

MINUTES OF REGULAR MEETING
October 3, 2019
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: John Skerbelis
F. Forest Trowbridge
Hank Trueba, Jr.
Bernard Murphy

DIRECTORS ABSENT: Armando Muniz

STAFF PRESENT: Steve Appel, General Manager
J. Sims, Assistant General Manager/District Engineer
Brian Laddusaw, Director of Finance
Brian Jennings, Manager Budgeting & Accounting

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Trueba, at 4:00 P.M., Thursday, October 3, 2019, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for September 19, 2019, Regular Board Meeting.

Director Skerbelis moved and Director Trueba seconded to approve September 19, 2019 Minutes.

Ayes – 4 (Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 5. Consideration to Approve the October 4, 2019 the Salaries, Expenses and Transfers.

Consideration to approve October 4, 2019, Salaries, Expenses and Transfers.

Director Skerbelis moved and Director Trowbridge seconded to Approve the October 4, 2019 Salaries, Expenses and Transfers.

Ayes – 4 (Murphy, Skerbelis, Trowbridge, Trueba,)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board at this time.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

There was no correspondence to offer at this time.

ITEM 8. MANAGER’S REPORT

Operations Report:

Presented at the second board meeting of the month.

Emergency and Fire Report:

Presented at the second board meeting of the month.

ITEM 9. Presentation for Review and Discussion is the Draft Rubidoux Community Services District Financial Statement Ending FY June 30, 2019. DM 2019-50.

BACKGROUND

Attached for the Board of Directors’ review is the draft financial statements report for the fiscal year ending June 30, 2019 for the Rubidoux Community Services District. The report was prepared by the CPA firm of Rogers, Anderson, Malody, and Scott (RAMS). The report includes all revenue funds, physical assets, expenses, debt service and depreciation values.

As has been our practice, Staff is presenting the Board with an advance copy to review at your leisure. A RAMS representative, Mr. Scott Manno will go through the report and answer any questions from the Board at the next Board meeting (October 17, 2019).

If you have any comments, questions, or concerns about anything in the draft report please bring it to my attention anytime between now and the next Board meeting.

No recommendation at this time. Information item only.

ITEM 10. Consideration to Approve Resolution No. 2019-856, a Resolution Approving the Form of and Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program. DM 2019-51.

BACKGROUND

The Rubidoux Community Services District has participated in the Special District Risk Management Authority (“SDRMA”) Health Benefits Program, more specifically the ancillary dental coverage with Delta Dental, since August 16, 2018 when Resolution No. 2018-845 was adopted by the Rubidoux Community Services District Board of Directors.

Included in the adoption was a Memorandum of Understanding (“MOU”) between the Rubidoux Community Services District and SDRMA. Within the MOU is the following section: Amendment of Memorandum, which states “This Memorandum may be amended by the SDRMA Board of Directors and such amendments are subject to approval of Rubidoux Community Services District’s designated representative, or alternate, who shall have authority to execute this Memorandum. If the Rubidoux Community Services District fails or refuses to execute an amendment to this Memorandum shall be deemed to have withdrawn from the Program on the next annual renewal date.”

At the June 26, 2019 SDRMA Board Meeting, the SDRMA Board of Directors approved amendments to the MOU between Rubidoux Community Services District and SDRMA. The amendments were made to align the MOU with IRS guidelines, the Affordable Care Act and the CSAC-EIA pool guidelines. CSAC-EIA is the organization that provides coverage for the Health Benefits program.

With regards to dental insurance premiums, amounts will continue to fluctuate on a yearly basis consistent with the health care industry. For the 2020 program year, the Rubidoux Community Services District premiums will **DECREASE** by approximately 1.5%.

Attached for the Board of Directors review, consideration and adoption is District Resolution No. 2019-856 which approves the form of and authorizes the execution of a MOU and authorizes participation in the SDRMA health benefits program for the 2020 program year, effective January 1, 2020.

Director Trowbridge moved and Director Skerbelis seconded the Rubidoux Community Services District Board of Directors adopt Resolution No. 2019-856.

Ayes – 4 (Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 12. Acceptance of 28th Street Sewer Infrastructure Improvements Installed by a Private Developer (Jose Manuel Gomez). DM 2019-52.

BACKGROUND

In June 2018, District Staff was contacted by a developer/property owner (Mr. Jose Manuel Gomez) for the purpose of constructing a modular single-family home on a vacant lot. Since the lot was not located adjacent to existing sewer infrastructure, the developer was told that he would have to extend the sewer main approximately 310 feet to his property in order to receive sewer service from the District. The developer agreed and subsequently designed and constructed the sewer main extension to his property. District Staff inspected and approved the sewer improvements and determined that the facilities were installed to District standards and, consequently recommend acceptance to the Board of Directors today.

Attached for the Board's consideration is a "Grant Deed and Bill of Sale" for sewer infrastructure improvements and associated appurtenances installed to serve a modular single-family home development at 5422 28th Street (APN 178-271-001).

Director Skerbelis moved and Director Trowbridge seconded the Rubidoux Community Services District Board of Directors authorize the following:

- 1. Authorize Staff to accept and record the attached "Grant Deed and Bill of Sale" offered by Mr. Jose Manuel Gomez, for the sewer infrastructure improvements for his modular single-family home.**
- 2. Authorize Staff to accept the sewer infrastructure improvements installed by Mr. Jose Manuel Gomez for operation and maintenance into the District's sewer system.**

Ayes – 4 (Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 12. CLOSED EXECUTIVE SESSION – Pursuant to Government Code Section 54956.9: Legal Counsel Status on Litigation Case No. CIVDS 1310520, City of Riverside vs. Rubidoux Community Services District.

No report or action at this time.

ITEM 13. Directors Comments.

Director Trueba adjourned the meeting at 4:39 pm.