

MINUTES OF REGULAR MEETING
January 19, 2017
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Ruth Anderson Wilson
Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Christopher Barajas

DIRECTORS ABSENT:

STAFF PRESENT: David Lopez, General Manager
Steve Appel, Asst. General Manager
Brian Jennings, Manager Budgeting/Accounting
Krysta Krall, Manager Fiscal Services

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Muniz, at 4:00 P.M., Thursday, December 15, 2016, at the District Office, 3590 Rubidoux Boulevard, Rubidoux, California.

ITEM 4. APPROVAL OF MINUTES

Approval of the Regular Minutes for December 15, 2016 was unanimously approved.

The motion was carried unanimously.

Ayes – 5 (Wilson, Muniz, Murphy, Trowbridge, Barajas)
Noes - 0

ITEM 5. Consideration to Ratify and Approve January 5, 2017, Salaries, Expenses and Transfers and Approve January 20, 2017, Salaries, Expenses and Transfers.

Ratify Salaries, Expenses and Transfers for January 5, 2017 and Approve January 20, 2017 Salaries, Expenses and Transfers.

Director Trowbridge moved and Director Wilson seconded to approve the January 5, 2017, Salaries, Expenses and Transfers and the January 20, 2017 Salaries, Expenses and Transfers.

The motion was carried unanimously.

Ayes – 5 (Wilson, Trowbridge, Muniz, Murphy, Barajas)
Noes - 0

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first article is from the voiceofsandiego.org. It says that it's a good start, but southern California is still in the drought; about 40%. That's the position the state's taking. Northern California is getting more than its share. The Sierras are at 151% snowpack, the Colorado Rockies are doing well. Their real agenda is probably to have water conservation as a way of life. The next article is from the Press Enterprise regarding San Jacinto residents looking at higher water rates. They are considering moving forward to using a usage-based billing system. That looks at each individual customer and the agency sends out a questionnaire regarding how many people living at the house and so forth. They allocate a custom water usage. The last article, also from the Press discusses the water savings we had in November. California as a whole fell below 19 percent water savings, which was fairly good.

ITEM 8. MANAGER'S REPORT

Operations Report:

JCSD is taking water. All other operations are running well.

Emergency and Fire Report:

The Incident Report for December 1 – December 31, 2016 there were a total of 292 calls, in comparison to the same period in 2015, there were a total of 248 calls. The year to date total is 2,905, compared to 2,512 in 2015.

ITEM 9. DM 2017-01. Receive and File Statement of Cash Asset Schedule Report for all District Fund Accounts Ending December 2016.

The year-to-date Interest ending December 31, 2016, is \$52,390.00 for District controlled accounts. With respect to District "Funds in Trust", we show \$2,105.00 which has been earned and posted. The District has a combined YTD total of \$54,495.00 as of December 31, 2016.

With respect to the District's Operating Funds (Excluding Operating Reserves), we show a balance of \$4,186,898.00 ending December 31, 2016. That is **\$655,100.00 LESS** than July 1, 2016, beginning balance of \$4,841,998.00.

The District's Field/admin Fund continues to grow and current fund balance nears \$277,962.00.

Submitted for the board of directors consideration is the December 2016, *Statement of Cash Asset Schedule Report* for your review and acceptance this evening.

Director Trowbridge moved and Director Barajas seconded to Receive and File the Statement of Cash for the Month of December 2016 for the Rubidoux Community Services District.

The motion was carried unanimously.

Ayes – 5 (Wilson, Trowbridge, Muniz, Murphy, Barajas)

Noes - 0

ITEM 10. DM 2017-02. Presentation on Design and Status of Proposed Field and Administration Building.

In recent months the composition of the Board of Directors has changed due to an appointment and the results of the General Election. Now that we have all Directors seated we see this as the appropriate time to make a presentation to the Board on the selected design of the Proposed Field/Administration Building. Further, we will update the Board on the Planning/Design status with the City as well. District Engineer/Assistant General Manager Steve Appel will with make the PowerPoint presentation this afternoon.

Mr. Steve Appel gave a detailed presentation and background of the design and status of the proposed Field and Administration Facilities.

No recommendation necessary. Status report only.

ITEM 11. CLOSED EXECUTIVE SESSION – Pursuant Existing Litigation Government Code 54956.9(d)(1) – City of Riverside v. Rubidoux Community Services District, et al.: SBSC Case No. CIV DS 1310520

There was no reportable action to take at this time.

ITEM 12. Directors Comments – Non action.

Director Muniz adjourned the January 19, 2017, Regular Board meeting.