

**MINUTES OF REGULAR MEETING**  
**May 3, 2018**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** F. Forest Trowbridge  
Christopher Barajas  
Hank Trueba Jr.  
Bernard Murphy  
Armando Muniz

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** Dave Lopez, General Manager  
Steve Appel, Assistant General Manager  
Krysta Krall, Manager, Fiscal Services  
Brian Jennings, Budgeting and Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Murphy, at 4:00 P.M., Thursday, May 3, 2018, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for Regular Board Meeting, April 19, 2018.

**Director Trueba moved and Director Barajas seconded to approve the April 19, 2018 Minutes.**

**The motion was carried unanimously.**

**Ayes – 5 (Barajas, Murphy, Trowbridge, Trueba, Muniz)**  
**Noes - 0**

**ITEM 5. Consider to Approve the Salaries, Expenses and Transfers.**

Consideration to Approve May 4, 2018, Salaries, Expenses and Transfers.

**Director Muniz moved and Director Trowbridge seconded to Approve the May 4, 2018, Salaries, Expenses and Transfers.**

**The motion was carried unanimously.**

**Ayes – 5 (Barajas, Trowbridge, Murphy, Trueba, Muniz)**  
**Noes - 0**

## **ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public to address the Board.

## **ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

The first piece of information is an article from the Press Enterprise regarding the City of Riverside utilities dispatcher who received \$257,000 in overtime. The city council called for an audit and found no fraud, just poor management. The next article was also from the Press regarding the Poseidon desalination plant, in Huntington Beach, and what to know about its pros and cons for Southern California water. There are a lot of environmental concerns and a lot of people who don't want it, but they are used the hurdles. The final article from the Press was regarding the California Aqueduct drownings and renewing safety concerns in San Bernardino County's high desert.

## **ITEM 8. MANAGER'S REPORT**

### **Operations Report:**

Presented at the second board meeting of the month.

### **Emergency and Fire Report:**

Presented at the second board meeting of the month.

## **ITEM 9. DM 2018-30. Consideration to Cancel July 5, 2018, Regular Meeting Due to Conflicts with the July 4<sup>th</sup> Holiday.**

### **BACKGROUND**

As a matter of practice, the Board of Directors has cancelled the first Board meetings of the New Year and the 4<sup>th</sup> of July since these holidays' conflict with the first Board meeting of those months. Additionally, in past years, holiday plans of Board Members made it challenging to have a qualifying quorum to conduct District business. Further, District Staff members have also scheduled holiday/vacation time off to spend with family and/or travel over the holiday season. Finally, the business (public and private) generally slows down for the above reasons over these holiday periods.

While there are other holidays during the normal course of a year, 4<sup>th</sup> of July and New Year days are high travel periods for families (Board Members and District Staff included) since schools are also off schedule.

### **Roll Call Cancelling the July 5, 2018, regular Board Meeting of the Rubidoux Community Services District due to holiday conflicts:**

**Barajas: Yes**  
**Muniz: Yes**  
**Trueba: Yes**  
**Murphy: No**  
**Trowbridge: No**

**Director Barajas moved and Director Trueba seconded to authorize Staff to Draft a Resolution cancelling the first Board Meetings of January and July until such time the Board decides to rescind the cancellation.**

**Motion passes 3-2.**

**ITEM 10. DM 2018-31. Call and Set Public Hearing for Wastewater Rate Adjustment for June 7, 2018, Regular Board Meeting.**

**BACKGROUND**

At the May 18, 2017, regular meeting of the Rubidoux Community Services District, the Board of Directors adopted Ordinance No. 2017-120, an ordinance which increased wastewater charges pursuant to Prop. 218 and compliant with AB 3030. Essentially, Ordinance No. 2017-120 authorizes an adjustment to the wastewater Regional Sewer Treatment (RST) O & M charges to keep up with the cost of treatment at the City of Riverside Treatment Plant. Further, the Board held two (2) Budget Workshops (May 4 and 18, 2017) to review historical revenues and expenses. The Board concluded and determined that a 5% pass-thru treatment cost was a justified and reasonable annual adjustment.

As presented early at the Budget Review, wastewater treatment costs have increased steadily, therefore we cannot assume that treatment costs will remain stable or flat. Treatment costs now make-up 82% of the wastewater annual operational budget.

Current wastewater charges for a single resident (Equivalent Dwelling Unit or EDU) are \$24.74 per month. The budget adopted a 5% increase to cover increased regional treatment costs. Consequently, the proposed monthly rate for a typical household would be \$25.68 per month – an increase of \$0.94 per month or about 3 cents per day. Finally, the Public Hearing for the adoption of the proposed adjustment would be scheduled for June 7, 2018.

**Director Muniz moved and Director Barajas seconded to:**

- 1) Draft an Ordinance to effectuate an increase of \$0.94 per EDU to \$25.68;**
- 2) Draft Wastewater Notice of Public Hearing and schedule for a June 7, 2018, adoption;**
- 3) Notice and publish the above in adjudicated local newspaper of general circulation (Press-Enterprise)**

**Ayes – 4 (Barajas, Muniz, Murphy, Trueba)**

**Noes – 0**

**Abstain – 1 (Trowbridge)**

**ITEM 11. CLOSED EXECUTIVE SESSION: General Manager’s Employment Contract Consideration**

Consideration to extend the General Manager’s contract from June 30, 2017 – May 2019 was approved by the following vote:

**Ayes – 5 (Barajas, Trowbridge, Murphy, Trueba, Muniz)**

**Noes - 0**

**ITEM 12. Directors Comments – Non action.**

Director Murphy adjourned the May 3, 2018, Regular Board meeting at 5:00 pm.