

Rubidoux Community Services District

Board of Directors

John Skerbelis
Hank Trueba Jr.
Bernard Murphy
Armando Muniz
F. Forest Trowbridge

General Manager

Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

Thursday, November 18, 2021 at 4:00 PM

Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020 as a response to mitigating the spread of corona virus known as COVID-19:

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

Note the following:

All persons including members of the public, Board Members, and staff attending the Board Meeting in-person are required to wear a face covering while inside District Facilities if they are not vaccinated against COVID-19 consistent with approved Cal/OSHA emergency temporary standards on COVID-19 infection prevention. If you do not have a face covering, one will be provided upon request.

Members of the public wanting to attend and/or address the Board may do so by:

- Using the Zoom App or website for free at: <https://zoom.us/>
 - o Once installed ahead of the meeting, you may choose your audio source as either computer speakers/microphone or telephone.
 - o If you wish to make public comments via the Zoom platform, the Board Secretary will identify you at your time to speak.
 - o Meeting ID is **433-532-2766**.
- Calling into the meeting at any one of the following numbers:

+1 669 900 9128
+1 346 248 7799

+1 301 715 8592

+1 312 626 6799

+1 646 558 8656

+1 253 215 8782

Only one person at a time may speak by telephone and only after being recognized by the Secretary of the Board.

1. Call to Order – John Skerbelis, President
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes for the November 4, 2021 Regular Meeting
5. Consideration to Approve November 19, 2021, Salaries, Expenses and Transfers
6. Public Comment

Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to three-minutes.

No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

7. Correspondence and Related Information
8. Manager's Report (Second Meeting each Month):

a) Operations Report

1. Employee Recognition Event
2. Status of RCSD Service Area Cleanup
3. Update on 3715 Avalon Code Enforcement Effort
4. Update on 5473 Mission Blvd. Building

b) Emergency and Incident Report

ACTION ITEMS:

- 9 Receive and File Statement of Cash Asset Schedule Report Ending October 2021:
 DM 2021-80
10. Consider Authorizing Designee(s) for State Water Resources Control Board (SWRCB)
 California Water and Wastewater Arrearages Payment Program: **DM 2021-81**
11. **CLOSED EXECUTIVE SESSION** – Pursuant to Government Code Section 54956.9: Baker
 Litigation Case No. RIC2003649.
12. Directors Comments - Non-action
13. Adjournment

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

4. APPROVAL OF:

MINUTES FOR NOVEMBER 4, 2021, REGULAR MEETING

MINUTES OF REGULAR MEETING
November 4, 2021
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
John Skerbelis
F. Forest Trowbridge

DIRECTORS ABSENT: Hank Trueba, Jr.

STAFF PRESENT: Jeffrey Sims, General Manager
Brian Laddusaw, Director of Finance
Ted Beckwith, District Engineer
Brian Jennings, Customer Service Manager
Miguel Valdez, Operations Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Skerbelis, at 4:00 P.M., Thursday, November 4, 2021, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for October 21, 2021, Board Meeting.

Director Trowbridge stated that Items 10 and 11 both stated carried unanimously incorrectly.

Item 10 and Item 11 both should read the motion carried, not unanimously.

Director Murphy moved, and Director Trowbridge seconded to approve the October 21, 2021, Regular Board Minutes as amended.

Roll call:

Ayes – 3 (Murphy, Skerbelis, Trowbridge)

Noes – 0

Abstain – 0

Absent – 2 (Muniz, Trueba)

The motion was carried by majority vote.

ITEM 5. Consideration to Approve the November 5, 2021, Salaries, Expenses and Transfers.

Consideration to Approve the November 5, 2021, Salaries, Expenses and Transfers.

Director Murphy moved, and Director Trowbridge seconded to Approve the November 5, 2021, Salaries, Expenses and Transfers.

Roll call:

Ayes – 3 (Murphy, Skerbelis, Trowbridge)

Noes – 0

Abstain – 0

Absent – 2 (Muniz, Trueba)

The motion was carried by majority vote.

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

There was nothing to offer.

ITEM 8. MANAGER'S REPORT

Operations Report:

Jeff Sims reported that an employee was accosted by someone at Memorial Park while he was working.

Director Murphy requested staff at the next Manager's provide an update on LAFCO and an update regarding 3715 Avalon. Mr. Sims responded on the 3715 Avalon property indicating the District decided not to purchase the property after the environmental survey came back. The Fire Station directly adjacent to the westerly property line has had some vandalism and thefts thought by actions of people appearing to live in an encampment on the 3715 Avalon property. Mr. Sims has contacted the county to find out who currently owns the property. The information has been forwarded to the Jurupa Valley Code Enforcement. Staff has heard back that they will inspect the property. Chief Veik has also done the same in forwarding information to the city. The property is privately owned now.

Emergency and Fire Report:

Presented at the second board meeting of the month.

ITEM 9. Consider Award of Professional Services Contract for Preparation of a District-Wide Condition Assessment. DM 2021-77.

BACKGROUND

The Rubidoux Community Services District ("District") own and operates water and wastewater facilities that have been in operation since as early as 1952 when the District was formed. The District has limited condition and maintenance records on many of the existing facilities. Having historical facility records would be helpful in creating a long-term plan for future maintenance, refurbishment, and replacement of facilities.

The District's Existing Facilities can be characterized in the following broad categories:

- Well Pumping plants
- Water Treatment Facilities
- Booster Pumping Plants
- Wastewater Lift Stations
- Water and Sewer Pipelines

It is known some of the District's wells have dated electrical installations and are only repaired when necessary due to breakdowns and stoppages. Some wells have had to be completely refurbished. An example is Well 18 which was refurbished to increase production reduced by well casing fouling. The District uses the following wells for potable water sources: 1A, 2, 4, 6, 8 and 18. Only Well 18 has been recently refurbished. The District also has the following non-potable wells: 3, 5, 7, 11, 14, 19 and 20. None of these wells have had their condition assessed but may need to be put into service as system demand grows.

The District's Water Treatment Facility at the Anita B. Smith Water Treatment Facility (Smith Facility) was put into service in 1995 to treat groundwater (raw water) from Wells 4 and 6 for nitrate; perchlorate; and more recently per- and polyfluoroalkyl substances (PFAS). The original plant has not had a comprehensive condition assessment since it was originally constructed. Many components of the facility are outdated and obsolete. Some components are only available on the secondary market such as eBay and may be used or of questionable quality.

The Treatment Facility at the Leland Thompson Water Treatment Facility (Thompson Facility) treats groundwater (raw water) for Manganese and Perchlorate as well the recently added Ion Exchange for removal of per- and polyfluoroalkyl substances (PFAS). While it newer and in better state of repair than the Smith Facility, it has not had an assessment done on its current condition.

The District has recently added treatment at Well 2 to remove PFAS, 1, 2, 3-TCP (TCP) with Granular Activated Carbon which is blended with water from the Thompson Facility to lower the nitrate and Perchlorate levels at the Avalon Testing Station.

None of the District's Water Treatment Facilities have had a comprehensive assessment of their condition.

The District operates Booster Stations at Mission Avenue and at Golden West to move water from the 1066' Pressure Zone to the 1238' Pressure Zone (1066PZ and 1238PZ, respectively). Additionally, the District Operates the Skyloft Hydro-pneumatic Booster Station at Skyloft Drive to pressurize the water from the 1238PZ to serve lots at an elevation too high to get adequate pressure from the 1238PZ. The District also has a Booster Station at Jewel Street where the District's boundary abuts the boundary of the Jurupa Community Services District (JCSD) for an inter-tie with JCSD for water transfers between districts. A comprehensive assessment of the District's Booster Stations has never been done.

The District also operates six sewage lift stations. These include the Fleetwood Lift Station, the Belltown Lift Station, the Exmoor Lift Station, the Jurupa Hills Lift Station, the Juan Diaz Lift Station, and the Regional Lift Station. Each of these lift stations enables delivery of sewage for treatment at the Riverside Regional Water Quality Control Plant operated by the City of Riverside.

District Staff recognizes a need to understand the current condition of each of these facilities to plan for their future upkeep, repair, and maintenance to minimize the potential of catastrophic failures from occurring. The District has already performed condition assessments for each of the District's Storage Reservoirs which consist of Hunter, Perone, Watkins and Atkinson and needs to collect data on the condition of the entire water and wastewater system to prioritize preventive maintenance and repair efforts. As a note, the District's booked value of its entire Physical Plant is in excess of \$50,000,000.00.

The District has obtained a proposal from Krieger and Stewart (K&S) to investigate District Facilities and provide a comprehensive assessment of their condition along with recommendations of items needing immediate remediation and to develop a maintenance plan and schedule. K&S proposes to develop a database of District Facilities and do field investigations to determine the current condition and integrity of each of these facilities including their electrical, mechanical, and structural adequacy. Their proposal also includes an evaluation of lighting, storm water drainage and security of each site. Since the Smith Facility is the oldest and potentially needing the most attention to maintain adequate potable water supply, K&S will investigate this site first in detail, then the other sites.

After the investigation of each of the facilities is completed K&S will prepare a report of conditions and meet with staff to review and explain the results of the investigation and report. After this, K&S will prepare a Water and Sewer Improvements Plan for the Smith Facility specifically and other District Facilities in general. This plan will include prioritization of projects for future upgrades to the District's Physical Plant. This document will be a guide for District use in preparing a financial strategy to accommodate ongoing facility needs for current and projected system demands of current and future customers.

Krieger and Stewart's proposal for this scope of work is \$350,300.00. The schedule to complete the entire scope of work will take over a year to complete, concluding in the Spring of 2023. Out of concern about current needs of the Smith Facility, its condition assessment work will be accelerated so repair/replacement work budget can be included in the FY 22-23 budget.

The District's current FY 21-22 FY budget included \$300,000 for this effort under operational expenses with \$225,000 under Water CIP Budget Item #10, and \$75,000 under Sewer CIP Budget Item #4. Although the Krieger & Stewart Proposal exceeds the budgeted amount in the FY 21-22 budget the work will extend into the FY 22-23 Budget Year. Staff will include \$50,300 in the FY 22-23 Budget and will limit Krieger & Stewart efforts in FY 21-22 to not proceed beyond the amount of work that is in the current budget, \$300,000.

Director Murphy moved, and Director Trowbridge seconded authorizing the General Manager to:

- 1. Approve utilizing currently budgeted funds for the District-wide Condition Assessment in Water CIP Budget item #10 and the Sewer CIP Budget item #4 to pay for the condition assessment in the amount of \$300,000.**

2. Sign a Task Order with Krieger & Stewart in a Not-to-Exceed amount of \$300,000 to perform most of the scope proposed under their proposal.

Roll call:

Ayes – 4 (Muniz, Murphy, Skerbelis, Trowbridge)

Noes – 0

Abstain – 0

Absent – 1 (Trueba)

The motion was carried by majority vote.

ITEM 10. Consider Adoption of Resolution No. 2021-883 Supporting USBR WaterSMART Water and Efficiency Grant Funding. DM 2021-78.

BACKGROUND

On October 11, Webb and Associates advised Rubidoux Community Services District (“District”) staff of an opportunity to apply for grant funding available through the United States Bureau of Reclamation (USBR) WaterSMART Water and Efficiency Program FY 2022 for replacement of existing meters with Advanced Metering Infrastructure (AMI). AMI includes installation of new meters throughout the District with technology enabling two-way communication between the District and the customer. The infrastructure beyond the actual meter includes software and fixed base radio equipment to allow continuous monitoring of usage so 1) the District can advise the customer when there appears to be abnormally high usage (leak), and 2) the customer can access usage records from their computer or phone.

This USBR grant can pay up to 40% of the cost of implementing an AMI solution. The preliminary estimated cost for AMI is just over \$4 million so with an award of a grant for 40%, the District could save approximately \$1,600,000.00. The deadline for applying for the grant is November 3, 2021.

Webb and Associates is preparing the grant application on behalf of the District. USBR requests with the grant application a resolution adopted by the Board indicating –

1. Board authorization for the General Manager, or designee, to sign a cooperative agreement with USBR for the grant funding if the District is successful with its application.
2. The District’s intent to provide the 60% matching local funding should USBR award a grant to the District. Assuming the AMI project will cost approximately \$4 million, the District will be required to have local matching funds of \$2.4 million over a three-year project implementation period.

As discussed in prior Board Meetings the District has a significant unaccounted water concern. This means, the District is underbilling customers for the actual amount of water being produced, treated, and used by the customers. The unaccounted water needs to be addressed on both the supply side and the demand side. Currently the District has secured six new mag meters to install

on all wells (supply side) and these meters will be installed before the end of Calendar Year 2021. Once installed, the District will be able to accurately measure all water put into the potable water system. The approximately 6,500 customer meters on the demand side are aged and as the meters age the meters read slow, meaning the meters under report actual customer usage. Lost revenue from the unaccounted water is estimated to be approximately \$400,000 per year.

If the District is successful in receiving grant funding from USBR, the \$2.4 million of local matching funds the District will need to spend will have a six (6) year payback period based on having the ability to recover \$400,000 of revenue now lost due to inaccurate metering.

Director Trowbridge moved, and Director Murphy seconded approval of Resolution 2021-883; a Resolution of The Board of Directors of the Rubidoux Community Services District Authorizing the General Manager, or Designee, to Apply for, Receive, and Enter into a Cooperative Agreement, and Administer a Grant for the 2022 Bureau of Reclamation Water and Energy Efficiency Grant.

Roll call:

Ayes – 4 (Muniz, Murphy, Skerbelis, Trowbridge)

Noes – 0

Abstain – 0

Absent – 1 (Trueba)

The motion was carried by majority vote.

ITEM 11. Consider Consulting Agreement for HAZWOPER Training. DM 2021-79.

BACKGROUND

HAZWOPER training is required by OSHA under Federal Code of Regulations 29 CFR Part 1910.120. This 40-hour HAZWOPER training is required for workers who have risk of exposure to hazardous materials while on the job. This training covers policies, practices and procedures that reduce the risk of injury and illness related to harmful exposures on the worksite.

District treatment operators and utility workers are exposed to liquid chlorine used to disinfect potable water at various treatment sites throughout the District. An accidental chlorine spill can lead to worker injury and the need to contain and clean up a spill. The training will teach staff how to properly handle chlorine, protect themselves with proper use of personal protective equipment, and clean up an accidental spill. The 40-Hour HAZWOPER training requires an 8-hour refresher course each year.

Staff obtained two quotes for the 40-Hour HAZWOPER training with the lowest quote from Fire Dog Training. Their quote of \$5,500 includes two 40-hour sessions enabling half the field staff to be available to cover District functions while the other half is in training.

Funding for this effort is proposed to come from Line #29 of the Water Fund Budget – Employee Education and Training of \$15,000.

Director Skerbelis moved, and Director Muniz seconded the Board of Directors authorize the General Manager to:

1. Utilize \$5,500 of the approved Employee Education and Training as provided in the Water Fund Budget Line Item #29 to pay Fire Dog HAZMAT Training Specialist for the HAZMAT training.
2. Enter into a master consulting agreement and issue a task order to Fire Dog HAZMAT Training Specialist.

Roll call:

Ayes – 4 (Muniz, Murphy, Skerbelis, Trowbridge)

Noes – 0

Abstain – 0

Absent – 1 (Trueba)

The motion was carried by majority vote.

The Board went into Closed Executive Session at 4:38 P.M.

ITEM 12. CLOSED EXECUTIVE SESSION – Pursuant to Government Code Section 54956.9: Baker Litigation Case No. RIC2003649.

ITEM 13. CLOSED EXECUTIVE SESSION – Pursuant to Government Code Section 54956.9: Threatened Litigation. One Case.

The Board came out of Closed Executive Session at 4:56 P.M. There were no reportable actions.

ITEM 15. Directors Comments

Director Murphy commented on writing a letter trying to get action from the county supervisors to look into assistance for District customers in arrears on their District bill. Essentially, we have around 6,000 customers, and 600 in arrearage, and we have 5 who have received assistance. That is 1% of people in the arrears. People are going to come asking for help. We should have a copy of the application for assistance available. It looks like for 55% (renters) of the customers that will get red notices, we can hand them a piece of paper; but for 45% (owners) of the customers there's no application to get assistance. That's for residential property owners and commercial property. I'd like to bring this to the attention of the county supervisors. There's this gap that has fallen out on the horizon. What I don't know is when the state moratorium is going to end. What date we will be putting out red cards and shutting off water? I don't know what dates those will be. I'd like some specific date that says "x" number of customers are in arrears and "x" number of customers have received assistance checks from said agencies. Hopefully we can bring this to the attention of the County Supervisors. It looks like half the people there is just no help for them.

Sims: So, the number of people in arrearages?

Murphy: What I'm looking for is some date. The number of people in arrears; the number of people we have received assistance; Brian said we have received five assistance checks from United Lift. Then the total number of District 6,500? I'm looking for those 3 numbers; and then 3 dates - what is the date the state moratorium is going to end? Do we know that?

Laddusaw: As it stands today, December 31, but that was supposed to end September 30 and it was extended.

Murphy: So, let's say it's December 31. That means red tags could be put out some time in April?

Sims: It will be 3-4 months later due to SB 998 shutoff.

Murphy: So, shutoff date would be March 1, April 1. We would, physically shutoff meters?

Sims: Meter shut off could be some time in spring. We would go through the process of 70+ days once customers have gone past due. That doesn't prohibit people from appealing it and being put on a payment plan.

Murphy: If the moratorium ends.

Sims: The theoretical date the first shutoff date is April 1.

Murphy: That's the information I'm looking for. I'm going to write this letter and send it to the County Supervisors and go down and talk to them and call for a public hearing and say, "Look, April of next year people are going to be in arrears and have meters shut off and only 1% of the people who have had a problem have gotten help for this. Not being able to get the application to ask for assistance is a problem to be rectified." They may listen.

Sims: I don't know why the website was shut down. Suffice it to say, the greatest hope that I have is that the state water board has been working with all the water agencies statewide on an arrearages survey for 3-4 months. I think Brian is supposed to have the data in soon. I think it really comes down to a final allocation of money to allocate to the districts for arrearages.

Laddusaw: June 15, 2021 was the date the state is using to determine the total of water bill arrearages in the State of California.

I don't know how much money we are going to get but suffice it to say if we get the money, it will be up to that date - there will be a gap at least 6 months potentially, but at least arrearages won't be as big.

Murphy: So, I think that the more help the people can get will be better.

Director Skerbelis adjourned the meeting at 5:08 PM.

5. CONSIDERATION TO:

APPROVE NOVEMBER 19, 2021, SALARIES, EXPENSES AND TRANSFERS

RUBIDOUX COMMUNITY SERVICES DISTRICT
NOVEMBER 18, 2021 (BOARD MEETING)
FUND TRANSFER AUTHORIZATION

NET PAYROLL 11/26/21	69,870.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 11/29/21	26,500.00
WIRE TRANSFER: STATE PAYROLL TAXES 11/29/21	6,000.00
WIRE TRANSFER: TO CREDIT UNION	2,630.00
WIRE TRANSFER: PERS RETIREMENT	16,500.00
WIRE TRANSFER: SECTION 125	50.00
WIRE TRANSFER: SECTION 457 AND 401(A)	3,460.00

CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:

11/19/2021 WATER FUND TO GENERAL FUND-Payables	289,556.26
WATER FUND TO GENERAL FUND-Trash	166,892.46
WATER FUND TO SEWER FUND	114,844.38
SEWER FUND TO GENERAL FUND-Payables	27,705.08

INTERFUND TRANSFERS:

11/19/2021 SEWER FUND CHECKING TO LAIF SEWER OP	87,000.00
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	96,000.00
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	62,000.00
WATER FUND CHECKING TO LAIF-COP PAYBACK	63,300.00
WATER FUND CHECKING TO LAIF-W.R.	9,700.00
WATER FUND CHECKING TO GENERAL FUND CHECKING	2,170.00
LAIF WATER ML TO LAIF WATER REPLACEMENT	-
LAIF WATER ML TO LAIF WATER OPS	209,345.37
LAIF WATER OP TO WATER FUND CHECKING	18,000.00
LAIF WATER OP TO LAIF WATER ML	-
LAIF WATER RESERVE TO LAIF WATER OP	-
LAIF WATER REPLACE TO LAIF WATER OP	-
LAIF WATER OP TO LAIF WATER RESERVE	-
LAIF FIELD/ADMIN BLDG TO LAIF WATER OP	1,890.00
LAIF COP TO GENERAL FUND CHECKING	655,000.00

NOTES PAYABLE

<u>DESCRIPTION</u>	<u>BALANCE</u>		<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	2,560,000	Prin.	590,000	Dec-21
U.S. Bank Trust (1998 COP's Refunding)	269,535	Intr.	65,280	Dec-21
MN Plant-State Revolving Loan	3,872,390	Prin.	132,324	Jan-22
MN Plant-State Revolving Loan	680,059	Intr.	49,774	Jan-22

AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number					Check #			Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
1	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/7/2021	N	N	✓			CJ10525-0267
WTR ANALYSES						11/6/2021	10/7/2021	\$0.00
11/18/2021				N				\$30.00
2	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/8/2021	N	N	✓			CJ10657-0267
WTR ANALYSES						11/7/2021	10/8/2021	\$0.00
11/18/2021				N				\$30.00
3	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/8/2021	N	N	✓			CJ10658-0267
WTR ANALYSES						11/7/2021	10/8/2021	\$0.00
11/18/2021				N				\$30.00
4	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/11/2021	N	N	✓			CJ10768-0267
WTR ANALYSES						11/10/2021	10/11/2021	\$0.00
11/18/2021				N				\$75.00
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/11/2021	N	N	✓			CJ10769-0267
WTR ANALYSES						11/10/2021	10/11/2021	\$0.00
11/18/2021				N				\$60.00
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/11/2021	N	N	✓			CJ10770-0267
WTR ANALYSES						11/10/2021	10/11/2021	\$0.00
11/18/2021				N				\$60.00
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/11/2021	N	N	✓			CJ10772-0267
WTR ANALYSES						11/10/2021	10/11/2021	\$0.00
11/18/2021				N				\$30.00
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/26/2021	N	N	✓			CJ11865-0267
WTR ANALYSES						11/25/2021	10/26/2021	\$0.00
11/18/2021				N				\$30.00
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/26/2021	N	N	✓			CJ11893-0267
WTR ANALYSES						11/25/2021	10/26/2021	\$0.00
11/18/2021				N				\$3,309.60
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/26/2021	N	N	✓			CJ11895-0267
WTR ANALYSES						11/25/2021	10/26/2021	\$0.00
11/18/2021				N				\$75.00
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/26/2021	N	N	✓			CJ11914-0267
WTR ANALYSES						11/25/2021	10/26/2021	\$0.00
11/18/2021				N				\$2,050.00
12	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/26/2021	N	N	✓			CJ11916-0267
WTR ANALYSES						11/25/2021	10/26/2021	\$0.00
11/18/2021				N				\$375.00
13	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/26/2021	N	N	✓			CJ11917-0267
WTR ANALYSES						11/25/2021	10/26/2021	\$0.00
11/18/2021				N				\$2,200.00
14	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/26/2021	N	N	✓			CJ11922-0267
WTR ANALYSES						11/25/2021	10/26/2021	\$0.00
11/18/2021				N				\$450.00
15	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/26/2021	N	N	✓			CJ11990-0267
LAB FEES						11/25/2021	10/26/2021	\$0.00
11/18/2021				N				\$222.60
16	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/27/2021	N	N	✓			CJ11994-0267
WTR ANALYSES						11/26/2021	10/27/2021	\$0.00
11/18/2021				N				\$24.00
17	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/27/2021	N	N	✓			CJ11998-0267
WTR ANALYSES						11/26/2021	10/27/2021	\$0.00
11/18/2021				N				\$2,750.00

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Rubidoux Community Services District (RCSACT)

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number					Check #			Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
18	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12001-0267
WTR ANALYSES	10/27/2021	✓	N	N		11/26/2021	✓ 10/27/2021	\$0.00
11/18/2021				N				\$300.00
19	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12031-0267
WTR ANALYSES	10/27/2021	✓	N	N		11/26/2021	✓ 10/27/2021	\$0.00
11/18/2021				N				\$165.00
20	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12045-0267
WTR ANALYSES	10/27/2021	✓	N	N		11/26/2021	✓ 10/27/2021	\$0.00
11/18/2021				N				\$366.20
21	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12050-0267
WTR ANALYSES	10/27/2021	✓	N	N		11/26/2021	✓ 10/27/2021	\$0.00
11/18/2021				N				\$30.00
22	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12066-0267
WTR ANALYSES	10/27/2021	✓	N	N		11/26/2021	✓ 10/27/2021	\$0.00
11/18/2021				N				\$260.00
23	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12076-0267
WTR ANALYSES	10/27/2021	✓	N	N		11/26/2021	✓ 10/27/2021	\$0.00
11/18/2021				N				\$72.00
24	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12077-0267
WTR ANALYSES	10/27/2021	✓	N	N		11/26/2021	✓ 10/27/2021	\$0.00
11/18/2021				N				\$86.00
25	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12078-0267
WTR ANALYSES	10/27/2021	✓	N	N		11/26/2021	✓ 10/27/2021	\$0.00
11/18/2021				N				\$24.00
26	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12082-0267
WTR ANALYSES	10/27/2021	✓	N	N		11/26/2021	✓ 10/27/2021	\$0.00
11/18/2021				N				\$36.00
27	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12199-0267
WTR ANALYSES	10/29/2021	✓	N	N		11/28/2021	✓ 10/29/2021	\$0.00
11/18/2021				N				\$150.00
28	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12290-0267
WTR ANALYSES	10/29/2021	✓	N	N		11/28/2021	✓ 10/29/2021	\$0.00
11/18/2021				N				\$1,800.00
29	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12299-0267
WTR ANALYSES	10/30/2021	✓	N	N		11/29/2021	✓ 10/30/2021	\$0.00
11/18/2021				N				\$36.00
30	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ12308-0267
WTR ANALYSES	10/30/2021	✓	N	N		11/29/2021	✓ 10/30/2021	\$0.00
11/18/2021				N				\$75.00
31	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10021-0267
WTR ANALYSES	11/1/2021	✓	N	N		12/1/2021	✓ 11/1/2021	\$0.00
11/18/2021				N				\$30.00
32	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10068-0267
WTR ANALYSES	11/1/2021	✓	N	N		12/1/2021	✓ 11/1/2021	\$0.00
11/18/2021				N				\$110.00
33	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10074-0267
WTR ANALYSES	11/1/2021	✓	N	N		12/1/2021	✓ 11/1/2021	\$0.00
11/18/2021				N				\$129.00
34	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10075-0267
WTR ANALYSES	11/1/2021	✓	N	N		12/1/2021	✓ 11/1/2021	\$0.00
11/18/2021				N				\$36.00

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PO Number					Check #			Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
35	ACORN / ACORN TECHNOLOGY SERVICE ✓							95219.A ✓
OCT '21 IT SUPT	11/1/2021 ✓	N	N			11/20/2021 ✓	11/1/2021	\$0.00
11/18/2021 ✓				N				\$3,815.00 ✓
36	ACORN / ACORN TECHNOLOGY SERVICE ✓							95219.B ✓
KNOWB4 SUBS	11/1/2021 ✓	N	N			11/20/2021 ✓	11/1/2021	\$0.00
11/18/2021 ✓				N				\$250.00 ✓
37	BUSINESS / BUSINESS TELECOMMUNICATION SYSTI ✓							18170 ✓
PHN SYS UPDATE	10/29/2021 ✓	N	N			11/28/2021 ✓	10/29/2021	\$0.00
11/18/2021 ✓				N				\$850.00 ✓
38	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							083991 ✓
SUPPLIES	10/29/2021 ✓	N	N			11/28/2021 ✓	10/29/2021	\$0.00
11/18/2021 ✓				N				\$16.15 ✓
39	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓							0121L4482 ✓
PVC PARTS	10/28/2021 ✓	N	N			11/27/2021 ✓	10/28/2021	\$0.00
11/18/2021 ✓				N				\$342.56 ✓
40	KH METALS / KH METALS & SUPPLY ✓							0581768-IN ✓
VALVE	10/27/2021 ✓	N	N			11/26/2021 ✓	10/27/2021	\$0.00
11/18/2021 ✓				N				\$196.01 ✓
41	OCTO / OCTOCLEAN ✓							INV-10206 ✓
CLNG SVC - CLSG BILL	8/1/2021 ✓	N	N			8/31/2021 ✓	8/1/2021	\$0.00
11/18/2021 ✓				N				\$676.92 ✓
42	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR103745 ✓
COPIER USG	9/29/2021 ✓	N	N			10/29/2021 ✓	9/29/2021	\$0.00
11/18/2021 ✓				N				\$2.64 ✓
43	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR104414 ✓
COPIER USG	10/25/2021 ✓	N	N			11/24/2021 ✓	10/25/2021	\$0.00
11/18/2021 ✓				N				\$731.94 ✓
44	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR104415 ✓
PRINTER USG	10/25/2021 ✓	N	N			11/24/2021 ✓	10/25/2021	\$0.00
11/18/2021 ✓				N				\$22.50 ✓
45	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR104416 ✓
COPIER USG	10/25/2021 ✓	N	N			11/24/2021 ✓	10/25/2021	\$0.00
11/18/2021 ✓				N				\$1.75 ✓
46	RIVCOMM / RIVCOMM, INC. ✓							22365 ✓
LIGHTBAR	10/26/2021 ✓	N	N			11/25/2021 ✓	10/26/2021	\$0.00
11/18/2021 ✓				N				\$1,056.41 ✓
47	SCE / SCE ✓							21N700244764992 ✓
STRT LGHTS CTRPLR	11/1/2021 ✓	N	N			11/22/2021 ✓	11/1/2021	\$0.00
11/18/2021 ✓				N				\$123.18 ✓
48	SCE / SCE ✓							21N600000522796 ✓
STRTLGHTS	11/3/2021 ✓	N	N			11/23/2021 ✓	11/3/2021	\$0.00
11/18/2021 ✓				N				\$12,884.14 ✓
49	SCE / SCE ✓							21N70617778997 ✓
FIRE STN UTLTY	11/4/2021 ✓	N	N			11/24/2021 ✓	11/4/2021	\$0.00
11/18/2021 ✓				N				\$1,364.64 ✓
50	SCE / SCE ✓							21N700040982544 ✓
MAIN OFC UTLTY	11/4/2021 ✓	N	N			11/24/2021 ✓	11/4/2021	\$0.00
11/18/2021 ✓				N				\$1,137.67 ✓
51	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							11237 ✓
R&M TRK	10/29/2021 ✓	N	N			11/28/2021 ✓	10/29/2021	\$0.00
11/18/2021 ✓				N				\$110.25 ✓

\$4,065

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GL Date					Credit Card	CC Reference #	Payment Date	Total Invoice
52	STREAMLINE_DIGITAL / STREAMLINE ✓							B89E97D4-011 ✓
OCT '21 WEBSITE	10/1/2021 ✓	N	N			10/31/2021 ✓	10/1/2021	\$0.00
11/18/2021 ✓					N			\$400.00 ✓
53	STREAMLINE_DIGITAL / STREAMLINE							B89E97D4-0012 ✓
NOV '21 WEBSITE	11/1/2021 ✓	N	N			12/1/2021 ✓	11/1/2021	\$0.00
11/18/2021 ✓					N			\$400.00 ✓
54	UPS / UNITED PARCEL SERVICE ✓							0000F908W2421 ✓
POSTAGE	10/16/2021 ✓	N	N			11/15/2021 ✓	10/16/2021	\$0.00
11/18/2021 ✓					N			\$24.35 ✓
55	UPS / UNITED PARCEL SERVICE ✓							0000F908W2431 ✓
POSTAGE	10/23/2021 ✓	N	N			11/22/2021 ✓	10/23/2021	\$0.00
11/18/2021 ✓					N			\$15.03 ✓
56	UPS / UNITED PARCEL SERVICE ✓							0000F908W2441 ✓
POSTAGE	10/30/2021 ✓	N	N			11/29/2021 ✓	10/30/2021	\$0.00
11/18/2021 ✓					N			\$18.00 ✓
57	AIRGAS / AIRGAS USA, LLC ✓							9984025995 ✓
CO2 TNK RN	10/31/2021 ✓	N	N			11/30/2021 ✓	10/31/2021	\$0.00
11/18/2021 ✓					N			\$199.86 ✓
58	ALADDIN / ALADDIN CLEANING SVC INC ✓							#RUBIDOUX 1121 ✓
CLNG SVC	11/1/2021 ✓	N	N			11/30/2021 ✓	11/1/2021	\$0.00
11/18/2021 ✓					N			\$1,487.00 ✓
59	AT&T / AT&T ✓							000017289973 ✓
PHONE CHGS	11/7/2021 ✓	N	N			12/14/2021 ✓	11/7/2021	\$0.00
11/18/2021 ✓					N			\$404.89 ✓
60	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK10103-0267 ✓
WTR ANALYSES	11/2/2021 ✓	N	N			12/2/2021 ✓	11/2/2021	\$0.00
11/18/2021 ✓					N			\$30.00 ✓
61	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK10156-0267 ✓
LAB FEES	11/2/2021 ✓	N	N			12/2/2021 ✓	11/2/2021	\$0.00
11/18/2021 ✓					N			\$222.60 ✓
62	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK10441-0267 ✓
WTR ANALYSES	11/4/2021 ✓	N	N			12/4/2021 ✓	11/4/2021	\$0.00
11/18/2021 ✓					N			\$75.00 ✓
63	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK10458-0267 ✓
WTR ANALYSES	11/4/2021 ✓	N	N			12/4/2021 ✓	11/4/2021	\$0.00
11/18/2021 ✓					N			\$90.00 ✓
64	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK10459-0267 ✓
WTR ANALYSES	11/4/2021 ✓	N	N			12/4/2021 ✓	11/4/2021	\$0.00
11/18/2021 ✓					N			\$30.00 ✓
65	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK10563-0267 ✓
LAB FEES	11/4/2021 ✓	N	N			12/4/2021 ✓	11/4/2021	\$0.00
11/18/2021 ✓					N			\$178.50 ✓
66	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK10594-0267 ✓
WTR ANALYSES	11/5/2021 ✓	N	N			12/5/2021 ✓	11/5/2021	\$0.00
11/18/2021 ✓					N			\$75.00 ✓
67	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK10595-0267 ✓
WTR ANALYSES	11/5/2021 ✓	N	N			12/5/2021 ✓	11/5/2021	\$0.00
11/18/2021 ✓					N			\$60.00 ✓
68	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK10597-0267 ✓
WTR ANALYSES	11/5/2021 ✓	N	N			12/5/2021 ✓	11/5/2021	\$0.00
11/18/2021 ✓					N			\$60.00 ✓

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69	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10603-0267
WTR ANALYSES	11/5/2021	N	N			12/5/2021	11/5/2021	\$0.00
11/18/2021				N				\$150.00
70	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10647-0267
WTR ANALYSES	11/5/2021	N	N			12/5/2021	11/5/2021	\$0.00
11/18/2021				N				\$225.00
71	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10650-0267
WTR ANALYSES	11/5/2021	N	N			12/5/2021	11/5/2021	\$0.00
11/18/2021				N				\$150.00
72	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10652-0267
WTR ANALYSES	11/5/2021	N	N			12/5/2021	11/5/2021	\$0.00
11/18/2021				N				\$36.00
73	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10654-0267
WTR ANALYSES	11/5/2021	N	N			12/5/2021	11/5/2021	\$0.00
11/18/2021				N				\$150.00
74	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10661-0267
WTR ANALYSES	11/5/2021	N	N			12/5/2021	11/5/2021	\$0.00
11/18/2021				N				\$110.00
75	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10672-0267
WTR ANALYSES	11/5/2021	N	N			12/5/2021	11/5/2021	\$0.00
11/18/2021				N				\$30.00
76	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10693-0267
WTR ANALYSES	11/6/2021	N	N			12/6/2021	11/6/2021	\$0.00
11/18/2021				N				\$129.00
77	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10694-0267
WTR ANALYSES	11/6/2021	N	N			12/6/2021	11/6/2021	\$0.00
11/18/2021				N				\$36.00
78	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK10807-0267
WTR ANALYSES	11/9/2021	N	N			12/9/2021	11/9/2021	\$0.00
11/18/2021				N				\$72.00
79	BRINKS / BRINKS INC.							11741538
NOV '21 ARMR SVC	11/1/2021	N	N			12/1/2021	11/1/2021	\$0.00
11/18/2021				N				\$1,050.24
80	CROWN ACE HARDWARE / CROWN ACE HARDWARE							084038
SUPPLIES	11/5/2021	N	N			12/5/2021	11/5/2021	\$0.00
11/18/2021				N				\$16.13
81	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS							7456-480133
BATTERY	11/2/2021	N	N			12/2/2021	11/2/2021	\$0.00
11/18/2021				N				\$172.39
82	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS							7456-480134
CREDIT	11/2/2021	N	N			12/2/2021	11/2/2021	\$0.00
11/18/2021				N				(\$29.09)
83	CORELOGIC / CORELOGIC, INC.							82105449
ON-LINE SVC	10/31/2021	N	N			11/30/2021	10/31/2021	\$0.00
11/18/2021				N				\$178.75
84	DELL MARKETING LP / DELL MARKETING L.P. C/O DE							10531317745
CMPT - REYES	11/4/2021	N	N			12/4/2021	11/4/2021	\$0.00
11/18/2021				N				\$1,469.12
85	ESRI / ESRI							94124090
SFTWR LIC 10/21-10/2	10/15/2021	N	N			11/15/2021	10/15/2021	\$0.00
11/18/2021				N				\$13,000.00

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GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
86	J THAYER / J THAYER COMPANY, INC ✓							1556288-0 ✓
SUPPLIES	10/28/2021 ✓	N	N			11/27/2021 ✓	10/28/2021	\$0.00
11/18/2021 ✓				N				\$216.52 ✓
87	LAWNMOWER CENTER / LAWNMOWER CENTER ✓							16944 ✓
R&M EQUIP	11/5/2021 ✓	N	N			12/5/2021 ✓	11/5/2021	\$0.00
11/18/2021 ✓				N				\$21.25 ✓
88	MERIT OIL / MERIT OIL COMPANY ✓							676855 ✓
GASOLINE	11/3/2021 ✓	N	N			11/18/2021 ✓	11/3/2021	\$0.00
11/18/2021 ✓				N				\$1,363.16 ✓
89	MERIT OIL / MERIT OIL COMPANY ✓							677175 ✓
DIESEL FUEL	11/3/2021 ✓	N	N			11/18/2021 ✓	11/3/2021	\$0.00
11/18/2021 ✓				N				\$433.14 ✓
90	PUMP CHECK / PUMP CHECK ✓							8638 ✓
MTR TESTING	11/5/2021 ✓	N	N			12/5/2021 ✓	11/5/2021	\$0.00
11/18/2021 ✓				N				\$1,035.00 ✓
91	SCG / SCG ✓							21N05925730565.B ✓
FIRE STN UTLTY	11/2/2021 ✓	N	N			11/29/2021 ✓	11/2/2021	\$0.00
11/18/2021 ✓				N				\$158.36 ✓
92	SCG / SCG ✓							21N17882256005.B ✓
MAIN OFC UTLTY	11/2/2021 ✓	N	N			11/29/2021 ✓	11/2/2021	\$0.00
11/18/2021 ✓				N				\$47.28 ✓
93	SCG / SCG ✓							21N01302181001 ✓
FLD OFC UTLTY	11/2/2021 ✓	N	N			11/29/2021 ✓	11/2/2021	\$0.00
11/18/2021 ✓				N				\$15.78 ✓
94	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							11250 ✓
R&M TRK	11/5/2021 ✓	N	N			12/5/2021 ✓	11/5/2021	\$0.00
11/18/2021 ✓				N				\$86.24 ✓
95	SPECTRUM / SPECTRUM BUSINESS ✓							0023130110621 ✓
INTRNT SVC 11/6-12/5	11/6/2021 ✓	N	N			11/23/2021 ✓	11/6/2021	\$0.00
11/18/2021 ✓				N				\$300.94 ✓
96	VULCAN MATERIALS / CALMAT Dba VULCAN MATERIALS ✓							73113094 ✓
COLD MIX	10/31/2021 ✓	N	N			11/30/2021 ✓	10/31/2021	\$0.00
11/18/2021 ✓				N				\$1,935.97 ✓
97	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓							CK10695-0267 ✓
WTR ANALYSES	11/6/2021 ✓	N	N			12/6/2021 ✓	11/6/2021	\$0.00
11/18/2021 ✓				N				\$450.00 ✓
98	AIRGAS / AIRGAS USA, LLC ✓							1104898918 ✓
CO2 TNKS	10/27/2021 ✓	N	N			11/26/2021 ✓	10/27/2021	\$0.00
11/18/2021 ✓				N				\$204.45 ✓
99	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓							CJ10667-0267 ✓
WTR ANALYSES	10/8/2021 ✓	N	N			11/7/2021 ✓	10/8/2021	\$0.00
11/18/2021 ✓				N				\$150.00 ✓
100	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓							CJ10877-0267 ✓
WTR ANALYSES	10/12/2021 ✓	N	N			11/11/2021 ✓	10/12/2021	\$0.00
11/18/2021 ✓				N				\$30.00 ✓
101	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓							CJ10882-0267 ✓
WTR ANALYSES	10/12/2021 ✓	N	N			11/11/2021 ✓	10/12/2021	\$0.00
11/18/2021 ✓				N				\$60.00 ✓
102	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓							CJ11040-267 ✓
WTR ANALYSES	10/13/2021 ✓	N	N			11/12/2021 ✓	10/13/2021	\$0.00
11/18/2021 ✓				N				\$15.00 ✓

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PO Number					Check #			Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
103	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/13/2021	N	N			11/12/2021	CJ11041-0267
WTR ANALYSES							10/13/2021	\$0.00
11/18/2021				N				\$30.00
104	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/14/2021	N	N			11/13/2021	CJ11117-0267
WTR ANALYSES							10/14/2021	\$0.00
11/18/2021				N				\$75.00
105	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/14/2021	N	N			11/13/2021	CJ11115-0267
WTR ANALYSES							10/14/2021	\$0.00
11/18/2021				N				\$150.00
106	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/14/2021	N	N			11/13/2021	CJ11116-0267
WTR ANALYSES							10/14/2021	\$0.00
11/18/2021				N				\$60.00
107	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/18/2021	N	N			11/17/2021	CJ11268-0267
WTR ANALYSES							10/18/2021	\$0.00
11/18/2021				N				\$75.00
108	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/18/2021	N	N			11/17/2021	CJ11270-0267
WTR ANALYSES							10/18/2021	\$0.00
11/18/2021				N				\$30.00
109	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	10/18/2021	N	N			11/17/2021	CJ11271-0267
WTR ANALYSES							10/18/2021	\$0.00
11/18/2021				N				\$60.00
110	DIG SAFE / DIG SAFE C/O UNDERGROUND SVC ALEF	11/1/2021	N	N			12/1/2021	DSB20205567
DIG SAFE							11/1/2021	\$0.00
11/18/2021				N				\$51.43
111	EAGLE / EAGLE ROAD SVC & TIRE	11/3/2021	N	N			12/3/2021	1-183838
R&M TRK							11/3/2021	\$0.00
11/18/2021				N				\$35.35
112	EVERSOFT / EVERSOFT	11/1/2021	N	N			12/1/2021	R2200387
SFTNR RNTL							11/1/2021	\$0.00
11/18/2021				N				\$169.60
113	FERGUSON / FERGUSON WTR WRKS #1083	10/27/2021	N	N			11/26/2021	0776044-1
MTR ADPTRS							10/27/2021	\$0.00
11/18/2021				N				\$212.06
114	FERGUSON / FERGUSON WTR WRKS #1083	10/27/2021	N	N			11/26/2021	0776521
SUPPLIES							10/27/2021	\$0.00
11/18/2021				N				\$179.24
115	FERGUSON / FERGUSON WTR WRKS #1083	10/27/2021	N	N			11/26/2021	0778797
TOOLS							10/27/2021	\$0.00
11/18/2021				N				\$71.56
116	FERGUSON ENT / FERGUSON ENT LLC #3325	11/1/2021	N	N			12/1/2021	0202699
SUPPLIES							11/1/2021	\$0.00
11/18/2021				N				\$241.26
117	FERGUSON / FERGUSON WTR WRKS #1083	11/9/2021	N	N			12/9/2021	0780166
MISC PARTS							11/9/2021	\$0.00
11/18/2021				N				\$2,639.63
118	HOUSTON HARRIS / HOUSTON & HARRIS PCS, INC.	10/29/2021	N	N			11/28/2021	21-24042
HYDRO-WSH							10/29/2021	\$0.00
11/18/2021				N				\$2,440.00
119	INLAND WATER WORKS / INLAND WATER WORKS SU	11/2/2021	N	N			12/2/2021	S1050732.001
STOCK							11/2/2021	\$0.00
11/18/2021				N				\$4,291.82

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PO Number					Check #			Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
120	INLAND WATER WORKS / INLAND WATER WORKS SU	✓						S1050836.001✓
COPPER TUBING	11/2/2021✓	N	N			12/2/2021✓	11/2/2021	\$0.00
11/18/2021✓				N				\$1,011.92✓
121	INLAND WATER WORKS / INLAND WATER WORKS SU	✓						S1049447.003✓
SADDLES	11/9/2021✓	N	N			12/9/2021✓	11/9/2021	\$0.00
11/18/2021✓				N				\$273.90✓
122	INLAND WATER WORKS / INLAND WATER WORKS SU	✓						S1050586.001✓
TOOL	11/9/2021✓	N	N			12/9/2021✓	11/9/2021	\$0.00
11/18/2021✓				N				\$522.34✓
123	DURNEY DON / DURNEY, DON	✓						20211109✓
WEED ABATE	11/9/2021✓	N	N			12/9/2021✓	11/9/2021	\$0.00
11/18/2021✓				N				\$760.00✓
124	KH METALS / KH METALS & SUPPLY	✓						0583191-IN✓
BALL VALVE	11/9/2021✓	N	N			12/9/2021✓	11/9/2021	\$0.00
11/18/2021✓				N				\$217.46✓
125	KRIEGER & STEWART / KRIEGER & STEWART, INC.	✓						46127✓
WTR CNSLT	10/28/2021✓	N	N			11/27/2021✓	10/28/2021	\$0.00
11/18/2021✓				N				\$4,507.00✓
126	KRIEGER & STEWART / KRIEGER & STEWART, INC.	✓						46128✓
WSTE WTR CNSLT	10/28/2021✓	N	N			11/27/2021✓	10/28/2021	\$0.00
11/18/2021✓				N				\$193.00✓
127	KRIEGER & STEWART / KRIEGER & STEWART, INC.	✓						46129✓
PRETRTMT	10/28/2021✓	N	N			11/27/2021✓	10/28/2021	\$0.00
11/18/2021✓				N				\$20,366.44✓
128	KRIEGER & STEWART / KRIEGER & STEWART, INC.	✓						46130✓
AGUA/COMM PK	10/28/2021✓	N	N			11/27/2021✓	10/28/2021	\$0.00
11/18/2021✓				N				\$930.75✓
129	KRIEGER & STEWART / KRIEGER & STEWART, INC.	✓						46131✓
WST CST CLD STG	10/28/2021✓	N	N			11/27/2021✓	10/28/2021	\$0.00
11/18/2021✓				N				\$711.00✓
130	KRIEGER & STEWART / KRIEGER & STEWART, INC.	✓						46132✓
AGUA/COMM PK	10/28/2021✓	N	N			11/27/2021✓	10/28/2021	\$0.00
11/18/2021✓				N				\$10,546.50✓
131	KRIEGER & STEWART / KRIEGER & STEWART, INC.	✓						46133✓
AVALON 36649	10/28/2021✓	N	N			11/27/2021✓	10/28/2021	\$0.00
11/18/2021✓				N				\$2,960.00✓
132	KRIEGER & STEWART / KRIEGER & STEWART, INC.	✓						46134✓
WST CST CLD STG	10/28/2021✓	N	N			11/27/2021✓	10/28/2021	\$0.00
11/18/2021✓				N				\$2,185.50✓
133	KRIEGER & STEWART / KRIEGER & STEWART, INC.	✓						46135✓
WTR CNSLT	10/28/2021✓	N	N			11/27/2021✓	10/28/2021	\$0.00
11/18/2021✓				N				\$5,838.25✓
134	KRIEGER & STEWART / KRIEGER & STEWART, INC.	✓						46136✓
PFAS MN#2	10/28/2021✓	N	N			11/27/2021✓	10/28/2021	\$0.00
11/18/2021✓				N				\$41,240.59✓
135	KRIEGER & STEWART / KRIEGER & STEWART, INC.	✓						46137✓
SSMP MANUAL	10/28/2021✓	N	N			11/27/2021✓	10/28/2021	\$0.00
11/18/2021✓				N				\$2,872.00✓
136	KRIEGER & STEWART / KRIEGER & STEWART, INC.	✓						46138✓
VLV TURNING	10/28/2021✓	N	N			11/27/2021✓	10/28/2021	\$0.00
11/18/2021✓				N				\$4,651.50✓

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PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
137	LILLESTRAND / LILLESTRAND LEADERSHIP CONSULTING	10/31/2021	N	N				7530
MGMT CNLST						11/30/2021	10/31/2021	\$0.00
11/18/2021					N			\$1,131.25
138	MERIT OIL / MERIT OIL COMPANY	10/27/2021	N	N				675489
GASOLINE						11/11/2021	10/27/2021	\$0.00
11/18/2021					N			\$1,514.08
139	PACIFIC HY / PACIFIC HYDROTECH CORP	10/28/2021	N	N				2021_PYMT5
PFAS MN#2						11/27/2021	10/28/2021	\$0.00
11/18/2021					N			\$168,104.78
140	PUMP ENGINEERING / PUMP ENGINEERING CO.	10/27/2021	N	N				99237
SUMP PMP						11/26/2021	10/27/2021	\$0.00
11/18/2021					N			\$4,649.29
141	RUHNAU / RUHNAU CLARKE ARCHITECTS	10/29/2021	N	N				14741
BLDG CNSLT						11/28/2021	10/29/2021	\$0.00
11/18/2021					N			\$1,890.00
142	SCOTT, PAUL / SCOTT, PAUL ARTHUR	11/9/2021	N	N				12914700-01
RFND OVRPYMT						12/9/2021	11/9/2021	\$0.00
11/18/2021					N			\$38.19
143	TEKCOLLECT / TEK COLLECT	10/31/2021	N	N				498287
COLLECTION SVC						11/30/2021	10/31/2021	\$0.00
11/18/2021					N			\$120.81
144	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC	10/28-11/09	11/10/2021	N	N			20211028_1109.A
COMM TRSH						12/10/2021	11/10/2021	\$0.00
11/18/2021					N			\$38,644.83
145	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC	10/28-11/09	11/10/2021	N	N			20211028_1109.B
RES TRSH						12/10/2021	11/10/2021	\$0.00
11/18/2021					N			\$128,247.63
146	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC	11/10/2021	N	N				20211028_1109.C
RCSD SHR COMM						12/10/2021	11/10/2021	\$0.00
11/18/2021					N			(\$3,864.48)
147	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC	11/10/2021	N	N				20211028_1109.D
RCSD SHR RES						12/10/2021	11/10/2021	\$0.00
11/18/2021					N			(\$903.74)
148	UNDERGROUND SERVICE ALERT / UNDERGROUND	11/1/2021	N	N				1020210563
DIG ALERTS						12/1/2021	11/1/2021	\$0.00
11/18/2021					N			\$132.10
149	VARNER / VARNER & BRANDT LLP	10/31/2021	N	N				21N18872-0000M
LGL SVCS						11/30/2021	10/31/2021	\$0.00
11/18/2021					N			\$240.00
150	TRUSSELL TECHNOLOGIES / TRUSSELL TECHNOLOGIES	10/28/2021	N	N				0000008120
PFAS EVAL						11/27/2021	10/28/2021	\$0.00
11/18/2021					N			\$765.00
151	WESTERN MUNICIPAL WATER / WESTERN MUNICIPAL	11/1/2021	N	N				RI4049
NOV' 21 BRINE						12/1/2021	11/1/2021	\$0.00
11/18/2021					N			\$749.94
152	WESTERN MUNICIPAL WATER / WESTERN MUNICIPAL	11/8/2021	N	N				IN13434
SEPT' 21 BRINE						12/8/2021	11/8/2021	\$0.00
11/18/2021					N			\$206.14

Grand Totals

Total Direct Expense: \$523,390.25
Total Direct Expense Adj: (\$4,797.31)
Total Non-Electronic Transactions: \$518,592.94

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PO Number					Check #			Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #	Payment Date	Total Invoice

Report Summary

Report Selection Criteria
Report Type: Condensed
Transaction Number: Start End

4,797.31 518,592.94
4,768.22 Tri-Co 527,822.86 xfer Sch.
29.09 Cor Quert 9,229.92
4,797.31
0.00
PR
11/12/21
2,516.16 SPRMA - Dental
2,461.22 Colonial - Suppl
2,918.12 Standard - Life
1,074.42 VSP - Vision
255.00 LiUNA - Union
9,229.92
0.00
JM
11-15-21

6. ACKNOWLEDGEMENTS – THIS IS THE TIME FOR MEMBERS
OF THE PUBLIC TO ADDRESS THE BOARD ON ANY NON-
AGENDA MATTER.

7. CORRESPONDENCE AND RELATED INFORMATION

8. MANAGER'S REPORT (Second Meeting each Month)

a) Operations Report

1. Employee Recognition Event
2. Status of RCSD Service Area Cleanup
3. Update on 3715 Avalon Code Enforcement Effort
4. Update on 5473 Mission Blvd. Building

b) Emergency and Incident Report

Water and Wastewater Production Comparison

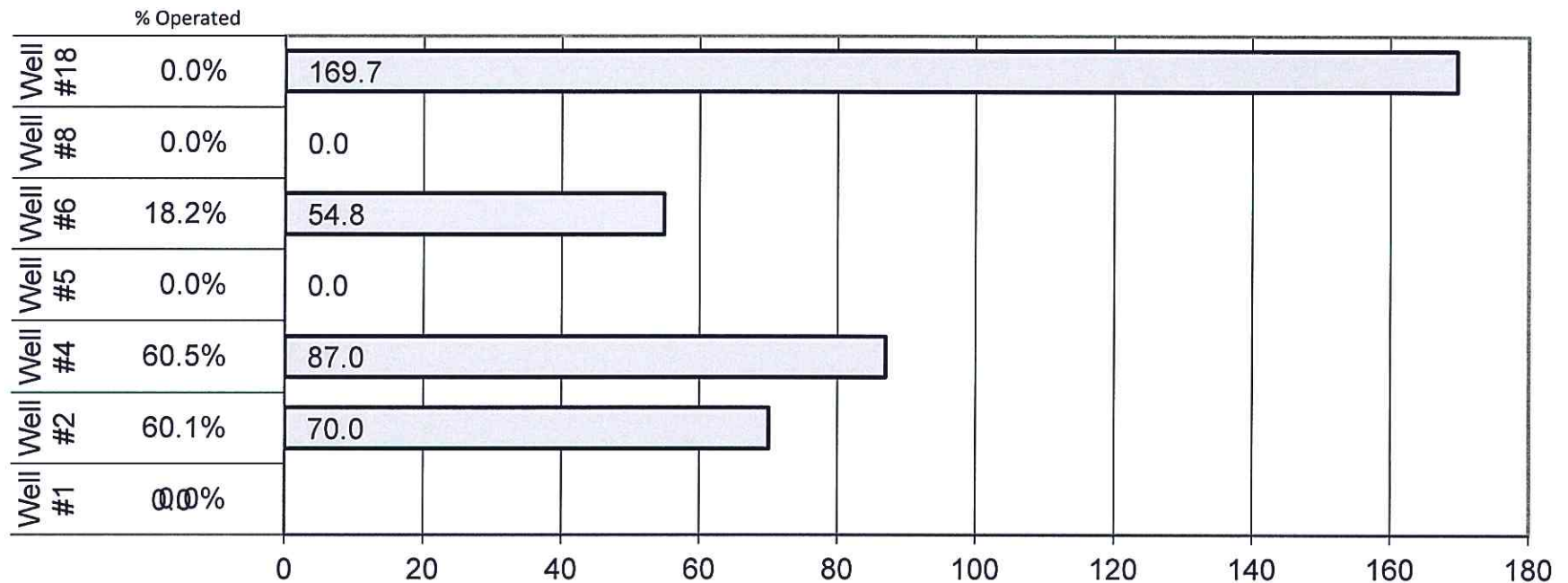
Date	TOTAL WELL PRODUCTION in Million Gallons					Consumption to JURUPA C.S.D.	WASTEWATER FLOW TO RIVERSIDE
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Total	(Million Gallons)	(Million Gallons)
10/1/2021	0.00	4.52	4.52	0.55	5.06	0.00	1.65
10/2/2021	0.00	6.31	6.31	0.55	6.87	0.00	1.70
10/3/2021	0.00	4.35	4.35	0.49	4.84	0.00	1.75
10/4/2021	0.00	4.02	4.02	0.41	4.44	0.00	1.71
10/5/2021	0.00	4.71	4.71	0.48	5.19	0.00	1.74
10/6/2021	0.00	4.12	4.12	0.56	4.68	0.00	1.74
10/7/2021	0.00	3.45	3.45	0.01	3.46	0.00	1.68
10/8/2021	0.00	3.66	3.66	0.00	3.66	0.00	1.64
10/9/2021	0.00	3.33	3.33	0.34	3.66	0.00	1.71
10/10/2021	0.00	4.08	4.08	0.35	4.44	0.00	1.78
10/11/2021	0.00	4.10	4.10	0.42	4.51	0.00	1.75
10/12/2021	0.00	4.93	4.93	0.45	5.38	0.00	1.77
10/13/2021	0.00	3.58	3.58	0.42	4.00	0.00	1.71
10/14/2021	0.00	5.56	5.56	0.29	5.85	0.00	1.68
10/15/2021	0.00	2.79	2.79	0.29	3.07	0.00	1.63
10/16/2021	0.00	4.10	4.10	0.29	4.39	0.00	1.65
10/17/2021	0.00	3.87	3.87	0.29	4.16	0.00	1.72
10/18/2021	0.00	4.05	4.05	0.29	4.34	0.00	1.67
10/19/2021	0.00	4.16	4.16	0.29	4.45	0.00	1.70
10/20/2021	0.00	3.56	3.56	0.36	3.92	0.00	1.70
10/21/2021	0.00	4.20	4.20	0.29	4.48	0.00	1.67
10/22/2021	0.00	4.32	4.32	0.29	4.60	0.00	1.63
10/23/2021	0.00	2.86	2.86	0.29	3.15	0.00	1.68
10/24/2021	0.00	4.00	4.00	0.01	4.01	0.00	1.76
10/25/2021	0.00	2.53	2.53	0.02	2.54	0.00	1.69
10/26/2021	0.00	3.68	3.68	0.02	3.69	0.00	1.73
10/27/2021	0.00	3.17	3.17	0.30	3.47	0.00	1.69
10/28/2021	0.00	3.83	3.83	0.51	4.34	0.00	1.67
10/29/2021	0.00	4.01	4.01	0.50	4.50	0.00	1.63
10/30/2021	0.00	3.02	3.02	0.57	3.59	0.00	1.69
10/31/2021	0.00	5.44	5.44	0.40	5.83	0.00	1.69
MINIMUM	0.00	2.53	2.53	0.00	2.54	0.00	1.63
AVERAGE	0.00	4.01	4.01	0.33	4.34	0.00	1.70
MAXIMUM	0.00	6.31	6.31	0.57	6.87	0.00	1.78
TOTAL	0.00	124.31	124.31	10.29	134.60	0.00	52.61

RUBIDOUX COMMUNITY SERVICES DISTRICT
MONTHLY WELL PRODUCTION
(Million Gallons)

DATE	POTABLE WATER								NONPOTABLE WATER					TOTALS		TOTAL PROD. (MG)
	JURUPA TIE-IN (MG)	MN Rmvl Plt #1 Well #1A (MG)	GAC Plt TROYER Well #2 (MG)	Nitrate Removal Plt		DALY Well #5 (MG)	GOULD Well #8A (MG)	MN Rmvl Plt #2 Well #18 (MG)	28th ST. Well #3 (MG)	DALY Well #7 (MG)	CLEMENT Well #11 (MG)	46th ST. Well #14 (MG)	Mission Wells #19 & #20 (MG)	POTABLE (MG)	NON POTABLE (MG)	
10/1/2021	0.00	0.00	0.84	1.10	0.83	0.00	0.00	1.75	0.00	0.00	0.53	0.00	0.01	4.52	0.55	5.06
10/2/2021	0.00	0.00	0.92	1.70	1.77	0.00	0.00	1.92	0.00	0.00	0.54	0.00	0.02	6.31	0.55	6.87
10/3/2021	0.00	0.00	0.86	0.00	1.58	0.00	0.00	1.92	0.00	0.00	0.47	0.00	0.02	4.35	0.49	4.84
10/4/2021	0.00	0.00	0.86	1.14	0.11	0.00	0.00	1.92	0.00	0.00	0.40	0.00	0.01	4.02	0.41	4.44
10/5/2021	0.00	0.00	0.88	1.74	0.16	0.00	0.00	1.92	0.00	0.00	0.47	0.00	0.01	4.71	0.48	5.19
10/6/2021	0.00	0.00	0.91	1.22	0.10	0.00	0.00	1.90	0.00	0.00	0.54	0.00	0.02	4.12	0.56	4.68
10/7/2021	0.00	0.00	0.09	0.60	0.85	0.00	0.00	1.90	0.00	0.00	0.01	0.00	0.00	3.45	0.01	3.46
Subtotal	0.00	0.00	5.35	7.51	5.40	0.00	0.00	13.24	0.00	0.00	2.95	0.00	0.09	31.49	3.05	34.54
10/8/2021	0.00	0.00	0.35	0.52	0.89	0.00	0.00	1.91	0.00	0.00	0.00	0.00	0.00	3.66	0.00	3.66
10/9/2021	0.00	0.00	0.00	1.65	0.00	0.00	0.00	1.68	0.00	0.00	0.34	0.00	0.00	3.33	0.34	3.66
10/10/2021	0.00	0.00	0.87	1.23	0.02	0.00	0.00	1.97	0.00	0.00	0.32	0.00	0.03	4.08	0.35	4.44
10/11/2021	0.00	0.00	0.82	0.15	1.38	0.00	0.00	1.75	0.00	0.00	0.40	0.00	0.01	4.10	0.42	4.51
10/12/2021	0.00	0.00	0.68	1.76	0.63	0.00	0.00	1.86	0.00	0.00	0.44	0.00	0.01	4.93	0.45	5.38
10/13/2021	0.00	0.00	0.82	1.40	0.00	0.00	0.00	1.37	0.00	0.00	0.40	0.00	0.02	3.58	0.42	4.00
10/14/2021	0.00	0.00	0.00	1.58	2.63	0.00	0.00	1.35	0.00	0.00	0.27	0.00	0.02	5.56	0.29	5.85
Subtotal	0.00	0.00	3.53	8.29	5.54	0.00	0.00	11.89	0.00	0.00	2.18	0.00	0.09	29.25	2.27	31.51
10/15/2021	0.00	0.00	0.93	0.47	0.00	0.00	0.00	1.39	0.00	0.00	0.27	0.00	0.02	2.79	0.29	3.07
10/16/2021	0.00	0.00	0.90	0.00	1.63	0.00	0.00	1.58	0.00	0.00	0.27	0.00	0.02	4.10	0.29	4.39
10/17/2021	0.00	0.00	0.47	1.22	0.76	0.00	0.00	1.41	0.00	0.00	0.27	0.00	0.01	3.87	0.29	4.16
10/18/2021	0.00	0.00	0.89	1.10	0.07	0.00	0.00	2.00	0.00	0.00	0.27	0.00	0.02	4.05	0.29	4.34
10/19/2021	0.00	0.00	0.78	1.44	0.08	0.00	0.00	1.85	0.00	0.00	0.27	0.00	0.02	4.16	0.29	4.45
10/20/2021	0.00	0.00	0.88	0.80	0.00	0.00	0.00	1.88	0.00	0.00	0.34	0.00	0.02	3.56	0.36	3.92
10/21/2021	0.00	0.00	0.87	0.78	0.68	0.00	0.00	1.86	0.00	0.00	0.27	0.00	0.02	4.20	0.29	4.48
Subtotal	0.00	0.00	5.72	5.81	3.22	0.00	0.00	11.97	0.00	0.00	1.97	0.00	0.11	26.73	2.08	28.81
10/22/2021	0.00	0.00	0.91	0.94	0.51	0.00	0.00	1.95	0.00	0.00	0.27	0.00	0.01	4.32	0.29	4.60
10/23/2021	0.00	0.00	0.86	0.02	0.00	0.00	0.00	1.98	0.00	0.00	0.27	0.00	0.01	2.86	0.29	3.15
10/24/2021	0.00	0.00	0.89	1.19	0.00	0.00	0.00	1.91	0.00	0.00	0.00	0.00	0.01	4.00	0.01	4.01
10/25/2021	0.00	0.00	0.35	0.24	0.05	0.00	0.00	1.88	0.00	0.00	0.00	0.00	0.02	2.53	0.02	2.54
10/26/2021	0.00	0.00	0.85	0.33	0.58	0.00	0.00	1.91	0.00	0.00	0.00	0.00	0.02	3.68	0.02	3.69
10/27/2021	0.00	0.00	0.90	0.37	0.01	0.00	0.00	1.89	0.00	0.00	0.29	0.00	0.02	3.17	0.30	3.47
10/28/2021	0.00	0.00	0.84	0.43	0.58	0.00	0.00	1.98	0.00	0.00	0.49	0.00	0.01	3.83	0.51	4.34
10/29/2021	0.00	0.00	0.94	0.46	0.68	0.00	0.00	1.94	0.00	0.00	0.48	0.00	0.02	4.01	0.50	4.50
10/30/2021	0.00	0.00	0.68	1.06	0.17	0.00	0.00	1.11	0.00	0.00	0.56	0.00	0.01	3.02	0.57	3.59
10/31/2021	0.00	0.00	0.98	1.69	1.13	0.00	0.00	1.65	0.00	0.00	0.38	0.00	0.02	5.44	0.40	5.83
Subtotal	0.00	0.00	8.21	6.74	3.70	0.00	0.00	18.18	0.00	0.00	2.75	0.00	0.15	36.84	2.90	39.74
TOTAL	0.000	0.000	22.815	28.348	17.869	0.000	0.000	55.278	0.000	0.000	9.845	0.000	0.445	124.310	10.290	134.600

TOTAL WATER PRODUCED w/ % Operated

October 2021

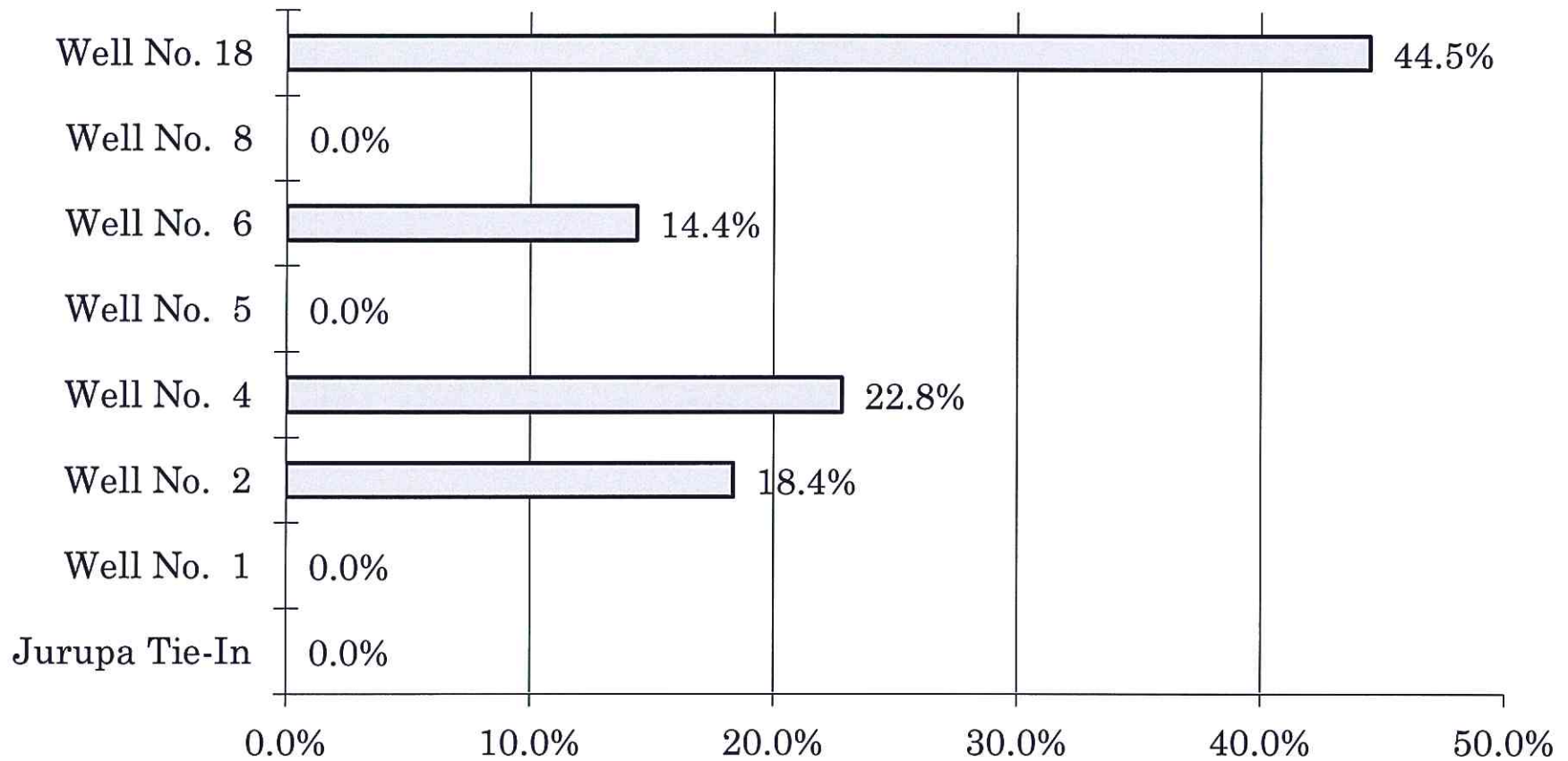


Max Production **972.7 AF**
 Monthly Production **343.3 AF**
 Reserve Production **629.5 AF**

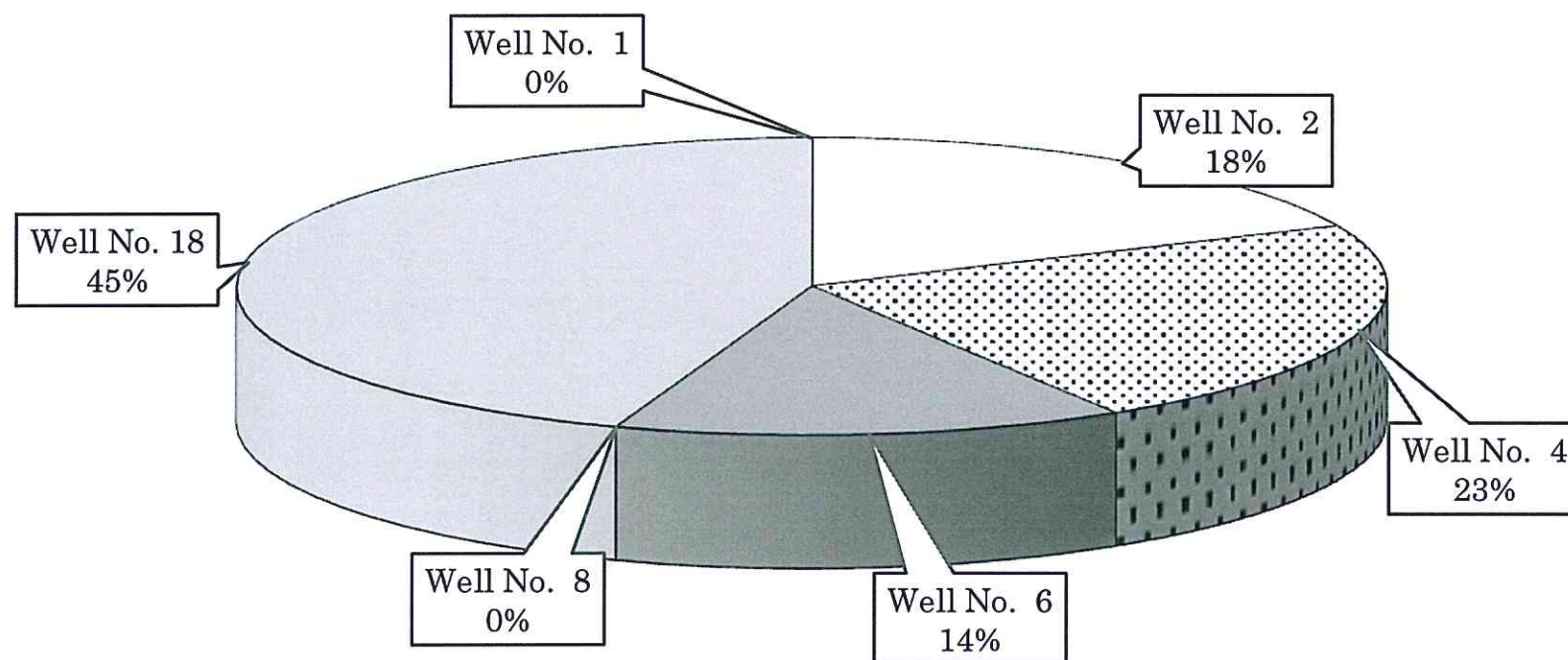
ACRE FEET

1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

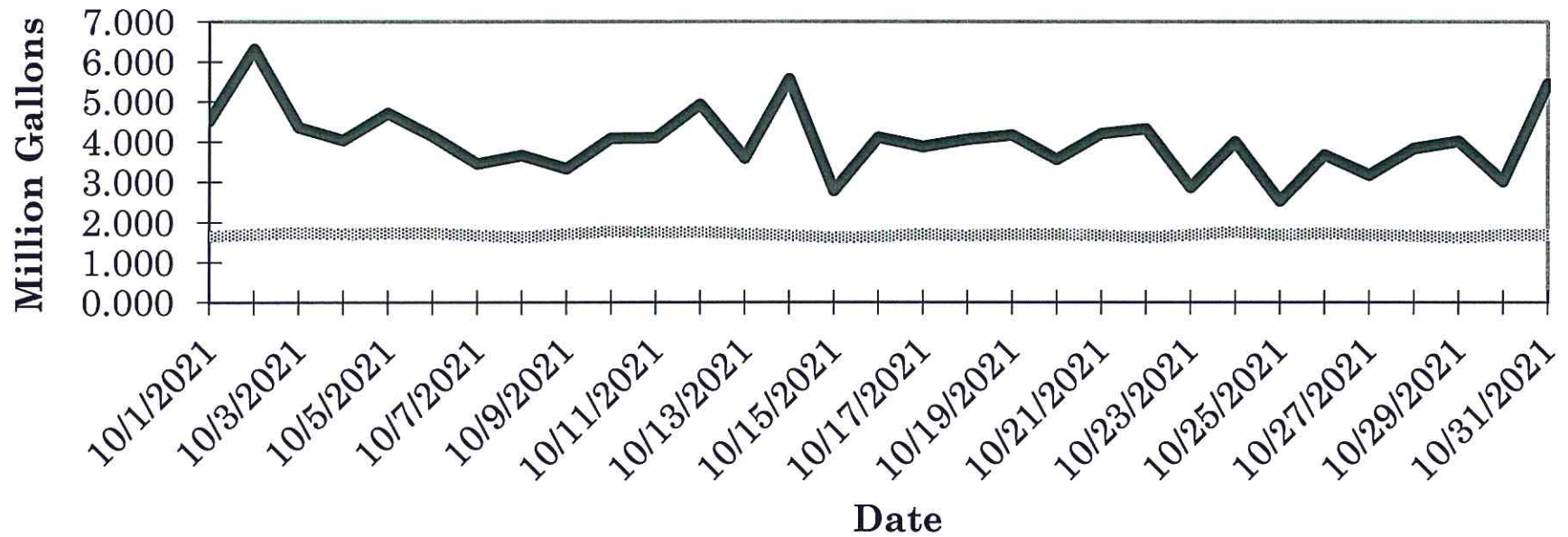
Source Potable Production Comparison October 2021



Source Potable Production Comparison October 2021

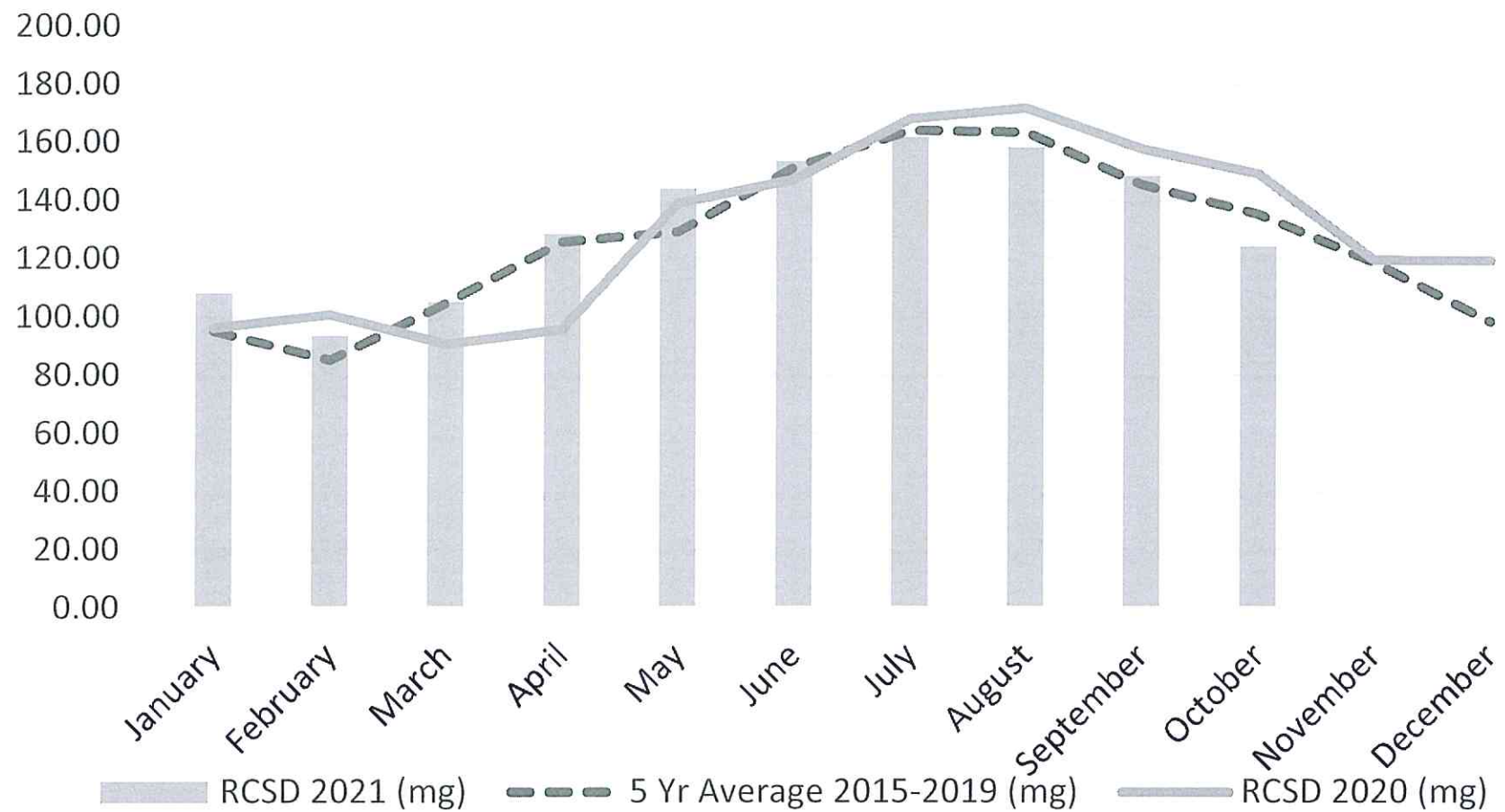


Potable Water & Wastewater Comparison October 2021



— Potable Water Prod. Wastewater Prod

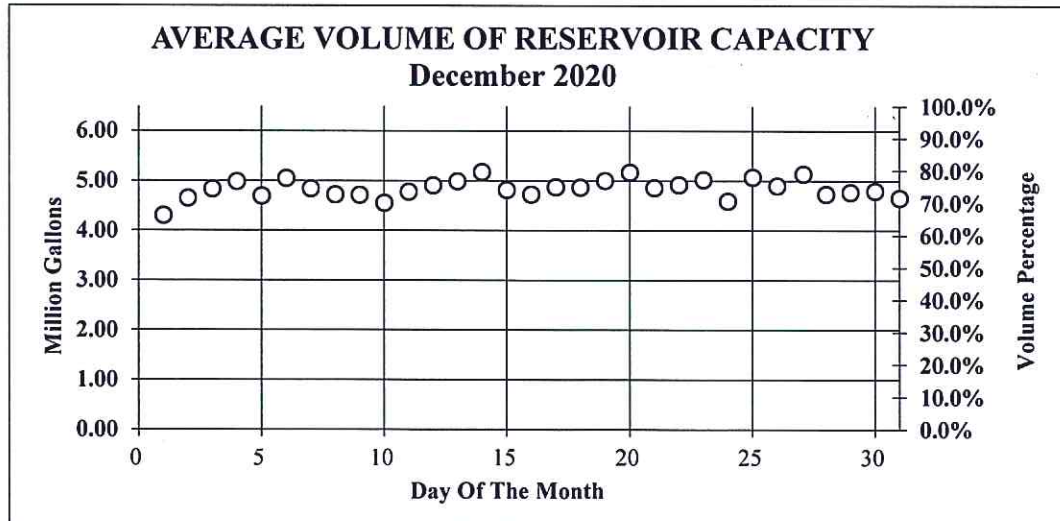
Potable Water Production Year 2021



RUBIDOUX COMMUNITY SERVICES DISTRICT

Reservior Capacity Report

CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER 1	PERRONE		
10/1/2021	63.0	67.8	71.1	70.9	4,302,950	67.0%
10/2/2021	74.4	72.0	70.1	70.3	4,650,057	72.4%
10/3/2021	78.7	75.9	69.2	69.6	4,839,351	75.3%
10/4/2021	81.7	77.4	71.8	72.3	4,984,184	77.6%
10/5/2021	75.5	72.2	71.2	71.4	4,692,617	73.0%
10/6/2021	84.0	78.6	70.3	71.4	5,051,532	78.6%
10/7/2021	78.3	75.5	71.0	71.3	4,845,952	75.4%
10/8/2021	74.1	71.2	78.2	76.9	4,718,736	73.4%
10/9/2021	73.3	70.1	75.0	83.1	4,716,764	73.4%
10/10/2021	69.8	68.2	66.9	82.9	4,557,033	70.9%
10/11/2021	75.2	72.1	65.9	82.9	4,776,641	74.3%
10/12/2021	79.5	75.6	66.1	76.9	4,907,205	76.4%
10/13/2021	83.1	77.9	71.0	69.0	4,991,828	77.7%
10/14/2021	84.7	82.9	69.1	70.3	5,176,318	80.6%
10/15/2021	78.5	76.3	66.9	67.1	4,814,419	74.9%
10/16/2021	75.9	73.2	71.2	71.2	4,727,706	73.6%
10/17/2021	79.2	76.5	69.1	70.5	4,878,396	75.9%
10/18/2021	79.6	74.9	72.5	72.2	4,869,451	75.8%
10/19/2021	81.3	76.3	76.3	76.4	5,003,734	77.9%
10/20/2021	84.2	78.5	79.7	79.4	5,170,498	80.5%
10/21/2021	75.9	72.6	80.8	82.4	4,864,060	75.7%
10/22/2021	77.2	73.7	81.6	81.9	4,920,015	76.6%
10/23/2021	85.0	78.4	71.7	66.7	5,024,904	78.2%
10/24/2021	74.2	70.9	69.7	68.7	4,595,320	71.5%
10/25/2021	86.1	79.5	70.6	66.8	5,076,484	79.0%
10/26/2021	79.1	74.7	77.7	74.9	4,900,291	76.3%
10/27/2021	85.0	78.5	79.1	74.5	5,137,181	80.0%
10/28/2021	79.7	75.0	68.6	59.8	4,734,328	73.7%
10/29/2021	78.2	74.0	70.3	69.1	4,774,335	74.3%
10/30/2021	77.2	73.3	75.0	73.8	4,799,870	74.7%
10/31/2021	71.8	70.6	76.9	77.5	4,655,622	72.5%



* The total capacity of all District reservoirs is 6,425,000 gallons.



Riverside County Fire Department
Office of the Fire Marshal
Rubidoux Community Services District
3590 Rubidoux Blvd
Rubidoux, CA 92509
Bus (951) 684-7580



Monthly Activity Report

October 2021

<i>Activity</i>	<i>Total</i>
Total Number of Plan Reviews Completed	0
Plan Review Turnaround Time <i>(Goal is 15 Days)</i>	0
Total Number of Construction Inspections Conducted	0
Inspection Turnaround Time <i>(Goal is within 3 Days of Contact)</i>	0
Total Number of Annual Fire Inspections Conducted <i>(Including Reinspections)</i>	25
Number of Weed Abatement Inspections Performed	15
Planning & Development Meetings Attended	1
Planning & Development Cases Reviewed	0
Special Event Meetings	1
Special Event Inspections	0
Description of Significant Activities/Major Accomplishments	

CAL FIRE/Riverside County Fire Department

Emergency Incident Statistics



Bill Weiser

Fire Chief

11/1/2021

Report Provided By: Riverside County Fire Department

Communications and Technology Division

GIS Section

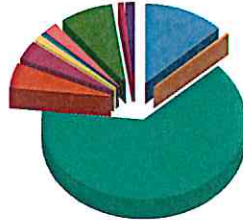
Please refer to Map and Incident by Battalion, Station, Jurisdiction

Incidents Reported for the month of October 2021 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)
*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

Page 1 of 6

Response Activity

Incidents Reported for the month of October 2021 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)



False Alarm	36	12.7%
Haz Mat	1	0.4%
Medical	180	63.6%
Other Fire	14	4.9%
Public Service Assist	11	3.9%
Res Fire	3	1.1%
Ringing Alarm	2	0.7%
Standby	6	2.1%
Traffic Collision	24	8.5%
Vehicle Fire	2	0.7%
Wildland Fire	4	1.4%
Total:	283	100.0%

False Alarm	36
Haz Mat	1
Medical	180
Other Fire	14
Public Service Assist	11
Res Fire	3
Ringing Alarm	2
Standby	6
Traffic Collision	24
Vehicle Fire	2
Wildland Fire	4
Incident Total:	283

Average Enroute to Onscene Time*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledge as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
172	101	16	3	4.9	60.8%

*CODE 3 and CODE 2 Incidents are included in the total count of Incidents and the average Enroute to Onscene Time.

Incidents by Battalion, Station and Jurisdiction

			False Alarm	Haz Mat	Medical	Other Fire	Public Service	Res Fire	Ringin Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
Battalion 14	Station 16 Pedley	City of Jurupa Valley	1	0	1	0	0	0	0	0	0	0	0	2
	Station Total		1	0	1	0	0	0	0	0	0	0	0	2
	Station 18 West Riverside	City of Jurupa Valley	0	0	9	1	2	0	0	0	1	0	0	13
	Station Total		0	0	9	1	2	0	0	0	1	0	0	13
	Station 38 Rubidoux	City of Jurupa Valley	35	1	170	13	9	3	2	6	23	2	4	268
	Station Total		35	1	170	13	9	3	2	6	23	2	4	268
	Battalion Total		36	1	180	14	11	3	2	6	24	2	4	283
Grand Total			36	1	180	14	11	3	2	6	24	2	4	283

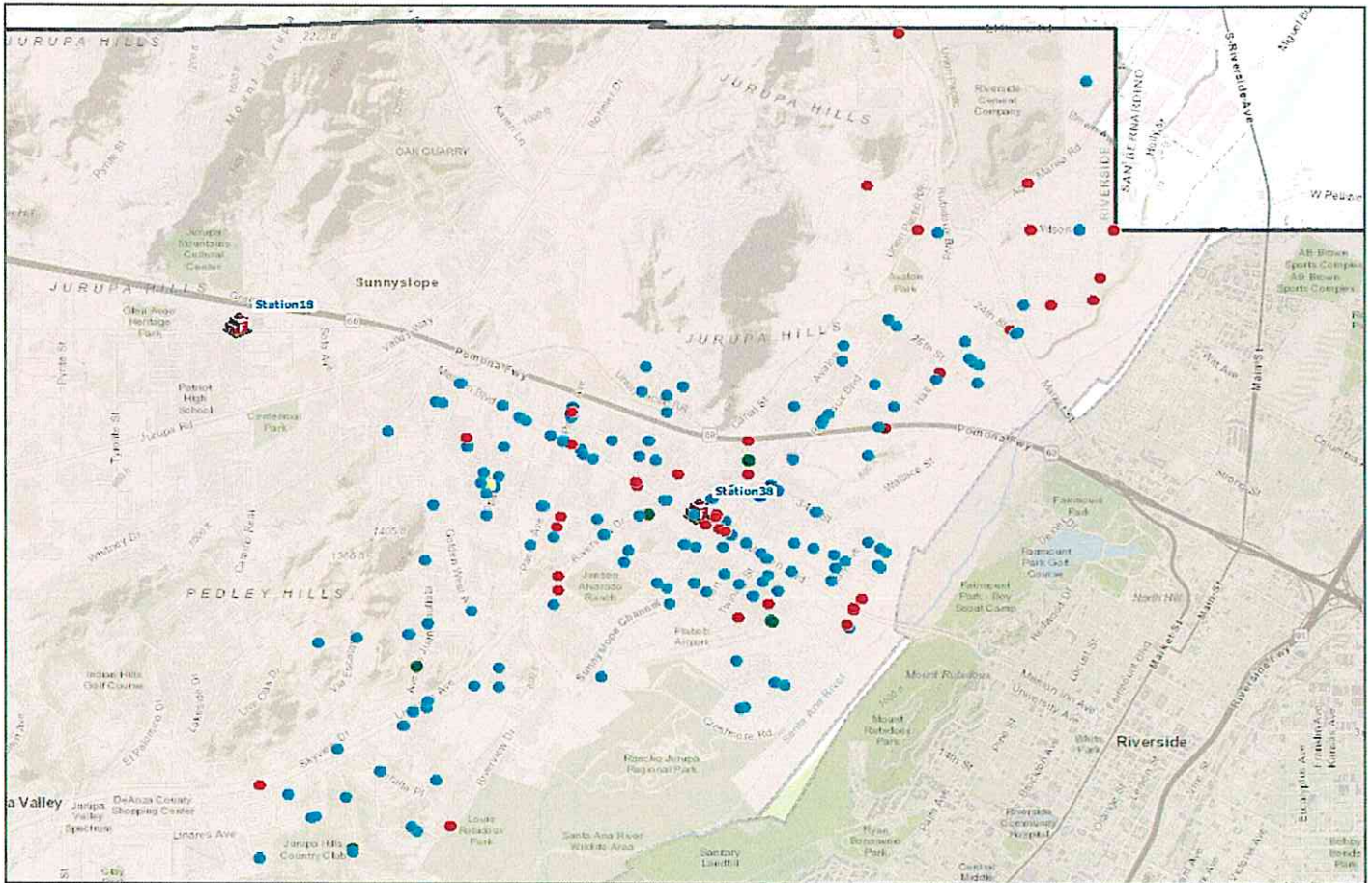
Incidents by Jurisdiction

	False Alarm	Haz Mat	Medical	Other Fire	Public Service	Res Fire	Ringling Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
City of Jurupa Valley	36	1	180	14	11	3	2	6	24	2	4	283
Grand Total	38	1	180	14	11	3	2	6	24	2	4	283

Incidents by Supervisorial District - Summary

	DISTRICT 2 KAREN SPIEGEL	Grand Total
False Alarm	36	36
Haz Mat	1	1
Medical	180	180
Other Fire	14	14
Public Service Assist	11	11
Res Fire	3	3
Ringing Alarm	2	2
Standby	6	6
Traffic Collision	24	24
Vehicle Fire	2	2
Wildland Fire	4	4
Total	283	283

MONTH = 10 and YEAR = 2021 and SPECIAL= 'Rubidoux CSD'



Legend

- | | | | |
|---|---|--|--|
| ● Fire | ● Medical | Riverside County |  Fire Station |
| ● Hazard | ● Other M&C | Reservations |  Casinos |
| ● Haz Mat | ● PSA | | |



Riverside County Fire GIS

Last Updated 11/1/2021 3:

*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

Page 6 of 6

CAL FIRE/Riverside County Fire Department

Emergency Incident Statistics

October 2011 - October 2021



Rubidoux Community Service District



Total Calls for Rubidoux CSD October 2011-2021



<u>Month/Year</u>	<u>Total Calls for Station 38</u>	<u>Total Calls for District</u>
October 2011	214	227
October 2012	194	207
October 2013	198	207
October 2014	218	228
October 2015	206	212
October 2016	223	239
October 2017	256	266
October 2018	298	298
October 2019	231	250
October 2020	256	272
October 2021	268	283

Managers' Report - Item 8 (a) (3)

RUBIDOUX COMMUNITY SERVICES DISTRICT

M E M O R A N D U M

November 15, 2021

To: RCSD Board of Directors

From: Jeff Sims

Subject: **FOLLOW UP ON 3715 AVALON STREET**

Rubidoux Community Services District (District) owns Fire Station No. 38 and responsible for its upkeep and repair. The District contracts with the County of Riverside for staff and equipment to provide Fire Services.

Over the past few months there has been an increase in vandalism and theft at Fire Station 38. Vandalism includes graffiti of walls and engine bay doors. Storage buildings and cars parked at the station have been broken into. Chief Veik and Chief Kibby have indicated to staff they believe criminal activities are done by people living in an encampment on property directly to the north of the Fire Station – 3715 Avalon Street.

As a note this property is the same property the County had on its tax lien sale rolls in 2019. The District was interested in purchasing it due to its proximity to the Fire Station and other water facilities in the area. Staff eventually recommended to the Board, and the Board concurred, to withdraw from purchase negotiations due to concerns about 1) potential title issues based on a review of the Preliminary Title Report, and 2) contamination issues based on a review of the Phase 1 Environmental Survey. The property is now owned by a private entity.

With responsibility for the Fire Station the District has undertaken the following:

1. Filed a complaint with City of Jurupa Valley Code Enforcement. Attorney Jack Hensley contacted me and indicated the City is already working on legally requiring the property owner to clean up the property. However, he said the current property owner is very uncooperative and in fact was hard to locate for legal service. He said the City is at the mercy of the courts to issue

and order for property abatement, and not sure when (or if) the case will be heard due to a backlog in cases. At the end of the day, he did not think a civil action would have impact as it takes an engaged property owner to secure the property and actively make sure people are not living there. We will stay in contact to see how the abatement case moves along. At this point the City has closed the Districts' complaint case (Attachment 1).

2. Filing police reports each time there is criminal activity occurring at the Fire Station.
3. Taking efforts to make it harder for unauthorized access to the property. Staff has received a quote from Elrod Fence Company to add wrought iron to the top of the masonry wall to deter climbing over the fence. In addition, we are looking into adding cameras around the building that may be useful to law enforcement.
4. Seeking grant funding to pay for the fencing and cameras. The District hired Blais and Associates to prepare a grant application through the State Homeland Security Program – FY 22 (Federal Funding administered through the state). A copy of the submitted Grant Application is attached (Attachment 3). The Grant request is \$125,000. It will take time to find out if the application is successful.

No action proposed at this time.

Attach:

1. Email dated November 10, 2021, from City of JV to Sims
2. Map of 3715 Avalon
3. Grant Application

Jeff Sims

From: City of Jurupa Valley <jurupavalleyca@user.govoutreach.com>
Sent: Wednesday, November 10, 2021 10:06 AM
To: Jeff Sims
Subject: Survey for Closed Request # 20938 [3263666566633138]

Dear Jeff,

Your request # 20938 was recently closed with an option to fill out our customer service survey. As of today, the survey has not been filled out. The survey takes less than 60 seconds to complete and we would greatly appreciate your feedback.

This is in reference to the Problem
you submitted on 11/02/2021 10:54 AM
Topic: Property Maintenance
Location: 3715 Avalon Street

Description: Rubidoux Community Services District owns the fire station at the intersection of Mission and Avalon. The fire station shares its northerly boundary with 3715 Avalon (APN 179-111-004). Fire Chief Veik has reported to us that the station has experienced vandalism and break-in activity and suspects it is being committed from people living in cars and trailers, makeshift spaces on vacant 3715 Avalon. It does not appear the property is maintained and is becoming a public nuisance. I've attached ownership records for the property. RCSD has a vested interest in assisting as appropriate the city and the property owner to abate and secure the property to mitigate increased criminal activity experienced at the Fire Station. Please give me a call to discuss. Jeff Sims, RCSD General Manager (951.512.1253)
Thanks Reason Closed: Thank you for your email Request for Service. Your Request for Service was reviewed and scheduled for a field investigation. Code Enforcement will be visiting the site, typically, within the next 2 working days of this submittal. The complaint was clear enough to schedule a site review.

Our officer will have to validate the case by personally seeing the violations, or seeing an indication of probable cause to investigate further. We will start a code enforcement case and if a violation is noted we will continue the case until the property is in compliance.

If you have any questions please contact our office between 8:30 and 9:30 AM Monday through Friday if you want a status check.

Though this "Request" will be marked as "Closed" with this response to your service request, you may still email us through this case number if you have questions concerning this specific case during the enforcement process.

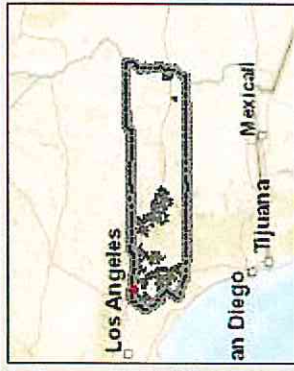
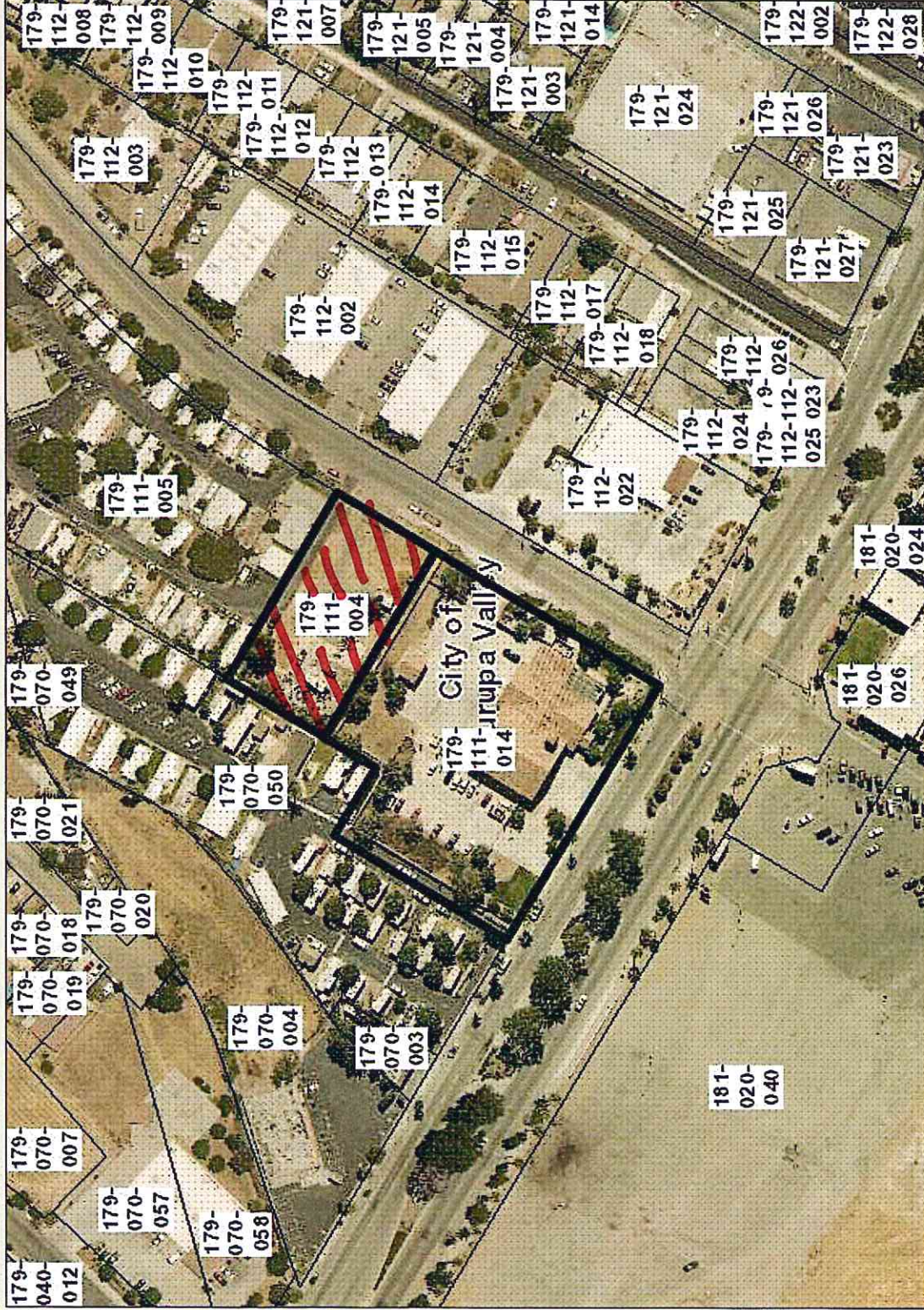
Please click on the link below to access the online survey.

<http://user.GovOutreach.com/jurupavalleyca/survey.php?cid=5967279&access=3263666566633138>

Thank you,

Ryan Batista

Map My County Map



Legend

- Parcel APNs
- Parcels
- Blue Line Streams
- City Areas

Notes

IMPORTANT Maps and data are to be used for reference purposes only. Map features are approximate, and are not necessarily accurate to surveying or engineering standards. The County of Riverside makes no warranty or guarantee as to the content (the source is often third party) accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained on this map. Any use of this product with respect to accuracy and precision shall be the sole responsibility of the user.



REPORT PRINTED ON... 11/2/2021 10:14:58 AM

376 Feet

188

0

© Riverside County GIS

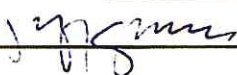
CFDA#	97.067	Subaward #	2022-xxxx
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Riverside County Operational Area GRANT SUBAWARD FACE SHEET

Subrecipient: Rubidoux Community Services District **DUNS #:** 795612880000
Implementing Agency: Rubidoux Community Services District **DUNS #:** 795612880000
Implementing Agency Address: 3590 Rubidoux Boulevard Jurupa Valley 92509-4525
City Zip+4
Location of Project: 5721 Missior Blvd., Riverside Riverside 52509-4302
City County Zip+4
Disaster/Program Title: State Homeland Security Program **6. Performance Period:** 09/01/22 to 05/31/24

Project	Discipline	Federal Amt. Requested	Total	Cash Match	In-Kind Match (3rd Party)	Total Match	Total Project Cost
Site Security		\$125,000		\$0		\$0	\$125,000
						\$0	\$0
						\$0	\$0
						\$0	\$0
						\$0	\$0
						\$0	\$0
						\$0	\$0
						\$0	\$0
						\$0	\$0
						\$0	\$0
TOTALS		\$125,000	\$125,000	\$0	\$0	\$0	Total Project Cost: \$125,000

This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and may also include Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

Official Authorized to Sign for Subrecipient: **Federal Employer ID Number:** 95-2868678
Name: Jeff Sims **Title:** General Manager
Telephone: 951-684-7580 **Email:** jsims@rubidoux.org
(include area code)
Payment Mailing Address: 3590 Rubidoux Boulevard **City:** Rubidoux **Zip+ 4** 92509-4525
Signature:  **Date:** 11/09/21

Grant Management Point of Contact: (Individual designated by the Authorized Agent to manage all grant functions)
Name: Brian Laddusaw **Title:** Director of Finance and Administration
Telephone: 951-684-7580 **Email:** bladdusaw@rubidoux.org
(include area code)



FY22 State Homeland Security Program (SHSP) Application Riverside County

Agency Name:	Rubidoux Community Services District		
Project Name:	Riverside County Fire Department - Station 38 Site Security		
Has this project been previously funded?	NO	If "yes" please list the previous grant program, the year, and the amount below. Grant Program: _____ Grant Fiscal Year: _____ Funded Amount: \$ _____	
Amount Requested: (Whole amts only)	\$125,000	Is there more than one source of funding for this project? NO If yes what are the other sources and at what percentage are they being used as funding?	Source: _____ % _____ (General Fund, UASI, SHSP, Other Grant?)
Does your City/Agency already have funding set aside for this project?	NO	If yes please explain: (Grant Funds are to supplement not replace local funds)	
Can you accept partial funding? If so, what is the minimum you can accept? (Identifying that you can accept partial funding does not mean you will only be considered for partial funding. ATAA will fund the project at the highest amount possible if the project is chosen)	YES	How Much?	\$ 41,500.00
How long will it take to complete this project if funded? (Failure to complete the project within the timeframe given may result in loss of future funding.)	12 months		
Have you received any previous SHSP Funding? If yes, were the projects completed on time and were the allocated funds completely spent? If not, please provide an explanation . (Failure to complete the project or expend the funds may result in loss of future funding.)	No SHSP funds have been received previously .		
Is this an interoperable communications project? If yes explain how this project enhances interoperability throughout the OA , who you are interoperable with and obtain approval for project from the Communications Manager for your agency. Communications Manager's Printed Name _____ Communications Manager's Signature _____	This is not an interoperable communications project.		
Project Description: please be precise and make sure to include What you are buying/doing, who will benefit from the project? Where is the project taking place. If this is a Cyber Security project please make sure you give a clear explanation on how the project meets cyber security issues and how your IT experts will implement the project.	The project is located at the Riverside County Fire Department, Station 38, 5721 Mission Boulevard, Riverside, California. The building is owned by Rubidoux Community Services District and Operations are conducted by Cal Fire Riverside-Unit, Riverside County Fire Department. The proposed project is designed to enhance site security and includes two elements. Element One proposes adding an 18-inch to 24-inch-high wrought iron guardian topper to the exiting 5 to 5-1/2-foot-tall masonry block wall that currently surrounds the station. The topper will angle outward at a 45-degree angle. The wall is 753 linear feet in length. This height extension would deter and prevent people from climbing over the wall and accessing the property. Element Two proposes purchase and installation of a security camera system on the outside of the fire station to provide 24-hour surveillance of the perimeter of the building and to monitor the site for suspicious activity.		
Describe the need for this project (Why) (Be precise):	Riverside County Fire Department - Station 38 in Jurupa Valley has experienced an increase in burglary and vandalism of station property, with eight separate acts occurring over the last few months. These acts have ranged from graffiti on the fire station building and walls to stolen equipment valued at thousands of dollars. The thefts have occurred during periods when personnel were offsite; however, in the event that personnel are onsite, their safety is also a concern. Fifteen fire department vehicles, that are used for business inspections throughout Riverside County, are housed in the station parking lot. Each of the vehicles, marked with Riverside County Fire logos, contains mobile radios (with all local fire frequencies), uniforms, and other miscellaneous fire department tools. With only minimal security provided by the existing masonry walls and the recent increase of crime in the area, there is greater future risk for vehicles to be stolen along with critical communication networks/radios and tools within these vehicles that can potentially be used in criminal or terrorism activities. To ensure fire station property integrity, and personnel safety and readiness, these proposed security measures are critical. In the event of a terrorist attack in the jurisdiction, fire fighters would be part of the first-line responder team.		

How was the need determined?	The recent increased frequency of criminal activities at the station refocused the fire department's priority on hardening the facility against further potential criminal activities or attacks. In addition to the physical damage to property and the thefts, fire station personnel believe that criminals are surveilling the station and are aware of staff schedules and when the station is unstaffed. The fire department has filed reports with the police department documenting these events and has notified City of Jurupa Valley Code Enforcement of issues with what appears to be encampments in nearby vacant properties.
How does this project relate to a terrorism event?	<p>Terrorists can strike at any time. In 2015, fourteen people were killed in a shooting rampage at the San Bernardino Inland Regional Center (IRC) in the worst terrorist attack on American soil since 9/11 (at the time). Riverside, along with San Bernardino, are the two largest cities in the Inland Empire metropolitan area in Southern California. Last October, a Riverside man (Enrique Marquez Jr.), was sentenced to 20 years in federal prison for conspiring to commit terrorist attacks in the Inland Empire and providing assault rifles used in the 2015 terrorist attack at the IRC.</p> <p>The Riverside Police Department and Riverside County Sheriff Department were part of the investigative team that developed the case against Marquez. Other members of this Inland Empire Joint Terrorism Task force included agents and detectives from the FBI; the San Bernardino Police Department; the San Bernardino County Sheriff Department; the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF); Homeland Security Investigation; the San Bernardino County District Attorney's Office; the Chino Hills Police Department; the Redlands Police Department; the Ontario Police Department; and the Corona Police Department. To combat the threat of terrorism, emergency service officials representing all levels of government need to continue to work together to develop and implement effective strategies for preventing and responding to incidents.</p>
Is this project a multi-region project, please describe regional impact and benefit?	The proposed project would only include site security measures at Riverside County Fire Department, Station 38. Maintaining a secure station; however, allows staff to perform county-wide services and to assist regionally in the event of a major event.

[illegible]



Riverside County Emergency Management Department

Risk Assessment- 2022 Grant Cycle

Per Title 2 CFR § 200.331, It is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. By determining the risk of each application the Riverside County Operational Area (OA) can better ensure compliance with federal, state, and local government policies, regulations, and laws, and institutional policies and procedures as they relate to the administered grant awards. The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials. This assessment will be scored as High, Medium, or Low. A High-risk score may affect funding. Please answer each question, failure to do so will result in a higher risk score.

Agency: Rubidoux Community Services District

- Are your grant managers experienced? Yes
 - A. Please list, by name and title, any personnel who manage your grant.
Brian Laddusaw, Director of Finance and Administration
 - B. Has there been any change in personnel who would have had responsibility of the grant program or financial activity? No
 - 1. What is that change? Not applicable
 - 2. How will the change affect the management of this grant? Not applicable
 - C. What experience does the person who manages this grant have? Certified Public Accountant. Previous experience with grant awards from other agencies. Performance of single audits during time in public accounting.
- Does the City/Agency have a Financial Management System that reflects a clear audit trail of the expenditure/revenue of grant funds? Yes
 - A. How are the funds identified in your financial management system? The funds, if received, would be segregated in the accounting system using a separate general ledger code. The monies would only be used towards eligible expenses.
- Does your City/Agency receive more than \$750,000 in federal funding in a fiscal year? No (if yes, answer the below questions).
 - A. When was your last single audit completed? Not applicable
 - a) Where there any findings? _____
 - b) What were the findings? _____
 - c) How were they resolved? _____
- Does your City/Agency have written policies for;



Riverside County Emergency Management Department

- A. Conflict of Interest Yes
- B. Procurements that include those that use grant funds, sole source, levels of purchase, contracts (RFPs, RFQs, Awards, Debarment) Yes
- C. Payments, including improper payments Yes
- D. Record retention Yes
- Does your City/Agency have the ability to make purchases and wait for reimbursement?
Yes
- Are there any financial issues that may cause concern?
A. What are they? No financial issues of concern.
- Has your City/Agency received grant funding in prior years? Yes (If yes answer below questions, include all grants for the past 3 years)
 - A. Grant CalOES Grant year 2020-21 Awarded \$ 300,000 Expended \$ 0
 - B. Grant _____ Grant year _____ Awarded \$ _____ Expended \$ _____
 - C. Grant _____ Grant year _____ Awarded \$ _____ Expended \$ _____
 - D. Have you spent 90% of past funding? No
 - E. Were all quarterly reports handed in on time? Qtrly report not required, only a one time progress report, which was completed on-time.
 - F. Did you have to modify your grant at any time during the performance period? How often? Why?
No.
- Has your City/Agency requested an extension in prior years?
 - o Yes _____ No X
- If so, were your funds fully expended?
 - o Yes _____ No _____
 - o If no, amount unspent \$ _____



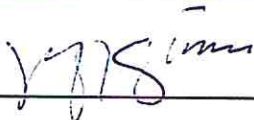
Riverside County Emergency Management Department

Signature Page

I certify that to the best of my knowledge and belief, this report is correct and complete and that all pertinent facts are included in this report. I also understand that if our city/agency is considered a risk due to past or current performance, current and/or future funding can be suspended, removed or denied.

Agency: Rubidoux Community Services District

Authorized Agent Printed Name: Jeff Sims Title: General Manager

Authorized Agent Signature:  Date: 11/08/2021

Grant Manager Printed Name: Brian Laddusaw

Grant Manager Signature:  Date: 11/08/2021

For Riverside County Grants Unit Only:

Reviewed By: _____

Date Reviewed: _____

Risk Level: _____



Riverside County Emergency Management Department

Risk Assessment- 2022 Grant Cycle

Per Title 2 CFR § 200.331, It is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. By determining the risk of each application the Riverside County Operational Area (OA) can better ensure compliance with federal, state, and local government policies, regulations, and laws, and institutional policies and procedures as they relate to the administered grant awards. The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials. This assessment will be scored as High, Medium, or Low. A High-risk score may affect funding. Please answer each question, failure to do so will result in a higher risk score.

Agency: Rubidoux Community Services District

- Are your grant managers experienced? Yes
 - A. Please list, by name and title, any personnel who manage your grant.
Brian Laddusaw, Director of Finance and Administration
 - B. Has there been any change in personnel who would have had responsibility of the grant program or financial activity? No
 - 1. What is that change? Not applicable
 - 2. How will the change affect the management of this grant? Not applicable
 - C. What experience does the person who manages this grant have? Certified Public Accountant. Previous experience with grant awards from other agencies. Performance of single audits during time in public accounting.
- Does the City/Agency have a Financial Management System that reflects a clear audit trail of the expenditure/revenue of grant funds? Yes
 - A. How are the funds identified in your financial management system? The funds, if received, would be segregated in the accounting system using a separate general ledger code. The monies would only be used towards eligible expenses.
- Does your City/Agency receive more than \$750,000 in federal funding in a fiscal year? No (if yes, answer the below questions).
 - A. When was your last single audit completed? Not applicable
 - a) Where there any findings? _____
 - b) What were the findings? _____
 - c) How were they resolved? _____
- Does your City/Agency have written policies for;



Riverside County Emergency Management Department

- A. Conflict of Interest Yes
- B. Procurements that include those that use grant funds, sole source, levels of purchase, contracts (RFPs, RFQs, Awards, Debarment) Yes
- C. Payments, including improper payments Yes
- D. Record retention Yes
- Does your City/Agency have the ability to make purchases and wait for reimbursement?
Yes
- Are there any financial issues that may cause concern?
A. What are they? No financial issues of concern.
- Has your City/Agency received grant funding in prior years? Yes (If yes answer below questions, include all grants for the past 3 years)
 - A. Grant CalOES Grant year 2020-21 Awarded \$ 300,000 Expended \$ 0
 - B. Grant _____ Grant year _____ Awarded \$ _____ Expended \$ _____
 - C. Grant _____ Grant year _____ Awarded \$ _____ Expended \$ _____
 - D. Have you spent 90% of past funding? No
 - E. Were all quarterly reports handed in on time? Qtrly report not required, only a one time progress report, which was completed on-time.
 - F. Did you have to modify your grant at any time during the performance period? How often? Why?
No.
- Has your City/Agency requested an extension in prior years?
 - Yes _____ No X
- If so, were your funds fully expended?
 - Yes _____ No _____
 - If no, amount unspent \$ _____



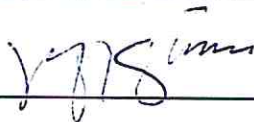
Riverside County Emergency Management Department

Signature Page

I certify that to the best of my knowledge and belief, this report is correct and complete and that all pertinent facts are included in this report. I also understand that if our city/agency is considered a risk due to past or current performance, current and/or future funding can be suspended, removed or denied.

Agency: Rubidoux Community Services District

Authorized Agent Printed Name: Jeff Sims Title: General Manager

Authorized Agent Signature:  Date: 11/08/2021

Grant Manager Printed Name: Brian Laddusaw

Grant Manager Signature:  Date: 11/08/2021

For Riverside County Grants Unit Only:

Reviewed By: _____

Date Reviewed: _____

Risk Level: _____

Managers' Report - Item 8 (a) (4)

RUBIDOUX COMMUNITY SERVICES DISTRICT

M E M O R A N D U M

November 18, 2021

To: RCSD Board of Directors

From: Jeff Sims

Subject: **UPDATE ON 5473 MISSION BLVD.**

The County of Riverside has advised the District the property and building located at 5473 Mission Blvd. will become "surplus property". This building is 3,600 SF in size and 20 years old. The County used it as the Rubidoux Family Resource Center.

To enable the District in its due diligence efforts to decide if it should negotiate with the County for purchase of the property, the County provided the District with a Right of Entry Agreement. This Agreement enabled District staff and its' consultant team access to the building to do space planning and cost estimates.

The Board authorized staff to hire Ruhnau Clarke Architects to do very preliminary space layouts which is attached.

As the Board may recall, the District contemplated partnering with the City of Jurupa Valley on the purchase of the County's Fleet Building at the intersection of Mission Blvd. and Crestmore Road. In evaluating this option, Ruhnau Clarke was hired to understanding costs to:

1. Modify the Fleet Building to accommodate the Districts' needs in a shared space situation.
2. Cost to refurbish and remodel 3590 Rubidoux Blvd. and add an Operations Facility in the vacant lot the District owns behind Stater Brothers.

The District decided to not pursue partnership on the County Fleet Building. The primary factors were cost, and uncertainty of the functionality of a shared facility.

The building at 5473 Mission Blvd. is too small to accommodate both District Administrative and Field functions. As part of its' analysis to consider 5473 Mission Blvd. the Board may want to revisit refurbishment and remodel of 3590 Rubidoux Blvd. with addition of an Operations Building to store vehicles, inventory, and equipment.

The attached Feasibility Work was prepared by Ruhnau Clarke and provided as an update only. The floor plan layout for 5473 Mission Blvd. reflects a couple of iterations between staff and Ruhnau Clarke. The conceptual layout for 3590 Rubidoux Blvd. is very conceptual and will need additional input by District staff. However, as presented it does provide sufficient detail to convey the potential concepts.

As additional analysis is available staff will conduct a separate Board Workshop to present and seek input.

Information only.

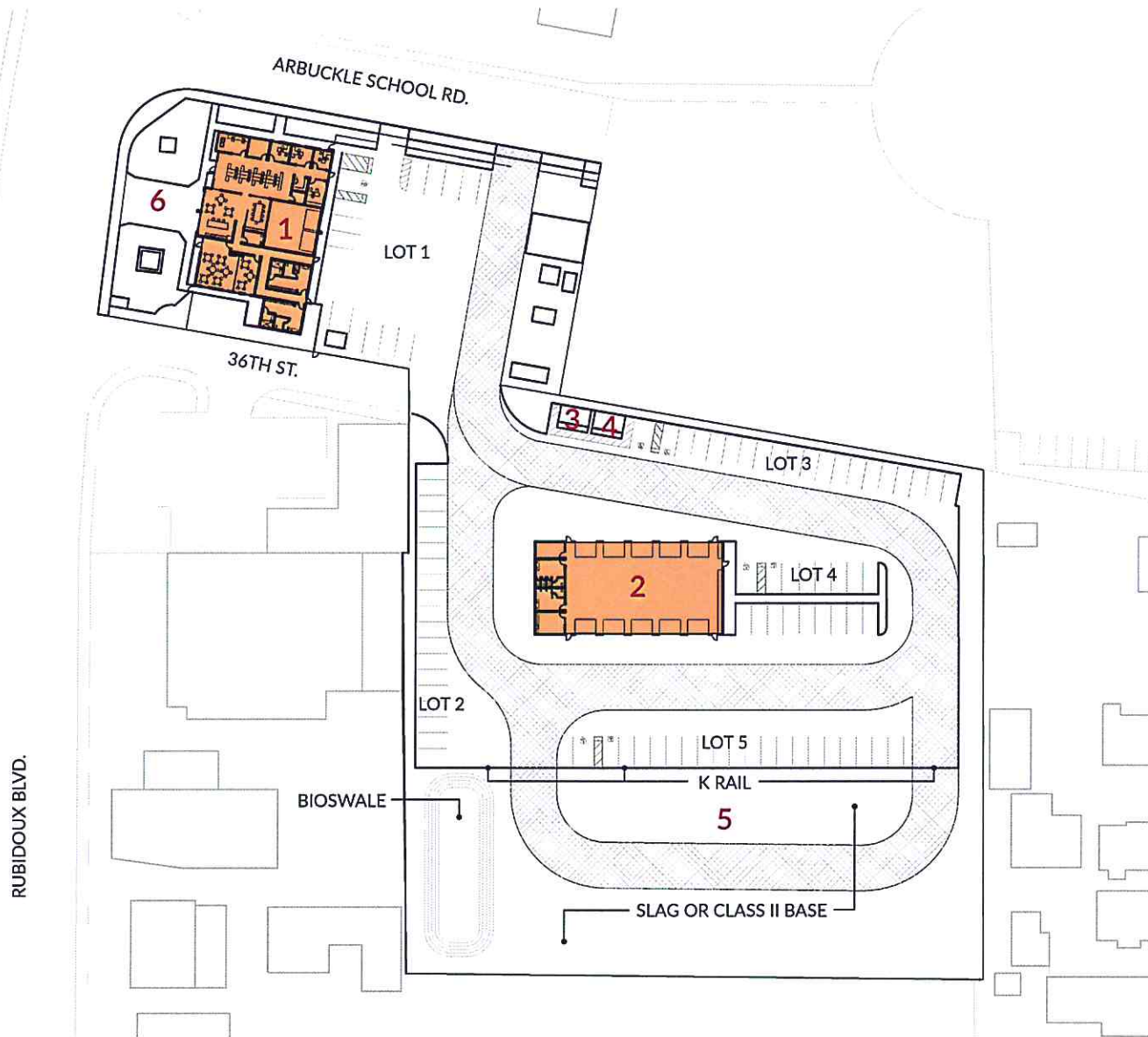
Attach:

1. Feasibility – Phase II

RUBIDOUX COMMUNITY SERVICE DISTRICT

FEASIBILITY - PHASE II

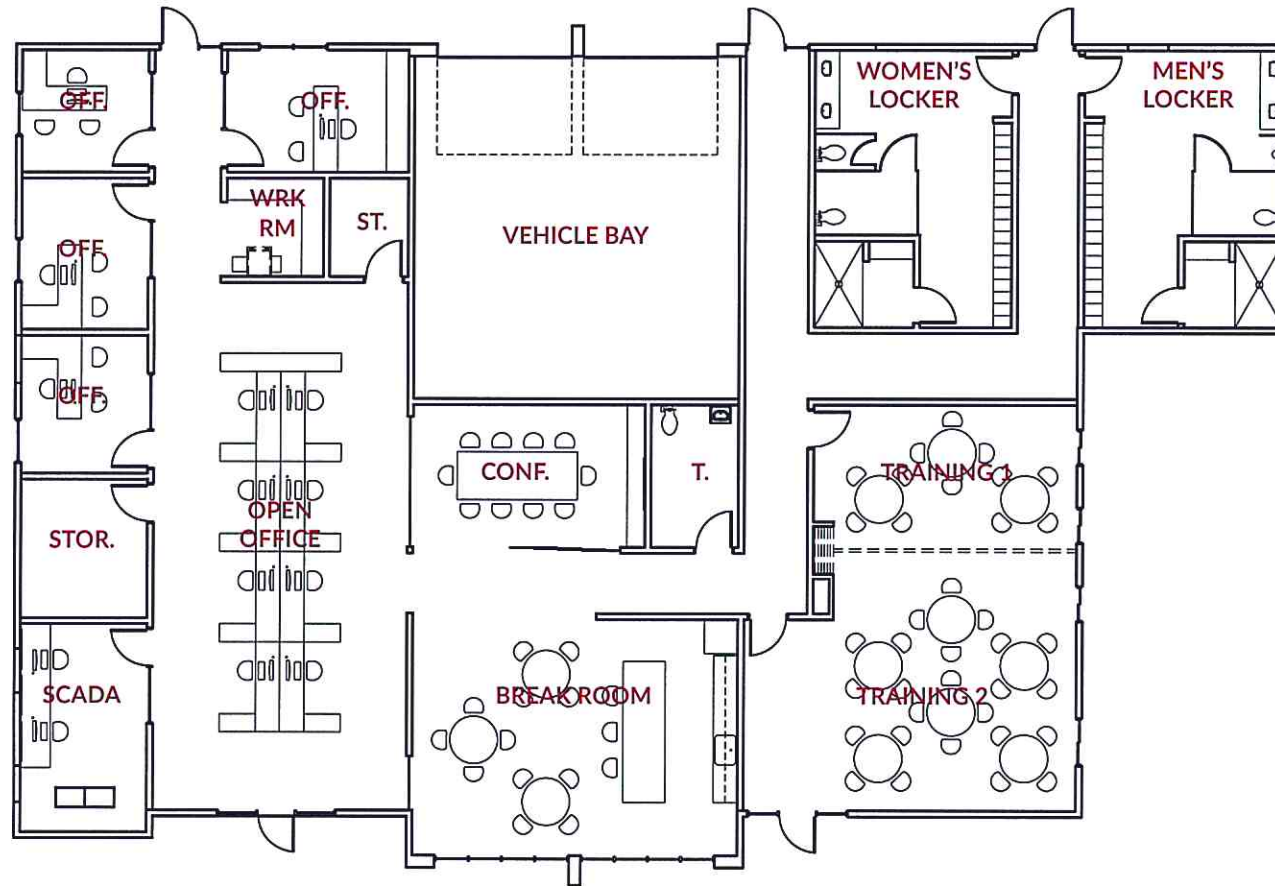


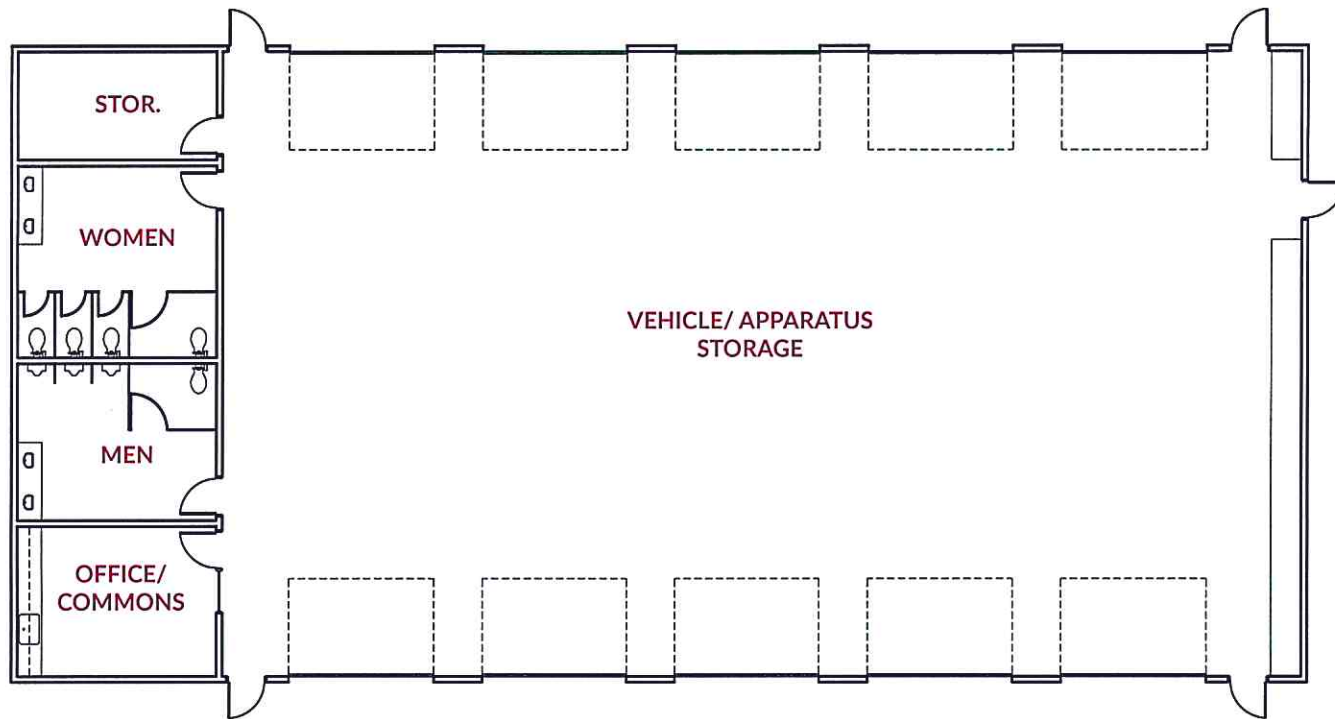


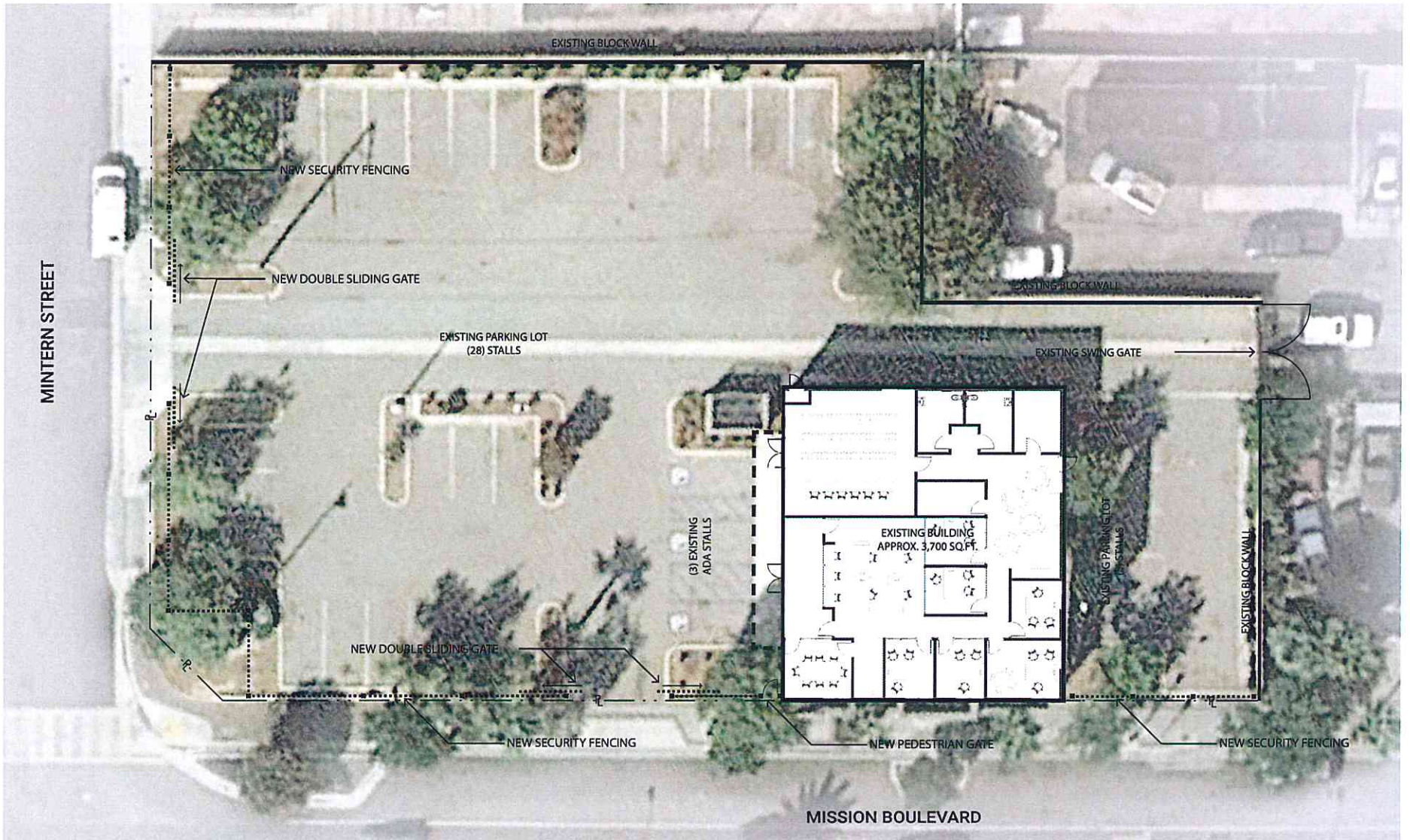
PARKING SPACES

ADA	7
LOT 1	11
LOT 2	19
LOT 3	18
LOT 4	15
LOT 5	18
TOTAL	88

1. REMODELED MAIN OFFICE BUILDING
2. VEHICLE/APPARATUS STORAGE
3. RELOCATED FUEL STATION
4. NEW DIESEL STORAGE TANK
5. PIPE STORAGE & SPOILS STOCKPILING
6. FRONTAGE LANDSCAPE WITH MONUMENT SIGN

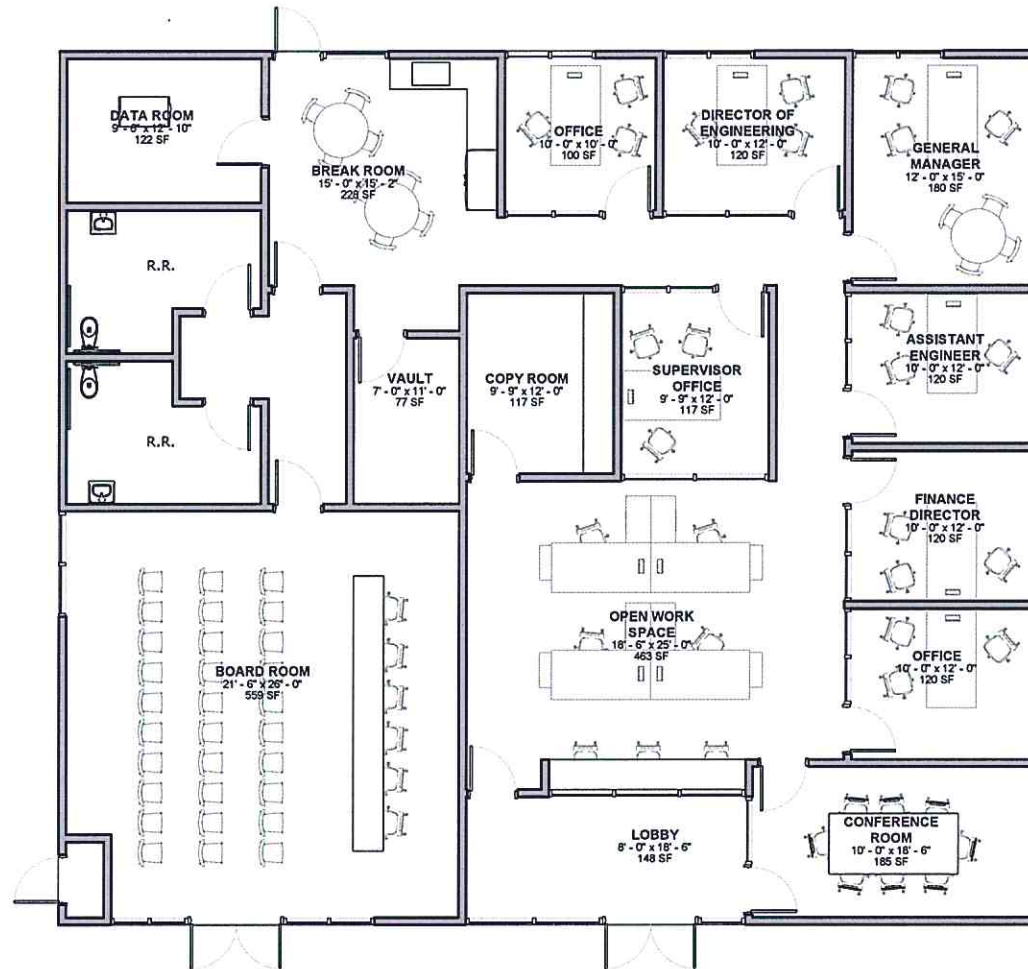






RUBIDOUX COMMUNITY SERVICES DISTRICT | **SITE PLAN** | **ADMINISTRATION BUILDING**
FEASIBILITY





9. RECEIVE AN FILE STATEMENT OF CASH ASSET SCHEDULE REPORT
ENDING OCTOBER 2021:

DM 2021-80

Rubidoux Community Services District

Board of Directors

Armando Muniz
Hank Trueba Jr
Bernard Murphy
John Skerbelis
F. Forest Trowbridge



General Manager

Jeffrey D. Sims

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2021-80

November 18, 2021

To: Rubidoux Community Services District
Board of Directors

Subject: Receive and File the October 2021 Statement of Cash Assets Schedule

BACKGROUND:

Attached for the Board of Directors' consideration is the October 2021 Statement of Cash Assets Schedule Report for all District Fund Accounts. Year to date ("YTD") interest is \$24,944.84 for District controlled accounts. With respect to District "Funds in Trust", \$1,050.08 has been earned and posted. The District has a combined YTD interest earned total of \$25,994.92 as of October 31, 2021.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves) show a balance of \$6,067,645.82 ending October 31, 2021. This is **\$2,050,401.15 LESS** than July 1, 2021, beginning balance of \$8,118,046.97.

Further, the District's Field/Admin Fund current fund balance is \$699,710.16.

Submitted for the Board of Directors consideration is the ***October 2021, Statement of Cash Assets Schedule Report*** for review and acceptance.

RECOMMENDATION:

Staff recommends the Board of Directors “**Receive and File**” the October 2021 Statement of Cash Assets Schedule Report.

Respectfully,



JEFFREY D. SIMS, P. E.
General Manager

Attachment: October 2021, Cash Assets Schedule Report

RUBIDOUX COMMUNITY SERVICES DISTRICT

INVESTMENT SUMMARY - OCTOBER 31, 2021
CASH BASIS

	Beg. Balance 7/1/2021	YTD Int.	Other Activity YTD	Balance 10/31/2021	YTD Avg. Int. Rate
Operating Accounts	\$ 8,118,046.97	\$ 8,250.78	\$ (2,058,651.93)	\$ 6,067,645.82	0.14%
Water Operating Reserve	4,271,186.60	5,816.90	-	4,277,003.50	0.14%
Wastewater Operating Reserve	583,352.54	794.46	-	584,147.00	0.14%
Water Replacement Reserve	673,468.84	904.09	4,762.05	679,134.98	0.13%
Fire Mitigation Reserve	1,530,079.28	1,896.80	65,200.00	1,597,176.08	0.12%
Wastewater Reserve	437,451.36	509.57	15,600.00	453,560.93	0.11%
Wastewater Replacement Res.	323,788.05	464.57	36,541.00	360,793.62	0.13%
Water Reserve	999,348.94	1,613.94	1,008,546.01	2,009,508.89	0.08%
COP Restricted	3,488,589.05	3,357.62	(2,105,835.48)	1,386,111.19	0.24%
Field/Admin Reserve	665,152.12	927.54	33,630.50	699,710.16	0.13%
Cal OES Reserve	300,000.00	408.57	-	300,408.57	0.14%
Funds in Trust	786,686.45	1,050.08	364,000.00	1,151,736.53	0.09%
Total Investments	\$ 22,177,150.20	\$ 25,994.92	\$ (2,636,207.85)	\$ 19,566,937.27	0.13%
				\$0.00	

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
FOR PERIOD JULY 1, 2021 THRU OCTOBER 31, 2021
CASH BASIS
FIRE MITIGATION

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2021	Premier Bank	CD		Beg. Bal.				170,424.60	
	Premier Bank			Interest	14.00	0.05	-	170,424.60	
	Premier Bank			Redeem	170,424.60			340,849.20	
10/31/2021	Premier Bank	CD	4/3/2022	Purchase	(170,424.60)			170,424.60	
10/1/2021	Premier Bank	Checking		Beg. Bal.				8,835.50	
	Premier Bank	Fire Mitigation		Activity	-	0.00	-	8,835.50	
10/31/2021	Premier Bank			End Bal.	-			8,835.50	
10/1/2021	LAIF	Fire Mitigation		Beg. Bal.				1,377,893.42	
	LAIF			Interest		0.20	845.94	1,378,739.36	
10/31/2021	LAIF			Activity	17,930.00			1,396,669.36	
10/1/2021	Premier Bank	Safekeeping		Beg. Bal				21,232.62	
				Activity	-	-	14.00	21,246.62	
10/31/2021	Premier Bank			End Bal.				21,246.62	\$ 1,597,176.08

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2021 THRU OCTOBER 31, 2021
 CASH BASIS
WASTEWATER CIP FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2021	LAIF	Sewer Mainline		Beg. Bal.				370,598.52	
	LAIF			Interest		0.20	227.52	370,826.04	
10/31/2021	LAIF			Activity	10,400.00			381,226.04	
10/1/2021	CBB	Safekeeping		Beg. Bal				72,334.89	
				Activity	-	0.05	-	72,334.89	
10/31/2021	CBB			End Bal.				72,334.89	\$ 453,560.93

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2021 THRU OCTOBER 31, 2021
 CASH BASIS
WATER CIP FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2021	LAIF	Water Mainline		Beg. Bal.				2,316,310.87	
	LAIF			Interest		0.20	1,422.06	2,317,732.93	
10/31/2021	LAIF			Activity	(559,170.62)			1,758,562.31	
10/1/2021	Citizens Bus	CD		Beg. Bal.				225,000.00	
	Citizens Bus			Activity	112.53	0.10	-	225,000.00	
	Citizens Bus			Redeem	(225,000.00)	n/a		-	
10/31/2021	Citizens Bus	CD	4/13/2022	Purchase	225,000.00			225,000.00	
10/1/2021	Premier Bank	Safekeeping		Beg. Bal.				1,670.97	
	Premier Bank			Activity	-	-	-	1,670.97	
10/31/2021	Premier Bank			End Bal.				1,670.97	
10/1/2021	CBB	Safekeeping		Beg. Bal.				24,163.08	
	CBB			Activity	-	0.05	112.53	24,275.61	
10/31/2021	CBB			End Bal.				24,275.61	\$ 2,009,508.89

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2021 THRU OCTOBER 31, 2021
 CASH BASIS
OPERATING FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2021	Premier Bank	Checking-Gen.		Beg. Bal.				528,089.83	
	Premier Bank			Deposits	2,966,413.75	0.00	-	3,494,503.58	
10/31/2021	Premier Bank			Disbursements	(3,295,972.51)			198,531.07	
10/1/2021	Premier Bank	Checking		Beg. Bal.				3,856.17	
	Premier Bank	Property Tax		Deposits	-	0.00	-	3,856.17	
10/31/2021	Premier Bank			Disbursements	-			3,856.17	
10/1/2021	Premier Bank	Checking-Sewer		Beg. Bal.				4,012.49	
	Premier Bank			Deposits	262,741.48	0.00	-	266,753.97	
10/31/2021	Premier Bank			Disbursements	(262,678.47)			4,075.50	
10/1/2021	Premier Bank	Checking-Water		Beg. Bal.				789,091.67	
	Premier Bank			Deposits	1,533,041.94	0.00	-	2,322,133.61	
10/31/2021	Premier Bank			Disbursements	(1,790,049.66)			532,083.95	

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2021 THRU OCTOBER 31, 2021
 CASH BASIS
OPERATING FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2021	Premier Bank	Operations		Beg. Bal				276,342.99	
	Premier Bank	Safekeeping		Deposits	-	0.00	-	276,342.99	
10/31/2021	Premier Bank			Disbursements				276,342.99	
10/1/2021	LAIF	Gen. Fund-Prop Tax		Beg. Bal				2,933,446.14	
	LAIF	Qtrly. Interest		Deposits	593,070.00	0.20	1,800.94	3,528,317.08	
10/31/2021	LAIF			Disbursements	(719,000.00)			2,809,317.08	
10/1/2021	LAIF	Water Op.		Beg. Bal				1,793,911.39	
	LAIF	Qtrly. Interest		Deposits	771,170.62	0.20	1,101.34	2,566,183.35	
10/31/2021	LAIF			Disbursements	(922,490.50)			1,643,692.85	
10/1/2021	LAIF	Sewer Op.		Beg. Bal				485,017.94	
	LAIF	Qtrly. Interest		Deposits	123,600.00	0.20	297.77	608,915.71	
10/31/2021	LAIF			Disbursements	(9,169.50)			599,746.21	\$ 6,067,645.82

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
FOR PERIOD JULY 1, 2021 THRU OCTOBER 31, 2021
CASH BASIS
RESERVED FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2021	LAIF	Water Op. Reserve		Beg. Bal				4,274,379.31	
	LAIF	Qtrly. Interest		Deposits	-	0.20	2,624.19	4,277,003.50	
10/31/2021	LAIF			Disbursements	-			4,277,003.50	
10/1/2021	LAIF	Water Replacement		Beg. Bal				652,634.31	
	LAIF	Qtrly. Interest		Deposits	26,100.00	0.20	400.67	679,134.98	
10/31/2021	LAIF			Disbursements	-			679,134.98	
10/1/2021	LAIF	Wastewater Replacement		Beg. Bal.				351,408.38	
	LAIF			Interest		0.20	215.74	351,624.12	
10/31/2021	LAIF			Activity	9,169.50			360,793.62	
10/1/2021	LAIF	COP-Payback		Beg. Bal				1,221,461.29	
	LAIF	Qtrly. Interest		Deposits	163,900.00	0.20	749.90	1,386,111.19	
10/31/2021	LAIF			Disbursements	-			1,386,111.19	
10/1/2021	LAIF	Cal OES		Beg. Bal				300,224.25	
	LAIF	Qtrly Interest		Deposits	-	0.20	184.32	300,408.57	
10/31/2021	LAIF			Disbursements	-			300,408.57	
10/1/2021	LAIF	Field/Admin Bldg.		Beg. Bal				690,795.56	
	LAIF	Qtrly Interest		Deposits	8,490.50	0.20	424.10	699,710.16	
10/31/2021	LAIF			Disbursements	-			699,710.16	
10/1/2021	LAIF	Wastewater Op. Reserve		Beg. Bal				583,788.59	
	LAIF	Qtrly. Interest		Deposits	-	0.20	358.41	584,147.00	
10/31/2021	LAIF			Disbursements	-			584,147.00	\$ 8,287,309.02

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2021 THRU OCTOBER 31, 2021
 CASH BASIS
FUNDS IN TRUST

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2021	U.S. Bank	COP's Refunding-Series 1998						784,747.82	
		Install Sale		57,331.79	-	0.17	0.28	784,748.10	
		Reserve-LAIF		727,859.25		0.65	442.94	785,191.04	
10/31/2021								785,191.04	
10/1/2021	Premier Bank	Fiscal Agent-SRL MN Plant		Beg. Bal				366,536.15	
				Deposits	-	0.20	9.34	366,545.49	
10/31/2021				Disbursements	-			366,545.49	\$ 1,151,736.53
TOTAL CASH FUNDS									\$ 19,566,937.27

OCTOBER 31, 2021

<u>Par \$</u>	<u>Issuer</u>	<u>Maturity</u>	<u>Acquisition Cost</u>	<u>Current Market</u>	<u>Gain/Loss</u>	<u>Yld Mat</u>
AGENCY						
	Subtotals		-	-	-	
U.S. TREASURIES						
COMMERCIAL PAPER						
	Subtotals		-	-	-	
COLLATERALIZED TIME DEPOSITS						
170,424.60	Premier	4/3/2022	\$ 170,424.60	\$ 170,424.60		0.05
225,000.00	Citizens Business Bank	4/13/2022	225,000.00	225,000.00		0.10
	Subtotals		\$ 395,424.60	\$ 395,424.60	-	
CASH EQUIVALENT & MONEY MARKET						
16,876,523.28	LAIF	-	\$16,876,523.28	\$16,876,523.28	-	0.20
12,691.67	CHECK-PPBI-Fire- Prop tax		12,691.67	12,691.67	-	-
395,871.08	SAFEKEEPING		395,871.08	395,871.08	-	-
	Subtotals		17,285,086.03	17,285,086.03	-	
GRAND TOTALS			\$17,680,510.63	\$17,680,510.63	-	

RCSD Investment Portfolio
October 31, 2021

Maturity

30 days or less
31-90 Days
91 Day - 1 Year

Total

Assets

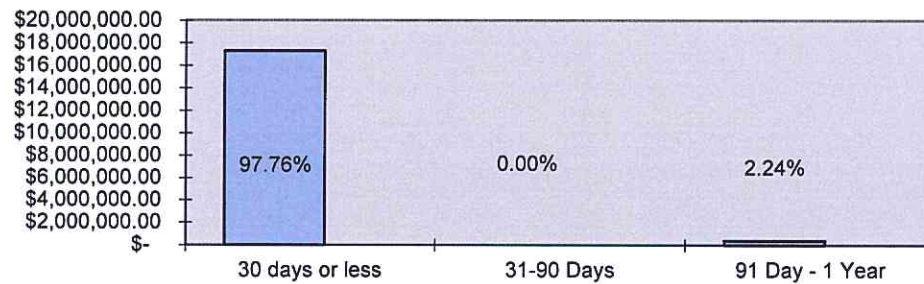
\$ 17,285,086.03

-

395,424.60

\$ 17,680,510.63

Maturity



Sector

Cash & MMF

U.S. Treasury

Federal Agencies

Commercial Paper

Collateralized Time Deposits

Total

\$ 17,285,086.03

-

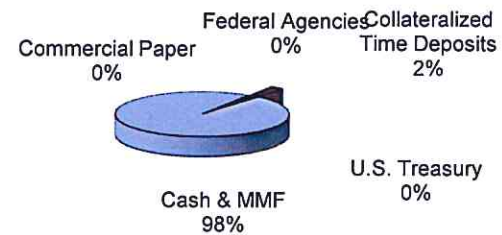
-

-

395,424.60

\$ 17,680,510.63

Sector



10. CONSIDER AUTHORIZING DESGNEE(S) FOR STATE WATER RESOURCES
CONTROL BOARD (SWRCB) CALIFORNIA WATER AND WASTEWATER
ARREARAGES PAYMENT PROGRAM:

DM 2021-81

Rubidoux Community Services District

Board of Directors

Armando Muniz
Hank Trueba Jr
Bernard Murphy
John Skerbelis
F. Forest Trowbridge

General Manager

Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2021-81

November 18, 2021

To: Rubidoux Community Services District
Board of Directors

Subject: Consider Authorizing Designee(s) for State Water Resources Control Board (SWRCB)
California Water and Wastewater Arrearages Payment Program

BACKGROUND:

In July 2021, the SWRCB received \$985 million in COVID-19 relief monies for a Water and Wastewater Arrearages Payment Program. The Program prioritizes meeting drinking water arrearages needs first, followed by wastewater if sufficient funds are available. Arrearages are defined as customer balances 60 days past due. Eligible arrearages were accrued residential and commercial drinking water arrearages, from March 4, 2020 through June 15, 2021. Legislation required the SWRCB survey all community water systems (CWS) to determine statewide arrearage needs and to use this information to determine an allocation formula. The SWRCB launched this survey in August 2021 and the Rubidoux Community Services District (District) subsequently responded to this survey in September 2021.

Based on the results of the survey, all CWS's that participated reported an estimated drinking water arrearages of \$333 million, well below the total funding of \$985 million. Thus, it is anticipated 100% of all drinking water arrearages during the eligibility period will be paid by the state. The formal application period is currently open for a period of 60 days, ending December 6, 2021. The SWRCB started disbursing funds on November 1, 2021.

The District has reviewed its records and is ready to submit its application for funding under this program for approximately \$90,000 with an additional 3% in reimbursable administrative costs. As a condition of

submitting the application, the District must have an authorized designee(s) as approved by the Board of Directors. Management recommends the General Manager and Director of Finance and Administration as authorized designees (Attachment A).

Based on program guidelines after all eligible drinking water arrearages have been paid, the SWRCB will focus the remaining relief money on wastewater arrearages.

RECOMMENDATION:

Staff recommends the Board of Directors consider:

1. Authorizing the General Manager and the Director of Finance and Administration as designees to submit the State Water Resources Control Board California Water and Wastewater Arrearages Payment Program application on behalf of the District to secure funding to apply to customer drinking water arrearages.

Respectfully,

A handwritten signature in blue ink, appearing to read 'J. D. Sims', with a small dot at the end of the line.

JEFFREY D. SIMS, P. E.
General Manager

Attachment: SWRCB Authorized Representative Delegation Form

STATE WATER RESOURCES CONTROL BOARD
CALIFORNIA WATER AND WASTEWATER ARREARAGES PAYMENT PROGRAM
AUTHORIZED REPRESENTATIVE DELEGATION

Water System Name:	RUBIDOUX COMMUNITY SD
PWSID#:	CA3310044
Water System Address:	3590 RUBIDOUX BLVD., JURUPA VALLEY, CA 92509

The above-named Community Water System does hereby jointly and severally, appoint the following officer(s) or employee(s) as the Community Water System's authorized representative(s) or its designee(s) to sign and file any and all documents necessary to apply for and receive moneys from the State Water Resources Control Board for the California Water and Wastewater Arrearages Payment Program.

Authorized Representative or Designee	
Name:	BRIAN LADDUSAW
Title:	DIRECTOR OF FINANCE AND ADMINISTRATION
Address:	3590 RUBIDOUX BLVD., JURUPA VALLEY, CA 92509
Phone:	951-684-7580
Email:	BLADDUSAW@RCSD.ORG
Signature:	

Authorized Representative or Designee	
Name:	JEFF SIMS
Title:	GENERAL MANAGER
Address:	3590 RUBIDOUX BLVD., JURUPA VALLEY, CA 92509
Phone:	951-684-7580
Email:	JSIMS@RCSD.ORG
Signature:	

If the Community Water System is appointing multiple authorized representatives or designees, are they authorized to act independently? ☒ Yes ☐ No

Any action by the above-named authorized representative(s) or designee(s) is for the Community Water System and in its name, place, and stead, and for its use and benefit.

The Community Water System hereby agrees and further authorizes the above-named authorized representative(s) or designee(s) to provide any and all assurances, certifications, and commitments required to apply for and receive moneys from the California Water and Wastewater Arrearages Payment Program.

The above-named authorized representative(s) or designee(s) is(are) authorized and directed to represent the Community Water System in carrying out the Community Water System's responsibilities for participation in the California Water and Wastewater Arrearages Payment Program, including certifying disbursement requests on behalf of the Community Water System and compliance with applicable state laws.

This Authorized Representative Delegation shall become effective on the date of execution and shall remain in effect until terminated, in writing, by the Community Water System. This document must be signed by an authorized signatory based on the entity type in accordance to the Signatory Requirements Table. Please see the Signatory Requirements Guidelines, which can be found on the State Water Board's web site at www.waterboards.ca.gov/arrearage_payment_program.

The individual(s) named above is (are) hereby authorized to sign on behalf of the above-named Community Water System:

Name:	JOHN SKERBELIS
Title:	PRESIDENT, BOARD OF DIRECTORS
Signature:	
Date:	

Name:	HANK TRUEBA
Title:	VICE PRESIDENT, BOARD OF DIRECTORS
Signature:	
Date:	

**11. CLOSED EXECUTIVE SESSION – PURSUANT TO GOVERNMENT CODE
SECTION 54956.9: BAKER LITIGATION CASE NO. RIC2003649**

12. DIRECTORS COMMENTS – NON-ACTION

13. ADJOURNMENT