Rubidoux Community Services District

Board of Directors
Diana Leja, President
Leslie Altamirano, Vice-President
Bernard Murphy
John Skerbelis
Hank Trueba, Jr.

General Manager
Brian R. Laddusaw

Water Resource Management | Refuse Collection | Street Lights | Fire / Emergency Services | Weed Abatement

NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

Thursday, November 5, 2026, at 4:00 PM

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

Members of the public wanting to attend and/or address the Board virtually may do so by using the Zoom App or website for free at: https://zoom.us/

- Meeting ID is **994 957 9980**
- Passcode is: rcsd
- Call into the meeting number 1-669-444-9171

Only one person at a time may speak by telephone or Zoom and only after being recognized by the President of the Board.

Board packets are available for public review upon request and may also be accessed on the District's website at https://www.rcsd.org/board-of-directors-board-meetings under the applicable meeting date.

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.
Authority: Government code 11126-(a) (d) (q).

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require a two-thirds vote of the entire Board, or, if fewer than two-thirds of the members are present, a unanimous vote of those members present, making findings that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the posting of the agenda.

1. **CALL TO ORDER** – Diana Leja, President

2. **PLEDGE OF ALLEGIANCE** – General Manager

3. **ROLL CALL** – General Manager

4. **PUBLIC COMMENTS**

   Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to five minutes.

   No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

   The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

5. **CONSENT CALENDAR**

   Consent Calendar items are expected to be routine and non-controversial and are to be acted upon by the Board by one motion, without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Agenda.

   A. Approval of Minutes for October 15, 2026, Regular Meeting

   B. Consideration to Approve November 6, 2026, Salaries, Expenses and Transfers

   C. **DM 2026-92**: Consideration to Authorize Additional Engineering Services, Electrical Service, and Electrical Panel Procurement for the Goldenwest Reservoir

6. **CORRESPONDENCE AND RELATED INFORMATION – None**

7. REPORTS

A. Operations Report – None

B. Emergency and Incident Report – None

C. General Manager and Staff Reports / Updates

D. Committee Reports – None

E. Jurupa Unified School District – Student Liaison Report

8. ACTION / DISCUSSION ITEMS

A. **DM 2026-93**: Status Update – Fire Station 38 Tile Roof Replacement Project

B. **DM 2026-94**: **CLOSED SESSION** – Pursuant to Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation, Name of Case: Shawn Fredrickson v. City of Jurupa Valley, et al, Riverside County Superior Court Case No. CVRI2605954

C. **DM 2026-95**: **CLOSED SESSION** – Pursuant to California Government Code Section 54957(b)(1): Evaluation of District General Manager

9. DIRECTORS COMMENTS AND REQUESTS

10. NEXT MEETING

Thursday, November 5, 2026, at 4:00 p.m.

11. ADJOURNMENT

Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Rubidoux Community Services District Board of Directors during the meeting, should contact the Rubidoux Community Services District Administrative Department, at (951) 684-7580 or admin@rcsd.org, no fewer than two (2) business days prior to this meeting to enable the Rubidoux Community Services District to make reasonable arrangements to assure accessibility or language assistance for this meeting.

DECLARATION OF POSTING

I, Brian Laddusaw, General Manager and Board Secretary to the Rubidoux Community Services District, certify that a copy of this has been posted in the District's main office, 3590 Rubidoux Blvd., Jurupa Valley, and on its website no less than seventy-two (72) hours before the start of the meeting.

Brian Laddusaw
General Manager-Secretary

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

A. Approval of Minutes for October 15,2026, Regular Meeting

RUBIDOUX COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

MINUTES OF REGULAR MEETING
Thursday, October 15, 2026

DIRECTORS PRESENT:	Diana Leja John Skerbelis Bernard Murphy Hank Trueba Jr., Via Zoom
DIRECTORS ABSENT:	Leslie Altamirano
STAFF PRESENT:	Brian Laddusaw, General Manager Jacklyn Makarzec, Director of Engineering Miguel Valdez, Director of Operations Martha Perez, Customer Services / Accounts Payable Manager Melissa Trujillo, Human Resources Generalist / Safety and Facilities Coordinator
VISITORS (SIGNED IN):	Theresa Brennan, RCSD Legal Counsel John Harper, RCSD Legal Counsel Patrick Bobko, RCSD Legal Counsel Riverside County Sheriff Deputy Carlson Fire Chief Tim Voigt Michael Miller, Via Zoom Alexia Vazquez, JUSD Student Liaison

ITEM 1. CALL TO ORDER

The regular meeting of the Board of Directors of the Rubidoux Community Services District was called to order by President Leja at 4:00 p.m. on Thursday, October 15, 2026, held in person and via teleconference at the District's Administrative Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 2. PLEDGE OF ALLEGIANCE – General Manager

ITEM 3. ROLL CALL – General Manager

ITEM 4. PUBLIC COMMENTS – None

Director Leja made a motion to move item 8.E. 'Reports – Jurupa Unified School District – Student Liaison Report' before agenda item 5. Director Skerbelis seconded the motion.

Roll Call Vote:

Ayes – 4 (Skerbelis, Leja, Murphy, Trueba)
Noes – 0
Abstain – 0
Absent – 1 (Altamirano)

Result: Motion carried 4-0-0-1.

E. **Jurupa Unified School District – Student Liaison Report**

Student Liaison Alexia provided the Board of Directors with an update on upcoming football games. She also shared information about the upcoming high school theater performance. Patriot High School's Dramatis Personae will perform Seussical Jr. in Jurupa Valley on October 21, 22, and 23, 2026.

ITEM 5. (4:10 PM) DM 2026-86: CLOSED SESSION – Pursuant to Government Code Section 54956.9: Legal Counsel Status on Litigation Case No. CIVDS 1310520, City of Riverside vs. Rubidoux Community Services District

BOARD DELIBERATION / ACTION

Closed Session: 4:04 p.m. to 5:11 p.m.

Reportable Actions: Board voted 4-0-0-1 to authorize appellate review in City of Riverside vs. Rubidoux Community Services District and approve retention of appellate counsel to represent the District.

Recess: 5:12 p.m. to 5:20 p.m.

The meeting resumed at 5:20 p.m.

ITEM 6. CONSENT CALENDAR

A. Approval of Minutes for October 1, 2026, Regular Meeting

B. Consideration to Approve October 16, 2026, Salaries, Expenses and Transfers

C. **DM 2026-87**: Receive and File Statement of Cash Asset Schedule Report Ending September 2026

Director Murphy requested Item 6B be pulled from the Consent Calendar for further consideration and deliberation.

Director Murphy made a motion to approve the balance of the Consent Calendar; Item A. 'Approval of Minutes for October 1, 2026, Regular Meeting' and Item C. 'DM 2026-87: Receive and File Statement of Cash Asset Report Ending September 2026'. Director Skerbelis seconded the motion.

Roll Call Vote:

Ayes – 4 (Skerbelis, Leja, Murphy, Trueba)
Noes – 0
Abstain – 0
Absent – 1

Result: Motion carried 4-0-0-1.

B. Consideration to Approve October 16, 2026, Salaries, Expenses and Transfers

The Salaries, Expenses and Transfers can be viewed here:

https://www.rcsd.org/2026-10-15-board-of-directors-board-meeting

BOARD DELIBERATION / ACTION
Director Murphy had some questions related to certain District expenses. Director Murphy made a motion to approve October 16, 2026, Salaries, Expenses and Transfers. Director Skerbelis seconded the motion.

Roll Call Vote:

Ayes – 4 (Skerbelis, Leja, Murphy, Trueba)
Noes – 0
Abstain – 0
Absent – 1

Result: Motion carried 4-0-0-1.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION – None

ITEM 8. REPORTS

A. **Operations Report**

Director of Operations Miguel Valdez presented the Operations Report. The report included potable water production for the month of August, as well as potable water and wastewater comparison data. It also included the reservoir capacity report and chemical deliveries. Chemical deliveries consisted of 6,637 gallons of 25% sodium bisulfite delivered to the Thompson Plant, 50 tons of Morton NSF-certified white crystal salt, and 8,125 gallons of 12.5% sodium hypochlorite delivered to the Thompson Plant, Smith Plant, and Well 8. He also shared Hunter Fike received his Collection System Maintenance 3 certification.

B. **Emergency and Incident Report**

The Fire Chief presented the monthly reports for August and September. In August, the Fire Department received 264 incident calls, an increase of 18 calls. The Office of the Fire Marshal conducted 19 annual inspections, received two complaints, conducted one training session, and implemented one fire watch.

In September, the Fire Department received 277 incident calls, an increase of four calls. The Office of the Fire Marshal conducted 16 annual fire inspections, one special event inspection, and two training sessions.

C. **General Manager and Staff Reports / Updates**

General Manager Brian Laddusaw provided the Board of Directors with information on the draft RCSD Water and Sewer Capacity Fee Report. He also provided updates on the toilet giveaway, the upcoming Food Festival scheduled for Saturday, October 17, and the upcoming ACWA conference.

D. **Committee Reports – None**

ITEM 9. ACTION / DISCUSSION ITEMS

A. **DM 2026-88:** Discussion Regarding Board Agenda Format and Content

BACKGROUND:

At the October 1, 2026, Board of Directors ("Board") meeting, President Leja requested that an item be placed on a future agenda to allow the Board to discuss the Rubidoux Community Services District ("District's") current Board meeting agenda format, organization, and flow.

The District has routinely utilized its current agenda format for Board meetings. The format generally consists of the following sections:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments

5. Consent Calendar
6. Correspondence and Related Information
7. Reports
8. Action / Discussion Items
9. Directors Comments and Requests
10. Next Meeting
11. Adjournment

Within these sections, the District has also developed standard language regarding public participation, the Brown Act, the Consent Calendar, and other meeting procedures.

The District has generally maintained this format over time, with adjustments made when circumstances require a different meeting structure. For example, time-specific items have historically been accommodated when necessary, most commonly in connection with closed session matters.

The purpose of this agenda item is to provide the Board an opportunity to discuss whether the current format continues to effectively support Board deliberation, public participation, and the overall flow of District meetings.

The Board may wish to consider, among other things:

- The overall order of the agenda sections;
- Whether the distinction between Consent Calendar, Correspondence and Related Information, Reports, and Action / Discussion Items remains effective;
- The placement and sequencing of staff and General Manager reports;
- The placement of Directors Comments and Requests;
- Whether the current agenda language is clear, useful, and appropriately detailed;
- Whether any sections should be combined, separated, renamed, or otherwise modified;
- How the agenda should accommodate time-specific items when necessary; and
- Whether any other changes would improve the overall flow and readability of the meeting agenda.

No specific revised agenda format is being proposed as part of this item. Staff's intent is to facilitate an open discussion among the Board and receive direction regarding any changes the Board would like staff to consider.

If the Board provides direction for changes, staff can subsequently develop a revised agenda format and return to the Board, if appropriate, for further consideration. Any proposed changes would also be cross-referenced against the District's Board Policies and Procedures Manual ("Manual") to determine whether corresponding updates to the Manual are necessary to ensure consistency between the Board's adopted policies and the District's meeting practices.

Budget Considerations

There is no fiscal impact associated with this discussion.

BOARD DELIBERATION / ACTION

The Board deliberated on proposed changes to agenda language and format, as suggested by District General Counsel. The Board decided that Consent Calendar items pulled for further deliberation will now be considered separately, but within the Consent Calendar item, as opposed to the Action/Discussion section. The Board directed staff to review the Board Policies and Procedures Manual to determine if parallel changes need to be made to the document to align with the changes to the agenda. This item will be reagendized for November 19, 2026 for further deliberation and consideration

B. **DM 2026-89:** Status Update – Fire Station 38 Tile Roof Replacement Project

BACKGROUND:

At its October 1, 2026, meeting, the Rubidoux Community Services District ("District") Board of Directors ("Board") determined that the documented condition of the Fire Station 38 roof, recurring repairs, the station's essential public-safety function and the limited construction window associated with the anticipated severe-weather season constituted an emergency under Procurement Policy 1040.3.2. The Board subsequently authorized the emergency award of the Fire Station 38 Tile Roof Replacement Project to HYT Construction, Inc. ("HYT") for a total amount not to exceed $295,000, including a $25,000 District-controlled contingency.

Public Contract Code section 22050 requires the governing body to review the emergency action at its next regular meeting. The purpose of this memorandum is to provide that required status update and document the District's actions since the October 1 Board meeting.

Project Status

Following Board authorization, the District and HYT executed the construction agreement for the Fire Station 38 Tile Roof Replacement Project. HYT mobilized to the site and commenced demolition activities on October 5, 2026.

As of the preparation of this memorandum, the project remains in its initial demolition phase. Because construction began only three days before this memorandum is being prepared, limited work has occurred since the Board's initial authorization. Staff is continuing to monitor the project closely and is maintaining daily project documentation, including work summaries and photographs and video of construction activities.

The project remains subject to the requirements established by the Board's October 1 authorization, including:

- Completion of the project no later than October 30, 2026;
- Maintenance of uninterrupted Fire Station 38 operations;
- Protection of firefighters, apparatus, equipment and District property;
- Maintaining opened roof areas in a watertight condition at the end of each workday;

- Compliance with prevailing-wage requirements, permits, insurance and other contract requirements; and
- Prior written District authorization for any use of the $25,000 District-controlled contingency.

Staff will continue to monitor progress and coordinate with HYT and CAL FIRE throughout construction.

Board Presentation

At the October 15, 2026, Board meeting, staff will provide a presentation regarding the status of the Fire Station 38 roof replacement project. The presentation will include project progress since the October 1 authorization, daily construction summaries, photographs and video of the work completed to date, and any notable issues or developments identified during the initial phase of construction.

Staff will also provide the Board with an update regarding the project's anticipated schedule for completion and any material issues requiring the Board's awareness.

No additional emergency procurement action or contract authorization is requested at this time. The emergency action previously authorized by the Board remains in effect, and construction may continue pursuant to the executed agreement.

Budget Considerations

The Board previously approved a $100,000 budget amendment increasing Fire Fund Line Item 20 from $250,000 to $350,000 using restricted Fire Mitigation monies. The emergency contract with HYT was authorized for a total amount not to exceed $295,000, consisting of a $270,000 base contract and a $25,000 District-controlled contingency.

There are no additional budget amendments or appropriations requested as part of this status update.

BOARD DELIBERATION / ACTION

The Board of Directors received and filed the emergency action status update for the Fire Station 38 Tile Roof Replacement Project, pursuant to Public Contract Code Section 22050.

C. **DM 2026-90: CLOSED SESSION** – Pursuant to Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation; Name of Case: *In re Aqueous Film-Forming Foam ("AFFF") Products Liability Litigation*, MDL No. 2873

BOARD DELIBERATION / ACTION

Closed Session: 6:13 p.m. to 6:21 p.m.

Reportable Actions: Board voted 4-0-0-1 to authorize the District's participation in four proposed PFAS litigation settlements involving Carrier Global Corporation and related entities, Archroma US, Amerex Corporation, and Nation Ford Chemical Company subject to final court approval and authorize the General Manager to execute the necessary documents.

ITEM 10. DIRECTORS COMMENTS AND REQUESTS

Director Trueba thanked the Fire Department for its quick response when he required service. Director thanked the District for their sponsorship at the upcoming Food Festival. No other Directors had additional comments.

ITEM 11. NEXT MEETING

Thursday, October 29, 2026, at 2:00 p.m. (Special Board Meeting)

Thursday, November 5, 2026, at 4:00 p.m. (Regular Meeting)

ITEM 12. ADJOURNMENT

President Leja adjourned the meeting at 6:26 p.m.

5. **CONSENT CALENDAR** (continued)

B. Consideration to Approve November 6, 2026, Salaries, Expenses and Transfers

RUBIDOUX COMMUNITY SERVICES DISTRICT
NOVEMBER 5, 2026 (BOARD MEETING)
FUND TRANSFER AUTHORIZATION

NET PAYROLL 11/5/26		105,000.00
ACH TRANSFER:	FEDERAL PAYROLL TAXES	40,000.00
ACH TRANSFER:	STATE PAYROLL TAXES	12,000.00
ACH TRANSFER:	TO CREDIT UNION	5,000.00
ACH TRANSFER:	PERS RETIREMENT	22,000.00
ACH TRANSFER:	PERS HEALTH PREMIUMS	60,384.85
ACH TRANSFER:	PERS RETIRED HEALTH PREMIUMS AND FEES	2,017.71
ACH TRANSFER:	VSP VISION	1,188.10
ACH TRANSFER:	SDRMA	3,066.62
ACH TRANSFER:	COLONIAL	3,205.00
ACH TRANSFER:	THE STANDARD	3,763.52
ACH TRANSFER:	SECTION 125	119.22
ACH TRANSFER:	SECTION 457 AND 401(A)	3,000.00

CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:

11/5/2026	WATER FUND TO GENERAL FUND-Payables	323,665.18
	WATER FUND TO GENERAL FUND-Trash	216,008.96
	WATER FUND TO SEWER FUND	162,750.77
	SEWER FUND TO GENERAL FUND-Payables	60,927.63

INTERFUND TRANSFERS:

11/5/2026	SEWER FUND CHECKING TO LAIF SEWER OP	102,408.00
	SEWER FUND CHECKING TO LAIF SEWER ML	7,592.00
	LAIF WASTEWATER RESERVE TO LAIF SEWER OP	10,174.65
	GENERAL FUND CHECKING TO LAIF PROP TAX	285.24
	GENERAL FUND CHECKING TO LAIF FIRE MITIGATION	714.76
	GENERAL FUND CHECKING TO SEWER FUND CHECKING	7,592.00
	GENERAL FUND CHECKING TO WATER FUND CHECKING	10,427.89
	LAIF PROPERTY TAX TO GENERAL FUND CHECKING	446,000.00
	LAIF FIRE MITIGATION TO LAIF PROPERTY TAX	250,000.00
	WATER FUND CHECKING TO LAIF WATER OP	260,072.00
	WATER FUND CHECKING TO LAIF WATER ML	9,928.00
	LAIF WATER ML TO LAIF WATER OPS	15,482.25

NOTES PAYABLE

DESCRIPTION	BALANCE		PAYMENT	DUE DATE
MN Plant-State Revolving Loan	2,909,628	Prin.	148,443	Jan-26
MN Plant-State Revolving Loan	368,135	Intr.	33,655	Jan-26
2022 Obligations	2,940,803	Prin.	340,195	Jan-26
2022 Obligations	372,912	Intr.	39,813	Jan-26

AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)

10/27/2026 9:02:18 AM **Batch: AAABGS**

Tr. # / PO Number / GL Date	Vendor / Inv Date / Immediate GL Account	Paid Out	Immediate	Credit Card Vendor / Check # / Credit Card	CC Reference #	Due Date / Discount Date / Payment Date	Invoice # / Discount / Total Invoice
1	ACORN / ACORN TECHNOLOGY SERVICE						14024
MICROSOFT/UPS REP	10/06/2026	N	N			11/05/2026 10/06/2026	$0.00
11/05/2026				N			$2,391.77
2	AMAZON CAPIATL SERVICES / AMAZON CAPITAL SEF						1LPM-LMT1-1QLF
PRIZE WHEEL SPINNER	09/25/2026	N	N			10/25/2026 09/25/2026	$0.00
11/05/2026				N			$51.17
3	AMAZON CAPIATL SERVICES / AMAZON CAPITAL SEF						1VKL-Q749-7LC9
PORTABLE DOLLY	09/29/2026	N	N			10/29/2026 09/29/2026	$0.00
11/05/2026				N			$38.78
4	AMAZON CAPIATL SERVICES / AMAZON CAPITAL SEF						1LHF-3TFQ-XK6H
K CUPS	10/07/2026	N	N			11/06/2026 10/07/2026	$0.00
11/05/2026				N			$82.36
5	AMAZON CAPIATL SERVICES / AMAZON CAPITAL SEF						1VHM-LPC-7DKN
DRY POCKETS	10/07/2026	N	N			11/06/2026 10/07/2026	$0.00
11/05/2026				N			$7.38
6	AMAZON CAPIATL SERVICES / AMAZON CAPITAL SEF						1MDP-PKY7-7VH7
FACE MASK	10/13/2026	N	N			11/12/2026 10/13/2026	$0.00
11/05/2026				N			$8.17
7	BLAIS / BLAIS & ASSOCIATES, LLC						BA_10196_2026
CNSLT	10/13/2026	N	N			11/12/2026 10/13/2026	$0.00
11/05/2026				N			$1,275.00
8	BOBKO LAW APC / BOBKO LAW APC						288
CITY RVSD APPEAL	10/01/2026	N	N			10/31/2026 10/01/2026	$0.00
11/05/2026				N			$1,674.33
9	BOOT BARN / BOOT BARN						INV00667878
BOOTS/LOPEZ	10/14/2026	N	N			11/13/2026 10/14/2026	$0.00
11/05/2026				N			$190.85
10	BUSINESS / BUSINESS TELECOMMUNICATION SYSTI						242262
TELEPHONE	10/05/2026	N	N			11/04/2026 10/05/2026	$0.00
11/05/2026				N			$469.53
11	CLINICAL LABORATORY OF SAN BERNARDINO / CLIN						2601655
WTR ANALYSES	10/01/2026	N	N			10/31/2026 10/01/2026	$0.00
11/05/2026				N			$14,959.02
12	CLINICAL LABORATORY OF SAN BERNARDINO / CLIN						2601656
WTR ANALYSES	10/01/2026	N	N			10/31/2026 10/01/2026	$0.00
11/05/2026				N			$5,407.50
13	CORODATA SHREDDING, INC / CORODATA SHREDDI						DN1602139
SEPT 26" SHREDDING	09/30/2026	N	N			10/30/2026 09/30/2026	$0.00
11/05/2026				N			$53.51
14	C WELLS / C. WELLS PIPELINE MATLS, INC						SINV26-4509
PARTS	10/07/2026	N	N			11/06/2026 10/07/2026	$0.00
11/05/2026				N			$1,832.44
15	DURNEY DON / DURNEY, DON						20261006
GRDNG/WEED ABATE	10/06/2026	N	N			11/05/2026 10/06/2026	$0.00
11/05/2026				N			$1,640.00
16	EWASTEDISPOSAL INC DBA EWASTE DISPOSAL INC						3417
AC PIPE DISPOSAL	10/12/2026	N	N			11/11/2026 10/12/2026	$0.00
11/05/2026				N			$2,012.00

AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)

Tr. #	Vendor				Credit Card Vendor				Invoice #
PO Number		Inv Date	Paid Out	Immediate	Check #		Due Date	Discount Date	Discount
GL Date		Immediate	GL Account		Credit Card	CC Reference #		Payment Date	Total Invoice
17	GANDARA ALBERTO / GANDARA ALBERTO								20261007
DOT PHYSICAL		10/07/2026	N	N			11/06/2026	10/07/2026	$0.00
11/05/2026					N				$202.47
18	GRAINGER / GRAINGER								9108436800
DRAIN COVER		10/07/2026	N	N			11/06/2026	10/07/2026	$0.00
11/05/2026					N				$760.05
19	GRAINGER / GRAINGER								9113504899
TOOLS		10/12/2026	N	N			11/11/2026	10/12/2026	$0.00
11/05/2026					N				$1,236.19
20	HARBOR FREIGHT / HARBOR FREIGHT								65F06A67
CARGO BAR		10/12/2026	N	N			11/11/2026	10/12/2026	$0.00
11/05/2026					N				$20.46
21	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI								012O6246
3" VALVE BALL		10/09/2026	N	N			11/08/2026	10/09/2026	$0.00
11/05/2026					N				$796.50
22	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI								012O6247
1/2" GAUGE GUARD		10/09/2026	N	N			11/08/2026	10/09/2026	$0.00
11/05/2026					N				$570.12
23	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI								012O6248
PVC ADAPTER		10/09/2026	N	N			11/08/2026	10/09/2026	$0.00
11/05/2026					N				$48.59
24	HOME DEPOT / HOME DEPOT CREDIT SERVICES								008188/5611254
OFFICE SUPPLIES		10/08/2026	N	N			11/07/2026	10/08/2026	$0.00
11/05/2026					N				$65.12
25	INFOSEND / INFOSEND, INC								319364.A
SEPT.26"POSTAGE		09/30/2026	N	N			10/30/2026	09/30/2026	$0.00
11/05/2026					N				$3,404.95
26	INFOSEND / INFOSEND, INC								319364.B
SEPT.26" BILL PRINT		09/30/2026	N	N			10/30/2026	09/30/2026	$0.00
11/05/2026					N				$1,221.90
27	JADTEC SECURITY / JADTEC SECURITY SVCS, INC.								1921768
MON SVC 6131 LIMONIT		07/02/2026	N	N			07/02/2026	07/02/2026	$0.00
10/05/2026					N				$83.85
28	JADTEC SECURITY / JADTEC SECURITY SVCS, INC.								1979089
MON SVC 5780 RIVERVI		10/05/2026	N	N			11/04/2026	10/05/2026	$0.00
11/05/2026					N				$215.85
29	JADTEC SECURITY / JADTEC SECURITY SVCS, INC.								1979090
MON SVC 5248 RIVERVI		10/05/2026	N	N			11/04/2026	10/05/2026	$0.00
11/05/2026					N				$215.85
30	JADTEC SECURITY / JADTEC SECURITY SVCS, INC.								1979091
MON SVC 5245 34TH ST		10/05/2026	N	N			11/04/2026	10/05/2026	$0.00
11/05/2026					N				$215.85
31	J.L WELLS, LLC / J.L WELLS, LLC								20261015
PUMP PERFORMANCE TR/		10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026					N				$3,500.00
32	KRIEGER & STEWART / KRIEGER & STEWART, INC.								52571
WTR CNSLT		09/21/2026	N	N			10/21/2026	09/21/2026	$0.00
11/05/2026					N				$1,674.28

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33	KRIEGER & STEWART / KRIEGER & STEWART, INC.								52572
WSTE WTR CNSLT		09/21/2026	N	N			10/21/2026	09/21/2026	$0.00
11/05/2026					N				$235.00
34	KRIEGER & STEWART / KRIEGER & STEWART, INC.								52573
PRETRTMNT		09/21/2026	N	N			10/21/2026	09/21/2026	$0.00
11/05/2026					N				$756.62
35	KRIEGER & STEWART / KRIEGER & STEWART, INC.								52574
COMMERCE PK		09/21/2026	N	N			10/21/2026	09/21/2026	$0.00
11/05/2026					N				$2,087.75
36	KRIEGER & STEWART / KRIEGER & STEWART, INC.								52575
EMRLD RDGE 36947		09/21/2026	N	N			10/21/2026	09/21/2026	$0.00
11/05/2026					N				$6,285.93
37	KRIEGER & STEWART / KRIEGER & STEWART, INC.								52576
RIDGEWOOD		09/21/2026	N	N			10/21/2026	09/21/2026	$0.00
11/05/2026					N				$1,339.50
38	KRIEGER & STEWART / KRIEGER & STEWART, INC.								52577
EMRLD RDGE 37640		09/21/2026	N	N			10/21/2026	09/21/2026	$0.00
11/05/2026					N				$7,192.76
39	KRIEGER & STEWART / KRIEGER & STEWART, INC.								52578
EMRLD RDGE 37640		09/21/2026	N	N			10/21/2026	09/21/2026	$0.00
11/05/2026					N				$3,246.64
40	KRIEGER & STEWART / KRIEGER & STEWART, INC.								52579
DISTRICT @J.V		09/21/2026	N	N			10/21/2026	09/21/2026	$0.00
11/05/2026					N				$31,062.20
41	KRIEGER & STEWART / KRIEGER & STEWART, INC.								52580
WTR CNSLT		09/21/2026	N	N			10/21/2026	09/21/2026	$0.00
11/05/2026					N				$6,638.75
42	KRIEGER & STEWART / KRIEGER & STEWART, INC.								52581
GOLDEN WEST		09/21/2026	N	N			10/21/2026	09/21/2026	$0.00
11/05/2026					N				$15,482.25
43	LILLESTRAND / LILLESTRAND LEADERSHIP CONSUL								8355
CNSLT/LADDUSAW//VAL		09/30/2026	N	N			10/30/2026	09/30/2026	$0.00
11/05/2026					N				$1,343.75
44	LOOMIS / LOOMIS								14082811
SEPT.26" ARMRD		09/30/2026	N	N			10/30/2026	09/30/2026	$0.00
11/05/2026					N				$616.61
45	MASTER'S / MASTER'S SERVICES (GLACIER)								0000001568465
WTR BTL		10/07/2026	N	N			11/06/2026	10/07/2026	$0.00
11/05/2026					N				$103.00
46	MCMASTER-CARR / McMASTER-CARR SUPPLY CO								72866837
PARTS		10/01/2026	N	N			10/31/2026	10/01/2026	$0.00
11/05/2026					N				$817.64
47	MCMASTER-CARR / McMASTER-CARR SUPPLY CO								72854587
AIR TOOL/FILTER		10/01/2026	N	N			10/31/2026	10/01/2026	$0.00
11/05/2026					N				$1,012.08
48	MERIT OIL / MERIT OIL COMPANY								981981
GASOLINE		10/07/2026	N	N			10/22/2026	10/07/2026	$0.00
11/05/2026					N				$2,252.36

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49	MINUTEMAN PRESS / MINUTEMAN PRESS								39417.A
081026 DISC POSTAGE		10/08/2026	N	N			11/07/2026	10/08/2026	$0.00
11/05/2026					N				$237.85
50	MINUTEMAN PRESS / MINUTEMAN PRESS								39417.B
081026 DISC NOTICE		10/08/2026	N	N			11/07/2026	10/08/2026	$0.00
11/05/2026					N				$196.96
51	NEW PIG / NEW PIG								25173795-00
DRAIN BLOCKER		10/07/2026	N	N			11/06/2026	10/07/2026	$0.00
11/05/2026					N				$2,932.95
52	NORTHSTAR CHEMICALS / NORTHSTAR CHEMICAL								349608
SODIUM HYPO		08/21/2026	N	N			09/21/2026	08/21/2026	$0.00
11/05/2026					N				$11,450.79
53	NORTHSTAR CHEMICALS / NORTHSTAR CHEMICAL								354842
SODIUM SULFITE		10/13/2026	N	N			11/12/2026	10/13/2026	$0.00
11/05/2026					N				$5,269.89
54	OREILLY AUTO PARTS / OREILLY AUTO PARTS								4726-220522
BATTERY		10/07/2026	N	N			11/06/2026	10/07/2026	$0.00
11/05/2026					N				$204.25
55	RICHMOND AMERICAN HOMES OF MARYLAND INC /								13900067-00
RFND OVRPYMT		10/13/2026	N	N			11/12/2026	10/13/2026	$0.00
11/05/2026					N				$102.75
56	COUNTY OF RIVERSIDE SHERRIFF DEPARTMENT / C								SH0000051352
AUG.26" SAFEGUARD		09/23/2026	N	N			10/23/2026	09/23/2026	$0.00
11/05/2026					N				$185.99
57	SCE / SCE								2026O700617778997
FIRE STN UTILITY		10/06/2026	N	N			10/26/2026	10/06/2026	$0.00
11/05/2026					N				$3,542.15
58	SCE / SCE								2026O700040982544
MAIN OFC UTILITY		10/06/2026	N	N			10/26/2026	10/06/2026	$0.00
11/05/2026					N				$2,977.60
59	STELLAR TECHNOLOGY & AUTOMATION / STELLAR T								26-214
SMITH PLANT		10/08/2026	N	N			11/07/2026	10/08/2026	$0.00
11/05/2026					N				$4,800.00
60	STEPSAVER / STEP-SAVER CA.LLC								CT558078
SALT		10/05/2026	N	N			11/04/2026	10/05/2026	$0.00
11/05/2026					N				$4,792.75
61	SOCAL JCB / SOCAL JCB								W10312
R&M BKHOE		10/12/2026	N	N			11/11/2026	10/12/2026	$0.00
11/05/2026					N				$4,983.92
62	SVA ARCHITECTS, INC. / SVA ARCHITECTS, INC								65233
ADMIN BUILD PROJECT		09/30/2026	N	N			10/30/2026	09/30/2026	$0.00
11/05/2026					N				$5,448.50
63	TRENCH SHORING COMPANY / TRENCH SHORING C								RI20661373
RNTL EQUIP		10/02/2026	N	N			11/01/2026	10/02/2026	$0.00
11/05/2026					N				$535.36
64	UPS / UNITED PARCEL SERVICE								000F908W2386
POSTAGE		09/19/2026	N	N			10/19/2026	09/19/2026	$0.00
11/05/2026					N				$2.82

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65	UPS / UNITED PARCEL SERVICE								000F908W2396
POSTAGE		09/26/2026	N	N			10/26/2026	09/26/2026	$0.00
11/05/2026					N				$3.20
66	UPS / UNITED PARCEL SERVICE								000F908W2406
POSTAGE		10/03/2026	N	N			11/02/2026	10/03/2026	$0.00
11/05/2026					N				$28.59
67	VARNER / VARNER & BRANDT LLP								20260930
SEPT.26" LGL CNSLT		09/30/2026	N	N			10/30/2026	09/30/2026	$0.00
11/05/2026					N				$10,249.44
68	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI/								ARIV0010007
BELL LIFT STN		09/27/2026	N	N			10/27/2026	09/27/2026	$0.00
11/05/2026					N				$9,257.40
69	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI/								ARIV0011751
BELL TOWN LIFT STN		10/07/2026	N	N			11/06/2026	10/07/2026	$0.00
11/05/2026					N				$917.25
70	WEST COAST SAFETY SUPPLY / WEST COAST SAFE'								2579
SEPT.26" MON SVC		09/30/2026	N	N			10/30/2026	09/30/2026	$0.00
11/05/2026					N				$12,528.00
71	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA								IN-17838
AUG.26" BRINE		10/09/2026	N	N			11/08/2026	10/09/2026	$0.00
11/05/2026					N				$426.15
72	AMAZON CAPIATL SERVICES / AMAZON CAPITAL SEF								1WVM-L19L-31JR
REPELLENT		10/14/2026	N	N			11/13/2026	10/14/2026	$0.00
11/05/2026					N				$35.55
73	AMAZON CAPIATL SERVICES / AMAZON CAPITAL SEF								1CRN-DV16-YK97
RUBBER STAMP		10/16/2026	N	N			11/15/2026	10/16/2026	$0.00
11/05/2026					N				$20.74
74	AMAZON CAPIATL SERVICES / AMAZON CAPITAL SEF								19TG-DT3Q-CWPW
CONS. HATS		10/20/2026	N	N			11/19/2026	10/20/2026	$0.00
11/05/2026					N				$176.68
75	C WELLS / C. WELLS PIPELINE MATLS, INC								SINV26-4590
PARTS		10/14/2026	N	N			11/13/2026	10/14/2026	$0.00
11/05/2026					N				$1,229.15
76	C WELLS / C. WELLS PIPELINE MATLS, INC								SINV26-4612
PARTS		10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026					N				$723.19
77	DURNEY DON / DURNEY, DON								20261020
GRDNG/ WEED ABATE		10/20/2026	N	N			11/19/2026	10/20/2026	$0.00
11/05/2026					N				$1,255.00
78	EXPRESS STEAMER / EXPRESS STEAMER CO.								100008
NOV.26"FLD CLNG SVC		10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026					N				$900.00
79	EXPRESS STEAMER / EXPRESS STEAMER CO.								100012
NOV.26"MAIN OFC CLNG		10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026					N				$2,500.00
80	FLYERS ENERGY, LLC / FLYERS ENERGY, LLC								CFS-4751398
DIESEL		10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026					N				$1,348.24

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81	GRAINGER / GRAINGER								9116137325
SUPPLIES		10/14/2026	N	N			11/13/2026	10/14/2026	$0.00
11/05/2026					N				$249.07
82	GRAINGER / GRAINGER								9119815919
EYE WASH		10/16/2026	N	N			11/15/2026	10/16/2026	$0.00
11/05/2026					N				$404.20
83	GRAINGER / GRAINGER								9119815927
TOOL		10/16/2026	N	N			11/15/2026	10/16/2026	$0.00
11/05/2026					N				$17.40
84	HASA / HASA								1169447
SODIUM HYPO		10/06/2026	N	N			11/05/2026	10/06/2026	$0.00
11/05/2026					N				$3,324.17
85	HARBOR FREIGHT / HARBOR FREIGHT								3907
JACK		10/13/2026	N	N			11/12/2026	10/13/2026	$0.00
11/05/2026					N				$109.86
86	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI								012O6323
2" BALL VALVE /PVC		10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026					N				$729.52
87	HOME DEPOT / HOME DEPOT CREDIT SERVICES								015760/8524845
BINS		10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026					N				$158.47
88	HOME DEPOT / HOME DEPOT CREDIT SERVICES								018854/5271460
TOOL		10/18/2026	N	N			11/17/2026	10/18/2026	$0.00
11/05/2026					N				$248.99
89	KH METALS / KH METALS & SUPPLY								0740435-IN
PARTS		10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026					N				$367.47
90	KH METALS / KH METALS & SUPPLY								0740647-IN
COUPLER		10/19/2026	N	N			11/18/2026	10/19/2026	$0.00
11/05/2026					N				$57.66
91	KH METALS / KH METALS & SUPPLY								0740690-IN
GAUGE		10/19/2026	N	N			11/18/2026	10/19/2026	$0.00
11/05/2026					N				$112.00
92	KROHNE / KROHNE								S01/170928
THOMPSON PLANT MTRS		10/05/2026	N	N			11/04/2026	10/05/2026	$0.00
11/05/2026					N				$26,696.65
93	LENNAR / LENNAR HOMES CA INC								13900205-00
RFND OVRPYMT		10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026					N				$85.11
94	LILLESTRAND / LILLESTRAND LEADERSHIP CONSUL								8361
CNSLT LADDUSAW		10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026					N				$806.25
95	MERIT OIL / MERIT OIL COMPANY								983065
GASOLINE		10/14/2026	N	N			10/29/2026	10/14/2026	$0.00
11/05/2026					N				$1,164.79
96	MINUTEMAN PRESS / MINUTEMAN PRESS								39466
TRTMNT MAGNETS		10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026					N				$97.52

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97	MINUTEMAN PRESS / MINUTEMAN PRESS							39510
NO TRESPASSING SIGNA	10/19/2026	N	N			11/18/2026	10/19/2026	$0.00
11/05/2026				N				$348.78
98	PLUMBERS / PLUMBERS DEPOT INC							PD-62562
HOSE	10/19/2026	N	N			11/18/2026	10/19/2026	$0.00
11/05/2026				N				$710.90
99	RAMS / ROGERS, ANDERSON, MALODY & SCOTT, LL							81688
FISC 25/26 AUDIT	09/30/2026	N	N			10/30/2026	09/30/2026	$0.00
11/05/2026				N				$15,300.00
100	RELIABLE / RELIABLE WORKPLACE SOLUTIONS							RWS26100147
COPIER USG	10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026				N				$67.80
101	RELIABLE / RELIABLE WORKPLACE SOLUTIONS							RWS26100172
COPIER USG	10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026				N				$631.03
102	SCE / SCE							2026O700609292713
WTR PMP ENERGY	10/16/2026	N	N			11/15/2026	10/16/2026	$0.00
11/05/2026				N				$448.76
103	SCE / SCE							2026O700158802582
WTR PMP ENERGY	10/16/2026	N	N			11/15/2026	10/16/2026	$0.00
11/05/2026				N				$27,590.44
104	SCE / SCE							2026O700044576190
SWR ENERGY	10/16/2026	N	N			11/05/2026	10/16/2026	$0.00
11/05/2026				N				$1,329.97
105	SCE / SCE							2026O700136714571
SWR PMP ENERGY	10/19/2026	N	N			11/09/2026	10/19/2026	$0.00
11/05/2026				N				$3,680.44
106	SCE / SCE							2026O700179651118
SWR PMP ENERGY	10/19/2026	N	N			11/09/2026	10/19/2026	$0.00
11/05/2026				N				$561.15
107	STEPSAVER / STEP-SAVER CA.LLC							CT469884
SALT	09/09/2026	N	N			10/08/2026	09/09/2026	$0.00
11/05/2026				N				$4,799.03
108	USA ALARM SYSTEMS, INC. / USA ALARM SYSTEMS							210934
OCT.26 SEC SVC	10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026				N				$6,970.00
109	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA							IN-17876
SEP.26"BRINE	10/14/2026	N	N			11/13/2026	10/14/2026	$0.00
11/05/2026				N				$1,619.00
110	YO FIRE / YO FIRE							2048529
PARTS	10/14/2026	N	N			11/13/2026	10/14/2026	$0.00
11/05/2026				N				$5,520.46
111	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							100626-102026.A
COMM TRSH	10/21/2026	N	N			11/20/2026	10/21/2026	$0.00
11/05/2026				N				$54,071.94 ✓
112	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							100626-102026.B
RES TRSH	10/21/2026	N	N			11/20/2026	10/21/2026	$0.00
11/05/2026				N				$161,937.02 ✓

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113	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							100626-102026.C
RCSD SHR COMM	10/21/2026	N	N			11/20/2026	10/21/2026	$0.00
11/05/2026				N				($9,192.23)
114	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							100626-102026.D
RCSD SHR RES	10/21/2026	N	N			11/20/2026	10/21/2026	$0.00
11/05/2026				N				($7,033.04)
115	LILLESTRAND / LILLESTRAND LEADERSHIP CONSUL							8285.B
CNSLT/VALDEZ	10/20/2026	N	N			11/19/2026	10/20/2026	$0.00
11/05/2026				N				$512.50
116	QUINN CAT / QUINN CAT / MACHINERY							E7303401
R&M EQUIP	10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026				N				$35,207.32
117	SCOTT ROB / SCOTT ROB							15140042-02
HYDRNT MTR RFND	10/15/2026	N	N			11/14/2026	10/15/2026	$0.00
11/05/2026				N				$2,721.87
118	UNITED RENTALS / UNITED RENTALS, INC							268017398-001
FORKLIFT	09/29/2026	N	N			10/29/2026	09/29/2026	$0.00
11/05/2026				N				$16,060.14
119	VARNER / VARNER & BRANDT LLP							20260731.B
JULY 26" LGL CNSLT	07/31/2026	N	N			08/31/2026	07/31/2026	$0.00
11/05/2026				N				$2,578.08
120	COUNTY OF RIVERSIDE SHERRIFF DEPARTMENT / C							SH0000051505
SEPT.26" SAFEGUARD	10/21/2026	N	N			11/20/2026	10/21/2026	$0.00
11/05/2026				N				$378.05
121	HYT CONSTRUCTION, INC / HYT CONSTRUCTION, IN							26-1002001
FIRE STN ROOF	10/02/2026	N	N			11/01/2026	10/02/2026	$0.00
11/05/2026				N				$177,000.00
122	HYT CONSTRUCTION, INC / HYT CONSTRUCTION, IN							26-1002002
FIRE STN ROOF	10/02/2026	N	N			11/01/2026	10/02/2026	$0.00
11/05/2026				N				$73,000.00
123	LAYNE CHRISTENSEN COMPANY / LAYNE CHRISTEN							3355170
WELL 6/WELL4	10/21/2026	N	N			11/20/2026	10/21/2026	$0.00
11/05/2026				N				$39,432.00
124	MASTER'S / MASTER'S SERVICES (GLACIER)							0000001576851
WTR BTL	10/21/2026	N	N			11/20/2026	10/21/2026	$0.00
11/05/2026				N				$53.50
125	MASTER'S / MASTER'S SERVICES (GLACIER)							0000001576858
WTR BTL	10/21/2026	N	N			11/20/2026	10/21/2026	$0.00
11/05/2026				N				$86.50
126	PUMP CHECK / PUMP CHECK							1351
MTR TEST	10/20/2026	N	N			11/19/2026	10/20/2026	$0.00
11/05/2026				N				$10,266.00
127	USA ALARM SYSTEMS, INC. / USA ALARM SYSTEMS							211605
50% MAIN OFC ALARM	10/22/2026	N	N			11/21/2026	10/22/2026	$0.00
11/05/2026				N				$10,740.00
128	USA ALARM SYSTEMS, INC. / USA ALARM SYSTEMS							211606
NOV.26"SEC SVC	11/01/2026	N	N			11/11/2026	11/01/2026	$0.00
11/05/2026				N				$112.00

AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)

Tr. #	Vendor				Credit Card Vendor				Invoice #
PO Number		Inv Date	Paid Out	Immediate	Check #		Due Date	Discount Date	Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #		Payment Date	Total Invoice
129	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI/								ARIV0014304
WELL 25		09/26/2026	N	N			10/26/2026	09/26/2026	$0.00
11/05/2026					N				$7,487.50

Grand Totals

Total Direct Expense:	$911,913.10
Total Direct Expense Adj:	($16,225.27)
Total Non-Electronic Transactions:	$895,687.83

Report Summary

Report Selection Criteria

Report Type: Condensed

	Start	**End**
Transaction Number:	Start	End

BM 10/27/26

KH 10/27/26

5. **CONSENT CALENDAR** (continued)

C. **DM 2026-92**: Consideration to Authorize Additional Engineering Services, Electrical Service, and Electrical Panel Procurement for the Goldenwest Reservoir

Rubidoux Community Services District

Board of Directors
Hank Trueba Jr., President
Diana Leja, Vice President
Bernard Murphy
John Skerbelis
Leslie Altamirano

General Manager
Brian R. Laddusaw

Water Resource Management | Refuse Collection | Street Lights | Fire / Emergency Services | Weed Abatement

DIRECTORS MEMORANDUM 2026-92 November 5, 2026

To: Rubidoux Community Services District
Board of Directors

Subject: Consideration to Authorize Additional Engineering Services, Electrical Service, and Electrical Panel Procurement for the Goldenwest Reservoir

BACKGROUND:

Staff requests authorization of an amount not to exceed $180,000 for engineering services, electrical service, and panel procurement for the Goldenwest Reservoir (Reservoir). Beginning this work now will address long lead times that could delay reservoir operation.

On August 7, 2025, the Board approved DM 2025-71, authorizing $149,400 for Krieger & Stewart, Inc. (K&S) to complete design work for the Goldenwest Reservoir on District-owned property near Sedona Drive. The reservoir will provide additional storage in the Atkinson Pressure Zone (1066 PZ).

K&S is designing a 5.0-million-gallon post-tensioned, prestressed concrete reservoir. Construction Drawings and Specifications are approximately 90% complete, and the District is preparing to provide the plans to the Developer for construction. New development has created a deficiency in required fire-flow storage, making timely completion a priority.

Additional Services and Advance Procurement

In order to place the Reservoir into service, a new Southern California Edison (SCE) service is needed for reservoir controls and related equipment. Based on recent project experience, obtaining approval for a SCE electrical service plan can take up to one year.

On October 8, 2026, K&S submitted an Additional Services Proposal for $35,100 under Task Order No. K&S2025-07 for this Scope of Work (**Attachment 1**).

The Scope of Work in the Additional Services Proposal from K&S and its subconsultant, Southern California Utility Solutions, incudes the following: prepare the application and applicant design, coordinate SCE review, and obtain the service plan. The proposal includes one dry utility pre-trench meeting and limited additional coordination. SCE review and installation charges are separate from this engineering fee.

In addition to the development of an electrical service plan, electrical panels are critical to reservoir operation and may take up to nine months to procure. Staff recommends advancing SCE coordination and panel procurement while the remaining design and Developer construction agreement proceed.

Budget Considerations

The proposed authorization is as follows:

Description	**Amount**
K&S additional design engineering and SCE coordination	$35,100
SCE review and installation of electrical facilities allowance	$50,000
Electrical panel procurement allowance	$50,000
Anticipated expenditures subtotal	**$135,100**
Contingency	$44,900
Total authorization not to exceed	**$180,000**

The SCE and electrical panel amounts are planning allowances. SCE will determine its charges after approval of the electrical service plan. The contingency provides capacity for changes in utility requirements, final installation costs, and equipment pricing within the overall $180,000 authorization.

This request is additional to the design work previously authorized under DM 2025-71 and is for the Goldenwest Reservoir project (**Attachment 2**)

The adopted Fiscal Year 2026|2027 ("FY 26|27") Water Capital Improvement Project Budget includes $40,000 in Line Item 12 - Goldenwest Reservoir (Design). Staff recommends transferring the additional $180,000 from Water Fund Unrestricted reserves to increase the total Line Item 12 - Goldenwest Reservoir (Design) to $220,000.

RECOMMENDATION:

Staff recommends the Board of Directors approve a total authorization not to exceed $180,000 for the Goldenwest Reservoir and authorize the General Manager to:

1. Execute an amendment to Task Order No. K&S2025-07 for $35,100, consistent with K&S's October 8, 2026 additional services proposal for SCE service coordination.

2. Allocate $50,000 for SCE review and installation of the required electrical facilities and execute the necessary service documents and payments.

3. Allocate $50,000 to procure the electrical panels required for reservoir operation in accordance with District purchasing requirements.

4. Use the $44,900 contingency for necessary costs associated with this work, provided total expenditures under this authorization do not exceed $180,000.

5. Amend the FY 2026|2027 Water Capital Improvement Project Budget, Line Item 12 - Goldenwest Reservoir (Design), from $40,000 to $220,000, with the additional monies from the Water Fund Unrestricted reserves.

Respectfully,

BRIAN R. LADDUSAW, CPA
General Manager

Attachment(s):

1. K&S Additional Design Engineering Services Proposal dated October 8, 2026, including supporting exhibits and fee schedule.

2. DM 2025-71 dated August 7, 2025.

Attachment 1

KRIEGER & STEWART
Engineering Consultants

October 8, 2026 587-19.69.1

Jaclyn B. Makarzec, Director of Engineering
Rubidoux Community Services District
Post Office Box 3098
Jurupa Valley, CA 92519

Via Email to jmakarzec@rcsd.org

Subject: Additional Design Engineering Services Proposal for
5.0 MG Goldenwest Reservoir
SCE Service Coordination

Dear Ms. Makarzec:

We appreciate the opportunity to provide an additional design engineering services proposal for the 5.0 MG Goldenwest Reservoir project. We understand that the District is requesting assistance with SCE coordination for securing electrical service to the site.

Our scope of services for SCE coordination consists of the following:

1. Our subconsultant, Southern California Utility Solutions (SCUS), will prepare and submit the application and coordinate with SCE to obtain the electrical service plan for the reservoir site as described in the attached SCUS proposal dated September 2, 2026.
2. Krieger & Stewart will coordinate with SCUS and provide documentation assistance as necessary to facilitate acquisition of the service plan.

Our estimated fee for the above-described additional services is $35,100, as shown in **Table 1** attached. Our fee is based on the rates in our **2025 Fee Schedule**, also attached, in accordance with Task Order No. K&S2025-07. Our estimated fee is subject to negotiation based on clarification or revision of the scope of services.

Again, we appreciate the opportunity to submit our proposal for additional services for subject project, and are available to discuss our proposal with you at your convenience.

If you have any questions or need additional information, please call.

Sincerely,

KRIEGER & STEWART, INCORPORATED

Travis Romeyn

Travis R. Romeyn

TRR/blt
587-19P69-AddSvcs-L2

Attachments: SCUS Proposal dated September 2, 2026
Table 1 – Estimated Fees for Additional Design Engineering Services
2025 Fee Schedule

SOUTHERN CALIFORNIA
Utility Solutions

September 2, 2026

Travis Romeyn
Krieger & Stewart, Inc.
3890 Orange St. #1509
Riverside, CA 92502

PROPOSAL: Dry Utility Planning – RCSD Goldenwest Reservoir – Rubidoux, CA

We appreciate the opportunity to propose on the RCSD Goldenwest Reservoir project located in the City of Rubidoux. This proposal is for the coordination of the Southern California Edison new business work order to serve the site meter pedestal and additional scopes of work intended to expedite planning and facilitate your project's success.

Dry Utility Planning – New Business Line Extension
Provide scope of work, as set forth in Exhibit-A, for a fixed fee as stated in the summary of services below. The proposed scope of work provides for one (1) new business submittal to SCE to obtain one (1) line extension (Rule 15) work order that provides service to the site meter pedestal.

Edison Applicant Design – Rule 15 Work Order
Provide scope of work, as set forth in Exhibit-C for a fixed fee as stated in the summary of services below. The proposed scope of work is to prepare one (1) SCE rule 15 work order that provides service as described above. This scope of work will allow for greater control of system efficiency and structure locations.

Dry Utility Pre-Trench Meeting
The proposed scope of work provides the scheduling and attendance for one (1) dry utility pre-trench meeting. This would include invitations to each of the dry utility providers, trencher, and site superintendent with a follow up schedule and meeting summary.

Hourly Billing – Additional Planning, Meetings, & Coordination
We propose an initial authorization for hourly billing proposal (see Exhibit-B for schedule of fees) not to exceed the amount listed below without client authorization for any coordination outside the fixed fee scopes outlined in this proposal including, but not limited to: assistance with pre-planning, attendance of additional team or utility meetings, modifying civil AutoCAD files to SCE standard format, and construction coordination.

Summary of Services:

Dry Utility Planning – New Business Line Extension	$ 12,000.00
Edison Applicant Design – Rule 15 Work Order	$ 11,000.00
Dry Utility Pre-Trench Meeting	$ 2,000.00
Hourly Billing – Additional Planning, Meetings, & Coordination	$ 3,000.00
Total	**$ 28,000.00**

SOUTHERN CALIFORNIA
Utility Solutions

Thank you for the opportunity to provide a proposal for dry utility planning services. This proposal is valid for 30 days from the date of this letter. If you have any questions, please do not hesitate to contact me at (951) 225-1353.

Sincerely,
Southern California Utility Solutions, Inc.

By: _____
Erik Agle, President

SOUTHERN CALIFORNIA
Utility Solutions

Dry Utility Planning
EXHIBIT – A
New Business Line Extension

Date: September 2, 2026
Client: **Krieger & Stewart, Inc.**
Project: RCSD Goldenwest Reservoir

1. Discuss with utility representatives service requirements and design schedules for project.
2. Coordinate with utility representatives to discuss points of connection to site for electric facilities.
3. Coordinate with civil engineer, architect, and other design team members identified in writing by the client to review and obtain pertinent project design and specification information for utility company design submittals. Level of effort is limited to eight (8) hours of coordination. Any additional effort required will be billed on an hourly basis per schedule of fees on Exhibit-B.
4. Submit plans to dry utility provider representatives with project description and requirements to obtain utility design and contract for one (1) work order.
5. Manage coordination of design, contract, invoice, and easement through utility process through regular interface with utility representatives.
6. Track utility design process with utility representatives to obtain preliminary design.
7. Review preliminary electric design and distribution to client for approval.
8. Return approved preliminary electric design to electric utility representative for final utility design and contract.
9. Review final utility design and contract for accuracy to client approved preliminary design.
10. Distribute final utility design to client and design team members for review.
11. Provide client with final utility contract, easement, and invoice for payment as required.

SOUTHERN CALIFORNIA
Utility Solutions

Dry Utility Planning
EXHIBIT - A (continued)

Assumptions and Exclusions:

- Existing and proposed infrastructure required for utility planning and design is to be provided by others.
- All existing underground and overhead utilities to be included on provided civil improvement plans per utility requirements.
- Formatting AutoCAD files to SCE requirements are excluded and if necessary, will be billed on an hourly basis per schedule of fees on Exhibit-B.
- Coordination with 3rd parties for easements or right of way is a separate scope of work and **not** included in this proposal.
- City, utility, site, and team meetings beyond those detailed above to be billed on an hourly basis per schedule of fees on Exhibit-B.
- All utility plan checking fees, contracts, and permits to be paid by client.
- Coordination with property owners is excluded.
- Coordination of transfer of ownership for utility work orders is excluded and if necessary, will be billed on an hourly basis per schedule of fees on Exhibit-B.
- Utility conversions, temporary or permanent relocations, and offsite extensions are separate scopes of work and **not** included in this proposal.
- Pre-construction meetings and construction coordination are separate scopes of work and **not** included in this proposal.
- Quitclaims of existing easements are a separate scope of work and **not** included in this proposal.
- Bid Package preparation is a separate scope of work and **not** included in this proposal.
- Reprographics, mileage, utility facility map fees, and shipping expenses are excluded and if necessary, will be billed separately.

SOUTHERN CALIFORNIA
Utility Solutions

EXHIBIT - B
Schedule of Fees 2026

Principal	$ 225.00
Specialists	$ 200.00
Sr. Project Manager / Design Manager	$ 175.00
Project Manager / Designer	$ 150.00
Project Coordinator	$ 125.00
Drafter	$ 85.00

General disbursements: All disbursements required for the assignment to be carried out shall be reimbursed by client at cost, including the cost of reprographics, utility facility maps, will serve letters, couriers and other similar expenses. These reimbursements are separate and not included in the hourly authorization amount.

SOUTHERN CALIFORNIA
Utility Solutions

Electrical Applicant Design
EXHIBIT – C
New Business

Date: January 4, 2023
Client: **Krieger & Stewart, Inc.**
Project: RCSD Goldenwest Reservoir

Southern California Utility Solutions, Inc. will prepare the following electric design services for Southern California Edison as follows:

1. **Design electrical system per Edison (or the governing electric utility company's) designated standards.** The design shall include:
   A. Preparation of digital file provided by client and the digital formatting of the file to meet Edison standards per Distribution Design Manual (DDS).
   B. Coordination of electrical design source per inventory & circuit maps provided by Edison.
   C. Selection of type, size, quantity, and precise location of all required switching, poles, structures, conduit, and cable per DDS.
   D. Determine all required calculations per DDS to determine:
      i. KW demand estimating with consideration to diversity
      ii. Residential and/or commercial transformer loading
      iii. Voltage drop & flicker determination for all required services and street light systems
      iv. Cable pulling estimated equivalency
      v. Economic cable & conductor loading
   E. Summarized Distribution Circuitry Map.
   F. Customer load information required & formatted per DDS standards.
   G. Joint trench location & detail & all required street profiles.

2. Preliminary design will be provided for Client review and signature.
   **Note: Any revisions made to the Civil plans after the Preliminary Design is signed, that require revisions to the Design, may warrant in a change-order. Any revisions requested by the client after the Preliminary Design is signed, that require revisions to the Design, may warrant in a change-order.*

3. All designs to be reviewed and stamped by a Registered Professional Electrical Engineer. Client revisions requiring additional EE stamp will be billed at $400 per work order.

4. Coordinate with Edison on design submittal & review processing.

5. Provide digital & hard copy of Edison approved design.

6. Client to provide required information & documentation as per the *Client Assumptions (See next page).*

SOUTHERN CALIFORNIA
Utility Solutions

Electrical Applicant Design
EXHIBIT – C (Continued)

Client Assumptions:

1) Digital improvement plan drawings formatted in AutoCAD (version 2000-2006) of the project site and any surrounding streets which may require trenching. The files should include the following:
   a) Street profiles, right of way & property lines, curb & sidewalk, all house & building plots with driveways, lot numbers & street names
   b) Recreation centers, parks, pools & retention basins (when applicable)
   c) Parking areas, monuments, walls, and entrance gates (when applicable)
   d) Easements, center lines & stationing
   e) Street, streetlight, water, sewer, & storm drain plans

2) Provide one printed set of the following approved plans:
   a) Street Improvements Plans
   b) Precise Grading Plans
   c) Water, Sewer, & Storm Drain Plans
   d) Street Light Plans
   e) Plot Plans
   f) Tract Maps

3) Project Design Details:
   a) Tract number & project name
   b) Project location (main street crossings & city)
   c) Customer's construction phasing by lot/unit numbers
   d) Square footage for each unit
   e) A/C sizes & quantities per/unit
   f) Model locations
   g) Specific meter locations for each plan type & meter panel sizes
   h) Any 3-Phase requirements with horsepower & load information

4) Designing can begin with un-approved plans and a preliminary design will be provided for client review and signature.

5) Any revisions made to the civil plans after the preliminary design is signed, that require revisions to the design, will result in a change-order. Any revisions requested by the client after the preliminary design is signed, that require revisions to the design, will result in a change-order.

6) Approved plans are required for Applicant Design submittal to Edison.

7) Wind-loading calculations and fielding, if required by SCE, will require additional services contract with subcontractor and is not included in this proposal. Future proposal will be provided if required by SCE.

TABLE 1

RUBIDOUX COMMUNITY SERVICES DISTRICT
5.0 MG GOLDENWEST RESERVOIR

ESTIMATED FEES FOR ADDITIONAL DESIGN ENGINEERING SERVICES

TASK / COMPONENT	SENIOR ENGINEER / SURVEYOR (1) HOURS	SENIOR ENGINEER / SURVEYOR (1) $	SUPPORT SERVICES (2) HOURS	SUPPORT SERVICES (2) $	OUTSIDE SERVICES $	TOTAL $
1. SCE SERVICE COORDINATION	10	2,590	2	274	32,200 (3)	35,064
TOTAL:	10	2,590	2	274	32,200	35,064
					REIMBURSABLES @ 1%*:	36
					ADDITIONAL DESIGN ENGINEERING SERVICES TOTAL:	**$35,100**

RATES PER KRIEGER & STEWART 2025 FEE SCHEDULE

(1) SENIOR ENGINEER II @ $259 /Hr

(2) STAFF TECHNICIAN III @ $137 /Hr

OUTSIDE SERVICES

(3) SOUTHERN CALIFORNIA UTILITY SOLUTIONS

*REIMBURSABLES ARE ABOUT 1% OF K&S FEES ONLY (EXCLUDING OUTSIDE SERVICES)

KRIEGER & STEWART
Engineering Consultants

KRIEGER & STEWART, INCORPORATED
FEE SCHEDULE
2025

CLASSIFICATION	RATES $/Hr.
Consulting, Design, Construction, Engineering, Environmental, Commissioning, and Surveying Services (Office)	
Principal	289.00
Senior III	273.00
Senior II	259.00
Senior I	241.00
Associate III	233.00
Associate II	226.00
Associate I	218.00
Staff III	210.00
Staff II	185.00
Staff I	162.00
Computer Aided Design Services	
Operator III	185.00
Operator II	176.00
Operator I	165.00
Surveying Services (Field)	
2 Man Crew with Standard Equipment and Survey Truck	326.00
1 Man Crew with Standard Equipment and Survey Truck	252.00
3rd Man on Crew	151.00
Construction Services (Field)	
Construction Engineer	233.00
Electrical Inspector	206.00
Construction Inspector Supervisor	183.00
Construction Inspector:	
Regular Time	163.00
Overtime:	
Weekdays (8 hours to 12 hours)	194.00
Weekdays (More than 12 hours)	234.00
Saturday (12 hours or less)	194.00
Saturday (More than 12 hours)	234.00
Sunday and Holiday (Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and the Day After, Christmas Day)	234.00
Support Services	
Staff Technician III	137.00
Staff Technician II	131.00
Staff Technician I	126.00
Utility Clerk III	99.00
Utility Clerk II	91.00
Utility Clerk I	90.00

KRIEGER & STEWART
Engineering Consultants

KRIEGER & STEWART, INCORPORATED
FEE SCHEDULE
2025
(continued)

CLASSIFICATION	RATES
Outside Services	
Special Consultants and Purchased Services	Cost + 15%
Reimbursable Expenses	
Vehicle Mileage (IRS Rate, as of 12/31/24)	$0.70 / Mile
Inspection Vehicle and Equipment Charge	$8.00 / Hr
Travel and Subsistence, including Air Fare, Ground Fare, and Vehicle Parking	Cost
Specialized Rental Equipment	Cost
Copies, Delivery, Postage, Prints, Telephone, and Sundry Charges	Cost

The above rates are subject to change on or about January 1 each year due to salary and cost increases, except for Construction Inspector and Survey Crew rates which are also subject to change if California Department of Industrial Relations issues new prevailing wage determinations during the course of the year. A gasoline surcharge may be included in response to increased prices; no such surcharge will be included on project invoices without prior notification.

TERMS OF PAYMENT:

Unless charge accommodations have been established beforehand, all accounts shall be prepaid. For accounts having charge accommodations, payment in full shall be made within 30 days of date of invoice. Any amount unpaid within said 30 days will be assessed a service charge of 1-1/2% per month (18% annual percentage rate), with a minimum charge of 1.00. Accounts with a past due balance of 30 days or more are subject, without notice, to credit discontinuance and mechanic's lien or stop notice. If it becomes necessary for Krieger & Stewart to initiate legal proceedings for the collection of any balance due, the action shall be brought and tried in the Judicial Districts wherein Krieger & Stewart offices are located. Client agrees that the court may award reasonable attorney's fees and costs of suit to the prevailing party.

2025-FEES (12/31/2024)

Attachment 2

Rubidoux Community Services District

Board of Directors
Hank Trueba Jr., President
Diana Leja, Vice President
Bernard Murphy
John Skerbelis
Leslie Altamirano

General Manager
Brian R. Laddusaw

Water Resource Management | Refuse Collection | Street Lights | Fire / Emergency Services | Weed Abatement

DIRECTORS MEMORANDUM 2025-71 August 7, 2025

To: Rubidoux Community Services District
Board of Directors

Subject: Consideration to Award Professional Services Contract and Issue Task Order to Krieger & Stewart to Complete Previous Design Work for Goldenwest Tank

BACKGROUND:

The Rubidoux Community Services District ("District") owns and maintains two (2) potable water tanks in the 1066 Pressure Zone ("Atkinson Pressure Zone"). These tanks comprise 5.0 MG which is the majority of storage in the District's system and serve approximately 85% of the District's population. As new development occurs, the District requires additional potable water storage in accordance with the District's 2022 Water Master Plan ("Master Plan"), prepared by Albert A. Webb Associates ("Webb").

In 2003, the Board of Directors previously authorized Krieger & Stewart, Inc. ("K&S") to prepare Construction Drawings and Specifications for a new tank (Goldenwest Reservoir) in the foothills off of Sedona Drive to add additional storage to the Atkinson Pressure Zone (DM 2003-55, Attachment 1). K&S completed preliminary design drawings including, site layout, access, grading, and details. The District stopped the design progress due to the cell tower lease and the plans have remained in an incomplete state since 2005. The District has revisited the possibility of constructing the Goldenwest Reservoir ("Goldenwest Tank") multiple times since then. However, limitations due to the cell tower lease location have halted progress.

The original cell tower lease was executed in 1992 for an initial term of five (5) years, with the lessee granted the option to extend the lease for up to five (5) additional five-year terms, allowing for a total lease duration of 30 years. The successor lessee, Sprint, exercised each of these renewal options, thereby extending the lease through March 9, 2022. On April 10, 2019, the District formally notified Sprint of its intention to terminate the lease effective upon its expiration date. Sprint acknowledged this notice on April 24, 2019 (Attachment 3). Sprint subsequently removed its telecommunications equipment from the Sedona Drive site shortly after the lease expired.

With the cell tower lease terminated and the telecommunications equipment removed, the District would like to proceed with completing the design for the Goldenwest Tank and revising the size from 6.0 MG to 5.0 MG consistent with the Master Plan. The Master Plan identifies the Goldenwest Tank in the list of Capital Improvement Projects (CIP) as a long-term and the 20th Street Tank (3.65 MG) as a near-term facility. Both tanks are within the Atkinson Pressure Zone and are required for the ultimate buildout of the District. However, since the District already owns the land for the Goldenwest Tank and is no longer hindered from developing the site due to the termination of the cell tower lease, District Staff has reprioritized this as the facility to be constructed. It is important to note that the 20th Street Tank will be built as a condition of a proposed Development (Rio Vista Specific Plan), for which the timeline is dependent on their development and may not be available to support near-term District growth.

The existing design will need to be revised to update the seismic and structural calculations and revised geotechnical engineering work for preparation of a site-specific analysis (required for critical facilities) and to revise to current ASCE 7, AWWA D100, and CBC 2025 codes.

Budget Considerations

The design of the Goldenwest Tank was anticipated during the preparation of the Fiscal Year ("FY") 2025|2026 Water Capital Improvement Project (CIP) Budget, Line Item 12 Goldenwest Reservoir (Design).

District staff received a proposal from K&S to complete the design of the Goldenwest Tank including CEQA initial study and mitigated negative declaration and revisions to meet the latest current ASCE 7, AWWA D100, and CBC 2025 codes with a total cost of $149,352 ($149,400 rounded). This cost includes the base proposal amount of $133,000 and Optional Tasks 10. ($1,643), 11. ($7,382), and 12. ($7,327), and excludes additional biological surveys (Optional Tasks 13. and 14.), that may be required based on findings of the initial study. The District is able to capitalize on work already completed by K&S for surveying, grading, site layout, and preliminary design and anticipates a higher cost from other firms which do not have the background and history of the project; as such, no request for proposals were sent to other firms. It is important to note that K&S was also involved in the initial purchase of the Goldenwest Reservoir/Tank site as well as ongoing discussions throughout the years for this project.

As the total cost for the Goldenwest Tank is within the budgeted amount for of the FY 2025|2026 Water Capital Improvement Project (CIP) Budget, Line Item 12 Goldenwest Reservoir (Design), the District does not need to make any revisions to the FY 2025|2026 Water CIP Budget for this work.

RECOMMENDATION:

Staff recommends the Rubidoux Community Services District Board of Directors authorize the General Manager to:

1. Issue a Task Order to Krieger & Stewart, Inc. in the amount of $149,400 from the FY 2025|2026 Water Capital Improvement Project (CIP) Budget., Line Item 12 Goldenwest Reservoir (Design), to perform the necessary work to complete the Contract Documents and Bid Support for the Goldenwest Tank.

Respectfully,

BRIAN R. LADDUSAW, CPA
General Manager

Attachment(s):

1. DM 2003-55, Approved at November 6, 2003 Board Meeting
2. Design Engineering Services Proposal for 5.0 MG Goldenwest Reservoir by Krieger & Stewart, Inc., dated July 9, 2025.
3. Sprint Letter (Termination Confirmation) dated April 24, 2019

Attachment 1

RUBIDOUX COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

FOREST TROWBRIDGE
LELAND J. THOMPSON
ARMANDO MUNIZ
GARTH M. NEWBERRY
RUTH ANDERSON WILSON

SECRETARY-MANAGER

DAVID D. LOPEZ

TELEPHONES:
Area Code: 909
District
684-7580
Fax
369-4061
Water Department
684-7321
Fire Department
683-4561
Fire Protection
Water Service
Water Quality Control
Refuse Collection
Street Lights
Weed Abatement

DIRECTORS MEMORANDUM 2003-55 November 6, 2003

To: Rubidoux Community Services District
Board of Directors

Subject: Authorized Engineering Services for 6.0 MG Reservoir

BACKGROUND:

In October 2000, the Board Members authorized Krieger & Stewart to conduct an investigation for a proposed reservoir site in the vicinity of Sedona Avenue and Jewel Street. Base upon the site investigation it was feasible that the District could construct a new reservoir, however, needed to acquire an additional 5.8 acres for subject reservoir. In February 2003 the Board authorized Staff to offer the property's owners (Chuck Cox & John West) $220,000.00 for the 5.8 acre parcel. They accepted the District's offer and the property in question was recorded in the District's name on April 30, 2003.

Attached for the Board of Directors' consideration this evening is a ***Scope of Engineering Services*** prepared by Krieger & Stewart for the planning, design and bid document preparation of the 6.0 MG Goldenwest Reservoir for a sum of $101,400.00.

This past budget process the Board approved among other expenses, $250,000.00 for the Planning and Engineering of the Goldenwest Reservoir (See Attached Water Fund Capital Improvement Project summary Line Item No. 12). If approved tonight, K&S anticipates an eighteen (18) week completion period to bring the project to a bid-ready state.

RECOMMENDATION:

Staff (District Engineer and Manager) have reviewed the attached ***Scope of Engineering Services*** for the design of the 6.0 MG Goldenwest Reservoir and recommend approval to the Rubidoux Community Services District Board of Directors for a sum not to exceed of $105,000.00 (rounded).

Respectfully,

David D. Lopez
Secretary-Manager

Attachments: K&S Scope of Work
Water CIP Project Summary Sheet

Attachment 2

KRIEGER & STEWART
Engineering Consultants

July 9, 2025 000-161.69

Jaclyn B. Makarzec, Director of Engineering
Rubidoux Community Services District
Post Office Box 3098
Jurupa Valley, CA 92519

Via Email to jmakarzec@rcsd.org

Subject: Design Engineering Services Proposal for
5.0 MG Goldenwest Reservoir

Dear Ms. Makarzec:

We appreciate the opportunity to submit our proposal for design engineering services. We understand that the District requires preparation of one (1) set of Construction Drawings and Specifications for construction of the 5.0 MG Goldenwest Reservoir.

The project consists of constructing a prestressed concrete reservoir, onsite water pipelines, electrical service, SCADA, and site grading/civil improvements. Based on the services we have provided to RCSD and other clients for similar projects and those requested by RCSD for this project, we have prepared the following scope of services, fee estimate, and schedule for your consideration.

A. SCOPE OF SERVICES

We have organized our Scope of Services into the following tasks:

Task 1 – Kickoff Meeting
Task 2 – Records Search
Task 3 – Design Survey
Task 4 – Geotechnical Investigation
Task 5 – Environmental Services
Task 6 – Base Construction Drawings (30% Progress Level)
Task 7 – Contract Documents Preparation (75% and 100% Levels)
Task 8 – Review Meetings with District (75% and 100% Contract Documents)
Task 9 – Bid Phase Support Services
Task 10 (Optional) – Easement Research
Task 11 (Optional) – Potholing
Task 12 (Optional) – Structural Code Update
Task 13 (Optional) – Burrowing Owl Survey
Task 14 (Optional) – California Gnatcatcher Survey

Our proposed services for each design task are described as follows:

Task 1 - Kickoff Meeting

We will attend a kick-off meeting with District staff to review the project in detail before Krieger & Stewart begins design. We will request that the District furnish us with all applicable materials at this meeting, particularly District facility drawings and existing easement documents (if any).

Task 2 – Records Search

We will conduct a records search consisting of obtaining copies of all Assessor's maps, records of survey, tract maps, parcel maps, monument ties, benchmark data, and available utility information pertinent to the project. Our records search will include utility information from RCSD (sewer and water), the Gas Company, Southern California Edison, telephone companies, cable television companies, and other affected utilities.

Task 3- Design Survey

During the original project design work in the early/mid-2000s, we used aerial photogrammetry to prepare the base construction drawings. We currently plan to continue using these base construction drawings in our design. However, in order to ensure the suitability of the original survey data for the current design, our Senior Surveyor will perform a brief internal review of the data.

Task 4 – Geotechnical Investigation

During the original project design work in the early/mid-2000s, we had a geotechnical report prepared by a specialist subconsultant. While the results of the laboratory testing are still valid, the code-required calculations are outdated. As such, our geotechnical subconsultant, Verdantas, Inc. (Verdantas), will prepare a site-specific seismic update to ASCE 7-16 in order to provide the necessary geotechnical information for the project design.

Task 5 – Environmental Services

We will coordinate biological resource investigations at the Goldenwest Reservoir site. Biological resource investigations will be performed by our subconsultant LSA Associates (LSA). Based on a preliminary assessment of the project location, the site may contain habitat for burrowing owls and California gnatcatchers. If the biological resource investigation finds that habitat for these or other protected species is present onsite, then focused surveys and/or permitting with wildlife agencies may be needed (see Optional Tasks 13, 14, and 15 for additional information). If necessary, we will hold pre-design conferences with regulatory agencies in order to preliminarily identify permit application and permitting requirements, and will coordinate any additional biological surveys as necessary.

We will coordinate historical/archaeological resource (cultural resources) investigations at the Goldenwest Reservoir site. Cultural resources investigations will be performed by our subconsultant CRM TECH. Although CRM TECH will contact local Native American tribes as part of its assessment, this does not fulfill the statutory requirements for Native American notification and consultation pursuant to Sections 21080.3.1 and 21080.3.2 of the California Public Resources Code (also referred to as "AB 52"). While AB 52 compliance must be performed by the District, we will provide guidance and a draft notification letter for the District's use in meeting these requirements. A description of the District's compliance with AB 52 must be included in the CEQA Initial Study.

Utilizing the findings, conclusions, and recommendations from the subconsultant studies, we will prepare and process an Initial Study and Mitigated Negative Declaration with Mitigation Monitoring and Reporting Program. We will provide draft CEQA documents for District staff review and comments prior to preparation of the final documents. Mitigation measures stipulated in the CEQA document (including Construction Stormwater NPDES Permit compliance) will be incorporated into the Contract Documents as applicable.

Lastly, we will provide data, including construction drawings, and assist with coordination as necessary to obtain any permits from DDW, CDFW and/or USFWS required for completion of the reservoir construction project. We will incorporate any additional mitigation measures set forth in said permits into the Contract Documents.

Task 6 – Base Construction Drawings (30% Progress Level)

We will prepare the base construction drawings on 24" x 36" sheets with standard District title block. The plan view drawings will be prepared with 1' contours.

We will add the required signature blocks, and perform a field walk to verify the location and size of all aboveground and underground utilities (including water, meter boxes, manholes, septic tanks, valves, vaults, fire hydrants, sewer, storm drains, electrical, telephone, and cable television), location of improvements (including pavement limits, curbs, gutters, sidewalks, driveways, fences, landscaping, power poles, and mailboxes), property lines, public and private rights-of-way, and street centerlines in order to complete the base construction drawings.

Task 7 – Contract Documents Preparation (75% and 100% Levels)

After completing the base construction drawings, we will prepare the 75% Contract Documents.

We anticipate that the construction drawings will consist of thirty-three (33) sheets, as follows:

1. Title Sheet (one sheet)
2. Construction Note Sheet (two sheets)
3. Excavation Plan (one sheet)
4. Site Grading and Coordinate Plan (one sheet)
5. Site Piping Plan (one sheet)

6. Reservoir and Site Cross-Sections (one sheet)
7. Site Details (three sheets)
8. Site Piping Details (two sheets)
9. Reservoir Underdrain Plan (one sheet)
10. Reservoir Details (five sheets)
11. District Standard Reservoir Details (one sheet)
12. Reservoir Electrical and Telemetry Plan and Details (three sheets)
13. Tank Structural Sections and Details (eleven sheets)

Specifications will be prepared in the District's latest standard format. The Specifications will include District front end documents (e.g. Notice Inviting Bids, Bid Forms, Contract, and General Conditions), Special Requirements, Technical Specifications, and Standard Drawings. The Special Requirements and Technical Specifications will address the new materials, equipment, and appurtenances; construction sequence; and testing requirements.

Once the 75% Contract Documents are complete, we will submit an electronic copy (pdf) and preliminary construction cost estimate to District for review and comment.

Based upon comments from District staff regarding the 75% Contract Documents, we will prepare the 100% complete Contract Documents and final construction cost estimate for all proposed work.

Once the 100% Contract Documents are complete, we will prepare the final Contract Documents and provide District staff with a signed and stamped digital copy (pdf) of the final Contract Documents for District staff's signatures.

Task 8 - Review Meetings with District (75% and 100% Contract Documents)

At the 75% and 100% design levels, we will submit an electronic copy to District for review two weeks prior to the applicable review meeting. Following each review period, we will attend a virtual review meeting with District staff to discuss the progress of the project and obtain District comments prior to proceeding to the next stage.

Task 9 - Bid Phase Support Services

It is our understanding that District staff will make copies of the Contract Documents available to Contractors, post the Notice Inviting Bids, and conduct the bid opening.

During the bidding period, we will attend the pre-bid meeting, answer questions about or provide clarifications of the Contract Documents, and assist in the preparation of two (2) addenda, all as requested by District staff.

After the bid opening, we will review selected bids for completeness, conformance with bid requirement, and prepare a recommendation of award.

Our proposed services for each optional task are described as follows:

Task 10 – Easement Research (Optional)

It is our understanding that the District owns the property; however, the property may still be subject to easements. As such, we are including an optional task to obtain a preliminary title report to identify any encumbrances on the property.

Task 11 – Potholing (Optional)

It is our understanding that the District has record drawings of the distribution system adjacent to the proposed reservoir, and that utilities in the area are anticipated to be minimal. As such, we are including potholing as an optional task if the District has concerns about the location of connection points to the District system and third-party utility crossings.

Task 12 – Structural Code Update (Optional)

It is our understanding that the latest applicable codes change from 2022 California Building Code (CBC)/ASCE 7-16 to 2025 CBC/ASCE 7-22 when the new codes are adopted in January 2026. RCSD is a special District and can make the decision to stay with the current codes (especially since the design is starting under the current codes). However, if the decision is made to move to the new codes, we have included an optional task for updating the geotechnical report to have DN Tanks design the structural portion of the project according to the new report.

Task 13 – Burrowing Owl Survey (Optional)

If the Initial Study field investigation determines the site is suitable habitat for the burrowing owl, a burrowing owl breeding season survey will need to be performed. We have included this work as an optional task as burrowing owls may or may not be found on the site.

Task 14 – California Gnatcatcher Survey (Optional)

If the Initial Study field investigation determines the site is suitable habitat for the California gnatcatcher, a California gnatcatcher survey will need to be performed. We have included this work as an optional task as California gnatcatchers may or may not be found on the site.

B. FEE ESTIMATE

Our fee for providing the base engineering services described above is estimated to be $133,000. In addition, our fee for providing the optional engineering services described above is estimated to be $48,000. A detailed breakdown of our estimated fee is included in attached **Table 1**. Our fee estimate is based on the rates specified in our **2025 Fee Schedule**, also attached. We will bill for our engineering services on a monthly basis as work is completed. Our estimated fee is subject to negotiation based on clarification or revision of the Scope of Services.

Our fee estimate is based on the following understanding and assumptions:

1. Preparation of construction drawings is based on the following:

   a. Design of 5.0 MG potable water prestressed concrete reservoir.

   b. Design of pipelines connecting reservoir to potable water distribution system in adjacent streets.

   c. Design of electrical and SCADA systems.

2. Our subconsultant fee for potholing assumes that up to five (5) utility potholes, to a depth of up to 6 feet, will be performed, and that surface restoration with a "T" cut will be required for all potholes. Actual number of potholes will be determined in coordination with the District.

3. Preparation of environmental related documents, including but not limited to CEQA documents, will be limited to an Initial Study. Services related to preparation of an Environmental Impact Report are not included.

4. Construction phase engineering services (with the exception of bid phase services) are not included in our proposal, but we can provide a separate proposal at the District's request.

5. Preparation of legal descriptions and plats is not included in our proposal.

6. Preparation of a Storm Water Pollution Prevention Plan (SWPPP) is not included in our proposal.

7. The contractor will obtain their own encroachment permit and provide all required traffic control drawings prior to construction.

8. District will apply and pay for all permits; however, we will provide all data, including construction drawings, for said permits.

9. Review meetings with the District are as described herein. Attendance at meetings other than those listed herein will be additional services and billed on an hourly basis in accordance with our fee schedule.

10. Contract Documents will require review and approval by the District only (no other agency approval will be required).

11. Reports, drawings, data, and information prepared by others, which will be utilized by Krieger & Stewart in performing design engineering services, will be complete and accurate. Independent verification of same by Krieger & Stewart will not be required.

12. Geotechnical investigation will not involve any field or laboratory work.

13. Field survey work will not be required.

C. PROPOSED SCHEDULE

We anticipate completing the preparation of the Contract Documents (Tasks 1 through 9) within seven (7) months of receiving Notice to Proceed. Our estimated completion time is based on the following schedule:

1.	Kickoff Meeting	Week 1
2.	Records Search	Weeks 2 - 7
3.	Design Survey	Weeks 3 - 7
4.	Geotechnical Investigation	Weeks 3 - 9
5.	Environmental Services	Weeks 8 - 20
6.	Preparation of Base Construction Drawings	Weeks 9 - 10
7.	Preparation of 75% and 100% Contract Documents	Weeks 15 - 20
8.	75% and 100% Contract Documents Review Meetings	Weeks 18 - 21
9.	Bid Phase Services	Weeks 25 - 30

With respect to Krieger & Stewart's team, Charles A. Krieger will serve as Principal Engineer and I will serve as Project Manager/Engineer. We will be assisted by our staff to ensure completion of project tasks in accordance with the project schedule. Our team members will be continuously available and responsive to District staff and management during all phases of the project. Further, Krieger & Stewart's project team is ready to commence services immediately.

Again, we appreciate the opportunity to submit our proposal for providing subject services, and are available to discuss our proposal with you at your convenience. If you have any questions or require additional information, please call.

Sincerely,

KRIEGER & STEWART, INCORPORATED

Travis Romeyn

Travis R. Romeyn

TRR/blt/nr
000-161P69-Pro

Attachments: Table 1 – Estimated Fees for Design Engineering Services
2025 Fee Schedule

TABLE 1
RUBIDOUX COMMUNITY SERVICES DISTRICT
GOLDENWEST RESERVOIR

ESTIMATED FEES FOR DESIGN ENGINEERING SERVICES

COMPONENT	PRINCIPAL ENGINEER [1]		PROJECT MANAGER / ENGINEER [2]		ASSOCIATE SPECIALIST [3]		SENIOR SURVEYOR [4]		CADD SERVICES [5]		SUPPORT SERVICES [6]		OUTSIDE SERVICES	TOTAL
	HOURS	$	HOURS	$	HOURS	$	HOURS	$	HOURS	$	HOURS	$	$	$
1. KICK-OFF MEETING	2	578	4	964							2	274		1,816
2. RECORDS SEARCH			4	964							8	1,096		2,060
3. DESIGN SURVEY			1	241			8	1,928						2,169
4. GEOTECHNICAL INVESTIGATION	1	289	4	964									2,875 [7]	4,128
5. ENVIRONMENTAL SERVICES	2	578	8	1,928	70	15,820			8	1,480	16	2,192	27,315 [8] [9]	49,313
6. BASE CONSTRUCTION DRAWINGS (30% PROGRESS LEVEL)	4	1,156	60	14,460					40	7,400	30	4,110		27,126
7. CONTRACT DOCUMENTS PREPARATION (75% AND 100%)	2	578	80	19,280					60	11,100	40	5,480		36,438
8. REVIEW MEETINGS WITH DISTRICT (75% AND 100%)	1	289	8	1,928					4	740	12	1,644		4,601
9. BID PHASE SUPPORT SERVICES	1	289	8	1,928							8	1,096		3,313
SUBTOTAL:	13	3,757	177	42,657	70	15,820	8	1,928	112	20,720	116	15,892	30,190	130,964
REIMBURSABLES @ 2%*:														2,015
DESIGN ENGINEERING SERVICES TOTAL:														$132,979
DESIGN ENGINEERING SERVICES TOTAL (ROUNDED):														$133,000
OPTIONAL TASKS														
10. EASEMENT RESEARCH			1	241			2	482					920 [10]	1,643
11. POTHOLING			2	482									6,900 [11]	7,382
12. STRUCTURAL CODE UPDATE			2	482									6,845 [7]	7,327
13. BURROWING OWL SURVEY			1	241	1	226							13,685 [8]	14,152
14. CALIFORNIA GNATCATCHER SURVEY			1	241	1	226							17,135 [8]	17,602
OPTIONAL DESIGN ENGINEERING SERVICES TOTAL (ROUNDED):														$48,000
ENGINEERING SERVICES INCLUDING OPTIONAL SERVICES (ROUNDED):														$181,000

RATES PER KRIEGER & STEWART 2025 FEE SCHEDULE

[1] PRINCIPAL ENGINEER	@	$289 /Hr
[2] SENIOR ENGINEER I	@	$241 /Hr
[3] ASSOCIATE SPECIALIST II	@	$226 /Hr
[4] SENIOR SURVEYOR I	@	$241 /Hr
[5] CAD OPERATOR III	@	$185 /Hr
[6] STAFF TECHNICIAN III	@	$137 /Hr

OUTSIDE SERVICES

[7] VERDANTAS, INC.
[8] LSA ASSOCIATES, INC.
[9] CRM TECH
[10] LAWYERS TITLE
[11] UNDERGROUND SOLUTIONS, INC. OR BOUDREAU UTILITY LOCATING
*REIMBURSABLES ARE 2% OF K&S FEES ONLY, EXCLUDES OUTSIDE SERVICES

KRIEGER & STEWART
Engineering Consultants

KRIEGER & STEWART, INCORPORATED
FEE SCHEDULE
2025

CLASSIFICATION	RATES $/Hr.
Consulting, Design, Construction, Engineering, Environmental, Commissioning, and Surveying Services (Office)	
Principal	289.00
Senior III	273.00
Senior II	259.00
Senior I	241.00
Associate III	233.00
Associate II	226.00
Associate I	218.00
Staff III	210.00
Staff II	185.00
Staff I	162.00
Computer Aided Design Services	
Operator III	185.00
Operator II	176.00
Operator I	165.00
Surveying Services (Field)	
2 Man Crew with Standard Equipment and Survey Truck	326.00
1 Man Crew with Standard Equipment and Survey Truck	252.00
3rd Man on Crew	151.00
Construction Services (Field)	
Construction Engineer	233.00
Electrical Inspector	206.00
Construction Inspector Supervisor	183.00
Construction Inspector:	
Regular Time	163.00
Overtime:	
Weekdays (8 hours to 12 hours)	194.00
Weekdays (More than 12 hours)	234.00
Saturday (12 hours or less)	194.00
Saturday (More than 12 hours)	234.00
Sunday and Holiday (Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and the Day After, Christmas Day)	234.00
Support Services	
Staff Technician III	137.00
Staff Technician II	131.00
Staff Technician I	126.00
Utility Clerk III	99.00
Utility Clerk II	91.00
Utility Clerk I	90.00

KRIEGER & STEWART
Engineering Consultants

KRIEGER & STEWART, INCORPORATED
FEE SCHEDULE
2025
(continued)

CLASSIFICATION	RATES
Outside Services	
Special Consultants and Purchased Services	Cost + 15%
Reimbursable Expenses	
Vehicle Mileage (IRS Rate, as of 12/31/24)	$0.70 / Mile
Inspection Vehicle and Equipment Charge	$8.00 / Hr
Travel and Subsistence, including Air Fare, Ground Fare, and Vehicle Parking	Cost
Specialized Rental Equipment	Cost
Copies, Delivery, Postage, Prints, Telephone, and Sundry Charges	Cost

The above rates are subject to change on or about January 1 each year due to salary and cost increases, except for Construction Inspector and Survey Crew rates which are also subject to change if California Department of Industrial Relations issues new prevailing wage determinations during the course of the year. A gasoline surcharge may be included in response to increased prices; no such surcharge will be included on project invoices without prior notification.

TERMS OF PAYMENT:

Unless charge accommodations have been established beforehand, all accounts shall be prepaid. For accounts having charge accommodations, payment in full shall be made within 30 days of date of invoice. Any amount unpaid within said 30 days will be assessed a service charge of 1-1/2% per month (18% annual percentage rate), with a minimum charge of 1.00. Accounts with a past due balance of 30 days or more are subject, without notice, to credit discontinuance and mechanic's lien or stop notice. If it becomes necessary for Krieger & Stewart to initiate legal proceedings for the collection of any balance due, the action shall be brought and tried in the Judicial Districts wherein Krieger & Stewart offices are located. Client agrees that the court may award reasonable attorney's fees and costs of suit to the prevailing party.

2025-FEES (12/31/2024)

Sprint Property Services
Mailstop: KSOPHT0101-Z2650
6391 Sprint Parkway
Overland Park, KS 66251-2650

Website: https://LandlordSolutions.Sprint.com
Toll Free: (800) 357-7641

APR 29 2019

Sprint

April 24, 2019

Via UPS Tracking: 1z2646aw0398791183

Rubidoux Community Services District
3590 Rubidoux Blvd.
Jurupa Valley, CA 92509

Re: Termination Confirmation
Standard Option and Lease Agreement dated March 10, 1992 ("Agreement")
District: Rubidoux Community Services District
Tenant (Sprint): Sprint PCS Assets, LLC, successor in interest to Nextel of California
Sprint Site ID: RV73XC200 (CA5231)
Site Address: 7171 Sedona Drive, Riverside, CA 92509

Mr. Appel:

This letter confirms receipt of the Termination notice dated April 10, 2019. More specifically it terminates the lease effective March 9, 2022.

Sprint was also in receipt of the additional termination notices dated January 16, 2018, March 29, 2016 and August 4, 2015. We apologies for not confirming receipt earlier. Sprint is working toward decommission of the Site by the termination effective. You will be notified if Sprint is able to decommission prior.

If you have any questions, please contact me directly or our toll-free number (800-357-7641). When calling, please have the Site ID (above) available for reference.

Thank you for your cooperation at this time.

Sincerely,

Brandi Lehman

Brandi Lehman
Real Estate Manager III
brandi.lehman@sprint.com
913-315-1976

6. **CORRESPONDENCE AND RELATED INFORMATION** - None

7. **REPORTS**

A. Operations Report – None

7. **REPORTS** (continued)

B. Emergency and Incident Report – None

7. **REPORTS** (continued)

C. General Manager and Staff Reports / Updates

7. **REPORTS** (continued)

D. Committee Reports- None

7. **REPORTS** (continued)

E. Jurupa Unified School District – Student Liaison Report

8. ACTION / DISCUSSION ITEMS

A. **DM 2026-93**: Status Update – Fire Station 38 Tile Roof Replacement Project

Rubidoux Community Services District

Board of Directors
Diana Leja, President
Leslie Altamirano, Vice-President
Bernard Murphy
John Skerbelis
Hank Trueba Jr.

General Manager
Brian R. Laddusaw

Water Resource Management | Refuse Collection | Street Lights | Fire / Emergency Services | Weed Abatement

DIRECTORS MEMORANDUM 2026-93 November 5, 2026

To: Rubidoux Community Services District
Board of Directors

Subject: Status Update – Fire Station 38 Tile Roof Replacement Project

BACKGROUND:

At its October 1, 2026 meeting, the Board authorized an emergency award of the Fire Station 38 Tile Roof Replacement Project to HYT Construction, Inc. ("HYT") for a total amount not to exceed $295,000, including a $25,000 District-controlled contingency. The Board subsequently received a status update at its October 15, 2026 meeting pursuant to Public Contract Code section 22050.

This memorandum provides a further update on the project's progress, schedule and budget.

Project Status

As of the preparation of this memorandum, the roof replacement was nearing completion, with final completion anticipated by the end of the day on Wednesday, October 28, 2026. The project is expected to be completed on schedule and before the original October 30, 2026 deadline. Staff will provide the Board with a real-time status update at the November 5, 2026 meeting.

The project proceeded without any major construction hurdles, despite the rain and wind events encountered during the work. The original project scope remained unchanged, and the contractor was able to maintain progress toward the required completion date.

Only minimal additional work associated with contingency items was necessary. HYT is expected to bill for these items, but the associated costs are anticipated to remain below the $25,000 contingency authorized by the

Board. The total project cost is therefore expected to remain within the approved not-to-exceed amount of $295,000.

Budget Considerations

The Board previously approved a $100,000 budget amendment increasing Fire / Weed Abatement Fund Budget Line Item 20 from $250,000 to $350,000 using restricted Fire Mitigation monies.

Included in the check disbursements presented at the November 5, 2026 meeting are two invoices totaling $250,000 related to the roof replacement project. Additional payment will be made for any remaining contract balance and authorized contingency work, subject to verification of the final invoices and completion of the contract requirements. Total project payments will not exceed the Board-approved amount of $295,000.

RECOMMENDATION:

Staff recommends that the Board of Directors receive and file this status update regarding the Fire Station 38 Tile Roof Replacement Project pursuant to Public Contract Code section 22050.

Respectfully,

BRIAN R. LADDUSAW, CPA
General Manager

Attachment(s): None

8. **ACTION / DISCUSSION ITEMS** (continued)

B. **DM 2026-94**: **CLOSED SESSION** – Pursuant to Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation, Name of Case: Shawn Fredrickson v. City of Jurupa Valley, et al, Riverside County Superior Court Case No. CVRI2605954

8. **ACTION / DISCUSSION ITEMS** (continued)

D. **DM 2026-95**: **CLOSED SESSION** – Pursuant to California Government Code Section 54957(b)(1): Evaluation of District General Manager

9. DIRECTORS COMMENTS AND REQUESTS

10. NEXT MEETING

Thursday, November 19, 2026, at 4:00 p.m.

11. ADJOURNMENT