

MINUTES OF REGULAR MEETING
September 5, 2019
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
John Skerbelis
F. Forest Trowbridge
Hank Trueba, Jr.
Bernard Murphy

DIRECTORS ABSENT:

STAFF PRESENT: Steve Appel, General Manager
Brian Laddusaw, Director of Finance
Brian Jennings, Manager Budgeting & Accounting
Jeff Sims, Assistant General Manager/District Engineer

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Trueba, at 4:00 P.M., Thursday, September 5, 2019, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for August 15, 2019, Regular Board Meeting.

Director Skerbelis moved and Director Muniz seconded to approve August 15, 2019 Minutes.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 5. Consideration to Approve the September 6, 2019 the Salaries, Expenses and Transfers.

Consideration to approve September 6, 2019, Salaries, Expenses and Transfers.

Director Muniz moved and Director Skerbelis seconded to Approve the September 6, 2019 Salaries, Expenses and Transfers.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba,)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board at this time.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The only article was from www.voiceofsandiego.org. This article had a lot of water related information. The two agencies, Fallbrook Public Utility District and Rainbow Municipal Water District wanting to secede from the San Diego Authority and to start buying water from the Eastern Municipal Water District. It appears as though the two districts are rate shopping and it looks as though they may be able to get a lower water rate from EMWD as opposed to the San Diego Water Authority.

ITEM 8. MANAGER’S REPORT

Operations Report:

Presented at the second meeting of the month.

Emergency and Fire Report:

Presented at the second meeting of the month.

ITEM 9. Consideration to Purchase Two Replacement (Utility Bed Trucks) and one New Fleet Vehicles (1/2 -ton Pickup Truck). DM 2019-47.

BACKGROUND

On Thursday, August 20, 2019, the District received sealed bids for the replacement of two water department utility vehicles and the addition of one new water department vehicle. The proposed replacement vehicles include two $\frac{3}{4}$ - ton utility bed trucks and one $\frac{1}{2}$ - ton pickup truck. Separate bid documents were created for each vehicle to provide the most flexibility in purchasing options. Bidding documents were delivered to fur dealers in the local area and two sealed bids received. Sunrise Ford in Fontana was the lowest bidder for all three vehicles.

If approved, the new trucks will replace the following fleet vehicles. Vehicle one is a 2013 Ford F250 utility bed truck (last five of the VIN 42078) with approximately 49,000 miles; vehicle two is a 2015 Ford F250 utility bed truck (last five of the VIN 71823) with

approximately 96,000 miles; and vehicle three is 2006 Ford Escape Hybrid SUV (last five of the VIN 68094) with approximately 12,000.

As mentioned above, the low bids were submitted by Sunrise Ford in Fontana for a total bid of \$27,730.20 (including taxes, extended warranty, and trade-in) for vehicle 1; \$23,730.20 for vehicle 2; and \$25,654.73 for vehicle 3. A total of \$77,115.13 for all three vehicles. Copies of the bids are attached.

The vehicles were included in this year's water operating budget. The total budget for the vehicle replacement is \$95,000.00. A copy of the water operating budget is included for your information.

Director Trowbridge moved and Director Muniz seconded the following for Rubidoux Community Services District:

Vehicle 1:

- 1a. Recognize the Bid for a 2019 Ford F250 utility bed truck submitted by Sunrise Ford for a total amount of \$27,730.20 as the lowest responsive bid (with extended warranty and trade-in); and**
- 1b. Surplus the 2013 Ford F250 utility bed truck (VIN 1FTBF2A67DEB42078) and accept Sunrise Ford's trade-in offer \$10,500.00 for the truck.**

Vehicle 2:

- 2a. Recognize the Bid for a 2019 Ford F250 utility bed truck submitted by Sunrise Ford for a total amount of \$23,730.20 as the lowest responsive bid (with extended warranty and trade-in); and**
- 2b. Surplus the 2015 Ford F250 utility bed truck (VIN 1FTBF2A68GEA71823) and accept Sunrise Ford's trade-in offer \$14,500.00 for the truck.**

Vehicle 3:

- 3a. Recognize the Bid for a 2019 Ford F150 pickup truck submitted by Sunrise Ford for a total amount of \$25,654.73 as the lowest responsive bid (with extended warranty and trade-in); and**
- 3b. Surplus the 2006 Ford Escape Hybrid SUV (VIN 1FMCU95HX6KB68094) and accept Sunrise Ford's trade-in offer \$1,200.00 for the SUV.**

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 10. CLOSED EXECUTIVE SESSION – Pursuant to Government Code Section 54956.8: Real Property Negotiations.

Property: 5293 Mission Blvd., Jurupa Valley CA

Agency Negotiator: Steven Appel

Under Negotiation: Purchase/No purchase, price and terms

The Board directed the General Manager to submit a bid as presented in Closed Session.

ITEM 11. CLOSED EXECUTIVE SESSION Pursuant to Government Code Section 54956.9:

Pursuant to Government Code Section 54956.9: Legal Counsel Status on Litigation Case No. CIVDS 1310520, City of Riverside vs. Rubidoux Community Services District

No action at this time.

ITEM 12. Directors Comments.

Director Trueba adjourned the meeting at 4:52 pm.