Rubidoux Community Services District

Board of Directors
Diana Leja, President
Leslie Altamirano, Vice-President
Bernard Murphy
John Skerbelis
Hank Trueba Jr.

General Manager
Brian R. Laddusaw

Water Resource Management | Refuse Collection | Street Lights | Fire / Emergency Services | Weed Abatement

NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

Thursday, December 18, 2025, at 4:00 PM

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

Members of the public wanting to attend and/or address the Board virtually may do so by using the Zoom App or website for free at: https://zoom.us/

- Meeting ID is **994 957 9980**
- Passcode is: rcsd
- Call into the meeting number 1-669-444-9171

Only one person at a time may speak by telephone or Zoom and only after being recognized by the President of the Board**.**

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.
Authority: Government code 11126-(a) (d) (q).

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require a two-thirds vote of the entire Board, or, if fewer than two-thirds of the members are present, a unanimous vote of those members present, making findings that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the posting of the agenda.

1. **CALL TO ORDER** – Diana Leja, President

2. **PLEDGE OF ALLEGIANCE** – General Manager

3. **ROLL CALL** – General Manager

4. **PUBLIC COMMENTS**

   Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to five minutes.

   No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

   The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

5. **(4:10 PM) DM 2025-114**: Receive, File and Move to Issue Rubidoux Community Services District Draft Financial Statements for Fiscal Year Ending June 30, 2025

6. **CONSENT CALENDAR**

   Consent Calendar items are expected to be routine and non-controversial and are to be acted upon by the Board by one motion, without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Agenda.

   A. Approval of Minutes for December 4, 2025, Regular Meeting

   B. Consideration to Approve December 19, 2025, Salaries, Expenses and Transfers

   C. **DM 2025-115**: Receive and File Statement of Cash Asset Schedule Report Ending November 2025

7. **CORRESPONDENCE AND RELATED INFORMATION** – None

8. **REPORTS**

   A. Operations Report

B. Emergency and Incident Report

C. General Manager and Staff Reports / Updates

D. Committee Reports – None

9. ACTION / DISCUSSION ITEMS

A. **DM 2025-116**: Consider Project Costs and Approval of Task Order for Well 8 Rehabilitation, Chemical Treatment, and Pump Equipment Replacement

B. **DM 2025-117**: Consideration to Revise the Approved Materials List and Technical Specifications for Advanced Meter Infrastructure (AMI) in the Rubidoux Community Services District Water and Sanitary Sewer Design and Construction Manual

10. DIRECTORS COMMENTS AND REQUESTS

11. NEXT MEETING

Thursday, January 15, 2026, at 4:00 p.m.

12. ADJOURNMENT

Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Rubidoux Community Services District Board of Directors during the meeting, should contact the Rubidoux Community Services District Administrative Department, at (951) 684-7580 or admin@rcsd.org, no fewer than two (2) business days prior to this meeting to enable the Rubidoux Community Services District to make reasonable arrangements to assure accessibility or language assistance for this meeting.

DECLARATION OF POSTING

I, Brian Laddusaw, General Manager and Board Secretary to the Rubidoux Community Services District, certify that a copy of this has been posted in the District's main office, 3590 Rubidoux Blvd., Jurupa Valley, and on its website no less than seventy-two (72) hours before the start of the meeting.

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Brian Laddusaw
General Manager-Secretary