

# Rubidoux Community Services District

## Board of Directors

Bernard Murphy, President  
John Skerbelis, Vice-President  
Armando Muniz  
F. Forest Trowbridge  
Hank Trueba Jr.



## General Manager

Brian R. Laddusaw

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

**Thursday, April 20, 2023, at 4:00 PM**

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

Members of the public wanting to attend and/or address the Board virtually may do so by:

- Using the Zoom App or website for free at: <https://zoom.us/>
  - o Once installed ahead of the meeting, you may choose your audio source as either computer speakers/microphone or telephone.
  - o If you wish to make public comments via the Zoom platform, the Board Secretary will identify you at your time to speak.
  - o Meeting ID is **994 957 9980**
  - o Passcode is: rcsd
  - o Call into the meeting number 1-669-444-9171

Only one person at a time may speak by telephone and only after being recognized by the Secretary of the Board.

**Closed Session:** At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

1. Call to Order – Bernard Murphy, President
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes for April 6, 2023, Regular Meeting
5. Consideration to Approve April 21, 2023, Salaries, Expenses and Transfers
6. Public Comment

Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to three-minutes.

No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

7. Correspondence and Related Information:
8. Manager's Report (Second Meeting each Month):
  - a) Operations Report
  - b) Emergency and Incident Report
  - c) Follow up to questions at prior Board Meeting and other updates

#### **ACTION ITEMS:**

9. Consideration to Approve Solid Waste Rate Increase for FY 2023|2024 and Authorize Staff to Prepare and Set Solid Waste Hearing Pursuant to Proposition 218: **DM 2023-39**

10. Receive and File Statement of Cash Asset Schedule Report Ending March 2023: **DM 2023-40**
11. Consider Professional Services Contract for General Engineering Consulting with Leppa, LLC: **DM 2023-41**
12. Directors Comments - Non-action
13. Adjournment

**4. Approval of Minutes for April 6, 2023, Regular Meeting**



**MINUTES OF REGULAR MEETING**  
**April 6, 2023**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Armando Muniz  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge  
Hank Trueba, Jr.

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Brian Laddusaw, General Manager  
Ted Beckwith, Director of Engineering  
Kirk Hamblin, Director of Finance and Administration  
Martha Perez, Customer Service/Accounts Payable Mgr.  
Miguel Valdez, Director of Operations  
Melissa Trujillo, HR Generalist and Safety/Facilities  
Coordinator

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Murphy, at 4:00 P.M., Thursday, April 6, 2023, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for March 16, 2023, Board Meeting.

**Director Trueba moved, and Director Trowbridge seconded to approve the March 16, 2023, Regular Board Minutes as presented.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 5. Consideration to Approve the April 7, 2023, Salaries, Expenses and Transfers.**

Consideration to Approve the April 7, 2023, Salaries, Expenses and Transfers.

**Director Trueba moved, and Director Skerbelis seconded to Approve the April 7, 2023, Salaries, Expenses and Transfers.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

## **ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There was no one in attendance during Item 6. Item 6 was tabled until later.

## **ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

There was an article from accuweather.com regarding “Dramatic satellite photos reveal sharp turnaround in water levels in California reservoirs.” The article gave snapshots of current reservoir levels in six major reservoirs throughout the state of California due to the recent California storms. It also gave a snapshot of the Sierra snowpack from the California Department of Water Resources, showing that it far exceeds the average annual snowfall & typical end-of-season snowpack. Further, it gave an update on the California drought improvements across California. The article stated that as the snow gradually melts, the water flowing from the mountains will continue to chip away at the drought, leading to further improvements in the water table across the state.

## **ITEM 8. MANAGER’S REPORT**

General Manager Brian Laddusaw introduced Kirk Hamblin to the Board as the new Director of Finance and Administration. The District is now 100% fully staffed after a six to eight month or so process with the exit of retiring staff and the hiring of new staff members.

Mr. Laddusaw briefly spoke about the 11<sup>th</sup> annual Mayor’s Prayer Breakfast. Since the district is now a platinum member of the Jurupa Valley Chamber of Commerce, 4 complimentary tickets were received to attend the breakfast on May 4, 2023, from 7:30 – 9:30. Any Board members interested in attending, please contact the office.

Meet the Machines event will be held next week, April 15<sup>th</sup>, from 9:00 am – 1:00 pm.

### Accounts Receivable Quarterly Update

The most recent AR delinquencies is down to just under \$18,000, through March 31, 2023.

As of last month, there are 9 customers totaling approximately \$14,600 still on payment plans. We started May 2022 with 187 customers with \$184,000. Customer service staff in the last 10 months has done a great job decreasing that number. We started selling water to JCSD in April 2022. We stopped selling water to JCSD in November 2022 due to low demand. Additional

customer assistance due to the pandemic are United Lift and LIHWAP. Our customers have received just over \$168,000 in assistance over the past two (2) years.

Miguel informed the Board the District's systems operators received training the previous week from Trussell Technologies. This week the State Resources Control Board representative came out to do a sanitary survey of the District. Staff took him around the District to the Wells and the Reservoirs and he will have recommendations that will come out in a report.

**Operations Report:**

Presented at the second meeting of the month.

**Emergency and Fire Report:**

Presented at the second meeting of the month.

**ITEM 9. Consider Approval of the Notice of Exemption and Authorization for Staff to File It – Market Street Pipeline Relocation Project and Authorization for Staff to File it with the Appropriate Agencies. DM 2023-33.**

**BACKGROUND**

The Rubidoux Community Services District (“District”) currently has out to bid a project to relocate a Water Pipeline which crosses Market Street (“Project”) to a lower depth to avoid damage to the pipeline during the upcoming Market Street Bridge Replacement Project being done by the County of Riverside in conjunction with the City of Jurupa Valley. The District has a bid opening scheduled for April 19, 2023. Also, at the March 16, 2023 Board Meeting, the Board of Directors approved a contract with Krieger and Stewart to perform Construction Inspection and Oversight Duties.

Categorical exemptions are identified in Section 15300 of the State of California Environmental Quality Act (“CEQA”) Guidelines as “*a list of classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provision of CEQA*”. To determine whether a project is categorically exempt from CEQA, certain findings must be made for a project to verify it qualifies for a specific exemption class and can appropriately be exempted from the requirement for the preparation of a higher-level environmental document.

This project is specifically exempt from CEQA requirements of CEQA in Section in 15302(c) which states, “*15302. REPLACEMENT OR RECONSTRUCTION Class 2 consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced, including but not limited to: ... (c) Replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity.*”

When a project is determined to be exempt from CEQA a Notice of Exemption (“NoE”) needs to be filed with the County Recorder’s office and the State Clearinghouse. As noted on the State Clearinghouse website, the State Clearinghouse is at the center of State agency involvement in

the California Environmental Quality Act (CEQA) environmental review process and serves as the State “Single Point of Contact.” Staff has filled out the NoE but Board action is required in order to file it. A copy of the NoE is attached to this Board Memorandum.

**Director Skerbelis moved, and Director Trowbridge seconded the Board of Directors to:**

- 1. Find in its sole discretion the Project meets the requirements for a Categorical Exemption for Class 2 Exemption under CEQA Section 15302(c) as appropriate for the project.**
- 2. Authorize the General Manager or designee to sign the NoE.**
- 3. Direct staff to file the NoE with appropriate agencies.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 10. Consideration to Adopt Resolution No. 2023-903, a Resolution Designating and Authorizing Certain Staff Members for Local Agency Investment Fund (LAIF) Banking Purposes. DM 2023-34.**

### **BACKGROUND**

As the Board is aware, the previous General Manager (“GM”) Jeff Sims retired from the District in December 2022 and the previous Director of Finance and Administration (“DFA”) Brian Laddusaw was promoted to the position of GM. Since Jeff’s retirement, I have operated in the capacity of GM and DFA as the District has worked on replacing the DFA. On April 3, 2023, the District’s new DFA began. With the addition of a new DFA, the District must remove Jeff and add the new DFA as authorized representatives for purposes of making electronic transfers between the Local Agency Investment Fund (“LAIF”) and District accounts. Keeping with District practice, only the GM and DFA have authorization to transfer monies between the two financial institutions. For LAIF to accept this change, the Board must formally adopt a Resolution. Staff recommends the Board consider and adopt Resolution No. 2023-907, a Resolution Designating and Authorizing Certain Staff Members for Local Agency Investment Fund Banking Purposes.

**Director Trueba moved, and Director Murphy seconded Adoption of Resolution No. 2023-903, which supersedes and replaces Resolution No. 2020-864.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 11. Consideration to Adopt Resolution No. 2023-904, a Resolution Designating and Authorizing Certain Staff Members the Ability to Conduct Electronic Transactions between Banking Institutions. DM 2023-35.**

**BACKGROUND**

Similar to the previous DM the Rubidoux Community Services District (“District”) Board of Directors must update its authorization to allow the new Director of Finance and Administration the ability to conduct electronic transactions between banking institutions that aren’t Local Agency Investment Fund (“LAIF”) related. Notably, this includes transactions with Pacific Premier Bank and Citizens Business Bank, among others. Keeping with District practice, only the General Manager and Director of Finance and Administration have authorization to transfer monies between banking institutions. Similar to LAIF, these banks require the formal adoption of a Resolution by the Board. Staff recommends the Board consider and adopt Resolution No. 2023-904, a Resolution Designating and Authorizing Certain Staff Members the Ability to Conduct Electronic Transactions Between Banking Institutions.

**Director Skerbelis moved and Director Muniz seconded the Board of Directors Adopt Resolution No. 2023-904, which supersedes and replaces Resolution No. 2020-865.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 12. Consideration to Purchase Gym Equipment for Fire Station 38. DM 2023-36.**

**BACKGROUND**

The Rubidoux Community Services District (“District”) is responsible for providing Fire Protection Services within the District’s boundary and provides this service through a contract with Riverside County Fire/CalFire (“Count Fire”) for staffing and equipment. Since 2006, the District is responsible for its ongoing upkeep and replacement of long-lived assets. Funding to pay County Fire for contract services and routine recurring expenses related to upkeep of Fire Station 38 comes from the District’s share of property taxes paid by property owners within the District service boundary. The District retains an operating reserve from this funding source for upkeep and routine recurring expenses.

In May 1988, the Board adopted Ordinance No. 85 establishing certain Fire protection mitigation fees to be used by the District to “*construct and/or equip new fire station facilities, or for equipment at existing facilities...*” with the intended purpose of restricting these monies for non-recurring expenditures, or in other words, long-lived assets. Fire mitigation fees are collected by District personnel at the same time other water and sewer capacity fees are collected. Currently, the District collects \$815 per single family residence and \$.41 per square foot for each commercial building.

#### Fire Station 38 Gym Equipment

The gym equipment at Fire Station 38 is mostly the original equipment from 2006. Additionally, some of the equipment currently occupying Fire Station 38 is surplus equipment from other fire stations in the area which is beginning to show its age and wear and tear. Attached to tonight’s Director’s Memorandum are a few pictures showing the condition of Fire Station 38’s current equipment. Fire Station 38 currently has 8.27 assigned staff which includes a captain, engineer, engineer medic, three (3) firefighter II, and two (2) firefighter paramedics.

Also, the District has an assigned battalion chief who splits their time with other fire stations in the area. At any one time, Fire Station 38 is staffed by a minimum of 3 fire personnel who work 3 straight days, or 72 hours, living at the Station before they rotate off. Gym equipment helps improve health and wellness. It is a vital part of keeping firefighters healthy and safe. It also improves morale in the station. A well-equipped fire station gym can help firefighters stay in shape and improve their ability to respond to emergencies. Over the last couple of years, Fire Station 38 personnel has expressed a desire to replace some of the worn-down gym equipment. Knowing this, but understanding there were more pressing maintenance items at the Station, District personnel prioritized the following asset expenditures at the Station:

1. New commercial grade water heater
2. New Fire Station 38 / Rubidoux Community Services District sign
3. Perimeter fence enhancements

The commercial grade water heater was installed in Fall 2022 and the sign was completed in January 2023. Currently, the District is working with its contractor to complete the perimeter fence enhancements, which are approximately 90% complete. Due to the successive completion and near completion of the above projects, District staff reviewed the Fire / Weed Abatement Fund Budget to determine appropriate budget capacity for procuring new gym equipment, which is described in greater detail under ‘Budget Considerations’.

The District received three different quotes from vendors who supply gym equipment, they are as follows:

1. American Floor Mats – They would supply rubber flooring which is laid on the floor of the gym to protect the floor from weights bouncing. The quote also includes a discount of 10% given these would be used by fire personnel.
2. Tuff Stuff – They would supply a full set of dumbbells and rack and multi-functional cross-trainer.
3. ETE Fitness Equipment – They would supply a new adjustable bench.

District staff believes the gym equipment as quoted above would be modest additions to Fire Station 38 and provide physical and mental health benefits to its personnel.



**BUDGET CONSIDERATIONS:**

The combined cost of adding gym equipment at Fire Station 38 is estimated at \$7,900.23. Included in the District’s Fire/Weed Abatement Fund Budget for FY 22/23 is line 18 ‘Misc. Asset Acq./Replacements’ for \$250,000, the District has spent or appropriated the following funds for this fiscal year:

Project	Amount	Available Budget
		\$ 250,000.00
Water Heater	\$ 16,975.00	\$ 233,025.00
Sign	\$ 10,108.22	\$ 222,916.78
Perimeter Fence Enhancements	\$ 135,800.00	\$ 87,116.78
	<u>\$ 162,883.22</u>	

The District has approximately \$87,000 in available budgeted monies for the remaining fiscal year. Additionally, as of the writing of this Memorandum, the District has approximately \$3.227 million in its Fire Mitigation cash account, which serves as the funding sources for Fire Station 38 asset replacements. District staff determined the FY 22/23 Fire/Weed Abatement Fund Budget and Fire Mitigation cash account to have sufficient capacity for these expenditures.

**Director Skerbelis moved and Director Trueba seconded the Board of Directors:**

- 1. Accept the proposal from American Floor Mats, ETE Fitness Equipment, and Tuff Stuff Fitness International.**
- 2. Authorize the General Manager to issue Purchase Orders to American Floor Mats, ETE Fitness Equipment, and Tuff Stuff Fitness International in the amount of \$7,900.23.**
- 3. Look into grant money moving forward for additional equipment.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 13. Consider Professional Services Contract for Hydraulics and Preliminary Design of Improvements in the 1238 (Hunter) Pressure Zone. DM 2023-37.**

**BACKGROUND**

The District has two main pressure zones serving its customers. The largest pressure zone is the Atkinson Pressure Zone with two storage tanks at 1066’ high water level (“HWL”) elevation. Two pump stations move water out of the Atkinson Pressure Zone (“PZ”) to the Hunter PZ with

two storage tanks at 1238' HWL elevation. The Ridgeline PZ is a small hydro pneumatic pressure zone ("HPZ") off the Hunter Pressure Zone.

In December 2019 the Board of Directors approved hiring Harper and Associates to proceed with inspections of the District's four storage tanks via DM 2019-72. This effort provided the District with a condition assessment for each tank identifying specific recommendations regarding coatings, structural integrity based on corrosion observations, and conformance with current seismic and safety regulations. The recommendations identified actions and costs for future tank rehabilitation/refurbishment projects.

It is known some amount of work will be necessary for each tank. Of specific concern is the Hunter One Tank. Due to its age and known corrosion issues, a significant amount of work will be necessary to either replace or refurbish this tank. In addition, the District's 2022 Water Master Plan calls for additional storage in the Hunter Pressure Zone to meet ultimate storage needs. Based on Harper and Associates recommendations for the Hunter One Tank, a decision will need to be made to either refurbish the tank or tear it down and build a new larger replacement tank to accommodate ultimate storage requirements. In either case, refurbishment or replacement of the existing Hunter One Tank, the Hunter Pressure Zone will be reliant on one storage for several months.

As noted above, the Hunter Pressure Zone has two storage tanks – 1) 0.4 MG Hunter One Tank, and 2) 1.0 MG Perrone Tank. These two tanks are hydraulically connected by a distribution system. While the Hunter One Tank is out of service, the entire Hunter Pressure Zone will rely on the Perrone Tank. Due to relatively small diameters of the existing distribution piping connecting the two tanks, staff was concerned inadequate pressures and flows will be experienced while supply is one directional from the Perrone Tank. To verify the existing hydraulic capability of the existing Hunter Pressure Zone and potential improvements that may be needed for adequate pressures and flows, the Board of Directors approved via DM 2020-10 hiring Webb and Associates ("Webb") to do preliminary Hydraulics analysis to assist the District to make decisions on what, if any, pipelines are needed prior to the Hunter One Tank being taken out of service for refurbishment or replacement. The results of this report identified several deficiencies in the 1238 (Hunter) PZ which need to be addressed as well as some deficiencies requiring attention in the southwest portion of the 1066 (Atkinson) PZ.

In the interim, the State Division of Drinking Water ("DDW") issued an order for the District to reduce PFAS concentrations in its Drinking Water Supply from ground water sources by the end of 2021. The District then redirected its efforts to installing the required water treatment systems to remove PFAS. In 2022, after commissioning the Ion Exchange Treatment at the Thompson Plant it was discovered that the installation of the new Ion Exchange Vessels was potentially affecting the pressures in the Atkinson PZ in the vicinity of Thompson Plant and possibly causing pipe failures in the area of Loring Ranch. Staff re-directed its efforts to solving this issue.

To begin to address the deficiencies identified in the 2020 Webb Report, recently Staff requested Webb provide a proposal to investigate and provide preliminary design along with cost estimates for the following:

- Upsize the 6" pipe from the Goldenwest Booster to Montero in order to take advantage of the full capacity of both booster pumps

- Decommission and remove the Hunter 2 Tank and put a new pipe in its place so the area can be looped and not have the dead ends it has now with the tank “valved off”
- Investigate the abandoned pipe along Valdez and Thunder Ridge and possibility installing a new pipe for system redundancy
- Upsize with new or add new and refurbish existing Hunter 1 Tank to increase storage capacity
- Analyze if there are adequate pipe diameters between Hunter 1 and Perrone Tanks
- Consider relocating Ridgeline HPZ Vessels to be on the same site as the Hunter 1 Tank
- Survey work to establish location of Hunter 1 Tank Property Lines and the Easements and Property Lines for the Ridgeline HPZ Vessels
- Low pressure concerns in southwest area of the 1066 Atkinson PZ should be investigated further as indicated in the September 2020 Webb Hunter Hydraulic Analysis

In response to this request for proposal, Webb proposes to do the following:

- Review Water Master Plan within the 1238 PZ and the southwestern portion of the 1066 PZ for proposed pipelines and other projects within the 1238 PZ which would ensure adequate service if the Hunter Tank 1 was taken out of service for refurbishment or replacement.
- Review as-built plans and atlas maps to confirm existing condition and potential bottlenecks in the system.
- Coordinate with RCSD Engineering and Operations team via meetings and field visit to determine the extent of the bottlenecks due to closed or out of service/abandoned pipelines and confirm existing pipeline locations and features, existing pump capabilities and limitations.
- Perform utility research in the area around the Goldenwest Pump Station and along two potential pipeline alignments (Avenue Don Benito and Valdez Ave) to confirm location of any other utilities in the area.
- Preparing mapping, survey and field topography for 400 lf of Ave Don Benito and 500 lf of Valdez Ave for preliminary design purposes.
- Preparing mapping, survey and field topography for Hunter 1 Tank site for preliminary design purposes.
- Survey Ridgeline Booster Station site and existing facilities, and map any easements associated with the site. Included in this task is research to find any existing easements for access to the site.
- Develop proposed pipeline configurations and alignments for four locations; Goldenwest Booster, pipeline through the Hunter 2 site, Avenue Don Benito and Valdez Ave. The base mapping to be used for those alignments will be from surveys previously prepared by WEBB, GIS mapping or the surveys noted above. No survey will be performed at the Goldenwest pump station site or the Hunter 2 site.
- Prepare a preliminary site plan for the Hunter 1 site that considers possible relocation of the Ridgeline Booster Station and construction of the required 0.9 MG of storage at this site, either two smaller tanks or one larger tank.
- Modify the water hydraulic model with the proposed improvements and confirm if the system will provide adequate service when the Hunter 1 Tank is out of service. Develop an operational plan for this situation, ie, pump lead/lag and set points assuming the Tony Perrone Tank is the only tank in service.
- Prepare cost estimates for the proposed improvements.
- Summarize findings in a letter report.

The District's 2022 Water Master Plan proposes these improvements to improve system reliability and redundancy in the 1238 (Hunter) PZ and portions of the 1066 (Atkinson) PZ but in order to do these improvements the District needs preliminary design work and additional study done to determine the best path forward and the specifics of the system improvements.

Webb's proposal to perform these tasks is \$84,508. The Fiscal Year ("FY") 2022-23 Budget includes \$200,000 for Design work in the 1238 (Hunter) PZ in the Water Fund Capital Improvement Budget, Line Item 8. Since this effort will result in storage tank replacements and may result in pipeline replacements, it is suggested funding be tracked under the District's Water Replacement Fund Budget. The Approved District Budget for FY 2022-23 does not include this project in the Water Fund Replacement Budget. Staff recommends amending both the Water Fund Capital Improvement Budget and the Water Fund Replacement Budget to move the \$200,000 from Line 8 of the former to Line 5 of the latter to properly track this as a replacement project and not a capital improvement project.

**Director Trowbridge moved and Director Trueba seconded the Board of Directors approve the General Manager to:**

- 1. Amend the approved District Budget for FY 2022-23 by reallocating \$200,000 from Water Fund Capital Improvement Budget Line 8 to the Water Replacement Fund Budget Line 5.**
- 2. Authorize the expenditure of up to \$100,000 of Line 5 of the Water Fund Budget to pay for the preliminary design effort for the 1238 (Hunter) PZ improvements and a portion of the 1066 (Atkinson) PZ improvements.**
- 3. Issue a Task Order to Webb Associates in the amount of \$84,508 to perform hydraulic analyses for the Hunter Pressure Zone pursuant to the attached Webb Proposal dated March 20, 2023.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 14. Consider Purchase of Continuous Mn Analyzer. DM 2023-38.**

### **BACKGROUND**

Rubidoux Community Services District ("District") has two wells which treat for manganese removal, Well 1A and 18. Three filter vessels at the Leland Thompson Water Treatment Plant ("Thompson Plant") remove manganese from Wells 1A and 18. Manganese is a mineral found in groundwater. It has a secondary maximum contaminant level ("MCL") of 50 parts per billion

("ppb"). Manganese can cause a blackish or purple hue in water and can stain sinks, tubs, toilets, and laundry.

In April 2022, the District and Jurupa Community Services District ("JCSD") entered into Amendment No. 1 to an operating agreement previously established by the two agencies in 2014 to "provide for the flow of potable water from either party's retail water system". The purpose of Amendment No. 1 was mostly to set a wholesale water rate the two agencies would charge each other during times of water purchases. Since the effective date of Amendment No. 1, RCSD has only sold water to JCSD. In 2022, water sales to JCSD were halted due to manganese in the filter at Jewel St. Booster. This, coupled with lower water demand in the winter months, the Jewel St. Booster has been off since late 2022. JCSD is getting ready to begin buying water from the District again and they have requested the District address the manganese issue prevalent at the Jewel St. Booster. To help mitigate this issue, the District can install a continuous manganese monitor for the Thompson Plant. This will ensure water flowing through the distribution system originating from the Thompson Plant and eventually making its way to the Jewel St. Booster remains under the manganese notification limit. The District's Spring 2023 Annual Consumer Confidence Report shows in 2022, out of fourteen samples taken for manganese, two samples exceeded the secondary MCL of 50 ppb.

The State Water Board's Division of Drinking Water is proposing a revision of the notification level of 20 ppb and a response level of 200 ppb for manganese (attached). The current notification level is 500 ppb and 5,000 ppb for the response level.

Sampling at the District for manganese occurs monthly and results are received within a few weeks. Backwashing of the manganese filter vessels occur once every 24 hours. A continuous manganese monitoring analyzer will ensure the District stays in compliance with the levels set by the DDW. It will provide staff with accurate, real-time information, which will determine when to backwash the filter vessels. Even absent water sales to JCSD, a continuous manganese analyzer at the Thompson Plant is a prudent and beneficial asset purchase.

The District sells water to JCSD at \$600/acre foot. Prior to JCSD halting water purchases, from April 2022 to December 2022, the District sold 1,481.781 acre feet of water, which equates to \$889,068.60. Maintaining these sales to JCSD is financially beneficial to the District.

The purchase of a continuous manganese analyzer was not considered during the FY 22-23 budgeting process and thus is not included in the current fiscal year budget. The District received a quote from Hach, a recurring vendor for the District, for a continuous manganese analyzer (attached). Including tax and freight, the total cost of the analyzer is approximately \$42,500. Additionally, once received, the analyzer would need to be wired and connected to the District's SCADA system by the District's electrical vendor, Center Electric. The quote to perform this work is approximately \$5,000 (attached). In total, the cost of procuring, shipping, installing, and connecting the analyzer is approximately \$47,500. Staff recommends the Board of Directors consider amending the FY 22-23 Water Fund Budget Asset Acquisitions to include the total cost of the continuous manganese analyzer for an amount equal to \$50,000 which includes a \$2,500 contingency for any unforeseen costs associated with the purchase. As of the writing of this Director's Memorandum, the District has approximately \$3.184 million in its Water Fund Operating Reserve cash account, which is more than sufficient to cover the cost of this asset.

**Director Murphy moved and Director Skerbelis seconded the Board of Directors authorize the General Manager to:**

- 1. Accept the quotes from Hach and Center Electric for the purchase for the purchase and installation of the continuous manganese analyzer.**
- 2. Issue a Purchase Order to Hach and Center Electric in the amount equal to their proposals.**
- 3. Amend the FY 22-23 Water Fund Budget Asset Acquisitions section to include \$50,000 for the purchase and installation of the continuous manganese analyzer.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**\*ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

A member of the public arrived to the meeting around 4:50 PM. After Item 14 was completed. President Murphy allowed the member of the public to address the Board pursuant to the originally tabled Item 6. The member of the public provided comments about the Santa Ana river and constructing a dam to hold back the water flowing down the river.

**ITEM 15. Directors Comments**

Director Murphy stated that sewer treatment is going to go up more than had been expected. There will need to be a Closed Session meeting regarding this item. He would like to schedule a Closed Session agenda item at 3:30 prior to the first or second Board Meeting in May.

Director Murphy adjourned the meeting at 4:59 PM.



**5. Consideration to Approve April 21, 2023, Salaries, Expenses and Transfers**

RUBIDOUX COMMUNITY SERVICES DISTRICT  
 APRIL 20, 2023 (BOARD MEETING)  
**FUND TRANSFER AUTHORIZATION**

<b>NET PAYROLL 4/28/23</b>	74,000.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 5/1/23	29,000.00
WIRE TRANSFER: STATE PAYROLL TAXES 5/1/23	6,000.00
WIRE TRANSFER: TO CREDIT UNION	3,000.00
WIRE TRANSFER: PERS RETIREMENT	20,230.00
WIRE TRANSFER: SECTION 125	244.00
WIRE TRANSFER: SECTION 457 AND 401(A)	2,665.00

**CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:**

4/21/2023 WATER FUND TO GENERAL FUND-Payables	152,336.67
WATER FUND TO GENERAL FUND-Trash	191,929.55
WATER FUND TO SEWER FUND	129,558.41
SEWER FUND TO GENERAL FUND-Payables	37,761.65

**INTERFUND TRANSFERS:**

4/21/2023 SEWER FUND CHECKING TO LAIF SEWER OP	91,000.00
GENERAL FUND CHECKING TO LAIF FIRE MITIGATION	-
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	3,000.00
GENERAL FUND CHECKING TO SEWER FUND CHECKING	-
GENERAL FUND CHECKING TO WATER FUND CHECKING	-
GENERAL FUND CHECKING TO LAIF GRANT-TRASH	-
GENERAL FUND CHECKING TO LAIF PROJECT ADMIN BLDG	-
LAIF GENERAL TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	194,000.00
LAIF FIRE MITIGATION TO LAIF PROPERTY TAX	-
LAIF PROJECT ADMIN BLDG TO LAIF PROPERTY TAX	-
WATER FUND CHECKING TO LAIF-COP PAYBACK	59,600.00
WATER FUND CHECKING TO LAIF-W.R.	8,400.00
WATER FUND CHECKING TO GENERAL FUND CHECKING	-
WATER FUND CHECKING TO LAIF WATER RESERVE	-
LAIF WATER ML TO LAIF WATER OPS	-
LAIF WATER OP TO WATER FUND CHECKING	15,000.00
LAIF WATER GRANT TO LAIF WATER OP	-

**NOTES PAYABLE**

<u>DESCRIPTION</u>	<u>BALANCE</u>	<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	1,345,000 Prin.	625,000	Jun-23
U.S. Bank Trust (1998 COP's Refunding)	103,785 Intr.	50,235	Jun-23
MN Plant-State Revolving Loan	3,470,293 Prin.	137,493	Jul-23
MN Plant-State Revolving Loan	535,862 Intr.	44,605	Jul-23
2022 Obligations	3,585,000 Prin.	323,842	Jul-23
2022 Obligations	571,896 Intr.	54,671	Jul-23



**AP Enter Bills Edit Report**  
**Rubidoux Community Services District (RCSACT)**  
 Batch: AAAATW

4/13/2023 1:24:11 PM

Page 2

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Paid Out	Immediate	Check #			Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
17	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32651-0267
WTR ANALYSES		03/30/2023	N	N			04/29/2023 03/30/2023	\$0.00
04/20/2023					N			\$1,000.00
18	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32654-0267
WTR ANALYSES		03/30/2023	N	N			04/29/2023 03/30/2023	\$0.00
04/20/2023					N			\$58.00
19	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32655-0267
WTR ANALYSES		03/30/2023	N	N			04/29/2023 03/30/2023	\$0.00
04/20/2023					N			\$39.00
20	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32656-0267
WTR ANALYSES		03/30/2023	N	N			04/29/2023 03/30/2023	\$0.00
04/20/2023					N			\$45.00
21	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32657-0267
WTR ANALYSES		03/30/2023	N	N			04/29/2023 03/30/2023	\$0.00
04/20/2023					N			\$320.00
22	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32658-0267
WTR ANALYSES		03/30/2023	N	N			04/29/2023 03/30/2023	\$0.00
04/20/2023					N			\$81.00
23	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32363-0267
WTR ANALYSES		03/28/2023	N	N			04/27/2023 03/28/2023	\$0.00
04/20/2023					N			\$58.00
24	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32365-0267
WTR ANALYSES		03/28/2023 ✓	N	N			04/27/2023 03/28/2023	\$0.00
04/20/2023					N			\$39.00
25	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32369-0267
WTR ANALYSES		03/28/2023	N	N			04/27/2023 03/28/2023	\$0.00
04/20/2023					N			\$81.00
26	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32372-0267
WTR ANALYSES		03/28/2023	N	N			04/27/2023 03/28/2023	\$0.00
04/20/2023					N			\$45.00
27	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32376-0267
WTR ANALYSES		03/28/2023	N	N			04/27/2023 03/28/2023	\$0.00
04/20/2023					N			\$2,000.00
28	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32677-0267
WTR ANALYSES		03/31/2023	N	N			04/30/2023 03/31/2023	\$0.00
04/20/2023					N			\$180.00
29	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CC32682-0267
WTR ANALYSES		03/31/2023	N	N			04/30/2023 03/31/2023	\$0.00
04/20/2023					N			\$36.00
30	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CD30354-0267
WTR ANALYSES		04/06/2023	N	N			05/06/2023 04/06/2023	\$0.00
04/20/2023					N			\$81.00
31	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CD30358-0267
WTR ANALYSES		04/06/2023	N	N			05/06/2023 04/06/2023	\$0.00
04/20/2023					N			\$39.00
32	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CD30359-0267
WTR ANALYSES		04/06/2023	N	N			05/06/2023 04/06/2023	\$0.00
04/20/2023					N			\$58.00

**AP Enter Bills Edit Report**  
**Rubidoux Community Services District (RCSACT)**  
 Batch: AAAATW

4/13/2023 1:24:11 PM

Page 3

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Immediate GL Account	Check #	Check #	Due Date	Discount Date	Discount
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33	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CD30360-0267
WTR ANALYSES		04/06/2023	N	N		05/06/2023	04/06/2023	\$0.00
04/20/2023					N			\$45.00
34	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CD30361-0267
WTR ANALYSES		04/06/2023	N	N		05/06/2023	04/06/2023	\$0.00
04/20/2023					N			\$80.00
35	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CD30362-0267
WTR ANALYSES		04/06/2023	N	N		05/06/2023	04/06/2023	\$0.00
04/20/2023					N			\$80.00
36	BLAIS / BLAIS & ASSOCIATES, LLC							BA_4853_2022
GRNT CONSULT		02/08/2023	N	N		03/10/2023	02/08/2023	\$0.00
04/20/2023					N			\$125.00
37	BERNELL / BERNELL HYDRAULICS, INC.							0451647-IN
PARTS		03/28/2023	N	N		04/27/2023	03/28/2023	\$0.00
04/20/2023					N			\$27.59
38	BERNELL / BERNELL HYDRAULICS, INC.							0451671-IN
PARTS		03/28/2023	N	N		04/27/2023	03/28/2023	\$0.00
04/20/2023					N			\$1,924.31
39	BPS B'S POOL SUPPLIES / B.P.S. B's POOL SUPPLIES							119813
SODIUM HYPO		03/28/2023	N	N		04/27/2023	03/28/2023	\$0.00
04/20/2023					N			\$1,568.11
40	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS							7456-516356
SUPPLIES		04/04/2023	N	N		05/04/2023	04/04/2023	\$0.00
04/20/2023					N			\$46.95
41	DEGRAVE / DEGRAVE COMMUNICATIONS							703
SURVEY/FLYER		04/01/2023	N	N		05/01/2023	04/01/2023	\$0.00
04/20/2023					N			\$1,000.00
42	DIG SAFE / DIG SAFE C/O UNDERGROUND SVC ALEF							320230580
DIG SAFE		04/01/2023	N	N		05/01/2023	04/01/2023	\$0.00
04/20/2023					N			\$123.75
43	FERGUSON / FERGUSON ENTERPRISE INC #1350							0824175
PARTS		03/29/2023	N	N		04/28/2023	03/29/2023	\$0.00
04/20/2023					N			\$97.10
44	FERGUSON / FERGUSON ENTERPRISE INC #1350							0824220
PARTS		03/30/2023	N	N		04/29/2023	03/30/2023	\$0.00
04/20/2023					N			\$28.84
45	GEOTAB / GEOTAB USA, INC							IN334859
MAR 23" TRK TRCKER		03/31/2023	N	N		04/30/2023	03/31/2023	\$0.00
04/20/2023					N			\$415.00
46	GRAINGER / GRAINGER							9658190013
SUPPLIES		03/30/2023	N	N		04/29/2023	03/30/2023	\$0.00
04/20/2023					N			\$152.09
47	GRAINGER / GRAINGER							9658400024
SUPPLIES		03/30/2023	N	N		04/29/2023	03/30/2023	\$0.00
04/20/2023					N			\$107.96
48	GRAINGER / GRAINGER							9662290411
SUPPLIES		04/03/2023	N	N		05/03/2023	04/03/2023	\$0.00
04/20/2023					N			\$12.42

**AP Enter Bills Edit Report**  
**Rubidoux Community Services District (RCSACT)**  
**Batch: AAAATW**

4/12/2023 9:33:17 AM

Page 4

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Immediate GL Account	Check #		Due Date	Discount Date	Discount
GL Date		Immediate GL Account		Credit Card	CC Reference #		Payment Date	Total Invoice
49	HARPER BURNS LLP / HARPER & BURNS LLP ✓	04/01/2023 ✓	N	N		05/01/2023 ✓	04/01/2023 ✓	040123.A
MARCH LGL SVC								\$0.00
04/20/2023 ✓				N				\$1,150.00 ✓
50	HARPER BURNS LLP / HARPER & BURNS LLP ✓	04/01/2023 ✓	N	N		05/01/2023 ✓	04/01/2023 ✓	040123.B
CITY RVDS APPEAL								\$0.00
04/20/2023 ✓				N				\$100.00 ✓
51	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓	03/24/2023 ✓	N	N		04/23/2023 ✓	03/24/2023 ✓	012M3568
PARTS								\$0.00
04/20/2023 ✓				N				\$317.97 ✓
52	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓	03/27/2023 ✓	N	N		04/26/2023 ✓	03/27/2023 ✓	012M3590
PARTS								\$0.00
04/20/2023 ✓				N				\$77.89 ✓
53	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓	03/28/2023 ✓	N	N		04/27/2023 ✓	03/28/2023 ✓	012M3607
PARTS								\$0.00
04/20/2023 ✓				N				\$10.84 ✓
54	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓	03/30/2023 ✓	N	N		04/29/2023 ✓	03/30/2023 ✓	012M3665
PARTS								\$0.00
04/20/2023 ✓				N				\$514.97 ✓
55	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓	03/31/2023 ✓	N	N		04/30/2023 ✓	03/31/2023 ✓	012M3695
PARTS								\$0.00
04/20/2023 ✓				N				\$136.37 ✓
56	HOME DEPOT / HOME DEPOT CREDIT SERVICES ✓	03/30/2023 ✓	N	N		04/29/2023 ✓	03/30/2023 ✓	030468/3042153
SUPPLIES/PAINT								\$0.00
04/20/2023 ✓				N				\$1,052.92 ✓
57	INLAND WATER WORKS / INLAND WATER WORKS SU ✓	03/28/2023 ✓	N	N		04/27/2023 ✓	03/28/2023 ✓	S1064286.001
PARTS								\$0.00
04/20/2023 ✓				N				\$3,426.96 ✓
58	KH METALS / KH METALS & SUPPLY ✓	03/30/2023 ✓	N	N		04/29/2023 ✓	03/30/2023 ✓	0632515-IN
SUPPLIES								\$0.00
04/20/2023 ✓				N				\$21.20 ✓
59	KH METALS / KH METALS & SUPPLY ✓	03/30/2023 ✓	N	N		04/29/2023 ✓	03/30/2023 ✓	0632531-IN
PAINT/TAPE								\$0.00
04/20/2023 ✓				N				\$61.38 ✓
60	KH METALS / KH METALS & SUPPLY ✓	03/30/2023 ✓	N	N		04/29/2023 ✓	03/30/2023 ✓	0632550-IN
SUPPLIES								\$0.00
04/20/2023 ✓				N				\$331.27 ✓
61	KH METALS / KH METALS & SUPPLY ✓	04/05/2023 ✓	N	N		05/05/2023 ✓	04/05/2023 ✓	0633127-IN
PARTS								\$0.00
04/20/2023 ✓				N				\$27.94 ✓
62	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	03/29/2023 ✓	N	N		04/28/2023 ✓	03/29/2023 ✓	48068
WTR CNSLT								\$0.00
04/20/2023 ✓				N				\$6,576.00 ✓
63	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	03/29/2023 ✓	N	N		04/28/2023 ✓	03/29/2023 ✓	48069
WSTE WTR CNSLT								\$0.00
04/20/2023 ✓				N				\$199.00 ✓
64	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	03/29/2023 ✓	N	N		04/28/2023 ✓	03/29/2023 ✓	48070
PRETRTMNT								\$0.00
04/20/2023 ✓				N				\$3,882.20 ✓





**AP Enter Bills Edit Report**  
**Rubidoux Community Services District (RCSACT)**  
 Batch: AAAATW

4/12/2023 9:33:17 AM

Page 6

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Immediate GL Account	Immediate	Check #	Due Date	Discount Date	Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #	Payment Date	Total Invoice
81	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							RWS23030033 ✓
	OFC KYOCERA COPIER	03/15/2023 ✓	N	N		04/14/2023 ✓	03/15/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$284.55 ✓
82	SMITH PAULA / SMITH PAULA ✓							13501760-00 ✓
	RFND OVRPYMT	03/29/2023 ✓	N	N		04/28/2023 ✓	03/29/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$862.78 ✓
83	SCE / SCE ✓							23M700136714571 ✓
	SWR PMP ENRGY	03/20/2023 ✓	N	N		04/10/2023 ✓	03/20/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$3,328.09 ✓
84	SCE / SCE ✓							23M700179651118 ✓
	SWR PMP ENRGY	03/20/2023 ✓	N	N		04/10/2023 ✓	03/20/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$357.71 ✓
85	SCE / SCE ✓							23M700609292713 ✓
	WTR PMP ENRGY	03/17/2023 ✓	N	N		04/06/2023 ✓	03/17/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$68.51 ✓
86	SCE / SCE ✓							23A600000522796 ✓
	STRT LIGHTS	04/03/2023 ✓	N	N		04/24/2023 ✓	04/03/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$14,630.82 ✓
87	SCE / SCE ✓							23A700244764992 ✓
	STRT LIGHTS	04/03/2023 ✓	N	N		04/24/2023 ✓	04/03/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$281.34 ✓
88	SCE / SCE ✓							23A700040982544 ✓
	MAIN OFFICE	04/05/2023 ✓	N	N		04/25/2023 ✓	04/05/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$1,119.85 ✓
89	SCE / SCE ✓							23A700617778997 ✓
	FIRE STN UTLTY	04/05/2023 ✓	N	N		04/25/2023 ✓	04/05/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$1,534.75 ✓
90	SCG / THE GAS COMPANY ✓							23A17882256005 ✓
	MAIN OFC UTLTY	04/05/2023 ✓	N	N		04/25/2023 ✓	04/05/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$168.95 ✓
91	SCG / THE GAS COMPANY ✓							23A12013321489 ✓
	5473 OFC.UTLTY	04/05/2023 ✓	N	N		04/25/2023 ✓	04/05/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$15.29 ✓
92	SCG / THE GAS COMPANY ✓							23A05925730565 ✓
	FIRE STN UTLTY	04/05/2023 ✓	N	N		04/25/2023 ✓	04/05/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$394.09 ✓
93	SCG / THE GAS COMPANY ✓							23A01302181001 ✓
	FIELD OFC UTLTY	04/05/2023 ✓	N	N		04/25/2023 ✓	04/05/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$31.38 ✓
94	ACORN / ACORN TECHNOLOGY SERVICE ✓							10003 ✓
	APRIL IT SUPT.	04/01/2023 ✓	N	N		04/21/2023 ✓	04/01/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$4,080.00 ✓
95	ACORN / ACORN TECHNOLOGY SERVICE ✓							10077 ✓
	BLUE BEAM/ADOBE MICR	04/01/2023 ✓	N	N		04/21/2023 ✓	04/01/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$5,840.24 ✓
96	AT&T / AT&T ✓							19759012 ✓
	PHONE CHGS	04/07/2023 ✓	N	N		05/07/2023 ✓	04/07/2023 ✓	\$0.00 ✓
04/20/2023 ✓					N			\$439.45 ✓

**AP Enter Bills Edit Report**  
**Rubidoux Community Services District (RCSACT)**  
 Batch: AAAATW

4/12/2023 9:33:17 AM

Page 7

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Immediate GL Account	Immediate	Check #	Due Date	Discount Date	Discount
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97	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CD30382-0267 ✓
WTR ANALYSES		04/07/2023 ✓	N	N		05/07/2023 ✓	04/07/2023 ✓	\$0.00
04/20/2023 ✓					N			\$90.00 ✓
98	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CD30419-0267 ✓
WTR ANALYSES		04/07/2023 ✓	N	N		05/07/2023 ✓	04/07/2023 ✓	\$0.00
04/20/2023 ✓					N			\$180.00 ✓
99	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CD30420-0267 ✓
WTR ANALYSES		04/07/2023 ✓	N	N		05/07/2023 ✓	04/07/2023 ✓	\$0.00
04/20/2023 ✓					N			\$72.00 ✓
100	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CD30421-0267 ✓
WTR ANALYSES		04/07/2023 ✓	N	N		05/07/2023 ✓	04/07/2023 ✓	\$0.00
04/20/2023 ✓					N			\$72.00 ✓
101	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CD30422-0267 ✓
WTR ANALYSES		04/07/2023 ✓	N	N		05/07/2023 ✓	04/07/2023 ✓	\$0.00
04/20/2023 ✓					N			\$72.00 ✓
102	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CD30423-0267 ✓
WTR ANALYSES		04/07/2023 ✓	N	N		05/07/2023 ✓	04/07/2023 ✓	\$0.00
04/20/2023 ✓					N			\$36.00 ✓
103	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CD30552-0267 ✓
WTR ANALYSES		04/11/2023 ✓	N	N		05/11/2023 ✓	04/11/2023 ✓	\$0.00
04/20/2023 ✓					N			\$2,000.00 ✓
104	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CD30555-0267 ✓
WTR ANALYSES		04/11/2023 ✓	N	N		05/11/2023 ✓	04/11/2023 ✓	\$0.00
04/20/2023 ✓					N			\$1,500.00 ✓
105	BRINKS / BRINKS INC. ✓							12249147 ✓
APRIL 23' ARMRD		04/01/2023 ✓	N	N		05/01/2023 ✓	04/01/2023 ✓	\$0.00
04/20/2023 ✓					N			\$1,262.03 ✓
106	DURNEY DON / DURNEY, DON ✓							20230411 ✓
GRDNG/WEED ABATE		04/10/2023 ✓	N	N		05/10/2023 ✓	04/10/2023 ✓	\$0.00
04/20/2023 ✓					N			\$1,010.00 ✓
107	EDGEWOOD PARTNERS INS / EDGEWOOD PARTNER ✓							356216 ✓
COMM INS.		04/10/2023 ✓	N	N		05/10/2023 ✓	04/10/2023 ✓	\$0.00
04/20/2023 ✓					N			\$42,384.00 ✓
108	EDGEWOOD PARTNERS INS / EDGEWOOD PARTNER ✓							356224 ✓
AUTO INS.		04/10/2023 ✓	N	N		05/10/2023 ✓	04/10/2023 ✓	\$0.00
04/20/2023 ✓					N			\$7,076.00 ✓
109	EDGEWOOD PARTNERS INS / EDGEWOOD PARTNER ✓							356226 ✓
EXCESS LIAB INS.		04/10/2023 ✓	N	N		05/10/2023 ✓	04/10/2023 ✓	\$0.00
04/20/2023 ✓					N			\$7,646.00 ✓
110	EDGEWOOD PARTNERS INS / EDGEWOOD PARTNER ✓							356187 ✓
CYBER LIABILITY		04/10/2023 ✓	N	N		05/10/2023 ✓	04/10/2023 ✓	\$0.00
04/20/2023 ✓					N			\$11,349.07 ✓
111	QUINN CAT / QUINN CAT / MACHINERY ✓							PCA00356117 ✓
R&M EQUIP		04/06/2023 ✓	N	N		05/06/2023 ✓	04/06/2023 ✓	\$0.00
04/20/2023 ✓					N			\$116.73 ✓
112	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							12559 ✓
R&M TRUCK		01/30/2023 ✓	N	N		03/01/2023 ✓	01/30/2023 ✓	\$0.00
04/20/2023 ✓					N			\$78.93 ✓

**AP Enter Bills Edit Report**  
**Rubidoux Community Services District (RCSACT)**  
 Batch: AAAATW

4/13/2023 1:24:11 PM

Page 8

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number			Immediate GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
113	SOCAL TRUCK / SOCAL TRUCKWORKS							12718
R&M TRUCK		03/24/2023	N	N		04/23/2023	03/24/2023	\$0.00
04/20/2023					N			\$53.72
114	SOCAL TRUCK / SOCAL TRUCKWORKS							12719
R&M TRUCK		03/24/2023	N	N		04/23/2023	03/24/2023	\$0.00
04/20/2023					N			\$90.99
115	SOCAL TRUCK / SOCAL TRUCKWORKS							12720
R&M TRUCK		03/24/2023	N	N		04/23/2023	03/24/2023	\$0.00
04/20/2023					N			\$86.00
116	SPECTRUM / SPECTRUM BUSINESS							0023130040623
INT.SVC APR 23"		04/06/2023	N	N		04/23/2023	04/06/2023	\$0.00
04/20/2023					N			\$345.94
117	STREAMLINE_DIGITAL / STREAMLINE							B89E97D4-0029 ✓
APRIL WEBSITE		04/01/2023	N	N		05/01/2023	04/01/2023	\$0.00
04/20/2023					N			\$400.00
118	THERMAL COOL / THERMAL-COOL, INC.							WO0021429
REP.VOLT FUSE		03/30/2023	N	N		04/29/2023	03/30/2023	\$0.00
04/20/2023					N			\$208.30
119	UNDERGROUND SERVICE ALERT / UNDERGROUND							22-2303508
UNDR.SFTY BD		04/01/2023	N	N		05/16/2023	04/01/2023	\$0.00
04/20/2023					N			\$37.82
120	VERIZON WIRELESS / VERIZON WIRELESS							9931411274
CEL PHN CHRGS		04/01/2023	N	N		04/23/2023	04/01/2023	\$0.00
04/20/2023					N			\$1,347.94
121	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA							IN14624
FEB 23"BRINE		04/03/2023	N	N		05/03/2023	04/03/2023	\$0.00
04/20/2023					N			\$150.89
122	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA							RI4631
APRIL 23"BRINE		04/01/2023	N	N		05/01/2023	04/01/2023	\$0.00
04/20/2023					N			\$749.94
123	YO FIRE / YO FIRE							2022159
PARTS		03/28/2023	N	N		04/27/2023	03/28/2023	\$0.00
04/20/2023					N			\$711.15
124	YO FIRE / YO FIRE							2022306
PARTS		04/06/2023	N	N		05/06/2023	04/06/2023	\$0.00
04/20/2023					N			\$322.17
125	YO FIRE / YO FIRE							2022293
PARTS		04/07/2023	N	N		05/07/2023	04/07/2023	\$0.00
04/20/2023					N			\$464.40
126	FELIPE ALFARO / FELIPE ALFARO							15033800-02
RFND OVRPMT		04/07/2023	N	N		05/07/2023	04/07/2023	\$0.00
04/20/2023					N			\$148.59
127	CORODATA SHREDDING, INC / CORODATA SHREDDII							DN1407850
MARCH 23" SHREDDING		03/31/2023	N	N		04/30/2023	03/31/2023	\$0.00
04/20/2023					N			\$34.00
128	ELROD / ELROD FENCE CO. INC							18488
FENCE RPRS.		04/06/2023	N	N		05/06/2023	04/06/2023	\$0.00
04/20/2023					N			\$1,089.00

# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)  
Batch: AAAATW

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Page 9

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
129	LENNAR / LENNAR HOMES CA INC ✓	04/11/2023 ✓	N	N				20230411 ✓
RFND OVRPMT								\$0.00
04/20/2023 ✓					N			\$7,890.00 ✓
130	QUINN CAT / QUINN CAT / MACHINERY ✓	03/31/2023 ✓	N	N				WOA00046055 ✓
R&M EQUIP								\$0.00
04/20/2023 ✓					N			\$8,235.03 ✓
131	RING BENDER / RING BENDER LLP ✓	04/06/2023 ✓	N	N				11601.A ✓
CITY RVSD APPEAL								\$0.00
04/20/2023 ✓					N			\$14,588.67 ✓
132	SASRE INC / SASRE INC ✓	04/07/2023 ✓	N	N				11543880-29 ✓
RFND OVRPMT								\$0.00
04/20/2023 ✓					N			\$103.64 ✓
133	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	04/12/2023 ✓	N	N				0328-041123.A ✓
COMM TRSH								\$0.00
04/20/2023 ✓					N			\$41,477.70 ✓
134	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	04/12/2023 ✓	N	N				0328-041123.B ✓
RES. TRSH								\$0.00
04/20/2023 ✓					N			\$150,451.85 ✓
135	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	04/12/2023 ✓	N	N				0328-041123.C ✓
RCSD SHR COMM								\$0.00
04/20/2023 ✓					N			(\$5,392.10) ✓
136	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	04/12/2023 ✓	N	N				0328-041123.D ✓
RCSD SHR RES								\$0.00
04/20/2023 ✓					N			(\$3,938.79) ✓
137	TRIFLO 26 LLC. / TRIFLO 26 LLC ✓	03/31/2023 ✓	N	N				3662 ✓
R&M EQUIP								\$0.00
04/20/2023 ✓					N			\$8,660.00 ✓
138	VARNER / VARNER & BRANDT LLP ✓	03/31/2023 ✓	N	N				20230331 ✓
MARCH LEGL CNSLT								\$0.00
04/20/2023 ✓					N			\$1,497.60 ✓
139	YO FIRE / YO FIRE ✓	03/30/2023 ✓	N	N				2022187 ✓
PARTS								\$0.00
04/20/2023 ✓					N			\$7,134.34 ✓
140	ZELDAS / GRISELDA RODRIGUEZ ✓	04/05/2023 ✓	N	N				INVOICE11278 ✓
RCSD TOPS								\$0.00
04/20/2023 ✓					N			\$428.18 ✓

Grand Totals

**Total Direct Expense:** \$468,539.13  
**Total Direct Expense Adj:** (\$32,273.12) ①  
**Total Non-Electronic Transactions:** \$436,266.01 ②

Report Summary

**Report Selection Criteria**  
**Report Type:** Condensed  
**Start** End  
**Transaction Number:** Start End

① 930,273.12

② 448,266.01

9,330.89  
22,942.23  
 32,273.22  
6.00

445,133.33  
8,867.32  
 2,066.42  
 285.00  
 2,542.13  
 2,268.33  
 11,055.44  
2,017.22 / 1,000.00

BM  
 4/17/23

**6. Public Comment – This is the time for Members of The Public  
to Address the Board on any Non-Agenda matter**



**7. Correspondence and Related Information:**

- a) Article from latimes.com – Drought-ravaged Colorado River gets relief from snow. But long-term water crisis remains



**Water & Drought** > California storms Restrictions lifted Risk now floods Tracking the drought

CLIMATE & ENVIRONMENT

## Drought-ravaged Colorado River gets relief from snow. But long-term water crisis remains



View of the Colorado River continuing past Hoover Dam, on the border between Nevada and Arizona, on April 3. Heavy snow in the Rocky Mountains is providing some limited relief to states that rely on water from the river (Brian van der Brug / Los Angeles Times)

BY IAN JAMES | STAFF WRITER

APRIL 8, 2023 5 AM PT

Four months ago, the outlook for the Colorado River was so dire that federal projections showed imminent risks of reservoirs dropping to dangerously low levels.

But after this winter's major storms, the river's depleted reservoirs are set to rise substantially with runoff from the largest snowpack in the watershed since 1997.

The heavy snow blanketing the Rocky Mountains offers some limited relief as water managers representing seven states and the federal government continue to weigh options for cutting water use.

Despite the reprieve, officials are still grappling with how to address the river's chronic water deficit, which has deepened during 23 years of drought intensified by climate change.

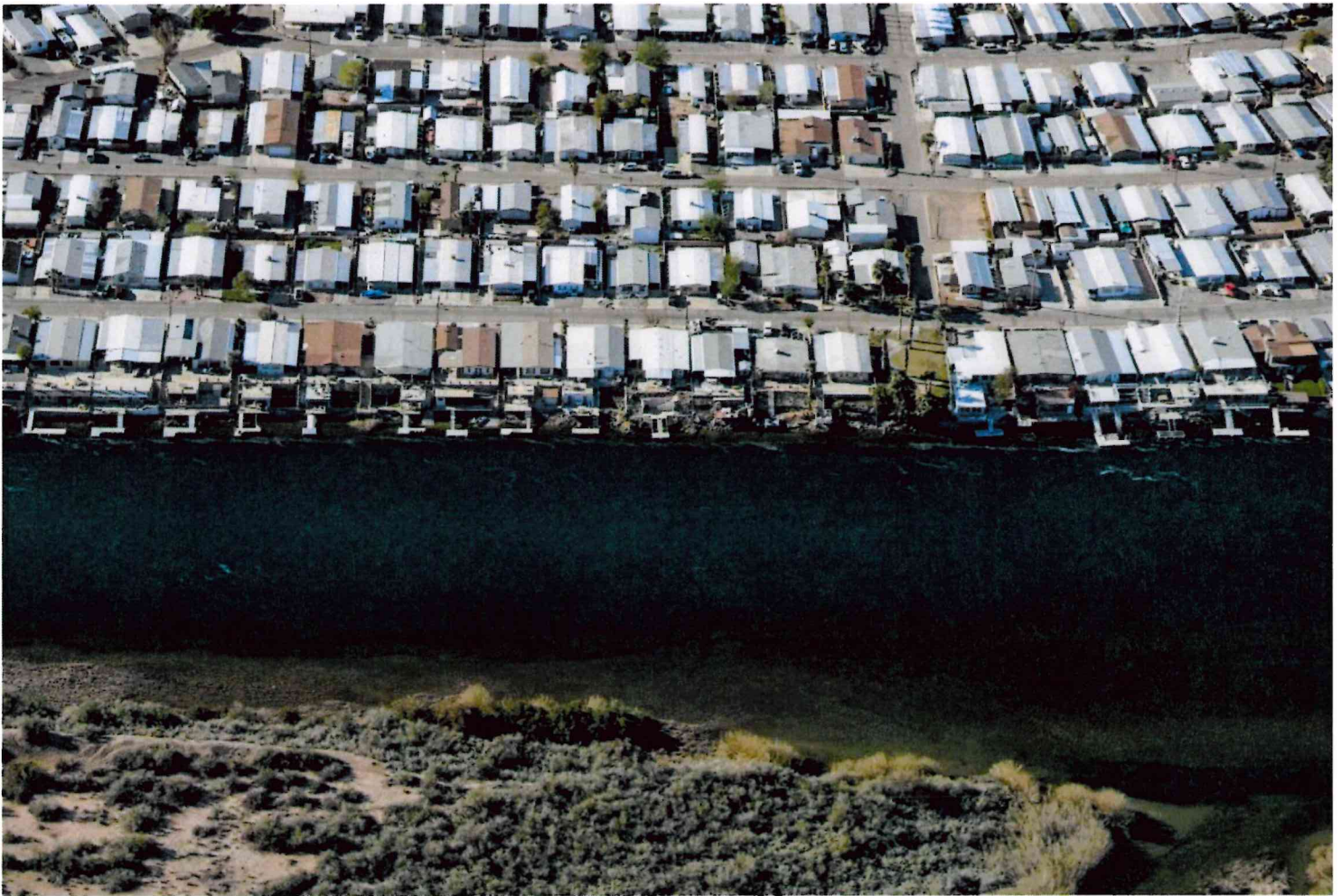
"It's a great snowpack," said Bill Hasencamp, manager of Colorado River resources for the Metropolitan Water District of Southern California. "It gives us breathing room. It gives us a little bit of space to negotiate."

The complicated politics surrounding the river grew especially contentious in January, when officials from California and six other states [presented two conflicting proposals](#) for water reductions.

The tensions now appear to have eased somewhat with the snowy winter. Managers of water agencies throughout the region have pledged to continue negotiating in an effort to reach a seven-state consensus, and the wetter conditions will likely give them greater leeway in the talks.

The plentiful snow could also alleviate some of the pressure for making large cuts right away as the Biden administration considers alternatives for managing reservoir levels over the next three years.





Homes along the Colorado River in Parker, Ariz. Heavy snow this year has boosted the amount of water in the river. (Brian van der Brug/ Los Angeles Times)

“This snowpack means we don’t need nearly the level of cuts as we thought we might have just four months ago,” Hasencamp said during a tour of water infrastructure and farming areas along the river.

The tour began at Hoover Dam near Las Vegas, where Lake Mead has recently declined to its [lowest levels](#) since it was filled.

The reservoir, which in 2000 had been nearly full, now stands at just 28% of full capacity. On its rocky shores, a whitish coating of minerals marks the high-water line about 180 feet above the water’s surface.

Upstream in the Rocky Mountains, the snowpack in the Upper Colorado River Basin measures 150% of the average since 1986, making it one of the largest snowpacks since 1980.

The runoff this spring and summer will boost the level of Lake Powell on the Utah-Arizona border, and the water will make its way to Lake Mead, which stores supplies for Southern California, Arizona, southern Nevada and northern Mexico.



Hasencamp said the runoff should eventually raise Lake Mead's level by 20 to 30 feet, which might return it toward an "equilibrium level," though both major reservoirs are still expected to remain well below half-full.



The Coachella Canal is a 123-mile aqueduct that transports Colorado River water from the All-American Canal to the Coachella Valley in Riverside County. (Brian van der Brug / Los Angeles Times)

"This bump provides us a little bit of time, knowing that, at least for the next two to three years, we're not going to have to make huge cuts," Hasencamp said. The unusually wet winter, he said, "will give us a little bit of time to develop a longer-term solution."

The [historic snow and rain in California](#) this winter has also allowed the district to "back off on the Colorado River supplies," which will in turn help boost water levels at Lake Mead, Hasencamp said.

He said various existing plans to voluntarily reduce the use of Colorado River water should be sufficient for the time being, but that it's still crucial to develop plans for adapting as climate change continues to shrink the river's average flow.

“The current use of Colorado River water is not sustainable,” he said. “We have to come to grips with the fact that we have to permanently reduce our use by about 25% or more of Colorado River water. So we’re going to need more innovative ways to stretch our water supply.”

Since June, federal officials have been [urging representatives of the seven states](#) to agree on plans for major water cutbacks. The federal Interior Department and Bureau of Reclamation have been studying options for preventing reservoirs from reaching critically low levels, and soon plan to release a preliminary draft review of alternatives.

Managers of water agencies say they also will hold more talks to try to reach a consensus. In addition to settling on an approach for the next three years, they still need to negotiate new rules for dealing with shortages after 2026, when the current rules expire.

California has the [largest water entitlement](#) of any state on the Colorado River, supplying farmlands in the Imperial and Coachella valleys and cities from Palm Springs to San Diego.



CLIMATE & ENVIRONMENT

### Tensions grow over lack of a water deal for the shrinking Colorado River

Aug. 15, 2022

At Lake Mead, the water courses through Hoover Dam’s intakes and rushes through 30-foot-wide pipes called penstocks. The water spins turbines, generating enough electricity for [about 350,000 homes](#), and continues downriver to Lake Mohave.

At Lake Havasu, on the California-Arizona border, the Metropolitan Water District operates the W.P. Whitsett Pumping Plant, which since 1941 has been taking in water and pumping it uphill to start its journey across the desert in the 242-mile Colorado River Aqueduct.

“We keep Southern California hydrated,” said Derek Lee, the MWD team manager at the pumping plant, explaining that five pumping plants lift the water more than 1,600 feet along the aqueduct.

He showed a group of reporters the plant’s nine 6-foot-wide pipes, which slant up a rocky hillside and converge in larger 10-foot pipes.

During the past three years, as the district’s other imported supplies from Northern California were cut during the drought, the intake plant operated near full capacity, typically running seven or eight pumps,



Hasencamp said.

But this year, the district has sharply reduced pumping from the Colorado River, lately running just three or four pumps.

The tour continued by plane, flying over farmlands around Blythe where the MWD has a program that [pays growers](#) who agree to leave some of their fields dry. While the district's managers touted their efforts to reduce reliance on the Colorado River, federal officials held events elsewhere along the river this week to announce new funding for conservation programs and water infrastructure.

Visiting Imperial Dam, Deputy Interior Secretary Tommy Beaudreau and others from the Biden administration [announced about \\$585 million](#) for repairing and improving water systems across the West, part of \$8.3 billion for water infrastructure projects included in the Bipartisan Infrastructure Law.

Beaudreau said the infrastructure money, along with \$4.6 billion from the Inflation Reduction Act that will be used to address drought, "represent some of the largest investments in drought resilience in America's history."



CLIMATE & ENVIRONMENT

### Colorado River in Crisis: A Times series on the Southwest's shrinking water lifeline

April 14, 2023

In Arizona, federal officials announced that the Gila River Indian Community will receive \$150 million over the next three years to pay for reducing water use and leaving a portion of their water in Lake Mead. The tribal government will also [receive \\$83 million](#) to expand water reuse with a reclaimed water pipeline project.

Beaudreau said these efforts will significantly benefit the region, and the Interior Department will announce more funding in the coming months to conserve water and "provide for long-term sustainability."

Because the largest share of the river's water is used for agriculture, a portion of the federal money is expected to go toward paying growers who temporarily forgo some of their water and leave fields dry.

While this year's rain and snow will help, "we are definitely not out of the woods," Beaudreau said. "It took us 23 years to get into this deficit, and it's going to take a lot more than one year of snowfall to get

us out.”

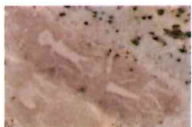
Continuing their Colorado River tour, the MWD officials visited with farmers in the Bard Water District who are participating in a [seasonal land-fallowing program](#). During the summer, the growers agree not to plant crops like wheat or cotton on some fields, and receive compensation while continuing to grow more lucrative vegetable crops in other seasons.

They also met with leaders of the Quechan Tribe of the Fort Yuma Indian Reservation, who have a [voluntary program](#) in which the MWD pays farmers not to grow crops on some of their lands from April through July, supporting an effort to boost the levels of Lake Mead.

The Quechan Tribe is one of 30 federally recognized tribes in the Colorado River Basin, and Native leaders have been calling for their inclusion in talks on river management where they previously were largely excluded.

Last month, Quechan Tribe President Jordan Joaquin was appointed as a [member of California's Colorado River Board](#) by Gov. Gavin Newsom, becoming the first tribal representative to serve in the role. Joaquin called it an important step toward more tribal representation in decision-making.

“How do we solve our water problems? Well, you solve it by having everybody at the table, and that includes tribes,” Joaquin said. “Tribal leaders need to be there.”



CLIMATE & ENVIRONMENT

**‘A living spirit’: Native people push for changes to protect the Colorado River**

Jan. 30, 2023

He and other representatives of the tribe said they are optimistic about finding solutions, and that the river is central to their way of life.

“We definitely have to have a living river,” said Frank Venegas, a water technician for the tribe. He stood beside a wetland park where a restoration project has brought back flourishing vegetation and birds.

“This is life for the Quechan people,” Venegas said.

As for the unresolved water shortage, he said, “we all have to sit together and we’ve got to develop an answer together.”

Hasencamp shared similar optimism as the tour ended at the F.E. Weymouth Water Treatment Plant in La Verne.

“Three years from this summer, we need to have this next set of generational agreements approved and in place, so we have three years to figure out the future of the Colorado River, how to make the river sustainable,” Hasencamp said. “It’s going to be hard work. We’re going to have to give and take. But I think people recognize that’s by far the best approach, as opposed to approaches that more likely lead to litigation.”

The MWD delivers water that its member agencies supply to 19 million people across Southern California. On average, about one-fourth of the region’s water supply comes from the Colorado River.

Adel Hagekhalil, the district’s general manager, said it’s important that the region work together to invest in solutions, such as recycling more wastewater, capturing more stormwater and cleaning up contaminated groundwater. He pointed out that Arizona and Nevada water agencies are helping fund initial work on a large water recycling project in Southern California.

He suggested the Colorado River Basin should one day consider creating a single water authority to govern water management across the seven states, something like the Tennessee Valley Authority. He said such a body could help guide the region in making “watershed investments that save the entire river as a whole.”

“We have to think holistically as one,” Hagekhalil said. “We’re stronger together, more effective together than if we’re fighting.”

He said the plentiful rain and snow shouldn’t diminish the urgency of finding long-term solutions for the Colorado River.

“Nature gave us a lifeline. Let’s not waste it,” Hagekhalil said. “Let’s figure out how we can now prepare.”

“This is the new climate,” he said. “And we need to adapt to it.”



Ian James

Ian James is a reporter who focuses on water in California and the West. Before joining the Los Angeles Times in 2021, he was an environment reporter at the

Arizona Republic and the Desert Sun. He previously worked for the Associated Press as a correspondent in the Caribbean and as bureau chief in Venezuela. He is originally from California.

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**8. Manager's Report (Second Meeting each Month):**

- a) Operations Report
- b) Emergency and Incident Report
- c) Follow up to questions at prior Board Meeting and other updates

# Water and Wastewater Production Comparison

Date	TOTAL WELL PRODUCTION in Million Gallons					Consumption to JURUPA C.S.D.	WASTEWATER FLOW TO RIVERSIDE
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Non-Potable Total	(Million Gallons)	(Million Gallons)
3/1/2023	0.00	2.40	2.40	0.00	2.40	0.00	1.86
3/2/2023	0.00	3.04	3.04	0.00	3.04	0.00	1.66
3/3/2023	0.00	2.65	2.65	0.00	2.65	0.00	1.60
3/4/2023	0.00	2.67	2.67	0.00	2.67	0.00	1.66
3/5/2023	0.00	3.52	3.52	0.00	3.52	0.00	1.75
3/6/2023	0.00	2.51	2.51	0.00	2.51	0.00	1.69
3/7/2023	0.00	2.72	2.72	0.00	2.72	0.00	1.63
3/8/2023	0.00	2.99	2.99	0.00	2.99	0.00	1.66
3/9/2023	0.00	2.81	2.81	0.00	2.81	0.00	1.65
3/10/2023	0.00	2.31	2.31	0.00	2.31	0.00	1.69
3/11/2023	0.00	2.75	2.75	0.00	2.75	0.00	1.69
3/12/2023	0.00	2.37	2.37	0.00	2.38	0.00	1.69
3/13/2023	0.00	3.52	3.52	0.00	3.52	0.00	1.62
3/14/2023	0.00	2.50	2.50	0.00	2.50	0.00	1.81
3/15/2023	0.00	2.47	2.47	0.00	2.47	0.00	2.13
3/16/2023	0.00	3.01	3.01	0.00	3.01	0.00	1.71
3/17/2023	0.00	2.62	2.62	0.00	2.63	0.00	1.71
3/18/2023	0.00	2.57	2.57	0.00	2.57	0.00	1.71
3/19/2023	0.00	2.43	2.43	0.00	2.43	0.00	1.63
3/20/2023	0.00	2.75	2.75	0.00	2.75	0.00	1.67
3/21/2023	0.00	2.57	2.57	0.00	2.57	0.00	1.89
3/22/2023	0.00	2.81	2.81	0.00	2.81	0.00	1.77
3/23/2023	0.00	2.51	2.51	0.00	2.51	0.00	1.66
3/24/2023	0.00	2.67	2.67	0.00	2.67	0.00	1.63
3/25/2023	0.00	2.65	2.65	0.00	2.65	0.00	1.64
3/26/2023	0.00	2.71	2.71	0.00	2.71	0.00	1.71
3/27/2023	0.00	3.32	3.32	0.00	3.32	0.00	1.67
3/28/2023	0.00	2.13	2.13	0.00	2.13	0.00	1.65
3/29/2023	0.00	2.79	2.79	0.00	2.79	0.00	1.68
3/30/2023	0.00	2.77	2.77	0.00	2.77	0.00	1.69
3/31/2023	0.00	2.47	2.47	0.00	2.47	0.00	1.62
MINIMUM	0.00	2.13	2.13	0.00	2.13	0.00	1.60
AVERAGE	0.00	2.71	2.71	0.00	2.71	0.00	1.70
MAXIMUM	0.00	3.52	3.52	0.00	3.52	0.00	2.13
TOTAL	0.00	84.01	84.01	0.01	84.02	0.00	52.82

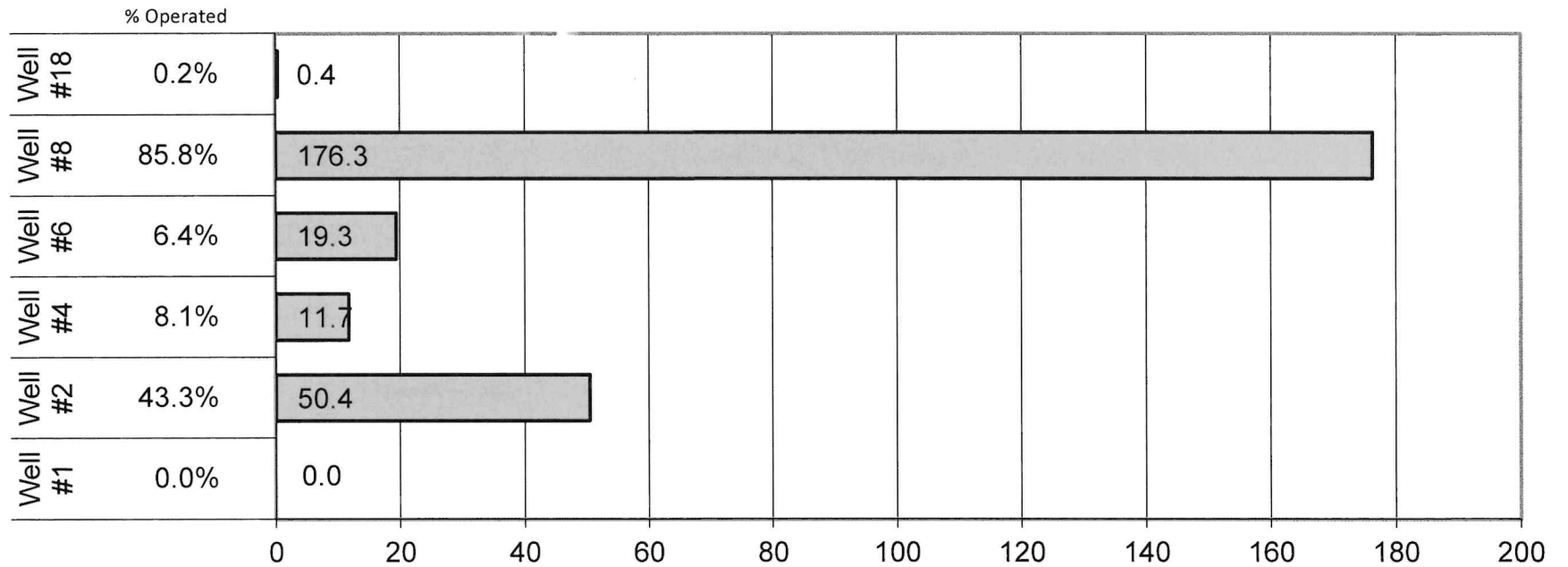


**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
**MONTHLY WELL PRODUCTION**  
(Million Gallons)

DATE	POTABLE WATER							NONPOTABLE WATER					TOTALS		TOTAL PROD. (MG)
	JURUPA TIE-IN (MG)	GAC Plt TROYER Well #2 (MG)	Nitrate Removal Plt FLEETWOOD Well #4 (MG)	SKOTTY Well #6 (MG)	Thompson WTF			28th ST. Well #3 (MG)	DALY Well #7 (MG)	CLEMENT Well #11 (MG)	46th ST. Well #14 (MG)	Mission Wells #19 & #20 (MG)	POTABLE (MG)	NON POTABLE (MG)	
3/1/2023	0.00	0.07	0.21	0.37	0.00	1.75	0.00	0.00	0.00	0.00	0.00	0.00	2.40	0.00	2.40
3/2/2023	0.00	0.51	0.24	0.43	0.00	1.86	0.00	0.00	0.00	0.00	0.00	0.00	3.04	0.00	3.04
3/3/2023	0.00	0.57	0.07	0.13	0.00	1.88	0.00	0.00	0.00	0.00	0.00	0.00	2.65	0.00	2.65
3/4/2023	0.00	0.57	0.07	0.15	0.00	1.88	0.00	0.00	0.00	0.00	0.00	0.00	2.67	0.00	2.67
3/5/2023	0.00	0.58	0.37	0.64	0.00	1.94	0.00	0.00	0.00	0.00	0.00	0.00	3.52	0.00	3.52
3/6/2023	0.00	0.58	0.03	0.05	0.00	1.87	0.00	0.00	0.00	0.00	0.00	0.00	2.51	0.00	2.51
3/7/2023	0.00	0.67	0.00	0.07	0.00	1.98	0.00	0.00	0.00	0.00	0.00	0.00	2.72	0.00	2.72
<b>Subtotal</b>	<b>0.00</b>	<b>3.54</b>	<b>0.99</b>	<b>1.83</b>	<b>0.00</b>	<b>13.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19.51</b>	<b>0.00</b>	<b>19.51</b>
3/8/2023	0.00	0.56	0.16	0.29	0.00	1.97	0.00	0.00	0.00	0.00	0.00	0.00	2.99	0.00	2.99
3/9/2023	0.00	0.49	0.42	0.18	0.00	1.73	0.00	0.00	0.00	0.00	0.00	0.00	2.81	0.00	2.81
3/10/2023	0.00	0.54	0.04	0.07	0.00	1.65	0.00	0.00	0.00	0.00	0.00	0.00	2.31	0.00	2.31
3/11/2023	0.00	0.63	0.02	0.04	0.00	2.06	0.00	0.00	0.00	0.00	0.00	0.00	2.75	0.00	2.75
3/12/2023	0.00	0.54	0.02	0.03	0.00	1.78	0.00	0.00	0.00	0.00	0.00	0.00	2.37	0.00	2.38
3/13/2023	0.00	0.66	0.28	0.50	0.00	2.07	0.00	0.00	0.00	0.00	0.00	0.00	3.52	0.00	3.52
3/14/2023	0.00	0.51	0.10	0.17	0.00	1.72	0.00	0.00	0.00	0.00	0.00	0.00	2.50	0.00	2.50
<b>Subtotal</b>	<b>0.00</b>	<b>3.94</b>	<b>1.04</b>	<b>1.29</b>	<b>0.00</b>	<b>12.99</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19.26</b>	<b>0.00</b>	<b>19.26</b>
3/15/2023	0.00	0.58	0.02	0.05	0.00	1.82	0.00	0.00	0.00	0.00	0.00	0.00	2.47	0.00	2.47
3/16/2023	0.00	0.56	0.21	0.38	0.00	1.86	0.00	0.00	0.00	0.00	0.00	0.00	3.01	0.00	3.01
3/17/2023	0.00	0.61	0.03	0.05	0.00	1.93	0.00	0.00	0.00	0.00	0.00	0.00	2.62	0.00	2.63
3/18/2023	0.00	0.58	0.04	0.07	0.00	1.89	0.00	0.00	0.00	0.00	0.00	0.00	2.57	0.00	2.57
3/19/2023	0.00	0.54	0.07	0.12	0.00	1.71	0.00	0.00	0.00	0.00	0.00	0.00	2.43	0.00	2.43
3/20/2023	0.00	0.57	0.12	0.20	0.00	1.86	0.00	0.00	0.00	0.00	0.00	0.00	2.75	0.00	2.75
3/21/2023	0.00	0.57	0.04	0.07	0.00	1.90	0.00	0.00	0.00	0.00	0.00	0.00	2.57	0.00	2.57
<b>Subtotal</b>	<b>0.00</b>	<b>3.99</b>	<b>0.53</b>	<b>0.94</b>	<b>0.00</b>	<b>12.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18.42</b>	<b>0.00</b>	<b>18.42</b>
3/22/2023	0.00	0.64	0.11	0.14	0.00	1.91	0.00	0.00	0.00	0.00	0.00	0.00	2.81	0.00	2.81
3/23/2023	0.00	0.58	0.05	0.16	0.00	1.73	0.00	0.00	0.00	0.00	0.00	0.00	2.51	0.00	2.51
3/24/2023	0.00	0.42	0.05	0.06	0.00	2.14	0.00	0.00	0.00	0.00	0.00	0.00	2.67	0.00	2.67
3/25/2023	0.00	0.51	0.18	0.33	0.00	1.63	0.00	0.00	0.00	0.00	0.00	0.00	2.65	0.00	2.65
3/26/2023	0.00	0.54	0.14	0.25	0.00	1.78	0.00	0.00	0.00	0.00	0.00	0.00	2.71	0.00	2.71
3/27/2023	0.00	0.74	0.06	0.12	0.00	2.40	0.00	0.00	0.00	0.00	0.00	0.00	3.32	0.00	3.32
3/28/2023	0.00	0.00	0.28	0.53	0.00	1.20	0.12	0.00	0.00	0.00	0.00	0.00	2.13	0.00	2.13
3/29/2023	0.00	0.39	0.25	0.45	0.00	1.71	0.00	0.00	0.00	0.00	0.00	0.00	2.79	0.00	2.79
3/30/2023	0.00	0.58	0.06	0.11	0.00	2.03	0.00	0.00	0.00	0.00	0.00	0.00	2.77	0.00	2.77
3/31/2023	0.00	0.57	0.00	0.09	0.00	1.81	0.00	0.00	0.00	0.00	0.00	0.00	2.47	0.00	2.47
<b>Subtotal</b>	<b>0.00</b>	<b>4.96</b>	<b>1.17</b>	<b>2.25</b>	<b>0.00</b>	<b>18.34</b>	<b>0.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>26.83</b>	<b>0.00</b>	<b>26.84</b>
<b>TOTAL</b>	<b>0.000</b>	<b>16.431</b>	<b>3.729</b>	<b>6.302</b>	<b>0.000</b>	<b>57.433</b>	<b>0.115</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.012</b>	<b>84.010</b>	<b>0.012</b>	<b>84.022</b>

# TOTAL WATER PRODUCED w/ % Operated

## March 2023

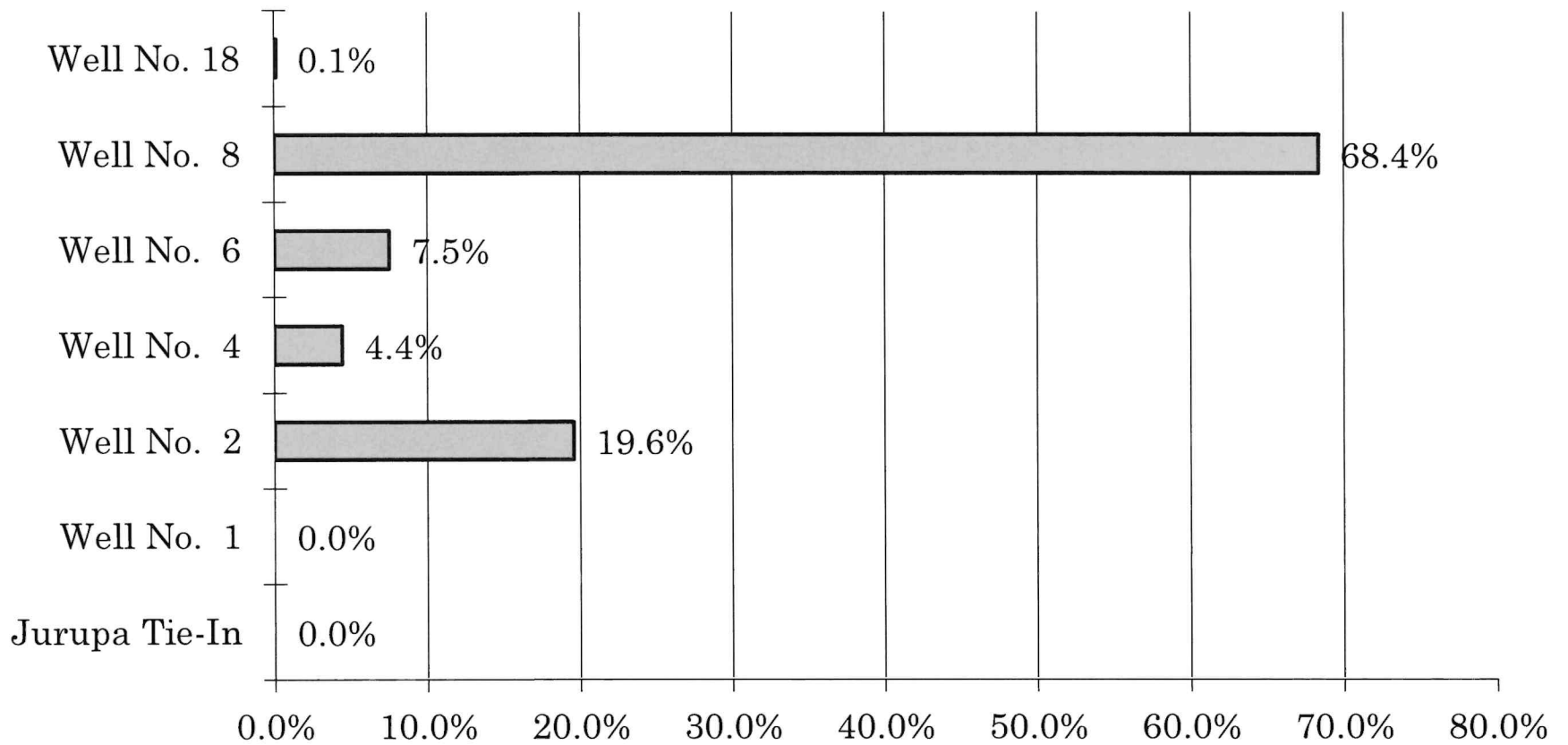


Max Production      **1171.4 AF**  
 Monthly Production    **579.3 AF**  
 Reserve Production    **592.1 AF**

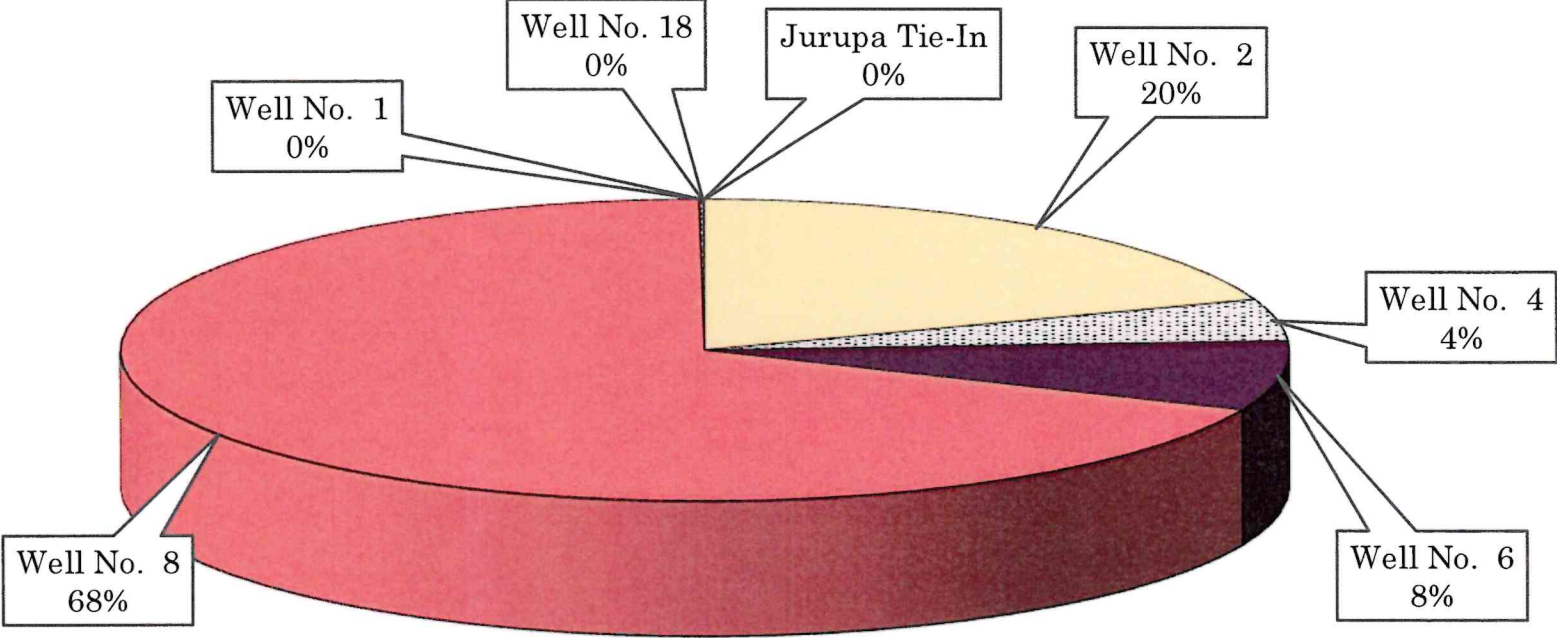
**ACRE FEET**

1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

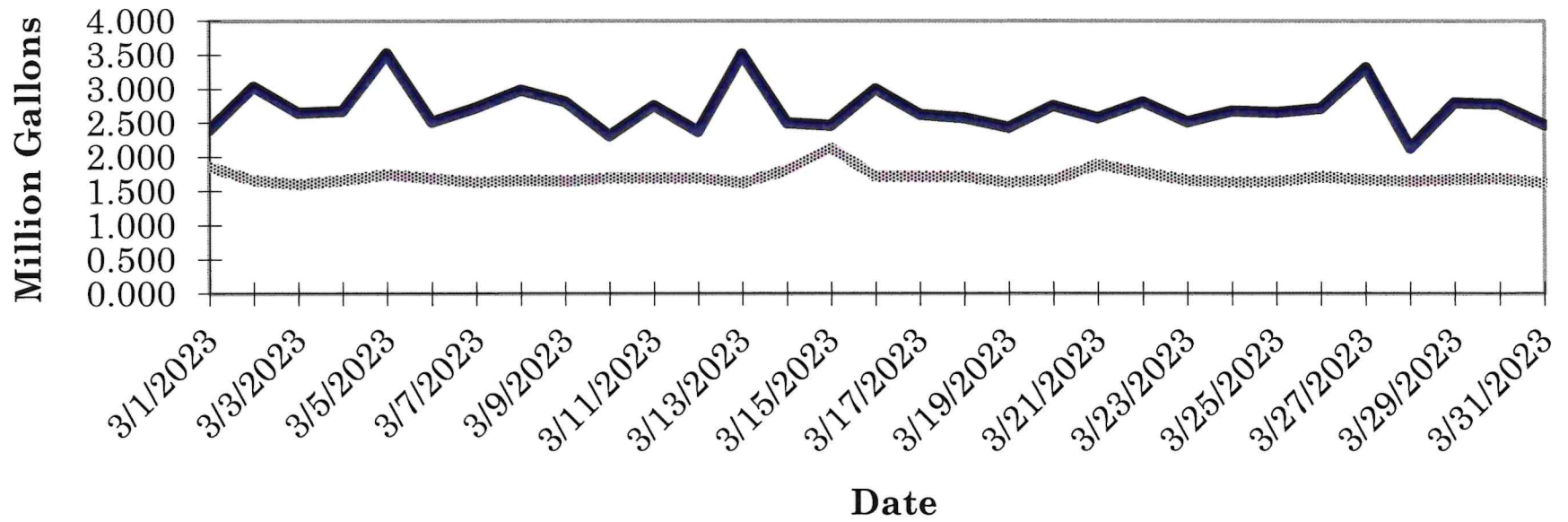
## Source Potable Production Comparison March 2023



# Source Potable Production Comparison March 2023



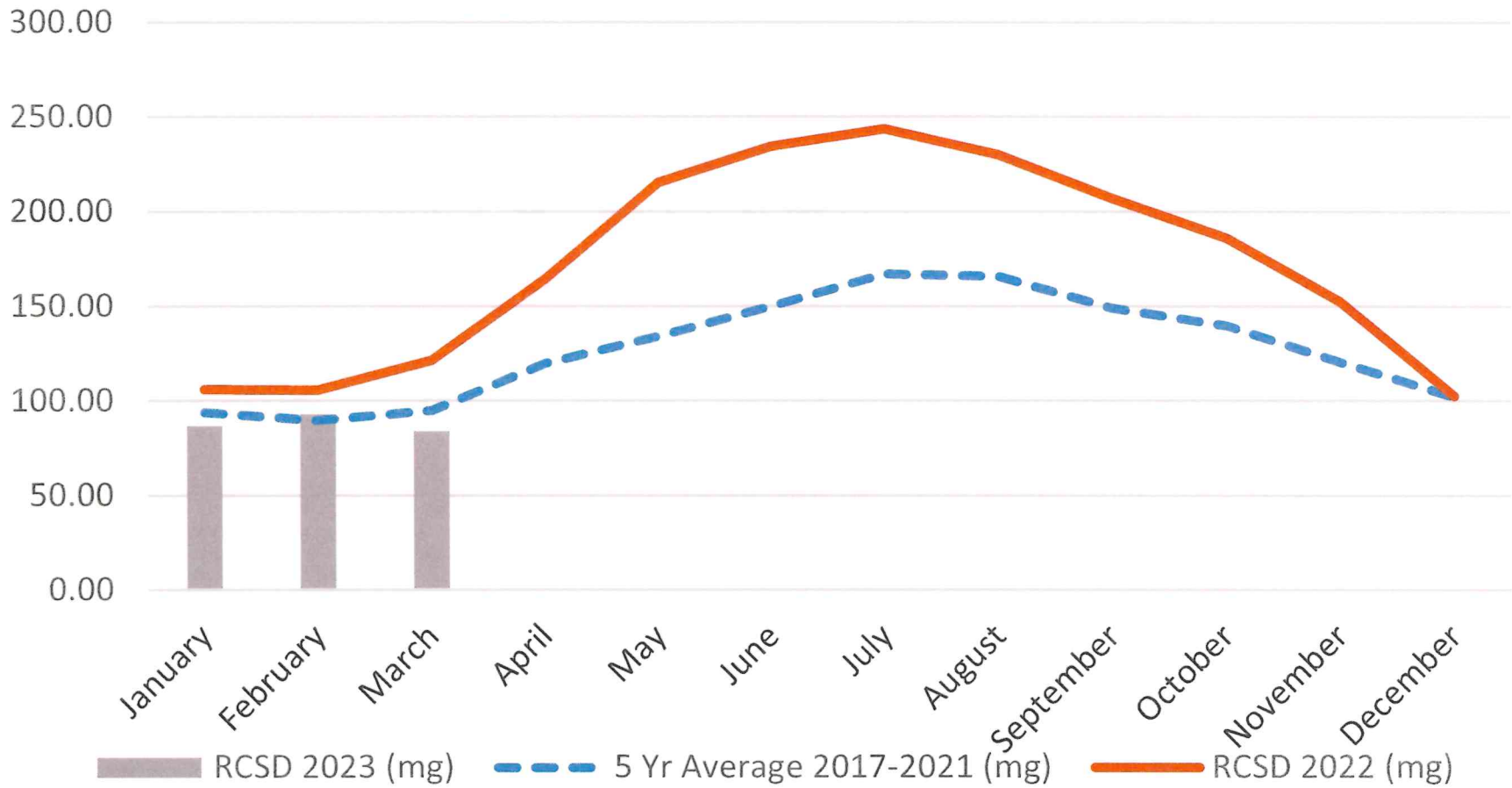
# Potable Water & Wastewater Comparison March 2023



— Potable Water Prod.

..... Wastewater Prod

# Potable Water Production Year 2023

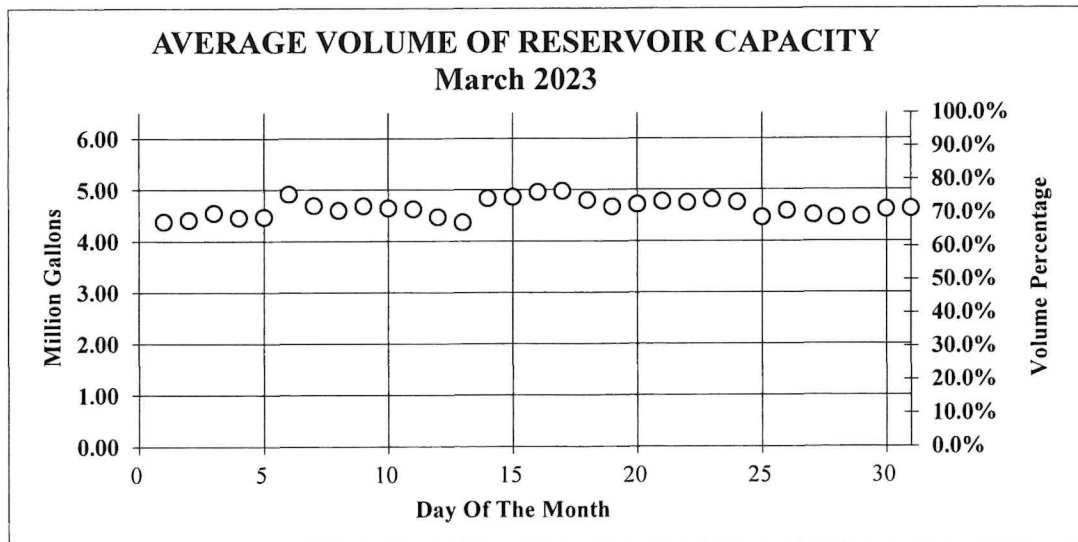




# RUBIDOUX COMMUNITY SERVICES DISTRICT

## Reservoir Capacity Report

CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER I	PERRONE		
3/1/2023	66.3	64.2	82.7	77.7	4,380,759	68.2%
3/2/2023	66.6	64.9	83.0	77.8	4,407,566	68.6%
3/3/2023	70.3	66.9	83.0	77.9	4,544,644	70.7%
3/4/2023	68.5	65.5	82.1	77.0	4,453,682	69.3%
3/5/2023	68.4	65.9	82.2	77.2	4,467,266	69.5%
3/6/2023	78.9	73.6	82.6	77.7	4,913,670	76.5%
3/7/2023	73.8	69.5	82.7	77.8	4,688,643	73.0%
3/8/2023	71.5	67.9	82.7	77.9	4,597,256	71.6%
3/9/2023	73.6	69.5	82.5	77.6	4,683,233	72.9%
3/10/2023	72.6	68.5	83.0	78.0	4,640,278	72.2%
3/11/2023	72.4	68.4	82.5	77.2	4,623,906	72.0%
3/12/2023	68.8	65.6	82.1	77.0	4,463,136	69.5%
3/13/2023	66.0	64.0	82.5	77.6	4,366,929	68.0%
3/14/2023	77.1	72.1	83.1	77.8	4,836,871	75.3%
3/15/2023	77.7	72.5	83.2	77.8	4,861,766	75.7%
3/16/2023	79.8	74.3	83.1	77.9	4,955,492	77.1%
3/17/2023	80.3	74.5	82.8	77.8	4,969,466	77.3%
3/18/2023	76.4	71.4	82.3	77.2	4,790,199	74.6%
3/19/2023	73.3	69.1	82.4	77.3	4,662,648	72.6%
3/20/2023	74.4	70.0	82.9	77.7	4,718,425	73.4%
3/21/2023	75.7	71.0	83.2	77.7	4,774,535	74.3%
3/22/2023	75.0	70.4	83.1	77.7	4,743,727	73.8%
3/23/2023	76.9	72.0	81.9	76.3	4,809,234	74.9%
3/24/2023	75.3	70.6	83.0	77.7	4,752,043	74.0%
3/25/2023	68.4	65.5	82.6	77.3	4,457,568	69.4%
3/26/2023	71.4	67.9	82.1	77.2	4,587,271	71.4%
3/27/2023	69.8	66.3	82.5	77.5	4,510,334	70.2%
3/28/2023	68.3	65.5	82.5	77.7	4,457,142	69.4%
3/29/2023	68.6	65.9	83.2	77.7	4,480,138	69.7%
3/30/2023	72.1	68.2	83.1	77.7	4,617,502	71.9%
3/31/2023	72.3	68.4	83.1	77.8	4,628,200	72.0%



\* The total capacity of all District reservoirs is 6,425,000 gallons.



Riverside County Fire Department  
 Office of the Fire Marshal  
 Rubidoux Community Services District  
 3590 Rubidoux Blvd  
 Rubidoux, CA 92509  
 Bus (951) 684-7580



## Monthly Activity Report

### March 2023

<i>Activity</i>	<i>Total</i>
Total Number of Plan Reviews Completed	0
Plan Review Turnaround Time <i>(Goal is 15 Days)</i>	0
Total Number of Construction Inspections Conducted	0
Inspection Turnaround Time <i>(Goal is within 3 Days of Contact)</i>	0
Total Number of Annual Fire Inspections Conducted <i>(Including Reinspections)</i>	1
Number of Weed Abatement Inspections Performed	0
Planning & Development Meetings Attended	0
Planning & Development Cases Reviewed	0
Special Event Meetings	0
Special Event Inspections	0
Complaints	0
850 Inspections	0
School Inspections	13

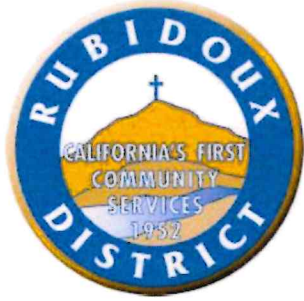
# CAL FIRE/Riverside County Fire Department

## Emergency Incident Statistics

March 2014 - March 2023



## Rubidoux Community Service District



## Total Calls for Rubidoux CSD March 2014-2023



<u>Month/Year</u>	<u>Total Calls for Station 38</u>	<u>Total Calls for District</u>
March 2014	198	209
March 2015	206	213
March 2016	237	253
March 2017	225	246
March 2018	237	259
March 2019	226	241
March 2020	260	272
March 2021	198	213
March 2022	267	287
March 2023	308	323

# **CAL FIRE/Riverside County Fire Department**

## **Emergency Incident Statistics**



**Bill Weiser**

**Fire Chief**

4/3/2023

**Report Provided By: Riverside County Fire Department**

**Communications and Technology Division**

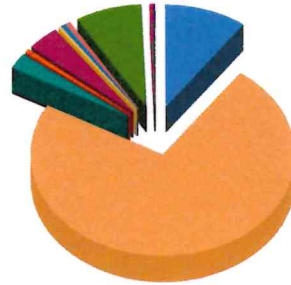
**GIS Section**

**Please refer to Map and Incident by Battalion, Station, Jurisdiction**

Incidents Reported for the month of March2023 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)  
\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

## Response Activity

### Incidents Reported for the month of March 2023 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)



False Alarm	32	9.9%
Medical	236	73.1%
Other Fire	8	2.5%
Other Misc	2	0.6%
Public Service Assist	13	4.0%
Rescue	1	0.3%
Ringin Alarm	1	0.3%
Standby	2	0.6%
Traffic Collision	26	8.0%
Vehicle Fire	1	0.3%
Wildland Fire	1	0.3%
<b>Total:</b>	<b>323</b>	<b>100.0%</b>

False Alarm	32
Medical	236
Other Fire	8
Other Misc	2
Public Service Assist	13
Rescue	1
Ringin Alarm	1
Standby	2
Traffic Collision	26
Vehicle Fire	1
Wildland Fire	1
<b>Incident Total:</b>	<b>323</b>

### Average Enroute to Onscene Time\*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledge as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
213	109	25	2	5.0	65.9%

\*CODE 3 and CODE 2 incidents are included in the total count of incidents and the average Enroute to Onscene Time.



### Incidents by Battalion, Station and Jurisdiction

			False Alarm	Medical	Other Fire	Other Misc	Public Service Assist	Rescue	Ringing Alarm	Standby	Traffic Collision	Vehicle Fire	Wildland Fire	Total	
<b>Battalion 14</b>	Station 18 West	City of Jurupa Valley	0	13	0	0	0	0	0	0	2	0	0	15	
	Riverside	<b>Station Total</b>	0	13	0	0	0	0	0	0	2	0	0	15	
	Station 38 Rubidoux	City of Jurupa Valley	32	223	8	2	13	1	1	2	24	1	1	308	
		<b>Station Total</b>	32	223	8	2	13	1	1	2	24	1	1	308	
	<b>Battalion Total</b>			32	236	8	2	13	1	1	2	26	1	1	323
	<b>Grand Total</b>			32	236	8	2	13	1	1	2	26	1	1	323

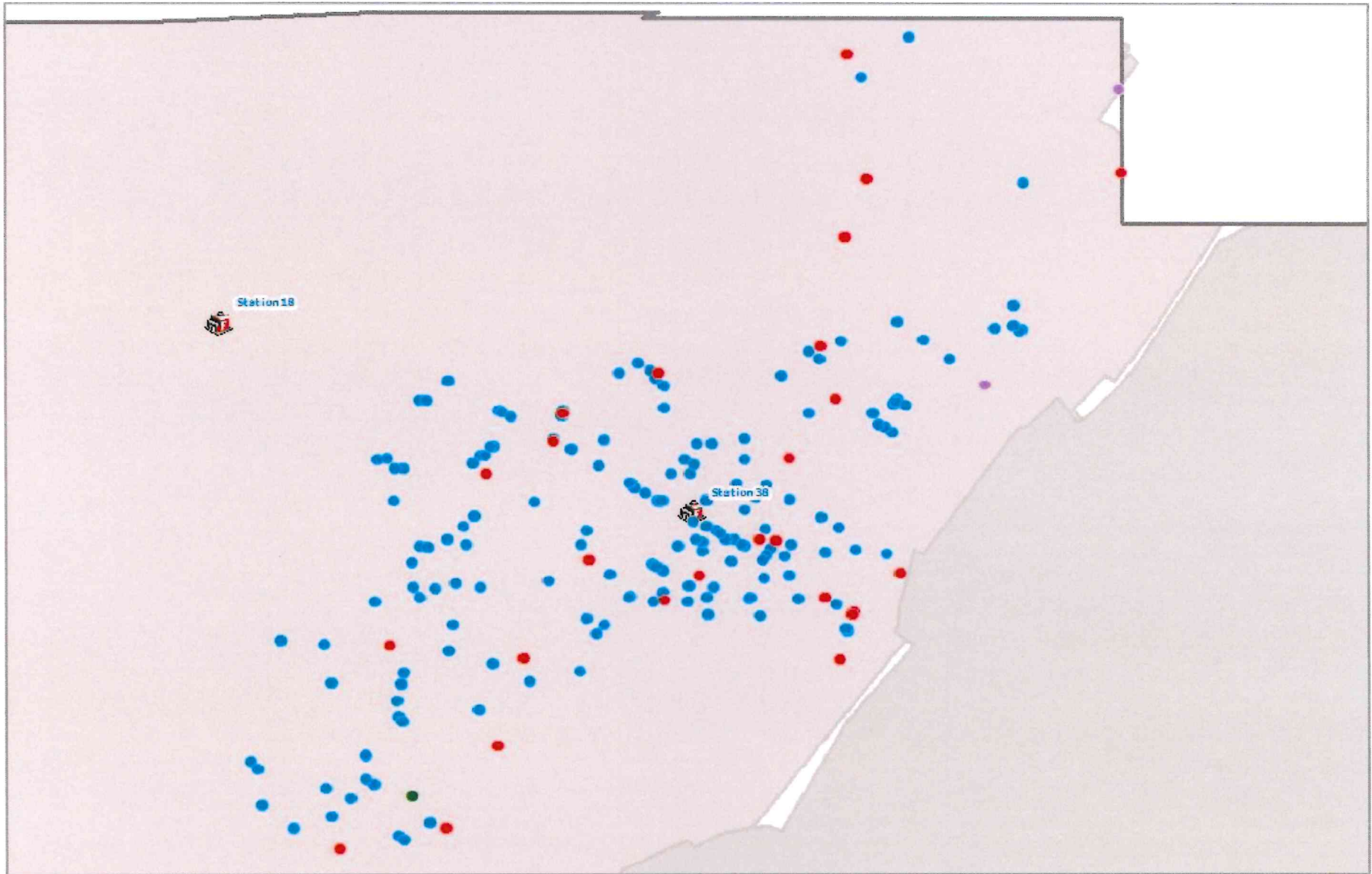
### Incidents by Jurisdiction

	False Alarm	Medical	Other Fire	Other Misc	Public Service	Rescue	Ringling Alarm	Standby	Traffic Collision	Vehicle Fire	Wildland Fire	Total
City of Jurupa Valley	32	236	8	2	13	1	1	2	26	1	1	323
<b>Grand Total</b>	<b>32</b>	<b>236</b>	<b>8</b>	<b>2</b>	<b>13</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>26</b>	<b>1</b>	<b>1</b>	<b>323</b>

**Incidents by Supervisorial District - Summary**

	<b>DISTRICT 2 KAREN SPIEGEL</b>	<b>Grand Total</b>
False Alarm	32	32
Medical	236	236
Other Fire	8	8
Other Misc	2	2
Public Service Assist	13	13
Rescue	1	1
Ringing Alarm	1	1
Standby	2	2
Traffic Collision	26	26
Vehicle Fire	1	1
Wildland Fire	1	1
<b>Total</b>	<b>323</b>	<b>323</b>

MONTH = 3 and YEAR = 2023 and SPECIAL= 'Rubidoux CSD'



Legend

- |         |            |                  |              |
|---------|------------|------------------|--------------|
| Fire    | Medical    | Riverside County | Fire Station |
| Hazard  | Other Misc | Reservations     | Casinos      |
| Haz Mat | PSA        |                  |              |



Riverside County Fire GIS

\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

9. Consideration to Approve Solid Waste Rate Increase for FY  
2023/2024 and Authorize Staff to Prepare and Set Solid Waste  
Hearing Pursuant to Proposition 218: **DM 2023-39**



# Rubidoux Community Services District

## Board of Directors

Bernard Murphy, President  
John Skerbelis, Vice-President  
Armando Muniz  
F. Forest Trowbridge  
Hank Trueba Jr.



## General Manager

Brian R. Laddusaw

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## DIRECTORS MEMORANDUM 2023-39

April 20, 2023

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consideration to Approve Solid Waste Rate Increase for FY 2023-24 and Authorize Staff to Prepare and Set Solid Waste Hearing Pursuant to Proposition 218

### **BACKGROUND:**

On March 8, 2023, the Solid Waste (“Trash”) Committee of the Rubidoux Community Services District (“District”) Board of Directors (Directors Murphy and Skerbelis) met with staff and the District’s representative from Burrtec Industries (“Burrtec”) to discuss Burrtec’s draft proposed rate increases to the trash rates for FY 2023|2024. The District’s representative explained for a typical residential customer (90-gallon can), the rate was projected to increase from \$34.09/month to \$37.33/month, a \$3.24/month increase, or 9.50%.

The rates presented to the Trash Committee on March 8, 2023, were in draft form as Burrtec had not yet received the final County of Riverside pass-through landfill “tipping” fee. This fee was finalized by Burrtec on March 28, 2023, and resulted in an additional increase of \$.02/month for a 90-gallon can. At the conclusion of the Trash Committee meeting, both Committee members voted to approve the rate increase knowing the rates were subject to change. At the direction of the Trash Committee, only a second Trash Committee meeting would be considered necessary should the final rates provided by Burrtec be materially different than the draft ones approved by the Trash Committee on March 8, 2023. As a \$.02/month increase for a 90-gallon can does not represent a material change, the final rates are being agendized at this evenings Board meeting for the full Boards consideration and authorization. If authorized, staff will prepare the necessary Proposition 218 notice to all affected customers and/or property owners.

The example of a residential 90-gallon can is used as this represents the District’s largest customer base. The rate increase for purposes of this example is comprised of the following:

Cost Component	Current	Proposed as of 3/8/23			Final as of 3/28/23		
	FY 22 23	FY 23 24			FY 23 24		
	(\$)	(\$)	(\$)	(%)	(\$)	(\$)	(%)
CPI (8.70%)	\$ 17.85	\$ 19.40	\$ 1.55	8.68%	\$ 19.40	\$ 1.55	8.68%
Rate Shortfall (Cap CPI at 6%)	\$ -	\$ (0.48)	\$ (0.48)	0.00%	\$ (0.48)	\$ (0.48)	0.00%
Landfill tipping fee	\$ 8.78	\$ 8.67	\$ (0.11)	-1.25%	\$ 8.69	\$ (0.09)	-1.03%
Recycling	\$ 1.74	\$ 2.05	\$ 0.31	17.82%	\$ 2.05	\$ 0.31	17.82%
Mixed Organics	\$ 4.72	\$ 5.54	\$ 0.82	17.37%	\$ 5.54	\$ 0.82	17.37%
SB 1383 Admin Fee	\$ -	\$ 0.90	\$ 0.90	0.00%	\$ 0.90	\$ 0.90	0.00%
RCSD Admin Fee	\$ 1.00	\$ 1.25	\$ 0.25	25.00%	\$ 1.25	\$ 0.25	25.00%
<b>Total</b>	<b>\$ 34.09</b>	<b>\$ 37.33</b>	<b>\$ 3.24</b>	<b>9.50%</b>	<b>\$ 37.35</b>	<b>\$ 3.26</b>	<b>9.56%</b>

A description of the various cost components of the trash rate is as follows:

- CPI – This cost is the service component of Burrtec which is adjusted via the consumer price index (“CPI”) on an annual basis. This amount is kept by Burrtec.
- Landfill, Recycling, Mixed Organics – These costs are pass-through costs from the County of Riverside for each components’ respective “tipping” fees and are not controlled by Burrtec. Beginning in FY 22|23, Mixed Organics includes green waste and food waste, the latter being a stipulation of SB 1383.
- SB 1383 Admin Fee – This is the District’s customers share of the administrative and compliance components of SB 1383 paid to Burrtec.
- RCSD Admin Fee – This is the District administrative monthly charge per residential customer. This is the amount retained by the District to fund customer service and administrative costs of operating the Solid Waste enterprise.

In the proposed residential rates for FY 23|24, the largest components of the increase relate to:

- CPI (service charge) – The increase in this cost component correlates to the overall CPI increase based upon the Riverside-San Bernardino-Ontario index as published by the U.S. Bureau of Labor Statistics. Current year CPI was calculated at 8.70%. To offset the financial burden a high inflationary period has placed on the District’s residential customers, Burrtec capped the CPI component at 6.0%, resulting in a cost savings for a typical residential customer with a 90-gallon can of \$.48/month.
- Recycling – The recyclables industry has continued to struggle over the last couple of years with declining global and domestic commodity values which are used to help offset recyclables processing costs. Some developing and emerging countries who used to accept recyclables in the past are now capping the import of certain recyclables or no longer receiving them all together. This has shifted the need to market recyclables domestically.

- Mixed Organics – In the prior year rate, mixed organics included food waste for the first time. The prior year tipping fee was estimated at \$80.00 per ton as actuals were not known at the time. With data actuals over the last year, the tipping fee was adjusted upwards to a more accurate amount.
- SB 1383 – New fee in the current year. Paid to Burrtec to help the District administer and remain compliant with many but not all of the requirements of SB 1383. Key elements include education and outreach, procurement of renewable organic waste products, annual contamination monitoring, changes to new and existing equipment including bin colors and labeling requirements, waste generator site visits and waiver/alternative service verifications, documentation and recordkeeping and annual reporting.

Full illustration purposes, District staff has highlighted the impacts the rate increase will have on a typical residential customer (90-gallon can). A full list of the services provided by Burrtec and the new proposed rates for those services for FY 2023|2024 are attached to this Director’s Memorandum.

If authorized by the full Board, the following rate increase implementation schedule is proposed:

- April 20, 2023 – Board consideration to authorize staff to initiate Proposition 218 process for increase in solid waste rates.
- No later than May 1, 2023 – Mail Proposition 218 notices to property owners and renters.
- April 27, 2023 – Draft resolution available at the District office and on the District website.
- June 15, 2023 (Board Meeting) – Protest Election and Hearing for the proposed solid waste rates.
- June 15, 2023 (Board Meeting) – Adopt the Rate Adjustment Resolution.
- July 1, 2023 – New solid waste rates in effect.

**RECOMMENDATION:**

Staff recommends the Board of Directors authorize the General Manager to:

1. Prepare and set the Solid Waste Protest Hearing pursuant to Proposition 218 for consideration of increased Solid Waste customer rates.
2. Prepare a draft resolution for the solid waste rate increases for the Board to consider and adopt subsequent to the Protest Hearing.

Respectfully,



BRIAN R. LADDUSAW, CPA  
General Manager

Attachment(s):  
Proposed Rate Increase Worksheets - Burrtec

**RUBIDOUX COMMUNITY SERVICES DISTRICT  
PROPOSED 2023 RATE INCREASES**

Service Type	Current 2022 Rates	Proposed 2023 Rates
<b><u>Residential Barrel</u></b>		
Size		
90g	\$34.09	\$37.35
60g	\$30.94	\$34.23
Extra Barrel - Trash	\$11.13	\$11.18
Extra Barrel - Recycling	\$1.34	\$1.42
Extra Barrel - Greenwaste	\$7.36	\$8.34
Extra Pick-up	\$17.45	\$19.19
Recycling Contamination-barrels	\$47.26	\$51.98
Exchange (first exchange free)	\$18.52	\$20.36
Replacement (charged for customer damaged barrels)	\$79.75	\$87.70
<b><u>Residential Trash Bins</u></b>		
Size	Freq	
2	1	n/a \$138.98
2	2	n/a \$215.74
2	3	n/a \$292.45
2	4	n/a \$369.26
2	5	n/a \$445.94
2	6	n/a \$522.66
3	1	n/a \$174.50
3	2	n/a \$295.72
3	3	n/a \$405.40
3	4	n/a \$515.09
3	5	n/a \$624.74
3	6	n/a \$734.38
4	1	n/a \$209.58
4	2	n/a \$356.55
4	3	n/a \$503.51
4	4	n/a \$650.52
4	5	n/a \$797.48
4	6	n/a \$944.47
<b><u>Roll-Offs (Trash)</u></b>		
40 yard (6 tons)	\$779.44	\$860.33
20 yard (8 tons)	\$948.09	\$1,046.17
10 yard (8 tons)	\$948.09	\$1,046.17
40 yard compactor (8 tons)	\$976.86	\$1,077.80
40 yard (6 tons) -Temporary, 7 days	\$808.22	\$891.97
20 yard (8 tons) - Temporary, 7 days	\$1,005.64	\$1,109.45
10 yard (8 tons) - Temporary, 7 days	\$1,005.64	\$1,109.45
40 yard sludge (plus applicable disposal)	\$367.31	\$403.92
Excess disposal-per ton	\$69.79	\$76.94
Rental Fee (per day)	\$29.32	\$32.24
Relocation Fee	\$82.89	\$91.14
Dry Run Fee	\$89.71	\$98.65
Liner for Roll-Off	\$123.84	\$136.19
<b><u>Roll-Offs Recycling</u></b>		
40 yard (Plus applicable disposal) (incl. compactor)	\$264.09	\$290.41



**RUBIDOUX COMMUNITY SERVICES DISTRICT  
PROPOSED 2023 RATE INCREASES**

Service Type	Current 2022 Rates	Proposed 2023 Rates
<b><u>Commercial Barrel Service</u></b>		
40-gallon barrel	\$20.29	\$22.80
60-gallon barrel	\$28.13	\$31.42
90-gallon barrel	\$34.77	\$38.74
35-gallon recycling barrel	n/a	\$21.88
65-gallon recycling barrel	n/a	\$22.72
90-gallon recycling barrel	\$22.01	\$23.38
Extra Pick-up	\$29.32	\$32.24
Exchange (first exchange free)	\$18.52	\$20.36
Replacement (charged for lost or stolen barrels)	\$79.75	\$87.70
<b><u>Commercial Trash Bins</u></b>		
Size	Freq	
2	1	\$107.85
2	2	\$181.46
2	3	\$255.00
2	4	\$328.62
2	5	\$402.15
2	6	\$475.70
3	1	\$142.05
3	2	\$257.97
3	3	\$363.39
3	4	\$468.82
3	5	\$574.22
3	6	\$679.60
4	1	\$175.85
4	2	\$317.07
4	3	\$458.29
4	4	\$599.56
4	5	\$740.77
4	6	\$882.01
Extra Pick-up		\$47.28
Temporary Bins (3yd, 7 days)		\$128.93
Temp. Bins - Dump & Return		\$114.45
<b><u>Commingled Recyclables</u></b>		
Size	Freq	
1.5	1	\$81.71
1.5	2	\$129.16
1.5	3	\$176.56
1.5	4	\$224.02
1.5	5	\$271.40
1.5	6	\$318.80
3	1	\$123.43
3	2	\$197.47
3	3	\$272.66
3	4	\$348.01
3	5	\$423.37
3	6	\$498.74
Extra Pick-up		\$47.28

**RUBIDOUX COMMUNITY SERVICES DISTRICT  
PROPOSED 2023 RATE INCREASES**

Service Type		Current 2022 Rates	Proposed 2023 Rates
<b><u>Green Waste</u></b>			
Size	Freq		
35g	1	\$38.64	\$41.62
35g	2	\$64.06	\$68.70
35g	3	\$85.24	\$91.13
35g	4	\$106.77	\$113.93
35g	5	\$136.51	\$145.76
35g	6	\$149.23	\$158.90
65g	1	\$42.15	\$44.74
65g	2	\$71.00	\$74.85
65g	3	\$95.60	\$100.29
65g	4	\$120.56	\$126.13
65g	5	\$153.71	\$160.97
65g	6	\$169.87	\$177.12
90g	1	n/a	\$47.83
90g	2	n/a	\$80.94
90g	3	n/a	\$109.41
90g	4	n/a	\$138.27
90g	5	n/a	\$176.13
90g	6	n/a	\$195.30
1.5	1	\$110.69	\$114.28
1.5	2	\$187.13	\$190.88
1.5	3	\$263.51	\$267.43
1.5	4	\$339.95	\$344.06
1.5	5	\$416.31	\$420.58
1.5	6	\$492.70	\$497.14
3	1	\$181.39	\$184.58
3	2	\$313.40	\$314.86
3	3	\$445.48	\$445.21
3	4	\$577.56	\$575.56
3	5	\$709.63	\$705.90
3	6	\$841.72	\$836.24
Green Waste Contamination		\$64.99	\$71.47
<b><u>Food Waste</u></b>			
Size	Freq		
35g	1	\$58.64	\$58.64
35g	2	\$104.07	\$104.07
35g	3	\$145.24	\$145.24
35g	4	\$186.78	\$186.78
35g	5	\$236.52	\$236.52
35g	6	\$269.25	\$269.25
65g	1	\$82.74	\$82.74
65g	2	\$152.15	\$152.15
65g	3	\$217.33	\$217.33
65g	4	\$282.86	\$282.86
65g	5	\$356.60	\$356.60
65g	6	\$413.33	\$413.33
2	1	\$275.49	\$275.49
2	2	\$500.69	\$500.69
2	3	\$709.68	\$709.68
2	4	\$920.10	\$920.10
2	5	\$1,161.59	\$1,161.59
2	6	\$1,338.68	\$1,338.68
Food Waste Contamination		\$64.99	\$71.47

**RUBIDOUX COMMUNITY SERVICES DISTRICT  
PROPOSED 2023 RATE INCREASES**

Service Type	Current 2022 Rates	Proposed 2023 Rates
<b><u>Applies to all Bin Types:</u></b>		
Exchange (first exchange free)	\$92.57	\$101.80
Replacement + actual bin cost (charged for lost or stolen bins)	\$104.43	\$114.84
<b><u>Other</u></b>		
Bus Stops (District)	\$31.15	n/a
Tilthopper	\$43.59	\$47.93
Steam Clean (compactor box)	\$178.06	\$195.80
Locking Bin	\$18.66	\$20.51
Liner for Cardboard Boxes	\$11.15	\$12.26
<b><u>Certificate of Destruction</u></b>		
Taken to Burrtec MRF - per load	\$127.41	\$140.12
Taken to Riverside County Landfill (per ton)	\$68.95	\$75.83

**Residential Rate Adjustment**  
**July 1, 2023**

Bin Size	7/1/22 Current Components								
	67 lbs/week/90 gal Refuse 44 lbs/week/60 gal Refuse 13.5 lbs/week/Recycling 27 lbs/week/Greenwaste								
	CPI Annual Index	SB 1383 Admin Fee	\$60.72 per ton Landfill	\$ 58.87 per ton Recycling	\$80.00 per ton Mixed Organics	City Admin Fee	Total Rate	Net to Burrtec	
90 gal can	17.85		8.78	1.74	4.72	1.00	\$34.09	\$33.09	
60 gal can	17.69		5.79	1.74	4.72	1.00	\$30.94	\$29.94	
<b>Extra Barrels</b>									
Refuse	2.35		8.78	0.00	0.00	0.00	\$11.13	\$11.13	
Recycling	1.34		0.00	0.00	0.00	0.00	\$1.34	\$1.34	
Greenwaste	2.64		0.00	0.00	4.72	0.00	\$7.36	\$7.36	

Bin Size	7/1/23 Proposed Components										
	60.5 lbs/week/90 gal Refuse 40 lbs/week/60 gal Refuse 13 lbs/week/Recycling 29.5 lbs/week/Greenwaste										
	CPI Annual Index	Rate	CPI used Net Service	SB 1383 Admin Fee	Estimated \$66.17 per ton Landfill	Estimated \$ 72.67 per ton Recycling	Estimated \$86.96 per ton Mixed Organics	City Admin Fee	Total Rate	Net to Burrtec	
90 gal can	19.40	(0.48)	18.92	0.90	8.69	2.05	5.54	1.25	\$37.35	\$36.10	
60 gal can	19.23	(0.48)	18.75	0.90	5.74	2.05	5.54	1.25	\$34.23	\$32.98	
<b>Extra Barrels</b>											
Refuse	2.55	(0.06)	2.49		8.69	0.00	0.00	0.00	\$11.18	\$11.18	
Recycling	1.46	(0.04)	1.42		0.00	0.00	0.00	0.00	\$1.42	\$1.42	
Greenwaste	2.87	(0.07)	2.80		0.00	0.00	5.54	0.00	\$8.34	\$8.34	

Notes:

1. Recycling rebates are adjusted one year in arrears based on actual composition of the material, processing and residue costs, offset by the value of the recovered material. Refuse barrel count (Burrtec data) of 6,601 used to calculate lbs per week.
2. AMMRF rate from the 7/1/22 Rate Sheet updated on 2/11/22. Will adjust if not final.
3. SB 1383 Admin Costs will be accrued during the 2022/2023 Fiscal Year to be recovered in the the 2023/2024 Rates.

Notes:

1. Recycling rebates are adjusted one year in arrears based on actual composition of the material, processing and residue costs, offset by the value of the recovered material. Refuse barrel count (Burrtec data) of 6,718 used to calculate lbs per week.
2. AMMRF disposal rates from the 7/1/23 Rate Sheet.

Lbs.	
66.73	refuse lbs/week 90 gal
44.04	refuse lbs/week 60 gal
13.68	recycling lbs/week
27.21	g/w lbs/week

we did not reclass any trash to mixed organics.

Lbs.	
60.62	refuse lbs/week 90 gal
40.01	refuse lbs/week 60 gal
13.04	recycling lbs/week
29.38	mixed organics lbs/week

Assumed 3 lbs/week from trash to mixed organics.

**Residential Refuse Bins (includes a mandatory recycling & an organics barrel)**  
**July 1, 2023**

		7/1/23 Proposed Components								
Bin Size	Freq	Bin Trash Service	Recycling & Organics Barrel Service	BWI SB 1383 Admin Fee \$0.90	Recycling Processing Fee \$2.05	Organics Processing Fee \$5.54	Estimated \$66.17 per ton Landfill	14.00% Franchise Fee	Total Rate	Net to Burrtec
2	1	72.30	12.61	0.90	2.05	5.54	26.12	19.46	\$138.98	\$119.52
2	2	112.20	12.61	0.90	2.05	5.54	52.24	30.20	\$215.74	\$185.54
2	3	152.04	12.61	0.90	2.05	5.54	78.37	40.94	\$292.45	\$251.51
2	4	191.97	12.61	0.90	2.05	5.54	104.49	51.70	\$369.26	\$317.56
2	5	231.80	12.61	0.90	2.05	5.54	130.61	62.43	\$445.94	\$383.51
2	6	271.66	12.61	0.90	2.05	5.54	156.73	73.17	\$522.66	\$449.49
3	1	89.78	12.61	0.90	2.05	5.54	39.19	24.43	\$174.50	\$150.07
3	2	154.85	12.61	0.90	2.05	5.54	78.37	41.40	\$295.72	\$254.32
3	3	209.99	12.61	0.90	2.05	5.54	117.55	56.76	\$405.40	\$348.64
3	4	265.15	12.61	0.90	2.05	5.54	156.73	72.11	\$515.09	\$442.98
3	5	320.26	12.61	0.90	2.05	5.54	195.92	87.46	\$624.74	\$537.28
3	6	375.37	12.61	0.90	2.05	5.54	235.10	102.81	\$734.38	\$631.57
4	1	106.90	12.61	0.90	2.05	5.54	52.24	29.34	\$209.58	\$180.24
4	2	181.04	12.61	0.90	2.05	5.54	104.49	49.92	\$356.55	\$306.63
4	3	255.19	12.61	0.90	2.05	5.54	156.73	70.49	\$503.51	\$433.02
4	4	329.38	12.61	0.90	2.05	5.54	208.97	91.07	\$650.52	\$559.45
4	5	403.51	12.61	0.90	2.05	5.54	261.22	111.65	\$797.48	\$685.83
4	6	477.68	12.61	0.90	2.05	5.54	313.46	132.23	\$944.47	\$812.24

91.10 lbs. per yard



**Commercial Rate Adjustment  
 July 1, 2023**

		7/1/22 Current Components						7/1/23 Proposed Components					
Bin Size	Freq	CPI Annual Index 5.76% Service	Fee per Yard \$0.15 Compliance Fee	10.40% \$60.72 per ton Landfill	13.00% Franchise Fee	Total Rate	Net to Burrtec	CPI Annual Index 8.70% Service	Fee per Yard \$0.38 Compliance Fee	Estimated \$66.17 per ton Landfill	14.00% Franchise Fee	Total Rate	Net to Burrtec
40 Gal	1	11.39	0.46	5.80	2.64	\$20.29	\$17.65	12.38	0.90	6.33	3.19	\$22.80	\$19.61
60 Gal	1	15.30	0.46	8.71	3.66	\$28.13	\$24.47	16.63	0.90	9.49	4.40	\$31.42	\$27.02
90 Gal	1	16.74	0.46	13.05	4.52	\$34.77	\$30.25	18.20	0.90	14.22	5.42	\$38.74	\$33.32
2	1	66.51	1.30	26.02	14.02	\$107.85	\$93.83	72.30	3.29	26.12	16.56	\$118.27	\$101.71
2	2	103.22	2.60	52.05	23.59	\$181.46	\$157.87	112.20	6.59	52.24	27.84	\$198.87	\$171.03
2	3	139.87	3.90	78.08	33.15	\$255.00	\$221.85	152.04	9.88	78.37	39.12	\$279.41	\$240.29
2	4	176.60	5.20	104.10	42.72	\$328.62	\$285.90	191.97	13.17	104.49	50.40	\$360.03	\$309.63
2	5	213.24	6.50	130.13	52.28	\$402.15	\$349.87	231.80	16.47	130.61	61.68	\$440.56	\$378.88
2	6	249.91	7.80	156.15	61.84	\$475.70	\$413.86	271.66	19.76	156.73	72.95	\$521.10	\$448.15
3	1	82.59	1.95	39.04	18.47	\$142.05	\$123.58	89.78	4.94	39.19	21.80	\$155.71	\$133.91
3	2	142.45	3.90	78.08	33.54	\$257.97	\$224.43	154.85	9.88	78.37	39.57	\$282.67	\$243.10
3	3	193.18	5.85	117.12	47.24	\$363.39	\$316.15	209.99	14.82	117.55	55.73	\$398.09	\$342.36
3	4	243.92	7.80	156.15	60.95	\$468.82	\$407.87	265.15	19.76	156.73	71.89	\$513.53	\$441.64
3	5	294.62	9.75	195.20	74.65	\$574.22	\$499.57	320.26	24.70	195.92	88.05	\$628.93	\$540.88
3	6	345.32	11.70	234.23	88.35	\$679.60	\$591.25	375.37	29.64	235.10	104.20	\$744.31	\$640.11
4	1	98.34	2.60	52.05	22.86	\$175.85	\$152.99	106.90	6.59	52.24	26.98	\$192.71	\$165.73
4	2	166.55	5.20	104.10	41.22	\$317.07	\$275.85	181.04	13.17	104.49	48.63	\$347.33	\$298.70
4	3	234.76	7.80	156.15	59.58	\$458.29	\$398.71	255.19	19.76	156.73	70.27	\$501.95	\$431.68
4	4	303.01	10.40	208.21	77.94	\$599.56	\$521.62	329.38	26.35	208.97	91.93	\$656.63	\$564.70
4	5	371.21	13.00	260.26	96.30	\$740.77	\$644.47	403.51	32.93	261.22	113.57	\$811.23	\$697.66
4	6	439.44	15.60	312.31	114.66	\$882.01	\$767.35	477.68	39.52	313.46	135.22	\$965.88	\$830.66

98.91 lbs. per yard

91.10 lbs. per yard

**Rolloff Rate Adjustment  
 July 1, 2023**

Size	Maximum Tonnage	7/1/22 Current Components					7/1/23 Proposed Components				
		CPI Annual Index 5.76% Service	Fee per Load \$2.75 Compliance Fee	10.40% \$60.72 Landfill	13.00% Franchise Fee	Total Rate	CPI Annual Index 8.70% Service	Fee per Load \$4.75 Compliance Fee	Estimated \$66.17 Landfill	14.00% Franchise Fee	Total Rate
<b><u>Permanent</u></b>											
40 Yard	6	311.04	2.75	364.32	101.33	\$779.44	338.11	4.75	397.02	120.45	\$860.33
20 Yard	8	336.33	2.75	485.76	123.25	\$948.09	365.60	4.75	529.36	146.46	\$1,046.17
10 Yard	8	336.33	2.75	485.76	123.25	\$948.09	365.60	4.75	529.36	146.46	\$1,046.17
40 Yard Compactor	8	361.36	2.75	485.76	126.99	\$976.86	392.80	4.75	529.36	150.89	\$1,077.80
<b><u>Temporary</u></b>											
40 Yard	6	336.08	2.75	364.32	105.07	\$808.22	365.32	4.75	397.02	124.88	\$891.97
20 Yard	8	386.40	2.75	485.76	130.73	\$1,005.64	420.02	4.75	529.36	155.32	\$1,109.45
10 Yard	8	386.40	2.75	485.76	130.73	\$1,005.64	420.02	4.75	529.36	155.32	\$1,109.45
40 Yard-sludge		319.56		Actual	47.75	\$367.31	347.37		Actual	56.55	\$403.92
<b><u>Recycling (includes g/w, wood, inert, C&amp;D, &amp; compactor)</u></b>											
10/20/40 Yard		229.76		Actual	34.33	\$264.09	249.75		Actual	40.66	\$290.41
<b><u>Misc.</u></b>											
Roll Off Liner		107.74			16.10	\$123.84	117.12			19.07	\$136.19
<b><u>Disposal</u></b>											
Excess Refuse				60.72	9.07	\$69.79			66.17	10.77	\$76.94
Green Waste				57.29	8.56	\$65.85			61.49	10.01	\$71.50
Mixed Organics				80.00	11.95	\$91.95			86.96	14.16	\$101.12
Wood - Blonde				30.63	4.58	\$35.21			33.30	5.42	\$38.72
Wood - Mfg				54.00	8.07	\$62.07			58.70	9.56	\$68.26
Inert				36.00	5.38	\$41.38			39.13	6.37	\$45.50
C&D				79.81	11.93	\$91.74			86.75	14.12	\$100.87

Burrtec Waste Industries, Inc.  
 Rubidoux Community Service District

**Commercial Recycling Bin Rate Adjustment  
 July 1, 2023**

		7/1/22 Current Components					
Bin Size	Freq	CPI	\$40.22		13.00%		
		Annual Index 5.76% Service	Per Ton Processing	Rate Stabilization	Franchise Fee	Total Rate	Net to Burrtec
35 Gal	1					n/a	n/a
65 Gal	1					n/a	n/a
90 Gal	1	16.74	2.29	0.12	2.86	\$22.01	\$19.15
1.5	1	66.51	4.58		10.62	\$81.71	\$71.09
1.5	2	103.22	9.15		16.79	\$129.16	\$112.37
1.5	3	139.88	13.73		22.95	\$176.56	\$153.61
1.5	4	176.60	18.30		29.12	\$224.02	\$194.90
1.5	5	213.24	22.88		35.28	\$271.40	\$236.12
1.5	6	249.91	27.45		41.44	\$318.80	\$277.36
3	1	98.23	9.15		16.05	\$123.43	\$107.38
3	2	153.50	18.30		25.67	\$197.47	\$171.80
3	3	208.83	27.45	0.93	35.45	\$272.66	\$237.21
3	4	264.15	36.60	2.02	45.24	\$348.01	\$302.77
3	5	319.47	45.75	3.11	55.04	\$423.37	\$368.33
3	6	374.81	54.90	4.19	64.84	\$498.74	\$433.90

35.00 lbs. per yard

		7/1/23 Proposed Components							
Bin Size	Freq	CPI	\$56.36		14.00%				
		Annual Index 8.70% Service	Per Ton Processing	Rate Stabilization	Franchise Fee	Total Rate	Net to Burrtec		
		18.07	0.75				3.06	\$21.88	\$18.82
		18.15	1.39				3.18	\$22.72	\$19.54
		18.20	2.03	(0.12)			3.27	\$23.38	\$20.11
		72.30	6.41				12.81	\$91.52	\$78.71
		112.20	12.82				20.35	\$145.37	\$125.02
		152.05	19.24				27.88	\$199.17	\$171.29
		191.97	25.64				35.42	\$253.03	\$217.61
		231.80	32.06				42.95	\$306.81	\$263.86
		271.66	38.47				50.49	\$360.62	\$310.13
		106.78	12.82				19.47	\$139.07	\$119.60
		166.86	25.64				31.34	\$223.84	\$192.50
		227.00	38.47	(0.93)			43.06	\$307.60	\$264.54
		287.14	51.29	(2.02)			54.76	\$391.17	\$336.41
		347.27	64.11	(3.11)			66.46	\$474.73	\$408.27
		407.42	76.93	(4.19)			78.17	\$558.33	\$480.16

35.00 lbs. per yard

Burrtec Waste Industries, Inc.  
 Rubidoux Community Service District

**Green Waste Bin Rate**  
**July 1, 2023**

		7/1/22 Current Components					7/1/23 Proposed Components				
Barrel Size	Freq	CPI		13.00% Franchise Fee	Total Rate	Net to Burrtec	CPI		14.00% Franchise Fee	Total Rate	Net to Burrtec
		Annual Index 5.76% Service	\$57.29 per ton Disposal				Estimated \$61.49 per ton Disposal	Annual Index 8.70% Service			
35 Gal	1	30.14	3.48	5.02	\$38.64	\$33.62	32.76	3.03	5.83	\$41.62	\$35.79
35 Gal	2	48.78	6.95	8.33	\$64.06	\$55.73	53.02	6.06	9.62	\$68.70	\$59.08
35 Gal	3	63.73	10.43	11.08	\$85.24	\$74.16	69.28	9.09	12.76	\$91.13	\$78.37
35 Gal	4	78.99	13.90	13.88	\$106.77	\$92.89	85.86	12.12	15.95	\$113.93	\$97.98
35 Gal	5	101.38	17.38	17.75	\$136.51	\$118.76	110.20	15.15	20.41	\$145.76	\$125.35
35 Gal	6	108.98	20.85	19.40	\$149.23	\$129.83	118.46	18.19	22.25	\$158.90	\$136.65
65 Gal	1	30.22	6.45	5.48	\$42.15	\$36.67	32.85	5.63	6.26	\$44.74	\$38.48
65 Gal	2	48.86	12.91	9.23	\$71.00	\$61.77	53.11	11.26	10.48	\$74.85	\$64.37
65 Gal	3	63.81	19.36	12.43	\$95.60	\$83.17	69.36	16.89	14.04	\$100.29	\$86.25
65 Gal	4	79.07	25.82	15.67	\$120.56	\$104.89	85.95	22.52	17.66	\$126.13	\$108.47
65 Gal	5	101.46	32.27	19.98	\$153.71	\$133.73	110.29	28.14	22.54	\$160.97	\$138.43
65 Gal	6	109.06	38.73	22.08	\$169.87	\$147.79	118.55	33.77	24.80	\$177.12	\$152.32
90 Gal	1				n/a	n/a	32.90	8.23	6.70	\$47.83	\$41.13
90 Gal	2				n/a	n/a	53.16	16.45	11.33	\$80.94	\$69.61
90 Gal	3				n/a	n/a	69.41	24.68	15.32	\$109.41	\$94.09
90 Gal	4				n/a	n/a	86.00	32.91	19.36	\$138.27	\$118.91
90 Gal	5				n/a	n/a	110.34	41.13	24.66	\$176.13	\$151.47
90 Gal	6				n/a	n/a	118.60	49.36	27.34	\$195.30	\$167.96
Bin Size	Freq										
1.5	1	66.51	29.79	14.39	\$110.69	\$96.30	72.30	25.98	16.00	\$114.28	\$98.28
1.5	2	103.22	59.58	24.33	\$187.13	\$162.80	112.20	51.96	26.72	\$190.88	\$164.16
1.5	3	139.88	89.37	34.26	\$263.51	\$229.25	152.05	77.94	37.44	\$267.43	\$229.99
1.5	4	176.60	119.16	44.19	\$339.95	\$295.76	191.97	103.92	48.17	\$344.06	\$295.89
1.5	5	213.24	148.95	54.12	\$416.31	\$362.19	231.80	129.90	58.88	\$420.58	\$361.70
1.5	6	249.91	178.74	64.05	\$492.70	\$428.65	271.66	155.88	69.60	\$497.14	\$427.54
3	1	98.23	59.58	23.58	\$181.39	\$157.81	106.78	51.96	25.84	\$184.58	\$158.74
3	2	153.50	119.16	40.74	\$313.40	\$272.66	166.86	103.92	44.08	\$314.86	\$270.78
3	3	208.83	178.74	57.91	\$445.48	\$387.57	227.00	155.88	62.33	\$445.21	\$382.88
3	4	264.15	238.33	75.08	\$577.56	\$502.48	287.14	207.84	80.58	\$575.56	\$494.98
3	5	319.47	297.91	92.25	\$709.63	\$617.38	347.27	259.80	98.83	\$705.90	\$607.07
3	6	374.81	357.49	109.42	\$841.72	\$732.30	407.42	311.75	117.07	\$836.24	\$719.17

160.00 lbs. per yard

130.00 lbs. per yard

Burrtec Waste Industries, Inc.  
 Rubidoux Community Service District

**Food Waste Bin Rate**  
**July 1, 2023**

		7/1/22 Current Components					7/1/23 Proposed Components					
Bin Size	Freq	CPI					CPI	Estimated				
		Annual Index	\$96.36	13.00%	Total	Net to	Annual Index	\$103.42	Rate	14.00%	Total	Net to
		5.76%	per ton	Franchise	Rate	Burrtec	8.70%	per ton	Stabilization	Franchise	Rate	Burrtec
		Service	Processing	Fee			Service	Processing		Fee		
35 Gal	1	30.14	20.88	7.62	\$58.64	\$51.02	32.76	16.81	0.86	8.21	\$58.64	\$50.43
	2	48.78	41.76	13.53	\$104.07	\$90.54	53.02	33.61	2.87	14.57	\$104.07	\$89.50
	3	63.73	62.63	18.88	\$145.24	\$126.36	69.28	50.42	5.21	20.33	\$145.24	\$124.91
	4	78.99	83.51	24.28	\$186.78	\$162.50	85.86	67.22	7.55	26.15	\$186.78	\$160.63
	5	101.38	104.39	30.75	\$236.52	\$205.77	110.20	84.03	9.18	33.11	\$236.52	\$203.41
	6	108.98	125.27	35.00	\$269.25	\$234.25	118.46	100.83	12.26	37.70	\$269.25	\$231.55
65 Gal	1	30.22	41.76	10.76	\$82.74	\$71.98	32.85	33.61	4.70	11.58	\$82.74	\$71.16
	2	48.86	83.51	19.78	\$152.15	\$132.37	53.11	67.22	10.52	21.30	\$152.15	\$130.85
	3	63.81	125.27	28.25	\$217.33	\$189.08	69.36	100.83	16.71	30.43	\$217.33	\$186.90
	4	79.07	167.02	36.77	\$282.86	\$246.09	85.95	134.45	22.86	39.60	\$282.86	\$243.26
	5	101.46	208.78	46.36	\$356.60	\$310.24	110.29	168.06	28.33	49.92	\$356.60	\$306.68
	6	109.06	250.54	53.73	\$413.33	\$359.60	118.55	201.67	35.24	57.87	\$413.33	\$355.46
2	1	114.41	125.27	35.81	\$275.49	\$239.68	124.37	112.03	0.52	38.57	\$275.49	\$236.92
2	2	185.06	250.54	65.09	\$500.69	\$435.60	201.16	224.08	5.35	70.10	\$500.69	\$430.59
2	3	241.62	375.80	92.26	\$709.68	\$617.42	262.64	336.12	11.56	99.36	\$709.68	\$610.32
2	4	299.42	501.07	119.61	\$920.10	\$800.49	325.47	448.15	17.67	128.81	\$920.10	\$791.29
2	5	384.24	626.34	151.01	\$1,161.59	\$1,010.58	417.68	560.20	21.09	162.62	\$1,161.59	\$998.97
2	6	413.04	751.61	174.03	\$1,338.68	\$1,164.65	448.98	672.23	30.05	187.42	\$1,338.68	\$1,151.26

300.00	lbs. per yard
200.00	lbs. per barrel

250.00	lbs. per yard
150.00	lbs. per barrel



**Additional Services**  
**July 1, 2023**

Service	July 1, 2022 Current Rate	Service	Franchise Fee 13.00%	Total	July 1, 2023 Proposed Rate	Service	Franchise Fee 14.00%	Total
<b>Barrel</b>								
Residential Extra Pick-Up	\$17.45	15.18	2.27	\$17.45	\$19.19	16.50	2.69	\$19.19
Commercial Extra Pick-Up	\$29.32	25.51	3.81	\$29.32	\$32.24	27.73	4.51	\$32.24
Barrel Exchange (first exchange free)	\$18.52	16.11	2.41	\$18.52	\$20.36	17.51	2.85	\$20.36
Barrel Replacement resdl-customer damaged comml-lost or stolen	\$79.75	69.38	10.37	\$79.75	\$87.70	75.42	12.28	\$87.70
<b>Roll Off</b>								
Rental Fee per day (7 day min.)	\$29.32	25.51	3.81	\$29.32	\$32.24	27.73	4.51	\$32.24
Relocation Fee	\$82.89	72.11	10.78	\$82.89	\$91.14	78.38	12.76	\$91.14
Dry Run Fee	\$89.71	78.05	11.66	\$89.71	\$98.65	84.84	13.81	\$98.65
Cardboard Box Liner	\$11.15	9.70	1.45	\$11.15	\$12.26	10.54	1.72	\$12.26
<b>Bin Services</b>								
Extra Pick-Up	\$47.28	41.13	6.15	\$47.28	\$51.99	44.71	7.28	\$51.99
Bin Exchange (first exchange fee)	\$92.57	80.54	12.03	\$92.57	\$101.80	87.55	14.25	\$101.80
Bin Replacement + actual cost of bin comml-lost or stolen	\$104.43	90.85	13.58	\$104.43	\$114.84	98.76	16.08	\$114.84
<b>Temporary Bin</b>								
3 cubic yard - 7 days use	\$128.93	112.17	16.76	\$128.93	\$141.78	121.93	19.85	\$141.78
Dump and return	\$114.45	99.57	14.88	\$114.45	\$125.85	108.23	17.62	\$125.85
<u>Recycling Contamination - bins/barrels</u>	\$47.26	41.12	6.14	\$47.26	\$51.98	44.70	7.28	\$51.98
<u>Green Waste Contamination - bins/barrels</u>	\$64.99	56.54	8.45	\$64.99	\$71.47	61.46	10.01	\$71.47
<u>Food Waste Contamination - bins/barrels</u>	\$64.99	56.54	8.45	\$64.99	\$71.47	61.46	10.01	\$71.47
<b>Other</b>								
Bus Stops (District)	\$31.15	27.10	4.05	\$31.15	n/a	n/a	n/a	n/a
Tilthopper	\$43.59	37.92	5.67	\$43.59	\$47.93	41.22	6.71	\$47.93
Steam Clean (compactor box)	\$178.06	154.91	23.15	\$178.06	\$195.80	168.39	27.41	\$195.80
Locking Bin	\$18.66	16.23	2.43	\$18.66	\$20.51	17.64	2.87	\$20.51
<b>Certificate of Destruction</b>								
Taken to Burrtec MRF - per Load	\$127.41	110.85	16.56	\$127.41	\$140.12	120.50	19.62	\$140.12
Taken to Riverside County Landfill (per ton)	\$68.95	59.99	8.96	\$68.95	\$75.83	65.21	10.62	\$75.83

CPI 5.76%

CPI 8.70%

**CPI for All Urban Consumers (CPI-U)  
Original Data Value**

Series Id: CUURS49CSA0  
 Not Seasonally Adjusted  
 Series Title: All items in Riverside-San Bernardino-Ontario, CA,  
 Area: Riverside-San Bernardino-Ontario, CA  
 Item: All items  
 Base Period: DECEMBER 2017=100  
 Years: 2017 to 2022

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2	Annual Increase
2021	109.550		110.981		113.222		114.682		115.557		117.206		113.875	111.588	116.162	5.76%
2022	118.963		122.127		123.893		125.262		125.272		125.983		123.784	122.018	125.551	8.70%

10. Receive and File Statement of Cash Asset Schedule Report Ending  
March 2023: **DM 2023-40**

# Rubidoux Community Services District

## Board of Directors

Bernard Murphy, President  
John Skerbelis, Vice-President  
Armando Muniz  
F. Forest Trowbridge  
Hank Trueba Jr.



## General Manager

Brian R. Laddusaw

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2023-40**

April 20, 2023

**To:**            Rubidoux Community Services District  
                  Board of Directors

**Subject:**      Receive and File Statement of Cash Asset Schedule Report Ending March 2023

## **BACKGROUND:**

Attached for the Board of Directors' consideration is the March 2023 Statement of Cash Assets Schedule Report for all District Fund Accounts. Year to date ("YTD") interest is \$230,768.17 for District controlled accounts. With respect to District "Funds in Trust," \$9,107.66 has been earned and posted. The District has a combined YTD interest earned total of \$239,875.83 as of March 31, 2023.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves) show a balance of \$13,366,394.33 ending March 31, 2023. This is **\$4,356,208.08 MORE** than July 1, 2022, beginning balance of \$9,010,186.25.

Further, the District's Field/Admin Fund current fund balance is \$729,755.77.

Submitted for the Board of Directors consideration is the *March 2023 Statement of Cash Assets Schedule Report* for review and acceptance.

**RECOMMENDATION:**

Staff recommends the Board of Directors “**Receive and File**” the March 2023 Statement of Cash Assets Schedule Report.

Respectfully,



BRIAN R. LADDUSAW, CPA  
General Manager

Attachment(s): March 2023, Cash Assets Schedule Report



RUBIDOUX COMMUNITY SERVICES DISTRICT

INVESTMENT SUMMARY - MARCH 31, 2023  
CASH BASIS

	Beg. Balance 7/1/2022	YTD Int.	Other Activity YTD	Balance 3/31/2023	YTD Avg. Int. Rate
<b>Operating Accounts</b>	<b>\$ 9,010,186.25</b>	<b>\$ 79,101.36</b>	<b>\$ 4,277,106.72</b>	<b>\$ 13,366,394.33</b>	<b>0.59%</b>
Water Operating Reserve	4,282,837.74	38,222.26	-	4,321,060.00	0.88%
Wastewater Operating Reserve	584,943.83	5,220.35	-	590,164.18	0.88%
Water Replacement Reserve	758,237.06	7,296.83	140,570.85	906,104.74	0.81%
Fire Mitigation Reserve	1,816,926.78	18,465.88	1,608,707.91	3,444,100.57	0.54%
Wastewater Reserve	569,455.40	12,237.29	1,850,655.50	2,432,348.19	0.50%
Wastewater Replacement Res.	435,235.16	4,209.02	84,228.00	523,672.18	0.80%
Water Reserve	932,478.64	19,807.74	3,063,949.90	4,016,236.28	0.49%
COP Restricted	1,381,199.84	13,080.05	321,267.63	1,715,547.52	0.76%
Field/Admin Reserve	730,719.68	6,500.07	(7,463.98)	729,755.77	0.89%
Grant Restricted Reserve	300,818.36	3,069.19	(250,329.02)	53,558.53	5.73%
Project Admin Building	-	9,125.67	1,095,323.16	1,104,448.83	0.83%
Project Ops Building	-	14,432.46	1,995,230.14	2,009,662.60	0.72%
Funds in Trust	1,152,818.96	9,107.66	(57,596.64)	1,104,329.98	0.82%
<b>Total Investments</b>	<b>\$ 21,955,857.70</b>	<b>\$ 239,875.83</b>	<b>\$ 14,121,650.17</b>	<b>\$ 36,317,383.70</b>	<b>0.66%</b>

\$0.00

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
FOR PERIOD JULY 1, 2022 THRU MARCH 31, 2023  
CASH BASIS  
**FIRE MITIGATION**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2023	Premier Bank	<b>CD</b>		Beg. Bal.				170,424.60	
	Premier Bank			Interest	6.54	0.05	-	170,424.60	
	Premier Bank			Redeem	-			170,424.60	
3/31/2023	Premier Bank	<b>CD</b>	4/3/2023	Purchase	-			170,424.60	
3/1/2023	Premier Bank	<b>Checking</b>		Beg. Bal.				8,835.50	
	Premier Bank	<b>Fire Mitigation</b>		Activity	-	0.00	-	8,835.50	
3/31/2023	Premier Bank			End Bal.	-			8,835.50	
3/1/2023	LAIF	<b>Fire Mitigation</b>		Beg. Bal.				3,197,783.40	
	LAIF			Interest		2.83	-	3,197,783.40	
3/31/2023	LAIF			Activity	45,690.00			3,243,473.40	
3/1/2023	Premier Bank	<b>Safekeeping</b>		Beg. Bal				21,360.53	
				Activity	-	-	6.54	21,367.07	
3/31/2023	Premier Bank			End Bal.				21,367.07	\$ 3,444,100.57

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2022 THRU MARCH 31, 2023  
 CASH BASIS  
**WASTEWATER CIP FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2023	LAIF	<b>Sewer Mainline</b>		Beg. Bal.				2,368,494.18	
	LAIF			Interest		2.83	-	2,368,494.18	
3/31/2023	LAIF			Activity	(8,535.10)			2,359,959.08	
3/1/2023	CBB	<b>Safekeeping</b>		Beg. Bal				72,380.09	
	CBB			Activity	-	0.05	9.02	72,389.11	
3/31/2023	CBB			End Bal.				72,389.11	\$ 2,432,348.19

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
FOR PERIOD JULY 1, 2022 THRU MARCH 31, 2023  
CASH BASIS  
**WATER CIP FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2023	LAIF	<b>Water Mainline</b>		Beg. Bal.				3,755,767.37	
	LAIF			Interest		2.83	-	3,755,767.37	
3/31/2023	LAIF			Activity	9,279.00			3,765,046.37	
3/1/2023	Citizens Bus	<b>CD</b>		Beg. Bal.				225,000.00	
	Citizens Bus			Activity	-	0.10	-	225,000.00	
	Citizens Bus			Redeem	-	n/a		225,000.00	
3/31/2023	Citizens Bus	<b>CD</b>	4/8/2023	Purchase	-			225,000.00	
3/1/2023	Premier Bank	<b>Safekeeping</b>		Beg. Bal.				1,670.97	
	Premier Bank			Activity	-		-	1,670.97	
3/31/2023	Premier Bank			End Bal.				1,670.97	
3/1/2023	CBB	<b>Safekeeping</b>		Beg. Bal.				24,515.88	
	CBB			Activity	-	0.05	3.06	24,518.94	
3/31/2023	CBB			End Bal.				24,518.94	\$ 4,016,236.28

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
FOR PERIOD JULY 1, 2022 THRU MARCH 31, 2023  
CASH BASIS  
**OPERATING FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2023	Premier Bank	<b>Checking-Gen.</b>		Beg. Bal.				261,634.86	
	Premier Bank			Deposits	1,842,788.59	0.00	-	2,104,423.45	
3/31/2023	Premier Bank			Disbursements	(2,003,546.76)			100,876.69	
3/1/2023	Premier Bank	<b>Checking Property Tax</b>		Beg. Bal.				27,236.05	
	Premier Bank			Deposits	41,500.83	0.00	-	68,736.88	
3/31/2023	Premier Bank			Disbursements	(24,000.00)			44,736.88	
3/1/2023	Premier Bank	<b>Checking-Sewer</b>		Beg. Bal.				3,857.59	
	Premier Bank			Deposits	273,587.83	0.00	-	277,445.42	
3/31/2023	Premier Bank			Disbursements	(273,788.67)			3,656.75	
3/1/2023	Premier Bank	<b>Checking-Water</b>		Beg. Bal.				813,041.09	
	Premier Bank			Deposits	1,353,535.61	0.00	-	2,166,576.70	
3/31/2023	Premier Bank			Disbursements	(1,275,434.86)			891,141.84	

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2022 THRU MARCH 31, 2023  
 CASH BASIS  
**OPERATING FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2023	Premier Bank	<b>Operations</b>		Beg. Bal				276,342.99	
	Premier Bank	<b>Safekeeping</b>		Deposits	-	0.00	-	276,342.99	
3/31/2023	Premier Bank			Disbursements				276,342.99	
3/1/2023	LAIF	<b>Gen. Fund-Prop Tax</b>		Beg. Bal				8,725,138.44	
	LAIF	Qtrly. Interest		Deposits	2,310.00	2.83	-	8,727,448.44	
3/31/2023	LAIF			Disbursements	(1,018,000.00)			7,709,448.44	
3/1/2023	LAIF	<b>Water Op.</b>		Beg. Bal				2,827,384.77	
	LAIF	Qtrly. Interest		Deposits	198,721.00	2.83	-	3,026,105.77	
3/31/2023	LAIF			Disbursements	(9,071.00)			3,017,034.77	
3/1/2023	LAIF	<b>Sewer Op.</b>		Beg. Bal				1,244,024.37	
	LAIF	Qtrly. Interest		Deposits	108,535.10	2.83	-	1,352,559.47	
3/31/2023	LAIF			Disbursements	(29,403.50)			1,323,155.97	\$ 13,366,394.33



RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
FOR PERIOD JULY 1, 2022 THRU MARCH 31, 2023  
CASH BASIS  
**RESERVED FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2023	LAIF	<b>Water Op. Reserve</b>		Beg. Bal				4,321,060.00	
	LAIF	Qtrly. Interest		Deposits	-	2.83	-	4,321,060.00	
3/31/2023	LAIF			Disbursements	-			4,321,060.00	
3/1/2023	LAIF	<b>Water Replacement</b>		Beg. Bal				884,304.74	
	LAIF	Qtrly. Interest		Deposits	21,800.00	2.83	-	906,104.74	
3/31/2023	LAIF			Disbursements	-			906,104.74	
3/1/2023	LAIF	<b>Wastewater Replacement</b>		Beg. Bal.				514,268.68	
	LAIF	Qtrly. Interest		Interest		2.83	-	514,268.68	
3/31/2023	LAIF			Activity	9,403.50			523,672.18	
3/1/2023	LAIF	<b>COP-Payback</b>		Beg. Bal				1,561,347.52	
	LAIF	Qtrly. Interest		Deposits	154,200.00	2.83	-	1,715,547.52	
3/31/2023	LAIF			Disbursements	-			1,715,547.52	
3/1/2023	LAIF	<b>Grant-Trash</b>		Beg. Bal				53,558.53	
	LAIF	Qtrly Interest		Deposits	-	2.83	-	53,558.53	
3/31/2023	LAIF			Disbursements	-			53,558.53	
3/1/2023	LAIF	<b>Field/Admin Bldg.</b>		Beg. Bal				720,684.77	
	LAIF	Qtrly Interest		Deposits	9,071.00	2.83	-	729,755.77	
3/31/2023	LAIF			Disbursements	-			729,755.77	
3/1/2023	LAIF	<b>Wastewater Op. Reserve</b>		Beg. Bal				590,164.18	
	LAIF	Qtrly. Interest		Deposits	-	2.83	-	590,164.18	
3/31/2023	LAIF			Disbursements	-			590,164.18	
3/1/2023	LAIF	<b>Project Admin Bldg</b>		Beg. Bal				1,104,448.83	

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2022 THRU MARCH 31, 2023  
 CASH BASIS

3/31/2023	LAIF	Qtrly. Interest	Deposits	-	2.83	-	1,104,448.83	
	LAIF		Disbursements	-		-	1,104,448.83	
3/1/2023	LAIF	<b>Project Ops Bldg</b>	Beg. Bal			-	2,009,662.60	
	LAIF	Qtrly. Interest	Deposits	-	2.83	-	2,009,662.60	
3/31/2023	LAIF		Disbursements	-		-	2,009,662.60	\$ 11,953,974.35

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2022 THRU MARCH 31, 2023  
 CASH BASIS  
**FUNDS IN TRUST**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2023	U.S. Bank	<b>COP's Refunding-Series 1998</b>						737,337.27	
		Install Sale		7,838.77	-	0.17	23.97	737,361.24	
		Reserve-LAIF		729,522.47			0.65	-	737,361.24
3/31/2023								737,361.24	
3/1/2023	Premier Bank	<b>Fiscal Agent-SRL MN Plant</b>		Beg. Bal				366,921.99	
		Deposits			-	0.20	46.75	366,968.74	
3/31/2023		Disbursements			-			366,968.74	\$ 1,104,329.98
TOTAL CASH FUNDS									\$ 36,317,383.70

RCSD PORTFOLIO HOLDINGS REPORT  
MARCH 31, 2023

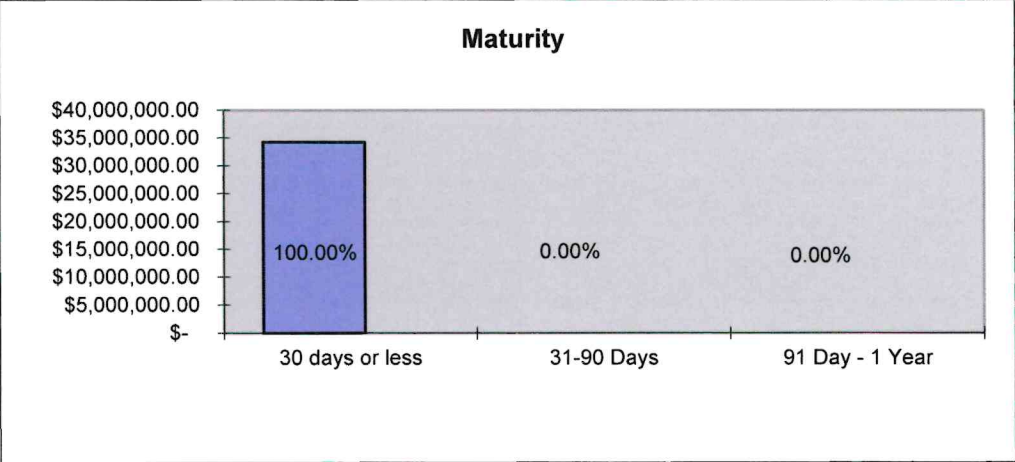
<u>Par \$</u>	<u>Issuer</u>	<u>Maturity</u>	<u>Acquisition Cost</u>	<u>Current Market</u>	<u>Gain/Loss</u>	<u>Yld Mat</u>
<b>AGENCY</b>						
Subtotals			-	-	-	
<b>U.S. TREASURIES</b>						
<b>COMMERCIAL PAPER</b>						
Subtotals			-	-	-	
<b>COLLATERALIZED TIME DEPOSITS</b>						
170,424.60	Premier	4/3/2023	\$ 170,424.60	\$ 170,424.60		0.05
225,000.00	Citizens Business Bank	4/8/2023	225,000.00	225,000.00		0.10
Subtotals			\$ 395,424.60	\$ 395,424.60	-	
<b>CASH EQUIVALENT &amp; MONEY MARKET</b>						
33,372,092.79	LAIF	-	\$33,372,092.79	\$33,372,092.79	-	2.83
53,572.38	CHECK-PPBI-Fire- Prop tax		53,572.38	53,572.38	-	-
396,289.08	SAFEKEEPING		396,289.08	396,289.08	-	-
Subtotals			33,821,954.25	33,821,954.25	-	
<b>GRAND TOTALS</b>			<b>\$34,217,378.85</b>	<b>\$34,217,378.85</b>	<b>-</b>	

**RCSD Investment Portfolio**  
**March 31, 2023**

**Maturity**

30 days or less  
 31-90 Days  
 91 Day - 1 Year  
  
 Total

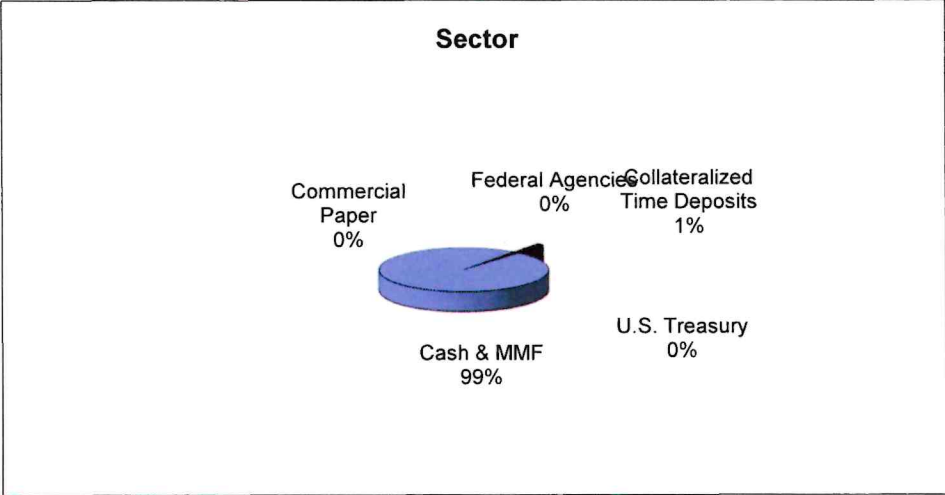
	<b><u>Assets</u></b>
	\$ 34,217,378.85
	-
	-
	<hr/>
	<b><u>\$ 34,217,378.85</u></b>



**Sector**

Cash & MMF  
 U.S. Treasury  
 Federal Agencies  
 Commercial Paper  
 Collateralized Time Deposits  
  
 Total

	\$ 33,821,954.25
	-
	-
	-
	395,424.60
	<hr/>
	<b><u>\$ 34,217,378.85</u></b>



11. Consider Professional Services Contract for General Engineering Consulting  
with Leppa, LLC: **DM 2023-41**



# Rubidoux Community Services District

## Board of Directors

Bernard Murphy, President  
John Skerbelis, Vice-President  
Hank Trueba, Jr.  
Armando Muniz  
F. Forest Trowbridge

## General Manager

Brian R. Laddusaw



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Water Resource Management      Refuse Collection      Street Lights      Fire / Emergency Services      Weed Abatement

**DIRECTORS MEMORANDUM 2023-41**

April 20, 2023

To:      Rubidoux Community Services District  
            Board of Directors

Subject: Consider Professional Services Contract for General Engineering Consulting with Leppa, LLC

## **BACKGROUND:**

Staff desires sound input on the background of several issues important to the District and has reached out to former General Manager (GM) Steve Appel for assistance. Steve Appel's 25 years as Assistant General Manager (AGM) at the District and subsequent service as the GM gives him the institutional knowledge from which current management can benefit greatly. Staff requested a proposal from Mr. Appel to assist in gaining better knowledge of these issues and others which may surface from time to time.

A partial list of items for which Mr. Appel can assist are as follows:

1. Identify all District Owned Property
2. Identify and work out easement issues for Jurupa Hills Country Club Villas
3. Background information for sewer and water facilities serving The Project at Jurupa Valley (Emerald Meadows)
4. Background information on the Cell Tower Lease at the Goldenwest Reservoir Site
5. Information on abandoned and non-potable well sites, most notably Well 5.

The District received a proposal from Appel's engineering firm, Leppa, LLC to assist in these matters in the amount of \$8,000. Staff believes there may be other assistance needed going forward so has determined this effort should be funded in the amount of \$10,000. As this opportunity was not known or considered when preparing the Fiscal Year 2022/23 Budget a budget amendment will be necessary. It appears appropriate to split these duties among the General Fund, Water Fund and Sewer Fund by 10%, 70% and 20%, respectively so Staff requests a budget amendment to move \$1,000 from the General Fund Reserves to the General Fund, \$7,000 from the Water Fund Reserves to the Water Operations Fund and \$2,000 from the Sewer Fund Reserves to the Sewer Operations Fund to fund this effort.

**RECOMMENDATION**

Staff recommends the Board of Directors approve the General Manager to:

1. Amend the approved District Budget for FY 2022/23 by moving \$1,000 from the General Fund Reserve to the General Fund; moving \$7,000 from the Water Fund Reserve to the Water Fund and \$2,000 from the Sewer Fund Reserve to the Sewer Fund
2. Authorize signing a Professional Services Contract and the expenditure of up to \$10,000 for various as needed engineering support services with Leppa, LLC
3. Issue phased Task Orders to Leppa, LLC in the not to exceed amount of \$10,000 for various support services as needed by the District.

Respectfully,



Brian R. Laddusaw, CPA  
General Manager

Attach:

Leppa Proposal Dated January 8, 2023

Ted Beckwith  
Director of Engineering  
**Rubidoux Community Services District**  
3590 Rubidoux Blvd.  
Jurupa Valley, CA 92509

January 8, 2023

Subject: Proposal for Consulting Services  
Leppa, LLC

Dear Ted,

Leppa, LLC. (Leppa) is grateful for the opportunity to submit a proposal to provide professional engineering services to the Rubidoux Community Services District (District). Leppa was formed in 2020 to provide consulting services to public agencies. Steve Appel, President of Leppa is uniquely qualified to provide the District with historical background feedback and institutional insight on virtually all District technical matters, having been employed by the District for over 25 years (1994-2020).

Specifically, Leppa has been asked to provide assistance on the following items.

1. Identify all District owned property;
2. Identify and work out easement issues for the Jurupa Hills Club Villas (Condos);
3. Provide background information for sewer and water facilities serving The Project at Jurupa Valley (formerly known as Emerald Meadows);
4. Provide background information on the cell tower at the Goldenwest reservoir site; and
5. Provide information on abandoned and non-potable well sites (with emphasis on Well 5).

I estimate it will take the following effort complete the above:

1. 8 hours with access to District records and files (including final report);
2. 8 hours to research and write report;
3. As needed with District staff to discuss past planning and design development;
4. 4 hours to access records and write final report;
5. 4 hours to access records and write final report

The above items can be substantially completed during 1 week of onsite effort (Monday-Friday) with access to District records and files. Any remaining work, such as report writing can be completed remotely.

**Compensation as follows:**

Onsite:

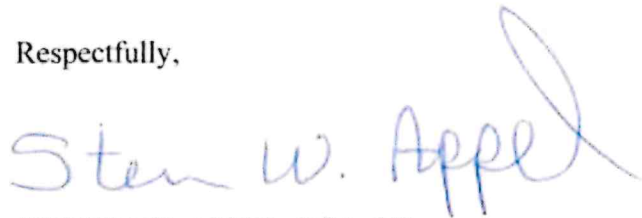
Labor, overhead, and expenses billed at \$8,000.00 lump sum for 40 hours onsite (Monday – Friday). This cost includes travel and travel-related expenses.

Remote:

Labor, overhead, and expenses, invoiced monthly at \$175.00 per hour for actual time expended on District matters.

If you have any questions, please do not hesitate to contact me at (951) 202-2722 or [swappel@outlook.com](mailto:swappel@outlook.com).

Respectfully,



STEVEN W. APPEL, DPA, PE  
President  
Leppa, LLC.

**12. Directors Comments – Non-action**



## 13. Adjournment