	0.00	1.74
1/31/2022	0.00	3.90	3.90	0.40	4.30	0.00	1.66
MINIMUM	0.00	2.19	2.19	0.01	2.20	0.00	1.47
AVERAGE	0.00	3.41	3.41	0.17	3.58	0.00	1.63
MAXIMUM	0.00	4.43	4.43	0.51	4.87	0.00	1.74
TOTAL	0.00	105.84	105.84	5.28	111.13	0.00	50.42

**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
**MONTHLY WELL PRODUCTION**  
(Million Gallons)

DATE	POTABLE WATER							NONPOTABLE WATER					TOTALS		TOTAL PROD. (MG)
	JURUPA TIE-IN	GAC Plt TROYER Well #2	Nitrate Removal Plt FLEETWOOD Well #4	Nitrate Removal Plt SKOTTY Well #6	Thompson WTF			28th ST. Well #3	DALY Well #7	CLEMENT Well #11	46th ST. Well #14	Mission Wells #19 & #20	POTABLE (MG)	NON POTABLE (MG)	
	(MG)	(MG)	(MG)	(MG)	Well #1A (MG)	GOULD Well #8A (MG)	Well #18 (MG)	(MG)	(MG)	(MG)	(MG)	(MG)	(MG)	(MG)	
1/1/2022	0.00	0.00	0.07	0.12	0.00	0.00	2.01	0.00	0.00	0.00	0.00	0.01	2.19	0.01	2.20
1/2/2022	0.00	0.00	0.07	0.11	0.00	0.00	2.09	0.00	0.00	0.00	0.00	0.01	2.27	0.01	2.28
1/3/2022	0.00	0.00	0.09	0.15	0.46	0.49	2.16	0.00	0.00	0.00	0.00	0.01	3.34	0.01	3.35
1/4/2022	0.00	0.00	0.04	0.07	0.31	0.39	2.01	0.00	0.00	0.00	0.00	0.01	2.82	0.01	2.82
1/5/2022	0.00	0.00	0.12	0.20	0.09	0.00	3.09	0.00	0.00	0.00	0.00	0.01	3.50	0.01	3.50
1/6/2022	0.00	0.00	0.06	0.13	0.53	0.48	1.03	0.00	0.00	0.00	0.00	0.01	2.24	0.01	2.24
1/7/2022	0.00	0.00	0.16	0.24	0.00	0.00	2.04	0.00	0.00	0.00	0.00	0.01	2.44	0.01	2.44
Subtotal	0.00	0.00	0.61	1.02	1.39	1.36	14.42	0.00	0.00	0.00	0.00	0.04	18.79	0.04	18.83
1/8/2022	0.00	0.00	0.03	0.05	0.97	0.86	1.97	0.00	0.00	0.00	0.00	0.01	3.88	0.01	3.88
1/9/2022	0.00	0.00	0.10	0.17	0.09	0.08	2.10	0.00	0.00	0.00	0.00	0.01	2.55	0.01	2.55
1/10/2022	0.00	0.00	0.29	0.49	0.33	0.29	2.13	0.00	0.00	0.39	0.00	0.01	3.53	0.40	3.93
1/11/2022	0.00	0.00	0.10	0.16	0.53	0.66	2.05	0.00	0.00	0.27	0.00	0.01	3.49	0.28	3.77
1/12/2022	0.00	0.00	0.38	0.65	0.04	0.52	2.07	0.00	0.00	0.20	0.00	0.01	3.66	0.21	3.86
1/13/2022	0.00	0.00	0.07	0.12	0.48	1.28	2.02	0.00	0.00	0.16	0.00	0.01	3.96	0.17	4.13
1/14/2022	0.00	0.00	0.32	0.47	0.00	0.31	2.13	0.00	0.00	0.33	0.00	0.01	3.23	0.34	3.57
Subtotal	0.00	0.00	1.29	2.10	2.43	4.00	14.48	0.00	0.00	1.36	0.00	0.04	24.30	1.40	25.70
1/15/2022	0.00	0.00	0.37	0.66	0.00	0.60	1.89	0.00	0.00	0.02	0.00	0.01	3.52	0.03	3.54
1/16/2022	0.00	0.00	0.39	0.67	0.00	0.16	2.14	0.00	0.00	0.31	0.00	0.01	3.36	0.31	3.67
1/17/2022	0.00	0.00	0.02	1.76	0.00	0.00	2.12	0.00	0.00	0.06	0.00	0.01	3.89	0.07	3.96
1/18/2022	0.00	0.00	1.40	0.01	0.00	0.00	2.01	0.00	0.00	0.06	0.00	0.01	3.42	0.06	3.49
1/19/2022	0.00	0.00	0.30	0.48	0.10	0.19	1.81	0.00	0.00	0.35	0.00	0.01	2.88	0.35	3.23
1/20/2022	0.00	0.00	0.43	0.73	0.00	0.74	2.08	0.00	0.00	0.13	0.00	0.01	3.98	0.14	4.12
1/21/2022	0.00	0.00	0.12	0.20	0.00	1.02	2.00	0.00	0.00	0.00	0.00	0.01	3.35	0.01	3.36
Subtotal	0.00	0.00	3.03	4.51	0.10	2.70	14.06	0.00	0.00	0.92	0.00	0.04	24.40	0.97	25.37
1/22/2022	0.00	0.00	0.04	0.07	0.00	1.61	2.23	0.00	0.00	0.38	0.00	0.01	3.94	0.39	4.33
1/23/2022	0.00	0.00	0.09	0.14	0.00	1.30	1.81	0.00	0.00	0.03	0.00	0.01	3.33	0.04	3.37
1/24/2022	0.00	0.00	0.04	0.06	0.36	1.37	2.07	0.00	0.00	0.39	0.00	0.01	3.90	0.40	4.30
1/25/2022	0.00	0.00	0.00	0.00	0.27	1.60	1.69	0.00	0.00	0.09	0.00	0.01	3.57	0.10	3.66
1/26/2022	0.00	0.00	0.09	0.20	0.54	1.60	2.00	0.00	0.00	0.43	0.00	0.01	4.43	0.44	4.87
1/27/2022	0.00	0.00	0.09	0.20	0.00	1.21	1.99	0.00	0.00	0.05	0.00	0.01	3.49	0.06	3.55
1/28/2022	0.00	0.00	0.09	0.20	0.00	1.62	2.17	0.00	0.00	0.50	0.00	0.01	4.08	0.51	4.58
1/29/2022	0.00	0.00	0.09	0.20	0.00	1.65	2.05	0.00	0.00	0.12	0.00	0.01	3.98	0.12	4.10
1/30/2022	0.00	0.00	0.09	0.20	0.05	1.50	1.90	0.00	0.00	0.42	0.00	0.01	3.74	0.43	4.16
1/31/2022	0.00	0.00	0.09	0.20	0.66	0.99	1.96	0.00	0.00	0.39	0.00	0.01	3.90	0.40	4.30
Subtotal	0.00	0.00	0.71	1.45	1.88	14.45	19.87	0.00	0.00	2.81	0.00	0.06	38.35	2.87	41.23
<b>TOTAL</b>	<b>0.000</b>	<b>0.000</b>	<b>5.636</b>	<b>9.068</b>	<b>5.802</b>	<b>22.508</b>	<b>62.831</b>	<b>0.000</b>	<b>0.000</b>	<b>5.089</b>	<b>0.000</b>	<b>0.194</b>	<b>105.845</b>	<b>5.283</b>	<b>111.128</b>

# TOTAL WATER PRODUCED w/ % Operated

## January 2022

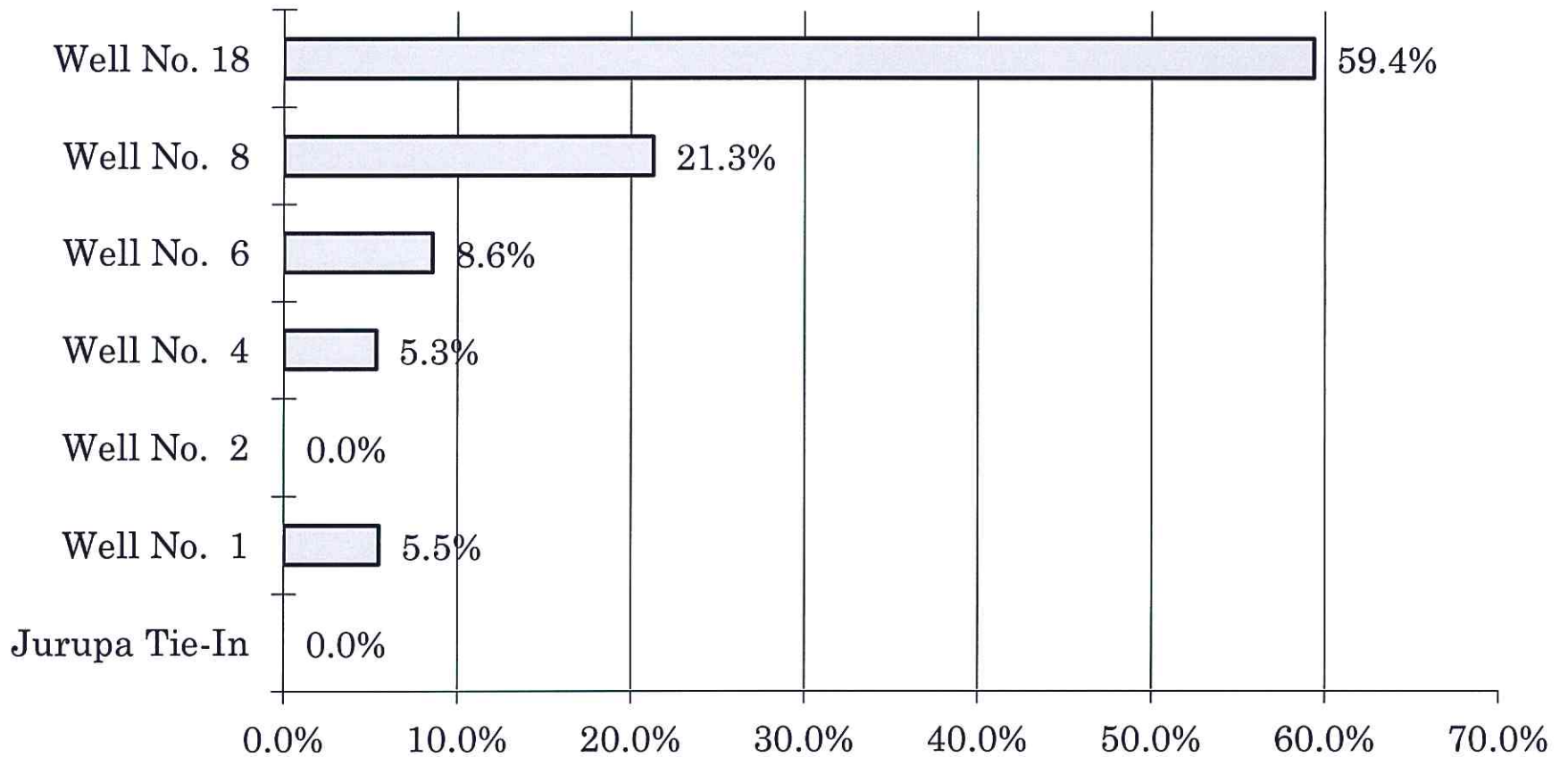


Max Production      **1171.4 AF**  
 Monthly Production    **299.8 AF**  
 Reserve Production    **871.6 AF**

**ACRE FEET**

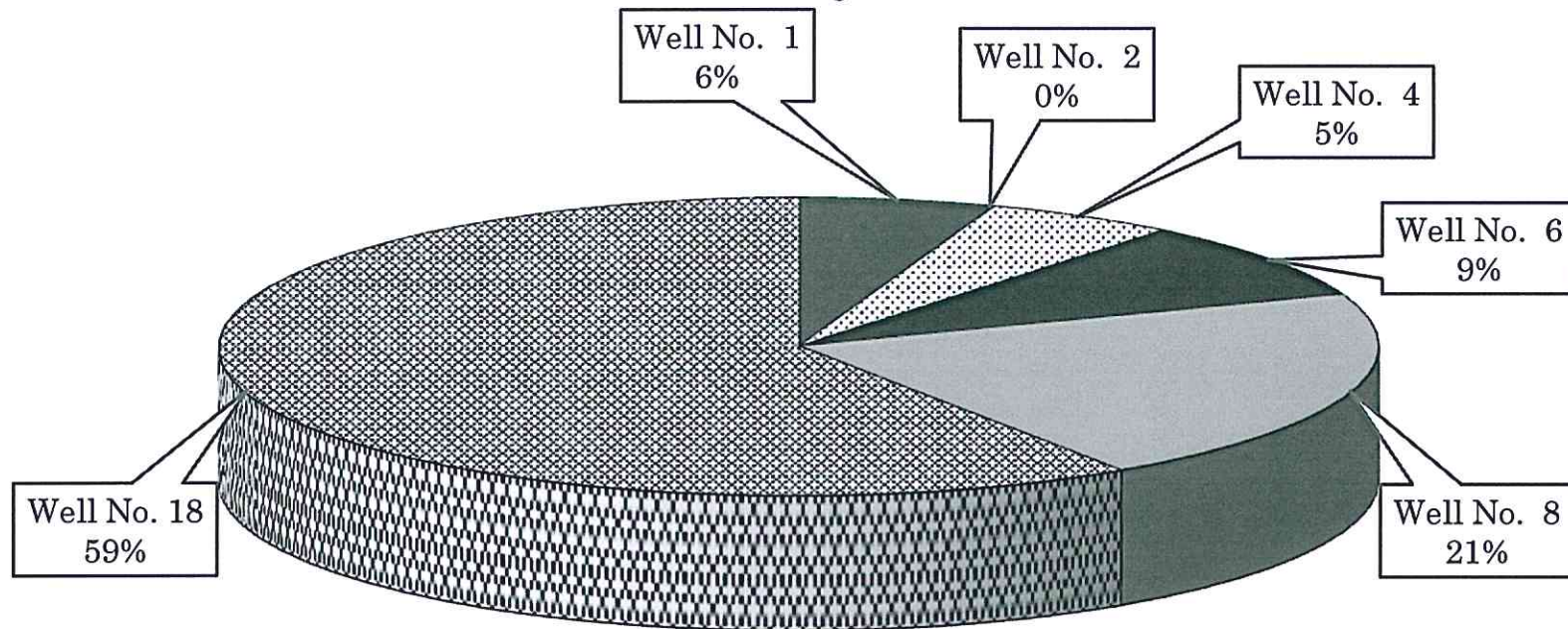
1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

## Source Potable Production Comparison January 2022

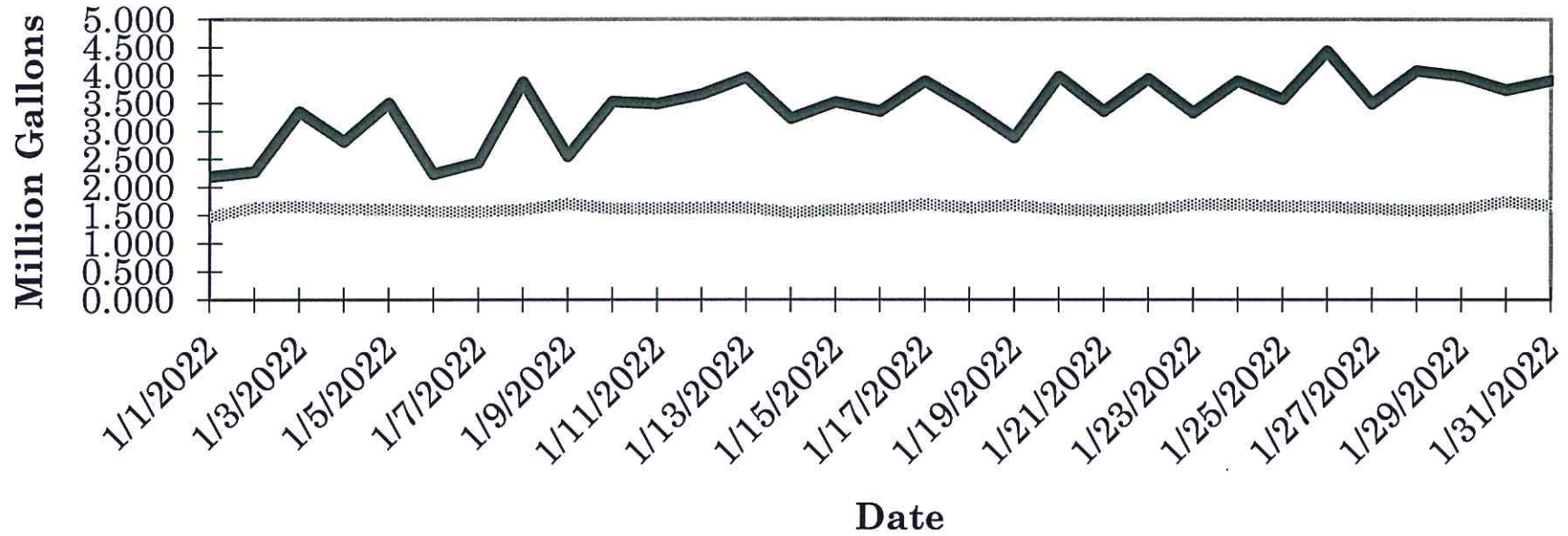




# Source Potable Production Comparison January 2022



# Potable Water & Wastewater Comparison January 2022



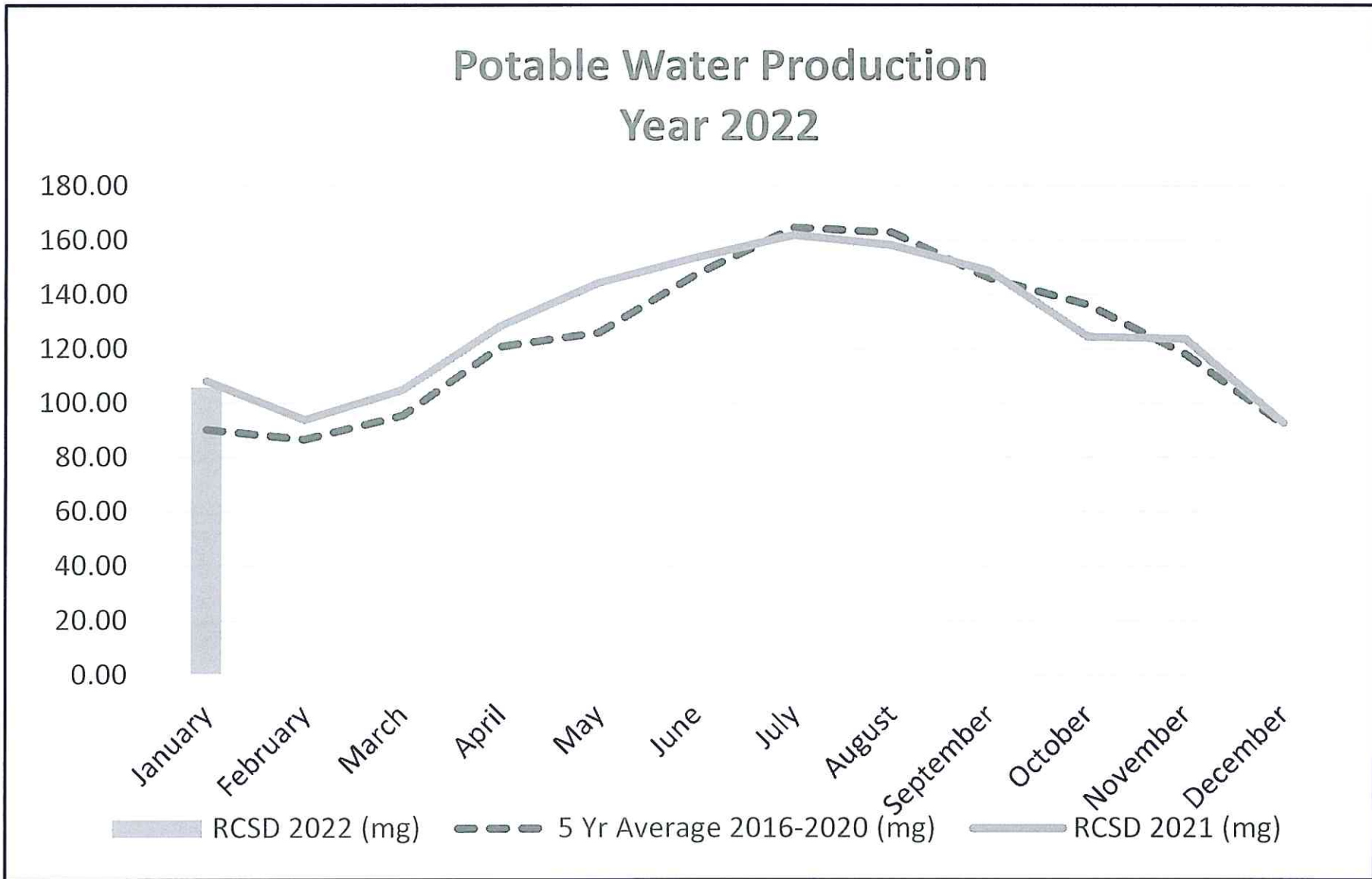
— Potable Water Prod.      ..... Wastewater Prod

# Potable Water Production Year 2022

180.00  
160.00  
140.00  
120.00  
100.00  
80.00  
60.00  
40.00  
20.00  
0.00

January February March April May June July August September October November December

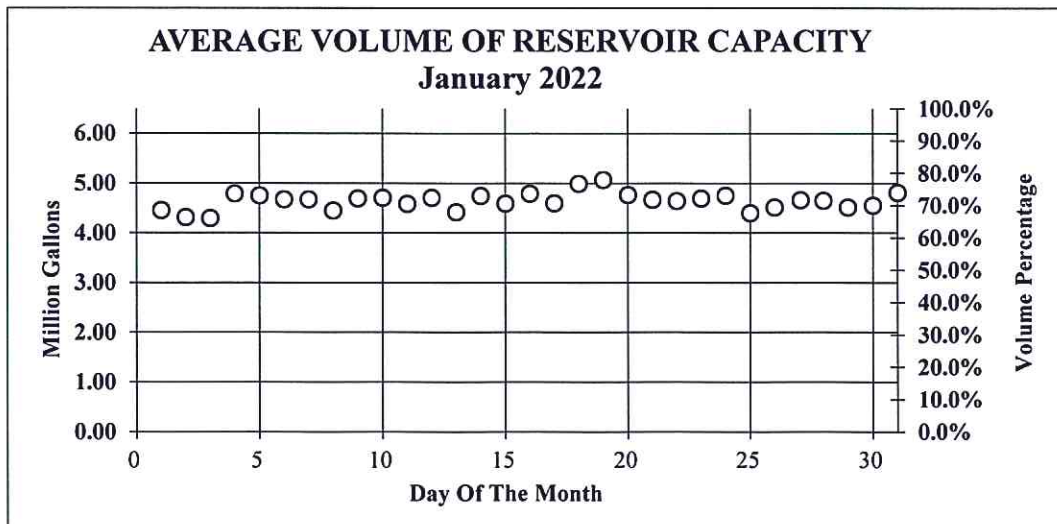
RCSD 2022 (mg) 5 Yr Average 2016-2020 (mg) RCSD 2021 (mg)



# RUBIDOUX COMMUNITY SERVICES DISTRICT

## Reservoir Capacity Report

CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER 1	PERRONE		
1/1/2022	73.7	69.6	68.0	60.6	4,457,749	69.4%
1/2/2022	70.4	67.1	69.5	59.6	4,313,643	67.1%
1/3/2022	69.3	66.2	71.3	62.4	4,297,923	66.9%
1/4/2022	76.1	71.5	82.2	77.5	4,790,655	74.6%
1/5/2022	76.2	71.6	78.2	74.6	4,750,594	73.9%
1/6/2022	74.9	70.3	78.3	73.4	4,674,685	72.8%
1/7/2022	73.0	69.3	82.3	78.6	4,674,318	72.8%
1/8/2022	69.6	66.6	77.2	73.2	4,450,732	69.3%
1/9/2022	75.3	70.9	77.9	73.3	4,696,544	73.1%
1/10/2022	73.2	70.1	82.0	79.5	4,711,400	73.3%
1/11/2022	73.5	69.4	75.8	71.3	4,588,191	71.4%
1/12/2022	73.0	69.8	82.2	80.9	4,710,586	73.3%
1/13/2022	69.5	66.3	76.1	71.8	4,419,442	68.8%
1/14/2022	74.2	70.7	82.1	79.3	4,746,045	73.9%
1/15/2022	73.3	70.3	74.0	70.3	4,594,993	71.5%
1/16/2022	74.2	71.3	83.3	81.8	4,795,011	74.6%
1/17/2022	72.6	70.6	75.2	71.0	4,598,623	71.6%
1/18/2022	80.2	75.4	81.7	77.7	4,988,327	77.6%
1/19/2022	82.8	77.7	77.8	75.0	5,069,803	78.9%
1/20/2022	76.5	72.5	77.1	73.1	4,763,742	74.1%
1/21/2022	73.2	69.4	80.5	78.4	4,671,490	72.7%
1/22/2022	74.5	70.3	76.5	71.9	4,644,422	72.3%
1/23/2022	73.9	70.1	78.9	77.5	4,693,811	73.1%
1/24/2022	75.1	70.7	81.0	78.4	4,753,267	74.0%
1/25/2022	68.7	65.6	76.2	73.6	4,402,041	68.5%
1/26/2022	68.6	65.6	83.5	82.3	4,515,639	70.3%
1/27/2022	75.6	71.6	72.7	69.3	4,661,918	72.6%
1/28/2022	73.1	69.3	79.1	77.3	4,651,286	72.4%
1/29/2022	71.7	68.1	75.6	72.0	4,517,746	70.3%
1/30/2022	71.3	68.4	76.7	74.9	4,551,416	70.8%
1/31/2022	76.1	71.5	82.1	79.5	4,809,282	74.9%



\* The total capacity of all District reservoirs is 6,425,000 gallons.

**CAL FIRE/Riverside County Fire Department**  
**Emergency Incident Statistics**



**Bill Weiser**

**Fire Chief**

2/1/2022

**Report Provided By: Riverside County Fire Department**

**Communications and Technology Division**

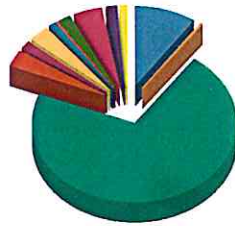
**GIS Section**

**Please refer to Map and Incident by Battalion, Station, Jurisdiction**

Incidents Reported for the month of January 2022 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)  
\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

## Response Activity

**Incidents Reported for the month of January 2022 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)**



False Alarm	28	9.8%
Haz Mat	1	0.3%
Medical	204	71.1%
Other Fire	9	3.1%
Other Misc	5	1.7%
Public Service Assist	10	3.5%
Res Fire	3	1.0%
Ringin Alarm	1	0.3%
Standby	5	1.7%
Traffic Collision	13	4.5%
Vehicle Fire	5	1.7%
Wildand Fire	3	1.0%
<b>Total</b>	<b>287</b>	<b>100.0%</b>

False Alarm	28
Haz Mat	1
Medical	204
Other Fire	9
Other Misc	5
Public Service Assist	10
Res Fire	3
Ringin Alarm	1
Standby	5
Traffic Collision	13
Vehicle Fire	5
Wildand Fire	3
<b>Incident Total:</b>	<b>287</b>

### Average Enroute to Onscene Time\*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledge as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
172	114	17	1	5.3	59.9%

\*CODE 3 and CODE 2 incidents are included in the total count of incidents and the average Enroute to Onscene Time.

**Incidents by Battalion, Station and Jurisdiction**

			False Alarm	Haz Mat	Medical	Other Fire	Other Misc	Public Service	Res Fire	Ringling Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
<b>Battalion 14</b>	Station 16 Pedley	City of Jurupa Valley	0	1	2	0	0	1	0	0	0	0	0	0	4
	<b>Station Total</b>		0	1	2	0	0	1	0	0	0	0	0	0	4
	Station 18 West Riverside	City of Jurupa Valley	1	0	10	0	0	0	0	0	0	3	0	0	14
	<b>Station Total</b>		1	0	10	0	0	0	0	0	0	3	0	0	14
	Station 38 Rubidoux	City of Jurupa Valley	27	0	192	9	5	9	3	1	5	10	5	3	269
	<b>Station Total</b>		27	0	192	9	5	9	3	1	5	10	5	3	269
<b>Battalion Total</b>			28	1	204	9	5	10	3	1	5	13	5	3	287
<b>Grand Total</b>			28	1	204	9	5	10	3	1	5	13	5	3	287

**Incidents by Jurisdiction**

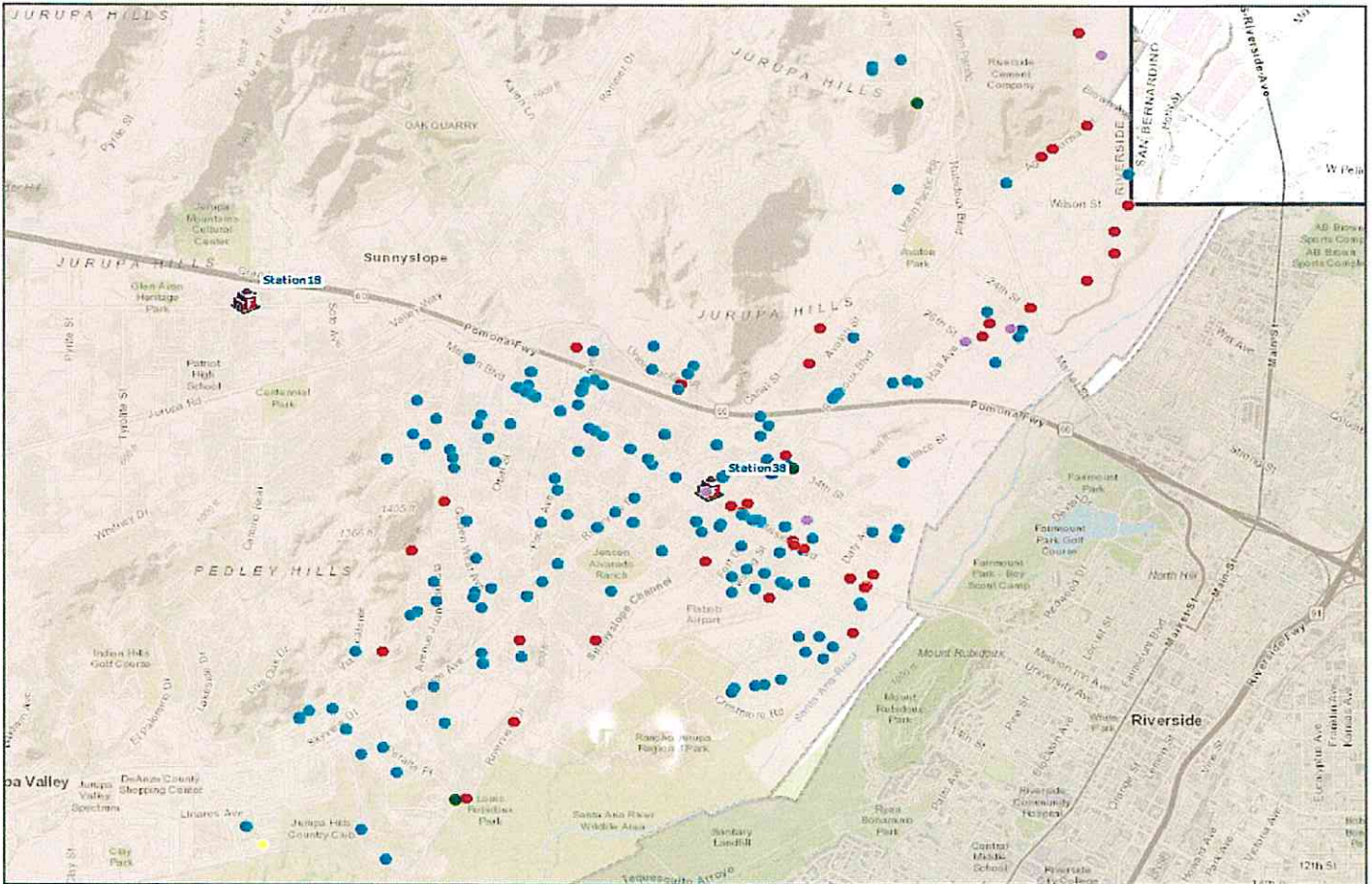
	False Alarm	Haz Mat	Medical	Other Fire	Other Misc	Public Service	Res Fire	Ringing Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
City of Jurupa Valley	28	1	204	9	5	10	3	1	5	13	5	3	287
<b>Grand Total</b>	<b>28</b>	<b>1</b>	<b>204</b>	<b>9</b>	<b>5</b>	<b>10</b>	<b>3</b>	<b>1</b>	<b>5</b>	<b>13</b>	<b>5</b>	<b>3</b>	<b>287</b>



**Incidents by Supervisorial District - Summary**

	<b>DISTRICT 2 KAREN SPIEGEL</b>	<b>Grand Total</b>
False Alarm	28	28
Haz Mat	1	1
Medical	204	204
Other Fire	9	9
Other Misc	5	5
Public Service Assist	10	10
Res Fire	3	3
Ringin Alarm	1	1
Standby	5	5
Traffic Collision	13	13
Vehicle Fire	5	5
Wildland Fire	3	3
<b>Total</b>	<b>287</b>	<b>287</b>

MONTH = 1 and YEAR = 2022 and SPECIAL= 'Rubidoux CSD'



**Legend**

- Fire
- Hazard
- Haz Mat
- Medical
- Other Misc
- PSA
- Riverside County
- Reservations
- Fire Station
- Casinos



\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.



# **CAL FIRE/Riverside County Fire Department**

## **Emergency Incident Statistics**

**January 2013 - January 2022**



# **Rubidoux Community Service District**



## Total Calls for Rubidoux CSD January 2013-2022



<u>Month/Year</u>	<u>Total Calls for Station 38</u>	<u>Total Calls for District</u>
January 2013	206	213
January 2014	208	218
January 2015	243	251
January 2016	273	292
January 2017	262	275
January 2018	262	279
January 2019	224	235
January 2020	247	256
January 2021	258	282
January 2022	269	387

9. RECEIVE AND FILE STATEMENT OF CASH ASSET SCHEDULE REPORT  
ENDING JANUARY 2022: **DM 2022-12**

# Rubidoux Community Services District

## Board of Directors

Hank Trueba Jr., President  
Bernard Murphy, Vice-President  
Armando Muniz  
F. Forest Trowbridge  
John Skerbelis

**General Manager**  
Jeffrey D. Sims



---

Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2022-12**

February 17, 2022

**To:**            Rubidoux Community Services District  
                  Board of Directors

**Subject:**        Receive and File the January 2022 Statement of Cash Assets Schedule

## **BACKGROUND:**

Attached for the Board of Directors' consideration is the January 2022 Statement of Cash Assets Schedule Report for all District Fund Accounts. Year to date ("YTD") interest is \$34,188.73 for District controlled accounts. With respect to District "Funds in Trust", \$1,498.45 has been earned and posted. The District has a combined YTD interest earned total of \$35,687.18 as of January 31, 2022.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves) show a balance of \$7,269,996.18 ending January 31, 2022. This is **\$848,050.79 LESS** than July 1, 2021, beginning balance of \$8,118,046.97.

Further, the District's Field/Admin Fund current fund balance is \$723,964.85.

Submitted for the Board of Directors consideration is the *January 2022, Statement of Cash Assets Schedule Report* for review and acceptance.

**RECOMMENDATION:**

Staff recommends the Board of Directors “**Receive and File**” the January 2022 Statement of Cash Assets Schedule Report.

Respectfully,



JEFFREY D. SIMS, P. E.  
General Manager

Attachment: January 2022, Cash Assets Schedule Report



RUBIDOUX COMMUNITY SERVICES DISTRICT  
 INVESTMENT SUMMARY - JANUARY 31, 2022  
 CASH BASIS

	Beg. Balance 7/1/2021	YTD Int.	Other Activity YTD	Balance 1/31/2022	YTD Avg. Int. Rate
<b>Operating Accounts</b>	<b>\$ 8,118,046.97</b>	<b>\$ 11,023.21</b>	<b>\$ (859,074.00)</b>	<b>\$ 7,269,996.18</b>	<b>0.15%</b>
Water Operating Reserve	4,271,186.60	8,363.51	-	4,279,550.11	0.20%
Wastewater Operating Reserve	583,352.54	1,142.27	-	584,494.81	0.20%
Water Replacement Reserve	673,468.84	1,319.99	44,341.32	719,130.15	0.18%
Fire Mitigation Reserve	1,530,079.28	2,813.24	202,597.05	1,735,489.57	0.16%
Wastewater Reserve	437,451.36	779.77	77,482.50	515,713.63	0.15%
Wastewater Replacement Res.	323,788.05	690.35	64,163.50	388,641.90	0.18%
Water Reserve	999,348.94	2,245.71	286,187.07	1,287,781.72	0.17%
COP Restricted	3,488,589.05	3,870.01	(2,475,183.98)	1,017,275.08	0.38%
Field/Admin Reserve	665,152.12	1,353.23	57,459.50	723,964.85	0.19%
Cal OES Reserve	300,000.00	587.44	-	300,587.44	0.20%
Funds in Trust	786,686.45	1,498.45	364,000.00	1,152,184.90	0.13%
<b>Total Investments</b>	<b>\$ 22,177,150.20</b>	<b>\$ 35,687.18</b>	<b>\$ (2,238,027.04)</b>	<b>\$ 19,974,810.34</b>	<b>0.18%</b>

\$0.00

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
FOR PERIOD JULY 1, 2021 THRU JANUARY 31, 2022  
CASH BASIS  
**FIRE MITIGATION**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
1/1/2022	Premier Bank	CD		Beg. Bal.				170,424.60	
	Premier Bank			Interest	-	0.05	-	170,424.60	
	Premier Bank			Redeem	-			170,424.60	
1/31/2022	Premier Bank	CD	4/3/2022	Purchase	-			170,424.60	
1/1/2022	Premier Bank	Checking Fire Mitigation		Beg. Bal.				8,835.50	
	Premier Bank			Activity	-	0.00	-	8,835.50	
1/31/2022	Premier Bank			End Bal.	-			8,835.50	
1/1/2022	LAIF	Fire Mitigation		Beg. Bal.				1,503,096.41	
	LAIF			Interest		0.21	894.97	1,503,991.38	
1/31/2022	LAIF			Activity	30,970.00			1,534,961.38	
1/1/2022	Premier Bank	Safekeeping		Beg. Bal.				21,260.86	
	Premier Bank			Activity	-	-	7.23	21,268.09	
1/31/2022	Premier Bank			End Bal.				21,268.09	\$ 1,735,489.57

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2021 THRU JANUARY 31, 2022  
 CASH BASIS  
**WASTEWATER CIP FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
1/1/2022	LAIF	<b>Sewer Mainline</b>		Beg. Bal.				438,488.54	
	LAIF			Interest		0.21	261.08	438,749.62	
1/31/2022	LAIF			Activity	4,620.00			443,369.62	
1/1/2022	CBB	<b>Safekeeping</b>		Beg. Bal				72,344.01	
				Activity	-	0.05	-	72,344.01	
1/31/2022	CBB			End Bal.				72,344.01	\$ 515,713.63

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2021 THRU JANUARY 31, 2022  
 CASH BASIS  
**WATER CIP FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
1/1/2022	LAIF	<b>Water Mainline</b>		Beg. Bal.				1,055,908.21	
	LAIF			Interest		0.21	628.71	1,056,536.92	
1/31/2022	LAIF			Activity	(19,704.84)			1,036,832.08	
1/1/2022	Citizens Bus	<b>CD</b>		Beg. Bal.				225,000.00	
	Citizens Bus			Activity	-	0.10	-	225,000.00	
	Citizens Bus			Redeem	-	n/a		225,000.00	
1/31/2022	Citizens Bus	<b>CD</b>	4/13/2022	Purchase	-			225,000.00	
1/1/2022	Premier Bank	<b>Safekeeping</b>		Beg. Bal.				1,670.97	
	Premier Bank			Activity	-	-	-	1,670.97	
1/31/2022	Premier Bank			End Bal.				1,670.97	
1/1/2022	CBB	<b>Safekeeping</b>		Beg. Bal.				24,278.67	
	CBB			Activity	-	0.05	-	24,278.67	
1/31/2022	CBB			End Bal.				24,278.67	\$ 1,287,781.72

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2021 THRU JANUARY 31, 2022  
 CASH BASIS  
**OPERATING FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
1/1/2022	Premier Bank	<b>Checking-Gen.</b>		Beg. Bal.				129,519.03	
	Premier Bank			Deposits	2,521,506.66	0.00	-	2,651,025.69	
1/31/2022	Premier Bank			Disbursements	(2,412,774.40)			238,251.29	
1/1/2022	Premier Bank	<b>Checking Property Tax</b>		Beg. Bal.				712,420.44	
	Premier Bank			Deposits	1,235,265.67	0.00	-	1,947,686.11	
1/31/2022	Premier Bank			Disbursements	(1,365,000.00)			582,686.11	
1/1/2022	Premier Bank	<b>Checking-Sewer</b>		Beg. Bal.				4,197.16	
	Premier Bank			Deposits	260,772.16	0.00	-	264,969.32	
1/31/2022	Premier Bank			Disbursements	(261,129.90)			3,839.42	
1/1/2022	Premier Bank	<b>Checking-Water</b>		Beg. Bal.				725,873.39	
	Premier Bank			Deposits	1,420,777.00	0.00	-	2,146,650.39	
1/31/2022	Premier Bank			Disbursements	(1,278,699.71)			867,950.68	

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2021 THRU JANUARY 31, 2022  
 CASH BASIS  
**OPERATING FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
1/1/2022	Premier Bank	<b>Operations</b>		Beg. Bal				276,342.99	
	Premier Bank	<b>Safekeeping</b>		Deposits	-	0.00	-	276,342.99	
1/31/2022	Premier Bank			Disbursements				276,342.99	
1/1/2022	LAIF	<b>Gen. Fund-Prop Tax</b>		Beg. Bal				2,251,890.03	
	LAIF	Qtrly. Interest		Deposits	504,030.00	0.21	1,340.82	2,757,260.85	
1/31/2022	LAIF			Disbursements	(47,000.00)			2,710,260.85	
1/1/2022	LAIF	<b>Water Op.</b>		Beg. Bal				1,918,299.08	
	LAIF	Qtrly. Interest		Deposits	236,284.94	0.21	1,142.19	2,155,726.21	
1/31/2022	LAIF			Disbursements	(10,592.00)			2,145,134.21	
1/1/2022	LAIF	<b>Sewer Op.</b>		Beg. Bal				486,083.71	
	LAIF	Qtrly. Interest		Deposits	1,380.00	0.21	289.42	487,753.13	
1/31/2022	LAIF			Disbursements	(42,222.50)			445,530.63	\$ 7,269,996.18

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
FOR PERIOD JULY 1, 2021 THRU JANUARY 31, 2022  
CASH BASIS  
**RESERVED FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
1/1/2022	LAIF	<b>Water Op. Reserve</b>		Beg. Bal				4,277,003.50	
	LAIF	Qtrly. Interest		Deposits	-	0.21	2,546.61	4,279,550.11	
1/31/2022	LAIF			Disbursements	-			4,279,550.11	
1/1/2022	LAIF	<b>Water Replacement</b>		Beg. Bal				698,494.35	
	LAIF	Qtrly. Interest		Deposits	22,800.00	0.21	415.90	721,710.25	
1/31/2022	LAIF			Disbursements	(2,580.10)			719,130.15	
1/1/2022	LAIF	<b>Wastewater Replacement</b>		Beg. Bal.				379,193.62	
	LAIF			Interest		0.21	225.78	379,419.40	
1/31/2022	LAIF			Activity	9,222.50			388,641.90	
1/1/2022	LAIF	<b>COP-Payback</b>		Beg. Bal				860,562.69	
	LAIF	Qtrly. Interest		Deposits	156,200.00	0.21	512.39	1,017,275.08	
1/31/2022	LAIF			Disbursements	-			1,017,275.08	
1/1/2022	LAIF	<b>Cal OES</b>		Beg. Bal				300,408.57	
	LAIF	Qtrly Interest		Deposits	-	0.21	178.87	300,587.44	
1/31/2022	LAIF			Disbursements	-			300,587.44	
1/1/2022	LAIF	<b>Field/Admin Bldg.</b>		Beg. Bal				714,947.16	
	LAIF	Qtrly Interest		Deposits	8,592.00	0.21	425.69	723,964.85	
1/31/2022	LAIF			Disbursements	-			723,964.85	
1/1/2022	LAIF	<b>Wastewater Op. Reserve</b>		Beg. Bal				584,147.00	
	LAIF	Qtrly. Interest		Deposits	-	0.21	347.81	584,494.81	
1/31/2022	LAIF			Disbursements	-			584,494.81	\$ 8,013,644.34

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2021 THRU JANUARY 31, 2022  
 CASH BASIS  
**FUNDS IN TRUST**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
1/1/2022	U.S. Bank	<b>COP's Refunding-Series 1998</b>						785,192.38	
		Install Sale		57,333.42	-	0.17	0.29	785,192.67	
		Reserve-LAIF		728,278.27			0.65	419.02	785,611.69
1/31/2022								785,611.69	
1/1/2022	Premier Bank	<b>Fiscal Agent-SRL MN Plant</b>		Beg. Bal				366,563.87	
				Deposits	-	0.20	9.34	366,573.21	
1/31/2022				Disbursements	-			366,573.21	\$ 1,152,184.90
<b>TOTAL CASH FUNDS</b>									<b>\$ 19,974,810.34</b>



RCSD PORTFOLIO HOLDINGS REPORT  
JANUARY 31, 2022

<u>Par \$</u>	<u>Issuer</u>	<u>Maturity</u>	<u>Acquisition Cost</u>	<u>Current Market</u>	<u>Gain/Loss</u>	<u>Yld Mat</u>
<b>AGENCY</b>						
Subtotals			-	-	-	
<b>U.S. TREASURIES</b>						
<b>COMMERCIAL PAPER</b>						
Subtotals			-	-	-	
<b>COLLATERALIZED TIME DEPOSITS</b>						
170,424.60	Premier	4/3/2022	\$ 170,424.60	\$ 170,424.60		0.05
225,000.00	Citizens Business Bank	4/13/2022	225,000.00	225,000.00		0.10
Subtotals			\$ 395,424.60	\$ 395,424.60	-	
<b>CASH EQUIVALENT &amp; MONEY MARKET</b>						
16,329,733.52	LAIF	-	\$ 16,329,733.52	\$ 16,329,733.52	-	0.21
591,521.61	CHECK-PPBI-Fire- Prop tax		591,521.61	591,521.61	-	-
395,904.73	SAFEKEEPING		395,904.73	395,904.73	-	-
Subtotals			17,317,159.86	17,317,159.86	-	
<b>GRAND TOTALS</b>			<u>\$ 17,712,584.46</u>	<u>\$ 17,712,584.46</u>	-	

RCSD Investment Portfolio  
January 31, 2022

**Maturity**

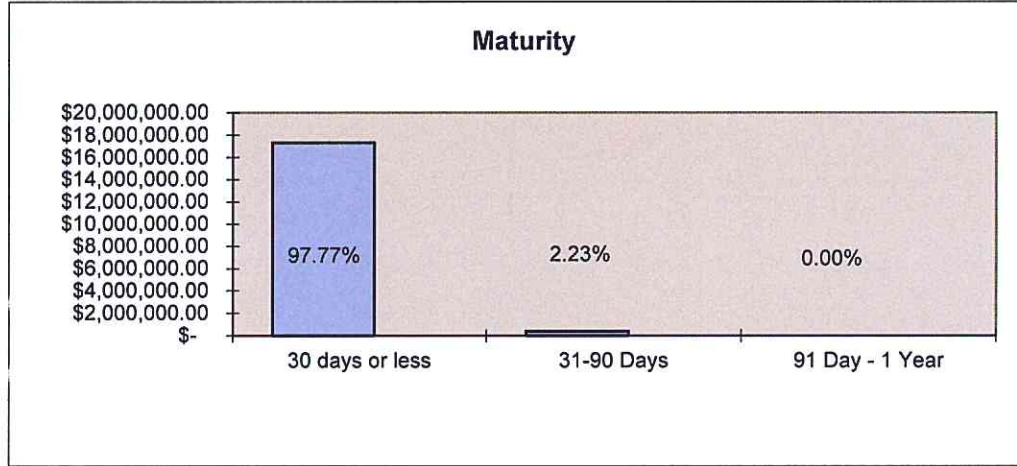
30 days or less  
31-90 Days  
91 Day - 1 Year

Total

**Assets**

\$ 17,317,159.86  
395,424.60  
-

\$ 17,712,584.46



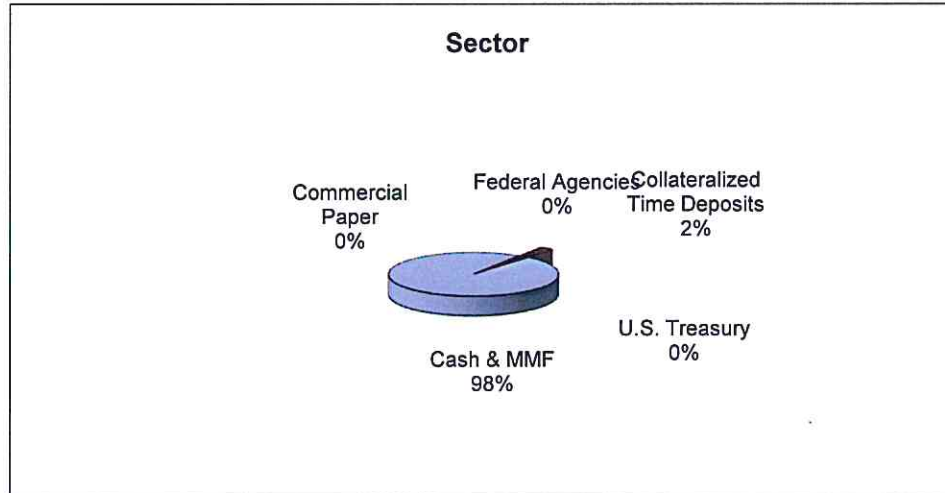
**Sector**

Cash & MMF  
U.S. Treasury  
Federal Agencies  
Commercial Paper  
Collateralized Time Deposits

Total

\$ 17,317,159.86  
-  
-  
-  
395,424.60

\$ 17,712,584.46



10. CONSIDER NEW PUBLIC HEARING DATE FOR ORDINANCE NO. 2021-129:  
**DM 2022-13**

# Rubidoux Community Services District

## Board of Directors

Hank Trueba Jr., President  
Bernard Murphy, Vice-President  
Armando Muniz  
F. Forest Trowbridge  
John Skerbelis

## General Manager

Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2022-13**

February 17, 2022

**To:**            Rubidoux Community Services District  
                    Board of Directors

**Subject:**     Consider New Public Hearing Date for Ordinance No. 2021-129

## **BACKGROUND:**

The Board of Directors of Rubidoux Community Services District (“District”) at its February 3, 2022, Board Meeting considered the First Reading of Ordinance No. 2021-129 and authorized the General Manager to prepare the Notice of Public Hearing for publishing in the Press Enterprise and District website no later than February 7, 2022. The timing of publishing the Notice by February 7, 2022, was to meet Brown Act requirements of notifying the public a minimum of 10 days in advance of the Public Hearing where the District Board would consider a second reading and adopting Ordinance No. 2021-129. DM 2022-09, attached, shows the schedule staff proposed for Notices and the second reading.

On February 4, 2022, staff was made aware the Press Enterprise would not be able to have the Notice published in the February 7, 2022, edition as the Press Enterprise requires three business days once a Notice is received. In hindsight staff should have sent the Notice in by February 1 or 2, and had the Board not approved the first reading of Ordinance No. 2021-129, the Notice could have been stopped.

Since the requisite timing requirements cannot be met as approved on February 3, 2022, staff proposes moving the second reading of Ordinance No. 2021-129 to the March 3, 2022, Board Meeting. This will provide sufficient time to get the Notice published and meet the minimum 10-day public notice requirements. As the Board may recall Ordinance No. 2021-129 is an Ordinance of the Board of Directors of Rubidoux Community Services District Adopting Mandatory Organic Waste Disposal Reduction And Making A Determination of Exemption Under CEQA Guidelines Sections 15061(B)(3) and 15308.”

**RECOMMENDATION:**

Staff recommends the Board of Directors authorize the General Manager to:

1. Reschedule the Second Reading of Ordinance No. 2021-129 entitled – “An Ordinance of the Board of Directors of Rubidoux Community Services District Adopting Mandatory Organic Waste Disposal Reduction And Making A Determination Of Exemption Under CEQA Guidelines Sections 15061(B)(3) and 15308” for March 3, 2022.
2. Reschedule the Public Hearing for Adoption of Ordinance No. 2021-129 at the regular Board Meeting for March 3, 2022.

Respectfully,



JEFFREY D. SIMS, P. E.  
General Manager

Attach:

1. DM 2022-09 (letter only; no attachments)

# Rubidoux Community Services District

## Board of Directors

Hank Trueba Jr., President  
Bernard Murphy, Vice-President  
Armando Muniz  
F. Forest Trowbridge  
John Skerbelis

**General Manager**  
Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2022-09**

February 3, 2022

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** First Reading of Ordinance No. 2021-129 An Ordinance To Implement Requirements of SB 1383

## **BACKGROUND:**

At the December 16, 2021, regular Board Meeting of Rubidoux Community Services District ("District"), Directors Memorandum 2021-85 was presented for the First Reading of Ordinance 2021-129, attached. Upon the reading of Ordinance 2021-129, the Board requested a continuance of the First Reading to provide time for staff to make modifications to the proposed Ordinance. Subsequently, the Ordinance was modified by Staff and presented to the Solid Waste Committee on January 20, 2022. Modifications included -

- a) Language limiting inspection access by the District on residential property.
- b) Modification of penalty amounts the District may impose on customers to match the MINIMUM fines contained in Senate Bill 1383.

Presented today is Ordinance 2021-129 with additional minor edits requested by the Solid Waste Committee (noted in red) on pages 19 and 20.

The following schedule is proposed for passing, approving, and adopting Ordinance No. 2021-129:

- February 3, 2022 – First reading of Ordinance 2021-129
- Prepare Notice of Public Hearing for Publication in Press Enterprise and RCSD website no later than February 7<sup>th</sup>, 2022.

- February 17<sup>th</sup>, 2022 – Hold Second Reading and hold Public Hearing for approval and Adoption of Ordinance 2021-129.

**RECOMMENDATION:**

Staff recommends the Board of Directors authorize the General Manager to:

1. Schedule the Second Reading of Ordinance No. 2021-129 entitled – “An Ordinance of the Board of Directors of Rubidoux Community Services District Adopting Mandatory Organic Waste Disposal Reduction And Making A Determination Of Exemption Under CEQA Guidelines Sections 15061(B)(3) and 15308” for February 17, 2022.
2. Schedule the Public Hearing for Adoption of Ordinance No. 2021-129 at the regular Board Meeting for February 17, 2022.

Respectfully,

JEFFREY D. SIMS, P. E.  
General Manager

Attach:

DM 2021-85; December 16, 2021  
Ordinance No. 2021-129

11. CONSIDER LAFCO CALL FOR NOMINATION – REGULAR SPECIAL  
DISTRICT MEMBER – WESTERN AREA:

**DM 2022-14**



# Rubidoux Community Services District

## Board of Directors

Hank Trueba Jr., President  
Bernard Murphy, Vice-President  
F. Forest Trowbridge  
Armando Muniz  
John Skerbelis

**General Manager**  
Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2022-14**

February 17, 2022

**To:**            Rubidoux Community Services District  
                    Board of Directors

**Subject:**     Consider LAFCO Call for Nomination – Regular Special District Member – Western Area

## **BACKGROUND:**

The Riverside Local Agency Formation Commission (“LAFCO”) has a seven-member commission comprised of two members representing the County of Riverside, two members representing Cities within Riverside County, two members representing Special Districts within Riverside County, and one member representing the Public. There is one alternative for each member type. The incumbent Phil Williams four-year term expires May 2, 2022. Phil Williams is on the Board of Directors of Elsinore Valley Municipal Water District and has held the LAFCO Special District Member – Western Area since 2003.

District staff received correspondence from LAFCO indicating LAFCO’s call for nominations for LAFCO Special District Member – Western Area. Director Skerbelis has indicated to staff an interest in being considered for this LAFCO commission position.

The process recommended for the Board to consider is as follows:

1. Determine which Director or Directors are interested in being considered by Rubidoux Community Services District (“District”)
2. Deliberate and identify which Director from the District is to be nominated
3. Authorize the Board President to sign on behalf of the District the Special District Selection Committee 2022 Nominee Form completed with the name of the District’s selected Board Member

The Nomination Form is due to LAFCO no later than March 2, 2022. If LAFCO receives more than one nominee, LAFCO will send out to each Special District a ballot to vote for one of the nominees. Based on correspondence received from Phil Williams it appears he is seeking to reelection.

The attached correspondence from LAFCO dated January 10, 2022 goes into more details regarding the process. It is recommended Board Members review this in preparation of consideration of nominating a Director at the Board's regularly scheduled Board Meeting on February 17, 2022.

**RECOMMENDATION:**

Staff recommends the Board of Directors consider interest by District Board Members for the LAFCO Special District Member – Western Area and authorize Board President Trueba to nominate a Director and sign the Special District Selection Committee 2022 Nomination Form.

Respectfully,



JEFFREY D. SIMS, P. E.  
General Manager

Attach:

1. LAFCO correspondence dated January 10, 2022

**SPECIAL DISTRICT SELECTION COMMITTEE  
2022 NOMINATION FORM**

I, \_\_\_\_\_ of the \_\_\_\_\_  
Print Name of Presiding Officer or alternate\* Name of District

hereby nominate(s) the following individual(s) for the position of:

**Regular Special District Member of the Riverside Local Agency Formation Commission - Western Area. The term of this position will run until May 6, 2026.**

Nominee: \_\_\_\_\_

District: \_\_\_\_\_

I hereby certify that I am the presiding officer of the above-named district or alternate designated by the governing body\*.

\_\_\_\_\_  
Signature Date

\*If an alternate has been designated by the governing body, please provide a resolution or minute order documenting the action.

Note: Nomination forms are due no later than Wednesday, March 2, 2022.  
Please scan and email this form to [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org).



COPY

via electronic mail

January 10, 2022

**Notice to all Special District Board Presiding Officers c/o District Clerks:**

Later this month, we will begin the process of selecting a Special District Member for Riverside Local Agency Formation Commission (LAFCO). The purpose of this letter is to inform all districts of the process in advance in order to avoid any confusion. Historically, the Special District Selection Committee (SDSC) has conducted its elections at a physical meeting in conjunction with a dinner meeting hosted by the Special District Association of Riverside County. Due to cost and logistics, it has been determined such a physical meeting is not entirely feasible. Therefore, this next election (and likely subsequent elections) will be conducted by electronic mail (e-mail), as explained below, and as was conducted for the most recent Special District Election.

Specifically, the election will be for one LAFCO position as follows: a Regular Special District Member *from the western portion of the County* (any district with the majority of its assessed value west of the intersection of I-10 and Highway 111). Presiding officers from all Districts are eligible to vote for the position. The term of the incumbent, Phil Williams, the western District Member expires on May 2, 2022. However, by statute the incumbent will continue to serve until a successor is appointed, if necessary. The new term will run through May 4, 2026.

The SDSC is comprised of the presiding officers of each independent special district of Riverside County. In approximately 2 weeks, Riverside LAFCO will transmit a formal call for nominations to SDSC members, in care of each District's Clerk. The District Clerks are responsible for transmitting the nomination package to the Board Presiding Officer. Formal nominations must be submitted by SDSC members (i.e., presiding officers) or designated alternates (see below). The nomination period will be approximately 30 days. If only one candidate is nominated, that candidate will be deemed appointed. After nominations are received, an emailed ballot will be sent to the voting member, in care of the District Clerks, to cast a vote.

If the presiding officer is unable to submit a nomination or vote, the governing body of the District may designate another board member to act in place of the presiding officer. District managers or other staff members may not nominate candidates or vote. Please note that neither nominations nor votes of the presiding officer require action of the governing body. Board members designated by their governing body to vote in place of the presiding officer should provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballot is cast. Ballots will be due approximately 30 days from receipt.

**Note:** *there are 55 voting districts in Riverside County. To meet the 50% + 1 quorum requirement for this election, we need at least 29 ballots returned from SDSC members for the election to be valid.*

Again, in order to expedite this process, please ensure this information is passed to your Presiding Officer when received. Please contact Rebecca Holtzclaw at [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org) with any questions or concerns.

Sincerely,

Gary Thompson  
Executive Officer

cc: District General Managers

# Seating Independent Special Districts on LAFCO

## THE PROCESS

The independent special district selection committee shall consist of the presiding officer of the legislative body of each independent special district. Those districts shall include districts located wholly within the county and those containing territory within the county representing 50 percent or more of the assessed value of taxable property of the district (56332 a).

The LAFCO executive officer (EO) shall call and give written notice of all meetings of the members of the selection committee. A meeting shall be called and held under one of the following circumstances (56332 b):

- ♦ Whenever the EO anticipates that a vacancy will occur within the next 90 days among the members or alternate member (56332 b.1).
- ♦ Whenever a vacancy exists among the members or alternate member (56332 b.2).
- ♦ Upon receipt of a written request by one or more members of the selection committee (56332 b.3).
- ♦ Upon the adoption of a resolution of intention (56332 b.4).

The call for nominations, ballots, and voting instructions shall be delivered by certified mail to each eligible district. As an alternative to the delivery by certified mail, *the EO may transmit materials by electronic mail*. All notices and election materials shall be addressed to the presiding officer, in care of the clerk of the district (56332.3).

The EO shall prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing at least 30 days from the date on which the EO mailed the call for nominations (56332.1).

At the end of the nominating period, if only one candidate is nominated, that candidate shall be deemed appointed. If two or more candidates are nominated, the EO shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the EO by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the EO mailed the ballot to the eligible district (56332.2).

Nominations and ballots may be returned to LAFCO by electronic mail (56332.4).

Each returned nomination and ballot shall be signed by the presiding officer, or his or her alternate as designated by the governing body of the eligible district (56332.5).

The term of office of each member shall be four years. The expiration date of the term of office of each member shall be the first Monday in May in the year in which the term of the member expires. However, the length of a term of office shall not be extended more than once (56334).



via electronic mail

January 31, 2022

**CALL FOR NOMINATIONS FOR A SPECIAL DISTRICT MEMBER  
OF THE RIVERSIDE LOCAL AGENCY FORMATION COMMISSION**

**To the Special District Selection Committee (Presiding Officers of Independent Special Districts of Riverside County c/o District Clerks):**

As you were recently notified (see attached letter), we are commencing the appointment process for a Regular Member of the Riverside Local Agency Formation Commission (LAFCO). I have determined that a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time. Therefore, selection proceedings will be conducted by electronic mail (e-mail). Specifically, the position is as follows:

Regular Special District Member - must be a board member from a *district in the western portion of the County* (any district with the majority of its assessed value west of the intersection of Interstate 10 and Highway 111).

Terms of LAFCO Members are four years and until appointment of a successor or reappointment of the incumbent. The term of this position will run until May 6, 2026.

The nomination period for the two positions will begin on Monday, January 31, 2022 and close on Wednesday, March 2, 2022. Any member of the Special District Selection Committee (presiding officer or an alternate board member designated by the governing body) may nominate a member of the legislative body of an independent special district board to fill the position, consistent with the geographic requirements noted above.

All nomination forms must be signed and dated by the presiding officer, or the designee of your District Board of Directors. Once complete, please scan the signed form and email it to Rebecca Holtzclaw at [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org). **Nominations must be received in our office by 5 p.m., Wednesday, March 2, 2022.**

Following the nomination period, ballots and voting instructions will be sent to SDSC members. However, if only one candidate is nominated, that candidate will be deemed selected with no further proceedings.

If you have any questions, please contact our office.

Sincerely,

Gary Thompson  
Executive Officer

cc: Special District Managers

Att.: 2022 Nomination Form  
Notice of Election\_dated 1-10-2022 (copy)  
Seating Process

**SPECIAL DISTRICT SELECTION COMMITTEE  
2022 NOMINATION FORM**

I, \_\_\_\_\_ of the \_\_\_\_\_  
Print Name of Presiding Officer or alternate\* Name of District

hereby nominate(s) the following individual(s) for the position of:

**Regular Special District Member of the Riverside Local Agency Formation Commission - Western Area. The term of this position will run until May 6, 2026.**

Nominee: \_\_\_\_\_

District: \_\_\_\_\_

I hereby certify that I am the presiding officer of the above-named district or alternate designated by the governing body\*.

\_\_\_\_\_  
Signature Date

\*If an alternate has been designated by the governing body, please provide a resolution or minute order documenting the action.

**Note: Nomination forms are due no later than Wednesday, March 2, 2022.  
Please scan and email this form to [rebecca.holtzclaw@lafco.org](mailto:rebecca.holtzclaw@lafco.org).**

12. CONSIDER APPROVING CONSULTING ENGINEERING PROPOSAL TO  
PREPARE RUBIDOUX COMMUNITY SERVICES DISTRICT 2021 CONSUMER  
CONFIDENCE REPORT:  
**DM 2022-15**



# Rubidoux Community Services District

## Board of Directors

Hank Trueba Jr., President  
Bernard Murphy, Vice-President  
Armando Muniz  
F. Forest Trowbridge  
John Skerbelis

**General Manager**  
Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2022-15**

February 17, 2022

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consider Approving Consulting Engineering Proposal to Prepare Rubidoux Community Services District 2021 Consumer Confidence Report

## **BACKGROUND:**

Annually Rubidoux Community Services District ("District") is required to prepare and distribute by July 1 of each year its Consumer Confidence Report ("CCR") for the prior calendar year. This requirement is codified in California Code of Regulations Title 22, Chapter 15, Article 20 and California Health and Safety Code Section 116470.

Krieger and Stewart Engineering Consultants ("Krieger and Stewart") for several years prepared the District's annual CCR. They are uniquely qualified as they assist District staff with oversight of the permitting, sampling, and reporting regulatory requirements associated with the District's water and sewer enterprises. As in prior years, Krieger and Stewart has provided a proposal to prepare the District's 2021 CCR, attached. The not to exceed cost proposal is \$8,250.00.

The approved FY 2022 District Budget under the Water Fund Operating Expenses Line 27 (Regulatory Fee/State), \$26,200 is budgeted and available for this work. Typically, the District provides Krieger and Stewart a contract to do this work early each calendar year so there is plenty of time to prepare, review, and complete the CCR on or before July 1.

## **RECOMMENDATION:**

Staff recommends the Board of Directors consider authorizing the General Manager to:

1. Issue Krieger and Stewart a Master Consulting Agreement and associated Task Order in the amount of not to exceed \$8,250.00
2. Expend up to \$8,250.00 of funds from the Water Fund Operating Expenses Line 27 (Regulatory Fee/State) in the approved FY 2022 Budget for this work.

Respectfully,



JEFFREY D. SIMS, P. E.  
General Manager

Attach:

1. Krieger and Stewart Proposal dated January 31, 2022 (preparation of 2021 CCR)
2. Excerpt from Water Fund Budget – FY 2022 Budget



January 31, 2022

587-14.5A

Jeff Sims, General Manager  
Rubidoux Community Services District  
3590 Rubidoux Boulevard  
Jurupa Valley, CA 92509

Via Email to [jsims@rcsd.org](mailto:jsims@rcsd.org)

Subject: 2021 Consumer Confidence Report  
Proposal for Engineering Services

Dear Mr. Sims:

Each year around this time, Krieger & Stewart typically begins preparation of the District's Consumer Confidence Report (CCR), in accordance with California Code of Regulations Title 22, Chapter 15, Article 20 and with California Health and Safety Code Section 116470, and which provides a summary of the District's water quality during the prior calendar year. The annual CCR is due to be distributed to the District's customers by July 1 each year.

Although the CCR is not required to be distributed to customers until July 1, we have historically prepared the document early in the year to allow time for addressing any comments from the Division of Drinking Water District Office and for the District to print and fold any hard copies needed for distribution.

We typically provide two versions of the CCR: one that is designed for printing, folding, and mailing, and one that is designed for posting to the District's website (<https://www.rcsd.org/water-quality-report-ccr>).

In order to prepare the CCR, we will, as usual, need a copy of the District's annual production summary for 2021.

We propose to prepare the District's CCR this year for a fee not to exceed \$8,250, in accordance with our **2022 Fee Schedule** (attached). Please advise whether this is satisfactory, and if so, let us know if we should proceed with preparation of the CCR.

Again, we appreciate the opportunity to submit our proposal. Please let me know if you need additional information or would like to discuss further.

Sincerely,

KRIEGER & STEWART

A handwritten signature in black ink, appearing to read 'D. Scriven', written over a horizontal line.

David F. Scriven

DFS/blt  
587-14P5-PRO-2021

Attachment: 2022 Fee Schedule

cc: Ted Beckwith, RCSD



**FEE SCHEDULE  
2022**

<b>CLASSIFICATION</b>	<b>RATES \$/Hr.</b>
<b>Consulting, Design, Construction, Engineering, Environmental, Commissioning, and Surveying Services (Office)</b>	
Principal	255.00
Senior III	241.00
Senior II	227.00
Senior I	212.00
Associate III	205.00
Associate II	199.00
Associate I	192.00
Staff III	185.00
Staff II	163.00
Staff I	142.00
Technician III	121.00
Technician II	115.00
Technician I	110.00
<b>Computer Aided Design Services</b>	
Operator III	163.00
Operator II	155.00
Operator I	145.00
<b>Surveying Services (Field)</b>	
2 Man Crew with Standard Equipment and Survey Truck	295.00
1 Man Crew with Standard Equipment and Survey Truck	228.00
3rd Man on Crew	137.00
<b>Construction Services (Field)</b>	
Construction Engineer	205.00
Electrical Inspector	181.00
Construction Inspector:	
Regular Time	143.00
Overtime:	
Weekdays (8 hours to 12 hours)	171.00
Weekdays (More than 12 hours)	206.00
Saturday (12 hours or less)	171.00
Saturday (More than 12 hours)	206.00
Sunday and Holiday (Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and the Day After, Christmas Day)	206.00
<b>Support Services</b>	
Secretary IV	113.00
Secretary III	109.00
Secretary II	98.00
Secretary I	87.00
Utility Clerk II	80.00
Utility Clerk I	79.00



**FEE SCHEDULE  
2022  
(continued)**

<b>CLASSIFICATION</b>	<b>RATES \$/Hr.</b>
<b>Outside Services</b>	
Special Consultants and Purchased Services	Cost + 15%
<b>Reimbursable Expenses</b>	
Vehicle Mileage	0.72 \$/Mile
Travel and Subsistence, including Air Fare, Ground Fare, and Vehicle Parking	Cost
Specialized Rental Equipment	Cost
Copies, Delivery, Postage, Prints, Telephone, and Sundry Charges	Cost

The above rates are subject to change on or about January 1 each year due to salary and cost increases, except for Construction Inspector and Survey Crew rates which are also subject to change if California Department of Industrial Relations issues new prevailing wage determinations during the course of the year. A gasoline surcharge may be included in response to increased prices; no such surcharge will be included on project invoices without prior notification.

**TERMS OF PAYMENT:**

Unless charge accommodations have been established beforehand, all accounts shall be prepaid. For accounts having charge accommodations, payment in full shall be made within 30 days of date of invoice. Any amount unpaid within said 30 days will be assessed a service charge of 1-1/2% per month (18% annual percentage rate), with a minimum charge of \$1.00. Accounts with a past due balance of 30 days or more are subject, without notice, to credit discontinuance and mechanic's lien or stop notice. If it becomes necessary for Krieger & Stewart to initiate legal proceedings for the collection of any balance due, the action shall be brought and tried in the Judicial Districts wherein Krieger & Stewart offices are located. Client agrees that the court may award reasonable attorney's fees and costs of suit to the prevailing party.

2022-FEES (10/07/2021)

## Rubidoux Community Services District Water Fund Budget

	Actual YTD February 2021	Annual Budget 2020/2021	Projected Year End 2020/2021	Favorable (Unfavorable) Variance	Audited 2019/2020	Adopted Budget 2021/2022
<b>Operating Income</b>						
1 Sales - Residential	2,515,029	3,763,000	4,057,029	294,029	3,771,434	4,300,500
2 Sales - Commercial	913,949	1,270,000	1,375,949	105,949	1,264,798	1,458,500
3 Sales - Late Charges	(63)	164,000	-	(164,000)	112,038	164,000
4 Sales - Service Charges	2,965	7,000	4,448	(2,552)	5,301	7,000
5 Sales - Reconnect Charge	-	22,000	-	(22,000)	11,960	22,000
6 Sales - Meters	3,965	2,300	5,948	3,648	970	2,300
7 Sales - Jumper Income	24,316	-	24,316	24,316	-	25,000
8 Sales - JCSD	-	-	-	-	-	-
<b>Total Operating Income</b>	<b>\$3,460,161</b>	<b>\$5,228,300</b>	<b>\$5,467,690</b>	<b>\$239,390</b>	<b>\$5,166,501</b>	<b>\$5,979,300</b>
<b>Other Income</b>						
9 Interest Income	43,173	137,000	73,173	(63,827)	230,133	26,500
10 Miscellaneous Revenue	1,015	4,000	1,523	(2,477)	8,271	4,000
11 Interest Income:Non-Operatiol	4,162	17,300	6,162	(11,138)	18,846	1,000
12 Cal OES: Grant Income	-	-	-	-	-	300,000
13 Transfer from COP Reserves	-	-	-	-	-	1,000,000
<b>Total Other Income</b>	<b>\$48,350</b>	<b>\$158,300</b>	<b>\$80,858</b>	<b>(\$77,442)</b>	<b>\$257,250</b>	<b>\$1,331,500</b>
<b>TOTAL WATER REVENUE</b>	<b>\$3,508,511</b>	<b>\$5,386,600</b>	<b>\$5,548,548</b>	<b>\$161,948</b>	<b>\$5,423,751</b>	<b>\$7,310,800</b>
<b>Operating Expense</b>						
14 Pump Energy Costs	237,001	410,000	355,502	54,498	312,815	375,000
15 Water Analyses	93,443	78,000	140,165	(62,165)	105,595	280,300
16 Bad Debt Expense:Wtr	(1,461)	22,000	(1,461)	23,461	10,684	44,000
17 R & M Vehicle	8,044	27,000	12,066	14,934	20,526	12,400
18 R & M Equipment, Heavy	10,021	22,500	15,032	7,468	9,042	15,500
19 R & M Water System	151,882	270,000	227,823	42,177	280,999	234,700
20 R & M Office	35,405	10,000	37,608	(27,608)	10,137	38,700
21 Operating Expense	161,477	323,000	242,216	80,784	213,794	249,500
22 Op/Maint Wellhd Treat Facility (N03 Plt)	62,452	235,000	93,678	141,322	154,408	235,000
23 Operating Expense: Treatment Media	776,648	905,687	905,687	-	-	800,000
24 General Supplies & Expenses	2,922	-	4,383	(4,383)	-	4,500
25 Bank Service Charges	58,301	70,000	87,452	(17,452)	77,186	90,100
26 Chemical/Mineral Supplies	24,732	55,000	37,098	17,902	30,274	38,200
27 Regulatory Fee/State	421	33,000	25,421	7,579	29,642	26,200
28 Clothing/Shoe Expense	7,125	7,700	10,688	(2,988)	7,209	11,000
29 Employee Education and Training	1,481	14,000	7,000	7,000	3,067	15,000
30 Utilities	938	6,500	1,407	5,093	2,141	1,400
31 Telephone	2,147	5,400	3,221	2,179	3,531	3,300
32 Dues & Subscriptions	2,034	3,000	3,051	(51)	1,245	3,100
33 Licenses & Permits	36,403	33,000	32,105	895	24,877	33,100
34 Mileage & Conference Expense	50	1,200	75	1,125	1,981	2,500
35 Gasoline Expense	29,494	59,000	44,241	14,759	47,618	45,600
36 Liability Insurance	24,658	51,800	49,316	2,484	52,298	62,600
37 Attorney Fees	24,238	5,000	27,238	(22,238)	-	28,100
38 Consulting Fees:Water Supply Projects	9,476	3,990	14,214	(10,224)	8,884	15,000
39 Consulting Fees:Cost of Svc Stdy(60%WF/40%SF)	-	-	-	-	-	120,000
40 Consulting Fees:Safety (50%WF/50%SF)	-	-	-	-	-	5,000
41 Consulting Fees:LHMP (50%WF/50%SF)	-	-	-	-	-	5,000
42 Consulting Fees:Valve Turning Program	-	-	-	-	-	29,300
43 Engineering Fees:WTR	43,516	45,000	65,274	(20,274)	63,269	67,200
44 Engineering Fees:Master Plans	-	-	-	-	-	219,400
45 Engineering Fees:Design Manual(67%WF/33%WF)	-	-	-	-	-	100,000
46 Fleet Tracking(67%WF/33%SF)	-	-	-	-	-	4,000
47 Loss Claims	4,767	20,000	7,151	12,849	6,325	20,000
48 Publication of Public Notices	-	2,500	350	2,150	(7)	400
49 Miscellaneous Expense	35	2,200	70	2,130	-	2,000
<b>Total Operating Expense</b>	<b>\$1,807,650</b>	<b>\$2,721,477</b>	<b>\$2,448,071</b>	<b>\$273,406</b>	<b>\$1,477,540</b>	<b>\$3,237,100</b>

# CONTRACT NO: RCSD 2022-02

## RUBIDOUX COMMUNITY SERVICES DISTRICT

### MASTER AGREEMENT FOR ENGINEERING SERVICES BY INDEPENDENT CONSULTANT UTILIZING TASK ORDERS

THIS AGREEMENT is made the date first approved by and between the “parties” to this contract referred to as “RUBIDOUX” and “CONSULTANT” as follows:

#### RUBIDOUX

Rubidoux Community Services District  
Post Office Box 3098  
Riverside, CA 92519-3098  
(951) 684-7580

#### CONSULTANT

Kreiger and Stewart Consulting Engineers  
3890 Orange Street #1509  
Riverside, CA 92502  
(951) 684-6900

### RECITALS

THIS AGREEMENT is entered into on the basis of the following facts, understandings and intentions of the parties to this Agreement:

- A. RUBIDOUX desires to engage the professional services of the CONSULTANT to perform such professional consulting services as may be assigned, from time to time, by RUBIDOUX in writing.
- B. CONSULTANT agrees to provide such services pursuant to, and in accordance with, the terms and conditions of this Agreement, and has represented and warrants to RUBIDOUX that CONSULTANT possesses the necessary licenses, skills, qualifications, personnel and equipment to provide such services.
- C. The services to be performed by CONSULTANT shall be specifically described in one or more written Task Orders issued by RUBIDOUX to CONSULTANT pursuant to this Agreement.

### AGREEMENT

NOW, THEREFORE, in consideration of the foregoing Recitals and mutual covenants contained herein, RUBIDOUX and CONSULTANT agree as follows:

#### ARTICLE I

#### TERM OF AGREEMENT

1.01 Term of Agreement. The Agreement shall become effective on the date first approved and shall continue for a term of one (1) year unless extended or sooner terminated as provided for herein.

**ARTICLE II**  
**SERVICES TO BE PERFORMED**

2.01 Services to be Performed by CONSULTANT. CONSULTANT agrees to provide such professional consulting services as may be assigned, from time to time, in writing by RUBIDOUX. Each such assignment shall be made in the form of a written Task Order. Each such Task Order shall include, but shall not be limited to, a description of the nature and scope of the services to be performed by CONSULTANT, the amount of compensation to be paid, and the expected time of completion.

2.02 CONSULTANT may, at CONSULTANT's sole cost and expense, employ such competent and qualified independent professional associates, subcontractors and consultants as CONSULTANT deems necessary to perform each such assignment; provided, however, that CONSULTANT shall not subcontract any of the work to be performed without the prior written consent of RUBIDOUX, which should not be unreasonably withheld.

**ARTICLE III**  
**COMPENSATION**

3.01 In consideration for the services to be performed by CONSULTANT, RUBIDOUX agrees to pay CONSULTANT as provided for in each Task Order.

3.02 Each Task Order shall specify a total not-to-exceed sum of money and shall be as set forth on an exhibit to be attached to each Task Order issued to CONSULTANT.

3.03 RUBIDOUX shall reimburse CONSULTANT for reasonable and necessary expenses incurred by CONSULTANT in the performance of services for RUBIDOUX. Reimbursement shall be according to schedules set forth in each Task Order.

3.04 Unless specifically stipulated otherwise in the Task Order or unless specifically approved in advance by RUBIDOUX in writing, CONSULTANT shall not be compensated for any services rendered nor reimbursed for any expenses incurred in excess of those authorized in any Task Order.

3.05 Unless otherwise provided for in any Task Order issued pursuant to this Agreement, payment of compensation earned shall be made in monthly installments within thirty (30) days after receipt of a detailed, corrected, written invoice describing, without limitation, the services performed, the time spent performing such services, the hourly rate charged therefore, and the classification of individuals performing such service for the benefit of RUBIDOUX. Such invoices shall also include a detailed itemization of expenses incurred.

3.06 CONSULTANT fee rates used to calculate Task Order not-to-exceed sums shall be based on the attached **Appendix I – Fee Schedule**. No allowance for escalation of fees is allowed during the term of this agreement.



**ARTICLE IV**  
**OBLIGATIONS OF CONSULTANT**

4.01 CONSULTANT agrees to perform all assigned services in accordance with the terms and conditions of this Agreement and those specified in each Task Order.

4.02 Except as otherwise provided for in each Task Order, CONSULTANT will supply all personnel and equipment required to perform the assigned services.

4.03 CONSULTANT hereby agrees to be solely responsible for the health and safety of its employees and agents in performing the services assigned by RUBIDOUX. Therefore, CONSULTANT hereby covenants and agrees to:

- a. Obtain and maintain a comprehensive general liability policy in an amount of not less than \$1,000,000 naming RUBIDOUX as an additional insured;
- b. Obtain and maintain an automobile liability policy in an amount of \$1,000,000 combined single limit per accident for bodily injury and property damage;
- c. Obtain and maintain a policy of malpractice insurance in a minimum amount of \$1,000,000 to cover any negligent acts or omissions committed by CONSULTANT, or its employees in the performance of any service for RUBIDOUX;
- d. Provide worker's compensation insurance for CONSULTANT's employees;
- e. Comply with all local, state and federal laws, rules and regulations.

Evidence of all insurance coverage shall be provided to RUBIDOUX prior to issuance of the first Task Order. CONSULTANT and RUBIDOUX waive all rights against each other and their respective directors, officers, partners, commissioners, officials, agents, subcontractors, consultants, and employees for damages covered by any type of property insurance during and after the completion of the services. A similar provision shall be incorporated into all construction contractual arrangements entered into by RUBIDOUX and shall protect RUBIDOUX and CONSULTANT to the same extent. All project contractors shall be required to include RUBIDOUX and CONSULTANT as additional insured on their General Liability insurance policies and shall be required to indemnify RUBIDOUX and CONSULTANT to the same extent.

4.04 Each party agrees to defend, indemnify, and hold harmless each other, its agents and employees, from and against legal liability for all claims, losses, damages, and expenses to the extent such claims, losses, damages, and expenses are caused by its negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are caused by the joint or concurrent negligence of CONSULTANT and RUBIDOUX, such liability shall be borne by each party in proportion to its own negligence.

4.05 In the event that RUBIDOUX requests that specific employees of CONSULTANT supervise or otherwise perform the services specified in each Task Order, CONSULTANT shall use its best efforts to ensure that such individual (or individuals) shall be appointed and assigned the responsibility of performing the services.

4.06 In the event CONSULTANT is required to provide plans, drawings, specifications and/or estimates, the same shall be furnished with a registered civil engineer's number or other professional license as applicable and shall conform to local, state and federal laws, rules and regulations. In the event RUBIDOUX is required to obtain approval or permit from another governmental entity, CONSULTANT shall provide necessary supporting documents to be filed with such entity.

**ARTICLE V**  
**OBLIGATIONS OF RUBIDOUX**

5.01 RUBIDOUX shall do the following in a manner so as not to unreasonably hinder the performance of services by CONSULTANT:

- a. Provide information and criteria regarding RUBIDOUX's requirements;
- b. Furnish all existing studies, reports and other available data pertinent to each Task Order that are in RUBIDOUX's possession;
- c. Designate a person to act as a liaison between CONSULTANT and RUBIDOUX.

**ARTICLE VI**  
**ADDITIONAL SERVICES CHANGES AND DELETIONS**

6.01 During the term of this Agreement, RUBIDOUX may with concurrence of CONSULTANT, from time to time, and without affecting the validity of this Agreement or any Task Order issued pursuant thereto, order changes, deletions and additional services by the issuance of written Change Orders.

6.02 In the event CONSULTANT performs additional or different services than those described in any Task Order or authorized Change Order without the prior written approval of RUBIDOUX, CONSULTANT shall not be compensated for such services.

6.03 CONSULTANT shall promptly advise RUBIDOUX as soon as reasonably practicable upon gaining knowledge of a condition, event or accumulation of events which may affect the scope and/or cost of services to be provided pursuant to this Agreement. All proposed changes, modifications, deletions and/or requests for additional services shall be reduced to writing for review and approval by RUBIDOUX.

6.04 In the event that RUBIDOUX orders services deleted or reduced, compensation shall likewise be deleted or reduced by a fair and reasonable amount and CONSULTANT shall only be compensated for services actually

performed. In the event additional services is properly authorized, payment for the same shall be made as provided in Article III above.

**ARTICLE VII**  
**CONSTRUCTION MANAGEMENT/INSPECTION SERVICES**

7.01 In the event RUBIDOUX authorizes CONSULTANT to perform construction management/inspection services for RUBIDOUX, CONSULTANT may determine, in the course of providing such services, that a Change Order should be issued to the third party construction contractor, or CONSULTANT may receive a request for a Change Order from the third party construction contractor. CONSULTANT shall, upon receipt of any requested Change Order, or upon gaining knowledge of a condition, event or accumulation of events which may necessitate issuing a Change Order to the third party construction contractor, promptly consult with RUBIDOUX. No Change Order shall be issued or executed without the prior approval of RUBIDOUX.

**ARTICLE VIII**  
**TERMINATION AGREEMENT**

8.01 In the event the time specified for completion of an assigned Task in the Task Order exceeds the term of this Agreement, for the purpose of that Task only, the term of this Agreement shall be automatically extended for such additional time as is necessary to complete such Task Order, and thereupon this Agreement shall automatically terminate without further notice.

8.02 Notwithstanding any other provision of this Agreement, RUBIDOUX, at its sole option, may terminate either a Task Order or this Agreement at any time by giving fourteen (14) days written notice to CONSULTANT, whether or not a Task Order has been issued to CONSULTANT.

8.03 In the event of termination of either a Task Order or this Agreement, the payment of monies due CONSULTANT for services performed prior to the effective date of such termination shall be paid within thirty (30) days after receipt of an invoice as provided in this Agreement. Upon payment for such services, CONSULTANT agrees to promptly provide to RUBIDOUX all documents, reports, purchased supplies and the like which are in the possession or control of CONSULTANT and pertain to RUBIDOUX, except that CONSULTANT may retain one complete copy to be maintained in CONSULTANT's files.

**ARTICLE IX**  
**STATUS OF CONSULTANT**

9.01 CONSULTANT shall perform the services assigned by RUBIDOUX in CONSULTANT's own way as an independent contractor, and in pursuit of CONSULTANT's independent calling, and not as an employee or agent of RUBIDOUX. CONSULTANT shall be under the control of RUBIDOUX only as to the result to be accomplished. CONSULTANT shall regularly confer with RUBIDOUX's liaison.

9.02 CONSULTANT hereby specifically represents and warrants to RUBIDOUX that the services to be rendered pursuant to this Agreement shall be performed in accordance with the standards customarily applicable to an experienced and competent professional consulting organization rendering the same or similar services. Further, CONSULTANT represents and warrants that the individual signing this Agreement on behalf of CONSULTANT has the full authority to bind CONSULTANT to this Agreement. No other warranty, expressed or implied, is included in this Agreement or in any drawing, specification, report, or opinion produced pursuant to this Agreement.

#### **ARTICLE X**

#### **AUDIT OWNERSHIP OF DOCUMENTS**

10.01 All final reports, plans, drawings, specifications, and design calculations prepared or developed by CONSULTANT in connection with the performance of services assigned to it by RUBIDOUX shall become the sole property of RUBIDOUX, and CONSULTANT shall promptly deliver all such deliverable materials to RUBIDOUX.

Other than maps, plans, and drawings, CONSULTANT may retain original documents at its option, and furnish reproductions. RUBIDOUX shall receive the work product together with supporting documentation. CONSULTANT shall retain its rights in its standard drawing details, specifications, databases, computer software, and proprietary property.

10.02 CONSULTANT shall retain and maintain, for a period of not less than four (4) years following termination of this Agreement, all time records, accounting records and vouchers and all other records with respect to all matters concerning services performed, compensation paid and expenses reimbursed. At any time during normal business hours and as often as RUBIDOUX may deem necessary, CONSULTANT shall make available to RUBIDOUX's agents for examination all of such records and will permit RUBIDOUX's agents to audit, examine and reproduce such records. No such records shall be destroyed without their first being offered to RUBIDOUX.

#### **ARTICLE XI**

#### **MISCELLANEOUS PROVISIONS**

11.01 This Agreement supersedes any and all previous conflicting agreements, either oral or written, between the parties hereto with respect to the rendering of services by CONSULTANT for RUBIDOUX and contains all of the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Any modification of this Agreement will be effective only if it is in writing and signed by both parties.

11.02 CONSULTANT shall not assign or otherwise transfer any rights or interest in this Agreement without the prior written consent of RUBIDOUX. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

11.03 Time is of the essence in the performance of services required hereunder. Work shall begin immediately upon receipt of written authorization of RUBIDOUX to proceed. Progress meetings will be conducted periodically in order to review the work accomplished and to obtain staff input and concurrence with the work completed to date. Extensions of time within which to perform work may be granted by RUBIDOUX if requested by CONSULTANT and agreed to in writing by RUBIDOUX. All such requests must be documented and substantiated and will only be granted as the result of unforeseeable and unavoidable delays not caused by the lack of foresight on the part of CONSULTANT. CONSULTANT shall not be responsible for delays beyond its reasonable control.

11.04 CONSULTANT shall comply with all local, state and federal laws, rules and regulations regarding nondiscrimination and the payment of prevailing wages.

11.05 If required by law, CONSULTANT shall file Conflict of Interest Statements with RUBIDOUX.

11.06 Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than RUBIDOUX and CONSULTANT.

IN WITNESS WHEREOF, the parties hereby have made and executed this Agreement as of the day and year first approved herein.

**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**KRIEGER AND STEWART CONSULTING ENGINEERS**

BY: \_\_\_\_\_  
Jeffrey Sims, P.E.  
General Manger

BY: \_\_\_\_\_  
Charles Krieger  
President

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

REVIEWED:

BY: \_\_\_\_\_  
Brian Laddusaw, C.P.A.  
Director of Finance & Administration

DATE: \_\_\_\_\_

Rubidoux Community Services District  
3590 Rubidoux Blvd.  
P. O. Box 3098  
Jurupa Valley, CA 92519-3098

ORIGINATION DATE February 17, 2022  
CONSULTANT TASK ORDER NO. 01  
CONTRACT NO. RCSD 2022-02  
PROJECT MANAGER Jeff Sims

Consultant's Name: Krieger & Stewart Consulting  
Address: 3890 Orange Street #1509  
City, Zip: Riverside, CA 92502  
Office Phone: 951-684-6900

■ This Job: \$8,250.00  
Liaison's Name: David Scriven  
Liaison's Phone: 951-684-6900  
Email: \_\_\_\_\_

Project Name: 2021 Consumer Confidence Report

Description: Prepare RCSD's 2021 Consumer Confidence Report due on or before July 1, 2022.

The Task(s) to be performed, time of performance and not to exceed compensation shall be as described in Exhibit "A" attached hereto and made a part hereof and shall be performed in accordance with the "Master Agreement" dated \_\_\_\_\_. Consultant certifies that as of the date of execution of this Task Order all insurance is as stated in the Master Agreement and will be maintained in good standing for the term of this Task Order. ***If the offer described by this Task Order has not been signed and returned within 30 days, the offer may be withdrawn by Rubidoux without notification and the Task Order document shall be voided.***

Rubidoux Community Services District:

Consultant: Krieger & Stewart Consulting  
Engineers

By: \_\_\_\_\_  
NAME TYPED: Jeff Sims  
TITLE: General Manager  
DATE: \_\_\_\_\_

By: \_\_\_\_\_  
NAME TYPED: Charles Krieger  
TITLE: President  
DATE: \_\_\_\_\_

REVIEWED:

By: \_\_\_\_\_  
NAME TYPED: Brian Laddusaw  
TITLE: Director of Finance & Administration  
DATE: \_\_\_\_\_

**EXHIBIT A**  
**TASK ORDER NO. 01**  
**CONTRACT NO. RCSD 2022-02**

**Consultant:** Krieger & Stewart Consulting Engineers ■

**TASK(S) TO BE PERFORMED:**

Prepare RCSD's 2021 Consumer Confidence Report pursuant to Krieger and Stewart proposal dated January 31, 2022, attached.

**TIME OF PERFORMANCE:**

The assigned tasks shall be completed by: June 30, 2022

**COMPENSATION:**

Compensation shall not exceed \$8,250.00 without prior authorization and shall be invoiced for actual hours worked.

13. CONSIDER AGREEMENT TO PROVIDED WATER TO RUBIDOUX  
COMMUNITY SERVICES DISTRICT:

**DM 2022-16**



14. CONSIDER ADDITIONAL PROFESSIONAL SERVICES FOR WATER AND  
WASTEWATER MASTER PLANNING IN THE EMERALD RIDGE AREA:  
**DM 2022-17**

# Rubidoux Community Services District

## Board of Directors

Hank Trueba Jr., President  
Bernard Murphy, Vice-President  
Armando Muniz  
F. Forest Trowbridge  
John Skerbelis

**General Manager**  
Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2022-17**

February 17, 2022

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consider Additional Professional Services for Water and Wastewater Master Planning in the Emerald Ridge Area

## **BACKGROUND:**

As the Board may recall, the Rubidoux Community Services District (“District”) contracted with Albert A. Webb Engineering (“Webb”) to provide updates to the District’s Water and Wastewater Master Plans. The Board may also recall from prior discussion there are two new housing developments currently being designed in the area known as “Emerald Ridge”, located generally in the area bounded by Avalon Street to the south, State Highway 60 (60 Freeway) to the west, the mountain to the north and 30<sup>th</sup> Street to the east. Additionally the UPRR, Canal Street, and the The Inland Empire Brine Line (“IEBL”) bisect the project in the westerly to easterly direction.

The two tracts being developed in this area are Tract 36947 owned by Highpointe Development (“Highpointe”), and Tract 37640 owned by Century Communities (“Century”). While working with these developers and their design engineers, it became apparent changes to the existing and proposed updates of the District’s Water and Wastewater (Sewer) Master Plans were inevitable to enhance operations of District owned water and sewer pipelines in this area.

The Atkinson Reservoir (“Tank”) exists north of the Highpointe Development. In the 2015 Water Master Plan as well as the Draft 2021/22 Water Master Plan there are two 24” diameter water pipelines serving this Tank in an “in-out” configuration. It became apparent to District Staff this configuration may not be necessary to properly service the area of the District to the west of the Highpointe Development. Instead it is now proposed a 24” diameter pipeline be installed in proposed Street ‘A’ of Highpointe’s Tract 36947 which runs around the

base of the mountain. This alternative alignment avoids installation of a replacement 24" diameter pipeline in rugged terrain within an existing District easement for the existing 10" diameter water pipeline currently serving customers in the area.

For sewer related improvements, District Staff understands the existing sewer facilities are currently in an easement just south of Avalon Street from 30<sup>th</sup> Street to the east side of 60 Freeway and do not have hydraulic capacity for proposed new flows without being replaced. The current sewer facilities in the area consist of two hydraulically flat ("flat") parallel sewer pipelines, one in an easement on property fronting 30<sup>th</sup> Street and the other in a cross-lot easement spanning 10 lots between 30<sup>th</sup> Street and the 60 Freeway. These parallel pipelines join and then cross under the 60 Freeway in another very flat sewer pipeline and continue in a south westerly direction in a flat 8" diameter pipeline in Pontiac Street. This sewer is scheduled for replacement in the 2015 Wastewater Master Plan but has not yet been replaced as it is adequate for current flows. Adding any additional flows will precipitate replacement of this sewer. The existing sewer pipelines are problematic at best under current conditions given their location within easements and lack of hydraulic capacity to convey additional flows. Adding the additional flow from nearly 400 new homes is untenable.

Pontiac Street is a very narrow street and recently re-paved by the City of Jurupa Valley. Although replacement of sewer pipeline in Pontiac Street is shown in the 2015 and First Draft of the 2021 Wastewater Master Plans, District Staff has decided to move this Master Planned Sewer Pipeline from Pontiac Street to Avalon Street. A portion of this work in Raye Street was done before Raye Street was re-paved during the same City of Jurupa Valley initiated re-paving project for Pontiac Street. The design of the sewer pipeline in Avalon Street under the 60 Freeway to Raye Street was approved by the Board under DM 2017-43, and the construction of the Raye Street portion of the sewer pipeline was approved under DM 2019-63. A continuation of these prior efforts by moving the alignment of Master Planned Sewer from Pontiac Street to to Avalon Street on both sides of the 60 Freeway better fits into overall planning for current and future sewer flows in the area.

Given both these situations impact the proposed master planned water and wastewater pipelines in this area, District staff requested Webb to do some additional studies to investigate alternative alignments and designs for both water and sewer pipelines. Webb will investigate re-aligning the Master Planned 24" diameter water transmission pipeline from the easement at the Atkinson Reservoir to the new 'A' Street in Highpointe's Tract 36947, and look at several different scenarios for re-aligned Master Planned Wastewater Collection Pipelines on the northeast side of the 60 Freeway where the "Emerald Ridge" Project is proposed to be built. It should be noted mass grading operations have commenced for the Century Tract 37640.

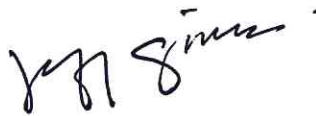
The effort for sewer pipeline modeling and for water pipeline modeling is approximately equal and the District has received a proposal for this work from Webb in the amount of \$10,371. Staff proposes a budget amendment transferring \$5,250 from the Water Fund Reserves and adding \$5,250 to the existing FY 2021/22 Water Fund Budget Line Item 44 Engineering Fees:Master Plans. Staff additionally proposes a Budget amendment transferring \$5,250 from the Sewer Fund Reserves and adding \$5,250 to the existing FY 2021/22 Sewer Fund Budget Line Item 27 Engineering Fees:Master Plans. These transfers will be adequate to fund this additional effort.

**RECOMMENDATION:**

Staff recommends the Board of Directors consider approving and authorizing the General Manager to:

1.     Execute an agreement with Albert A. Webb Engineering for design services associated with the Water and Wastewater Modeling for the Emerald Ridge Development for a cost of \$10,371.
2.     Amend the FY 2021/2022 Budget by transferring \$5,250 from the Water Fund Reserves and adding \$5,250 to the existing FY 2021/22 Water Fund Budget Line Item 44 Engineering Fees:Master Plans.
3.     Amend the the FY 2021/2022 Budget by transferring \$5,250 from the Sewer Fund Reserves and adding \$5,250 to the existing FY 2021/22 Sewer Fund Budget Line Item 27 Engineering Fees:Master Plans.

Respectfully,



JEFFREY D. SIMS, P. E.  
General Manager

Attach:

1. Webb Proposal for Additional Engineering Services for Water and Sewer Hydraulic Modeling



August 25, 2021

Corporate Headquarters  
3788 McCray Street  
Riverside, CA 92506  
951.686.1070

Palm Desert Office  
74967 Sheryl Avenue  
Palm Desert, CA 92260  
951.686.1070

Murrieta Office  
41870 Kalmia Street #160  
Murrieta, CA 92562  
T: 951.686.1070

Mr. Jeff Sims, P.E.  
General Manager  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
3590 Rubidoux Boulevard  
Jurupa Valley, CA 92509

RE: Proposal for Engineering Services  
Tracts 36947 and 37640 – Water and Sewer Hydraulic Modeling

Dear Mr. Sims:

Enclosed is Albert A. Webb Associates (Webb) response to your request for a proposal for both Water and Sewer Hydraulic Modeling associated with Tracts 36947 and 37640. Webb has proposed a scope of services for the work based on our discussions on Thursday August 18, 2021. Webb has consistently provided engineering planning services to public sector clients throughout California since 1945. Webb will commit the level of resources and expertise to provide a quality, responsive, and effectively managed project to meet the District's expectations.

We intend to use the water and sewer hydraulic models and water demands/sewer generated for the current water and sewer master plan updates to perform water and sewer modeling. The same personnel will be used on this proposed effort as are being used on the water and sewer master plan work.

**PROJECT UNDERSTANDING**

Rubidoux Community Services District (District) is requesting a proposal for both water and sewer hydraulic modeling runs to assess the proposed water and sewer systems proposed by both Tract 36947 and 37640. The District's goal is to develop acceptable water and sewer systems that meets the two projects' water and sewer requirements. The work will assist the District to condition the projects for water supply and ensure that any impacts to existing downstream sewer systems are understood and upgraded as required.

The proposed modeling will include various scenarios for maximum day, maximum day plus fireflow and peak hour on the water and peak flows for the sewer.

**SCOPE OF WORK**

**Task 1. PROJECT MANAGEMENT AND MEETINGS**

Webb will manage and coordinate all components of the Project and take a proactive role in keeping all tasks on schedule and budget to ensure timely completion of the Project. Webb will hold a conference call / workshop with District staff and other District consultants to review the initial findings of the study and determine if any follow on work is needed.



### **Task 2. Water Modeling**

WEBB will develop and run a series of scenarios in the Atkinson zone for maximum day, maximum day plus fire flow and peak hour using the model developed for the current water master plan update. Webb will also review the existing inlet / outlet configuration for the Atkinson tank to determine how the tract improvements might impact the existing piping configuration.

### **Task 3. Sewer Modeling**

WEBB will develop and run a series of scenarios at peak flow using the model developed for the current sewer master plan update. The scenarios will include Tracts 36947 and 37640 both individually and together in the near term and then ultimate condition. Webb will also review the proposed sewer system configurations and peak flows as proposed by the developers to confirm the capacities downstream of the connection points. Where downstream bottlenecks are identified, a phasing plan will be provided to confirm at what stage in the proposed developments that these improvements will be necessary. The phasing plan will provide information on how many additional connections can be made prior to implementation of the downstream improvements.

### **Task 4. Technical Memorandum**

Webb will prepare a technical memorandum documenting the results of our studies and any recommendations for the District. The technical memorandum will include exhibits and appendices as needed. Webb will submit a draft technical memorandum and address District comments before submitting the final technical memorandum.

### **Deliverables**

- Draft Technical Memorandum
- Final Technical Memorandum

### **Additional Services**

Services which are not specifically identified herein as services to be performed by Webb are considered Additional Services for the purposes of this Proposal. The District may request Webb to perform services which are additional services. Webb will perform such additional services upon execution of an amendment to the Original Agreement setting forth the scope, schedule and fee for such additional services. Webb will also provide prior notice to the District, and obtain acceptance from same, before performing work outside the contract work scope and thereby contract budget amount.

Mr. Jeff Sims, P.E.  
 General Manager  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
 August 25, 2021  
 Page 3 of 4

**PROJECT TEAM**

The Webb primary project team members are as follows:

- Program and Project Manager – Bradley Sackett, PE
- Project Engineer – Kris Danielson, PE
- GIS Specialist / Assistant Engineer– Chandler Drachslin, GISP
- Associate Engineer – Gustavo Gomez, PE

**PROJECT SCHEDULE/ PROJECT APPROACH**

Webb's basic approach to project scheduling this work will be to integrate this work into the Water and Sewer Master Plan projects. Therefore, according to the current program schedule, these additional hydraulic model runs will be worked on as soon as late August 2021 with a draft technical memorandum available for review in late September 2021.

**PROJECT FEE/FEE SUMMARY**

Webb is committed to providing the highest quality service to the District and to provide quality engineering services for updating water facilities Master Plan. After preparing a detailed scope of work for this project, we have included all the necessary items required to successfully complete it and believe our team experience will generate an efficient processing of the project deliverables. Based upon the project's scope of work a summary of our engineering services budget is as follows:

<u>ENGINEERING SERVICES TASK</u>	<u>TOTAL ESTIMATED SERVICES BUDGET</u>
I. Project Management and Meetings .....	\$ 1,127
II. Water Hydraulic Modeling.....	\$ 3,280
III. Sewer Hydraulic Modeling .....	\$ 3,000
IV. Technical Memorandum .....	<u>\$ 2,964</u>
<b>Total Fee - Engineering Services = .....</b>	<b><u>\$ 10,371</u></b>

Unforeseen additional work activities may arise as the project progresses. As such, the District may wish to allocate an additional 10-15 percent of the total engineering services budget for allocation purposes only. A detailed man-hour breakdown of the engineering services budget is included.

Mr. Jeff Sims, P.E.  
General Manager  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
August 25, 2021  
Page 4 of 4

We appreciate the opportunity to be of continued service and look forward to hearing from you. If you have any questions or concerns, do not hesitate to contact me at 951-686-1070.

Sincerely,

**ALBERT A. WEBB ASSOCIATES**

A handwritten signature in black ink, appearing to read 'Bradley Sackett', written in a cursive style.

Bradley Sackett, P.E.  
Senior Engineer

Attachments: Budget/Hours Estimate





**Trac 36947 and 37640 - Water and Sewer Hydraulic Modeling**  
 Rubidoux Community Services District

Item	Description	Bradley Sackett	Kristopher Danielson	Chandler Drachslin	Gustavo Gomez	Teresa DeShazer	Total Hours	Subtotal - Labor	Total/task <sup>1</sup>
	<b>Billout Rate</b>	\$ 252	\$ 214	\$ 139	\$ 166	\$ 104			
	<b>Task 1 - Project Management and Meetings</b>	2	1	1	1	1	6	\$ 1,127	\$ 1,127
	1.1 Workshop	1	1	1	1		4	\$ 771	\$ 771
	1.2 Project Management	1				1	2	\$ 356	\$ 356
	<b>Task 2 - Water Hydraulic Modeling</b>	3	4	12			19	\$ 3,280	\$ 3,280
	2.1 Develop Scenarios	1	2	4			7	\$ 1,236	\$ 1,236
	2.2 Run Analysis	2	2	8			12	\$ 2,044	\$ 2,044
	<b>Task 3 - Sewer Hydraulic Modling</b>	4			12		16	\$ 3,000	\$ 3,000
	3.1 Develop Scenarios	1			4		5	\$ 916	\$ 916
	3.2 Run Analysis	2			4		6	\$ 1,168	\$ 1,168
	3.3 Review Downstream impacts	1			4		5	\$ 916	\$ 916
	<b>Task 4 - Technical Memorandum</b>	2	1	6	6	4	19	\$ 2,964	\$ 2,964
	4.1 Draft Technical Memorandum	1	1	4	4	2	12	\$ 1,894	\$ 1,894
	4.2 Final Technical Memorandum	1		2	2	2	7	\$ 1,070	\$ 1,070
	<b>Total</b>	<b>11</b>	<b>6</b>	<b>19</b>	<b>19</b>	<b>5</b>	<b>60</b>	<b>\$ 10,371</b>	<b>\$ 10,371</b>

1. Rounded to the nearest \$1.

15. DIRECTORS COMMENTS – NON-ACTION

16. ADJOURNMENT