

**MINUTES OF REGULAR MEETING
October 21, 2021
RUBIDOUX COMMUNITY SERVICES DISTRICT**

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
John Skerbelis
F.Forest Trowbridge
Hank Trueba, Jr.

DIRECTORS ABSENT:

STAFF PRESENT: Jeffrey Sims, General Manager
Brian Laddusaw, Director of Finance
Ted Beckwith, District Engineer
Brian Jennings, Customer Service Manager
Miguel Valdez, Operations Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Skerbelis, at 4:00 P.M., Thursday, October 21, 2021, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for October 7, 2021, Board Meeting.

Director Trueba moved, and Director Murphy seconded to approve the October 7, 2021, Regular Board Minutes.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 5. Consideration to Approve the October 22, 2021, Salaries, Expenses and Transfers.

Consideration to Approve the October 22, 2021, Salaries, Expenses and Transfers.

Director Trowbridge moved, and Director Trueba seconded to Approve the October 22, 2021, Salaries, Expenses and Transfers.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

There was nothing to offer.

ITEM 8. MANAGER’S REPORT

Operations Report:

Miguel Valdez reported on the water/wastewater report for the month of September, potable water production was an average of 4.95 MGD per day. There was an average of 1.71 mg/day of wastewater flow to Riverside. Well No. 1A produced 49% of the water for the month of July, Well No. 2 produced 22%, Well No. 4 produced 24%, and Well No. 6 produced 5%.

Emergency and Fire Report:

Chief Veik was on the call with Chief Andrew Kibby, and Jason Rodney. Chief Veik presented the Incidents Report for the month of September 2021. Rubidoux CSD Station 38 had a total of 291 calls. Of the calls 201 were medical aides. Additionally, there was a report for the City of Jurupa Valley. There were 23 traffic collisions, and 6 wildland fires.

Sand is being delivered to Station 18 at 7545 Mission Blvd., and Station 16 at 9270 Limonite already has sand. They are going to avoid putting sand outside of Station 38 because they don't have a lot of room and they don't want additional problems with some of the homeless challenges they are having in front of and adjacent to Station 38. They do not want to draw any unnecessary attention to the station.

Chief Kibby stated the staff at the station is being extra diligent to mitigate the problems with the graffiti and the homeless population. Staff is making sure doors are closed. The staff is generally on 6-7 calls per day.

Jeff Sims stated Blais & Associates is working on a Homeland Security Grant application. Staff has been looking at adding a barrier on top of the masonry walls. Mr. Sims asked Chief Kibby

how much money has been allocated through the Homeland Security Grant Program for the entire county. Chief Kibby stated he does not have the exact figures. The process for the application is a very rigid process and the state is very defined on the items they will support. He will get back to the board with the numbers. Mr. Sims stated that the district will try to put in for cameras, a security system, and potentially the perimeter fencing adds.

Director Murphy: I went by the fire station and looked at the dirt lot behind it. One of the things I noted that there were about six (6) vehicles that people are living out of. There were also trash cans inside the fence. Do we provide trash service at the dirt lot?

B. Jennings: No. Are you asking the black barrels?

Director Murphy: The same kind as my house, the black, blue, and grey.

B. Jennings: They probably walked away with them, and they ended up there.

Director Murphy: They have trash, they want to get rid of it, so they take trash barrels. If a trash barrel is missing, somebody calls over here or Burrtec?

B. Jennings: They call here.

Director Murphy: Ok. How often do trash cans come up missing?

B. Jennings: Not too often, but on occasion. Windy days, but other than that, not too often.

Director Murphy: There is a gate there that says No Trespassing. Does somebody own that lot, or are they just squatting there?

J. Sims: That was the lot the District contemplated purchasing through the County Tax Sale process, but we had concerns about contamination.

Director Murphy: That used to be a metal shop there. I recall that. The county is still going through the process of doing a tax lien sale?

J. Sims: That would be my understanding.

Director Murphy: Alright. Most likely they're just squatting?

J. Sims: That would be the guess.

Director Murphy: So, the owner would be the county, that's what we think?

J. Sims: The county was offering to sell it to us.

Director Murphy: The county was offering to sell it, so they still own it. What's the likelihood that we can get city code enforcement to talk to the county about it?

B. Jennings: It would take a phone call to the City of Jurupa Valley code enforcement. Do you want us to do that?

Director Murphy: Yes. I was at the county building that we looked at and the guy said, “we maintain our properties once a week.” That’s what he told me. So, the county’s supposed to be maintaining their properties once a week, according to them. They put up this green awning stuff at that building we were talking about moving in. Maybe the county can go by and maintain that piece of property. Maybe they can get those trash cans and return them. I think that might be worth a phone call.

J. Sims: We’ll look into it.

B. Laddusaw: Can we back track really fast?

Jeff Sims reported that every so often utility districts should do a comprehensive cost of service study. We included that in our budget that we were going to get this done during this budget year. One of the efforts we needed to do is to get a request for proposal prepared. Director of Finance, Brian Laddusaw, has been working hard on it. We have sent the RFP to you. You will be seeing that come back very shortly. Brian will be going over the timeline.

Brian Laddusaw reported to the board that cost for service study has been in the works for a while. The timeline for this beginning to end will be about a year. It is a long process that is detailed and cumbersome. The request for the RFP went out to approximately ten consultants. There is a timeline for them to ask/clarify any questions or comments. There is a timeline for which we respond to that (in November). In December, we will start choosing final candidates and interviewing the candidates. The goal is to ask the board to consider approval of a contract with the selected consultant at the Boards’ first meeting in January. That’s the initial timeline. From there, there will be several workshops probably in early spring which the consultant will come in and give a more granular detail description of what they’re working on and how that will impact the district. The scope is essentially what the experts will be working on. They’re going to help us design a rate model for water and sewer for five years. They’re going to have a financial model, how we can plug and play, whether we delay limitation, or we implement fully and what that means to the district. There will be components where we can set aside money for water replacement, capital improvements, liability, and reimagining our water and sewer capacity fees. It is a comprehensive study that we are requesting proposals for and it’s nothing that the district has ever done before, or at least in my time here. This is what the JCSD’s and the WMWD’s do. This will be a piece of work; it will be a model that can be used and will be a very good asset. This is the industry way of doing business.

Director Murphy: Unless there’s some big change with the lawsuit, there’s most definitely going to be a rate increase. So, having the justification for the amount of money we’re going to be raising the rates makes sense.

Jeff Sims: The idea would be is to have a model that’s sophisticated enough and how this will work.

Director Murphy: At the last meeting we had the percentages for the poll.

B. Jennings: We have the results for the poll from the accounts.

Director Murphy: So, there are 3 commercial accounts, 30 rent and 22 own.

B. Jennings: That switched a little bit from the percentages, if you recall.

Director Murphy: It was 5 to 1, now it's 3 to 2. Ok, that's the information I was looking for. Super good deal. Thanks a lot for that effort, I know it was a pain.

B. Jennings: You're welcome. Glad to hear it.

ITEM 9. Receive and File Statement of Cash Asset Schedule Report Ending September 2021. DM 2021-69.

BACKGROUND

Attached for the Board of Directors' consideration is the September 2021 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$14,165.41 for District controlled accounts. With respect to District "Funds in Trust", we show \$597.52 which has been earned and posted. The District has a combined YTD interest earned total of \$14,762.93 as of September 30, 2021.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$6,813,162.14 ending July 31, 2021. That's **\$1,304,278.35 LESS** than July 1, 2021, beginning balance of \$8,118,046.97.

Further, the District's Field/Admin Fund current fund balance is \$690,795.56.

Submitted for the Board of Directors consideration is the *September 2021, Statement of Cash Asset Schedule Report* for your review and acceptance this afternoon.

Director Murphy moved, and Director Trueba seconded to Receive and File the Statement of Cash for the Month of September 2021 for the Rubidoux Community Services District.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 10. Receive and File and Move to Issue Rubidoux Community Services District Draft Financial Statements for Fiscal Year Ending June 30, 2021. DM 2021-70.

BACKGROUND

On October 7, 2021, during the previously held Rubidoux Community Services District (District) Board of Directors meeting, the Board was presented with the District's draft financial statements were prepared by the CPA firm of Rogers, Anderson, Malody, and Scott (RAMS). The financial statements include RAMS independent auditor's report and contains management's discussion and analysis, government-wide financial statements, fund financial statements, notes

to the financial statements, required supplementary information, other information, and the independent auditor's report on internal control.

The purpose of providing the draft financial statements during the first meeting of the month was to allow ample time for all Director's to review and provide comments back to staff. As of the writing of this memorandum, staff has not received comments from any of the Directors. Staff has not made any modifications to the original draft financial statements either. Therefore, the draft financial statements distributed with DM 2021-68 represents the final draft financial statements for the Directors to receive, file and move to issuance. Due to the length of the financial statements and the fact no modifications were made since first introduced; the final draft financial statements are not included again as an attachment to tonight's memorandum. One hard copy of the draft financial statements is available at the Administrative Building for review or an electronic copy can be accessed on the District website in the 'Meetings' subsection of the 'About the District' drop down list for October 7, 2021.

Staff gave a detailed presentation to the board of directors on the Draft Financial Statements for Fiscal Year ending June 30, 2021.

Director Trueba moved, and Director Muniz seconded the Board of Directors accept the work by RAMS and receive, file, and move to issue the Rubidoux Community Services District draft financial statements for fiscal year ending June 30, 2021.

Roll call:

Ayes – 4 (Skerbelis, Trowbridge, Trueba)

Noes – 1 (Murphy)

Abstain – 0

Absent – 0

The motion was carried.

ITEM 11. Award Professional Services Contract for Water Conservation Consulting Services. DM 2021-71.

BACKGROUND

California water retailers are facing arduous new requirements for water efficiency standards put forth in State Framework Legislation SB 606 and AB 1668.

SB 606 and AB 1668, passed in 2018, intends to “make water conservation a California way of life” by providing a framework for water conservation and efficiency. The bills direct state agencies Department of Water Resources Control Board to develop overall water efficiency targets (also referred to as water use objectives) for each retail water agency based on the combination of indoor water use, outdoor water use, and water loss.

Using the adopted standards, each urban retail water agency will annually, beginning January 2024, calculate its own urban water use objective, based on the water needed in its service area for efficient indoor residential water use, outdoor residential water use, commercial, industrial and institutional irrigation with dedicated meters, and reasonable amounts of system water loss, along with considerations of other unique local uses (i.e. variances), and a “bonus incentive” or

credit for potable water reuse. Retailer non-compliance with its water use objective may result in substantial monetary penalties of up to \$10,000 per day.

This legislation mandates agencies implement water use tracking and conservation strategies.

Rubidoux Community Services District (District) will be required to regularly track and report gallons per capita per day (GPCD) and most likely will need to implement additional conservation programs to meet state criteria outlined in the legislation.

The District obtained a proposal from Maureen Erbeznik and Associates, a water efficiency expert to provide expertise on water efficiency initiatives, determine State Framework Water Use Objective compliance, and development of a plan to ensure the District meets the legislative requirements. The cost of the professional services of Maureen Erbeznik and Associates is not-to-exceed \$10,000.00.

As the Board may be aware, the District is also in the process of doing a Request for Proposal for a Comprehensive Cost of Service Study (CCOSS), and as such will be evaluating potential methods for promoting efficient water use through the rate structure. Ms. Erbeznik will provide expert advice to the District on conservation concepts to embed in the rates as well as potential drought rates that will be required for the District to comply with the requirements of its Water Shortage Contingency Plan. Ms. Erbeznik's input on water shortage rate structure will be instrumental in creating drought rates that are defensible because of her vast knowledge and experience in water efficiency initiatives.

In the 2021-22 Fiscal Year Budget, the Board allocated \$120,000.00 in the Water Fund Budget, line item 39 for the CCOSS. The District proposes utilizing \$10,000.00 of this budget to pay for the services of Maureen Erbeznik and Associates.

Director Murphy moved, and Director Muniz seconded the Board of Directors authorize the General Manager to:

- 1. Utilize \$10,000.00 of the approved Water Fund Budget, Line 39 for this effort.**
- 2. Authorize the General Manager issue a Task Order to Maureen Erbeznik and Associates in the amount of \$10,000 for this effort.**

Roll call:

Ayes – 4 (Muniz, Murphy, Trowbridge, Trueba)

Noes – 1 (Skerbelis)

Abstain – 0

Absent – 0

The motion was carried.

ITEM 12. Consider Award of a Contract for Professional Services for the Preparation of Bid Documents for the Replacement of a Water Pipeline Crossing Market Street due to Construction of a New Bridge Approach. DM 2021-72.

BACKGROUND

The County of Riverside, Transportation and Land Management Agency (TLMA) is in the process of preparing bid documents for the Market Street Bridge Replacement Project. The Engineer for TLMA sent to Rubidoux Community Services District (District) plans depicting the location of the new bridge approach. Based on information shown in these plans an existing District owned Water Pipeline crossing Market Street near Via Cerro and 24th Street needs to be relocated. The relocation is necessary because the required depth of cover over the District owned Water Pipeline will not be sufficient during construction of the bridge and placement of new road base. There is no way to protect this shallow depth pipeline during placement and compaction of road base because any method of protection would obstruct and interfere with the installation of the road base.

The District needs to have a set of plans and specifications for relocation of the pipeline so this work can be included in the overall Bridge Project bidding package. Staff requested and received from Krieger and Stewart (K&S) a proposal for doing this engineering work. Their estimate is attached and includes optional bid assistance in the event this work is not included in the County's Bridge Project Bid Package and the District proceeds with bidding this work separately. Staff recommends approving the entire proposal including the optional bid assistance but not authorize them to proceed with the optional work until it is confirmed the District would need to bid this work separately. The total proposal is \$53,000 including the optional bid assistance work valued at \$3,400. If the Board authorizes staff to proceed with this effort, the task order issued to Krieger and Stewart would have a Phase I amount of \$49,600, and an optional Phase 2 amount of \$3,400.

Since this water replacement effort was not anticipated during the FY 2022 Budget preparation effort, a budget amendment will be necessary. The amendment proposes moving \$53,000 from Water Fund reserves to the Water Replacement Fund – Operating Expenses with a new project expense referred to as Market Street Bridge Pipeline Relocation.

Director Murphy moved, and Director Trueba seconded the Board of Directors authorize the General Manager to:

- 1. Amend the FY 2022 Budget by moving \$53,000 from Water Fund reserves to the Water Replacement Fund – Operating Expenses with a new project expense referred to as the Market Street Bridge Pipeline Relocation.**
- 2. Sign a phased Task Order to Webb and Associates to perform this work with Phase I in the amount of \$49,600 for design, and Phase 2 in the amount of \$3,400 for bidding assistance (which will be used only if the water pipeline relocation is bid separate from the overall County Market Street Bridge Project).**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 13. Consider Ratification of Task Order to Webb and Associates for Writing a Grant Application for AMI Meters. DM 2021-73.

BACKGROUND

At its October 7, 2021, Board Meeting the Board of Directors approved the expenditure of funds to purchase and install new Mag Meters for all District's production wells to accurately determine the amount of water pumped from the ground, treated, and then delivered to the District's Customers. This is the first step the District is taking to address an annual estimated 150 MG of unaccounted water. The annual value of unaccounted water is approximately \$400,000.

The well production meters measure the amount of water produced by the District. The customer meters are the District's cash registers as they measure the water passing from the District's system to the customer. Water measured by the customer meters is used to determine the customer's bill. Most of the meters in the District are aged Positive Displacement Meters. As this type of meter ages, they will read "Slow" meaning they register less water than the amount of water passing through the meter. It was also mentioned to the Board at the October 7 Board Meeting the District needs to embark on a meter replacement program to replace these older customer meters with new meters using Advanced Metering Infrastructure (AMI) Meters. AMI meters operate over cellular data and can be read remotely. Having this type of technology would enable the District to identify high water users and communicate with them so the District can comply with new State Regulations requiring the District to stay within water budgets provided by the State or pay fines of up to \$10,000 per day. These meters also will reduce staff time involved in reading meters, alleviating the potential need for additional staff to read meters as the number of connections grow over time. It is estimated that replacement of all meters in the District will exceed \$4,000,000.00.

On October 11, Webb and Associates brought to the attention of the District staff grant funding for replacement of existing meters with AMI meters is available from the United States Bureau of Reclamation (USBR) Water Smart Grant Program for AMI Meter Installations. This Grant would pay 40% of the cost of replacing the meters in the District, saving the District approximately \$1,600,000.00. The deadline for applying for this grant is November 3, 2021. District staff requested a proposal from Webb and Associates provided a proposal in the amount of \$11,600 and the General Manager signed the proposal so the grant application preparation work could start immediately to meet the submittal deadline.

This work was not included in the FY 2021-22 District Budget. To proceed, a budget amendment will be needed by moving \$12,000 from Water Fund Reserves to the Water Replacement Project Budget – Operating Expense (new line item: Customer Meter Replacement).

Director Murphy moved, and Director Trueba seconded the Board of Directors approve the following actions:

- 1. A budget amendment of the FY 2021-22 District by moving \$12,000 from Water Fund Reserves to the Water Replacement Project Budget – Operating Expense (new line item: Customer Meter Replacement).**

- 2. Ratify the General Manager’s signing of a Task Order to Webb and Associates in the not-to-exceed amount of \$11,600 for this effort.**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 14. Award Professional Services Contract for Water Efficiency Software. DM 2021-74.

BACKGROUND

In 2018, the State Water Resources Control Board and the Department of Water Resources (DWR) passed two water conservation bills, SB 606 and AB 1668. The two bills establish water use objectives and long-term standards for efficient water use that apply to urban retail water suppliers and is comprised of indoor residential water use, outdoor residential water use, commercial, industrial, and institutional (CII) irrigation, and water loss. The mandates fall on urban water suppliers not customers to set annual water budgets and prepare for drought. The DWR is responsible for implementing and enforcing water use efficiency programs required by SB 606 and AB 1668 which must be in place by 2024. Non-compliance will result in substantial monetary penalties of up to \$10,000 per day.

Eagle Aerial Solutions has developed WaterView, a web-based water efficiency software to assist districts in meeting the water efficiency goals that will be mandated by the new state legislation and avoiding fines for exceeding annual water budgets. WaterView provides a Graphical Information System (GIS) based mapping solution that incorporates imagery data, demographic data to assess indoor water use, Evapro-Transportation (ET) data, district water use date, and Eagle Aerial generated irrigated vegetation data. The data can measure the efficiency of water conservation efforts and can be set up to communicate directly with customers in terms of their water efficiency trends. It is the only software solution designed specifically to integrate this date to attain efficiency objectives to achieve compliance with DWR requirements.

The annual subscription cost and one time set up fee for the WaterView software provided by Eagle Aerial is \$18,488 for the first year. Afterwards the annual subscription cost is \$15,988 for each of the following two years (3-year contract) which will be included in subsequent budgets.

The cost of the Eagle Aerial WaterView Software implementation is included in the current District Water Fund budget of \$80,000 for IT Upgrades in the Water Fund Budget under Line Item #62.

Director Murphy moved, and Director Trueba seconded the Board of Directors authorize the General Manager to:

- 1. Utilize \$18,488.00 of the approved IT Upgrades as provided in the Water Fund Budget line item #62 to pay Eagle Aerial for the WaterView Software service.**
- 2. Authorize the General Manager sign an agreement with Eagle Aerial for the WaterView software and three-year subscription agreement.**

Roll call:

Ayes – 4 (Muniz, Murphy, Trowbridge, Trueba)

Noes – 1 (Skerbelis)

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 15. Consideration to Approve the Updated Rubidoux Community Services District Sewer System Management Plan (SSMP). DM 2021-75.

BACKGROUND

In May 2006, the State Wastewater Resources Control Board (SWRQB) adopted Order No. 2006-003 DWQ, Statewide General Waste Discharge Requirements for Sanitary Sewer Systems prescribing the minimum requirements to prevent sanitary sewer overflows ((SSO) from publicly owned or operated sewer systems. As a sewer system operator, the Rubidoux Community Services District (“District”) is subject to and must comply with the requirements of the SSO Permit. In April 2015, the RCSD Board of Director’s approved the latest adoption of the District’s SSMP through DM 2015-15.

In accordance with SWRCB requirements, the SSMP must be periodically reviewed and updated to keep information current. In January 2021, through DM 2021-06 the District employed the services of Krieger and Stewart (K&S) to conduct the review and update of the SSMP.

The 2021 revision of the SSMP includes previously noted changes that were administrative in nature and minor changes throughout the entire document.

Due to the sheer volume of the document (over 500 pages), only the title page and table of contents sections are attached to this Directors Memorandum. An electronic version of the entire draft document has been uploaded to the District’s website. It can be found at the following web address: <https://www.rcsd.org/sewer-system-management-plan-september-2021>

Director Murphy moved, and Director Trueba seconded the Board of Directors approve and adopt the 2021 update of the Sewer System Management Plan (SSMP).

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 16. Consider Annual On-Call Professional Services Contract with Blais & Associates. DM 2021-76.

BACKGROUND

Blaise and Associates (“B&A”) provides grant research, writing, and management services and has over the past couple of years prepared various applications on behalf of Rubidoux Community Services District (“District”) for grant funding opportunities. Through one of those efforts, the District received \$300,000 from the state of California to mitigate power shut offs during planned outages.

B&A stays current on available grant funding opportunities and can make themselves available to District staff to answer questions about eligibility of funding for various projects, and programs the District may want to undertake. Staff requested B&A to provide the District with a proposal for on-call grant research and support for this fiscal year. Their proposal is for \$2,760 which would be charged on a time and material basis and assume 24 hours per year of time. If there is a project and funding programming that match up well, B&A would then provide us with a separate cost proposal to assist the District with preparation of the actual funding application.

Attached is a comprehensive proposal from B&A describing various services it can provide. These include:

- Base on-call research and support (this requested authorization for \$2,760)
- Grant application development (quoted as requested)
- Post-award grant reporting and management (quoted as requested)
- Post award grant management software (quoted as requested)

The attached proposal also provides additional information about B&A and their approach to successful grant programs. Given current staffing constraints, the District uses current staff to meet day-to-day core functions. Having B&A work for the District is an efficient way to identify, research, and apply for funding while retaining staff time for core business functions.

Funding for this effort is proposed to come from Line 38 of the Water Fund Budget – Consulting Fees: Water Supply Projects.

Director Trowbridge moved, and Director Trueba seconded the Board of Directors authorize the General Manager to issue a contract to B&A in the amount of \$2,760 for on-call research and support during FY 2022.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 17. Directors Comments

Director Murphy commented on the touring of the building on Mission Blvd. He stated that he is hoping things go smoothly with the county on this. He would like to know whether the plan is to buy or lease. He noted two things: 1) It seemed that the bathrooms were a little differently located than the floor plan that was given versus the floor plan he saw when he was there. It is his recommendation that the architect receives from the county the as-built drawings or record drawings of the actual construction. They're probably in a digital format, but a hard copy is sometimes all you can get, and 2) When we toured that facility, they had cubicles, six of them. One of the cubicles was totally occupied by file drawers. I place an emphasis on the new layout that there is adequate space to store stuff. He also reiterated that the Board room does not have to be the most important, not having the dais.

He also commented on the State driven water efficiency and conservation programs coming down. He thinks it is important to not paint ourselves in a corner when we are adopting plans. This attitude to make water conservation a way of life, is not my attitude.

It seems like when you're dealing with Sacramento, they have a one up man ship way about themselves; they've got some law that they pass and now they've got to do more in the next. I don't think there's anything we can do on this end. I would just like to comment on it.

Director Skerbelis adjourned the meeting at 5:38 PM.