

Board of Directors
Christopher Barajas
Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Hank Trueba Jr.

Secretary-Manager
David D. Lopez



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

**NOTICE AND AGENDA FOR THE
RUBIDOUX COMMUNITY SERVICES DISTRICT
BOARD MEETING
4:00 PM, December 21, 2017**

1. Call to Order - David D. Lopez, Manager
2. Pledge of Allegiance
3. Roll Call
4. Annual Reorganization of the RCSD Board of Directors: **DM 2017-62**
5. Approval of Minutes for December 7, 2017, Regular Board Meeting
6. Consider to Approve the December 22, 2017, Salaries, Expenses and Transfers
7. Acknowledgements - Members of the public may address the Board at this time on any non-agenda matter.
8. Correspondence and Related Information
9. Manager's Report
 - a) Operations Report
 - b) Emergency and Incident Report

ACTION ITEMS:

10. Receive and File Statement of Cash Asset Report for All District Funds Ending November 2017: **DM 2017-63**
11. Consideration to Award the 36th Street Water Replacement Construction Project: **DM 2017-64**
12. Consideration to Accept Certain Sewer Easements Within TR 31503: **DM 2017-65**
13. Presentation of Emerging Constituent 1,2,3-Trichloroprone in Certain Ground Water Wells: **DM 2017-66**
14. Directors Comments - Non-action
15. Adjournment

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

4. ANNUAL REORGANIZATION OF THE RCSD BOARD OF
DIRECTORS: **DM 2017-62**

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Secretary-Manager
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Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2017-62

December 21, 2017

To: Rubidoux Community Services Districts
 Board of Directors

Subject: Annual Board of Directors Reorganization for Calendar Year 2018

BACKGROUND:

Since 1991, the Rubidoux Communities Services District Board of Directors has practiced the policy of yearly rotating the Vice President into the President's position. In December 2016, President Muniz was affirmed President thru the 2017 calendar year. Further, Director Murphy was elected Vice President for 2017 as well. Since the President's position has been decided by the above policy, it is appropriate the Board to turn your attention for the nomination of a Vice President this afternoon for calendar year 2018 and, eventually rotating into the President of the Board in 2019.

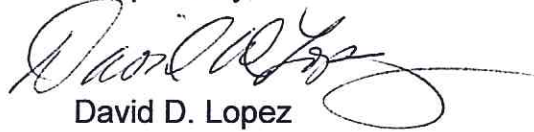
Pursuant to the reorganization of the California Government Code, and in keeping with the RCSD policy to rotate the President's position yearly, it is procedurally appropriate the Board Nominate and elect a Vide President of the Board for calendar year 2018.

The floor is now open to accept the candidates for the position of Vice President for calendar year 2018.

RECOMMENDATION:

This item is a Board Policy issue. Therefore no recommendation on nomination to serve as Vice President shall be made by Staff.

Respectfully,

A handwritten signature in black ink, appearing to read "David D. Lopez", with a large, stylized flourish extending to the right.

David D. Lopez
Secretary-Manager

5. APPROVAL OF MINUTES FOR DECEMBER 7, 2017,
REGULAR BOARD MEETING

MINUTES OF REGULAR MEETING
December 7, 2017
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Bernard Murphy
F. Forest Trowbridge
Christopher Barajas
Hank Trueba Jr.
Armando Muniz

DIRECTORS ABSENT:

STAFF PRESENT: Dave Lopez, General Manager
Steve Appel, Assistant General Manager
Krysta Krall, Manager of Fiscal Services
Brian Jennings, Budgeting/Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Muniz, at 4:00 P.M., Thursday, December 7, 2017, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for Regular Board Meeting, November 16, 2017.

Director Trueba moved and Director Trowbridge seconded to approve the November 16, 2017 Minutes.

The motion was carried unanimously.

Ayes – 5 (Barajas, Murphy, Trowbridge, Trueba, Muniz)
Noes - 0

ITEM 5. Consider to Approve the December 8, 2017, Salaries, Expenses and Transfers.

Approve December 8, 2017, Salaries, Expenses and Transfers.

Director Trueba moved and Director Barajas seconded to approve the December 8, 2017, Salaries, Expenses and Transfers.

The motion was carried unanimously.

Ayes – 5 (Barajas, Trowbridge, Murphy, Trueba, Muniz)
Noes - 0

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first article is from the California Water News Daily regarding the appointment of Craig Miller as the new General Manager of Western Municipal Water District, replacing John Rossi. The next article was from the Press Enterprise regarding Jurupa Community Services District. Betty Folsom was appointed to replace Joan Roberts, who resigned. Another article from the Press Enterprise regarding the City of Riverside's utility rate increase is still much, according to both the City Council and the public. The final article was from the LA Times regarding the cracks in the Oroville Dam spillway. The costs to repair/rebuild the dam have now nearly doubled for the contract and it was only 30% complete.

ITEM 8. MANAGER'S REPORT

Operations Report:

Report presented at the second meeting of the month.

Emergency and Fire Report:

Report presented at the second meeting of the month.

ITEM 9. DM 2017-59. Receive and File October's Statement of Cash Asset Schedule

The year-to-date Interest ending October 31, 2017 is \$81,940.00 for District controlled accounts. With respect to District "Funds in Trust", we show \$3,663.00 which has been earned and posted. The District has a combined YTD total of \$85,603.71 as of October 31, 2017.

With respect to the District's Operating Funds (Excluding Operating Reserves), we show a balance of \$4,885,676.00 ending October 31, 2017. That is **\$85,397.00 LESS** than July 1, 2017, beginning balance of \$4,971,073.00.

The District's Field/admin Fund continues to grow and current fund balance nears \$307,000.00.

Submitted for the board of directors consideration is the *October 2017, Statement of Cash Asset Schedule Report* for your review and acceptance this evening.

Director Trowbridge moved and Director Barajas seconded to Receive and File the Statement of Cash for the Month of October 2017 for the Rubidoux Community Services District.

ITEM 10. DM 2017-60. Present City of Riverside Letter Response to General Fund Transfers as an Eligible Cost for Regional Wastewater Treatment Costs.

At the Special Regional Advisory Committee Meeting of March 21, 2013, the RAC authorized the City of Riverside and the three CSD's (Edgemont, Rubidoux and Jurupa) to meet for the purpose of reviewing the appropriateness of Regional Costs as part of the annual reconciliation cost for wastewater treatment. The year that followed Staff for the above agencies met at least ten (10) times to true the wastewater costs. In all, for FY's 2011-2012 and 2012-2013 Staff members identified \$1,490,892.00 and \$2,204,960 "Exclusion" costs that were eventually deducted from the reconciliation for those respective years.

However, Rubidoux CSD discovered the Energy and Water charges included General Fund Transfer (GFT) surcharges in the amount of 11.5% and 13%, respectively. Rubidoux maintained that inclusion of these GFT's were not treatment related costs and suggested a third party to review the matter and provide an opinion. That opinion was presented to RAC for a City of Riverside response.

Most recently, on November 6, 2017, TAC received from the City of Riverside Public Works their position on this matter. The result, *No change on the City's Position that GFT's and are Eligible Treatment Costs.*

No action at this time.

ITEM 11. DM 2017-61. Consideration to Cancel January 4, 2018, Regular Meeting Due to the Holiday Scheduled.

As a matter of practice, the Board of Directors had cancelled the first Board meeting of the New Year since it historically conflicts with the Seasonal Holiday Schedule. In past years, holiday plans of Board Members made it difficult to have a qualifying quorum to conduct District business. Further, District Staff members have also scheduled holiday/vacation time off to spend with family and/or travel over the holiday season, thus making Board Agenda preparation challenging. Finally, business (public and private) in general slows down for the above reasons over this holiday period.

Director Trueba moved and Director Barajas seconded to cancel the January 4, 2018, regular Board Meeting for the Rubidoux Community Services District due to the Board Packet preparation conflicts.

**Ayes: Director Murphy
Director Trueba
Director Muniz
Director Barajas**

Noes: Director Trowbridge

The Ayes have it 4-1. The meeting is cancelled.

ITEM 12. Directors Comments – Non action.

Director Muniz adjourned the December 7, 2017, Regular Board meeting.

6. CONSIDER TO APPROVE THE DECEMBER 22, 2017, SALARIES,
EXPENSES AND TRANSFERS

RUBIDOUX COMMUNITY SERVICES DISTRICT
 DECEMBER 21, 2017 (BOARD MEETING)
FUND TRANSFER AUTHORIZATION

NET PAYROLL 12/29/2017	62,300.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 1/2/18	24,200.00
WIRE TRANSFER: STATE PAYROLL TAXES 1/2/18	4,900.00
WIRE TRANSFER: TO CREDIT UNION	2,450.00
WIRE TRANSFER: PERS RETIREMENT	12,850.00
WIRE TRANSFER: PERS HEALTH PREMIUMS	-
WIRE TRANSFER: SECTION 125	424.61
WIRE TRANSFER: SECTION 457	2,810.00
NET PAYROLL 1/12/18	62,600.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 1/16/18	24,200.00
WIRE TRANSFER: STATE PAYROLL TAXES 1/16/18	4,900.00
WIRE TRANSFER: TO CREDIT UNION	2,450.00
WIRE TRANSFER: PERS RETIREMENT	12,850.00
WIRE TRANSFER: PERS HEALTH PREMIUMS	393.61
WIRE TRANSFER: SECTION 125	424.61
WIRE TRANSFER: SECTION 457	2,810.00
12/22/2017 WATER FUND TO GENERAL FUND-Payables	43,369.69
WATER FUND TO GENERAL FUND-Trash	113,786.04
WATER FUND TO SEWER FUND	96,274.90
SEWER FUND TO GENERAL FUND-Payables	31,769.00
SRF LOAN PAYMENT	182,097.96
12/22/2017 SEWER FUND CHECKING TO LAIF SEWER OP	65,000.00
SEWER FUND CHECKING TO WATER FUND CHECKING	-
LAIF SEWER OP TO SEWER FUND CHECKING	-
LAIF WASTEWATER RESERVE TO LAIF SEWER OP	-
LAIF SEWER ML TO LAIF SEWER OP	-
LAIF WASTEWATER REPLACEMENT TO LAIF SWR OP	-
GENERAL FUND CHECKING TO LAIF SEWER ML	-
GENERAL FUND CHECKING TO LAIF PROP TAX	-
GENERAL FUND PROPERTY TAX TO GF CHECKING	3,000.00
GENERAL FUND CHECKING TO GENERAL FUND PROP TAX	-
LAIF GENERAL TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GF CHECKING	430,000.00
COP PAYBACK TO LAIF-COP PAYBACK	45,000.00
WATER REPLACEMENT TO LAIF-W.R.	8,000.00
LAIF WATER ML TO LAIF WATER REPLACEMENT	-
LAIF WATER ML TO WATER FUND CHECKING	-
LAIF WATER OP TO WATER FUND CHECKING	-
LAIF WATER RESERVE TO LAIF WATER OP	-
LAIF WATER REPLACE TO LAIF WATER OP	-
LAIF WATER OP TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER OP	35,000.00
LAIF WATER FIELD/ADMIN TO LAIF WATER OP	-
LAIF COP TO WATER FUND CHECKING	-
LAIF COP TO LAIF WATER OP	-

NOTES PAYABLE

<u>DESCRIPTION</u>	<u>BALANCE</u>		<u>PAYMENT</u>	<u>DUE DATE</u>
City of Riverside (Headworks Replacement)	27,128	Prin.	13,564	Oct-17
U.S. Bank Trust (1998 COP's Refunding)	4,655,000	Prin.	603,581	Dec-17
U.S. Bank Trust (1998 COP's Refunding)	1,272,114	Intr.	118,581	Dec-17
MN Plant-State Revolving Loan	4,872,287	Prin.	119,472	Jan-18
MN Plant-State Revolving Loan	1,136,945	Intr.	62,625	Jan-18

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PO Number		Immediate GL Account			Check #			Payment Date	Discount
GL Date					Credit Card	CC Reference #			Total Invoice
1	1118 / ACORN TECHNOLOGY CORPORATION								50421
DEC IT SUPT		12/1/2017	N	N			12/31/2017	12/1/2017	\$0.00
12/21/2017					N				\$2,725.00 ✓
2	1810 / AQUA METRIC SALES CO								0067755
METERS		12/1/2017	N	N			12/31/2017	12/1/2017	\$0.00
12/21/2017					N				\$4,429.61 ✓
3	1856 / READY REFRESH by NESTLE								17K7701128196
BTL WTR		11/25/2017	N	N			12/25/2017	11/25/2017	\$0.00
12/21/2017					N				\$172.37 ✓
4	1875 / AT&T								000010613727
PHONE CHGS		12/7/2017	N	N			1/7/2018	12/7/2017	\$0.00
12/21/2017					N				\$451.87 ✓
5	2004 / B.P.S. B's POOL SUPPLIES								90796
SODIUM HYPO		11/29/2017	N	N			12/29/2017	11/29/2017	\$0.00
12/21/2017					N				\$1,375.56 ✓
6	2030 / BABCOCK, E S & SONS, INC								BK71833-0267
WTR ANALYSES		11/27/2017	N	N			12/27/2017	11/27/2017	\$0.00
12/21/2017					N				\$490.00 ✓
7	2030 / BABCOCK, E S & SONS, INC								BK71881-0267
WTR ANALYSES		11/27/2017	N	N			12/27/2017	11/27/2017	\$0.00
12/21/2017					N				\$110.00 ✓
8	2030 / BABCOCK, E S & SONS, INC								BK71967-0267
LAB FEES		11/28/2017	N	N			12/28/2017	11/28/2017	\$0.00
12/21/2017					N				\$240.00 ✓
9	2030 / BABCOCK, E S & SONS, INC								BK71968-0267
WTR ANALYSES		11/28/2017	N	N			12/28/2017	11/28/2017	\$0.00
12/21/2017					N				\$45.00 ✓
10	2030 / BABCOCK, E S & SONS, INC								BK72141-0267
WTR ANALYSES		11/29/2017	N	N			12/29/2017	11/29/2017	\$0.00
12/21/2017					N				\$30.00 ✓
11	2030 / BABCOCK, E S & SONS, INC								BK72142-0267
WTR ANALYSES		11/29/2017	N	N			12/29/2017	11/29/2017	\$0.00
12/21/2017					N				\$170.00 ✓
12	2030 / BABCOCK, E S & SONS, INC								BK72269-0267
WTR ANALYSES		11/30/2017	N	N			12/30/2017	11/30/2017	\$0.00
12/21/2017					N				\$80.00 ✓
13	2030 / BABCOCK, E S & SONS, INC								BL70029-0267
WTR ANALYSES		12/1/2017	N	N			1/1/2018	12/1/2017	\$0.00
12/21/2017					N				\$30.00 ✓
14	2030 / BABCOCK, E S & SONS, INC								BL70031-0267
WTR ANALYSES		12/1/2017	N	N			1/1/2018	12/1/2017	\$0.00
12/21/2017					N				\$490.00 ✓
15	2030 / BABCOCK, E S & SONS, INC								BL70199-0267
WTR ANALYSES		12/4/2017	N	N			1/4/2018	12/4/2017	\$0.00
12/21/2017					N				\$45.00 ✓
16	2030 / BABCOCK, E S & SONS, INC								BL70248-0267
WTR ANALYSES		12/5/2017	N	N			1/5/2018	12/5/2017	\$0.00
12/21/2017					N				\$30.00 ✓
17	2030 / BABCOCK, E S & SONS, INC								BL70251-0267
WTR ANALYSES		12/5/2017	N	N			1/5/2018	12/5/2017	\$0.00
12/21/2017					N				\$45.00 ✓

OK [Signature]

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PO Number		Inv Date	Immediate GL Account		Check #				Discount
GL Date		Inv Date	Immediate GL Account		Credit Card	CC Reference #	Payment Date		Total Invoice
18	2701 / BLX GROUP, LLC								41742-249/120517
ARBITRAGE RPT		12/5/2017	N	N			1/5/2018	12/5/2017	\$0.00
12/21/2017					N				\$1,500.00 ✓
19	3749 / CITY OF JURUPA VALLEY								EP17-497
PERMITS		11/29/2017	N	N			12/29/2017	11/29/2017	\$0.00
12/21/2017					N				\$423.15 ✓
20	3749 / CITY OF JURUPA VALLEY								EP17-545
PERMIT		11/30/2017	N	N			12/30/2017	11/30/2017	\$0.00
12/21/2017					N				\$422.35 ✓
21	3921 / CROWN ACE HARDWARE								073538
SHOPLIGHT		11/28/2017	N	N			12/28/2017	11/28/2017	\$0.00
12/21/2017					N				\$16.15 ✓
22	3921 / CROWN ACE HARDWARE								073554
TOOL		11/29/2017	N	N			12/29/2017	11/29/2017	\$0.00
12/21/2017					N				\$21.54 ✓
23	3921 / CROWN ACE HARDWARE								073560
PVC PLUG		11/29/2017	N	N			12/29/2017	11/29/2017	\$0.00
12/21/2017					N				\$5.37 ✓
24	4040 / DELL MARKETING L.P. C/O DELL U								10147167750
MONITORS		12/1/2017	N	N			12/31/2017	12/1/2017	\$0.00
12/21/2017					N				\$378.14 ✓
25	4891 / DUNBAR ARMORED INC.								4097977
ARMOR SVC		12/1/2017	N	N			1/1/2018	12/1/2017	\$0.00
12/21/2017					N				\$803.42 ✓
26	5685 / ERNEST PAPER PRODUCTS								925507
TRSH BAGS		11/28/2017	N	N			12/28/2017	11/28/2017	\$0.00
12/21/2017					N				\$1,642.55 ✓
27	8077 / HARRINGTON INDUSTRIAL PLASTICS								01214774
FILTERS		11/28/2017	N	N			12/28/2017	11/28/2017	\$0.00
12/21/2017					N				\$477.20 ✓
28	8077 / HARRINGTON INDUSTRIAL PLASTICS								01214898
PVC PARTS		11/30/2017	N	N			12/30/2017	11/30/2017	\$0.00
12/21/2017					N				\$228.76 ✓
29	8688 / HOUSTON & HARRIS PCS, INC.								17-20673
HYDRO-WASH		11/28/2017	N	N			12/28/2017	11/28/2017	\$0.00
12/21/2017					N				\$1,060.00 ✓
30	9510 / SO CAL TRUCKWORKS								6083
R&M TRK		11/28/2017	N	N			12/28/2017	11/28/2017	\$0.00
12/21/2017					N				\$87.06 ✓
31	9682 / INLAND WATER WORKS SUPPLY CO								S1005143.001
METER BOXES		11/28/2017	N	N			12/28/2017	11/28/2017	\$0.00
12/21/2017					N				\$3,199.43 ✓
32	11452 / KH METALS & SUPPLY								0415069
PARTS		12/1/2017	N	N			1/1/2018	12/1/2017	\$0.00
12/21/2017					N				\$54.05 ✓
33	12140 / LEONE PHOTOGRAPHY								1
BD DIRECTORS PICS		12/1/2017	N	N			1/1/2018	12/1/2017	\$0.00
12/21/2017					N				\$390.00 ✓
34	12715 / LUCE COMMUNICATIONS: dba ABG C								2710583
CLOSING BILLS 11/16		11/27/2017	N	N			12/27/2017	11/27/2017	\$0.00
12/21/2017					N				\$1.13 ✓

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GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date		Total Invoice
35	12715 / LUCE COMMUNICATIONS: dba ABG C								2710584
WA40 INV 11/17	11/27/2017	N	N			12/27/2017	11/27/2017		\$0.00
12/21/2017					N				\$662.99 ✓
36	12715 / LUCE COMMUNICATIONS: dba ABG C								2710585
WA40 FN 11/16	11/27/2017	N	N			12/27/2017	11/27/2017		\$0.00
12/21/2017					N				\$172.64 ✓
37	12715 / LUCE COMMUNICATIONS: dba ABG C								2710614
CLOSING BILL 11/22	11/30/2017	N	N			12/30/2017	11/30/2017		\$0.00
12/21/2017					N				\$3.62 ✓
38	13200 / MERIT OIL COMPANY								430654
GASOLINE	11/29/2017	N	N			12/29/2017	11/29/2017		\$0.00
12/21/2017					N				\$957.07 ✓
39	16095 / PAYPRO ADMINISTRATORS								61095
FEES	12/1/2017	N	N			1/1/2018	12/1/2017		\$0.00
12/21/2017					N				\$480.00 ✓
40	16893 / PRUDENTIAL OVERALL SUPPLY CO								22525264
FLOOR MATS	11/29/2017	N	N			12/29/2017	11/29/2017		\$0.00
12/21/2017					N				\$98.75 ✓
41	16893 / PRUDENTIAL OVERALL SUPPLY CO								22528850
FLOOR MATS	12/6/2017	N	N			1/6/2018	12/6/2017		\$0.00
12/21/2017					N				\$98.75 ✓
42	18003 / R&D MECHANICAL SUPPLY, INC								11001756
R&M WTR	11/28/2017	N	N			12/28/2017	11/28/2017		\$0.00
12/21/2017					N				\$373.01 ✓
43	19130 / SCE								17D2036525640
MAIN OFC UTLTY	12/7/2017	N	N			12/26/2017	12/7/2017		\$0.00
12/21/2017					N				\$834.40 ✓
44	19130 / SCE								17D2011970662
STREETLIGHTS	12/7/2017	N	N			12/26/2017	12/7/2017		\$0.00
12/21/2017					N				\$9,434.48 ✓
45	19130 / SCE								17D2283710317
FIRE STN UTLTY	12/7/2017	N	N			12/26/2017	12/7/2017		\$0.00
12/21/2017					N				\$1,062.40 ✓
46	19138 / SCG								17D01302181001
FIELD OFC UTLTY	11/30/2017	N	N			12/26/2017	11/30/2017		\$0.00
12/21/2017					N				\$21.59 ✓
47	19138 / SCG								17D05925730565
FIRE STN UTLTY	11/30/2017	N	N			12/26/2017	11/30/2017		\$0.00
12/31/2017					N				\$111.55 ✓
48	19138 / SCG								17D17882256005
MAIN OFC UTLTY	11/30/2017	N	N			12/26/2017	11/30/2017		\$0.00
12/21/2017					N				\$38.68 ✓
49	21525 / UNDERGROUND SERVICE ALERT OF S								1120170560
DIG ALERTS	12/1/2017	N	N			1/1/2018	12/1/2017		\$0.00
12/21/2017					N				\$66.10 ✓
50	21587 / UNITED PARCEL SERVICE								000F908W2487
POSTAGE	12/2/2017	N	N			1/1/2018	12/2/2017		\$0.00
12/21/2017					N				\$20.39 ✓
51	21850 / US POSTAL SERVICE								20171211
PO BOX RNTL	12/11/2017	N	N			12/31/2017	12/11/2017		\$0.00
12/21/2017					N				\$236.00 ✓

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GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date		Total Invoice
52	22020 / VERIZON WIRELESS								9797208138
	CELL PHONE CHGS	12/1/2017	N	N			1/1/2018	12/1/2017	\$0.00
12/21/2017					N				\$387.10 ✓
53	23568 / WESTERN MUNICIPAL WATER DISTR								RCSD-1439
	SPRINKLER NOZZLES	12/8/2017	N	N			1/8/2018	12/8/2017	\$0.00
12/21/2017					N				\$40.00 ✓
54	23568 / WESTERN MUNICIPAL WATER DISTR								RCSD-1461
	SPRINKLER NOZZLES	12/8/2017	N	N			1/8/2018	12/8/2017	\$0.00
12/21/2017					N				\$33.60 ✓
55	23568 / WESTERN MUNICIPAL WATER DISTR								IN9405
	OCT 17 BRINE	11/27/2017	N	N			12/27/2017	11/27/2017	\$0.00
12/21/2017					N				\$701.18 ✓
56	1450 / AIRGAS USA, LLC								9949839028
	C02 TNK RNTL	11/30/2017	N	N			12/30/2017	11/30/2017	\$0.00
12/21/2017					N				\$129.60 ✓
57	1810 / AQUA METRIC SALES CO								0067775
	3/4" MTRS	12/8/2017	N	N			1/8/2018	12/8/2017	\$0.00
12/21/2017					N				\$11,690.80 ✓
58	2030 / BABCOCK, E S & SONS, INC								BJ71087-0267
	WTR ANALYSES	11/30/2017	N	N			12/30/2017	11/30/2017	\$0.00
12/21/2017					N				\$275.00 ✓
59	2030 / BABCOCK, E S & SONS, INC								BJ71814-0267
	WTR ANALYSES	11/30/2017	N	N			12/30/2017	11/30/2017	\$0.00
12/21/2017					N				\$80.00 ✓
60	2030 / BABCOCK, E S & SONS, INC								BJ72454-0267
	LAB FEES	11/30/2017	N	N			12/30/2017	11/30/2017	\$0.00
12/21/2017					N				\$240.00 ✓
61	2030 / BABCOCK, E S & SONS, INC								BL70264-0267
	LAB FEES	12/5/2017	N	N			1/5/2018	12/5/2017	\$0.00
12/21/2017					N				\$240.00 ✓
62	2030 / BABCOCK, E S & SONS, INC								BL70355-0267
	WTR ANALYSES	12/6/2017	N	N			1/6/2018	12/6/2017	\$0.00
12/21/2017					N				\$490.00 ✓
63	2030 / BABCOCK, E S & SONS, INC								BL70201-0267
	WTR ANALYSES	12/4/2017	N	N			1/4/2018	12/4/2017	\$0.00
12/21/2017					N				\$110.00 ✓
64	2030 / BABCOCK, E S & SONS, INC								BL70354-0267
	WTR ANALYSES	12/6/2017	N	N			1/6/2018	12/6/2017	\$0.00
12/21/2017					N				\$30.00 ✓
65	2030 / BABCOCK, E S & SONS, INC								BL70440-0267
	WTR ANALYSES	12/7/2017	N	N			1/7/2018	12/7/2017	\$0.00
12/21/2017					N				\$110.00 ✓
66	2030 / BABCOCK, E S & SONS, INC								BL70443-0267
	LAB FEES	12/7/2017	N	N			1/7/2018	12/7/2017	\$0.00
12/21/2017					N				\$240.00 ✓
67	3921 / CROWN ACE HARDWARE								073623
	PARTS	12/6/2017	N	N			1/6/2018	12/6/2017	\$0.00
12/21/2017					N				\$12.91 ✓
68	3921 / CROWN ACE HARDWARE								073636
	SUPPLIES	12/7/2017	N	N			1/7/2018	12/7/2017	\$0.00
12/21/2017					N				\$30.15 ✓

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Bank Code	Invoice #
PO Number		Inv Date	Paid Out	Immediate	Check #	Due Date	Discount Date	Bank Code	Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date		Total Invoice
69	5555 / ELECTRONICS WAREHOUSE								T-164146
CCTV CABLE		12/8/2017	N	N		1/8/2018	12/8/2017		\$0.00
12/21/2017					N				\$124.17 ✓
70	6470 / FIRST AMERICAN CORELOGIC, INC.								81854611
METROSCAN		11/30/2017	N	N		12/30/2017	11/30/2017		\$0.00
12/21/2017					N				\$178.75 ✓
71	5640 / ENGELAUF CONSTRUCTION SPECIALI								95656
BASE HAULING		11/2/2017	N	N		12/20/2017	11/2/2017		\$0.00
12/21/2017					N				\$88.89 ✓
72	8012 / HACH COMPANY								10742282
CHEMICALS		12/4/2017	N	N		1/4/2018	12/4/2017		\$0.00
12/21/2017					N				\$696.02 ✓
73	8074 / HARPER & BURNS LLP								20171201.A
NOV 17 LGL FEES		12/1/2017	N	N		1/1/2018	12/1/2017		\$0.00
12/21/2017					N				\$543.75 ✓
74	8074 / HARPER & BURNS LLP								20171201.B
CITY RVSD LITGN		12/1/2017	N	N		1/1/2018	12/1/2017		\$0.00
12/21/2017					N				\$1,051.25 ✓
75	8688 / HOUSTON & HARRIS PCS, INC.								17-20679
HYDRO-WASH		11/30/2017	N	N		12/30/2017	11/30/2017		\$0.00
12/21/2017					N				\$2,120.00 ✓
76	9510 / SO CAL TRUCKWORKS								6115
R&M TRK		12/8/2017	N	N		1/8/2018	12/8/2017		\$0.00
12/21/2017					N				\$320.29 ✓
77	9659 / INLAND DESERT SECURITY & COMMU								171200636101
JAN ANSWR SVC		12/15/2017	N	N		1/15/2018	12/15/2017		\$0.00
12/21/2017					N				\$413.60 ✓
78	11842 / KRIEGER & STEWART, INC.								41248
PRETREATMENT		11/17/2017	N	N		12/26/2017	11/17/2017		\$0.00
12/21/2017					N				\$5,929.35 ✓
79	11842 / KRIEGER & STEWART, INC.								41249
WTR CONSULT		11/17/2017	N	N		12/27/2017	11/17/2017		\$0.00
12/21/2017					N				\$3,715.50 ✓
80	13152 / McMASTER-CARR SUPPLY CO								51504806
TOOLS		12/1/2017	N	N		1/1/2018	12/1/2017		\$0.00
12/21/2017					N				\$263.24 ✓
81	13200 / MERIT OIL COMPANY								431754
GASOLINE		12/6/2017	N	N		1/6/2018	12/6/2017		\$0.00
12/21/2017					N				\$983.09 ✓
82	13899 / MULTI FAMILY BUILDERS								20171211
HYDRNT DEP RFND		12/11/2017	N	N		1/11/2018	12/11/2017		\$0.00
12/21/2017					N				\$853.00 ✓
83	16893 / PRUDENTIAL OVERALL SUPPLY CO								22532243
FLOOR MATS		12/13/2017	N	N		1/13/2018	12/13/2017		\$0.00
12/21/2017					N				\$98.75 ✓
84	18003 / R&D MECHANICAL SUPPLY, INC								11001765
MTR BOXES		12/5/2017	N	N		1/5/2018	12/5/2017		\$0.00
12/21/2017					N				\$843.90 ✓
85	18386 / RICHARDS, WATSON, GERSHON ATTN								20171207
CITY RVSD LITGN		12/7/2017	N	N		12/7/2017	12/7/2017		\$0.00
12/21/2017					N				\$19,889.86 ✓

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Bank Code	Invoice #
PO Number		Inv Date	Immediate GL Account		Check #				Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #	Payment Date		Total Invoice
86	18191 / RCSD								20171212
PETTY CASH		12/12/2017	N	N			1/12/2018	12/12/2017	\$0.00
12/21/2017					N				\$259.00 ✓
87	18415 / RIVERSIDE CLEANING SYSTEMS, IN								397
CLEANING SVC		12/3/2017	N	N			1/3/2018	12/3/2017	\$0.00
12/21/2017					N				\$535.00 ✓
88	18436 / RIVERSIDE COUNTY CDF								232789
Q1 FY 17/18		11/21/2017	N	N			12/28/2017	11/21/2017	\$0.00
12/21/2017					N				\$523,169.88 ✓
89	19477 / SITEONE LANDSCAPE SUPPLY, LLC								83699353
PVC PARTS		12/1/2017	N	N			1/1/2018	12/1/2017	\$0.00
12/21/2017					N				\$23.35 ✓
90	19982 / SWRCB - ACCOUNTING OFFICE								WD-0127803
PERMIT		12/5/2017	N	N			1/5/2018	12/5/2017	\$0.00
12/21/2017					N				\$2,088.00 ✓
91	23568 / WESTERN MUNICIPAL WATER DISTR								RI2690
DEC BRINE		12/1/2017	N	N			12/31/2017	12/1/2017	\$0.00
12/21/2017					N				\$680.25 ✓
92	23993 / GRAINGER								9630083963
FLOAT SWTCH		11/30/2017	N	N			12/30/2017	11/30/2017	\$0.00
12/21/2017					N				\$115.52 ✓
93	20845 / TRI-CO DISPOSAL, INC								1130_121217.A
COMM TRSH		12/13/2017	N	N			12/30/2017	12/13/2017	\$0.00
12/21/2017					N				\$26,107.50 ✓
94	20845 / TRI-CO DISPOSAL, INC								1130_121217.B
RES TRSH		12/13/2017	N	N			12/30/2017	12/13/2017	\$0.00
12/21/2017					N				\$87,678.54 ✓
95	20845 / TRI-CO DISPOSAL, INC								1130_121217.C
RCSA SHR COMM		12/13/2017	N	N			12/13/2017	12/13/2017	\$0.00
12/21/2017					N				(\$2,611.09) ✓
96	20845 / TRI-CO DISPOSAL, INC								1130_121217.D
RCSA SHR RES		12/13/2017	N	N			12/30/2017	12/13/2017	\$0.00
12/21/2017					N				(\$806.53) ✓
Grand Totals									
								Total Direct Expense:	\$729,952.92
								Total Direct Expense Adj:	(\$3,417.62)
								Total Non-Electronic Transactions:	\$726,535.30 ✓

Report Summary

Report Selection Criteria

Report Type: Condensed
 Start End
 Transaction Number: Start End

AP Cash Requirements Report

Rubidoux Community Services District (RCSACT)

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AP / Vendor	Date	Current	Debits	Discounts	Cash Amount
12013 / LABORER'S INTNL LOCAL #777	12/15/2017	240.00			240.00
12461 / LINCOLN FINANCIAL GROUP	12/15/2017	2,810.00			2,810.00
16095 / PAYPRO ADMINISTRATORS	12/15/2017	424.61			424.61
19775 / STANDARD INSURANCE	12/15/2017	202.47			
3846 / COLONIAL LIFE & ACCIDENT INS C	12/15/2017	3,205.47			3,205.47
9980 / IRS - Federal Payroll - WH	12/15/2017	22,468.79			22,468.79
9985 / CalPERS (S)	12/15/2017	4,305.02			4,305.02
9986 / CalPERS (S) 30	12/15/2017	8,312.36			8,312.36
9987 / CalPERS PEPRA 01	12/15/2017	111.95			111.95
9988 / CalPERS PEPRA 30	12/15/2017	117.02			117.02
9992 / EMPLOYMENT DEVELOPMENT DEPT	12/15/2017	4,890.67			4,890.67
Grand Totals:		47,088.36	0.00	0.00	47,088.36

Report Summary

	Report Selection Criteria	
Report Type:	Summary	
Transaction Date:	12/15/2017	
Use Discount Due Date:	No	
Sort by AP Code:	No	
	Start	End
Date Range:	Custom	
Due Date:	7/1/2017	1/31/2018
Vendor Number:	Start	End
AP Code:	Start	End

7. ACKNOWLEDGEMENTS – MEMBERS OF THE PUBLIC MAY ADDRESS
THE BOARD AT THIS TIME ON ANY NON-AGENDA MATTER

8. CORRESPONDENCE AND RELATED INFORMATION

9. MANAGER'S REPORT

- a) Operations Report
- b) Emergency and Incident Report

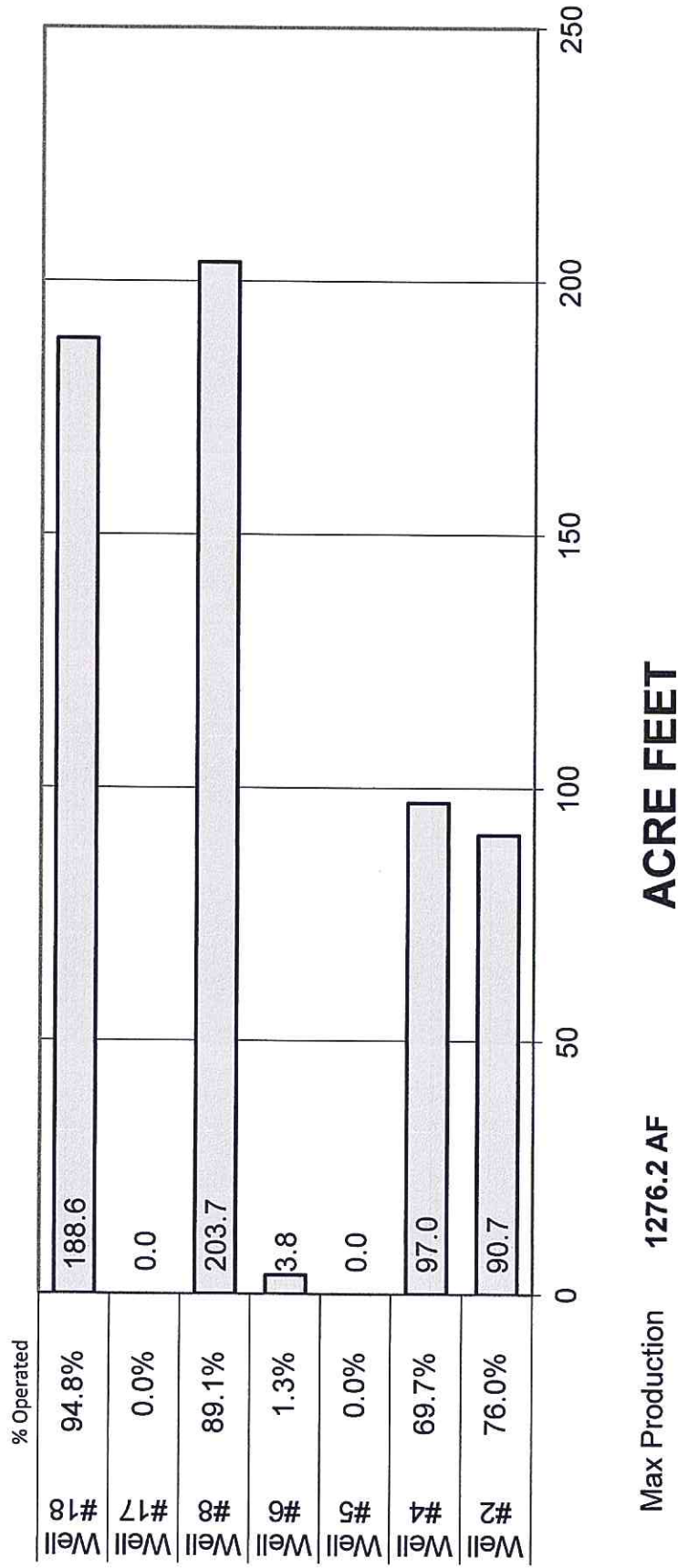
Water and Wastewater Production Comparison

Date	TOTAL WELL PRODUCTION in Million Gallons					Consumption to JURUPA C.S.D.	WASTEWATER FLOW TO RIVERSIDE
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Non-Potable Total	(Million Gallons)	(Million Gallons)
11/1/2017	0.00	6.37	6.37	0.88	7.25	2.18	2.09
11/2/2017	0.00	6.70	6.70	0.44	7.14	2.19	2.03
11/3/2017	0.00	5.70	5.70	0.47	6.17	2.19	1.93
11/4/2017	0.00	7.13	7.13	0.01	7.13	2.19	1.81
11/5/2017	0.00	6.32	6.32	0.01	6.32	2.19	1.87
11/6/2017	0.00	6.64	6.64	0.10	6.73	2.19	2.00
11/7/2017	0.00	5.91	5.91	0.44	6.34	2.11	2.06
11/8/2017	0.00	6.16	6.16	0.44	6.59	2.11	2.03
11/9/2017	0.00	7.56	7.56	0.51	8.07	2.18	2.03
11/10/2017	0.00	6.04	6.04	0.03	6.06	2.18	1.98
11/11/2017	0.00	6.49	6.49	0.49	6.98	2.18	1.81
11/12/2017	0.00	5.61	5.61	0.02	5.63	2.18	1.80
11/13/2017	0.00	7.22	7.22	0.02	7.24	2.18	2.00
11/14/2017	0.00	6.14	6.14	0.44	6.58	2.18	2.06
11/15/2017	0.00	6.01	6.01	0.01	6.03	2.19	2.06
11/16/2017	0.00	6.22	6.22	0.51	6.73	2.17	2.02
11/17/2017	0.00	5.86	5.86	0.01	5.87	2.17	1.89
11/18/2017	0.00	5.54	5.54	0.02	5.55	2.17	1.87
11/19/2017	0.00	6.80	6.80	0.01	6.81	2.17	1.74
11/20/2017	0.00	6.72	6.72	0.44	7.17	2.17	1.99
11/21/2017	0.00	6.53	6.53	0.40	6.93	2.17	2.04
11/22/2017	0.00	6.27	6.27	0.13	6.40	1.82	2.08
11/23/2017	0.00	6.59	6.59	0.45	7.05	2.33	1.93
11/24/2017	0.00	5.96	5.96	0.16	6.12	2.33	1.91
11/25/2017	0.00	6.41	6.41	0.62	7.02	2.33	1.77
11/26/2017	0.00	6.31	6.31	0.01	6.33	2.33	1.83
11/27/2017	0.00	5.50	5.50	0.01	5.51	2.33	1.92
11/28/2017	0.00	6.62	6.62	0.22	6.83	1.94	2.03
11/29/2017	0.00	6.59	6.59	0.49	7.08	1.94	2.01
11/30/2017	0.00	6.33	6.33	0.00	6.33	2.15	2.05
MINIMUM	0.00	5.50	5.50	0.00	5.51	1.82	1.74
AVERAGE	0.00	6.34	6.34	0.26	6.60	2.17	1.95
MAXIMUM	0.00	7.56	7.56	0.88	8.07	2.33	2.09
TOTAL	0.00	190.23	190.23	7.76	197.99	65.12	58.64

RUBIDOUX COMMUNITY SERVICES DISTRICT
MONTHLY WELL PRODUCTION
(Million Gallons)

DATE	POTABLE WATER										NONPOTABLE WATER						TOTALS		
	JURUPA TIE-IN (MG)	TROYER Well #2 (MG)	Nitrate Removal Pit		DAILY Well #5 (MG)	GOULD Well #8 (MG)	Manganese Removal Plant #2		28th ST. Well #3 (MG)	DAILY Well #7 (MG)	CLEMMENT Well #11 (MG)	46th ST. Well #14 (MG)	MISSION #19 & #20 (MG)	POTABLE (MG)	NON POTABLE (MG)	TOTAL (MG)			
			FLEETWOOD Well #4 (MG)	SKOTTY Well #6 (MG)			Well #17 (MG)	Well #18 (MG)											
11/1/2017	0.00	0.91	1.23	0.00	0.00	2.25	0.00	0.00	1.98	0.79	0.00	0.00	0.01	6.37	0.88	7.25			
11/2/2017	0.00	1.03	1.49	0.00	0.00	2.16	0.00	0.00	2.01	0.00	0.00	0.00	0.01	6.70	0.44	7.14			
11/3/2017	0.00	1.00	0.73	0.00	0.00	1.90	0.00	0.00	2.07	0.00	0.00	0.00	0.01	5.70	0.47	6.17			
11/4/2017	0.00	1.06	1.43	0.00	0.00	2.41	0.00	0.00	2.22	0.00	0.00	0.00	0.01	7.13	0.01	7.13			
11/5/2017	0.00	1.03	1.14	0.00	0.00	2.17	0.00	0.00	1.97	0.00	0.00	0.00	0.01	6.32	0.01	6.32			
11/6/2017	0.00	0.98	1.36	0.00	0.00	2.24	0.00	0.00	2.07	0.00	0.00	0.00	0.01	6.64	0.10	6.73			
11/7/2017	0.00	1.01	0.55	0.00	0.00	2.27	0.00	0.00	2.08	0.00	0.00	0.00	0.01	5.91	0.44	6.34			
Subtotal	0.00	7.02	7.94	0.00	0.00	15.40	0.00	0.00	14.40	0.79	0.00	1.46	0.08	44.76	2.34	47.06			
11/8/2017	0.00	1.03	0.82	0.00	0.00	2.26	0.00	0.00	2.05	0.00	0.00	0.42	0.01	6.16	0.44	6.59			
11/9/2017	0.00	1.07	0.84	1.22	0.00	2.31	0.00	0.00	2.12	0.00	0.00	0.50	0.01	7.56	0.51	8.07			
11/10/2017	0.00	0.99	0.89	0.00	0.00	2.17	0.00	0.00	1.99	0.00	0.00	0.01	0.01	6.04	0.03	6.06			
11/11/2017	0.00	1.07	0.85	0.00	0.00	2.38	0.00	0.00	2.18	0.00	0.00	0.48	0.01	6.49	0.49	6.98			
11/12/2017	0.00	0.92	0.76	0.00	0.00	2.08	0.00	0.00	1.86	0.00	0.00	0.01	0.01	5.61	0.02	5.63			
11/13/2017	0.00	1.12	1.40	0.00	0.00	2.46	0.00	0.00	2.24	0.00	0.00	0.00	0.02	7.22	0.02	7.24			
11/14/2017	0.00	0.81	1.03	0.00	0.00	2.24	0.00	0.00	2.06	0.00	0.00	0.43	0.02	6.14	0.44	6.58			
Subtotal	0.00	7.01	6.59	1.22	0.00	15.90	0.00	0.00	14.50	0.00	0.00	1.85	0.09	45.21	1.98	47.14			
11/15/2017	0.00	1.00	1.11	0.00	0.00	1.98	0.00	0.00	1.92	0.00	0.00	0.00	0.01	6.01	0.01	6.03			
11/16/2017	0.00	1.03	0.98	0.00	0.00	2.27	0.00	0.00	1.94	0.00	0.00	0.49	0.01	6.22	0.51	6.73			
11/17/2017	0.00	0.98	0.55	0.00	0.00	2.25	0.00	0.00	2.08	0.00	0.00	0.00	0.01	5.86	0.01	5.87			
11/18/2017	0.00	0.48	1.27	0.00	0.00	1.98	0.00	0.00	1.81	0.00	0.00	0.01	0.01	5.54	0.02	5.55			
11/19/2017	0.00	0.97	1.23	0.00	0.00	2.38	0.00	0.00	2.22	0.00	0.00	0.00	0.01	6.80	0.01	6.81			
11/20/2017	0.00	0.98	1.18	0.00	0.00	2.42	0.00	0.00	2.16	0.00	0.00	0.43	0.02	6.72	0.44	7.17			
11/21/2017	0.00	1.08	1.42	0.00	0.00	1.97	0.00	0.00	2.06	0.00	0.00	0.39	0.01	6.53	0.40	6.93			
Subtotal	0.00	6.51	7.75	0.00	0.00	15.23	0.00	0.00	14.19	0.00	0.00	1.32	0.08	43.69	1.40	45.06			
11/22/2017	0.00	0.88	1.57	0.00	0.00	1.95	0.00	0.00	1.87	0.00	0.00	0.11	0.02	6.27	0.13	6.40			
11/23/2017	0.00	1.05	1.12	0.00	0.00	2.28	0.00	0.00	2.14	0.00	0.00	0.41	0.04	6.59	0.45	7.05			
11/24/2017	0.00	1.02	0.80	0.00	0.00	2.19	0.00	0.00	1.95	0.00	0.00	0.12	0.04	5.96	0.16	6.12			
11/25/2017	0.00	1.01	1.09	0.00	0.00	2.21	0.00	0.00	2.11	0.00	0.00	0.58	0.04	6.41	0.62	7.02			
11/26/2017	0.00	1.05	0.86	0.00	0.00	2.35	0.00	0.00	2.05	0.00	0.00	0.00	0.01	6.31	0.01	6.33			
11/27/2017	0.00	0.97	0.00	0.00	0.00	2.37	0.00	0.00	2.16	0.00	0.00	0.00	0.01	5.50	0.01	5.51			
11/28/2017	0.00	0.98	1.52	0.00	0.00	2.15	0.00	0.00	1.97	0.00	0.00	0.22	0.00	6.62	0.22	6.83			
11/29/2017	0.00	1.00	1.29	0.00	0.00	2.18	0.00	0.00	2.12	0.00	0.00	0.49	0.00	6.59	0.49	7.08			
11/30/2017	0.00	1.07	1.08	0.00	0.00	2.18	0.00	0.00	2.00	0.00	0.00	0.00	0.00	6.33	0.00	6.33			
Subtotal	0.00	9.03	9.33	0.00	0.00	19.86	0.00	0.00	18.37	0.00	0.00	1.94	0.16	56.58	2.09	58.57			
TOTAL	0.000	29.568	31.608	1.222	0.000	66.378	0.000	0.000	61.455	0.791	0.000	6.565	0.405	190.231	7.761	197.96			

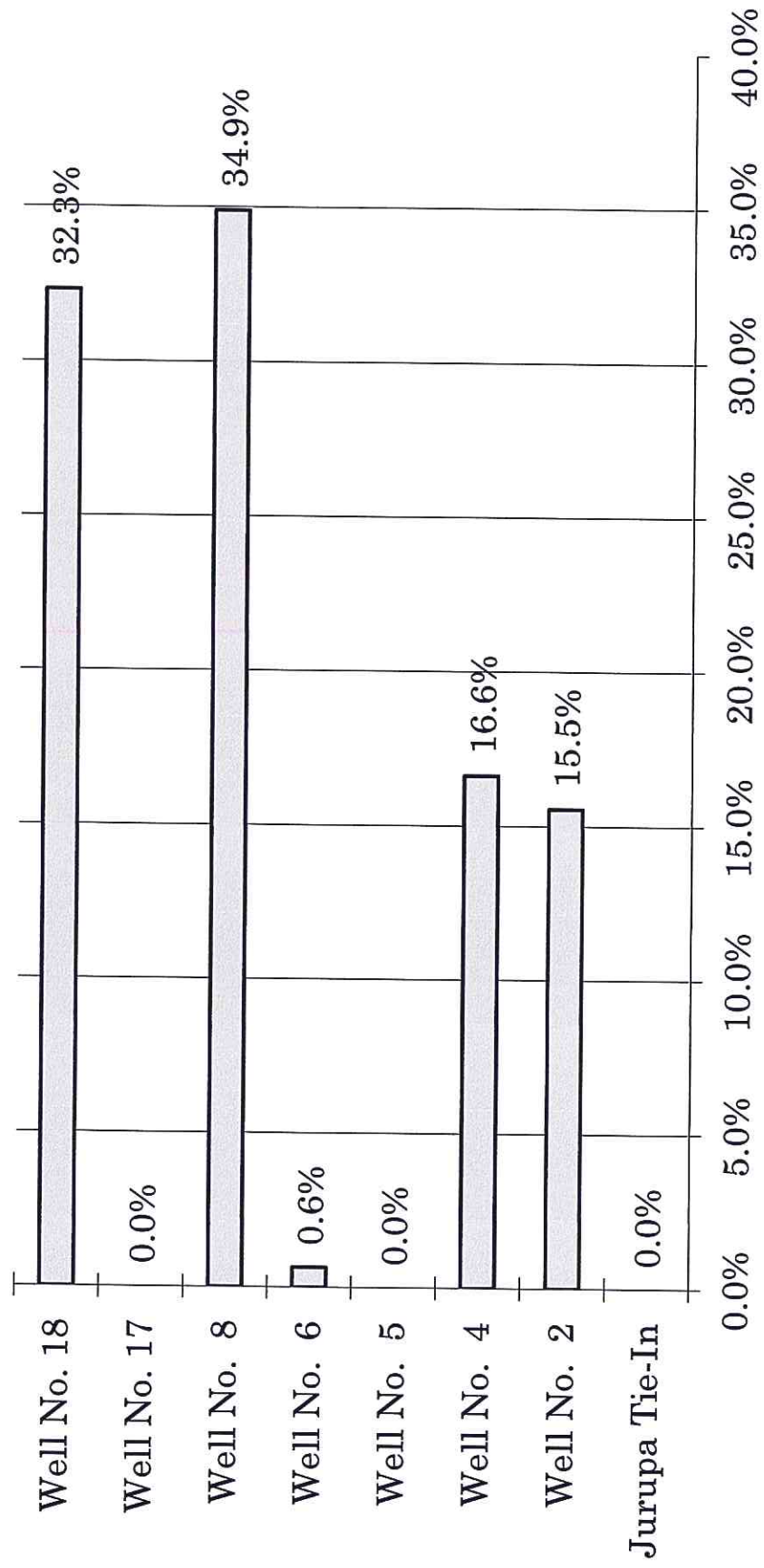
TOTAL WATER PRODUCED w/ % Operated November 2017



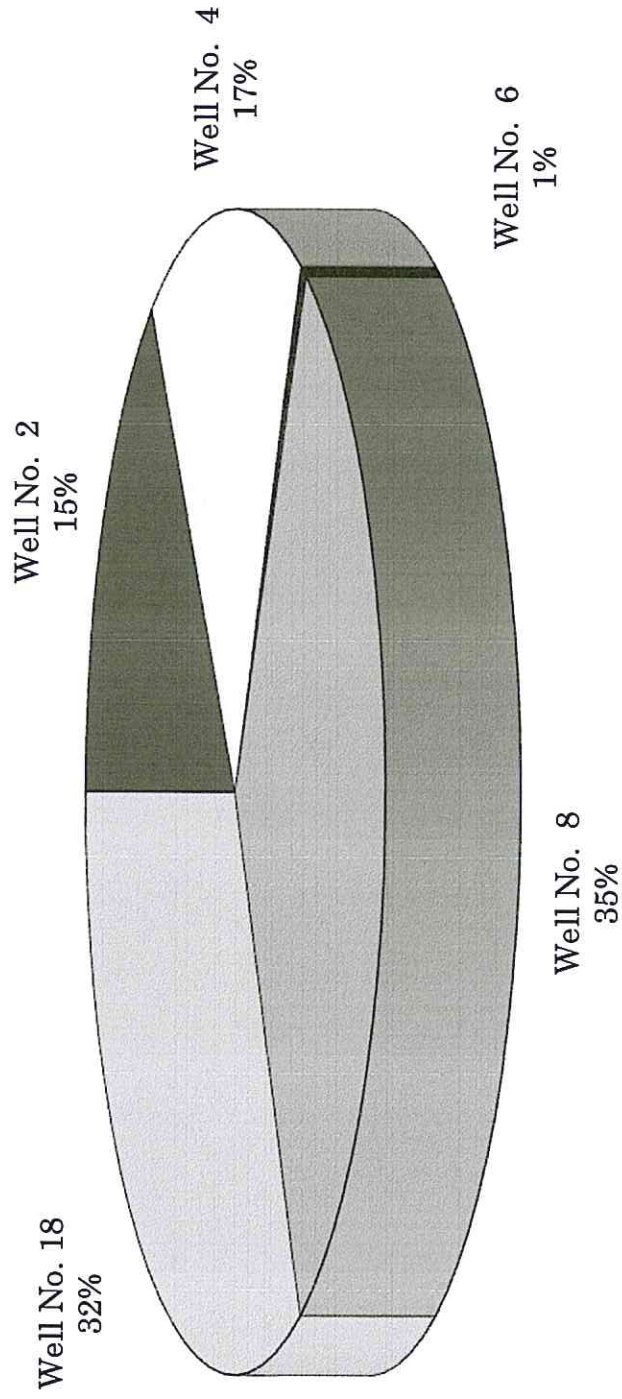
Max Production 1276.2 AF
Monthly Production 421.6 AF
Reserve Production 854.6 AF

1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

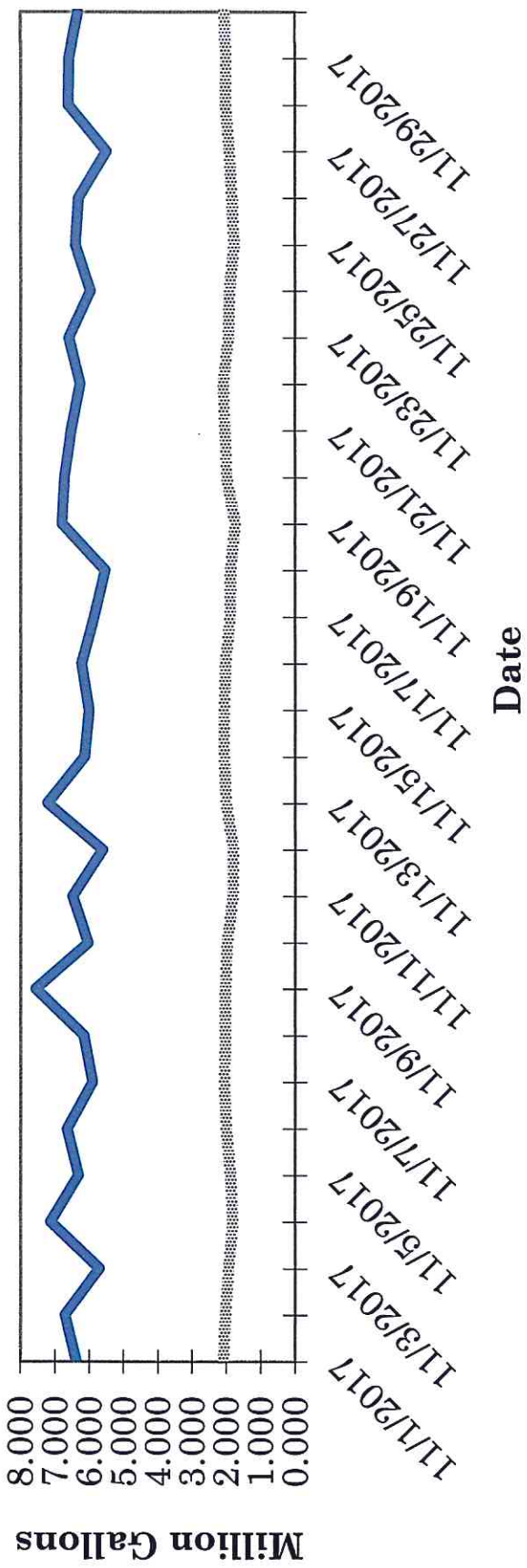
Source Potable Production Comparison November 2017



Source Potable Production Comparison November 2017



Potable Water & Wastewater Comparison November 2017

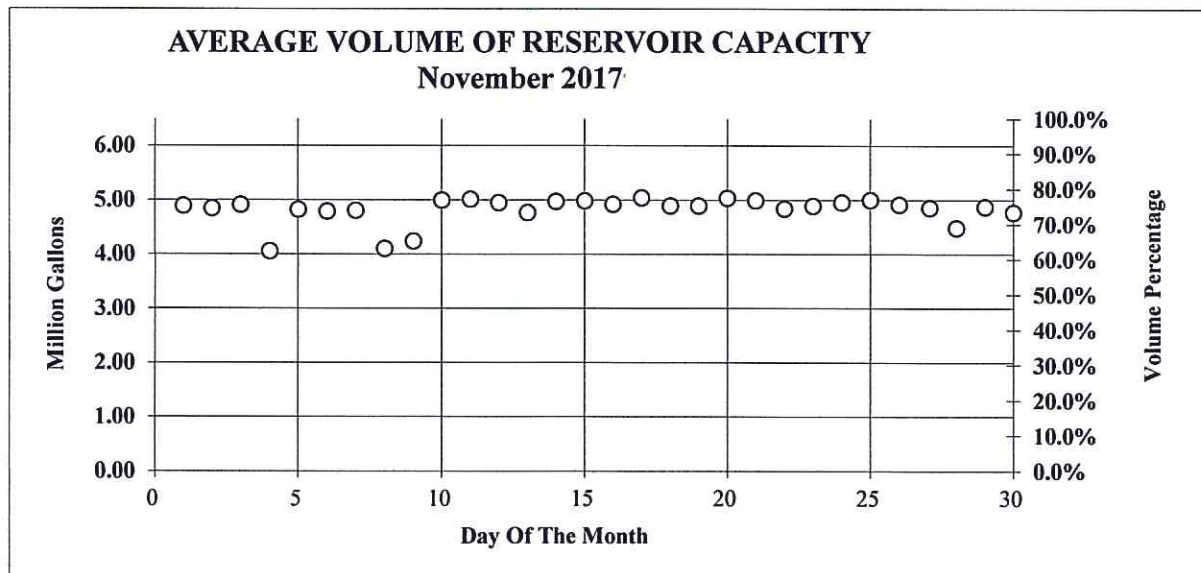


— Potable Water Prod.
 Wastewater Prod.

RUBIDOUX COMMUNITY SERVICES DISTRICT

Reservoir Capacity Report

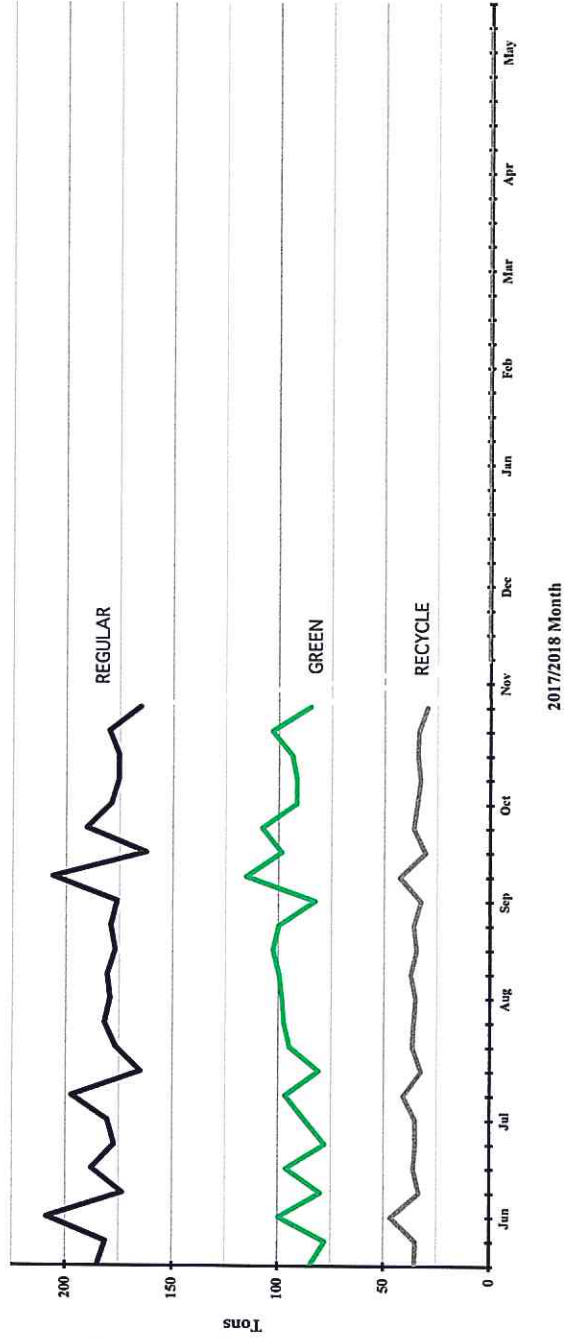
CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER 1	PERRONE		
11/1/2017	77.7	73.9	77.3	78.9	4,895,505	76.2%
11/2/2017	76.5	73.0	78.0	78.6	4,847,210	75.4%
11/3/2017	78.3	74.1	77.8	78.5	4,909,482	76.4%
11/4/2017	58.8	59.3	78.6	78.2	4,059,951	63.2%
11/5/2017	75.8	72.6	77.4	78.3	4,825,514	75.1%
11/6/2017	75.9	72.1	79.6	78.0	4,793,925	74.6%
11/7/2017	76.0	72.3	78.7	78.1	4,810,190	74.9%
11/8/2017	59.9	59.7	77.1	79.0	4,107,254	63.9%
11/9/2017	61.4	62.5	78.0	78.5	4,241,752	66.0%
11/10/2017	80.0	75.4	80.1	79.2	4,998,270	77.8%
11/11/2017	80.6	76.0	78.9	77.7	5,012,438	78.0%
11/12/2017	80.0	75.3	75.5	77.2	4,951,543	77.1%
11/13/2017	75.3	71.8	78.8	77.2	4,766,960	74.2%
11/14/2017	80.0	75.3	78.8	77.9	4,977,559	77.5%
11/15/2017	80.2	75.5	77.3	78.7	4,984,948	77.6%
11/16/2017	78.7	74.3	78.2	78.7	4,921,361	76.6%
11/17/2017	81.8	76.4	79.1	78.0	5,044,143	78.5%
11/18/2017	78.3	74.0	78.1	77.4	4,894,147	76.2%
11/19/2017	77.8	74.1	77.4	78.6	4,895,870	76.2%
11/20/2017	81.7	76.6	76.8	78.4	5,038,916	78.4%
11/21/2017	80.8	76.0	75.7	77.9	4,993,291	77.7%
11/22/2017	76.6	73.1	78.7	78.9	4,841,148	75.3%
11/23/2017	77.8	74.5	76.4	77.1	4,894,853	76.2%
11/24/2017	79.8	75.1	76.6	78.2	4,960,428	77.2%
11/25/2017	80.9	75.9	78.6	77.8	5,006,363	77.9%
11/26/2017	78.8	74.3	77.4	78.4	4,920,578	76.6%
11/27/2017	77.2	72.8	78.5	79.5	4,858,696	75.6%
11/28/2017	68.6	66.6	77.7	78.0	4,487,389	69.8%
11/29/2017	78.0	73.9	78.8	76.1	4,877,576	75.9%
11/30/2017	75.5	72.0	76.6	78.0	4,775,152	74.3%



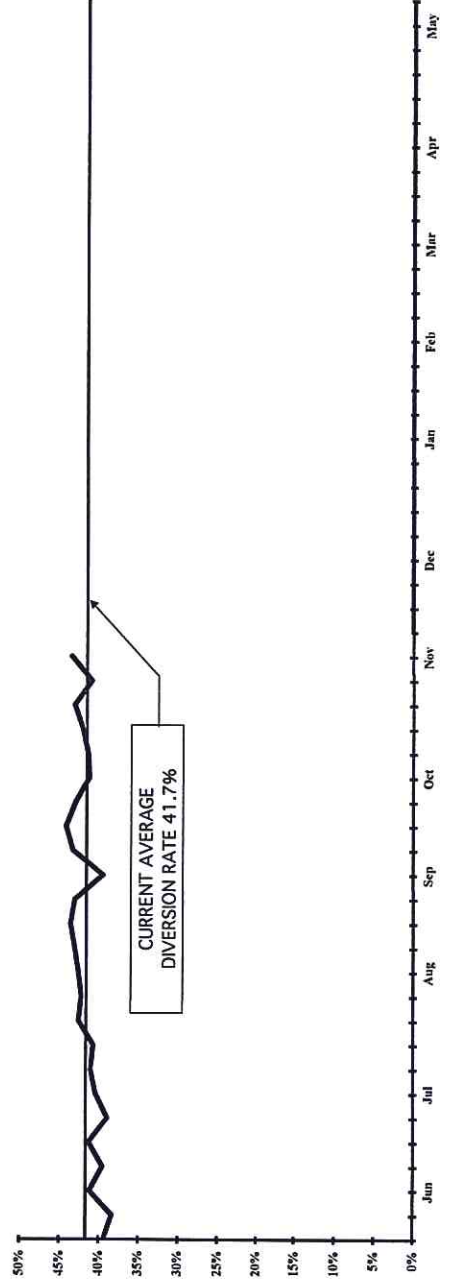
* The total capacity of all District reservoirs is 6,425,000 gallons.

RUBIDOUX COMMUNITY SERVICES DISTRICT
 Green Waste Program
 (May 17 to June 18)

CHARACTERIZATION OF REFUSE COLLECTED



PERCENTAGE OF GREEN/RECYCLE WASTE DIVERTED





**CAL
FIRE**



Resource Activity Report

11/1/2016

11/30/2016

11/1/2017

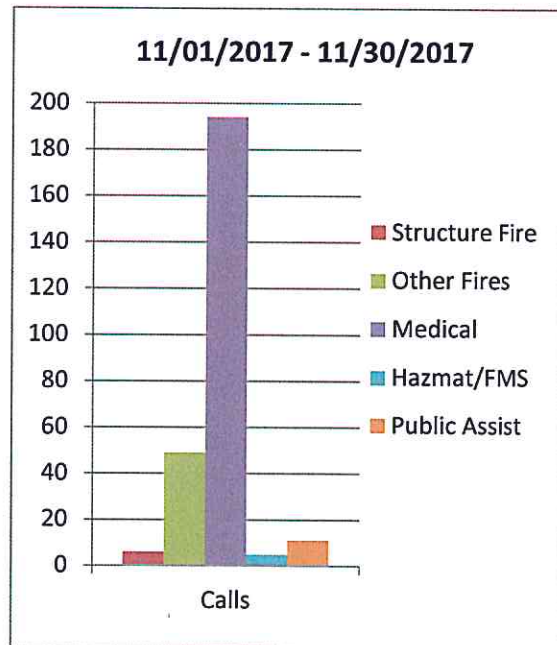
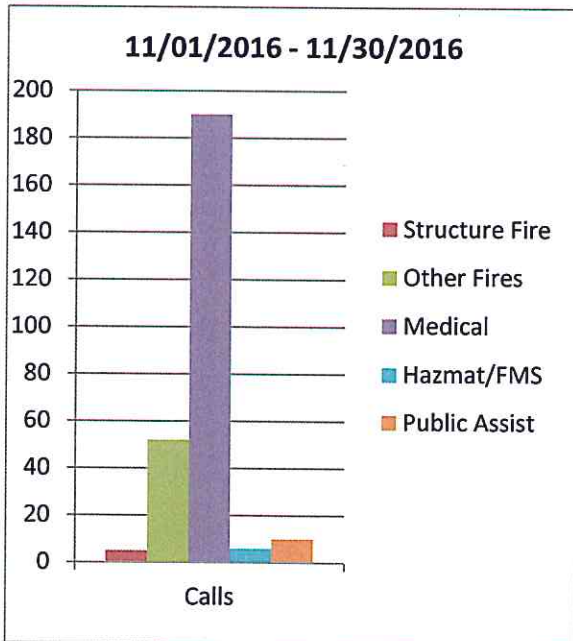
11/30/2017

Call Type	Station 38
Veg/Structure Fire	5
Other Fires	52
Medical	190
Hazmat/FMS	6
Public Assist	10
Period Total	253

Year to Date	2,862
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Call Type	Station 38
Veg/Structure Fire	6
Other Fires	49
Medical	194
Hazmat/FMS	5
Public Assist	11
Period Total	265

Year to Date	2,810
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10. RECEIVE AND FILE STATEMENT OF CASH ASSET REPORT
FOR ALL DISTRICT FUNDS ENDING NOVEMBER 2017:
DM 2017-63

Board of Directors
Christopher Barajas
Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Hank Trueba Jr.

Secretary-Manager
David D. Lopez



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2017-63

December 21, 2017

To: Rubidoux Community Services District
 Board of Directors

Subject: Receive and File November's Statement of Cash Asset Schedule

BACKGROUND:

Attached for the Board of Directors' consideration is the November 2017 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$82,271.00 for District controlled accounts. With respect to District "Funds in Trust", we show \$3,663.00 which has been earned and posted. The District has a combined YTD interest earned total of \$85,934.45 as of November 30, 2017.

With respect to the District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$5,275,125.00 ending November 30, 2017. That's **\$304,052.00 MORE** than July 1, 2017, beginning balance of \$4,971,073.00.

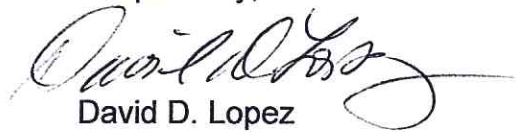
Further, the District's Field/Admin Fund current fund balance is just over \$315,000.00.

Submitted for the Board of Directors consideration is the **November 2017, Statement of Cash Asset Schedule Report** for your review and acceptance this afternoon.

RECOMMENDATION:

Staff recommends to “**Receive and File**” the November 2017 Statement of Cash Asset Schedule Report to the Rubidoux Community Services District Board of Directors.

Respectfully,

A handwritten signature in black ink, appearing to read "David D. Lopez", with a long horizontal flourish extending to the right.

David D. Lopez
Secretary-Manager

Attachment: November 2017, Cash Asset Schedule Report

RUBIDOUX COMMUNITY SERVICES DISTRICT

INVESTMENT SUMMARY - NOVEMBER 30, 2017
CASH BASIS

	Beg. Balance 7/1/2017	YTD Int.	Other Activity YTD	Balance 11/30/2017	YTD Avg. Int. Rate
Fire Mitigation	\$1,311,432.37	\$5,639.04	\$0.00	\$1,317,071.41	0.43%
Wastewater CIP	3,007,240.02	9,178.08	24,149.08	3,040,567.18	0.30%
Water CIP	2,559,371.08	3,429.80	-	2,562,800.88	0.13%
Operating	4,971,073.06	31,431.47	272,620.81	5,275,125.34	0.60%
Water Operating Reserve	3,655,453.18	10,090.14	262,603.46	3,928,146.78	0.26%
Water Replacement Reserve	606,259.92	3,176.79	68,005.52	677,442.23	0.47%
COP Reserve	2,475,937.57	13,253.46	(135,727.57)	2,353,463.46	0.56%
Wastewater Operating Reserve	2,034,280.79	4,607.17	(744,232.50)	1,294,655.46	0.36%
Field/admin Fund	275,100.32	1,465.39	38,493.00	315,058.71	0.47%
Funds in Trust	737,309.67	3,663.11	-	740,972.78	0.49%
Total Investments	\$21,633,457.98	\$85,934.45	(\$214,088.20)	\$21,505,304.23	0.40%

RUBIDOUX COMMUNITY SERVICES DISTRICT
 CASH ASSET SCHEDULE
 INVESTMENT ACTIVITY

FOR PERIOD NOVEMBER 1, 2017 THRU NOVEMBER 30, 2017
 CASH BASIS
 FIRE MITIGATION

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2017	Premier Bank	CD		Beg. Bal.				170,000.20	
	Premier Bank			Interest		1.00	-	170,000.20	
	Premier Bank			Redeem	-			170,000.20	
11/30/2017	Premier Bank	CD	4/3/2018	Purchase	-			170,000.20	
11/1/2017	Premier Bank	Checking		Beg. Bal.				8,835.50	
	Premier Bank	Fire Mitig		Activity		0.00	-	8,835.50	
11/30/2017	Premier Bank			End Bal.				8,835.50	
11/1/2017	LAIF	Fire Mitigation		Beg. Bal.				1,125,313.62	
	LAIF			Interest		1.14	-	1,125,313.62	
11/30/2017	LAIF			Activity	-			1,125,313.62	
11/1/2017	Premier Bank	Safekeeping		Beg. Bal.				12,922.09	
				Activity		0.00	-	-	
11/30/2017	Premier Bank			End Bal.				12,922.09	1,317,071.41

RUBIDOUX COMMUNITY SERVICES DISTRICT
 CASH ASSET SCHEDULE
 INVESTMENT ACTIVITY

FOR PERIOD NOVEMBER 1, 2017 THRU NOVEMBER 30, 2017

CASH BASIS

WASTEWATER CIP FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2017	LAIF	Sewer Mainline		Beg. Bal.				1,734,943.95	
11/30/2017	LAIF			Interest Activity		1.14	-	1,734,943.95	
	LAIF							1,734,943.95	
11/1/2017	LAIF	Sewer WWR		Beg. Bal.				27,331.25	
11/30/2017	LAIF			Interest Activity	8,876.50	1.14	-	27,331.25	
	LAIF							36,207.75	
11/1/2017	CBB-CDARS	CD		Beg. Bal.				600,000.00	
	CBB-CDARS			Interest	24.66	0.05	-	600,000.00	
	CBB-CDARS			Redeem	600,000.00		-	1,200,000.00	
11/30/2017	CBB-CDARS	CD	2/22/2018	Purchase	(600,000.00)			600,000.00	
11/1/2017	CBB-CDARS	CD		Beg. Bal.				600,000.00	
	CBB-CDARS			Interest	24.66	0.05	-	600,000.00	
	CBB-CDARS			Redeem	600,000.00		-	1,200,000.00	
11/30/2017	CBB-CDARS	CD	5/31/2018	Purchase	(600,000.00)			600,000.00	
11/1/2017	CBB	Safekeeping		Beg. Bal.				69,366.16	
11/30/2017	CBB			Activity		0.10	49.32	69,366.16	
	CBB			End Bal.				69,415.48	3,040,567.18

RUBIDOUX COMMUNITY SERVICES DISTRICT
 CASH ASSET SCHEDULE
 INVESTMENT ACTIVITY
 FOR PERIOD NOVEMBER 1, 2017 THRU NOVEMBER 30, 2017
 CASH BASIS
 WATER CIP FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR / BALANCE</u>	<u>TOTAL</u>
11/1/2017	LAIF	Water Mainline		Beg. Bal.		1.14	-	571,191.31	
11/30/2017	LAIF			Interest Activity			-	571,191.31	
11/30/2017	LAIF			Activity	-			571,191.31	
11/1/2017	Premier Bank	CD		Beg. Bal.		1.00	-	575,000.00	
	Premier Bank			Activity			-	575,000.00	
	Premier Bank			Redeem			-	575,000.00	
11/30/2017	Premier Bank	CD	4/3/2018	Purchase				575,000.00	
11/1/2017	Citizens Bus	CD		Beg. Bal.		0.25	-	225,000.00	
	Citizens Bus			Activity			281.42	225,281.42	
	Citizens Bus			Redeem		n/a		225,281.42	
11/30/2017	Citizens Bus	CD	5/9/2018	Purchase	(281.42)			225,000.00	
11/1/2017	CBB-CDARS	CD		Beg. Bal.		0.05	-	500,000.00	
	CBB-CDARS			Activity			-	500,000.00	
	CBB-CDARS			Redeem		n/a		500,000.00	
11/30/2017	CBB-CDARS	CD	1/25/2018	Purchase				500,000.00	
11/1/2017	CBB-CDARS	CD		Beg. Bal.		0.05	-	630,000.00	
	CBB-CDARS			Activity			-	630,000.00	
	CBB-CDARS			Redeem		n/a		630,000.00	
11/30/2017	CBB-CDARS	CD	1/25/2018	Purchase				630,000.00	

RUBIDOUX COMMUNITY SERVICES DISTRICT
 CASH ASSET SCHEDULE
 INVESTMENT ACTIVITY

FOR PERIOD NOVEMBER 1, 2017 THRU NOVEMBER 30, 2017
 CASH BASIS

11/1/2017	Premier Bank	Safekeeping	Beg. Bal.		43,803.45
	Premier Bank		Activity	1.00	43,803.45
11/30/2017	Premier Bank		End Bal.	-	43,803.45
11/1/2017	CBB	Safekeeping	Beg. Bal.		17,446.15
	CBB		Activity	0.10	
11/30/2017	CBB		End Bal.	281.42	17,806.12
				78.55	2,562,800.88

RUBIDOUX COMMUNITY SERVICES DISTRICT
 CASH ASSET SCHEDULE
 INVESTMENT ACTIVITY

FOR PERIOD NOVEMBER 1, 2017 THRU NOVEMBER 30, 2017

CASH BASIS

OPERATING FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2017	Premier Bank	Checking-Gen.		Beg. Bal.				127,925.24	
	Premier Bank			Deposits	2,471,565.64	0.00	-	2,599,490.88	
11/30/2017	Premier Bank			Disbursements	(2,189,128.05)			410,362.83	
11/1/2017	Premier Bank	Checking		Beg. Bal.				4,352.90	
	Premier Bank	Property Tax		Deposits	7,880.89	0.00	-	12,233.79	
11/30/2017	Premier Bank			Disbursements	-			12,233.79	
11/1/2017	Premier Bank	Checking-Sewer		Beg. Bal.				6,372.67	
	Premier Bank			Deposits	225,736.25	0.00	-	232,108.92	
11/30/2017	Premier Bank			Disbursements	(223,814.62)			8,294.30	
11/1/2017	Premier Bank	Checking-Water		Beg. Bal.				792,276.29	
	Premier Bank			Deposits	1,707,809.42	0.00	-	2,500,085.71	
11/30/2017	Premier Bank			Disbursements	(1,789,240.57)			710,845.14	
11/1/2017	Premier Bank	Checking-W.R.		Beg. Bal.				8,643.46	
	Premier Bank			Deposits	-	0.00	-	8,643.46	
11/30/2017	Premier Bank			Disbursements	(8,643.46)			-	

**Balance included in Checking-Water

RUBIDOUX COMMUNITY SERVICES DISTRICT
 CASH ASSET SCHEDULE
 INVESTMENT ACTIVITY

FOR PERIOD NOVEMBER 1, 2017 THRU NOVEMBER 30, 2017
 CASH BASIS

OPERATING FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2017	Premier Bank	Checking-COP		Beg. Bal				56,503.67	
11/30/2017	Premier Bank			Deposits	-	0.00	-	56,503.67	
	Premier Bank			Disbursements	(56,503.67)				
					**Balance included in Checking-Water				
11/1/2017	Premier Bank	CD		Beg. Bal.				255,000.00	
	Premier Bank			Activity	-	1.00	-	255,000.00	
	Premier Bank			Redeem	-			255,000.00	
11/30/2017	Premier Bank	CD	12/3/2017	Purchase	-			255,000.00	
11/1/2017	Premier Bank	Operations		Beg. Bal				19,175.27	
11/30/2017	Premier Bank	Safekeeping		Deposits	-	0.00		19,175.27	
	Premier Bank			Disbursements				19,175.27	
11/1/2017	LAIF	Gen. Fund-Prop Tax		Beg. Bal				2,080,759.44	
11/30/2017	LAIF	Qtrly. Interest		Deposits	455,000.00	1.14	-	2,535,759.44	
	LAIF			Disbursements	(60,000.00)			2,475,759.44	
11/1/2017	LAIF	Water Op.		Beg. Bal				1,482,268.85	
11/30/2017	LAIF	Qtrly. Interest		Deposits	283,000.00	1.14	-	1,765,268.85	
	LAIF			Disbursements	(470,213.03)			1,295,055.82	
11/1/2017	LAIF	Sewer Op.		Beg. Bal				52,398.75	
11/30/2017	LAIF	Qtrly. Interest		Deposits	430,000.00	1.14	-	482,398.75	
	LAIF			Disbursements	(394,000.00)			88,398.75	
								5,275,125.34	

RUBIDOUX COMMUNITY SERVICES DISTRICT
 CASH ASSET SCHEDULE
 INVESTMENT ACTIVITY

FOR PERIOD NOVEMBER 1, 2017 THRU NOVEMBER 30, 2017
 CASH BASIS
 RESERVED FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2017	LAIF	Water Op. Reserve		Beg. Bal				3,832,836.89	
	LAIF	Qtrly. Interest		Deposits	95,309.89	1.14	-	3,928,146.78	
11/30/2017	LAIF			Disbursements	-			3,928,146.78	
11/1/2017	LAIF	W.R.		Beg. Bal				663,798.77	
	LAIF	Qtrly. Interest		Deposits	13,643.46	1.14	-	677,442.23	
11/30/2017	LAIF			Disbursements	-			677,442.23	
11/1/2017	LAIF	COP-Payback		Beg. Bal				2,869,959.76	
	LAIF	Qtrly. Interest		Deposits	86,503.70	1.14	-	2,956,463.46	
11/30/2017	LAIF			Disbursements	(603,000.00)			2,353,463.46	
11/1/2017	LAIF	Field/Admin Bldg.		Beg. Bal				307,302.71	
	LAIF	Qtrly Interest		Deposits	7,756.00	1.14	-	315,058.71	
11/30/2017	LAIF			Disbursements	-			315,058.71	
11/1/2017	LAIF	Wastewater Reserve		Beg. Bal				1,703,531.96	
	LAIF	Qtrly. Interest		Deposits	-	1.14	-	1,703,531.96	
11/30/2017	LAIF			Disbursements	(408,876.50)			1,294,655.46	8,568,766.64

RUBIDOUX COMMUNITY SERVICES DISTRICT
 CASH ASSET SCHEDULE
 INVESTMENT ACTIVITY

FOR PERIOD NOVEMBER 1, 2017 THRU NOVEMBER 30, 2017
 CASH BASIS
 FUNDS IN TRUST

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2017	U.S. Bank	COP's Refunding-Series 1998 Install Sale	-		-	0.17	-	738,444.94	
11/30/2017		Reserve-LAIF	732,251.52			0.78		738,444.94	
11/1/2017	Premier Bank	Fiscal Agent-SRL MN Plant		Beg. Bal		0.20		2,527.84	
11/30/2017				Deposits				2,527.84	
				Disbursements				2,527.84	
									740,972.78

TOTAL CASH FUNDS

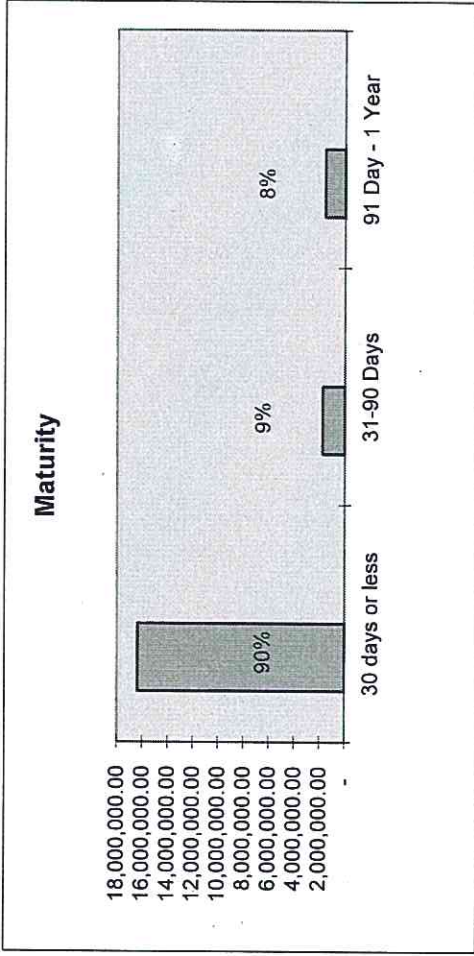
21,505,304.23

RCSD PORTFOLIO HOLDINGS REPORT
 NOVEMBER 30, 2017

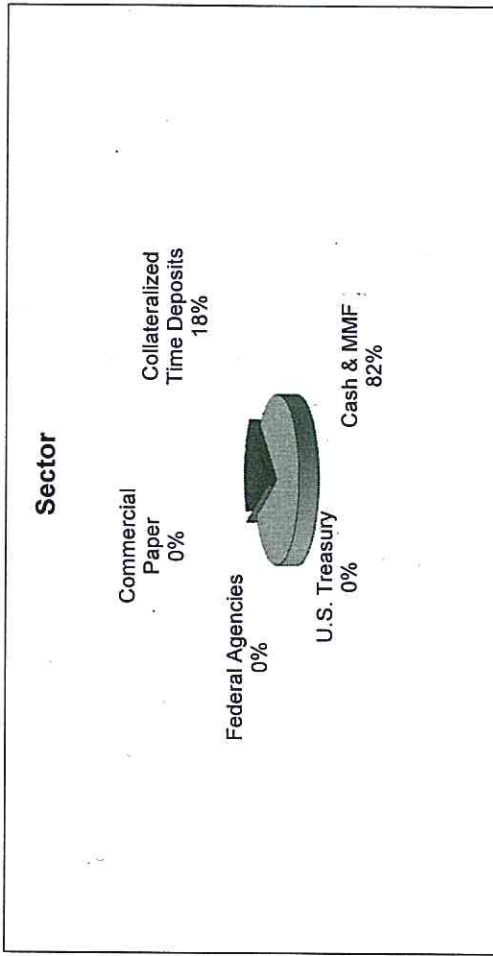
<u>Par \$</u>	<u>Issuer</u>	<u>Maturity</u>	<u>Acquisition Cost</u>	<u>Current Market</u>	<u>Gain/Loss</u>	<u>Yld Mat</u>
AGENCY						
			-	-	-	-
	Subtotals					
U.S. TREASURIES						
COMMERCIAL PAPER						
			-	-	-	-
	Subtotals					
COLLATERALIZED TIME DEPOSITS						
170,000.00	Premier	4/3/2018	170,000.20	170,000.20		0.60
500,000.00	Citizens CDARS	1/25/2018	500,000.00	500,000.00		0.05
630,000.00	Citizens CDARS	1/25/2018	630,000.00	630,000.00		0.05
575,000.00	Premier	4/3/2018	575,000.00	575,000.00		0.60
255,000.00	Premier	12/3/2017	255,000.00	255,000.00		0.60
600,000.00	Citizens CDARS	2/22/2018	600,000.00	600,000.00		0.05
600,000.00	Citizens CDARS	5/31/2018	600,000.00	600,000.00		0.05
225,000.00	Citizens Business Bank	5/9/2018	225,000.00	225,000.00		0.25
	Subtotals		3,555,000.20	3,555,000.20	-	-
CASH EQUIVALENT & MONEY MARKET						
15,895,637.55	LAIF	-	15,895,637.55	15,895,637.55		0.88
21,069.29	CHECK-PPBI-Fire- Prop tax		21,069.29	21,069.29		-
163,122.41	SAFEKEEPING		163,122.41	163,122.41		-
	Subtotals		16,079,829.25	16,079,829.25	-	-
	GRAND TOTALS		19,634,829.45	19,634,829.45	-	-

RCSD Investment Portfolio
November 30, 2017

<u>Maturity</u>	<u>Assets</u>
30 days or less	16,334,829.25
31-90 Days	1,730,000.00
91 Day - 1 Year	1,570,000.20
Total	19,634,829.45



<u>Sector</u>	<u>Assets</u>
Cash & MMF	16,079,829.25
U.S. Treasury	-
Federal Agencies	-
Commercial Paper	-
Collateralized Time Deposits	3,555,000.20
Total	19,634,829.45



11. CONSIDERATION TO AWARD THE 36TH STREET WATER
REPLACEMENT CONSTRUCTION PROJECT:
DM 2017-64

Rubidoux Community Services District

Board of Directors

Christopher Barajas
Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Hank Trueba Jr.



Secretary-Manager

David D. Lopez

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2017-64

December 21, 2017

To: Rubidoux Community Services District
 Board of Directors

Subject: Consideration to Award the 36th Street Water Replacement Project (from Crestmore to Daly)

BACKGROUND:

As authorized by the Board of Directors (attached DM 2017-54 as Exhibit "A"), Staff solicited bid for the construction of the 36th Street water pipeline project from Crestmore Rd. to Daly Ave. The project consists of the replacement of approximately 850 feet of 4" pipe with 8" pipe as shown on the attached Exhibit "A" map.

As previously stated, there is a two-fold reason for moving forward with the construction of this waterline: **First**, the City of Jurupa Valley deferred the repaving of 36th Street in order to allow the District time to design and construct the replacement pipeline avoiding the City's three-year moratorium on construction in streets that have been recently repaved; and **Second**, the project will allow the District to replace an existing 4" waterline with an 8" waterline. This replacement will not only eliminate maintenance issues, but enhance fire flow protection to the 25 homes on the affected street.

On Tuesday, December 12, 2017, Staff received and opened nine bids from contractors. The bids ranged from \$341,339.00 to \$589,383.50. with the engineers estimate of \$350,000.00. Funding for the project will come from the Water Replacement Fund which has a current balance of approximately \$692,000.00.

As stated in TKE Engineering's attached memo (Exhibit "B"), Weka, Inc. was the lowest submitted proposal with a bid amount of \$341,339.00. No irregularities were noted, and the recommendation is to award the construction contract to Weka.

To better manage this project, Staff requested an engineering services proposal from TKE Engineering to provide necessary Construction Management and Inspection (CM&I) services. TKE has done numerous design and CM&I projects for the District and is well qualified to manage this project. TKE's \$45,600.00 proposal was reviewed and evaluated, and it is Staff's recommendation to authorize the CM&I portion of this project to TKE. TKE's October 25, 2017, proposal is attached for your reference as Exhibit "C".

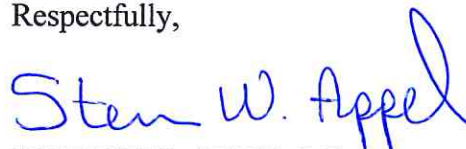
Finally, another important aspect of this project is the geotechnical testing and observation (soils testing) for this construction project. Proposals were requested from 4 (four) firms including CHJ Consultants, Earth Systems Southwest, LOR, and John Byerly. The proposals received were evaluated and Staff is recommending awarding the soils testing portion of this project to John Byerly, Inc. in the amount of \$6,380.00. A copy of their proposal is included for your reference as Exhibit "D".

RECOMMENDATION:

Staff has reviewed the bids and proposals and recommends the following to the Rubidoux Community Services District Board of Directors:

1. Award the 36th Street Water Replacement Project to Weka, Inc. in the amount of \$341,339.00;
2. Approve the Construction Management & Inspection services proposal from TKE Engineering in the amount of \$45,600.00;
3. Approve the Geotechnical test services proposal from John Byerly, Inc. in the amount of \$6,380.00; and,
4. Approve and Encumber a total water replacement project budget in the amount of \$410,000.00

Respectfully,



STEVEN W. APPEL, P.E.
Assistant General Manager/
District Engineer

attach: "A" - DM2015-54 (Nov. 2, 2017)
"B" - TKE Recommendation Memo (Dec. 14, 2017)
"C" - TKE CM&I Proposal (Oct. 25, 2017)
"D" - John Byerly Geotech Proposal (Dec. 13, 2017)

Rubidoux Community Services District

Board of Directors
Christopher Barajas
Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Hank Trueba Jr.

Secretary-Manager
David D. Lopez



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2017-54

November 2, 2017

To: Rubidoux Community Services District
 Board of Directors

Subject: Consideration to Authorize the Solicitation of Construction Bids for the 36th Street Water Replacement Project (from Crestmore to Daly)

BACKGROUND:

In February 2017, design began on the 36th Street water replacement project from Crestmore to Daly. The project consists of the replacement of approximately 850 feet of 4" pipe with 8" pipe as shown on the attached Exhibit "A" map.

There is a two-fold reason for moving forward with the construction of this waterline:

- **First**, the City of Jurupa Valley deferred the repaving of 36th Street in order to allow the District time to design and construct the replacement pipeline avoiding the City's three-year moratorium on construction in streets that have been recently repaved.
- **Second**, the project will allow the District to replace an existing 4" waterline with an 8" waterline. This replacement will not only eliminate maintenance issues, but enhance fire flow protection to the 25 homes on the affected street.

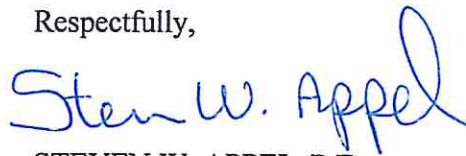
District Staff estimates the project will cost approximately \$350,000.00 to construct, including construction management and inspection, as well as geotechnical testing. Funding for the project will come from the Water Replacement Fund which has a current balance of approximately \$680,000.00.

Project plans and specifications are complete, and Staff is requesting authorization to solicit construction bids. Once bids are received and evaluated, a recommendation to award the contract will be brought back to the Board for consideration at a regular RCSD Board meeting.

RECOMMENDATION:

Staff requests Board authorization to solicit construction bids for the 36th Street Water Replacement Project.

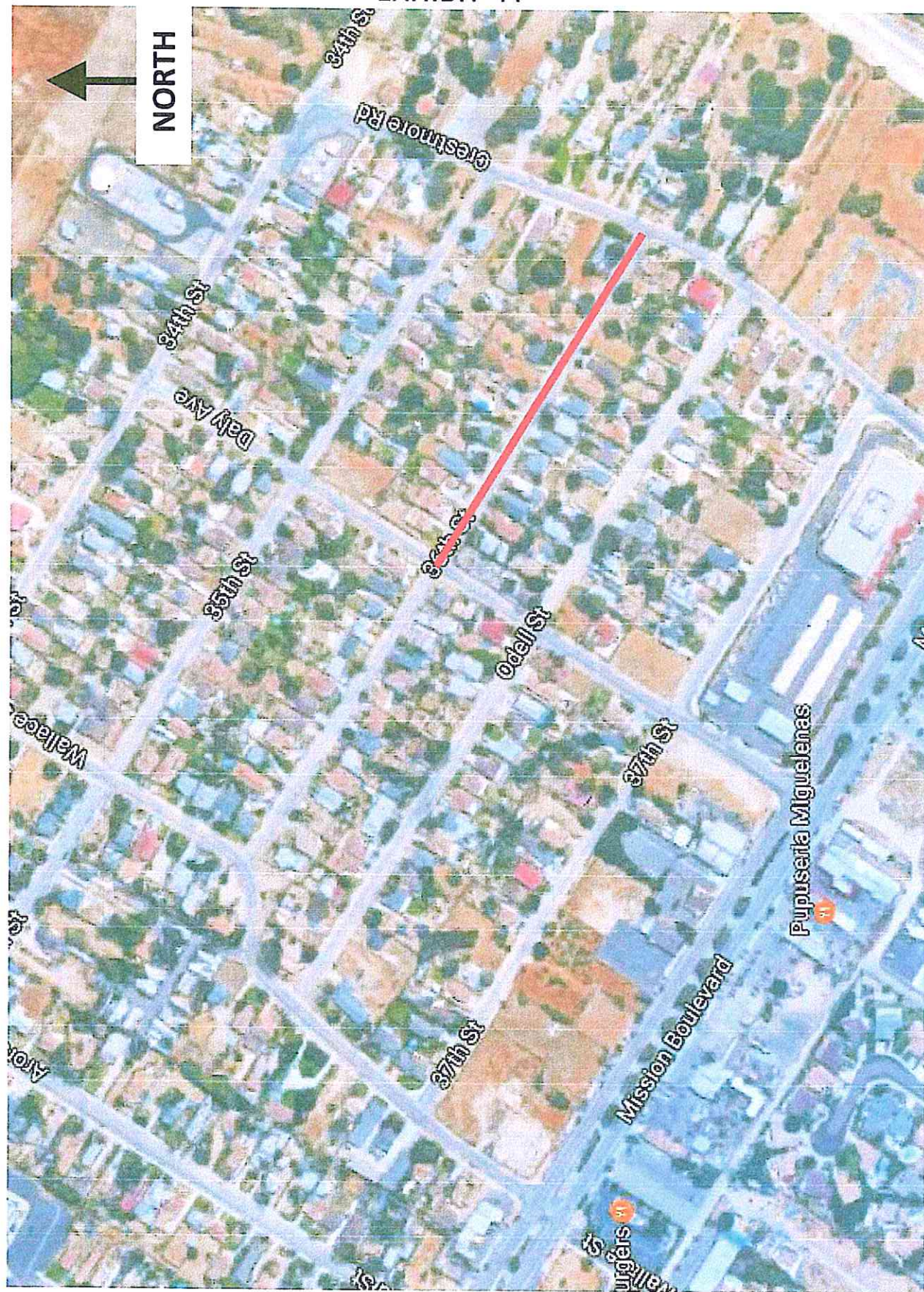
Respectfully,



STEVEN W. APPEL, P.E.
Assistant General Manager/
District Engineer

c: Exhibit "A" - Project Area Map


EXHIBIT "A"



MEMORANDUM

Date: December 14, 2017

To: Ronald Young, Assistant Engineer/Project Manager
Rubidoux Community Services District

From: Terry Renner, P.E., Project Manger 
TKE Engineering, Inc.

Subject: 36th Street 8" Water Main Replacement Project

36th Street 8" Water Main Replacement Project Bid Opening:

A total of 9 bids were received prior to the bid opening date and time. Bids ranged from \$341,339.00 to \$589,383.50. The bids were as follows:

WEKA, Inc.	\$ 341,339.00
Norstar Plumbing & Engineering, Inc.	\$ 363,580.00
Christensen Brothers General Engineering, Inc.	\$ 374,397.50
GCI Construction, Inc.	\$ 390,519.25
CP Construction Co., Inc.	\$ 398,615.25
Cedro Construction, Inc.	\$ 400,769.00
Ferreira Construction Co., Inc.	\$ 419,760.00
T.E. Roberts, Inc.	\$ 420,367.25
Colich & Sons L.P.	\$ 589,383.50

WEKA, Inc. (WEKA) was the apparent low bidder. After review of WEKA's bid documents, all documents were in order, submitted correctly and had no mathematical errors. Reference checks were not performed as WEKA has done several projects for Rubidoux Community Services District in the past and staff is familiar with WEKA's work.

A review of WEKA's Contractor's License shows their A license is active and in good standings.

A review of State of California Department of Industrial Relations (DIR) shows WEKA is currently registered with the DIR for Public Works construction.

TKE recommends Rubidoux Community Services District award of the project to WEKA in the amount of \$341,339.00.

October 25, 2017

Mr. Ronald Young, Assistant Engineer/Project Manager
Rubidoux Community Services District
3590 Rubidoux Blvd
Jurupa Valley, CA 92509

Subject: Proposal for 36th Street 8" Water Construction Management and Inspection

Dear Mr. Young:

Thank you for the opportunity to provide a proposal for the subject project. Enclosed herein is a comprehensive proposal depicting TKE Engineering, Inc. (TKE's) scope of service and fee to provide Construction Management and Inspection for the Tilton Avenue Sewer Project.

PROJECT DESCRIPTION

Rubidoux Community Services District (RCSD) desires to retain a qualified consulting engineering firm to provide Construction Management and Inspection for the 36th Street 8" Water Replacement Project. Services would include performing project management and construction administration, providing inspection services and construction staking. TKE has provided these services to RCSD on several past projects including the 24" Crestmore Avenue Pipeline Project, Mission Boulevard Pipeline Phases I and II, 12" and 16" Pacific Avenue Pipeline Project and Tilton Avenue Sewer Project.

I. SCOPE OF SERVICES

Construction contract management will include Pre-Construction, Construction, and Post-Construction Services described as follows:

Task No. 1 – Pre-Construction Services

Pre-construction services include project coordination, material submittal review, and pre-construction conference coordination. Pre-construction services, each are discussed in the following paragraphs:

Task No. 1.1 – Project Coordination

TKE will first perform a careful review of the contract documents (drawings, specifications, environmental documents, and permits) for the project. While doing so, we will develop a complete understanding and advise RCSD staff of potential construction issues. Our thorough review will include a detailed field walk of the project sites with TKE's project construction inspector.

Secondly, we will coordinate the project team, including the RCSD staff, inspector, geotechnical engineers, materials testing, and other agency staffs by advising of project schedule and specific project requirements. All conferences will be documented, and documents will be provided to RCSD.

Task No. 1.2 – Material Submittal Review

TKE will review all project submittals. Each submittal shall be reviewed with the RCSD staff as required to verify compliance. Submittals would include:

- a. Construction Schedule
- b. Traffic Control and Safety Plans
- c. SWPPP
- d. Asphalt Concrete Pavement
- e. Aggregate Base
- f. Portland Cement Concrete
- g. Pipeline Materials (e.g. pipe, valves, bedding, etc.)
- h. Appurtenance Materials (e.g. fire hydrants, air vacuum release valves, blowoffs, concrete, covers, etc.)
- i. Emergency contact list (names & numbers of emergency response personnel)

We will maintain a project log for the project and it will include descriptions of submittals, date received, and date returned. Once the submittals have been reviewed and accepted, they will be signed, dated, and sent to RCSD and project contractor. Submittals will be returned within the time frame specified by the contract documents. The construction schedule will be a critical document. It will be reviewed to verify compliance with the contract documents and will be reviewed bi-weekly to ensure construction is proceeding efficiently.

TKE will provide RCSD a bi-weekly memorandum on submittal review progress.

Task No. 1.3 – Pre-Construction Conference

A preconstruction conference will be held. The conference will be attended by RCSD staff, TKE's Construction Manager and Construction Inspector, the Contractor, together with County representatives, and representatives of potentially affected utilities. Prior to the conference, we will prepare a conference agenda. At the meeting, we will discuss communication protocol requirements, and procedures for contract submittals, contract administration, job-site access and delivery, and coordination with others. We will document the meeting and distribute meeting minutes to all appropriate parties.

Task No. 2 – Construction Services

Construction Services include the following:

Task No. 2.1 – Construction Administration

Prior to beginning construction and throughout the course of construction, we will meet with RCSD staff. We will prepare agendas and minutes for each meeting and will respond to questions as required. During construction, the Construction Manager will coordinate all construction activities with RCSD staff, the construction inspector, the quality assurance professionals, other agencies and utility companies and project surveyors. In addition, the Construction Manager will visit the job site daily to observe the implementation of traffic control and construction safety. He will document any observed deviations from the safety plans and he will advise the construction contractor, as appropriate, for resolution of observed safety deficiencies. In addition, our Construction Manager will conduct bi-weekly meetings with the construction contractor to ensure construction is progressing efficiently. We will prepare agendas and minutes for each, and refer to uncompleted business at each meeting. Also, should incidents or issues arise, contractor will be required to submit reports regarding each.

TKE will coordinate any utility relocation requirements for the project.

Throughout the course of construction, our Construction Manager will respond to complaints from the public. We will advise staff of complaints and appropriate resolution. In addition, he will review the construction progress and compare it to the approved project schedules and advise RCSD staff of compliance or deficiencies.

He will review and respond to RFI's and RFC's (including written clarification requests and change-in-plan drawings) regarding the contract documents in order to ensure that the improvements are constructed in compliance with the construction documents. We will provide said responses as required to minimize delays in construction. All RFI's and RFC's will be logged, including content of inquiry and date relayed and date of response.

Our contract administration activities will include progress reviews to ensure that the project is proceeding according to requirements and schedule, bi-weekly progress review meetings with RCSD staff and contractor, review of contract change order requests, and payment requests and related services. Payment requests and record keeping will include all correspondence, transmittals, drawings, technical manuals, reports, etc. (both hard copy and electronic formats) related to pre-construction, construction and post-construction phases of each construction contract. The documents will be kept at both our office, and RCSD. Our filing system will be reviewed with RCSD staff in order that they will be able to access documents as required.

Project progress and any changes during construction will be noted on a set of the project's contract documents maintained in our office. If a problem occurs requiring a RCSD decision, we will consult with RCSD staff. The Construction Manager will attempt to resolve complaints, concerns, and questions from residents and other affected agencies.

Through e-mail, telephone conferences, and regular meetings, the Construction Manager will keep the RCSD staff informed of project progress, problems that have occurred during construction, and any changes in work. Whenever possible, we will review required changes with RCSD staff prior to making same.

Each month, we will review the construction payment requests submitted by the contractor for work completed and the construction schedule. In addition, we will verify that certified payroll has been submitted. We will review the work completed and payment requests (forms provided by RCSD) to ensure that the quantities and amounts requested reflect the actual work completed. After each request has been reviewed (and revised if necessary), we will approve it and send it to RCSD staff for approval and payment. We will also submit a monthly status report with each payment request that will advise RCSD of compliance with the project schedule. If the contractor begins to fall behind the schedule, we will request corrective action. In accordance with contract documents, contractor's monthly updates of the project schedule will be reviewed.

If change conditions occur, we will negotiate with contractors to establish the impact of change conditions and we will attempt to complete negotiations prior to beginning work. The RCSD will be included in all negotiation requiring a contract amount increase. If we fail to reach an agreement and the work must continue, we will direct the contractor to complete the work. We will request that the Construction Inspector document the labor, materials and equipment used for the extra work for use in future negotiations.

We will review any change order request received to determine if said request is warranted. If the change order request is not warranted, we will reject it in writing; prior to sending rejection letters to the contractor, we will review it with RCSD staff. If the change order request appears justified, we will review it with the Construction Inspector and compare it with field reports for confirmation of materials, equipment and/or labor involved; we will review same with RCSD staff and receive RCSD approval prior to preparing and processing the contract change order. Change orders will be prepared on standard forms. Change Orders will be summarized in a log for review at our weekly meetings.

Any press inquiries of the project will be referred to RCSD staff.

We will ensure that telephone numbers for normal working hours, evenings, and weekends for our staff, contractor, utilities, and emergency services are provided to all concerned parties.

In addition, we will maintain documents and records utilizing RCSD filing system at the job sites. We will ensure that contractor(s) are submitting proper labor reports, time and material reports, material invoices and/or tickets, certifications, warranties and all other such documents as necessary for a complete and successful project.

Task No. 2.2 – Construction Staking

Construction staking services include staking at 50' intervals, grade breaks, angle points and appurtenances. It will also include tie-out and resetting of project monumentation and pre and post construction corner records. We will prepare grade sheets and we will provide stakes for pipeline construction at required intervals.

Task No. 2.3 – Construction Inspection

TKE will provide full time construction inspection for the duration of the project. Our construction inspector will provide daily construction inspection to verify that the project is progressing in compliance with the plans and requirements. He will regularly discuss construction anticipated construction activities to ensure quality compliance and surveying is scheduled as needed to ensure the project is proceeding efficiently. We will require strict compliance with requirements for all construction activities. All materials will be reviewed against approved material submittals as they arrive on-site. Batch tickets or weigh certificates will be collected upon material arrival.

Our Construction Inspector will verify SWPPP and public safety provisions have been implemented at the start of each work day, at the construction site. Any deviations will be documented and RCSD will be advised. In addition, he will verify that construction is proceeding in accordance with contract document requirements.

All system service interruptions, connections and abandonments will be coordinated with RCSD staff. In addition, TKE will verify all quality testing for the project.

We will digitally photograph the activities and maintain copies in the project files and our Construction Inspector will prepare daily field reports, which will document all observed project activity, including location of the activity, number of workers present, construction equipment used, inspector present, weather conditions, and construction progress. All project documentation will be completed on RCSD standard forms. All documents will be submitted in hard copy and electronic copy formats. TKE will provide all inspection equipment needed.

Task No. 3 – Post Construction

TKE will establish punch-lists for project completion, deliver maintenance bonds and/or manufacturer warranties, insure that all items are satisfactorily completed and we will perform any post-completion project analysis and reporting necessary and as required.

Through the course of construction, the Construction Manager will document changes on a set of record drawings. Once the project has been completed, TKE will prepare record drawings and provide them to RCSD. They will be signed and stamped by the construction manager and will reflect the improvements as constructed. Said record drawings will be based on data furnished by the public agencies, the contractor, and our weekly field reports.

We will forward copies of all records in digital format (CD ROM) and we will prepare a summary of construction changes, final cost, and schedule revisions. In addition, TKE will provide a final narrative summary report documenting construction activities.

In accordance with the project specifications the estimated construction period of six to seven months should be adequate to complete the pipeline construction.

II. FEE

TKE Engineering, Inc. will provide the services described in our proposal for \$45,600.00. Our fee amount is shown on the attached fee breakdown table. Our fee is a "not-to-exceed" fee amount and we will not provide added services without prior RCSD approval. Fees for construction engineering services would be provided in accordance with our attached Rate Schedule and are assumed on a 40 working day construction schedule. We propose to invoice RCSD monthly in accordance with our Rate Schedule, not to exceed the amounts specified.

Thank you for your consideration. TKE would very much appreciate the opportunity to interview with you to further discuss how RCSD can benefit with our services. If you have any questions, please call me at (951) 680-0440 or e-mail me at trenner@tkeengineering.com.

Sincerely,



Terry Renner, P.E., Q.S.D.
Vice President
TKE Engineering, Inc.

Attachments:

Fee Breakdown Table

Rubidoux Community Services District

Construction Management and Inspection Services for

36th Street 8" Water Replacement Project

Jurupa Valley, California

Consulting Engineering Fee

Task No.	Task	Construction Manager		Assistant Engineer		Clerical		Inspector		Survey Crew		Total \$
		Hours	\$	Hours	\$	Hours	\$	Hours	\$	Hours	\$	
1	Preconstruction Services											
1.1	Project Coordination	2	\$ 290	4	\$ 460	8	\$ 560	2	\$ 200		\$ -	\$ 1,510
1.2	Material Submittal Review	4	\$ 580	12	\$ 1,380	8	\$ 560		\$ -		\$ -	\$ 2,520
1.3	Preconstruction Conference	4	\$ 580	8	\$ 920	4	\$ 280	4	\$ 400		\$ -	\$ 2,180
2	Construction Services											
2.1	Construction Administration	40	\$ 5,800	24	\$ 2,760	24	\$ 1,680	8	\$ 800		\$ -	\$ 11,040
2.2	Construction Surveying	2	\$ 290	4	\$ 460	4	\$ 280		\$ -	16	\$ 3,520	\$ 4,550
2.3	Construction Inspection ^{2.)}		\$ -		\$ -		\$ -	200	\$ 20,000		\$ -	\$ 20,000
3	Post Construction	2	\$ 290	4	\$ 460	8	\$ 560	16	\$ 1,600		\$ -	\$ 2,910
Subtotal:		54	\$ 7,830	56	\$ 6,440	56	\$ 3,920	230	\$ 23,000	16	\$ 3,520	\$ 44,710
											Reimbursables (@2%) ^{1.)}	\$ 894

Rates:

Construction Manager	\$ 145 /HR
Assistant Engineer	\$ 115 /HR
Clerical	\$ 70 /HR
Construction Inspector	\$ 100 /HR
2-Man Survey Crew	\$ 220 /HR

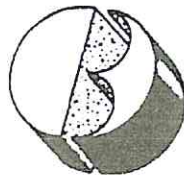
Notes:

- 1.) Reimbursables Include Cost for Prints, Copies, Mileage, Etc.
- 2.) Assumes Construction Period of 30 Working Days

Design Total: \$ 45,604

Rounded Design Total: \$ 45,600

TKE Engineering, Inc.



John R. Byerly

I N C O R P O R A T E D

December 13, 2017

Rubidoux Community Services District
3590 Rubidoux Boulevard
Jurupa Valley, California 92509

File No.: C-1012
I.D. No.: 121712

Attention: Ronald W. Young, Assistant Engineer/Project Manager

Project: 36th Street, 8" Water Main Replacement Project, On 36th Street, from Daly Avenue to Crestmore Road, Rubidoux Area of Riverside County, California

Subject: Proposal for Compaction Testing Services

References: (a) Project Plans, TKE Engineering, April 2017

(b) Email from Ron Young, December 13, 2017

Ladies and Gentlemen:

We were pleased to be contacted regarding a proposal for soil compaction testing services that will be needed during the construction of the 8" water main replacement on 36th Avenue in Rubidoux. This proposal is based on 50 compaction tests to be performed during the backfill operations. In addition to the fee for the field technician, a maximum density determination will be needed for each soil type encountered. Additional time and fee will be needed for the supervising technician and principal engineer for report preparation.

Our fees are predicated on time consumption computed at the unit rates shown on the enclosed Schedule of Fees. Our fees accommodate prevailing wage rates required by the State of California. The summary tabulated below presents our estimated fees. Also included, we present our estimated fee as a unit cost per test.

FEE SUMMARY

<u>Service</u>	<u>Estimated Hours/Tests</u>	<u>Hourly/Unit Rate</u>	<u>Estimated Fee</u>
Compaction test, utility trench backfill (1 test per hour)	50 hours	95.00*	4,750.00
Laboratory test, maximum density of soil	2 tests	160.00	320.00
Laboratory test, gradation	2 tests	120.00	240.00

GEOTECHNICAL ENGINEERS • TESTING AND INSPECTION
2257 South Lilac Ave., Bloomington, CA 92316-2907
Bloomington(909) 877-1324 Riverside (909) 783-1910 Fax (909) 877-5210

Service	Estimated Hours/Tests	Hourly/Unit Rate	Estimated Fee
Laboratory test, sand equivalent	2 tests	105.00	210.00
Supervision/staff engineer (report preparation)	4 hours	120.00	480.00
Principle engineer (report review and signature)	2 hours	190.00	380.00
Total:			\$6,380.00

* Indicates prevailing wage

The unit cost for the compaction testing of the backfill would be \$127.60 per test.

Additional services may include compaction testing of aggregate base and inspection of the placing of hot mix asphalt concrete pavement. Our estimate of fees for these additional services, if requested, is summarized in the following table:

Additional Services (if requested)

Compaction tests, subgrade/aggregate base (if requested)	20 hours	95.00*	1,900.00
Laboratory test, maximum density aggregate base	2 tests	180.00	360.00
Laboratory test, grain size analysis aggregate base	2 tests	120.00	240.00
Hot mix asphalt inspection (2 days)	20 hours	95.00*	1,900.00
Laboratory standard density (Hveem)	2 tests	165.00	330.00
Gradation and % asphalt	2 tests	230.00	460.00
Supervision/staff engineer (report preparation)	4 hours	120.00	480.00
Principle engineer (report review and signature)	2 hours	190.00	380.00
Total for Additional Services:			\$6,050.00

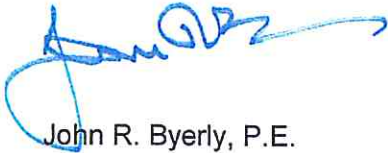
Should the client elect to not have one or more of the listed services performed, our total fee would be reduced accordingly. Our fee estimates are based on the parameters indicated. Should the contractor's construction schedule or the testing frequency differ from those indicated, the actual fees would likely differ from our estimate. Additional services (if needed) that were not listed above would be performed on an on-call basis at the unit rates presented on the enclosed Schedule of Fees. There would be no minimum charges.

If the scope of services and estimated fee are acceptable, please forward a copy of your purchase order to this office or sign one copy of this proposal and forward the signed copy to this office.

We appreciate the opportunity to provide you with this proposal. Should there be questions, please contact this office.

Respectfully submitted,

JOHN R. BYERLY, INC.



John R. Byerly, P.E.
President
R.E. No. GE179, Exp. 6/30/19

JRB:EDD:jet

Enclosure: Schedule of Fees

Name of Client (Print)

Authorized Signature

Date

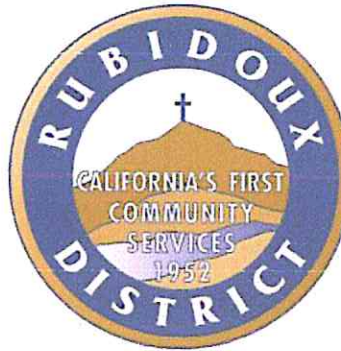
P.O. and/or Project No.

12. CONSIDERATION TO ACCEPT CERTAIN SEWER EASEMENTS
WITHIN TR 31503:
DM 2017-65

Rubidoux Community Services District

Board of Directors

Christopher Barajas
Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Hank Trueba Jr.



Secretary-Manager

David D. Lopez

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2017-65

December 21, 2017

To: Rubidoux Community Services District
 Board of Directors

Subject: Consideration to Accept Certain Sewer Easements within Tract 31503 (DR Horton)

BACKGROUND:

In order to facilitate the flow of sewage from the newly constructed DR Horton tract (TR 31503 near Flabob airport), two sewer easements are needed. The developer, DR Horton has offered the two easements to the District as shown on the attached easement documents. In order for Staff to record the easements with the County of Riverside Records office, Board action is necessary.

Since the easements facilitates sewage flow from the development, DR Horton has offered the easements at no cost to the District.

RECOMMENDATION:

Staff recommends the Rubidoux Community Services District Board of Directors accept the two sewer easements offered by DR Horton for Tract 31503-1 and 31503.

Respectfully,

A handwritten signature in blue ink that reads "Steven W. Appel".

STEVEN W. APPEL, P.E.
Assistant General Manager/
District Engineer

Attachment: Grant of Easement documents (2 each)

Recording requested by:

When recorded mail to:

Rubidoux Community Services District P.O.
Box 3098
Rubidoux, CA 92519-3098

(Gov't Code 6103)
No tax due (Grantee is a public agency)

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

GRANT OF EASEMENT

FOR VALUABLE CONSIDERATION, D.R. Horton CA3, Inc., a Delaware corporation

Grantor, hereby grants to **RUBIDOUX COMMUNITY SERVICES DISTRICT**, Grantee, its successors and assigns, an easement and right-of-way in, over, upon, under and across the lands hereinafter described to construct, reconstruct, install, replace, remove, repair, alter, operate, maintain, inspect and utilize a pipeline or pipelines for all purposes, together with any easement roads and appurtenances within the right-of-way including, but not limited to, the ingress and egress throughout the entire easement and right-of-way in connection with the exercise of any of the foregoing rights. The property subject to this easement is located in the County of Riverside, State of California, described as follows:

See Exhibits "A" (Description) and "B" (Plat) attached hereto and made a part hereof.

Grantor and his successors and assigns, shall not increase or decrease, or permit to be increased or decreased, the now existing ground elevations of said easement and right-of-way without the prior written consent of Grantee,

Grantor, and his successors and assigns, further agree that no trees, buildings, fences, walls or structures of any kind, and no trees, shrubs or other plants or vegetation, shall be installed, constructed, erected, placed, planted or maintained in the portion of the easement and right-of-way which is included within any road, and that no changes in the alignment or grading of any such road will be made without the prior written consent of the Grantee.


Grantee shall have the right to construct and utilize an access road within said easement, and to use gates in all fences which now cross said easement; and to trim, cut down or clear away any trees and brush whenever in Grantee's judgment it is necessary for the convenient and safe exercise of the rights hereby granted. No additional fences or gates can be constructed across said easement unless approved in writing by Grantee. Grantee shall also have the right to mark the location of this easement in a manner which will not interfere with Grantor's reasonable and lawful use of said easement.

This instrument shall be binding upon and inure to the benefit of the successors and assigns of Grantor.

IN WITNESS WHEREOF Grantor has executed this Grant of Easement this 12 day of January, 2017.

GRANTOR:

D.R. Horton CA3, Inc., a Delaware corporation



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of San Diego)

On January 12, 2017, before me, Angelyn Gutierrez, a Notary Public, personally appeared Todd Funk, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Angelyn Gutierrez



EXHIBIT "A"
SEWER EASEMENT

THE FOLLOWING DESCRIBED REAL PROPERTY IS SITUATED IN THE CITY OF JURUPA VALLEY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, LYING WITHIN SECTION 21, TOWNSHIP 2 SOUTH, RANGE 5 WEST, SAN BERNARDINO MERIDIAN, BEING DESCRIBED AS FOLLOWS:

THAT PORTION OF LOT 12 OF TRACT MAP 31503, AS SHOWN BY A MAP ON FILE IN BOOK ___, PAGES ___ THROUGH ___ OF MAPS, OFFICIAL RECORDS OF RIVERSIDE COUNTY, STATE OF CALIFORNIA DESCRIBED AS FOLLOWS:

THE SOUTHWEST 10 FEET OF SAID LOT 12.

SAID AREA CONTAINS 890 SQUARE FEET, MORE OR LESS.

THE ABOVE DESCRIBED PARCEL IS SHOWN ON THE MAP ATTACHED HEREWITH AND MADE A PART HEREOF, ENTITLED EXHIBIT "B".

THE ABOVE DESCRIPTION WAS PREPARED UNDER MY DIRECTION.



ANTHONY HARO

DATE

P.L.S. NO. 7635

EXPIRATION DATE: 12/31/2018

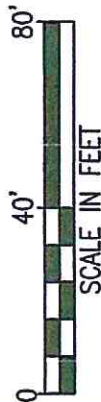
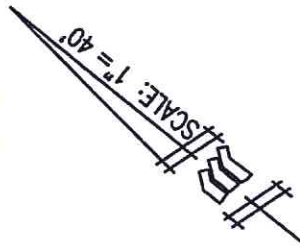
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EXHIBIT 'B'
SEWER EASEMENT
LOT 12 - TRACT NO. 31503

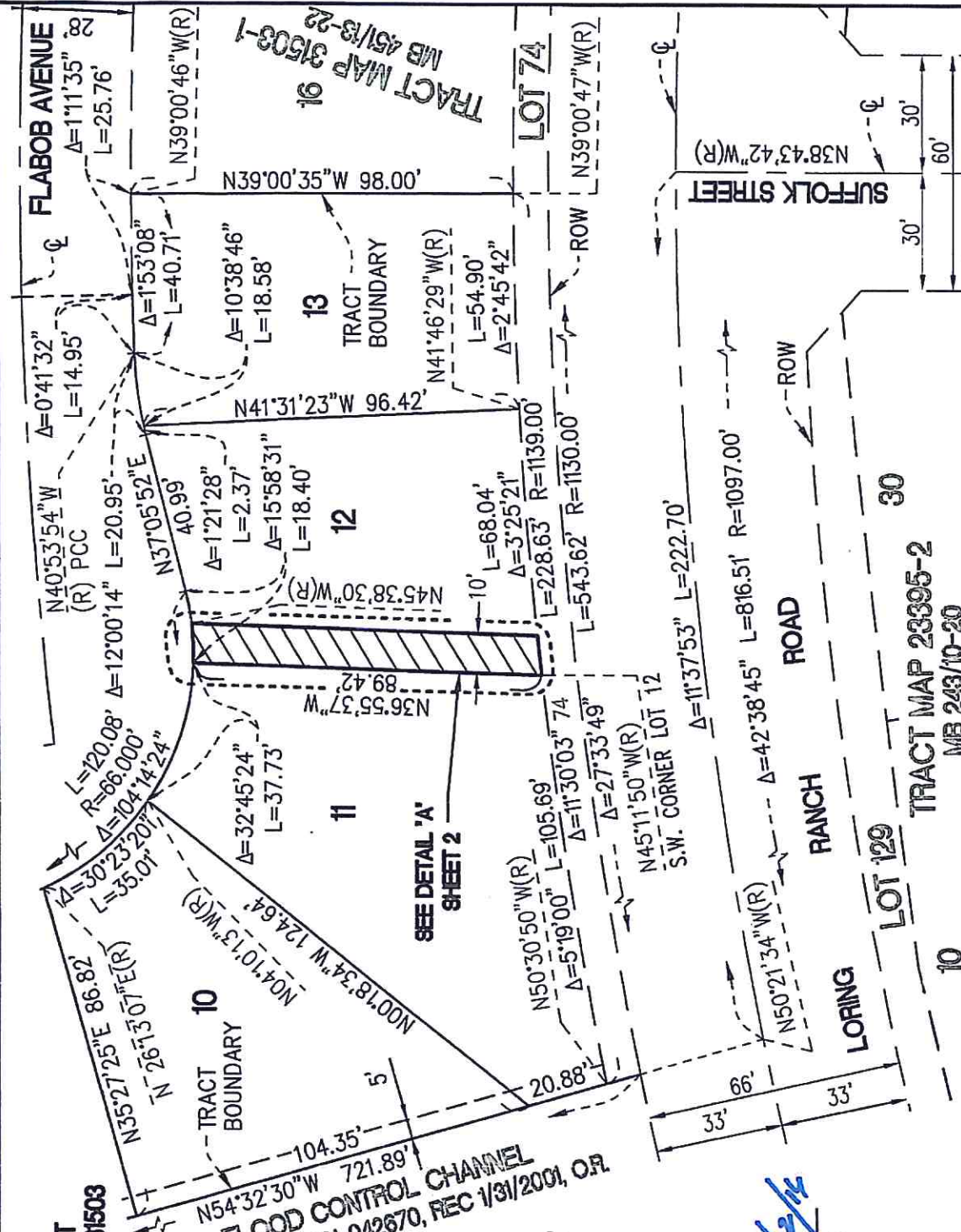
SEE SHEET 4 FOR
EASEMENT DATA,
LINE TABLES, DETAIL
"A" AND LEGEND

FLOOD CONTROL CHANNEL
PER DOC. NO. 2001-042670, REC 1/31/2001, O.R.



Anthony Haro
12/31/18

ANTHONY HARO P.L.S. 7635
EXP. 12/31/2018
J.N.: 126-2641



SUBJECT: PUBLIC SEWER EASEMENT	
J.N.:	766-2608
DATE:	12-22-2016
DRAWN BY:	CKK
SCALE:	1"=40'
SHEET:	1 OF 2

PREPARED BY:

MADOLE & ASSOCIATES, INC.
Engineering Communities for Life

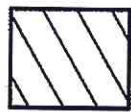
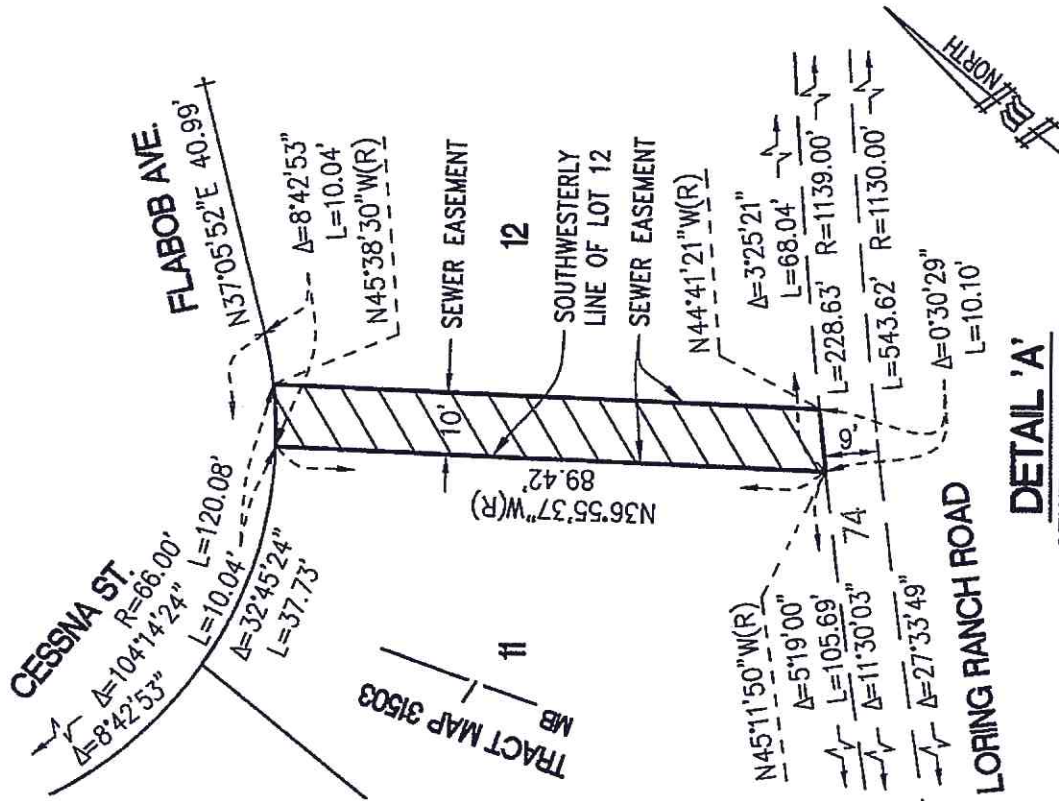
9302 PITTSBURGH AVE, SUITE 200
RANCHO CUCAMONGA, CA. 91730
PHONE: 909.481.6922
FAX: 909.481.6320

U:\804-2714\Exhibits\EASEMENTS\Lot 74 TR 31503-1\804-2714-SWR-Esm1-Lot 74-TR-31503-1.dwg

CITY OF JURUPA VALLEY, CALIFORNIA
SECTION: E1/2, SE1/4, SEC 25, T1N, R6W, S6M

THIS PLAT IS SOLELY TO BE USED AS AN AID IN LOCATING THE PARCEL(S) DESCRIBED IN THE ATTACHED DOCUMENT. ALL PRIMARY CALLS ARE LOCATED IN THAT WRITTEN DOCUMENT.

EXHIBIT 'B'
SEWER EASEMENT
LOT 12 - TRACT NO. 31503



EASEMENT AREA
 890 SQUARE FEET

DETAIL 'A'
SEWER EASEMENT
 N.T.S.



PREPARED BY:

MADOLE & ASSOCIATES, INC.
 Engineering Communities for Life

9802 PITTSBURGH AVE, SUITE 280
 RANCHO CUCAMONGA, CA. 91790
 PHONE: 909.481.6322
 FAX: 909.481.6320

CITY OF JURUPA VALLEY, CALIFORNIA

SECTION: E1/2, SET/4, SEC 25, T1N, R6W, SBM

THIS PLAT IS SOLELY TO BE USED AS AN AID IN LOCATING THE PARCEL(S) DESCRIBED IN THE ATTACHED DOCUMENT. ALL PRIMARY CALLS ARE LOCATED IN THAT WRITTEN DOCUMENT.

SUBJECT:	PUBLIC SEWER EASEMENT
J.N.:	766-2608
DATE:	12-22-2016
DRAWN BY:	CCK
SCALE:	NTS
SHEET:	2 OF 2

CERTIFICATE OF ACCEPTANCE

THIS IS TO CERTIFY that the interest in real property conveyed by the foregoing Deed or Grant to the Rubidoux Community Services District of Riverside County, a political corporation and/or governmental agency is hereby accepted by order of its Board of Directors on the date below and the Grantee consents to recordation thereby by its duly authorized officers.

Date: December 21, 2017

(SEAL)

Bernard Murphy, President
Rubidoux Community Services District

ATTEST:

DAVID D. LOPEZ, Secretary-Manager

Recording requested by:

When recorded mail to:

Rubidoux Community Services District
P.O. Box 3098
Rubidoux, CA 92519-3098

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

(Gov't Code 6103)

No tax due (Grantee is a public agency)

GRANT OF EASEMENT

FOR VALUABLE CONSIDERATION, D.R. Horton CA3, Inc., a Delaware corporation

Grantor, hereby grants to **RUBIDOUX COMMUNITY SERVICES DISTRICT**, Grantee, its successors and assigns, an easement and right-of-way in, over, upon, under and across the lands hereinafter described to construct, reconstruct, install, replace, remove, repair, alter, operate, maintain, inspect and utilize a pipeline or pipelines for all purposes, together with any easement roads and appurtenances within the right-of-way including, but not limited to, the ingress and egress throughout the entire easement and right-of-way in connection with the exercise of any of the foregoing rights. The property subject to this easement is located in the County of Riverside, State of California, described as follows:

See Exhibits "A" (Description) and "B" (Plat) attached hereto and made a part hereof.

Grantor and his successors and assigns, shall not increase or decrease, or permit to be increased or decreased, the now existing ground elevations of said easement and right-of-way without the prior written consent of Grantee,

Grantor, and his successors and assigns, further agree that no trees, buildings, fences, walls or structures of any kind, and no trees, shrubs or other plants or vegetation, shall be installed, constructed, erected, placed, planted or maintained in the portion of the easement and right-of-way which is included within any road, and that no changes in the alignment or grading of any such road will be made without the prior written consent of the Grantee.

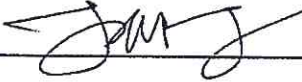
Grantee shall have the right to construct and utilize an access road within said easement, and to use gates in all fences which now cross said easement; and to trim, cut down or clear away any trees and brush whenever in Grantee's judgment it is necessary for the convenient and safe exercise of the rights hereby granted. No additional fences or gates can be constructed across said easement unless approved in writing by Grantee. Grantee shall also have the right to mark the location of this easement in a manner which will not interfere with Grantor's reasonable and lawful use of said easement.

This instrument shall be binding upon and inure to the benefit of the successors and assigns of Grantor.

IN WITNESS WHEREOF Grantor has executed this Grant of Easement this 12 day of January, 2017.

GRANTOR:

D.R. Horton CA3, Inc., a Delaware corporation



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of San Diego)

On January 12, 2017, before me, Angelyn Gutierrez, a Notary Public, personally appeared Todd Funk, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Angelyn Gutierrez



EXHIBIT "A"
SEWER EASEMENT
LOT 74 OF TRACT NO. 31503-1

THE FOLLOWING DESCRIBED REAL PROPERTY IS SITUATED IN THE CITY OF JURUPA VALLEY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, LYING WITHIN SECTION 21, TOWNSHIP 2 SOUTH, RANGE 5 WEST, SAN BERNARDINO MERIDIAN, BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF LOT 12 OF TRACT MAP 31503-1, AS SHOWN BY A MAP ON FILE IN BOOK, 451 PAGES 13 THROUGH 22 OF MAPS, OFFICIAL RECORDS OF RIVERSIDE COUNTY, STATE OF CALIFORNIA, SAID POINT BEING ON A NON-TANGENT CURVE, CONCAVE SOUTHEASTERLY, HAVING A RADIUS OF 1,139.00 FEET, A RADIAL BEARING TO SAID POINT BEARS NORTH 45°11'50" WEST;

THENCE, ALONG THE SOUTHERLY LINE OF SAID LOT 12 AND SAID CURVE, THROUGH A CENTRAL ANGLE OF 00° 30'29", AN ARC LENGTH OF 10.10 FEET;

THENCE, LEAVING SAID SOUTHERLY LINE, SOUTH 36°55' 37" EAST, 9.08 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF LORING RANCH ROAD (66.00 FEET IN FULL WIDTH), SAID POINT ALSO BEING ON A NON-TANGENT CURVE, CONCAVE SOUTHEASTERLY, HAVING A RADIUS OF 1,130.00 FEET, A RADIAL BEARING TO SAID POINT BEARS NORTH 44°45'05" WEST;


THENCE, ALONG SAID CURVE AND SAID RIGHT OF WAY LINE, THROUGH A CENTRAL ANGLE OF 00° 30'44", AN ARC LENGTH OF 10.10 FEET;

THENCE NORTH 36°55'37" WEST, 9.10 FEET TO THE POINT OF BEGINNING.

SAID AREA CONTAINS 91 SQUARE FEET, MORE OR LESS.

THE ABOVE DESCRIBED PARCEL IS SHOWN ON THE MAP ATTACHED HERewith AND MADE A PART HEREOF, ENTITLED EXHIBIT "B".

THE ABOVE DESCRIPTION WAS PREPARED UNDER MY DIRECTION.

 *Anthony Haro*

ANTHONY HARO DATE
P.L.S. NO. 7635
EXPIRATION DATE: 12/31/2018
JN: 804-2714



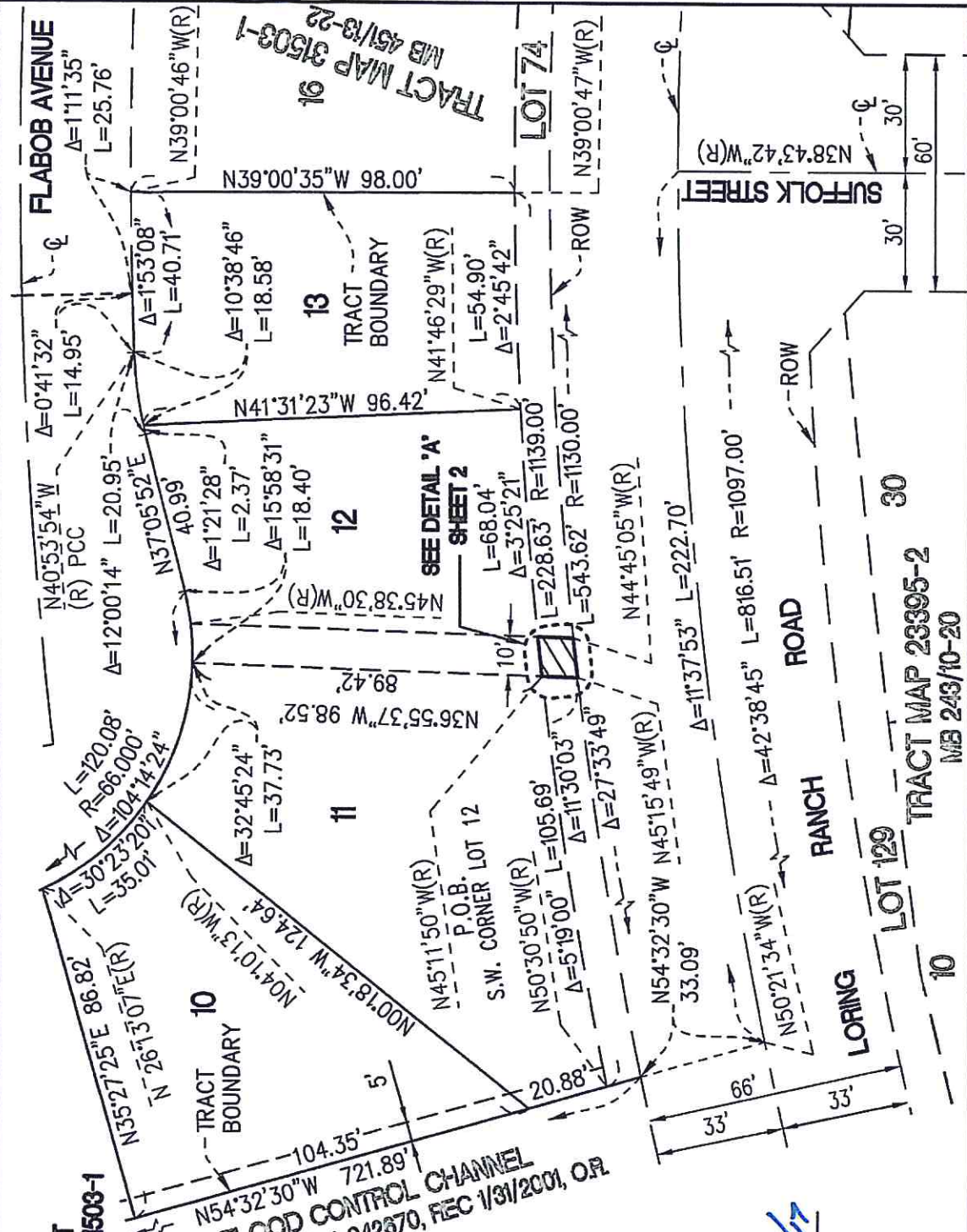
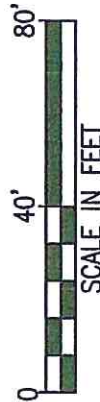
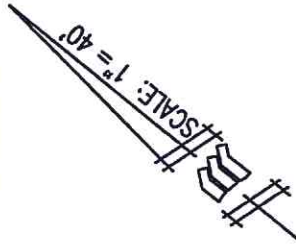
EXHIBIT "B"

SEWER EASEMENT

LOT 74 - TRACT NO. 31503-1

SEE SHEET 4 FOR
EASEMENT DATA,
LINE TABLES, DETAIL
"A" AND LEGEND

FLOOD CONTROL CHANNEL
PER DOC. NO. 2001-042370, REC 1/31/2001, OR.



Anthony Haro 1/4/17

ANTHONY HARO P.L.S. 7635
EXP. 12/31/2018
J.N.: 126-2641



PREPARED BY:



9302 PITTSBURGH AVE, SUITE 230
RANCHO CUCAMONGA, CA. 91730
PHONE: 909.481.6322
FAX: 909.481.6320

CITY OF JURUPA VALLEY, CALIFORNIA

SECTION: E1/2, SE1/4, SEC 25, T1N, R6W, S8M

THIS PLAT IS SOLELY TO BE USED AS AN AID IN LOCATING
THE PARCEL(S) DESCRIBED IN THE ATTACHED DOCUMENT. ALL
PRIMARY CALLS ARE LOCATED IN THAT WRITTEN DOCUMENT.

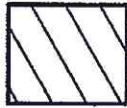
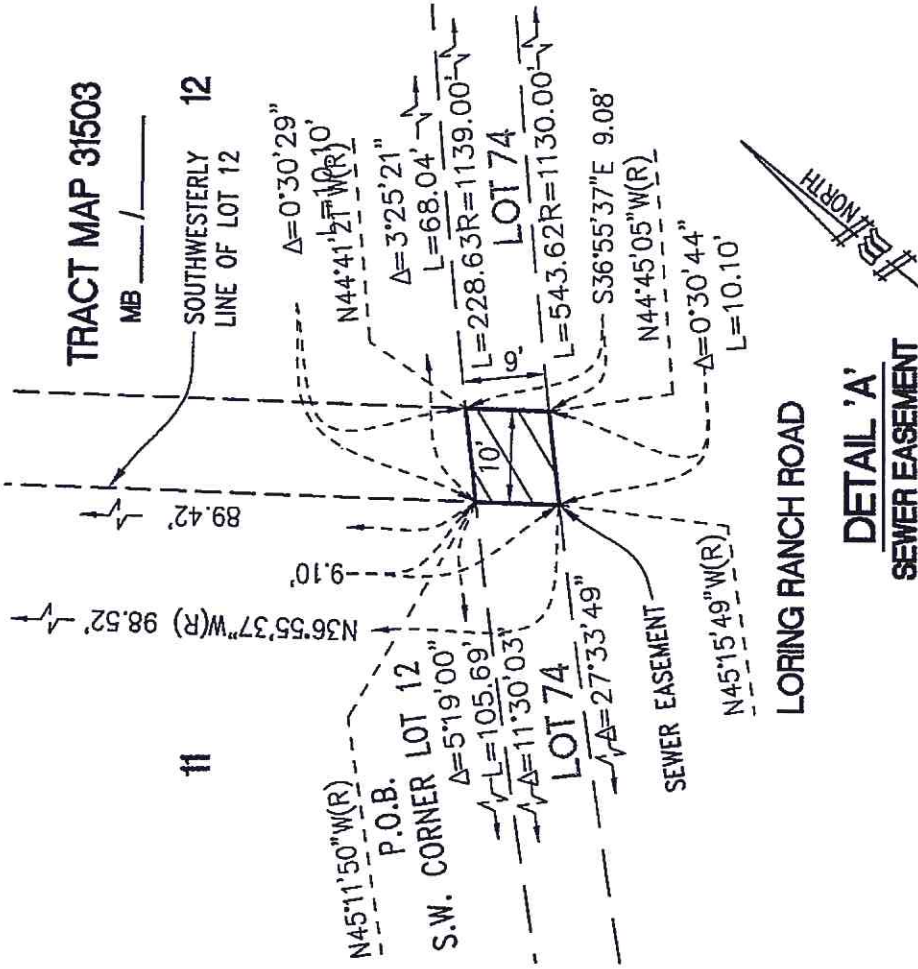
SUBJECT: PUBLIC SEWER EASEMENT	
J.N.:	766-2608
DATE:	01-04-2017
DRAWN BY:	CKK
SCALE:	1"=40'
SHEET:	1 OF 2

J:\804-2714\Exhibits\EASEMENTS\Lot 74 TR 31503-1\804-2714-SWR-Esmt-Lot 74-TR-31503-1.dwg

EXHIBIT 'B'

SEWER EASEMENT

LOT 74 - TRACT NO. 31503-1



EASEMENT AREA
91 SQUARE FEET

LORING RANCH ROAD

DETAIL 'A'
SEWER EASEMENT
N.T.S.



PREPARED BY:



9302 PITTSBURGH AVE, SUITE 230
RANCHO CUCAMONGA, CA. 91730
PHONE: 909.481.6322
FAX: 909.481.6320

S:\804-2714\Exhibits\EASEMENTS\Lot_74_TR_31503-1\804-2714-SWR-Esm1-LOT_74-TR-31503-1.dwg

CITY OF JURUPA VALLEY, CALIFORNIA

SECTION: E1/2, SET/4, SEC 25, T1N, R6W, S8M

THIS PLAT IS SOLELY TO BE USED AS AN AID IN LOCATING THE PARCEL(S) DESCRIBED IN THE ATTACHED DOCUMENT. ALL PRIMARY CALLS ARE LOCATED IN THAT WRITTEN DOCUMENT.

SUBJECT:

PUBLIC SEWER EASEMENT

J.N.: 766-2608

DATE: 01-04-2017

DRAWN BY: CCK

SCALE: NTS

SHEET: 2 OF 2

CERTIFICATE OF ACCEPTANCE

THIS IS TO CERTIFY that the interest in real property conveyed by the foregoing Deed or Grant to the Rubidoux Community Services District of Riverside County, a political corporation and/or governmental agency is hereby accepted by order of its Board of Directors on the date below and the Grantee consents to recordation thereby by its duly authorized officers.

Date: December 21, 2017

(SEAL)

Bernard Murphy, President
Rubidoux Community Services District

ATTEST:

DAVID D. LOPEZ, Secretary-Manager

13. PRESENTATION OF EMERGING CONSTITUENT 1,2,3-
TRICHLOROPRONE IN CERTAIN GROUND
WATER WELLS: **DM 2017-66**

Rubidoux Community Services District

Board of Directors
Christopher Barajas
Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Hank Trueba Jr.

Secretary-Manager
David D. Lopez



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2017-66

December 21, 2017

To: Rubidoux Community Services District
 Board of Directors

Subject: Presentation on an Emerging Contaminant: 1,2,3-Trichloropropane (TCP)

BACKGROUND:

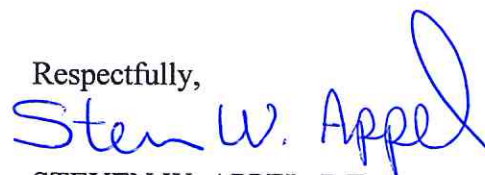
Beginning in January 2018, the State of California will begin regulating an emerging contaminant, 1,2,3-trichloropropane (TCP). The new regulation will require water agencies to sample for TCP and ultimately treat the water if TCP is found to be present. The District has sampled our production water Wells and believe that two of the Well may have detectable levels of TCP.

A presentation by Staff will better outline the ramifications to the District if TCP levels above the maximum are detected and the treatment options to remove the TCP.

This is presented for Board information at this time. If TCP is found, Staff will return to the Board with a plan to treat and/or remove the contaminant.

RECOMMENDATION:

No action necessary at this time.

Respectfully,

STEVEN W. APPEL, P.E.
Assistant General Manager/
District Engineer

14. DIRECTORS COMMENTS – NON-ACTION

15. ADJOURNMENT