RUBIDOUX COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

MINUTES OF SPECIAL MEETING
Thursday, October 29, 2026

DIRECTORS PRESENT:	Diana Leja Leslie Altamirano John Skerbelis Bernard Murphy Hank Trueba Jr., Via Zoom
STAFF PRESENT:	Brian Laddusaw, General Manager Brandon Thomas, Assistant General Manager Jacklyn Makarzec, Director of Engineering Kirk Hamblin, Director of Finance & Administration, Via Zoom Martha Perez, Customer Services / Accounts Payable Manager Melissa Trujillo, Human Resources Generalist / Safety and Facilities Coordinator
VISITORS (SIGNED IN):	Theresa Brennan, RCSD Legal Counsel Lutfi Kharuf, BBK Legal Counsel Jeff Hart, Webb Associates Ross Leja, RCSD Customer

ITEM 1. CALL TO ORDER

The special meeting of the Board of Directors of the Rubidoux Community Services District was called to order by President Leja at 2:02 p.m. on Thursday, October 29, 2026, held in person and via teleconference at the District's Administrative Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 2. PLEDGE OF ALLEGIANCE – General Manager

ITEM 3. ROLL CALL – General Manager

ITEM 4. PUBLIC COMMENTS – None

ITEM 5. ACTION / DISCUSSION ITEMS

A. **DM 2026-91**: Board Workshop/Study Session – Rubidoux Community Services District Water and Sewer Capacity Fee Report – Revised October 2026

BACKGROUND:

The Rubidoux Community Services District ("District") charges water and sewer capacity fees to recover the proportionate cost of facilities necessary to provide service to new development. These one-time fees are intended to ensure that new development pays its fair share of the infrastructure costs associated with growth, rather than placing that burden on existing ratepayers.

The District retained Albert A. Webb Associates ("Webb") to prepare an updated Capacity Fee Report evaluating the costs of providing water and sewer service and establishing the appropriate fees for new or increased connections. The report identifies the facilities and costs attributable to growth and provides the basis for the proposed fee schedule.

The District previously pursued adoption of updated capacity fees in 2025 but did not complete that process. Since that time, the proposed fees and supporting materials have been revisited. To help the Board and interested parties understand the current proposal, staff has prepared a separate "What's Changed" document summarizing the differences from the prior effort. That document is included as Attachment 1.

The purpose of updating the capacity fees is to ensure that the fees remain aligned with the District's infrastructure needs and that the costs associated with new development are fairly allocated. The proposed fees are intended to recover the proportionate costs attributable to new development, consistent with applicable law, without shifting those costs to existing customers.

Proposed Capacity Fees

The proposed water and sewer capacity fees are based on the Capacity Fee Report prepared by Webb. The proposed schedule is included in Exhibit A to the draft Resolution No. 2026-941.

Meter Size	Capacity Units	Water Charge	Sewer Charge
3/4"	1.00	$ 11,020	$ 8,670
1"	1.67	$ 18,403	$ 14,479
1 1/2"	3.33	$ 36,697	$ 28,871
2"	5.33	$ 58,737	$ 46,211
3"	10.00	$ 110,200	$ 86,700
4"	16.67	$ 183,703	$ 144,529
6"	33.33	$ 367,297	$ 288,971
8"	53.33	$ 587,697	$ 462,371
10"	80.00	$ 881,600	$ 693,600

The proposed resolution also provides for annual increases based on changes in the Engineering News-Record Construction Cost Index for Los Angeles (ENR CCI-LA), beginning July 1, 2027, as detailed in the Capacity Fee Report.

A draft resolution adopting the proposed fees has been prepared and is included as Attachment 2. The District is authorized to adopt the capacity fees by resolution pursuant to Ordinance No. 2026-146.

Board Review and Public Outreach

A hard copy of the Capacity Fee Report and supporting materials was provided to each Board member on October 15, 2026. Due to the length of the report, the full packet is not attached again to this memorandum. The materials are available on the District's website at www.rcsd.org.

The District has scheduled the following opportunities for Board review and public input:

1. **Board Workshop / Study Session – October 29, 2026**

   The Board will review the Capacity Fee Report, proposed fee methodology, and draft fee schedule and have an opportunity to ask questions of staff and the consultant.

2. **Stakeholder Meeting – November 10, 2026**

   The District will provide developers and other interested community members an opportunity to ask questions and receive information regarding the proposed capacity fees. The meeting is intended to provide an additional opportunity for public input before the matter returns to the Board for consideration.

3. **Proposed Board Consideration – November 19, 2026**

   The Board is scheduled to consider adoption of Resolution No. 2026-941, including the proposed water and sewer capacity fee schedule.

In advance of the November 19 meeting, the District will provide the applicable notices to interested parties who have requested notice and ensure that the Capacity Fee Report and supporting materials are available for public review within the timeframes required by law.

Representatives from Webb and the District's special counsel, Best Best & Krieger LLP (BBK), will participate in the workshop to assist with technical questions regarding the report and legal questions regarding the proposed fees.

Budget Considerations

The proposed capacity fees are intended to recover the proportionate costs of water and sewer facilities attributable to new development. The fees are one-time charges and are not changes to the District's existing monthly water or sewer rates. The updated fees are intended to help ensure that existing ratepayers do not subsidize the infrastructure costs associated with growth.

BOARD DELIBERATION / ACTION

Assistant General Manager Brandon Thomas presented the Rubidoux Community Services District Water and Sewer Capacity Fee Report Update to the Board of Directors.

The Board of Directors reviewed and discussed the Capacity Fee Report and the proposed water and sewer capacity fee schedule.

Director Murphy raised questions regarding the proposed capacity fees. He inquired whether staff had prepared a comparison illustrating the proposed rate increases from 2016 to the proposed rates and requested that the currently published rates be included in the comparison. He also asked whether legal counsel had provided a legal response to the proposed Capacity Fee Report and whether staff anticipated any additional changes to the report. Director Murphy also provided a written statement, which was received and included in the meeting minutes.

Director Murphy's written statement:

> The mission of the Rubidoux Community Service District is to provide high quality water service, sewer disposal, trash, and fire mitigation services at the best value for our customers.
>
> It is of paramount importance these services meet or exceed regulatory requirements. I believe the key is dedicated employees, diligent effort and funding the most economical facilities based on project life cycle cost.
>
> I do not want to be like Maui or Palo Verdes where the house burned to the ground because the water did not flow. I do not want a lack of maintenance to cause problems like Newport Beach. I would prefer not to witness raw sewage flowing down the street, but I have this year. I would prefer not to have water boiling up through the street, but I have this year.

District staff, legal counsel, and consultants provided responses and clarification to the Board's questions, as appropriate.

The meeting recessed at 3:00 p.m. and reconvened at 3:06 p.m.

During the recess, Director Altamirano excused herself from the meeting.

The Board of Directors received the report and presentation and provided direction, as appropriate, prior to the matter returning for consideration of adoption on November 19, 2026.

ITEM 6. DIRECTORS COMMENTS AND REQUESTS – None

ITEM 7. NEXT MEETING

Thursday, November 5, 2026, at 4:00 p.m.

ITEM 8. ADJOURNMENT

President Leja adjourned the meeting at 3:40 p.m.