

**MINUTES OF REGULAR MEETING**  
**January 17, 2019**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Bernard Murphy  
Hank Trueba, Jr.  
Armando Muniz  
F. Forest Trowbridge

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Dave Lopez, General Manager  
Steve Appel, Assistant General Manager  
Krysta Krall, Manager, Fiscal Services  
Brian Jennings, Budgeting/Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Trueba, at 4:00 P.M., Thursday, January 17, 2019, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for December 20, 2018, Regular Board Meeting.  
Director Murphy stated that he abstained from the vote and therefore requested the tape be reviewed to reflect his abstention. Approval of Minutes deferred to the next meeting.

**Director Murphy moved and Director Trueba seconded to defer Minutes to the next meeting.**

**Ayes – 4 (Murphy, Trueba, Muniz, Trowbridge)**  
**Noes - 0**

**The motion was carried unanimously.**

**ITEM 5. Consideration to Ratify the January 4, 2019, Salaries, Expenses and Transfers. Consideration to Approve the January 18, 2019, Salaries, Expenses and Transfers.**

- A) Consideration to ratify January 4, 2019, Salaries, Expenses and Transfers.
- B) Consideration to approve January 18, 2019, Salaries, Expenses and Transfers.

**Director Trowbridge moved and Director Muniz seconded to Ratify the January 4, 2019, Salaries, Expenses and Transfers. Director Trowbridge moved and Director Muniz seconded Approve the January 18, 2019, Salaries, Expenses and Transfers.**

**Ayes – 4 (Murphy, Trueba, Muniz, Trowbridge)  
Noes - 0**

**The motion was carried unanimously.**

## **ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public to address the Board.

## **ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

The first article is from ACWA regarding Rancho California Water District appointing Mr. John Rossi as the newest Board member. Mr. Rossi replaces the vacant seat left by Mr. Ben Drake who passed away in November 2018. The next article, also from ACWA is regarding the New Year, and the uncertainty with the snow situation. The indicator is 2019 could be a healthy water year for the state. The next piece of information was a MWD News Release investing in future development of local water supplies. The agency provides \$3.5 million for research to facilitate the future development of seawater desalination groundwater, storm water capture, recycled water. The final piece of information was an article from the “Voice of San Diego” titled *“Things Are Getting Crazy on the Colorado River”*.

## **ITEM 8. MANAGER’S REPORT**

### **Operations Report:**

All facilities report no damage. The contractor is mobilizing, developing Well No. 1A, the Crestmore well. The District expects good production from that well. Historically, the wells from that area produce 1,500 – 1,800 gpm.

### **Emergency and Fire Report:**

The Incident Report for December 1 – December 31, 2018, there were a total of 261 calls, in comparison to the same period in 2017, there were a total of 258 calls. The year to date total is 2,741, compared to 2,804 in 2017.

The Response Activity Report from Cal Fire was unable to be presented by Chief Tovar due to his response to a call at the river bottom.

**ITEM 9. Consideration to Review Board Candidate(s) Application (2) Submitted and Make Appointment to Fill Board Vacancy. DM 2019-01.**

**BACKGROUND**

At the December 21, 2018, regular meeting of the RCSD Board of Directors, Staff presented the Letter of Resignation submitted by Chris Barajas from the RCSD Board. That afternoon, the Board elected to appoint for the unexpired term which runs thru December 2020. Pursuant to the Board's action that afternoon and compliant to government Code Section 1780, Notice of such Vacancy must be posted at three public places within the District's service area boundaries for a period of at least 15 (fifteen) days. Staff noticed the Board vacancy on December 21, 2018, at our front office, the Louis Robidoux Library and Veteran's Memorial Park. As stated in the Notice, the closing date was January 14, 2019. Staff has received one (1) "Letter of Interest" for your consideration this afternoon. The interested candidate is as follows:

John Skerbelis

As a matter of process, Staff contacted Mr. Skerbelis and invited him to attend today's meeting. This is a public action item and agendaized as such. The sitting Board Members are asked to review Mr. Skerbelis' letter of Interest diligently. At the Board's option, you may ask questions. Since the Board elected to appoint, the typical process at the conclusion of the candidate's review is to take a vote.

**Director Murphy moved and Director Muniz seconded to appoint Mr. John Skerbelis to the Rubidoux Community Services District Board of Directors for the remainder of the term which runs thru December 2020.**

**Ayes – 4 (Murphy, Trueba, Muniz, Trowbridge)  
Noes - 0**

**The motion was carried unanimously.**

**\*There was a 5-minute recess at this time. Upon reconvening Mr. John Skerbelis joined the meeting as a newly sworn Director.**

**ITEM 10. Receive and File Statement of Cash Asset Schedule Ending December 2018. DM 2019-02.**

**BACKGROUND**

Attached for the Board of Directors' consideration is the December 2018 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is

\$166,414.00 for District controlled accounts. With respect to District “Funds in Trust”, we show \$7,529.00 which has been earned and posted. The District has a combined YTD interest earned total of \$173,943.01 as of December 31, 2018.

With respect to the District’s Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$5,448,495.00 ending December 31, 2018. That’s **\$510,332.00 LESS** than July 1, 2018, beginning balance of \$5,958.827.00.

Further, the District’s Field/Admin Fund current fund balance is just over \$431,000.00.

Submitted for the Board of Directors consideration is the *December 2018, Statement of Cash Asset Schedule Report* for your review and acceptance this afternoon.

**Director Skerbelis moved and Director Muniz seconded to Receive and File the Statement of Cash for the Month of December 2018 for the Rubidoux Community Services District.**

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)  
Noes - 0

**The motion was carried unanimously.**

**ITEM 11. CLOSED EXECUTIVE SESSION – Pursuant to Government code Section 54957.6: Legal Counsel Status on Litigation Case No. CVDS 1310520, City of Riverside vs. Rubidoux Community Services District.**

After coming out of closed Executive Session, Directors had no reportable action; a status report was presented. President Trueba continued with Directors Comments.

**ITEM 12. Directors Comments.**

Director Trueba adjourned the meeting at 5:20 pm.