

# Rubidoux Community Services District

## Board of Directors

John Skerbelis, President  
Hank Trueba Jr., Vice-President  
Bernard Murphy  
Armando Muniz  
F. Forest Trowbridge

## General Manager

Brian R. Laddusaw



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

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## NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

**Thursday, January 4, 2024, at 4:00 PM**

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

Members of the public wanting to attend and/or address the Board virtually may do so by using the Zoom App or website for free at: <https://zoom.us/>

- Meeting ID is **994 957 9980**
- Passcode is: rcsd
- Call into the meeting number 1-669-444-9171

Only one person at a time may speak by telephone or Zoom and only after being recognized by the President of the Board.

**Closed Session:** At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

## ADDITIONS TO THE AGENDA

*In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require a two-thirds vote of the entire Board, or, if fewer than two-thirds of the members are present, a unanimous vote of those members present, making findings that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the posting of the agenda.*

1. **CALL TO ORDER** – John Skerbelis, President
2. **PLEDGE OF ALLEGIANCE** – General Manager
3. **ROLL CALL** – General Manager
4. **PUBLIC COMMENTS**

Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to five minutes.

No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

5. **CONSENT CALENDAR**

Consent Calendar items are expected to be routine and non-controversial and are to be acted upon by the Board by one motion, without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Agenda.

- A. Approval of Minutes for December 21, 2023, Regular Meeting
- B. Consideration to Approve January 5, 2024, Salaries, Expenses and Transfers
- C. **DM 2024-01:** Consider Revisions to the Rubidoux Community Services District Credit Card Policy

6. **CORRESPONDENCE AND RELATED INFORMATION**

7. **REPORTS**

- A. Operations Report (Second Meeting Each Month)
- B. Emergency and Incident Report (Second Meeting Each Month)



C. General Manager and Staff Reports / Updates

D. Committee Reports

**8. ACTION / DISCUSSION ITEMS**

A. **DM 2024-02:** Consider Awarding a Construction Contract for a Backwash Supply Pipeline and Other Miscellaneous Improvements to the Leland Thompson Water Treatment Facility

B. **DM 2024-03:** Consider Riverside Local Agency Formation Commission Call for Nominations – Alternate Special District Member – Countywide

**9. DIRECTORS COMMENTS AND REQUESTS**

**10. NEXT MEETING**

Thursday, January 18, 2024, at 4:00 p.m.

**11. ADJOURNMENT**

*Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Rubidoux Community Services District Board of Directors during the meeting, should contact the Rubidoux Community Services District Administrative Department, at (951) 684-7580 or [admin@rcsd.org](mailto:admin@rcsd.org), no fewer than two (2) business days prior to this meeting to enable the Rubidoux Community Services District to make reasonable arrangements to assure accessibility or language assistance for this meeting.*

**DECLARATION OF POSTING**

I, Brian Laddusaw, General Manager and Board Secretary to the Rubidoux Community Services District, certify that a copy of this has been posted in the District's main office, 3590 Rubidoux Blvd., Jurupa Valley, and on its website no less than seventy-two (72) hours before the start of the meeting.



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Brian Laddusaw  
General Manager-Secretary

#### 4. PUBLIC COMMENTS

5. **CONSENT CALENDAR**

A. Approval of Minutes for December 21, 2023, Regular Meeting

**RUBIDOUX COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

**MINUTES OF REGULAR MEETING  
DECEMBER 21, 2023**

**DIRECTORS PRESENT:** Armando Muniz  
Bernard Murphy  
John Skerbelis  
Hank Trueba, Jr.

**DIRECTORS VIA ZOOM:** F. Forest Trowbridge

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** Brian Laddusaw, General Manager  
Kirk Hamblin, Director of Finance and Administration  
Ted Beckwith, Director of Engineering  
Miguel Valdez, Director of Operations  
Melissa Trujillo, HR Generalist/Safety and Facilities  
Coordinator

**VISITORS (SIGNED IN):** Chief Alex Paul, Fire Station 38 Personnel

**ITEM 1. CALL TO ORDER**

The meeting of the Board of Directors of the Rubidoux Community Services District by President Skerbelis, at 4:00 P.M., Thursday, December 21, 2023, in-person and by teleconferencing at the District's Administrative Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 2. PLEDGE OF ALLEGIANCE – General Manager**

**ITEM 3. ROLL CALL – General Manager**

**ITEM 4. PUBLIC COMMENTS**

No public comments.

**ITEM 5. CONSENT CALENDAR**



- A. Approval of Minutes for December 07, 2023, Regular Meeting
- B. Consideration to Approve December 22, 2023, Salaries, Expenses and Transfers
- C. **DM 2023-108:** Consider Updates to the Rubidoux Community Services District's Employee Handbook Policy No. 2300 'Internet, E-mail, and Electronic Communications'
- D. **DM 2023-109:** Consider Proposal from Albert A. Webb Associates for Preparation of a U.S. Bureau of Reclamation WaterSMART Grant Program Application for the AMI Meter Installation Project Phase II
- E. **DM 2023-110:** Receive and File Statement of Cash Asset Schedule Report Ending November 2023
- F. **DM 2023-111:** Acceptance of Work and Filing Notice of Completion for the Market Street Water Pipeline Relocation Project
- G. **DM 2023-112:** Consider Approving Consulting Engineering Proposal to Prepare Rubidoux Community Services District 2023 Consumer Confidence Report

**Director Murphy moved, and Director Muniz seconded to approve the Consent Calendar as presented.**

**Roll call:**

**Ayes – 5**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

## **ITEM 6. CORRESPONDENCE AND RELATED INFORMATION**

None

## **ITEM 7. REPORTS**

### **A. Operations Report (Second Meeting Each Month)**

Director of Operations Miguel Valdez reported on the water/wastewater report for the month of November, production was an average of 4.15 mg per day and an average of 1.72 mg/day was the wastewater flow to Riverside. Well No. 18 produced 47.9% of water, Well No. 8 produced 0.0%, Well No. 6 produced 9.6%, Well No. 4 produced 5.8%, Well No. 2 produced 0.1%, Well No. 1 produced 36.5%, and JCSD Intertie produced 0% of water.

### **B. Emergency and Incident Report (Second Meeting Each Month)**

Chief Alex Paul reported the Incidents Reported for the month of November 2023 and Special District Rubidoux CSD. Station 38 had a total of 271 calls. 170 calls, 62.7% were medical aides. There were 39 False Alarms, 14.4%, 1 Com Fire 0.4%, 13 other fire 4.8%, 10 public service assistance 3.7%, 2 rescue fire 0.7%, 8 standby 3.0%, 21 traffic collisions 7.7%, 1 vehicle fire 0.4% and 6 wildland fire 2.2%.

### **C. General Manager and Staff Reports / Updates**

General Manager Brian Laddusaw did not have any comments. Director Kirk Hamblin presented the RCSD Accounts Receivable, JCSD Water Sales, and Payment Arrangements. He also reported the litigation cost of the Riverside case to the Board. The cost up to date was approximately four million three hundred thousand dollars. He is still working on the Covid-19 cost expense. Director Muniz iPad arrived and will be ready for the next Board meeting. Lastly, he presented to the Board a Payment Processing Analysis.

### **D. Committee Reports**

There were no Committee Meetings to report.

## **ITEM 8. ACTION/DISCUSSION ITEMS.**

- A. DM 2023-113:** Consider Approving Agreement with Sequanota Partners LP and Richmond American Homes to Construct Upgrades to District Water Pipeline in Canal Street

### **BACKGROUND:**

Tract 37211 is a proposed 48-lot single family residential development (“Project”) located in Rubidoux Community Services District (“District”) west of Pacific Avenue between State Highway 60 and Canal Street. The owner/developer of the Project is Sequanota Venture, LLC (“Sequanota”) which is currently in escrow to sell the Tract to Richmond American Homes of Maryland (“Richmond”), herein collectively referred to as “Developer”. The Developer at its sole expense will build new water and sewer facilities to District standards to service all 48-lots created. Once accepted, the new facilities will be accepted by the District for ownership and ongoing maintenance.

Staff reviewed the existing District water system in the area and has determined existing homes along Opal Street are served by small 2” and 4” diameter water pipelines built in the 1950’s. The Project proposes connections to these existing pipelines at the intersections of Canal Street and Opal Street, Opal Street and “C” Street, and Canal Street and the Riverside County Flood Control (“RCFC”) drainage channel. Based on hydraulic modeling the Project can meet maximum day and fire flow demands with these connections plus a connection to the 24” diameter pipeline in Pacific Avenue at Avenue “C”. The proposed Project water requirements are shown in Attachment 1.

Given the small size and age of the existing offsite water pipelines the Project is connecting to, staff had the Developer of the Project design replacement pipelines, shown as Segments 1, 2, and 3, through previous action by the Board of Directors under DM 2020-45, Attachment 2. The District considered participating in funding the construction of all three of these segments but received a cost estimate from the Developer of about \$500,000, not including construction oversight. This amount is consistent with the current estimated cost of construction yet much more than anticipated in 2020. The three segments of offsite Project water facilities include:

Segment 1: 8" diameter pipeline in Opal Street from "C" Street to Canal Street (520 L.F.)

Segment 2: 8" diameter pipeline in Canal Street from Project boundary at Canal Street to Patricia Drive (240 L.F.)

Segment 3: 8" diameter pipeline in Canal Street from Patricia Drive to Pacific Avenue (515 L.F.)

These three segments total approximately 1,275 L.F. Attachment 2 shows the location of the three segments.

After receiving the initial cost proposal from the Developer, Staff decided to investigate the hydraulics for providing adequate fire flow on a more detailed level. It was determined replacing pipelines in Segments 2 and 3 provide negligible increase in fire flow over constructing only the improvements in Segment 1. This is mainly because construction of this segment provides a complete loop of 8" water pipeline to provide increased fire flow for the existing homes on Opal and to the existing homes on Canal as well. Construction of Segments 2 and 3 was deemed not necessary at this time because the houses served by the existing pipelines in Canal will benefit from the construction of Segment 1 and the looping it provides. The cost for construction of Segment 1 is approximately \$152,659 plus additional costs for Construction Oversight of approximately \$20,000. The District will utilize its consultant, Krieger and Stewart, for this task. A reasonable contingency of \$25,000 is added to this bringing the total to \$177,659.

Although none of these three segments are in current budgets for replacement, there is an opportunity to have the work done concurrently with the construction of the tract which will include re-paving Opal Street.

After this work is complete, the City of Jurupa Valley will have a moratorium on construction in the newly repaved Opal Street. While construction will be permitted, the moratorium will require completely repaving the street rather than only repaving the trench containing the pipe resulting in duplicate efforts and increased costs. Not only does this come at increased cost it is a bad image for the District to do construction in a recently paved street. For these reasons, the District should do this installation now while the opportunity avails itself.

Staff has prepared a draft reimbursement agreement entitled – "Reimbursement Agreement Water System Improvements: Tract No. 37211", Attachment 1. This agreement provides basic terms of the relationship between the District and the Developer related to the offsite water improvements. The terms include:

1. Scope of the construction work for the offsite water improvements
2. Cost of the construction work the District agrees to pay

3. The ability of the District to take the lead on construction if the owner/developer should fail to complete the work.
4. A succession clause allowing the reimbursement agreement to be transferred from the current owner, namely Sequanota, to Richmond.

The cost of constructing this pipeline will require a budget amendment to the approved District Fiscal Year 2023/2024 Budget. Staff recommends using Water Fund Unrestricted Reserves to amend the Water Replacement Project Budget to create a new line item – Offsite Water System Improvements for Tract 37211 in the amount of \$177,659.

**Director Murphy moved, and Director Muniz seconded to approve the following:**

1. Sign the agreement entitled – “Reimbursement Agreement Water System Improvements: Tract No. 37211” subject to minor non-substantive changes.
2. Amend the District Fiscal Year 2023/2024 Budget by using Water Fund Unrestricted Reserves to create a new line item in the Water Replacement Fund Budget – Offsite Water System Improvements for Tract 37211 in the amount of \$177,659.

**Roll call:**

**Ayes – 5**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

- B. DM 2023-114:** Consider Agreement with Southern California Gas Company to Install a New Gas Lateral to a New Generator at Well 2

**BACKGROUND:**

California Governor’s Office of Emergency Services (“Cal OES”) makes grant funds available for its Community Power Resiliency Program to help agencies mitigate power disruptions. Electrical power disruptions have become more frequent in response to fires attributed to electrical facility failures during high wind events. Now energy providers shut down power to areas where high winds are anticipated. This on one hand should help reduce the number of fires caused by downed electrical facilities, but on the other hand puts added pressure on water providers to maintain water service reliability. Rubidoux Community Services District (“District”) applied for and received a grant award of \$300,000. The District was notified of this award in March of 2021. The General Manager signed and the Board ratified signing the agreement with Cal OES at the April 1, 2021 Board meeting under Director’s Memorandum 2021-17. Under the terms of the grant award, among other things, required the funds be spent on power resiliency equipment, like generators, and originally required the funds be expended before October 31, 2021. Due to supply chain constraints the deadline to expend the funds was



extended to March 1, 2023. If the funds are not utilized to procure the generators under the terms of the Grant, the District will have to return the funds to the State.

The District is placing generators on three sites: The Goldenwest Booster Station Site, the Well 1A Site and the Well 2 Site. Each generator has been appropriately sized for the specific electrical demands of the site on which they are placed. Of special consideration, Well 2 is located on the District's current administrative building site adjacent to the Ina Arbuckle Elementary School. South Coast Air Quality Management District ("AQMD") permit requirements do not allow placement of a diesel generator in close proximity to a school, so a natural gas generator is being specified.

The Board authorized the purchase of the generators under DM 2023-14 which met the terms of the grant. The grant has since been closed out with Cal OES. Further, the Board also authorized the development of plans for placement of the generators under DM 2021-57 and 2023-77.

As part of the installation of the natural gas generator at Well 2, the District must contract with SoCal Gas for the installation of the gas service lateral. The District has received a bill from SoCal Gas in the amount of \$138,391.89.

In the District's FY 2023|2024 Water Capital Improvement Project ("CIP") Fund Budget, the District appropriated \$266,000 for the installation of the generator at the Well 2 site under Line-Item Number 13. Of this the District has authorized \$8,959 to Webb and Associates for design work under DM 2023-77. This leaves an unencumbered balance of \$257,041 for the Well 2 Generator Installation. The District will use the money authorized in the budget to pay SoCal Gas for this work. Additional project costs are expected to be incurred on this project. Staff will seek authorization for expenditures of those monies at a future Board meeting.

**Director Murphy moved, and Director Trueba seconded to approve the following:**

1. Authorize the General Manager or his Designee to sign the Contract with the Southern California Gas Company.
2. Authorize the expenditure of \$138,391.89 from the FY 2023|2014 Water CIP Fund Budget to pay for the installation of the new gas line serving the generator.

**Roll call:**

**Ayes – 5**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 9. DIRECTOR'S COMMENTS AND REQUESTS**

None

**ITEM 10. NEXT MEETING**

Thursday, January 4, 2024, at 4:00 P.M.

**ITEM 11. ADJOURNMENT**

President Skerbelis adjourned the meeting at 4:32 P.M.

5. **CONSENT CALENDAR** (continued)

B. Consideration to Approve January 5, 2024, Salaries, Expenses and Transfers

RUBIDOUX COMMUNITY SERVICES DISTRICT  
JANUARY 4, 2024 (BOARD MEETING)  
**FUND TRANSFER AUTHORIZATION**

<b>NET PAYROLL 1/5/24</b>	81,100.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 1/8/24	30,000.00
WIRE TRANSFER: STATE PAYROLL TAXES 1/8/24	6,300.00
WIRE TRANSFER: TO CREDIT UNION	5,400.00
WIRE TRANSFER: PERS RETIREMENT	21,000.00
WIRE TRANSFER: PERS HEALTH PREMIUMS	47,346.90
WIRE TRANSFER: PERS RETIRED HEALTH PREMIUMS AND FEES	1,948.24
WIRE TRANSFER: PERS REPLACEMENT BENEFIT	3,306.96
WIRE TRANSFER: SECTION 125	299.99
WIRE TRANSFER: SECTION 457 AND 401(A)	2,000.00

**CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:**

1/5/2024 WATER FUND TO GENERAL FUND-Payables	900,382.31
WATER FUND TO GENERAL FUND-Trash	230,661.84
WATER FUND TO SEWER FUND	161,428.54
 SEWER FUND TO GENERAL FUND-Payables	 19,516.99

**INTERFUND TRANSFERS:**

1/5/2024 SEWER FUND CHECKING TO LAIF SEWER OP	142,000.00
LAIF GENERAL TO GENERAL FUND CHECKING	205,000.00
LAIF WATER ML TO LAIF WATER OPS	15,120.83
LAIF WATER OP TO WATER FUND CHECKING	535,000.00
LAIF WATER REPLACE TO LAIF WATER OP	21,706.95

**NOTES PAYABLE**

<u>DESCRIPTION</u>	<u>BALANCE</u>		<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	690,000	Prin.	690,000	Dec-24
U.S. Bank Trust (1998 COP's Refunding)	35,190	Intr.	17,595	Jun-24
MN Plant-State Revolving Loan	3,193,541	Prin.	141,050	Jul-24
MN Plant-State Revolving Loan	448,418	Intr.	41,048	Jul-24
2022 Obligations	3,261,158	Prin.	320,355	Jul-24
2022 Obligations	467,492	Intr.	49,733	Jul-24



**AP Enter Bills Edit Report**  
**Rubidoux Community Services District (RCSACT)**  
 Batch: AAAAWL

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number					Check #			Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
1	ACORN / ACORN TECHNOLOGY SERVICE							10655.A
OCT.IT SUPT	10/01/2023	N	N			10/21/2023	10/01/2023	\$0.00
01/04/2024				N				\$5,030.00
2	ACORN / ACORN TECHNOLOGY SERVICE							10686.A
PWR SUP.	10/01/2023	N	N			10/21/2023	10/01/2023	\$0.00
01/04/2024				N				\$736.25
3	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30774-0267
WTR ANALYSES	12/13/2023	N	N			01/12/2024	12/13/2023	\$0.00
01/04/2024				N				\$346.83
4	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30775-0267
WTR ANALYSES	12/13/2023	N	N			01/12/2024	12/13/2023	\$0.00
01/04/2024				N				\$346.83
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30799-0267
WTR ANALYSES	12/14/2023	N	N			01/13/2024	12/14/2023	\$0.00
01/04/2024				N				\$108.00
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30800-0267
WTR ANALYSES	12/14/2023	N	N			01/13/2024	12/14/2023	\$0.00
01/04/2024				N				\$180.00
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30801-0267
WTR ANALYSES	12/14/2023	N	N			01/13/2024	12/14/2023	\$0.00
01/04/2024				N				\$36.00
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30829-0267
LAB FEES	12/14/2023	N	N			01/13/2024	12/14/2023	\$0.00
01/04/2024				N				\$222.77
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30830-0267
WTR ANALYSES	12/14/2023	N	N			12/13/2024	12/14/2023	\$0.00
01/04/2024				N				\$500.00
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30832-0267
WTR ANALYSES	12/14/2023	N	N			01/13/2024	12/14/2023	\$0.00
01/04/2024				N				\$250.00
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30968-0267
WTR ANALYSES	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024				N				\$59.00
12	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30970-0267
WTR ANALYSES	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024				N				\$200.00
13	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30972-0267
WTR ANALYSES	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024				N				\$81.00
14	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30974-0267
WTR ANALYSES	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024				N				\$80.00
15	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30975-0267
WTR ANALYSES	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024				N				\$320.00
16	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30976-0267
WTR ANALYSES	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024				N				\$240.00

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# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)  
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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number					Check #			Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
17	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30977-0267
WTR ANALYSES	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024				N				\$91.00
18	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31193-0267
WTR ANALYSES	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024				N				\$594.56
19	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30942-0267
WTR ANALYSES	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024				N				\$18.00
20	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30943-0267
WTR ANALYSES	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024				N				\$108.00
21	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31023-0267
WTR ANALYSES	12/19/2023	N	N			01/18/2024	12/19/2023	\$0.00
01/04/2024				N				\$80.00
22	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31301-0267
WTR ANALYSES	12/22/2023	N	N			01/21/2024	12/22/2023	\$0.00
01/04/2024				N				\$108.00
23	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31302-0267
WTR ANALYSES	12/22/2023	N	N			01/21/2024	12/22/2023	\$0.00
01/04/2024				N				\$18.00
24	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31024-0267
WTR ANALYSES	12/19/2023	N	N			01/18/2024	12/19/2023	\$0.00
01/04/2024				N				\$13.00
25	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31235-0267
LAB FEES	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024				N				\$222.77
26	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31240-0267
WTR ANALYSES	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024				N				\$250.00
27	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31238-0267
WTR ANALYSES	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024				N				\$500.00
28	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31239-0267
WTR ANALYSES	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024				N				\$250.00
29	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31282-0267
WTR ANALYSES	12/21/2023	N	N			01/20/2024	12/21/2023	\$0.00
01/04/2024				N				\$80.00
30	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31284-0267
WTR ANALYSES	12/21/2023	N	N			01/20/2024	12/21/2023	\$0.00
01/04/2024				N				\$80.00
31	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31268-0267
WTR ANALYSES	12/21/2023	N	N			01/20/2024	12/21/2023	\$0.00
01/04/2024				N				\$36.00
32	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31269-0267
WTR ANALYSES	12/21/2023	N	N			01/20/2024	12/21/2023	\$0.00
01/04/2024				N				\$180.00

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33	BLX / BLX GROUP, LLC							41742-249/121723
ARBITRAGE RPT	12/17/2023	N	N			01/16/2024	12/17/2023	\$0.00
01/04/2024					N			\$1,500.00
34	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS							7456-534687
WIPER BLADES	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024					N			\$40.41
35	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS							7456-534712
SUPPLIES	12/19/2023	N	N			01/18/2024	12/19/2023	\$0.00
01/04/2024					N			\$20.14
36	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS							7456-534802
BATTERY	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024					N			\$181.91
37	CORE & MAIN / CORE & MAIN							U019779
PARTS	12/05/2023	N	N			01/04/2024	12/05/2023	\$0.00
01/04/2024					N			\$4,178.13
38	CORE & MAIN / CORE & MAIN							U040522
PARTS	12/05/2023	N	N			01/04/2024	12/05/2023	\$0.00
01/04/2024					N			\$1,536.75
39	CORE & MAIN / CORE & MAIN							U042589
PARTS	12/05/2023	N	N			01/04/2024	12/05/2023	\$0.00
01/04/2024					N			\$1,226.75
40	EVOQUA / EVOQUA WATER TECH LLC							906206414
PFAS TRTMNT	11/30/2023	N	N			12/30/2023	11/30/2023	\$0.00
01/04/2024					N			\$178,821.73
41	EVOQUA / EVOQUA WATER TECH LLC							906206415
PFAS TRTMNT	11/30/2023	N	N			12/30/2023	11/30/2023	\$0.00
01/04/2024					N			\$178,821.73
42	EVOQUA / EVOQUA WATER TECH LLC							906206416
PFAS TRTMNT	11/30/2023	N	N			12/30/2023	11/30/2023	\$0.00
01/04/2024					N			\$178,821.73
43	FERGUSON / FERGUSON ENTERPRISE INC #1350							0842306
PARTS	12/14/2023	N	N			01/13/2024	12/14/2023	\$0.00
01/04/2024					N			\$542.66
44	GRAINGER / GRAINGER							9939200185
PARTS	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024					N			\$336.34
45	HACH CO. / HACH COMPANY							13850526
SUPPLIES	12/14/2023	N	N			01/13/2024	12/14/2023	\$0.00
01/04/2024					N			\$3.29
46	HACH CO. / HACH COMPANY							13854323
CHEMICALS	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024					N			\$1,829.33
47	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI							012M8554
PARTS	12/19/2023	N	N			01/18/2024	12/19/2023	\$0.00
01/04/2024					N			\$2,377.13
48	HOME DEPOT / HOME DEPOT CREDIT SERVICES							020820/8030968
SUPPLIES	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024					N			\$93.95

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49	HOME DEPOT / HOME DEPOT CREDIT SERVICES							021590/7044527
SUPPLIES	12/21/2023	N	N			01/20/2024	12/21/2023	\$0.00
01/04/2024					N			\$441.33
50	KH METALS / KH METALS & SUPPLY							0656184-IN
PARTS	12/13/2023	N	N			01/12/2024	12/13/2023	\$0.00
01/04/2024					N			\$228.04
51	KPRS CONSTRUCTION / KPRS CONSTRUCTION							15140005-01
HYDRNT MTR RFND	12/14/2023	N	N			01/13/2024	12/14/2023	\$0.00
01/04/2024					N			\$1,123.60
52	LAWNMOWER CENTER / LAWNMOWER CENTER							21229
R&M EQUIP	12/12/2023	N	N			01/11/2024	12/12/2023	\$0.00
01/04/2024					N			\$175.62
53	LILLESTRAND / LILLESTRAND LEADERSHIP CONSUL							7925
CNSLT.LADD/VALD/BECK	12/15/2023	N	N			01/14/2024	12/15/2023	\$0.00
01/04/2024					N			\$1,750.00
54	MASTER'S / MASTER'S SERVICES (GLACIER)							0000000908396
BLT WTR	12/19/2023	N	N			01/18/2024	12/19/2023	\$0.00
01/04/2024					N			\$41.50
55	MERIT OIL / MERIT OIL COMPANY							816162
DIESEL	12/11/2023	N	N			12/26/2023	12/11/2023	\$0.00
01/04/2024					N			\$358.72
56	MERIT OIL / MERIT OIL COMPANY							816310
GASOLINE	12/12/2023	N	N			01/11/2024	12/12/2023	\$0.00
01/04/2024					N			\$1,181.95
57	NORTHSTAR CHEMICALS / NORTHSTAR CHEMICAL							270670
SODIUM SULFITE	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024					N			\$4,712.46
58	QUADIENT / QUADIENT LEASING USA, INC.							Q1100211
PSTG MACHINE	12/09/2023	N	N			01/10/2024	12/09/2023	\$0.00
01/04/2024					N			\$219.17
59	SKANSKA USA CIVIL WEST CALIFORNIA DISTRICT / S							15140010-00
HYDRNT MTR RFND	12/14/2023	N	N			01/13/2024	12/14/2023	\$0.00
01/04/2024					N			\$2,491.80
60	SCE / SCE							23N700456862263.A
FIELD OFC UTILITY	11/28/2023	N	N			12/18/2023	11/28/2023	\$0.00
01/04/2024					N			\$226.18
61	SCE / SCE							23N700456862263.B
WTR PMP ENRGY	11/28/2023	N	N			12/18/2023	11/28/2023	\$0.00
01/04/2024					N			\$42,449.55
62	SCE / SCE							23D700767086653
5473 UTILITY	12/15/2023	N	N			01/04/2024	12/15/2023	\$0.00
01/04/2024					N			\$238.54
63	SCE / SCE							23D700044576190
SWR PMP ENRGY	12/15/2023	N	N			01/04/2024	12/15/2023	\$0.00
01/04/2024					N			\$1,153.82
64	SCE / SCE							23D700158802582
WTR PMP ENRGY	12/15/2023	N	N			01/04/2024	12/15/2023	\$0.00
01/04/2024					N			\$17,884.12

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65	SCE / SCE							23D700179651118
SW PMP ENRGY		12/18/2023	N	N		01/08/2024	12/18/2023	\$0.00
01/04/2024					N			\$402.09
66	SCE / SCE							23D700136714571
SWR PMP ENRGY		12/18/2023	N	N		01/08/2024	12/18/2023	\$0.00
01/04/2024					N			\$3,391.27
67	SOCAL TRUCK / SOCAL TRUCKWORKS							13545
R&M TRUCK		12/18/2023	N	N		01/17/2024	12/18/2023	\$0.00
01/04/2024					N			\$812.65
68	UPS / UNITED PARCEL SERVICE							000F908W2483
POSTAGE		12/02/2023	N	N		01/01/2024	12/02/2023	\$0.00
01/04/2024					N			\$14.92
69	UPS / UNITED PARCEL SERVICE							0000F908W2503
POASTAGE		12/16/2023	N	N		01/15/2024	12/16/2023	\$0.00
01/04/2024					N			\$24.44
70	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI/							ARIV001790
EMGNCY GNRTS CAL OES		11/25/2023	N	N		12/25/2023	11/25/2023	\$0.00
01/04/2024					N			\$1,405.25
71	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI/							ARIV0001791
RCSD GW PMP CAL OES		11/25/2023	N	N		12/25/2023	11/25/2023	\$0.00
01/04/2024					N			\$3,517.50
72	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI/							ARIV0001803
DISTRICT @ J.V		11/25/2023	N	N		12/25/2023	11/25/2023	\$0.00
01/04/2024					N			\$73.25
73	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI/							ARIV0001806
AMI GRNT CNSLT		11/25/2023	N	N		12/25/2023	11/25/2023	\$0.00
01/04/2024					N			\$2,992.00
74	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI/							ARIV0001940
LORING RANCH		11/25/2023	N	N		12/25/2023	11/25/2023	\$0.00
01/04/2024					N			\$9,370.50
75	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI/							ARIV0002032
WELL SITE EXPANSION		11/25/2023	N	N		12/25/2023	11/25/2023	\$0.00
01/04/2024					N			\$421.00
76	YO FIRE / YO FIRE							2026907
PARTS		12/13/2023	N	N		01/12/2024	12/13/2023	\$0.00
01/04/2024					N			\$3,060.10
77	YO FIRE / YO FIRE							2026844
PARTS		12/13/2023	N	N		01/12/2024	12/13/2023	\$0.00
01/04/2024					N			\$5,212.95
78	720 CARPET CLEANING / 720 CARPET CLEANING							5023
CARPET CLEANING		12/15/2023	N	N		01/14/2024	12/15/2023	\$0.00
01/04/2024					N			\$550.00
79	AQUA METRIC SALES / AQUA METRIC SALES CO							INV0098841
3/4" METER		12/26/2023	N	N		01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$14,007.50
80	ATILANO ROSAS OLMEDA / ATILANO ROSAS OLMED/							001
ROOF REPAIR		12/09/2023	N	N		01/08/2024	12/09/2023	\$0.00
01/04/2024					N			\$5,000.00

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81	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL30863-0267
WTR ANALYSES	12/15/2023	N	N			01/14/2024	12/15/2023	\$0.00
01/04/2024				N				\$2,324.00
82	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CL31382-0267
WTR ANALYSES	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024				N				\$36.00
83	CHASE CARD SERVICES / CHASE CARD SERVICES							23D77049795.A
GENERAL OFFICE EXP.	12/17/2023	N	N			01/11/2024	12/17/2023	\$0.00
01/04/2024				N				\$201.88
84	CHASE CARD SERVICES / CHASE CARD SERVICES							23D77049795.B
OFFICE SUPPLIES	12/17/2023	N	N			01/11/2024	12/17/2023	\$0.00
01/04/2024				N				\$731.92
85	CHASE CARD SERVICES / CHASE CARD SERVICES							23D77049795.C
R&M WATER SYSTEM	12/17/2023	N	N			01/11/2024	12/17/2023	\$0.00
01/04/2024				N				\$1,820.20
86	CHASE CARD SERVICES / CHASE CARD SERVICES							23D77049795.D
GEN SUPPLIES & EXP	12/17/2023	N	N			01/11/2024	12/17/2023	\$0.00
01/04/2024				N				\$52.95
87	CHASE CARD SERVICES / CHASE CARD SERVICES							23D77049795.E
EMP.EDU&TRAINING	12/17/2023	N	N			01/11/2024	12/17/2023	\$0.00
01/04/2024				N				\$715.00
88	CHASE CARD SERVICES / CHASE CARD SERVICES							23D77049795.F
CLOTHING/SHOE EXP	12/17/2023	N	N			01/11/2024	12/17/2023	\$0.00
01/04/2024				N				\$166.96
89	CHASE CARD SERVICES / CHASE CARD SERVICES							23D77049795.G
OPERATING EXPENSE	12/17/2023	N	N			01/11/2024	12/17/2023	\$0.00
01/04/2024				N				\$1,050.42
90	CORE & MAIN / CORE & MAIN							U059508
PARTS	12/08/2023	N	N			01/07/2024	12/08/2023	\$0.00
01/04/2024				N				\$1,690.49
91	CORE & MAIN / CORE & MAIN							U070391
PARTS	12/08/2023	N	N			01/07/2024	12/08/2023	\$0.00
01/04/2024				N				\$84.83
92	DURNEY DON / DURNEY, DON							20231226
GRDNG/WD ABATE	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024				N				\$1,907.50
93	FIRST CHOICE PLUMBING / FIRST CHOICE PLUMBING							I40866
R&M OFC	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024				N				\$231.00
94	GRAINGER / GRAINGER							9942008492
TOOL BAG	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024				N				\$67.14
95	GONZALES / GONZALES, MICHAEL							20231220
CERT RNWL	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024				N				\$214.07
96	GRAINGER / GRAINGER							9942008500
PARTS	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024				N				\$548.84

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97	GRAINGER / GRAINGER							9943910050
PARTS	12/21/2023	N	N			01/20/2024	12/21/2023	\$0.00
01/04/2024					N			\$137.36
98	GRAINGER / GRAINGER							9944789560
SFTY GLASSES	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$50.03
99	GRAINGER / GRAINGER							9944789610
SFTY GLASSES	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$71.03
100	GRAINGER / GRAINGER							9944789578
SUPPLIES	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$21.15
101	GRAINGER / GRAINGER							9944789594
SUPPLIES	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$259.07
102	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI							012M8626
PARTS	12/22/2023	N	N			01/21/2024	12/22/2023	\$0.00
01/04/2024					N			\$3,188.21
103	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI							012M8643
PARTS	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$107.31
104	HARPER BURNS LLP / HARPER & BURNS LLP							20231201.A
DEC.23"LGL SVC	12/01/2023	N	N			12/31/2023	12/01/2023	\$0.00
01/04/2024					N			\$750.00
105	HARPER BURNS LLP / HARPER & BURNS LLP							20231201.B
CITY RVD APPEAL	12/01/2023	N	N			12/31/2023	12/01/2023	\$0.00
01/04/2024					N			\$1,050.00
106	HOME DEPOT / HOME DEPOT CREDIT SERVICES							026809/2523535
SUPPLIES	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$533.59
107	JADTEC SECURITY / JADTEC SECURITY SVCS, INC.							2430642
MONT. FEB 24"-APR 24	01/01/2024	N	N			01/31/2024	01/01/2024	\$0.00
01/04/2024					N			\$53.85
108	KH METALS / KH METALS & SUPPLY							0656887-IN
PARTS	12/21/2023	N	N			01/20/2024	12/21/2023	\$0.00
01/04/2024					N			\$58.50
109	KH METALS / KH METALS & SUPPLY							0657098-IN
PARTS	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$159.43
110	KH METALS / KH METALS & SUPPLY							0657142-IN
PARTS	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$103.64
111	KH METALS / KH METALS & SUPPLY							0657155-IN
PARTS	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$40.13
112	KH METALS / KH METALS & SUPPLY							0657159-IN
PARTS	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$228.32

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113	MARTINEZ / MARTINEZ, EDUARDO							20231226
CONT'D EDU MARTINEZ	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024				N				\$364.00
114	MASTER'S / MASTER'S SERVICES (GLACIER)							0000000909555
BTL WTR	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024				N				\$94.00
115	MORENO, PAUL / MORENO, PAUL							20231212
D3 CERT	12/12/2023	N	N			01/11/2024	12/12/2023	\$0.00
01/04/2024				N				\$90.00
116	PROFUZION / PROFUZION CERTIFIED WELDING							2806
WELDING REPAIRS	11/29/2023	N	N			12/29/2023	11/29/2023	\$0.00
01/04/2024				N				\$2,800.00
117	QUINN CAT / QUINN CAT / MACHINERY							WOG00018503
R&M EQUIP	12/22/2023	N	N			01/21/2024	12/22/2023	\$0.00
01/04/2024				N				\$771.71
118	QUINN CAT / QUINN CAT / MACHINERY							WOG00018504
R&M EQUIP	12/22/2023	N	N			01/21/2024	12/22/2023	\$0.00
01/04/2024				N				\$511.64
119	RDO EQUIPMENT / RDO EQUIPMENT CO.							P4660435
R&M EQUIP	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$648.82
120	SOCAL TRUCK / SOCAL TRUCKWORKS							13542
R&M TRUCK	12/15/2023	N	N			01/14/2024	12/15/2023	\$0.00
01/04/2024				N				\$91.18
121	SOCAL TRUCK / SOCAL TRUCKWORKS							13539
R&M TRUCK	12/15/2023	N	N			01/14/2024	12/15/2023	\$0.00
01/04/2024				N				\$116.01
122	TEICHERT PIPELINES, INC / TEICHERT PIPELINES, INC							15130007-00
HYDRNT MTR RFND	12/22/2023	N	N			01/21/2024	12/22/2023	\$0.00
01/04/2024				N				\$2,400.93
123	TRI COUNTY PUMP COMPANY / TRI COUNTY PUMP C							18314
REPL VALVES	10/27/2023	N	N			11/27/2023	10/27/2023	\$0.00
01/04/2024				N				\$1,760.00
124	UNITED RENTALS / UNITED RENTALS, INC							228170415-001
R&M EQUIP	12/13/2023	N	N			01/12/2024	12/13/2023	\$0.00
01/04/2024				N				\$21.07
125	BLUE-WHITE / BLUE-WHITE							158620
PARTS	12/14/2023	N	N			01/13/2024	12/14/2023	\$0.00
01/04/2024				N				\$1,280.00
126	HOME DEPOT / HOME DEPOT CREDIT SERVICES							027650/1513153
SUPPLIES	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$349.00
128	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49120
WSTE WTR CNSLT	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$211.00
129	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49121
PRETRTMNT	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$7,989.71

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number					Check #			Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
130	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49122
AGUA/COMM PK 37528	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$769.40
131	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49123
AVLN/WTR SWR 36649	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$2,153.64
132	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49124
SADDLEHORN RNCH 3817	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$447.75
133	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49125
RCSD TRACK 32721	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$597.00
134	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49126
EMRLD RDGE 36947	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$269.75
135	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49127
RCSD NORTHTOWN	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$2,087.95
136	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49128
RCSD NORTHTOWN	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$1,477.25
137	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49129
JURUPA VALLEY TRACK	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$9,792.00
138	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49130
FLABOB AIRPORT	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$389.75
139	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49131
3742 RIVERVIEW	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$1,197.75
140	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49132
WTR CNSLT	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$7,045.50
141	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49133
MARKET & 24TH PIPE	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$12,336.45
142	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49134
WVWD INTRNCT	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$3,391.40
143	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49135
THOMPSON FILT. SYS.	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$4,847.75
144	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49136
2023 MANUAL	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$5,135.50
145	KRIEGER & STEWART / KRIEGER & STEWART, INC.							49137
WTR/SWR CND ASSMT	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024				N				\$15,639.25

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number					Check #			Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
146	SCE / SCE							23D700456862263.A
FIELD OFC UTLITY	12/26/2023	N	N			01/15/2024	12/26/2023	\$0.00
01/04/2024					N			\$174.36
147	SCE / SCE							23D700456862263.B
NO.03 PLT PMP ENRGY	12/26/2023	N	N			01/15/2024	12/26/2023	\$0.00
01/04/2024					N			\$8,618.41
148	SCE / SCE							23D700456862263.C
WTR PMP ENRGY	12/26/2023	N	N			01/15/2024	12/26/2023	\$0.00
01/04/2024					N			\$23,729.27
149	SOCAL TRUCK / SOCAL TRUCKWORKS							13568
R&M JEEP	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024					N			\$327.18
150	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							1213-122623.A
COMM TRSH	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024					N			\$61,257.02
151	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							1213-122623.B
RES TRSH	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024					N			\$169,404.82
152	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							1213-122623.C
RCSD SHR COMM	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024					N			(\$8,575.98)
153	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							1213-122623.D
RCSD SHR RES	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024					N			(\$5,669.47)
154	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							1213-122623.E
BILLING FEE	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024					N			(\$3,000.00)
155	ACORN / ACORN TECHNOLOGY SERVICE							10899
LIC.RNWL	12/11/2023	N	N			01/10/2024	12/11/2023	\$0.00
01/04/2024					N			\$2,335.00
156	COUGAR / COUGAR MTN SOFTWARE							20231219
8 HR SUPPORT	12/19/2023	N	N			01/18/2024	12/19/2023	\$0.00
01/04/2024					N			\$900.00
157	HARRIS COMPUTER SYSTEMS / HARRIS COMPUTER							NSECT0000139
CLOUD MIG 20%	12/15/2023	N	N			01/14/2024	12/15/2023	\$0.00
01/04/2024					N			\$13,696.80
158	MINUTEMAN PRESS / MINUTEMAN PRESS							31681
BUSINESS CARDS/MATHE	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024					N			\$49.21
159	SCG / THE GAS COMPANY							00000275670
SCG LINE EXT.	09/22/2023	N	N			11/22/2023	09/22/2023	\$0.00
01/04/2024					N			\$138,391.89
160	YAHUALICA'S TIRES & WHEELS / YAHUALICA'S TIRES							10934
R&M TRUCK	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$10.00
161	YAHUALICA'S TIRES & WHEELS / YAHUALICA'S TIRES							10927
R&M TRUCK	12/26/2023	N	N			01/25/2024	12/26/2023	\$0.00
01/04/2024					N			\$500.00

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number					Check #			Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
162	YAHUALICA'S TIRES & WHEELS / YAHUALICA'S TIRES							10896
R&M TRUCK	12/22/2023	N	N			01/21/2024	12/22/2023	\$0.00
01/04/2024					N			\$10.00
163	YAHUALICA'S TIRES & WHEELS / YAHUALICA'S TIRES							10877
R&M TRUCK	12/20/2023	N	N			01/19/2024	12/20/2023	\$0.00
01/04/2024					N			\$1,200.00
164	YAHUALICA'S TIRES & WHEELS / YAHUALICA'S TIRES							10847
R&M TRUCK	12/18/2023	N	N			01/17/2024	12/18/2023	\$0.00
01/04/2024					N			\$10.00
165	YO FIRE / YO FIRE							2027100
PARTS	12/27/2023	N	N			01/26/2024	12/27/2023	\$0.00
01/04/2024					N			\$1,357.65
<b>Grand Totals</b>								
<b>Total Direct Expense:</b>								\$1,214,333.40
<b>Total Direct Expense Adj:</b>								(\$17,245.45)
<b>Total Non-Electronic Transactions:</b>								\$1,197,087.95

## Report Summary

**Report Selection Criteria**

**Report Type:** Condensed

**Transaction Number:** Start End

BAL  
1/2/24

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5. **CONSENT CALENDAR** (continued)

C. **DM 2024-01**: Consider Revisions to the Rubidoux Community Services  
District Credit Card Policy

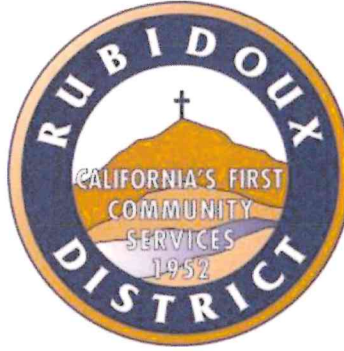
# Rubidoux Community Services District

## Board of Directors

John Skerbelis, President  
Hank Trueba Jr., Vice-President  
Bernard Murphy  
Armando Muniz  
F. Forest Trowbridge

## General Manager

Brian R. Laddusaw



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Water Resource Management      Refuse Collection      Street Lights      Fire / Emergency Services      Weed Abatement

## DIRECTORS MEMORANDUM 2024-01

January 4, 2024

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consider Revisions to the Rubidoux Community Services District Credit Card Policy

### **BACKGROUND:**

Attached for the Board of Directors' consideration is a revised version of the Rubidoux Community Services District ("District") Credit Card Policy.

The primary purpose of this revision is to increase the written approval requirement amount from \$250 to \$750. Most District credit card purchases are supply purchases needed on demand from hardware stores. Currently the most common is Crown Ace Hardware. In addition, administrative supply purchases are made in bulk and come from Staples. These common routine purchases are often above the current \$250 limit and require additional documentation steps from the Director who authorized the purchase. This modest revision will allow these purchases to become more efficient.

As a reminder, all credit card statements are included in the check signing process which require two Board member signatures.

Additional revisions were also included to adjust grammar and to include an update on the titles of authorized authorities. The addition of Assistant General Manager was added since this is still a position listed by the District salary schedule and would require a credit card if filled in the future.

**RECOMMENDATION:**

Staff recommends the Board of Directors approve the revisions to the Rubidoux Community Services District Credit Card Policy.

Respectfully,



BRIAN R. LADDUSAW, CPA  
General Manager

Attachment(s): Draft Revised Rubidoux Community Services District Credit Card Policy  
Redlined Current Rubidoux Community Services District Credit Card Policy



# DRAFT REVISIONS 12.21.23

## Rubidoux Community Services District Credit Card Policy

### Purpose

The purpose of the Rubidoux Community Services District (District) credit card policy is to (a) outline the eligibility and authorization procedures ensure that District Credit Card transactions are carried out as effectively as possible, (b) state the terms and conditions of the District credit card guard against any possible fraud and abuse of the District Credit Card, (c) define the limitations and exceptions, and (d) to explain the card violations and disciplinary action process.

### Authority

General Manager, Assistant General Manager, Director of Engineering, Director of Finance and Administration, and Director of Operations are responsible to ensure that the District Credit Card expenses are proper and reimbursable under this policy and that the expenses are reasonable and necessary. Final approval of reimbursements is under the authority of the Board.

### Procedures

#### Card Issue

- The Rubidoux CSD provides staff with a District Credit Card for purchases of goods and services.
- Each District Credit Card has a monthly spending limit. This limit is based upon anticipated purchasing needs and is set and authorized by the General Manager and/or the Director of Finance and Administration.

#### Credit Card Expenditure

- The District Credit Card will only be used for those activities that are direct consequences of the cardholders' function within the organization.
- **Each purchase that exceeds the limit over the amount of \$750 requires written approval from the General Manager, Assistant General Manager, or Director of Finance and Administration.**
- Credit card balance will be paid in full by each due date.

#### Cardholder's Responsibilities

- Activate and sign the back of the District Credit Card as soon as it is received.
- When a purchase is made, the following information should be recorded on the physical receipt:
  - If the expenditure is for a specific grant project – note the Grant Name



## DRAFT REVISIONS 12.21.23

- If the expenditure is for RCSD Indirect or Operating Expenses – note the budget category (Operating Supplies, Utilities, etc.)
- Describe what was purchased – if this is not already clearly indicated on the receipt.
- Write cardholder's name or initials on the receipt
- Give the receipt to the Director of Finance and Administration immediately.
- If the District Credit Card is lost or stolen report this immediately, no later than the next business day, to the Director of Finance and Administration so that the Card can be cancelled.
- Review and sign a copy of the monthly statement to verify all the transactions are correct and have been made for official purposes.
- In the event of resignation, return the District Credit Card to the Director of Finance and Administration.
- Cardholder shall be personally liable for any unauthorized transactions unless the Card is lost, stolen, or subject to fraud by a third party.
- **Credit card information is not to be saved (creation of passwords) on websites if making an online purchase.**

### Conditions of Use

- The District reserves the right to release and withdraw the District credit card any time, with or without cause.
- The District credit card should only be used for District related expenses and for purposes relating to the employee's job commitments.
- The District credit card cannot be used to receive cash advances, bank checks, traveler's checks, and/or electronic cash transfers.
- An employee in possession of the District credit card must take full responsibility for all purchases made on the card.
- An employee in possession of the District credit card is prohibited from giving the card to unauthorized individuals and/or employees.
- Employees that are required to attend business trips are allowed to use the District credit card for accommodation, transportation, and/or meals.
- The District credit card cannot be used for personal expenses.
- The District General Manager and/or Director of Finance and Administration reserves the right to view monthly credit card statements, with or without cause.

# DRAFT REVISIONS 12.21.23

## **Disciplinary Action**

If an employee violates the terms and conditions of this policy, he/she will be subject to disciplinary action, up to and including termination. Violations of this policy include:

- Using the company credit card for personal, illegal, and/or unauthorized expenses.
- Failure to receive written approval from the General Manager or Director of Finance and Administration.
- Giving the District a credit card to unauthorized personnel without notifying management.
- Failure to report expenses in a timely manner.

Depending on the severity and frequency of each employee's policy violation, he/she could face a written warning, possible suspension, and/or termination. Each violation must be thoroughly investigated by the finance department and human resource (HR) department.



## Rubidoux Community Services District Credit Card Policy

### Purpose

The purpose of the Rubidoux Community Services District (District) credit card policy is to (a) outline the eligibility and authorization procedures ensure that District Credit Card transactions are carried out as effectively as possible, (b) state the terms and conditions of the District credit card guard against any possible fraud and abuse of the District Credit Card, (c) define the limitations and exceptions, and (d) to explain the card violations and disciplinary action process.

### Authority

General Manager, Assistant General Manager, Director of Engineering, Director of Finance and Administration, ~~Operations Manager~~ and Director of Engineering Operations are responsible to ensure that the District Credit Card expenses are proper and reimbursable under this policy and that the expenses are reasonable and necessary. Final approval of reimbursements is under the authority of the Board.

### Procedures

#### Card Issue

- The Rubidoux CSD provides staff with a District Credit Card for purchases of goods and services.
- Each District Credit Card has a monthly spending limit. This limit is based upon anticipated purchasing needs and is set and authorized by the General Manager and/or the Director of Finance and Administration.

#### Credit Card Expenditure

- The District Credit Card will only be used for those activities that are direct consequences of the cardholders' function within the organization.
- **Each purchase that exceeds the limit over the amount of \$250750 requires written approval from the General Manager, Assistant General Manager, or Director of Finance and Administration.**
- Credit card balance will be paid in full by each due date.

#### Cardholder's Responsibilities

- Activate and sign the back of the District Credit Card as soon as it is received.
- When a purchase is made, the following information should be recorded on the physical receipt:



- If the expenditure is for a specific grant project – note the Grant Name
- If the expenditure is for RCSD Indirect or Operating Expenses – note the budget category (Operating Supplies, Utilities, etc.)
- Describe what was purchased – if this is not already clearly indicated on the receipt.
- Write cardholder's name or initials on the receipt
- Give the receipt to the Director of Finance and Administration immediately.
- If the District Credit Card is lost or stolen report this immediately, no later than the next business day, to the Director of Finance and Administration so that the Card can be cancelled.
- Review and sign a copy of the monthly statement to verify all the transactions are correct and have been made for official purposes.
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- Cardholder shall be personally liable for any unauthorized transactions unless the Card is lost, stolen, or subject to fraud by a third party.
- **Credit card information is not to be saved (creation of passwords) on websites if making an online purchase.**

### **Conditions of Use**

- The District reserves the right to release and withdraw the District credit card any time, with or without cause.
- The District credit card should only be used for District related expenses and for purposes relating to the employee's job commitments.
- The District credit card cannot be used to receive cash advances, bank checks, traveler's checks, and/or electronic cash transfers.
- An employee in possession of the District credit card must take full responsibility for all purchases made on the card.
- An employee in possession of the District credit card is prohibited from giving the card to unauthorized individuals and/or employees.
- Employees that are required to attend business trips are allowed to use the District credit card for accommodation, transportation, and/or meals.
- The District credit card cannot be used for personal expenses.
- The District General Manager and/or Director of Finance and Administration reserves the right to view monthly credit card statements, with or without cause.

### **Disciplinary Action**

If an employee violates the terms and conditions of this policy, he/she will be subject to disciplinary action, up to and including termination. Violations of this policy include:

- Using the company credit card for personal, illegal, and/or unauthorized expenses.
- Failure to receive written approval from the General Manager or Director of Finance and Administration.
- Giving the District a credit card to unauthorized personnel without notifying management.
- Failure to report expenses in a timely manner.

Depending on the severity and frequency of each employee's policy violation, he/she could face a written warning, possible suspension, and/or termination. Each violation must be thoroughly investigated by the finance department and human resource (HR) department.

**6. CORRESPONDENCE AND RELATED INFORMATION**

**7. REPORTS**

A. Operations Report (Second Meeting Each Month)

7. **REPORTS** (continued)

B. Emergency and Incident Report (Second Meeting Each Month)

7. **REPORTS** (continued)

C. General Manager and Staff Reports / Updates



7. **REPORTS** (continued)

D. Committee Reports



**8. ACTION / DISCUSSION ITEMS**

- A. **DM 2024-02:** Consider Awarding a Construction Contract for a Backwash Supply Pipeline and Other Miscellaneous Improvements to the Leland Thompson Water Treatment Facility

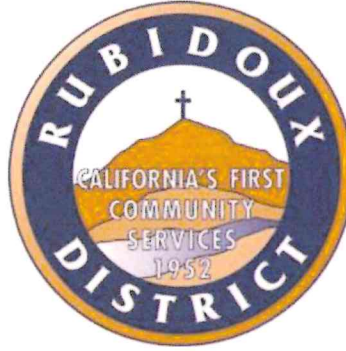
# Rubidoux Community Services District

## Board of Directors

John Skerbelis, President  
Hank Trueba Jr., Vice President  
Bernard Murphy  
Armando Muniz  
F. Forest Trowbridge

## General Manager

Brian R. Laddusaw



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## DIRECTORS MEMORANDUM 2024-02

January 4, 2024

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consider Awarding a Construction Contract for a Backwash Supply Pipeline and Other Miscellaneous Improvements to the Leland Thompson Water Treatment Facility

### **BACKGROUND:**

The existing Leland J. Thompson Water Treatment Plant ("Plant") removes manganese from raw water conveyed to the Plant from Well 1A and Well 18. The Plant was recently expanded to include an ion exchange filtration system for removal of per- and polyfluoroalkyl substances ("PFAS") from Well 1A and Well 18 downstream of the manganese filtration system, as well as water from Well 8 which does not require manganese removal.

The normal Plant operating pressure within the iron and manganese filtration system and ion exchange filtration system ranges between 130 psi and 170 psi, and the maximum pressure rating of the ion exchange filtration system is 175 psi. During construction of the new ion exchange filtration system, it was observed that high pressure surges within the existing iron and manganese filtration system resulted in pressure drops down to 20 psi followed by pressure spikes of 200 psi in a matter of 10 to 15 seconds. These surges are noticed throughout the water transmission and distribution system, including upstream of the iron and manganese filtration system and at the ion exchange filtration system. These high-pressure surges caused the existing 12" diameter raw water ("RW") pipeline in 34th Street to move during construction of the Well 8 RW pipeline tie-in connection causing the need to shut down the system for worker safety during the tie-in procedure. Additionally, these pressure surges have caused water transmission pipeline ruptures in the Loring Ranch residential neighborhood on the west side of Mission Boulevard, quite a distance from the Plant. The high-pressure surges have also contributed to the bursting of a high-pressure relief rupture disc on one of the ion exchange filtration system vessels during commissioning of the Ion Exchange Filters. The District has spent over \$50,000 making repairs thought attributable to the pressure surges.

Each of the three existing iron and manganese filter vessels are equipped with five dual-acting pneumatically actuated (air-to-open and air-to-close) isolation valves to control the filter operation modes, including filtration, backwash, and rinse (purge) modes. Preliminary evaluation by District staff indicates the pressure surges may have been caused by the filter vessel rinse valves closing too fast after the rinse cycle is complete.

A portion of the original pneumatic actuators have been replaced since the system was placed into operation. The replacement actuators are not equipped with adjustable stops to limit the opening position of the valves and are from a different manufacturer than the original actuators. In addition, some of the actuators, including original and replacement actuators, have been equipped with air flow control valves (throttle check valves) to control the opening and closing speed of the valves. However, since the actuators are from multiple manufacturers and only some actuators are equipped with air flow control valves, it is believed that the filter isolation valves open and close at different speeds. This makes it difficult to adequately troubleshoot the pressure surge issue.

Each iron and manganese filter is equipped with an electronic, diaphragm-type effluent rate of flow control valve to limit the maximum flow rate of each filter vessel. However, the rate of flow control valves is hydraulically held in the full-open position at all times to avoid the effluent of each vessel being erroneously restricted during backwash and rinse modes of operation. The District has determined the effluent rate of flow control valves can remain in the full-open position at all times since the Plant is operating substantially below its maximum rating as each filter is rated for a maximum flow rate of 2,500 gpm.

In January 2023 under Director's Memorandum 2023-06 the board awarded a Task Order to Krieger and Stewart Engineers to perform an in-depth study of on-going pressure surge issues at the Leland Thompson Water Treatment Facility. The work product from this analysis was a Final Technical Memorandum.

The Final Technical Memorandum was issued on July 11, 2022, and included several recommendations to remedy the pressure surge issues at the plant which were presented to the District by Krieger and Stewart in a meeting towards the end of July 2022.

Several of the tasks in the memorandum were operational in nature and District Field Staff made the suggested improvements to the Plants operations. These improvements have provided an incremental improvement in the surge problems at the Plant but have not completely solved them. In section 3 of the memorandum Krieger and Stewart recommends installation of a new backwash supply pipeline to be constructed in 34<sup>th</sup> street:

“Obtaining backwash supply water from just the east distribution system pipeline will not reduce the high-pressure surges to the same extent as obtaining backwash supply water from both the west and east distribution system pipelines, but will allow filter backwash to commence while still discharging treated water from the Plant to the distribution system. Ultimately, the proposed interconnecting pipeline will provide greater operational flexibility for the various flow rate demands.”

Well 2 has levels of Perchlorates and Nitrates which exceed the Maximum Contaminate Level (“MCL”). To resolve this, water from Well 2 is blended in a pipeline which runs from the Thompson Plant to Avalon Street along the 34<sup>th</sup> Street alignment. Currently there is a valve which must be closed while Well 2 is running to prevent water from Well 2 entering the Distribution System without proper blending with the water from the Thompson Plant. The District engaged Krieger and Stewart under DM 2023-06 to design a bypass pipeline which will allow water to enter the plant from both the east and west side of the distribution system while Well

2 is in operation. Plans were completed in September 2023 but Staff asked Krieger and Stewart to add additional items to the bid set after the initial plans were prepared as they can be completed by the contractor while they are already working on the project saving the cost of doing it under a change order or by a separate contract which will have additional mobilization costs.

The additional improvements include re-routing a pipe so the rinse water from the backwash is not discharged into the system but rather into the waste tank on the Leland Thompson site. Furthermore, the District needs to provide additional valving and piping so when pulling regulatory water quality samples for Well 8 the required flushing before sampling Well 8 can discharge into the waste tank at the Thompson Plant rather than onto Daly Street, causing potential flooding of neighboring properties on Daly Street. Although Well 8 is several blocks from the Thompson Plant, the valving and additional piping can be located at the Thompson Plant where raw water from Well 8 enters the Thompson Plant.

The District advertised this project in the Press Enterprise and invited several contractors to bid on the project. Six Prime Contractors attended the Job Walk but only one contractor submitted a timely bid. The contractor submitting the bid is G & A Nelos (“Nelos”), the contractor that just finished the Market Street Water Pipeline relocation Project. The District is very pleased with the quality of Nelos’ work and has no reservations about granting this work to them. The bid submitted by Nelos has been found to be in order and is in the amount of \$534,000. Staff recommends a 10% Construction Contingency be added to this in the amount of \$53,400. This brings the total construction contract cost to \$587,400. Krieger and Stewart reviewed the contract documents and found them in order, providing a memo recommending the District award the contract to Nelos. A second contractor did prepare a bid but missed the deadline for submitting the bid, so their bid was disqualified. As a point of reference, their bid was found to be higher than that submitted by Nelos.

The District is purchasing the new butterfly valves associated with this project and having them installed by the contractor (Owner Furnished, Contractor Installed or “OFCI”). The District obtained a quote from Core & Main for these valves in the amount of \$56,972.52. No contingency is necessary on the purchase of these valves.

During construction, the District will need construction oversight, submittal review, inspection, soils work during compaction of trenches and surveying work provided. The District requested a proposal from Krieger and Stewart for this work. Krieger and Stewart’s proposal for this work is \$159,800 of which \$6,176 is the cost of the additional engineering design mentioned above which was requested by the District. As this proposal is for more hours than it will likely take there is no contingency necessary and a Not to Exceed Task Order will be issued. It is highly likely the total amount authorized will not be exceeded as the project is expected to take less than the 12 weeks utilized to prepare the proposal.

The total cost of this project is \$804,172.52 as outlined below:

Construction Contract		
Bid amount:		\$ 534,000.00
Contingency	10%	\$ 53,400.00
Valves		\$ 56,972.52
Construction Oversight		\$ 159,800.00
Total Authorization		\$ 804,172.52



**Budget Considerations:**

Included in the District's FY 2023|2024 Water Replacement Project Budget is Line 6 'LT WTF Fe/Mn System Backwash Pipe' in the amount of \$335,000. This amount is insufficient to cover the cost of this work and will require a budget amendment. Staff recommends the Board amend the District's FY 2023|2024 Water Replacement Project Budget from \$335,000 to \$805,000, an addition of \$470,000, with the excess funding coming from the District's Water Fund Unrestricted Operating Reserve Fund. As of January 4, 2024, the District's Water Fund Unrestricted Operating Reserve Fund has a balance of approximately \$5 million, which is more than sufficient to cover this budget amendment.

**RECOMMENDATIONS:**

Staff recommends the Board of Directors authorize the General Manager to:

1. Amend the District's FY 2023|2024 Water Replacement Project Budget Line 6 from \$335,000 to \$805,000 and include a transfer from the District's Water Fund Unrestricted Operating Reserve Fund in the amount of \$470,000.
2. Sign a contract with G&A Nelos for Construction of the Leland Thompson Water Treatment Facility Backwash Supply Pipeline.
3. Issue a Purchase Order to Core & Main for \$56,972.52 for the purchase of the necessary valves.
3. Issue a Task Order in a not to exceed amount of \$159,800 to Krieger and Stewart under Master Agreement RCSD 2022-02 to prepare the plans and documents for the installation of the Water Bypass Pipeline.

Respectfully,



BRIAN R. LADDUSAW, C.P.A.  
General Manager

Attach:

1. DM 2023-06
2. Contract Documents
3. Recommendation to Award Contract from Krieger and Stewart.
4. Quote from Core & Main for the Butterfly Valves
5. Proposal from Krieger and Stewart for Construction oversight

# Rubidoux Community Services District

## Board of Directors

Bernard Murphy, President  
John Skerbelis, Vice President  
Armando Muniz  
F. Forest Trowbridge  
Hank Trueba Jr.

## General Manager

Brian R. Laddusaw



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## DIRECTORS MEMORANDUM 2023-06

January 19, 2023

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consider Award of Professional Services Contract with Krieger and Stewart for Design of Leland J. Thompson Water Treatment Plant Fe/Mn Filtration System Backwash Supply Pipeline

### BACKGROUND:

The existing Leland J. Thompson Water Treatment Plant (Plant) removes manganese from raw water conveyed to the Plant from Well 1A and Well 18. The Plant was recently expanded to include an ion exchange filtration system for removal of per- and polyfluoroalkyl substances (PFAS) from Well 1A and Well 18 downstream of the manganese filtration system, as well as water from Well 8 which does not require manganese removal.

The normal Plant operating pressure within the iron and manganese filtration system and ion exchange filtration system ranges between 130 psi and 170 psi, and the maximum pressure rating of the ion exchange filtration system is 175 psi. During construction of the new ion exchange filtration system, it was observed that high pressure surges within the existing iron and manganese filtration system resulted in pressure drops down to 20 psi followed by pressure spikes of 200 psi in a matter of 10 to 15 seconds. These surges are noticed throughout the water transmission and distribution system, including upstream of the iron and manganese filtration system and at the ion exchange filtration system. These high-pressure surges caused the existing 12" diameter raw water (RW) pipeline in 34th Street to move during construction of the Well 8 RW pipeline tie-in connection causing the need to shut down the system for worker safety during the tie-in procedure. Additionally, these pressure surges have caused water transmission pipeline ruptures in the Loring Ranch residential neighborhood on the west side of Mission Boulevard, quite a distance from the Plant. The high-pressure surges have also contributed to the bursting of a high-pressure relief rupture disc on one of the ion exchange filtration system vessels during commissioning of the Ion Exchange Filters. The District has spent over \$50,000 making repairs thought attributable to the pressure surges.

Each of the three existing iron and manganese filter vessels are equipped with five dual-acting pneumatically actuated (air-to-open and air-to-close) isolation valves to control the filter operation modes, including filtration, backwash, and rinse (purge) modes. Preliminary evaluation by District staff indicates the pressure surges may have been caused by the filter vessel rinse valves closing too fast after the rinse cycle is complete.

A portion of the original pneumatic actuators have been replaced since the system was placed into operation. The replacement actuators are not equipped with adjustable stops to limit the opening position of the valves and are from a different manufacturer than the original actuators. In addition, some of the actuators, including original and replacement actuators, have been equipped with air flow control valves (throttle check valves) to control the opening and closing speed of the valves. However, since the actuators are from multiple manufacturers and only some actuators are equipped with air flow control valves, it is believed that the filter isolation valves open and close at different speeds. This makes it difficult to adequately troubleshoot the pressure surge issue.

Each iron and manganese filter is equipped with an electronic, diaphragm-type effluent rate of flow control valve to limit the maximum flow rate of each filter vessel. However, the rate of flow control valves is hydraulically held in the full-open position at all times to avoid the effluent of each vessel being erroneously restricted during backwash and rinse modes of operation. The District has determined the effluent rate of flow control valves can remain in the full-open position at all times since the Plant is operating substantially below its maximum rating as each filter is rated for a maximum flow rate of 2,500 gpm.

In January 2022 under Director's Memorandum 2022-06 the board awarded a Task Order to Krieger and Stewart Engineers to perform an in-depth study of on-going pressure surge issues at the Leland Thompson Water Treatment Facility. The work product from this analysis was a Final Technical Memorandum.

The Final Technical Memorandum was issued on July 11, 2022 and included several recommendations to remedy the pressure surge issues at the plant which were presented to the District by Krieger and Stewart in a meeting towards the end of July 2022.

Several of the tasks in the memorandum were operational in nature and District Field Staff made the suggested improvements to the Plants operations. These improvements have provided an incremental improvement in the surge problems at the Plant but have not completely solved them. In section 3 of the memorandum Krieger and Stewart recommends installation of a new backwash supply pipeline to be constructed in 34<sup>th</sup> street:

“Obtaining backwash supply water from just the east distribution system pipeline will not reduce the high-pressure surges to the same extent as obtaining backwash supply water from both the west and east distribution system pipelines, but will allow filter backwash to commence while still discharging treated water from the Plant to the distribution system. Ultimately, the proposed interconnecting pipeline will provide greater operational flexibility for the various flow rate demands.”

District staff requested proposals from its primary engineering consultants Krieger & Stewart Engineering (“Krieger and Stewart”), Webb Associates (“Webb”), and TKE Engineering (“TKE”) with Krieger and Stewart providing the lowest responsible bid for \$62,400 which also includes construction support services not included by Webb. Additionally, as Krieger and Stewart designed the Manganese Removal Plant and performed the pressure surge study, the firm is more familiar with the Plant and can bring that expertise to the District on this project.



The extent and nature of improvements and associated costs were not known during preparation of the approved FY 2022/23 Budget and no amount was funded for this project. Therefore a budget amendment is necessary to authorize this work therefore funds will need to be transferred from the Water Reserve fund and a new budget line item will need to be created. This budget line item is proposed to be: "Water Replacement Budget, Expenses, Item 10 Leland Thompson Water Treatment Pressure Surges" in the amount of \$70,000 to allow for an approximate 10% design contingency.

### **RECOMMENDATIONS:**

Staff recommends the Board of Directors authorize the General Manager to:

1. Transfer \$70,000.00 from the Water Reserve Fund to the Water Replacement Fund.
2. Issue a Task Order in a not to exceed amount of \$62,400 to Krieger and Stewart under Master Agreement RCSD 2022-02 to prepare the plans and documents for the installation of the Water Bypass Pipeline.

Respectfully,



BRIAN R. LADDUSAW, C.P.A.  
General Manager

Attach:

1. Technical Memorandum from Krieger and Stewart dated July 11, 2022
2. Proposal from Webb
3. Proposal from Krieger and Stewart

RUBIDOUX COMMUNITY SERVICES DISTRICT  
JURUPA VALLEY, CALIFORNIA

**BIDDING DOCUMENTS**

FOR LELAND J. THOMPSON WATER TREATMENT PLANT  
FE/MN FILTRATION SYSTEM BACKWASH SUPPLY PIPELINE

**A. INSTRUCTIONS TO BIDDERS**

**1. Responsible Bidders**

Bidders are advised that in selecting the Contractor, Owner reserves the right to consider the financial responsibility and general competency of each Bidder, his trustworthiness, quality, fitness, capacity, and experience to satisfactorily perform the public works contract, as well as his reputation within the industry. Owner expects each Bidder to fully and truthfully disclose all information required of the Bidder by the Bidding Documents. Each Bidder must be properly licensed and must sign and submit with his bid proposal the Bidder's Statement of Experience, Bidding Sheets, and Certified Data Sheet. Please note that similar information is required in said Bidder's Statement of Experience with respect to any proposed subcontractors (Not required for materials only proposal).

**2. Completion of Bid Proposal and Supporting Documents**

Bidder shall submit his bid proposal on the forms contained within these Bidding Documents (Bid Proposal Packet) provided with the Contract Documents issued by Owner or Owner's representative directly to Bidder. Owner will not accept bid proposals submitted on forms other than those contained within said Bid Proposal Packet included in the Contract Documents. Any addenda or bulletins issued prior to the bid shall be incorporated into the bid proposal and shall be evidenced by Bidder's inclusion of the signed acknowledgement of receipt for each addendum or bulletin with Bidder's submitted bid proposal.

Bidder shall complete the attached bid proposal and supporting documents including any addenda or bulletins issued before receipt of bids and public opening of same together with Statement of Experience (not required for materials only proposal), Bid Schedule, Certified Data, Certified Worker Craft and Classification, Certification of Bidder's Work Site Inspection, Statement on Bonds and Insurance, Certification of Bidding Documents, Non-Collusion Declaration, Public Works Contractor Registration Certification, Iran Contracting Act Certification, Executive Order N-6-22 Certification, and Bid Proposal Guarantee.

Pursuant to Labor Code sections 1725.5 and 1771.1, no bid will be accepted nor any contract entered into without proof of Bidder's and subbidders' current registration with the Department of Industrial Relations. Bidder shall sign and submit with its bid the Public Works Contractor Registration Certification on the form provided, attesting to the facts contained therein. Failure to submit this form may render the bid non-responsive. Each Bidder shall provide the Public Works Contractor Registration Number for each listed subbidder in the space provided in the listing of subbidders.

**Bidder shall complete each blank on each page. Each entry within the Bid Schedule(s) shall be printed by hand in blue or black ink, and each entry on remaining forms shall be completed by hand or typewritten; forms shall be signed in accordance with Item A.4 herein. The completed forms shall be without alterations, erasures, or interlineations. Bidder shall correct errors by striking or lining out mistakes and entering and initialing corrections immediately thereabove. Unless otherwise provided in the Supplemental Instructions to Bidders, Owner will not consider any bid proposal which does not include bids on all bid items set forth in the Bid Schedule(s). Owner will not consider alternative proposals unless they are called for by these instructions or the supplemental instructions appearing in the Bidding Documents themselves.**

Owner may, at its sole discretion, reject any bid to which the Bidder has added conditions, limitations, provisions, or any alterations or interlineations. Owner may also, at its discretion, reject any bid for which the Bidder has failed to supply all requested information or has misrepresented any such information or any matter whatever. Pursuant to Business and Professions Code Section 7028.15, Owner will consider non-responsive and reject any bid submitted by a Contractor not licensed as required by law.

**3. Omissions and Discrepancies**

Should a Bidder find purported discrepancies in, or omissions from the Special Requirements, Basic Specifications, Construction and Standard Drawings, or other documents bound herein, or should Bidder be in doubt as to their meaning, Bidder shall immediately notify Owner in writing. Owner may then send written instructions or notification to all Bidders.

**4. Signature and Seal**

If the bid proposal is made by an individual, it shall be signed and his full name and his address shall be given; if it is made by a partnership, it shall be signed with the partnership name by one of the partners, who shall sign his own name and, in addition, the name and address of each partner shall be given; if it is made by a corporation, the name of the corporation shall be signed by its duly authorized officer, or officers, attested by the corporation seal, and the names and titles of all current officers of the corporation shall be given.

**5. Bid Proposal Guarantee**

Each bid proposal shall be accompanied by cash, a certified or cashier's check, or bid bond issued by a surety or sureties admitted in and regulated by the State of California and further, if the Work or project is financed in whole or in part with federal grant or loan funds, listed in the Treasury Department's most current Circular 570 (bid bond shall be submitted on the form attached herein or on an equivalent form approved by Owner), or equivalent substitution in lieu of a bond as authorized by Civil Procedure Code Section 995.710, for an amount not less than 10% of the maximum amount bid.

Said check, bond, or substitute shall be made payable to the Owner and shall be given as a guarantee that the Bidder will enter into the Contract described in the Notice Inviting Bids herein if awarded the Work. By submitting a bid proposal, each Bidder agrees that its failure to enter the Contract if awarded the Work would result in damage to the Owner and that it would be impracticable or extremely difficult to ascertain the actual amount of that damage. For this reason, each Bidder agrees that the Owner may retain the bid proposal guarantee as liquidated damages if the Bidder is awarded the Work but fails to or refuses to timely enter the Contract.

**6. Packaging and Delivery of Bid Proposal and Guarantee**

Once the bid proposal and supporting documents herein have been completed and signed as set forth above, they shall be placed, along with the bid proposal guarantee and any proposed sketches and brochures required by these instructions, in an envelope, sealed and addressed, and delivered or mailed, postage prepaid, to:

**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**Street Address**  
**3590 Rubidoux Boulevard**  
**Jurupa Valley, CA 92509**

**Mailing Address**  
**P.O. Box 3098**  
**Riverside, CA 92519-3098**

Said envelope shall also contain the following in the lower left-hand corner thereof:

Bid Proposal of \_\_\_\_\_ (Bidder's Name) G&A Nelos Construction, Inc  
for \_\_\_\_\_ (Project Name Appearing on Cover Sheet) Leland J. Thompson Water Treatment Plant

No consideration shall be given by the Owner to bid proposals received after the date and time set by the Notice Inviting Bids herein for the opening of bids.

**7. Withdrawal of Bid Proposal**

Any Bidder may, without prejudice, withdraw his bid proposal at any time prior to the date and time set by the Notice Inviting Bids herein for the opening of bids; provided that any request to withdraw is made in writing and duly executed by the Bidder or the Bidder's duly authorized representative and delivered to the Owner at the address set forth in Instruction 6 herein. A bid proposal shall be deemed withdrawn once it has been delivered by the Owner to the Bidder requesting withdrawal, either by personal delivery or deposit in the United States mail, addressed to the address originally given by the Bidder. After withdrawal, the Owner will not recognize modifications of bid proposals attempted by methods other than as set forth in Instruction 8 herein.

**8. Modification of Bid Proposal**

Any Bidder who may wish to modify the bid proposal previously submitted by him may do so only by (a) following the withdrawal procedure set forth in Instruction 7 hereof prior to the date and time set by the Notice Inviting Bids herein for the opening of bids, and (b) submitting a substituted bid proposal which conforms to the requirements set forth in Instruction 1, 2, 4, 5, and 6 hereof. A bid proposal shall be deemed withdrawn once it has been delivered by the Owner to the one requesting withdrawal, either by personal delivery or deposit in the United States mail, addressed to the address originally given by the Bidder. After withdrawal, the Owner will not recognize modifications of bid proposals attempted by methods other than as set forth in this Instruction 8.

**9. Opening and Awarding of Bids**

All bid proposals shall be publicly opened and read at the time and place set forth in the Notice Inviting Bids herein. Bidders and their authorized representatives are invited to be present. The award, if made, will be made within 60 days of the opening. The Owner's policy is to award to the lowest responsible Bidder submitting a responsive bid who can comply with the projected delivery and/or completion schedules. However, the Owner reserves the right to reject any and all bids, to waive any irregularity, or to award the subject Contract to other than the lowest Bidder. Owner may, at its sole discretion, disregard any added conditions, limitations, provisions, or any interlineations or alterations. Notice of Award shall be made to a successful Bidder in writing and mailed to the address as set forth on the signature page of the Bidding Documents.

In the event there are unit price bid items in a bidding schedule and the "amount" indicated for a unit price bid item does not equal the product of the unit price and quantity, the unit price shall govern and the amount will be corrected accordingly. However, if the amount set forth as a unit price is ambiguous, illegible or uncertain for any cause, or is omitted, or is the same amount as the entry in the item cost column, then the amount set forth in the item cost column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price. In the event there is more than one bid item in a bidding schedule and the total indicated for the schedule does not agree with the sum of the prices bid on the individual items, the prices bid on the individual items shall govern and the total for the schedule will be corrected accordingly. Where applicable, in case of discrepancy between the written price and the numerical price, the written price shall prevail.

**10. Return of Proposal Guarantees**

Bid proposal guarantees will be returned to unsuccessful bidders within 60 days from the date that the Contract is awarded to the successful bidder.

**11. Bond(s) and Certificates Required of Successful Bidder**

The successful Bidder shall, upon receipt of notice of acceptance of his bid, promptly secure with a responsible corporate surety or sureties admitted in and regulated by the State of California and, if the Work or project is financed in whole or in part with federal grant or loan funds, listed in the Treasury Department's most current Circular 570, a contract performance bond in an amount of not

less than 100% of the total bid price, conditioned upon faithful performance by said Bidder of all requirements under the Contract.

In addition, the successful Bidder shall promptly secure with a responsible corporate surety or sureties admitted in and regulated by the State of California and, if the Work or project is financed in whole or in part with federal grant or loan funds, listed in the Treasury Department's most current Circular 570, a payment bond (not required for materials only proposal) in an amount of not less than 100% of the total bid price, conditioned upon payment in full of the claims of all persons performing labor upon or furnishing materials to be used in or furnishing appliances or power contributing to the Work to be performed under the Contract.

Owner may request the successful Bidder submit a certified copy of the certificate of authority of the surety insurer issued by the California Insurance Commissioner and to submit copies of the surety insurer's most recent quarterly and annual statements filed with the Department of Insurance pursuant to California Insurance Code, Section 900, et seq.

The successful Bidder shall also furnish Certificates of Insurance as evidence of coverage in accordance with the Contract Appendix.

All bonds shall be subject to the approval of the Owner, and shall be submitted on the forms provided in the Contract section of the Contract Documents. All Certificates of Insurance shall be subject to the approval of the Owner and shall be submitted on the forms provided in the Contract section of the Contract Documents.

## **12. Execution of the Contract**

The Bidder to whom award is made shall execute a written contract with the Owner on the form of Contract provided herein (which shall incorporate by reference the Proposal, addenda or bulletins issued before receipt of bids and public opening of same, Bidder's Statement of Experience (not required for materials only proposal), Bidding Sheet, Certified Data Sheet, Special Requirements, Basic Specifications, and Construction and Standard Drawings), together with the Labor Code Certification (not required for materials only proposal) therein, and furnish good and approved bond(s) and Certificates of Insurance as required in the preceding paragraph within 10 days from the date of mailing the Notice from the Owner to the Bidder, as set forth above, of the acceptance of his proposal.

No bid proposal shall be considered binding upon the Owner until the Contract has been executed. Failure or refusal by the successful Bidder to so enter into a Contract, as herein provided, or to conform to any of the stipulated requirements in connection therewith, shall be just cause for the annulment of the award and the retention by the Owner of the bid proposal guarantee. If the successful Bidder refuses or fails to execute the Contract, the Owner may award the Contract to the Bidder whose bid proposal is next most acceptable to said Owner; and such Bidder shall fulfill every stipulation embraced herein as if he were the party to whom the first award was made.

A corporation to which an award is made will be required, before the Contract is finally executed, to furnish evidence of its corporate existence and of the authority of the officer signing the Contract and bond for the corporation to so sign.

## **13. Withheld Contract Funds**

Bidder is advised that Contractor, at his request and expense and in accordance with Section 22300 of the California Public Contract Code, will be permitted to substitute securities equivalent to monies withheld by Owner to insure performance under the Contract. Alternatively, the Contractor may request to have earned retentions paid directly to the escrow agent in accordance with Public Contract Code Section 22300. Refer to Section 30 of the Contract Appendix and the Escrow Agreement for Security Deposits in Lieu of Payment Retention included within the Contract section of the Contract Documents.

**B. BIDDER'S PROPOSAL WITH SUPPORTING DOCUMENTS**

TO THE PRESIDENT OF THE TO THE PRESIDENT OF THE BOARD OF DIRECTORS, RUBIDOUX COMMUNITY SERVICES DISTRICT, JURUPA VALLEY, CALIFORNIA (Owner):

**1. Proposal**

The undersigned proposes to construct, furnish and install, or furnish only the components or items as set forth in the Bidding Documents for LELAND J. THOMPSON WATER TREATMENT PLANT FE/MN FILTRATION SYSTEM BACKWASH SUPPLY PIPELINE.

In submitting this Proposal, the undersigned declares that he has read the Notice Inviting Bids, the Instructions to Bidders, the unexecuted Contract, and all other documents incorporated by reference, including the Special Requirements, the Basic Specifications, and the Construction and Standard Drawings and that he has inspected the Work site.

In exchange for consideration of this Proposal by the Owner, the Bidder agrees that if his bid is accepted by the Owner, the Bidder shall execute said Contract, construct, furnish and install, or furnish the items set forth in this Proposal and required by the Contract, Special Requirements, Basic Specifications, and Construction and Standard Drawings (all within the time provided), and shall accept as full payment the prices set forth in the Bid Schedule(s).

The Bidder further agrees that he shall execute such Contract within ten days from the date of mailing to him written notice of the Owner's acceptance of this proposal, that within the same time he shall furnish performance and payment bonds\*, along with required certificates of insurance, and that upon failure to do so within said time, the proposal guaranty shall become the property of the Owner as liquidated damages for such failure or refusal, and shall be deposited as moneys belonging to the Owner; provided that if said Bidder executes the Contract and furnishes the required performance and payment bonds\* and certificates of insurance within the time aforesaid, his proposal guaranty shall be returned to him within ten days thereafter.

In submitting a bid to a public body, the Bidder offers and agrees that if the bid is accepted, it will assign to the Owner all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2 of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the Bidder pursuant to the bid. Such assignment shall be made and become effective at the time the Owner tenders final payment to the Contractor, without further acknowledgment by the parties.

\*Payment bond not required for materials only proposal.



2. **Statement of Experience\***

a. Bidder

Each Bidder (Contractor) shall list, in addition to name and address, the type of work in which it is qualified, and its years of experience in that type of work. Bidder (Contractor) shall perform Work in excess of thirty percent (30%) of the total bid.

Name: G&A Nelos Construction, Inc

Address: 16738 Lakeshore Drive #H275, Lake Elsinore, CA 92530

Contractor License No.: 1078513

Class: A

Type of Work: Underground Utilities

Years of Experience: 20+ Years

DIR Registration No.: 1000818376 (also complete certification form herein)

b. Bidder Projects

Each Bidder (Contractor) shall furnish work record for Bidder (Contractor), listing at least four (4) projects similar to the type of work specified that the Bidder has completed within the past three (3) years. Responses shall be full and explicit.

1) Project Name: Rorimer St Olson Group Development

Contract Amount: \$430,000.00

Date Completed: 10/2022

F&I New 6", 8", 10" & 12" D.I.P. Mainlines, Fire Hydrant Assemblies, Fire Service Laterals,  
Type of Work: Water Services and Meters for a new development, and connect onto the existing water system.

Owner (Name, Address, & Phone): Rowland Water District

3021 Fullerton Road, Rowland Heights, CA 91748 - 562-697-1726

Engineer (Name, Address, & Phone): Ryan J. Bittner - C & V Consulting

949-916-3800 & 9830 Irvine Center Drive, Irvine, CA 92618

Person in Charge of Project (Name, Phone & Email): John Poehler

562-522-8573 & jpoehler@soelmonte.org

2) Project Name: Recycled Water Conversion

Contract Amount: \$70,000.00

Date Completed: 07/2022

Install new reclaimed water system, tie-over section of mainline to convert the  
Type of Work: recycled water system to solely service the reclaimed water system.

Owner (Name, Address, & Phone): Central Basin Municipal Water District

6252 Telegraph Road, Commerce, CA 90040 & 323-201-5500

Engineer (Name, Address, & Phone): Jefferey D. Meiter - Valued Engineering, Inc

600 N. Mountain Ave Ste. C102, Upland CA 91786 - (909) 982-4601

Person in Charge of Project (Name, Phone & Email): Isabelle Guido

Isabelleg@centralbasin.org & 323-201-5541

\* Not required for materials only proposal

2. **Statement of Experience\*** (Continued)

b. Bidder Projects (Continued, attach additional sheets if necessary)

3) Project Name: Colima Development

Contract Amount: \$128,500.00

Date Completed: 09/2022

Type of Work: Install new 1" & 1.5" potable & reclaimed water services from an existing water main located on a heavily trafficked street. Extend the connections 2' into the private property for future utilization & restore pavement as necessary.

Owner (Name, Address, & Phone): Rowland Water District

3021 Fullerton Road, Rowland Heights, CA 91748 - 562-697-1726

Engineer (Name, Address, & Phone): Ryan J. Bittner - C & V Consulting

949-916-3800 & 9830 Irvine Center Drive, Irvine, CA 92618

Person in Charge of Project (Name, Phone & Email): John Poehler

562-522-8573 & jpoehler@soelmonte.org

4) Project Name: See Attached (EXHIBIT A for additional references)

Contract Amount: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Owner (Name, Address, & Phone): \_\_\_\_\_

Engineer (Name, Address, & Phone): \_\_\_\_\_

Person in Charge of Project (Name, Phone & Email): \_\_\_\_\_

5) Project Name: N/A

Contract Amount: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Owner (Name, Address, & Phone): \_\_\_\_\_

Engineer (Name, Address, & Phone): \_\_\_\_\_

Person in Charge of Project (Name, Phone & Email): \_\_\_\_\_

\* Not required for materials only proposal



2. **Statement of Experience\*** (Continued)

c. Bidder's Principals and Key Personnel (attach additional sheets if necessary)

If Bidder (Contractor) has less than 5 years' experience in the type of work specified, it shall list the work experience for principals and key personnel to demonstrate that Bidder (Contractor) has sufficient work experience to warrant consideration for award; Owner will determine whether Bidder (Contractor) has sufficient work experience to meet the 5 years' work experience requirement.

1) Name: Carlos Giles - see resume attached (Exhibit B)

Address: 45029 Carla Court, Lake Elsinore CA 92532

Type of Work: Underground Wet Utilities Years of Experience: 18+ Years

Capacity (Title): Role of a Superintendent/Foreman

2) Name: Nezar Alsmadi - see resume attached (Exhibit B)

Address: 633 N Central Ave Apt. A570, Glendale CA 91203

Type of Work: Underground Wet Utilities Years of Experience: 12+ Years

Capacity (Title): Role of a Project Manager (President, Treasurer & Secretary)

d. Has Bidder been involved in litigation with any owner of any project within the last 10 years?  
No. If so, please describe the project and the nature and results of any litigation including any lawsuits settled prior to trial. (Attach additional sheets if necessary.)

NA

e. Bidder is advised that it may be required to submit a signed financial statement, financial data, or other information and references sufficiently comprehensive to permit an appraisal of its current financial condition prior to award of Contract. Said statement, data, or information may be considered in selecting the successful Bidder.

\* Not required for materials only proposal

## 2. Statement of Experience\* (Continued)

- f. Each Bidder (Contractor), at its option, may provide pertinent data or other information which may help Owner properly evaluate bid proposal.

See Attachment (EXHIBIT C)

[illegible]

\* Not required for materials only proposal



## Additional References

THE FOLLOWING REFERENCES LISTED BELOW COMPRISE OF INDIVIDUALS ASSOCIATED WITH THE CORRESPONDING PUBLIC ENTITY, WHO HAVE ESTABLISHED AND COLLABORATED DIRECTLY WITH THE DIRECTORS OF G&A NELOS CONSTRUCTION, INC. THESE REFERENCES SERVE AS CREDIBLE SOURCES, ATTESTING TO OUR CAPABILITIES AND CONSISTENTLY HIGH STANDARDS OF DELIVERABLE QUALITY.

**Note:** The following references DO NOT represent all Municipalities, District's and other Public Works agencies with whom we have worked with in the past; however, believe that the references provide below offer a comprehensive overview of G&A Nelos Construction's portfolio.

1. ROWLAND WATER DISTRICT

**CONTACT:** JOHN POEHLER | **E.:** [JPOEHLER@RWD.ORG](mailto:JPOEHLER@RWD.ORG) • **P.:** 562.697.6149

2. CENTRAL BASIN MUNICIPAL WATER DISTRICT (CBMWD)

**CONTACT:** ISABELLE GUIDO | **E.:** [ISABELLEG@CENTRALBASIN.ORG](mailto:ISABELLEG@CENTRALBASIN.ORG) • **P.:** 310.308.4338

3. ELSINORE VALLEY MUNICIPAL WATER DISTRICT (EVMWD)

**CONTACT:** RICARDO GONZALEZ | **E.:** [RGONZALEZ@EVMWD.NET](mailto:RGONZALEZ@EVMWD.NET) • **P.:** 951.377.4081

4. CITY OF SANTA FE SPRINGS PUBLIC WORKS DEPARTMENT (YLWD)

**CONTACT:** REDFORD BAYAN | **E.:** [REDFORDBAYAN@SANTAFESPRINGS.ORG](mailto:REDFORDBAYAN@SANTAFESPRINGS.ORG) • **P.:** 562.868.0511

5. YORBA LINDA WATER DISTRICT (YLWD)

**CONTACT:** ADRIAN AYALA | **E.:** [AAYALA@YLWD.COM](mailto:AAYALA@YLWD.COM) • **P.:** 714.701.3090

Sincerely,  
**G&A NELOS CONSTRUCTION, INC.**

## EXHIBIT B

G&A Nelos Construction, Inc.  
16738 Lakeshore Drive, #H275, Lake Elsinore, CA 92530  
714.423.3844 | Operations@GANelos.com



### KEY PERSONNEL

**CARLOS GILES** | DIRECTOR OF OPERATIONS • GENERAL SUPERINTENDENT

#### CREDENTIALS

- Excavation Certificate
- Confined Space Certificate
- Rigging Training Certificate
- Forklift Certified
- CPR First Aid
- OSHA-30

#### RELEVANT SKILLS

- Project Supervision
- Scheduling Work and Crews
- Coordinating with Clientele and Personnel
- Enforcing OSHA Safety Regulations
- Managing Material and Vendors
- Conducting Weekly Safety Meetings
- Reviewing Blueprints and Directing Crews Accordingly
- Quality Control

#### CAREER OBJECTIVE

Experienced management and operational skills with 17+ years' experience in constructing infrastructure projects involving multiple kinds of water, sewer, and storm drain systems, and pipeline projects. While Mr. Giles' skills include optimizing productivity, efficiency and service quality of work, his well-established experience permits him to handle more sophisticated projects, as well as taking on projects which require more public-consciousness professionalism.

#### QUALIFICATIONS

Mr. Giles career experience includes installation of wet utilities, underground utilities, excavation, and dewatering. Carlos has experience with detention tank installation and has worked repairing channel walls in an active channel. Clients who have benefitted from Carlos's work include Caltrans, CA DWR, MWD, LADWP, POLB, LA Public Works, LA County Sanitation and Various Water Districts.

Carlos is extremely adept at job-specific planning and coordination of resources, ordering materials and storing for just in time installation, and managing manpower to ensure the job is completed on time and within budget. Carlos' specific areas of expertise are:

- Line stops ranging from 6" to 64" pipeline;
- Installing storm drain pipes from 18" to 72";
- Installing sewer main from 4" to 24";
- Installing water line mains from 2" to 54";
- Installing low flow cast in place diversion structures;
- Installing shoring beam and plate, hydraulic jacks, shields, and sheet piles;
- Installing pre-cast box culverts;
- Layout/Building structures for storm drains and sewers;
- Excavation for bore pits;
- Installation of split casing around existing sewer and water mains;

#### PROFESSIONAL EXPERIENCE

##### **PIER 5 FORCE MAIN RELOCATION, PORT OF LONG BEACH, CA**

CITY OF LONG BEACH | 130503 • 2013 • CONTRACT VALUE: \$6.8M

##### **Foreman**

Construction included installation of 8" and 42" lined and coated storm water force mains. The construction of these pipelines included trenching, tunnelling, shoring and soil modification. Construction also entailed headwall outfall, tie-over from the existing pipeline to the new pipelines at the existing pump station, construction of a PCC Tremie Slab to prevent groundwater intrusion, and construction of a PCC Blanket to provide a barrier between an existing 16" high pressure gas main and the proposed new pipelines. The project included 3,150 LF of 8" epoxy steel pipe, 3,150 LF of 42" epoxy steel pipe, 97 LF of 20" steel pipe, and 97 LF of 78" steel pipe.

DIR | 1000818376  
LICENSE | 1078513

**G&A NELOS CONSTRUCTION, INC.**  
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KEY PERSONNEL  
1 OF 3

## **EXHIBIT B**

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### **KEY PERSONNEL**

**CARLOS GILES** | DIRECTOR OF OPERATIONS • GENERAL SUPERINTENDENT

#### **EMERGENCY WATER SUPPLY REPAIR, EAST PORTERVILLE, CA**

CALIFORNIA DEPARTMENT OF WATER RESOURCES | 160502 • 2016-2017 • CONTRACT VALUE: \$6.4M

##### **Pipe Superintendent**

The unincorporated community of East Porterville has been extremely affected by the historic drought in California beginning in 2012. More than 1,000 households have lost access to running water as a result of dry wells, and the community also faced deteriorating water quality from increasing nitrate contamination in drying wells. The State of California has been delivering bottled drinking water and temporary water tanks at a cost of \$650,000 per month. In an effort to provide a more permanent, safe, and reliable solution, state agencies have been working with local officials and non-governmental organizations to connect East Porterville homes with the City of Porterville's municipal water system. In June 2016,

residents were invited to sign up for a free connection to the City of Porterville's municipal water system. The Department of Water Resources (DWR) and State Water Resources Control Board (SWRCB) financed and constructed the project in several phases. Ames installed 44,000 linear feet of pipe, as quickly as possible, to keep the project moving forward and providing access to as many residents as possible. The scope of work also included installing municipal water service stubs, fire hydrant stubs to provide residents with a municipal water source, and pavement repair.

#### **EMERGENCY WATER SUPPLY EAST PORTERVILLE, CA: PHASE II-A**

CALIFORNIA DEPARTMENT OF WATER RESOURCES | CONTRACT VALUE: \$4.9M

##### **Pipe Superintendent**

Project contained of installing over 400 services from existing water mains. In addition, installations of over 400 fire hydrants for this phase. It included 12,000 LFT of C-900 new water mains. Bore under existing irrigation lines.

#### **STATE ROUTE 76 EAST (FALLBROOK) SEGMENT, FALLBROOK, CA**

CALTRANS, DISTRICT 11 | 140506 • 2014-2017 • CONTRACT VALUE: \$75M

##### **Foreman then promoted to Pipe Superintendent**

The SR 76 East Segment is the final segment in a series of three improvement projects. Located between 1-15 and 1-5, the East Segment is 5.2 miles from South Mission Road to 1-15. The project will develop a four-lane highway and widen and improve the SR 76 / 1-15 interchange and includes widening and realigning SR 76 to a four-lane highway, upgrading the SR 76 / 1-15 interchange, and expanding the park and ride. The construction work includes over eight miles of storm drain that ranged from 18 inches to 78 inches. This was all built next to the San Luis Rey River. It also included over two miles of a sewer trunk line ranging from 18 inches to 24 inches. Installation over forty sewer manholes. The excavation ranged from 4 feet and up to 21 feet.

#### **1-10 FREEWAY HOV LANE, PUENTE AVE TO CITRUS ST, WEST COVINA, CA**

CALTRANS DISTRICT 7 | 140502 | 2014-2018 | CONTRACT VALUE: \$91.2M

##### **General Foreman**

Project construction is 4.1 miles of carpool lanes in each direction of 1-10.

This is the second of three projects that upon completion will offer one continuous HOV lane from downtown Los Angeles to 1-15 in San ernardino County. Work constructed includes reconstruction of 20 on-off ramps; widening of 8 bridges; 70,000 CY of PCCP; and 75,000 LF of CIDH concrete piling (Ames self-performed). Work was completed using double shifts under very heavy commuting traffic as this is the main westbound artery into Los Angeles. This project also included relocations of sewer lines and manholes.

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### KEY PERSONNEL

**CARLOS GILES**

| DIRECTOR OF OPERATIONS • GENERAL SUPERINTENDENT

#### **1-15 WIDENING, VICTORVILLE, CA**

CALTRANS | 160501 | 2016-2018 | CONTRACT VALUE: \$70.5M

##### **Foreman**

The 1-15 corridor is being widened in both the North and Southbound directions. The project includes mass excavation (approximately 850,000 cubic yards), six bridge widenings, including bridges over the Mojave River, and two new bridges to accommodate the traffic through the City of Victorville. There are several environmental challenges associated with the project, some of which include the exclusions of bats under the Mojave River Bridge. Ames had to construct bat habitats (Housing) and encourage these bats to move to the new locations. Another project challenge comes through the existence of groundwater at approximately 5 feet below the existing surface. To solve this challenge, Ames will be installing coffer dams at many locations for the construction of the piers within the Mojave River.

#### **PERRIS VALLEY LINE, RIVERSIDE, CA**

RIVERSIDE COUNTY TRANSPORTATION COMMISSION | 130502 | 2013-2015 | CONTRACT VALUE: \$132M

##### **Foreman**

This project was a combination of upgrading the existing BNSF line and adding 24 miles of rail to Metrolink's system. It connects downtown Riverside to downtown Perris and added four stations along the route. The project required removal and replacement of two existing railroad bridges, as well as modification of existing drainage systems. Coordination with BNSF was a major project element, as delivery of commodities to neighbouring processing facilities had to be maintained, and the removal and replacement of existing tracks had to be completed during exclusive work windows.

#### ADDITIONAL PRIOR EXPERIENCE(S)

##### **LOS ANGELES ENGINEERING, COVINA, CA | 2011-2013**

Projects included:

- Coyote Creek Channel Repair, Long Beach, CA - \$3M
- Gridley Road Interceptor Sewer, Artesia, CA - \$4.5M
- Temescal Canyon Park Storm water BMP, Santa Monica, CA-\$8M
- City of Lomita Water Main Replacement, Lomita, CA - \$1.4M



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### KEY PERSONNEL

NEZAR ALSMADI | EXECUTIVE • CONSTRUCTION PROJECT MANAGER

### CREDENTIALS

- Bachelor of Science in Civil Engineering
- California General Engineering Contractor License (A)
- California General Building Contractor License (B)
- OSHA-30 Certification
- Participated in Acquiring the 2013 Project of the Year Award (American Public Works Association, Southern California Chapter South Lawn Storm Water Management System)

### RELEVANT SKILLS

- Strategic Planning & Overall Strategic Planning
- Project Management
- Project Estimating
- Budgeting & Cost Controls
- Contractual Management
- Resource Optimization
- Team & Efficiency Development
- Scheduling & Goal Accomplishments
- Establishing New Businesses from Scratch to Successful Outcomes
- Establishing Protocols
- Collaborations Inhouse & 3rd Party(s)
- Public Works Construction Projects
- Commercial Private Construction Projects
- Residential Construction Projects
- Preparing Detailed Bids & Contracts
- Managing Change Order(s)
- Facilitating Construction Operations
- Developing & Applying Jobsite Safety Plans & Policy
- Materials & Equipment Control
- Document Control
- Compliance with Specifications, Submittals & Quality
- Oversight of Onsite & Offsite Operations & Deliverables
- Information Governance / Dashboards / Reports
- Clear Communication & Coordination
- Adaptable to Changes or New Circumstances
- Convergent/Critical Thinking to Resolve Issues
- Scheduling Work & Crews
- Coordinating with Clientele & Personnel
- Enforcing OSHA Safety Regulations
- Managing Material & Vendors
- Conducting Weekly Safety Meetings
- Reviewing Blueprints & Directing Crews Accordingly
- Quality Control
- Competent & Consistently Implementing New Innovations
- Competent Person

### QUALIFICATIONS

Experienced management and operational skills with extensive training in the Construction and Contracting Industry. Nezar Alsmadi's focuses his time to leverage his extensive experience in the industry to drive growth and deliver exceptional results. As an accomplished Executive with over 15 years of experience in the construction industry, Nezar has a proven track record of leading successful companies to achieve outstanding results. He possesses expertise in strategic planning, project management, financial management, and team leadership.

Throughout Nezar's career, he has demonstrated a deep understanding of the construction industry and has successfully managed projects ranging from projects with price-scales as little as \$5,000, to large-scale developments \$20M+. Nezar experience in the industry encompasses of taking impactful part in successfully completing well over \$100M in projects values. Having talent for identifying proficient and effective deliverables has led to new opportunities initiated by referrals from prior Clients due to satisfactory deliverables, allowing expansion of the company portfolios.

As a skilled leader, Nezar has effectively managed cross-functional teams of engineers, architects, contractors, and other stakeholders to ensure successful project deliverables. His unique distinction in fostering a culture of collaboration and teamwork, and implementing processes to streamline operations, optimizing resource allocations, and increasing productivity. Nezar's overall experience is comprised in General Engineering & Building Construction, specializing in the underground utility infrastructure, Concrete & Masonry Construction, with substantial exposures to all other areas of construction.

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### KEY PERSONNEL

**NEZAR ALSMADI** | EXECUTIVE • CONSTRUCTION PROJECT MANAGER

### PROFESSIONAL EXPERIENCE

#### **CONCRETE/ MASONRY REPAIR & MAINTENANCE ANNUAL MASTER AGREEMENT**

Orange County | 2021 & 2022 | \$500K

##### **Executive | Project Manager**

This annual contract included services to repair, alter and upgrade conditions on an On-Call basis. The work associated to this Agreement incorporated Concrete Driveways, Concrete Drive-Approaches, Concrete Ramps, Concrete Sidewalks, Concrete Curb and Gutters, Concrete Cross-Gutters, C.I.P. Catch Basins, Concrete Pool Decks, C.I.P. & Pre-cast Pool Coping, Free-Standing CMU Block Walls, Retaining Walls (CMU Blocks/Stones/C.I.P.), and more. Through transparency, capabilities of experienced management, professional workmanship, and effectively using resources as needed per each service-call concluded to securing the Contract for additional year extensions, as the exclusive contractor.

#### **ON-CALL SANITARY SEWER REPAIR PROJECT**

Brea, CA | 2022 | \$45K

##### **Executive | Project Manager**

One of many on-call service-orders, the value of this project specifically is with regards to Sanitary Sewer Mainline Repairs. Upon arrival to the site and investigating the complaint initiating the service call – without any available As-Built, but solely through experience – we were instantly able to narrow down the locations of the possible issue(s) to the existing underground Sanitary Sewer system. Using a nearby clean-out to CCTV the existing sewer-line, approximately 15 min later (on our first attempt), we were able to locate the issue. Saw-cutting the existing asphalt pavement, excavating approximately 4-ft deep, and exposing the existing mainline, we were able to find the tree root penetrating the mainline. We began by installing a passthrough-bypass and using the cleanout to flush and clear the pipe, meanwhile pumping out any excessive waste. After clearing all the waste, prior to making this repair, we plugged the upstream section of the pipeline and CCTV the downstream section; approximately 40-ft from the first damaged section, we encountered another section damaged by roots. Upon retrieving direction from our client, we immediately began digging out the secondary section. Finding the main close to 6-ft deep, our crew set up the shoring system as required per OSHA, then accommodated the repairs. We initiated repairs after confirming no additional damages occurred along that stretch of mainline (up-to the next manhole). Such repairs consisted of cutting sections of the roots (without damaging the health of the tree), installing the sections of pipe in-place of the void/cut-out section removed, and re-connected onto the existing main on both ends of the new sections using flex-couplings. After testing and confirming no leaks occurred, we encased the section of mainline with concrete to avoid similar future issues, backfilled and compacted trench-zones, and restored pavement and landscape sections along the work areas.

#### **CRENSHAW/LAX TRANSIT CORRIDOR PROJECT**

LA COUNTY METROPOLITAN TRANSPORTATION AUTHORITY | 2020 | T&M

##### **Project Manager**

The work consisted of installing a new section of Sanitary Sewer mainline, laterals and manholes at a depth of 18-ft, part of the Metro Rail Transit Extension project, consisting of Transit Corridor Project. The work consisted of effective planning from competent personnel, proper implementation of safety regulations, extensive shoring system, and constructive equipment and personnel. This contract consisted of constructing this work under Time and Material basis, with a Not to Exceed (NTE) limitation. With collaboration of experienced management skills and competent individuals, essential planning, and effective deliverables, this successful project concluded well under the NTE, saving our clients thousands of dollars.

## **EXHIBIT B**

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### **KEY PERSONNEL**

**NEZAR ALSMADI** | EXECUTIVE • CONSTRUCTION PROJECT MANAGER

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#### **WATER DISTRIBUTION MASTER CONTRACT**

COUNTY OF LOS ANGELES | 2020 | CONTRACT VALUE: \$5M

##### **Project Manager**

Managed construction operations for all water distribution systems associated to the Water Purveyor's service area within the County of Los Angeles as the Exclusive Contractor for the District.

The services incorporated into this Master Contract consisted of facilitating in creating an efficient system composing of 100+ Line Items; coordinating up-to five inhouse 4-man-crews to accommodate Work Orders; implementing knowledge gained from years of experience in the industry for effective solutions and outcomes; and proficient document-management-control capturing accurate record keeping, accounting and other general project management reporting documentations.

The services provided consisted of furnishing and installing appropriate pipe and appurtenances required for upgrades, replacements, leak repairs, and all new water systems; furthermore, this contract required the Contractor to stay available on an 'On-Call' basis – 24 hours a day, seven days a week – to service emergency leaks. The construction aspect of this Agreement encompassed water mains (up-to 24-inch Ø), water services/laterals, meters, valves (cut-ins & line-stop types), fire hydrants, fire services, backflow-preventers, traffic control, trenching/excavating, shoring systems, backfilling, compacting, and pavement/landscape restoration repairs (Porcelain Cement Concrete, Hot-Mix Asphalt, Landscaping, and Striping Repairs). Operations were conducted within the Public and Private ROW, and being performed for the public, developers, or residents.

The duration of the Master Contract's terms incorporated the maximum allowable contractual term 1-Year plus (+) Two 1-Year add-ons, concluding to a Three-Year term with over One Thousand successfully completed work orders.

#### **ORANGE COVE WATER IMPROVEMENTS PROJECT**

CITY OF ORANGE COVE | 2014 | \$2.3M

##### **Project Manager**

This project was qualified and approved for 100% funding by the California Department of Public Works. This contract encompassed of upgrading and installing 1,900 new water services and 'smart' meters (providing daily electronic readings of the meters).

This contract required working side-by-side with the engineering firm facilitating the design of this project, then establishing a protocol to effectively tackle this project, and implementing such protocols with the crews. In addition to the construction services in this Contract, additional services included coordinating, identifying and recording the size, location, length, reading and type (where applicable) of every water service, meter, backflow preventer, fire hydrant, and fire service throughout the City. To utilize the smart features of the water meters, we had to get the longitude and latitude for each water meter location. Given the ad-hoc nature of some of the residential units within the city, we encountered challenging circumstances that were overcome by proper management and people skills.

This project was concluded to a successful completion, with a tremendous amount of time remaining in the Contract followed by the effective management, supervision, scheduling and implementation of available resources.

#### **CITY OF FRESNO MAINTENANCE & REPAIR CONTRACT**

City of Fresno | 2013 | T&M

##### **Project Manager**

The on-call service calls required a crew to be dispatched onsite within 4-hours of its request. This contract required the Contractors availability 24 hours a day, for 7 days a week.

## EXHIBIT B

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### KEY PERSONNEL

**NEZAR ALSMADI** | EXECUTIVE • CONSTRUCTION PROJECT MANAGER

#### **ORANGE COUNTY GREAT PARK – VISITOR CENTER PAVILION & SOUTH LAWN PROJECT**

City of Irvine | 2013 | \$22.8M

##### **Project Engineer | Jr. Project Manager**

This project included the construction of a new Visitor Center Pavilion, and expansion of the Great Park's sports programs and other unique features along the 'South Lawn' of the Great Park. The positive economic impact from this project resulted to 15% of the parks footprint at the time, with the South Lawn portion of this project alone generating more than 50 full-time equivalent construction jobs for the Orange County economy.

The Visitor Center Pavilion consisted of a new ground-up 5,000 Sq-Ft unique building that became the Great Park's first new permanent building. This building included features such as a large lobby, restroom facilities, concession areas, exhibition areas and office spaces.

The South Lawn included features such as four tournament-quality soccer fields (encompassed of synthetic and natural grass) with professional light features, concrete basketball courts, 750-ft walkable historical timeline walkway made up of pavers and thereby connecting the South Lawn to the famous 400-ft high Great Park's orange balloon, restroom facilities, jogging and exercise trails made of decomposed granite, 400+ landscape tree plantings, six ponds that became the parks firsts water features, and a state-of-the-art storm water collection management system with filtration and store storm water mixed with reclaimed water from Irvine Ranch Water District.

The sophistication of the infrastructure improvements of this development included underground wet and dry utilities, electrical equipment and lighting, drainage improvements, irrigations systems, concrete and masonry construction, asphalt roadways, landscape improvements, and fencing throughout the project. The complexity of this project, in addition to the obstacles of the stringent regulations of the Great Park, this Project created unique challenges that required a distinctive type of experienced management skills to overcome such obstacles. The outcome of this project resulted to acquiring the 2013 Project of the Year Award (American Public Works Association, Southern California Chapter South Lawn Storm Water Management System).

#### ADDITIONAL PRIOR EXPERIENCE(S) –

##### **CALIFORNIA | 2010-2023**

Along with the projects listed above, Nezar's experience includes a substantial list of additional Projects relating to the Construction areas indicated under the Qualifications section; some of these projects are –


- Caltrans Highway Realignment Project (sub to Granite Construction) – Underground Utility & Concrete Div. | \$15.8M
- Failing Retaining Wall Replacements | Brea, CA | \$150K
- Concrete & Masonry Exclusive Contractor | Orange & LA Counties | \$450K (in 2022)
- Lot Grading & Drainage System Project | Corona, CA | \$90K
- New ADU Ground-Up Construction | Irvine, CA | \$400K
- Downtown LA Rehabilitation Project | Los Angeles, CA | \$3.2M
- Concrete Roadway Improvement Project | Cypress, CA | \$615K
- Pool & Balcony Addition Project | Irvine, CA | \$500K
- New Free-standing Patio Cover | Newport Beach, CA | \$75K
- New Free-standing Patio Cover | Laguna Beach, CA | \$67K
- Two Community Pools Plaster and Decks Replacement Project | Norwalk, CA | \$350K


## EXHIBIT B

### KEY PERSONNEL

# ANDRES GILES

Project Engineer

 (951) 293-3503

 agiles@ganelos.com

## EDUCATION

June 2015  
**University of California,  
Riverside**  
*Bachelor of Arts*

## RELEVANT SKILLS

Industry knowledge

Flexible Planning

Communication

Organization

Risk Management

Financial Management

Prioritizing

Planning

CPR Certified

## CAREER OBJECTIVE

Construction project manager with 5+ years of experience in managing large-scale construction projects. Proven track record directing project-wide operations, administering high-dollar budgets, negotiating contracts, controlling expenses, and boosting efficiency and productivity.

## PROFESSIONAL EXPERIENCE

Project Engineer  
G&A Nelos Construction, Inc

*Construction of the McMaster-Carr Recycled Water Retrofit Project  
Santa Fe Spring - DIR 413720*

- Led weekly production and operation contractor meetings facilitating stronger communication and helping to resolve critical issues.
- Conducted critical pre-installation conferences with general contractors, subcontractors, consultants and manufactures representatives.
- Scheduled utility service providers according to project timelines.
- Ensured conformity to building plans and design layouts while maintain safe and productive construction sites.

Project Engineer  
G&A Nelos Construction, Inc

*Colima Road Development Project*

Rowland Heights – DIR 423968

- Organized and facilitated the complete construction process for all managed developments from planning through to delivery.
- Executed all pre – construction, construction, quality control, and post construction responsibilities.
- Developed construction budget and ensured adherence to financials plans.
- Coordinated with all vendors to ensure materials are being delivered in a timely manner.

Project Manager  
G&A Nelos Construction, Inc

## **EXHIBIT B**

### **KEY PERSONNEL**

#### *Rorimer St. Olson Group Development Project*

##### *La Puente – DIR 415326*

- Ensured all onsite and offsite construction to monitor compliance with building and safety regulations.
- Served as the liaison between sales, customer, and crew.
- Reviewed the projects in depth to schedule deliveries and estimate cost.
- Visited job sites on a regular basis, observed organization of work, identified, and resolved training issues and took necessary action to ensure quality.



## EXHIBIT C

### G&A Nelos Construction, Inc.

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DIR #1000818376 | License #1078513



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### FIRM

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G&A Nelos Construction, Inc. is a General Engineering Contractor who emphasizes in the underground utilities infrastructure industry. Our years of professional experience working in the industry has compelled us to provide exceptional construction and contracting services for our clients across the region. With a commitment to quality, professionalism, and customer satisfaction, we have established a reputation for delivering projects that exceed expectations.

Our team of experts brings a wealth of knowledge and experience to each project, with a focus on effective project management, design excellence, and expert construction execution. We believe in working closely with our clients to understand their unique needs and requirements, and we strive to deliver projects that meet those needs and exceed their expectations.

At G&A Nelos Construction, we are committed to transparency, open communication, and ethical business practices. We believe in building strong, lasting relationships with our clients, and we work tirelessly to ensure that each project reflects our shared vision and values.

In everything we do, we prioritize safety, efficiency, and sustainability. We are dedicated to providing a safe work environment for our employees, subcontractors, and clients, and we are committed to using eco-friendly practices that reduce waste and minimize our impact on the environment.

We have successfully completed numerous projects for clients in diverse industries, including Public Works, Private Commercial Works and Residential Projects. Our services and past experience apply to projects of all sizes and values, and we pride ourselves on our ability to provide tailored solutions to meet the specific needs of each client.

We appreciate the opportunity to present our Proposal. We hope to demonstrate our commitment to delivering exceptional results. Thank you for considering G&A Nelos Construction for your Project. We look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Nezar Alsmadi', is written over a horizontal line.

Nezar Alsmadi, President  
G&A Nelos Construction, Inc.

2. **Statement of Experience\*** (Continued)

g. List of Subbidders (copy and attach additional sheets if necessary)

Each Bidder (Contractor) shall list the name and address of each subbidder (subcontractor) who will perform work in excess of one-half of one percent (1/2%) of the total bid amount. Attach additional sheets if necessary. State the subbidders' names, addresses, contractor license information, DIR public works contractor registration number, and the portion of Work to be performed by each. Only one subbidder shall be listed for each specific portion of the Work. Subbidders' experience shall be included in Section B.2.h herein.

If Bidder fails to specify a subbidder for a portion of Work to be performed in excess of one-half of one percent of the Contractor's total bid amount, the Contractor agrees, pursuant to Section 4106 of the California Public Contract Code, that the Contractor is fully qualified to perform that portion, and will perform such portion of the Work.

- 1) Subbidder Name: N/A  
Address: \_\_\_\_\_  
Contractor License No.: \_\_\_\_\_ Class: \_\_\_\_\_  
Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_  
DIR Registration No.: \_\_\_\_\_
- 2) Subbidder Name: N/A  
Address: \_\_\_\_\_  
Contractor License No.: \_\_\_\_\_ Class: \_\_\_\_\_  
Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_  
DIR Registration No.: \_\_\_\_\_
- 3) Subbidder Name: N/A  
Address: \_\_\_\_\_  
Contractor License No.: \_\_\_\_\_ Class: \_\_\_\_\_  
Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_  
DIR Registration No.: \_\_\_\_\_
- 4) Subbidder Name: N/A  
Address: \_\_\_\_\_  
Contractor License No.: \_\_\_\_\_ Class: \_\_\_\_\_  
Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_  
DIR Registration No.: \_\_\_\_\_

\* Not required for materials only proposal

h. Subbidder Experience (copy and attach for each subbidder, two pages)

Subbidder Name: N/A

1) Subbidder Projects:

Bidder (Contractor) shall furnish work record for subbidder (subcontractor) listing at least two (2) projects each that the subbidders have completed within the past three (3) years. Responses shall be full and explicit.

a) Project Name: N/A

Contract Amount: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Owner (Name, Address, & Phone): \_\_\_\_\_

Engineer (Name, Address, & Phone): \_\_\_\_\_

Person in Charge of Project (Name, Phone, & Email): \_\_\_\_\_

b) Project Name: N/A

Contract Amount: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Owner (Name, Address, & Phone): \_\_\_\_\_

Engineer (Name, Address, & Phone): \_\_\_\_\_

Person in Charge of Project (Name, Phone, & Email): \_\_\_\_\_

\* Not required for materials only proposal

2. **Statement of Experience\*** (Continued)

h. Subbidder Experience (Continued, copy and attach for each subbidder)

Subbidder Name: N/A

2) Subbidder's Principals and Key Personnel (use reverse side or attach additional sheets if necessary)

If any subbidder (subcontractor) has less than 5 years' experience in the type of work indicated, it shall list the work experience for principals and key personnel to demonstrate that subbidder (subcontractor) has sufficient work experience to warrant consideration for award; Owner will determine whether subbidder (subcontractor) has sufficient work experience to meet the 5 years' work experience requirement.

a) Name: N/A

Address: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

Capacity (Title): \_\_\_\_\_

b) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Work: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

Capacity (Title): \_\_\_\_\_

3) Has subbidder been involved in litigation with any owner of any project within the last 10 years? N/A. If so, please describe the project and the nature and results of any litigation including any lawsuits settled prior to trial. (Attach additional sheets if necessary.)

N/A

\_\_\_\_\_

\_\_\_\_\_

\* Not required for materials only proposal

**3. Supplemental Instructions to Bidders**

- a. Bidder shall submit a proposal for each bid and subbid item. If award is made, Owner will award the Work to a single Bidder; however, Owner reserves the right to withhold award on certain bid or subbid items.
- b. All Work under these Contract Documents shall be completed in accordance with the Contract Completion Schedule.
- c. Bidder shall be licensed in accordance with the California Contractors State License Law of the Business and Professions Code and shall have a minimum of 5 years' experience in the type of work specified. Subbidders, if any, shall also be licensed in accordance with the same law and shall also have a minimum of 5 years' experience in the type of work specified.
- d. Bidder shall visit and inspect Work site and complete Certification of Bidder's Work Site Inspection to verify same.

## 4. Bid Schedule

The undersigned hereby proposes to furnish all labor, materials, equipment and methods necessary for constructing all Work specified, all in strict accordance with these Contract Documents, at the bid prices and the Completion Date set forth hereafter. The undersigned also acknowledges that all bid prices include sales tax and all other applicable taxes and fees. The costs for any work shown or required in the Contract Documents, but not specifically identified as a bid line item are to be included in the related bid line items and no additional compensation shall be due to Contractor for the performance of the Work. The estimated quantities for unit price items are for purposes of comparing bids only and Owner makes no representation that the actual quantities of Work performed will not vary from the estimates. Final payment shall be determined by Owner from measured quantities of Work performed based upon the unit price.

**BID SCHEDULE**  
**LELAND J. THOMPSON WATER TREATMENT PLANT**  
**FE/MN FILTRATION SYSTEM BACKWASH SUPPLY PIPELINE**

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
101	Furnish contract bonds, project insurance, project permits, and project management.	N/A	L.S.	N/A	\$ <u>40,000</u> <sup>00</sup>
102	Mobilization of equipment, materials, and labor.	N/A	L.S.	N/A	\$ <u>27,000</u> <sup>00</sup>
103	Furnish trench protection in accordance with Cal/OSHA Standards for all trenches greater than 5' deep.	N/A	L.S.	N/A	\$ <u>25,000</u> <sup>00</sup>
104	Furnish, install, and maintain traffic control, including approved traffic control plans, all signs, delineators, arrowboards, flagmen, and all related work, all in accordance with the Contract Documents.	N/A	L.S.	N/A	\$ <u>15,000</u> <sup>00</sup>
105	Furnish and install aboveground and belowground backwash supply pipeline, air valve assemblies, fittings, connections, and appurtenances, including modifications to existing piping, valves, and appurtenances, and all related work, as shown on the Construction Drawings, and install Owner-furnished butterfly valve.	N/A	L.S.	N/A	\$ <u>168,000</u> <sup>00</sup>
106	Furnish and install aboveground and belowground high pressure relief/raw water bypass piping, air valve assemblies, fittings, connections, and appurtenances, including modifications to existing piping, valves, and appurtenances, and all related work, as shown on the Construction Drawings, and install Owner-furnished butterfly valves.	N/A	L.S.	N/A	\$ <u>55,000</u> <sup>00</sup>

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**BID SCHEDULE**  
**LELAND J. THOMPSON WATER TREATMENT PLANT**  
**FE/MN FILTRATION SYSTEM BACKWASH SUPPLY PIPELINE**

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
107	Modify existing high pressure relief/raw water bypass valve, including the addition of anti-cavitation trim and orifice plate, and all related work.	N/A	L.S.	N/A	\$ <u>49,000<sup>00</sup></u>
108	Furnish and install belowground Well No. 8 raw water piping, fittings, connections, and appurtenances, including modifications to existing piping and appurtenances, and all related work, as shown on the Construction Drawings, and install Owner-furnished butterfly valve.	N/A	L.S.	N/A	\$ <u>33,000<sup>00</sup></u>
109	Construct pavement repair/replacement.	N/A	L.S.	N/A	\$ <u>31,000<sup>00</sup></u>
110	Provide testing and disinfection of all pipeline facilities.	N/A	L.S.	N/A	\$ <u>10,000<sup>00</sup></u>
111	Furnish and install connection to existing 16" waterline, including all piping, fittings, and appurtenances, and all related work, as shown on the Construction Drawings, and install Owner-furnished butterfly valves.	N/A	L.S.	N/A	\$ <u>56,000<sup>00</sup></u>
112	Allowance for unforeseen conditions.	N/A	L.S.	PRE-SET	\$ <u>25,000.00</u>

TOTAL BID (Sum of Bid Items 101 through 112):

Five Hundred Thirty-Four Thousand Dollars \$ 534,000<sup>00</sup>  
(words) (figures)

Bidder hereby acknowledges that all bid prices include any amounts payable by Owner for taxes which may result from this proposal.

Bidder's Authorized Representative

Nezar Alsmadi  
Signature

Nezar Alsmadi  
Name (Print)

President, Secretary & Treasurer  
Title (Print)

**5. Contract Completion Schedule**

a. Contract Completion Schedule

Contractor will be advised of award, if made, immediately following Owner's regular scheduled Board meeting (telephone conversation with letter confirmation). Contract Work shall be complete within 180 calendar days after date of Notice to Proceed.

b. Liquidated Damages

Contractor is advised that "Liquidated Damages" of \$500.00 per calendar day may be assessed for each calendar day that the Work remains incomplete following the date established by the Contract Completion Schedule, as adjusted for due cause by Change Order.

**6. Certified Data**

In the blanks provided, fill in the required Certified Data relating to the Bidder's Proposal.

- a. Manufacturer of Carbon Steel Pipe and Fittings

Southland Pipe Corp.

- b. Manufacturer of Butterfly Valves

To be provided by District (per Addendum 1)

7.

Bidder hereby states that the bid proposal has been based on the worker craft and classification set forth below and the Work will be performed by personnel within these classifications unless Bidder specifically requests change in writing and Owner approves same in writing.

	Work*	Craft	Classification
<b>Examples:</b>			
	Steel Tank Work	Operating Engineer	Group B-Crane Operator
	Electrical Work	Electrician	Cable Splicer
	Plant Work	Roofer	Helper
a.	<u>Utilities &amp; Pipework</u>	<u>Laborer</u>	<u>Group 4 (Pipelayer)</u>
b.	<u>Excavation &amp; Trench Work</u>	<u>Operating Engineer</u>	<u>Group 8</u>
c.	<u>                                </u>	<u>                                </u>	<u>                                </u>
d.	<u>                                </u>	<u>                                </u>	<u>                                </u>
e.	<u>                                </u>	<u>                                </u>	<u>                                </u>
f.	<u>                                </u>	<u>                                </u>	<u>                                </u>
g.	<u>                                </u>	<u>                                </u>	<u>                                </u>
h.	<u>                                </u>	<u>                                </u>	<u>                                </u>
i.	<u>                                </u>	<u>                                </u>	<u>                                </u>
j.	<u>                                </u>	<u>                                </u>	<u>                                </u>
k.	<u>                                </u>	<u>                                </u>	<u>                                </u>
l.	<u>                                </u>	<u>                                </u>	<u>                                </u>
m.	<u>                                </u>	<u>                                </u>	<u>                                </u>

\* Designate Type of Work, i.e. Earthwork, Concrete Work, Electrical Work, Mechanical Work, Pump Work, Plant Work, Tank Work, Fencing, Painting, Piping

**8. Certification of Bidder's Work Site Inspection**

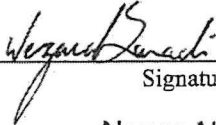
I certify that I have visited and inspected the Work sites on the following dates:

<u>Site</u>	<u>Date Visited</u>
Leland J. Thompson Water Treatment Plant	<u>12/05/2023</u>

I also certify that I am familiar with local conditions which may affect the performance of the Work and propose to perform the Work generally as follows:

In accordance to regulations set forth by OSHA and the requirements/restrictions of the City's encroachment permit. Furthermore, Contractor will acquire permits, provided necessary notifications, facilitate traffic control, coordinate on storage yard and disposal vicinities for approvals, and provide pothole and other data; At the end of each workday, the Contractor will backfill and compact excavations to meet requirements, clean job-site, install temporary striping, remove traffic control, etc. All work will be performed during allowable business hours to perform the work.

**Bidder's Authorized Representative**


Signature
<b>Nezar Alsmadi</b>
Name (Print)
<b>President, Secretary &amp; Treasurer</b>
Title (Print)

9. **Statement on Bonds and Insurance**

- a. Names and addresses of all members of partnership or names and titles of all corporate officers:

G&A Nelos Construction, Inc. (S-Corporation

Nezar Alsmadi - President, Secretary & Treasurer (Role as Project Manager)

633 N Central Ave, #A570, Glendale, CA 91203

Carlos Giles - Role as Superintendent/Foreman

45029 Carla Court, Lake Elsinore CA 92532

- b. The Bidder declares that the surety or sureties named below have agreed to furnish bonds in the aggregate amounts set forth in the Instructions to Bidders, in the event the Contract is awarded on the basis of this proposal.

Name(s) and address(es) of surety or sureties agreeing to furnish bond

Contractors & Developers Bonding - Britton Christiansen

575 Price Street #207, Pismo Beach CA 93449

- c. The Bidder declares that the insurers named below have reviewed the insurance requirements set forth in the Contract Appendix (Section 8. Insurance) and have agreed to furnish all insurance specified.

Name(s) and address(es) of insurers agreeing to insurance coverage

Kinsale Insurance Company - 2035 Maywill St Ste 100, Richmond CA 94804

United Financial Casualty Company - 6300 Wilson Mills Road, Mayfield Village, Ohio 44143

Evanston Insurance Company - 10 Parkway N #100, Deerfield, IL 60015

State Comp Ins Fund of CA - PO BOX 8192, Pleasanton, CA 94588



10. **Certification of Bidding Documents**

The Bidder hereby declares and certifies under penalty of perjury that the foregoing statements and all of Bidder's Proposal and Supporting Documents herewith submitted are accurate and correct.

**BIDDER**

Name: G&A Nelos Construction, Inc

Address: 16738 Lakeshore Drive #H275

Lake Elsinore, CA 92530

Email: operations@ganelos.com

Telephone 714-423-3844

By: *Nezar Alsmadi*  
(Authorized Representative, Written Signature)

Nezar Alsmadi  
(Authorized Representative, Typed or Printed Name)

Title: President, Secretary & Treasurer  
[Individual, Partner, Corporate Officer (Title)]

Federal Tax Identification Number or Social  
Security Number: 86-2469356

Corporation organized

under the laws of the

State of: California

**CALIFORNIA CONTRACTOR'S LICENSE:**

Class A

(Class A is required)

(Corporate Seal)

Number 1078513

Expiration Date 07/31/2025

**NOTARY**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )

On \_\_\_\_\_, 20\_\_\_\_, before me, \_\_\_\_\_, personally  
appeared \_\_\_\_\_, who proved to me on the basis of satisfactory  
evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they  
executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the  
entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(Notary Seal)

Signature of Notary *see attached al*  
12-16-23

NOTE: If Notary elects to attach an acknowledgment form, Notary shall use the Notary Acknowledgment form attached at the end of this section (Bidding Documents), or, alternatively, Notary may use a California All-Purpose Acknowledgment form, provided Notary completes the entire form, both the required and optional portions.

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**CALIFORNIA ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

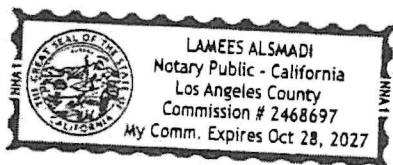
State of California

County of Los Angeles

On December 16<sup>th</sup>, 2023 before me, Lamees Alsmadi, Notary Public  
Date Here Insert Name and Title of the Officer

personally appeared - Nezar Alsmadi  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Lamees alsmadi  
Signature of Notary Public

Place Notary Seal and/or Stamp Above

**OPTIONAL**

*Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.*

**Description of Attached Document**

Title or Type of Document: Certification of Bidding Documents

Document Date: 12-18-2023 Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

☐ Corporate Officer – Title(s): \_\_\_\_\_

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

☐ Corporate Officer – Title(s): \_\_\_\_\_

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

11. **Non-Collusion Declaration**  
**(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)**

The undersigned declares:

I am the President, Secretary & Treasurer of G&A Nelos Construction, Inc., the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 12/16/2023 [date], at Glendale [city], CALIFORNIA [state].

BIDDER

Name: G&A Nelos Construction, Inc

By:   
(Authorized Representative, Written Signature)

Nezar Alsmadi  
(Authorized Representative, Typed or Printed Name)

Title: President, Secretary & Treasurer  
[Individual, Partner, Corporate Officer (Title)]

12. **Public Works Contractor Registration Certification**

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal for, or enter into a Contract to perform public work must be registered with the Department of Industrial Relations. See <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for additional information.

No bid will be accepted nor any contract entered into without proof of the Bidder's and subbidders' current Public Works Contractor Registration with the Department of Industrial Relations.

Bidder hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and that Bidder and all listed subbidders (subcontractors) are currently registered with the Department of Industrial Relations.<sup>1</sup>

Name of Bidder: G&A Nelos Construction, Inc

DIR Registration Number: 1000818376

DIR Registration Expiration: 06/30/2024

Small Project Exemption: ☐ Yes or ☒ No

Bidder further acknowledges:

1. Bidder shall maintain its current DIR registration for the duration of the project.
2. Bidder shall include the requirements of Labor Code sections 1725.5 and 1771.1 in its contract with subcontractors and ensure that all subcontractors maintain DIR registration status for the duration of the project.
3. Failure to submit this form or comply with any of the above requirements may result in a finding that the bid is non-responsive.

Signature: Nezar Alsmadi

Name and Title: Nezar Alsmadi; President, Secretary & Treasurer

Dated: 12/16/2023

<sup>1</sup> If the project is exempt from the contractor registration requirements pursuant to the small project exemption under Labor Code Sections 1725.5 and 1771.1, please mark "Yes" in response to "Small Project Exemption."



# APPLICATION FOR PUBLIC WORKS CONTRACTOR REGISTRATION

## Registration Information

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Type: Public Works

Period: 07/01/2023 06/30/2024

## Contractor Information

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Contractor Name: G&A Nelos Construction, Inc.

Trade Name: G&A Nelos Construction, Inc.

License Type Number: PW-LR-1000818376

## Contractor Physical Address

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Physical Business Country: United States of America

Physical Business City/ Province: Lake Elsinore

Physical Business Address: 16738 Lakeshore Drive #H275

Physical Business State: CA

Physical Business Postal Code: 92530

## Contractor Mailing Address

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Mailing Country: United States of America

Mailing City /Province: Lake Elsinore

Mailing Address: 16738 Lakeshore Drive #H275

Mailing State: CA

Mailing Postal Code: 92530

## Contact Info

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Daytime Phone:

Daytime Phone Ext.:

Mobile Phone:

Business Email: [estimating@ganelos.com](mailto:estimating@ganelos.com)

Applicant's Email: [ganeloscon@gmail.com](mailto:ganeloscon@gmail.com)

# Workers' Compensation

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## Professional Employer Organization (PEO)

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Do you lease employees through Professional Employer Organization? No

## Workers' Compensation Overview

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Carrier: K2 Insurance Marketing Inc  
Policyholder Name: G&A Nelos Construction Inc.  
Policy Number: 9311089

Inception Date: 01/07/2023  
Expiration Date: January 7, 2024

## Certification

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Yes I certify that I do not have any delinquent liability to an employee or the state for any assessment of back wages or related damages, interest, fines, or penalties pursuant to any final judgment, order, or determination by a court or any federal, state, or local administrative agency, including a confirmed arbitration award

Yes I certify that the contractor is not currently debarred under Section 1777.1 or under any other federal or state law providing for the debarment of contractors from public works.

Yes I certify that one of the following is true: (1) I am licensed by the Contractors State License Board (CSLB) in accordance with Chapter 9 (commencing with Section 7000) of the Business and Professions Code; or (2) my business or trade is not subject to licensing by the CSLB.

I understand refunds are not authorized

I, Nezar Alsmadi, the undersigned, am, G&A Nelos Construction, Inc. with the authority to act for and on behalf of the above named contractor. I certify under penalty of perjury that all of the above information provided is true and correct. I further acknowledge that any untruthful information provided in this application could result in the certification being canceled.

I certify this on: 9:32 AM

## Legal Entity Information

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**Legal Entity Type: Corporation**

Name: G&A Nelos Construction, Inc.



**G&A NELOS CONSTRUCTION, INC.**  
16738 LAKESHORE DRIVE, #H275, LAKE ELSINORE, CA 92530  
714.423.3844 | [OPERATIONS@GANELOS.COM](mailto:OPERATIONS@GANELOS.COM)  
DIR #1000818376 | LICENSE #1078513




# CALIFORNIA CONTRACTORS LICENSE



13. **Iran Contracting Act Certification**  
(Public Contract Code Section 2200 *et seq.*)

As required by California Public Contract Code Section 2204, the Contractor certifies subject to penalty for perjury that the option checked below relating to the Contractor's status in regard to the Iran Contracting Act of 2010 (Public Contract Code Section 2200 *et seq.*) is true and correct:

- ☒ The Contractor is not:
- (i) identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203; or
  - (ii) a financial institution that extends, for 45 days or more, credit in the amount of \$20,000,000 or more to any other person or entity identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203, if that person or entity uses or will use the credit to provide goods or services in the energy sector in Iran.
- ☐ Owner has exempted the Contractor from the requirements of the Iran Contracting Act of 2010 after making a public finding that, absent the exemption, Owner will be unable to obtain the goods and/or services to be provided pursuant to the Contract.
- ☐ The amount of the Contract payable to the Contractor for the Project does not exceed \$1,000,000.

Signed   
Title President, Secretary & Treasurer  
Firm G&A Nelos Construction, Inc  
Date 12/16/2023

**NOTE:** In accordance with Public Contract Code Section 2205, false certification of this form shall be reported to the California Attorney General and may result in civil penalties equal to the greater of \$250,000 or twice the Contract amount, termination of the Contract and/or ineligibility to bid on contracts for three years.

14. **Executive Order N-6-22 Certification**

Executive Order N-6-22 issued by Governor Gavin Newsom on March 4, 2022, directs all agencies and departments that are subject to the Governor's authority to (a) terminate any contracts with any individuals or entities that are determined to be a target of economic sanctions against Russia and Russian entities and individuals; and (b) refrain from entering into any new contracts with such individuals or entities while the aforementioned sanctions are in effect.

Executive Order N-6-22 also requires that any contractor that: (1) currently has a contract with the Owner funded through grant funds provided by the State of California; and/or (2) submits a bid or proposal or otherwise proposes to or enter into or renew a contract with the Owner with State of California grant funds, certify that the person is not the target of any economic sanctions against Russia and Russian entities and individuals.

The contractor hereby certifies, SUBJECT TO PENALTY OF PERJURY, that a) the contractor is not a target of any economic sanctions against Russian and Russian entities and individuals as described in Executive Order N-6-22 and b) the person signing below is duly authorized to legally bind the contractor. This certification is made under the laws of the State of California.

Signature: Weyan Alsmadi

Printed Name: Weyan Alsmadi

Title: President, Secretary & Treasurer

Contractor: G&A Nelos Construction, Inc

Date: 12/16/2023

15. Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we (Contractor),  
G&A NELOS CONSTRUCTION, INC. as Bidder and Principal, and  
THE OHIO CASUALTY INSURANCE COMPANY as Surety, are held firmly bound unto the  
RUBIDOUX COMMUNITY SERVICES DISTRICT, situated in Riverside County, California, hereinafter called the  
Owner, in the penal sum of TEN PERCENT OF AMOUNT BID dollars, \$ 10% OF BID, for  
the payment of which sum, well and truly to be made, we bind ourselves, and our successors and assigns, jointly and  
severally, firmly by these presents.

The condition of this obligation is that whereas Bidder has submitted the accompanying bid dated  
DECEMBER 15TH, 2023, for LELAND J. THOMPSON WATER TREATMENT PLANT FE/MN FILTRATION  
SYSTEM BACKWASH SUPPLY PIPELINE for Owner.

NOW THEREFORE, (1) if the Bidder shall not withdraw said bid within sixty days after the opening of the  
same, and (2) shall within ten days after the award of the Contract furnish the required certificates of insurance and  
enter into a written contract with the Owner in accordance with the bid as accepted, and (3) if the Bidder shall give  
the required bonds with good and sufficient sureties for the faithful performance and proper fulfillment of said Contract  
and for the protection of laborers and material men, or (4) in the event of the withdrawal of said bid within the periods  
specified, or the failure to enter into said Contract, if the Bidder shall within thirty days after request by the Owner  
pay the Owner the difference between the amount specified in said bid and the amount for which the Owner may  
procure the required Work or supplies, if the latter amount be in excess of the former, then the above obligations shall  
be void and of no effect, otherwise they remain in full force and effect.

In the event suit is brought upon this bond by the Owner and judgment is recovered, the Surety shall pay all  
costs incurred by the Owner in such suit, including reasonable attorney's fee, to be fixed by the court.

For value received, the Surety hereby stipulates and agrees that the obligation of said Surety and its bond  
shall in no way be impaired or affected by any bid errors or by an extension of time within which the Owner may  
accept such bid, and said Surety hereby waives notice of any such extension.

IN WITNESS WHEREOF, Bidder and Surety have duly and fully executed this instrument this 8TH day  
of DECEMBER, 2023.

PRINCIPAL:

Name G&A NELOS CONSTRUCTION, INC.

By *Nezar Alsmadi*  
(Authorized Representative, Written Signature)

Nezar Alsmadi  
(Authorized Representative, Typed or Printed Name)

Title President, Secretary & Treasurer  
[Individual, Partner, Corporate Officer (Title)]

Attest: (If Corporation)

By *Nezar Alsmadi* Nezar Alsmadi

Title President, Secretary & Treasurer

(Corporate Seal)

SURETY:

Name THE OHIO CASUALTY INSURANCE COMPANY

By *Britton Christiansen*  
(Authorized Representative, Written Signature)

BRITTON CHRISTIANSEN  
(Authorized Representative, Typed or Printed Name)

Title ATTORNEY-in-FACT  
[Individual, Partner, Corporate Officer (Title)]

Attest: (If Corporation)

By \_\_\_\_\_

Title \_\_\_\_\_

(Corporate Seal)

NOTE: Both Principal and Surety signatures must be notarized. A copy of the power of attorney to local  
representatives of the bonding company must be attached hereto.

15. Bid Bond (Continued)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

NOTARY FOR PRINCIPAL

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )

On \_\_\_\_\_, 20\_\_\_\_, before me,  
personally  
appeared \_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the  
person(s) whose name(s) is/are subscribed to the within  
instrument and acknowledged to me that he/she/they executed  
the same in his/her/their authorized capacity(ies), and that by  
his/her/their signature(s) on the instrument the person(s), or the  
entity upon behalf of which the person(s) acted, executed the  
instrument.

I certify under PENALTY OF PERJURY under the laws of the  
State of California that the foregoing paragraph is true and  
correct.

WITNESS my hand and official seal.

See attached  
Signature of Notary al. 12-16-23

(Notary Seal)

NOTARY FOR SURETY

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )

On \_\_\_\_\_, 20\_\_\_\_, before me,  
personally  
appeared \_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be  
the person(s) whose name(s) is/are subscribed to the within  
instrument and acknowledged to me that he/she/they executed  
the same in his/her/their authorized capacity(ies), and that by  
his/her/their signature(s) on the instrument the person(s), or the  
entity upon behalf of which the person(s) acted, executed the  
instrument.

I certify under PENALTY OF PERJURY under the laws of the  
State of California that the foregoing paragraph is true and  
correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of Notary

(Notary Seal)

NOTE: If Notary elects to attach an acknowledgment form, Notary shall use the Notary Acknowledgment form attached at the end of this section (Bidding Documents), or, alternatively, Notary may use a California All-Purpose Acknowledgment form, provided Notary completes the entire form, both the required and optional portions.

IMPORTANT: Surety companies executing Bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write Surety insurance defined in Section 105 of the California Insurance Code and, if the Work or project is financed, in whole or in part, with federal grant or loan funds, said Surety companies must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:

Name and address of Surety

THE OHIO CASUALTY INSURANCE COMPANY

175 BERKELEY STREET

BOSTON, MA 02116

Name and address of agent or representative  
for service of process in California, if different  
from above

BRITTON CHRISTIANSEN

575 PRICE STREET #207

PISMO BEACH, CA 93449

Telephone number of Surety and agent or representative  
for service of process in California

805-343-7434



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

Certificate No: 8210747-969577

### POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Britton Christiansen; Kevin E. Vega; Myrna Smith; Philip E. Vega

all of the city of Covina state of CA each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 8th day of September, 2023.



Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

By: David M. Carey  
David M. Carey, Assistant Secretary

State of PENNSYLVANIA  
County of MONTGOMERY ss

On this 8th day of September, 2023 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal  
Teresa Pastella, Notary Public  
Montgomery County  
My commission expires March 28, 2025  
Commission number 1128044  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

#### ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

#### ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 8TH day of DECEMBER, 2023.



By: Renee C. Llewellyn  
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.



**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

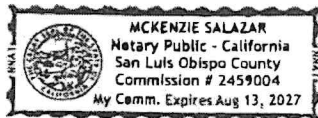
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
 County of SAN LUIS OBISPO )  
 On DEC 08 2023 before me, McKENZIE SALAZAR, NOTARY PUBLIC  
 Date Here Insert Name and Title of the Officer  
 personally appeared BRITTON CHRISTIANSEN  
 Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature MSalazar  
 Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: Bid Bond Document Date: 12/8/23  
 Number of Pages: 5 Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: Britton Christiansen  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☒ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_

Signer Is Representing: The Ohio Casualty Insurance Company

Signer's Name: \_\_\_\_\_  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_

**CALIFORNIA ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

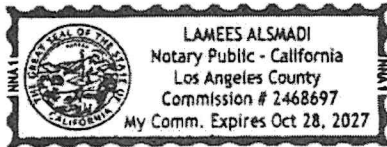
State of California

County of Los Angeles

On December 16<sup>th</sup>, 2023 before me, Lamees Alsmadi, Notary Public  
Date Here Insert Name and Title of the Officer

personally appeared Nezar Alsmadi  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

*Place Notary Seal and/or Stamp Above*

Signature Lamees Alsmadi  
Signature of Notary Public

**OPTIONAL**

*Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.*

**Description of Attached Document**

Title or Type of Document: Bid Bond

Document Date: 12/18/2023 Number of Pages: 6

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

☐ Corporate Officer – Title(s): \_\_\_\_\_

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

☐ Corporate Officer – Title(s): \_\_\_\_\_

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

**Answer 13:** Tubing is no longer required for the project. See Addendum Item No. 4 above and revised Construction Drawing M-1 provided with this Addendum No. 1.

**Question 14:** Is the contractor required to provide portable toilets?


**Answer 14:** See Special Requirements Item No. 33, Sanitation, on Page SR-14.

**Question 15:** What is the source for construction water?

**Answer 15:** See Special Requirements Item No. 17, Construction Water, on Page SR-10.

**Question 16:** Specification Section 02300, "Earthwork, Trenching, Bedding, and Backfill", paragraph 3.05.A.6, states the pipe trench work on 34th Street must be backfilled & compacted with 2" minimum thickness of temporary asphalt placed by 5:00 PM every workday. Can traffic coated steel trench plates be installed over the trench flush with the road surface? The shoring will remain in place under the trench plates. This will expedite the pipeline work.

**Answer 16:** Trench plates are acceptable if permitted by the City of Jurupa. See Addendum Item No. 2 above.

By: Brandon C. Valadez  Date: December 12, 2024  
Brandon C. Valadez, RCE, No. 78326, CIVIL, STATE OF CALIFORNIA

Bidder hereby acknowledges receipt of Addendum No. 1 and the incorporation thereof in bid proposal for Construction of Leland J. Thompson Water Treatment Plant Backwash Supply Pipeline.

Bidder: G&A Nelos Construction, Inc. By: Wagdy Benali Nezar Alsmadi  
(Bidder's Authorized Representative)  
Date: 12/16/2023 Title: President, Secretary & Treasurer

587-19P65-Add-1

Attachments: Revised Bid Schedule Pages BD-14 and BD-15  
Revised Drawing G-5  
Revised Drawing C-1  
Revised Drawing M-1  
Revised Drawing M-2

**RUBIDOUX COMMUNITY SERVICES DISTRICT  
CONTRACT DOCUMENTS FOR CONSTRUCTION OF  
LELAND J. THOMPSON WATER TREATMENT PLANT BACKWASH SUPPLY PIPELINE**

**ADDENDUM NO. 2**

**PLEASE BE ADVISED:**

1. **Reference:** Construction Specifications, Notice Inviting Bids, Change of Bid Date:

Replace the second sentence of the first paragraph with the following:

Such proposals will be received until **Tuesday, December 19, 2023 at 11:00 a.m.** at Owner's office, at which time said bids will be publicly opened and read.

2. **Reference:** Construction Specifications, Bidding Documents, B. Bidder's Proposal with Supporting Documents, 3. Supplemental Instructions to Bidders, Page BD-13

Add Item e. as follows:

- e. For any project awarded after January 1, 2024, the California Air Resources Board (CARB) requires the Bidder and listed Subbidders to submit valid Certificates of Reported Compliance (CRCs) and any supporting documentation demonstrating compliance with CARB's In-Use Off-Road Diesel-Fueled Fleet Regulation to the Owner prior to awarding the project. If Bidder or Subbidder is claiming an exemption to CARB compliance, an explanation with detailed reasoning signed by Bidder/Subbidder shall be submitted with the Contractor's bid for Owner review. Owner will verify that the CRCs have been submitted to the CARB database prior to award of the project. Failure to submit the required CRCs will render the bid non-responsive.

3. **Clarification:** Based on the above requirement and Owner's intent to award this project on January 4, 2024, Bidder shall submit with their bid the required documentation for CARB compliance.

By: \_\_\_\_\_

Brandon C. Valadez  
Brandon C. Valadez, RCE



Date: December 14, 2024

Bidder hereby acknowledges receipt of Addendum No. 2 and the incorporation thereof in bid proposal for Construction of Leland J. Thompson Water Treatment Plant Backwash Supply Pipeline.

Bidder: G & A Nelas Construction, Inc.

By: Wagdy Alsmadi Wagdy Alsmadi  
(Bidder's Authorized Representative)

Date: 12/16/2023

Title: President, Secretary & Treasurer

California Environmental Protection Agency  
**Air Resources Board**

March 1, 2023

**CERTIFICATE OF REPORTED COMPLIANCE  
IN-USE OFF-ROAD DIESEL-FUELED FLEETS  
REGULATION is issued to  
G&A NELOS CONSTRUCTION, INC**

This certificate indicates that the fleet listed above has reported off-road diesel vehicles to the California Air Resources Board and has certified they are in compliance with title 13 CCR, section 2449. All applicable vehicles owned by the individual, company, or agency must be reported and labeled, as specified in Section 2449, with all possible completeness, else this certificate is null and void. **Certificate expires 2/29/2024**

  
Sydney Vergis  
Chief, Mobile Source Control Division  
California Air Resources Board

Off-road Diesel Fleet Identification

**226225**

To verify the authenticity of this certificate, enter this number at  
[http://www.arb.ca.gov/doors/compliance\\_cert1.html](http://www.arb.ca.gov/doors/compliance_cert1.html)



## MEMORANDUM

**TO:** TED BECKWITH, DIRECTOR OF ENGINEERING  
RUBIDOUX COMMUNITY SERVICES DISTRICT

**FROM:** JACLYN B. MAKARZEC *JBM*  
KRIEGER & STEWART, INCORPORATED

**SUBJECT:** LELAND J. THOMPSON WATER TREATMENT PLANT  
BACKWASH SUPPLY PIPELINE  
RECOMMENDATION OF AWARD

**FILE:** 587-19.65.5 F/C

**DATE:** 12/20/2023

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On Tuesday, December 19, 2023, the District received one bid for subject project. The bid amount is as follows:

<u>Contractor</u>	<u>Bid Amount</u>
<b>G&amp;A Nelos Construction, Inc.</b>	<b>\$534,000.00</b>

The bid documents submitted by G&A Nelos Construction Co., Inc. (G&A Nelos) are complete and meet the Contract requirements.

G&A Nelos has completed similar work for many public agencies in Southern California, including Rubidoux Community Services District, and said work was satisfactory. In fact, the District has requested G&A Nelos be added to the District's on-call emergency Contractors list.

Since G&A Nelos is an experienced, capable contractor with a current Class A (General Engineering) Contractor's License (No. 1078513), Krieger & Stewart recommends awarding the contract to G&A Nelos Construction, Inc. for \$534,000.00.

JBM/lge  
587-19P65-RECAWARD





# Bid Proposal for THOMPSON PLANT BEW PIPELINE PROJECT

CUSTOMER	<b>RUBIDOUX COMMUNITY SERVICE DST</b> 3590 RUBIDOUX BLVD RIVERSIDE, CA 92519	<b>Job</b> THOMPSON PLANT BEW PIPELINE PROJECT EASTVALE, CA Riverside County Bid Date: 12/20/2023 Bid #: 3279075
	<b>Sales Representative</b> Lucy Sanchez (T) 909-883-8941 Lucy.Sanchez@coreandmain.com	<b>Core &amp; Main</b> 2468 Miramonte Drive San Bernardino, CA 92405 (T) 9098838941
CONTACT		
NOTES		



## Bid Proposal for THOMPSON PLANT BEW PIPELINE PROJECT

**RUBIDOUX COMMUNITY SERVICE DST****Job Location:** EASTVALE, CA**Bid Date:** 12/20/2023**Core & Main** 3279075**Core & Main**

2468 Miramonte Drive

San Bernardino, CA 92405

**Phone:** 9098838941**Fax:** 9098814041

Seq#	Qty	Description	Units	Price	Ext Price
10	2	16" BFV FLG 250# (BURIED)	EA	7,866.27	15,732.54
20	2	16" BFV FLG 250# (ABOVE GRADE)	EA	7,866.27	15,732.54
30	2	14 BFV FLG 250# (ABOVE GRADE)	EA	7,487.96	14,975.92
40	1	12" FV FLG 250#	EA	6,433.74	6,433.74
				<b>Sub Total</b>	<b>52,874.74</b>
				<b>Tax</b>	<b>4,097.78</b>
				<b>Total</b>	<b>56,972.52</b>

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>



December 28, 2023

587-19.65.1/8A

Ted Beckwith, Director of Engineering  
Rubidoux Community Services District  
3590 Rubidoux Boulevard  
Jurupa Valley, CA 92509

Via Email to: tbeckwith@rcsd.org

Subject: Construction Engineering Services Proposal for  
Thompson Plant Backwash Supply (BWS) Pipeline

Dear Mr. Beckwith:

We appreciate the opportunity to submit our proposal to provide construction engineering services to Rubidoux Community Services District (District) for subject project. Our proposal consists of Scope of Services and Fee Estimate described as follows:

**A. SCOPE OF SERVICES**

The components of our proposed construction engineering services are divided into the following tasks:

1. Additional Design Engineering Services
2. Preconstruction Conference
3. Contract Administration
4. Contractor Submittals Review
5. Partial Payment Requests
6. Progress Meetings
7. Construction Inspection
8. Soils Testing
9. Construction Staking
10. Final Inspection and Project Acceptance
11. Record Drawings

Construction engineering services provided during each of these tasks are described in detail in the following paragraphs:

**Task 1 - Additional Design Engineering Services**

We prepared revisions to the Contract Documents to incorporate additional District-requested Plant piping improvements, including rerouting the Plant high pressure relief valve to discharge to the onsite backwash waste tank and interconnection of Well 8 raw water supply piping to the Plant blowoff/HPR piping that discharges to the onsite backwash waste tank.



Ted Beckwith  
December 28, 2023  
Page 2

### **Task 2 - Preconstruction Conference**

We will attend the preconstruction conference, together with District staff and the Contractor. The preconstruction conference will provide the opportunity for complete review of the Contract Documents by all parties prior to starting work. In conjunction with District staff, we will be prepared to respond to questions regarding the Contract Document requirements, including special project requirements, sequence of work, and completion date. We will review the Contractor's schedule and approach to construction. We will prepare a record of the meeting (meeting minutes) incorporating items reviewed for distribution to all attendees.

### **Task 3 - Contract Administration**

Throughout the course of construction, K&S will respond to inquiries regarding the Contract Documents in order to ensure that the work is performed in compliance with same. Contract administration activities will include site visits; review of daily inspection reports; daily conferences with the Construction Inspector; progress reviews to ensure that the project is proceeding according to schedule; weekly progress reviews with District staff, Contractor, and Inspector; review and approval of payment requests; and related services.

We will respond to requests for information (RFIs) from the Contractor regarding the Contract Documents in order to ensure that the improvements and related facilities are constructed in compliance with same. We will also prepare clarifications when we discover further explanation or correction of the Contract Documents is necessary. In addition, if the Contractor proposes altering the specified work, we will review its request for change (RFC) to determine whether its proposal is equivalent to the Contract requirements. The cost of said engineering review will be borne by the Contractor.

We will prepare and maintain logs for all written aspects of project records, including submittals, RFIs, contract change orders, payment requests, non-compliance reports, accounting reports, and inspections. Problems or questions during construction will be resolved by our Project Manager and Construction Inspector. If a problem occurs requiring a District decision, District staff will be consulted. Our Project Manager will attempt to resolve complaints, concerns, and questions from the Contractor and other affected agencies.

Any extra work request received will be reviewed to determine if the request is warranted. If an extra work request is not warranted, we will reject same in writing. Prior to sending a written rejection to the Contractor, we will review same with District staff. If an extra work request appears warranted, the request will be reviewed with our Construction Inspector and compared to field reports for confirmation of materials, equipment, and labor involved. Thereafter, we will review same with District staff prior to approving extra work and preparing change orders.

Through regular telephone conferences, meetings, and presentations (if necessary), K&S will keep District staff informed of project progress, problems that have occurred during construction,





Ted Beckwith  
December 28, 2023  
Page 3

and any changes in work. Whenever possible, K&S will review required changes with District staff prior to making same.

Telephone numbers for normal working hours, evenings, and weekends for the Project Manager, Construction Inspector, Contractor, utilities, and emergency services will be provided to all concerned parties.

#### **Task 4 - Contractor Submittals Review**

We will review the Contractor's equipment and materials submittals to ensure that they meet specifications set forth in the Contract Documents. We will also review the Contractor's proposed schedule, plans, and programs to ensure that the work will be performed in accordance with the requirements of the Contract Documents. We anticipate that a total of twenty (20) submittals (including resubmittals) will be provided for all construction materials and equipment, equipment operation and maintenance manuals, equipment warranties, test records, and record drawings.

We will also prepare and maintain a detailed submittal log for an ongoing record of: submittal numbers, dates received and returned, quantities received and returned, descriptions, manufacturers, actions taken, and other comments as necessary. Said submittal log will be available for transmittal to the District at any time.

We will ensure that all submittals comply with the District's List of Approved Manufactured Materials (in addition to complying with the Contract Documents).

We will also review the Contractor's CPM construction schedules and schedule updates to ensure that the project will be completed in a timely manner, that nothing significant is omitted from same, and that the proposed sequencing is consistent with Contract requirements.

#### **Task 5 - Partial Payment Requests**

Each month, we will review the partial payment request submitted by the Contractor for work completed. Our Project Manager will review the work completed and the payment request with the Construction Inspector to ensure the quantities and amounts requested reflect the actual work completed. Prior to the Contractor's submittal of a payment request, he will be required to review the actual work completed with our inspection staff (so that both parties agree upon same). After each request has been reviewed (and revised if necessary), K&S's Project Manager will recommend approval and payment by the District.

#### **Task 6 - Progress Meetings**

We will schedule, conduct, and attend weekly virtual progress meetings with the Contractor and District staff to discuss progress, scheduling and coordination efforts, and resolutions to



Ted Beckwith  
December 28, 2023  
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construction problems encountered. Our Construction Inspector will also attend each progress meeting.

Our Project Manager will prepare detailed meeting agendas and meeting minutes to be distributed to all attendees. The progress meetings will be held virtually via Microsoft Teams; however, if necessary, project meetings can be held at the job site if requested by District staff or the Contractor.

#### **Task 7 - Construction Inspection**

We will provide continuous onsite inspection during construction, estimated to be required for 12 weeks. Our Construction Inspector will continuously coordinate with our Project Manager, review all materials delivered to the site for conformance with approved submittals and District standards, prepare daily field reports, and take daily photographs as a record of project progress.

Prior to construction, our Construction Inspector will review the work site and photograph or videotape existing facilities as a record of pre-existing conditions. This will be in addition to the Contractor's required pre-construction audio video recording by a professional photographer.

#### **Task 8 – Soils Testing**

We will retain and coordinate the services of a geotechnical firm to perform all soils testing, including checking subgrade preparation, inspecting backfill, and perform all required compaction testing

#### **Task 9 - Construction Staking**

We will provide construction staking consisting of establishing base lines and temporary bench marks. We will coordinate the staking schedule and offsets with the Contractor. We will use either 1" x 2" hubs, 60 d spikes with feathers, or nails and tins. We will also provide witness lath with staking information noted.

Our proposal includes providing all of the construction staking that the Contract Documents obligate the District to provide for the Contractor.

#### **Task 10 - Final Inspection and Project Acceptance**

Prior to recommending that District accept the project, we will provide a comprehensive final inspection of the facilities with District staff in order to ensure that it is delivered to the District as specified in the Contract Documents. At this time, we will prepare a construction deficiencies list (punchlist) of items requiring remedial work. District staff will be provided the opportunity to review and approve the final punchlist prior to transmitting same to the Contractor. We will confirm construction is complete, facilities operate as specified, and that all equipment has been adjusted and calibrated by equipment suppliers.



Ted Beckwith  
December 28, 2023  
Page 5

After all deficiencies are corrected, K&S will provide written notification to the District recommending acceptance of the project. We will provide the District with a recommended substantial completion date (if different from actual completion date) and actual completion date, prepare and file a Notice of Completion, and confirm that no stop notices have been filed prior to recommending final payment by District.

#### **Tas1 11 - Record Drawings**

Once the project has been completed, we will prepare and provide the District with a complete set of record drawings which will reflect the facilities as constructed. Field changes and changes resulting from contract change orders will be shown on the record drawings. All changes will be documented by the Contractor, inspectors, and our Project Manager. The final record drawings will incorporate all of these documented changes.

#### **B. FEE ESTIMATE**

Our estimated fee for providing the engineering services described herein is \$159,800, as shown on **Table 1**, attached. We will bill the District for services provided in accordance with our **2024 Fee Schedule**, also attached. We are available to commence construction engineering services immediately upon award of the construction contract.

Our estimated fee is based on the following understandings and assumptions:

1. The Contract Time will be 180 days (6 months), including submittal review and materials acquisition. We estimate that the Contractor's onsite construction duration will be 12 weeks.
2. Estimated hours for contract administration are based on a 12-week (3-month) construction activity period. Contract administration hours for coordinating with District staff and Contractor, responding to field questions from our Construction Inspector, and resolving field problems are based on the following weekly averages:
  - Project Manager - 2.0 hours/week
  - Staff Engineer - 4.0 hours/week
  - Clerical - 1.0 hour/week
3. Estimated hours for preparing RFI/RFC responses are based on 10 RFIs/RFCs total, and an average of 2 hours of engineering time and 0.75 hours of clerical time per response.
4. Estimated hours for preparing change orders are based on 5 change orders total, and an average of 3 hours of engineering time and 0.75 hours of clerical time per change order.





Ted Beckwith  
December 28, 2023  
Page 6

5. Estimated hours for material and equipment submittals review are based on 20 submittals (total submittals including resubmittals) and 2 hours average review time per submittal. Clerical hours are based on 0.75 hours per submittal for review comment sheet typing and submittal processing.
6. Estimated hours for reviewing and processing partial payment requests are based on 5 partial payment request total, and an average of 4 hours of engineering time and 1 hour of clerical time per request.
7. Estimated hours for weekly virtual progress meetings are based on 12 meetings total, and an average of 1 hour each per meeting for attendance by K&S's Project Manager and staff engineer, an average of 2 hours for K&S's Project Manager to prepare the meeting agenda and minutes for each meeting, and an average of 1 hour of clerical time for the agenda and minutes for each meeting.
8. Total required onsite inspection will be 480 hours based on 40 hours per week of onsite inspection for 12 weeks (excluding overtime).
9. Our estimated fee for construction phase services is based on our experience with similar projects; however, our actual fee will depend on the efficiency, competence, and diligence of the Contractor.

Again, we appreciate the opportunity to submit our proposal for providing subject services, and we are available to discuss our proposal with you at your convenience. If you have any questions or require additional information, please call.

Sincerely,

KRIEGER & STEWART, INCORPORATED

A handwritten signature in black ink that reads "Brandon C. Valdez".

Brandon C. Valdez

BCV/blt  
587-19p65-ConstPro

Enclosures: Table 1 – Estimated Fee for Construction Engineering Services  
2024 Fee Schedule

**TABLE 1**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
**THOMPSON PLANT BACKWASH SUPPLY (BWS) PIPELINE**  
**CONSTRUCTION ENGINEERING SERVICES FEE ESTIMATE**

TASK / COMPONENT	PROJECT MANAGER/ ENGINEER (1)		STAFF ENGINEER (2)		CONSTRUCTION INSPECTOR (3)		CADD SERVICES (4)		SUPPORT SERVICES (5)		SENIOR SURVEYOR (6)		2-MAN SURVEY CREW (7)		OUTSIDE SERVICES		TOTAL
	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	
1. ADDITIONAL DESIGN ENGINEERING	16	4,016					12	2,160									6,176
2. PRECONSTRUCTION CONFERENCE	3	753	6	1,080					4	532							2,365
3. CONTRACT ADMINISTRATION	34	8,534	74	13,320					24	3,192							25,046
4. CONTRACTOR SUBMITTALS REVIEW	10	2,510	30	5,400					16	2,128							10,038
5. PARTIAL PAYMENT REQUESTS	5	1,255	15	2,700					5	665							4,620
6. PROGRESS MEETINGS	36	9,036	12	2,160					12	1,596							12,792
7. CONSTRUCTION INSPECTION					480	75,840											75,840
8. SOILS TESTING	4	1,004	8	1,440												7,200 (8)	9,644
9. CONSTRUCTION STAKING	1	251					2	360			4	936	4	1,252			2,799
10. FINAL INSPECTION AND PROJECT ACCEPTANCE	4	1,004	4	720	4	632			2	266							2,622
11. RECORD DRAWINGS	2	502	8	1,440			8	1,440									3,382
SUBTOTAL:	115	28,865	157	28,260	484	76,472	22	3,960	63	8,379	4	936	4	1,252	7,200		155,324
TOTAL FOR CONSTRUCTION ENGINEERING SERVICES (ROUNDED):																	\$159,800
REIMBURSABLES @ 3%*:																	4,444
BILLING RATES (2024 FEE SCHEDULE)																	
(1) Senior Engineer II	@	\$251 /Hr															
(2) Staff Engineer II	@	\$180 /Hr															
(3) Construction Inspector	@	\$158 /Hr															
(4) Operator III	@	\$180 /Hr															
(5) Staff Technician III	@	\$133 /Hr															
(6) Senior Surveyor I	@	\$234 /Hr															
(7) 2-Man Survey Crew	@	\$313 /Hr															
OUTSIDE SERVICES																	
(8) Geotechnical Consultant																	
*Reimbursables are 3% of K&S fees only, exclude Outside Services.																	





**KRIEGER & STEWART, INCORPORATED**  
**FEE SCHEDULE**  
**2024**

<b>CLASSIFICATION</b>	<b>RATES \$/Hr.</b>
<b>Consulting, Design, Construction, Engineering, Environmental, Commissioning, and Surveying Services (Office)</b>	
Principal	281.00
Senior III	265.00
Senior II	251.00
Senior I	234.00
Associate III	226.00
Associate II	219.00
Associate I	212.00
Staff III	204.00
Staff II	180.00
Staff I	157.00
<b>Computer Aided Design Services</b>	
Operator III	180.00
Operator II	171.00
Operator I	160.00
<b>Surveying Services (Field)</b>	
2 Man Crew with Standard Equipment and Survey Truck	313.00
1 Man Crew with Standard Equipment and Survey Truck	242.00
3rd Man on Crew	145.00
<b>Construction Services (Field)</b>	
Construction Engineer	226.00
Electrical Inspector	200.00
Construction Inspector:	
Regular Time	158.00
Overtime:	
Weekdays (8 hours to 12 hours)	188.00
Weekdays (More than 12 hours)	227.00
Saturday (12 hours or less)	188.00
Saturday (More than 12 hours)	227.00
Sunday and Holiday (Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and the Day After, Christmas Day)	227.00
<b>Support Services</b>	
Staff Technician III	133.00
Staff Technician II	127.00
Staff Technician I	122.00
Utility Clerk III	96.00
Utility Clerk II	88.00
Utility Clerk I	87.00



**KRIEGER & STEWART, INCORPORATED**  
**FEE SCHEDULE**  
**2024**  
**(continued)**

<b>CLASSIFICATION</b>	<b>RATES \$/Hr.</b>
<b>Outside Services</b>	
Special Consultants and Purchased Services	Cost + 15%
<b>Reimbursable Expenses</b>	
Vehicle Mileage	0.72 /Mile
Travel and Subsistence, including Air Fare, Ground Fare, and Vehicle Parking	Cost
Specialized Rental Equipment	Cost
Copies, Delivery, Postage, Prints, Telephone, and Sundry Charges	Cost

The above rates are subject to change on or about January 1 each year due to salary and cost increases, except for Construction Inspector and Survey Crew rates which are also subject to change if California Department of Industrial Relations issues new prevailing wage determinations during the course of the year. A gasoline surcharge may be included in response to increased prices; no such surcharge will be included on project invoices without prior notification.

**TERMS OF PAYMENT:**

Unless charge accommodations have been established beforehand, all accounts shall be prepaid. For accounts having charge accommodations, payment in full shall be made within 30 days of date of invoice. Any amount unpaid within said 30 days will be assessed a service charge of 1-1/2% per month (18% annual percentage rate), with a minimum charge of 1.00. Accounts with a past due balance of 30 days or more are subject, without notice, to credit discontinuance and mechanic's lien or stop notice. If it becomes necessary for Krieger & Stewart to initiate legal proceedings for the collection of any balance due, the action shall be brought and tried in the Judicial Districts wherein Krieger & Stewart offices are located. Client agrees that the court may award reasonable attorney's fees and costs of suit to the prevailing party.

2024-FEES (10/18/2023)

8. **ACTION / DISCUSSION ITEMS** (continued)

- B. **DM 2024-03:** Consider Riverside Local Agency Formation Commission  
Call for Nominations – Alternate Special District Member – Countywide



# Rubidoux Community Services District

## Board of Directors

John Skerbelis, President  
Hank Trueba Jr., Vice-President  
Bernard Murphy  
Armando Muniz  
F. Forest Trowbridge



## General Manager

Brian R. Laddusaw

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## DIRECTORS MEMORANDUM 2024-03

January 4, 2024

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consider Riverside Local Agency Formation Commission Call for Nominations – Alternate Special District Member – Countywide

## BACKGROUND:

The Riverside Local Agency Formation Commission (“LAFCO”) has a seven-member commission comprised of two members representing the County of Riverside, two members representing Cities within Riverside County, two members representing Special Districts within Riverside County, and one member representing the Public. There is one alternate for each member type and commissioners serve four-year terms. Of the two members representing Special Districts, one comes from the western portion of the county, and one comes from the eastern portion of the county. The Rubidoux Community Services District (“District”) lies within the western region.

On December 14, 2023, staff received correspondence from LAFCO indicating a vacancy of its Regular Special District Member – Eastern Area representative and its countywide Alternate Special District Member (Attachment A). The purpose of the correspondence was a call for nominations to fill the two vacant positions. Since the District lies within the western region, the District will only be able to nominate a Board of Director (“Director”) for the Alternate Special District Member. The nomination period began Friday, December 15, 2023, and will close Tuesday, February 13, 2024. Any Director of the District may be nominated to fill the Alternate Special District Member position. The term of this position will run until May 1, 2028.

The process recommended for the Board to consider is as follows:

1. Determine which Director or Directors, if any, are interested in being considered for the Alternate Special District Member – Countywide.

2. Deliberate and identify which Director from the District is to be nominated.
3. Authorize the Board President to sign on behalf of the District the Special District Selection Committee 2024 Nomination Form completed with the name of the District's selected Board Member.

The Nomination Form is due to LAFCO no later than February 13, 2024. If LAFCO receives more than one nominee, LAFCO will send out to each Special District a ballot to vote for one of the nominees.

Attachment A goes into more details regarding the process. It is recommended Board Members review this in preparation of considering a nominee at the Board's regularly scheduled Board Meeting on January 4, 2024.

**RECOMMENDATION:**

Staff recommends the Board of Directors consider interest by District Board Members for the LAFCO Alternate Special District Member – Countywide position vacancy and authorize Board President Skerbelis to nominate a Director and sign the Special District Selection Committee 2024 Nomination Form.

Respectfully,



BRIAN R. LADDUSAW, CPA  
General Manager

Attachment(s): A - LAFCO correspondence dated December 14, 2023





December 14, 2023

via Electronic Mail

**CALL FOR NOMINATIONS FOR TWO SPECIAL DISTRICT MEMBERS (REGULAR AND ALTERNATE) OF THE RIVERSIDE LOCAL AGENCY FORMATION COMMISSION**

**To the Special District Selection Committee (Presiding Officers of Independent Special Districts of Riverside County c/o District Clerks):**

As you were recently notified (see attached letter), we are commencing the appointment process for two appointments to the Riverside Local Agency Formation Commission (LAFCO). I have determined that a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time. Therefore, election proceedings for the appointment will be conducted by electronic mail (e-mail). Specifically, the positions are as follows:

- **Regular Special District Member - must be a board member from a district in the eastern portion of the County (any district with the majority of its assessed value east of the intersection of Interstate 10 and Highway 111).**
- **Alternate Special District Member- can be a board member from any of the 55 independent special districts Countywide.**

Please note that per state statute, a District LAFCO Commissioner cannot be a member of the legislative body of a city or the county.

Terms of LAFCO Members are four years and until appointment of a successor or reappointment of the incumbent. The term of each position will run until May 1, 2028.

The nomination period for the position will begin on December 15, 2023 and close on February 13, 2024. Any member of the Special District Selection Committee (presiding officer or an alternate board member designated by the governing body) may nominate a member of the legislative body of an independent special district board to fill the position, consistent with the geographic requirements noted above.

All nomination forms must be signed and dated by the presiding officer, or the designee of your District Board of Directors. Once complete, please scan the signed form and email it to Rebecca Holtzclaw at [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org) or mail to: Riverside LAFCO, 6216 Brockton Ave., Suite 111-B, Riverside CA 92506. **Nominations must be received in our office by 5 p.m., February 13, 2024.**

## CALL FOR NOMINATIONS

December 14, 2023

Page 2

Following the nomination period, election materials including ballots and voting instructions will be sent to SDSC members. However, if only one candidate is nominated for either position, that candidate will be deemed appointed with no further proceedings.

If you have any questions, please contact our office.

Sincerely,



Gary Thompson  
Executive Officer

cc: Special District General Managers

Enclosures:

Nomination Forms  
Notice of Election dated December 7, 2023 (copy)  
District List- by Region

I, \_\_\_\_\_ of the \_\_\_\_\_  
 Print Name of Presiding Officer or alternate\* Name of District

**The Alternate Special District Member of the Riverside Local Agency Formation Commission – Countywide. The term of this position will run until May 1, 2028.**

District: \_\_\_\_\_

I hereby certify that I am the presiding officer of the above-named district or alternate designated by the governing body\*.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*If an alternate has been designated by the governing body, a resolution or minute order documenting the action must be provided in order to qualify the nomination.

Please note that per state statute, a District LAFCO Commissioner cannot be a member of the legislative body of a city or the county.

Note: Once complete, please scan and email this form to [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org) or mail to: Riverside LAFCO, 6216 Brockton Ave., Suite 111-B, Riverside CA 92506. Nomination forms are due no later than 5:00 p.m., February 13, 2024.



December 7, 2023

via: Electronic Mail

**Notice of Election for LAFCO Commissioner to all Special District Board Presiding Officers c/o District Clerks:**

Later this month, we will begin the process of electing two Special District Members for appointment to the Riverside Local Agency Formation Commission (LAFCO). The purpose of this letter is to inform all districts of the process in advance in order to avoid any confusion.

Historically, the Special District Selection Committee (SDSC) has conducted its elections at a physical meeting in conjunction with a dinner meeting hosted by the Special District Association of Riverside County. Due to cost and logistics, it has been determined such a physical meeting is not entirely feasible. Therefore, this next election (and likely subsequent elections) will be conducted by electronic mail (e-mail), as explained below, and as was conducted for the most recent Special District election.

Specifically, the election will be for two LAFCO positions as follows:

- 1) Regular Special District Member from the Eastern Region of the County (any district with the majority of its assessed value east of the intersection of I-10 and Highway 111). See attached listing of east and west districts.**
- 2) Alternate Special District Member Countywide.**

Presiding officers from all Districts are eligible to vote for the positions. The terms of the incumbents, Regular District Commissioner Castulo Estrada- East Region, and Alternate District Commissioner Steve Pastor expire on May 6, 2024. However, by statute the incumbents will continue to serve until a successor is appointed, if necessary. The new term will run through May 1, 2028.

The SDSC is comprised of the presiding officers of each independent special district of Riverside County, and which Riverside County is specified as "Principal" County for that district. In approximately one week, Riverside LAFCO will transmit a formal call for nominations to SDSC members, in care of each District's Clerk. The District Clerks are responsible for transmitting the nomination package to the Board Presiding Officer. Formal nominations must be submitted to LAFCO by SDSC members (i.e., presiding officers) or designated alternates (see below).

## Notice of Election

December 7, 2023

Page 2

The nomination period will be approximately 60 days. If only one candidate is nominated for a specific position, that candidate will be deemed appointed. After nominations are received, and more than one candidate has been nominated for a position, an emailed ballot will be sent to each district's voting member, in care of the District Clerks, to cast a vote.

Please note that neither nominations nor votes of the presiding officer require action of the governing body, unless subject to any policy specific to a particular district as to how nominations and balloting is performed. If the presiding officer is unable to submit a nomination or vote, the governing body of the District may designate another board member to act in place of the presiding officer. District managers or other staff members may not nominate candidates or vote.

Board members designated by their governing body to nominate a candidate or vote in place of the presiding officer must provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the nomination or ballot is cast. Ballots will be due approximately 60 days from the date noted on the election materials.

**Note:** *there are 55 eligible districts in Riverside County for the election process. To meet the 50% + 1 quorum requirement for this election, we need at least 29 valid ballots returned from SDSC members for the election to be valid.*

Again, in order to expedite this process, please ensure this information is passed to your Presiding Officer when received. Please contact Rebecca Holtzclaw at [rholtzclaw@lafco.org](mailto:rholtzclaw@lafco.org) with any questions or concerns.

Sincerely,



Gary Thompson  
Executive Officer

cc: District General Managers

Enclosures:

District List- by Region



**SPECIAL DISTRICT SELECTION COMMITTEE**  
**LIST OF ELIGIBLE INDEPENDENT SPECIAL DISTRICTS OF RIVERSIDE COUNTY**

	Independent Special Districts	Region
1.	Chiriaco Summit County Water District	east
2.	Citrus Pest Control District No. 2	east
3.	Coachella Valley Mosquito & Vector Control District	east
4.	Coachella Valley Public Cemetery District	east
5.	Coachella Valley Resource Conservation District	east
6.	Coachella Valley Water District	east
7.	Desert Healthcare District	east
8.	Desert Recreation District	east
9.	Desert Water Agency	east
10.	Mission Springs Water District	east
11.	Palm Springs Cemetery District	east
12.	Palo Verde Cemetery District	east
13.	Palo Verde Healthcare District	east
14.	Palo Verde Irrigation District	east
15.	Palo Verde Resource Conservation District	east
16.	Palo Verde Valley Library District	east
17.	Southern Coachella Valley Community Services District	east
18.	Valley Sanitary District	east
19.	Banning Library District	west
20.	Beaumont Library District	west
21.	Beaumont-Cherry Valley Recreation & Park District	west
22.	Beaumont-Cherry Valley Water District	west
23.	Cabazon County Water District	west
24.	De Luz Community Services District	west
25.	Eastern Municipal Water District	west
26.	Edgemont Community Services District	west
27.	Elsinore Valley Cemetery District	west
28.	Elsinore Valley Municipal Water District	west
29.	Fern Valley Water District	west
30.	High Valleys Water District	west
31.	Home Gardens County Water District	west
32.	Home Gardens Sanitary District	west
33.	Idyllwild Fire Protection District	west
34.	Idyllwild Water District	west
35.	Jurupa Area Recreation & Park District	west
36.	Jurupa Community Services District	west
37.	Lake Hemet Municipal Water District	west
38.	Murrieta Valley Cemetery District	west
39.	Northwest Mosquito & Vector Control District	west
40.	Pine Cove Water District	west
41.	Pinyon Pines County Water District	west
42.	Rancho California Water District	west
43.	Riverside-Corona Resource Conservation District	west
44.	Rubidoux Community Services District	west
45.	San Geronio Memorial Healthcare District	west
46.	San Geronio Pass Water Agency	west
47.	San Jacinto Basin Resource Conservation District	west
48.	San Jacinto Valley Cemetery District	west
49.	Summit Cemetery District	west
50.	Temecula Public Cemetery District	west
51.	Temecula-Elsinore-Anza-Murrieta Resource Conservation District	west
52.	Temescal Valley Water District	west
53.	Tenaja Community Services District	west
54.	Valley-Wide Recreation & Park District	west
55.	Western Municipal Water District	west

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9. **DIRECTORS COMMENTS AND REQUEST**

10. **NEXT MEETING**

Thursday, January 18, 2024, at 4:00 p.m.

11. **ADJOURNMENT**