

**MINUTES OF REGULAR MEETING
September 19, 2019
RUBIDOUX COMMUNITY SERVICES DISTRICT**

DIRECTORS PRESENT: Armando Muniz
John Skerbelis
F. Forest Trowbridge
Hank Trueba, Jr.
Bernard Murphy

DIRECTORS ABSENT:

STAFF PRESENT: Steve Appel, General Manager
J. Sims, Assistant General Manager/District Engineer
Brian Laddusaw, Director of Finance
Brian Jennings, Manager Budgeting & Accounting

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Trueba, at 4:00 P.M., Thursday, September 19, 2019, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for September 5, 2019, Regular Board Meeting.

Director Muniz moved and Director Skerbelis seconded to approve September 5, 2019 Minutes.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 5. Consideration to Approve the September 20, 2019 the Salaries, Expenses and Transfers.

Consideration to approve September 20, 2019, Salaries, Expenses and Transfers.

Director Muniz moved and Director Trowbridge seconded to Approve the September 20, 2019 Salaries, Expenses and Transfers.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba,)
Noes – 0
Abstain – 0

The motion was carried unanimously.

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board at this time.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

There was no correspondence to offer at this time.

ITEM 8. MANAGER’S REPORT

Operations Report:

Everything is operating normally

Emergency and Fire Report:

The Incident Report for August 1 – August 31, 2019, there were a total of 288 calls for Station 38. There was a total of 295 for the District, with 69% of the calls were medical aid.

ITEM 9. Receive and File Statement of Cash Asset Schedule Report Ending July 2019. DM 2019-48.

BACKGROUND

Attached for the Board of Directors’ consideration is the August 2019 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$102,946.65 for District controlled accounts. With respect to District “Funds in Trust”, we show \$4,790.30 which has been earned and posted. The District has a combined YTD interest earned total of \$107,736.95 as of August 31, 2019.

With respect to the District’s Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$5,892,730.57 ending August 31, 2019. That’s **\$246,269.73 LESS** than July 1, 2019, beginning balance of \$6,139,000.30.

Further, the District’s Field/Admin Fund current fund balance is just over \$504,122.78.

Submitted for the Board of Directors consideration is the *August 2019, Statement of Cash Asset Schedule Report* for your review and acceptance this afternoon.

Director Trowbridge moved and Director Muniz seconded to Receive and File the Statement of Cash for the Month of August 2019 for the Rubidoux Community Services District.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 10. Consideration to Approve Engineering Services Agreement for Well 18 Rehabilitation/Maintenance. DM 2019-49.

BACKGROUND

The District’s Leland Thompson Water Treatment Facility (“Thompson Plant”) located on 34th Street near Crestmore Road is designed to remove manganese in water produced from Wells 17 and 18. Well 17, drilled in March 2000, had an initial yield of 1,600 gpm. Well 18, drilled in October 2006, had an initial yield of 1,500 gpm. Both wells eventually begin having production issues that led to past rehabilitation attempts. From prior analyses conducted with Well 17 rehabilitation efforts, loss of production appears to have been a function of certain natural occurring bacteria within the groundwater that uses iron and manganese as an energy source. These bacteria create deposits which over time plug screens in the well casing and cause galvanic corrosion.

Two efforts were made to rehabilitate Well 17. The second effort resulted in irreparable damage to the gravel pack making the well unusable. It was taken out of service and the pump and motor were repurposed at the new Well 1A. Preliminary investigations to drill a new replacement well at the Thompson Plant to recover the lost production of Well 17 have been done and appear to be possible.

Well 18 was taken out of service earlier this year due to loss of production. It is suspected that issues with Well 18 are similar in nature to that experienced with Well 17.

With past experience from rehabilitation efforts on Well 17, staff is proposing a phased approach to recover loss production at the Thompson Plant. The approach proposed includes:

1. Develop a rehabilitation approach for Well 18 with use of Krieger and Stewart who will hire a subconsultant Water Systems Engineering (“WSE”). WSE has expertise in geohydrology and water chemistry. The goal is to use this expertise to develop an appropriate methodology to rehabilitate the well without damaging it.

2. Develop a maintenance strategy for Well 18 that is intended to keep production levels in an acceptable range, avoid screen scaling from deposit accumulations, and control and corrosion.
3. Run Well 18 for a period of time (estimated 18-24 months) to validate the rehabilitation and maintenance strategy is working as anticipated.
4. With positive results from Well 18, proceed with drilling and outfitting a new Well 17 at the Thompson Plant.
5. Implement maintenance strategy for new Well 17.

Krieger & Stewart has provided the District with a proposal in the amount of \$24,800 to begin this phased approach to recover lost production at the Thompson Plant. K&S's proposal includes costs for hiring WSE. Within the District's FY 2019-2020 Water Capital Improvement Budget \$60,000 is included for rehabilitation of Well 18.

Director Murphy moved and Director Muniz seconded the Rubidoux Community Services District Board of Directors authorize the General Manager to:

Execute a contract with Krieger & Stewart in the amount of \$24,800 to perform Engineering Services for Well Rehabilitation/Maintenance for Well 18 using budgeted funds within Water Capital Improvement Project (CIP) of the approved District Fiscal Year 2019-2020 Budget.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 11. CLOSED EXECUTIVE SESSION – Pursuant to Government Code Section 54956.8: Real Property Negotiations.

Property: 5293 Mission Blvd., Jurupa Valley CA

Agency Negotiator: Steven Appel

Under Negotiation: Purchase/No purchase, price and terms

No report or action at this time.

ITEM 12. Directors Comments.

Director Trueba adjourned the meeting at 5:41 pm.