

**MINUTES OF REGULAR MEETING
September 20, 2018
RUBIDOUX COMMUNITY SERVICES DISTRICT**

DIRECTORS PRESENT: Christopher Barajas
Bernard Murphy
Hank Trueba, Jr.

DIRECTORS ABSENT: Armando Muniz
F. Forest Trowbridge

STAFF PRESENT: Dave Lopez, General Manager
Steve Appel, Assistant General Manager
Krysta Krall, Manager Fiscal Services
Brian Jennings, Budgeting/Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Murphy, at 4:00 P.M., Thursday, September 20, 2018, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for Regular Board Meeting, September 6, 2018.

Director Trueba moved and Director Barajas seconded to approve the September 6, 2018 Minutes.

The motion was carried unanimously.

**Ayes – 3 (Murphy, Barajas, Trueba)
Noes - 0**

ITEM 5. Consider to Approve the Salaries, Expenses and Transfers.

Consideration to approve September 21, 2018, Salaries, Expenses and Transfers.

Director Trueba moved and Director Barajas seconded to Approve the September 21, 2018, Salaries, Expenses and Transfers.

The motion was carried unanimously.

**Ayes – 3 (Murphy, Trueba, Barajas)
Noes - 0**

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first article was from the California Water News Daily regarding a “Voluntary” Water Tax Dying in Legislature. There are some other efforts that are being presented that would require a water tax among the water purveyors. While it’s not popular, it has political interest. The next article was from the MV Valley News regarding EMWD warning their consumers of water quality testing scams. The final piece was on the Oroville Dam repairs hit \$1.1 billion, and could still climb higher.

ITEM 8. MANAGER’S REPORT

Operations Report:

All facilities ran fine in August even with the heat.

Emergency and Fire Report:

The Incident Report for August 1 – August 31, 2018 there were a total of 273 calls, in comparison to the same period in 2017, there were a total of 292 calls. The year to date total is 2,180, compared to 2,142 in 2017.

ITEM 9. Receive and File Statement of Cash Asset Schedule Report Ending June 2018. DM 2018-60.

BACKGROUND

The year-to-date Interest ending August 31, 2018 Statement of Cash Asset Schedule of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$80,020.00 for District controlled accounts. With respect to District “Funds in Trust”, we show \$3,499.00 which has been earned and posted. The District has a combined YTD total of \$83,519.13 as of August 31, 2018.

With respect to the District’s Operating Funds (Excluding Operating Reserves), we show a balance of \$5,657,852.00 ending August 31, 2018. That is **\$300,975.00 LESS** than July 1, 2018, beginning balance of \$5,958,827.00.

The District’s Field/admin Fund continues to grow and current fund balance nears \$397,500.00.

Submitted for the board of directors consideration is the ***August 2018, Statement of Cash Asset Schedule Report*** for your review and acceptance this evening.

Director Trueba moved and Director Barajas seconded to Receive and File the Statement of Cash for the Month of August 2018 for the Rubidoux Community Services District.

**Ayes – 3 (Barajas, Murphy, Trueba)
Noes – 0**

Motion passes unanimously.

ITEM 10. Consideration to Award for the Replacement of a Water Department Utility Truck. DM 2018-61.

BACKGROUND

Attached for the Board of Directors consideration is a competitive bid summary which identifies Fritts Ford of Riverside with the lowest bid amount of \$24,028.49. The proposed utility truck is a 2018; two wheel drive, regular cab ½ ton truck with a 6.5 foot bed. The above replaces a 2014 utility truck involved in a traffic collision. As stated in Mr. Jennings memo, our Insurance carrier has deemed the truck to be a **Total Loss** and determined the fair market value at \$17,729.00. The balance would be encumbered by Water Fund Operations in the amount of \$6,299.49.

RECOMMENDATION

This truck was not scheduled to be replaced this year and consequently, a non-budgeted item. However, for work production and efficiency (eliminate field personal from doubling-up), Staff recommends replacement at this time.

Director Trueba moved and Director Barajas seconded the Staff’s recommendation to replace the 2014 utility truck with a 2018 ½ ton utility truck with a 6.5 foot bed from Fritts Ford of Riverside in the amount of \$24,028.49.

**Ayes – 3 (Barajas, Murphy, Trueba)
Noes – 0**

Motion passes unanimously.

ITEM 11. Directors Comments – Non action.

Director Barajas brought up about possibly changing board policy regarding teleconferencing if or when a member cannot attend a meeting. Director Murphy responded that he was not opposed to putting it on the agenda, however he feels that the reason there public meetings is so elected officials can be available to the public. If a meeting cannot take place due to the lack of a quorum, then it should be postponed. Mr.

Lopez stated video conferencing is allowed through the Brown Act and will agenize this item for Board consideration.

Director Murphy commented that he is not happy with asking questions and not getting answers. He referred to the billing statements from 2007-2018. Half of the time we say we are in a drought condition. His question was, "How many man hours does it take to change the statement?" He stated he has asked the question four (4) times and still does not have an answer. Staff did not recall that question being asked. Response was it can be changed and it is a person minute to change. Additionally, the reason it is still stated is because we are under an executive order that we are still in a drought by the State Water Resources Control Board. The State of California says we are still in drought conditions.

Additionally Director Murphy commented a transcript for a trial is never available for downloading on a website? He stated he had asked staff to look into that. Mr. Lopez responded that litigation is still ongoing, with a possible cross complaint. Mr. Lopez offered to get an opinion from District attorney whether or not that is wise do or not. Director Murphy stated he would write the questions and he would bring it to the next meeting. Mr. Lopez responded that Director Murphy gave him an option at the previous board meeting to do it or not, and Mr. Lopez chose not. He felt it's not a wise decision on behalf of the District to put transcripts on a public website. Director Murphy stated that he must be confused. He (Director Murphy) will write down his questions and give to staff.

Director Murphy adjourned the September 20, 2018 Regular Board meeting at 4:30 pm.