

Rubidoux Community Services District

Board of Directors

Armando Muniz
Hank Trueba Jr.
Bernard Murphy
John Skerbelis
F. Forest Trowbridge

General Manager

Steven W. Appel



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

Thursday, January 16, 2020 at 4:00 PM

1. Call to Order – Armando Muniz, President
2. Pledge of Allegiance
3. Roll Call
4.
 - a. Approval of Minutes for the January 8, 2020, Special Meeting.
 - b. Approval of Minutes for the December 19, 2019, Regular Meeting.
5. Consideration to:
 - A) Ratify the January 3, 2020, Salaries, Expenses and Transfers.
 - B) Approve January 17, 2020, Salaries, Expenses and Transfers.
6. Acknowledgements - Members of the Public May Address the Board at this Time on Any Non-agenda Matter.
7. Correspondence and Related Information
8. Manager's Report (Second Meeting each Month):
 - a) Operations Report
 - b) Emergency and Incident Report

ACTION ITEMS:

9. Receive and File Statement of Cash Asset Report for all District Funds Ending December 2019: **DM 2020-01**
10. Consider Board Stipend Adjustment: **DM 2020-02**
11. Authorization to Conduct a 1360' Pressure Zone Pump Station Engineering Study: **DM 2020-03**
12. General Manager Comments - Non-action
13. Directors Comments - Non-action
14. Adjournment

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

4. CONSIDERATION TO APPROVE:

A) APPROVAL OF MINUTES FOR THE
JANUARY 8, 2020, SPECIAL MEETING

B) APPROVAL OF MINUTES FOR THE
DECEMBER 19, 2019, REGULAR MEETING

MINUTES OF SPECIAL MEETING
January 8, 2020
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: John Skerbelis
F. Forest Trowbridge
Hank Trueba, Jr.
Bernard Murphy
Armando Muniz

DIRECTORS ABSENT:

STAFF PRESENT: Steve Appel, General Manager
J. Sims, Assistant General Manager/District Engineer

Call to order: the special meeting of the Board of Directors of the Rubidoux Community Services District by President Muniz, at 3:45 P.M., Wednesday, January 8, 2020, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board at this time.

ITEM 5. CLOSED EXECUTIVE SESSION – Pursuant to Government Code Section 54957: Public Employee Employment.

Title: General Manager

The Board members and Jeff Sims adjourned to closed executive session. Upon return to open session, President Muniz reported that the Board approved Jeff Sims' employment agreement with changes, subject to District legal counsel review.

ITEM 6. Directors Comments.

President Muniz adjourned the meeting at 4:30 pm.

MINUTES OF REGULAR MEETING
December 19, 2019
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: John Skerbelis
F. Forest Trowbridge
Hank Trueba, Jr.
Bernard Murphy
Armando Muniz

DIRECTORS ABSENT:

STAFF PRESENT: Steve Appel, General Manager
Brian Laddusaw, Director of Finance
Brian Jennings, Manager Budgeting & Accounting

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Trueba, at 4:00 P.M., Thursday, December 19, 2019, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. Consideration for the Annual Reorganization of the Rubidoux Community Services District Board of Directors.

Since 1991, the Rubidoux Community Services District Board of Directors have rotated the current vice-president into the president position for the upcoming calendar year. In December 2018, Hank Trueba was affirmed president for 2019 and Armando Muniz was voted vice-president. In keeping with Board practice, it is not time for Armando to become Board president for 2020.

It is now procedurally appropriate for the Board to nominate and elect a vice-president for calendar year 2020. The floor is now opened to accept nominations and vote.

Director Murphy nominated Director Trowbridge; Director Trueba nominated Director Skerbelis for vice-president position.

The vote was 3-2 for Director John Skerbelis as the new vice-president.

*Director Murphy made a motion that the board add an agenda item; a closed executive session between Item 14 and Item 15 for discussion of personnel matters.

Director Muniz seconded the motion to add the agenda item.

The motion passed unanimously.

ITEM 5. APPROVAL OF MINUTES

Approval of Minutes for December 5, 2019, Regular Board Meeting
Approval of Minutes for the December 12, 2019, Special Meeting.

Director Muniz moved and Director Skerbelis seconded to approve both the December 5, 2019 Regular Board Meeting Minutes, as well as the December 12, 2019, Special Meeting Minutes.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 6. Consideration to Approve the December 20, 2019 the Salaries, Expenses and Transfers.

Consideration to approve December 20, 2019, Salaries, Expenses and Transfers.

Director Trueba moved and Director Skerbelis seconded to Approve the December 20, 2019 Salaries, Expenses and Transfers.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba,)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 7. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board at this time.

ITEM 8. CORRESPONDENCE AND RELATED INFORMATION

Staff had no correspondence or related information to offer.

ITEM 9. MANAGER'S REPORT

Operations Report:

Everything is running fine. The water production is dropping as well.

Emergency and Fire Report:

Station 38 had a total of 227 calls. There were 244 Total calls. The difference being calls outside the District service area. Of those 244 calls, 57% were medical aides. Additionally, there was a report for the City of Jurupa Valley. For the city, there was a total of 866 calls. There were 60% medical aide calls.

Director Murphy asked if it is possible to mitigate the fuel in a sort of buffer between the elementary school and the area that is left wild. Is it physically possible to create a buffer. Cal Fire's response explained that this is a very complex question and it might be better to set up a meeting to look into and the issue.

ITEM 10. Receive and File Statement of Cash Asset Report for all District Funds Ending November 2019. DM 2019-68.

BACKGROUND

Attached for the Board of Directors' consideration is the November 2019 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$217,890.69 for District controlled accounts. With respect to District "Funds in Trust", we show \$9,419.13 which has been earned and posted. The District has a combined YTD interest earned total of \$227,309.82 as of November 30, 2019.

With respect to the District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$5,561,277.85 ending November 30, 2019. That's **\$577,722.45 LESS** than July 1, 2018, beginning balance of \$6,139,000.30.

Further, the District's Field/Admin Fund current fund balance is \$523,470.43.

Submitted for the Board of Directors consideration is the *November 2019, Statement of Cash Asset Schedule Report* for your review and acceptance this afternoon.

Director Trowbridge moved and Director Muniz seconded to Receive and File the Statement of Cash for the Month of November 2019 for the Rubidoux Community Services District.

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)
Noes – 0
Abstain – 0**

The motion was carried unanimously.

ITEM 11. Progress Report from the JUSD on the Measure "EE" School Improvement Bond Projects. DM 2019-69.

BACKGROUND

In 2014, Jurupa Unified School District (JUSD) voters approved a ballot measure for the issuance of \$144 million in bond funds. The bond measure was entitled, “21st Century Readiness Job Training, Upgrade and Repair.” The Question on the ballot was: “*Shall Jurupa Unified School District upgrade career training and instructional technology, improve school safety and security, repair aging classrooms, roofs, restrooms and electrical systems, by issuing \$144 million of bonds, at legal interest rates, with annual financial audits, independent citizens’ oversight, with all funds staying local and no money for administrators’ salaries or pensions?*”

It has been over five (5) years since the voters approved the measure, and the JUSD is excited to share the status of the projects undertaken, Dr. Trenton Hansen Assistant Superintendent for Organization Leadership and Planning at the JUSD will be in attendance to provide the Board with an update.

Dr. Trenton Hansen, Assistant Superintendent at JUSD and Paula Ford gave a detailed presentation regarding the Bond Measure EE School Improvements.

Director Skerbelis moved and Director Trueba seconded the Rubidoux Community Services District prepare a letter of endorsement supporting the work being done with the Bond Measure EE.

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 12. Consideration to file a Notice of Completion for the Agua Mansa Sewer Brine Reconnection Project – SRD Engineering. DM 2019-70.

BACKGROUND

At the June 20, 2019, regular meeting of the Rubidoux Community Services District (District), the Board approved DM 2019-34, attached, awarding the construction of the Agua Mansa Brine Line Reconnection Project to SRD Engineering, Inc. (SRD) in the amount of \$306,281.00.

The improvements added approximately 550 LF of new 8” diameter pipe and the reuse of approximately 300 LF of existing pipe.

The work performed by SRD is now complete. There were two Change Orders to the contract resulting in a net contract increase of \$16,438.00. SRD completed the work in a safe and efficient manner and in accordance with District specifications. The adjusted total contract amount is \$322,719.00.

To date, the contractor has been \$306,583.05 (including a check being processed at tonight's Board meeting). This amount represents 100% of the contract less retention.

A final step in the construction process is for the District to accept the work as complete and file/record a Notice of Completion (NOC) with the County of Riverside. Once executed and recorded, the NOC starts a 35-day period before the District pays the remaining held contract retention.

RECOMMENDATION

Staff recommends the following to the Rubidoux Community Services District Board of Directors this afternoon:

1. Accept the work performed by SRD Engineering, Inc. for the Agua Mansa Sewer Brine Line Reconnection Project as complete and conforming to the bid specifications.
2. Authorize the execution and filing of the Notice of Completion for the project in the amount of \$322,719.00 which starts the 35-day lien period for the contractor (SRD Engineering, Inc.).

Director Trowbridge moved and Director Murphy seconded the Rubidoux Community Services District: 1) Accept the work performed by SRD Engineering, Inc. for the Agua Mansa Sewer Brine Line Reconnection Project as complete and conforming to the bid specifications. 2) Authorize the execution and filing of the Notice of Completion for the project in the amount of \$322,719.00 which starts the 35-day lien period for the contractor (SRD Engineering, Inc.).

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

ITEM 13. Approve Draft Resolution 2019-859, SB 998. DM 2019-71.

BACKGROUND

Attached for the Board of Director's review and consideration is Resolution No. 2019-859, which if adopted this evening, would set forth policies and procedures related to the discontinuation of residential water service for non-payment, which became required by state law with the signing of Senate Bill 998. An overview of the law and requirements necessary to comply with the law were provided with your December 5th Board packet and staff presentation, affording the Board the opportunity to review the resolution and policy at your leisure.

Specifically, SB 998 requires retail water agencies, defined as a public water system that supplies water to more than 200 service connections, to have a written policy on discontinuation of water service to certain types of residences for nonpayment. The shut-off policy would need to be available in English, Spanish, Chinese, Tagalog, Vietnamese, Korean and in each language spoken by more than 10% of customers. The policy would need to be posted on an agency's website, and be provided to customers in writing, upon request. The policy would not allow shutting off water service for a water customer that is delinquent on a payment less than 60 days. The policy would require a water agency to contact a customer no less than 7 business days before canceling their water service and to provide them with a written copy of the shut-off policy. The policy would be required to include alternative payment schedules. The water agency would need to provide a customer with information on how they can get their water service turned back on and a petition for a waiver to any reconnection fees. Any customer with an income less than 200% of the federal poverty line would not pay a reconnection fee to exceed \$50 or the actual costs of reconnection if it is less and then be offered a reduction or waiver on any interest charges once every 12 months.

RECOMMENDATION:

Staff recommends the Adoption of Resolution No. 2019-859 which establishes a policy for discontinuation of residential water service for non-payment.

Director Murphy requested an addition to the verbiage to include the following on page 507 section 5.4 Appeal to the Directors: Add – an alternative for a person in lieu of filing a written notice of appeal with the district secretary. I would like to add “or make notice at a regularly scheduled board meeting”. If someone shows up at a meeting and says I got an adverse determination, I would like to appeal to the board during the public comment section, that is equivalent to a written notice of appeal. Mr. Steve Appel then clarified that during any public comment, there would be no action by the board at that time. It would have to be additionally agendaized for the following board meeting as a two-step process.

Director Skerbelis moved and Director Murphy seconded the Rubidoux Community Services District adopt Resolution No. 2019-859 establishing a policy for discontinuation of residential water service for non-payment to include verbiage as amended by Director Murphy as listed above.

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)
Noes – 0
Abstain – 0**

The motion was carried unanimously.

ITEM 14. Approve Draft Resolution 2019-859, SB 998. DM 2019-72.

BACKGROUND

Currently Rubidoux Community Services District (“District”) has four potable water tanks in service. These steel tanks hold volumes of water to meet equalization storage, emergency storage, and fire protection storage. The District’s 2015 Water Master Plan defines each of these storage requirements:

Equalization Storage: Storage for normal daily water service and is based on 30% of District’s maximum day demand. This storage meets system demand during peak periods when demand is in excess of production ability of District potable wells.

Emergency Storage: Storage for emergency situations such as a wide-spread power outage impacting well production or booster station functionality. The District uses 33% of customer maximum day demand to determine volume for emergency storage.

Fire Protection Storage: Fire storage is calculated at 5,000 gpm for 2 hours in the Atkinson Pressure Zone (1066’) or 0.6 MG, and 1,500 gpm for 2 hours in the Hunter Pressure Zone (1238’), or 0.18 MG. The higher volume in the Atkinson Pressure Zone is to account for commercial and industrial land uses.

The tanks are essential to District operations and have a long-life cycle with routine maintenance. Part of the maintenance strategy for steel tanks is to perform periodic inspections by qualified and experienced consultants. Staff has contacted Harper and Associates Engineering, Inc. (“Harper”) for a proposal to inspect the four tanks with specific emphasis on: 1) Corrosion evaluation and 2) Structural/seismic evaluation. As a note Harper has performed past tank inspections for the District.

Harper’s proposal is basically a condition assessment effort of the four tanks. A main factor to increase tank longevity is minimizing steel corrosion. This is done by maintaining the interior lining and exterior coating to protect the steel from exposure to moisture. To do the condition assessment, Harper has two main tasks: 1) Evaluate the condition of the interior lining of the tank and exterior coating for viability and note any existing corrosion, and 2) Evaluate the structural/seismic integrity of the tanks against current seismic regulations and note required rehabilitation of steel components impacted by corrosion (if any). Harper’s complete proposal is attached.

Harper proposes to do the inspection of each tank when it is empty rather than diving the tank while in service. To accommodate this, staff will work with Harper to perform the inspections during lower temperature periods coinciding with lower system demand. This would be late January to mid-March 2020.

Work product will include findings of the inspections with conclusions, recommendations and rehabilitation costs estimates for each of the tanks. Staff will use the Harper work product to budget work needed to be done on each tank with a goal to perform the tank rehabilitation projects during winter 2020-2021. Harper’s cost for this work is \$34,800.

This tank condition assessment work was not budgeted in the current District FY 2019-2020 Budget. To be able to perform potential rehabilitation work on the tanks during

winter of 2020-2021, the Harper effort needs to be completed this winter. To fund this effort, it is proposed \$40,000 from the District's Water Operating Reserve Fund be allocated to the Water Capital Improvement Project (CIP) Fund as an amendment to the FY 2019-2020 District Budget. The current balance of the District Operating Reserve Fund is \$3,472,000 and available to fund the needed \$40,000.

RECOMMENDATION

Staff recommends the Rubidoux Community Services District Board of Directors authorize the General Manager to:

1. Execute a professional services contract with Harper in the amount of \$34,800 to provide tank inspection of each of the District's four potable water tanks.
2. Amend the approved FY 2019-2020 District Budget by allocating \$40,000 to the Water Capital Improvement Project (CIP) Fund from District Water Operating Reserve Funds.

Director Trowbridge moved and Director Trueba seconded the Rubidoux Community Services District Board of Directors authorize the following:

1. **Execute a professional services contract with Harper in the amount of \$34,800 to provide tank inspection of each of the District's four potable water tanks.**
2. **Amend the approved FY 2019-2020 District Budget by allocating \$40,000 to the Water Capital Improvement Project (CIP) Fund from District Water Operating Reserve Funds.**

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

The motion was carried unanimously.

***Item 14B. Added by request of Director Murphy.**

CLOSED EXECUTIVE SESSION ON PERSONNEL MATTERS

No action reported.

ITEM 15. Directors Comments.

Director Trueba adjourned the meeting at 5:20 pm.

5. CONSIDERATION TO RATIFY AND/OR APPROVE:

A) RATIFY THE JANUARY 3, 2020, SALARIES,
EXPENSES AND TRANSFERS

B) APPROVE JANUARY 17, 2020, SALARIES,
EXPENSES AND TRANSFERS

RUBIDOUX COMMUNITY SERVICES DISTRICT
 JANUARY 2, 2020 (BOARD MEETING)
 FUND TRANSFER RATIFICATION

NET PAYROLL 1/10/20	** INCLUDED AT 12/19/19 BOARD MEETING	-
WIRE TRANSFER: FEDERAL PAYROLL TAXES 1/13/20		-
WIRE TRANSFER: STATE PAYROLL TAXES 1/13/20		-
WIRE TRANSFER: TO CREDIT UNION		-
WIRE TRANSFER: PERS RETIREMENT		-
WIRE TRANSFER: PERS HEALTH PREMIUMS		-
WIRE TRANSFER: PERS RETIRED HEALTH PREMIUMS AND FEES		-
WIRE TRANSFER: SECTION 125		-
WIRE TRANSFER: SECTION 457		-

CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:

1/3/2020 WATER FUND TO GENERAL FUND-Payables	54,160.51
WATER FUND TO GENERAL FUND-Trash	85,178.66
WATER FUND TO SEWER FUND	67,452.85
SEWER FUND TO GENERAL FUND-Payables	15,702.98
BUDGET ADMIN WATER FUND TO GENERAL FUND	150,000.00
BUDGET ADMIN SEWER FUND TO GENERAL FUND	125,000.00
BUDGET ADMIN TRASH FUND	25,000.00

INTERFUND TRANSFERS:

1/3/2020 SEWER FUND CHECKING TO LAIF SEWER OP	-
LAIF SEWER OP TO SEWER FUND CHECKING	73,000.00
LAIF WASTEWATER REPLACEMENT TO LAIF SEWER OP	-
LAIF WASTEWATER RESERVE TO LAIF SEWER OP	-
GENERAL FUND CHECKING TO LAIF SEWER ML	-
GENERAL FUND CHECKING TO LAIF PROP TAX	940,000.00
GENERAL FUND CHECKING TO LAIF FIRE MITIGATION	-
GENERAL FUND PROPERTY TAX TO GF CHECKING	658,000.00
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	-
WATER FUND CHECKING TO LAIF-COP PAYBACK	31,600.00
WATER FUND CHECKING TO LAIF-W.R.	4,400.00
WATER FUND CHECKING TO GENERAL FUND CHECKING	-
LAIF WATER ML TO LAIF WATER OPS	21,698.61
LAIF WATER OP TO WATER FUND CHECKING	39,000.00
LAIF COP TO LAIF PROPERTY TAX	-

NOTES PAYABLE

<u>DESCRIPTION</u>	<u>BALANCE</u>	<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	3,125,000 Prin.	-	Jun-20
U.S. Bank Trust (1998 COP's Refunding)	494,190 Intr.	79,688	Jun-20
MN Plant-State Revolving Loan	4,259,372 Prin.	127,350	Jul-20
MN Plant-State Revolving Loan	839,371 Intr.	54,748	Jul-20

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Check #	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Immediate GL Account		Check #		Due Date	Discount Date	Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #		Payment Date	Total Invoice
1	BPS B'S POOL SUPPLIES / B.P.S. B's POOL SUPPLIES ✓								101483 ✓
	SODIUM HYPO	12/10/2019 ✓	N	N			1/9/2020 ✓	12/10/2019	\$0.00
1/2/2020 ✓					N				\$746.56 ✓
2	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BK91318-0267 ✓
	WTR ANALYSES	11/18/2019 ✓	N	N			12/18/2019 ✓	11/18/2019	\$0.00
1/2/2020 ✓					N				\$84.00 ✓
3	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BL90778-0267 ✓
	WTR ANALYSES	12/10/2019 ✓	N	N			1/9/2020 ✓	12/10/2019	\$0.00
1/2/2020 ✓					N				\$116.00 ✓
4	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BL90814-0267 ✓
	WTR ANALYSES	12/10/2019 ✓	N	N			1/9/2020 ✓	12/10/2019	\$0.00
1/2/2020 ✓					N				\$32.00 ✓
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BL90864-0267 ✓
	WTR ANALYSES	12/11/2019 ✓	N	N			1/10/2020 ✓	12/11/2019	\$0.00
1/2/2020 ✓					N				\$96.00 ✓
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BL90884-0267 ✓
	WTR ANALYSES	12/11/2019 ✓	N	N			1/10/2020 ✓	12/11/2019	\$0.00
1/2/2020 ✓					N				\$32.00 ✓
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BL90885-0267 ✓
	WTR ANALYSES	12/11/2019 ✓	N	N			1/10/2020 ✓	12/11/2019	\$0.00
1/2/2020 ✓					N				\$32.00 ✓
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BL90902-0267 ✓
	WTR ANALYSES	12/11/2019 ✓	N	N			1/10/2020 ✓	12/11/2019	\$0.00
1/2/2020 ✓					N				\$210.00 ✓
9	BERNELL / BERNELL HYDRAULICS, INC. ✓								0369387-IN ✓
	BAND RPR	12/6/2019 ✓	N	N			1/5/2020 ✓	12/6/2019	\$0.00
1/2/2020 ✓					N				\$120.54 ✓
10	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓								9262 ✓
	R&M WTR	11/21/2019 ✓	N	N			12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓					N				\$776.84 ✓
11	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓								9263 ✓
	PUMP INSTALL	11/21/2019 ✓	N	N			12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓					N				\$21,698.61 ✓
12	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓								9264 ✓
	R&M OFC	11/21/2019 ✓	N	N			12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓					N				\$196.00 ✓
13	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓								9265 ✓
	R&M WTR	11/21/2019 ✓	N	N			12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓					N				\$1,274.00 ✓
14	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓								9268 ✓
	R&M WTR	11/21/2019 ✓	N	N			12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓					N				\$98.00 ✓
15	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓								9269 ✓
	R&M WTR	11/21/2019 ✓	N	N			12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓					N				\$98.00 ✓
16	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓								9270 ✓
	R&M SWR	11/21/2019 ✓	N	N			12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓					N				\$196.00 ✓
17	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓								9271 ✓
	R&M SWR	11/21/2019 ✓	N	N			12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓					N				\$196.00 ✓



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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Immediate GL Account	Check #		Due Date	Discount Date	Discount
GL Date		Immediate GL Account		Credit Card	CC Reference #		Payment Date	Total Invoice
18	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							9272 ✓
R&M SWR		11/21/2019 ✓	N	N		12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓				N				\$98.00 ✓
19	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							9273 ✓
R&M WTR		11/21/2019 ✓	N	N		12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓				N				\$147.00 ✓
20	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							9274 ✓
R&M WTR		11/21/2019 ✓	N	N		12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓				N				\$726.48 ✓
21	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							9275 ✓
R&M SWR		11/21/2019 ✓	N	N		12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓				N				\$147.00 ✓
22	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							9276 ✓
R&M SWR		11/21/2019 ✓	N	N		12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓				N				\$245.00 ✓
23	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							9277 ✓
R&M BOOSTER		11/21/2019 ✓	N	N		12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓				N				\$392.00 ✓
24	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							9278 ✓
RADIO PWR SUPPLY		11/21/2019 ✓	N	N		12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓				N				\$357.68 ✓
25	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							9279 ✓
R&M WELL 2		11/21/2019 ✓	N	N		12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓				N				\$98.00 ✓
26	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							9280 ✓
R&M SWR		11/21/2019 ✓	N	N		12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓				N				\$343.00 ✓
27	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							9281 ✓
R&M N03		11/21/2019 ✓	N	N		12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓				N				\$920.95 ✓
28	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							9282 ✓
R&M N03-PLT		11/21/2019 ✓	N	N		12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓				N				\$196.00 ✓
29	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							9283 ✓
R&M N03 PLT		11/21/2019 ✓	N	N		12/21/2019 ✓	11/21/2019	\$0.00
1/2/2020 ✓				N				\$1,124.77 ✓
30	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							079675 ✓
SUPPLIES		12/12/2019 ✓	N	N		1/11/2020 ✓	12/12/2019	\$0.00
1/2/2020 ✓				N				\$13.90 ✓
31	EAGLE / EAGLE ROAD SVC & TIRE ✓							1-163391 ✓
R&M TRK		12/11/2019 ✓	N	N		1/10/2020 ✓	12/11/2019	\$0.00
1/2/2020 ✓				N				\$756.11 ✓
32	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							11003147 ✓
PLUGS		12/10/2019 ✓	N	N		1/9/2020 ✓	12/10/2019	\$0.00
1/2/2020 ✓				N				\$282.75 ✓
33	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							11003148 ✓
PAINT		12/10/2019 ✓	N	N		1/9/2020 ✓	12/10/2019	\$0.00
1/2/2020 ✓				N				\$61.99 ✓
34	AKELA / AKELA PEST CONTROL INC ✓							010408324 ✓
PEST CONTROL		12/13/2019 ✓	N	N		1/12/2020 ✓	12/13/2019	\$0.00
1/2/2020 ✓				N				\$174.00 ✓



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PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
35	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	11/22/2019 ✓	N	N			11/22/2019	BK91920-0267 ✓
WTR ANALYSES								\$0.00
1/2/2020 ✓					N			\$420.00 ✓
36	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	11/25/2019 ✓	N	N			11/25/2019	BK92111-0267 ✓
WTR ANALYSES								\$0.00
1/2/2020 ✓					N			\$84.00 ✓
37	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/2/2019 ✓	N	N			12/2/2019	BL90121-0267 ✓
WTR ANALYSES								\$0.00
1/2/2020 ✓					N			\$420.00 ✓
38	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/2/2019 ✓	N	N			12/2/2019	BL90122-0267 ✓
WTR ANALYSES								\$0.00
1/2/2020 ✓					N			\$84.00 ✓
39	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/17/2019 ✓	N	N			12/17/2019	BL91335-0267 ✓
WTR ANALYSES								\$0.00
1/2/2020 ✓					N			\$32.00 ✓
40	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/17/2019 ✓	N	N			12/17/2019	BL91339-0267 ✓
WTR ANALYSES								\$0.00
1/2/2020 ✓					N			\$128.00 ✓
41	BRINKS / BRINKS INC. ✓	12/1/2019 ✓	N	N			12/1/2019	10951179 ✓
DEC'19 ARMOR SVC								\$0.00
1/2/2020 ✓					N			\$848.06 ✓
42	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS ✓	12/11/2019 ✓	N	N			12/11/2019	7456-426030 ✓
SUPPLIES								\$0.00
1/2/2020 ✓					N			\$61.80 ✓
43	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓	12/16/2019 ✓	N	N			12/16/2019	079694 ✓
SUPPLIES								\$0.00
1/2/2020 ✓					N			\$8.61 ✓
44	GRAINGER / GRAINGER ✓	12/4/2019 ✓	N	N			12/4/2019	9375462745 ✓
PUMP								\$0.00
1/2/2020 ✓					N			\$148.03 ✓
45	GRAINGER / GRAINGER ✓	12/4/2019 ✓	N	N			12/4/2019	9375266161 ✓
PONCHOS								\$0.00
1/2/2020 ✓					N			\$30.03 ✓
46	GRAINGER / GRAINGER ✓	12/4/2019 ✓	N	N			12/4/2019	9375418127 ✓
GLOVES								\$0.00
1/2/2020 ✓					N			\$11.60 ✓
47	GRAINGER / GRAINGER ✓	12/5/2019 ✓	N	N			12/5/2019	9376575131 ✓
SUPPLIES								\$0.00
1/2/2020 ✓					N			\$43.11 ✓
48	GRAINGER / GRAINGER ✓	12/5/2019 ✓	N	N			12/5/2019	9376575149 ✓
PARTS								\$0.00
1/2/2020 ✓					N			\$145.08 ✓
49	GRAINGER / GRAINGER ✓	12/5/2019 ✓	N	N			12/5/2019	9376601168 ✓
PUMP								\$0.00
1/2/2020 ✓					N			\$142.10 ✓
50	INLAND DESERT SECURITY / INLAND DESERT SECUI ✓	12/15/2019 ✓	N	N			12/15/2019	191100636101 ✓
JAN '20 ANSWR SVC								\$0.00
1/2/2020 ✓					N			\$448.55 ✓
51	J THAYER / J THAYER COMPANY, INC ✓	12/11/2019 ✓	N	N			12/11/2019	1415344-0 ✓
SUPPLIES								\$0.00
1/2/2020 ✓					N			\$587.72 ✓

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PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
52	J THAYER / J THAYER COMPANY, INC ✓	12/11/2019 ✓	N	N				1415371-0 ✓
SUPPLIES						1/10/2020 ✓	12/11/2019	\$0.00
1/2/2020 ✓					N			\$35.56 ✓
53	J THAYER / J THAYER COMPANY, INC ✓	12/12/2019 ✓	N	N				1416078-0 ✓
SUPPLIES						1/11/2020 ✓	12/12/2019	\$0.00
1/2/2020 ✓					N			\$14.74 ✓
54	MAIL FINANCE / MAIL FINANCE ✓	12/10/2019 ✓	N	N				N8048450 ✓
POSTAGE MTR						1/10/2020 ✓	12/10/2019	\$0.00
1/2/2020 ✓					N			\$404.74 ✓
55	MERIT OIL / MERIT OIL COMPANY ✓	12/11/2019 ✓	N	N				553796 ✓
GASOLINE						12/26/2019 ✓	12/11/2019	\$0.00
1/2/2020 ✓					N			\$1,990.81 ✓
56	RIVERSIDE CNTY DEPT ENVIRONMENTAL / RIVERSID ✓	12/10/2019 ✓	N	N				IN0371835 ✓
PERMIT 4282 EXMOOR						1/9/2020 ✓	12/10/2019	\$0.00
1/2/2020 ✓					N			\$842.00 ✓
57	RIVERSIDE CNTY DEPT ENVIRONMENTAL / RIVERSID ✓	12/10/2019 ✓	N	N				IN0371836 ✓
PERMIT 3450 DALY						1/9/2020 ✓	12/10/2019	\$0.00
1/2/2020 ✓					N			\$842.00 ✓
58	RIVERSIDE CNTY DEPT ENVIRONMENTAL / RIVERSID ✓	12/10/2019 ✓	N	N				IN0371912 ✓
PERMIT 3425 CRSTMR						1/9/2020 ✓	12/10/2019	\$0.00
1/2/2020 ✓					N			\$1,105.00 ✓
59	RIVERSIDE CNTY DEPT ENVIRONMENTAL / RIVERSID ✓	12/10/2019 ✓	N	N				IN0371932 ✓
PERMIT 3590 RBDX						1/9/2020 ✓	12/10/2019	\$0.00
1/2/2020 ✓					N			\$1,632.00 ✓
60	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/17/2019 ✓	N	N				BL91372-0267 ✓
WTR ANALYSES						1/16/2020 ✓	12/17/2019	\$0.00
1/2/2020 ✓					N			\$105.00 ✓
61	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/17/2019 ✓	N	N				BL91375-0267 ✓
WTR ANALYSES						1/16/2020 ✓	12/17/2019	\$0.00
1/2/2020 ✓					N			\$180.00 ✓
62	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/17/2019 ✓	N	N				BL91431-0267 ✓
WTR ANALYSES						1/16/2020 ✓	12/17/2019	\$0.00
1/2/2020 ✓					N			\$96.00 ✓
63	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/17/2019 ✓	N	N				BL91428-0267 ✓
QTRLY SMLPNG						1/16/2020 ✓	12/17/2019	\$0.00
1/2/2020 ✓					N			\$506.00 ✓
64	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/18/2019 ✓	N	N				BL91513-0267 ✓
LAB FEES						1/17/2020 ✓	12/18/2019	\$0.00
1/2/2020 ✓					N			\$254.00 ✓
65	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/18/2019 ✓	N	N				BL91556-0267 ✓
WTR ANALYSES						1/17/2020 ✓	12/18/2019	\$0.00
1/2/2020 ✓					N			\$504.00 ✓
66	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/18/2019 ✓	N	N				BL91575-0267 ✓
WTR ANALYSES						1/17/2020 ✓	12/18/2019	\$0.00
1/2/2020 ✓					N			\$126.00 ✓
67	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/18/2019 ✓	N	N				BL91591-0267 ✓
WTR ANALYSES						1/17/2020 ✓	12/18/2019	\$0.00
1/2/2020 ✓					N			\$946.00 ✓
68	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/18/2019 ✓	N	N				BL91596-0267 ✓
WTR ANALYSES						1/17/2020 ✓	12/18/2019	\$0.00
1/2/2020 ✓					N			\$48.00 ✓

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PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
69	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/18/2019 ✓	N	N				BL91601-0267 ✓
WTR ANALYSES						1/17/2020 ✓	12/18/2019	\$0.00
1/2/2020 ✓					N			\$128.00 ✓
70	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/18/2019 ✓	N	N				BL91605-0267 ✓
WTR ANALYSES						1/17/2020 ✓	12/18/2019	\$0.00
1/2/2020 ✓					N			\$464.00 ✓
71	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	12/18/2019 ✓	N	N				BL91611-0267 ✓
WTR ANALYSES						1/17/2020 ✓	12/18/2019	\$0.00
1/2/2020 ✓					N			\$174.00 ✓
72	BRINKS / BRINKS INC. ✓	12/1/2019 ✓	N	N				4499157 ✓
CREDIT						12/31/2019 ✓	12/1/2019	\$0.00
1/2/2020 ✓					N			(\$46.87) ✓
73	HOUSTON HARRIS / HOUSTON & HARRIS PCS, INC. ✓	12/16/2019 ✓	N	N				19-22410 ✓
HYDRO-WSH						1/15/2020 ✓	12/16/2019	\$0.00
1/2/2020 ✓					N			\$9,088.50 ✓
74	INFOSEND / INFOSEND, INC ✓	11/29/2019 ✓	N	N				163353 ✓
NOV '19 BILL PRINT						12/29/2019 ✓	11/29/2019	\$0.00
1/2/2020 ✓					N			\$3,827.97 ✓
75	J THAYER / J THAYER COMPANY, INC ✓	12/17/2019 ✓	N	N				1416967-0 ✓
SUPPLIES						1/16/2020 ✓	12/17/2019	\$0.00
1/2/2020 ✓					N			\$361.12 ✓
76	KH METALS / KH METALS & SUPPLY ✓	12/17/2019 ✓	N	N				0499561 ✓
GAUGE						1/16/2020 ✓	12/17/2019	\$0.00
1/2/2020 ✓					N			\$45.27 ✓
77	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	12/13/2019 ✓	N	N				43892 ✓
WST WTR CNSLT						1/12/2020 ✓	12/13/2019	\$0.00
1/2/2020 ✓					N			\$648.65 ✓
78	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	12/13/2019 ✓	N	N				43893 ✓
PRETRTMT						1/12/2020 ✓	12/13/2019	\$0.00
1/2/2020 ✓					N			\$1,869.52 ✓
79	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	12/13/2019 ✓	N	N				43894 ✓
TDS STUDY						1/12/2020 ✓	12/13/2019	\$0.00
1/2/2020 ✓					N			\$580.04 ✓
80	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	12/13/2019 ✓	N	N				43895 ✓
WTR CNSLT						1/12/2020 ✓	12/13/2019	\$0.00
1/2/2020 ✓					N			\$4,825.00 ✓
81	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	12/13/2019 ✓	N	N				43896 ✓
WELL 18 CNLST						1/12/2020 ✓	12/13/2019	\$0.00
1/2/2020 ✓					N			\$3,072.00 ✓
82	MANRIQUE, BENNY / MANRIQUE, BENNY ✓	12/19/2019 ✓	N	N				20191218 ✓
T2 CERTS						1/18/2020 ✓	12/19/2019	\$0.00
1/2/2020 ✓					N			\$105.00 ✓
83	MERIT OIL / MERIT OIL COMPANY ✓	12/18/2019 ✓	N	N				555075 ✓
GASOLINE						1/2/2020 ✓	12/18/2019	\$0.00
1/2/2020 ✓					N			\$1,073.72 ✓
84	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓	12/12/2019 ✓	N	N				11003171 ✓
BRNZ PARTS						1/11/2020 ✓	12/12/2019	\$0.00
1/2/2020 ✓					N			\$174.00 ✓
85	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓	12/18/2019 ✓	N	N				11003184 ✓
GSKTS						1/17/2020 ✓	12/18/2019	\$0.00
1/2/2020 ✓					N			\$48.94 ✓



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PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
86	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							11003187 ✓
PARTS		12/18/2019 ✓	N	N		1/17/2020 ✓	12/18/2019	\$0.00
1/2/2020 ✓					N			\$914.23 ✓
87	SCE / SCE ✓							20J2036525988 ✓
SWR PMP ENRGY		12/20/2019 ✓	N	N		1/8/2020 ✓	12/20/2019	\$0.00
1/2/2020 ✓					N			\$694.72 ✓
88	SCE / SCE ✓							20J2271820763 ✓
WTR PMP ENRGY		12/19/2019 ✓	N	N		1/7/2020 ✓	12/19/2019	\$0.00
1/2/2020 ✓					N			\$135.19 ✓
89	SCE / SCE ✓							20J2317748135 ✓
SWR PMP ENRGY		12/20/2019 ✓	N	N		1/8/2020 ✓	12/20/2019	\$0.00
1/2/2020 ✓					N			\$1,893.91 ✓
90	SCE / SCE ✓							20J2323283572 ✓
SWR PMP ENRGY		12/20/2019 ✓	N	N		1/8/2020 ✓	12/20/2019	\$0.00
1/2/2020 ✓					N			\$258.88 ✓
91	SITEONE / SITEONE LANDSCAPE SUPPLY, LLC ✓							96397260-001 ✓
SUPPLIES		12/10/2019 ✓	N	N		1/9/2020 ✓	12/10/2019	\$0.00
1/2/2020 ✓					N			\$170.42 ✓
92	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							8883 ✓
R&M TRK		12/17/2019 ✓	N	N		1/16/2020 ✓	12/17/2019	\$0.00
1/2/2020 ✓					N			\$151.67 ✓
93	STREAMLINE / STREAMLINE ✓							102851 ✓
WEBSITE		12/18/2019 ✓	N	N		1/17/2020 ✓	12/18/2019	\$0.00
1/2/2020 ✓					N			\$400.00 ✓
94	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1211_121919.A ✓
COMM TRSH 12/11-12/19		12/20/2019 ✓	N	N		1/19/2020 ✓	12/20/2019	\$0.00
1/2/2020 ✓					N			\$15,278.17 ✓
95	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1211_121919.B ✓
RES TRSH 12/11-12/19		12/20/2019 ✓	N	N		1/19/2020 ✓	12/20/2019	\$0.00
1/2/2020 ✓					N			\$69,900.49 ✓
96	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1211_121919.C ✓
RCSD SHR COMM		12/20/2019 ✓	N	N		1/19/2020 ✓	12/20/2019	\$0.00
1/2/2020 ✓					N			(\$1,527.82) ✓
97	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1211_121919.D ✓
RCSD SHR RES		12/20/2019 ✓	N	N		1/19/2020 ✓	12/20/2019	\$0.00
1/2/2020 ✓					N			(\$624.56) ✓
98	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1211_121919.E ✓
BILLING FEE		12/20/2019 ✓	N	N		1/19/2020 ✓	12/20/2019	\$0.00
1/2/2020 ✓					N			(\$3,000.00) ✓

Grand Totals

Total Direct Expense: \$161,645.13
 Total Direct Expense Adj: (\$5,199.25) ①
 Total Non-Electronic Transactions: \$156,445.88 ②

Report Summary

Report Selection Criteria
 Report Type: Condensed
 Start: Start End: End
 Transaction Number: Start End

① 5,199.25 ② 156,445.88
 5,152.38 Tri-co 157,120.88 Per xfer Sch.
 46.37 Brinks 675.00
5,199.25
 .00
.00
 420.00 Bobcock Trv. PL 90585-0267
 255.00 Union
675.00
.00

① 12-24-19

RUBIDOUX COMMUNITY SERVICES DISTRICT
 JANUARY 16, 2020 (BOARD MEETING)
FUND TRANSFER AUTHORIZATION

NET PAYROLL 1/24/20	63,500.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 1/27/20	26,500.00
WIRE TRANSFER: STATE PAYROLL TAXES 1/27/20	6,700.00
WIRE TRANSFER: TO CREDIT UNION	2,500.00
WIRE TRANSFER: PERS RETIREMENT	17,144.00
WIRE TRANSFER: PERS REPLACEMENT BENEFIT	-
WIRE TRANSFER: PERS HEALTH PREMIUMS	-
WIRE TRANSFER: PERS RETIRED HEALTH PREMIUMS AND FEES	-
WIRE TRANSFER: SECTION 125	-
WIRE TRANSFER: SECTION 457	3,169.00

CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:

1/17/2020 WATER FUND TO GENERAL FUND-Payables	95,239.72
WATER FUND TO GENERAL FUND-Trash	206,855.44
WATER FUND TO SEWER FUND	156,407.70
 SEWER FUND TO GENERAL FUND-Payables	 149,524.17

INTERFUND TRANSFERS:

1/17/2020 SEWER FUND CHECKING TO LAIF SEWER OP	7,000.00
SEWER FUND CHECKING TO LAIF SEWER ML	-
SEWER FUND CHECKING TO WATER FUND CHECKING	-
LAIF SEWER OP TO SEWER FUND CHECKING	-
LAIF WASTEWATER REPLACEMENT TO LAIF SEWER OP	2,627.50
LAIF SEWER ML TO LAIF SEWER OP	16,135.95
LAIF SEWER OP TO LAIF WASTEWATER REPLACEMENT	-
LAIF SEWER OP TO LAIF PROPERTY TAX	-
LAIF SEWER OP TO LAIF WASTEWATER RESERVE	-
LAIF WASTEWATER RESERVE TO LAIF SEWER OP	-
GENERAL FUND CHECKING TO LAIF SEWER ML	-
GENERAL FUND CHECKING TO LAIF PROP TAX	234,000.00
GENERAL FUND CHECKING TO LAIF FIRE MITIGATION	-
GENERAL FUND PROPERTY TAX TO GF CHECKING	-
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	364,000.00
GENERAL FUND CHECKING TO SEWER FUND CHECKING	-
WATER FUND CHECKING TO GENERAL FUND CHECKING	-
WATER FUND CHECKING TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER OP	208,000.00
WATER FUND CHECKING TO LAIF WATER ML	-
LAIF WATER OP TO LAIF FIELD/ADMIN BLDG	-
LAIF COP TO LAIF PROPERTY TAX	-
LAIF COP TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO LAIF SEWER OP	-

NOTES PAYABLE

<u>DESCRIPTION</u>	<u>BALANCE</u>	<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	3,125,000 Prin.	-	Jun-20
U.S. Bank Trust (1998 COP's Refunding)	494,190 Intr.	79,688	Jun-20
MN Plant-State Revolving Loan	4,259,372 Prin.	127,350	Jul-20
MN Plant-State Revolving Loan	839,371 Intr.	54,748	Jul-20

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PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
1	ACORN / ACORN TECHNOLOGY SERVICE							52771.A ✓
JAN '20 IT SUPT		1/1/2020 ✓	N	N		1/31/2020 ✓	1/1/2020	\$0.00
1/16/2020 ✓					N			\$2,985.00
2	ACORN / ACORN TECHNOLOGY SERVICE							52771.B ✓
PWR SUPPLY		1/1/2020 ✓	N	N		1/31/2020 ✓	1/1/2020	\$0.00
1/16/2020 ✓					N			\$151.81
3	AQUA METRIC SALES / AQUA METRIC SALES CO ✓							INV0076248 ✓
3/4" MTRS		12/26/2019 ✓	N	N		1/25/2020 ✓	12/26/2019	\$0.00
1/16/2020 ✓					N			\$13,037.75 ✓
4	AQUA METRIC SALES / AQUA METRIC SALES CO ✓							INV0076249 ✓
MTR REGSTRS		12/26/2019 ✓	N	N		1/25/2020 ✓	12/26/2019	\$0.00
1/16/2020 ✓					N			\$816.36 ✓
5	AMERICAN SAFETY PRODUCTS / AMERICAN SAFETY ✓							2432 ✓
NITRILE GLVS		12/31/2019 ✓	N	N		1/30/2020 ✓	12/31/2019	\$0.00
1/16/2020 ✓					N			\$408.58 ✓
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BL90538-0267 ✓
WTR ANALYSES		12/6/2019 ✓	N	N		1/5/2020 ✓	12/6/2019	\$0.00
1/16/2020 ✓					N			\$84.00 ✓
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BL90539-0267 ✓
WTR ANALYSES		12/6/2019 ✓	N	N		1/5/2020 ✓	12/6/2019	\$0.00
1/16/2020 ✓					N			\$420.00 ✓
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BA00063-0267 ✓
WTR ANALYSES		1/2/2020 ✓	N	N		2/1/2020 ✓	1/2/2020	\$0.00
1/16/2020 ✓					N			\$32.00 ✓
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BA00075-0267 ✓
WTR ANALYSES		1/2/2020 ✓	N	N		2/1/2020 ✓	1/2/2020	\$0.00
1/16/2020 ✓					N			\$420.00 ✓
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BA00138-0267 ✓
LAB FEES		1/2/2020 ✓	N	N		2/1/2020 ✓	1/2/2020	\$0.00
1/16/2020 ✓					N			\$254.00 ✓
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BA00140-0267 ✓
WTR ANALYSES		1/2/2020 ✓	N	N		2/1/2020 ✓	1/2/2020	\$0.00
1/16/2020 ✓					N			\$96.00 ✓
12	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BA00146-0267 ✓
WTR ANALYSES		1/2/2020 ✓	N	N		2/1/2020 ✓	1/2/2020	\$0.00
1/16/2020 ✓					N			\$80.00 ✓
13	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BA00152-0267 ✓
LAB FEES		1/2/2020 ✓	N	N		2/1/2020 ✓	1/2/2020	\$0.00
1/16/2020 ✓					N			\$170.00 ✓
14	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BL92102-0267 ✓
WTR ANALYSES		12/23/2019 ✓	N	N		1/22/2020 ✓	12/23/2019	\$0.00
1/16/2020 ✓					N			\$96.00 ✓
15	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BL92226-0267 ✓
WTR ANALYSES		12/24/2019 ✓	N	N		1/23/2020 ✓	12/24/2019	\$0.00
1/16/2020 ✓					N			\$210.00 ✓
16	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BL92315-0267 ✓
WTR ANALYSES		12/26/2019 ✓	N	N		1/25/2020 ✓	12/26/2019	\$0.00
1/16/2020 ✓					N			\$32.00 ✓
17	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BL92369-0267 ✓
LAB FEES		12/27/2019 ✓	N	N		1/26/2020 ✓	12/27/2019	\$0.00
1/16/2020 ✓					N			\$127.00 ✓

\$3,136.81



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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
35	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR88982 ✓
COPIER USG		12/27/2019 ✓	N	N		1/26/2020 ✓	12/27/2019	\$0.00
1/16/2020 ✓					N			\$295.37 ✓
36	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR88983 ✓
PRINTER USG		12/27/2019 ✓	N	N		1/26/2020 ✓	12/27/2019	\$0.00
1/16/2020 ✓					N			\$24.85 ✓
37	SCE / SCE ✓							20J2352968572 ✓
WTR PMP ENRGY		12/24/2019 ✓	N	N		1/13/2020 ✓	12/24/2019	\$0.00
1/16/2020 ✓					N			\$279.75 ✓
38	SCE / SCE ✓							20J2024179475.A ✓
WTR PMP ENRGY		12/24/2019 ✓	N	N		1/13/2020 ✓	12/24/2019	\$0.00
1/16/2020 ✓					N			\$20,940.87
39	SCE / SCE ✓							20J2024179475.B ✓
FLD OFC UTLTY		12/24/2019 ✓	N	N		1/13/2020 ✓	12/24/2019	\$0.00
1/16/2020 ✓					N			\$113.48
40	SRD ENG / SRD ENGINEERING, INC ✓							20191231 - RETEN ✓
AGUGA BRINE LN		12/31/2019 ✓	N	N		1/30/2020 ✓	12/31/2019	\$0.00
1/16/2020 ✓					N			\$16,135.95 ✓
41	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							8901 ✓
R&M EQUIP		12/23/2019 ✓	N	N		1/22/2020 ✓	12/23/2019	\$0.00
1/16/2020 ✓					N			\$181.02 ✓
42	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							8910 ✓
R&M TRK		12/27/2019 ✓	N	N		1/26/2020 ✓	12/27/2019	\$0.00
1/16/2020 ✓					N			\$76.02 ✓
43	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							8915 ✓
R&M EQUIP		12/27/2019 ✓	N	N		1/26/2020 ✓	12/27/2019	\$0.00
1/16/2020 ✓					N			\$140.82 ✓
44	TKE ENGINEERING / TKE ENGINEERING, INC. ✓							2019-1012 ✓
JURUPA HILLS LFT		12/24/2019 ✓	N	N		1/23/2020 ✓	12/24/2019	\$0.00
1/16/2020 ✓					N			\$2,627.50 ✓
45	TKE ENGINEERING / TKE ENGINEERING, INC. ✓							2019-1013 ✓
PLN CKS HP/SHDW RK		12/26/2019 ✓	N	N		1/25/2020 ✓	12/26/2019	\$0.00
1/16/2020 ✓					N			\$6,110.00 ✓
46	UNDERGROUND SERVICE ALERT / UNDERGROUND ✓							122019560 ✓
DIG ALERTS		1/1/2020 ✓	N	N		1/31/2020 ✓	1/1/2020	\$0.00
1/16/2020 ✓					N			\$67.75 ✓
47	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA ✓							IN11631 ✓
NOV '19 BRINE		12/23/2019 ✓	N	N		1/22/2020 ✓	12/23/2019	\$0.00
1/16/2020 ✓					N			\$192.16 ✓
48	AT&T / AT&T ✓							000014146074 ✓
TELEPHONE CHGS		1/7/2020 ✓	N	N		2/13/2020 ✓	1/7/2020	\$0.00
1/16/2020 ✓					N			\$451.89 ✓
49	ALEXANDERS / ALEXANDER'S CONTRACT SVCS, INC ✓							9544 P ✓
LZ HNDHLD/ RM SFTWR		12/17/2019 ✓	N	N		1/16/2020 ✓	12/17/2019	\$0.00
1/16/2020 ✓					N			\$7,946.22 ✓
50	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BL90652-0267 ✓
WTR ANALYSES		12/9/2019 ✓	N	N		1/8/2020 ✓	12/9/2019	\$0.00
1/16/2020 ✓					N			\$42.00 ✓
51	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BL91081-0267 ✓
WTR ANALYSES		12/13/2019 ✓	N	N		1/12/2020 ✓	12/13/2019	\$0.00
1/16/2020 ✓					N			\$420.00 ✓

\$21,054.35



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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
52	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	12/13/2019	N	N			1/12/2020	BL91082-0267
WTR ANALYSES							12/13/2019	\$0.00
1/16/2020				N				\$168.00
53	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	12/13/2019	N	N			1/12/2020	BL91083-0267
WTR ANALYSES							12/13/2019	\$0.00
1/16/2020				N				\$84.00
54	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	12/13/2019	N	N			1/12/2020	BL91084-0267
WTR ANALYSES							12/13/2019	\$0.00
1/16/2020				N				\$168.00
55	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	1/7/2020	N	N			2/6/2020	CA00010-0267
WTR ANALYSES							1/7/2020	\$0.00
1/16/2020				N				\$96.00
56	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	1/7/2020	N	N			2/6/2020	CA00011-0267
WTR ANALYSES							1/7/2020	\$0.00
1/16/2020				N				\$32.00
57	CA AIR / CA AIR RESOURCES BD/PERP	12/27/2019	N	N			1/26/2020	P-046940-122719
PORTABLE EQUIP							12/27/2019	\$0.00
1/16/2020				N				\$735.00
58	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS	1/6/2020	N	N			2/5/2020	7456-427862
SUPPLIES							1/6/2020	\$0.00
1/16/2020				N				\$6.99
59	COUGAR / COUGAR MTN SOFTWARE	1/8/2020	N	N			2/7/2020	386790
ANNUAL SUPT							1/8/2020	\$0.00
1/16/2020				N				\$1,800.00
60	DURNEY DON / DURNEY, DON	1/1/2020	N	N			1/31/2020	20200101
DEC '19 GRDNG SVC							1/1/2020	\$0.00
1/16/2020				N				\$135.00
61	HARPER BURNS LLP / HARPER & BURNS LLP	1/1/2020	N	N			1/31/2020	20200101.A
DEC '19 LGL SVC							1/1/2020	\$0.00
1/16/2020				N				\$471.25
62	HARPER BURNS LLP / HARPER & BURNS LLP	1/1/2020	N	N			1/31/2020	20200101.B
CITY RVSD LITGN							1/1/2020	\$0.00
1/16/2020				N				\$218.50
63	HOME DEPOT / HOME DEPOT CREDIT SERVICES	1/2/2020	N	N			2/1/2020	H1857-120191
SUPPLIES							1/2/2020	\$0.00
1/16/2020				N				\$256.00
64	KH METALS / KH METALS & SUPPLY	1/7/2020	N	N			2/6/2020	0501153-IN
PLUGS							1/7/2020	\$0.00
1/16/2020				N				\$9.18
65	KUMA TIRE / KUMA TIRE & WHEEL	1/7/2020	N	N			2/6/2020	123640
R&M TRK							1/7/2020	\$0.00
1/16/2020				N				\$20.00
66	MCVEIGH, PATRICIA / McVEIGH, PATRICIA C	1/7/2020	N	N			2/6/2020	58
MINUTES JUL-NOV							1/7/2020	\$0.00
1/16/2020				N				\$1,062.50
67	MERIT OIL / MERIT OIL COMPANY	1/2/2020	N	N			1/17/2020	557655
GASOLINE							1/2/2020	\$0.00
1/16/2020				N				\$1,015.11
68	RIVERSIDE CITY / RIVERSIDE CITY	12/18/2019	N	N			1/18/2020	00252733.A
OCT '19 TRTMNT							12/18/2019	\$0.00
1/16/2020				N				\$108,445.84

\$689.75

20200101.A ✓
\$0.00
\$471.25
20200101.B ✓
\$0.00
\$218.50

\$128,640.66

00252733.A ✓
\$0.00
\$108,445.84 ✓



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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
69	RIVERSIDE CITY / RIVERSIDE CITY ✓							00252733.B ✓
OCT '19 SURCHG		12/18/2019 ✓	N	N		1/18/2020 ✓	12/18/2019	\$0.00
1/16/2020 ✓					N			\$20,194.82 ✓
70	SCE / SCE ✓							20J2011970662 ✓
STREETLIGHTS		1/8/2020 ✓	N	N		1/27/2020 ✓	1/8/2020	\$0.00
1/16/2020 ✓					N			\$10,295.37 ✓
71	SCE / SCE ✓							20J2036525640 ✓
MAIN OFC UTLTY		1/8/2020 ✓	N	N		1/27/2020 ✓	1/8/2020	\$0.00
1/16/2020 ✓					N			\$687.24 ✓
72	SCE / SCE ✓							20J2283710317 ✓
FIRE STN UTLTY		1/8/2020 ✓	N	N		1/27/2020 ✓	1/8/2020	\$0.00
1/16/2020 ✓					N			\$865.56 ✓
73	SCG / SCG ✓							20J05925730565 ✓
FIRE STN UTLTY		1/3/2020 ✓	N	N		1/27/2020 ✓	1/3/2020	\$0.00
1/16/2020 ✓					N			\$307.94 ✓
74	SCG / SCG ✓							20J17882256005 ✓
MAIN OFC UTLTY		1/3/2020 ✓	N	N		1/27/2020 ✓	1/3/2020	\$0.00
1/16/2020 ✓					N			\$185.74 ✓
75	SCG / SCG ✓							20J01302181001 ✓
FLD OFC UTLTY		1/3/2020 ✓	N	N		1/27/2020 ✓	1/3/2020	\$0.00
1/16/2020 ✓					N			\$42.01 ✓
76	SPECTRUM / SPECTRUM BUSINESS ✓							0914404010620 ✓
INTRNT SVC 1/6-2/5		1/5/2020 ✓	N	N		1/5/2020 ✓	1/5/2020	\$0.00
1/16/2020 ✓					N			\$254.99 ✓
77	SWRCB ACCOUNTING OFFICE / SWRCB - ACCOUNTI ✓							LW-1025076 ✓
WTR SYS FEES		12/9/2019 ✓	N	N		1/17/2020 ✓	12/9/2019	\$0.00
1/16/2020 ✓					N			\$25,685.00 ✓
78	TEKCOLLECT / TEK COLLECT ✓							446111 ✓
COLLECTION FEES		12/31/2019 ✓	N	N		1/30/2020 ✓	12/31/2019	\$0.00
1/16/2020 ✓					N			\$221.78 ✓
79	THIEME / THIEME, JEFFREY ✓							20191231 ✓
CERTIFICATIONS		12/31/2020 12/31/2019 ✓	N	N		1/30/2020 ✓	12/31/2020	\$0.00
1/16/2020 ✓					N			\$410.00 ✓
80	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1220_010720.A
COMM TRSH 12/20-1/7		1/8/2020 ✓	N	N		2/7/2020 ✓	1/8/2020	\$0.00
1/16/2020 ✓					N			\$57,569.64 ✓
81	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1220_010720.B
RES TRSH 12/20-1/7		1/8/2020 ✓	N	N		2/7/2020 ✓	1/8/2020	\$0.00
1/16/2020 ✓					N			\$149,285.80 ✓
82	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1220_010720.C
RCSD SHR COMM		1/8/2020 ✓	N	N		2/7/2020 ✓	1/8/2020	\$0.00
1/16/2020 ✓					N			(\$5,756.96) ✓
83	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1220_010720.D
RCSD SHR COMM		1/8/2020 ✓	N	N		2/7/2020 ✓	1/8/2020	\$0.00
1/16/2020 ✓					N			(\$1,234.59) ✓
84	VALDEZ, MIGUEL / VALDEZ, MIGUEL ✓							20200107 ✓
SEMINAR		1/7/2020 ✓	N	N		2/6/2020 ✓	1/7/2020	\$0.00
1/16/2020 ✓					N			\$492.67 ✓

Grand Totals

Total Direct Expense: \$471,471.97
Total Direct Expense Adj: (\$6,991.55) ①
Total Non-Electronic Transactions: \$464,480.42 ②

✓ ① 1-9-2020

① 6,991.55
 6,991.55 Tri-Co
 .00

② 464,480.42
 8,863.98
 473,344.40
 x Per wk 473,344.40

SDRMA 2,427.39
 Standard 2,710.00
 Union 255.00
 VSO 994.34
 9,077.35

PR 1/10/20

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Check #	Due Date	Discount Date	Invoice #
GL Date	Immediate GL Account	Credit Card	CC Reference #	Payment Date	Discount	Total Invoice			

Report Summary

Report Selection Criteria

Report Type: Condensed
Start End
Transaction Number: Start End

6. ACKNOWLEDGEMENTS – MEMBERS OF THE PUBLIC MAY
ADDRESS THE BOARD AT THIS TIME ON ANY NON-AGENDA
MATTER

7. CORRESPONDENCE AND RELATED INFORMATION

8. MANAGER'S REPORT

- a) Operations Report
- b) Emergency and Incident Report

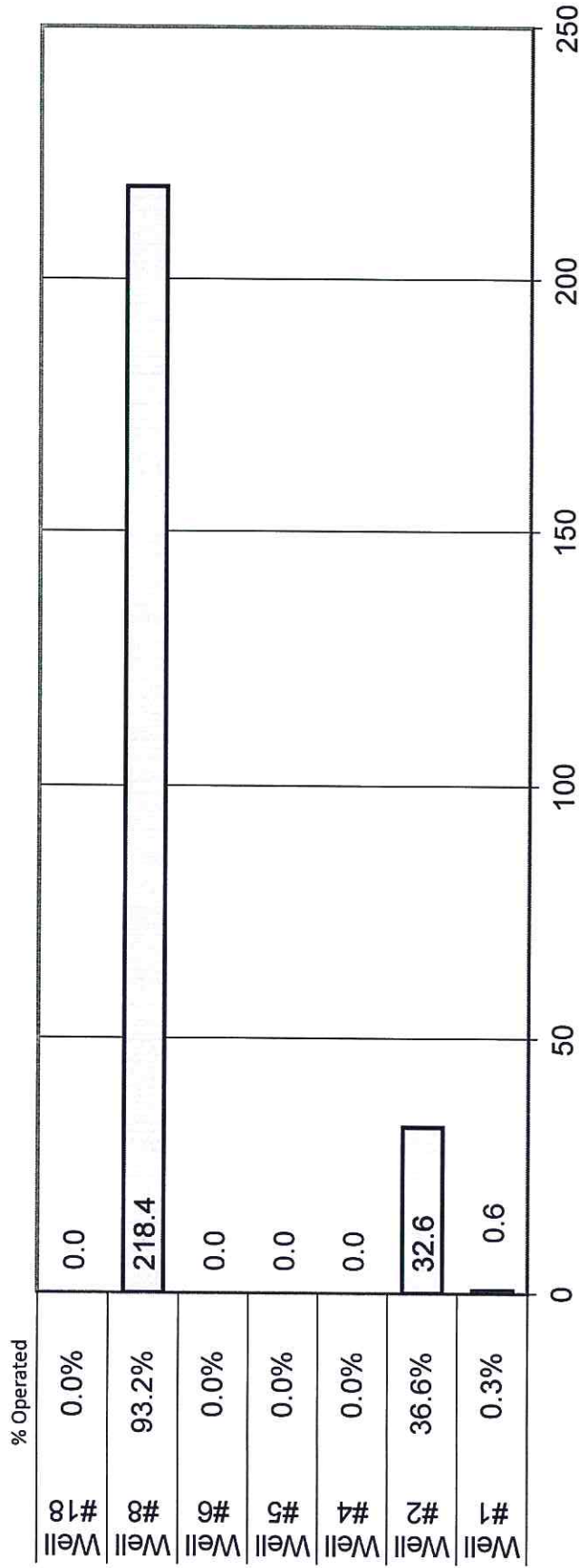
Water and Wastewater Production Comparison

Date	TOTAL WELL PRODUCTION in Million Gallons					Consumption to JURUPA C.S.D.	WASTEWATER FLOW TO RIVERSIDE
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Non-Potable Total	(Million Gallons)	(Million Gallons)
12/01/2019	0.00	3.09	3.09	0.01	3.10	0.00	1.68
12/02/2019	0.00	2.31	2.31	0.01	2.32	0.00	1.65
12/03/2019	0.00	3.33	3.33	0.01	3.33	0.00	1.64
12/04/2019	0.00	2.52	2.52	0.01	2.53	0.00	1.91
12/05/2019	0.00	2.55	2.55	0.00	2.55	0.00	1.63
12/06/2019	0.00	2.47	2.47	0.01	2.48	0.00	1.52
12/07/2019	0.00	2.54	2.54	0.01	2.55	0.00	1.61
12/08/2019	0.00	2.63	2.63	0.01	2.64	0.00	1.78
12/09/2019	0.00	2.81	2.81	0.01	2.82	0.00	1.67
12/10/2019	0.00	2.68	2.68	0.00	2.69	0.00	1.62
12/11/2019	0.00	2.70	2.70	0.01	2.71	0.00	1.63
12/12/2019	0.00	2.65	2.65	0.01	2.65	0.00	1.61
12/13/2019	0.00	2.91	2.91	0.01	2.92	0.00	1.53
12/14/2019	0.00	2.42	2.42	0.01	2.43	0.00	1.56
12/15/2019	0.00	2.55	2.55	0.01	2.55	0.00	1.70
12/16/2019	0.00	2.89	2.89	0.01	2.91	0.00	1.62
12/17/2019	0.00	2.69	2.69	0.00	2.69	0.00	1.60
12/18/2019	0.00	2.17	2.17	0.01	2.18	0.00	1.57
12/19/2019	0.00	3.60	3.60	0.01	3.60	0.00	1.53
12/20/2019	0.00	2.67	2.67	0.01	2.67	0.00	1.52
12/21/2019	0.00	3.19	3.19	0.01	3.20	0.00	1.56
12/22/2019	0.00	2.50	2.50	0.00	2.50	0.00	1.56
12/23/2019	0.00	2.33	2.33	0.01	2.34	0.00	1.65
12/24/2019	0.00	2.44	2.44	0.01	2.44	0.00	1.70
12/25/2019	0.00	2.70	2.70	0.01	2.70	0.00	1.44
12/26/2019	0.00	2.35	2.35	0.01	2.35	0.00	1.94
12/27/2019	0.00	2.44	2.44	0.01	2.45	0.00	1.57
12/28/2019	0.00	2.69	2.69	0.01	2.70	0.00	1.57
12/29/2019	0.00	2.18	2.18	0.00	2.18	0.00	1.56
12/30/2019	0.00	2.51	2.51	0.00	2.51	0.00	1.59
12/31/2019	0.00	2.45	2.45	0.01	2.45	0.00	1.66
MINIMUM	0.00	2.17	2.17	0.00	2.18	0.00	1.44
AVERAGE	0.00	2.64	2.64	0.01	2.65	0.00	1.62
MAXIMUM	0.00	3.60	3.60	0.01	3.60	0.00	1.94
TOTAL	0.00	81.97	81.97	0.18	82.14	0.00	50.37

RUBIDOUX COMMUNITY SERVICES DISTRICT
MONTHLY WELL PRODUCTION
(Million Gallons)

DATE	POTABLE WATER										NONPOTABLE WATER					TOTALS	
	JURUPA TIE-IN (MG)	MN Rmvl Pit #1 Well #1A (MG)	GAC Pit TROYER Well #2 (MG)	Nitrate Removal Pit		DAILY Well #5 (MG)	GOULD Well #8A (MG)	MN Rmvl Pit #2 Well #18 (MG)	28th ST. Well #3 (MG)	DAILY Well #7 (MG)	CLEMENT Well #11 (MG)	46th ST. Well #14 (MG)	Mission Wells #19 & #20 (MG)	POTABLE (MG)	NON POTABLE (MG)	TOTAL PROD. (MG)	
12/01/2019	0.00	0.00	0.89	0.00	0.00	0.00	2.21	0.00	0.00	0.00	0.00	0.01	3.09	0.01	3.10		
12/02/2019	0.00	0.00	0.06	0.00	0.00	0.00	2.25	0.00	0.00	0.00	0.00	0.01	2.31	0.01	2.32		
12/03/2019	0.00	0.19	0.66	0.00	0.00	0.00	2.48	0.00	0.00	0.00	0.00	0.01	3.33	0.01	3.33		
12/04/2019	0.00	0.00	0.59	0.00	0.00	0.00	1.93	0.00	0.00	0.00	0.00	0.01	2.52	0.01	2.53		
12/05/2019	0.00	0.00	0.24	0.00	0.00	0.00	2.31	0.00	0.00	0.00	0.00	0.00	2.55	0.00	2.55		
12/06/2019	0.00	0.00	0.33	0.00	0.00	0.00	2.15	0.00	0.00	0.00	0.00	0.01	2.47	0.01	2.48		
12/07/2019	0.00	0.00	0.43	0.00	0.00	0.00	2.12	0.00	0.00	0.00	0.00	0.01	2.54	0.01	2.55		
Subtotal	0.00	0.19	3.19	0.00	0.00	0.00	15.44	0.00	0.00	0.00	0.00	0.04	18.81	0.04	18.85		
12/08/2019	0.00	0.00	0.55	0.00	0.00	0.00	2.09	0.00	0.00	0.00	0.00	0.01	2.63	0.01	2.64		
12/09/2019	0.00	0.00	0.45	0.00	0.00	0.00	2.37	0.00	0.00	0.00	0.00	0.01	2.81	0.01	2.82		
12/10/2019	0.00	0.00	0.46	0.00	0.00	0.00	2.22	0.00	0.00	0.00	0.00	0.00	2.68	0.00	2.69		
12/11/2019	0.00	0.00	0.47	0.00	0.00	0.00	2.23	0.00	0.00	0.00	0.00	0.01	2.70	0.01	2.71		
12/12/2019	0.00	0.01	0.49	0.00	0.00	0.00	2.14	0.00	0.00	0.00	0.00	0.01	2.65	0.01	2.65		
12/13/2019	0.00	0.00	0.41	0.00	0.00	0.00	2.50	0.00	0.00	0.00	0.00	0.01	2.91	0.01	2.92		
12/14/2019	0.00	0.00	0.32	0.00	0.00	0.00	2.10	0.00	0.00	0.00	0.00	0.01	2.42	0.01	2.43		
Subtotal	0.00	0.01	3.15	0.00	0.00	0.00	15.65	0.00	0.00	0.00	0.00	0.04	18.81	0.04	18.85		
12/15/2019	0.00	0.00	0.56	0.00	0.00	0.00	1.99	0.00	0.00	0.00	0.00	0.01	2.55	0.01	2.55		
12/16/2019	0.00	0.00	0.23	0.00	0.00	0.00	2.66	0.00	0.00	0.00	0.00	0.01	2.89	0.01	2.91		
12/17/2019	0.00	0.00	0.51	0.00	0.00	0.00	2.18	0.00	0.00	0.00	0.00	0.00	2.69	0.00	2.69		
12/18/2019	0.00	0.00	0.42	0.00	0.00	0.00	1.76	0.00	0.00	0.00	0.00	0.01	2.17	0.01	2.18		
12/19/2019	0.00	0.00	0.94	0.00	0.00	0.00	2.66	0.00	0.00	0.00	0.00	0.01	3.60	0.01	3.60		
12/20/2019	0.00	0.00	0.68	0.00	0.00	0.00	1.99	0.00	0.00	0.00	0.00	0.01	2.67	0.01	2.67		
12/21/2019	0.00	0.00	0.61	0.00	0.00	0.00	2.58	0.00	0.00	0.00	0.00	0.01	3.19	0.01	3.20		
Subtotal	0.00	0.00	3.95	0.00	0.00	0.00	15.81	0.00	0.00	0.00	0.00	0.04	19.76	0.05	19.81		
12/22/2019	0.00	0.00	0.25	0.00	0.00	0.00	2.25	0.00	0.00	0.00	0.00	0.00	2.50	0.00	2.50		
12/23/2019	0.00	0.00	0.01	0.00	0.00	0.00	2.32	0.00	0.00	0.00	0.00	0.01	2.33	0.01	2.34		
12/24/2019	0.00	0.00	0.01	0.00	0.00	0.00	2.43	0.00	0.00	0.00	0.00	0.01	2.44	0.01	2.44		
12/25/2019	0.00	0.00	0.03	0.00	0.00	0.00	2.67	0.00	0.00	0.00	0.00	0.01	2.70	0.01	2.70		
12/26/2019	0.00	0.00	0.03	0.00	0.00	0.00	2.32	0.00	0.00	0.00	0.00	0.01	2.35	0.01	2.35		
12/27/2019	0.00	0.00	0.00	0.00	0.00	0.00	2.44	0.00	0.00	0.00	0.00	0.01	2.44	0.01	2.45		
12/28/2019	0.00	0.00	0.00	0.00	0.00	0.00	2.69	0.00	0.00	0.00	0.00	0.01	2.69	0.01	2.70		
12/29/2019	0.00	0.00	0.00	0.00	0.00	0.00	2.18	0.00	0.00	0.00	0.00	0.00	2.18	0.00	2.18		
12/30/2019	0.00	0.00	0.00	0.00	0.00	0.00	2.51	0.00	0.00	0.00	0.00	0.00	2.51	0.00	2.51		
12/31/2019	0.00	0.00	0.00	0.00	0.00	0.00	2.45	0.00	0.00	0.00	0.00	0.01	2.45	0.01	2.45		
Subtotal	0.00	0.00	0.33	0.00	0.00	0.00	24.25	0.00	0.00	0.00	0.00	0.05	24.58	0.05	24.63		
TOTAL	0.000	0.199	10.621	0.000	0.000	0.000	71.148	0.000	0.000	0.003	0.000	0.173	81.968	0.176	82.144		

TOTAL WATER PRODUCED w/ % Operated December 2019

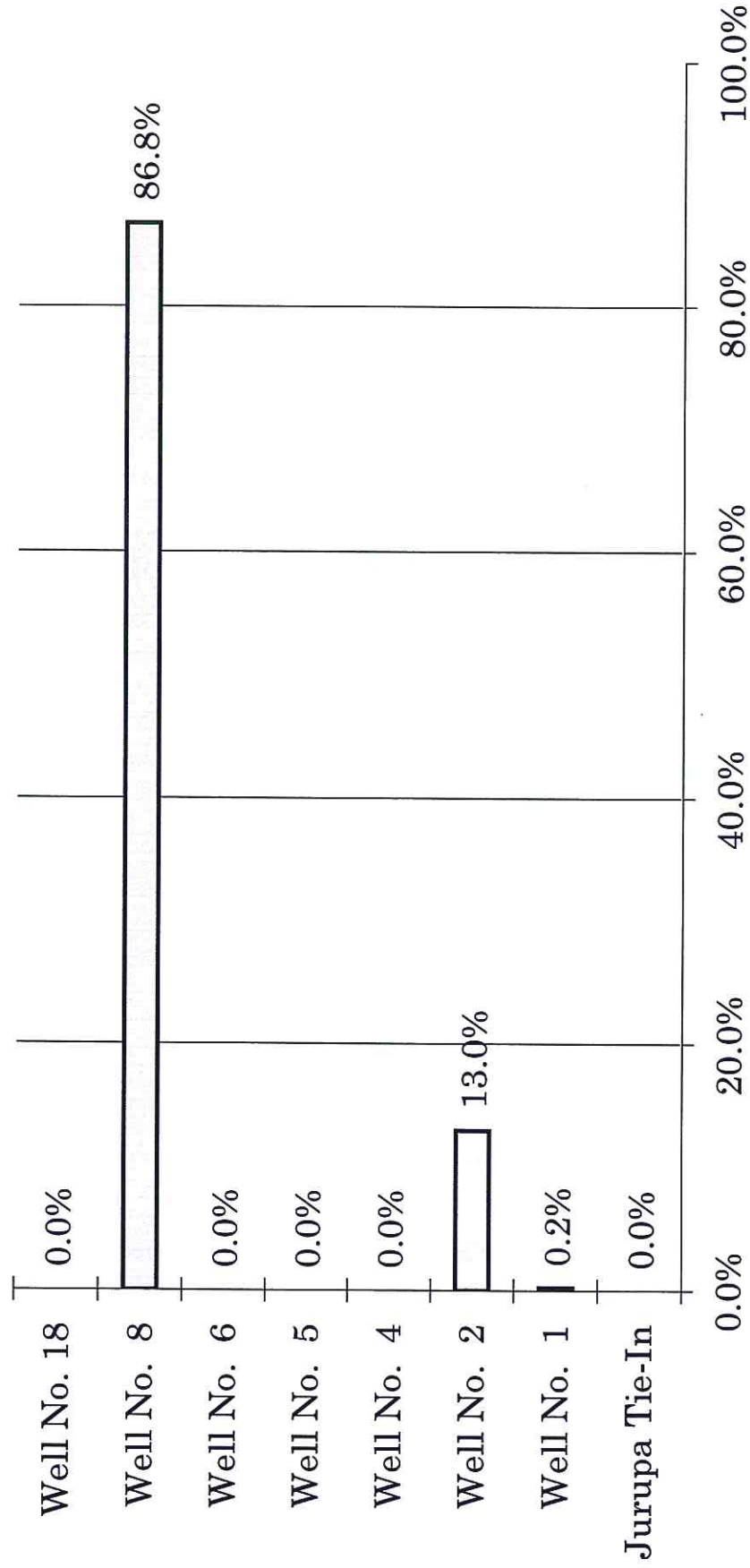


Max Production 1001.5 AF
Monthly Production 251.6 AF
Reserve Production 749.9 AF

ACRE FEET

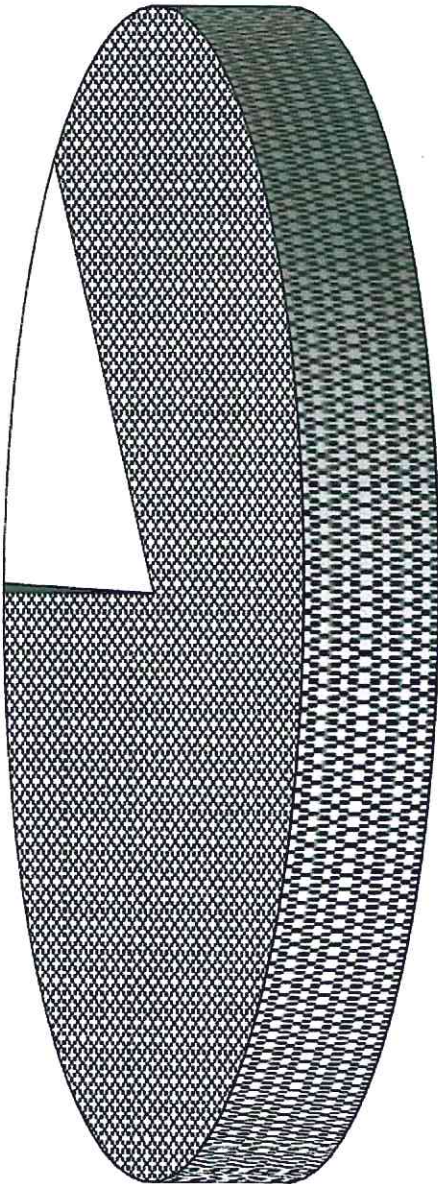
1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

Source Potable Production Comparison December 2019

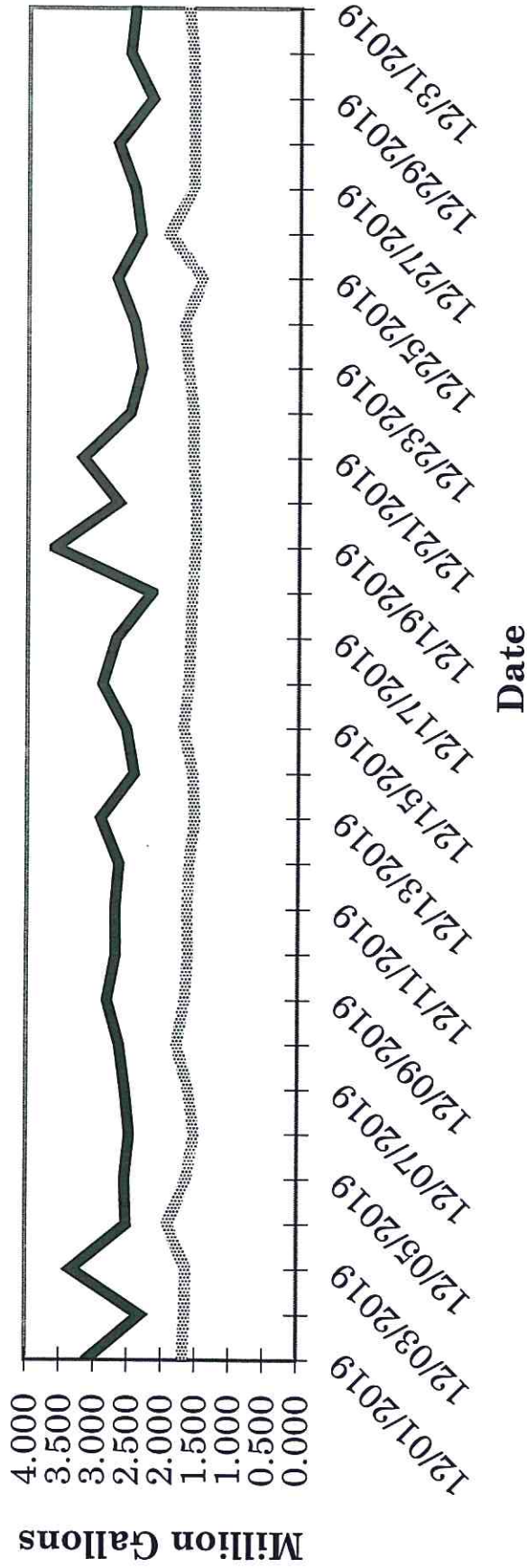


Source Potable Production Comparison December 2019

Well No. 8	87%
Well No. 1	0%
Well No. 2	13%



Potable Water & Wastewater Comparison December 2019

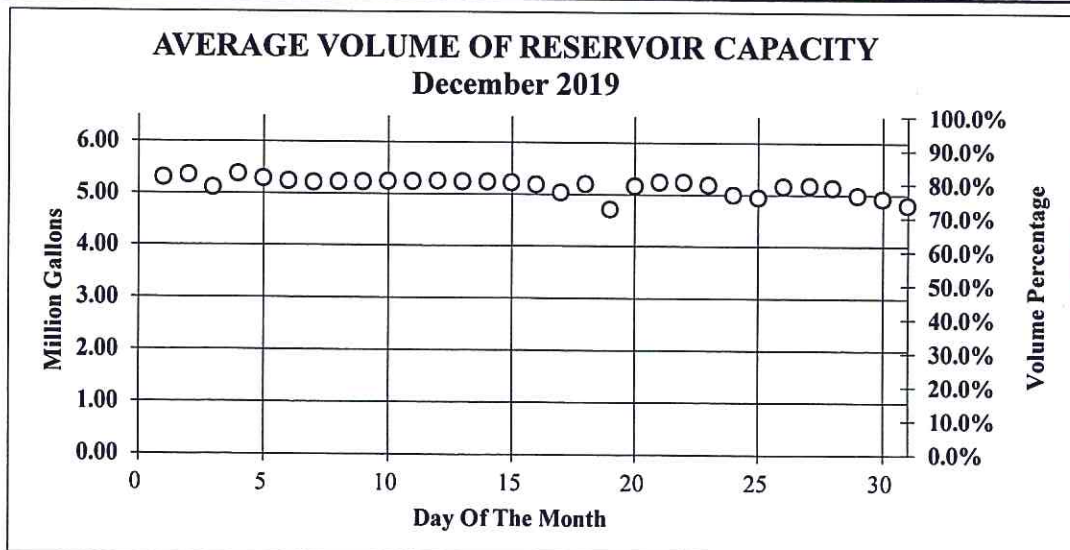


— Potable Water Prod. Wastewater Prod.

RUBIDOUX COMMUNITY SERVICES DISTRICT

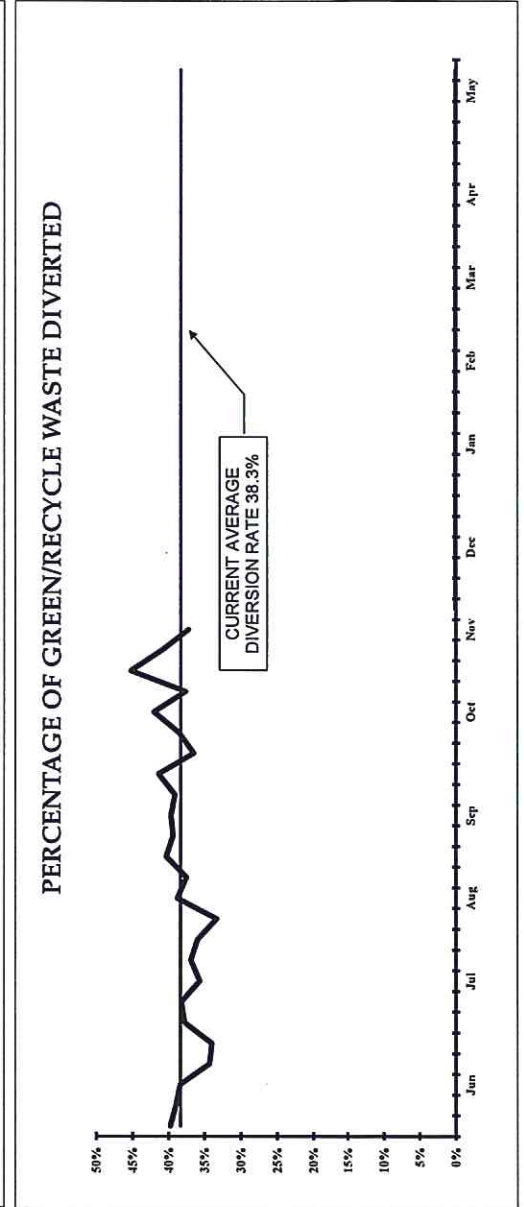
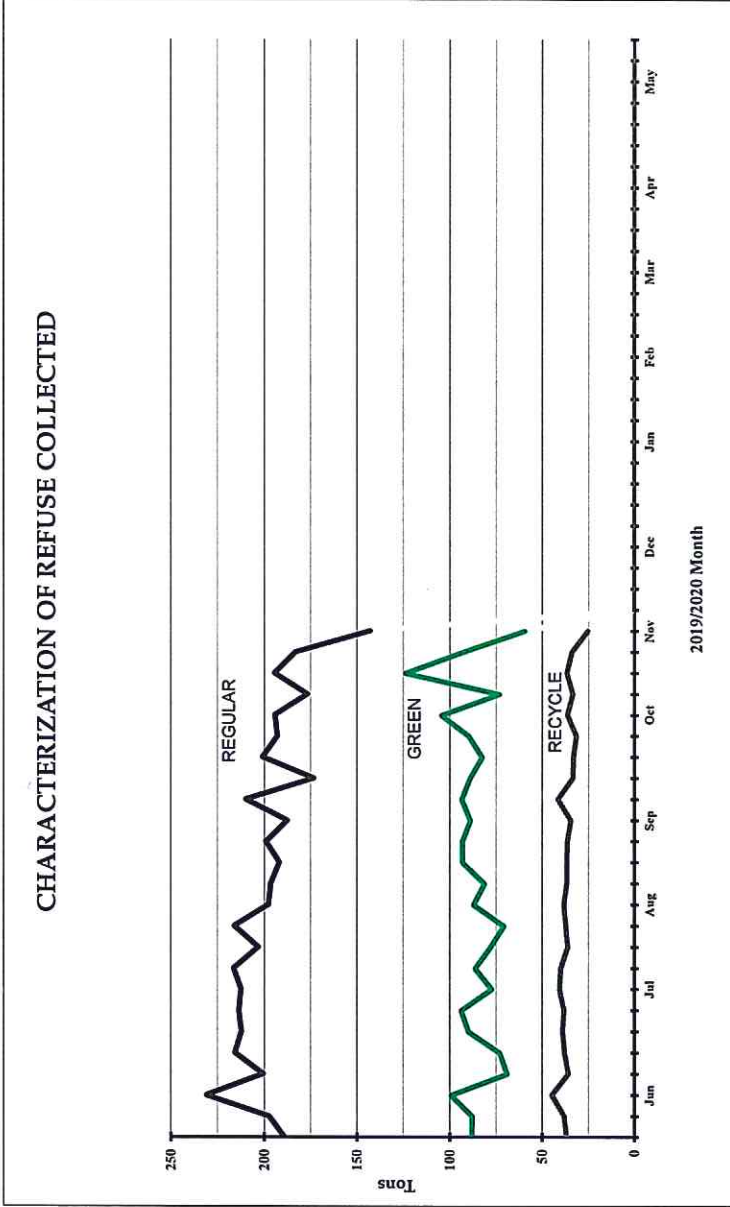
Reservoir Capacity Report

CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER 1	PERRONE		
12/01/2019	88.2	80.8	81.4	76.8	5,299,942	82.5%
12/02/2019	88.6	81.9	81.2	77.2	5,342,114	83.1%
12/03/2019	83.3	76.9	82.1	78.2	5,112,514	79.6%
12/04/2019	89.2	81.7	82.5	78.5	5,373,878	83.6%
12/05/2019	88.1	80.6	81.0	76.7	5,284,838	82.3%
12/06/2019	86.5	79.4	81.6	77.6	5,237,151	81.5%
12/07/2019	86.1	79.1	81.5	77.1	5,209,651	81.1%
12/08/2019	86.0	79.0	82.5	78.4	5,225,414	81.3%
12/09/2019	86.3	79.2	82.0	77.4	5,218,842	81.2%
12/10/2019	86.6	79.4	81.4	76.7	5,227,121	81.4%
12/11/2019	86.5	79.3	81.7	77.8	5,232,712	81.4%
12/12/2019	86.4	79.2	83.0	78.8	5,246,313	81.7%
12/13/2019	87.0	79.7	81.3	76.7	5,237,571	81.5%
12/14/2019	86.5	79.3	81.5	77.1	5,226,309	81.3%
12/15/2019	85.9	78.9	82.2	78.6	5,218,725	81.2%
12/16/2019	86.6	79.4	79.7	73.9	5,184,765	80.7%
12/17/2019	83.6	77.1	80.6	70.5	5,030,667	78.3%
12/18/2019	85.7	78.6	81.2	77.5	5,196,426	80.9%
12/19/2019	74.4	69.8	82.6	79.0	4,703,033	73.2%
12/20/2019	84.5	77.7	81.8	78.0	5,162,359	80.3%
12/21/2019	86.7	79.4	80.9	77.4	5,230,822	81.4%
12/22/2019	86.7	79.5	81.0	77.0	5,233,178	81.5%
12/23/2019	85.4	78.4	81.4	77.6	5,181,988	80.7%
12/24/2019	80.8	75.0	81.4	77.6	4,989,401	77.7%
12/25/2019	79.7	74.0	82.1	77.9	4,949,180	77.0%
12/26/2019	84.8	78.0	81.4	76.8	5,158,567	80.3%
12/27/2019	85.2	78.2	81.2	77.1	5,168,697	80.4%
12/28/2019	83.7	77.1	82.5	78.6	5,127,792	79.8%
12/29/2019	80.5	74.7	82.2	78.0	4,979,620	77.5%
12/30/2019	79.4	73.8	81.5	76.8	4,919,708	76.6%
12/31/2019	76.8	71.7	80.8	77.0	4,800,234	74.7%



* The total capacity of all District reservoirs is 6,425,000 gallons.

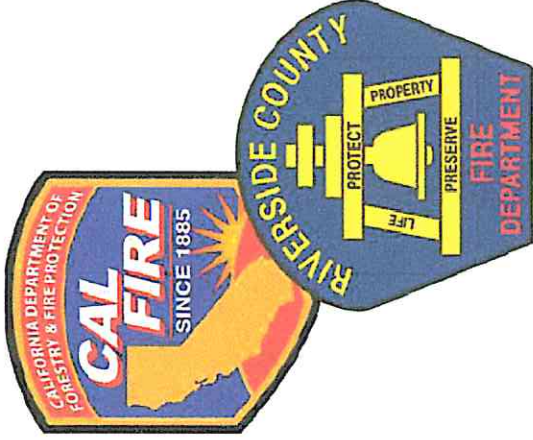
RUBIDOUX COMMUNITY SERVICES DISTRICT
 Green Waste Program
 (May 19 to June 20)



CAL FIRE/Riverside County Fire Department

Emergency Incident Statistics

RUBIDOUX



Shawn C. Newman

Fire Chief

1/6/2020

Report Provided By: Riverside County Fire Department

Communications and Technology Division

GIS Section

Please refer to Map and Incident by Battalion, Station, Jurisdiction

Incidents Reported for the month of December 2019 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)
*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

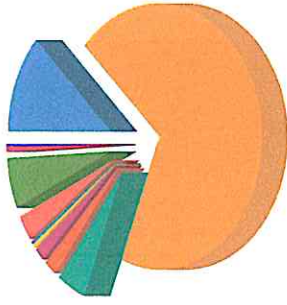
Total Calls for Rubidoux CSD December 2009-2019



<u>Month/Year</u>	<u>Total Calls for Station 38</u>	<u>Total Calls for District</u>
December 2009	166	176
December 2010	175	193
December 2011	199	208
December 2012	171	182
December 2013	215	224
December 2014	222	239
December 2015	232	244
December 2016	245	258
December 2017	240	259
December 2018	233	247
December 2019	230	242

Response Activity

Incidents Reported for the month of December 2019 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)



Category	Count	Percentage
False Alarm	29	12.0%
Medical	167	86.0%
Other Fire	11	4.5%
Other Misc	5	2.1%
Public Service Assist	4	1.7%
Rescue	1	0.4%
Ring Alarm	1	0.4%
Standby	7	2.9%
Traffic Collision	16	6.2%
Vehicle Fire	1	0.4%
Wildland Fire	1	0.4%
Total	242	100.0%

False Alarm	29
Medical	167
Other Fire	11
Other Misc	5
Public Service Assist	4
Rescue	1
Ring Alarm	1
Standby	7
Traffic Collision	15
Vehicle Fire	1
Wildland Fire	1
Incident Total:	242

Average Enroute to Onscene Time*

Enroute Time = When a unit has been acknowledged as responding, Onscene Time = When a unit has been acknowledged as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
141	57	8	0	4.5	58.3%

*CODE 3 and CODE 2 incidents are included in the total count of incidents and the average Enroute to Onscene Time.

Incidents by Battalion, Station and Jurisdiction

	False Alarm	Medical	Other Fire	Other Misc	Public Service	Rescue	Ring Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
Battalion 14												
Station 18 West Riverside	0	8	0	0	0	0	0	0	4	0	0	12
Station Total	0	8	0	0	0	0	0	0	4	0	0	12
Station 38 Rubidoux	29	159	11	5	4	1	1	7	11	1	1	230
Station Total	29	159	11	5	4	1	1	7	11	1	1	230
Battalion Total	29	167	11	5	4	1	1	7	15	1	1	242
Grand Total	29	167	11	5	4	1	1	7	15	1	1	242

Incidents by Jurisdiction

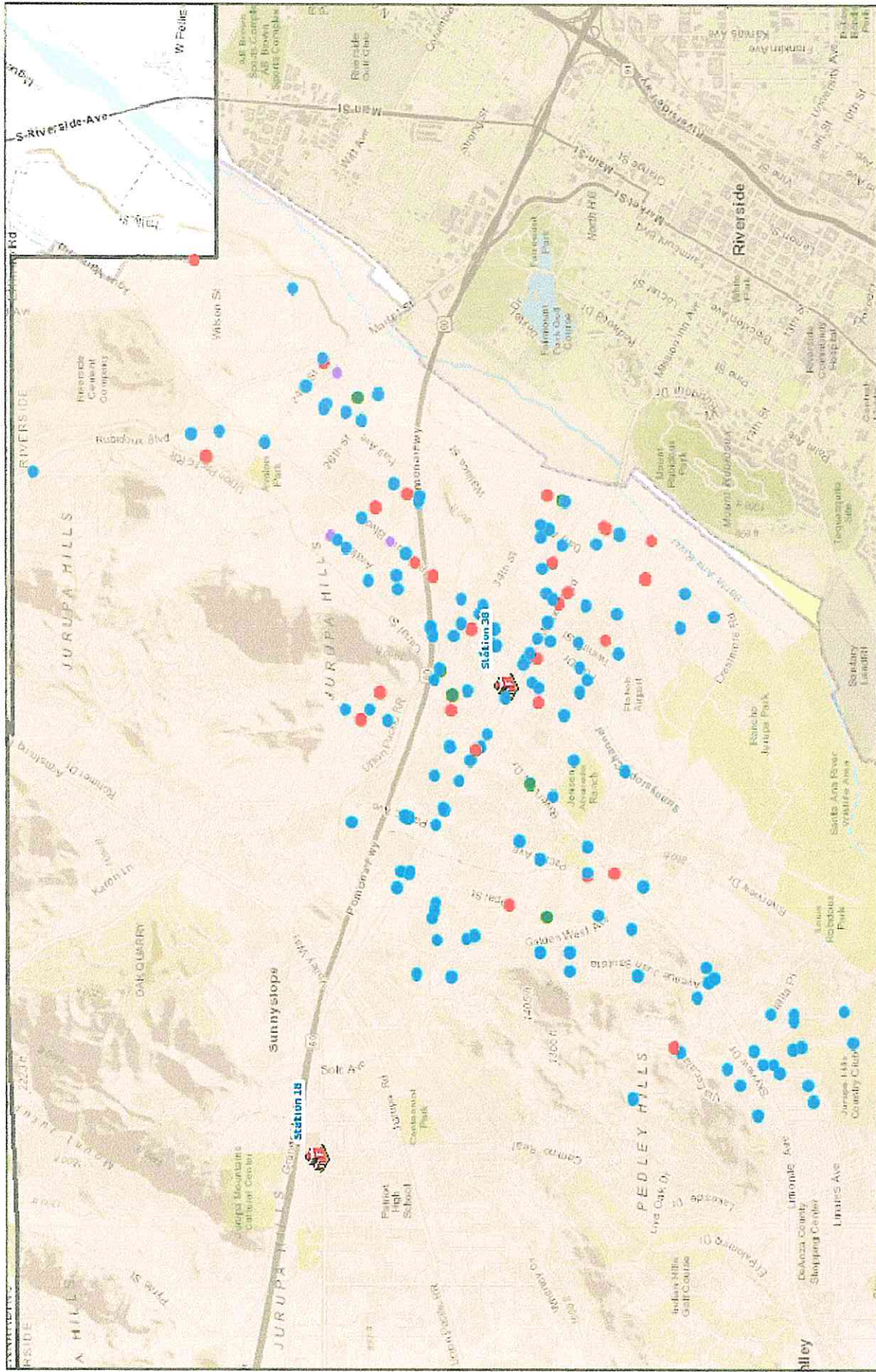
	False Alarm	Medical	Other Fire	Other Misc	Public Service	Rescue	Ring Alarm	Standby	Traffic Collision	Vehicle Fire	Wildland Fire	Total
City of Jurupa Valley	29	167	11	5	4	1	1	7	15	1	1	242
Grand Total	29	167	11	5	4	1	1	7	15	1	1	242

*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

Incidents by Supervisorial District - Summary

	DISTRICT 2 KAREN SPIEGEL	Grand Total
False Alarm	29	29
Medical	167	167
Other Fire	11	11
Other Misc	5	5
Public Service Assist	4	4
Rescue	1	1
Ringling Alarm	1	1
Standby	7	7
Traffic Collision	15	15
Vehicle Fire	1	1
Wildland Fire	1	1
Total	242	242

MONTH = 12 and YEAR = 2019 and SPECIAL = 'Rubidoux CSD'



Legend

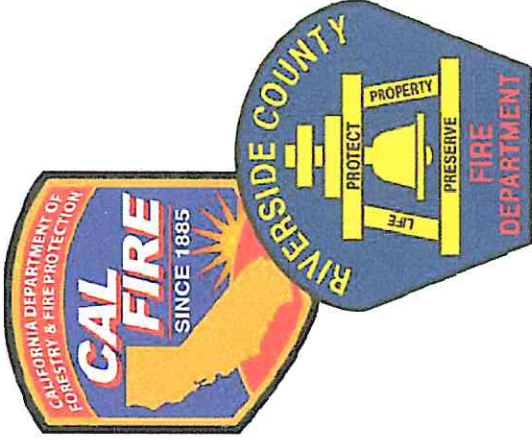
- Fire
- Riverside County
- Medical
- Fire Station
- Haz Mat
- Reservations
- Other MISC
- Casinos
- Haz Mat
- PSA

Riverside County Fire GIS

CAL FIRE/Riverside County Fire Department

Emergency Incident Statistics

JURUPA VALLEY



Shawn C. Newman

Fire Chief

1/6/2020

Report Provided By: Riverside County Fire Department

Communications and Technology Division

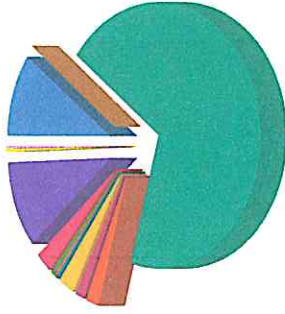
GIS Section

Please refer to Map and Incident by Battalion, Station, Jurisdiction

Incidents Reported for the month of December, 2019 and City of Jurupa Valley And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)
*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

Response Activity

Incidents Reported for the month of December, 2019 and City of Jurupa Valley And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)



Category	Count	Percentage
False Alarm	88	10.1%
Haz Mat	1	0.1%
Medical	605	69.1%
Other Fire	17	1.9%
Other Misc	13	1.5%
Public Service Assist	22	2.5%
Res Fire	3	0.3%
Rescue	2	0.2%
Ringling Alarm	4	0.5%
Standby	22	2.5%
Traffic Collision	92	10.5%
Vehicle Fire	4	0.5%
Wildland Fire	2	0.2%
Total	875	100.0%

False Alarm	88
Haz Mat	1
Medical	605
Other Fire	17
Other Misc	13
Public Service Assist	22
Res Fire	3
Rescue	2
Ringling Alarm	4
Standby	4
Traffic Collision	22
Vehicle Fire	92
Wildland Fire	4
Wildland Fire	2
Incident Total:	875

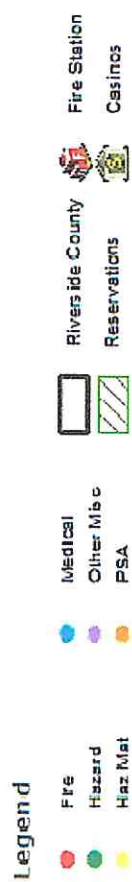
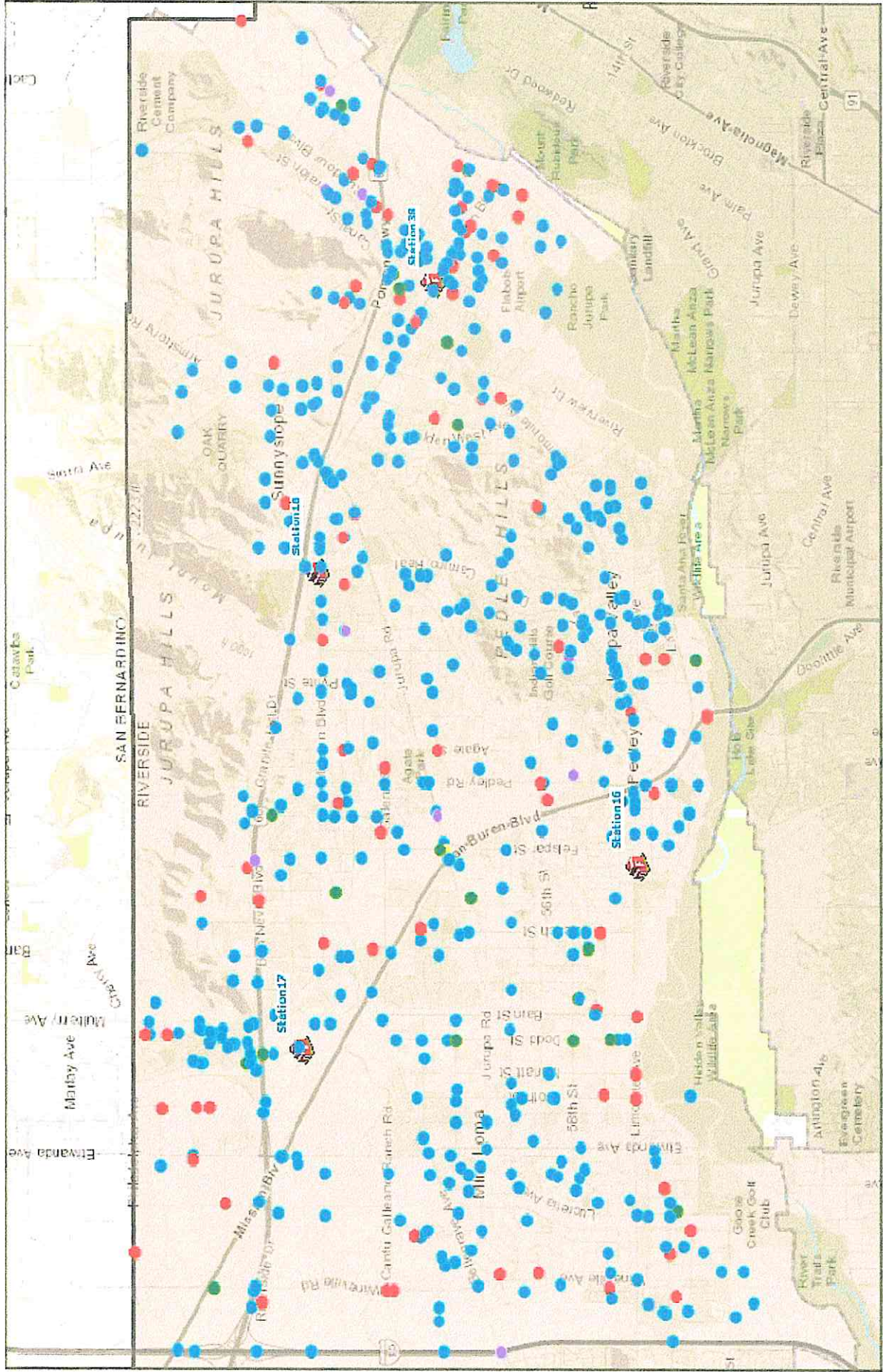
Average Enroute to Onscene Time*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledged as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
479	229	19	0	4.5	54.7%

*CODE 3 and CODE 2 Incidents are included in the total count of incidents and the average Enroute to Onscene Time.

MONTH = 12 and YEAR = 2019 and CITYNAME = 'Jurupa Valley'

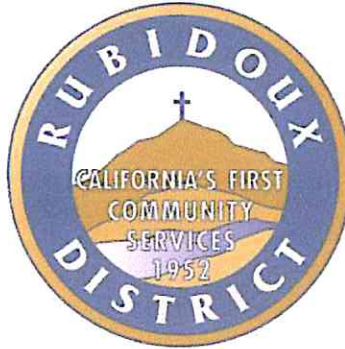


9. RECEIVE AND FILE STATEMENT OF CASH ASSET REPORT
FOR ALL DISTRICT FUNDS ENDING DECEMBER 2019:
DM 2020-01

Rubidoux Community Services District

Board of Directors

Armando Muniz
Hank Trueba Jr
Bernard Murphy
John Skerbelis
F. Forest Trowbridge



General Manager

Steven W. Appel

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2020-01

January 16, 2020

To: Rubidoux Community Services District
 Board of Directors

Subject: Receive and File the December Statement of Cash Assets Schedule

BACKGROUND:

Attached for the Board of Directors' consideration is the December 2019 Statement of Cash Assets Schedule Report for all District Fund Accounts. Our YTD interest is \$218,618.91 for District controlled accounts. With respect to District "Funds in Trust", we show \$9,530.05 which has been earned and posted. The District has a combined YTD interest earned total of \$228,148.96 as of December 31, 2019.

With respect to the District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$5,973,098.23 ending December 31, 2019. That is **\$165,902.07 LESS** than July 1, 2019, beginning balance of \$6,139,000.30.

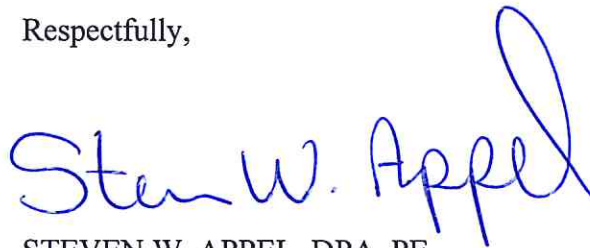
Further, the District's Field/Admin Fund current fund balance is \$531,568.93.

Submitted for the Board of Directors consideration is the ***December 2019, Statement of Cash Assets Schedule Report*** for your review and acceptance this afternoon.

RECOMMENDATION:

Staff recommends to “**Receive and File**” the December 2019 Statement of Cash Assets Schedule Report to the Rubidoux Community Services District Board of Directors.

Respectfully,



STEVEN W. APPEL, DPA, PE
General Manager

Attachment: December 2019, Cash Assets Schedule Report

RUBIDOUX COMMUNITY SERVICES DISTRICT
 INVESTMENT SUMMARY - DECEMBER 31, 2019
 CASH BASIS

	Beg. Balance 7/1/2019	YTD Int.	Other Activity YTD	Balance 12/31/2019	YTD Avg. Int. Rate
Operating Accounts	\$ 6,139,000.30	\$ 57,126.39	\$ (223,028.46)	\$ 5,973,098.23	0.96%
Water Operating Reserve	4,138,967.51	51,429.23	-	4,190,396.74	1.23%
Wastewater Operating Reserve	118,074.97	4,243.39	450,000.00	572,318.36	0.74%
Water Replacement Reserve	549,602.85	7,102.77	88,950.00	645,655.62	1.10%
Fire Mitigation Reserve	1,398,215.47	17,682.30	18,000.00	1,433,897.77	1.23%
Wastewater Reserve	3,247,636.40	25,501.11	(309,821.86)	2,963,315.65	0.86%
Wastewater Replacement Res.	108,352.46	1,367.47	24,354.09	134,074.02	1.02%
Water Reserve	2,383,077.37	14,712.34	(60,805.40)	2,336,984.31	0.63%
COP Restricted	2,538,527.30	33,328.42	(50,164.00)	2,521,691.72	1.32%
Field/Admin Reserve	484,950.44	6,125.49	40,493.00	531,568.93	1.15%
Funds in Trust	762,956.91	9,530.05	-	772,486.96	1.23%
Total Investments	\$ 21,869,361.98	\$ 228,148.96	\$ (22,022.63)	\$ 22,075,488.31	1.03%

\$0.00

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2019 THRU DECEMBER 31, 2019
 CASH BASIS
FIRE MITIGATION

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
12/1/2019	Premier Bank	CD		Beg. Bal.				170,000.20	
	Premier Bank			Interest	139.78	1.00	-	170,000.20	
	Premier Bank			Redeem	-			170,000.20	
12/31/2019	Premier Bank	CD	4/3/2020	Purchase	-			170,000.20	
12/1/2019	Premier Bank	Checking		Beg. Bal.				8,835.50	
	Premier Bank	Fire Mitigation		Activity	-	0.00	-	8,835.50	
12/31/2019	Premier Bank			End Bal.	-			8,835.50	
12/1/2019	LAIF	Fire Mitigation		Beg. Bal.				1,235,086.28	
	LAIF			Interest		2.04	-	1,235,086.28	
12/31/2019	LAIF			Activity	-			1,235,086.28	
12/1/2019	Premier Bank	Safekeeping		Beg. Bal.				19,836.01	
	Premier Bank			Activity	-		139.78	19,975.79	
12/31/2019	Premier Bank			End Bal.				19,975.79	\$ 1,433,897.77

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2019 THRU DECEMBER 31, 2019
 CASH BASIS
WASTEWATER CIP FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
12/1/2019	LAIF	Sewer Mainline		Beg. Bal.				1,861,779.16	
	LAIF			Interest		2.04	-	1,861,779.16	
12/31/2019	LAIF			Activity	1,029,292.60			2,891,071.76	
12/1/2019	CBB	Safekeeping		Beg. Bal				1,272,168.68	
	CBB			Activity	(1,200,035.00)	0.10	110.21	72,243.89	
12/31/2019	CBB			End Bal.				72,243.89	\$ 2,963,315.65

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2019 THRU DECEMBER 31, 2019
 CASH BASIS
WATER CIP FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
12/1/2019	LAIF	Water Mainline		Beg. Bal.				317,445.12	
12/31/2019	LAIF			Interest		2.04	-	317,445.12	
	LAIF			Activity	-			317,445.12	
12/1/2019	Premier Bank	CD		Beg. Bal.				575,000.00	
	Premier Bank			Activity	472.79	1.00	-	575,000.00	
	Premier Bank			Redeem	-			575,000.00	
12/31/2019	Premier Bank	CD	4/3/2020	Purchase	-			575,000.00	
12/1/2019	Citizens Bus	CD		Beg. Bal.				225,000.00	
	Citizens Bus			Activity		0.50	-	225,000.00	
	Citizens Bus			Redeem	-	n/a		225,000.00	
12/31/2019	Citizens Bus	CD	4/23/2020	Purchase	-			225,000.00	
12/1/2019	CBB-CDARS	CD		Beg. Bal.				500,000.00	
	CBB-CDARS			Interest		0.15	-	500,000.00	
	CBB-CDARS			Redeem	-	n/a		500,000.00	
12/31/2019	CBB-CDARS	CD	1/23/2020	Purchase	-			500,000.00	
12/1/2019	CBB-CDARS	CD		Beg. Bal.				630,000.00	
	CBB-CDARS			Interest		0.15	-	630,000.00	
	CBB-CDARS			Redeem	-	n/a		630,000.00	
12/31/2019	CBB-CDARS	CD	1/23/2020	Purchase	-			630,000.00	

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2019 THRU DECEMBER 31, 2019
 CASH BASIS

12/1/2019	Premier Bank	Safekeeping	Beg. Bal.		67,188.76
	Premier Bank		Activity		67,661.55
12/31/2019	Premier Bank		End Bal.	472.79	67,661.55
12/1/2019	CBB	Safekeeping	Beg. Bal.		21,872.20
	CBB		Activity		
12/31/2019	CBB		End Bal.	5.44	21,877.64
					\$ 2,336,984.31

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2019 THRU DECEMBER 31, 2019
 CASH BASIS
OPERATING FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
12/1/2019	Premier Bank	Checking-Gen.		Beg. Bal.				145,885.09	
	Premier Bank			Deposits	2,588,945.78	0.00	-	2,734,830.87	
12/31/2019	Premier Bank			Disbursements	(2,458,370.13)			276,460.74	
12/1/2019	Premier Bank	Checking		Beg. Bal.				3,683.75	
	Premier Bank	Property Tax		Deposits	657,902.29	0.00	-	661,586.04	
12/31/2019	Premier Bank			Disbursements	-			661,586.04	
12/1/2019	Premier Bank	Checking-Sewer		Beg. Bal.				5,221.06	
	Premier Bank			Deposits	243,141.46	0.00	-	248,362.52	
12/31/2019	Premier Bank			Disbursements	(243,024.61)			5,337.91	
12/1/2019	Premier Bank	Checking-Water		Beg. Bal.				666,235.47	
	Premier Bank			Deposits	1,203,254.67	0.00	-	1,869,490.14	
12/31/2019	Premier Bank			Disbursements	(1,190,583.98)			678,906.16	

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2019 THRU DECEMBER 31, 2019
 CASH BASIS
OPERATING FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
12/1/2019	Premier Bank	CD		Beg. Bal.				255,000.00	
	Premier Bank			Activity	-	1.00	-	255,000.00	
	Premier Bank			Redeem	-			255,000.00	
12/31/2019	Premier Bank	CD	3/3/2020	Purchase	-			255,000.00	
12/1/2019	Premier Bank	Operations		Beg. Bal.				20,069.52	
	Premier Bank	Safekeeping		Deposits	-	0.00	-	20,069.52	
12/31/2019	Premier Bank			Disbursements				20,069.52	
12/1/2019	LAIF	Gen. Fund-Prop Tax		Beg. Bal.				555,617.75	
	LAIF	Qtrly. Interest		Deposits	-	2.04	-	555,617.75	
12/31/2019	LAIF			Disbursements	(432,000.00)			123,617.75	
12/1/2019	LAIF	Water Op.		Beg. Bal.				3,376,340.18	
	LAIF	Qtrly. Interest		Deposits	117,000.00	2.04	-	3,493,340.18	
12/31/2019	LAIF			Disbursements	(8,098.50)			3,485,241.68	
12/1/2019	LAIF	Sewer Op.		Beg. Bal.				533,225.03	
	LAIF	Qtrly. Interest		Deposits	260,707.40	2.04	-	793,932.43	
12/31/2019	LAIF			Disbursements	(327,054.00)			466,878.43	\$ 5,973,098.23

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2019 THRU DECEMBER 31, 2019
 CASH BASIS
RESERVED FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
12/1/2019	LAIF	Water Op. Reserve		Beg. Bal				4,190,396.74	
	LAIF	Qtrly. Interest		Deposits	-	2.04	-	4,190,396.74	
12/31/2019	LAIF			Disbursements	-			4,190,396.74	
12/1/2019	LAIF	Water Replacement		Beg. Bal				631,055.62	
	LAIF	Qtrly. Interest		Deposits	14,600.00	2.04	-	645,655.62	
12/31/2019	LAIF			Disbursements	-			645,655.62	
12/1/2019	LAIF	Wastewater Replacement		Beg. Bal.				125,020.02	
	LAIF			Interest		2.04	-	125,020.02	
12/31/2019	LAIF			Activity	9,054.00			134,074.02	
12/1/2019	LAIF	COP-Payback		Beg. Bal				2,426,291.72	
	LAIF	Qtrly. Interest		Deposits	95,400.00	2.04	-	2,521,691.72	
12/31/2019	LAIF			Disbursements	-			2,521,691.72	
12/1/2019	LAIF	Field/Admin Bldg.		Beg. Bal				523,470.43	
	LAIF	Qtrly Interest		Deposits	8,098.50	2.04	-	531,568.93	
12/31/2019	LAIF			Disbursements	-			531,568.93	
12/1/2019	LAIF	Wastewater Op. Reserve		Beg. Bal				572,318.36	
	LAIF	Qtrly. Interest		Deposits	-	2.04	-	572,318.36	
12/31/2019	LAIF			Disbursements	-			572,318.36	\$ 8,595,705.39

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2019 THRU DECEMBER 31, 2019
 CASH BASIS
FUNDS IN TRUST

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
12/1/2019	U.S. Bank	COP's Refunding-Series 1998 Install Sale		44,176.72	-	0.17	110.81	769,845.13	
12/31/2019		Reserve-LAIF		725,779.22		0.65	-	769,955.94	
12/1/2019	Premier Bank	Fiscal Agent-SRL MN Plant		Beg. Bal		0.20	0.11	2,530.91	
12/31/2019				Deposits	-			2,531.02	
				Disbursements	-			2,531.02	\$ 772,486.96

TOTAL CASH FUNDS

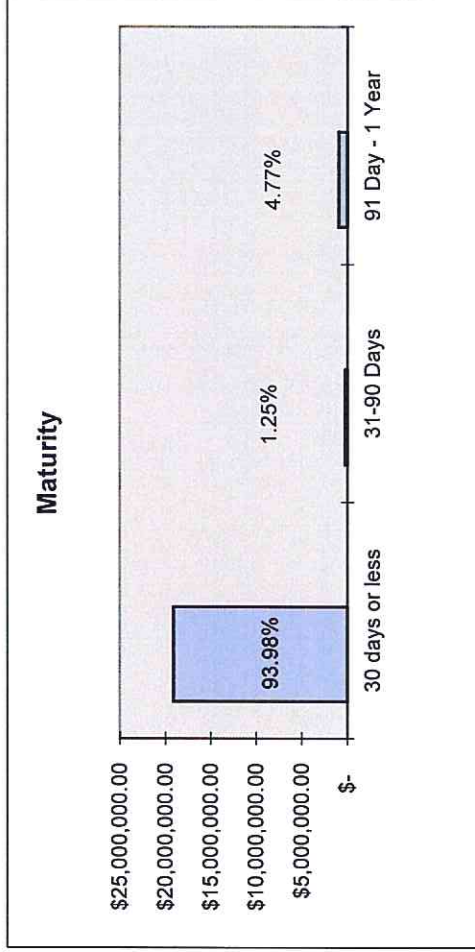
\$22,075,488.31

RCSD PORTFOLIO HOLDINGS REPORT
DECEMBER 31, 2019

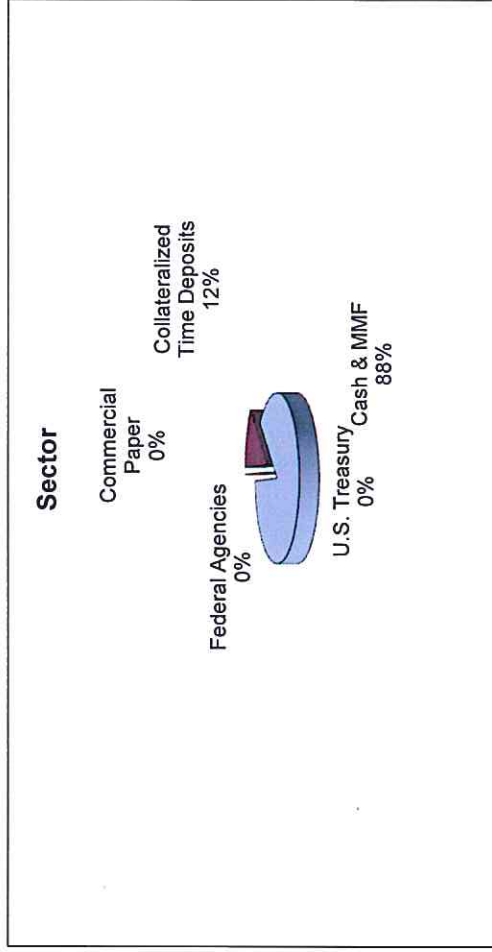
<u>Par \$</u>	<u>Issuer</u>	<u>Maturity</u>	<u>Acquisition Cost</u>	<u>Current Market</u>	<u>Gain/Loss</u>	<u>Yld Mat</u>
AGENCY						
<hr/>						
	Subtotals		-	-	-	
U.S. TREASURIES						
COMMERCIAL PAPER						
<hr/>						
	Subtotals		-	-	-	
COLLATERALIZED TIME DEPOSITS						
170,000.00	Premier	4/3/2020	\$ 170,000.20	\$ 170,000.20		1.00
500,000.00	Citizens CDARS	1/23/2020	500,000.00	500,000.00		0.15
630,000.00	Citizens CDARS	1/23/2020	630,000.00	630,000.00		0.15
575,000.00	Premier	4/3/2020	575,000.00	575,000.00		1.00
255,000.00	Premier	3/3/2020	255,000.00	255,000.00		1.00
225,000.00	Citizens Business Bank	4/23/2020	225,000.00	225,000.00		0.50
	Subtotals		\$ 2,355,000.20	\$ 2,355,000.20	-	
CASH EQUIVALENT & MONEY MARKET						
17,115,046.68	LAIF	-	\$ 17,115,046.68	\$ 17,115,046.68	-	2.04
670,421.54	CHECK-PPBI-Fire- Prop tax		670,421.54	670,421.54	-	-
201,828.39	SAFEKEEPING		201,828.39	201,828.39	-	-
	Subtotals		17,987,296.61	17,987,296.61	-	
	GRAND TOTALS		<u>\$20,342,296.81</u>	<u>\$20,342,296.81</u>	-	

RCSD Investment Portfolio
December 31, 2019

Maturity	Assets
30 days or less	\$ 19,117,296.61
31-90 Days	255,000.00
91 Day - 1 Year	970,000.20
Total	\$ 20,342,296.81



Sector	
Cash & MMF	\$ 17,987,296.61
U.S. Treasury	-
Federal Agencies	-
Commercial Paper	-
Collateralized Time Deposits	2,355,000.20
Total	\$ 20,342,296.81



10. CONSIDER BOARD STIPEND ADJUSTMENT:
DM 2020-02

Rubidoux Community Services District

Board of Directors

Armando Muniz
Hank Trueba Jr
Bernard Murphy
John Skerbelis
F. Forest Trowbridge



General Manager

Steven W. Appel

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2020-02

January 16, 2020

To: Rubidoux Community Services District
 Board of Directors

Subject: Consideration to Increase RCSD Board Meeting Stipend

BACKGROUND:

At the June 6, 2019 Board meeting the Board voted to defer this item for six months. This item is now being presented for Board Consideration. Currently, the RCSD board members receive \$121.55 for each Board meeting and \$50.00 for each Committee meeting attended. These rates were last adjusted in July 2014. If the Board is inclined to grant an increase, the maximum amount that can be considered is a 5% increase for each year since the last adjustment. Keep in mind that payments are subject to a maximum of \$600.00 per director per calendar month.

Maximum possible Adjustment:

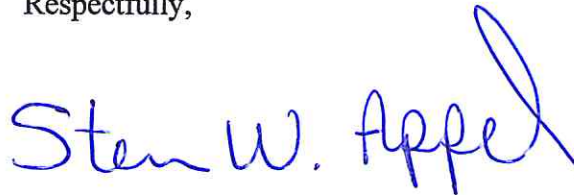
	Per Board Meeting:	Per Committee Meeting:
July 2014 (current)	\$121.55	\$50.00
July 2015	\$127.63	\$52.50
July 2016	\$134.01	\$55.13
July 2017	\$140.71	\$57.88
July 2018	\$147.74	\$60.78
July 2019	\$155.13	\$63.81

If the Board desires to increase their meeting stipend, Staff will prepare a draft Resolution modifying the current rates and present it for review at an upcoming Board meeting. Any adjustments are subject to a Public Notice and Hearing prior to adoption.

RECOMMENDATION

This is a policy issue of the Board. No recommendation is made by Staff.

Respectfully,



STEVEN W. APPEL, DPA, PE
General Manager

11. AUTHORIZATION TO CONDUCT A 1360' PRESSURE ZONE
PUMP STATION ENGINEERING STUDY:
DM 2020-03

Rubidoux Community Services District

Board of Directors

Armando Muniz
Hank Trueba Jr
Bernard Murphy
John Skerbelis
F. Forest Trowbridge

General Manager

Steven W. Appel



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2020-03

January 16, 2020

To: Rubidoux Community Services District
 Board of Directors

Subject: 1360' Pressure Zone Pump Station Preliminary Engineering

BACKGROUND:

The Rubidoux Community Services District's ("District") 2015 Water Facilities Master Plan identifies the requirements for a 1360' Pressure Zone Pump Station in the vicinity of 20th Street and Van Dell Road. This pump station is planned to supply water to the proposed Rio Vista development and improve existing low-pressure conditions along 20th Street west of Avalon Street. A first step in implementing the future pump station is securing land sufficient in size and in the right location.

Although the Rio Vista development has no clear timetable for construction, there is active development underway at the intersection of 20th Street and Caterpillar Way. The development along Caterpillar Way is a project of six commercial/industrial buildings. The developer, Mr. Charles Walden ("Developer") is proceeding with building on three of the six lots and anticipates having the three buildings completed in mid-2020. He anticipates proceeding with the remaining three buildings soon thereafter. Each of the buildings will be approximately 40 feet tall. When combining the height of the buildings with existing low District water system pressure in the area (~38 psi), meeting fire flow requirements creates challenges for the Developer.

To meet the fire flow requirements for the first three buildings, the County Fire Planning Division is requiring the Developer to:

1. Install private pump stations for each building. The cost for each private fire pump station is approximately \$75,000.00.
2. Build private on-site fire systems with fire hydrants connected to the District's public water system.

Staff has met with the Developer to discuss the water pressure issue and the need for the District to acquire a pump station site. The Developer has indicated interest in cooperating with the District on making property available for the 1360' Pressure Zone Pump Station. This could be either be on the property currently being

developed along Caterpillar Way or on property already developed and owned by the Developer between Caterpillar Way and Avalon Street. Exhibit "A" attached shows both potential locations.

To understand sizing, location, impacts, and costs of the proposed 1360' Pump Station, staff proposes having a preliminary engineering analysis performed. TKE Engineering ("TKE") prepared the attached proposal to do this work "(Exhibit B)". The proposal will evaluate three locations for the pump station and evaluate sizing based on interim and ultimate conditions. The interim condition would consider requirements to improve pressures in the immediate vicinity assuming the Rio Vista Development does not proceed in the foreseeable future. The ultimate condition anticipates near term buildout of the Rio Vista Development. Interim conditions would size the pump station site to accommodate property sizing and underground improvements needed for ultimate conditions, but pumps installed for lower flow interim conditions. Upon completion of the analysis, staff will engage with the Developer on the finings and initiate negotiations on potential pump station site acquisition.

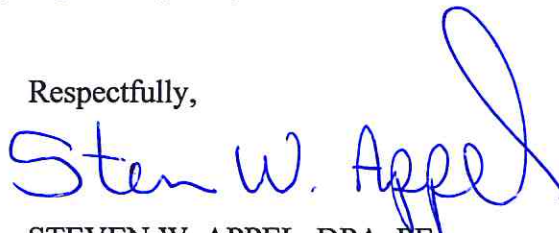
TKE proposes a cost of \$29,500.00 to complete the preliminary engineering analysis. This work was not included in the approved FY 2019/2020 District Budget, and to proceed a budget amendment is necessary. Since the 1360; Pump Station is a master planned facility and Water Capacity Fees are in part calculated based on the inclusion of the cost to plan, design, and build the facility, it is appropriate to use collected Water Capacity Fees held in reserves to fund this work. Staff proposes the District's Board of Directors consider amending the District's FY 2019/2020 Budget by allocating \$30,000.00 of Water Capacity Fees held in District Reserves to the Water Capital Improvement Project (CIP) Budget – 1360' Pump Station.

RECOMMENDATION

Staff recommends the Board of Directors approve the following:

1. Amend the District's FY 2019/2020 Budget by allocating \$30,000.00 of the Water Capacity Fees held in District Reserves to the Water Capital Improvement Project (CIP) Budget – 1360' Pressure Zone Pump Station.
2. Authorize the General Manager to enter into a professional services agreement with TKE in the amount of \$29,500.00 to do preliminary engineering analyses related to the 1360' Pressure Zone Pump Station.

Respectfully,

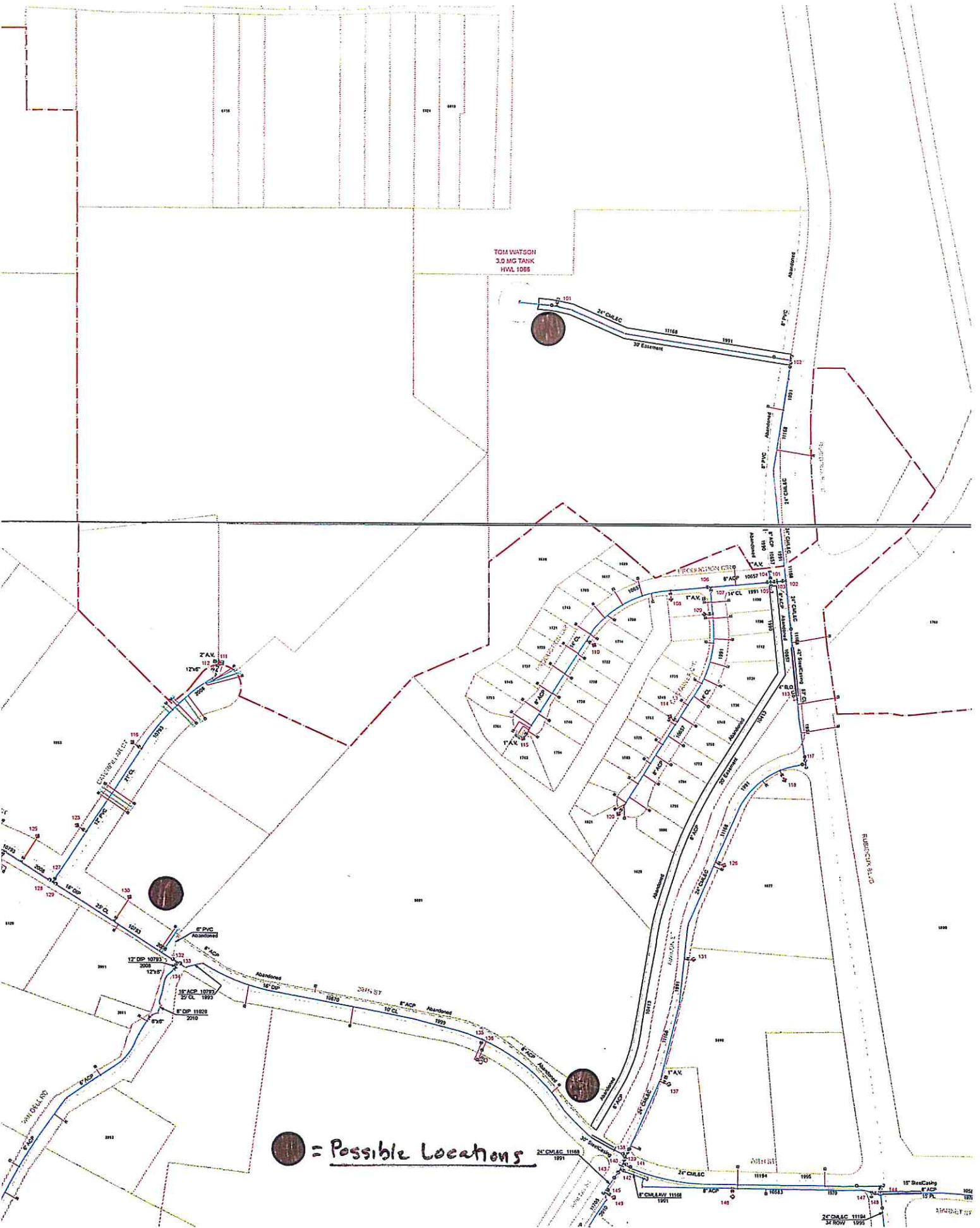


STEVEN W. APPEL, DPA, PE
General Manager

Attach

1. Exhibit A – Map Showing potential pump station sites
2. TKE Proposal dated January 8, 2020

EXHIBIT A



TOM WATSON
3.0 MG TANK
HWL 1055

● = Possible Locations

2\"/>



January 8, 2020

Mr. Jeff Sims, P.E.
Assistant General Manager / District Engineer
RUBIDOUX COMMUNITY SERVICES DISTRICT
3590 Rubidoux Boulevard
Jurupa Valley, CA 92509

Subject: 1360' Pressure Zone Pump Station Site (20th Street, Jurupa Valley)

Dear Mr. Sims,

Thank you for the opportunity to submit a proposal to provide professional engineering services to Rubidoux Community Services District (RCSD) to complete a preliminary engineering analysis to enhance water system pressures along 20th Street near Van Dell Road. A development, already graded, is proposed along a new street – Caterpillar Court. Although system static water pressures are nearly acceptable at the end of the new street, 38 psi, the Developer desires to collaborate with RCSD to improve system pressures by installing a pump station either near 20th Street and Avalon Street or 20th Street and Van Dell Road. As advised in the RFP letter, a future pressure zone will be created to serve the future Rio Vista Development. RCSD envisions that the pump station ultimately convey nearly 5,000 gpm from the Atkinson Zone to this new zone.

Typically, to avoid potential system losses and lack of needed suction side pressures, booster stations are located in close proximity to storage. RCSD has suggested that the station be considered along 20th Street. In addition to 20th Street locations, TKE recommends that a location near the Tom Watson Reservoir also be considered.

To complete the Preliminary Engineering Analysis, TKE Engineering, Inc. (TKE) will provide the following services:

1. **Kick-Off Meeting** – TKE will attend a meeting with RCSD staff. At this meeting, we anticipate that RCSD records will be furnished.
2. **Records Research** – will include record drawings from utilities together with information from both the Canal Company (West Riverside Canal) and UP Railroad. Information from the canal company and railroad will determine construction requirements should an alternative be selected that includes a pipeline that will cross their rights-of-way.
3. **Alternative Development** – includes three alternatives. RCSD staff has already defined two alternative locations including analysis of a smaller diameter high pressure line from the 1360 pressure zone to supply fire

sprinklers on Caterpillar Way. TKE recommends including the third location described above.

4. **Hydraulic Analysis/Technical Memorandum** – will include exhibit preparation and hydraulic calculations for all three alternatives. Hydraulic calculations will consider interim and ultimate conditions for minimum hour, average day, maximum day and peak hour flow conditions together with fire flow. TKE will prepare a technical memorandum that will present the alternatives and include hydraulic calculations and exhibits. Exhibits will show booster and conveyance pipeline capacities and locations, utility conflicts, booster station design parameters and details for interim station that will accommodate ultimate conditions consistent with Master Plan requirements, and hydropneumatic tank for interim conditions. Also, TKE will provide preliminary building elevation exhibits of the pump station in the report. In addition, the memorandum will identify environmental compliance processing requirements, rights-of-way (land and easement) acquisition requirements, regulatory and permitting requirements, construction cost estimates, findings, and recommended alternative for construction.
5. **Progress Meeting** – upon completion of the draft Technical Memorandum, it will be submitted to RCSD for review. After RCSD staff has completed its review, TKE will meet to acquire comments.
6. **Final Technical Memorandum** – TKE will incorporate RCSD comments and finalize the memorandum. TKE will provide RCSD 3 hard copies and 1 electronic copy of the memorandum.

TKE requests a budget of \$29,500 to complete the services described above. Again, thank you for the opportunity to provide this proposal. If you have any questions or require additional information, please advise.

Sincerely,



Terry Renner, P.E., Q.S.D.
Senior Vice President
TKE Engineering, Inc.

cc. Michael Thornton, TKE Engineering, Inc.
Zuzanna Rand, TKE Engineering, Inc.

12. GENERAL MANAGER COMMENTS – NON-ACTION

13. DIRECTORS COMMENTS – NON-ACTION

14. ADJOURNMENT