

MINUTES OF REGULAR MEETING
July 20, 2023
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
John Skerbelis
F. Forest Trowbridge
Hank Trueba, Jr.

DIRECTORS ABSENT:

STAFF PRESENT: Ted Beckwith, Director of Engineering
Kirk Hamblin, Director of Finance and Administration
Martha Perez, Customer Service / Accounts Payable
Manager
Miguel Valdez, Director of Operations
Melissa Trujillo, HR Generalist / Safety and Facilities
Coordinator
Brian Laddusaw, General Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Murphy, at 4:00 P.M., Thursday, July 20, 2023, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for July 6, 2023, Board Meeting.

Director Skerbelis moved, and Director Murphy seconded to approve the July 6, 2023, Regular Board Minutes as presented.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 5. Consideration to Approve the July 21, 2023, Salaries, Expenses and Transfers.

Consideration to Approve the July 21, 2023, Salaries, Expenses and Transfers.

Director Skerbelis moved, and Director Murphy seconded to Approve the July 21, 2023, Salaries, Expenses and Transfers.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There was no one in attendance.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

There was nothing to offer at this time.

ITEM 8. MANAGER’S REPORT

Operations Report:

Miguel Valdez reported on the water/wastewater report for the month of June, production was an average of just under 4.39 mgd per day and an average of 1.67 mg/day was the wastewater flow to Riverside. On average 0 mg/day of water to JCSD. The projected sales to JCSD are at zero sales currently. Well No. 1 produced 1% of the water, Well No. 2 produced 13%, Well No. 4 produced 4% and Well No. 6 produced 41%, Well No. 8 produced 40% and Well No. 18 produced 1% of the water.

Emergency and Fire Report:

Deferred to next month due to all of the current fires that are being fought. No Station 38 fire personnel was in attendance.

Manager’s Report:

Manager Brian Laddusaw updated the Board on the awards installation dinner. He shared some pictures to the Board. The claim related to the roof tile cracks from the termite work, consideration to the tablets to cut back on excess use of paper will be addressed in upcoming Board meetings. There will also be a report on Acorn next time. Brian has been working with staff the past few months. He has some suggested changes he would like to make to the standard agenda, to bring it into some comparable format with surrounding agencies. However, he would like to get some input from the board on it. Lastly, the water quality hardness that director Skerbelis brought to staff’s attention at the previous meeting. He stated that they were able to find the last 22 CCR’s. Staff will look to see if they can find more from the 1990’s.

District Engineer, Ted Beckwith presented to the Board 3 proposals that came in on July 20, 2023, from Harper, Webb, and Krieger and Stewart. These are for the Reservoir Condition to give a corrective action plan and what can be done in the short-term and in the long-term. This needs to be submitted to the Division of Drinking Water by August 31, 2023. Staff will authorize the chosen consultant to start and come back to the Board at the next meeting for ratification. Based on the proposals received, this is approximately a \$15,000 to \$20,000 for the necessary job. Next Tuesday is the bid opening for the modernization project and the project will be awarded in August.

ITEM 9. Consider Reimbursement Agreement Regarding Avalon Sewer Improvements (Century – Tract No. 37640). DM 2023-64.

BACKGROUND

Century Communities, LLC, a Delaware Limited Liability Company (“Developer”) proposes the development of Tract No. 37640 consisting of 215 single-family homes (“Project”) located north of the 60 Freeway along Canal Street, just east of Tract 36974 proposed by Highpoint Development. The Project is within Rubidoux Community Services District (“District”). For the District to provide water and sewer service to the Project, new water and sewer facilities will need to be installed.

In June 2022 the District adopted updated Water and Wastewater Master Plans. The updated Wastewater Master Plan identifies various wastewater facility improvements necessary to accommodate sewer flows within the District’s service area at buildout. Specific wastewater facilities are determined based on the amount of sewage flow generated within tributary areas (“Tributary Flow”). The Tributary Flow from each tributary area contributes added flow to existing downstream District sewer facilities. To confirm if there is available hydraulic capacity in the existing downstream sewer facilities, hydraulic analyses are performed on the existing downstream District sewer facilities with the addition of the Tributary Flow. Where the hydraulic analyses reflect hydraulic deficiencies in the existing District sewer facilities to accommodate the added Tributary Flow, new sewer facilities are included in the Wastewater Master Plan. The project cost of the new sewer facilities is used in the determination of the District’s Sewer Capacity Fee due for each new connection made to the District’s sewer system. The District assesses Sewer Capacity Fees based on the number of equivalent dwelling units (“EDU”) being connected, where one EDU is equal to the sewage flow generated by a residential home, or 210 gallons per day. It is District practice to reimburse eligible expenses incurred by developers who construct District sewer facilities included in the current District Wastewater Master Plan. The reimbursement amount for constructing master plan facilities is recognized as a credit against Sewer Capacity Fees due the District. As an example, if a developer builds \$250,000 of District Sewer facilities identified in the District Wastewater Master Plan, the developer would receive 48.08 EDUs of Sewer Capacity Fees as paid (based on current Sewer Capacity Fee of \$5,200/EDU). Prior to initiating work on a master planned sewer improvement in lieu of paying Sewer Capacity Fees the District and developer must enter into a reimbursement agreement to memorialize understandings.

The Developer’s Project is within a sewer tributary area comprised of its Project of 215 EDUs and Tract 36974, a 184 EDU residential project. This sewer Tributary area of 399 EDUs total will contribute Tributary Flow to the District’s downstream sewer facilities in Avalon Street,

which eventually is conveyed to larger diameter sewer pipeline in Mission Blvd. Based on the hydraulic analysis performed new sewer facilities will be needed in Avalon Street to accommodate the total Tributary Flow.

At this time the Developer and the developer of Tract 36974 have uncertain time schedules for their individual projects, but both acknowledge new sewer facilities in Avalon Street will be required in sections before the first connection in either of their projects can be made. Based on the hydraulic analyses performed it was determined the existing downstream sewer facilities can accommodate portions of the Tributary Flow allowing for new sewer facilities in Avalon Street (“Avalon Sewer Improvements”) to be built in phases. Below is a table showing phasing of the Avalon Sewer Improvements to accommodate certain numbers of EDU:

Section	Description	Allowable EDU
1	12" diameter Sewer Pipeline from intersection of Avalon Street and Alta Street to Station 16+54.98 (stub out at the end of Section 2 per District prepared plans)	0
2	10" and 12" diameter from Station 16+54.98 to the intersection of Avalon Street and Raye Street. Section includes removal of existing water pipeline in casing under 60 Freeway and reuse of casing for placement of new 10" diameter sewer pipeline. Section design paid by District	144
3	12" diameter from intersection of Avalon Street and Raye Street to the intersection of Avalon Street and 34th Street	259
4	12" diameter from intersection of Avalon Street and 36th Street to the intersection of Avalon Street and Mission Blvd.	399
Note: <u>Sections 1 and 2 must be completed prior to the first EDU</u>		

Given the construction timing of the Project and Tract 36974 is uncertain, each developer seeks to formalize a reimbursement agreement with the District for the portions of the Avalon Sewer Improvements they take the lead in installing.

The developer of Tract 37640 entered an agreement with the District on July 28, 2022, entitled “Reimbursement Agreement Master Planned Sewer System Improvements Tract 37640 (Century Communities)” regarding the construction of Section 2 of the Avalon Sewer Improvements (“Original Reimbursement Agreement”). Under this agreement, Century Communities initiated work on Section 2 of the Avalon Sewer Improvements but has since ceased work. Some of the work performed by Century Communities on Section 2 of the Avalon Sewer Improvements has been identified as eligible expenses for reimbursement against Sewer Capacity Fees due for Tract 37640. The reimbursable amount for prior work performed by Century Communities on Section 2 along with the costs paid by the District for the design of Section 2 reduces the maximum reimbursable amount available for Section 2 if completed by the Developer.

Staff has worked with the Developer on an agreement entitled “Reimbursement Agreement Master Planned Sewer System Improvements Tract No. 37640 (Century Communities)”

(Reimbursement Agreement”) to memorialize the following regarding the Avalon Sewer Improvements:

1. The maximum reimbursable amount for all Sections of the Avalon Sewer Improvements is based on the current Wastewater Master Plan costs (as adjusted for change in ENR index) but reduced for design expenses incurred by the District and prior reimbursable eligible expenses incurred by Century Communities on Section 2.
2. Reimbursements by the District for eligible expenses associated with the construction of Avalon Sewer Improvements incurred by the Developer will be in the form of Sewer Capacity Fee EDU credits calculated by dividing the allowable reimbursement amount by the then current Sewer Capacity Fee per EDU.
3. Avalon Sewer Improvements can be constructed in Sections but limited to a specific number of EDUs from the tributary area upstream of Section 1. Once all Sections of the Avalon Sewer Improvements are completed the entire Tributary Flow can be connected.
4. Sewer Capacity Fee EDU credits can only be used by the Developer for the Project. The credits are not transferrable to the other future projects the Developer may build within the District.
5. No EDUs from the Tributary Flow can be connected until Sections 1 and 2 of the Avalon Sewer Improvements are completed.
6. Acknowledges the Developer, the District, or others can build any portion or all of the Avalon Sewer Improvements. If the Developer connects EDUs to the Avalon Sewer Improvements build by others or the District, the Developer will be obligated to pay all Sewer Capacity Fees due for EDUs connected.

The proposed Reimbursement Agreement with the Developer is attached as Attachment 1. Within the Reimbursement Agreement cost details are provided. The District accounted for cost of the Avalon Sewer Improvements in the updated Wastewater Master Plan. As such providing credits in the form of Sewer Capacity Fee EDUs for eligible expenses up to the maximum reimbursable amounts as shown in the District Wastewater Master Plan for completed Sections of the Avalon Sewer Improvements has no budgetary impact. Essentially the Developer is electing to construct Avalon Sewer Improvements in-lieu of paying Sewer Capacity Fees that would otherwise be used by the District to build the facilities.

District Counsel Harper has reviewed the Reimbursement Agreement and finds it is consistent with District policies regarding issues of this matter. Staff recommends the Board of Directors consider approving the Reimbursement Agreement for the following reasons:

1. Provides ability for the Developer or other developers within the tributary area to connect EDUs without completing the entire Avalon Sewer Improvements.
2. The number of EDUs allowed for connection per Section completed of the Avalon Sewer Improvements is identified.
3. Confirmation the maximum reimbursable amount available for Section 2 of the Avalon Sewer Improvements available to the Developer has been adjusted to account for prior

eligible expenses incurred by Century Communities on Section 2 and design costs incurred by the District for Section 2.

4. Acknowledge the maximum reimbursable amounts for Sections of the Avalon Sewer Improvements are reduced based on the design costs incurred by the District.
5. The net effect is cost neutral for the District and the Developer.
6. Confirms any Sewer Capacity Fee credits earned by the Developer can only be used for the Project.
7. Complies with District practice and policies.

Director Skerbelis moved, and Director Murphy seconded the Board of Directors authorize the General Manager to:

- 1. Rescind the prior agreement with Century Communities and replace it with this new agreement.**
- 2. Approve the agreement entitled “Reimbursement Agreement Master Planned Sewer System Improvements Tract No. 37640 (Century Communities)”.**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 10. First Reading of Ordinance No. 2023-134, an Ordinance of the Rubidoux Community Services District Authorizing the Adjustment of Certain Monthly User Charges for the Collection, Treatment, and Disposal of Wastewater. DM 2023-65.

BACKGROUND

On July 6, 2023, at the regularly scheduled Rubidoux Community Services District (“District”) Board of Director’s (“Board”) meeting, the Board directed staff to prepare draft Ordinance No. 2023-134 and schedule its introduction (First Reading) at tonight’s regularly scheduled Board meeting. The proposed Ordinance will adjust certain monthly charges for the collection, treatment, and disposal of wastewater. The proposed adjustment is based on the fully noticed year one (1) rate of the 5-year defensible rate plan adopted by the Board of December 15, 2022.

The proposed adjustment will have varying effects on the District’s customers depending on customer classification. For instance, all single family and multi-family residential customers will notice a slight decrease in their monthly sewer rate with this adjustment, going from \$29.92 to \$29.55, a \$0.37 per month reduction. Additionally, non-residential customers (commercial, industrial, institutional) will be assessed a monthly fixed and variable charge for their wastewater bill. The variable charge begins on units 8+ of water consumption. The basis behind the charge

for water consumption as a component of the wastewater rate is due to the significant demand water consumption has on the District's wastewater collection system. Non-residential customers who contribute more to the capacity of the District's collection system and require more treatment at the City or Riverside ("Riverside") Wastewater Treatment Plant will now pay more under the new rate model.

The proposed adjustments to the wastewater enterprise are necessary to cover current operating costs while also enabling the District to fund major maintenance and asset replacement and work towards achieving its minimum level undesignated reserve balance. Additionally, the District will need to have wastewater monies ready and available should the district be required to contribute capital costs to Riverside for their Wastewater Treatment Plant upgrades.

If no material changes are proposed by the Board to draft Ordinance No. 2023-134, staff recommends the Board continue with the timeline approved at the July 6, 2023, regular Board meeting and proceed with the Second Reading and Public Hearing at the regularly scheduled August 3, 2023, Board meeting.

Director Murphy moved, and Director Skerbelis seconded the following:

- 1. Schedule a Public Hearing and Final Reading of Ordinance No. 2023-134 for the August 3, 2023, regular meeting of the Board of Directors of the Rubidoux Community Services District.**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 11. First Reading of Ordinance No. 2023-135. An Ordinance of the Rubidoux Community Services District Authorizing the Adjustment of Certain Water Rates for the Delivery of Potable Water to Residential, Commercial, and Industrial Customers. DM 2023-66.

BACKGROUND

On July 6, 2023, at the regularly scheduled Rubidoux Community Services District ("District") Board of Director's ("Board") meeting, the Board directed staff to prepare draft Ordinance No. 2023-135 and schedule its introduction (First Reading) at tonight's regularly scheduled Board meeting. The proposed Ordinance will adjust certain monthly charges for the delivery of potable water to residential, commercial, and industrial customers. The proposed adjustment is based on the fully noticed year one (1) rate of the 5-year defensible rate plan adopted by the Board on December 15, 2022.

The proposed adjustment will have varying effects on the District's customers depending on customer classification. For instance, a residential customer with a 3/4" meter would see an

increase in their fixed charge while a residential customer with a 2” meter would see a decrease in their fixed charge. Also, residential and non-residential customers will now have the same fixed charge by meter size. Non-residential customers will no longer be paying a higher fixed charge for a 3/4” meter than a residential customer with the same 3/4” meter. Further, residential and non-residential customers will pay a lesser charge for each additional dwelling unit serviced by the same meter.

The proposed rate adjustment will also condense the existing variable rate tiers. Tiers will be reduced as follows: single-family residential customers will move from five (5) tiers to three (3), multi-family residential from 5 tiers to two (2), and non-residential and non-residential customers will pay a lesser charge for each additional dwelling unit serviced by the same meter.

The proposed rate adjustment will also condense the existing variable rate tiers. Tiers will be reduced as follows: single-family residential customers will move from five (5) tiers to three (3), multi-family residential from 5 tiers to two (2), and non-residential from 5 tiers to one (1) uniform rate. The reduction of the tiers aligns with the methodology established during the District’s Comprehensive Costs of Services Study (“COSS”). For example, the breakpoints shown for residential customers equate to the winter average, summer average, and excessive usage as determined from the district’s historical consumption data. A full listing of the proposed fixed and variable charges is included as Exhibit “A” to Ordinance No. 2023-135.

The proposed adjustments to the water enterprise are necessary to cover current operating costs to continue providing high quality and reliable potable water for the health, welfare, and safety of the community and residents. Further, the proposed adjustments will enable the District to fund major maintenance and asset replacement and work towards achieving its target level undesignated reserve balance.

If no material changes are proposed by the Board to draft Ordinance No. 2023-135, staff recommends the Board continue with the timeline approved at the July 6, 2023, regular Board meeting and proceed with the Second Reading and Public Hearing at the regularly scheduled August 3, 2023, Board meeting.

Director Murphy moved and Director Trueba seconded the General Manager to do the following:

- 1. Schedule a Public Hearing and Final Reading of Ordinance No. 2023-135 for the August 3, 2023, regular meeting of the Board of Directors of the Rubidoux Community Services District.**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 12. Consider Resolution 2023-906, “A Resolution of Application by Rubidoux Community Services District (“RCSD”) Requesting the Riverside Local Agency Formation Commission (“LAFCO”) to Take Proceedings for the Review and Updating the Reorganization of Sphere of Influence and Annexation: Jurupa Community Services District (“JCSD”) and West Valley Water District (“WVWD”). DM 2023-67.

BACKGROUND

The RCSD Board of Directors authorized the General Manager to enter into a professional services contract with TKE Engineering (“TKE”) to prepare the application to the LAFCO under Director’s Memorandum 2020-12 on March 5, 2020, to clean up areas adjacent to JCSD and WVWD (Jointly referred to as the “Districts”) where over time services have been inadvertently provided by one of the districts in one of the other Districts’ service area. These overlaps occur between each of the Districts where one may serve the other and vice versa. RCSD has taken the lead in cleaning up these areas along the boundary of RCSD which is appreciated by both JCSD and WVWD. Additionally, this effort has included the annexation of areas surrounded by RCSD but not officially within the service area boundary of RCSD.

RCSD designated service boundary was established at the formation of the district in 1952. Since then, any additional properties have been annexed into or de-annexed out of the District’s service area boundary. Annexations as they occur are processed through LAFCO.

RCSD staff identified eight (8) areas that should be annexed into the District’s service area boundary. The properties within these (8) areas are currently receiving District’s services. These annexations would clean up and properly adjust RCSD’s service area boundary. Once officially within RCSD’s service area boundary, the tax rate areas (including voting and property fire tax) of the properties will accurately be reflective of RCSD’s services being received.

TKE has worked with each of the Districts and LAFCO to create a Plan of Service, A Sphere of Influence Amendment with JCSD and WVWD as well as prepare an application for the annexing and re-aligning of RCSD’s service area boundary to accurately include all properties serviced by RCSD under LAFCO 2022-19-02 and 2022-20-2. Approval of Resolution 2023-906, Attachment A, will exchange the appropriate tax revenue between the County and the District. The County will consider a similar Resolution at a future Board of Supervisors meeting. Once the tax transfer Resolutions have been approved, LAFCO will consider the annexation request. This transfer is necessary to clean up boundary line inconsistencies in relation to where water and sewer services are being provided. The tax share revenue provides RCSD with funding to pay Riverside County for the fire service through an existing contract between RCSD and Riverside County effective through June 30, 2026.

Director Skerbelis moved and Director Trowbridge approval of Resolution 2023-906, a Resolution Transferring Certain Property Tax Revenue Between the County of Riverside and the Rubidoux Community Services District.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 13. Consideration to Approve and Authorize Retirement Payment for CalPERS Annual Unfunded Liability. DM 2023-68.

BACKGROUND

The District has received the Annual Unfunded Liability contribution schedule as of June 30, 2021, from CalPERS for the District's employer's contribution portion (See Attached CalPERS Invoices dated July 1, 2023). This unfunded liability is CalPERS trueing up of the District's annual contributions with investment returns against Actuarial Valuations and Projections for the Districts three (3) specific plans; Miscellaneous, Safety and PEPR. For planning and budgeting purposes, Staff has budgeted for this annual unfunded CalPERS cost and is included within the Health and Retirement Expenses among the General, Water and Sewer Fund Budget.

The District is presented with two options to pay CalPERS unfunded liability for FY 2023-2024:

- **Option 1:** Pay over time the \$438,716.04 (Total Amount of the three (3) plans) including interest @ 3.4% in twelve monthly payments of \$36,559.67 per month in addition to our normal CalPERS bi-weekly contributions.
- **Option 2:** Pay annually Lump Sum without interest. The amount would be \$424,520.00 (for all three (3) plans) and due on or before July 31, 2023. Interest savings of \$14,196.04 would be realized as compared to **Option**.

The District's average rate of return on its investments portfolio is approximately 1.3%. Returns are expected to increase in FY 2023-24 as the Federal government increases interest rates to mitigate the effects of economic inflation, but rates are expected to remain well under the 3.4% charged by CalPERS on the installment payment option. Staff believes it prudent to pay the unfunded actuarial liability as an annual payment and save 3.4% in accrued interest for FY 2023-24. This CalPERS expense was anticipated and budgeted as part of the approved District 2023-2024 Budget. Selecting Option 2, making the lump sum payment, is consistent with past District practice.

Director Skerbelis moved and Director Muniz seconded the Board of Directors authorize Option 2: pay CalPERS annual unfunded actuarial liability as a lump sum payment of \$424,520.00 for FY 2023-2024.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 14. Receive and File Statement of Cash Asset Schedule Report Ending June 2023. DM 2023-69.

BACKGROUND

Attached for the Board of Directors' consideration is the June 2023 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$454,654.11 for District controlled accounts. With respect to District "Funds in Trust", we show \$14,280.92 which has been earned and posted. The district has a combined YTD interest earned total of \$468,935.03 as of June 30, 2023.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$14,159,732.75 ending June 30, 2023. That's **\$5,149,546.50 MORE** than July 1, 2022, beginning balance of \$9,010,186.25.

Further, the District's Field/Admin Fund current fund balance is \$756,762.79.

Submitted for the Board of Directors consideration is the *June 2023, Statement of Cash Asset Schedule Report* for your review and acceptance this afternoon.

Director Trowbridge moved, and Director Skerbelis seconded to Receive and File the Statement of Cash for the Month of June 2023 for the Rubidoux Community Services District.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 15. Consider Proposal from Webb and Associates for Record of Survey and Related Work for the Procurement of the Future Goldenwest Booster Station Site. DM 2023-70.

BACKGROUND

In early 2023, the Rubidoux Community Services District ("District") spent grant funds received from the California Governor's Office of Emergency Services ("CalOES") for emergency power generators for three separate District sites with the future Goldenwest Booster Station as one of the chosen sites. Additionally, this site is indicated in the District's 2022 Water Master Plan ("WMP") for replacement to allow capacity expansion of the existing Booster Station. Staff has been in negotiations with the City of Jurupa Valley ("City") to procure land in the Public Right of Way across Goldenwest Avenue from the location of the existing booster station and between Goldenwest Avenue and Limonite Avenue. Negotiations with the City are ongoing but close to completion and a Purchase and Sale Agreement ("PSA") is in-process.

To transfer this parcel to the District a Record of Survey must be recorded with the County of Riverside (“County”) along with corner monuments set in the field to identify the extents of this land. Webb and Associates (“Webb”) has been performing the work associated with the CalOES generator placement, specifically with other aspects of developing this land for placement of the generator and the future booster pump and is familiar with the project. Webb is qualified to perform this work and has provided a proposal of \$15,196 to perform this work.

The District has \$370,000 in Line 6 of the Water Capital Improvement Project (“CIP”) Fund in the 2023-2024 Fiscal Year Budget allocated for work on the Goldenwest Booster Project and staff proposes using \$16,000 of these funds to pay for this effort to allow for a reasonable contingency of \$804.

Director Trowbridge moved, and Director Muniz seconded the Board of Directors authorize the General Manager to:

- 1. Approve Webb and Associates proposal in the amount of \$15,196 and authorize staff to issue a task order to perform this work.**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 16. Directors Comments

Director Trowbridge inquired about an update on the food waste in the green waste. He wanted to know if it was going to be withdrawn. Director Murphy stated that on the transfer station tour he looked in the barrels. The green waste trucks are being poured out. Then the employees are using a special piece of equipment to manually separate out the bags and put them in the barrels. Then the green waste gets picked up by forklift and is taken over for further separation. The organic waste in the bags goes somewhere else to separate it. Less than 1% of the way stream by weight is now organic. There was 16% of an increase cost of handling green waste. So, his question was is the increase of the cost of handling the way stream by 16% worth the decrease in amount being filled up at the dump by less than 1% by weight? He believes that this is a decision for politicians to make, but has been made by regulators.

General Manager Laddusaw added to Director Murphy’s comment. He stated that a few weeks ago the “Little Hoover Report” came out with their report stating that on the residential side they are recommending striking the food waste compliance part. He reached out to the Burrtec representative asking their opinion on it. The representative seemed to think that so much money has been spent on this at this point that they can’t go backwards. It’s going to be left up to the politicians to make the final decision.

Director Murphy brought up the \$1 million dollars of money being donated to the City of Jurupa Valley and RCSD. He wanted to know how the money was to be distributed. Laddusaw stated

that the monies will be stipulated how it can be used. The specifics are still being worked through.

Director Murphy adjourned the meeting at 5:00 PM.