

# Rubidoux Community Services District

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## RUBIDOUX COMMUNITY SERVICES DISTRICT

Employment Opportunity

### UTILITY MAINTENANCE WORKER I

#### **DEFINITION:**

The Utility Maintenance I is an entry-level position in the Municipal Water Distribution Department of Rubidoux Community Services District. Under general supervision and direction by the Utilities System Manager, the Utility Maintenance Worker I performs the functions of completing routine and emergency repairs, installations, and maintenance on water and sewer system mainlines.

#### **ESSENTIAL DUTIES:**

Duties will primarily include: install water and sewer pipelines; perform regular maintenance functions and repairs as needed; install water mainline service connections; install, repair sewer manholes; operate specialized equipment; supply maintenance records for all repairs; maintain inventory records of all stock items; perform regular maintenance at all District facilities; ability to meet the physical, mental and environmental requirements of the position so the employee will not be a hazard to his/her own safety or that of others; and perform other related duties as required, including but not limited to those necessary for performing the essential duties described above.

#### **EDUCATION/EXPERIENCE/CERTIFICATION:**

**EDUCATION:** Equivalent to high school diploma or G.E.D. Additional course work in water related topics such as cross-connection, water treatment, and water distribution are highly desirable.

**EXPERIENCE:** One year in a water or wastewater related field is preferred.

**CERTIFICATION:** Current Grade D1 certification preferred. Must obtain a Grade D1 Water Distribution Certification within the first year of employment.

#### **LICENSE REQUIRED:**

A valid California Driver's License (Class C) with a safe driving record is essential. A Department of Motor Vehicle Class B with Hazmat endorsement is highly desirable. Must obtain Motor Vehicle Class A license when District provided training is offered after the first year of employment.

**ENVIRONMENTAL/PHYSICAL REQUIREMENTS:**

Must be able to work flexible hours, including extended workdays, weekends and/or holidays when required. Must be able to walk, stoop, kneel, bend and climb to access some repair locations. Occasional exposure to slippery surfaces, chemical allergenic substances, and dust. Regular exposure to sunlight.

**SALARY:**

Starting at \$3,880.17/month (effective 7/1/2017)

**BENEFITS:**

Rubidoux Community Services District offers the following benefits for full-time regular positions:

|                                |                      |                                      |
|--------------------------------|----------------------|--------------------------------------|
| Paid Vacation                  | Group Life Insurance | Paid Holidays                        |
| Group Health                   | Paid Sick Leave      | Group Dental                         |
| CalPers Retirement             |                      | Compressed Work Week Schedule (4/10) |
| District paid S.S. and S.D.I.  |                      | 125 Cafeteria Plan                   |
| 457 Deferred Compensation Plan |                      |                                      |

**MEDICAL EXAMINATION/BACKGROUND INVESTIGATION:**

All new appointees are required to take and pass a medical examination which includes a vision and hearing test and will include drug screening. Failure to meet any medical standards may result in withdrawal of job offer or termination of employee prior to completion of medical examination. All new employees are subject to a police record check, Department of Motor Vehicles driver's license check and must be able to show proof of their legal right to work in the United States. Such proof can be a Driver's License or State Identification Card of U.S. Citizenship or a Certificate of U.S. Citizenship or Naturalization.

**EXAMINATION:**

The examination process will consist of a qualification review, an evaluation of education, training, experience and personal fitness for the positions based upon an oral interview.

**APPLICATION DEADLINE:**

Applications are available at the District office or online at [www.rcsd.org](http://www.rcsd.org).

Applications should be received by the District before 4:30 PM on Friday, June 30, 2017.

Completed applications should be delivered to:

Rubidoux Community Services District  
3590 Rubidoux Boulevard  
Rubidoux, California 92509

**Please Take Note:    Only qualified applicants will be contacted by the District to continue with the selection process.**