

MINUTES OF REGULAR MEETING
May 2, 2019
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
John Skerbelis
Hank Trueba, Jr.
F. Forest Trowbridge

DIRECTORS ABSENT:

STAFF PRESENT: Steve Appel, Assistant General Manager
Krysta Krall, Manager Fiscal Services
Brian Jennings, Manager Budgeting/Accounting
B. Laddusaw, Director of Finance/Administration

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Trueba, at 4:00 P.M., Thursday, May 2, 2019, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for April 18, 2019, Regular Board Meeting.

Director Muniz moved and Director Skerbelis seconded to approve April 18, 2019 Minutes.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 5. Consideration to Approve the May 3, 2019 the Salaries, Expenses and Transfers.

Consideration to approve May 3, 2019, Salaries, Expenses and Transfers.

Director Trowbridge moved and Director Skerbelis seconded Approve the May 3, 2019, Salaries, Expenses and Transfers.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba,)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board at this time.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first piece of information was from the Jurupa Valley Rotary regarding the Jurupa Valley Field of Honor at the Veterans Memorial Park May 17-19, 2019. The next piece of information was an article from a local paper regarding San Bernardino Valley MWD stating that the rain has done little to erase the deficits in local groundwater basins that are at historic lows because of two decades of drought.

ITEM 8. MANAGER’S REPORT

Operations Report:

Presented at the second board meeting of the month.

Emergency and Fire Report:

Presented at the second board meeting of the month.

ITEM 9. Authorization to Purchase Two New Fleet Vehicles (one pickup and one utility bed truck) DM 2019-20.

BACKGROUND

On Thursday, April 25, 2019, the District received three sealed bids for the replacement of two water department utility vehicles. The proposed replacement vehicles include one ½ -ton pickup truck and one ¾ ton utility bed truck. Separate bid documents were created for each vehicle to provide the most flexibility in purchasing options. Bidding documents were delivered to six dealers (Ford x 2, Dodge x2, Chevrolet x2) in the local area. Sunrise Ford in Fontana was the lowest Bidder for both vehicles.

If approved, the new trucks will replace the following fleet vehicles. Vehicle one is a 2012 Ford F150 pickup truck (Last five of the VIN 45678) with approximate 86,000 miles; and vehicle two is a 2014 Ford F250 Utility bed truck (Last five of the VIN 80757) with approximately 94,000 miles.

As mentioned above, the low bids were submitted by Sunrise Ford in Fontana for a total bid of \$16,555.34 (including taxes, extended warranty, and trade-in) for vehicle 1 and \$30,377.53 for vehicle 2. Copies of the bids are attached.

Both vehicles were included in this year's Water operating budgets. The total budget for the vehicle replacement is \$128,000.00. A copy of the Water operating budget is included for you information.

Director Skerbelis moved and Director Muniz seconded to approve the following to the Rubidoux Community Services District:

- 1a. Recognize the bid for a 2019 Ford F150 pickup truck submitted by Sunrise Ford for a total amount of \$16,555.34 as the lowest responsive bid (with extended warranty and trade-in); and**
- 1b. Surplus the 2012 Ford F150 pickup truck (VIN 1FTMFCFXCRFA45678) and accept Sunrise Ford's trade-in offer \$7,500.00 for the truck.**
- 2a. Recognize the Bid for a 2019 Ford F250 Utility bed truck submitted by Sunrise Ford for a total amount of \$30,377.52 as the lowest responsive bid (with extended warranty and trade-in); and**
- 2b. Surplus the 2014 Ford F250 utility bed truck (VIN 1FTBF2A60EEB80757) AND ACCEPT Sunrise Ford's trade-in offer \$10,500.00 for the truck.**

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain - 0

The motion was carried unanimously.

ITEM 10. Authorization to Solicit Bids for the Jurupa Hills Lift Station Replacement Project. DM 2019-21.

BACKGROUND

Three years ago, work began on the design for the replacement of the Jurupa Hills Lift Station. The Jurupa Hills Lift Station is located on the Jurupa Hills Country Club property and serves the Cascade mobile home park (325 units) and 190 single family homes to the west of the lift station. A map of the area is attached as Exhibit "A".

The existing lift station was constructed in the mid-60's and has reached the end of its useful life. Increased maintenance and scarcity of replacement parts is becoming critical. The replacement of the lift station was identified as essential in the District's 2015 Wastewater Master Plan.

The design is now finished, and construction contract documents are complete. Staff is requesting Board authorization to solicit bids from qualified contractors for the construction of the replacement lift station. Once bids are received and evaluated, a recommendation to award the contract will be brought back to the Board for consideration at a regular RCSD Board meeting.

The construction of the Jurupa Hills Lift Station was included in the current Sewer Capital Improvement Fund Budget (Exhibit "B") with a budgeted amount of \$472,000.00. Further, the current Sewer Capital Improvement Fund has a balance over \$3 million as of March 31, 2019.

Director Trowbridge moved and Director Muniz seconded authorization to solicit bids for the construction of the Replacement Jurupa Hills Lift Station.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 11. Authorization to Establish a design Budget and Solicit Bids for the Agua Mansa Sewer Brine Line Reconnection. DM 2019-22

BACKGROUND

The design of this project was begun last year to facilitate the reconnection of the Aramark Uniform Services industrial discharge from the RCSD sewer system to SAWPA's Inland Empire Brine Line. The project consists of approximately 550 feet of new 8" VCP (clay pipe) pipe and the reuse of approximately 300 feet of existing 8" VCP pipe.

Last year the City of Riverside, and the RCSD reduced the local Total Dissolved Solids (TDS) discharge limit for industrial customers from 2,500 mg/l to 1,210 mg/l. All RCSD industrial customers can comply with the more restrictive limits except Aramark, therefore they must purchase capacity and "shift" their discharge to the brine line which is approximately 800 feet away.

Although this project primarily benefits Aramark, a secondary benefit is that it will free capacity in our sewer system allowing us to accommodate additional development without constructing additional facilities.

The design is now finished, and construction contract documents are complete. Staff is requesting Board authorization to solicit bids from qualified contractors for the construction of the brine line pipeline. Once bids are received and evaluated, a recommendation to award the contract will be brought back to the Board for consideration at a regular RCSD Board meeting.

The construction of the Agua Mansa Sewer Brine Line Reconnection project will be included in the FY 2019-2020 Sewer Capital Improvement Fund Budget with a budgeted amount currently estimated to be of \$350,000.00. Further, the current Sewer Capital Improvement Fund has a balance over \$3 million as of March 31, 2019.

Until now, the costs for design have been charged to the general engineering fees line item in the Sewer operations budget. Now that we have a viable project, Staff requests reallocating the appropriate design costs from the sewer fund general engineering line item to the project specific Sewer CIP budget.

Director Muniz moved and Director Trowbridge seconded authorization to Establish a Project Design budget of \$28,000.00 in the Sewer Capital Improvement Project Fund Budget and authorization to solicit bids for the construction of the Agua Mansa Sewer Brine Line Reconnection Pipeline Project.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 12. Directors Comments.

The new Battalion Chief was introduced, Hans Bolowich.

Director Trueba adjourned the meeting at 4:34 pm.