

**MINUTES OF REGULAR MEETING**  
**June 15, 2017**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Armando Muniz  
Bernard Murphy  
F. Forest Trowbridge  
Christopher Barajas  
Hank Trueba

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Dave Lopez, General Manager  
Steve Appel, Asst. General Manager  
Brian Jennings, Accounting/Budgeting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Muniz, at 4:00 P.M., Thursday, June 15, 2017, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for Regular Board Meeting, June 1, 2017.

Correction to Board minutes should read as follows: adjourned the June 1, 2017 Regular Board meeting, not May 18, 2017. Staff acknowledged the correction to the June 1, 2017, minutes.

**Director Trowbridge moved and Director Trueba seconded to approve the June 1, 2017 Minutes with corrections as modified.**

**The motion was carried unanimously.**

**Ayes – 5 (Barajas, Muniz, Murphy, Trowbridge, Trueba)**  
**Noes - 0**

**ITEM 5. Consider to Approve the June 16, 2017, Salaries, Expenses and Transfers.**

Approve June 16, 2017 Salaries, Expenses and Transfers.

**Director Trowbridge moved and Director Barajas seconded to approve the June 16, 2017, Salaries, Expenses and Transfers.**

**The motion was carried unanimously.**

**Ayes – 5 (Barajas, Trowbridge, Muniz, Murphy, Trueba)**  
**Noes - 0**

## **ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public to address the Board.

## **ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

The first article of related information was from the California Water News Daily regarding the State Water Resources Control Board releasing their April 2017 Conservation Data. The next article, Rancho Water District is considering rate increases 3.3% for residential and 5.6% for agricultural water. The final article, also from the California Water News Daily, is LADWP is preparing for the largest snowpack runoff from the Eastern Sierra.

## **ITEM 8. MANAGER'S REPORT**

### **Operations Report:**

The District continues to supply potable water to JCSD at the rate of 2.5 M.G. daily. All of our production wells are working well.

### **Emergency and Fire Report:**

The Incident Report for May 1 – May 31, 2017 there were a total of 289 calls, in comparison to the same period in 2016, there were a total of 259 calls. The year to date total is 1,344, compared to 1,314 in 2016.

## **ITEM 9. DM 2017-32. Receive and File Cash Asset Report Ending May 2017 for All District Fund Accounts.**

The year-to-date Interest ending May 31, 2017 is \$120,268.00 for District controlled accounts. With respect to District "Funds in Trust", we show \$4,742.00 which has been earned and posted. The District has a combined YTD total of \$125,010.23 as of May 31, 2017.

With respect to the District's Operating Funds (Excluding Operating Reserves), we show a balance of \$5,345,061.00 ending May 31, 2017. That is **\$503,063.00 MORE** than July 1, 2016, beginning balance of \$4,841,998.00.

The District's Field/admin Fund continues to grow and current fund balance nears \$267,530.00.

Submitted for the board of directors consideration is the *May 2017, Statement of Cash Asset Schedule Report* for your review and acceptance this evening.

**Director Trowbridge moved and Director Trueba seconded to Receive and File the Statement of Cash for the Month of May 2017 for the Rubidoux Community Services District.**

**The motion was carried unanimously.**

**Ayes – 5 (Trowbridge, Muniz, Barajas, Murphy, Trueba)**

**Noes – 0**

**Absent – 0**

**ITEM 10. DM 2017-33. PUBLIC HEARING. Consideration to Adopt Ordinance No. 2017-121, an Ordinance Establishing Water Charges for FY 2017-2018 for Residential, Commercial and Industrial Customers.**

Pursuant to the Board of Directors' authorization and attached for your adoption is Water Rate Ordinance No. 2017-121 which increases potable water rates by 6.5%. More specifically, Staff made presentations to the Board regarding the necessity to increase water rates at your May 4<sup>th</sup> and 18<sup>th</sup>, 2017, Budget Workshops meetings. The proposed increase for a typical household of four (4) consuming 16 units of water would see a \$2.10 increase per month.

Attached for the Board of Directors' consideration is Draft Ordinance No. 2017-121 which increases operational component of the water charges by 6.5%. Before adoption of ordinance No. 2017-121, the Board **must conduct a Public Hearing** to afford any interested and/or effected parties the opportunity to submit comments. As of the writing of this DM, there have been *No Written Comments* submitted in opposition or in favor of proposed Potable Water increases. Adoption tonight of Ordinance No. 2017-121 will have a billing date of July 1, 2017.

**Director Muniz opened the PUBLIC HEARING. There were no comments from the public.**

**Director Muniz Closed the PUBLIC HEARING.**

**After a unanimous roll call, Adoption of Ordinance No. 2017-121 was approved by the Rubidoux Community Services District Board of Directors. Ordinance No. 2017-120 has an effective date of June 1, 2017.**

**Ayes – 5 (Muniz, Murphy, Barajas, Trueba, Trowbridge)**

**Noes – 0**

**Abstain - 0**

**ITEM 11. DM 2017-34. PUBLIC HEARING. Consideration to Adopt Resolution No. 2017-835, a Resolution Establishing Residential and Commercial Trash Collection and Disposals Charges for FY 2017-2018.**

As authorized by the Board of Directors' and attached for your review and consideration is Resolution No. 2017-835, which, if adopted, will effectuate charges to residential, commercial and industrial solid waste collection and disposal services. Pursuant to AB 3030 Public Hearing Notice Requirements were noticed 30 days in advance of tonight's Public Hearing. This evening's Public Hearing is to provide interested parties and/or effected parties the opportunity to comment and/or protest said charges.

As of the writing of this memorandum, Staff has not received any written or verbal protest with respect to the proposed increases to residential, commercial and industrial rates as outlined within Resolution No. 2017-835.

The Notice of tonight's pending adoption was noticed in the Legal Section of the Press-Enterprise as well as on the District Website and available for inspection at our front counter.

**Director Muniz opened the PUBLIC HEARING. There were no comments from the public.**

**Director Muniz Closed the PUBLIC HEARING.**

**After a unanimous roll call, Adoption of Resolution No. 2017-835, a Resolution which establishes residential, commercial and industrial trash collection and disposal rates for the District was approved by the Rubidoux Community Services District Board of Directors. Ordinance No. 2017-120 has an effective date of June 1, 2017.**

**Ayes – 5 (Muniz, Murphy, Barajas, Trueba, Trowbridge)**

**Noes – 0**

**Abstain - 0**

**ITEM 12. DM 2017-35. PUBLIC HEARING. Consideration to Adopt Draft Rubidoux Community Services District Operations and Capital Improvement Budgets for FY 2017-2018 and 2018-2019.**

Attached for the Board of Directors' consideration are the proposed 2017-2018 and 2018-2019 budgets for the Rubidoux Community Services District's (District) Operating and Capital Funds. Pursuant to Board authorization, Staff has noticed tonight's Public Hearing in the Press Enterprise and on the District Website. Additionally, the draft budget document was made available for inspection at our administrative offices.

As the Board is aware, the proposed budget incorporates adjustments to all enterprise operations and services (Water, Wastewater and Solid Waste Collection and Disposal) pursuant to Prop. 218. While no one likes increases, the adjustments were necessary for the safe/reliable operations and continued maintenances of our three (3) utility services. The average impact to a typical household of four (4) in our District is about \$3.67 dollars per month... less than a medium Café Latte.

Finally, in the General Fund, we project a 1.0% increase to our secured property tax base. On a go forward basis, the real challenge is our Fire Protection contract which generally increases annually in the range of 4% to 5%.

The Capital Improvement Budgets reflect the District's **Pay As You Go (PAYGO)** policy. And with all Capital Improvement projects proposed, District Staff always recommends a finance plan to pay for subject improvement(s) for Board authorization and approval. Additionally, Rubidoux CSD continues to deliver 1,700± gallons per minute to Jurupa CSD on a consistent but interruptible basis by either party. Going

forward, efficiency of water use is now the State's mantra. We look forward to the challenges the next two (2) years, FY 2017-2018 and 2018-2019 may bring.

As of the writing of this memorandum the District has not received any comments, written or oral. The purpose of tonight's Public Hearing is to receive testimony from the general public with respect to the draft budget. At the conclusion of tonight's Public Hearing, Staff recommends adopting the proposed 2017-2018 and 2018-2019 Budgets.

**Director Muniz opened the PUBLIC HEARING. There were no comments from the public.**

**Director Muniz Closed the PUBLIC HEARING.**

**Director Barajas moved and Director Trowbridge seconded adoption of the 2017-2018 and 2018-2019 Budgets to the Rubidoux Community Services District Board of Directors as presented.**

**The motion was carried unanimously.**

**Ayes – 5 (Trowbridge, Muniz, Barajas, Murphy, Trueba)**

**Noes – 0**

**Absent – 0**

**ITEM 13. Directors Comments – Non action.**

Director Muniz adjourned the June 15, 2017, Regular Board meeting.