

Rubidoux Community Services District

Board of Directors

Bernard Murphy, President
John Skerbelis, Vice-President
Armando Muniz
F. Forest Trowbridge
Hank Trueba Jr.

General Manager

Brian R. Laddusaw



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

Thursday, June 15, 2023, at 3:30 PM

(CLOSED SESSION AT 3:30 PM)

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

Members of the public wanting to attend and/or address the Board virtually may do so by:

- Using the Zoom App or website for free at: <https://zoom.us/>
 - o Once installed ahead of the meeting, you may choose your audio source as either computer speakers/microphone or telephone.
 - o If you wish to make public comments via the Zoom platform, the Board Secretary will identify you at your time to speak.
 - o Meeting ID is **994 957 9980**
 - o Passcode is: rcsd
 - o Call into the meeting number 1-669-444-9171

Only one person at a time may speak by telephone and only after being recognized by the Secretary of the Board.

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

1. **(3:30 PM)** Call to Order – Bernard Murphy, President
2. Pledge of Allegiance
3. Roll Call
4. **CLOSED SESSION** – Pursuant to Government Code Section 54956.9:
Legal Counsel Status on Litigation Case No. CIVDS 1310520, City of Riverside vs. Rubidoux Community Services District
5. **(4:00 PM)** Call to Order (Regular Meeting) – Bernard Murphy, President
6. Report – Actions taken in Closed Session
7. Approval of Minutes for June 1, 2023, Regular Meeting
8. Consideration to Approve June 16, 2023, Salaries, Expenses and Transfers
9. Public Comment

Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to three-minutes.

No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

10. Correspondence and Related Information:
11. Manager's Report (Second Meeting each Month):
 - a) Operations Report
 - b) Emergency and Incident Report
 - c) Follow up to questions at prior Board Meeting and other updates

ACTION ITEMS:

12. **PUBLIC HEARING** – Consideration to Adopt Resolution No. 2023-905, A Resolution Adjusting the Solid Waste Collection and Disposal Charges for Residential, Commercial, and Industrial Customers: **DM 2023-55**
13. Consideration to Adopt Draft Rubidoux Community Services District Operations and Capital Improvement Budgets and Salary Schedule for Fiscal Year 2023|2024: **DM 2023-56**
14. Consider Proposal from North|Star Utilities Solutions to Migrate Computer Information Systems to Cloud Environment. **DM 2023-57**
15. Directors Comments - Non-action
16. Adjournment

6. Report – Actions taken in Closed Session

7. Approval of Minutes for June 1, 2023, Regular Meeting

MINUTES OF REGULAR MEETING
June 1, 2023
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
John Skerbelis
F. Forest Trowbridge
Hank Trueba, Jr.

DIRECTORS ABSENT:

STAFF PRESENT: Ted Beckwith, Director of Engineering
Kirk Hamblin, Director of Finance and Administration
Martha Perez, Customer Service/Accounts Payable
Manager
Miguel Valdez, Director of Operations
Melissa Trujillo, HR Generalist/Safety and Facilities
Coordinator
Brian Laddusaw, General Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Murphy, at 4:00 P.M., Thursday, June 1, 2023, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for May 18, 2023, Board Meeting.

Director Skerbelis moved, and Director Trueba seconded to approve the May 18, 2023, Regular Board Minutes as presented.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 5. Consideration to Approve the June 2, 2023, Salaries, Expenses and Transfers.

Consideration to Approve the June 2, 2023, Salaries, Expenses and Transfers.

Director Trowbridge moved, and Director Murphy seconded to Approve the June 2, 2023, Salaries, Expenses and Transfers.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There was no one in attendance.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

There was nothing to offer at this time.

ITEM 8. MANAGER’S REPORT

Operations Report:

Presented at the second meeting of the month.

Emergency and Fire Report:

Presented at the second meeting of the month.

ITEM 9. PUBLIC HEARING – Second Reading and Consideration to Adopt Ordinance No. 2023-133, an Ordinance Establishing Board Member Stipends. DM 2023-50.

BACKGROUND

On March 16, 2023, the Rubidoux Community Services District (“District”) Board of Director’s (“Board”) conducted a Second Reading and Public Hearing for Ordinance No. 2023-133, *An Ordinance Establishing Board Member Stipends*. Ordinance No. 2023-133 included the following adjustments to the Board Member stipends:

1. Adjust the Board member stipend for regular meetings (including special, emergency, advisory, etc.) and committee meetings to the maximum allowed under current California Water Code.

Regular: From \$155.13/meeting to **\$179.58/meeting**

Committee: From \$63.81/meeting to **\$73.87/meeting**

2. Adjust the Board member stipends automatically, on an annual basis, **commencing July 1, 2024**, to the maximum allowed under the then current California Water Code. For reference, the current California Water Code allows for a maximum 5% annual increase.

At the conclusion of the Public Hearing, Ordinance No. 2023-133 failed to pass by majority vote.

On April 20, 2023, at the regularly scheduled District Board meeting, staff was directed to reintroduce Ordinance No. 2023-133 with a modification to remove the recital allowing for annual automatic adjustments. On May 4, 2023, the Board conducted the First Reading of revised Ordinance No. 2023-133. The dates incorporated within the Ordinance were also updated to reflect the new timeline. At the conclusion of the First Reading, the Board directed staff to proceed forward with the Second Reading and Public Hearing on June 1, 2023.

This evening's Public Hearing for Ordinance No. 2023-133 was posted on the District's administration office windows, on the District's website, and noticed in the Press-Enterprise Newspaper (attached) no less than 10 days prior to today.

As of the writing of this Director's Memorandum, staff have not received any oral or written comments from the public or Board as it pertains to Ordinance No. 2023-133 since its First Reading on May 4, 2023.

If Ordinance No. 2023-133 is adopted at the conclusion of this evening's Public Hearing, the effective date of Ordinance No. 2023-133 would be August 1, 2023. The Board would notice an adjustment to their stipend pay on their September 1, 2023 paycheck, as the Board is paid in arrears.

Director Murphy opened the PUBLIC HEARING.

There were no members of the public at the Hearing. Director Murphy closed the PUBLIC HEARING.

Director Trueba moved, and Director Trowbridge seconded the Board of Directors authorize the General Manager to:

1. ***Consider adoption of Ordinance No. 2023-133, An Ordinance Establishing Board Member Stipends.***

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 10. Receive and File Statement of Cash Asset Schedule Report Ending April 2023. DM 2023-51.

BACKGROUND

Attached for the Board of Directors' consideration is the April 2023 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$454,627.78 for District controlled accounts. With respect to District "Funds in Trust", we show \$9,180.11 which has been earned and posted. The district has a combined YTD interest earned total of \$463,807.89 as of April 30, 2023.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$13,553,927.25 ending April 30, 2023. That's **\$4,543,741.00 MORE** than July 1, 2022, beginning balance of \$9,010,186.25.

Further, the District's Field/Admin Fund current fund balance is \$743,679.84.

Submitted for the Board of Directors consideration is the *April 2023, Statement of Cash Asset Schedule Report* for your review and acceptance this afternoon.

Director Skerbelis moved, and Director Trowbridge seconded to Receive and File the Statement of Cash for the Month of April 2023 for the Rubidoux Community Services District.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 11. Acceptance of Work and Filing Notice of Completion for Fire Station 38 Security Fence Improvements. DM 2023-52.

BACKGROUND

At the November 17, 2022 regular meeting of the Rubidoux Community Services District ("District"), the Board of Directors approved DM 2022-102, attached, awarding a contract to Oak Hills Contractors, Inc. ("Oak Hills") in the amount of \$113,150 with a construction contingency of \$22,650 and a total authorization of \$135,800.

The security fence improvements performed by Oak Hills are complete. There were three change orders on the project as follows:

Change Order Number 1 was to not install the proposed swing gate as it would interfere with access to the trash enclosure. Instead, additional security measures were added to the existing gate to deter entry onto the site. This was a deductive change order in the amount of (\$5,350).

Change Order Number 2 was to add additional security measures on top of the pilasters that are part of the block wall which were not shown on the plans. This was an additive change order in the amount of \$7,200.

Change Order Number 3 was to replace the lights in the patio area lattice roof with new high efficacy LED Lighting. The removal of the existing lights was necessitated by the construction of additional 4” x 6” lattice work to prevent entry into the patio area in a location where there was no lattice work in the original design. The lights were not shown in this area but had to be removed and replaced to perform the lattice construction work. Additionally, the lights were old and rusted. Replacement with new LED lights will result in energy savings and associated cost savings going forward. This was an additive change order of \$1,950.

Additionally, the bolts used to install the security measures on the exterior wall require the work of a special inspector to confirm proper installation per the manufacturer’s instructions and the listing for the bolts. The District hired a special inspector, Dependable Special Inspection, LLC (“Dependable”) to perform this work at the cost of \$4,800.

As shown in the table below, the total amount owed to Oak Hills is \$116,950 which is 3.4% more than the original contract amount.

Original Contract Amount	\$ 113,150.00
Swing Gate Deduction	\$ (5,350.00)
Additional Spikes Addition	\$ 7,200.00
Subtotal	\$ 115,000.00
LED Lights Addition	\$ 1,950.00
Contract Grand Total	\$ 116,950.00
5% Retention	\$ 5,847.50
Contract Grand Total Less Retention	\$ 111,102.50
Paid to date	\$(101,033.00)
Due on June 1, 2023 Check Run	\$ 10,069.50
Due after NoC is Filed (5% Retention)	\$ 5,847.50

As noted above, the District paid Dependable \$4,800 for special inspection services. This brings the total expenditure on this effort to \$121,750 which is \$14,050 or 10.4% less than the amount authorized by the Board in DM 2022-102. The District will pay Oak Hills \$10,069.50 which is in tonight’s check run to bring the total paid to 95% of the contract amount leaving the final retention of \$5,847.50.

A final step in the construction process is for the District to accept the work as complete and file/record a Notice of Completion (NOC) with the County of Riverside. Once executed and recorded, the NOC starts a 35-day period before the District pays the remaining held contract retention.

Director Trowbridge moved and Director Muniz seconded the Board of Directors to do the following:

- 1. Accept the work performed by Oak Hills Construction for the Fire Station 38 Security Fence Improvements as complete and conforming to the bid specifications.**
- 2. Authorize the General Manager or designee to execute and file the Notice of Completion for the project and release the contract retention in the amount of \$5,847.50 after the waiting period has ended.**

Roll call:

Ayes – 4 (Muniz, Murphy, Skerbelis, Trowbridge)

Noes – 0

Abstain – 1 (Trueba)

Absent – 0

The motion was carried by the following vote 4-0-1-0.

ITEM 12. Grant Support by Western Municipal Water District for USBR Drought Resiliency for Well Treatment/Construction of Well 25 and Associated Treatment Facilities. DM 2023-53.

BACKGROUND

In May 2022, the Rubidoux Community Services District (“District”) Board of Directors (“Board”) adopted Resolution No. 2022-890, a resolution which applied for a joint grant with Western Municipal Water District (“Western”) and Riverside Highlands Water Company (“Riverside Highlands”). The District was notified of receiving the award of this grant in March 2023 in the amount of \$1,457,500 from the United States Bureau of Reclamation (“USBR”) for the construction of Well 25 and related treatment facilities. Well 25 is a Master Planned Well Facility with an expected cost including associated treatment facilities of approximately \$2,915,000. And this matching grant will cover about half of the cost of developing this well and associated treatment.

The USBR requires the project comply with National Environmental Protection Act (“NEPA”) and Western has hired Dudek to prepare the NEPA filing which is similar but slightly more in-depth than the typical California Environmental Quality Act (“CEQA”) requirement the District normally files. This is due to the use of Federal Funds from this grant. USBR requires all three agencies to conduct a Cultural Resources Survey, and, for the District’s Well 25, a Biological Resources Survey additionally needs to be conducted. Dudek will be completing this for all three agencies but the District has to pay the additional cost of the required Biological Resources Study. The District’s share of this effort is \$18,036.88 including the Biological Resources Study.

Additionally, grant monitoring and reporting will be required to ensure all requirements of the grant are met and the other agencies do not lose the grant funding. Western has hired Kennedy Jenks to perform this task. The District’s share of this effort is \$16,125. This amount will be billed over the course of the grant, which lasts 3 years.

The total of these two efforts is \$34,161.88. It is prudent to have a contingency for unexpected items that may come along during the work and Western has put a 10% contingency on these efforts. This contingency is \$3,416.19 bringing the total required to \$37,578.07.

The following table demonstrates how the costs are split between the agencies:

Project	Grant Reporting Share (Kennedy Jenks)	NEPA Survey Share (Dudek)	Contingency (10%)	Suggested PO With Western Water
RHWC	\$16,125	\$9,339.38	\$2,546.44	\$28,010.82
RCSD	\$16,125	\$18,036.88	\$3,416.19	\$37,578.07
Western Water	\$16,125	\$9,339.38		
Total	\$48,375	\$36,715.63		

Considering these costs and their respective 10% Contingencies separately, the grant reporting and administration cost is $\$16,125 + \$1,612.00 = \$17,737.50$ and the cost of the NEPA Survey is $\$18,036.88 + \$1,803.69 = \$19,840.57$.

The District has sufficient funds available in the Water CIP Reserve Fund from the Collection of Water Connection and Capacity Fees to fund the \$19,840.57 NEPA expense as a necessary part of the construction of the Master Planned Facility. Additionally, the District has sufficient funds available in the current FY 2022-23 Water Operations Budget to fund the \$17,737.50 cost of the grant reporting and administration. A budget amendment is necessary to move \$19,840.57 from Water CIP Reserves into the Water CIP Fund.

Director Murphy moved and Director Muniz seconded the Board of Directors to do the following:

- 1. Amend the FY 22-23 Budget to move \$19,840.57 from the Water CIP Reserve Fund into the Water CIP Fund.**
- 2. Authorize the General Manager or designee to Issue a Purchase Order to Western Municipal Water District in the amount of \$37,578.07 to pay for these necessary expenditures.**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 13. Consider Purchase of a Regular Cab Pickup Truck. DM 2023-54.

BACKGROUND

In January 2023, Rubidoux Community Services District (“District”) added an additional System Operator position which created the need for the District to purchase an additional vehicle. On May 24, 2023, the District received bids for a pickup truck to be used primarily for water enterprise functions. Staff requested bids for a truck with the following criteria: model year 2022 or 2023, series 150/1500 (1/2 Ton), regular (single) cab pickup truck. Bidding documents were delivered to 10 dealerships (Chevrolet, Ford, and Ram) in the local area. Three bids were received. Raceway Ford in Riverside submitted the lowest bid when combining the cost of the new vehicle and warranty cost.

The low bid was submitted by Raceway Ford in Riverside for a total bid of \$43,608.75 (including taxes and extended warranty). Copies of the bids are attached.

Funding for a vehicle purchase is included in this year’s water operating budget. The total budget for vehicle replacements in the approved District FY 2022-2023 Budget is \$45,000.00. Adding the net cost for the Ford F150 truck (\$43,608.75) the total vehicle purchase expenditures for FY 2022-2023 will be \$43,608.75, leaving \$1,391.25 unused.

Director Skerbelis moved and Director Muniz seconded the Board of Directors authorize the General Manager to do the following:

- 1. Purchase a 2023 Ford F150 Regular Cab Pickup Truck from Raceway Ford in Riverside for a total amount of \$43,608.75 (with extended warranty)**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 14. Directors Comments

There were no Director comments.

Director Murphy adjourned the meeting at 4:48 PM.

8. Consideration to Approve June 16, 2023, Salaries, Expenses and Transfers

RUBIDOUX COMMUNITY SERVICES DISTRICT
 JUNE 15, 2023 (BOARD MEETING)
FUND TRANSFER AUTHORIZATION

NET PAYROLL 6/23/23	77,000.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 6/26/23	30,000.00
WIRE TRANSFER: STATE PAYROLL TAXES 6/26/23	6,200.00
WIRE TRANSFER: TO CREDIT UNION	3,000.00
WIRE TRANSFER: PERS RETIREMENT	20,230.00
WIRE TRANSFER: SECTION 125	244.00
WIRE TRANSFER: SECTION 457 AND 401(A)	3,096.00

CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:

6/16/2023 WATER FUND TO GENERAL FUND-Payables	1,640,143.62
WATER FUND TO GENERAL FUND-Trash	200,043.73
WATER FUND TO SEWER FUND	128,036.32
 SEWER FUND TO GENERAL FUND-Payables	 153,750.12
 BUDGET ADMIN WATER FUND TO GENERAL FUND	 284,655.25
BUDGET ADMIN SEWER FUND TO GENERAL FUND	169,358.00
BUDGET ADMIN TRASH FUND	149,281.75
BUDGET ADMIN FIRE FUND	26,055.00

INTERFUND TRANSFERS:

6/16/2023 SEWER FUND CHECKING TO LAIF SEWER OP	112.00
SEWER FUND CHECKING TO LAIF SEWER ML	17,888.00
LAIF SEWER OP TO SEWER FUND CHECKING	196,000.00
LAIF SEWER OP TO LAIF WASTEWATER REPLACEMENT	9,446.50
GENERAL FUND CHECKING TO LAIF PROP TAX	270,196.00
GENERAL FUND CHECKING TO LAIF FIRE MITIGATION	2,804.00
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	239.36
WATER FUND CHECKING TO LAIF WATER OP	852.00
WATER FUND CHECKING TO LAIF WATER ML	21,148.00
LAIF WATER OP TO WATER FUND CHECKING	645,182.62
LAIF WATER RESERVE TO LAIF WATER OP	6,687.20
LAIF WATER OP TO LAIF FIELD/ADMIN BLDG	9,131.00
LAIF WATER ML TO WATER FUND CHECKING	1,438,817.38

NOTES PAYABLE

<u>DESCRIPTION</u>	<u>BALANCE</u>	<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	1,345,000 Prin.	655,000	Dec-23
U.S. Bank Trust (1998 COP's Refunding)	69,488 Intr.	34,297	Dec-23
MN Plant-State Revolving Loan	3,470,293 Prin.	137,493	Jul-23
MN Plant-State Revolving Loan	535,862 Intr.	44,605	Jul-23
2022 Obligations	3,585,000 Prin.	323,842	Jul-23
2022 Obligations	571,896 Intr.	54,671	Jul-23

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAUI

6/8/2023 11:13:17 AM

Page 1

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account	Check #	CC Reference #		Payment Date	Discount
GL Date				Credit Card				Total Invoice
1	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/23/2023	N	N		06/22/2023	05/23/2023	CE31750-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$72.00
2	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/24/2023	N	N		06/23/2023	05/24/2023	CE31967-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$2,000.00
3	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/24/2023	N	N		06/22/2023	05/24/2023	CE31971-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$81.00
4	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/25/2023	N	N		06/22/2023	05/25/2023	CE32041-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$156.00
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/25/2023	N	N		06/24/2023	05/25/2023	CE32042-0267
	LAB FEES							\$0.00
06/15/2023				N				\$722.77
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/26/2023	N	N		06/25/2023	05/26/2023	CE32050-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$36.00
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/31/2023	N	N		06/30/2023	05/31/2023	CE32390-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$1,000.00
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/31/2023	N	N		06/30/2023	05/31/2023	CE32391-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$81.00
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/31/2023	N	N		06/30/2023	05/31/2023	CE32392-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$80.00
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/31/2023	N	N		06/30/2023	05/31/2023	CE32393-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$500.00
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/31/2023	N	N		06/30/2023	05/31/2023	CE32394-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$59.00
12	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/31/2023	N	N		06/30/2023	05/31/2023	CE32395-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$200.00
13	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/31/2023	N	N		06/30/2023	05/31/2023	CE32396-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$1,500.00
14	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	05/31/2023	N	N		06/30/2023	05/31/2023	CE32397-0267
	WTR ANALYSES							\$0.00
06/15/2023				N				\$240.00
15	DIG SAFE / DIG SAFE C/O UNDERGROUND SVC ALEF	06/01/2023	N	N		07/01/2023	06/01/2023	520230576
	DIG SAFE							\$0.00
06/15/2023				N				\$127.25
16	BPS B'S POOL SUPPLIES / B.P.S. B's POOL SUPPLIES	05/22/2023	N	N		06/21/2023	05/22/2023	120780
	SODIUM HYPO							\$0.00
06/15/2023				N				\$1,052.66

AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)

Batch: AAAAUI

6/8/2023 11:13:17 AM

Page 2

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate	GL Account	Check #	CC Reference #		Payment Date	Discount
GL Date				Credit Card				Total Invoice
17	BUSINESS / BUSINESS TELECOMMUNICATION SYSTI	05/24/2023	N	N		06/23/2023	05/24/2023	20004
	TELEPHONE							\$0.00
06/15/2023				N				\$875.45
18	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS	05/18/2023	N	N		06/17/2023	05/18/2023	7456-519686
	SUPPLIES							\$0.00
06/15/2023				N				\$20.89
19	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS	05/24/2023	N	N		06/23/2023	05/24/2023	7456-520061
	SUPPLIES							\$0.00
06/15/2023				N				\$17.54
20	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS	05/30/2023	N	N		06/29/2023	05/30/2023	7456-520366
	PARTS							\$0.00
06/15/2023				N				\$11.60
21	C WELLS / C. WELLS PIPELINE MATLS, INC	05/15/2023	N	N		06/14/2023	05/15/2023	SINV23-1547
	PARTS							\$0.00
06/15/2023				N				\$781.19
22	FIRST CHOICE PLUMBING / FIRST CHOICE PLUMBING	05/26/2023	N	N		06/25/2023	05/26/2023	123847
	R&M OFC							\$0.00
06/15/2023				N				\$489.00
23	GRAINGER / GRAINGER	05/25/2023	N	N		06/24/2023	05/25/2023	9720574566
	SUPPLIES							\$0.00
06/15/2023				N				\$5.69
24	GRAINGER / GRAINGER	05/25/2023	N	N		06/24/2023	05/25/2023	9719858640
	SUPPLIES							\$0.00
06/15/2023				N				\$25.00
25	HACH CO. / HACH COMPANY	05/22/2023	N	N		06/21/2023	05/22/2023	13591448
	REAGENT SET							\$0.00
06/15/2023				N				\$1,814.15
26	HACH CO. / HACH COMPANY	05/25/2023	N	N		06/24/2023	05/25/2023	13596328
	WATER ANALYSIS							\$0.00
06/15/2023				N				\$6,959.58
27	HOUSTON HARRIS / HOUSTON & HARRIS PCS, INC.	05/31/2023	N	N		06/30/2023	05/31/2023	23-25338
	HYDROWASH							\$0.00
06/15/2023				N				\$1,847.00
28	IE ALARM SYSTEMS / IE ALARM SYSTEMS	06/01/2023	N	N		07/01/2023	06/01/2023	232325
	MONITORING SVC							\$0.00
06/15/2023				N				\$123.09
29	JEEEEE VENTURES CORP / JEEEEE VENTURES COF	05/24/2023	N	N		06/24/2023	05/24/2023	11108400-01
	RFND OVRPYMT							\$0.00
06/15/2023				N				\$101.18
30	KRIEGER & STEWART / KRIEGER & STEWART, INC.	05/24/2023	N	N		06/23/2023	05/24/2023	48311
	WTR CNSLT							\$0.00
06/15/2023				N				\$4,390.50
31	KRIEGER & STEWART / KRIEGER & STEWART, INC.	05/24/2023	N	N		06/23/2023	05/24/2023	48312
	WSTE WTR CNSLT							\$0.00
06/15/2023				N				\$199.00
32	KRIEGER & STEWART / KRIEGER & STEWART, INC.	05/24/2023	N	N		06/23/2023	05/24/2023	48313
	PRETRTMNT							\$0.00
06/15/2023				N				\$4,257.25

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAUI

6/8/2023 11:13:17 AM

Page 3

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Immediate GL Account	Check #		Due Date	Discount Date	Discount
GL Date		Immediate GL Account		Credit Card	CC Reference #		Payment Date	Total Invoice
33	KRIEGER & STEWART / KRIEGER & STEWART, INC.							48314
	AGUA/COMM PK 37528	05/24/2023	N	N		06/23/2023	05/24/2023	\$0.00
06/15/2023				N				\$5,631.00
34	KRIEGER & STEWART / KRIEGER & STEWART, INC.							48315
	EMRLD RDGE 36947	05/24/2023	N	N		06/23/2023	05/24/2023	\$0.00
06/15/2023				N				\$2,472.00
35	KRIEGER & STEWART / KRIEGER & STEWART, INC.							48316
	CATERPILLAR CT 22503	05/24/2023	N	N		06/23/2023	05/24/2023	\$0.00
06/15/2023				N				\$232.50
36	KRIEGER & STEWART / KRIEGER & STEWART, INC.							48317
	EMRLD RDGE 3760	05/24/2023	N	N		06/23/2023	05/24/2023	\$0.00
06/15/2023				N				\$4,074.25
37	KRIEGER & STEWART / KRIEGER & STEWART, INC.							48318
	RCSD TRACK 32721	05/24/2023	N	N		06/23/2023	05/24/2023	\$0.00
06/15/2023				N				\$3,248.50
38	KRIEGER & STEWART / KRIEGER & STEWART, INC.							48319
	EMRLD RDGE 36947	05/24/2023	N	N		06/23/2023	05/24/2023	\$0.00
06/15/2023				N				\$1,051.00
39	KRIEGER & STEWART / KRIEGER & STEWART, INC.							48320
	WTR CNSLT	05/24/2023	N	N		06/23/2023	05/24/2023	\$0.00
06/15/2023				N				\$4,179.00
40	KRIEGER & STEWART / KRIEGER & STEWART, INC.							48321
	MARKET & 24TH PIPE	05/24/2023	N	N		06/23/2023	05/24/2023	\$0.00
06/15/2023				N				\$6,687.20
41	KRIEGER & STEWART / KRIEGER & STEWART, INC.							48322
	THOMPSON FILT SYS	05/24/2023	N	N		06/23/2023	05/24/2023	\$0.00
06/15/2023				N				\$5,344.60
42	KRIEGER & STEWART / KRIEGER & STEWART, INC.							48323
	THOMPSON TANK EVA	05/24/2023	N	N		06/23/2023	05/24/2023	\$0.00
06/15/2023				N				\$3,883.75
43	KH METALS / KH METALS & SUPPLY							0638078-IN
	PARTS	05/25/2023	N	N		06/24/2023	05/25/2023	\$0.00
06/15/2023				N				\$54.96
44	MASTER'S / MASTER'S SERVICES (GLACIER)							0000000750263
	BTL WTR	05/24/2023	N	N		06/23/2023	05/24/2023	\$0.00
06/15/2023				N				\$86.50
45	MERIT OIL / MERIT OIL COMPANY							778143
	GASOLINE	05/17/2023	N	N		06/16/2023	05/17/2023	\$0.00
06/15/2023				N				\$1,488.38
46	MGM CUSTOM UPHOLSTERY / MGM CUSTOM UPHOL							1757
	R&M TRUCK	05/26/2023	N	N		06/25/2023	05/26/2023	\$0.00
06/15/2023				N				\$300.00
47	MULTI W SYSTEMS / MULTI W. SYSTEMS, INC.							34763JW
	PARTS	05/24/2023	N	N		06/23/2023	05/24/2023	\$0.00
06/15/2023				N				\$143.10
48	ACORN / ACORN TECHNOLOGY SERVICE							10240
	JUNE IT SUPT.	06/01/2023	N	N		07/01/2023	06/01/2023	\$0.00
06/15/2023				N				\$4,080.00

KH

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAUI

6/8/2023 11:13:17 AM

Page 4

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
49	AQUA METRIC SALES / AQUA METRIC SALES CO	06/01/2023	N	N				INV0095091
	CABLE TRPL					07/01/2023	06/01/2023	\$0.00
06/15/2023					N			\$565.69
50	AQUA METRIC SALES / AQUA METRIC SALES CO	06/01/2023	N	N				INV0095122
	1 1/2&2" METER					07/01/2023	06/01/2023	\$0.00
06/15/2023					N			\$16,091.81
51	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	06/01/2023	N	N				CF30026-0267
	WTR ANALYSES					07/01/2023	06/01/2023	\$0.00
06/15/2023					N			\$380.00
52	BPS B'S POOL SUPPLIES / B.P.S. B's POOL SUPPLIES	05/24/2023	N	N				120865
	SODIUM HYPO					06/23/2023	05/24/2023	\$0.00
06/15/2023					N			\$1,396.29
53	KH METALS / KH METALS & SUPPLY	05/31/2023	N	N				0638544-IN
	PARTS					06/30/2023	05/31/2023	\$0.00
06/15/2023					N			\$361.67
54	KH METALS / KH METALS & SUPPLY	05/31/2023	N	N				0638558-IN
	PARTS					06/30/2023	05/31/2023	\$0.00
06/15/2023					N			\$105.96
55	MULTI W SYSTEMS / MULTI W. SYSTEMS, INC.	05/30/2023	N	N				34784JW
	PUMP REPAIR					06/29/2023	05/30/2023	\$0.00
06/15/2023					N			\$2,164.65
56	RELIABLE / RELIABLE WORKPLACE SOLUTIONS	03/15/2023	N	N				RWS23030252
	PRINTER USG					06/15/2023	03/15/2023	\$0.00
06/15/2023					N			\$17.29
57	RELIABLE / RELIABLE WORKPLACE SOLUTIONS	04/15/2023	N	N				RWS23040123
	OFC KYOCERA COPIER					05/15/2023	04/15/2023	\$0.00
06/15/2023					N			\$190.79
58	SCE / SCE	06/01/2023	N	N				23U700244764992
	STRT LIGHTS					06/21/2023	06/01/2023	\$0.00
06/15/2023					N			\$138.84
59	SCE / SCE	05/24/2023	N	N				23U700456862263.A
	FIELD OFC UTLTY					06/13/2023	05/24/2023	\$0.00
06/15/2023					N			\$181.90
60	SCE / SCE	05/24/2023	N	N				23U700456862263.B
	WTR PMP ENRGY					06/13/2023	05/24/2023	\$0.00
06/15/2023					N			\$36,451.04
61	SCE / SCE	05/24/2023	N	N				23U700456862263.C
	NO.03 PLT PMP ENRGY					06/13/2023	05/24/2023	\$0.00
06/15/2023					N			\$17,582.59
62	SCG / THE GAS COMPANY	06/05/2023	N	N				23U05925730565
	FIRE STN UTLTY					06/23/2023	06/05/2023	\$0.00
06/15/2023					N			\$100.54
63	SCG / THE GAS COMPANY	06/05/2023	N	N				23U17882256005
	MAIN OFC UTLTY					06/23/2023	06/05/2023	\$0.00
06/15/2023					N			\$38.62
64	SCG / THE GAS COMPANY	06/05/2023	N	N				23U01302181001
	FIELD OFC UTLTY					06/23/2023	06/05/2023	\$0.00
06/15/2023					N			\$14.79

KH

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAUI

6/8/2023 11:13:17 AM

Page 5

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
65	SCG / THE GAS COMPANY	06/05/2023	N	N				23U12013321489
5473 OFC UTLTY						06/23/2023	06/05/2023	\$0.00
06/15/2023					N			\$14.79
66	STEPSAVER / STEP-SAVER CA.LLC	05/26/2023	N	N				CT452645
SALT						06/25/2023	05/26/2023	\$0.00
06/15/2023					N			\$5,018.25
67	STREAMLINE_DIGITAL / STREAMLINE	06/01/2023	N	N				B89E97D4-0031
JUNE WEBSITE						07/01/2023	06/01/2023	\$0.00
06/15/2023					N			\$400.00
68	TKE ENGINEERING / TKE ENGINEERING, INC.	05/25/2023	N	N				2022-1085
ANNEXATION CNSLT						06/24/2023	05/25/2023	\$0.00
06/15/2023					N			\$4,465.00
69	TKE ENGINEERING / TKE ENGINEERING, INC.	05/25/2023	N	N				2022-753
ANNEXATION CNSLT						06/24/2023	05/25/2023	\$0.00
06/15/2023					N			\$10,912.84
70	TKE ENGINEERING / TKE ENGINEERING, INC.	05/25/2023	N	N				2023-157
ANNEXATION CNSLT						06/24/2023	05/25/2023	\$0.00
06/15/2023					N			\$1,700.00
71	TKE ENGINEERING / TKE ENGINEERING, INC.	05/25/2023	N	N				2023-158
HIGHLND PK/SHDW PK 1						06/24/2023	05/25/2023	\$0.00
06/15/2023					N			\$710.00
72	UNDERGROUND SERVICE ALERT / UNDERGROUND	06/01/2023	N	N				22-2304290
UNDR SFTY BD						07/01/2023	06/01/2023	\$0.00
06/15/2023					N			\$37.82
73	UNIVAR SOLUTIONS / UNIVAR SOLUTIONS	05/30/2023	N	N				51195174
SODIUM HYPO						06/29/2023	05/30/2023	\$0.00
06/15/2023					N			\$5,164.25
74	UPS / UNITED PARCEL SERVICE	05/27/2023	N	N				000F908W2213
POSTAGE						06/26/2023	05/27/2023	\$0.00
06/15/2023					N			\$14.99
75	UPS / UNITED PARCEL SERVICE	06/03/2023	N	N				000F908W2223
POSTAGE						07/03/2023	06/03/2023	\$0.00
06/15/2023					N			\$19.50
76	VERIZON WIRELESS / VERIZON WIRELESS	06/01/2023	N	N				9936169339
CEL PHN CHRGS						06/23/2023	06/01/2023	\$0.00
06/15/2023					N			\$702.04
77	VULCAN MATERIALS / CALMAT Dba VULCAN MATERI	05/17/2023	N	N				73644840
COLD MIX						06/15/2023	05/17/2023	\$0.00
06/15/2023					N			\$2,497.50
78	WATER RESOURCES / WATER RESOURCES ECONOM	05/31/2023	N	N				0000206
MAY COSS						08/29/2023	05/31/2023	\$0.00
06/15/2023					N			\$183.75
79	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA	06/01/2023	N	N				RI4701
JUNE 23" BRINE FIXED						07/01/2023	06/01/2023	\$0.00
06/15/2023					N			\$749.94
80	YO FIRE / YO FIRE	05/26/2023	N	N				2023334
PARTS						06/25/2023	05/26/2023	\$0.00
06/15/2023					N			\$387.90

KH

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAUI

6/8/2023 11:13:17 AM

Page 6

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
81	AIRGAS / AIRGAS USA, LLC	05/31/2023	N	N				9997724150
TNK RNTL						06/30/2023	05/31/2023	\$0.00
06/15/2023					N			\$205.19
82	ALADDIN / ALADDIN CLEANING SVC INC	06/01/2023	N	N				20230601
JUNE 23" CLNG SVC						07/01/2023	06/01/2023	\$0.00
06/15/2023					N			\$1,579.00
83	AQUA METRIC SALES / AQUA METRIC SALES CO	06/06/2023	N	N				INV0095180
PARTS						07/06/2023	06/06/2023	\$0.00
06/15/2023					N			\$23.06
84	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	06/02/2023	N	N				CF30127-0267
WTR ANALYSES						06/02/2023	06/02/2023	\$0.00
06/15/2023					N			\$180.00
85	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	06/05/2023	N	N				CF30217-0267
LAB FEES						07/05/2023	06/05/2023	\$0.00
06/15/2023					N			\$722.77
86	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	06/05/2023	N	N				CF30222-0267
WTR ANALYSES						07/05/2023	06/05/2023	\$0.00
06/15/2023					N			\$78.00
87	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	06/06/2023	N	N				CF30285-0267
WTR ANALYSES						07/06/2023	06/06/2023	\$0.00
06/15/2023					N			\$36.00
88	BOOT BARN / BOOT BARN	06/01/2023	N	N				INV00262797
BOOTS,ULL,LOP,BUG,AG						07/01/2023	06/01/2023	\$0.00
06/15/2023					N			\$700.00
89	DEGRAVE / DEGRAVE COMMUNICATIONS	05/31/2023	N	N				731
COMM. PLAN						06/30/2023	05/31/2023	\$0.00
06/15/2023					N			\$1,800.00
90	DURNEY DON / DURNEY, DON	06/06/2023	N	N				20230606
GRDNG/WD ABATE						07/06/2023	06/06/2023	\$0.00
06/15/2023					N			\$1,830.00
91	GEOTAB / GEOTAB USA, INC	05/31/2023	N	N				IN340896
MAY TRK TRCKER						06/30/2023	05/31/2023	\$0.00
06/15/2023					N			\$415.00
92	MERIT OIL / MERIT OIL COMPANY	05/24/2023	N	N				779476
GASOLINE						06/08/2023	05/24/2023	\$0.00
06/15/2023					N			\$1,179.83
93	MV ENGINEERING SERVICES, INC / MV ENGINEERIN	06/05/2023	N	N				2023-12
DEV.SERVICES						07/05/2023	06/05/2023	\$0.00
06/15/2023					N			\$1,416.00
94	MV ENGINEERING SERVICES, INC / MV ENGINEERIN	06/05/2023	N	N				2023-13
ADM.ASSISTANCE						07/05/2023	06/05/2023	\$0.00
06/15/2023					N			\$1,200.00
95	MV ENGINEERING SERVICES, INC / MV ENGINEERIN	06/05/2023	N	N				2023-14
ADM.ASSISTANCE						07/05/2023	06/05/2023	\$0.00
06/15/2023					N			\$2,116.00
96	MCVEIGH, PATRICIA / McVEIGH, PATRICIA C	06/07/2023	N	N				67
MIN.FEB.23"-APRIL 23						07/07/2023	06/07/2023	\$0.00
06/15/2023					N			\$1,637.50

KH

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)

6/8/2023 11:13:17 AM

Batch: AAAAUI

Page 7

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
97	OSTS,INC / Osts, Inc.							60150
EDU TRENCH/EXCAVAT		06/01/2023	N	N			07/01/2023 06/01/2023	\$0.00
06/15/2023					N			\$700.00
98	ROYAL INDUSTRIAL / ROYAL INDUSTRIAL SOLUTIONS							6441-1091616
SUPPLIES		06/01/2023	N	N			07/01/2023 06/01/2023	\$0.00
06/15/2023					N			\$40.09
99	SOCAL TRUCK / SOCAL TRUCKWORKS							12925
R&M TRUCK		05/26/2023	N	N			06/25/2023 05/26/2023	\$0.00
06/15/2023					N			\$875.77
100	SCE / SCE							23U600000522796
STRTLIGHTS		06/05/2023	N	N			06/26/2023 06/05/2023	\$0.00
06/15/2023					N			\$14,638.76
101	SCE / SCE							23U700617778997
FIRE STN UTLTY		06/05/2023	N	N			06/26/2023 06/05/2023	\$0.00
06/15/2023					N			\$2,080.78
102	SCE / SCE							23U700040982544
MAIN OFC UTLTY		06/05/2023	N	N			06/26/2023 06/05/2023	\$0.00
06/15/2023					N			\$1,596.63
103	THE PRESS-ENTERPRISE / THE PRESS ENTERPRISE							0000567155
NOTICE PUBLICATION		05/31/2023	N	N			06/30/2023 05/31/2023	\$0.00
06/15/2023					N			\$356.68
104	VARNER / VARNER & BRANDT LLP							20230531
MAY.LEGL CNSLT		05/31/2023	N	N			06/30/2023 05/31/2023	\$0.00
06/15/2023					N			\$396.48
105	AMERICAN SAFETY PRODUCTS / AMERICAN SAFETY							4691
NITRILE GLVS		06/07/2023	N	N			07/07/2023 06/07/2023	\$0.00
06/15/2023					N			\$1,102.99
106	AT&T / AT&T							20051717
PHN CHGS		06/07/2023	N	N			07/07/2023 06/07/2023	\$0.00
06/15/2023					N			\$477.63
107	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CF30460-0267
WTR ANALYSES		06/07/2023	N	N			07/07/2023 06/07/2023	\$0.00
06/15/2023					N			\$1,000.00
108	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CF30468-0267
WTR ANALYSES		06/07/2023	N	N			07/07/2023 06/07/2023	\$0.00
06/15/2023					N			\$1,500.00
109	BRINKS / BRINKS INC.							12308529
JUNE 23" ARMRD		06/01/2023	N	N			07/01/2023 06/01/2023	\$0.00
06/15/2023					N			\$1,251.97
110	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS							7456-520841
SUPPLIES		06/06/2023	N	N			07/06/2023 06/06/2023	\$0.00
06/15/2023					N			\$46.51
111	COUGAR / COUGAR MTN SOFTWARE							3810
SFTWR SUPPT RNWL		05/28/2023	N	N			06/27/2023 05/28/2023	\$0.00
06/15/2023					N			\$1,196.27
112	EDGEWOOD PARTNERS INS / EDGEWOOD PARTNER							382256
COMM INS.		06/01/2023	N	N			07/01/2023 06/01/2023	\$0.00
06/15/2023					N			\$30,202.00

KH

AP Enter Bills Edit Report
Rubidoux Community Services District (RCSACT)
 Batch: AAAAUI

6/8/2023 11:13:17 AM

Page 8

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Check #	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Immediate GL Account		Credit Card			Payment Date	Discount
GL Date		Inv Date	Immediate GL Account		Credit Card	CC Reference #		Payment Date	Total Invoice
113	EDGEWOOD PARTNERS INS / EDGEWOOD PARTNER								382257
AUTO INS.		06/01/2023	N	N			07/01/2023	06/01/2023	\$0.00
06/15/2023					N				\$5,053.00
114	EDGEWOOD PARTNERS INS / EDGEWOOD PARTNER								382258
EXCESS LIAB INS		06/01/2023	N	N			07/01/2023	06/01/2023	\$0.00
06/15/2023					N				\$5,461.00
115	LENNAR / LENNAR HOMES CA INC								20230608
REFUND		06/08/2023	N	N			07/08/2023	06/08/2023	\$0.00
06/15/2023					N				\$1,438,817.38
116	MERIT OIL / MERIT OIL COMPANY								780586
GASOLINE		05/31/2023	N	N			06/30/2023	05/31/2023	\$0.00
06/15/2023					N				\$1,686.44
117	MAUREEN ERBEZNIK & ASSOCIATES / MAUREEN ER								RCSD_1
WTR CONSULTING SVC		06/02/2023	N	N			07/02/2023	06/02/2023	\$0.00
06/15/2023					N				\$15,000.00
118	RING BENDER / RING BENDER LLP								11713
CITY RVSD APPEAL		06/07/2023	N	N			07/07/2023	06/07/2023	\$0.00
06/15/2023					N				\$541.50
119	RIVERSIDE CITY / RIVERSIDE CITY								C000056.A
APRIL 23" TRTMNT		05/31/2023	N	N			06/30/2023	05/31/2023	\$0.00
06/15/2023					N				\$112,457.24
120	RIVERSIDE CITY / RIVERSIDE CITY								C000056.B
APRIL 23" SURCHARGE		05/31/2023	N	N			06/30/2023	05/31/2023	\$0.00
06/15/2023					N				\$21,710.61
121	SPECTRUM / SPECTRUM BUSINESS								0023130060623
INT SVC JUNE 23"		06/06/2023	N	N			07/06/2023	06/06/2023	\$0.00
06/15/2023					N				\$360.94
122	TKE ENGINEERING / TKE ENGINEERING, INC.								2023-292
ANNEXATION CNSLT		06/06/2023	N	N			07/06/2023	06/06/2023	\$0.00
06/15/2023					N				\$3,975.00
123	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC								0524-060723.A
COMM TRSH		06/08/2023	N	N			07/08/2023	06/08/2023	\$0.00
06/15/2023					N				\$55,313.90
124	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC								0524-060723.B
RES. TRSH		06/08/2023	N	N			07/08/2023	06/08/2023	\$0.00
06/15/2023					N				\$144,729.83
125	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC								0524-060723.C
RCSD SHR COMM		06/08/2023	N	N			07/08/2023	06/08/2023	\$0.00
06/15/2023					N				(\$7,190.81)
126	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC								0524-060723.D
RCSD SHR RES		06/08/2023	N	N			07/08/2023	06/08/2023	\$0.00
06/15/2023					N				(\$3,770.94)
127	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA								IN14764
APRIL 23" BRINE		06/06/2023	N	N			07/06/2023	06/06/2023	\$0.00
06/15/2023					N				\$150.48
128	YO FIRE / YO FIRE								2023485
PARTS		06/06/2023	N	N			07/06/2023	06/06/2023	\$0.00
06/15/2023					N				\$5,165.75

KH

AP Enter Bills Edit Report
 Rubidoux Community Services District (RCSACT)
 Batch: AAAAUI

6/8/2023 11:13:17 AM

Page 9

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #	
PO Number					Check #			Discount	
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice	
129	ZELDAS / GRISELDA RODRIGUEZ							INVOICE11305	
RCSD TOPS		06/07/2023	N	N			07/07/2023 06/07/2023	\$0.00	
06/15/2023					N			\$306.96	
130	NATIONAL PAVING CO / NATIONAL PAVING CO, INC							1-1623075	
PAVING		06/06/2023	N	N			07/06/2023 06/06/2023	\$0.00	
06/15/2023					N			\$19,978.00	
Grand Totals									
								Total Direct Expense:	\$2,084,832.51
								Total Direct Expense Adj:	(\$10,961.75)
								Total Non-Electronic Transactions:	\$2,073,870.76

Report Summary

Report Selection Criteria
 Report Type: Condensed
 Start End
 Transaction Number: Start End

BAC
6/13/23

KH

9. Public Comment – This is the time for Members of The Public to Address the Board on any Non-Agenda matter

10. Correspondence and Related Information:

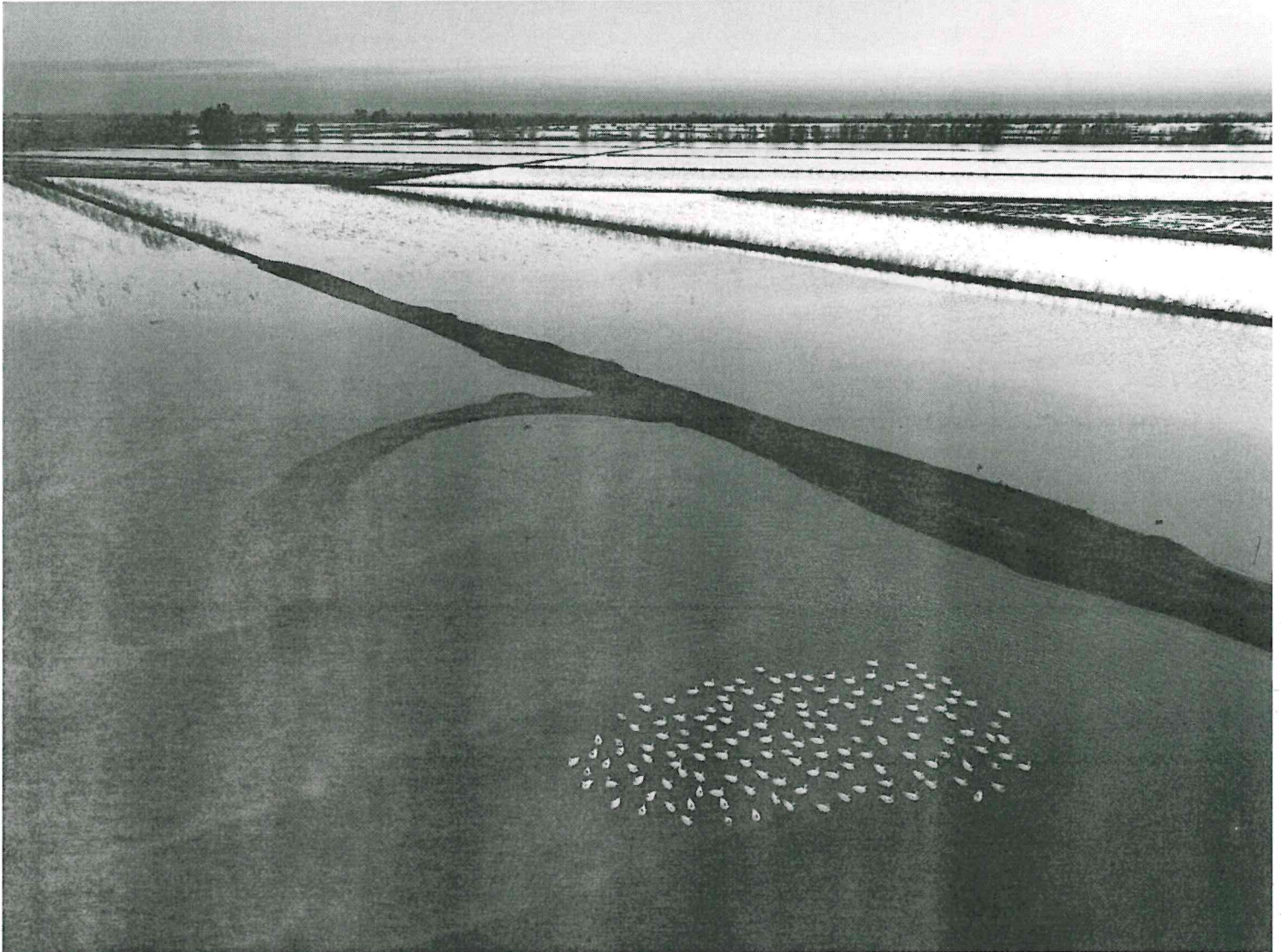
a.) Article from latimes.com – Winter storms boost Central Valley water supplies, but aquifer levels remain depleted

b.) Article from ktla.com – Panel says California should pause organic waste recycling mandate



CLIMATE & ENVIRONMENT

Winter storms boost Central Valley water supplies, but aquifer levels remain depleted



Snow geese gather on a flooded farm near Dunnigan, in Yolo County, in January. The farm was part of a project aimed at recharging underground aquifers. (Carolyn Cole / Los Angeles Times)

BY IAN JAMES | STAFF WRITER

JUNE 9, 2023 5 AM PT

The historic winter storms that filled California's reservoirs and covered the Sierra Nevada with snow have brought a major boost to water supplies across Central Valley watersheds — an increase that measurements from NASA satellites show is the largest year-over-year gain in more than two decades of records.

Satellite data analyzed by researchers at NASA's Jet Propulsion Laboratory show that the series of atmospheric river storms this winter alleviated some of California's water deficit, but that groundwater levels remain depleted from years of drought and chronic overpumping in the Central Valley.

The two satellites, a joint U.S.-German mission called GRACE Follow-On, measure changes in the total volume of water contained in snowpack, soil, rivers, lakes and groundwater.



CLIMATE & ENVIRONMENT

'Full-on crisis': Groundwater in California's Central Valley disappearing at alarming rate

Dec. 22, 2022

NASA scientists found that between October 2022 and March, the rain and snow increased the region's total water supplies substantially, equating to a rise of about 20 inches if that water were spread across the watersheds of the Central Valley.

That amounts to about 2.5 times the total storage capacity of Lake Mead, the country's largest reservoir, or about 58% of the volume of Lake Tahoe.

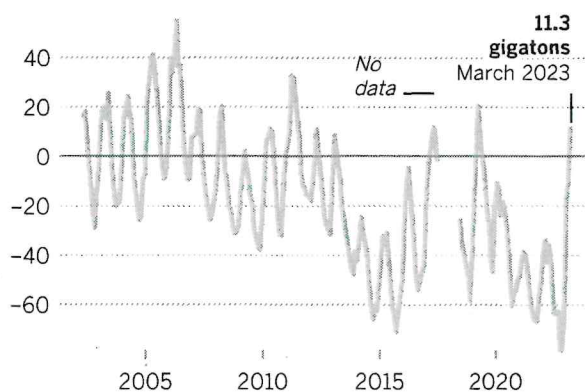
The water gain was about double the annual average recorded in satellite data since 2002. Even with this influx of water, however, scientists said they don't yet know how much of it will make its way underground, and that it will likely only recoup a portion of the groundwater that has been extracted to supply agriculture during years of severe drought.

"One good winter of rain and snow won't make up for years of extreme drought and extensive groundwater use," said Felix Landerer, a research scientist at the Jet Propulsion Laboratory.

"We have accumulated quite a bit of water debt, groundwater debt, over the last 20 years," Landerer said.

Wet year boosts water supplies in Central Valley watersheds

Water gain/loss (in gigatons)



Zero line represents the 2004-2010 average. No data for 2017-18 due to interruption in satellite monitoring.

NASA / JPL-Caltech

Sean Greene LOS ANGELES TIMES

Plotted on a chart, the satellite measurements of the total amount of water in the region form a line that, through seasonal ups and downs, has declined dramatically during the droughts from 2012-2016 and 2019-2022, reflecting major losses in total water resources. In 2023, the line has risen sharply.

“Even though we had a lot of water gain, much of that is in the surface,” Landerer said. That means much of the water remains in rivers, lakes, reservoirs and the soil, as well as frozen in the snowpack. So far, he said, not much has percolated down to aquifers.

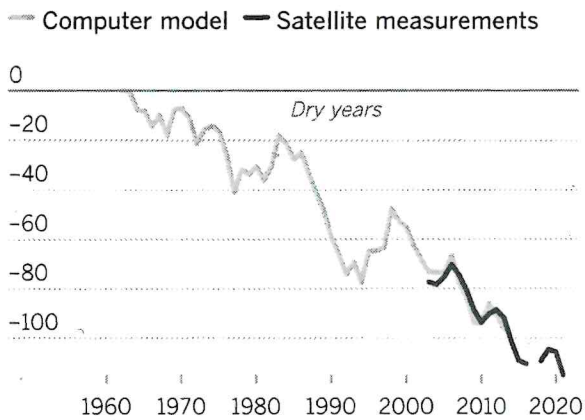
“It’s actually pretty dry still down below,” Landerer said. “The key point is now, how much groundwater recharge will there be?”

He and other scientists plan to track that as the snow melts and runoff courses through the Central Valley over the next several months.

In other recent research, scientists have found that the pace of groundwater depletion accelerated in recent years during the drought.

Groundwater depletion is worsening in the Central Valley

Cumulative groundwater loss (cubic kilometers)



Groundwater loss calculated using data from the USGS Central Valley Hydrological Model and NASA's GRACE and GRACE-FO satellite missions.

Pang-Wei Liu / NASA Goddard Space Flight Center and Jay Famiglietti / University of Saskatchewan
Sean Greene LOS ANGELES TIMES

Data for the last two decades — and earlier data going back to the 1960s — reveal successive drops in average water levels in a step-like pattern, with brief wet periods that have only temporarily slowed the declines.

“Over the long term, groundwater is in a pretty steep decline,” said J.T. Reager, a scientist at JPL.

“In wet years, we get a little bit of a recovery, and then in dry years, when there’s not a lot of surface water or snowmelt, we tend to hit the groundwater really hard,” Reager said. “We never get the recovery to replace what we’re drawing down, what we’re using during the dry years.”

The Central Valley is one of the world’s major farming regions, producing almonds, pistachios, grapes, walnuts, tangerines, rice and other crops, as well as cattle and dairy products.



CLIMATE & ENVIRONMENT

Despite storms, many Californians are still coping with dry wells and awaiting fixes

April 18, 2023

The research is based on data collected from two NASA satellite missions. The current pair of satellites, which launched into orbit in 2018, track changes in Earth’s gravity field to measure shifts in the total amounts of water, above and below ground.

“The big question for this year, with all of the snow and rain that we received, is really how much of that rain and snowmelt is going to recharge that groundwater?” Reager said. “How much of that water can infiltrate the soil?”

If all the water could be channeled underground, it would bring a tremendous recovery, he said. But he said it’s possible a lot of the water may not reach the aquifer.

Part of the reason relates to the valley’s geology. There are clay layers in many areas that hinder the downward movement of water, while in other areas, water passes swiftly through permeable layers of sediment.

The water streaming down from the Sierra Nevada has inundated vast farmlands in the southern San Joaquin Valley, re-forming Tulare Lake, which according to state officials now covers more than 113,000 acres, an area nearly as large as Lake Tahoe.

State water officials have sought to make it easier for local water districts and farms to use floodwaters to recharge depleted aquifers.



CLIMATE & ENVIRONMENT

Amid soaking storms, California turns to farmland to funnel water into depleted aquifers

March 21, 2023

Since December, the State Water Resources Control Board has issued 10 temporary permits for agencies to divert water for groundwater recharge projects, all but one of them in the Central Valley. The board also approved a request by the U.S. Bureau of Reclamation to divert floodwaters from the San Joaquin River and send much of that water flowing to lands where it spreads out and soaks into the ground.

These approvals allow for the diversion of more than 1.2 million acre-feet of water — more supplies than Folsom Lake reservoir can hold — for groundwater recharge, wildlife refuges and other purposes. State officials say it’s the largest amount of water they have made available for groundwater replenishment in such a short period.

“The state has taken unprecedented action to leverage the benefits of our recent wet weather by replenishing our groundwater resources,” said Yana Garcia, secretary of California’s Environmental Protection Agency. She said it’s an example of how the state is taking steps to become more resilient as climate change makes extreme droughts and floods more intense and more frequent.

State water officials have also been conducting aerial surveys to map optimal areas for groundwater recharge, using helicopters equipped with electromagnetic imaging systems that peer underground to reveal fast pathways for replenishing aquifers.



CLIMATE & ENVIRONMENT

Where will all that snow go? Here's what California's "Big Melt" looks like

June 8, 2023

Meanwhile, the effects of overpumping have continued to affect rural communities, where some residents whose wells have gone dry rely on trucked shipments of water to fill their household tanks. The state has received reports of 249 dry household wells this year. State regulators have told local groundwater management agencies in large portions of the San Joaquin Valley that their plans for combating overpumping are inadequate.

Researchers have said addressing the long-term groundwater deficit will likely require taking large portions of farmland out of production and that planning will be key in transitioning some agricultural land to other purposes, such as solar farms, crops that consume less water or habitat restoration areas.

This extremely wet year, and the historic levels of snowpack that remain, offer the conditions for a rare experiment to see how much the groundwater levels might rise in the Central Valley, Reager said.

"This year, we've got this nearly infinite supply of recharge," he said. "How much can you actually get in the ground? And that's what we're looking to see."



Ian James

Ian James is a reporter who focuses on water in California and the West. Before joining the Los Angeles Times in 2021, he was an environment reporter at the Arizona Republic and the Desert Sun. He previously worked for the Associated Press as a correspondent in the Caribbean and as bureau chief in Venezuela. He is originally from California.

KTLA

5

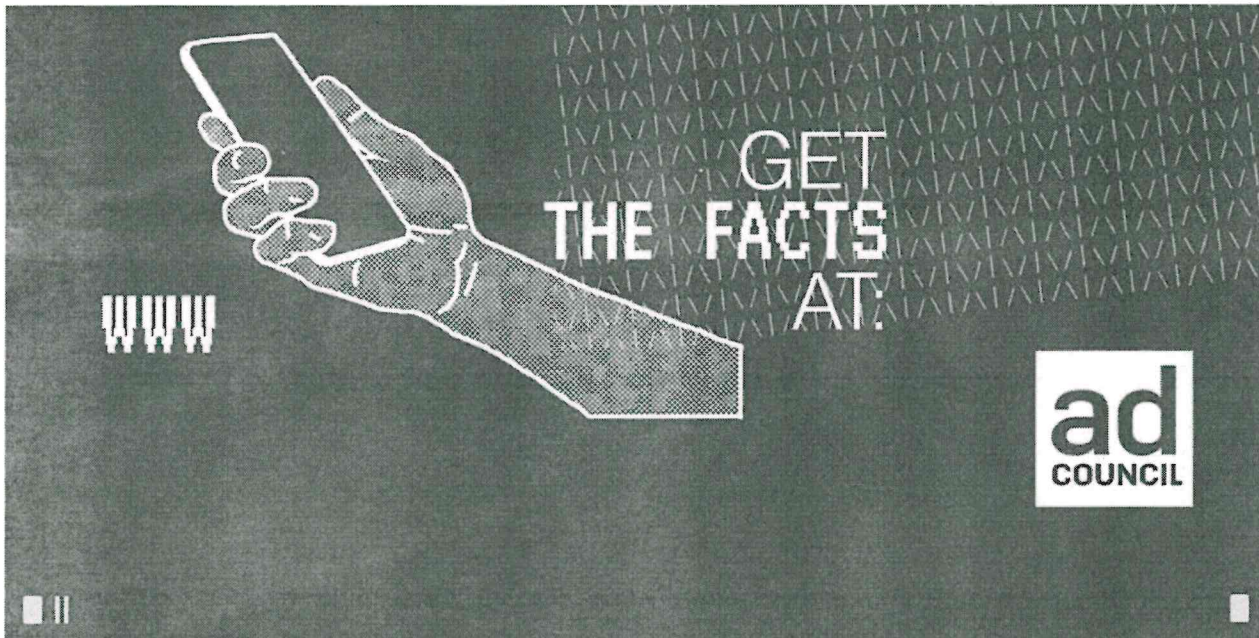
NEUTR
HYD
NOW!

Panel says California should pause organic waste recycling mandate

Marc Sternfield

1 week ago

Advertisement. Your video will resume in 5 seconds.



California's ambitious and expensive plan to reduce greenhouse gas emissions from landfills may itself be headed for the trash heap.

A state oversight panel is recommending that California pause implementation of Senate Bill 1383, which requires cities and counties to offer organic waste recycling, because it is riddled with problems and falling short of its goals, according to a draft report provided to KTLA.

The law set benchmarks for reducing the amount of organic waste sent to landfills by 50% by 2020 and 75% by 2025, using 2014 as a baseline.

Instead, only about half of local governments are participating in the program and the amount of organic waste in landfills has actually increased in recent years, the Little Hoover Commission said in the draft.

#1
adv



A truck unloads organic waste to be used for composting at the Anaerobic Composter Facility in Woodland, Calif., Tuesday, Nov. 30, 2021. (AP Photo/Rich Pedroncelli)

“Despite the importance of diverting organic waste, the state not only missed its 2020 target but sent a million tons of organic waste above the 2014 baseline to landfills,” the report states. “To this point, there has been insufficient progress to make the 2025 goal realistic.”

Sir Kensington's

The spicy sidekick

Sauces that inspire artisanal adventure.

Shop now

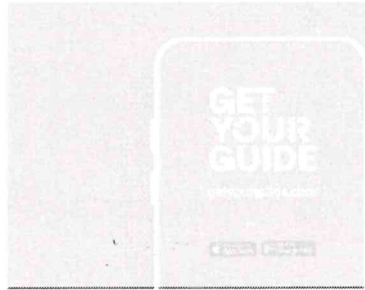
SB 1383 passed and was signed into law in 2016 to reduce methane emissions, which have been linked to poor air quality, public health issues, and climate change. It didn't fully take effect until January 2022, but the commission found only about half of California's 540 local jurisdictions were prepared by then, despite the threat of \$10,000

For their part, homeowners are asked to place food scraps, yard clippings, and other organic materials into bins that are collected along with regular trash and recycling, assuming their government offers the service. The material is then converted into products that can be used as compost or fuel.

Los Angeles residents are now required to compost their food scraps >

Among the many hurdles to SB 1383's success are cost and infrastructure, the report says.

For example, a \$100 million anaerobic digester in Perris, California, took six years to permit and construct. The demands placed on rural communities, which produce very little organic waste compared to heavily populated areas, were not considered, commissioners said.

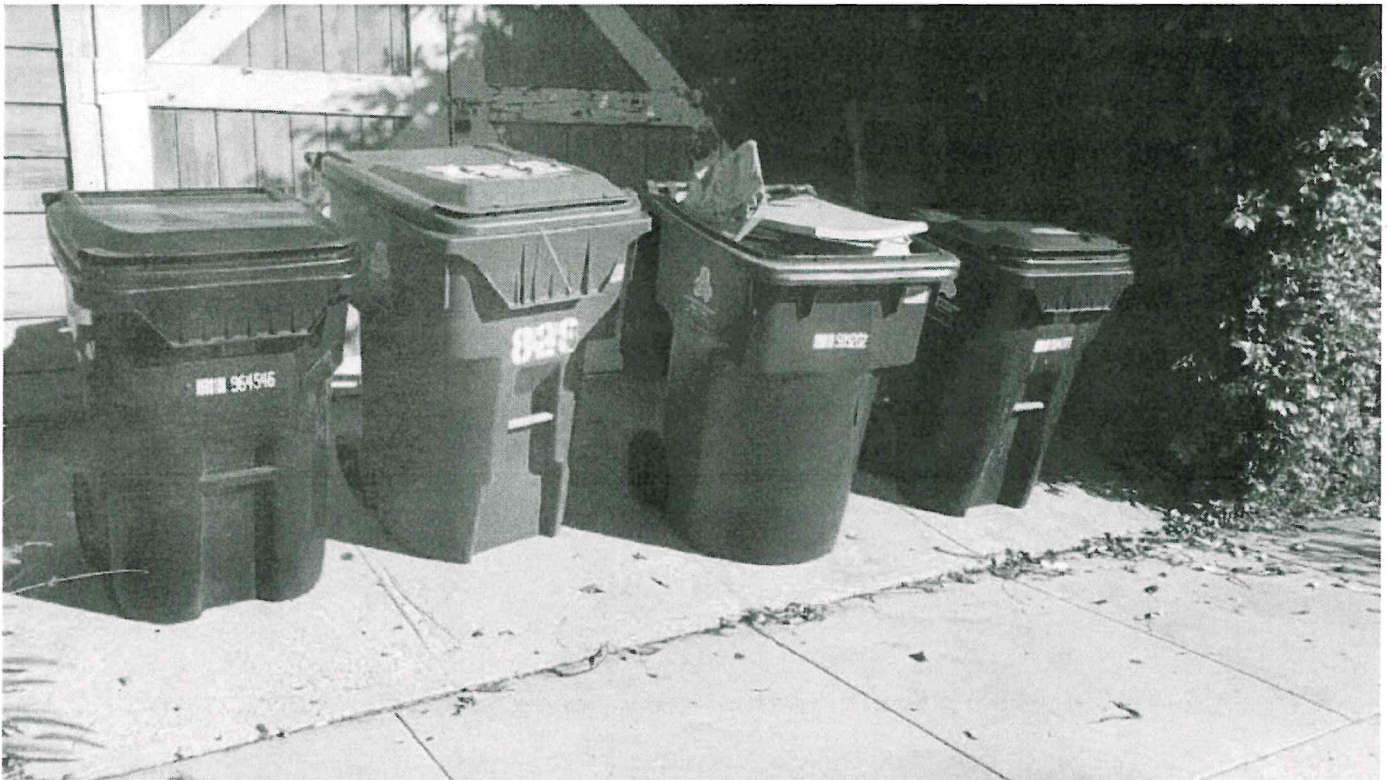


Sponsored Video

SPONSORED BY ADVERTISING PARTNER

“Many rural communities lack curbside trash pickup (or curbs) and paved roads that can accommodate heavy garbage trucks. Instead, residents self-haul their refuse to local transfer stations.”

The panel also found very limited existing demand for processed organic waste, which lawmakers tried to address in 2016 by requiring local governments to purchase it from state facilities.



A row of bins for trash collection, recycling, and organic waste. (KTLA)

The panel is recommending that California temporarily pause SB 1383 until it can do a better job educating the public about its goals, create reasonable and clear guidelines for implementation, and carve out exemptions for “low-population, low-waste counties.”

CalRecycle, the agency that oversees the program, argues that pausing it -even temporarily- would be a big mistake.



Performance Acti
rhoback.com

“Holding and pausing (Senate Bill) 1383 would be absolutely, absolutely detrimental... We’ve spent nearly half a billion dollars in California to jump start 1383 in organic recycling and a lot of that would be halted,” Rachel Wagoner, director of CalRecycle, told the commission in May, according to CalMatters.

The panel says the problem doesn’t lie with the broader aim of SB 1383 but rather the current approach to

“The state must reduce its landfill methane emissions, and it must do so in a way that is transparent, compatible with its larger climate strategy, and has the buy-in of the Californians it protects,” the report states.

The Little Hoover Commission’s final report is expected to be released in early June, its Executive Director, Ethan Rarick, told KTLA. State lawmakers will ultimately decide how to proceed.

The Commission is comprised of current and former state politicians and policy experts.

Categories: [California News](#), [Consumer News](#), [Local News](#), [News](#)

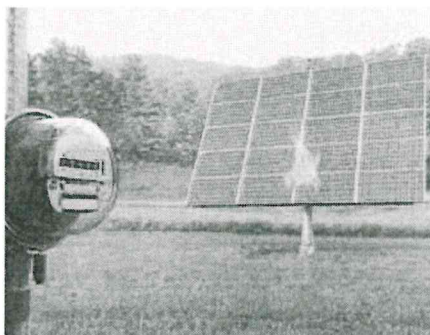
Tags: [Featured on Instagram](#)

Around the Web



California Will Cover the Cost to Install Solar if You Live in Riverside

Smart Lifestyle Trends



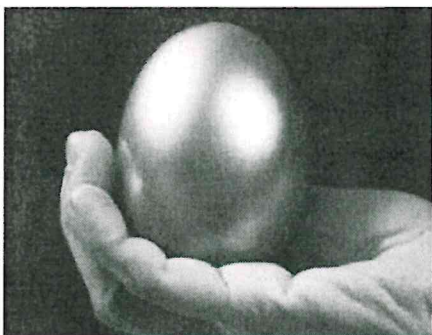
California: Do This Instead of Buying Expensive Solar Panels (It's Genius)

Finance Daily



The Cost of a Walk-in Tub if You're over 65

The Senior Scoop



Two California Banks Paying Record High Interest (See the List)

Savings Pro



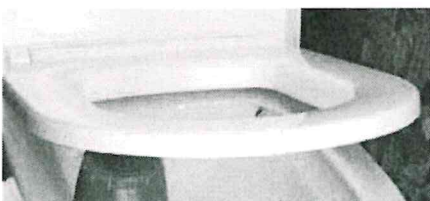
If You Can Name 10 of These Car Parts, You Could Be a Mechanic

Brake For It



Thousands of Riverside Seniors Are Getting Walk-in Tubs with This New Program

Smart Consumer Update



11. Manager's Report (Second Meeting each Month):

- a) Operations Report
- b) Emergency and Incident Report
- c) Follow up to questions at prior Board Meeting and other updates

Water and Wastewater Production Comparison

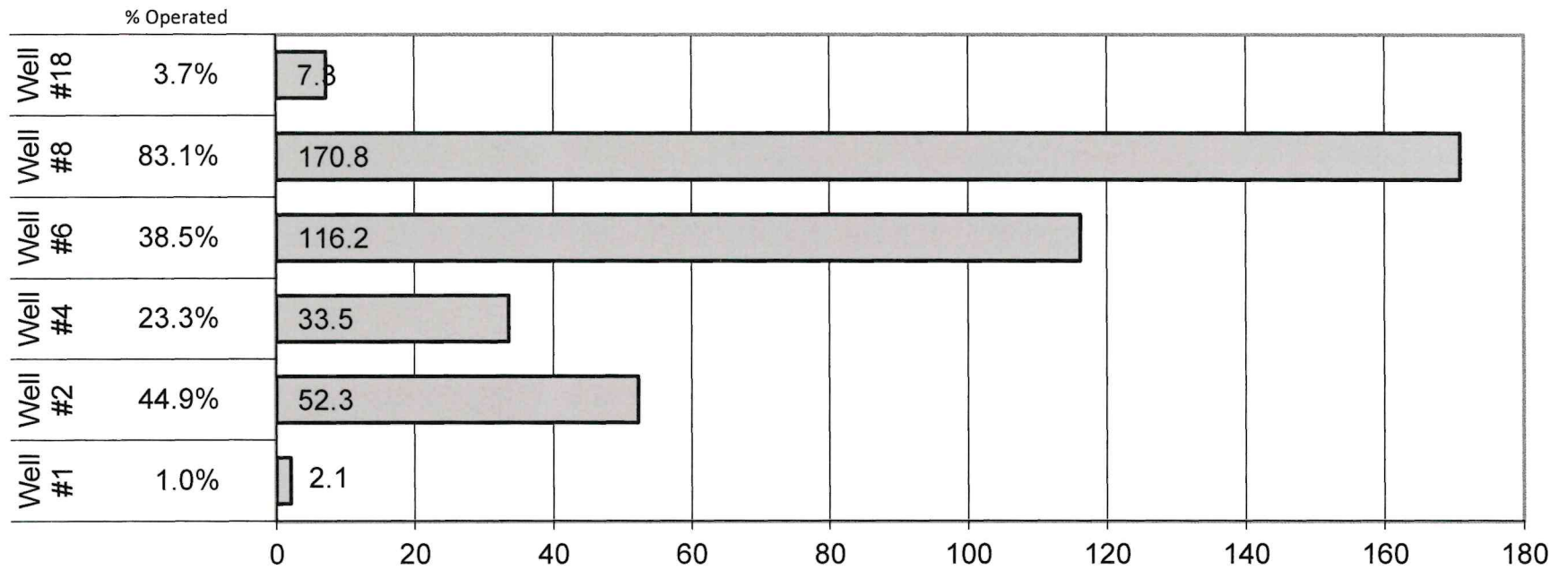
Date	TOTAL WELL PRODUCTION in Million Gallons					Consumption to JURUPA C.S.D.	WASTEWATER FLOW TO RIVERSIDE
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Non-Potable Total	(Million Gallons)	(Million Gallons)
5/1/2023	0.00	3.67	3.67	0.03	3.69	0.00	1.65
5/2/2023	0.00	3.81	3.81	0.80	4.61	0.00	1.63
5/3/2023	0.00	3.74	3.74	0.07	3.80	0.00	1.66
5/4/2023	0.00	2.64	2.64	0.01	2.65	0.00	1.70
5/5/2023	0.00	3.54	3.54	0.43	3.96	0.00	1.58
5/6/2023	0.00	2.75	2.75	0.39	3.14	0.00	1.67
5/7/2023	0.00	4.46	4.46	0.42	4.88	0.00	1.73
5/8/2023	0.00	4.19	4.19	0.45	4.64	0.00	1.68
5/9/2023	0.00	3.39	3.39	0.37	3.75	0.00	1.64
5/10/2023	0.00	3.84	3.84	0.50	4.34	0.00	1.69
5/11/2023	0.00	4.41	4.41	0.42	4.84	0.00	1.59
5/12/2023	0.00	4.63	4.63	0.41	5.05	0.00	1.61
5/13/2023	0.00	4.26	4.26	0.41	4.67	0.00	1.67
5/14/2023	0.00	3.73	3.73	0.41	4.14	0.00	1.67
5/15/2023	0.00	4.79	4.79	0.48	5.27	0.00	1.72
5/16/2023	0.00	4.44	4.44	0.53	4.97	0.00	1.66
5/17/2023	0.00	4.96	4.96	0.38	5.34	0.00	1.66
5/18/2023	0.00	3.12	3.12	0.39	3.51	0.00	1.67
5/19/2023	0.00	3.42	3.42	0.40	3.82	0.00	1.62
5/20/2023	0.00	5.62	5.62	0.31	5.93	0.00	1.67
5/21/2023	0.00	4.14	4.14	0.46	4.60	0.00	1.74
5/22/2023	0.00	4.07	4.07	0.55	4.62	0.00	1.70
5/23/2023	0.00	4.55	4.55	0.51	5.06	0.00	1.68
5/24/2023	0.00	3.62	3.62	0.29	3.90	-0.56	1.65
5/25/2023	0.00	4.25	4.25	0.46	4.71	0.00	1.63
5/26/2023	0.00	3.06	3.06	0.47	3.53	0.00	1.63
5/27/2023	0.00	5.19	5.19	0.40	5.59	0.00	1.70
5/28/2023	0.00	3.06	3.06	0.96	4.02	0.00	1.62
5/29/2023	0.00	3.41	3.41	0.05	3.46	0.00	1.77
5/30/2023	0.00	4.72	4.72	0.31	5.03	0.00	1.66
5/31/2023	0.00	5.05	5.05	0.42	5.47	0.00	1.63
MINIMUM	0.00	2.64	2.64	0.01	2.65	-0.56	1.58
AVERAGE	0.00	4.02	4.02	0.40	4.42	-0.02	1.66
MAXIMUM	0.00	5.62	5.62	0.96	5.93	0.00	1.77
TOTAL	0.00	124.50	124.50	12.48	136.97	-0.56	51.57

RUBIDOUX COMMUNITY SERVICES DISTRICT
MONTHLY WELL PRODUCTION
(Million Gallons)

DATE	POTABLE WATER							NONPOTABLE WATER					TOTALS		TOTAL PROD. (MG)
	JURUPA	GAC Plt	Nitrate Removal Plt		Thompson WTF			28th ST.	DALY	CLEMENT	46th ST.	Mission Wells #19 & #20	POTABLE	NON POTABLE	
	TIE-IN (MG)	TROYER Well #2 (MG)	FLEETWOOD Well #4 (MG)	SKOTTY Well #6 (MG)	Well #1A (MG)	GOULD Well #8A (MG)	Well #18 (MG)								
5/1/2023	0.00	0.48	0.50	0.95	0.00	1.74	0.00	0.00	0.00	0.00	0.00	0.03	3.67	0.03	3.69
5/2/2023	0.00	0.43	0.44	0.78	0.21	1.62	0.34	0.00	0.00	0.79	0.00	0.01	3.81	0.80	4.61
5/3/2023	0.00	0.57	0.25	0.52	0.24	1.83	0.33	0.00	0.00	0.05	0.00	0.02	3.74	0.07	3.80
5/4/2023	0.00	0.58	0.00	0.10	0.00	1.96	0.00	0.00	0.00	0.00	0.00	0.01	2.64	0.01	2.65
5/5/2023	0.00	0.60	0.05	0.99	0.00	1.75	0.16	0.00	0.00	0.41	0.00	0.01	3.54	0.43	3.96
5/6/2023	0.00	0.00	0.08	0.21	0.00	1.82	0.64	0.00	0.00	0.38	0.00	0.01	2.75	0.39	3.14
5/7/2023	0.00	1.13	0.00	1.60	0.00	1.74	0.00	0.00	0.00	0.40	0.00	0.02	4.46	0.42	4.88
Subtotal	0.00	3.78	1.31	5.15	0.44	12.44	1.47	0.00	0.00	2.02	0.00	0.12	24.60	2.14	26.74
5/8/2023	0.00	0.61	0.00	1.71	0.00	1.87	0.00	0.00	0.00	0.42	0.00	0.03	4.19	0.45	4.64
5/9/2023	0.00	0.47	0.07	1.06	0.00	1.79	0.00	0.00	0.00	0.36	0.00	0.01	3.39	0.37	3.75
5/10/2023	0.00	0.56	0.00	1.30	0.00	1.82	0.16	0.00	0.00	0.48	0.00	0.02	3.84	0.50	4.34
5/11/2023	0.00	0.60	0.07	1.88	0.00	1.87	0.00	0.00	0.00	0.41	0.00	0.01	4.41	0.42	4.84
5/12/2023	0.00	0.51	0.00	2.40	0.00	1.72	0.00	0.00	0.00	0.41	0.00	0.01	4.63	0.41	5.05
5/13/2023	0.00	0.61	0.07	1.54	0.00	2.04	0.00	0.00	0.00	0.40	0.00	0.01	4.26	0.41	4.67
5/14/2023	0.00	0.56	0.00	1.47	0.00	1.70	0.00	0.00	0.00	0.39	0.00	0.02	3.73	0.41	4.14
Subtotal	0.00	3.92	0.21	11.36	0.00	12.81	0.16	0.00	0.00	2.87	0.00	0.11	28.45	2.98	31.43
5/15/2023	0.00	0.52	0.00	2.48	0.00	1.79	0.00	0.00	0.00	0.41	0.00	0.07	4.79	0.48	5.27
5/16/2023	0.00	0.55	0.30	1.82	0.00	1.77	0.00	0.00	0.00	0.47	0.00	0.07	4.44	0.53	4.97
5/17/2023	0.00	0.57	0.74	1.24	0.00	2.30	0.12	0.00	0.00	0.37	0.00	0.00	4.96	0.38	5.34
5/18/2023	0.00	0.55	0.01	1.03	0.00	1.47	0.06	0.00	0.00	0.39	0.00	0.00	3.12	0.39	3.51
5/19/2023	0.00	0.54	0.61	0.68	0.00	1.57	0.02	0.00	0.00	0.40	0.00	0.00	3.42	0.40	3.82
5/20/2023	0.00	0.65	1.03	1.88	0.00	2.06	0.00	0.00	0.00	0.31	0.00	0.00	5.62	0.31	5.93
5/21/2023	0.00	0.55	0.68	1.23	0.00	1.68	0.00	0.00	0.00	0.45	0.00	0.00	4.14	0.46	4.60
Subtotal	0.00	3.93	3.37	10.35	0.00	12.64	0.19	0.00	0.00	2.81	0.00	0.14	30.47	2.95	33.43
5/22/2023	0.00	0.49	0.63	1.15	0.02	1.78	0.01	0.00	0.00	0.54	0.00	0.01	4.07	0.55	4.62
5/23/2023	0.00	0.65	0.64	1.16	0.00	2.10	0.00	0.00	0.00	0.51	0.00	0.00	4.55	0.51	5.06
5/24/2023	0.00	0.52	0.52	0.96	0.00	1.62	0.00	0.00	0.00	0.26	0.00	0.02	3.62	0.29	3.90
5/25/2023	0.00	0.38	0.86	1.57	0.00	1.43	0.00	0.00	0.00	0.46	0.00	0.01	4.25	0.46	4.71
5/26/2023	0.00	0.55	0.29	0.53	0.00	1.69	0.00	0.00	0.00	0.46	0.00	0.00	3.06	0.47	3.53
5/27/2023	0.00	0.75	0.78	1.42	0.00	2.25	0.00	0.00	0.00	0.39	0.00	0.00	5.19	0.40	5.59
5/28/2023	0.00	0.38	0.46	0.84	0.00	1.39	0.00	0.00	0.00	0.94	0.00	0.02	3.06	0.96	4.02
5/29/2023	0.00	0.58	0.34	0.62	0.00	1.87	0.00	0.00	0.00	0.03	0.00	0.02	3.41	0.05	3.46
5/30/2023	0.00	0.54	0.86	1.57	0.00	1.74	0.00	0.00	0.00	0.28	0.00	0.03	4.72	0.31	5.03
5/31/2023	0.00	0.56	0.66	1.17	0.20	1.92	0.54	0.00	0.00	0.42	0.00	0.00	5.05	0.42	5.47
Subtotal	0.00	5.41	6.04	10.98	0.22	17.78	0.54	0.00	0.00	4.28	0.00	0.12	40.98	4.40	45.38
TOTAL	0.000	17.028	10.927	37.848	0.668	55.660	2.364	0.000	0.000	11.986	0.000	0.491	124.495	12.477	136.972

TOTAL WATER PRODUCED w/ % Operated

May 2023

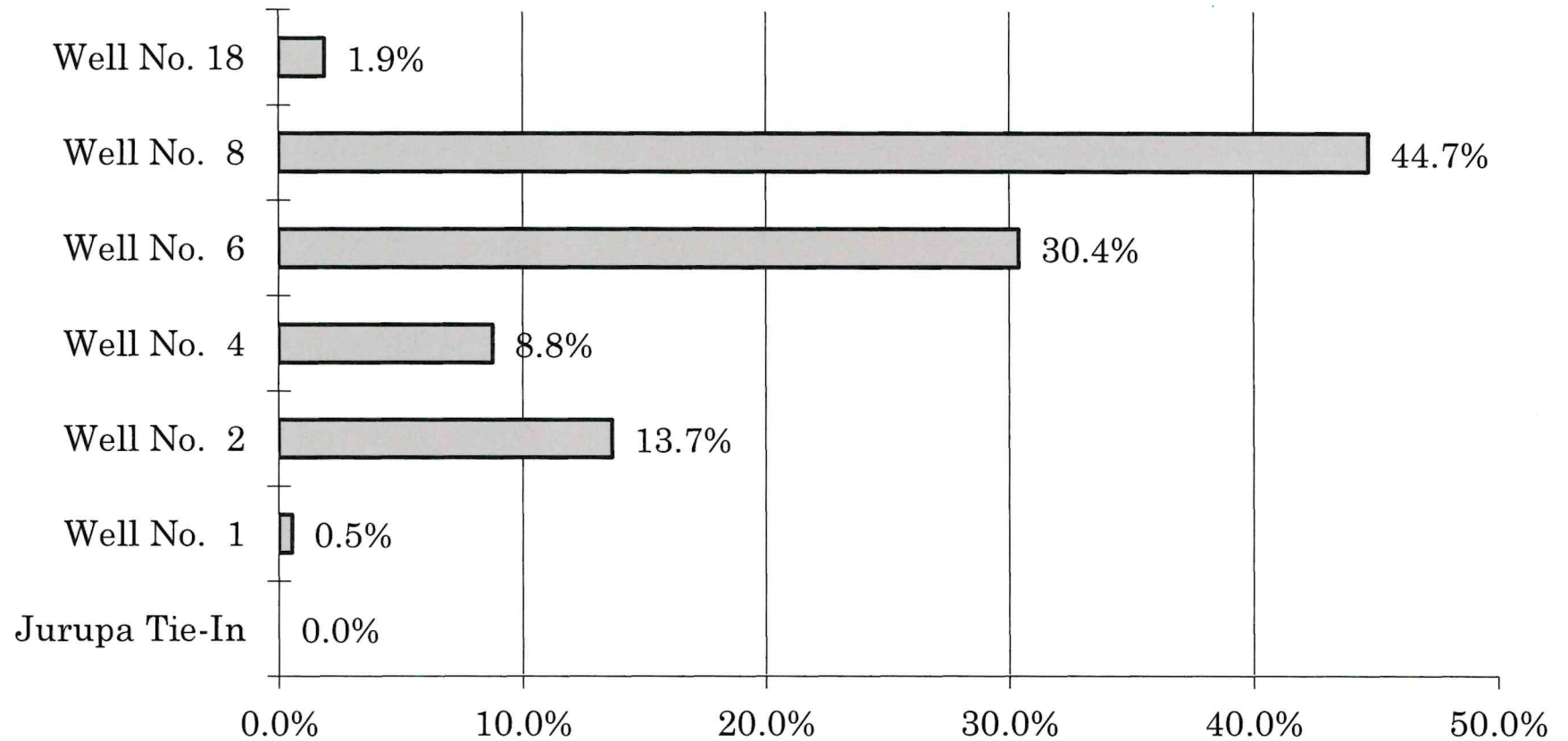


Max Production **1171.4 AF**
 Monthly Production **579.3 AF**
 Reserve Production **592.1 AF**

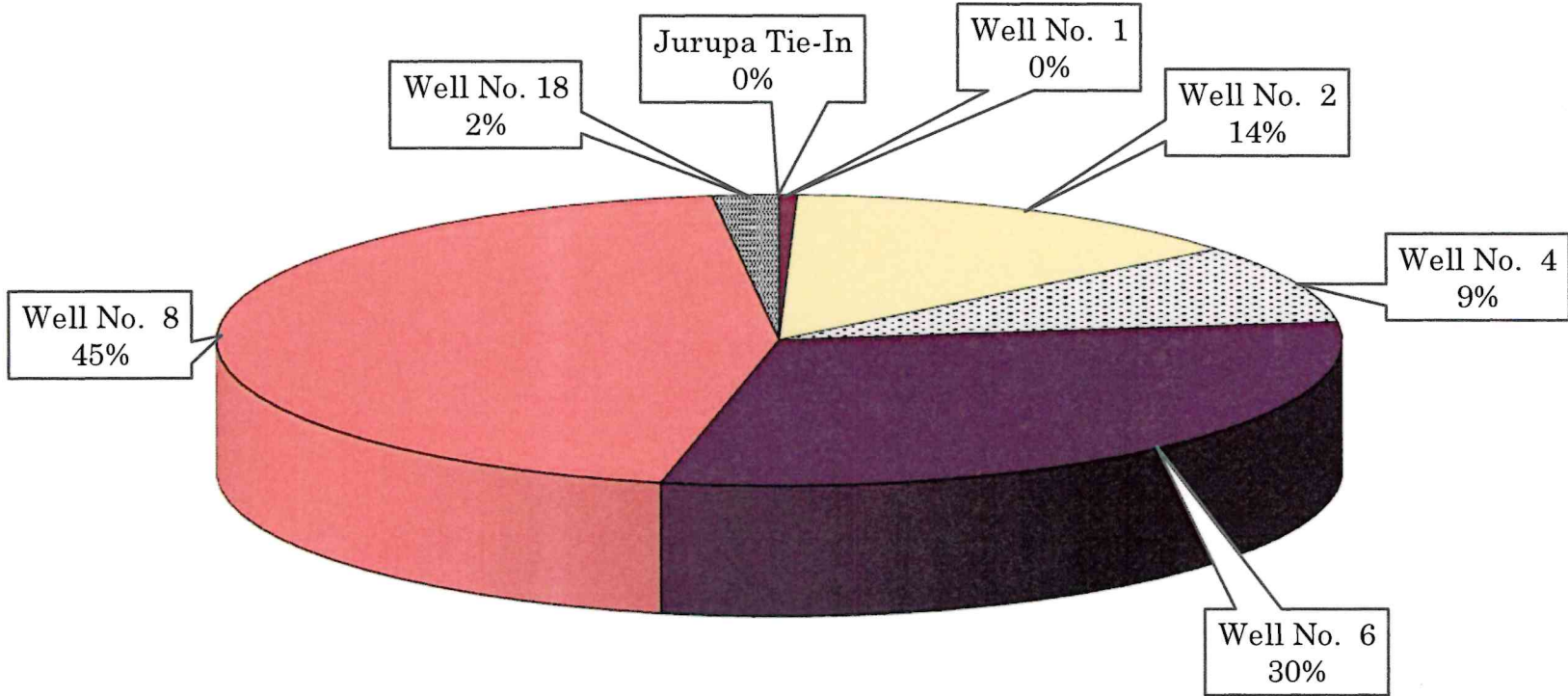
ACRE FEET

1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

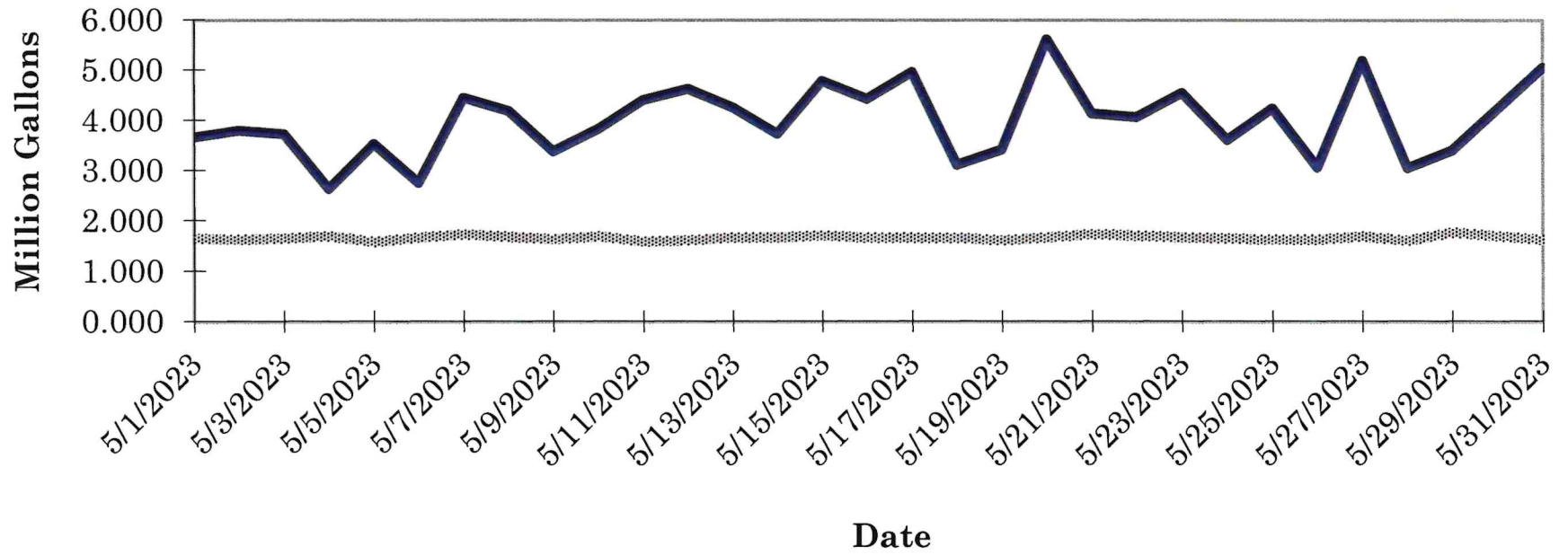
Source Potable Production Comparison May 2023



Source Potable Production Comparison May 2023



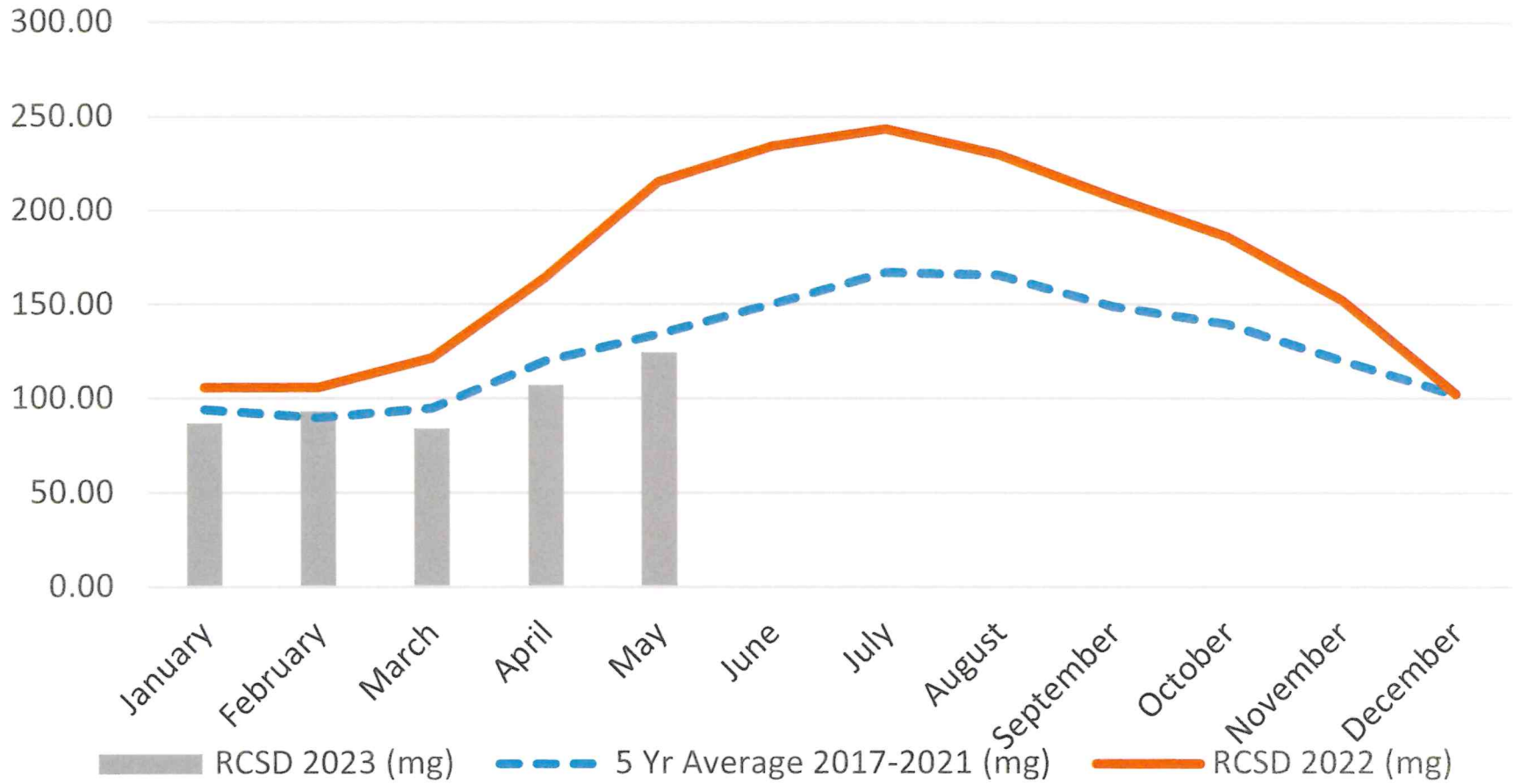
Potable Water & Wastewater Comparison May 2023



— Potable Water Prod.

..... Wastewater Prod

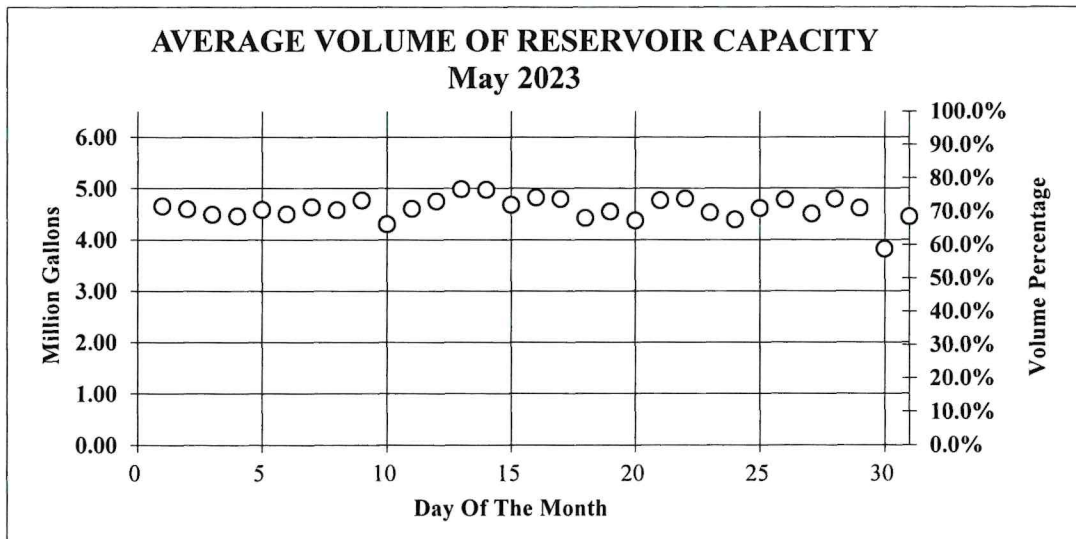
Potable Water Production Year 2023



RUBIDOUX COMMUNITY SERVICES DISTRICT

Reservoir Capacity Report

CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER 1	PERRONE		
5/1/2023	73.0	70.5	75.5	75.8	4,653,935	72.4%
5/2/2023	70.9	67.9	80.7	79.7	4,594,908	71.5%
5/3/2023	69.6	66.9	77.6	76.3	4,490,626	69.9%
5/4/2023	68.3	65.9	79.4	77.5	4,456,645	69.4%
5/5/2023	70.7	67.8	82.1	78.6	4,583,563	71.3%
5/6/2023	68.8	65.8	82.2	79.8	4,494,933	70.0%
5/7/2023	73.1	69.9	77.3	74.5	4,633,715	72.1%
5/8/2023	70.2	68.1	78.9	79.7	4,580,630	71.3%
5/9/2023	74.5	71.1	80.6	79.8	4,765,117	74.2%
5/10/2023	65.2	63.8	77.1	76.0	4,305,525	67.0%
5/11/2023	70.0	68.6	79.6	80.5	4,600,527	71.6%
5/12/2023	75.2	71.6	78.2	76.0	4,746,384	73.9%
5/13/2023	78.9	75.8	79.4	79.6	4,984,318	77.6%
5/14/2023	79.1	74.9	81.2	79.7	4,971,298	77.4%
5/15/2023	75.0	72.0	70.6	71.7	4,676,127	72.8%
5/16/2023	77.2	73.8	74.6	74.9	4,823,897	75.1%
5/17/2023	75.6	72.5	76.8	78.1	4,792,258	74.6%
5/18/2023	67.3	65.8	76.2	77.8	4,420,672	68.8%
5/19/2023	70.7	68.3	76.8	75.5	4,543,906	70.7%
5/20/2023	66.6	66.3	73.8	73.6	4,369,282	68.0%
5/21/2023	74.8	72.6	76.0	76.7	4,765,994	74.2%
5/22/2023	76.2	73.1	74.4	76.2	4,794,689	74.6%
5/23/2023	69.7	67.6	76.7	77.8	4,526,404	70.4%
5/24/2023	65.3	64.7	79.7	80.6	4,391,857	68.4%
5/25/2023	70.7	68.6	78.2	80.4	4,609,295	71.7%
5/26/2023	73.7	70.6	82.4	83.3	4,776,205	74.3%
5/27/2023	70.9	68.8	72.9	71.5	4,505,040	70.1%
5/28/2023	76.1	72.6	76.9	76.3	4,787,398	74.5%
5/29/2023	73.7	70.7	73.3	70.7	4,612,865	71.8%
5/30/2023	59.4	60.2	72.4	51.5	3,818,046	59.4%
5/31/2023	68.8	67.4	75.1	73.1	4,448,538	69.2%



* The total capacity of all District reservoirs is 6,425,000 gallons.



Riverside County Fire Department
 Office of the Fire Marshal
 Rubidoux Community Services District
 3590 Rubidoux Blvd
 Rubidoux, CA 92509
 Bus (951) 684-7580



Monthly Activity Report May 2023

<i>Activity</i>	<i>Total</i>
Total Number of Plan Reviews Completed	0
Plan Review Turnaround Time <i>(Goal is 15 Days)</i>	0
Total Number of Construction Inspections Conducted	0
Inspection Turnaround Time <i>(Goal is within 3 Days of Contact)</i>	0
Total Number of Annual Fire Inspections Conducted <i>(Including Reinspections)</i>	0
Number of Weed Abatement Inspections Performed	0
Planning & Development Meetings Attended	0
Planning & Development Cases Reviewed	0
Special Event Meetings	0
Special Event Inspections	0
Complaints	4
850 Inspections	0
School Inspections	0
State Mandate Inspections	58

CAL FIRE/Riverside County Fire Department

Emergency Incident Statistics

May 2014 - May 2023



Rubidoux Community Service District



Total Calls for Rubidoux CSD May 2014-2023



<u>Month/Year</u>	<u>Total Calls for Station 38</u>	<u>Total Calls for District</u>
May 2014	224	232
May 2015	187	201
May 2016	237	247
May 2017	267	282
May 2018	216	231
May 2019	265	278
May 2020	247	256
May 2021	218	231
May 2022	244	258
May 2023	239	254

CAL FIRE/Riverside County Fire Department

Emergency Incident Statistics



Bill Weiser

Fire Chief

6/6/2023

Report Provided By: Riverside County Fire Department

Communications and Technology Division

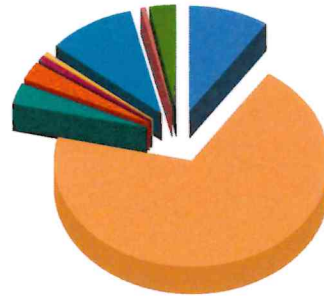
GIS Section

Please refer to Map and Incident by Battalion, Station, Jurisdiction

Incidents Reported for the month of May2023 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)
*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

Response Activity

Incidents Reported for the month of May2023 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)



False Alarm	24	9.4%
Medical	176	69.3%
Other Fire	8	3.1%
Public Service Assist	7	2.8%
Ringling Alarm	2	0.8%
Standby	2	0.8%
Traffic Collision	26	10.2%
Vehicle Fire	1	0.4%
Wildland Fire	8	3.1%
Total:	254	100.0%

False Alarm	24
Medical	176
Other Fire	8
Public Service Assist	7
Ringling Alarm	2
Standby	2
Traffic Collision	26
Vehicle Fire	1
Wildland Fire	8
Incident Total:	254

Average Enroute to Onscene Time*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledge as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
178	55	20	1	4.5	70.1%

*CODE 3 and CODE 2 incidents are included in the total count of incidents and the average Enroute to Onscene Time.

Incidents by Battalion, Station and Jurisdiction

			False Alarm	Medical	Other Fire	Public Service Assist	Ringling Alarm	Standby	Traffic Collision	Vehicle Fire	Wildland Fire	Total
Battalion 14	Station 16 Pedley	City of Jurupa Valley	0	3	0	0	0	0	0	0	0	3
	Station Total		0	3	0	0	0	0	0	0	0	3
	Station 18 West	City of Jurupa Valley	0	8	1	2	0	0	1	0	0	12
	Station Total		0	8	1	2	0	0	1	0	0	12
	Station 38 Rubidoux	City of Jurupa Valley	24	165	7	5	2	2	25	1	8	239
	Station Total		24	165	7	5	2	2	25	1	8	239
	Battalion Total		24	176	8	7	2	2	26	1	8	254
	Grand Total		24	176	8	7	2	2	26	1	8	254

*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

Incidents by Jurisdiction

	False Alarm	Medical	Other Fire	Public Service	Ringing Alarm	Standby	Traffic Collision	Vehicle Fire	Wildland Fire	Total
City of Jurupa Valley	24	176	8	7	2	2	26	1	8	254
Grand Total	24	176	8	7	2	2	26	1	8	254

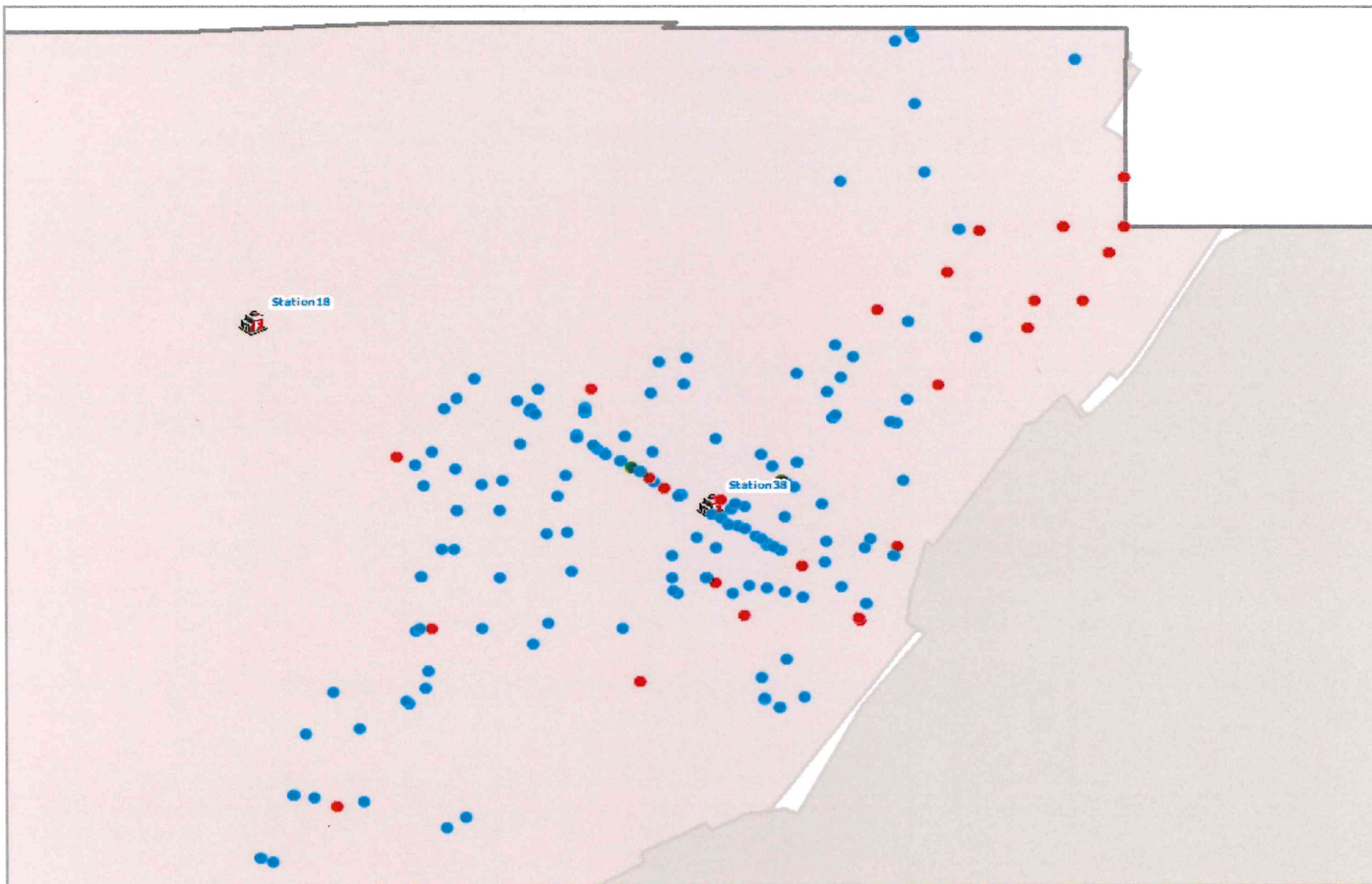
*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

Incidents by Supervisorial District - Summary

	DISTRICT 2 KAREN SPIEGEL	Grand Total
False Alarm	24	24
Medical	176	176
Other Fire	8	8
Public Service Assist	7	7
Ringin Alarm	2	2
Standby	2	2
Traffic Collision	26	26
Vehicle Fire	1	1
Wildland Fire	8	8
Total	254	254

*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

MONTH = 5 and YEAR = 2023 and SPECIAL= 'Rubidoux CSD'



Legend

- | | | | |
|---------|------------|------------------|--------------|
| Fire | Medical | Riverside County | Fire Station |
| Hazard | Other Misc | Reservations | Casinos |
| Haz Mat | PSA | | |



Riverside County Fire GIS

*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

12. PUBLIC HEARING – Consideration to Adopt Resolution No. 2023-905, A Resolution Adjusting the Solid Waste Collection and Disposal Charges for Residential, Commercial, and Industrial Customers:
DM 2023-55

Rubidoux Community Services District

Board of Directors

Bernard Murphy, President
John Skerbelis, Vice-President
Armando Muniz
F. Forest Trowbridge
Hank Trueba Jr.

General Manager

Brian R. Laddusaw



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2023-55

June 15, 2023

To: Rubidoux Community Services District
Board of Directors

Subject: **PUBLIC PROTEST HEARING** – Consideration to Adopt Resolution No. 2023-905, a Resolution Adjusting the Solid Waste Collection and Disposal Charges for Residential, Commercial, and Industrial Customers

BACKGROUND:

As authorized by the Board of Directors (“Board”) and attached for your review and consideration is Resolution No. 2023-905, which if adopted, will result in rate adjustments to all Rubidoux Community Services District (“District”) residential, commercial, and industrial solid waste collection and disposal services.

Consideration to adjust the solid waste collection rates for FY 2023|2024 began in February 2023 when District staff first received the draft rates from its Burrtec representative, Richard Nino. Since February, the Board has followed the following rate increase timeline:

- March 8, 2023 – Solid Waste Committee –

At the time the proposed Solid Waste Collection rates were presented to the Committee in March, some of the County of Riverside pass-throughs costs were not yet finalized. At the conclusion of the Solid Waste Committee meeting, both Committee members voted to approve the rate increase knowing the rates were subject to change. At the direction of the Solid Waste Committee, only a second Committee meeting would be considered necessary should the final rates provided by Burrtec be materially different than the draft ones approved on March 8, 2023.

- March 23, 2023 – Final rates received from Burrtec –

The final rates received from Burrtec had trivial cost changes from the original draft rates provided on March 8, 2023. For example, in the original draft rates, a residential customers 90-gallon can (District’s most frequent customer class) had a rate of \$37.33/month. The new rate showed the same 90-gallon can for \$37.35/month, a difference of \$.02. Due to the nominal change in rates from first proposed to final, a second Committee meeting was not scheduled.

- April 20, 2023 – Directors Memorandum 2023-39 –

Staff presented the final draft rates to the full board for consideration and approval. Keeping with the example of a residential customer with a 90-gallon can, the final rate, broken up by cost component, is as follows:

Cost Component	Current FY 22 23 (\$)	Proposed		
		FY 23 24		
		(\$)	(\$)	(%)
CPI (8.70%)	\$ 17.85	\$ 19.40	\$ 1.55	8.68%
Rate Shortfall (Cap CPI at 6%)	\$ -	\$ (0.48)	\$ (0.48)	0.00%
Landfill tipping fee	\$ 8.78	\$ 8.69	\$ (0.09)	-1.03%
Recycling	\$ 1.74	\$ 2.05	\$ 0.31	17.82%
Mixed Organics	\$ 4.72	\$ 5.54	\$ 0.82	17.37%
SB 1383 Admin Fee	\$ -	\$ 0.90	\$ 0.90	0.00%
RCSD Admin Fee	\$ 1.00	\$ 1.25	\$ 0.25	25.00%
Total	\$ 34.09	\$ 37.35	\$ 3.26	9.56%

At the conclusion of DM 2023-39, the Board approved the Solid Waste Collection rates for FY 2023|2024 and directed staff to prepare and set the Solid Waste Public Protest Hearing pursuant to Proposition 218 and prepare a draft Resolution for the Board to consider and adopt at the conclusion of the Public Protest Hearing. A full listing of the proposed rate increases is included as Exhibit A to Resolution 2023-905 which is attached to this DM.

- June 15, 2023 – Directors Memorandum 2023-55 –

Prior to consideration by the Board, Proposition 218 notice requirements must be satisfied. Those requirements include the following:

- All affected property owners and tenants received the Proposition 218 notification (see attached notification);
- Proposition 218 notifications were mailed on April 27, 2023, at least 45-days before the Public Protest Hearing date;
- The notice was provided in English and Spanish (not a Proposition 218 requirement); and

- Identified the Public Protest Hearing location, time, and date affording all parties the ability to file their protests up to and including the hearing date.

On April 27, 2023, the District mailed 9,502 notices. The District received 722 non-deliverable notices from the post office, thereby adjusting the total mailed notices to 8,780. Proposition 218 requires 50% plus 1 protest votes to defeat such proposed rates. In this case, the District would need 4,391 protest votes ($8,780 \times 50\% + 1$) to defeat the proposed rate increase. As of the writing of this Memorandum, the District has received two (2) written protests against the proposed increase, well below the required 4,391. The 2 written protests received are attached to this DM.

Finally, Proposition 218 requires the public agency to conduct a Public Protest Hearing. At the conclusion of tonight's Public Protest Hearing, the Board will tally all protests submitted (written or oral) as part of the protest vote, determining if the required 50% plus 1 protest vote threshold is met. The Board will be asked to approve the Solid Waste rate adjustment should the protest vote count be below 4,391.

The notice of tonight's pending adoption of Resolution No. 2023-905 was printed in the legal section of the Press-Enterprise newspaper as well as on the District website and available for inspection at the District's office front counter.

RECOMMENDATION:

At the close of tonight's Public Protest Hearing, staff recommends adoption of Resolution No. 2023-905, a resolution establishing residential, commercial, and industrial solid waste collection and disposal fees for FY 2023|2024.

Respectfully,



BRIAN R. LADDUSAW, CPA
General Manager

Attachment(s): Resolution No. 2023-905 w/ Exhibit "A"
Proposition 218 Notice, English and Spanish
Notice of Public Hearing
Mailing/Protest Tally
Written Protests (2)

RESOLUTION NO. 2023-905

A RESOLUTION OF THE BOARD OF DIRECTORS OF RUBIDOUX COMMUNITY SERVICES DISTRICT ESTABLISHING RESIDENTIAL AND COMMERCIAL TRASH COLLECTION FEES WITHIN THE DISTRICT'S SERVICE AREA

WHEREAS, Rubidoux Community Services District has adopted Ordinance No. 53 regulating the collection and disposal of garbage and solid waste matter within the Rubidoux Community Services District; and,

WHEREAS, said Ordinance provides that garbage and solid waste matter may be collected or removed only by employees of the Rubidoux Community Services District acting in the regular course of such employment, or by contractors or employees of contractors who are under contract with the District for the collection, removal and disposal of garbage and solid waste matter; and,

WHEREAS, the Board of Directors of the Rubidoux Community Services District deems it to be necessary, convenient and in the public interest that a contract be entered into with a person, firm or corporation providing for the collection and disposal of garbage and solid waste matter in the Rubidoux Community Services District and has contracted with a private contractor for trash collection, removal and disposal services; and,

WHEREAS, the Board of Directors of the Rubidoux Community Services District executed a service contract for the collection and disposal of garbage and solid waste with Burrtec Waste Industries, Inc., and compliant to the California Integrated Waste Management Act of 1989 the Rubidoux Community Services District implemented a fully automated collection and recycling program for residential households; and

WHEREAS, effective July 1, 2023, the County of Riverside increased tipping fees from \$60.72 to \$66.17 per ton for all solid waste matter delivered to the Robert E. Nelson Solid Waste Transfer Facility; and,

WHEREAS, effective July 1, 2023, the Green Waste Disposal, now known as Mixed Organics Disposal, tipping fees was increased by County of Riverside from \$80.00 to \$86.96 per ton as a direct result of the implementation of Senate Bill 1383 which mandates food waste be disposed as Mixed Organics; and,

WHEREAS, the Consumer Price Index (CPI) for the past 12 months (2021 Annual Rate-2022 Annual Rate) has been determined to be 8.70%, which affects the Residential and Commercial trash rates; and,

WHEREAS, the District's contracted solid waste collection and disposal hauler, Burrtec Waste Industries, Inc., capped the 8.70% CPI adjustment for residential customers at 6.0%; and,

WHEREAS, the Residential Administration Fee increases from \$1.00 per month to \$1.25 per month and the Commercial Franchise fee increases from 13% per month to 14% per month; and

WHEREAS, District Officials and representatives of Burrtec Waste Industries, Inc., have met, conferred, and reviewed in detail the proposed charges for households and businesses, determined that proposed adjustments are pursuant to contractual provisions and necessary for the efficient removal of municipal solid waste matter within the District's Service area; and,

WHEREAS, at the June 15, 2023, regular meeting of the Rubidoux Community Services District, the Board of Directors Noticed and Held a Public Hearing compliant to AB 3030 and Proposition 218 noticing and protest election requirements and determined that the trash adjustments to commercial trash service are justified increases and a necessary element of doing business;

WHEREAS, the Board of Directors conducted a Protest Election compliant to Proposition 218 and such protest election failed to meet the 50% plus one; and

NOW, THEREFORE, the Board of Directors of Rubidoux Community Services District does hereby resolve, determine and order as follows:

1. The foregoing recitals are true and correct.
2. The results of the Public Hearing and Protest Election are final.
3. The collection, removal and disposal of garbage and solid waste matter are for the health, safety, and welfare for residents and community members in the Rubidoux Area of Jurupa Valley.
4. The adjustment in fees for residential and commercial collection and disposal fees to all trash removal charges is necessary to continue providing the level of service to all trash accounts. The rate increase includes contractual "pass-through" costs, contractual C.P.I. increase for Burrtec, and an increase in the Residential Administrative charge and Commercial Franchise fee retained by Rubidoux Community Services District.

5. At the June 15, 2023, Public Hearing of the Rubidoux Community Services District the Board of Directors reviewed residential and commercial trash rates and authorized Staff to prepare said resolution to effect the adjusted rates as prescribed on Exhibit "A".
6. Effective with adoption of Resolution No. 2023-905 fees for all trash collection and disposal services shall be adjusted as described on the fee schedule on Exhibit "A" attached hereto, with a billing period beginning July 1, 2023.
7. Adoption of Resolution No. 2023-905 shall rescind in its entirety and supersede Resolution No. 2022-889.

BE IT FURTHER RESOLVED this resolution was approved and adopted this June 15, 2023 at the regular meeting of the Board of Directors of the Rubidoux Community Services District by the following vote:

AYES:

AWAY:

NOES:

ABSENT:

ABSTENTIONS:

Bernard Murphy, President
Rubidoux Community Services District

(Seal)

ATTEST:

Brian R. Laddusaw
General Manager

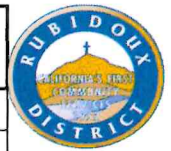
APPROVED AS TO FORM AND CONTENT:

John R. Harper
District Counsel

DISTRITO DE SERVICIOS COMUNITARIOS DE RUBIDOUX

Aumento de tarifa propuesto para 2023

Exhibición "A"



Tipp de servicio		Tasa Actual 2022	Propuesta 2023	Service Type		Tasa Actual 2022	Propuesta 2023
Barril Residencial				Reciclables Mezclados			
<u>Tamaño Frecuencia</u>				<u>Tamaño Frecuencia</u>			
90g		\$34.09	\$37.35	1.5	1	\$81.71	\$91.52
60g		\$30.94	\$34.23	1.5	2	\$129.16	\$145.37
Barril Extra - Basura		\$11.13	\$11.18	1.5	3	\$176.56	\$199.17
Barril Extra - Reciclaje		\$1.34	\$1.42	1.5	4	\$224.02	\$253.03
Barril Extra - Desecho Verde		\$7.36	\$8.34	1.5	5	\$271.40	\$306.81
Recogida Extra		\$17.45	\$19.19	1.5	6	\$318.80	\$360.62
Contaminación de reciclaje		\$47.26	\$51.98	3	1	\$123.43	\$139.07
Intercambias (Primer intercambio gratis)		\$18.52	\$20.36	3	2	\$197.47	\$223.84
Reemplazo (carga por barriles dañados por el cliente)		\$79.75	\$87.70	3	3	\$272.66	\$307.60
				3	4	\$348.01	\$391.17
				3	5	\$423.37	\$474.73
				3	6	\$498.74	\$558.33
Contenedores de basura residenciales				Basura Orgánica			
<u>Tamaño Frecuencia</u>				<u>Tamaño Frecuencia</u>			
2	1	n/a	\$138.98	35g	1	\$38.64	\$41.62
2	2	n/a	\$215.74	35g	2	\$64.06	\$68.70
2	3	n/a	\$292.45	35g	3	\$85.24	\$91.13
2	4	n/a	\$369.26	35g	4	\$106.77	\$113.93
2	5	n/a	\$445.94	35g	5	\$136.51	\$145.76
2	6	n/a	\$522.66	35g	6	\$149.23	\$158.90
3	1	n/a	\$174.50	65g	1	\$42.15	\$44.74
3	2	n/a	\$295.72	65g	2	\$71.00	\$74.85
3	3	n/a	\$405.40	65g	3	\$95.60	\$100.29
3	4	n/a	\$515.09	65g	4	\$120.56	\$126.13
3	5	n/a	\$624.74	65g	5	\$153.71	\$160.97
3	6	n/a	\$734.38	65g	6	\$169.87	\$177.12
4	1	n/a	\$209.58	90g	1	n/a	\$47.83
4	2	n/a	\$356.55	90g	2	n/a	\$80.94
4	3	n/a	\$503.51	90g	3	n/a	\$109.41
4	4	n/a	\$650.52	90g	4	n/a	\$138.27
4	5	n/a	\$797.48	90g	5	n/a	\$176.13
4	6	n/a	\$944.47	90g	6	n/a	\$195.30
Roll-Offs (Basura)				Contaminación de Residuos Verdes			
40 yardas (6 toneladas)		\$779.44	\$860.33	1.5	1	\$110.69	\$114.28
20 yardas (8 toneladas)		\$948.09	\$1,046.17	1.5	2	\$187.13	\$190.88
10 yardas (8 toneladas)		\$948.09	\$1,046.17	1.5	3	\$263.51	\$267.43
Compactador de 40 yardas (8 toneladas)		\$976.86	\$1,077.80	1.5	4	\$339.95	\$344.06
40 yardas (6 toneladas) - Temporal, 7 dias		\$808.22	\$891.97	1.5	5	\$416.31	\$420.58
20 yardas (8 toneladas) - Temporal, 7 dias		\$1,005.64	\$1,109.45	1.5	6	\$492.70	\$497.14
10 yardas (8 toneladas) - Temporal, 7 dias		\$1,005.64	\$1,109.45	3	1	\$181.39	\$184.58
40 yardas sludge (más eliminación aplicable)		\$367.31	\$403.92	3	2	\$313.40	\$314.86
Exceso de residuos-por tonelada		\$69.79	\$76.94	3	3	\$445.48	\$445.21
Tarifa de alquiler (por día)		\$29.32	\$32.24	3	4	\$577.56	\$575.56
Tarifa de reubicación		\$82.89	\$91.14	3	5	\$709.63	\$705.90
Tarifa de funcionamiento en seco		\$89.71	\$98.65	3	6	\$841.72	\$836.24
Liner para Roll-Off		\$123.84	\$136.19	Contaminación de Residuos Verdes			
Roll-Offs Reciclaje						\$64.99	\$71.47
40 yardas (más eliminación aplicable)		\$264.09	\$290.41	Desechos Alimentarios			
Servicio de barril comercial				<u>Tamaño Frecuencia</u>			
Barril de 40 galones		\$20.29	\$22.80	35g	1	\$58.64	\$58.64
Barril de 60 galones		\$28.13	\$31.42	35g	2	\$104.07	\$104.07
Barril de 90 galones		\$34.77	\$38.74	35g	3	\$145.24	\$145.24
Barril de reciclaje de 35 galones		n/a	\$21.88	35g	4	\$186.78	\$186.78
Barril de reciclaje de 65 galones		n/a	\$22.72	35g	5	\$236.52	\$236.52
Barril de reciclaje de 90 galones		\$22.01	\$23.38	35g	6	\$269.25	\$269.25
Recogida Extra		\$29.32	\$32.24	65g	1	\$82.74	\$82.74
Intercambias (Primer intercambio gratis)		\$18.52	\$20.36	65g	2	\$152.15	\$152.15
Reemplazo (cargado por barriles perdidos o roados)		\$79.75	\$87.70	65g	3	\$217.33	\$217.33
Contenedores de basura comerciales				65g	4	\$282.86	\$282.86
<u>Tamaño Frecuencia</u>				65g	5	\$356.60	\$356.60
2	1	\$107.85	\$118.27	65g	6	\$413.33	\$413.33
2	2	\$181.46	\$198.87	2	1	\$275.49	\$275.49
2	3	\$255.00	\$279.41	2	2	\$500.69	\$500.69
2	4	\$328.62	\$360.03	2	3	\$709.68	\$709.68
2	5	\$402.15	\$440.56	2	4	\$920.10	\$920.10
2	6	\$475.70	\$521.10	2	5	\$1,161.59	\$1,161.59
3	1	\$142.05	\$155.71	2	6	\$1,338.68	\$1,338.68
3	2	\$257.97	\$282.67	Contaminación de residuos alimenticios			
3	3	\$363.39	\$398.09			\$64.99	\$71.47
3	4	\$468.82	\$513.53	Se aplica a todos los contenedores de basura			
3	5	\$574.22	\$628.93	Intercambiar (primer inintercambio gratis)		\$92.57	\$101.80
3	6	\$679.60	\$744.31	Reemplazo+costo real del contenedor		\$104.43	\$114.84
4	1	\$175.85	\$192.71	(cobrado por contenedores perdidos o robados)			
4	2	\$317.07	\$347.33	Otro			
4	3	\$458.29	\$501.95	Paradas de autobús (distrito)		\$31.15	n/a
4	4	\$599.56	\$656.63	Tolva		\$43.59	\$47.93
4	5	\$740.77	\$811.23	Limpia de vapor (caja compactadora)		\$178.06	\$195.80
4	6	\$882.01	\$965.88	Contenedor con candado		\$18.66	\$20.51
Recogida extra		\$47.28	\$51.99	Forro para cajas de carton		\$11.15	\$12.26
Contenedores temporales (3 yardas, 7 dias)		\$128.93	\$141.78	Certificado de destruccion			
Contenedores temporales-Descarga y Devolucion		\$114.45	\$125.85	Traido a Burrtec MRF-por carga		\$127.41	\$140.12
				Llevado al vertedero Riverside Cnty (por tonel)		\$68.95	\$75.83



To Whom it May Concern,

April 27,2023

You are receiving this letter because name and address records on file with Rubidoux Community Services District (RCSD) AND the Riverside County Assessor's office indicate you currently reside, have resided, or owned a property in the RCSD service area.

Please see enclosed Proposition 218 notification for a proposed solid waste (Trash Rate) increase.

If you do not have a property in the RCSD service area, please disregard this notice.

Thank you,

Rubidoux Community Services District

A quien le interese,

Está recibiendo esta carta porque los registros de nombre y dirección en el archivo del Distrito de Servicios Comunitarios de Rubidoux (RCSD) Y la oficina de los Evaluadores del Condado de Riverside indican que usted reside actualmente, ha residido o es propietario de una propiedad en el área de servicio de RCSD.

Consulte la notificación adjunta de la Propuesta 218 para un aumento propuesto de desechos sólidos (Tasa de basura).

Si no tiene una propiedad en el área de servicio RCSD, ignore este aviso.

Gracias,

Rubidoux Community Services District



April 27, 2023

**NOTICE OF PUBLIC HEARING AND PROTEST ELECTION PURSUANT TO PROPOSITION 218
IN CONNECTION WITH THE
RUBIDOUX COMMUNITY SERVICES DISTRICT SOLID WASTE COLLECTION SERVICE
CHARGES**

NOTICE IS HEREBY GIVEN that on June 15, 2023, at 4:00 pm, the Rubidoux Community Services District (the “District”) Board of Directors will hold a public hearing and protest election concerning the charges for residential and commercial solid waste collection services in the District Board Room, 3590 Rubidoux Blvd., Jurupa Valley, CA, 92509. The purpose of the hearing is to consider oral testimony and written protests against the proposed changes to the rates for solid waste collection services charges to the parcel for which you are shown as a property owner of record (“Owner”) or tenant directly liable for the payment of solid waste collection service charges (“Customer”).

In accordance with AB 3030, the District hearing will include consideration of adopting a resolution that will authorize the District to pass through solid waste collection service increases commencing on July 1, 2023.

INFORMATION ABOUT THE CHARGES

A. Basis upon which the charges were calculated – The Board of Directors has previously determined that the collection and disposal of solid waste in the District is a service to be performed by private companies, under exclusive contract agreements. The solid waste collection service charges adopted by the District include a charge for monthly automated curbside collection and a charge for additional solid waste barrels. The charges represent the amount the District has established with the private company for solid waste collection, disposal, and administrative support services.

B. Organic Recycling – To comply with Senate Bill 1383 (SB 1383), the Short-lived Climate Pollutant Reduction Act, the District is mandated to:

- Provide organic waste collection
- Implement an edible food recovery program
- Provide education and outreach
- Monitor compliance efforts and conduct enforcement for annual reporting requirements
- Please visit www.rcsd.org for more information about Senate Bill 1383

The residential automated barrel service charge is comprised of six components: (1) an amount for the administration and operation of residential automated barrels collection service, (2) an amount for the hauler to administer and comply with the requirements of SB 1383, (3) an amount for the hauler to dispose of the refuse (the “landfill fee”), (4) an amount for the hauler to have recyclables processed and residue disposed (the “recycling processing fee”), (5) an amount for the hauler to have Mixed Organics (which includes green waste and food waste) processed (the “Mixed Organics processing

Over

fee”), and (6) an amount to compensate the District for its administrative costs in connection with the services (the “administrative fee”).

C. Reason for the charges - The District uses the solid waste collection services charges for the operation and administration of the refuse disposal and recycling program. The proposed increase per month represents the additional costs as established with the contractor, to provide solid waste collection, disposal and administrative support services.

D. Charge per service - The District proposes to increase the charges for residential and commercial services. A complete listing of all current and proposed charges for residential and commercial services is printed and included with this mailing. If you need assistance determining the charge for your property or service, you may contact the District by calling (951) 684-7580 or by mail or in person at the District office located at 3590 Rubidoux Blvd., Jurupa Valley, CA, 92509.

WRITTEN REPORT

The District has cause a Draft Resolution No. 2023-905 to be prepared and filed with the Board of Directors regarding the proposed new residential and commercial refuse collection service charge. As required by California Government Code Section 66016, the Draft Resolution also provides data indicating the amount of cost, or estimated cost, to provide refuse collection service and the revenue sources anticipated to provide the service. A copy of Draft Resolution No. 2023-905 will be available on the District’s website, www.rcsd.org, on or about April 27, 2023, or by mail request.

PUBLIC HEARING

At the public hearing and protest election, the District will hear and consider all objections or protests to the proposed resolution and report. Written protests regarding the proposed resolution and report must be filed with the District office prior to the conclusion of the Public Hearing. Written protests may be delivered to the District at the Public Hearing or mailed or delivered to the District office at 3590 Rubidoux Blvd., Jurupa Valley, CA, 92509. Protests can be mailed or delivered to the District office prior to the end of the Public Hearing on June 15, 2023, to be counted.



RUBIDOUX COMMUNITY SERVICES DISTRICT

PROPOSED 2023 RATE INCREASE

Exhibit "A"



Service Type		Current 2022 Rates	Proposed 2023 Rates	Service Type		Current 2022 Rates	Proposed 2023 Rates
Residential Barrel				Commingled Recyclables			
Size				Size	Freq		
90g		\$34.09	\$37.35	1.5	1	\$81.71	\$91.52
60g		\$30.94	\$34.23	1.5	2	\$129.16	\$145.37
Extra Barrel - Trash		\$11.13	\$11.18	1.5	3	\$176.56	\$199.17
Extra Barrel - Recycling		\$1.34	\$1.42	1.5	4	\$224.02	\$253.03
Extra Barrel - Greenwaste		\$7.36	\$8.34	1.5	5	\$271.40	\$306.81
Extra Pick-up		\$17.45	\$19.19	1.5	6	\$318.80	\$360.62
Recycling Contamination-barrels		\$47.26	\$51.98	3	1	\$123.43	\$139.07
Exchange (first exchange free)		\$18.52	\$20.36	3	2	\$197.47	\$223.84
Replacement (charged for customer damaged barrels)		\$79.75	\$87.70	3	3	\$272.66	\$307.60
				3	4	\$348.01	\$391.17
				3	5	\$423.37	\$474.73
				3	6	\$498.74	\$558.33
Residential Barrel Service				Extra Pick-up			
Size	Freq					\$47.28	\$51.99
2	1	n/a	\$138.98	Green Waste			
2	2	n/a	\$215.74	Size	Freq		
2	3	n/a	\$292.45	35g	1	\$38.64	\$41.62
2	4	n/a	\$369.26	35g	2	\$64.06	\$68.70
2	5	n/a	\$445.94	35g	3	\$85.24	\$91.13
2	6	n/a	\$522.66	35g	4	\$106.77	\$113.93
3	1	n/a	\$174.50	35g	5	\$136.51	\$145.76
3	2	n/a	\$295.72	35g	6	\$149.23	\$158.90
3	3	n/a	\$405.40	65g	1	\$42.15	\$44.74
3	4	n/a	\$515.09	65g	2	\$71.00	\$74.85
3	5	n/a	\$624.74	65g	3	\$95.60	\$100.29
3	6	n/a	\$734.38	65g	4	\$120.56	\$126.13
4	1	n/a	\$209.58	65g	5	\$153.71	\$160.97
4	2	n/a	\$356.55	65g	6	\$169.87	\$177.12
4	3	n/a	\$503.51	90g	1	n/a	\$47.83
4	4	n/a	\$650.52	90g	2	n/a	\$80.94
4	5	n/a	\$797.48	90g	3	n/a	\$109.41
4	6	n/a	\$944.47	90g	4	n/a	\$138.27
Roll-Offs (Trash)				90g	5	n/a	\$176.13
40 yard (6 tons)		\$779.44	\$860.33	90g	6	n/a	\$195.30
20 yard (8 tons)		\$948.09	\$1,046.17	1.5	1	\$110.69	\$114.28
10 yard (8 tons)		\$948.09	\$1,046.17	1.5	2	\$187.13	\$190.88
40 yard compactor (8 tons)		\$976.86	\$1,077.80	1.5	3	\$263.51	\$267.43
40 yard (6 tons) -Temporary, 7 days		\$808.22	\$891.97	1.5	4	\$339.95	\$344.06
20 yard (8 tons) - Temporary, 7 days		\$1,005.64	\$1,109.45	1.5	5	\$416.31	\$420.58
10 yard (8 tons) - Temporary, 7 days		\$1,005.64	\$1,109.45	1.5	6	\$492.70	\$497.14
40 yard sludge (plus applicable disposal)		\$367.31	\$403.92	3	1	\$181.39	\$184.58
Excess disposal-per ton		\$69.79	\$76.94	3	2	\$313.40	\$314.86
Rental Fee (per day)		\$29.32	\$32.24	3	3	\$445.48	\$445.21
Relocation Fee		\$82.89	\$91.14	3	4	\$577.56	\$575.56
Dry Run Fee		\$89.71	\$98.65	3	5	\$709.63	\$705.90
Liner for Roll-Off		\$123.84	\$136.19	3	6	\$841.72	\$836.24
Roll-Offs Recycling				Green Waste Contamination			
40 yard (Plus applicable disposal)		\$264.09	\$290.41			\$64.99	\$71.47
Commercial Barrel Service				Food Waste			
40-gallon barrel		\$20.29	\$22.80	Size	Freq		
60-gallon barrel		\$28.13	\$31.42	35g	1	\$58.64	\$58.64
90-gallon barrel		\$34.77	\$38.74	35g	2	\$104.07	\$104.07
35-gallon recycling barrel	n/a		\$21.88	35g	3	\$145.24	\$145.24
65-gallon recycling barrel	n/a		\$22.72	35g	4	\$186.78	\$186.78
90-gallon recycling barrel		\$22.01	\$23.38	35g	5	\$236.52	\$236.52
Extra Pick-up		\$29.32	\$32.24	35g	6	\$269.25	\$269.25
Exchange (first exchange free)		\$18.52	\$20.36	65g	1	\$82.74	\$82.74
Replacement (charged for lost or stolen barrels)		\$79.75	\$87.70	65g	2	\$152.15	\$152.15
				65g	3	\$217.33	\$217.33
				65g	4	\$282.86	\$282.86
				65g	5	\$356.60	\$356.60
				65g	6	\$413.33	\$413.33
Commercial Trash Bins				2	1	\$275.49	\$275.49
Size	Freq			2	2	\$500.69	\$500.69
2	1	\$107.85	\$118.27	2	3	\$709.68	\$709.68
2	2	\$181.46	\$198.87	2	4	\$920.10	\$920.10
2	3	\$255.00	\$279.41	2	5	\$1,161.59	\$1,161.59
2	4	\$328.62	\$360.03	2	6	\$1,338.68	\$1,338.68
2	5	\$402.15	\$440.56	Food Waste Contamination			
2	6	\$475.70	\$521.10			\$64.99	\$71.47
3	1	\$142.05	\$155.71	Applies to all Bin Types:			
3	2	\$257.97	\$282.67	Exchange (first exchange free)		\$92.57	\$101.80
3	3	\$363.39	\$398.09	Replacement + actual bin cost (charged for lost stolen bins)		\$104.43	\$114.84
3	4	\$468.82	\$513.53	Other			
3	5	\$574.22	\$628.93	Bus Stops (District)		\$31.15	n/a
3	6	\$679.60	\$744.31	Tilthopper		\$43.59	\$47.93
4	1	\$175.85	\$192.71	Steam Clean (compactor box)		\$178.06	\$195.80
4	2	\$317.07	\$347.33	Locking Bin		\$18.66	\$20.51
4	3	\$458.29	\$501.95	Liner for Cardboard Boxes		\$11.15	\$12.26
4	4	\$599.56	\$656.63	Certificate of Destruction			
4	5	\$740.77	\$811.23	Taken to Burrtec MRF - per load		\$127.41	\$140.12
4	6	\$882.01	\$965.88				
Extra Pick-up		\$47.28	\$51.99				
Temporary Bins (3yd, 7 days)		\$128.93	\$141.78				

RUBIDOUX COMMUNITY SERVICES DISTRICT

PROPOSED 2023 RATE INCREASE

Exhibit "A"



Service Type	Current 2022 Rates	Proposed 2023 Rates	Service Type	Current 2022 Rates	Proposed 2023 Rates
Temp. Bins - Dump & Return	\$114.45	\$125.85	Taken to Riverside County Landfill (per ton)	\$68.95	\$75.83



27 de abril de 2023

NOTIFICACIÓN DE AUDIENCIA PÚBLICA Y ELECCIÓN DE PROTESTA CONFORME A LA PROPOSICIÓN 218 EN CONEXIÓN CON LOS CARGOS DEL SERVICIO DE RECOLECCIÓN DE DESECHOS SÓLIDOS DE RUBIDOUX COMMUNITY SERVICES DISTRICT

SE ANUNCIA AQUÍ que el 15 de junio de 2023, a las 4:00 pm, la Junta Directiva de Rubidoux Community Services District (Distrito de Servicios a la Comunidad de Rubidoux, el “Distrito”) llevará a cabo una audiencia pública y elección de protesta con respecto a los cargos de los servicios residenciales y comerciales de recolección de desechos sólidos en District Board Room, 3590 Rubidoux Blvd., Jurupa Valley, CA, 92509. El objetivo de la audiencia es tomar en consideración declaraciones orales y protestas escritas contra los cambios de tarifas propuestos para los cargos de los servicios de recolección de desechos sólidos del lote para el cual usted aparece como propietario titular del registro (“Propietario”) o locatario directamente responsable del pago de los cargos del servicio de recolección de desechos sólidos (“Cliente”).

De conformidad con AB 3030, la audiencia del Distrito incluirá la consideración de la adopción de una resolución que autorizará al Distrito a realizar aumentos del servicio de recolección de desechos sólidos a partir del 1 de julio de 2023.

INFORMACIÓN SOBRE LOS CARGOS

- A. Base sobre la que se calcularon los cargos** – La Junta Directiva ha determinado con anterioridad que la recolección y la eliminación de desechos sólidos en el Distrito es un servicio que debe ser realizado por empresas privadas, bajo contratos exclusivos. Los cargos del servicio de recolección de desechos sólidos adoptados por el Distrito incluyen un cargo por la recolección automatizada mensual de botes al lado de la acera y un cargo por barriles adicionales de desechos sólidos. Los cargos representan el monto que el Distrito ha establecido junto con la empresa privada para la recolección y la eliminación de desechos sólidos y los servicios de apoyo administrativo.
- B. Reciclaje de orgánicos** – Para cumplir con la Ley 1383 del Senado (SB 1383), la Ley de Reducción de Contaminantes Climáticos de Vida Corta, el Distrito debe:
- Proporcionar la recolección de desechos orgánicos
 - Implementar un programa de recuperación de alimentos comestibles
 - Proporcionar educación y divulgación
 - Controlar los esfuerzos de cumplimiento y la ejecución de los requisitos de presentación de informes anuales
 - Visite www.rcsd.org para más información acerca de la Ley 1383 del Senado.

El cargo por el servicio residencial automatizado de barriles consta de seis componentes: (1) un monto por la administración y la operación del servicio residencial automatizado de recolección de barriles, (2) un monto para que el transportista administre y cumpla con los requisitos de SB 1383, (3) un monto para que el camión elimine la basura (la “tarifa de vertedero”), (4) un monto para que el camión procese

los reciclables y elimine los residuos (la “tarifa de procesamiento de reciclaje”), (5) un monto para que el camión procese los desechos verdes (recientemente designados como “mezcla de orgánicos,” la estipulación de eliminación de alimentos) (la “tarifa de procesamiento de mezcla de orgánicos,”) y (6) un monto para compensar al Distrito por sus costos administrativos en conexión con los servicios (la “tarifa administrativa”).

C. Motivo de los cargos – El Distrito utiliza los cargos de los servicios de recolección de desechos sólidos por la operación y la administración del programa de eliminación de basura y reciclaje. El aumento mensual propuesto representa los costos adicionales tal como se establecieron con el contratista, para la prestación de servicios de recolección y eliminación de desechos sólidos y los servicios de apoyo administrativo.

D. Cargo por servicio – El Distrito propone aumentar los cargos de los servicios residenciales y comerciales. Un listado completo de todos los cargos actuales y propuestos de los servicios residenciales y comerciales se imprime e incluye en este correo. Si necesita ayuda para determinar el cargo de su propiedad o servicio, puede comunicarse con el Distrito llamando al (951) 684-7580 o por correo postal o en persona en la oficina del Distrito ubicada en 3590 Rubidoux Blvd., Jurupa Valley, CA 92509.

INFORME ESCRITO

El Distrito ha preparado y presentado el Proyecto de Resolución Núm. 2023-905 ante la Junta Directiva sobre el nuevo cargo propuesto para los servicios residenciales y comerciales de recolección de desechos. Tal como lo exige la Sección 66016 del Código del Gobierno de California 66016, el Proyecto de Resolución también proporciona datos que indican el costo, o el costo estimado, para prestar el servicio de recolección de desechos y las fuentes de ingresos anticipadas para prestar el servicio. Una copia del Proyecto de Resolución Núm. 2023-905 estará disponible en el sitio web del Distrito, www.rcsd.org, alrededor del 27 de abril de 2023, o por solicitud por correo.

AUDIENCIA PÚBLICA

En la audiencia pública y elección de protesta, el Distrito escuchará y considerará todas las objeciones o protestas a la resolución propuesta y al informe. Las protestas escritas con respecto a la resolución propuesta y al reporte se deben presentar ante la oficina del Distrito antes de la finalización de la audiencia pública. Las protestas escritas se pueden entregar al Distrito en la audiencia pública o enviar por correo o entregar en la oficina del Distrito en 3590 Rubidoux Blvd., Jurupa Valley, CA, 92509. Las protestas se pueden enviar por correo o entregar en la oficina del Distrito antes de la finalización de la audiencia pública el 15 de junio de 2023 para que se tengan en cuenta.



DISTRITO DE SERVICIOS COMUNITARIOS DE RUBIDOUX

Aumento de tarifa propuesto para 2023

Exhibición "A"



Tip de servicio	Tasa Actual 2022	Propuesta 2023	Service Type	Tasa Actual 2022	Propuesta 2023
Barril Residencial			Reciclables Mezclados		
Tamaño			Tamaño Frecuencia		
90g	\$34.09	\$37.35	1.5 1	\$81.71	\$91.52
60g	\$30.94	\$34.23	1.5 2	\$129.16	\$145.37
Barril Extra - Basura	\$11.13	\$11.18	1.5 3	\$176.56	\$199.17
Barril Extra - Reciclaje	\$1.34	\$1.42	1.5 4	\$224.02	\$253.03
Barril Extra - Desecho Verde	\$7.36	\$8.34	1.5 5	\$271.40	\$306.81
Recogida Extra	\$17.45	\$19.19	1.5 6	\$318.80	\$360.62
Contaminación de reciclaje	\$47.26	\$51.98	3 1	\$123.43	\$139.07
Intercambias (Primer intercambio gratis)	\$18.52	\$20.36	3 2	\$197.47	\$223.84
Reemplazo (cargo por barriles dañados por el cliente)	\$79.75	\$87.70	3 3	\$272.66	\$307.60
			3 4	\$348.01	\$391.17
			3 5	\$423.37	\$474.73
			3 6	\$498.74	\$558.33
Contenedores de basura residenciales			Recogida extra \$47.28 \$51.99		
Tamaño Frecuencia			Basura Orgánica		
2 1	n/a	\$138.98	Tamaño Frecuencia		
2 2	n/a	\$215.74	35g 1	\$38.64	\$41.62
2 3	n/a	\$292.45	35g 2	\$64.06	\$68.70
2 4	n/a	\$369.26	35g 3	\$85.24	\$91.13
2 5	n/a	\$445.94	35g 4	\$106.77	\$113.93
2 6	n/a	\$522.66	35g 5	\$136.51	\$145.76
3 1	n/a	\$174.50	35g 6	\$149.23	\$158.90
3 2	n/a	\$295.72	65g 1	\$42.15	\$44.74
3 3	n/a	\$405.40	65g 2	\$71.00	\$74.85
3 4	n/a	\$515.09	65g 3	\$95.60	\$100.29
3 5	n/a	\$624.74	65g 4	\$120.56	\$126.13
3 6	n/a	\$734.38	65g 5	\$153.71	\$160.97
4 1	n/a	\$209.58	65g 6	\$169.87	\$177.12
4 2	n/a	\$356.55	90g 1	n/a	\$47.83
4 3	n/a	\$503.51	90g 2	n/a	\$80.94
4 4	n/a	\$650.52	90g 3	n/a	\$109.41
4 5	n/a	\$797.48	90g 4	n/a	\$138.27
4 6	n/a	\$944.47	90g 5	n/a	\$176.13
			90g 6	n/a	\$195.30
Roll-Offs (Basura)			1.5 1	\$110.69	\$114.28
40 yardas (6 toneladas)	\$779.44	\$860.33	1.5 2	\$187.13	\$190.88
20 yardas (8 toneladas)	\$948.09	\$1,046.17	1.5 3	\$263.51	\$267.43
10 yardas (8 toneladas)	\$948.09	\$1,046.17	1.5 4	\$339.95	\$344.06
Compactador de 40 yardas (8 toneladas)	\$976.86	\$1,077.80	1.5 5	\$416.31	\$420.58
			1.5 6	\$492.70	\$497.14
40 yardas (6 toneladas) -Temporal, 7 días	\$808.22	\$891.97	3 1	\$181.39	\$184.58
20 yardas (8 toneladas) - Temporal, 7 días	\$1,005.64	\$1,109.45	3 2	\$313.40	\$314.86
10 yardas (8 toneladas) - Temporal, 7 días	\$1,005.64	\$1,109.45	3 3	\$445.48	\$445.21
40 yardas sludge (más eliminación aplicable)	\$367.31	\$403.92	3 4	\$577.56	\$575.56
			3 5	\$709.63	\$705.90
Exceso de residuos-por tonelada	\$69.79	\$76.94	3 6	\$841.72	\$836.24
Tarifa de alquiler (por día)	\$29.32	\$32.24	Contaminación de Residuos Verdes \$64.99 \$71.47		
Tarifa de reubicación	\$82.89	\$91.14	Desechos Alimentarios		
Tarifa de funcionamiento en seco	\$89.71	\$98.65	Tamaño Frecuencia		
Liner para Roll-Off	\$123.84	\$136.19	35g 1	\$58.64	\$58.64
			35g 2	\$104.07	\$104.07
Roll-Offs Reciclaie			35g 3	\$145.24	\$145.24
40 yardas (más eliminación aplicable)	\$264.09	\$290.41	35g 4	\$186.78	\$186.78
			35g 5	\$236.52	\$236.52
Servicio de barril comercial			35g 6	\$269.25	\$269.25
Barril de 40 galones	\$20.29	\$22.80	65g 1	\$82.74	\$82.74
Barril de 60 galones	\$28.13	\$31.42	65g 2	\$152.15	\$152.15
Barril de 90 galones	\$34.77	\$38.74	65g 3	\$217.33	\$217.33
Barril de reciclaje de 35 galones	n/a	\$21.88	65g 4	\$282.86	\$282.86
Barril de reciclaje de 65 galones	n/a	\$22.72	65g 5	\$356.60	\$356.60
Barril de reciclaje de 90 galones	\$22.01	\$23.38	65g 6	\$413.33	\$413.33
Recogida Extra	\$29.32	\$32.24	2 1	\$275.49	\$275.49
Intercambias (Primer intercambio gratis)	\$18.52	\$20.36	2 2	\$500.69	\$500.69
Reemplazo (cargado por barriles perdidos o rorados)	\$79.75	\$87.70	2 3	\$709.68	\$709.68
			2 4	\$920.10	\$920.10
Contenedores de basura comerciales			2 5	\$1,161.59	\$1,161.59
Tamaño Frecuencia			2 6	\$1,338.68	\$1,338.68
2 1	\$107.85	\$118.27	Contaminación de residuos alimenticios \$64.99 \$71.47		
2 2	\$181.46	\$198.87	Se aplica a todos los contenedores de basura		
2 3	\$255.00	\$279.41	Intercambiar (primer inetercambio gratis)	\$92.57	\$101.80
2 4	\$328.62	\$360.03	Reemplazo+costo real del contenedor	\$104.43	\$114.84
2 5	\$402.15	\$440.56	(cobrado por contenedores perdidos o robados)		
2 6	\$475.70	\$521.10	Otro		
3 1	\$142.05	\$155.71	Paradas de autobús (distrito)	\$31.15	n/a
3 2	\$257.97	\$282.67	Tolva	\$43.59	\$47.93
3 3	\$363.39	\$398.09	Limpia de vapor (caja compactadora)	\$178.06	\$195.80
3 4	\$468.82	\$513.53	Contenedor con candado	\$18.66	\$20.51
3 5	\$574.22	\$628.93	Forro para cajas de carton	\$11.15	\$12.26
3 6	\$679.60	\$744.31	Certificado de destrucción		
4 1	\$175.85	\$192.71	Traido a Burrec MRF-por carga	\$127.41	\$140.12
4 2	\$317.07	\$347.33			
4 3	\$458.29	\$501.95			
4 4	\$599.56	\$656.63			
4 5	\$740.77	\$811.23			
4 6	\$882.01	\$965.88			
Recogida extra	\$47.28	\$51.99			
Contenedores temporales (3 yardas, 7 días)	\$128.93	\$141.78			

DISTRITO DE SERVICIOS COMUNITARIOS DE RUBIDOUX

Aumento de tarifa propuesto para 2023

Exhibición "A"



Tipo de servicio	Tasa Actual 2022	Propuesta 2023	Service Type	Tasa Actual 2022	Propuesta 2023
Contenedores temporales-Descarga y Devolucion	\$114.45	\$125.85	Llevado al vertedero Riverside Crnty (por tonel	\$68.95	\$75.83

FROM : INFOSEND, INC.
DATE : 04/24/2023
RE : FILE TRANSFER ACKNOWLEDGEMENT

=====

THIS FILE CONFIRMS THAT THE FILE(S) LISTED BELOW HAVE BEEN RECEIVED. IF YOU FIND ANY DISCREPANCY OR IF YOU HAVE ANY QUESTIONS OR SPECIAL INSTRUCTIONS REGARDING THIS LIST, KINDLY GIVE US A CALL AT (714) 993.2690 OR TOLL-FREE (800) 955.9330.

THANK YOU.

NO.	NAME OF FILE(S)	FILE SIZE (BYTES)	PAGE/RECORD COUNT	DATE RECEIVED
1.	RCM2023.CSV	601952	9502	04/24/2023 02:29:48 PM

=====

TOTAL PAGES/RECORDS: 9502

PS Form 3600-R - First-Class Mail and First-Class Package Service - Permit Imprint

Final

Postage Summary

Account Holder:	INFOSEND INC 4240 E LA PALMA AVE ANAHEIM, CA 92807 - 1816	Mailing Agent:	INFOSEND, INC 4240 E LA PALMA AVE ANAHEIM, CA 92807 - 1816	Mail Owner:	Rubidoux Community Services District 3590 RUBIDOUX BLVD RIVERSIDE, CA 92509 -4525
-----------------	---	----------------	--	-------------	---

Contact: MATT SCHMIDT
(714) 993 - 2690
Ext. 238
MATT.S@INFOSEND.COM

Account Number: 9000012400

Permit: Permit Imprint 146

Processing Category: Letters (may include postcards)

CRID: 8536585

CRID: 8536585

CRID: 26557598

Statement FS Fee Waiver %: 100%

Post Office Of Mailing: ANAHEIM CA 92899-9301

Mailer's Mailing Date: 04/27/2023

Post Office of Permit: ANAHEIM CA 92899-9301

Mailer Declared Weight of Single Piece: 0.0689 lbs.

Mailer Declared Total Pieces: 9,502 pcs.

Mailer Declared Total Weight: 654.6878 lbs.

USPS Determined Weight of Single Piece: 0.0689 lbs.

USPS Determined Total Pieces: 9,502 pcs.

USPS Determined Total Weight: 654.6878 lbs.
Total Postage: \$ 4,661.68

No of Containers:	1' MM Trays 1	2' MM Trays 46	2' EMM Trays	Flat Trays	Sacks	Pallets 3	Other
-------------------	------------------	-------------------	--------------	------------	-------	--------------	-------

Customer Reference ID.: 01TAT800

Move Update Method: NCOALink

NSA: NO

Political Mail: NO Official Election Mail: NO

Mailpieces contain Only contents that are not required to be mailed FCM: NO
 Incentive/Disco

Round Trip Only: 1 DVD/CD or other Disk: NO

unt Claimed: AB Testing Claimed: NO Type of Fee: N/A
 NO

Mail Arrival Date and Time: 04/27/2023 12:36
 Payment Date and Time: 04/27/2023 14:02

Comments:
 Container
 Grouping ID:
Copal Mailing
 Type:
SSF TID
 Number:

Part A: Automation Prices

Line Number	Title	Description	Price	Quantity	Subtotal Postage	Discount Total*	Fee Total	Postage
A4	5-Digit	Letters	0.471	7613pcs.	\$ 3,585.7230	\$ - 22.8390	\$ 0.0000	\$ 3,562.8840
A5	AADC	Letters	0.507	1105pcs.	\$ 560.2350	\$ -3.3150	\$ 0.0000	\$ 556.9200
A6	Mixed AADC	Letters	0.531	374pcs.	\$ 198.5940	\$ -1.1220	\$ 0.0000	\$ 197.4720
Part A Total (Add lines A1-A10)								\$ 4,317.2760
DISPLAY ONLY								
A13	Letters - Number of pieces that comply	Full Service Intelligent Mail Option	0.003	9092pcs.	\$ 27.2760	\$ 0.0000	\$ 0.0000	\$ -27.2760

Part B: Nonautomation Prices

Line Number	Title	Description	Price	Quantity	Subtotal Postage	Discount Total*	Fee Total	Postage
B6	Nonpresorted/Single-Piece*	Machinable Letters	0.840	410pcs.	\$ 344.4000	\$ 0.0000	\$ 0.0000	\$ 344.4000
Part B Total (Add lines B1-B20)								\$ 344.4000
Total Postage From All Parts								\$ 4,661.68
For Extra Services and Other Fees								N/A
Total From Attached Form 3540-S								N/A
Total Postage								\$ 4,661.68

* May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information.

USPS Use Only

Perform Verification:	Verification data not available at this time.		
One Pass/Two Pass Verification			
Received:	Error Percentage:	Additional Postage:	\$ 0.00
A/R/C:	Cost Avoidance:	Verifying Employee's Name:	
Total Additional Postage:	\$ 0.00	Number of Reworked Pieces:	

Rubidoux Community Services District

Board of Directors

Bernard Murphy, President
John Skerbelis, Vice-President
Armando Muniz
F. Forest Trowbridge
Hank Trueba Jr.



General Manager

Brian Laddusaw

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

NOTICE OF PUBLIC HEARING

OF THE RUBIDOUX COMMUNITY SERVICES DISTRICT FOR THE ADOPTION OF RESOLUTION NO. 2023-905, A RESOLUTION ESTABLISHING SOLID WASTE COLLECTION AND DISPOSAL COSTS FOR RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL USERS

Notice is hereby given that the Board of Directors of the Rubidoux Community Services District (District) will conduct a Public Hearing on Thursday, June 15th, 2023, at 4:00 PM, during the regular meeting of the Board of Directors. Subject Public Hearing shall be conducted at 3590 Rubidoux Blvd., Jurupa Valley, CA 92509, at the above time and date.

The purpose of the Public Hearing is for receiving comments (oral and written), as they pertain to Draft Resolution 2023-905 which authorizes, directs, and revises solid waste collection and disposal rates. The proposed solid waste collection and disposal rates will have varying impacts on customers depending on usage characteristics.

A draft copy of Resolution 2023-905 is available to view by any interested party at the District office during normal business hours or you may download a copy at the District's website www.rcsd.org.

Brian R. Laddusaw
General Manager

June 05, 2023

Advertising Order Confirmation

The Press Enterprise

06/05/23 2:53:58PM

Page 1

<u>Ad Order Number</u> 0011607261	<u>Customer</u> RUBIDOUX COMM SERV DIST	<u>Payor Customer</u> RUBIDOUX COMM SERV DIST	<u>PO Number</u>
<u>Sales Representative</u> Nick Eller	<u>Customer Account</u> 5209178	<u>Payor Account</u> 5209178	<u>Ordered By</u> Martha Perez
<u>Order Taker</u> Nick Eller	<u>Customer Address</u> 3590 RUBIDOUX BLVD RIVERSIDE, CA 92509	<u>Payor Address</u> 3590 RUBIDOUX BLVD RIVERSIDE, CA 92509	<u>Customer Fax</u> 9513694061
<u>Order Source</u> Select Source	<u>Customer Phone</u> 951-684-7580	<u>Payor Phone</u> 951-684-7580	<u>Customer EMail</u> bjennings@rcsd.org
<u>Current Queue</u> Ready	<u>Invoice Text</u> Resolution No. 2023-905		

<u>Tear Sheets</u> 0	<u>Affidavits</u> 0	<u>Blind Box</u>	<u>Materials</u>	<u>Promo Type</u>	<u>Special Pricing</u>
-------------------------	------------------------	------------------	------------------	-------------------	------------------------

<u>Ad Number</u> 0011607261-01	<u>Ad Size</u> 4 X 39 Li	<u>Color</u>	<u>Production Color</u>	<u>Ad Attributes</u>	<u>Production Method</u> AdBooker	<u>Production Notes</u>
-----------------------------------	-----------------------------	--------------	-------------------------	----------------------	--------------------------------------	-------------------------

<u>External Ad Number</u>	<u>Pick Up</u>	<u>Ad Type</u> Legal Liner	<u>Released for Publication</u>
---------------------------	----------------	-------------------------------	---------------------------------

**NOTICE OF PUBLIC HEARING
OF THE RUBIDOUX COMMUNITY SERVICES DISTRICT FOR THE
ADOPTION OF RESOLUTION NO. 2023-905, A RESOLUTION
ESTABLISHING SOLID WASTE COLLECTION AND DISPOSAL COSTS
FOR RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL USERS**

Notice is hereby given that the Board of Directors of the Rubidoux Community Services District (District) will conduct a Public Hearing on Thursday, June 15th, 2023, at 4:00 PM, during the regular meeting of the Board of Directors. Subject Public Hearing shall be conducted at 3590 Rubidoux Blvd., Jurupa Valley, CA 92509, at the above time and date.

The purpose of the Public Hearing is for receiving comments (oral and written), as they pertain to Draft Resolution 2023-905 which authorizes, directs, and revises solid waste collection and disposal rates. The proposed solid waste collection and disposal rates will have varying impacts on customers depending on usage characteristics.

A draft copy of Resolution 2023-905 is available to view by any interested party at the District office during normal business hours or you may download a copy at the District's website www.resd.org.

Brian R. Laddusaw
General Manager

June 05, 2023
Press-Enterprise
Published: 6/8/23

<u>Product</u>	<u>Requested Placement</u>	<u>Requested Position</u>	<u>Run Dates</u>	<u># Inserts</u>
Daily Bulletin	Legals CLS	General - 1076~	06/08/23	1
PE Riverside:Full Run	Legals CLS	General - 1076~	06/08/23	1
SB Sun	Legals CLS	General - 1076~	06/08/23	1

Advertising Order Confirmation

The Press Enterprise

06/05/23 2:53:58PM

Page 2

Order Charges:

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Amount</u>	<u>Amount Due</u>
341.72	0.00	341.72	0.00	\$341.72

If this confirmation includes an advertising proof, please check your proof carefully for errors, spelling, and/or typos. Errors not marked on the returned proof are not subject to credit or refunds.

Please note: To meet our printer's deadline, we must have your proof returned by the published deadline, and as indicated by your sales rep.

Please note: If you pay by bank card, your card statement will show the merchant as "SoCal Newspaper Group".

THE PRESS-ENTERPRISE

1825 Chicago Ave, Suite 100
Riverside, CA 92507
951-684-1200
951-368-9018 FAX

PROOF OF PUBLICATION (2010, 2015.5 C.C.P)

Publication(s): The Press-Enterprise

PROOF OF PUBLICATION OF

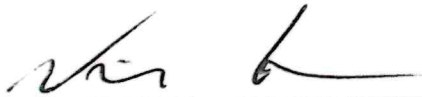
Ad Desc.: Resolution No. 2023-905 /

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper in general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

06/08/2023

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date: June 08, 2023
At: Riverside, California



Legal Advertising Representative, The Press-Enterprise

RUBIDOUX COMM SERV DIST
3590 RUBIDOUX BLVD
RIVERSIDE, CA 92509

Ad Number: 0011607261-01

P.O. Number:

Ad Copy:

NOTICE OF PUBLIC HEARING OF THE RUBIDOUX COMMUNITY SERVICES DISTRICT FOR THE ADOPTION OF RESOLUTION NO. 2023-905, A RESOLUTION ESTABLISHING SOLID WASTE COLLECTION AND DISPOSAL COSTS FOR RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL USERS

Notice is hereby given that the Board of Directors of the Rubidoux Community Services District (District) will conduct a Public Hearing on Thursday, June 15th, 2023, at 4:00 PM, during the regular meeting of the Board of Directors. Subject Public Hearing shall be conducted at 3590 Rubidoux Blvd., Jurupa Valley, CA 92509, at the above time and date.

The purpose of the Public Hearing is for receiving comments (oral and written), as they pertain to Draft Resolution 2023-905 which authorizes, directs, and revises solid waste collection and disposal rates. The proposed solid waste collection and disposal rates will have varying impacts on customers depending on usage characteristics.

A draft copy of Resolution 2023-905 is available to view by any interested party at the District office during normal business hours or you may download a copy at the District's website www.resd.org.

Brian R. Laddusaw
General Manager

June 05, 2023
Press-Enterprise
Published: 6/8/23

RCSD Solid Waste
Letters/Protest
Tally

Total Mailed 4/27/2023	Postal Service Returned Mail	Total Mailing Less Returned Mail	#	50% + 1 Required Protest Qty	Mailed Trash Rate Protests Received 6/05/2023	Emailed or Verbal Trash Rate Protests Received	<u>Total</u> Trash Rate Protests Received
9,502	722	8,780		4,391	2	0	2

Reported by *Martha Perez*
 Martha Perez
 Manager Customer Service

Board of Directors
R.C.S.D.
3590 Rubidoux Blvd.
Jurupa Valley, CA 92509

Ms M. Sheets
787 Font Ave.
Jurupa Valley, CA 82509

May 6, 2023

I am writing this letter to as an objection to the raising the rates that the Board of Directors is hearing on June 15, 2023/

This raise is the second that I have been advised of his year. I do not think ir is fair that you can arbitrarily raise the rates.

I am, and many of your other customers are on a fixed income which does not go up even 1 time during the year; so just how do you expect us to ok these rate hikes.

I do NOT think that we are being treated fairly you, just because you can raise the rates.

I do not intend this to sound, nor for you to take offense but I think if you think about this from your customers side of the equation, I believe hat you will agree with us.

Ms Sheets

April 29, 2023

RSCD District Office
ATTN.: Gen. Manager
3590 Rubidoux Blvd.
Juruapa Valley, CA 92509

Re. November 2, 2022

Dear General Manager,

We went through this again, just last year.
We emphatically protest Draft Resolution No. 2023-905, this change with manifest error.
I feel this is generated by another Sacramento laxity, Senate Bill (SB) 1383.

Technically, your letter errs in part B, Organic Recycling, second paragraph, *'The residential automated barrel service charge is **comprised of six componts**'*
The whole comprises the parts, and not the reverse. Comprised of is always wrong.
The word should be consists of, or, composed of.

Uemployed with six occupants in our home at 6500 Villa Vista, Jurapa Valley, CA, and two gardens in the back yard, and plants in the front yard, we cannot afford increased rates for our water.
We used less water this year than last, yet pay more money.

Thank you for the privelege of protest.

Sincerely,



Leland Harold* Boone

6500 Villa Vista

Jurupa Valley, 92509-7231

*My late Dad, Mr. Harold E. Boone, died of 44% burns in his house fire four weeks after retiring from a proud career of service to Detroit Edison, saving my late Mom, my autistic brother upstairs, and his two dogs, but not himself.

lelandboone@sbcglobal.net

13. Consideration to Adopt Draft Rubidoux Community Services District Operations and Capital Improvement Budgets and Salary Schedule for Fiscal Year 2023|2024: **DM 2023-56**

Rubidoux Community Services District

Board of Directors

Bernard Murphy, President
John Skerbelis, Vice-President
Armando Muniz
F. Forest Trowbridge
Hank Trueba Jr.

General Manager

Brian R. Laddusaw



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2023-56

June 15, 2023

To: Rubidoux Community Services District
Board of Directors

Subject: Consideration to Adopt Draft Rubidoux Community Services District Operations and Capital Improvement Budgets and Salary Schedule for Fiscal Year 2023|2024

BACKGROUND:

Attached for the Board of Directors' ("Board") consideration is the proposed Fiscal Year 2023|2024 ("FY 2024") Budget for the Rubidoux Community Services District's ("District") Operating and Capital Funds. Additionally, attached to the Budget is the District's FY 2024 Salary Schedule.

The District's budgeting cycle is a multi-month process beginning in March 2023. During this time, District management met on a weekly basis to discuss all facets of the District's operations which ultimately become factors when setting budgetary figures. Items considered include but are not limited to the following:

- Current and forecasted operational challenges related to supply chain shortages, inflation, and new treatment processes.
- Critical capital infrastructure spending related to the water and sewer enterprise.
- Costs and debt service associated with the Field/Admin. Building project.
- Allocation of central services and discretionary property tax revenue.
- Preventative maintenance programs and other programmatic initiatives.
- SB 1383 compliance and administrative costs.
- TDS mitigation due to continuous elevated levels above 650 mg/l (maximum allowed based on City of Riverside discharge permit).
- Emphasis on reducing the District's Unfunded Accrued Liability ("UAL") through Additional Discretionary Payments ("ADPs").
- Potential capital contributions to the City of Riverside for wastewater treatment plant upgrades.

- Elimination of restrictive components of water and sewer enterprise to provide for greater flexibility of rate revenues for operating costs, projects, debt service, unforeseen capital expenditures, and unrestricted reserves.

Each week during the budgeting cycle, management would continuously assign costs to the District's operational and capital fund budgets. As costs were assigned, management simultaneously looked at anticipated revenues associated with each enterprise to determine if sufficient revenues could be generated at the District's current rates or if a rate adjustment was necessary. Due to significant challenges facing the District as noted above, rate adjustments across all three enterprises were necessary for FY 2024. District staff conducted and the Board participated in various rate setting events beginning in March 2023. The timeline of events is highlighted below.

RATE ADJUSTMENT TIMELINES:

Solid Waste –

- Solid Waste Committee Meeting – March 8, 2023
- Regular Board Meeting – April 20, 2023 (DM 2023-39 Approve Rate Increase and Set Proposition 218 Public Protest Hearing)
- Budget Workshops – May 4, May 18, and June 1, 2023
- Regular Board Meeting – June 15, 2023 (DM 2023-55 Public Protest Hearing and Resolution No. 2023-905 Consideration and Adoption)

Wastewater –

- Budget Workshops – May 4, May 18, June 1, 2023

Anticipated:

- Regular Board Meeting – July 6, 2023 (Consideration to Prepare Draft Ordinance Adjusting Rate)
- Regular Board Meeting – July 20, 2023 (1st Reading of Ordinance)
- Regular Board Meeting – August 3, 2023 (2nd Reading of Ordinance and Public Hearing)

Water –

- Budget Workshops – May 4, May 18, June 1, 2023

Anticipated:

- Regular Board Meeting – July 6, 2023 (Consideration to Prepare Draft Ordinance Adjusting Rate)
- Regular Board Meeting – July 20, 2023 (1st Reading of Ordinance)
- Regular Board Meeting – August 3, 2023 (2nd Reading of Ordinance and Public Hearing)

Since the District's 3rd and final budget workshop on June 1, 2023, staff reviewed the draft budget a final time to determine if all budgetary figures appeared appropriate for the Board's consideration and adoption this evening. No further adjustments have been made to the draft budget since the final staff presentation at Budget Workshop 3.

SALARY SCHEDULE:

The Board is currently involved in two employment contracts with District staff. The District's bargaining unit employees are represented by the Laborer's International Union of North America, Local 777 ("LIUNA") and cost-of-living-adjustments ("COLA") are based on language contained in Article XXIV in the current Memorandum of Understanding ("MOU") (attached). The District's General Manager has a separate employment contract and COLAs are based on language contained in Section 4(B) (attached). The COLA language in both contracts is consistent with each other. Additionally, all other District employees not included in the bargaining unit have received COLAs in a similar manner.

COLAs have an effective date of every July 1 and are based on the percentage change to the Consumer Price Index ("CPI") for the Riverside-San Bernardino-Ontario area urban wage earners and clerical workers ("CPI-W") data series as published by the U.S. Bureau of Labor Statistics ("BLS"). The calculation for determining the CPI is done by comparing the data for the proceeding twelve (12) months ending in March. Should the CPI fall between 1.0% and 3.0%, all District employees would recognize a COLA for the calculated percentage amount. If the CPI was less than 1.0%, the COLA would be set at 1.0%, and if the CPI was greater than 3.0%, the COLA would be set at 3.0%. Further, if the CPI was greater than 4.25%, it would trigger a re-opener to the employment contracts for which District staff would meet and confer on an agreed upon percentage for that year's COLA.

During the COLA setting process for FY 2022|2023 ("FY 2023"), an issue was raised regarding the appropriate method of calculating the CPI for determining the COLA. The two methodologies are summarized below:

1. Comparing March of the current year to March of the previous year to produce a singular data point.
2. Taking an average of the six (6) data points released by the BLS during March of the previous year to March of the current year.

Ultimately the issue of which methodology to be used was rendered irrelevant as both would have triggered a re-opener. The COLA for FY 2023 was agreed to by both the District and staff.

For FY 2024, the question is which methodology is appropriate. Based on the opinion of the District's General Counsel, either methodology is consistent with the language of the MOU but advised it may be appropriate for the Board to deliberate on the matter and memorialize the preferred methodology. This matter was then reassigned to the Personnel Committee ("Committee").

On May 17, 2023, the District's Personnel Committee held a meeting to provide direction to staff and decide on a recommendation to the full Board. At the conclusion of the meeting, both Committee members concurred the appropriate methodology for setting the COLA for July 1 should be based on the singular data point published by the BLS ending March. In this case, the CPI published by the BLS for the CPI-W data series of the Riverside-San Bernardino-Ontario area ending in March was 4.20% (attached). Based on this data point, when comparing it to the District's employment contracts, the COLA for FY 2024 will be 3.0%, as the amount does not exceed the threshold for a re-opener. Both Committee members agreed with a 3.0% COLA for all District staff for FY 2024.

Additionally, the Committee members directed staff to receive concurrence from LIUNA on this preferred methodology and 3.0% COLA for FY 2024. Attached to this DM is a letter from LIUNA concurring with the 3.0% COLA.

Attached to the FY 2024 Operating and Capital Fund Budgets is the FY 2024 Salary Schedule for all District staff and classifications. Each position and step salary amount, including the General Managers, was adjusted by 3.0% from the current Salary Schedule dated December 15, 2022.

On the advice of General Counsel, the FY 2024 Salary Schedule will be considered as a separate action item, as noted below.

RECOMMENDATION:

The General Manager recommends the Board of Directors:

1. Approve and adopt the Rubidoux Community Services District Fiscal Year 2023|2024 Operating and Capital Fund Budgets.
2. Approve and adopt the Rubidoux Community Services District Fiscal Year 2023|2024 Salary Schedule.

Respectfully,



BRIAN R. LADDUSAW, CPA
General Manager

Attachment(s): FY 2023|2024 Budgets and Salary Schedule
MOU Article XXIV
GM Contract Section 4(B)
Printout U.S. Bureau of Labor Statistics
Correspondence – LIUNA dated June 7, 2023

**Rubidoux Community Services District
Executive Summary - Operating Budget
June 15, 2023**

<u>Income and Revenue:</u>	Adopted Budget 2022/2023^[1]	Adopted Budget 2023/2024
GENERAL FUND	\$ 4,058,904	\$ 2,411,000
FIRE/WEED ABATEMENT FUND	4,317,100	4,774,000
TRASH FUND	4,922,274	5,364,000
WATER FUND	9,989,712	8,903,000
WATER CAPITAL IMPRVMT PROJECT	1,550,400	2,142,000
WATER REPLACEMENT PROJECT	177,366	-
COP WATER FUND	1,173,200	10,000
SEWER FUND	3,145,500	3,592,000
SEWER CAPITAL IMPRVMT PROJECT	1,185,600	884,000
SEWER REPLACEMENT PROJECT	113,100	-
FIELD/ADMIN BUILDING FUND	107,500	-
Total Income and Revenue	\$ 30,740,656	\$ 28,080,000
<u>Expenditures and Transfers:</u>	Adopted Budget 2022/2023^[1]	Adopted Budget 2023/2024
GENERAL FUND	\$ 4,058,904	\$ 2,411,000
FIRE/WEED ABATEMENT FUND	4,317,100	4,774,000
TRASH FUND	4,922,274	5,364,000
WATER FUND	9,989,712	8,903,000
WATER CAPITAL IMPRVMT PROJECT	1,550,400	2,142,000
WATER REPLACEMENT PROJECT	177,366	-
COP WATER FUND	1,173,200	10,000
SEWER FUND	3,145,500	3,592,000
SEWER CAPITAL IMPRVMT PROJECT	1,185,600	884,000
SEWER REPLACEMENT PROJECT	113,100	-
FIELD/ADMIN BUILDING FUND	107,500	-
Total Expenditures and Transfers	\$ 30,740,656	\$ 28,080,000

[1] - Includes budget amendments adopted by Board of Directors up through June 1, 2023.

Rubidoux Community Services District

General Fund Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ^[1]	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Operating Income						
1 Plan Check & Inspection	9,500	15,000	12,667	(2,333)	18,290	15,000
2 Permits & Licenses	3,247	3,000	4,329	1,329	3,230	5,000
3 Administrative Allocation Fire Fund	-	104,220	104,220	-	-	89,000
4 Administrative Allocation Trash Fund	-	597,127	597,127	-	50,000	508,000
5 Administrative Allocation Water Fund	-	1,138,621	1,138,621	-	300,000	967,000
6 Administrative Allocation Sewer Fund	-	677,432	677,432	-	250,000	576,000
Total Operating Income	\$12,747	\$2,535,400	\$2,534,396	(\$1,004)	\$621,520	\$2,160,000
Other Income						
7 Rental Income	17,215	-	17,215	17,215	22,785	-
8 Interest Income	52,163	16,300	171,614	155,314	14,066	185,000
9 Miscellaneous Income: General	3,095	6,300	4,127	(2,173)	6,399	4,000
10 Developer EDU Fees: Income	-	-	-	-	310,491	-
11 Interest Income: Non-Operational	15,749	8,000	58,495	50,495	5,746	62,000
12 Loan Proceeds - Bldg.	1,505,559	1,492,904	1,505,559	12,655	-	-
13 Settlement Proceeds	4,708,154	-	4,708,154	4,708,154	-	-
Total Other Income	\$6,301,935	\$1,523,504	\$6,465,164	\$4,941,660	\$359,487	\$251,000
TOTAL GENERAL REVENUE	\$6,314,682	\$4,058,904	\$8,999,560	\$4,940,656	\$981,007	\$2,411,000
Operating Expense						
14 R & M Vehicles	2,211	2,000	2,948	(948)	882	3,000
15 Main/Lease Equipment	7,868	9,000	10,491	(1,491)	8,325	11,000
16 R & M Office Building	19,820	29,000	26,427	2,573	32,822	27,000
17 General Supplies & Expenses	43,543	50,000	58,057	(8,057)	65,357	70,000
18 Utilities	15,996	20,000	21,328	(1,328)	21,294	22,000
19 Postage Expense: General	18,654	40,000	24,872	15,128	34,091	26,000
20 Telephone: General	9,573	14,000	12,764	1,236	15,999	13,000
21 Office Supplies: General	10,611	9,000	14,148	(5,148)	10,157	15,000
22 Dues & Subscriptions	3,151	12,000	4,201	7,799	11,877	8,000
23 Licenses & Permits	253	1,000	337	663	-	1,000
24 Clothing Expense	900	5,000	1,200	3,800	-	2,500
25 Mileage & Conference Expense	-	2,000	-	2,000	-	5,000
26 Gasoline Expense	3,955	5,000	5,273	(273)	5,571	5,000
27 General Insurance	7,231	15,200	9,641	5,559	15,261	20,000
28 Attorney Fees	17,597	18,500	23,463	(4,963)	15,588	25,000
29 Publication of Public Notices	995	1,000	1,327	(327)	796	2,000
30 Miscellaneous Expense	342	2,000	456	1,544	320	2,000
31 Consulting Fee: Labor	13,347	10,000	17,796	(7,796)	10,318	25,000
32 Consulting Fee: Administrative Oversight	6,198	20,000	8,264	11,736	-	25,000
33 Consulting Fee: Communication / Outreach	9,492	25,000	12,656	12,344	-	25,000
34 Consulting Fee: Leppa LLC	-	1,000	1,000	-	-	1,000
35 Consulting Fee: Financial	-	-	-	-	-	10,000
36 Auditors Fees	33,665	35,330	35,330	-	33,590	34,000
37 Website Administration	3,600	4,800	4,800	-	4,800	5,000
38 Computer System Support	40,643	69,000	54,191	14,809	68,467	116,000
39 Computer Misc. and Hardware	14,790	5,000	14,720	(9,720)	6,712	15,000
40 Employee Education and Training	7,215	10,000	9,620	380	4,648	20,000
41 Annexation Work	13,900	39,150	18,533	20,617	16,411	-
Total Operating Expense	\$305,550	\$453,980	\$393,843	\$60,137	\$383,286	\$533,500

Rubidoux Community Services District

General Fund Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ^[1]	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Administrative Expense						
42 Salaries Expense	637,845	1,127,200	850,460	276,740	901,766	960,000
43 Employee Vacation/Sick Accrual Expense	240,122	218,200	240,122	(21,922)	15,986	10,000
44 Payroll Tax Expense	56,943	85,800	75,924	9,876	60,132	64,000
45 Health & Retirement Expense	406,117	567,200	541,489	25,711	465,756	477,000
46 Retirement Expense - Excess UAL	-	-	-	-	-	49,000
47 Workers Compensation Ins.	3,465	5,500	4,620	880	3,956	4,000
48 Human Resources Development	-	1,000	-	1,000	-	1,000
49 Directors Fees	17,874	22,000	23,832	(1,832)	26,860	33,000
50 Employee Recognition	-	3,500	-	3,500	-	3,500
51 Recruitment	3,398	45,000	3,398	41,602	-	-
52 Election Costs	-	30,000	-	30,000	-	-
Total Administrative Expense	\$1,365,764	\$2,105,400	\$1,739,845	\$365,555	\$1,474,456	\$1,601,500
Other Expense						
53 Equipment (OFC) Replacement	-	5,000	5,000	-	-	5,000
54 Street Light Expense	109,617	161,000	146,156	14,844	169,771	136,000
55 Building Interest Exp	53,753	44,805	77,262	(32,457)	-	43,000
Total Other Expense	\$163,370	\$210,805	\$228,418	(\$17,613)	\$169,771	\$184,000
Total Expense	\$1,834,684	\$2,770,185	\$2,362,106	\$408,079	\$2,027,513	\$2,319,000
Asset Acquisitions						
56 NorthStar and Denali Cloud Server	-	-	-	-	-	100,000
57 NorthStar Server Migration and Setup	-	100,000	-	100,000	-	-
58 Admin. Bldg. Proj.	410,026	1,492,904	410,026	1,082,878	-	1,395,533
Total Asset Acquisitions	\$410,026	\$1,592,904	\$410,026	\$1,182,878	\$0	\$1,495,533
Long-Term Debt						
59 Debt Service - Building Principal	-	133,019	139,252	(6,233)	-	138,000
Total Long-Term Debt	\$0	\$133,019	\$139,252	(\$6,233)	\$0	\$138,000
Transfers						
60 Property Tax Transfer In	-	(390,224)	(390,224)	-	-	(146,000)
61 Transfer from Field/Admin Fund Reserves	-	-	-	-	-	(300,000)
62 Transfer to/(from) Unrestricted Reserves	2,974,439	(21,280)	5,408,567	(5,429,847)	(1,046,506)	(1,232,000)
63 Transfer to/(from) Restricted Reserves	1,095,533	-	1,095,533	(1,095,533)	-	(1,095,533)
64 Transfer from Water Fund	-	(20,560)	(20,560)	-	-	1,232,000
65 Transfer from Sewer Fund	-	(5,140)	(5,140)	-	-	-
Total Transfers	\$4,069,972	(\$437,204)	\$6,088,176	(\$6,525,380)	(\$1,046,506)	(\$1,541,533)
TOTAL GENERAL EXPENSES	\$6,314,682	\$4,058,904	\$8,999,560	(\$4,940,656)	\$981,007	\$2,411,000

[1] Includes budget amendments adopted by Board of Directors up through June 1, 2023.

Rubidoux Community Services District Fire / Weed Abatement Fund Budget

	Actual YTD March 2023	Annual Budget 2022/2023	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Operating Income						
1 Weed Abatement Assessment	(887)	3,100	2,613	(487)	593	3,000
2 Property Taxes-Secured:Gnrl	2,165,498	3,876,400	3,815,498	(60,902)	3,802,432	3,892,000
3 Property Taxes-Unsecured	103,483	102,600	109,483	6,883	113,054	112,000
4 Property Taxes-SBE & HOX	53,451	98,000	101,951	3,951	94,205	104,000
5 Property Taxes-SPY & 2345	67,396	51,200	96,396	45,196	63,618	98,000
Total Operating Income	\$2,388,941	\$4,131,300	\$4,125,941	(\$5,359)	\$4,073,902	\$4,209,000
Other Income						
6 Developer EDU Fees: Income	1,714,034	185,800	1,714,034	1,528,234	310,491	565,000
Total Other Income	\$1,714,034	\$185,800	\$1,714,034	\$1,528,234	\$310,491	\$565,000
TOTAL FIRE/WEED ABATEMENT REVENUE	\$4,102,975	\$4,317,100	\$5,839,975	\$1,522,875	\$4,384,393	\$4,774,000
Operating Expense						
7 Utilities Fire Dept	21,379	25,800	28,505	(2,705)	27,715	29,400
8 Postage Expense: Weed	-	500	500	-	-	500
9 Weed Abatement Contract	-	2,000	-	2,000	675	2,000
10 CDF Contract	608,188	2,724,100	2,558,188	165,912	2,272,315	2,955,000
11 Publication of Public Notices	1,102	1,000	1,102	(102)	-	1,000
12 Miscellaneous: Fire	306	1,000	1,000	-	847	5,000
13 Repairs and Maintenance	5,285	15,000	7,047	7,953	11,059	10,000
14 Landscaping	-	7,000	-	7,000	-	7,000
15 Riverside County Admin Charge	8,083	9,000	10,777	(1,777)	9,243	11,100
16 Consulting Fees	-	2,000	-	2,000	1,696	2,000
Total Operating Expense	\$644,343	\$2,787,400	\$2,607,119	\$180,281	\$2,323,550	\$3,023,000
Administrative Expense						
17 General Fund Admin. Expense	-	104,220	104,220	-	50,000	89,000
Total Administrative Expense	\$0	\$104,220	\$104,220	\$0	\$50,000	\$89,000
Asset Acquisitions						
18 Misc. Asset Acq./Replacements	127,516	250,000	155,083	94,917	-	250,000
Total Asset Acquisitions	\$127,516	\$250,000	\$155,083	\$94,917	\$0	\$250,000
Transfers						
19 Transfer to/(from) Fire Mitigation Fund	1,586,518	(64,200)	1,558,951	(1,623,151)	310,491	315,000
20 Property Tax Transfer Out(In) - GF	1,744,598	390,224	565,146	(174,922)	1,700,352	146,000
21 Property Tax Transfer Out(In) - Trash	-	263,453	263,453	-	-	119,000
22 Property Tax Transfer Out(In) - WF	-	571,003	571,003	-	-	782,000
23 Property Tax Transfer Out(In) - SF	-	15,000	15,000	-	-	50,000
Total Transfers	\$3,331,116	\$1,175,480	\$2,973,553	(\$1,798,073)	\$2,010,843	\$1,412,000
TOTAL FIRE/WEED ABATEMENT EXPENSE	\$4,102,975	\$4,317,100	\$5,839,975	(\$1,522,875)	\$4,384,393	\$4,774,000

Rubidoux Community Services District Trash Fund Budget

	Actual YTD March 2023	Annual Budget 2022/2023	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Operating Income						
1 Sales: Trash	3,355,391	4,791,700	4,755,391	(36,309)	4,335,192	5,213,000
2 Tri-Co Rolloff Revenue	83,439	76,900	145,369	68,469	81,085	150,000
3 Trash Bag Sales	154	500	205	(295)	236	1,000
Total Operating Income	\$3,438,984	\$4,869,100	\$4,900,965	\$31,865	\$4,416,513	\$5,364,000
Other Income						
4 Grant Income: Cal Recycle	53,174	53,174	53,174	-	-	-
Total Other Income	\$53,174	\$53,174	\$53,174	\$0	\$0	\$0
TOTAL TRASH REVENUE	\$3,492,158	\$4,922,274	\$4,954,139	\$31,865	\$4,416,513	\$5,364,000
Operating Expense						
5 Bad Debt Expense: Trash	-	20,000	20,000	-	47,839	20,000
6 Trash Contract Expense	3,120,127	4,503,600	4,520,127	(16,527)	4,127,075	4,890,000
Total Operating Expense	3,120,127	\$4,523,600	\$4,540,127	\$16,527	\$4,174,914	\$4,910,000
Administrative Expense						
7 General Fund Administrative Expense	-	597,127	597,127	-	50,000	508,000
8 SB 1383 Administrative Expense	-	65,000	-	65,000	-	65,000
Total Administrative Expense	\$0	\$662,127	\$597,127	\$65,000	\$50,000	\$573,000
Total Expense	\$3,120,127	\$5,185,727	\$5,137,254	\$48,473	\$4,224,914	\$5,483,000
Transfers						
9 Property Tax Transfer In	-	(263,453)	(263,453)	-	-	(119,000)
10 Transfer to/(from) Unrestricted Reserves	372,031	-	80,338	(80,338)	191,599	-
Total Transfers	\$372,031	(\$263,453)	(\$183,115)	(\$80,338)	\$191,599	(\$119,000)
TOTAL TRASH EXPENSES	\$3,492,158	\$4,922,274	\$4,954,139	(\$31,865)	\$4,416,513	\$5,364,000

Rubidoux Community Services District Water Fund Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ⁽¹⁾	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Operating Income						
1 Sales - Residential	3,085,010	4,641,100	4,509,421	(131,679)	4,337,224	6,109,000
2 Sales - Commercial	1,241,398	1,918,800	1,868,904	(49,896)	1,740,615	2,037,000
3 Sales - Late Charges	56,811	55,716	75,748	20,032	23,463	76,000
4 Sales - Service Charges	4,274	7,000	5,699	(1,301)	6,601	6,000
5 Sales - Reconnect Charge	21,550	5,000	28,733	23,733	8,950	29,000
6 Sales - Meters	69,260	73,000	74,260	1,260	130,250	95,000
7 Sales - Jumper Income	27,200	50,000	27,200	(22,800)	-	34,000
8 Sales - JCSD	538,118	1,200,000	538,118	(661,882)	350,950	-
Total Operating Income	\$5,043,621	\$7,950,616	7,128,083	(\$822,533)	\$6,598,053	\$8,386,000
Other Income						
9 Interest Income	85,181	18,000	255,461	237,461	32,978	293,000
10 Miscellaneous Revenue	2,872	10,000	3,829	(6,171)	18,857	10,000
11 Interest Income: Non-Operational	18,970	4,000	68,970	64,970	4,123	54,000
12 Grant Income: Cal OES	-	-	-	-	-	160,000
13 Loan Proceeds - Bldg.	1,995,741	2,007,096	1,995,741	(11,355)	-	-
14 Non-Operating Commercial Revenue	428,993	-	428,993	428,993	-	-
Total Other Income	\$2,531,757	\$2,039,096	2,752,994	\$713,898	\$55,958	\$517,000
TOTAL WATER REVENUE	\$7,575,378	\$9,989,712	\$9,881,077	(\$108,635)	\$6,654,011	\$8,903,000
Operating Expense						
15 Pump Energy Costs	395,980	559,600	527,973	31,627	512,616	536,000
16 Water Analyses	159,435	243,000	212,580	30,420	222,035	243,000
17 Bad Debt Expense: Wtr	(2,614)	22,000	22,000	-	73,924	22,000
18 R & M Vehicle	16,467	19,400	21,956	(2,556)	31,817	23,000
19 R & M Equipment, Heavy	33,828	23,600	45,104	(21,504)	18,399	46,000
20 R & M Water System	235,758	279,800	295,048	(15,248)	324,695	304,000
21 R & M Office	7,926	6,000	10,568	(4,568)	6,025	11,000
22 Operating Expense	104,368	281,300	239,157	42,143	318,141	516,000
23 Op/Maint Wellhd Treat Facility (N03 Plt)	199,237	279,600	265,649	13,951	296,046	324,000
24 Operating Expense: Treatment Media	108,968	1,250,000	148,968	1,101,032	1,060,753	1,250,000
25 General Supplies & Expenses	6,508	3,300	8,677	(5,377)	8,563	24,000
26 Bank Service Charges	88,622	100,100	118,163	(18,063)	99,717	122,000
27 Chemical/Mineral Supplies	26,320	48,300	35,093	13,207	38,997	36,000
28 Regulatory Fee/State	24,598	38,000	39,123	(1,123)	38,733	40,000
29 Clothing/Shoe Expense	8,315	9,500	11,087	(1,587)	11,131	12,000
30 Employee Education and Training	6,536	28,100	8,715	19,385	16,111	25,000
31 Utilities	2,010	1,600	2,680	(1,080)	2,003	3,000
32 Telephone	2,320	3,300	3,093	207	3,417	4,000
33 Dues & Subscriptions	1,141	1,700	1,521	179	1,366	2,000
34 Licenses & Permits	6,456	37,700	8,608	29,092	20,093	38,000
35 Mileage & Conference Expense	1,345	2,500	1,793	707	-	5,000
36 Gasoline Expense	51,378	73,900	68,504	5,396	78,715	71,000
37 Liability Insurance	43,785	96,400	99,485	(3,085)	96,293	127,000
38 Attorney Fees	-	5,000	-	5,000	-	5,000
39 Consulting Fees: Grant Support Services	7,547	15,000	10,063	4,937	18,687	15,000
40 Consulting Fees: Cost of Svc Study(60%WF/40%SF)	30,815	46,000	45,815	185	79,960	-
41 Consulting Fees: Utility/Rate	-	-	-	-	-	15,000
42 Consulting Fees: Safety (50%WF/50%SF)	-	15,000	-	15,000	-	15,000
43 Consulting Fees: LHMP (50%WF/50%SF)	-	12,500	-	12,500	-	178,000
44 Consulting Fees: Valve Turning Program	5,814	15,000	5,814	9,186	22,681	15,000
45 Consulting Fees: SCADA Eval. & Impl.	-	50,000	-	50,000	-	-
46 Consulting Fees: Operator Training/SOPs	84,615	250,000	151,250	98,750	-	150,000
47 Consulting Fees: LTWTP Pressure Surge Inv.	-	-	-	-	21,862	-
48 Consulting Fees: Leppa	-	7,000	7,000	-	-	7,000
49 Consulting Fees: Drought, Cons., Water Loss/Eff.	-	15,000	15,000	-	-	45,000
50 Engineering Fees: WTR	100,395	115,000	133,860	(18,860)	281,949	150,000
51 Engineering Fees: Master Plans	12,400	-	12,400	(12,400)	136,585	-

Rubidoux Community Services District Water Fund Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ^[1]	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
52 Engineering Fees:Design Manual(50%WF/50%SF)	-	-	-	-	-	81,250
53 Fleet Tracking(67%WF/33%SF)	2,340	4,000	3,120	880	779	4,000
54 Loss Claims	1,414	10,000	1,885	8,115	1,800	10,000
55 Publication of Public Notices	-	1,000	1,000	-	484	1,000
56 Miscellaneous Expense	-	1,000	1,000	-	-	1,000
57 Imported Water Purchases	-	-	-	-	-	-
58 Computer System Support	-	-	-	-	-	-
59 Computer Misc. and Hardware	3,585	10,000	4,780	5,220	23,223	10,000
60 Water Policy Advocacy	15,000	15,000	15,000	-	-	15,000
Total Operating Expense	\$1,792,612	\$3,995,200	\$2,603,532	\$1,391,668	\$3,867,600	\$4,501,250
Administrative Expense						
61 Salaries Expense	1,390,379	1,964,800	1,933,168	31,632	1,773,529	2,028,000
62 Employee Vacation/Sick Accrual Expense	47,329	78,900	47,329	31,571	39,247	103,000
63 Payroll Tax Expense	111,693	141,300	157,400	(16,100)	149,045	153,000
64 Health & Retirement Expense	723,489	869,900	885,156	(15,256)	553,030	885,000
65 Retirement Expense - Excess UAL	-	-	-	-	-	97,000
66 Workers Comp Insurance	44,293	70,200	70,895	(695)	69,498	72,000
67 General Admin. Expense	-	1,138,621	1,138,621	-	300,000	967,000
68 Recruitment	779	-	779	(779)	-	-
Total Administrative Expense	\$2,317,962	\$4,263,721	\$4,233,348	\$30,373	\$2,884,349	\$4,305,000
Other Expense						
69 SERIES 1998-Misc. Expense	1,500	1,500	1,500	-	1,798	2,000
70 MN Plant 17-18 Interest Exp	46,350	90,950	90,955	(5)	97,847	84,000
71 Building Interest Exp	23,545	59,393	102,928	(43,535)	-	57,000
Total Other Expense	\$71,395	\$151,843	\$195,383	(\$43,540)	\$99,645	\$143,000
Total Expense	\$4,181,969	\$8,410,764	\$7,032,263	\$1,378,501	\$6,851,594	\$8,949,250
Asset Acquisitions						
72 Fleet Replacement	-	45,000	45,000	-	-	75,000
73 Thompson Disinfection System	41,193	-	41,193	(41,193)	16,346	-
74 Pumps, Valves and Mag Meters	52,045	-	52,045	(52,045)	236,753	150,000
75 IT Upgrades and Implementation	-	-	-	-	22,000	100,000
76 Systems Operator Office Upgrade	-	-	-	-	7,351	-
77 Cal OES: Grant Expense	429,607	460,000	460,000	-	-	-
78 Non-Eligible Grant Expense	16,882	-	16,882	(16,882)	56,034	-
79 Backup Pumps	-	20,000	20,000	-	-	-
80 Field Building Project	48,220	2,007,096	-	2,007,096	1,581	-
81 Manganese Analyzer	-	50,000	50,000	-	-	-
Total Asset Acquisitions	\$587,947	\$2,582,096	\$685,120	\$1,896,976	\$340,065	\$325,000
Long-Term Debt						
82 Debt Service - MN Plant 17-18 Principal	135,748	273,200	273,241	(41)	266,349	281,000
83 Debt Service - Building Principal	-	176,328	184,590	(8,262)	-	183,000
Total Long-Term Debt	\$135,748	\$449,528	\$457,831	(\$8,303)	\$266,349	\$464,000

Rubidoux Community Services District Water Fund Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ^[1]	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Transfers						
84 Property Tax Transfer In	-	(571,003)	(571,003)	-	-	(782,000)
85 Transfer from Field/Admin Fund Reserves	-	-	-	-	-	-
86 Transfer to/(from) COP Reserves	-	(235,721)	(235,721)	-	(1,000,000)	(240,000)
87 Transfer to/(from) CIP	-	-	-	-	-	1,027,000
88 Transfer to/(from) Unrestricted Reserves	973,973	(366,512)	796,286	(1,162,798)	196,003	391,750
89 Transfer to/(from) Restricted Reserves	1,995,741	-	1,995,741	(1,995,741)	-	-
90 Transfer to/(from) General Fund	-	20,560	20,560	-	-	(1,232,000)
91 Transfer to/(from) Restricted-Grant	(300,000)	(300,000)	(300,000)	-	-	-
Total Transfers	2,669,714	(1,452,676)	1,705,863	(3,158,539)	(803,997)	(835,250)
TOTAL WATER EXPENSES	\$7,575,378	\$9,989,712	\$9,881,077	\$108,635	\$6,654,011	\$8,903,000

[1] Includes budget amendments adopted by Board of Directors up through June 1, 2023.

Rubidoux Community Services District Water Capital Improvement Project (CIP) Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ^[1]	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Income						
1 Developers EDU Fees: Income	1,196,763	1,550,400	1,196,763	(353,637)	2,038,724	1,292,000
2 Grant Income - USBR	-	-	-	-	-	850,000
TOTAL WATER CIP REVENUE	\$1,196,763	\$1,550,400	\$1,196,763	(\$353,637)	\$2,038,724	\$2,142,000
Expense						
3 PFAS Compounds Treatment	-	-	-	-	2,407,508	-
4 1066' Pressure Zone Storage (PD)	-	65,000	-	65,000	-	-
5 Goldenwest Booster Station	457	100,000	20,000	80,000	-	100,000
6 Generator - Golden West	-	-	-	-	-	370,000
7 Condition Assessment (75% WF/25% SF)	-	195,000	-	195,000	39,465	223,000
8 West Valley Intertie	-	162,500	-	162,500	37,254	750,000
9 District at JV Well Sites/LT Expansion	-	18,000	-	18,000	-	18,000
10 Annexation Work - Water Pipeline Move	-	30,000	-	30,000	-	50,000
11 Hunter Tank Site (PD)	-	-	-	-	-	100,000
12 Well 25 Project	-	19,841	19,841	-	-	1,700,000
13 Generator - Well 2 Site	-	-	-	-	-	266,000
14 Generator - Well 1A Site	-	-	-	-	-	221,000
15 24" Water Pipeline (Offsite)-Lennar	-	-	1,438,817	(1,438,817)	-	-
16 Anita B. Smith Plant Upgrades	-	-	-	-	-	100,000
17 AMI Project	-	-	-	-	-	20,000
Total Expense	457	590,341	1,478,658	(888,317)	2,484,227	3,918,000
Transfers						
18 Transfer to/(from) CIP Reserves	1,196,306	960,059	(281,895)	1,241,954	(445,503)	(749,000)
19 Transfer to/(from) Water Fund	-	-	-	-	-	(1,027,000)
Total Transfers	1,196,306	960,059	(281,895)	1,241,954	(445,503)	(1,776,000)
TOTAL WATER CIP EXPENSES	\$1,196,763	\$1,550,400	\$1,196,763	\$353,637	\$2,038,724	\$2,142,000

[1] Includes budget amendments adopted by Board of Directors up through June 1, 2023.

Rubidoux Community Services District Water Replacement Project Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ^[1]	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Income						
1 Sales Water Replacement	119,922	177,366	158,101	(19,265)	172,293	-
TOTAL WATER REPLCMT PROJ. REVENUE	\$119,922	\$177,366	\$158,101	(\$19,265)	\$172,293	\$0
Expense						
2 Well 18 Rehab	-	-	-	-	51,036	-
3 Tract 37211 Offsite Participation	-	100,000	-	100,000	-	-
4 Market St. Bridge Pipeline Relocation	-	230,000	200,000	30,000	24,603	200,000
5 District Tank Refurbishments (Design)	-	150,000	-	150,000	-	150,000
6 LT WTF Fe/Mn System Backwash Pipe	-	70,000	35,000	35,000	-	335,000
7 1238' Pressure Zone Improvements (D)	-	200,000	100,000	100,000	-	100,000
8 Opal/Cinnabar Pipeline Replacement	-	-	-	-	-	160,000
9 Construction/Install PRV - Loring Ranch	-	60,000	-	60,000	-	75,000
Total Expense	-	810,000	335,000	475,000	75,639	1,020,000
Transfers						
10 Transfer to/(from) Reserves	119,922	(632,634)	(176,899)	(455,735)	96,654	(1,020,000)
11 Transfer to/(from) Water Fund	-	-	-	-	-	-
Total Transfers	119,922	(632,634)	(176,899)	(455,735)	96,654	(1,020,000)
TOTAL WATER RPLCMT PROJ. EXPENSES	\$119,922	\$177,366	\$158,101	\$19,265	\$172,293	\$0

[1] Includes budget amendments adopted by Board of Directors up through June 1, 2023.

**Rubidoux Community Services District
COP Water Fund Budget**

	Actual YTD March 2023	Annual Budget 2022/2023	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Operating Income						
1 Sales Bond	805,527	1,171,700	1,150,660	(21,040)	1,145,640	-
2 SERIES 1998-Interest Income	7,393	1,500	9,857	8,357	2,818	10,000
TOTAL COP WATER REVENUE	\$812,920	\$1,173,200	\$1,160,517	(\$12,683)	\$1,148,458	\$10,000
Other Expense						
3 SERIES 1998-Interest Expense	50,235	84,533	84,533	-	117,337	51,893
Total Other Expenses	\$50,235	\$84,533	\$84,533	\$0	\$117,337	\$51,893
Long-Term Debt						
4 Debt Service - SERIES 1998 Principal	625,000	625,000	625,000	-	590,000	655,000
Total Long-Term Debt	\$625,000	\$625,000	\$625,000	\$0	\$590,000	\$655,000
Transfers						
5 Transfer to/(from) Reserves	137,685	227,946	215,263	12,683	2,941,121	(936,893)
6 Transfer to Water Fund	-	235,721	235,721	-	(1,000,000)	240,000
7 Transfer to CIP	-	-	-	-	(1,500,000)	-
Total Transfers	\$137,685	\$463,667	\$450,984	\$12,683	\$441,121	(\$696,893)
TOTAL COP WATER EXPENSES	\$812,920	\$1,173,200	\$1,160,517	\$12,683	\$1,148,458	\$10,000

Rubidoux Community Services District

Sewer Fund Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ⁽¹⁾	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Operating Income						
1 Sales - RST	1,794,952	2,537,300	2,587,421	50,121	2,409,274	-
2 Sales - Sewer	378,081	599,200	555,699	(43,501)	549,853	3,480,000
Total Operating Income	\$2,173,033	\$3,136,500	\$3,143,120	\$6,620	\$2,959,127	\$3,480,000
Other Income						
3 Interest Income	16,234	4,000	21,645	17,645	5,844	55,000
4 Miscellaneous Income	-	2,000	-	(2,000)	112,753	2,000
5 Licenses and Permits	500	2,000	1,000	(1,000)	462	2,000
6 Interest Income: Non-Operational	11,402	1,000	15,203	14,203	1,721	53,000
Total Other Income	\$28,136	\$9,000	\$37,848	\$28,848	\$120,780	\$112,000
TOTAL SEWER REVENUE	\$2,201,169	\$3,145,500	\$3,180,968	\$35,468	\$3,079,907	\$3,592,000
Operating Expense						
7 Energy Costs	39,785	41,900	53,047	(11,147)	49,411	55,000
8 Riverside City Treatment Costs	941,836	1,561,400	1,579,610	(18,210)	1,570,085	1,770,000
9 Industrial Pretreatment Costs	56,459	80,000	75,279	4,721	136,185	82,000
10 Lab Fees	1,433	10,000	1,911	8,089	6,950	2,000
11 Bad Debt Expense	-	10,000	10,000	-	13,886	10,000
12 R & M Equipment	7,540	10,300	10,053	247	31,121	10,000
13 R & M Sewer System	16,253	25,700	21,671	4,029	42,597	22,000
14 Hydrowash	53,507	230,300	71,343	158,957	63,158	250,000
15 Operating Expense	14,968	9,000	19,957	(10,957)	14,277	21,000
16 Operating Expense: Line Inspection	-	-	-	-	-	100,000
17 Telephone	394	500	525	(25)	556	1,000
18 Licenses & Permits	5,719	10,900	7,625	3,275	9,818	10,000
19 Gasoline Expense	6,781	8,000	9,041	(1,041)	9,907	10,000
20 Liability Insurance	11,428	25,200	15,237	9,963	24,850	33,000
21 City Riverside Litigation	-	-	-	-	6,684	-
22 City Riverside Litigation: Appeal	188,908	150,000	203,908	(53,908)	98,701	175,000
23 Consulting Fees: Safety (50%WF/50%SF)	-	15,000	-	15,000	-	15,000
24 Consulting Fees: LHMP (50%WF/50%SF)	-	12,500	-	12,500	-	-
25 Consulting Fees: Permit Fee Design	5,756	20,000	7,675	12,325	3,028	12,000
26 Consulting Fee: Leppa LLC	-	2,000	2,000	-	-	2,000
27 Engineering Fees	1,542	20,800	2,056	18,744	3,545	4,000
28 Loss Claims	-	10,000	-	10,000	-	10,000
29 Engineering Fees: Master Plans	1,470	-	1,470	(1,470)	76,655	-
30 Engineering Fees: Design Manual(50%WF/50%SF)	-	-	-	-	-	81,250
31 Consulting Fees: Cost of Svc Stdy(60%WF/40%SF)	20,581	36,500	35,581	919	53,307	-
32 Consulting Fees: Utility/Rate	-	-	-	-	-	15,000
33 Fleet Tracking(67%WF/33%SF)	948	2,000	1,264	736	384	2,000
34 Publication of Public Notices	-	1,000	1,000	-	342	1,000
35 Feasibility Study (Wastewater Trtmt Plnt)	-	-	-	-	9,952	-
36 Employee Education and Training	372	1,500	496	1,004	587	2,000
Total Operating Expense	\$1,375,680	\$2,294,500	\$2,130,749	\$163,751	\$2,225,986	\$2,695,250
Administrative Expense						
37 Salaries Expense	53,301	77,000	71,068	5,932	71,791	75,000
38 Payroll Tax Expense	4,129	6,700	5,505	1,195	5,041	7,000
39 Health & Retirement Expense	5,106	30,200	6,808	23,392	(29,028)	33,000
40 Retirement Expense - Excess UAL	-	-	-	-	-	4,000
41 Workman's Compensation Ins.	1,206	2,600	1,608	992	1,822	3,000
42 Admin General Expense	-	677,432	677,432	-	250,000	576,000
Total Administrative Expense	\$63,742	\$793,932	\$762,421	\$31,511	\$299,626	\$698,000
Total Expense	\$1,439,422	\$3,088,432	\$2,893,170	\$195,262	\$2,525,612	\$3,393,250

Rubidoux Community Services District Sewer Fund Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ^[1]	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Asset Acquisitions						
43 Pumps: Various	47,962	25,000	47,962	(22,962)	21,190	50,000
44 Drying Beds: Regional	-	-	-	-	-	100,000
45 SCADA Samsara Upgrades	-	-	-	-	23,850	-
46 Vactor Truck	-	-	-	-	-	-
47 Other Equipment	-	-	-	-	5,587	10,000
Total Asset Acquisitions	\$47,962	\$25,000	\$47,962	(\$22,962)	\$50,627	\$160,000
Transfers						
48 Property Tax Transfer In	-	(15,000)	(15,000)	-	-	(50,000)
49 Transfer to/(from) Unrestricted Reserves	708,645	41,928	249,696	(207,768)	503,668	88,750
50 Transfer to General Fund	5,140	5,140	5,140	-	-	-
51 Transfer to Sewer Replacement	-	-	-	-	-	-
52 Transfer to Sewer CIP	-	-	-	-	-	-
Total Transfers	\$713,785	\$32,068	\$239,836	(\$207,768)	\$503,668	\$38,750
TOTAL SEWER EXPENSES	\$2,201,169	\$3,145,500	\$3,180,968	(\$35,468)	\$3,079,907	\$3,592,000

[1] Includes budget amendments adopted by Board of Directors up through June 1, 2023.

Rubidoux Community Services District Sewer Capital Improvement Project (CIP) Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ^[1]	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Income						
1 Developers EDU Fees: Income	804,263	1,185,600	804,263	(381,337)	1,253,200	884,000
TOTAL SEWER CIP REVENUE	\$804,263	\$1,185,600	\$804,263	(\$381,337)	\$1,253,200	\$884,000
Expense						
2 Condition Assessment (75% WF/25% SF)	-	50,000	25,000	25,000	13,155	67,000
3 Regional LS Drying Beds (Design)	-	50,000	-	50,000	-	-
4 Avalon Street Sewer Raye to Mission	29,270	59,003	49,000	10,003	-	10,000
Total Expense	29,270	159,003	74,000	85,003	13,155	77,000
Transfers						
5 Transfer to/(from) CIP Reserves	774,993	1,026,597	730,263	296,334	1,240,045	807,000
6 Transfer to/(from) Water Fund	-	-	-	-	-	-
Total Transfers	774,993	1,026,597	730,263	296,334	1,240,045	807,000
TOTAL SEWER CIP EXPENSES	\$804,263	\$1,185,600	\$804,263	\$381,337	\$1,253,200	\$884,000

[1] Includes budget amendments adopted by Board of Directors up through June 1, 2023.

Rubidoux Community Services District Sewer Replacement Project Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ^[1]	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Income						
1 Sales Sewer Replacement	84,228	113,100	112,512	(588)	101,346	-
TOTAL SEWER RPLCMT PROJ. REVENUE	\$84,228	\$113,100	\$112,512	(\$588)	\$101,346	\$0
Expense						
2 Jurupa Hills Force Main	-	200,000	-	200,000	-	200,000
3 Avalon Sewer Improvements	-	-	-	-	2,338	-
4 Belltown Lift Station Rehab	-	100,000	-	100,000	-	100,000
5 Pipeline Replacement	-	-	-	-	-	100,000
Total Expense	-	300,000	-	300,000	2,338	400,000
Transfers						
6 Transfer to/(from) Replacement Reserves	84,228	(186,900)	112,512	(299,412)	99,008	(400,000)
7 Transfer to/(from) Water Fund	-	-	-	-	-	-
Total Transfers	84,228	(186,900)	112,512	(299,412)	99,008	(400,000)
TOTAL SEWER RPLCMT PROJ. EXPENSES	\$84,228	\$113,100	\$112,512	\$588	\$101,346	\$0

[1] Includes budget amendments adopted by Board of Directors up through June 1, 2023.

Rubidoux Community Services District Field/Admin Building Fund Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ^[1]	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Operating Income						
1 Sales - Field/Admin Bldg.	80,221	107,500	107,252	(248)	94,450	-
TOTAL FIELD/ADMIN BLDG REVENUE	\$80,221	\$107,500	\$107,252	(\$248)	\$94,450	\$0
Operating Expense						
2 Admin/Field Bldg. Proj. (Arch/Eng.)	82,172	414,000	109,563	304,437	39,125	304,000
Total Operating Expense	82,172	414,000	109,563	304,437	39,125	304,000
Transfers						
3 Transfer to/(from) Reserves	(1,951)	(306,500)	(2,311)	(304,189)	55,325	(604,000)
4 Reserve Transfer to General Fund	-	-	-	-	-	300,000
Total Transfers	(1,951)	(306,500)	(2,311)	(304,189)	55,325	(304,000)
TOTAL FIELD/ADMIN BLDG EXPENSES	\$80,221	\$107,500	\$107,252	\$248	\$94,450	\$0

[1] Includes budget amendments adopted by Board of Directors up through June 1, 2023.



RUBIDOUX COMMUNITY SERVICES DISTRICT

FY 2023-2024 Salary Plan - 3.0% COLA

Approved and Adopted by the Board of Directors 6/15/2023

Payrates Effective 7/1/2023

<u>Job Classification</u>		<u>Step</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
<u>Administrative Assistant (Part-Time)</u>	Non-Exempt	Hourly	\$ 23.22	\$ 24.38	\$ 25.60	\$ 26.87	\$ 28.22	\$ 29.63
		Monthly	\$ 2,012.40	\$ 2,112.93	\$ 2,218.67	\$ 2,328.73	\$ 2,445.73	\$ 2,567.93
		Annual	\$ 24,148.80	\$ 25,355.20	\$ 26,624.00	\$ 27,944.80	\$ 29,348.80	\$ 30,815.20
<u>Accounting / Customer Service Clerk I</u>	Non-Exempt	Hourly	\$ 28.88	\$ 30.32	\$ 31.84	\$ 33.43	\$ 35.10	\$ 36.86
		Monthly	\$ 5,005.87	\$ 5,255.47	\$ 5,518.93	\$ 5,794.53	\$ 6,084.00	\$ 6,389.07
		Annual	\$ 60,070.40	\$ 63,065.60	\$ 66,227.20	\$ 69,534.40	\$ 73,008.00	\$ 76,668.80
<u>Accounting / Customer Service Clerk II</u>	Non-Exempt	Hourly	\$ 33.62	\$ 35.30	\$ 37.07	\$ 38.92	\$ 40.87	\$ 42.91
		Monthly	\$ 5,827.47	\$ 6,118.67	\$ 6,425.47	\$ 6,746.13	\$ 7,084.13	\$ 7,437.73
		Annual	\$ 69,929.60	\$ 73,424.00	\$ 77,105.60	\$ 80,953.60	\$ 85,009.60	\$ 89,252.80
<u>Meter Reader</u>	Non-Exempt	Hourly	\$ 28.88	\$ 30.32	\$ 31.84	\$ 33.43	\$ 35.10	\$ 36.86
		Monthly	\$ 5,005.87	\$ 5,255.47	\$ 5,518.93	\$ 5,794.53	\$ 6,084.00	\$ 6,389.07
		Annual	\$ 60,070.40	\$ 63,065.60	\$ 66,227.20	\$ 69,534.40	\$ 73,008.00	\$ 76,668.80
<u>Utility Maintenance Worker I</u>	Non-Exempt	Hourly	\$ 29.76	\$ 31.25	\$ 32.81	\$ 34.44	\$ 36.17	\$ 37.98
		Monthly	\$ 5,158.40	\$ 5,416.67	\$ 5,687.07	\$ 5,969.60	\$ 6,269.47	\$ 6,583.20
		Annual	\$ 61,900.80	\$ 65,000.00	\$ 68,244.80	\$ 71,635.20	\$ 75,233.60	\$ 78,998.40
<u>Utility Maintenance Worker II</u>	Non-Exempt	Hourly	\$ 31.69	\$ 33.27	\$ 34.95	\$ 36.68	\$ 38.52	\$ 40.45
		Monthly	\$ 5,492.93	\$ 5,766.80	\$ 6,058.00	\$ 6,357.87	\$ 6,676.80	\$ 7,011.33
		Annual	\$ 65,915.20	\$ 69,201.60	\$ 72,696.00	\$ 76,294.40	\$ 80,121.60	\$ 84,136.00
<u>Senior Utility Maintenance Worker I</u>	Non-Exempt	Hourly	\$ 36.26	\$ 38.07	\$ 39.97	\$ 41.97	\$ 44.07	\$ 46.28
		Monthly	\$ 6,285.07	\$ 6,598.80	\$ 6,928.13	\$ 7,274.80	\$ 7,638.80	\$ 8,021.87
		Annual	\$ 75,420.80	\$ 79,185.60	\$ 83,137.60	\$ 87,297.60	\$ 91,665.60	\$ 96,262.40
<u>Senior Utility Maintenance Worker II</u>	Non-Exempt	Hourly	\$ 39.98	\$ 41.97	\$ 44.07	\$ 46.28	\$ 48.57	\$ 51.01
		Monthly	\$ 6,929.87	\$ 7,274.80	\$ 7,638.80	\$ 8,021.87	\$ 8,418.80	\$ 8,841.73
		Annual	\$ 83,158.40	\$ 87,297.60	\$ 91,665.60	\$ 96,262.40	\$ 101,025.60	\$ 106,100.80
<u>Systems Operator I</u>	Non-Exempt	Hourly	\$ 32.56	\$ 34.20	\$ 35.91	\$ 37.70	\$ 39.58	\$ 41.56
		Monthly	\$ 5,643.73	\$ 5,928.00	\$ 6,224.40	\$ 6,534.67	\$ 6,860.53	\$ 7,203.73
		Annual	\$ 67,724.80	\$ 71,136.00	\$ 74,692.80	\$ 78,416.00	\$ 82,326.40	\$ 86,444.80
<u>Systems Operator II</u>	Non-Exempt	Hourly	\$ 36.26	\$ 38.07	\$ 39.97	\$ 41.97	\$ 44.07	\$ 46.28
		Monthly	\$ 6,285.07	\$ 6,598.80	\$ 6,928.13	\$ 7,274.80	\$ 7,638.80	\$ 8,021.87
		Annual	\$ 75,420.80	\$ 79,185.60	\$ 83,137.60	\$ 87,297.60	\$ 91,665.60	\$ 96,262.40
<u>Senior Systems Operator I</u>	Non-Exempt	Hourly	\$ 43.86	\$ 46.05	\$ 48.35	\$ 50.77	\$ 53.30	\$ 55.97
		Monthly	\$ 7,602.40	\$ 7,982.00	\$ 8,380.67	\$ 8,800.13	\$ 9,238.67	\$ 9,701.47
		Annual	\$ 91,228.80	\$ 95,784.00	\$ 100,568.00	\$ 105,601.60	\$ 110,864.00	\$ 116,417.60
<u>Senior Systems Operator II</u>	Non-Exempt	Hourly	\$ 48.20	\$ 50.61	\$ 53.15	\$ 55.81	\$ 58.60	\$ 61.52
		Monthly	\$ 8,354.67	\$ 8,772.40	\$ 9,212.67	\$ 9,673.73	\$ 10,157.33	\$ 10,663.47
		Annual	\$ 100,256.00	\$ 105,268.80	\$ 110,552.00	\$ 116,084.80	\$ 121,888.00	\$ 127,961.60
<u>Backflow / Cross Connect Inspector</u>	Non-Exempt	Hourly	\$ 37.37	\$ 39.23	\$ 41.19	\$ 43.25	\$ 45.41	\$ 47.69
		Monthly	\$ 6,477.47	\$ 6,799.87	\$ 7,139.60	\$ 7,496.67	\$ 7,871.07	\$ 8,266.27
		Annual	\$ 77,729.60	\$ 81,598.40	\$ 85,675.20	\$ 89,960.00	\$ 94,452.80	\$ 99,195.20

<u>Assistant Engineer</u>	Exempt	Hourly	\$ 57.94	\$ 60.83	\$ 63.87	\$ 67.06	\$ 70.42	\$ 73.94
		Monthly	\$ 10,042.93	\$ 10,543.87	\$ 11,070.80	\$ 11,623.73	\$ 12,206.13	\$ 12,816.27
		Annual	\$ 120,515.20	\$ 126,526.40	\$ 132,849.60	\$ 139,484.80	\$ 146,473.60	\$ 153,795.20
<u>HR Generalist / Safety and Facilities Coordinator</u>	Exempt	Hourly	\$ 46.19	\$ 48.49	\$ 50.91	\$ 53.46	\$ 56.14	\$ 58.95
		Monthly	\$ 8,006.27	\$ 8,404.93	\$ 8,824.40	\$ 9,266.40	\$ 9,730.93	\$ 10,218.00
		Annual	\$ 96,075.20	\$ 100,859.20	\$ 105,892.80	\$ 111,196.80	\$ 116,771.20	\$ 122,616.00
<u>Customer Service / Accounts Payable Manager</u>	Exempt	Hourly	\$ 52.56	\$ 55.19	\$ 57.95	\$ 60.84	\$ 63.88	\$ 67.07
		Monthly	\$ 9,110.40	\$ 9,566.27	\$ 10,044.67	\$ 10,545.60	\$ 11,072.53	\$ 11,625.47
		Annual	\$ 109,324.80	\$ 114,795.20	\$ 120,536.00	\$ 126,547.20	\$ 132,870.40	\$ 139,505.60
<u>Director of Operations</u>	Exempt	Hourly	\$ 71.27	\$ 74.83	\$ 78.58	\$ 82.50	\$ 86.63	\$ 90.96
		Monthly	\$ 12,353.47	\$ 12,970.53	\$ 13,620.53	\$ 14,300.00	\$ 15,015.87	\$ 15,766.40
		Annual	\$ 148,241.60	\$ 155,646.40	\$ 163,446.40	\$ 171,600.00	\$ 180,190.40	\$ 189,196.80
<u>Director of Finance and Administration</u>	Exempt	Hourly	\$ 83.74	\$ 87.93	\$ 92.33	\$ 96.94	\$ 101.78	\$ 106.88
		Monthly	\$ 14,514.93	\$ 15,241.20	\$ 16,003.87	\$ 16,802.93	\$ 17,641.87	\$ 18,525.87
		Annual	\$ 174,179.20	\$ 182,894.40	\$ 192,046.40	\$ 201,635.20	\$ 211,702.40	\$ 222,310.40
<u>Director of Engineering</u>	Exempt	Hourly	\$ 83.74	\$ 87.93	\$ 92.33	\$ 96.94	\$ 101.78	\$ 106.88
		Monthly	\$ 14,514.93	\$ 15,241.20	\$ 16,003.87	\$ 16,802.93	\$ 17,641.87	\$ 18,525.87
		Annual	\$ 174,179.20	\$ 182,894.40	\$ 192,046.40	\$ 201,635.20	\$ 211,702.40	\$ 222,310.40
<u>Assistant General Manager</u>	Exempt	Hourly	\$ 100.49	\$ 105.51	\$ 110.79	\$ 116.33	\$ 122.15	\$ 128.26
		Monthly	\$ 17,418.27	\$ 18,288.40	\$ 19,203.60	\$ 20,163.87	\$ 21,172.67	\$ 22,231.73
		Annual	\$ 209,019.20	\$ 219,460.80	\$ 230,443.20	\$ 241,966.40	\$ 254,072.00	\$ 266,780.80
<u>General Manager</u>	Exempt	Hourly	\$ 112.23					
		Monthly	\$ 19,453.20					
		Annual	\$ 233,438.40	Flat Rate				

8. Grandchild
9. Grandparent
10. Guardian
11. Or, comparable relationships

Exceptions to the above will be at the discretion of the Board of Directors.

ARTICLE XXIV
WAGES & REOPENING

A. Effective the later of bargaining unit ratification of this MOU or July 1, 2021, provide a 3% cost of living adjustment for all salary ranges; and on July 1, 2022, July 1, 2023, the District shall increase the wage rate and range by the percentage change to the Consumer Price Index (CPI) – Riverside-San Bernardino-Ontario area for urban wage earners and clerical workers (CPI-W) for the proceeding twelve (12) months ending in March. Notwithstanding the foregoing, the minimum increase on July 1, 2022, and 2023 shall be one percent (1%) and the maximum increase shall be three percent (3%). If the CPI in the stated area is greater than four and one quarters percent (4.25%) the District and the Union agree to open negotiations on the cost-of-living adjustment.

B. Notwithstanding the above, eligible employees may sell back accumulated vacation and/or earned holiday time per fiscal year pursuant to a schedule as provided on Attachment "A", not less than forty (40) hours and not to exceed 104 hours, provided that the net effect shall leave the employee with no less than forty (40) accumulated hours of vacation on the books.

ARTICLE XXV
COMPLETION OF BARGAINING

Save for the limited negotiations that may take place pursuant to XXIV-A, the Union and the Employer, for the life of this Memorandum, voluntarily and unqualifiedly waive and relinquish the right to meet and confer, and agree that neither party shall be obligated to meet-and confer with respect to any subject or matter not specifically referred to or covered in this Memorandum, even though such subjects or matters may not have been within the knowledge or contemplation of either or both of the parties at the time they negotiated and signed this Memorandum.

health payments as the Employee previously had elected under the management health and related benefits program for the period of the severance pay, or until he finds other employment, whichever occurs first.

D. The Employee may terminate this Agreement upon written notice to the Board and shall endeavor to give sixty (60) days prior notice. The District shall have the option, in its complete discretion, to terminate the Employee any time prior to the end of such notice period, provided the District pays the Employee all compensation due and owing through the last day actually worked, plus an amount equal to the base salary the Employee would have earned through the remainder of the notice period. Thereafter, all the District's obligations under this Agreement shall cease.

SECTION 4. COMPENSATION

A. Base Salary. The District agrees to pay Employee for services rendered pursuant hereto at a rate of Two Hundred Twenty-Six Thousand Six Hundred Thirty-Three Dollars and Sixty-Eight Cents (\$226,633.68) annually, pursuant to the procedures regularly established and as they may be amended by the District in its sole discretion. All compensation and comparable payments to be paid to Employee shall be less withholdings required by law.

B. Increase to Base Salary. During the term of this Agreement, Employee will receive no increases in base salary based on merit. Employee shall be entitled to an annual Cost of Living Adjustment ("COLA"). The annual COLA shall be determined and calculated in the same manner as all other District employees which is indexed to the Consumer Price Index ("CPI") for the Riverside-San Bernardino-Ontario area for urban wage earners and clerical workers ("CPI-W"). The COLA shall be a minimum of one percent (1%) and maximum of three percent (3%). If the CPI exceeds 4.25% for the stated area, and the District and staff mutually agree to a rate above three percent (3%), Employee will be entitled to the same increase. The annual COLA to the Employee's base salary shall have an effective date of July 1 of each fiscal year beginning July 1, 2023.

SECTION 5. BENEFITS

In addition to the compensation set forth in Section 4 the Employee shall be entitled to the following benefits:

A. Health and Dental Insurance. The Employee shall be provided with the same health and dental insurance options as other District employees, with District monthly contributions at the same level as all other full-time District employees which may be adjusted annually by the Board of Directors.

B. Vision Insurance. The Employee shall be provided with the same vision plan as other District employees. The premiums will continue to be fully covered by the District.



Economy at a Glance

Riverside-San Bernardino-Ontario, CA

Riverside-San Bernardino-Ontario, CA

	Back Data	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023
Data Series							
Labor Force Data							
Civilian Labor Force ⁽¹⁾		(2) 2,172.4	(2) 2,178.2	2,159.4	2,169.3	2,173.4	(P) 2,142.9
Employment ⁽¹⁾		(2) 2,084.3	(2) 2,097.6	2,063.4	2,070.7	2,074.3	(P) 2,054.9
Unemployment ⁽¹⁾		(2) 88.2	(2) 80.6	96.0	98.5	99.1	(P) 88.0
Unemployment Rate ⁽³⁾		(2) 4.1	(2) 3.7	4.4	4.5	4.6	(P) 4.1
Nonfarm Wage and Salary Employment							
Total Nonfarm ⁽⁴⁾		1,689.0	1,689.0	1,662.2	1,665.6	1,664.2	(P) 1,671.3
12-month % change		2.5	2.1	2.0	0.6	0.3	(P) 0.7
Mining and Logging ⁽⁴⁾		1.6	1.6	1.6	1.6	1.6	(P) 1.6
12-month % change		6.7	6.7	0.0	0.0	0.0	(P) 0.0
Construction ⁽⁴⁾		114.9	114.3	110.9	112.5	111.1	(P) 115.1
12-month % change		2.5	3.4	1.6	-0.4	-2.5	(P) -0.4
Manufacturing ⁽⁴⁾		98.6	98.1	98.1	98.2	97.8	(P) 97.1
12-month % change		0.6	0.0	0.3	-1.0	-2.1	(P) -3.6
Trade, Transportation, and Utilities ⁽⁴⁾		475.0	477.4	462.0	457.2	454.6	(P) 452.7
12-month % change		0.6	-0.1	0.4	-2.7	-2.3	(P) -1.7
Information ⁽⁴⁾		10.3	10.3	10.1	10.1	10.1	(P) 10.1
12-month % change		3.0	1.0	0.0	0.0	0.0	(P) -1.0
Financial Activities ⁽⁴⁾		47.7	47.6	46.1	46.2	46.1	(P) 46.8
12-month % change		3.0	2.4	-1.1	-1.3	-0.6	(P) -0.6
Professional and Business Services ⁽⁴⁾		184.0	185.9	180.9	180.9	180.1	(P) 181.0
12-month % change		3.0	4.0	3.4	1.7	1.9	(P) 1.3
Education and Health Services ⁽⁴⁾		272.1	272.3	272.0	274.3	276.1	(P) 277.3
12-month % change		5.2	4.7	4.3	3.8	3.7	(P) 5.1
Leisure and Hospitality ⁽⁴⁾		180.7	178.2	177.5	180.1	179.6	(P) 181.2
12-month % change		3.6	1.2	2.2	1.1	-0.8	(P) -0.5
Other Services ⁽⁴⁾		49.1	49.2	47.6	49.1	49.4	(P) 50.2
12-month % change		5.6	6.0	4.4	5.4	5.6	(P) 4.6
Government ⁽⁴⁾		255.0	254.1	255.4	255.4	257.7	(P) 258.2
12-month % change		2.5	2.1	2.8	2.7	2.7	(P) 3.1
Consumer Price Index: Riverside-San Bernardino-Ontario, CA							
CPI-U, All items ⁽⁵⁾		125.983		127.683		127.707	
CPI-U, All items, 12-month % change ⁽⁵⁾		7.5		7.3		4.6	
CPI-W, All items ⁽⁶⁾		126.453		127.936		128.027	
CPI-W, All items, 12-month % change ⁽⁶⁾		7.3		7.0		4.2	
Footnotes							
(1) Number of persons, in thousands, not seasonally adjusted.							
(2) Data were subject to revision on April 21, 2023.							
(3) In percent, not seasonally adjusted.							
(4) Number of jobs, in thousands, not seasonally adjusted. See About the data .							
(5) All Urban Consumers, base: December 2017=100, not seasonally adjusted.							
(6) Urban Wage Earners and Clerical Workers, base: December 2017=100, not seasonally adjusted.							
(P) Preliminary							

Data extracted on: June 07, 2023

Source: U.S. Bureau of Labor Statistics

Note: More data series, including additional geographic areas, are available through the "Databases & Tables" tab at the top of this page.

Laborers'
International
Union of
North America

LiUNA!
Local 777

Feel the Power

Victor M. Gordo, Esq
Business Manager/
Secretary-Treasurer
LiUNA Local 777
4000 10th Street
Riverside, CA 92501

June 7, 2023

Brian Laddusaw
General Manager
Rubidoux Community Service District
3590 Rubidoux Blvd
Jurupa Valley, CA 92509

Dear Mr. Laddusaw:

I know you and the leadership at the Rubidoux Community Service District (District) are aware of the adverse impact COVID 19 has now been exacerbated by the dramatic rising inflation that has had a tremendous impact on us all.

On behalf of the LiUNA Local 777 membership who work hard every day to ensure the District provides the most effective and efficient service to its ratepayers, we appreciate and support the recommendation to provide a modest COLA increase of three percent (3%) for our members.

With this action you let the District's hard working employees, most of whom also live in Riverside County and contribute their salaries to the local economy, know their work is appreciated.

Please do not hesitate to reach out to me if you have any questions.

Sincerely,



Victor M. Gordo, Esq,
Business Manager and Secretary Treasurer

California Office 4000 10th Street • Riverside, California 92501 • T 951-682-4590 • F 951-682-4592
Arizona Office 1401 E. Washington Street • Phoenix, Arizona 85034 • T 602-253-3310 • F 602-340-1610

Visit us at: www.liuna777.org :: Become a fan at www.facebook.com :: Follow us at www.twitter.com



14. Consider Proposal from North|Star Utilities Solutions to Migrate Computer Information Systems to Cloud Environmental: **DM 2023-57**

(Attachments related to DIRECTORS MEMORANDUM 2023-57 are still being finalized by staff. Staff expects to deliver DM 2023-57 to the Board of Directors place of residence no later than 12:00 PM on Wednesday June 14, 2023)

Rubidoux Community Services District

Board of Directors

Bernard Murphy, President
John Skerbelis, Vice-President
Armando Muniz
F. Forest Trowbridge
Hank Trueba Jr.



General Manager

Brian R. Laddusaw

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2023-57

June 15, 2023

To: Rubidoux Community Services District
Board of Directors

Subject: Consider Proposal from North|Star Utilities Solutions to Migrate Computer Information Systems to Cloud Environment

BACKGROUND:

In October 2015, the Rubidoux Community Services District (“District”) Board of Directors (“Board”) approved DM 2015-53 which authorized staff to solicit proposals for a new utility billing software. In April 2016, the Board authorized District staff to negotiate with North|Star Utilities Solutions, an unincorporated division of N. Harris Computer Corporation (“NS”), on a proposal they submitted to the District for a new utility billing software. In October 2017, the District went “live” with NS.

The District has used NS as its utility billing software since 2017. During this time, the NS application has been stored on “on-premise” servers at the District’s Administration Building in the customer service area. Support for the current server hosting the NS application is scheduled to be “sunset” (no longer supported) by Microsoft on October 11, 2023. Having a fully supported server is critical for ensuring the District mitigates any IT vulnerabilities and safeguards the integrity of the District’s billing software, which stores sensitive customer information. Not having the security of a fully supported server could make the District more susceptible to cyber-attacks.

With the sunset of the current NS software server, the District has two options for replacement:

1. Purchase a new server for “on-premise” configuration.
2. Migrate the District’s current computer information systems (“CIS”) to a cloud-based environment.

Both options come with similar and differing costs, which are summarized as follows:

Similar Costs –

1. Server Migration – Both options require NS to migrate the District’s billing utility data to the new server, regardless of the server being “on-premise” or on the “cloud”. Migration costs are a one-time approximately \$63,000 expense.

Differing Costs –

“On-Premise”:

1. Server Hardware – The District would be required to purchase new hardware (servers) to support the NS application. New “on-premise” servers would cost approximately \$80,000. Further, the typical useful life of a server is about 5 years. Thus, the District would potentially need to buy new servers every half decade. Additionally, new servers come with new server migration costs.

“Cloud”:

1. Cloud Spin Up – The District would incur a one-time “cloud” spin up fee of \$5,250.
2. Cloud Hosting – The District would incur annual cloud hosting fees, with the first year being \$40,900.

Choosing to stay with an “on-premise” server or migrating to a cloud environment is not entirely a financial based decision. Ultimately, while a switch to the “cloud” will alleviate some staff time, Acorn (IT consultant) costs, and energy costs it will be more costly to the District as it relates to known operational costs (hosting fees); but remaining “on-premise” could lead to District vulnerable to significant unforeseen costs or challenges, which include but are not limited to the following:

- Need to replace servers/hardware more frequently than every 5 years.
- Reduced security, more susceptible to cyber-attacks like ransomware. Recovering from a ransomware attack cost businesses \$1.85 million on average in 2021.
- Significant downtime for disaster recovery should a natural disaster like a fire or flood occur. Without a functioning NS application, the District will be unable to bill timely which could impact collections and hinder the District’s ability to make timely vendor payments or pay staff.

Switching to a cloud-based environment will not completely alleviate the District from the risk of cyber-attacks but it will enable the District to utilize a system with automated and deeply integrated services which enables the District to reduce human configuration errors while also providing the most comprehensive security and compliance controls offered in the public sector. The United States utility sector is expected to invest more than \$4 billion in cloud solutions over the next few years and has become a top priority for many utilities over the last couple of years.

Some of the benefits and key drivers of moving to the cloud include but are not limited to:

1. Increased security: NS will manage the environment and the security “in” the cloud while Amazon Web Services (“AWS”), a trusted leader in the industry, will handle the security “of” the cloud. Ransomware attacks have risen 13% in the last 5 years. The importance of security is pivotal. Having both NS and AWS is an advantage to mitigating security threats and takes the responsibility away from staff.

2. Reduce IT costs: Currently, NS provides support to District staff for the functionality of the software while Acorn provides minimal monitoring services for security. Also, it's the responsibility of District staff to coordinate and implement security and patch updates. A migration to the cloud will shift the technical service responsibilities to NS freeing up staff time. Further, there is no need to purchase hardware and maintain it or perform the upgrades.
3. System monitoring: The District will be better protected against security threats. Included in the hosting, NS applies the latest patches and updates them timely to avoid exposure. The District will maximize performance of critical systems as NS will provide regular maintenance activities and configurations. Additionally, the District will experience a faster reaction time if there is an issue as NS will have access to the system. The District would no longer have to manually schedule software repairs for dates in the future and manually make the corrections. NS will automate these tasks and monitor the system on the District's behalf.
4. Mobility: The CIS will be browser based, accessible from anywhere, anytime, on any device with secure VPN access required. If an event like a natural disaster hinders staff's ability to operate from the District's Administration office, they could continue working only needing an internet connection.
5. Scalable: If more space and data storage is needed, the District is automatically accommodated with no need for upgrading or purchasing new servers.
6. Disaster Recovery: Reduce downtime associated with disaster recovery. Alleviate the need to buy and configure new servers which could take months to coordinate and is wholly reliant on supply chain and vendor scheduling.

BUDGET CONSIDERATIONS

Discussions for making the strategic shift to cloud-based environments for the District's critical CIS began during the FY 2022|2023 budgeting cycle and thus no new budgeted monies are being requested with this recommendation. Included in the District's FY 2022|2023 General Fund Budget is line 55 'Northstar Server Migration and Setup' for \$100,000 (Attachment 1). Staff recommends the Board accept the cloud migration proposal from NS and utilize these monies to pay for the initial project costs (Attachment 2). Any of the \$100,000 not applied towards the project in FY 2022|2023 will roll back into unrestricted reserves at year-end.

This project will stretch into FY 2023|2024. Knowing this, staff has appropriately budgeted additional monies in FY 2023|2024 to cover the remaining project costs (Attachment 3). The cloud hosting costs will not be incurred by the District until the CIS migration project is completed, most likely in Fall 2023. The cloud hosting costs were considered by staff during the FY 2023|2024 budgeting cycle and included them in the General Fund Budget line 38 'Computer System and Support' (Attachment 3). Further, staff recommends the Board accept the cloud hosting and technical services agreement from NS (Attachment 4).

In summary, staff is requesting the Board consider and accept the NS CIS Migration and Cloud Hosting and Technical Services proposals. By accepting these proposals, staff is not requesting additional money but alternatively seeking to use already budgeted money in the District's FY 2022|2023 and 2023|2024 General Fund operating budgets.

RECOMMENDATION:

The General Manager recommends the Board of Directors:

1. Authorize the General Manager to accept and sign the North|Star Computer Information Services Migration proposal for a cloud-based environment.
2. Authorize the General Manager to accept and sign the North|Star Cloud Hosting and Technical Services proposal.
3. Authorize staff to utilize the FY 2022|2023 and FY 2023|2024 General Fund Budget, under the appropriate line items, to cover the cost of both proposals.

Respectfully,



BRIAN R. LADDUSAW, CPA
General Manager

Attachment(s): (1) FY 2022|2023 General Fund Budget
(2) Proposal – North|Star CIS Migration
(3) FY 2023|2024 General Fund Budget
(4) Proposal – North|Star Cloud Hosting

**Rubidoux Community Services District
General Fund Budget**

	Actual YTD February 2022	Annual Budget 2021/2022	Projected Year End 2021/2022	Favorable (Unfavorable) Variance	Audited 2020/2021	Adopted Budget 2022/2023
Administrative Expense						
39 Salaries Expense	521,377	906,400	890,042	16,358	888,882	1,127,200
40 Employee Vacation/Sick Accrual Expense	15,986	-	15,986	(15,986)	22,015	218,200
41 Payroll Tax Expense	32,826	62,300	60,132	2,168	59,288	85,800
42 Health & Retirement Expense	371,287	424,600	468,631	(44,031)	469,968	567,200
43 Workers Compensation Ins.	2,235	3,700	3,353	347	4,416	5,500
44 Human Resources Development	-	1,000	-	1,000	-	1,000
45 Directors Fees	14,681	20,900	22,022	(1,122)	23,012	22,000
46 Employee Recognition	-	3,500	-	3,500	-	3,500
47 Recruitment	-	-	-	-	-	45,000
48 Election Costs	-	-	-	-	22,591	30,000
Total Administrative Expense	\$958,392	\$1,422,400	\$1,460,166	(\$37,766)	\$1,490,172	\$2,105,400
Other Expense						
49 Equipment (OFC) Replacement	-	5,000	-	5,000	275	5,000
50 Street Light Expense	-	-	-	-	-	161,000
51 Building Interest Exp	-	-	-	-	-	44,805
Total Other Expense	\$0	\$5,000	\$0	\$5,000	\$275	\$210,805
Total Expense	\$1,188,048	\$1,800,700	\$1,784,860	\$15,840	\$1,837,819	\$2,723,205
Asset Acquisitions						
52 Phone System	-	-	-	-	8,430	-
53 Office Improvements (50%GF/50%WF)	35,525	57,900	35,525	22,375	-	-
54 Fleet Replacement	-	-	-	-	-	-
55 NorthStar Server Migration and Setup	-	-	-	-	-	100,000
56 Admin. Bldg. Proj.	-	-	-	-	-	1,492,904
Total Asset Acquisitions	\$35,525	\$57,900	\$35,525	\$22,375	\$8,430	\$1,592,904
Long-Term Debt						
57 Debt Service - Building Principal	-	-	-	-	-	133,019
Total Long-Term Debt	\$0	\$0	\$0	\$0	\$0	\$133,019
Transfers						
58 Property Tax Transfer In	(1,607,105)	(1,099,000)	(1,635,399)	536,399	(1,831,025)	(390,224)
59 Transfer from Field/Admin Fund Reserves	(35,525)	(32,900)	(35,525)	2,625	-	-
60 Transfer to/(from) Unrestricted Reserves	1,161,550	(11,200)	802,895	(814,095)	1,315,678	-
Total Transfers	(\$481,080)	(\$1,143,100)	(\$868,029)	(\$275,071)	(\$515,347)	(\$390,224)
TOTAL GENERAL EXPENSES	\$742,493	\$715,500	\$952,356	(\$236,856)	\$1,330,902	\$4,058,904

NORTH|STAR™
UTILITIES SOLUTIONS

Statement of Work:
NorthStar CIS Migration
Rubidoux Community Services District

May 31, 2023
Version 1.0

SOW VALID UNTIL: July 31, 2023

Revision Control

Document Title: Rubidoux – NorthStar Cloud CIS Migration SOW

Version	Date	Author	Details / Comments
Version 1.0	2023-05-31	A. Evans	Initial version of the document.

TABLE OF CONTENTS

1 Introduction4
1.1 Objective..... 4
2 Service Description5
2.1 Areas within Scope 5
2.2 Areas Out of Scope 8
3 Estimated Timeline10
4 Change Management Process.....11
5 Fees & Payment Schedule12
5.1 Fees..... 12
5.2 Payment Schedule 12
5.3 Travel and Living Expenses 13
6 Termination.....14
7 Project Assumptions15
8 Document Acceptance and Signoff17

1 INTRODUCTION

Rubidoux Community Services District, *hereafter referred to as "Rubidoux"*, will be migrating the NorthStar CIS from the current environment to NorthStar's Cloud Server and updating to the latest version of 6.6.X. Rubidoux will be engaging NorthStar Utilities Solutions, an unincorporated division of N. Harris Computer Corporation ("*NorthStar*") to assist with the migration to a Cloud Environment.

The purpose of this document is to provide information on the scope of work and level of effort associated with NorthStar's involvement with the NorthStar CIS migration.

1.1 Objective

This Statement of Work (SOW) defines the work to be performed by NorthStar, an unincorporated division of N. Harris Computer Corporation, for the NorthStar migration project. This SOW includes a high level timeline, fees, and other terms and conditions specific to the services requested by Rubidoux. Any additional requests for services that are not defined within this SOW will result in change orders with applicable fees.

Changes to this document shall be made through a change management process as described later in this SOW.

2 SERVICE DESCRIPTION

2.1 Areas within Scope

2.1.1 Migration Scope

All migration activities to be performed remotely, unless otherwise requested.

The scope of this statement of work is to migrate Rubidoux's NorthStar CIS from the current server to a new NorthStar Cloud.

NorthStar applications to be ported to the new Rubidoux environment include:

- NorthStar CIS
- Reports Anywhere/Cognos

Supported Integrations:

- Invoice Cloud

2.1.2 Migration Approach

A NorthStar Project Manager (PM) will be the primary point of contact for Rubidoux on the NorthStar CIS migration. The PM has the overall accountability to successfully deliver the services required for a successful migration and software update within agreed upon timeframe and budget. The project team will directly report to the PM and the PM will have the authority and support to manage the project team in the best interest of the project. The PM is also accountable for the following high-level project activities:

- Interface with Rubidoux assigned PM.
- Conduct regular internal project meetings to ensure that all aspects of the project are understood by the team and that progress and risks are properly reported.
- Conduct regular project meetings with Rubidoux and provide regular status reports throughout the migration project.
- Review of project status, schedule, risks, resources as well as any other issues that may affect the success the project.

2.1.3 NorthStar CIS and RAW Installation

- Backup the NorthStar CIS database from the existing production server.
- Restore backup and configure database access to new NorthStar server.
- Install NorthStar CIS application and RAW on new server.
- Perform installation sanity testing prior to turning the system over to Rubidoux for validation.

2.1.4 NorthStar CIS Data Refreshes

- NorthStar will perform 2 data refreshes throughout the migration project. The initial data refresh will be included with the installation of NorthStar for UAT. The second data refresh will be performed upon Go LIVE cutover. Any requests for additional data refreshes will be considered at an additional cost/schedule impact to the project.

2.1.5 User Acceptance Testing

- Upon deployment and update of the NorthStar CIS into new environment, Rubidoux will have twenty (20) business days for acceptance testing, during which time, issues reported within the 20 days will be resolved at no charge provided they are part of the original scope of work. At that time the Go LIVE will be scheduled on agreement from Rubidoux.
- If a project delay is encountered due to external factors outside of NorthStar's control, and User Acceptance Testing needs to extend beyond the 10 business days window for UAT remediation testing NorthStar and Rubidoux will analyze the results of this external factor on the project timeline to determine if there is a need for a change request to reflect a substantial change to the project plan, budget, or timeline.

2.1.6 Go LIVE Cut Over Preparation

- NorthStar and Rubidoux will develop a full checklist of all cut over activities including timing and responsibilities.

2.1.7 Go LIVE Cut Over

- Go LIVE cut over will be performed over a single weekend. *As this work must be performed over a weekend an after-hours premium applies to this service.*
- Restore CIS database backup from production.
- Redirect RAW production server to new NorthStar CIS LIVE environment upon Go LIVE.
- Provide up to 4 hours of dedicated testing support to Rubidoux during Go LIVE weekend.

2.1.8 Post LIVE

- Provide dedicated post LIVE support for ten business days after each Go LIVE cut over prior to transition back to NorthStar Support Services.
- Install the NorthStar CIS on the new non-production server.
- Backup the NorthStar CIS database from the new production server.
- Restore backup and configure database access to new non-production server.
- Redirect NorthStar add ons non-production servers to new CIS new non-production server.

2.1.9 Training

- NorthStar to provide up to 4 hours of overview training on 6.6.X
- NorthStar to provide Cognos 11 upgrade overview

2.1.10 Rubidoux Responsibilities

Following are the key responsibilities of Rubidoux under this agreement:

- Configure peripheral devices (printers, scanners, cash drawers, etc.).
- NorthStar provides Operational System and DBMS licenses for applications hosted in our Cloud offering. It does not include dependencies installed on the customer network (on-premise).
- NorthStar provides valid SSL certificates for applications hosted in our Cloud offering. It does not include certificates for on-premise dependencies, such as APIs or 3rd party software. If requiring a customized URL other than the default NorthStar URL, Rubidoux is responsible to approve the certificate generation upon the Certificate Authority used by NorthStar.
- DNS (Domain Name System) configurations for domains not under NorthStar responsibility.
- Ensuring NorthStar has direct, dedicated remote technical connection capabilities with administration access to any server that the NorthStar applications reside on for the duration of the project
- If the hosted application needs to connect with non-hosted application (on-premise), Rubidoux is responsible for network configurations on the customer side to establish network communication. This configuration might include:

1. Exposing some on-premise APIs to the internet, using HTTPS, and filtering by source IP address. NorthStar supports the HTTPS installation in NorthStar products, but the network configuration and the SSL certificate are Denton's responsibility.
 2. Installing a site-to-site VPN. NorthStar will try to use the internet over SSL and IP filtering to reduce the complexity. However, if a VPN is mandatory, Denton is responsible to provide, configure, and maintain the VPN peer on the customer side.
 3. Allowing SFTP connection from the customer network to the hosted environment. This is necessary for file-based integrations other than API integration.
- Creating users at the operating system level for non-hosted application, if required
 - Conducting Acceptance testing
 - Leading Go LIVE activities

Engagement Completion Criteria

The Engagement is deemed completed once the NorthStar add ons have been deployed to the Rubidoux production environment for ten business days and that any Priority 1 items raised during that period have been resolved. NorthStar has the exclusive right to classify call types according the definitions below.

Call Type	Definition
Priority 1 – Urgent or High Priority	<ul style="list-style-type: none"> • System Down (Software Application, Hardware, Operating System, Database) • Impacts Critical Business Function without a workaround • Performance issues of severe nature impacting critical processes.
Priority 2 – Medium Priority	<ul style="list-style-type: none"> • System errors that have workarounds • Impact to business function is not critical: <ul style="list-style-type: none"> • Performance issues not impacting critical processes • Usability issues • Workstation connectivity issues (Workstation specific)
Priority 3 – Low Priority	<ul style="list-style-type: none"> • Minimal or no impact to critical business function • Report formatting issues • Training questions, how to, or implementing new processes • Aesthetic issues • Issues with workarounds for large majority of accounts • Recommendations for enhancements on system changes • Questions on documentation

2.2 Areas Out of Scope

Anything in this section and not listed in the above “Areas within Scope” is considered out of scope for this SOW. Specific items that are currently out of scope of this engagement include:

- Migrating scheduled jobs or automated scheduled tasks.
- Upgrading to NorthStar CIS 6.6 maintenance release, will be performed outside of this project by NorthStar Support Services. Rubidoux and NorthStar Support to confirm if Rubidoux’s existing environment is compatible with the CIS 6.6 maintenance release.

3 ESTIMATED TIMELINE

The estimated duration of this engagement is approximately 3 months.

Timeline	Activities
Month 1	<ul style="list-style-type: none"> • <i>Rubidoux Environment Preparation</i> • <i>Project Kick Off</i> • <i>NorthStar CIS Installation & Configuration</i> • <i>NorthStar Internal Sanity Testing</i>
Month 2	<ul style="list-style-type: none"> • <i>Rubidoux Testing & Issues Remediation</i>
Month 3	<ul style="list-style-type: none"> • <i>Go LIVE Cut Over Preparation</i> • <i>Go LIVE Cut Over</i> • <i>Post LIVE Support</i> • <i>Create CIS TEST Instance</i> • <i>Transition to Support Services</i>

There are a number of factors to be considered that will have an associated un-planned increase in effort and will therefore impact the project schedule. These factors are typically not determined until project kick-off and will be a key input into the final Go LIVE date and may result in additional cost. NorthStar will notify Rubidoux of any increase in effort and will provide Rubidoux with a Change Order according to section 4 Change Management Process. These factors include:

- Data:
 - Data clean-up (if required) by Rubidoux.
 - Amount of data – consideration needs to be given to the amount of historical data required and how long it will take to obtain the data.
- Peripherals:
 - If Rubidoux has special print handling – paper source, special commands, this will create additional effort.
 - An increase or replacement of equipment with the migration (i.e. cash drawer).
- Project Resourcing:
 - In the event that Rubidoux staff is unable to be dedicated to the agreed upon project plan, resulting in an extension of the timeline, NorthStar will evaluate the need for a Change Order for additional Project Management and dedicated support services to extend the project timeframe.

4 CHANGE MANAGEMENT PROCESS

NorthStar will maintain the SOW with formal documentation denoting agreed upon changes. Rubidoux and NorthStar may propose changes to this SOW addressing services falling outside the scope of services described in this SOW ("Change"). The Change Order form must be used for all change requests. NorthStar shall have no obligation to commence work in connection with any change until the fee and schedule impact of the change is agreed upon in a written Change Order form signed by the designated representatives from both parties.

Upon identifying the need for a change, NorthStar shall submit the change on our standard Change Order form describing the change, including the impact of the change on the schedule, fees and expenses.

Within 5 consecutive business days of receipt of the change order form, Rubidoux shall either indicate acceptance or rejection of the proposed change by signing the Change Order form or any other period of time mutually agreed to by the parties. If NorthStar is advised not to perform the change, then NorthStar shall proceed only with the original services. In the absence of Rubidoux acceptance or rejection of the Change Order, NorthStar will not perform the proposed change.

5 FEES & PAYMENT SCHEDULE

5.1 Fees

Rubidoux NorthStar CIS Migration to the Cloud	
Description	Cost
Professional Services: - Project Management - CIS Installation & Configuration - 6.6 Overview training - Cognos 11 Overview training - Migration Testing Support - Go LIVE Cut Over - Post LIVE Support	\$63,234
Cloud Spin Up	\$5,250
Project Total	\$68,484

5.2 Payment Schedule

The NorthStar fees for the scope of services described in this Statement of Work is **\$68,484 USD** based on fixed price plus any travel and logistics (T&L) which may be required. Any mutually agreed upon change controls will be billed at the standard NorthStar hourly rate when incurred. Price excludes any applicable taxes.

Services:

1. 50% due on contract signature
2. 15% due on based solution installed within Rubidoux's non-production environment
3. 20% due 20 business days from deployment to non-production environment
4. 10% due on Go LIVE
5. 5% due on Migration Project Acceptance

Invoices are payable upon receipt.

Quote is valid for 60 days from date of delivery. After 60 days the quote will be considered expired and would need to be reassessed and re-quoted if still required.

5.3 Travel and Living Expenses

The above mentioned fees do not include any travel and per diem expenses incurred for on-site visits required for this engagement.

Any travel time will be billed at \$75/hour. Rubidoux shall also pay or reimburse travel expenses plus a per diem reasonably incurred in furtherance of NorthStar duties hereunder.

6 TERMINATION

Unless NorthStar and/or Rubidoux exercises its right to terminate this SOW due to material breach or default, NorthStar must provide, and Rubidoux must purchase, services from NorthStar for the items defined within this SOW.

If Rubidoux and/or NorthStar exercises its right to terminate this SOW due to material breach or default, or Rubidoux and/or NorthStar terminates this SOW without cause,

Rubidoux's obligation includes the following:

1. Provide notice of 10 calendar days for termination without cause;
2. Return the software to NorthStar and certify, under the hand of a duly authorized officer of the Organization, that all copies of the software or any part thereof, in any form, within the possession or control of the Organization have been returned to NorthStar. (if applicable)
3. Complete payment for services performed and expenses incurred prior to termination including:
 - a. Any amounts previously invoiced but unpaid;
 - b. Fees for services performed through the termination date which has not been invoiced; and
 - c. Any approved travel and living costs.

NorthStar's obligation includes the following:

1. Provide notice of 10 calendar days for termination without cause.

Under no circumstances shall NorthStar be liable for any special, indirect, consequential, punitive or incidental damages of any kind and shall not be liable for loss of profits, works stoppage, system failure or malfunction, loss of data or any other damages or losses in connection with this statement of work, even if NorthStar has been advised of the possibility of such damages. In any event, NorthStar shall not be liable to pay any amount, in the aggregate, that is greater than the fees received by NorthStar under this statement of work.

7 PROJECT ASSUMPTIONS

The services, fees and delivery schedule for this engagement are based upon the following assumptions:

- Any items not explicitly identified within this document are considered out of scope. Any changes to those responsibilities and/or deliverables will be considered a change in scope for the engagement. Any proposed change to the engagement scope must be put into written format and be submitted to NorthStar during this engagement for review and consideration.
- This engagement currently has, and will continue to have, the support of senior Rubidoux management and will be assigned sufficient priority with respect to other projects to ensure its success.
- Rubidoux will assign a Lead to act as an internal resource and guide throughout this engagement.
- Rubidoux Lead will be responsible for securing the appropriate staff in a timely fashion in order to discuss or review the various materials produced when required. It is expected that the individuals involved will have experience in Rubidoux's day-to-day operations and will work closely with the NorthStar Consultants to resolve issues as required. The main purpose of this interaction is to provide a quick and consistent response to procedural issues.
- Rubidoux will provide access and support from the IT group and any other stakeholder, as deemed necessary by NorthStar throughout this engagement.
- Rubidoux agrees to facilitate any required corporate logistics for the fulfillment of this agreement.
- NorthStar will require local administrator rights or root access to the NorthStar servers throughout the migration project.
- All project activities to be performed remotely, unless otherwise requested.
- Rubidoux will provide the appropriate remote access to its network, facilities, and systems as may be required to perform activities from one of NorthStar's locations. NorthStar shall abide by all rules and directions of Rubidoux when accessing Rubidoux's network, facilities or systems.
- All documentation provided by Rubidoux shall be up-to-date and accurate or if that is not the case, advise NorthStar as such.
- All hardware, software, and network components supplied by Rubidoux are working properly and are free of defects.
- The environment that has been installed, configured, and validated during the migration implementation will become the production environment at Go LIVE. In the event this production environment is required to be migrated to another server after the initial installation a Change Order may be applicable.
- Once the CIS installation and update has been completed and connectivity has been confirmed, NorthStar strongly recommends that the environment remains static for the duration of the project. Troubleshooting performance or NorthStar functionality issues, resulting from environment changes, such as operating system updates and network modifications, is considered outside the scope of the migration project. Rubidoux will be issued a project change order for time incurred reviewing such issues. If at any point, it is confirmed that the issue is caused by NorthStar, all service charges will be waived.

- All third-party software and hardware products are assumed to perform correctly in Rubidoux environment, in accordance with the appropriate third-party vendor's specifications.
- To minimize project costs, majority of project work will be performed at one of the NorthStar's locations except for project activities where face-to-face is deemed more effective.
- Price does not include Rubidoux approved travel and living expenses that may be required as part of the delivery of the engagement. (i.e. air fare, car rental, gas, per diem and hotel) NorthStar will work with Rubidoux to identify most cost effective accommodations for Rubidoux's onsite activities that are mutually agreed upon.
- All data provided will be complete and clean. It is the responsibility of Rubidoux to clean data if deemed required due to the identification of inaccurate entries.
- Rubidoux resources will be available as required for acceptance testing. It is expected that the individuals identified will have experience in the day-to-day operations and will work closely with the NorthStar Consultant to resolve issues as required. The main purpose for this interaction is to provide a quick and consistent response to procedural issues so that the NorthStar Consultant is not required to contact a large number of Users.

8 DOCUMENT ACCEPTANCE AND SIGNOFF

Please return to Andrea Evans at aevens@harriscomputer.com

Accepted on this day by:

Rubidoux Community Services District

NorthStar Utilities Solutions

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Rubidoux Community Services District General Fund Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ⁽¹⁾	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Operating Income						
1 Plan Check & Inspection	9,500	15,000	12,667	(2,333)	18,290	15,000
2 Permits & Licenses	3,247	3,000	4,329	1,329	3,230	5,000
3 Administrative Allocation Fire Fund	-	104,220	104,220	-	-	89,000
4 Administrative Allocation Trash Fund	-	597,127	597,127	-	50,000	508,000
5 Administrative Allocation Water Fund	-	1,138,621	1,138,621	-	300,000	967,000
6 Administrative Allocation Sewer Fund	-	677,432	677,432	-	250,000	576,000
Total Operating Income	\$12,747	\$2,535,400	\$2,534,396	(\$1,004)	\$621,520	\$2,160,000
Other Income						
7 Rental Income	17,215	-	17,215	17,215	22,785	-
8 Interest Income	52,163	16,300	171,614	155,314	14,066	185,000
9 Miscellaneous Income: General	3,095	6,300	4,127	(2,173)	6,399	4,000
10 Developer EDU Fees: Income	-	-	-	-	310,491	-
11 Interest Income: Non-Operational	15,749	8,000	58,495	50,495	5,746	62,000
12 Loan Proceeds - Bldg.	1,505,559	1,492,904	1,505,559	12,655	-	-
13 Settlement Proceeds	4,708,154	-	4,708,154	4,708,154	-	-
Total Other Income	\$6,301,935	\$1,523,504	\$6,465,164	\$4,941,660	\$359,487	\$251,000
TOTAL GENERAL REVENUE	\$6,314,682	\$4,058,904	\$8,999,560	\$4,940,656	\$981,007	\$2,411,000
Operating Expense						
14 R & M Vehicles	2,211	2,000	2,948	(948)	882	3,000
15 Main/Lease Equipment	7,868	9,000	10,491	(1,491)	8,325	11,000
16 R & M Office Building	19,820	29,000	26,427	2,573	32,822	27,000
17 General Supplies & Expenses	43,543	50,000	58,057	(8,057)	65,357	70,000
18 Utilities	15,996	20,000	21,328	(1,328)	21,294	22,000
19 Postage Expense: General	18,654	40,000	24,872	15,128	34,091	26,000
20 Telephone: General	9,573	14,000	12,764	1,236	15,999	13,000
21 Office Supplies: General	10,611	9,000	14,148	(5,148)	10,157	15,000
22 Dues & Subscriptions	3,151	12,000	4,201	7,799	11,877	8,000
23 Licenses & Permits	253	1,000	337	663	-	1,000
24 Clothing Expense	900	5,000	1,200	3,800	-	2,500
25 Mileage & Conference Expense	-	2,000	-	2,000	-	5,000
26 Gasoline Expense	3,955	5,000	5,273	(273)	5,571	5,000
27 General Insurance	7,231	15,200	9,641	5,559	15,261	20,000
28 Attorney Fees	17,597	18,500	23,463	(4,963)	15,588	25,000
29 Publication of Public Notices	995	1,000	1,327	(327)	796	2,000
30 Miscellaneous Expense	342	2,000	456	1,544	320	2,000
31 Consulting Fee: Labor	13,347	10,000	17,796	(7,796)	10,318	25,000
32 Consulting Fee: Administrative Oversight	6,198	20,000	8,264	11,736	-	25,000
33 Consulting Fee: Communication / Outreach	9,492	25,000	12,656	12,344	-	25,000
34 Consulting Fee: Leppa LLC	-	1,000	1,000	-	-	1,000
35 Consulting Fee: Financial	-	-	-	-	-	10,000
36 Auditors Fees	33,665	35,330	35,330	-	33,590	34,000
37 Website Administration	3,600	4,800	4,800	-	4,800	5,000
38 Computer System Support	40,643	69,000	54,191	14,809	68,467	116,000
39 Computer Misc. and Hardware	14,790	5,000	14,720	(9,720)	6,712	15,000
40 Employee Education and Training	7,215	10,000	9,620	380	4,648	20,000
41 Annexation Work	13,900	39,150	18,533	20,617	16,411	-
Total Operating Expense	\$305,550	\$453,980	\$393,843	\$60,137	\$383,286	\$533,500

**Rubidoux Community Services District
General Fund Budget**

	Actual YTD March 2023	Annual Budget 2022/2023 ^[1]	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Administrative Expense						
42 Salaries Expense	637,845	1,127,200	850,460	276,740	901,766	960,000
43 Employee Vacation/Sick Accrual Expense	240,122	218,200	240,122	(21,922)	15,986	10,000
44 Payroll Tax Expense	56,943	85,800	75,924	9,876	60,132	64,000
45 Health & Retirement Expense	406,117	567,200	541,489	25,711	465,756	477,000
46 Retirement Expense - Excess UAL	-	-	-	-	-	49,000
47 Workers Compensation Ins.	3,465	5,500	4,620	880	3,956	4,000
48 Human Resources Development	-	1,000	-	1,000	-	1,000
49 Directors Fees	17,874	22,000	23,832	(1,832)	26,860	33,000
50 Employee Recognition	-	3,500	-	3,500	-	3,500
51 Recruitment	3,398	45,000	3,398	41,602	-	-
52 Election Costs	-	30,000	-	30,000	-	-
Total Administrative Expense	\$1,365,764	\$2,105,400	\$1,739,845	\$365,555	\$1,474,456	\$1,601,500
Other Expense						
53 Equipment (OFC) Replacement	-	5,000	5,000	-	-	5,000
54 Street Light Expense	109,617	161,000	146,156	14,844	169,771	136,000
55 Building Interest Exp	53,753	44,805	77,262	(32,457)	-	43,000
Total Other Expense	\$163,370	\$210,805	\$228,418	(\$17,613)	\$169,771	\$184,000
Total Expense	\$1,834,684	\$2,770,185	\$2,362,106	\$408,079	\$2,027,513	\$2,319,000
Asset Acquisitions						
56 NorthStar and Denali Cloud Server	-	-	-	-	-	100,000
57 NorthStar Server Migration and Setup	-	100,000	-	100,000	-	-
58 Admin. Bldg. Proj.	410,026	1,492,904	410,026	1,082,878	-	1,395,533
Total Asset Acquisitions	\$410,026	\$1,592,904	\$410,026	\$1,182,878	\$0	\$1,495,533
Long-Term Debt						
59 Debt Service - Building Principal	-	133,019	139,252	(6,233)	-	138,000
Total Long-Term Debt	\$0	\$133,019	\$139,252	(\$6,233)	\$0	\$138,000
Transfers						
60 Property Tax Transfer In	-	(390,224)	(390,224)	-	-	(146,000)
61 Transfer from Field/Admin Fund Reserves	-	-	-	-	-	(300,000)
62 Transfer to/(from) Unrestricted Reserves	2,974,439	(21,280)	5,408,567	(5,429,847)	(1,046,506)	(1,232,000)
63 Transfer to/(from) Restricted Reserves	1,095,533	-	1,095,533	(1,095,533)	-	(1,095,533)
64 Transfer from Water Fund	-	(20,560)	(20,560)	-	-	1,232,000
65 Transfer from Sewer Fund	-	(5,140)	(5,140)	-	-	-
Total Transfers	\$4,069,972	(\$437,204)	\$6,088,176	(\$6,525,380)	(\$1,046,506)	(\$1,541,533)
TOTAL GENERAL EXPENSES	\$6,314,682	\$4,058,904	\$8,999,560	(\$4,940,656)	\$981,007	\$2,411,000

[1] Includes budget amendments adopted by Board of Directors up through June 1, 2023.

NORTH|STAR™

UTILITIES SOLUTIONS

Hosting Services Agreement Cloud Hosting and Technical Services

Prepared for: Rubidoux Community Services District

Prepared by: Andrea Evans
May 31, 2023

NorthStar Utilities Solutions
1-844-888-9904 or 613-696-0127
info@northstarutilities.com
1 Antares Drive, Ottawa,
Ontario, Canada, K2E 8C4

Contents

Hosting Services Agreement	3
Schedule "A" – Hosting Services and Service Levels	18
Schedule "B" – Fee Structure and Payment Schedule	22
Schedule "C" – Standard Support Guidelines	23

ATTACHMENT 4

Hosting Services Agreement

THIS HOSTING SERVICES AGREEMENT (the "Agreement") made as of the _____ day of _____, _____ (the "Effective Date").

BETWEEN: **N. HARRIS COMPUTER CORPORATION** ("Harris" or "Provider")

- and -

RUBIDOUX COMMUNITY SERVICES DISTRICT ("Organization")

WHEREAS the Organization has acquired the Solutions from Provider pursuant to the terms of a Licensing and Services Agreement entered into between Harris and Organization dated _____ (the "**Licensing and Services Agreement**") and has an active Support and Maintenance Agreement in place with Organization dated _____ (the "**Support and Maintenance Agreement**").

WHEREAS the Provider wishes to offer the use of and the Organization wishes to use the Hosting Services and the Managed Services in connection with their Solutions.

NOW THEREFORE, in consideration of the mutual covenants set out in this Agreement and for other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged), the parties agree as follows:

ARTICLE I INTERPRETATION

1.1 Definitions

Throughout this Agreement, except as otherwise expressly provided, the following words and expressions shall have the following meanings:

- a) "**Hosting Services**" means the Hosting Services to be provided by or on behalf of Provider under this Agreement that includes hosting, monitoring, operating and maintaining the Software on hardware and related equipment at a site owned or controlled by Harris and the delivery of exclusive access via a virtual private connection (VPN) or the Internet to Organization to use the Software granted to Organization pursuant to the Software License Agreement and Section 2 hereof. The Hosting Services shall also include storing all data entered and maintained by Users through use of the Hosting Services. Hosting Services do not include Third-Party Content.
- b) "**Managed Services**" means the provision of services that may include: network management, disaster recovery, database, database tuning, operating system, operating system installation & maintenance, hardware installation, server configurations, third party software and technical troubleshooting. These Managed Services are further defined in Schedule "A" attached hereto and incorporated herein by reference.

- c) **“Change Order”** means any written documentation between the Organization and Harris evidencing their agreement to change particular aspects of this Agreement or the Statement of Work.
- d) **“Confidential Information”** means, with respect to a Party hereto, all information or material which: is (A) marked "Confidential," "Restricted," or "Proprietary Information" or other similar marking, (B) known by the Parties to be considered confidential or proprietary, or (C) which should be known or understood to be confidential or proprietary by an individual exercising reasonable commercial judgment in the circumstances. Confidential Information does not include information to the extent that such information: (i) is or becomes generally known to the public by any means other than a breach of the obligations of a receiving Party hereunder; (ii) was previously known to the receiving Party as evidenced by its written records; (iii) is rightly received by the receiving Party from a third party who is not under an obligation of confidentiality; or (iv) is independently developed by the receiving Party without reference to or use of the other Party's Confidential Information. Confidential Information of Harris shall include, without limitation, the Hosting Services, the Managed Services, and any information with respect to the Hosting Services that Harris or its third-party service provider may provide to Organization from time to time, including without limitation, the terms and conditions of this Agreement and all information disclosed by Harris relating to its facilities, computer systems and product. Confidential Information does not include any Data
- e) **“Data”** means all software (including machine images) text, audio, video or images that are transmitted, transferred, or created through Organization's use of the Solution or Hosting Services [for processing, storage or hosting by the Hosting Services] or otherwise provided by Organization to Provider.
- f) **“Solution”** means the software deployed and serviced by Harris and identified in Schedule “B” and the requisite Licensing and Services Agreement.
- g) **“User(s)”** means an individual authorized by the Organization to access or use the Solutions through the Hosting Service.

The Provider currently uses AWS as an additional service provider that acts both as a hosting facility and provides additional third-party software support to the Provider. The following additional words and expressions have the following meanings. Organization acknowledges and agrees that such defined terms may change in the event that the Provider changes the third-party service provider in accordance with Section 2.6:

- (h) **“AWS”** means Amazon Web Services, Inc. Amazon Web Services and AWS are trademarks of Amazon.com, Inc. or its affiliates in the United States and/or other countries. Please see <http://aws.amazon.com>.
- (i) **“AWS Content”** means software (including machine images), data, text, audio, video, or images that AWS or Provider makes available related to the Hosting Services or on the AWS Site to allow access and use of the Hosting Services, including APIs; WSDLs; sample code; software libraries; command line tools; proofs of concept, templates, and other related technology. AWS Content does not include the Hosting Services or Third-Party Content. Some AWS Content may be provided to Organization under a separate license, such as the Apache License, Version 2.0,

which will be identified to Organization in the notice file or on the download page, in which case that license will govern Organization's use of that AWS Content.

- (j) "AWS Site" means <http://aws.amazon.com> (and any successor or related locations designated by AWS), as may be updated by AWS from time to time.

"Third Party Content" means data, software (including machine images), text, audio, video or images of a third party other than AWS made available on [AWS Marketplace or on developer forums, sample code repositories], public data repositories, community focused areas of AWS Site, or any other part of the AWS Site that allows third parties to make available software, products, or data.

1.2 Schedules

The Schedules described below and appended to this Agreement shall be deemed to be integral parts of this Agreement.

- Schedule "A" – Hosting Services and Service Levels
- Schedule "B" – Fee Structure and Payment Schedule
- Schedule "C" – NorthStar Standard Support Guidelines

In the event of any conflict or inconsistency between the terms and conditions in the main body of this Agreement and the terms and conditions in any Schedule, the terms and conditions of the main body of this Agreement shall control.

ARTICLE II SERVICES

2.1 Hosting Services

- Provider shall provide all facilities, equipment, the necessary specialized software, and services required to operate the Solutions, intended to provide secure access to Organization's Users, and store all Data entered and maintained by Organization's Users through use of the Solutions. Equipment, in this context, shall not be confused with computers, network and associated equipment at Organization's facility and elsewhere, which is used by the Organization's Users to access the internet, all of which is supplied by Organization and/or Organization's Users.
- Provider shall provide an environment that will be able to meet the criteria as listed in Schedule "A" under recommended and normal operation of the hosted Solutions.
- As part of the Hosting Services, Provider shall provide installation, configuration, system administration and maintenance of the facilities, equipment and software required to operate and ensure access to the hosted Solutions. Provider shall also perform Managed Services that include standard database administration functions to ensure efficient and secure operation of the hosted databases. Organization, not Provider, shall be responsible for creating and maintaining all User account information and for performing all other application-level system administration functions that are available within the Solutions.
- Provider reserves the right to provide Hosting Services using either internal resources or the services of a duly authorized and licensed 3rd party located anywhere within North America. In

either case, Provider shall remain solely liable for providing the Hosting Service described herein.

- e) Organization must have an active Support and Maintenance Agreement in place to use the Hosting Services and Managed Services

2.2 Set-Up Services.

The Provider shall be responsible for performing all of the set-up activities required at the hosting site to ensure that the Hosting Services will be provided in accordance with this Agreement. Provider may request assistance from Organization to ensure connectivity is properly established and tested and that the database is configured correctly.

2.3 Service Level Issues.

Provider shall make available to Organization the information listed under "Service Levels" found in Schedule "A" as per the schedule listed in said Schedule "A." The Hosting Services shall be deemed available, even if it is not accessible by the Organization, if the inaccessibility is due to Organization's network infrastructure, its connection to the Internet, or an Internet failure outside the control of the Provider. Provider may change the "Service Levels" in Schedule "A" from time to time if Provider's third-party service provider changes such service levels but Provider will provide 30 days' prior notice to Organization before materially reducing the benefits offered to Organization under the Service Levels in Schedule "A" that are available as of the Effective Date.

2.4 Support Services

The Provider shall perform the support and maintenance services as described in any Agreement providing for Support and Maintenance. Other than for services explicitly provided for in this Agreement, no general support and maintenance services will be provided under this Agreement.

2.5 Hosting Term

The initial term of this Agreement shall commence on the month the hosting environment has been set-up and is available for the Organization to use and shall continue thereafter for three (3) years. Hosting will continue upon completion of the initial period for consecutive three (3) year terms (each a "Renewal Term") until notice is provided to Provider in writing a minimum of three months prior to the end of the term. The Initial Term and any Renewal Terms shall be collectively referred to as the "Term". Provider will advise the Organization in writing when hosting environment is ready to be used.

2.6 Additional Hosting Provisions

- (a) The Provider currently uses AWS as an additional service provider that acts both as a hosting facility and provides additional third-party software support to the Provider. The Organization acknowledges that the Provider may change the third party service provider at any time with notice to the Organization. The Organization further acknowledges that the third-party service provider may require that the Organization agree to certain additional terms in order for the Provider to allow Organization and its Users to have access to the Solution on the third-party provider's hosting platform. The Provider may, from time to time, alter the hosting facility service

provider by providing notice to the Organization. Additionally, with respect to the current third-party service provider, the Organization must agree to the following policies (“Policies”) as a condition precedent to using the Hosting Services which shall form an integral part of this Agreement. Organization agrees that its Users must also agree to such Policies, as applicable to Users:

- “**Acceptable Use Policy**” means the policy located at <http://aws.amazon.com/aup> (and any successor or related locations designated by AWS), as it may be updated by AWS from time to time.
- “**Service Terms**” means the rights and restrictions for particulars made available by AWS located at <http://aws.amazon.com/serviceterms> (and any successor or related locations designated by AWS), as may be updated by AWS from time to time.

Where a different third-party provider provides such services then alternate policies and terms will apply to Organization’s use of the Hosting Services which terms the Organization will need agree with as a condition precedent of using the Hosting Services from a time provided by the Provider to the Organization.

- (b) The third-party service provider may change or discontinue any of the services that form part of the Hosting Services, from time to time. If Provider receives prior notice from the third-party service provider, Provider will provide prior written notice to Organization if AWS decides to discontinue a service that forms part of the Hosting Services. Provider will not be required to provide notice to Organization under this Section 2.6(b) if the discontinuation is necessary for Provider or its third-party service provider to address an emergency or threat to the security or integrity of Provider or its third party service provider, respond to claims, litigation, or loss of license rights related to third-party intellectual property rights, or comply with the law or requests of a government entity.

Lastly, if the Organization requires information related to the third-party provider’s capabilities, accreditations, and other information regarding a third-party provider, the Organization must request such information directly from the Provider. The Provider will make diligent efforts to request that the third party provider provide such information for the Organization but ultimately, the Provider is not obligated to provide any such information to the Organization either (i) where the third party provider refuses to provide the information to the Provider or (ii) where the Organization refuses to agree to terms that the third party provider has requested from the Organization prior to providing the information either directly or indirectly through the Provider (such terms, for example, an NDA).

Organization agrees that it shall not seek legal action directly against a third party provider without the prior written consent of the Organization in respect of an issue related to the Hosting Services.

2.7 Restrictions on Use

Neither Organization nor any User may use the Hosting Services in any manner or for any purpose other than as expressly permitted by this Agreement. Neither Organization nor any User may, or may attempt to (a) modify, alter, tamper with, repair, or otherwise create derivative works of any

Content included in the Hosting Services (except to the extent AWS Content included in the Hosting Services is provided to Organization under a separate license that expressly permits the creation of derivative works), (b) reverse engineer, disassemble, or decompile the Hosting Services or apply any other process or procedure to derive the source code of any software included in the Hosting Services, (c) access or use the Hosting Services in a way intended to avoid incurring fees or exceeding usage limits or quotas, or (d) resell or sublicense the Hosting Services.

2.8 Suspension of Access and Use Rights

Provider may temporarily limit (in full or in part, as set forth in this Section 2.8) Organization's or any User's right to access or use the Hosting Services upon notice to Organization (which will be reasonable prior notice unless Provider reasonably believes immediate limitation is necessary) if Provider or its third party service provider reasonably determines that Organization's or a User's use of the Hosting Services poses a security risk or threat to the function of the Hosting Services, or poses a security or liability risk or threat to Provider, AWS, either of their affiliates or any third party. Provider will only limit Organization's right to access or use the instances, data or portions of the Hosting Services that caused the security or liability risk or threat. Provider will restore Organization's access and use rights promptly after Organization has resolved the issue giving rise to the limitation. Organization remains responsible for all fees and charges for the Hosting Services and Managed Services during the period of limitation.

2.9 Termination

- a) Either party may terminate this Agreement by providing written notice no less than ninety (90) days prior to the end of the then current term of this Agreement to the other party. Where the Organization has not provided written notice above, Provider shall provide its then current fees to Organization no less than 60 (sixty) days prior to the end of the then current term. Each renewal term will be based on the agreement of the two parties to a particular cost structure no less than 30 (thirty) days prior to the end of the then current term. Failure to achieve agreement on cost structure at the time designated by this section shall, at Provider's sole discretion, be deemed to be either a notice of termination or an agreement to renew under the existing price structure.
- b) Either party may terminate this Agreement immediately upon notice to the other party if the other party materially breaches this Agreement, and such breach remains uncured for more than thirty (30) days after receipt of written notice of such breach.
- c) In addition to the other termination rights set forth herein and despite anything to the contrary herein, Provider may terminate this Agreement immediately upon written notice to Organization(i) if Organization breaches any provision of Section 6.4. ., Organization's confidentiality obligations under Section 6.2 or any intellectual property right of Provider or its third party service provider; or (ii) upon twenty (20) days' notice to Organization in order to comply with applicable law or requirements of governmental entities .
- d) Organization shall have the right to terminate this Agreement pursuant to section 3.1.
- e) This Agreement shall automatically terminate in the event that either the Licensing or Maintenance and Support agreements to which it attaches terminates or expires.

2.10 Effects of Termination

- a) Upon termination of this Agreement, the following provisions will apply: (a) Organization will pay all amounts due under this Agreement up to and through the date of termination and all costs reasonably incurred in collecting the amounts due to Provider (including court costs, attorney fees, and repossession charges to the extent not prohibited by law) and (b) Organization will immediately cease all use of the Hosting Services. All terms and provisions of this Agreement that should by their nature survive the termination of this Agreement will survive termination or expiration of this Agreement for any reason.
- b) Both parties agree that the Provider has invested time, money and resources into the creation of hosting environment. If Organization terminates this Agreement other than in accordance with the terms of this Agreement, the parties agree that Organization will be required to pay to Provider as liquidated damages for compensation that cannot be readily determined, and not as a penalty, an amount which is equal to: (a) one hundred percent (100%) of the then annual recurring charge for each of the Hosting Services as stipulated in Schedule "B" or 100% of the monthly recurring charge for each of the Hosting Services, multiplied by the number of months remaining in the then current term, whichever is less. In addition, Organization will be responsible for any other charges that Provider, acting reasonably, is liable to incur for the remainder of the then current term, including without limitation, installation charges, removal costs and rental costs, and Organization will forfeit a refund of any prepayment made for Hosting Services.
- c) Upon termination of this Agreement for any reason and subject to 2.7(b) above in terms of costs, Provider will furnish the Organization with a copy of their Data unless (i) prohibited by law or the order of a governmental or regulatory body or it could subject Provider and/or its third-party service provider or their affiliates to liability, or (ii) Organization has not paid all amounts due under this Agreement. The anticipated services to supply this Data are one to two days and will be billed at Provider's then current daily rate. Upon the Organization confirming receipt of the Data, the Provider shall destroy all copies of the Data and erase all Data on the database and an Officer of the Provider shall certify the destruction and erasure to the Organization nonetheless. Provider is required by law to continue to have a copy of the Data. Except where Provider has provided the Data to Organization pursuant to this Subsection, Provider shall not delete the Data for 90 days from the date of termination except where it receives the written instructions from Organization to do so unless Provider is required by law to continue to have a copy of the Data.
The Organization will be able to revert to the non-hosted version of the software subject to the terms of any appropriate License and Services and Support and Maintenance Agreements.
- d) Organization shall return to Provider or at Provider's option purge or destroy all copies of any Confidential Information of Provider or the third-party service provider including AWS Content (other than publicly available information on the AWS Site) in its possession or under its control (except as required under any statute or legislation related to retention requirements), and provide a duly authorized certificate of an officer of Organization confirming same within thirty (30) days.

ARTICLE III REPRESENTATIONS AND WARRANTIES

3.1 Warranty of Performance

During the duration of this Agreement, Provider warrants to Organization that the Hosting Services will perform substantially in accordance with the published user guides for the Hosting Services located at <http://aws.amazon.com/documentation> (and any successor or related locations designated by AWS), as such user guides may be updated by AWS from time to time.

3.2 No Other Warranties

TO THE GREATEST EXTENT PERMITTED BY LAW, THE HOSTING SERVICES AND MANAGED SERVICES THE HOSTING SERVICES ARE PROVIDED "AS IS," AND PROVIDER MAKES NO (AND HEREBY DISCLAIMS ALL) OTHER WARRANTIES, REPRESENTATIONS, OR CONDITIONS, WHETHER WRITTEN, ORAL, EXPRESS, IMPLIED OR STATUTORY, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, SATISFACTORY QUALITY, TITLE, NONINFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE, WITH RESPECT TO THE USE, MISUSE, OR INABILITY TO USE THE HOSTING SERVICES (IN WHOLE OR IN PART) THE MANAGED SERVICES, OR ANY OTHER SOLUTIONS OR SERVICES PROVIDED TO ORGANIZATION BY PROVIDER. PROVIDER DOES NOT WARRANT THAT ALL ERRORS CAN BE CORRECTED, OR THAT OPERATION OF THE HOSTING SERVICES SHALL BE UNINTERRUPTED OR ERROR-FREE, OR FREE OF HARMFUL COMPONENTS, THAT ANY DATA WILL BE SECURE OR NOT OTHERWISE LOST OR DAMAGED, OR THAT THE HOSTING SERVICES OR MANAGED SERVICES SHALL MEET ANY OR ALL OF ORGANIZATION'S PARTICULAR REQUIREMENTS. ANY WARRANTIES RELATED TO SOFTWARE OR MAINTENANCE AND SUPPORT SERVICES ARE NOT PROVIDED IN THIS AGREEMENT AND ORGANIZATION MUST RELY ON THE RELEVANT AGREEMENTS FOR ANY SUCH PROVISIONS.

ARTICLE IV FEES AND PAYMENTS

4.1 Fees and Payments

- a) The Organization agrees to pay the Provider the fees set forth in Schedule "B", Fee Structure and Payment Schedule. The Fees are exclusive of taxes. Organization agrees to pay all foreign, federal, state, provincial, county or local income taxes, value added taxes, use, personal, property sales and any other taxes, tariff, duty or similar charges that may be levied by a taxing authority (excluding taxes on Provider's net income).
- b) During the term of this Agreement, Provider shall, as set forth in Schedule "B" and from time to time, deliver invoices to Organization. Each invoice delivered to Organization by Provider shall be due and payable upon receipt thereof by Organization.
- c) Any direct expenses incurred by the Provider in accordance with this Agreement, or requested through Section 4.2, shall be reimbursed in accordance with Provider's reimbursement policy. Despite the foregoing any direct expenses must be pre-approved by the organization.

4.2 Change Orders

With respect to any proposed changes to the Hosting Services, the Managed Services, and the related services defined by this Agreement that do not materially impact the scope of either party's work effort required under this Agreement, the parties will cooperate in good faith to execute Change Orders in respect thereof and will not unreasonably withhold approval of such proposed changes. If either party causes or requests a change that, in the reasonable opinion of the other party, materially impacts the scope of the parties' work effort required under this Agreement, such as, but not limited to, changes in the allocation of the resources of the Organization and of the Provider applied to a task, changes in completion schedules for individual tasks or for overall implementation, and changes in staffing that require a party to provide additional work hours, the other party may propose a change to cover the additional work effort required of it. Approval of any such proposed changes will not be unreasonably withheld (it being acknowledged that any such material changes may require modifications to the consideration paid, and timelines governing, the Hosting Services and/or the Managed Services, as applicable), and any disputes regarding changes shall be handled initially by discussions between the parties which will be convened in good faith by the parties to resolve any such matters in dispute.

ARTICLE V REMEDIES AND LIABILITY

5.1 Organization's Indemnity Obligation

Organization is solely responsible for its Software, Data, and its Users' use of the Hosting Services in any way, and all legal liability arising out of or relating thereto. Organization shall defend, indemnify and hold Provider and its third party service providers and each of their respective officers, directors, employees and agents harmless from all losses, costs and damages arising in connection with Organization's use of the Hosting Services and resulting Data in violation of this Agreement, including but not limited to any third party claims that the inclusion, use, reference, incorporation of or linking to any third party materials or the Data violates or misappropriates any third party's copyright and/or other intellectual property, privacy or other rights, or that such use is illegal.

5.2 Remedies and Liability

The Organization and the Provider recognize that circumstances may arise entitling the Organization to damages for breach or other fault on the part of the Provider arising from this Agreement. The parties agree that in all such circumstances the Organization's remedies and the Provider's liabilities will be limited as set forth below and that these provisions will survive notwithstanding the termination or other discharge of the obligations of the parties under this Agreement.

- a) EXCEPT FOR DAMAGES ARISING OUT OF THE PROVIDER'S INTENTIONAL MISREPRESENTATION, GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, BOTH PARTIES AGREE THAT THE PROVIDER'S LIABILITY (UNDER BREACH OF CONTRACT, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE), IF ANY, FOR ANY DAMAGES RELATING TO THIS AGREEMENT SHALL NOT EXCEED THE FEES PAID TO PROVIDER BY ORGANIZATION TO PROVIDER DURING THE THEN CURRENT TERM OF THIS AGREEMENT AND IN NO EVENT BEING GREATER THAN TWELVE (12) MONTHS
- b) IN ADDITION TO THE FOREGOING EXCEPT FOR A BREACH BY ORGANIZATION OF THE CONFIDENTIALITY OBLIGATIONS IN SECTION 6 .2, AND A BREACH OF PROVIDER'S OR ITS THIRD

PARTY SERVICE PROVIDER'S INTELLECTUAL PROPERTY RIGHTS, NEITHER PARTY SHALL BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, PUNITIVE, EXEMPLARY OR OTHER DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED LOST REVENUE OR LOSS OF PROFITS(OTHER THAN A FAILURE OF ORGANIZATION TO PAY THE FEES), LOSS OF OPPORTUNITIES OR GOODWILL , FAILURE TO REALIZE EXPECTED SAVINGS, LOST OR DAMAGED DATA , OR COSTS OF SUBSTITUTE GOODS OR SERVICES , OR UNAVAILABILITY OF THE HOSTING SERVICES , EVEN IF SUCH OTHER PARTY HAS BEEN ADVISED OF THE LIKELIHOOD OF THE OCCURRENCE OF SUCH DAMAGES AND NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.

- c) CLAUSES (i) AND (ii) SHALL APPLY IN RESPECT OF ANY CLAIM, DEMAND OR ACTION BY A PARTY IRRESPECTIVE OF THE NATURE OF THE CAUSE OF ACTION UNDERLYING SUCH CLAIM, DEMAND OR ACTION, INCLUDING, BUT NOT LIMITED TO, BREACH OF CONTRACT OR TORT.

ARTICLE VI GENERAL

6.1 Force Majeure

Neither party shall be liable for delay or failure in performance resulting from acts beyond the control of such party including, but not limited to, acts of God, acts of war or of the public enemy, riots, fire, flood, or other natural disaster, acts of government, strike, walkout, communication line or power failure, failure in operability or destruction of the Organization's computer (unless by reason of the negligence of a party to this Agreement) or failure or inoperability of any software other than the Software. Any applicable delivery schedule shall be extended by a period of time equal to the time lost because of any such delay.

6.2 Confidentiality

- a) Obligations The parties agree to keep confidential any and all Confidential Information with respect to the other party which it has received or may in the future receive in connection with this Agreement and shall only disclose such Confidential Information of the other party (i) to its agents, service providers, employees or representatives who have a need to know such information, for the purpose of performance under this Agreement and exercising the rights granted under this Agreement, and who are bound by non-disclosure obligations at least as protective of the other party's Confidential Information as this Agreement, or (ii) to the extent required by applicable law or during the course of or in connection with any litigation, arbitration or other proceeding based upon or in connection with the subject matter of this Agreement, provided that the receiving party shall give the disclosing party reasonable notice prior to such disclosure sufficient to allow the disclosing party the opportunity to apply for a protective order or other restriction regarding such disclosure and shall comply with any applicable protective order or equivalent. The parties each agree to hold the other party's Confidential Information in confidence and to take all reasonable steps, which shall be no less than those steps it takes to protect its own confidential and proprietary information, to protect the Confidential Information of the other party. All Confidential Information will remain the exclusive property of the owner.

- b) Duty Owed in relation to Data – In addition to any other restrictions on Provider’s use of the Data, the confidentiality obligations above apply except to the extent that both parties agree that the Data may be subject to privacy laws, in which case that part of the Data does not fall under the definition of Confidential Information for the purposes of this Agreement. Where privacy laws permit owners of the Data to review such Data or to challenge the collection and storage of the Data, the Organization shall be responsible for dealing with the individuals and the Organization is responsible for the payment of Provider’s personnel’s time associated with responding to any such requests. Organization shall indemnify and reimburse Provider in relation to all fees (including all reasonable legal fees) and other disbursements paid by Provider to comply with such requests, whether by an individual or a governmental body, or to challenge such requests at either Provider’s or Organization’s request.

6.3 Client Information, Data and Privacy

- a) As between Provider and Organization, all Data will remain sole and exclusive property of Organization. Organization shall have the sole responsibility for the accuracy, quality, integrity, reliability, appropriateness and right to view and use Organization’s Data. Subject to the terms and conditions of the Agreement, Organization grants to Provider a non-exclusive license to access the Data for the purpose of performing the Hosting Services and Managed Services, and as necessary to comply with the law or a binding order of a governmental body. Unless it would be in violation of a court order or other legal requirement, Provider will give Organization reasonable notice of any legal requirement or order referred to in this Section 6.3, to enable Organization to seek a protective order or other appropriate remedy. Subject to the foregoing, access to the Data shall only be by Provider’s and its Third-Party Service Provider’s employees and/or subcontractors whose job function requires access. Provider may not access the Data for any other purpose without the express written consent of Organization. If requested by Organization, Provider will provide a copy of the then current Data to Organization, at Organization’s expense, by way of Oracle export file or equivalent. Access to Data by any outside party shall only be in accordance with the terms of this Agreement.
- b) Backup Data Retention Policies. It is understood that Provider provides backup and retention based on industry standards and practices, with NorthStar products currently creating backups on a daily basis but backups retention period based on practices established with the customer. The software products currently create two types of backups, (i) Full Database Backup daily, with retention for thirty (30) days; and (ii) Virtual Server Backup, with daily backups retained for two (2) days and weekly backups retained for thirty (30) days.
- c) Security Standards. It is understood that Provider deploys reasonably security standards based on industry standards, which currently include the following areas:
- i. Service hosted to the internet uses cryptography
 - ii. Every external web application uses a Web Application Firewall (WAF)
 - iii. Antivirus installed
 - iv. Firewall rules are applied controlling connections between any instance
 - v. Vulnerability scanning frequently executed

- vi. Operational Systems is updated every month
- vii. Every 3rd party application is reviewed regularly to apply security updates available.

6.4 Data and Privacy Policy of Organization

The Organization covenants that the:

- a) Data that is either provided to or acquired by Provider is owned exclusively by Organization and that the Organization has full right and title to provide the Data to Provider;
- b) Data that is either provided to or acquired by Provider is subject to a privacy policy effective as of the Effective Date and for which Organization's customers have provided to Organization their consent for its collection, use and storage such that the consent allows Provider to collect, use and store the Data in accordance with this Agreement and where such storage can be provided by third-party subcontractors of Provider in any jurisdiction in North America;
- c) Organization complies with all applicable laws, rules, regulations, and ordinances, including, without limitation, privacy and data protection legislation as of the Effective Date in the performance of its obligations hereunder in respect of any Data collected, used, transferred or disclosed pursuant to this Agreement and the use of Hosting Services; and
- d) Organization will not provide Provider with data of any kind for which the Provider either has no need or does not have the right to store under the terms of this Agreement.

6.5 Mediation

Except for termination under subsection 2.6(c), the parties agree to submit any claim, controversy or dispute arising out of or relating to this Agreement or the relationship created by this Agreement to non-binding mediation before bringing a claim, controversy or dispute in a court or before any other tribunal. The mediation is to be conducted by either an individual mediator or a mediator appointed by mediation services mutually agreeable to the parties. The mediation shall take place at a time and location which is also mutually agreeable; provided; however, in no event shall the mediation occur later than ninety (90) days after either party notifies the other of its desire to have a dispute be placed before a mediator. Such mediator shall be knowledgeable in software system agreements. The costs and expenses of mediation, including compensation and expenses of the mediator (and except for the attorneys' fees incurred by either party), is to be shared by the parties equally. If the parties are unable to resolve the claim, controversy or dispute within ninety (90) days after the date either party provides the other notice of mediation, then either party may bring and initiate a legal proceeding to resolve the claim, controversy or dispute unless the time period is extended by a written agreement of the parties.

6.6 Trade Compliance.

In connection with this Agreement, each party will comply with all applicable import, re-import, sanctions, anti-boycott, export, and re-export control laws and regulations, including all such laws and regulations that apply to a U.S. company, such as the Export Administration Regulations, the International Traffic in Arms Regulations, and economic sanctions programs implemented by the Office of Foreign Assets Control. Organization is solely responsible for compliance with applicable laws related to the manner in which Organization chooses to use the Hosting Services, including (i) Organization's

transfer and processing of Data, (ii) the provision of Data to Users, and (iii) specifying the AWS region in which any of the foregoing occur. Organization represents that Organization and the entities that own or control Organization, and the financial institutions used to pay Provider under this Agreement, are not subject to sanctions or otherwise designated on any list of prohibited or restricted parties, including but not limited to the lists maintained by the United Nations Security Council, the U.S. Government (e.g., the U.S. Department of Treasury's Specially Designated Nationals list and Foreign Sanctions Evaders list, and the U.S. Department of Commerce's Entity List), the European Union or its member states, or other applicable government authority

6.7 Addresses for Notice

Any notice required or permitted to be given to any party to this Agreement shall be given in writing and shall be delivered personally, mailed by prepaid registered post or sent by facsimile to the appropriate address or facsimile number set out below. Any such notice shall be conclusively deemed to have been given and received on the day on which it is delivered or transmitted if personally delivered or, if mailed, on the third business day following the date of mailing, and addressed, in the case of the Provider, to:

N. HARRIS COMPUTER CORPORATION
1 Antares Drive, Suite 400
Ottawa, Ontario K2E 8C4
President, Harris Utilities
613-226-5511

and in the case of the Organization, to:

RUBIDOUX COMMUNITY SERVICES DISTRICT
3590 Rubidoux Blvd.
Riverside, CA 92509 USA

6.8 Assignment

Neither party may assign any of its rights or duties under this Agreement without the prior written consent of the other Party, such consent not to be unreasonably withheld, except that either Party may assign to a successor entity in the event of its dissolution, acquisition, sale of substantially all of its assets, merger or other change in legal status. The Agreement shall inure to the benefit of and be binding upon the Parties to this Agreement and their respective successors and permitted assigns.

6.9 Entire Agreement

This Agreement together with the Policies which are incorporated herein by reference shall constitute the entire agreement between the parties hereto with respect to the matters covered herein. No other agreements, representations, warranties or other matters, oral or written, purportedly agreed to or represented by or on behalf of Provider by any of its employees or agents, or contained in any sales materials or brochures, shall be deemed to bind the parties hereto with respect to the subject

matter hereof. This Agreement shall not be interpreted against one party or the other on account of drafting.

6.10 Independent Contractor

Organization engages Provider under this Agreement solely as an independent contractor to perform Provider duties which are described in this Agreement. Organization and Provider expressly acknowledge and agree that Provider is the independent contractor of Organization and nothing contained in this Agreement or which otherwise exists shall be construed by Organization, Provider or any third person or entity to create a relationship of joint venturers, partners, or employer and employee.

6.11 Governing Law

This Agreement shall be governed by the laws of Canada and the province of Ontario, as applicable therein; provided, however, that the Uniform Computer Information Transaction Act will not apply even if adopted as part of the laws of said Province. The parties agree that this contract is not a contract for the sale of goods; therefore, this Agreement shall not be governed by any codification of Article 2 or 2A of the Uniform Commercial Code, or any references to the United Nations Convention on Contractors for the International Sale of Goods.

6.12 Invalidity

The invalidity or unenforceability of any provision or covenant contained in this Agreement shall not affect the validity or enforceability of any other provision or covenant herein contained and any such invalid provision or covenant shall be deemed to be severable.

6.13 Counterparts

This Agreement may be executed in counterparts (whether by facsimile signature or otherwise), each of which when so executed shall constitute an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement on the day and year first written above.

Pricing details and negotiated terms of this contract will remain confidential between Rubidoux and NorthStar.

N. HARRIS COMPUTER CORPORATION

Per:

Name:

Title:

Date:

RUBIDOUX COMMUNITY SERVICES DISTRICT

Per:

Name:

Title:

Date:

ATTACHMENT 4

Schedule "A" – Hosting Services, Managed Services, and Service Levels

The Hosting Services provided will ensure, under recommended and normal operation of the hosted solutions, that;

- (a) Provider will provide all facilities, equipment, software and services required to operate the Software, provide secure access to Organization's Users, and store all data entered and maintained by Organization's Users through use of the Software Product. Equipment, in this context, will not be confused with computers, network and associated equipment at Organization's facility and elsewhere, which is used by the Organization's Users to access the internet, all of which is supplied by Organization and/or Organization's Users.
- (b) Provider will provide access to the Software to Organization's Users. Such access will be provided 24 hours per day, 7 days per week, subject to scheduled periods of non-availability as described below.

Availability and Uptime Objectives

Availability of the Software Hosting Services is defined as when the Software Hosting Services are operational and accessible via a public internet connection. NorthStar shall strive to make the Software Hosting Services available 100% of the time. However, the Software Hosting Services may be unavailable during certain downtimes. NorthStar shall not be responsible for any failure to make the Software Hosting Services available under the following circumstances:

- a) Routine scheduled downtime: Periods of time for the purpose of conducting routine system maintenance. In such event, NorthStar shall use commercially reasonable efforts to provide Customer with a minimum of three (3) business days prior to any period of scheduled downtime, and shall use commercially reasonable efforts to limit any such routine system maintenance to weekends between the hours of midnight and 6 AM ET.
- b) Emergencies: NorthStar reserves the right to suspend the Software Hosting Services and Customer's access to the Software Hosting Services in the event of an emergency or other non-routine maintenance event wherein it is deemed appropriate by NorthStar, without prior notice to Customer, to address a critical system issue. In such event, NorthStar will use commercially reasonable efforts to notify Customer of such suspended access as soon as possible and to restore access the system as soon as practically feasible.
- c) Customer's network infrastructure: Customer's network infrastructure (equipment, software or other technology) is failing or causing the Software Service to be unavailable. This includes Customer's connection to the Internet or an Internet failure beyond the control of NorthStar.
- d) A breach of the Agreement by Customer, its employees, subcontractors or agents ("Customer Representatives").
- e) An error or the negligence or intentional acts or omissions of Customer Representatives or Users.

- f) Unforeseen capacity increases based on changes in Customer’s business processes or methods.
- g) Any other force majeure event, as set out in Section 8.21 of the Agreement.

Security

1. Without limiting your obligations under the Agreement, NorthStar shall store and process data in accordance with industry standard practices.
2. Response to Legal Orders, Demands or Requests for data.
 - a. Where permitted by law NorthStar shall:
 - i. Promptly notify the Customer of any subpoenas, warrants, or other legal orders, demands or requests received by NorthStar seeking Data;
 - ii. Consult with the Customer regarding its response;
 - iii. Cooperate with the Customer’s reasonable requests, at Customer’s expense, in connection with efforts by the Customer to intervene and quash or modify the legal order, demand or request; and
 - iv. Upon the Customer’s request, provide the Customer with a copy of its response.
 - b. If the Customer receives a subpoena, warrant, or other legal order, demand (“requests”) or request seeking Data maintained by NorthStar, Customer will promptly provide a copy of the request to NorthStar. NorthStar will, where permitted by law, promptly supply Customer with copies of records or information required for the Customer to respond, and will cooperate with Customer’s reasonable requests, and at Customer’s expense, in connection with its response.

Standard Technical Services for Hosted Environments

Service	Activity	Description	Frequency
Database	Logging Management	This is the required management of the transaction log space.	Scheduled
Database	Temporary Space Management	This service is to ensure that the MS SQL Server temporary space has the adequate resources as the system is used and the database grows in size.	Scheduled
Database	Backup Routine Management	This service is to ensure that the appropriate drives & files are backed up	Scheduled

		accordingly in the event restores or recovery is required.	
Database	Backup Routine Confirmation	This service is to provide notifications on the success and failure of the database backup routines.	Scheduled
Database	Index Defragmentation	This is a weekly rebuild off all of the indexes to manage database fragmentation to prevent performance issues.	Weekly
Database	Integrity Validation	This routine checks the validation of table & index consistency, system catalogs, and allocated structures. The routine will attempt to repair any issues discovered.	Weekly
Database	Statistic Updates	The update statistics plan will ensure that metrics on the data count and distribution within a column or columns used by the database optimizer are kept up to date for query efficiency.	Weekly
Database	Patch Management	As MS SQL patches are released by Microsoft they will be reviewed and applied as required.	Monthly
Database	Recovery	In the event the database has to be restored or recovered Harris will perform the necessary tasks.	As Required
Database	Test Database Refresh	Refreshing Test environment	Quarterly
Database	Archive/Purge	Configure a new archive database and put processes in place to archive application information into this new database. As of a user defined date.	Up to Semi-Annually
Operating System	Patch Management	As MS Server patches are released by Microsoft they will be reviewed and applied as required.	Monthly
Operating System	File System Maintenance	This task is to manage the file system to ensure system drives do not become full and have appropriate resources allocated.	Weekly

Operating System	Printer Administration on the TM Server	As new servers are added within your physical location they will need to be added or managed on the Terminal Server. NorthStar will add or manage these new endpoints on the Terminal Server within the hosted environment.	As Required
Operating System	Backup Routine Management	This service is to ensure that the appropriate drives & files are being backed up accordingly in the event restores or recovery is required.	Scheduled
Operating System	Backup Routine Confirmation	This service is to provide notifications on the success/failure of the system backup outlines	Scheduled
Operating System	Backup Routine Validation	This routine will be a manual extraction and review of the backup files for validation of content and an integrity check on the files	Monthly
Health Check	Server and database performance management	Ongoing monitoring of servers and databases to fix, tune, and modify for optimal performance.	Ongoing

Schedule “B” – Fee Structure and Payment Schedule

The “Service Fee” Organization agrees to pay for Services based on providing a Production Environment and Testing Environment for the following environment configuration:

- NorthStar CIS version 6.6 Application & Database Production Server & Terminal Server
- NorthStar CIS version 6.6 Application & Database Test Server
- Reports Anywhere Test and Production Server

The “Services Fee” Organization agrees to pay for the Services, are comprised of separate and distinct components:

The pricing is based on production environment and testing environment for the Solutions described herein.

1. NorthStar Hosting and Managed Services Fees
 - a) NorthStar Hosting and Managed Services are \$40,900 USD per year for the first year of the contract and include:
 - Up to twenty-eight (28) concurrent users accessing the NorthStar Cloud production environment
 - Up to five (5) concurrent users accessing the NorthStar Cloud test environment.
 - AWS licensing for up to fifteen (15) named users.

NorthStar Cloud Annual Recurring Fees	
Description	Annual Recurring Fees*
NorthStar Cloud – Hosting and Managed Services	\$40,900 *
Total:	\$40,900

*Annual recurring fees will commence per Hosting Term defined in Section 2.5.

*Annual recurring fees will be billed annually and are due 30 days from invoice date.

*Annual recurring fees may be modified after the first year from time to time to reflect pass-through costs, but will not exceed a 4% increase per year.

2. NorthStar Annual Maintenance and Support Fees
 - a) Annual Maintenance and Support Fees are due on signing and then billed annually thereafter on anniversary of date.
 - b) Annual Maintenance and Support Fees are due 30 days from invoice date.

Schedule “C” – Standard Support Guidelines

Help Desk Hours

Standard hours are from 8:00 am to 8:00 pm EST Monday through Friday, excluding designated statutory holidays. Customer requested Support is available outside of standard hours and is billable on an hourly basis (minimum number of hours will apply) at a rate of \$338/hr. Weekend assistance is available and must be scheduled in advance (and is billable on an hourly basis with a minimum number of hours that apply).

Holiday Schedule

NorthStar Support Services will be closed on the Canadian and US statutory holidays below. Support will be available on all Canadian statutory holidays when there is no US corresponding statutory holiday.

New Year’s Eve	Early Closure
New Year’s Day	Closed
Labor Day	Closed
Christmas Eve	Early Closure
Christmas Day	Closed
Boxing Day	Early Closure

Customer Care Program

- Technical Support Bulletins
- Communication on new products and services
- Dedicated Customer Support Account Lead as first point of contact as required
- Participation in Regional User Group Meetings
- Participation in NorthStar Webinars
- Opportunity to take part in validation and focus groups
- Opportunity to take part in Harris Annual Customer Conference

“Software for Life” Guarantee

- Support on existing Harris software applications for life
 - Products reach the end of their product life cycle for a number of reasons. These reasons include market demands, technology innovation and development driving changes, or the products simply mature over time and are replaced by functionally richer technology. If NorthStar determines a product to be end of support we will ensure the existing product software license grants access to new platforms within the same product class.
- Software transferability and cost effective upgrades

TeamSupport Access 24/7

- Open new tickets

- View open/closed tickets for your organization
- Post Screen Recordings and Video Recordings to tickets
- View Knowledge Base Articles
- View Product Information
- Report on Ticket Metrics
- Find out the latest NorthStar News; Events; Product Releases

Ticket Priorities

In an effort to assign our resources to incoming tickets as effectively as possible, NorthStar has identified four types of ticket priorities P0, P1, P2 and P3.

PRIORITY 0 - PRODUCTION DOWN
<i>Deemed by NorthStar Team to be Extremely High Priority (Production Only)</i>
Production Down
Complete loss of service
PRIORITY 1 - BUSINESS CRITICAL
<i>Deemed by NorthStar Team to be of high priority as NO workaround exists</i>
Performance issue impacting critical processes
No workaround exists
Examples: Inability to create bills
PRIORITY 2 - MEDIUM TO HIGH BUSINESS IMPACT
<i>Deemed by NorthStar Team to be important; however, workarounds are available</i>
State of Degraded Performance
Workaround exists.
Examples: usability issues; non-critical performance issue; calculation issues
PRIORITY 3 - MINIMAL BUSINESS IMPACT/REQUESTS
<i>Deemed by NorthStar Team to be more general/cosmetic in nature OR Scheduled</i>
Minimal Business Impact
General Product Issues/Questions/Aesthetic Issues/Formatting Issues/Questions on Documentation
Enhancement Requests/Requests for Statement of Work/To be Scheduled items

NOTE: NorthStar reserves the right to reclassify the priority level at any time if we reasonably believe the classification is incorrect.

Response Times

Response times will vary and are dependent on the priority of the call. We do our best to ensure that we deal with incoming cases in the order that they are received; however, cases will be escalated based on the urgency of the issue reported.

NorthStar's standard response times are as follows:

Priority 0	Response within 2 business hours
Priority 1	Response within 4 business hours
Priority 2	Response within 8 business hours
Priority 3	Response within 24 hours

Standard Software Releases and Updates

- Defect corrections
- Planned enhancements
- Payroll regulated changes (additional charges may apply)
- Participation in BETA program
- Release notes
- State, Province and/or Federal mandated changes (additional charges apply)

Scheduled Assistance for Updates During Regular Business Hours

- Additional charges apply outside of regular business hours.
- Charges may apply depending on scope of work.

Third Party Support

Standard Third Party Support and Maintenance Services are provided, for those clients with maintenance on 3rd party products, based on the descriptions below. NorthStar provides 1st line support for all 3rd party products listed below and will escalate to the vendor if required. Please note that 3rd party installations & preventative maintenance services are not included as part of your maintenance unless otherwise indicated below.

- a) Microsoft SQL Server
 - Initial SQL Server installation & configuration
 - Establish database connections to NorthStar database
 - Limited troubleshooting and/or repair of database related issues
- b) 4Js (3rd Party graphical user interface software)
 - Entitlement to new GUI software releases
 - Installation and configuration for test and live NorthStar environments
 - Limited troubleshooting and/or repair of database related issues
- c) BitStew (As part of the CustomerConnect web portal)
 - Installation & configuration for test and live CustomerConnect environments
- d) IBM Cognos (as part of the Reports Anywhere reporting solutions)
 - Initial installation & configuration of IBM Cognos for use with Reports Anywhere
 - Set up of IBM Cognos license/establishment of connections with the NorthStar software
 - Limited assistance in utilizing embedded report writer functionality.
 - Updates to IBM Cognos data model which reflect changes in NorthStar database schema due to upgrades
 - Limited assistance in locating information within the IBM Cognos data model
 - Assistance with existing reports

NOTE: NorthStar recommends Microsoft SQL Server and supports Microsoft supported versions of the SQL database. Those versions of SQL Server that are no longer supported by Microsoft should no longer be considered supported by NorthStar.

Billable Support Services

The list below are deemed to be out of scope from our standard Annual Maintenance and Support Agreement. These items may be optionally available as billable services and includes, but may not be limited to;

- Post Go-Live Training
- Post Go-Live Project management
- Form creation and redesign
- Handheld interface of new interface, setups and changes
- Setup of new services or changes to services (PAP, ACH, etc)
- File imports and exports and interfaces to other applications
- Refresh backups, restores, setting up test areas
- Setup of new printers, printer setup changes
- Custom modifications (reports bills, forms, reversal of customizations)
- Setting up additional companies/agencies/tokens/general ledgers
- Data conversions and global modification to setup table data
- Database maintenance, repairs and optimization (unless specifically listed as a Support deliverable)
- Extended hardware and operating system support
- Upgrades and support of third party software
- Installations and re-installations (workstations, servers)
- Creation of Test databases and environments

NOTE: Modifications to data in the NorthStar database via non-sanctioned NorthStar solutions or partner solutions are strictly prohibited and not supported.

Test Databases & Environments

NorthStar recommends that customers maintain an independent Test environment for testing purposes. This allows customers the opportunity to test fixes, modifications, new business processes and/or scenarios without risking any potentially unwanted changes to the Production (Live) environment. The creation of additional Test databases & environments is a billable service, if performed by NorthStar Support post Go-Live.

Connection Information

1. Direct Tunnel
2. VPN - Example:
 - a. Cisco Any Connect
 - b. Microsoft VPN
 - c. FortiClient
 - d. SonicWall Net Extender
 - e. Bomgar
 - f. Global Protect
 - g. Zywall
3. Web:
 - a. Citrix
 - b. Bomgar Web
 - c. Beyond Trust
 - d. CyberArk
4. Customer controlled connections:
 - a. WebEx
 - b. GoToMyPC

How to Contact Us

Existing customers can login to our Customer Hub at:

<https://northstarutilityessolutions.na2.teamsupport.com/login/user>

Contacts for Escalations

1. Dawn Ivanochko
 - Director, Support Services
 - 1-888-847-7747 X2032
 - Dlvanocho@harriscomputer.com
2. Diane Vieson
 - Manager, Support Services
 - 1-888-847-7747 X2012
 - DVieson@harriscomputer.com
3. Brian Ladd
 - Manager, Support Services
 - BLadd@harriscomputer.com
4. Karen McKernan
 - Vice President, Support Services
 - 1-888-847-7747 X2744
 - KMckernan@harriscomputer.com

15. Directors Comments – Non-action

16. Adjournment