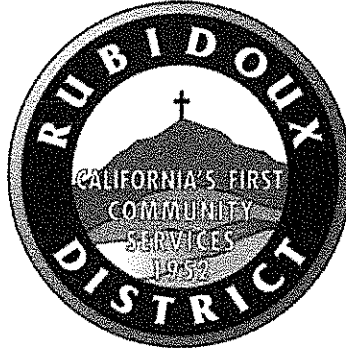


# Rubidoux Community Services District

## Board of Directors

Christopher Barajas  
Armando Muniz  
Bernard Murphy  
F. Forest Trowbridge  
Hank Trueba Jr.



## Secretary-Manager

David D. Lopez

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING 4:00 PM, December 7, 2017

1. Call to Order - Armando Muniz, President
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes for November 16, 2017, Regular Board Meeting
5. Consider to Approve the December 8, 2017, Salaries, Expenses and Transfers
6. Acknowledgements - Members of the public may address the Board at this time on any non-agenda matter.
7. Correspondence and Related Information
8. Manager's Report

**ACTION ITEMS:**

9. Receive and File Statement of Cash Asset Report for All District Funds Ending October 2017: **DM 2017-59**
10. Present City of Riverside Letter Response to General Fund Transfers as an Eligible Cost for Regional Wastewater Treatment Costs: **DM 2017-60**
11. Consideration to Cancel January 4<sup>th</sup>, 2018, Regular Meeting Due to the Holiday Scheduled: **DM 2017-61**
12. Directors Comments - Non-action
13. Adjournment

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

**4. APPROVAL OF MINUTES FOR NOVEMBER 16, 2017, REGULAR  
BOARD MEETING MINUTES**

**MINUTES OF REGULAR MEETING**  
**November 16, 2017**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Bernard Murphy  
F. Forest Trowbridge  
Christopher Barajas  
Hank Trueba  
Armando Muniz

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Dave Lopez, General Manager  
Steve Appel, Assistant General Manager  
Krysta Krall, Manager Fiscal Services  
Brian Jennings, Budgeting/Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Muniz, at 4:00 P.M., Thursday, November 16, 2017, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for Regular Board Meeting, November 2, 2017.

**Director Trueba moved and Director Barajas seconded to approve the November 2, 2017 Minutes.**

**The motion was carried unanimously.**

**Ayes – 5 (Barajas, Murphy, Trowbridge, Trueba, Muniz)**  
**Noes - 0**

**ITEM 5. Consider to Approve the November 17, 2017, Salaries, Expenses and Transfers.**

Approve November 17, 2017, Salaries, Expenses and Transfers.

**Director Barajas moved and Director Trueba seconded to approve the November 3, 2017, Salaries, Expenses and Transfers.**

**The motion was carried unanimously.**

**Ayes – 5 (Barajas, Trowbridge, Murphy, Trueba, Muniz)**  
**Noes - 0**

## ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board.

## ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first article is from the Press Enterprise regarding the City of Perris and their attempts to sell their water and sewer systems. They took a vote to the general population and the water systems will be sold, but the sewers will be kept by the city at least for the short term. The next article, also from the Press, was regarding the question "Is Riverside electricity user's tax legal? A lawsuit says no". The lawsuit was filed on October 25 and the city has not yet filed a reply. The hearing date is December 18. Next, there was a thank you from the North Bay Industries Activity Center, in Rohnert Park, CA. They were in the Santa Rosa area during the California Wildfires. The final article was a thank you from the Jurupa Valley Chamber of Commerce for Mr. Lopez's participation in the state of the city address that was held in September.

## ITEM 8. MANAGER'S REPORT

### Operations Report:

We have nothing to report.

### Emergency and Fire Report:

The Incident Report for October 1 – October 31, 2017, there were a total of 181 calls, in comparison to the same period in 2016, there were a total of 252 calls. The year to date total is 2,545, compared to 2,609 in 2016.

## ITEM 9. DM 2017-55. Consideration to Schedule Employee/Board of Directors End-of-Year Luncheon.

About four (4) years ago the Rubidoux Community Services District employees resurrected their end-of-year luncheon. This renewed interest was jump started by the front office Staff. As the Board is aware, *No public funds are used for the luncheon.* Consequently, the employees' annual luncheon is only made possible through the generous donations made by the Board of Directors and Employees. Directors traditionally donate about \$50.00 towards the annual luncheon. Your donation generally goes towards the purchase of main entrees, beverages, desserts, decorations, plates and cups.

For budget setting, Staff will contact each Director of their intention to donate this year. **This is voluntary.** Furthermore, it is also the purpose of this DM to advise and invite the Board of Directors to the December 20, 2017, (Wednesday), luncheon scheduled for 12:00 PM. Employees and Directors are invited.

No action necessary.

**ITEM 10. DM 2017-56. Review Board of Directors Reorganization Policy**

This item is presented to refresh your memory as to the Reorganization Policy of the Board. **The reorganization will be agendized and conducted at the December 21, 2017**, regular Board meeting of the Rubidoux Community Services District Board.

Since 1991, the Rubidoux Community Services District Board of Directors have practiced the policy of annually rotating the Vice-President's position once the President's annual term has expired. Last December, President Muniz was reaffirmed President for calendar year 2017 and the Board elected Director Murphy as Vice President. In keeping with the Board policy to rotate the President's position, Vice President Murphy would rotate into the President's position for calendar year 2018. Consequently, the reorganization of the Board will need to select and fill the Vice President position for calendar year 2018 and eventual President for 2019.

Pursuant to the Reorganization of the California Government Code and in keeping with the policy of the Board to rotate the President's position, it is procedurally appropriate the Board nominate and elect a Vice President to the Board for calendar year 2018 at your December 21, 2017, meeting.

No action at this time.

**ITEM 11. DM 2017-57. Presentation on Improved Utility Billing Statement.**

As the Board is aware, the District has been implementing a utility billing and accounting software upgrade. We have conducted parallel billing cycles with positive results. More recently, the District has **gone live**, again with positive results.

Mr. Brian Jennings, Accounting/Budget Manager, has spearheaded this implementation and will make this afternoon's presentation on our new utility bill.

Mr. Jennings gave a detailed presentation to the Board on the new utility bill.

Status report only, no action necessary.

**ITEM 12. DM 2017-58. Consideration to Develop New Position for the Rubidoux Community Services District.**

At the request of Director Barajas this item is presented to the Board of Directors for your consideration this afternoon. As Staff understood the request, Director Barajas requested a new position in the **Public Affairs/Public Information/Outreach Scope of Duties and Functions**. As such, Staff has assembled similar Job Descriptions from local water districts in our area. Their titles are as follows: Community Affairs Supervisor, JCSD, Public Communications Manager, WMWD, and Public Affairs Managers, EMWD. Funding for this proposed position generally comes out of the Water Department Fund

since typically the outreach is related to water quality, conservation, education and general agency information.

<u>Agency</u>	<u>Position</u>	<u>Annual Salary Range</u>	<u>Benefit Costs Est.</u>
JCSD	Comm. Affairs Super.	\$76K to \$92.5K	SalaryX57%=Total
WMWD	Comm. Manager's	\$58K to \$139K	SalaryX57%=Total
EMWD	Public Affairs Mgr., I, II	\$75.5K to \$144.7K	SalaryX57%=Total

In addition to the above costs, there are materials costs, dues and membership costs and travel expenses with we estimate at approximately \$25,000.00 per year. Further, expect salaries and benefits and expenses to increase at 2% to 5% annually.

**Director Barajas moved to develop a new position for public affairs for the RCSD; there was no second. The motion dies for lack of a second.**

**ITEM 13. Directors Comments – Non action.**

Director Muniz adjourned the November 16, 2017, Regular Board meeting.

5. CONSIDER TO APPROVE THE DECEMBER 8, 2017, SALARIES,  
EXPENSES AND TRANSFERS



RUBIDOUX COMMUNITY SERVICES DISTRICT  
DECEMBER 7, 2017 (BOARD MEETING)  
**FUND TRANSFER AUTHORIZATION**

NET PAYROLL 12/1/2017	62,300.00
VACATION BUYBACK 12/1/17	5,300.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 12/4/17	24,200.00
WIRE TRANSFER: STATE PAYROLL TAXES 12/4/17	4,900.00
WIRE TRANSFER: TO CREDIT UNION	3,250.00
WIRE TRANSFER: PERS RETIREMENT	12,820.00
WIRE TRANSFER: PERS HEALTH PREMIUMS	-
WIRE TRANSFER: SECTION 125	424.61
WIRE TRANSFER: SECTION 457	2,810.00
 NET PAYROLL 12/15/2017	 62,600.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 12/18/17	23,000.00
WIRE TRANSFER: STATE PAYROLL TAXES 12/18/17	4,800.00
WIRE TRANSFER: TO CREDIT UNION	2,450.00
WIRE TRANSFER: PERS RETIREMENT	12,820.00
WIRE TRANSFER: PERS HEALTH PREMIUMS	-
WIRE TRANSFER: SECTION 125	424.61
WIRE TRANSFER: SECTION 457	2,810.00
 12/8/2017 WATER FUND TO GENERAL FUND-Payables	 78,628.82
WATER FUND TO GENERAL FUND-Trash	138,294.84
WATER FUND TO SEWER FUND	125,966.29
 SEWER FUND TO GENERAL FUND-Payables	 108,036.82
 12/8/2017 SEWER FUND CHECKING TO LAIF SEWER OP	 20,000.00
SEWER FUND CHECKING TO WATER FUND CHECKING	-
LAIF SEWER OP TO SEWER FUND CHECKING	-
LAIF WASTEWATER RESERVE TO LAIF SEWER OP	-
LAIF SEWER ML TO LAIF SEWER OP	-
LAIF WASTEWATER REPLACEMENT TO LAIF SWR OP	-
GENERAL FUND CHECKING TO LAIF SEWER ML	-
GENERAL FUND CHECKING TO LAIF PROP TAX	-
GENERAL FUND PROPERTY TAX TO GF CHECKING	6,000.00
GENERAL FUND CHECKING TO GENERAL FUND PROP TAX	-
LAIF GENERAL TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GF CHECKING	240,000.00
COP PAYBACK TO LAIF-COP PAYBACK	47,000.00
WATER REPLACEMENT TO LAIF-W.R.	7,000.00
LAIF WATER ML TO LAIF WATER REPLACEMENT	-
LAIF WATER ML TO WATER FUND CHECKING	-
LAIF WATER OP TO WATER FUND CHECKING	-
LAIF WATER RESERVE TO LAIF WATER OP	-
LAIF WATER REPLACE TO LAIF WATER OP	-
LAIF WATER OP TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER RESERVE	97,000.00
WATER FUND CHECKING TO LAIF WATER OP	148,000.00
LAIF WATER FIELD/ADMIN TO LAIF WATER OP	-
LAIF COP TO WATER FUND CHECKING	-
LAIF COP TO LAIF WATER OP	-

**NOTES PAYABLE**

<u>DESCRIPTION</u>	<u>BALANCE</u>	<u>PAYMENT</u>	<u>DUE DATE</u>
City of Riverside (Headworks Replacement)	27,128 Prin.	13,564	Oct-17
U.S. Bank Trust (1998 COP's Refunding)	4,655,000 Prin.	603,581	Dec-17
U.S. Bank Trust (1998 COP's Refunding)	1,272,114 Intr.	118,581	Dec-17
MN Plant-State Revolving Loan	4,872,287 Prin.	119,472	Jan-18
MN Plant-State Revolving Loan	1,136,945 Intr.	62,625	Jan-18

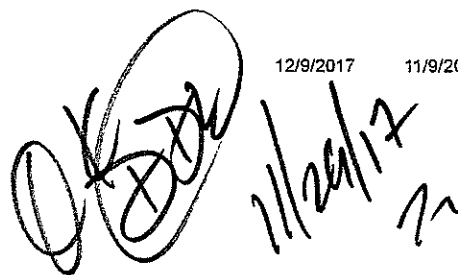
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GL Date		Immediate GL Account			Credit Card	CC Reference #	Payment Date		Total Invoice
1	2030 / BABCOCK, E S & SONS, INC								BK70425-0267
WTR ANALYSES		11/6/2017	N	N			12/6/2017	11/6/2017	\$0.00
12/7/2017					N				\$30.00 ✓
2	2030 / BABCOCK, E S & SONS, INC								BK70427-0267
WTR ANALYSES		11/6/2017	N	N			12/6/2017	11/6/2017	\$0.00
12/7/2017					N				\$75.00 ✓
3	2030 / BABCOCK, E S & SONS, INC								BK70548-0267
WTR ANALYSES		11/7/2017	N	N			12/7/2017	11/7/2017	\$0.00
12/7/2017					N				\$200.00 ✓
4	2030 / BABCOCK, E S & SONS, INC								BK70574-0267
WTR ANALYSES		11/7/2017	N	N			12/7/2017	11/7/2017	\$0.00
12/7/2017					N				\$490.00 ✓
5	2030 / BABCOCK, E S & SONS, INC								BK70655-0267
LAB FEES		11/8/2017	N	N			12/8/2017	11/8/2017	\$0.00
12/7/2017					N				\$240.00 ✓
6	2030 / BABCOCK, E S & SONS, INC								BK70656-0267
WTR ANALYSES		11/8/2017	N	N			12/8/2017	11/8/2017	\$0.00
12/7/2017					N				\$45.00 ✓
7	2030 / BABCOCK, E S & SONS, INC								BK70726-0267
WTR ANALYSES		11/9/2017	N	N			12/9/2017	11/9/2017	\$0.00
12/7/2017					N				\$105.00 ✓
8	2030 / BABCOCK, E S & SONS, INC								BK70729-0267
WTR ANALYSES		11/9/2017	N	N			12/9/2017	11/9/2017	\$0.00
12/7/2017					N				\$105.00 ✓
9	2030 / BABCOCK, E S & SONS, INC								BK70733-0267
WTR ANALYSES		11/9/2017	N	N			12/9/2017	11/9/2017	\$0.00
12/7/2017					N				\$110.00 ✓
10	2030 / BABCOCK, E S & SONS, INC								BK70734-0267
WTR ANALYSES		11/9/2017	N	N			12/9/2017	11/9/2017	\$0.00
12/7/2017					N				\$275.00 ✓
11	2030 / BABCOCK, E S & SONS, INC								BK70735-0267
WTR ANALYSES		11/9/2017	N	N			12/9/2017	11/9/2017	\$0.00
12/7/2017					N				\$75.00 ✓
12	2030 / BABCOCK, E S & SONS, INC								BK70736-0267
WTR ANALYSES		11/9/2017	N	N			12/9/2017	11/9/2017	\$0.00
12/7/2017					N				\$45.00 ✓
13	2030 / BABCOCK, E S & SONS, INC								DRINKWATER 111520
WRKSH - MORALES		11/9/2017	N	N			12/9/2017	11/9/2017	\$0.00
12/7/2017					N				\$105.00 ✓
14	1875 / AT&T								9391019944
PHONE CHGS		11/7/2017	N	N			12/14/2017	11/7/2017	\$0.00
12/7/2017					N				\$498.73 ✓
15	8650 / HOME DEPOT CREDIT SERVICES								009114/0024329
SUPPLIES		11/9/2017	N	N			12/9/2017	11/9/2017	\$0.00
12/7/2017					N				\$189.46 ✓
16	8688 / HOUSTON & HARRIS PCS, INC.								17-20616
HYDRO-WASH		11/8/2017	N	N			12/8/2017	11/8/2017	\$0.00
12/7/2017					N				\$4,240.00 ✓
17	9505 / CARQUEST AUTO PARTS								7456-365954
R&M TRK		11/9/2017	N	N			12/9/2017	11/9/2017	\$0.00
12/7/2017					N				\$11.30 ✓



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PO Number					Check #				Discount
GL Date		Immediate GL Account			Credit Card		Payment Date		Total Invoice
18	9510 / SO CAL TRUCKWORKS								6023
R&M TRK		11/9/2017	N	N		12/9/2017	11/9/2017		\$0.00
12/7/2017					N				\$487.43
19	9659 / INLAND DESERT SECURITY & COMMU								171100636101
DEC 17 ANSWR SVC		11/15/2017	N	N		12/15/2017	11/15/2017		\$0.00
12/7/2017					N				\$408.60
20	11452 / KH METALS & SUPPLY								0412680
STEEL PIPE		11/8/2017	N	N		12/8/2017	11/8/2017		\$0.00
12/7/2017					N				\$130.92
21	12715 / LUCE COMMUNICATIONS: dba ABG C								1114176210000090
DEC POSTAGE		11/14/2017	N	N		12/14/2017	11/14/2017		\$0.00
12/7/2017					N				\$3,000.00
22	13055 / MAIL FINANCE								N6839251
POSTAGE MACHINE		11/6/2017	N	N		12/7/2017	11/6/2017		\$0.00
12/7/2017					N				\$417.78
23	13200 / MERIT OIL COMPANY								427522
GASOLINE		11/8/2017	N	N		11/23/2017	11/8/2017		\$0.00
12/7/2017					N				\$1,284.32
24	18003 / R&D MECHANICAL SUPPLY, INC								11001726
R&M WTR		11/1/2017	N	N		12/1/2017	11/1/2017		\$0.00
12/7/2017					N				\$158.78
25	18003 / R&D MECHANICAL SUPPLY, INC								11001731
PARTS		11/8/2017	N	N		12/8/2017	11/8/2017		\$0.00
12/7/2017					N				\$202.28
26	18003 / R&D MECHANICAL SUPPLY, INC								11001733
PARTS		11/9/2017	N	N		12/9/2017	11/9/2017		\$0.00
12/7/2017					N				\$440.44
27	18003 / R&D MECHANICAL SUPPLY, INC								11001734
TOOLS		11/9/2017	N	N		12/9/2017	11/9/2017		\$0.00
12/7/2017					N				\$237.08
28	18723 / RUBIDOUX TIRE								2813032
R&M TRK		11/7/2017	N	N		12/7/2017	11/7/2017		\$0.00
12/7/2017					N				\$17.00
29	18723 / RUBIDOUX TIRE								2813076
R&M JEEP		11/9/2017	N	N		12/9/2017	11/9/2017		\$0.00
12/7/2017					N				\$621.71
30	19420 / SHRED-IT USA								8123427584
SHREDDING		10/31/2017	N	N		11/30/2017	10/31/2017		\$0.00
12/7/2017					N				\$66.00
31	19477 / SITEONE LANDSCAPE SUPPLY, LLC								83412027
SHOVELS		11/8/2017	N	N		12/8/2017	11/8/2017		\$0.00
12/7/2017					N				\$67.45
32	19477 / SITEONE LANDSCAPE SUPPLY, LLC								83438027
TOOL		11/9/2017	N	N		12/9/2017	11/9/2017		\$0.00
12/7/2017					N				\$58.09
33	22020 / VERIZON WIRELESS								9795425990
CELL PHN CHGS		11/23/2017	N	N		12/23/2017	11/23/2017		\$0.00
12/7/2017					N				\$413.79
34	23568 / WESTERN MUNICIPAL WATER DISTR								IN9335
SEPT BRINE		11/2/2017	N	N		12/2/2017	11/2/2017		\$0.00
12/7/2017					N				\$787.02

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PO Number					Check #				Discount
GL Date		Immediate GL Account			Credit Card		Payment Date		Total Invoice
35	1070 / USEWARE, INC								UWI20151756CC
NOV/DEC SUPT		11/14/2017	N	N		12/14/2017	11/14/2017		\$0.00
12/7/2017					N				\$2,445.34
36	1450 / AIRGAS USA, LLC								9069728892
CO2 TANKS		11/13/2017	N	N		12/13/2017	11/13/2017		\$0.00
12/7/2017					N				\$166.66
37	2004 / B.P.S. B's POOL SUPPLIES								90671
SODIUM HYPO		11/15/2017	N	N		12/15/2017	11/15/2017		\$0.00
12/7/2017					N				\$1,284.94
38	2030 / BABCOCK, E S & SONS, INC								BK71426-0267
WTR ANALYSES		11/20/2017	N	N		12/20/2017	11/20/2017		\$0.00
12/7/2017					N				\$110.00
39	2718 / BOOT BARN								IVC0119525
BOOTS - MRENO/MANRQ		11/13/2017	N	N		12/13/2017	11/13/2017		\$0.00
12/7/2017					N				\$310.93
40	3087 / CA SPECIAL DISTRICTS ASSOCIATI								ID 243 20171106
DUES 1/18-12/18		11/6/2017	N	N		12/31/2017	11/6/2017		\$0.00
12/7/2017					N				\$6,867.00
41	3921 / CROWN ACE HARDWARE								073432
TOOLS		11/14/2017	N	N		12/14/2017	11/14/2017		\$0.00
12/7/2017					N				\$4.30
42	8077 / HARRINGTON INDUSTRIAL PLASTICS								01214551
MOUNT KIT		11/16/2017	N	N		12/16/2017	11/16/2017		\$0.00
12/7/2017					N				\$179.60
43	8077 / HARRINGTON INDUSTRIAL PLASTICS								01214552
PVC PARTS		11/16/2017	N	N		12/16/2017	11/16/2017		\$0.00
12/7/2017					N				\$616.88
44	8077 / HARRINGTON INDUSTRIAL PLASTICS								01214603
PVC PARTS		11/17/2017	N	N		12/17/2017	11/17/2017		\$0.00
12/7/2017					N				\$132.55
45	8688 / HOUSTON & HARRIS PCS, INC.								17-20632
HYDRO-WASH		11/15/2017	N	N		12/15/2017	11/15/2017		\$0.00
12/7/2017					N				\$3,577.50
46	8688 / HOUSTON & HARRIS PCS, INC.								17-20637
VIDEO INSPECT		11/15/2017	N	N		12/15/2017	11/15/2017		\$0.00
12/7/2017					N				\$1,960.00
47	8688 / HOUSTON & HARRIS PCS, INC.								17-20654
HYDRO-WASH		11/17/2017	N	N		12/17/2017	11/17/2017		\$0.00
12/7/2017					N				\$5,962.50
48	9505 / CARQUEST AUTO PARTS								7456-366573
SUPPLIES		11/17/2017	N	N		12/17/2017	11/17/2017		\$0.00
12/7/2017					N				\$6.12
49	9510 / SO CAL TRUCKWORKS								6044
R&M TRK		11/15/2017	N	N		12/15/2017	11/15/2017		\$0.00
12/7/2017					N				\$886.39
50	9510 / SO CAL TRUCKWORKS								6057
R&M TRK		11/17/2017	N	N		12/17/2017	11/17/2017		\$0.00
12/7/2017					N				\$77.84
51	9682 / INLAND WATER WORKS SUPPLY CO								S1005581.001
PARTS		11/14/2017	N	N		12/14/2017	11/14/2017		\$0.00
12/7/2017					N				\$893.93

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PO Number		Inv Date	Paid Out	Immediate	Check #				Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #	Payment Date		Total Invoice
52	10055 / JADTEC SECURITY SVCS, INC.								1917065
SVC CALL		11/10/2017	N	N			12/10/2017	11/10/2017	\$0.00
12/7/2017					N				\$79.00
53	12690 / LOS ANGELES TIMES								20171104
SUBS 1 YR		11/4/2017	N	N			12/15/2017	11/4/2017	\$0.00
12/7/2017					N				\$308.21
54	13200 / MERIT OIL COMPANY								428626
GASOLINE		11/15/2017	N	N			11/30/2017	11/15/2017	\$0.00
12/7/2017					N				\$1,031.65
55	14087 / NATIONAL PAVING CO, INC								29416
PAVING		11/13/2017	N	N			12/13/2017	11/13/2017	\$0.00
12/7/2017					N				\$15,275.00
56	16893 / PRUDENTIAL OVERALL SUPPLY CO								FLOOR MATS/SUPPLIES
22518148		11/15/2017	N	N			12/15/2017	11/15/2017	\$0.00
12/7/2017					N				\$277.36
57	18003 / R&D MECHANICAL SUPPLY, INC								11001745
TOOLS		11/16/2017	N	N			12/16/2017	11/16/2017	\$0.00
12/7/2017					N				\$78.52
58	18356 / RELIABLE WORKPLACE SOLUTIONS								AR57885
PRNTR USG		11/15/2017	N	N			12/15/2017	11/15/2017	\$0.00
12/7/2017					N				\$6.10
59	19130 / SCE								17D2352968572
WTR PMP ENRGY		11/17/2017	N	N			12/7/2017	11/17/2017	\$0.00
12/7/2017					N				\$11,033.76
60	19130 / SCE								17D2036525988
SWR PMP ENRGY		11/18/2017	N	N			12/7/2017	11/18/2017	\$0.00
12/7/2017					N				\$722.32
61	19130 / SCE								17D2323283572
SWR PMP ENRGY		11/18/2017	N	N			12/7/2017	11/18/2017	\$0.00
12/7/2017					N				\$265.15
62	19130 / SCE								17D2271820763
WTR PMP ENRGY		11/17/2017	N	N			12/7/2017	11/17/2017	\$0.00
12/7/2017					N				\$242.48
63	19130 / SCE								17D2317748135
SWR PMP ENRGY		11/18/2017	N	N			12/7/2017	11/18/2017	\$0.00
12/7/2017					N				\$1,882.40
64	19885 / STREAMLINE								92616
NOV 17 WEBSITE		11/18/2017	N	N			12/18/2017	11/18/2017	\$0.00
12/7/2017					N				\$400.00
65	21587 / UNITED PARCEL SERVICE								0000F908W2457
POSTAGE		11/11/2017	N	N			12/11/2017	11/11/2017	\$0.00
12/7/2017					N				\$13.46
66	1450 / AIRGAS USA, LLC								9069929925
C02 TANKS		11/17/2017	N	N			12/17/2017	11/17/2017	\$0.00
12/7/2017					N				\$166.66
67	2030 / BABCOCK, E S & SONS, INC								BK70816-0267
WTR ANALYSES		11/10/2017	N	N			12/10/2017	11/10/2017	\$0.00
12/7/2017					N				\$30.00
68	2030 / BABCOCK, E S & SONS, INC								BK70817-0267
WTR ANALYSES		11/10/2017	N	N			12/10/2017	11/10/2017	\$0.00
12/7/2017					N				\$45.00

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PO Number					Check #				Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #	Payment Date		Total Invoice
69	2030 / BABCOCK, E S & SONS, INC								BK70943-0267
WTR ANALYSES		11/10/2017	N	N		12/10/2017	11/10/2017		\$0.00
12/7/2017					N				\$490.00
70	2030 / BABCOCK, E S & SONS, INC								BK70951-0267
WTR ANALYSES		11/13/2017	N	N		12/13/2017	11/13/2017		\$0.00
12/7/2017					N				\$30.00
71	2030 / BABCOCK, E S & SONS, INC								BK71507-0267
LAB FEES		11/20/2017	N	N		12/20/2017	11/20/2017		\$0.00
12/7/2017					N				\$240.00
72	2030 / BABCOCK, E S & SONS, INC								BK71519-0267
WTR ANALYSES		11/20/2017	N	N		12/20/2017	11/20/2017		\$0.00
12/7/2017					N				\$210.00
73	2030 / BABCOCK, E S & SONS, INC								BK71619-0267
WTR ANALYSES		11/21/2017	N	N		12/21/2017	11/21/2017		\$0.00
12/7/2017					N				\$80.00
74	2030 / BABCOCK, E S & SONS, INC								BK71859-0267
WTR ANALYSES		11/27/2017	N	N		12/27/2017	11/27/2017		\$0.00
12/7/2017					N				\$145.00
75	3735 / CHARTER SPECTRUM								17D0620914404
INTERNET SVC		11/26/2017	N	N		12/26/2017	11/26/2017		\$0.00
12/7/2017					N				\$250.00
76	3737 / CHASE CARD SERVICES								17D315228638795
SUPPLIES - STAPLES		11/16/2017	N	N		12/11/2017	11/16/2017		\$0.00
12/7/2017					N				\$200.92
77	9510 / SO CAL TRUCKWORKS								6069
R&M TRK		11/21/2017	N	N		12/21/2017	11/21/2017		\$0.00
12/7/2017					N				\$232.56
78	4002 / D&H WATER SYSTEMS								12017-1252
VALVE KIT		11/22/2017	N	N		12/22/2017	11/22/2017		\$0.00
12/7/2017					N				\$874.42
79	4900 / DURNEY, DON								20171124
NOV 17 GRDNG SVC		11/24/2017	N	N		12/24/2017	11/24/2017		\$0.00
12/7/2017					N				\$135.00
80	5685 / ERNEST PAPER PRODUCTS								924566
TRSH BAGS		11/20/2017	N	N		12/20/2017	11/20/2017		\$0.00
12/7/2017					N				\$2,483.10
81	5710 / EVERSOF								R1758718
WTR SFTNR RNTL		12/1/2017	N	N		12/16/2017	12/1/2017		\$0.00
12/7/2017					N				\$499.60
82	7360 / GENESIS PRINTERS								10774
BUSINESS CARDS		11/22/2017	N	N		12/22/2017	11/22/2017		\$0.00
12/7/2017					N				\$87.00
83	8078 / HARRIS COMPUTER SYSTEMS								CT036066
LIC MILESTN 3		11/27/2017	N	N		12/27/2017	11/27/2017		\$0.00
12/7/2017					N				\$13,800.00
84	8078 / HARRIS COMPUTER SYSTEMS								CT036067
SVC MILESTN 10		11/27/2017	N	N		12/27/2017	11/27/2017		\$0.00
12/7/2017					N				\$6,440.00
85	8078 / HARRIS COMPUTER SYSTEMS								CT036068
C/O #2 GO LIVE		11/27/2017	N	N		12/27/2017	11/27/2017		\$0.00
12/7/2017					N				\$8,267.00

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PO Number					Check #				Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date		Total Invoice
86	10055 / JADTEC SECURITY SVCS, INC.								1917844
MONITORING SVC	12/1/2017	N	N			12/11/2017	12/1/2017		\$0.00
12/7/2017					N				\$47.85
87	12715 / LUCE COMMUNICATIONS: dba ABG C								2710551
CLSNG BILLS 11/01	11/17/2017	N	N			12/17/2017	11/17/2017		\$0.00
12/7/2017					N				\$10.19
88	12715 / LUCE COMMUNICATIONS: dba ABG C								2710552
WA41 FN 11/07	11/17/2017	N	N			12/17/2017	11/17/2017		\$0.00
12/7/2017					N				\$195.05
89	12715 / LUCE COMMUNICATIONS: dba ABG C								2710553
WA41 EXP 11/10	11/17/2017	N	N			12/17/2017	11/17/2017		\$0.00
12/7/2017					N				\$757.80
90	12715 / LUCE COMMUNICATIONS: dba ABG C								2710554
WA41 UNBILLED	11/17/2017	N	N			12/17/2017	11/17/2017		\$0.00
12/7/2017					N				\$2.27
91	12715 / LUCE COMMUNICATIONS: dba ABG C								2710555
CLSNG BILLS 11/09	11/17/2017	N	N			12/17/2017	11/17/2017		\$0.00
12/7/2017					N				\$4.98
92	13200 / MERIT OIL COMPANY								429755
GASOLINE	11/22/2017	N	N			12/22/2017	11/22/2017		\$0.00
12/7/2017					N				\$1,084.57
93	14087 / NATIONAL PAVING CO, INC								29434
CONCRETE WRK	11/21/2017	N	N			12/21/2017	11/21/2017		\$0.00
12/7/2017					N				\$4,780.00
94	10638 / QUINN CAT / MACHINERY								PCI00003349
R&M GEN	11/21/2017	N	N			12/21/2017	11/21/2017		\$0.00
12/7/2017					N				\$846.57
95	18003 / R&D MECHANICAL SUPPLY, INC								11001746
PARTS	11/21/2017	N	N			12/21/2017	11/21/2017		\$0.00
12/7/2017					N				\$117.45
96	18356 / RELIABLE WORKPLACE SOLUTIONS								AR58200
NOV COPIER USG	11/21/2017	N	N			12/21/2017	11/21/2017		\$0.00
12/7/2017					N				\$138.80
97	18356 / RELIABLE WORKPLACE SOLUTIONS								AR58201
NOV PRINTER USG	11/21/2017	N	N			12/21/2017	11/21/2017		\$0.00
12/7/2017					N				\$33.78
98	18434 / RIVERSIDE CNTY DEPT ENVRMNTL								IN0298554
PERMIT 5780 RVRVW	11/28/2017	N	N			12/28/2017	11/28/2017		\$0.00
12/7/2017					N				\$827.00
99	16893 / PRUDENTIAL OVERALL SUPPLY CO								22521773
FLOOR MATS	11/22/2017	N	N			12/22/2017	11/22/2017		\$0.00
12/7/2017					N				\$98.75
100	23568 / WESTERN MUNICIPAL WATER DISTR								IN9392
OCT 17 BRINE	11/22/2017	N	N			12/22/2017	11/22/2017		\$0.00
12/7/2017					N				\$1,545.00
101	2030 / BABCOCK, E S & SONS, INC								BK72056-0267
WTR ANALYSES	11/28/2017	N	N			12/28/2017	11/28/2017		\$0.00
12/7/2017					N				\$80.00
102	2030 / BABCOCK, E S & SONS, INC								BK72058-0267
WTR ANALYSES	11/28/2017	N	N			12/28/2017	11/28/2017		\$0.00
12/7/2017					N				\$160.00

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PO Number		Immediate GL Account			Check #				Discount
GL Date					Credit Card	CC Reference #	Payment Date		Total Invoice
103	3921 / CROWN ACE HARDWARE								073543
R&M OFC		11/28/2017	N	N			12/28/2017	11/28/2017	\$0.00
12/7/2017					N				\$5.58
104	13068 / MANRIQUE, BENNY								20171128
DOT PHYSICAL		11/28/2017	N	N			12/28/2017	11/28/2017	\$0.00
12/7/2017					N				\$80.00
105	13678 / MORTON SALT, INC.								5401443275
SALT		11/28/2017	N	N			12/28/2017	11/28/2017	\$0.00
12/7/2017					N				\$3,484.61
106	18386 / RICHARDS, WATSON, GERSHON ATTN								20171109
CITY RVSD LITGN		11/9/2017	N	N			12/9/2017	11/9/2017	\$0.00
12/7/2017					N				\$65,806.83
107	20879 / TRUSSELL TECHNOLOGIES INC.								4773
CITY RVSD LITGN		9/30/2017	N	N			12/30/2017	9/30/2017	\$0.00
12/7/2017					N				\$11,575.50
108	23350 / WEBB, ALBERT A. ASSOCIATES INC								20160031
CITY RVSD LITGN		10/28/2017	N	N			12/28/2017	10/28/2017	\$0.00
12/7/2017					N				\$8,191.25
109	20845 / TRI-CO DISPOSAL, INC								1108_112917.A
COMMERCIAL 1108_1129		11/29/2017	N	N			12/29/2017	11/29/2017	\$0.00
12/7/2017					N				\$38,935.87
110	20845 / TRI-CO DISPOSAL, INC								1108_112917.B
RES TRSH 11/8_11/29		11/29/2017	N	N			12/29/2017	11/29/2017	\$0.00
12/7/2017					N				\$99,358.97
111	20845 / TRI-CO DISPOSAL, INC								1108_112917.C
RCSD SHARE COMM		11/29/2017	N	N			12/29/2017	11/29/2017	\$0.00
12/7/2017					N				(\$3,894.09)
112	20845 / TRI-CO DISPOSAL, INC								1108_112917.D
RCSD SHARE RES		11/29/2017	N	N			12/29/2017	11/29/2017	\$0.00
12/7/2017					N				(\$1,029.46)
113	20845 / TRI-CO DISPOSAL, INC								1108_112917.E
BILLING FEE		11/29/2017	N	N			12/29/2017	11/29/2017	\$0.00
12/7/2017					N				(\$3,000.00)

Grand Totals

Total Direct Expense:	\$345,611.00
Total Direct Expense Adj:	(\$7,923.55)
Total Non-Electronic Transactions:	\$337,687.45

## Report Summary

Report Selection Criteria

Report Type: Condensed

Start End

Transaction Number: Start End

41,812.05 PR A-P

2,810.00

424.61

382,734.11



# **AP Cash Requirements Report** **Rubidoux Community Services District (RCSACT)**

11/29/2017 1:32:59 PM

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AP / Vendor	Date	Current	Debits	Discounts	Cash Amount
12013 / LABORER'S INTNL LOCAL #777	12/1/2017	720.00			720.00
16007 / PUBLIC EMPLOYEES BENEFIT TRUST	12/1/2017	34,372.50			34,372.50
19775 / STANDARD INSURANCE	12/1/2017	2,552.96			2,552.96
22090 / VSP-VISION SERVICE PLAN	12/1/2017	961.12			961.12
3846 / COLONIAL LIFE & ACCIDENT INS C	12/1/2017	3,205.47			3,205.47
Grand Totals:		41,812.05	0.00	0.00	41,812.05

## **Report Summary**

## **Report Selection Criteria**

Report Type: Summary  
Transaction Date: 12/01/2017  
Use Discount Due Date: No  
Sort by AP Code: No

	Start	End
Date Range:	Custom	
Due Date:	7/1/2017	12/29/2017
Vendor Number:	Start	End
AP Code:	Start	End

6. ACKNOWLEDGEMENTS – MEMBERS OF THE PUBLIC MAY ADDRESS THE BOARD AT THIS TIME ON ANY NON-AGENDA MATTER

## 7. CORRESPONDENCE AND RELATED INFORMATION

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## California Water News Daily

**DON'T MISS** Supreme Court upholds lower court ruling, won't hear water agencies' appeal on groundwater rights

Home > Industry > Western Municipal Water District appoints Craig Miller as new General Manager

# Western Municipal Water District appoints Craig Miller as new General Manager

By California Water News Daily on November 22, 2017

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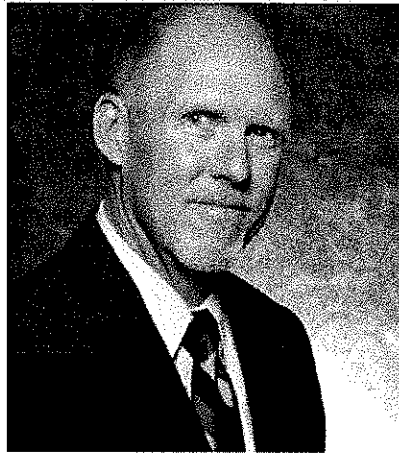
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0 COMMENTS

The Western Municipal Water District Board of Directors has appointed Craig Miller as the district's new General Manager replacing longtime General Manager John Rossi who will be retiring at year's end. Miller joined Western in 2014 as Deputy General Manager, overseeing operations, engineering, and water resources, including the district's capital improvement projects focused on local water reliability.

Miller brings nearly 30 years' experience in public agency water resource engineering and management to his new position. He is a California-registered civil engineer and holds a bachelor's degree in civil engineering from California State University, Long Beach. Prior to joining Western, he served as the assistant general manager at Inland Empire Utilities Agency where he oversaw several departments and agency functions. Prior to that, he was the Executive Director of Engineering and Planning at Orange County Water District.



"Craig has a proven-track record in overseeing Western's projects and programs during a time of continued growth," said Western's Board President Thomas P. Evans. "His deep knowledge of District operations, staff and the major initiatives underway, along with his strong leadership skills, make him the perfect choice to lead Western on a steady path forward."

Miller will assume management of Western upon Rossi's Dec. 31 retirement. He has pledged to continue focusing on local water reliability projects as well as the district's stability.

A member agency of Metropolitan Water District of Southern California, Western receives most of its water from the Sacramento-San Joaquin Bay-Delta and from the Colorado River. The district was formed in 1954 and provides water and wastewater services to retail customers and wholesale agencies from Corona to Temecula.

"I am honored to have been selected by Western's Board of Directors to serve as the District's next general manager," Miller commented. "A major goal of mine will be to provide an ongoing focus on stability and continuity to District operations and continue to focus on bringing local water reliability projects to our region."

featured industry

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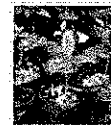
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<https://www.googletagmanager.com/ns.html?id=GTM-TLFP4R>

## LOCAL NEWS

# Retired educator, longtime resident joins Jurupa Community Services District board

By **IMRAN GHORI** | [ighori@scng.com](mailto:ighori@scng.com) | The Press-Enterprise

PUBLISHED: November 28, 2017 at 12:13 pm | UPDATED: November 28, 2017 at 12:30 pm



A longtime Jurupa Valley resident and retired educator has joined the Jurupa Community Services District board.

Betty Folsom, who once worked for the Riverside County Office of Education, has lived in the Indian Hills area of Jurupa Valley since 1971. She was appointed unanimously to the district's vacant Division 3 board seat Nov. 22.

Folsom replaces Joan Roberts, who resigned, and will serve the rest of her term through November 2018. Folsom is the club administrator for the local Rotary Club chapter and has been on several educational committees. She also served on the Jurupa Unified School District board.

## LOCAL NEWS

# Riverside says smaller utility rate increase is still too big

By RYAN HAGEN | rhagen@scng.com | The Press-Enterprise



PUBLISHED: November 29, 2017 at 8:17 am | UPDATED: November 29, 2017 at 12:32 pm

Instead of conceptually approving proposed utility rate increases, the Riverside City Council on Tuesday night, Nov. 28, had a long list of questions and concerns that will delay any eventual increases.

Riverside Public Utilities officials had already reduced its proposed increases heading into the meeting, reflecting input from more than 50 community meetings. But the revised proposal is still too much, community members and council members said loud and clear.

Discussion took 5 1/2 hours and went past 12:30 a.m. Wednesday, Nov. 29.

“This has been a very long process,” City Councilman Jim Perry said. “I think we’ve got a long way to go.”

Because any changes need to be incorporated into 34 different rate schedules for electricity and water, and officials have to check other issues, the lack of support means increased rates will not go into effect April 1, 2018, as originally planned.

Instead, the utility will further draw down its reserves, which may affect the electric and water utilities’ bond ratings and make borrowing money more expensive.

"We will be marginal in terms of our bond coverage," City Manager John Russo said.

But the city might also be able to successfully argue to rating agencies that a fix is imminent, Russo added.

The council voted early Wednesday morning on four guidelines for utility officials to consider as they prepare another revision:

- To avoid sudden, large increases in the future, utility officials present yearly rate proposals for the upcoming five-year period. If circumstances change, the council could revise the proposals with a majority vote.
- Low-income customers should receive protection. The only change on this issue is that the amount of public assistance they receive would increase in proportion to future rate hikes.
- The reduced rates for agricultural water use should stay in place until July 1, 2019. That is also the deadline for a committee of agricultural residents, whose formation was conceptually approved at the meeting, to present recommendations on agricultural water rates and related issues.
- The increases in the proposal brought Tuesday night are too high.



Riverside Public Utilities  
General Manager Girish  
Balachandran.

On average, the revised plan calls for electric rates to be increased by 3 percent each of the next five years — instead of 4.8 percent as proposed earlier — and for water rates to go up by 5.7 percent for each of the next five years instead of 8.6 percent. That amounts to a monthly increase of about a \$3 for water and \$3 for electric each year, Riverside Public Utilities

General Manager Girish Balachandran said.

Different types of customers and amounts of usage would receive different rates.

Officials found money for the reduction by cutting the number of proposed infrastructure projects, stretching the remaining projects to be implemented over a longer period and lowering the size of the cash reserves, Balachandran said.

Rates haven't gone up since 2010 for water and 2011 for electric, as infrastructure needs have piled up, he said. That period included a severe economic recession as well as the worst drought in 125 years, which led many other agencies to increase their rates.

Any plan needs to balance affordability for customers with the utilities' financial health and the likelihood of ruptures from pipes that need to be replaced and other problems, Balachandran said. That's why these are the lowest rate increases Balachandran said he's comfortable recommending.

Earthquake expert Lucy Jones spoke to the council before the vote about the dangers of inadequately maintained infrastructure, saying water pipes, in particular, were at risk.

Several members of the public criticized Jones' presentation, which she said came "two hours" after the city signed a contract with her to help the city prepare for earthquakes, as "scare tactics."

The proposal would keep Riverside Public Utilities' rates lower than competitors such as Southern California Edison.

But council members, echoing comments from most of the residents and business people who spoke, said people are suffering and the case for higher rates wasn't made.

"We the people are the CEOs, we the people are the bosses," Councilman Chuck Conder said of the utility, "and we the people are tired of the out-of-control spending and the rate hikes that we can't afford."

The proposed increase comes shortly after residents approved the sales tax increase Measure Z and after it was revealed that a dispatcher for the utility made more than \$257,000 in overtime pay in 2016. Overtime pay will still be high in 2017, but fixes are now in place and overtime should return to normal for 2018, Balachandran said.

Several also objected to the utilities' longstanding practice of transferring 11.5 percent of utility revenue directly to the city for general services such as police, fire, parks and libraries, which is the maximum allowed by the city's charter.

Council members have until Wednesday, Dec. 6, to give Balachandran and Russo a list of all questions they need to have answered before voting on a new proposal. More meetings will follow.



**PROPOSED RATE INCREASE**

This is how average rates would increase in the proposed plan, which is now on hold.

**Electric**

April 2018: 2.95%

July 2019: 3%

July 2020: 3%

July 2021: 3%

July 2022: 3%

**Water**

April 2018: 4.50%

July 2019: 5.75%

July 2020: 5.75%

July 2021: 5.75%

July 2022: 6.50%

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Tags: **echo code**, **Top Stories PE**

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## **Ryan Hagen**

Ryan Hagen covers the city of Riverside for the Southern California Newspaper Group. Since he began covering Inland Empire governments in 2010, he's written about a city entering bankruptcy and exiting bankruptcy; politicians being elected, recalled and arrested; crime; a terrorist attack; fires; ICE; fights to end homelessness; fights over the location of speed bumps; and people's best and worst moments. His greatest accomplishment is breaking a coffee addiction. His greatest regret is any moment without coffee.

Follow Ryan Hagen @rmhagen

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## **Homeowners Born Before 1985**

# Costs soar and cracks revealed in Oroville Dam spillway, but officials say it's ready for winter rains



Juan Garcia from Kiewit Infrastructure sprays water to facilitate the curing of enriched roller-compacted concrete just below the transitional slab on the upper chute of the Lake Oroville flood control spillway in Butte County. (Ken James / California Department of Water Resources)



By **Joseph Serna**

DECEMBER 2, 2017, 5:00 AM

**I**n the coming months, the Oroville Dam will face its first big test since a crisis earlier this year forced the evacuation of hundreds of thousands of residents below its mangled spillway.

Officials have been planning for the coming of the winter rains at the nation's tallest dam and are confident it can handle heavy rain and snow runoff from the Sierra without interrupting the extensive reconstruction of its main spillway, which was damaged.

Costs have climbed and cracks have appeared on the surface along the spillway, but officials this week downplayed those issues.

Project leaders and Department of Water Resources officials said that hairline cracks that have been found on a portion of the newly built concrete spillway are “not a concern” and that the patched-up structure can handle winter rains if necessary.

Officials say they don't think they will need to use the spillway to move water from the reservoir down into the Feather River. The state has been relying on a hydroelectric plant at the foot of the dam that can drain up to 14,000 cubic feet per second of water since the spillway gates were closed in May.

If everything goes according to plan — and the weather cooperates — the spillway won't have to be used at all this winter.

The 49-year-old reservoir has used its spillway in only 26 of those years, with its heaviest use coming during the 2016-17 winter, the wettest on record in Northern California.

The reservoir, finished in 1969, would need to take about an additional 2 million acre-feet of water in to require the flood control spillway's use this winter, said DWR spokeswoman Erin Mellon. Oroville Reservoir's capacity is about 3.5 million acre-feet.

The spillway structure was badly damaged in February among record rains and needs to be rebuilt. When it failed, the reservoir exceeded capacity and an adjacent emergency spillway (at the time, nothing more than an earthen hill) was used. But that too rapidly eroded and nearly failed, triggering a massive evacuation in Butte County downriver.

In April, the state awarded a \$275-million contract to Kiewit to fix both spillways and a splash pool at the bottom when the project's final design was only 30% completed, Mellon said. That contract since has increased to \$500 million.

To rebuild the structure, Kiewit is using a sturdier cement than what was available 50 years ago, said the company's project manager, Jeff Peterson.

The cement mixture contains fly ash, a remnant of burned coal with a tiny, glassy bead-like structure that has a lubricating effect and allows the cement to reach crevices it may otherwise miss, and silica fume, which increases the cement's density and cohesion.

The resulting cement, when cured, can shrink and leave minute cracks half the thickness of a human nail when it's tightly anchored in place, Peterson said. Hundreds of those cracks were found by

federal inspectors on parts of the new spillway in August, and DWR said it is monitoring them going forward.

“We’ve verified that everything is per the design on this job, and that’s why we’re confident that the structural integrity is good,” Peterson said.

Amy Rechenmacher, an associate professor of civil and environmental engineering at USC, concurred with Peterson’s assurances.

Unless the cracks are deep and are vertically offset — meaning you’d feel a difference in leveling if you rolled something over them — then they should be considered a non-issue.

“There’s no concrete slab in the world that doesn’t have a few cracks in it,” she said.

About 40% of the final concrete on the spillway has been placed. The entire top section of the spillway will be destroyed and rebuilt next year.

A preliminary analysis of the cause behind the spillway’s failure in February pointed to a series of questionable decisions during construction, including relying on relatively thin layers of concrete around vital spillway joints, poor drainage for water that seeped into the chute and weak reinforcements.

The new main spillway will be thicker with better drainage and stronger joints. The adjacent emergency spillway is being armored with cement that’s rooted deeper in the bedrock.

The final design gives the main spillway the ability to drain as much as 270,000 cubic feet of water per second, but it will have less than half that capacity (about 100,000 cfs) through this winter, officials said.

To avoid catastrophe, the state has kept the reservoir’s level lower than usual going into winter.

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**For breaking California news, follow @JosephSerna on Twitter.**

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**This article is related to:** Oroville Dam

## 8. MANAGER'S REPORT

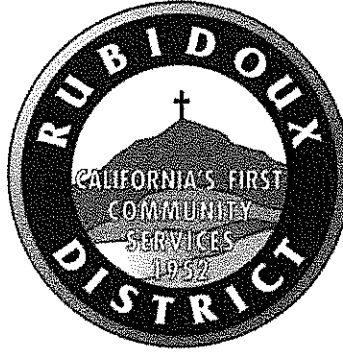
**9. RECEIVE AND FILE STATEMENT OF CASH ASSET REPORT  
FOR ALL DISTRICT FUNDS ENDING OCTOBER 2017:  
DM 2017-59**

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# Rubidoux Community Services District

## Board of Directors

Christopher Barajas  
Armando Muniz  
Bernard Murphy  
F. Forest Trowbridge  
Hank Trueba Jr.



## Secretary-Manager

David D. Lopez

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## DIRECTORS MEMORANDUM 2017-59

December 7, 2017

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Receive and File October's Statement of Cash Asset Schedule

### **BACKGROUND:**

Attached for the Board of Directors' consideration is the October 2017 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$81,940.00 for District controlled accounts. With respect to District "Funds in Trust", we show \$3,663.00 which has been earned and posted. The District has a combined YTD interest earned total of \$85,603.71 as of October 31, 2017.

With respect to the District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$4,885,676.00 ending October 31, 2017. That's **\$85,397.00 LESS** than July 1, 2017, beginning balance of \$4,971,073.00.

Further, the District's Field/Admin Fund current fund balance is just over \$307,000.00.

Submitted for the Board of Directors consideration is the **October 2017, Statement of Cash Asset Schedule Report** for your review and acceptance this afternoon.

**RECOMMENDATION:**

Staff recommends to **"Receive and File"** the October 2017 Statement of Cash Asset Schedule Report to the Rubidoux Community Services District Board of Directors.

Respectfully,

David D. Lopez  
Secretary-Manager

Attachment: October 2017, Cash Asset Schedule Report



RUBIDOUX COMMUNITY SERVICES DISTRICT

INVESTMENT SUMMARY - OCTOBER 31, 2017  
CASH BASIS

	Beg. Balance 7/1/2017	YTD Int.	Other Activity YTD	Balance 10/31/2017	YTD Avg. Int. Rate
Fire Mitigation	\$1,311,432.37	\$5,639.04	\$0.00	\$1,317,071.41	0.43%
Wastewater CIP	3,007,240.02	9,128.76	15,272.57	3,031,641.35	0.30%
Water CIP	2,559,371.08	3,148.38	-	2,562,519.46	0.12%
<b>Operating</b>	<b>4,971,073.06</b>	<b>31,431.47</b>	<b>(116,827.99)</b>	<b>4,885,676.54</b>	<b>0.64%</b>
Water Operating Reserve	3,655,453.18	10,090.14	167,293.57	3,832,836.89	0.26%
Water Replacement Reserve	606,259.92	3,176.79	54,362.06	663,798.77	0.48%
COP Reserve	2,475,937.57	13,253.46	380,768.73	2,869,959.76	0.46%
Wastewater Operating Reserve	2,034,280.79	4,607.17	(335,356.00)	1,703,531.96	0.27%
Field/admin Fund	275,100.32	1,465.39	30,737.00	307,302.71	0.48%
Funds in Trust	737,309.67	3,663.11	-	740,972.78	0.49%
Total Investments	<b>\$21,633,457.98</b>	<b>\$85,603.71</b>	<b>\$196,249.94</b>	<b>\$21,915,311.63</b>	<b>0.39%</b>

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD OCTOBER 1, 2017 THRU OCTOBER 31, 2017  
 CASH BASIS  
**FIRE MITIGATION**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2017	Premier Bank	CD		Beg. Bal.				170,000.20	
	Premier Bank			Interest		1.00	-	170,000.20	
	Premier Bank			Redeem	-			170,000.20	
10/31/2017	Premier Bank	CD	4/3/2018	Purchase	-			170,000.20	
10/1/2017	Premier Bank	Checking		Beg. Bal.				8,835.50	
	Premier Bank	Fire Mitig		Activity	-	0.00	-	8,835.50	
10/31/2017	Premier Bank			End Bal.	-			8,835.50	
10/1/2017	LAIF	Fire Mitigation		Beg. Bal.				1,122,286.00	
	LAIF			Interest		1.11	3,027.62	1,125,313.62	
10/31/2017	LAIF			Activity	-			1,125,313.62	
10/1/2017	Premier Bank	Safekeeping		Beg. Bal.				12,922.09	
				Activity	-	0.00	-	-	
10/31/2017	Premier Bank			End Bal.				12,922.09	1,317,071.41

RUBIDOUX COMMUNITY SERVICES DISTRICT  
CASH ASSET SCHEDULE  
INVESTMENT ACTIVITY  
FOR PERIOD OCTOBER 1, 2017 THRU OCTOBER 31, 2017  
CASH BASIS  
WASTEWATER CIP FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2017	LAIF	<b>Sewer Mainline</b>		Beg. Bal.				1,730,276.13	
10/31/2017	LAIF			Interest Activity	-	1.11	4,667.81	1,734,943.94	
	LAIF							1,734,943.94	
10/1/2017	LAIF	<b>Sewer WWR</b>		Beg. Bal.				18,407.09	
10/31/2017	LAIF			Interest Activity	8,874.50	1.11	49.66	18,456.75	
	LAIF							27,331.25	
10/1/2017	CBB-CDARS	<b>CD</b>		Beg. Bal.				600,000.00	
	CBB-CDARS			Interest Redeem	25.49	0.05	-	600,000.00	
	CBB-CDARS				-			600,000.00	
10/31/2017	CBB-CDARS	<b>CD</b>	11/24/2017	Purchase	-			600,000.00	
10/1/2017	CBB-CDARS	<b>CD</b>		Beg. Bal.				600,000.00	
	CBB-CDARS			Interest Redeem	25.47	0.05	-	600,000.00	
	CBB-CDARS				-			600,000.00	
10/31/2017	CBB-CDARS	<b>CD</b>	11/30/2017	Purchase	-			600,000.00	
10/1/2017	CBB	<b>Safekeeping</b>		Beg. Bal				69,315.20	
10/31/2017	CBB			Activity End Bal.	-	0.10	50.96	-	
								69,366.16	3,031,641.35

RUBIDOUX COMMUNITY SERVICES DISTRICT  
CASH ASSET SCHEDULE  
INVESTMENT ACTIVITY  
FOR PERIOD OCTOBER 1, 2017 THRU OCTOBER 31, 2017  
CASH BASIS  
WATER CIP FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2017	LAIF	<b>Water Mainline</b>		Beg. Bal.				569,654.54	
10/31/2017	LAIF			Interest		1.11	1,536.77	571,191.31	
	LAIF			Activity	-			571,191.31	
10/1/2017	Premier Bank	<b>CD</b>		Beg. Bal.				575,000.00	
	Premier Bank			Activity	-	1.00	-	575,000.00	
	Premier Bank			Redeem	-			575,000.00	
10/31/2017	Premier Bank	<b>CD</b>	4/3/2018	Purchase	-			575,000.00	
10/1/2017	Citizens Bus	<b>CD</b>		Beg. Bal.				225,000.00	
	Citizens Bus			Activity	-	0.25	-	225,000.00	
	Citizens Bus			Redeem	-	n/a		225,000.00	
10/31/2017	Citizens Bus	<b>CD</b>	11/5/2017	Purchase	-			225,000.00	
10/1/2017	CBB-CDARS	<b>CD</b>		Beg. Bal.				500,000.00	
	CBB-CDARS			Activity	62.34	0.05	-	500,062.34	
	CBB-CDARS			Redeem	(500,062.34)	n/a		-	
10/31/2017	CBB-CDARS	<b>CD</b>	10/26/2017	Purchase	500,000.00			500,000.00	
10/1/2017	CBB-CDARS	<b>CD</b>		Beg. Bal.				630,000.00	
	CBB-CDARS			Activity	78.55	0.05	-	630,078.55	
	CBB-CDARS			Redeem	(630,078.55)	n/a		-	
10/31/2017	CBB-CDARS	<b>CD</b>	10/26/2017	Purchase	630,000.00			630,000.00	

RUBIDOUX COMMUNITY SERVICES DISTRICT  
CASH ASSET SCHEDULE  
INVESTMENT ACTIVITY  
FOR PERIOD OCTOBER 1, 2017 THRU OCTOBER 31, 2017  
CASH BASIS

10/1/2017	Premier Bank	<b>Safekeeping</b>	Beg. Bal.		43,803.45
	Premier Bank		Activity	1.00	43,803.45
10/31/2017	Premier Bank		End Bal.	-	43,803.45
10/1/2017	CBB	<b>Safekeeping</b>	Beg. Bal.		17,383.81
	CBB		Activity	0.10	
10/31/2017	CBB		End Bal.	140.89	17,524.70
					2,562,519.46

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD OCTOBER 1, 2017 THRU OCTOBER 31, 2017  
 CASH BASIS  
**OPERATING FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2017	Premier Bank	<b>Checking-Gen.</b>		Beg. Bal.				107,314.40	
	Premier Bank			Deposits	1,002,206.29	0.00	-	1,109,520.69	
10/31/2017	Premier Bank			Disbursements	(981,595.45)			127,925.24	
10/1/2017	Premier Bank	<b>Checking</b>		Beg. Bal.				84,352.90	
	Premier Bank	<b>Property Tax</b>		Deposits	-	0.00	-	84,352.90	
10/31/2017	Premier Bank			Disbursements	(80,000.00)			4,352.90	
10/1/2017	Premier Bank	<b>Checking-Sewer</b>		Beg. Bal.				4,066.32	
	Premier Bank			Deposits	215,329.45	0.00	-	219,395.77	
10/31/2017	Premier Bank			Disbursements	(213,023.10)			6,372.67	
10/1/2017	Premier Bank	<b>Checking-Water</b>		Beg. Bal.				672,329.13	
	Premier Bank			Deposits	1,262,733.47	0.00	-	1,935,062.60	
10/31/2017	Premier Bank			Disbursements	(1,142,786.31)			792,276.29	
10/1/2017	Premier Bank	<b>Checking-W.R.</b>		Beg. Bal.				9,941.24	
	Premier Bank			Deposits	-	0.00	-	9,941.24	
10/31/2017	Premier Bank			Disbursements	(1,297.78)			8,643.46	

RUBIDOUX COMMUNITY SERVICES DISTRICT  
CASH ASSET SCHEDULE  
INVESTMENT ACTIVITY  
FOR PERIOD OCTOBER 1, 2017 THRU OCTOBER 31, 2017  
CASH BASIS  
OPERATING FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2017	Premier Bank	<b>Checking-COP</b>		Beg. Bal				60,041.13	
	Premier Bank			Deposits	-	0.00	-	60,041.13	
10/31/2017	Premier Bank			Disbursements	(3,537.46)			56,503.67	
10/1/2017	Premier Bank	<b>CD</b>		Beg. Bal.				255,000.00	
	Premier Bank			Activity	-	1.00	-	255,000.00	
	Premier Bank			Redeem	-			255,000.00	
10/31/2017	Premier Bank	<b>CD</b>	12/3/2017	Purchase	-			255,000.00	
10/1/2017	Premier Bank	<b>Operations</b>		Beg. Bal				19,175.27	
	Premier Bank	<b>Safekeeping</b>		Deposits	-	0.00		19,175.27	
10/31/2017	Premier Bank			Disbursements				19,175.27	
10/1/2017	LAIF	<b>Gen. Fund-Prop Tax</b>		Beg. Bal				2,334,461.70	
	LAIF	<b>Qtrly. Interest</b>		Deposits	-	1.11	6,297.74	2,340,759.44	
10/31/2017	LAIF			Disbursements	(260,000.00)			2,080,759.44	
10/1/2017	LAIF	<b>Water Op.</b>		Beg. Bal				1,141,232.17	
	LAIF	<b>Qtrly. Interest</b>		Deposits	450,960.00	1.11	3,078.73	1,595,270.90	
10/31/2017	LAIF			Disbursements	(113,002.05)			1,482,268.85	
10/1/2017	LAIF	<b>Sewer Op.</b>		Beg. Bal				87,163.61	
	LAIF	<b>Qtrly. Interest</b>		Deposits	-	1.11	235.14	87,398.75	
10/31/2017	LAIF			Disbursements	(35,000.00)			52,398.75	4,885,676.54

RUBIDOUX COMMUNITY SERVICES DISTRICT  
CASH ASSET SCHEDULE  
INVESTMENT ACTIVITY  
FOR PERIOD OCTOBER 1, 2017 THRU OCTOBER 31, 2017  
CASH BASIS  
RESERVED FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2017	LAIF	<b>Water Op. Reserve</b>		Beg. Bal				3,740,239.66	
	LAIF	Qtrly. Interest		Deposits	82,507.09	1.11	10,090.14	3,832,836.89	
10/31/2017	LAIF			Disbursements	-			3,832,836.89	
10/1/2017	LAIF	<b>W.R.</b>		Beg. Bal				653,444.55	
	LAIF	Qtrly. Interest		Deposits	14,551.41	1.11	1,762.81	669,758.77	
10/31/2017	LAIF			Disbursements	(5,960.00)			663,798.77	
10/1/2017	LAIF	<b>COP-Payback</b>		Beg. Bal				2,772,268.39	
	LAIF	Qtrly. Interest		Deposits	90,212.55	1.11	7,478.82	2,869,959.76	
10/31/2017	LAIF			Disbursements	-			2,869,959.76	
10/1/2017	LAIF	<b>Field/Admin Bldg.</b>		Beg. Bal				298,765.72	
	LAIF	Qtrly Interest		Deposits	7,731.00	1.11	805.99	307,302.71	
10/31/2017	LAIF			Disbursements	-			307,302.71	
10/1/2017	LAIF	<b>Wastewater Reserve</b>		Beg. Bal				1,707,799.29	
	LAIF	Qtrly. Interest		Deposits	-	1.11	4,607.17	1,712,406.46	
10/31/2017	LAIF			Disbursements	(8,874.50)			1,703,531.96	9,377,430.09

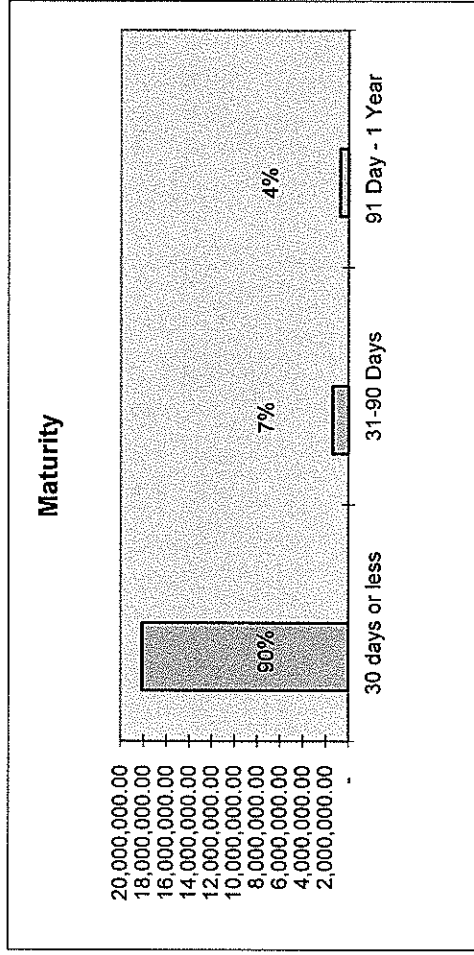


RUBIDOUX COMMUNITY SERVICES DISTRICT  
CASH ASSET SCHEDULE  
INVESTMENT ACTIVITY  
FOR PERIOD OCTOBER 1, 2017 THRU OCTOBER 31, 2017  
CASH BASIS  
FUNDS IN TRUST

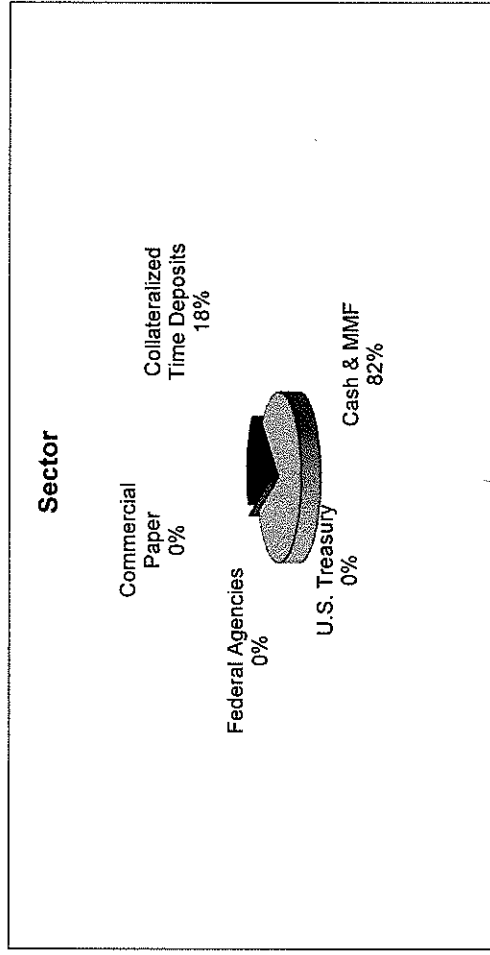
<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
10/1/2017	U.S. Bank	COP's Refunding-Series 1998 Install Sale			-	0.17	1,983.50	736,461.44	
10/31/2017		Reserve-LAIF		730,274.99		0.78		738,444.94	
10/1/2017	Premier Bank	Fiscal Agent-SRL MN Plant		Beg. Bal		0.20	0.00	2,527.84	
10/31/2017		Deposits			-			2,527.84	
		Disbursements			-			2,527.84	740,972.78
TOTAL CASH FUNDS									21,915,311.63

RCSD Investment Portfolio  
October 31, 2017

<u>Maturity</u>	<u>Assets</u>
30 days or less	18,132,617.62
31-90 Days	1,385,000.00
91 Day - 1 Year	745,000.20
Total	20,262,617.82



<u>Sector</u>	
Cash & MMF	16,707,617.62
U.S. Treasury	-
Federal Agencies	-
Commercial Paper	-
Collateralized Time Deposits	3,555,000.20
Total	20,262,617.82



RCSD PORTFOLIO HOLDINGS REPORT  
OCTOBER 31, 2017

<u>Par \$</u>	<u>Issuer</u>	<u>Maturity</u>	<u>Acquisition Cost</u>	<u>Current Market</u>	<u>Gain/Loss</u>	<u>Yld Mat</u>
<b>AGENCY</b>						
<hr/>						
	Subtotals		-	-	-	
<hr/>						
<b>U.S. TREASURIES</b>						
<hr/>						
<b>COMMERCIAL PAPER</b>						
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<hr/>						
<b>COLLATERALIZED TIME DEPOSITS</b>						
	Subtotals		-	-	-	
<hr/>						
170,000.00	Premier	4/3/2018	170,000.20	170,000.20		0.60
500,000.00	Citizens CDARS	1/25/2018	500,000.00	500,000.00		0.05
630,000.00	Citizens CDARS	1/25/2018	630,000.00	630,000.00		0.05
575,000.00	Premier	4/3/2018	575,000.00	575,000.00		0.60
255,000.00	Premier	12/3/2017	255,000.00	255,000.00		0.60
600,000.00	Citizens CDARS	11/24/2017	600,000.00	600,000.00		0.05
600,000.00	Citizens CDARS	11/30/2017	600,000.00	600,000.00		0.05
225,000.00	Citizens Business Bank	11/5/2017	225,000.00	225,000.00		0.25
<hr/>						
	Subtotals		3,555,000.20	3,555,000.20	-	
<hr/>						
<b>CASH EQUIVALENT &amp; MONEY MARKET</b>						
16,451,637.55	LAIF	-	16,451,637.55	16,451,637.55	-	0.88
93,188.40	CHECK-PPBI-Fire- Prop tax		93,188.40	93,188.40	-	-
162,791.67	SAFEKEEPING		162,791.67	162,791.67	-	-
<hr/>						
	Subtotals		16,707,617.62	16,707,617.62	-	
<hr/>						
<b>GRAND TOTALS</b>					-	
					20,262,617.82	
					20,262,617.82	

10. PRESENT CITY OF RIVERSIDE LETTER OF RESPONSE TO  
GENERAL FUND TRANSFERS AS AN ELIGIBLE COST FOR  
REGIONAL WASTEWATER TREATMENT COSTS:  
**DM 2017-60**

# Rubidoux Community Services District

## Board of Directors

Christopher Barajas  
Armando Muniz  
Bernard Murphy  
F. Forest Trowbridge  
Hank Trueba Jr.

## Secretary-Manager

David D. Lopez



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## DIRECTOR MEMORANDUM 2017-60

December 7, 2017

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Present City of Riverside Letter Response to General Fund Transfers as  
an Eligible Cost for Regional Wastewater Treatment Costs

### **BACKGROUND:**

At the Special Regional Advisory Committee Meeting of March 21, 2013, the RAC authorized the City of Riverside and the three CSD's (Edgemont, Rubidoux and Jurupa) to meet for the purpose of reviewing the appropriateness of Regional Costs as part of the annual reconciliation cost for wastewater treatment. The year that followed Staff for the above agencies met at least ten (10) times to true the wastewater costs. In all, for FY's 2011/2012 and 2012/2013 Staff members identified \$1,490,892.00 and \$2,204,960.00 "Exclusion" costs that were eventually deducted from the reconciliation for those respective years.

However, Rubidoux CSD discovered the Energy and Water charges included General Fund Transfer (GFT) surcharges in the amount of 11.5 % and 13%, respectively. Rubidoux maintained that inclusion of these GFTs were not treatment related costs and suggested a third party to review the matter and provide an opinion (See Wysocki and Thomas opinion dated April 13, 2016). That opinion was presented to RAC for a City of Riverside response.

Most recently, on November 6, 2017, TAC received from the City of Riverside Public Works their position on this matter (See Ms. Martinez response dated November 6, 2017). The result, ***No change on the City's Position that GFT's are Eligible Treatment Costs.***

**RECOMMENDATION:**

No Recommendation offered. Presentation of City Response to General Fund Transfers.

Respectfully,



David D. Lopez  
Secretary-Manager

Attachments: November 6, 2017, City of Riverside letter  
April 13, 2016, Wysocki and Thomas Opinion  
June 11, 2014, City of Riverside letter  
RCSD June 3, 2014, Memo to RAC  
RCSD August 19, 2014, Memo to RAC



## Public Works Department

*City of Arts & Innovation*

November 6, 2017

Letter provided to the following at the November 6, 2017 TAC meeting  
Craig Miller, Western Municipal Water District, TAC and RAC Chair  
Dave Lopez, Rubidoux Community Services District  
Todd Corbin, Jurupa Community Services District  
Sam Gershon, Webb and Associates representing Edgemont Community Services District

**Subject:** Regional Water Quality Control Plant Treatment Cost Reconciliation

Dear Technical and Regional Advisory Committee participants,

The City of Riverside (City) is in receipt of the April 13, 2016 analysis completed by David Wyscocki and Norm Thomas of the City's General Fund Transfer (GFT) utility service charges. The analysis asserts that the GFT amounts should be excluded from the regional operation and maintenance treatment costs. We have reviewed the analysis, and find it unpersuasive.

The regional utility service charges was first raised by RAC participants in 2013 as part of a comprehensive review of regional treatment cost allocation expenses. In the City's June 11, 2014 letter correspondence to the RAC, the City determined that the metered rate-based water and electric utility costs are passed through to the Regional participants proportional to their actual use. Those utility costs are a cost of service that are properly recoverable. Failure to proportionally recover all utility costs from the regional participants would result in a subsidy of those participants not charged. After careful consideration of the additional information provided in the analysis, the City's position has not changed. Therefore, the City will continue to appropriately include water and electric utility costs as a regional treatment billable expense.

Sincerely,

Kris Martinez  
Public Works Director

CC: RAC Voting Members  
Robert Stockton, WMWD  
Mike Soubirous, City of Riverside  
Steve Adams, City of Riverside  
Armando Muniz, RCSD  
Kenneth McLaughlin, JCSD

## MEMORANDUM

To: Jeff Sims, Chair  
Regional Advisory Committee

From: David Wysocki and Norm Thomas

Subject: Analysis of City of Riverside General Fund Transfer (GFT) Charges Included In  
The Wastewater O & M Treatment Costs Assessed RAC Members

Dated: April 13, 2016

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A. Two of the Regional Advisory Committee (RAC) Members (Jurupa Community Services District and Rubidoux Community Services District) have requested an analysis of the legal propriety of certain GFT charges included in the Wastewater O & M Costs assessed the RAC Members. Specifically, certain RAC Members have requested that the GFT charges for the purchase of process water and energy from the City of Riverside be excluded and presumably, all past GFT charges be refunded, for the following reasons:

1. The 11.5% process water GFT charge benefits the retail City ratepayers, and not the non-City RAC Members, because it funds the following City services: 911 calls, fire protection, police patrols, after school programs, services to City seniors and disabled City constituents.

2. The 1.5% water conservation and reclamation charge is a retail charge benefiting the City ratepayers and not the non-City RAC Members.

3. The 11.5% energy GFT charge benefits retail electrical City ratepayers for general fund services such as fire and police protection and other City services within the City and not the non-City RAC Members.

B. Two agreements govern the legal relationship between and among the RAC Members: The December 1, 1976 Agreement For Regional Advance Wastewater Treatment (Agreement No. 1) and the May 4, 1978 Agreement For Regional Primary and Secondary Wastewater Treatment (Agreement No. 2). Both agreements set forth the terms for the wholesale wastewater treatment of discharges by Jurupa and Rubidoux from their respective service areas to the City's wastewater treatment plant. The agreements are presumably not the same terms of service for the wastewater treatment for the City's sewer ratepayers.



Agreement No. 1 defines, in pertinent part, the O & M Costs at Section 18.1 (a), (b) as:

All labor, materials, energy and other expenses incurred in the operation and maintenance of all treatment facilities comprising the advanced wastewater treatment plant, and all Disposal facilities required for the disposition of any treated effluent discharged from that Facility; and

...[A]nd all expenses for insurance, technical assistance, legal proceedings and general administration; ....

Agreement No. 2 has nearly identical language at Section 17.1 (a), (b).

The O & M Costs are to be paid by way of a monthly Service Charge Rate set forth in Section 19.1 of Agreement No. 1 and in Section 18.1 of Agreement No. 2. Both Agreements provide that the Service Charge Rate is to be fixed annually by the RAC for Jurupa and Rubidoux.

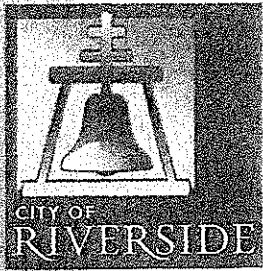
Nowhere in either Agreement is there language suggesting that the Service Charge Rate is to be tied to, or is to be identical with, the City's sewer rates it charges to its individual and business retail ratepayers. Nowhere in either Agreement is there language suggesting that the Service Charge Rate was to include the charges set forth in Section A above of this Memorandum. Clearly, the Service Charge Rate defined in both Agreements are unique to the contractual relationship of the RAC members and are charges unique to Jurupa and Rubidoux and not related to the sewer rates charged to the City's retail ratepayers. Rather, the Service Charge Rate is to be fixed annually by the RAC.

Therefore, it is contrary to the language of both Agreements that the City includes in its Service Charge Rates to Jurupa and Rubidoux the charge components set forth in Section A of this Memorandum. The Service Charge Rates to be charged under both Agreements are special to the contractual relationship created by those Agreements and not related to the retail relationships and charges assessed by the City to its retail sewer customers.

The charge components also do not confer any benefit to Jurupa and Rubidoux and are completely unrelated to the reasonable costs incurred in connection with the treatment of the wastewater discharged by Jurupa and Rubidoux to the City's wastewater treatment plant.

C. The charges described in Section A above of this memo are not properly charged against the RAC member agencies under Agreements No. 1 and 2 which governed explicitly the financial relationship and the O & M charges to be charged by the City to the RAC members.

Therefore, those charges in Section A of this memo should be eliminated and excused from the RAC reconciliation process.



Office of the  
City Manager

June 11, 2014

June 11, 2014

Ruth Anderson Wilson, Regional Advisory  
Committee Voting Member  
John Skerbelis, Alternate Regional Advisory  
Committee Voting Member  
Rubidoux Community Services District  
3590 Rubidoux Boulevard  
Jurupa Valley, CA 92509

Subject: Regional Water Quality Control Plant Treatment Cost Reconciliation

Dear Ms. Wilson and Mr. Skerbelis:

Thank you for your June 3, 2014 memorandum regarding the "City General Fund Transfer (GFT) Charges to Treatment Reconciliation." In that memorandum, you express your concern that "GFT's are included as eligible cost components of the O&M Treatment and reconciliation process", and request that the GFT amounts be excluded from the O&M (operation and maintenance) costs. Your request must be denied for the following reason.

The request is based upon a misunderstanding of the treatment costs. Riverside Public Utilities ("RPU") provides water and electric service to the Regional Water Quality Control Plant ("RWQCP") based on established rates. The metered rate-based water and electric utility costs are passed through to the RWQCP participants in proportion to their use. Those utility costs are properly recoverable. Failure to proportionately recover all utility costs from all RWQCP participants would result in a subsidy of those participants not charged.

Very truly yours,

Scott C. Barber  
City Manager

SB/mm

cc: RAC Voting Members -  
David D. Lopez, Rubidoux CSD  
Ruth Wilson, Rubidoux CSD  
Tom Boyd, City of Riverside  
Gary Valladao, City of Riverside

# Rubidoux Community Services District

## Board of Directors

Gail Barclay  
Armando Muniz  
John Skerbelis  
F. Forest Trowbridge  
Ruth Anderson Wilson



## Secretary-Manager

David D. Lopez

Water Resource Management

Refuse Collection

Street Lights

Fire / Emergency Services

Weed Abatement

## MEMORANDUM

**Date:** June 3, 2014  
**To:** Regional Advisory Committee (RAC) Members  
**From:** Rubidoux Community Service District RAC Members  
**Subject:** City General Fund Transfer (GFT) Charges to Treatment Reconciliation

The Regional Advisory Committee (RAC) Members on March 21, 2013, tentatively approved reconciled Volumetric Flow Costs conditioned upon our respective Staffs meet and reviewed in detail the composition of cost that make-up the Regional Wastewater Treatment charges (See Exhibit "A"). The justification for such a **RAC motion was made for transparency and accountability: ensuring that all parties were to pay for their fair share costs in this reconciliation process and one party not subsidizing the other party(s).**

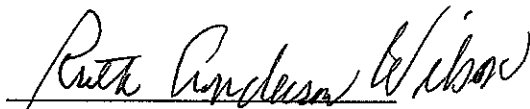
As a threshold comment, the Rubidoux Community Services District would like to thank each agency's Staff members for working so diligently on this matter for this past year. For FY's 2011/2012 and 2012/2013 the Technical Advisory Committee (TAC) identified \$1,490,892.00 and \$2,204,960.00 "**Exclusions**" respectively, which were backed out of the Reconciliation Treatment Costs. City Exclusions include (Sewer) Uncollectible Account-Bad Debt, Public Utilities customer/billing services & fiber optics, General Fund Allocation for Broadcasting G-TV, Utility Billing support, property services and publishing services.

However, when CSD's pressed (See Exhibit "B") City Staff if there were additional General Fund Transfer (GFT) charges included in purchase of water and energy the city response is memorialized in the May 12, 2014, TAC Minutes (Attached as Exhibit "C"). It is our understanding the below GFT's are included as eligible cost components of the O&M Treatment and reconciliation process. The Rubidoux Community Services District

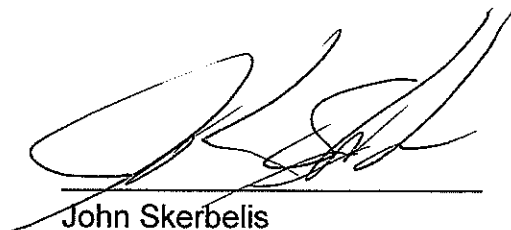
RAC Members respectfully request the GFT for the purchase of process water and energy (a collective transfer of 13.0% from process water sales to GFT and 11.5% of energy sale receipts as GFT) be excluded for the following reasons:

- The 11.5% water GFT is for retail city rate payers and funds the following city services; 911 calls, fire protection, police patrols, after school programs, services to senior and disabled city constituents (See copy of Official Ballot and Gregory Priamos, City Attorney Analysis Exhibit "D").
- The 1.5 % water conservation and reclamation is a retail rate only benefiting and serving city rate payers (See Exhibit "E").
- 11.5% energy GFT is for retail electrical rate payers and benefits the general fund services such as fire and police protection, and other general city services as determined.

The above identified GFT cannot be classified or justified as an Operational and Maintenance cost of the treatment and/or disposal of wastewater as defined in the 1976 and 1978 Regional Wastewater Agreements. Such GFT can only be construed as a subsidy from CSD customers to City constituents. Consequently, the inclusion of these GFT charges are overstating the actual O&M cost for FY's 2011/2012 and 2012/2013 and should be corrected as "**Exclusions**" to the annual reconciliation process.



Ruth Anderson Wilson  
RAC Voting Member



John Skerbelis  
Alternative RAC Member

XC: RCSD Board

## Table of Exhibits

Exhibit "A"	Minute of RAC March 21, 2013, Meeting
Exhibit "B"	RCSD Email to City About Water and Energy GFT
Exhibit "C"	TAC Minutes and Response to Water and Energy GFT Surcharges
Exhibit "D"	Measure A, Official Ballot w/City Attorney Analysis
Exhibit "E"	Notice of RPU Renewal Water Conservation Surcharge



COMMUNITY SERVICES DISTRICT

EDGEMONT  
COMMUNITY SERVICE DISTRICT

*Exhibit "A"*

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**COMMUNITY SERVICE DISTRICTS  
SPECIAL REGIONAL ADVISORY COMMITTEE MEETING MINUTES  
THURSDAY, MARCH 21, 2013, 1:00 PM**

*Voting Members Present:*

Jeff Sims, Western Municipal Water District; Tom Boyd, City of Riverside; Councilmember Steve Adams, City of Riverside; Councilmember Chris MacArthur, City of Riverside; David Lopez, Rubidoux CSD; Ruth Wilson, Rubidoux CSD; Todd Corbin, Jurupa CSD; Robert Craig, Jurupa CSD

*Voting Members Not Present:*

Steve Schultz, Western Municipal Water District

*Others Present:*

Sam Gershon, Albert A. Webb Associates representing Edgemont CSD; Gary Valladao, City of Riverside; Arlene Yazzie, City of Riverside; Dan DuCasse, Jurupa CSD; Jenna Combs, City of Riverside

**I. Call to Order**

Jeff Sims, Western Municipal Water District, called the Regional Advisory Committee Meeting to order at 1:00 PM.

**II. Introductions**

Jeff Sims called for introductions.

**III. Oral Communications regarding items on the Agenda**

None.

**IV. Consider approval of last year's Regional Advisory Committee Meeting Minutes**

Motion was made for approval of last year's Regional Advisory Committee Meeting minutes. The motion was seconded and approval was unanimous.

**V. Consider approval of Reconciled Volumetric Flow Costs allocated to Riverside, Jurupa, and Rubidoux for FY 2011/12**

Jeff Sims requested that Arlene Yazzie, City of Riverside, provide an overview of the reconciliation process prior to voting. Arlene provided an overview and explained that since the reconciled rate was higher than estimated, the CSDs incurred an additional charge rather than the typical credit.

Todd Corbin, Jurupa CSD, asked that Arlene provide additional information about how flow impacted cost. Arlene provided pie charts to show that, ultimately, each agency's portion of total costs is proportional to their portion of total flow. In addition to a flow decrease overall, it was determined that one of Riverside's flow meters had

been reading too high during the prior year. When the meter was replaced, readings showed that Riverside's portion of total flow was less than estimated and the CSDs were, therefore, responsible for a greater share of total flow.

Gary Valladao, City of Riverside, said that the City was issuing a Request for Proposals for a study and design to replace the City and Jurupa CSD's Flo-Dar flow meters with mag meters, which are more accurate. The City's goal is to install the meters as soon as possible, although it will need to be coordinated with construction at the plant.

David Lopez, Rubidoux CSD, and Todd Corbin requested that the TAC meet more often to gauge how actuals compare to estimates as the year progresses. Tom Boyd, City of Riverside, said that staff will arrange for regular TAC meetings.

David Lopez motioned for the approval of the Reconciled Volumetric Flow costs allocated to Riverside, Jurupa, and Rubidoux for FY 2011/12 in the amount of \$1,528.48 per MG, with the condition that the TAC will review the allocation of costs at future TAC meetings and that reconciliation for FY 2011/12 may be reopened at the next RAC meeting. The motion was seconded and approval was unanimous.

**VI. Consider approval of FY 2011/12 Charge allocation to supplement Estimated Treatment Costs for FY 2012/13**

David Lopez motioned for the approval of the FY 2011/12 Charge allocation to supplement the Estimated Treatment Costs for FY 2012/13, with the condition that the TAC will review the allocation of costs at subsequent TAC meetings and that reconciliation for FY 2011/12 may be reopened at the next RAC meeting. The motion was seconded and approval was unanimous.

**VII. Consider approval of Estimated Treatment Costs for FY 2012/13**

David Lopez motioned for the approval of the Estimated Treatment Costs for FY 2012/13 in the amount of \$1,582.62, again, with the understanding that the rate is based on the current cost allocations and may be reconciled based on updated cost allocations at the next RAC meeting. The motion was seconded and approval was unanimous.

**VIII. Consider approval of Surcharge Rates for FY 2012/13**

Todd Corbin motioned for the approval of the Surcharge Rates for FY 2012/13 in the amounts of \$0.24 per mg/L for BOD and \$0.32 per mg/L for TSS. Councilmember Steve Adams seconded the motion and approval was unanimous.

**IX. Other Discussion Items**

Todd Corbin stated that Jurupa CSD has made a major investment of over \$30 million for improvement of their collection/distribution system to move flows to the plant and their hope is that litigation will not slow progress for this project. Todd and Sam Gershon suggested that since Jurupa is working on this project and the City needs to upgrade its metering structures, perhaps there is potential for cost sharing between Jurupa CSD and the City. Tom Boyd agreed that the City was open to discussing this as an agenda item at a later meeting.

**X. Adjournment**

Meeting adjourned at 1:40 PM.

**From:** Bloch, Samantha [<mailto:SBloch@riversideca.gov>]

**Sent:** Thursday, April 24, 2014 8:17 AM

**To:** 'David Lopez'; 'Sam Gershon'; 'Todd Corbin'; 'Dan Ducasse'; 'sschultz@wmwd.com'; 'jsims@wmwd.com'; 'jsaba@jcsd.us'; 'Veronica Tristan'; 'cathy@rcsd.org'; 'annette.trussell@webbassociates.com'; 'jperry@wmwd.com'; 'tlang@wmwd.com'; CONF-WQCP-PW (Sewer)

**Cc:** Boyd, Tom; Valladao, Gary; Rafferty, Brendan; Yazzie, Arlene

**Subject:** 4-14 TAC Mtg CSD Follow Up Questions - Due May 1st

**Importance:** High

*Exhibit "B"*

Good Morning,

This is a friendly reminder that I have not received questions from your agencies regarding the recycled water concerns to be addressed before we go to RAC on May 28<sup>th</sup>.

**Please submit your specific questions and concerns about the following items to me via email before next Thursday, May 1<sup>st</sup> to allow adequate time for inclusion in the agenda for the next TAC meeting before RAC.**

1. Recycled Water Expense Credit.
2. Recycled Water Revenue.
3. General Fund Transfer – RPU Water and Power.

The next TAC meeting was scheduled for May 5<sup>th</sup>, but has been postponed to May 12<sup>th</sup> to allow time to receive and prepare a response to your questions. Calendar appointment will follow this email.

Thank you,

*Samantha Bloch*

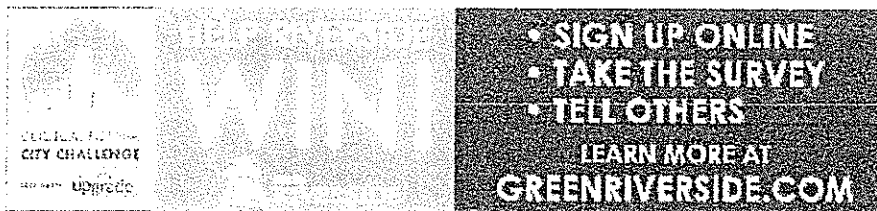
Administrative Analyst Trainee

City of Riverside Public Works Department

Water Quality Control Plant

(951) 351-6401

[sbloch@riversideca.gov](mailto:sbloch@riversideca.gov)





# RUBIDOUX Community Services District

**Board of Directors**  
Gail Barclay  
Armando Muniz  
John Skerbelis  
F. Forest Trowbridge  
Ruth Anderson Wilson

**Secretary-Manager**  
David D. Lopez



Water Resource Management

Refuse Collection

Street Lights

Fire / Emergency Services

Weed Abatement

## MEMORANDUM

**Date:** August 19, 2014  
**To:** Regional Advisory Committee (RAC) Members  
**From:** Rubidoux Community Service District RAC Members  
**Subject:** City General Fund Transfer (GFT) Charges to Treatment Reconciliation

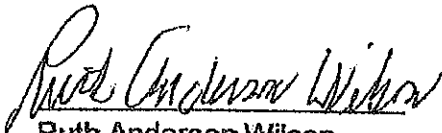
The Rubidoux Community Services District Board of Directors has reviewed Mr. Scott C. Barber's, Riverside City Manager, letter response with regard to the appropriateness of the City General Fund Transfer charges (GFT) dated June 11, 2014, and respectfully disagrees with his rational and his conclusion to deny the request of the Rubidoux CSD and Jurupa CSD to remove the General Fund Transfers (assessments) from Regional Treatment Charges. The Board believes there are legal, policy and contractual issues and provisions not fully addressed in Mr. Barber's assessment and opinion. If our simple math is correct, the GFT's were \$217,800.00 for FY 2011/2012 and \$219,173.00 for FY 2012/2013. Thus, increasing FY's 2011/2012 ineligible cost to \$1,708,692.00 and FY's 2102/2013 ineligible costs to \$2,424,133.00. Significant amounts! We expect those amounts to dramatically increase when the Regional Wastewater Plant's Membrane Bio-Reactor (MBR) facility comes online.

Pursuant to the 1976, 1978 and 1990 Agreements establishing the RAC, the RAC has the responsibility to determine the appropriateness of accessing these GFT charges in the O&M Regional Wastewater Treatment Reconciliation process. Consequently, the Rubidoux Community Services District proposes and suggests the following amended motion for the RAC's consideration pursuant to Section 20, Page 24 and Section 19, Page 27, of the 1976 and 1978 Regional Agreements:

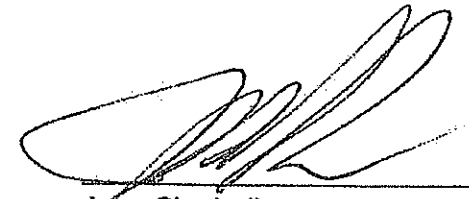
***Conditionally approved 2011/2012 and 2012/2013 charges and credits subject to the RAC retaining a third party (CPA Audit firm) to review appropriateness or exclusion of GFT as part of the annual reconciliation process and render such findings to the RAC.***

We believe our respective constituents (City and CSD's Constituents) deserve accountability and transparency on this issue.

We appreciate the RAC consideration on this matter.



Ruth Anderson Wilson  
RAC Voting Member



John Skerbelis  
Alternative RAC Member

XC: RCSD Board



## TECHNICAL ADVISORY COMMITTEE MEETING DISCUSSION

**Monday, May 12, 2014  
1:30 PM - 3:30 PM**

**REGIONAL WATER QUALITY CONTROL PLANT  
5950 ACORN STREET, RIVERSIDE, CA 92504  
951-351-6140**

- 
1. TAC Minutes – April 14, 2014
  2. GFA Revised Sheets
    - Revised final reference to “Regional” costs.
  3. RAC Materials
    - Summary Page of exclusions, septic hauler revenue deducted, septic flow added, percentage allocations changes, and FY 12/13 and FY 13/14 rate comparisons.
    - Flow and Cost Pie Charts
    - FY 11/12 and FY 12/13 Reconciliation Workbooks
  4. FY 13/14 Rates
    - CSDs want billing to continue at the current rate until RAC adopts a new reconciled rate in October.
    - Change reflected in 13/14 portion of the 2nd workbook.
  5. City's Response to CSD Submitted Questions
    - During the 4/14 TAC meeting, the CSD's were asked to submit their recycled water questions in writing to the City to be addressed at the next TAC meeting. On 4/24, an email was sent to the CSD's requesting specific questions from each agency about the following three items:
      - a. Recycled Water Expense Credit.
      - b. Recycled Water Revenue.
      - c. General Fund Transfer – RPU Water and Power.
    - A reminder email was sent to the CSD's on 4/30 requesting specific questions about the above items to be submitted before 5/1 for inclusion in the agenda for the 5/12 TAC meeting. We received questions about items b and c above. The following are our responses to the submitted questions:

b. Recycled Water Revenue

- Does the City of Riverside Public Works Department receive a reimbursement, credit, or revenue from the sale or use of recycled water from the Riverside Public Utility Department or any other entity?

*Yes, the City of Riverside receives revenue from the sale of recycled water.*

- Is there an Agreement, Memorandum of Understanding, or some other form of a document, even a draft or pending one, between the City of Riverside Public Works Department and the Riverside Public Utility Department in which it spells out a reimbursement, credit, or revenue to the Public Works Department from the Public Utility Department, for the sale or use of the reclaimed water in the past, currently, or in the future?

*No, we are not aware of any agreement, MOU or document between the City of Riverside Public Works Department and the Riverside Public Utilities Department regarding the sale or use of reclaimed water. However, we are continuing to research this matter.*

c. General Fund Transfer – RPU Water and Power

- In 2011/2012 and 2012/2013 the Treatment expense for water purchased was \$130,239.66 and \$121,563.84 respectively, and shared 100% by the Regional partners. Does the water pricing included 11.5 percent as a payment transfer to the General Fund (City Measure A)?

*Yes, this water pricing includes an 11.5% General Fund transfer.*

- Further, does the water pricing also include the Riverside Public Utilities (RPU) 1.5 percent surcharge to pay and fund city water conservation programs?

*Yes, this water pricing also includes a 1.5% water conservation and reclamation surcharge.*

- In 201~~1~~2/2012 and 2012/2013 the Treatment expense for electric purchased was \$1,758,627.58 and \$1,756,496.25 respectively, and shared 100% by the Regional Partners. Does the electric pricing include a transfer of funds to the General Fund to fund city services?

*Yes, electric pricing includes an 11.5% General Fund transfer.*

6. RAC Meeting – May 28, 2014 (9:00 am – 10:30 am)

\*\*\*\*\*

✂ DETACH HERE / SEPARA AQUÍ ✂

✂ DETACH HERE / SEPARA AQUÍ ✂


*Exhibit "D"*

## OFFICIAL BALLOT / BOLETA OFICIAL

MUNICIPAL ELECTION / ELECCIÓN MUNICIPAL  
RIVERSIDE COUNTY / CONDADO DE RIVERSIDE  
JUNE 4, 2013 / 4 DE JUNIO DE 2013

BT 001

### INSTRUCTIONS TO VOTERS:

To VOTE, connect the arrow pointing to your choice, like the example to the right:   
To vote for a qualified write-in candidate, write the person's name on the blank line provided and  
CONNECT THE ARROW. Use a black ball point pen. DO NOT use felt tip, red or gel ink.

### INSTRUCCIONES A LOS VOTANTES:

Para VOTAR, complete la flecha a su derecha de su deseo, como el ejemplo arriba:  
Para votar por un candidato calificado por escrito, escriba el nombre de la persona en el espacio blanco  
provisto y CONECTE LA FLECHA. Use una pluma negra. NO use punta de feltro, roja o gel.

#### MEASURE SUBMITTED TO THE VOTERS MEDIDA SOMETIDA A LOS VOTANTES

CITY / CIUDAD

CITY OF RIVERSIDE  
CIUDAD DE RIVERSIDE

**A** Riverside Local Services and Clean Water Measure. To maintain general fund services such as 9-1-1 response; police patrols/fire protection; children's after-school and senior/disabled services; and protect supplies of clean drinking water from contamination; shall Section 1204.1 be added to the Charter continuing the annual transfer of funds from the City water utility to the general fund approved by City voters in 1968, with independent audits, funds staying local and no increase in taxes?

Medida de Servicios Locales y Agua Limpia de Riverside. Para mantener los servicios del fondo general como la respuesta 9-1-1; patrullas de policia/protección contra incendios, servicios de protección de los niños después de la escuela y personas de edad avanzada/discapacitadas; y proteger los suministros de agua potable contra la contaminación; ¿se deberá añadir la Sección 1204.1 a la Carta Constitucional para continuar la transferencia anual de fondos de servicio público de agua de la Ciudad al fondo general aprobado por los votantes de la Ciudad en 1968, con auditorías independientes, que los fondos se mantengan localmente y sin ningún aumento de impuestos?

Yes / Sí 

No / No 

**IMPARTIAL ANALYSIS OF MEASURE "A"**

**IMPARTIAL ANALYSIS BY CITY ATTORNEY**

**City of Riverside Measure "A"**

(Riverside Local Services and Clean Water Measure -- Charter Section 1204.1)

If approved by a majority of the voters, this Measure would amend the Riverside City Charter to include a new provision for the annual payment by the water utility into the general fund in equal monthly installments of up to 11.5 percent of gross operating revenues.

The general fund is the City's primary revenue account and the City Council budgets its money each year for such City services as 9-1-1 response, police patrols, fire protection, after-school programs for children, and services to seniors and the disabled. The measure states that it is intended to protect these services and to protect clean drinking water supplies from contamination. The funding will be reviewed annually by independent public auditors.

This payment is already required by the Riverside City Charter but some have argued it should be submitted to the voters for reapproval. This Measure, if approved by a majority of the voters, would allow the payments to continue.

If this Measure is approved, the general fund will receive the payments from the water fund. The Measure will not increase or decrease water rates.

This Impartial Analysis is hereby submitted to the Elections Official in conformance with Section 9280 of the Elections Code of the State of California. This Measure does not result in any new City powers.

Dated: March 18, 2013

Gregory P. Priamos  
City Attorney

**MEASURE "A"**

**FULL TEXT OF PROPOSED CHARTER AMENDMENT**

**Sec. 1204.1 Water Utility Revenue**

The revenue of the water public utility for each fiscal year shall be kept separate and apart from all other moneys of the City by deposit in the appropriate revenue fund and shall be used for the purposes and in the order set forth in Section 1204 and for the annual payment by the water utility into the general fund in twelve equal monthly installments during each fiscal year, an amount not to exceed 11.5 percent of the gross operating revenues, exclusive of surcharges, of the water utility for the last fiscal year ended and reported upon by independent public auditors. The proceeds shall be used to maintain local general fund purposes as the City Council may by budget or other appropriation direct such as 9-1-1 response, police patrols/fire protection, children's after-school and senior/disabled services, and protect supplies of clean drinking water from contamination.



# Exhibit "E"

## **NOTICE OF PUBLIC HEARING CITY OF RIVERSIDE PUBLIC UTILITIES RENEWAL OF THE WATER CONSERVATION SURCHARGE**

For over 100 years, the delivery of safe and reliable water to its customers has been an essential service of the City of Riverside Public Utilities Department (RPU).

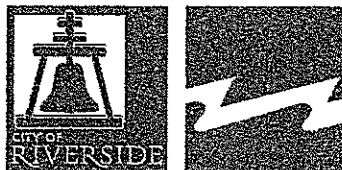
On May 25, 2004, the City Council adopted the 10-year Water Conservation Surcharge to serve the growing need for water conservation in the City of Riverside. The Water Conservation Surcharge is a 1.5% surcharge applied to all residential and commercial RPU water customer accounts and is utilized for:

- Conservation, education, and water use efficiency programs
- Research, development, and demonstration programs to advance science and technology with respect to water conservation

The results of the efforts funded through the Water Conservation Surcharge have been highly successful and have culminated in a combined lifetime savings of over 9 billion gallons of water. This reduction helps RPU meet its state mandated water conservation goals and decreases RPU's need for costly imported water.

RPU is proposing to renew the Water Conservation Surcharge to continue the City's ongoing water conservation efforts by eliminating the expiration date of May 31, 2014.

WATER | ENERGY | LIFE



**PUBLIC UTILITIES**

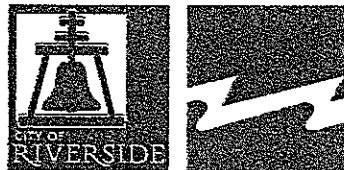
**RiversidePublicUtilities.com**

Para ver esto en español, por favor diríjase a:  
[RiversidePublicUtilities.com](http://RiversidePublicUtilities.com).

**NOTICE IS HEREBY GIVEN** that pursuant to Article XIIIID of the California Constitution, RPU is proposing to renew the 1.5% Water Conservation Surcharge by eliminating the expiration date of May 31, 2014, for water service to the parcel for which you are shown as record owner directly liable to pay such rate. The change is applicable to all Water Rate Schedules WA-1 through WA-10.

**NOTICE IS FURTHER GIVEN** that on March 21, 2014 at 8:30 a.m., or as soon thereafter as may be heard, at the Public Utilities Boardroom, located at 3901 Orange Street, Riverside, the Board of Public Utilities will conduct a public hearing on the proposed renewal of the Water Conservation Surcharge. At the time of the public hearing, the Board of Public Utilities will hear and consider all protests and objections concerning these matters and will consider the specified charges. To be considered, written comments and protests must be delivered in person to the City Clerk at City Hall, 3900 Main Street, Riverside, California, 92522, prior to the conclusion of the public hearing. Written comments and protests may also be mailed to the City Clerk at the above-mentioned address, but must be received prior to conclusion of the public hearing. Please include your service address in your written protest. Further details regarding the basis and reason of the proposed modifications are available at the Public Utilities offices located at 3750 University Avenue, 3rd Floor, Riverside, California, 92501, and may be reviewed there by any interested person. Copies of the rate schedules are also available at the City Clerk's Office located at City Hall, 7th Floor, 3900 Main Street, Riverside, California, 92522, and the Public Utilities website: **RiversidePublicUtilities.com**

WATER | ENERGY | LIFE



PUBLIC UTILITIES

**RiversidePublicUtilities.com**





# Rubidoux Community Services District

Board of Directors  
Gail Barclay  
Armando Muniz  
John Skerbelis  
F. Forest Trowbridge  
Ruth Anderson Wilson

Secretary-Manager  
David D. Lopez



Water Resource Management

Refuse Collection

Street Lights

Fire / Emergency Services

Weed Abatement

## MEMORANDUM

Date: June 3, 2014  
To: Regional Advisory Committee (RAC) Members  
From: Rubidoux Community Service District RAC Members  
Subject: City General Fund Transfer (GFT) Charges to Treatment Reconciliation

The Regional Advisory Committee (RAC) Members on March 21, 2013, tentatively approved reconciled Volumetric Flow Costs conditioned upon our respective Staffs meet and reviewed in detail the composition of cost that make-up the Regional Wastewater Treatment charges (See Exhibit "A"). The justification for such a ***RAC motion was made for transparency and accountability: ensuring that all parties were to pay for their fair share costs in this reconciliation process and one party not subsidizing the other party(s).***

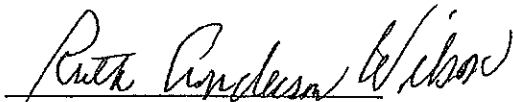
As a threshold comment, the Rubidoux Community Services District would like to thank each agency's Staff members for working so diligently on this matter for this past year. For FY's 2011/2012 and 2012/2013 the Technical Advisory Committee (TAC) identified \$1,490,892.00 and \$2,204,960.00 "***Exclusions***" respectively, which were backed out of the Reconciliation Treatment Costs. City Exclusions include (Sewer) Uncollectible Account-Bad Debt, Public Utilities customer/billing services & fiber optics, General Fund Allocation for Broadcasting G-TV, Utility Billing support, property services and publishing services.

However, when CSD's pressed (See Exhibit "B") City Staff if there were additional General Fund Transfer (GFT) charges included in purchase of water and energy the city response is memorialized in the May 12, 2014, TAC Minutes (Attached as Exhibit "C"). It is our understanding the below GFT's are included as eligible cost components of the O&M Treatment and reconciliation process. The Rubidoux Community Services District

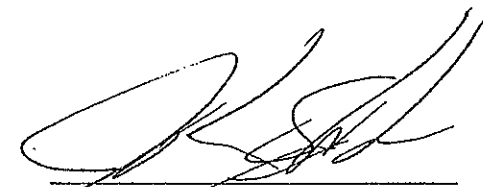
RAC Members respectfully request the GFT for the purchase of process water and energy (a collective transfer of 13.0% from process water sales to GFT and 11.5% of energy sale receipts as GFT) be excluded for the following reasons:

- The 11.5% water GFT is for retail city rate payers and funds the following city services; 911 calls, fire protection, police patrols, after school programs, services to senior and disabled city constituents (See copy of Official Ballot and Gregory Priamos, City Attorney Analysis Exhibit "D").
- The 1.5 % water conservation and reclamation is a retail rate only benefiting and serving city rate payers (See Exhibit "E").
- 11.5% energy GFT is for retail electrical rate payers and benefits the general fund services such as fire and police protection, and other general city services as determined.

The above identified GFT cannot be classified or justified as an Operational and Maintenance cost of the treatment and/or disposal of wastewater as defined in the 1976 and 1978 Regional Wastewater Agreements. Such GFT can only be construed as a subsidy from CSD customers to City constituents. Consequently, the inclusion of these GFT charges are overstating the actual O&M cost for FY's 2011/2012 and 2012/2013 and should be corrected as "**Exclusions**" to the annual reconciliation process.

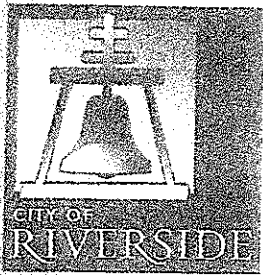


Ruth Anderson Wilson  
RAC Voting Member



John Skerbelis  
Alternative RAC Member

XC: RCSD Board



Office of the  
City Manager

June 11, 2014

Ruth Anderson Wilson, Regional Advisory  
Committee Voting Member  
John Skerbelis, Alternate Regional Advisory  
Committee Voting Member  
Rubidoux Community Services District  
3590 Rubidoux Boulevard  
Jurupa Valley, CA 92509

Subject: Regional Water Quality Control Plant Treatment Cost Reconciliation

Dear Ms. Wilson and Mr. Skerbelis:

Thank you for your June 3, 2014 memorandum regarding the "City General Fund Transfer (GFT) Charges to Treatment Reconciliation." In that memorandum, you express your concern that "GFT's are included as eligible cost components of the O&M Treatment and reconciliation process", and request that the GFT amounts be excluded from the O&M (operation and maintenance) costs. Your request must be denied for the following reason.

The request is based upon a misunderstanding of the treatment costs. Riverside Public Utilities ("RPU") provides water and electric service to the Regional Water Quality Control Plant ("RWQCP") based on established rates. The metered rate-based water and electric utility costs are passed through to the RWQCP participants in proportion to their use. Those utility costs are properly recoverable. Failure to proportionately recover all utility costs from all RWQCP participants would result in a subsidy of those participants not charged.

Very truly yours,

Scott C. Barber  
City Manager

SB/mm

cc: RAC Voting Members -  
David D. Lopez, Rubidoux CSD  
Ruth Wilson, Rubidoux CSD  
Tom Boyd, City of Riverside  
Gary Valladao, City of Riverside

11. CONSIDERATION TO CANCEL JANUARY 4<sup>TH</sup>, 2018, REGULAR  
MEETING DUE TO THE HOLIDAY SCHEDULED:  
**DM 2017-61**

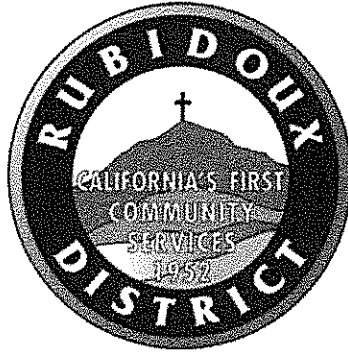
# Rubidoux Community Services District

## Board of Directors

Christopher Barajas  
Armando Muniz  
Bernard Murphy  
F. Forest Trowbridge  
Hank Trueba Jr.

## Secretary-Manager

David D. Lopez



Water Resource Management

Refuse Collection

Street Lights

Fire / Emergency Services

Weed Abatement

## DIRECTORS MEMORANDUM 2017-61

December 7, 2017

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consideration to Cancel January 4, 2018, Regular Board Meeting Due to Conflicts with Holiday Schedule

### **BACKGROUND:**

As a matter of practice, the Board of Directors has cancelled the first Board meeting of the New Year since it historically conflicts with the Seasonal Holiday Schedule. In past years, holiday plans of Board Members made it difficult to have a qualifying quorum to conduct District business. Further, District Staff members have also scheduled holiday/vacation time off to spend with family and/or travel over the holiday season, thus making Board Agenda preparation challenging. Finally, business (public and private) is general slows down for the above reasons over this holiday period.

**RECOMMENDATION:**

Staff suggests cancelling the January 4, 2018, regular Board Meeting of the Rubidoux Community Services District due to the Board Packet preparation conflicts.

Respectfully,

A handwritten signature in black ink, appearing to read "David D. Lopez", with a long horizontal flourish extending to the right.

David D. Lopez  
Secretary-Manager

## 12. DIRECTORS COMMENTS – NON-ACTION

### 13. ADJOURNMENT