

MINUTES OF REGULAR MEETING
August 3, 2017
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Christopher Barajas
Hank Trueba

DIRECTORS ABSENT:

STAFF PRESENT: Dave Lopez, General Manager
Steve Appel, Asst. General Manager
Krysta Krall, Manager Fiscal Services
Brian Jennings, Budgeting/Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Muniz, at 4:00 P.M., Thursday, August 3, 2017, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for Regular Board Meeting, July 20, 2017.

Director Trueba moved and Director Trowbridge seconded to approve the July 20, 2017 Minutes.

The motion was carried unanimously.

Ayes – 5 (Barajas, Muniz, Murphy, Trowbridge, Trueba)
Noes - 0

ITEM 5. Consider to Approve the August 4, 2017, Salaries, Expenses and Transfers.

Approve August 4, 2017, Salaries, Expenses and Transfers.

Director Trowbridge moved and Director Trueba seconded to approve the August 4, 2017, Salaries, Expenses and Transfers.

The motion was carried unanimously.

Ayes – 5 (Barajas, Trowbridge, Muniz, Murphy, Trueba)
Noes - 0

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first article was from the California Cities and Counties Governance. It's an article about why Special Districts promote good governance. The next article was from the Little Hoover Commission, a blue ribbon appointed commission. It's appointed by the governor. The Little Hoover Commission looks at Special Districts. The emphasis this committee was looking at hospitals, governance and transparency. They invited Special Districts representatives and the governor's team and state legislatures to have input.

ITEM 8. MANAGER'S REPORT

Operations Report:

Presented at the second Board meeting of the month.

Emergency and Fire Report:

Presented at the second Board meeting of the month.

ITEM 9. PUBLIC HEARING DM 2017-39. Consideration to Adopt Resolution No. 2017-836, a Resolution Reporting and Assessing Certain Parcels with Weed and Fire Abated Services.

Attached for the Board of Directors' review and consideration is Resolution No. 2017-836, which if adopted this evening, will assess weed abatement charges upon appropriate parcels for property tax collections for those services, provided on developed and undeveloped properties that constitutes a Public Safety and Fire Hazard. However, before adoption of Resolution No. 2017-836 is acted upon, the District Board of Directors must conduct a public Hearing affording the general public, interested parties and/or affected parties the opportunity to comment and/or protest such charges.

Notice of this afternoon's Public hearing along with parcel numbers of properties to be assessed were published in the public notice sections of the Press-Enterprise and were made available through the District's web site.

As of the writing of this DM, Staff has not received any written or verbal protest with respect to any of the specific parcels proposed to be assessed and contained within Resolution No. 2017-836.

Director Muniz opened the PUBLIC HEARING. There were no comments from the public.

Director Muniz Closed the PUBLIC HEARING.

Director Trowbridge moved and Director Barajas seconded to adopt Resolution No. 2017-836 to the Rubidoux Community Services District.

The motion was carried unanimously.

Ayes – 5 (Trowbridge, Muniz, Barajas, Murphy, Trueba)

Noes – 0

Absent – 0

ITEM 10. DM 2017-40. Status Report: RCSD Field/Administration project Update on City of Jurupa Valley Planning Department Inter-department Review and Comments.

On July 21, 2017, staff received comments from the City of Jurupa Valley's Planning Department on the District's proposed field/admin office building project. The Planning Department comments are attached for your review, and in summary supports the District's design concept.

Due to a number of moving parts, Staff believes it will be more efficient to present a verbal report on the City's comments instead of a written summary.

Mr. Steve Appel gave a detailed presentation – status report from the City of Jurupa Valley's Planning Department review and comments.

While this item is presented as a status report only, the City has estimated an additional \$232,856.19 in planning fees necessary to complete the planning process. Said fees are detailed on page number 22 of the attachment. Keep in mind the fees are preliminary and the District may be exempt from some of the listed fees.

Status report only. No action necessary.

ITEM 11. DM 2017-41. Consideration to Increase RCSD Board Meeting Stipend.

Board Members stipend adjustment was recently presented to the Board early this year. The recorded minute's action of this item shows a unanimous action of the Board to Table this Item. At the request of Director Trowbridge, reconsideration to adjust Board members stipend is introduced for your review and discussion.

As outlined in the DM 2017-02, any adjustment is subject to a Public Notice and Hearing. Further, annual adjustments may not exceed 5% per year and limited to a maximum of \$600.00 per month.

Present Board meeting stipend is \$121.55 for each Board Meeting in attendance.

Director Trowbridge moved to adjust the Board stipend. There was no second for the motion. Motion died.

ITEM 12. Directors Comments – Non action.

Director Muniz adjourned the August 3, 2017, Regular Board meeting.