

Rubidoux Community Services District

Board of Directors

Christopher Barajas
Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Hank Trueba Jr.



Secretary-Manager

David D. Lopez

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING 4:00 PM, August 16, 2018

1. Call to Order - Director Murphy, President
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes for August 2, 2018, Regular Board Meeting
5. Consideration to Approve August 17, 2018, Salaries, Expenses and Transfers
6. Acknowledgements - Members of the public may address the Board at this time on any non-agenda matter.
7. Correspondence and Related Information
8. Manager's Report:
 - a) Operations Report
 - b) Fire and Incident Report

ACTION ITEMS:

9. Consideration to Approve Resolution No. 2018-845, A Resolution Authorizing Participation in the Special District Risk Management Health Benefit Program for Dental Coverage: **DM 2018-53**
10. Annual Review of District Investment Policy and Designated Investment Institutions: **DM 2018-54**
11. Consideration to Authorize the Purchase to Replace Trailer-Mounted Vacuum Excavator Apparatus: **DM 2018-55**
12. Directors Comments - Non-action
13. Adjournment

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

4. APPROVAL OF MINUTES FOR AUGUST 2, 2018,
REGULAR BOARD MEETING

MINUTES OF REGULAR MEETING
August 2, 2018
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: F. Forest Trowbridge
Christopher Barajas
Bernard Murphy
Armando Muniz
Hank Trueba, Jr.

DIRECTORS ABSENT:

STAFF PRESENT: Dave Lopez, General Manager
Steve Appel, Assistant General Manager
Krysta Krall, Manager Fiscal Services
Brian Jennings, Budgeting/Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Murphy, at 4:00 P.M., Thursday, August 2, 2018, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Director Murphy requested that minutes be modified at the top of page 4, before the motion to include the cost for three (3) safety retired RCSD fire personnel receiving health insurance and not 30 individuals.

Approval of Minutes as amended and approved for Regular Board Meeting, July 19, 2018 as amended.

Director Muniz moved and Director Barajas seconded to approve the July 19, 2018 minutes as amended.

The motion was carried unanimously.

Ayes – 5 (Barajas, Murphy, Trowbridge, Muniz, Trueba)
Noes - 0

ITEM 5. Consider to Approve the Salaries, Expenses and Transfers.

Consideration to Approve August 3, 2018, Salaries, Expenses and Transfers.

Director Muniz moved and Director Trowbridge seconded to Approve the August 3, 2018, Salaries, Expenses and Transfers.

The motion was carried unanimously.

Ayes – 5 (Barajas, Trowbridge, Murphy, Trueba, Muniz)

Noes - 0

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first article was from the California Water News Daily regarding Crystal Geyser Water from the Eastern Sierras, they have arsenic in their wastewater. They were removing it and collecting it in ponds. They hired some hazardous waste companies to dispose of it at an approved facility and they didn't do it. So, there is a big issue about not handling it properly. There are fines involved. The second article was from the Mercury News, the State approves \$2.5 billion to build new dams, water storage facilities. The state believes that storage of water in good times is necessary for the state of California.

ITEM 8. MANAGER'S REPORT

Operations Report:

Presented at the second Board meeting of the month.

Emergency and Fire Report:

Presented at the second Board meeting of the month.

ITEM 9. Consideration to Approve Resolution No. 2018-844, a Resolution Supporting William J. Huckell for Placement of Name on the Jurupa Area Park and Recreation district's Veterans Memorial Wall. DM 2018-51.

BACKGROUND

The Jurupa Area Recreation and Park District (the park District) Memorial Wall Committee annually accepts nominations of individuals for their Veteran's memorial Wall at Veteran's Memorial Park. The Park District saw a need to recognize local veterans who served their country and resided within the jurisdictional boundaries of the park District. The Parks District is now accepting nominations for their 2019 induction year.

Early this year the District received a request from Sam I. Gershon, Albert A. Webb and Associates, Sr. Vice President supporting Mr. William J. Huckell for the Veterans memorial Wall. As stated in the attached Resolution No. 2018-844 Mr. Huckell was a

Rubidoux Fire Commissioner, and served as General Manager and Board Member of the Rubidoux Community Services District. Further, in 1942, Mr. Huckell served in the Army as Corporal in the Military Police and was Honorable Discharged in 1945.

Director Trowbridge moved and Director Muniz seconded approval of Resolution No. 2018-844, which supports Mr. Huckell for the Veterans Memorial Wall of the Park District.

Ayes – 5 (Trowbridge, Muniz, Murphy, Trueba, Barajas)

Noes – 0

Absent – 0

Motion passes unanimously.

ITEM 10. Consideration to Accept Water and Wastewater Infrastructure Improvements for Tracts 31503 and 31503-1 Installed by DR Horton, Developer. DM 2018-52.

BACKGROUND

In May 27, 2016, District Staff authorized the developer of Tract 31503/31503-1 to begin construction of the water and sewer improvements to serve the development. The Tract is located adjacent to Flabob Airport and is shown on the attached Exhibit “A”. The development consists of 85 single-family residential homes. Since the property was vacant prior to the construction of the homes, the developer was required to construct necessary water and sewer improvements to serve the development.

District Staff inspected and approved the water and sewer improvements and determined that the facilities were installed to District standards and, consequently recommend acceptance to the Board of Directors.

Attached for the Board’s consideration are the “Grant Deeds and Bills of Sale” documents for water and sewer improvements and associated appurtenances installed to serve TR 31503 and 31503-1.

Director Trueba moved and Director Trowbridge seconded the following:

- 1. Acceptance of the water and sewer infrastructure improvements installed by Western Pacific Housing, Inc. for operation and maintenance into the District’s water and sewer systems.**
- 2. Authorize Staff to accept and record the attached “Grant Deed and Bill of Sale” documents offered by the developer, Western Pacific housing, Inc., for the water and sewer infrastructure improvements for Tract 31503 and 31503-1.**

Ayes – 5 (Trowbridge, Muniz, Murphy, Trueba, Barajas)

Noes – 0

Absent – 0

Motion passes unanimously.

ITEM 11. Directors Comments – Non action.

Director Barajas would like to recognize former Director Ruth Wilson for her contributions made to the Community and the District.

Director Murphy adjourned the August 2, 2018 Regular Board meeting at 4:25 pm.

5. CONSIDERATION TO APPROVE AUGUST 17, 2018 SALARIES,
EXPENSES AND TRANSFERS

RUBIDOUX COMMUNITY SERVICES DISTRICT
AUGUST 16, 2018 (BOARD MEETING)
FUND TRANSFER AUTHORIZATION

VACATION BUYBACK 8/10/18	25,000.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 8/13/18	8,000.00
WIRE TRANSFER: STATE PAYROLL TAXES 8/13/18	1,500.00
NET PAYROLL 8/24/18	62,000.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 8/27/18	26,900.00
WIRE TRANSFER: STATE PAYROLL TAXES 8/27/18	5,900.00
WIRE TRANSFER: TO CREDIT UNION	2,450.00
WIRE TRANSFER: PERS RETIREMENT	18,900.00
WIRE TRANSFER: PERS HEALTH PREMIUMS	200.00
WIRE TRANSFER: SECTION 125	300.00
WIRE TRANSFER: SECTION 457	3,345.00
8/17/2018 WATER FUND TO GENERAL FUND-Payables	50,779.36
WATER FUND TO GENERAL FUND-Trash	138,800.67
WATER FUND TO SEWER FUND	109,968.75
SEWER FUND TO GENERAL FUND-Payables	5,928.05
8/17/2018 SEWER FUND CHECKING TO LAIF SEWER OP	100,000.00
SEWER FUND CHECKING TO WATER FUND CHECKING	-
LAIF SEWER OP TO SEWER FUND CHECKING	-
LAIF WASTEWATER RESERVE TO LAIF SEWER OP	-
LAIF SEWER ML TO LAIF SEWER OP	-
LAIF WASTEWATER REPLACEMENT TO LAIF SWR ML	-
GENERAL FUND CHECKING TO LAIF WATER FUND	-
GENERAL FUND CHECKING TO LAIF PROP TAX	-
GENERAL FUND PROPERTY TAX TO GF CHECKING	-
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	30,000.00
LAIF GENERAL TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GF CHECKING	230,000.00
WATER FUND CHECKING TO LAIF-COP PAYBACK	-
WATER FUND CHECKING TO LAIF-W.R.	-
LAIF WATER ML TO LAIF WATER REPLACEMENT	-
LAIF WATER ML TO LAIF WATER OPS	-
LAIF WATER OP TO WATER FUND CHECKING	-
LAIF WATER RESERVE TO LAIF WATER OP	-
LAIF WATER REPLACE TO LAIF WATER OP	-
LAIF WATER OP TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER OP	325,000.00
LAIF WATER FIELD/ADMIN TO LAIF WATER OP	-
LAIF COP TO WATER FUND CHECKING	-
LAIF PROPERTY TAX TO LAIF SEWER OP	-

NOTES PAYABLE

<u>DESCRIPTION</u>	<u>BALANCE</u>	<u>PAYMENT</u>	<u>DUE DATE</u>
City of Riverside (Headworks Replacement)	13,564 Prin.	13,564	Oct-18
U.S. Bank Trust (1998 COP's Refunding)	4,170,000 Prin.	616,335	Dec-18
U.S. Bank Trust (1998 COP's Refunding)	1,012,101 Intr.	106,335	Dec-18
MN Plant-State Revolving Loan	4,752,815 Prin.	121,008	Jan-19
MN Plant-State Revolving Loan	1,074,319 Intr.	61,090	Jan-19

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PO Number		Inv Date	Immediate GL Account	Check #	CC Reference #	Due Date	Discount Date	Payment Date	Discount
GL Date		Immediate GL Account		Credit Card	CC Reference #				Total Invoice
1	READY REFRESH / READY REFRESH by NESTLE ✓								18G7701128196 ✓
BTL WTR		7/24/2018 ✓	N	N		8/13/2018 ✓	7/24/2018		\$0.00
8/16/2018									\$236.17 ✓
2	BOOT BARN / BOOT BARN ✓								IVC0143564 ✓
BOOTS J. LOPEZ		7/24/2018 ✓	N	N		8/23/2018 ✓	7/24/2018		\$0.00
8/16/2018									\$161.99 ✓
3	BPS B'S POOL SUPPLIES / B.P.S. B's POOL SUPPLIES ✓								94366 ✓
SODIUM HYPO		7/27/2018 ✓	N	N		8/26/2018 ✓	7/27/2018		\$0.00
8/16/2018									\$1,647.44 ✓
4	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82048-0267 ✓
LAB FEES		7/25/2018 ✓	N	N		8/24/2018 ✓	7/25/2018		\$0.00
8/16/2018									\$240.00 ✓
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82045-0267 ✓
LAB FEES		7/25/2018 ✓	N	N		8/24/2018 ✓	7/25/2018		\$0.00
8/16/2018									\$90.00 ✓
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82055-0267 ✓
WTR ANALYSES		7/25/2018 ✓	N	N		8/24/2018 ✓	7/25/2018		\$0.00
8/16/2018									\$100.00 ✓
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82061-0267 ✓
LAB FEES		7/25/2018 ✓	N	N		8/24/2018 ✓	7/25/2018		\$0.00
8/16/2018									\$180.00 ✓
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82137-0267 ✓
WTR ANALYSES		7/25/2018 ✓	N	N		8/24/2018 ✓	7/25/2018		\$0.00
8/16/2018									\$110.00 ✓
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82193-0267 ✓
WTR ANALYSES		7/25/2018 ✓	N	N		8/24/2018 ✓	7/25/2018		\$0.00
8/16/2018									\$30.00 ✓
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82361-0267 ✓
WTR ANALYSES		7/27/2018 ✓	N	N		8/26/2018 ✓	7/27/2018		\$0.00
8/16/2018									\$100.00 ✓
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82362-0267 ✓
WTR ANALYSES		7/27/2018 ✓	N	N		8/26/2018 ✓	7/27/2018		\$0.00
8/16/2018									\$120.00 ✓
12	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82363-0267 ✓
WTR ANALYSES		7/27/2018 ✓	N	N		8/26/2018 ✓	7/27/2018		\$0.00
8/16/2018									\$110.00 ✓
13	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82364-0267 ✓
WTR ANALYSES		7/27/2018 ✓	N	N		8/26/2018 ✓	7/27/2018		\$0.00
8/16/2018									\$35.00 ✓
14	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82366-0267 ✓
WTR ANALYSES		7/27/2018 ✓	N	N		8/26/2018 ✓	7/27/2018		\$0.00
8/16/2018									\$30.00 ✓
15	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82532-0267 ✓
WTR ANALYSES		7/30/2018 ✓	N	N		8/29/2018 ✓	7/30/2018		\$0.00
8/16/2018									\$60.00 ✓
16	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82533-0267 ✓
LAB FEES		7/30/2018 ✓	N	N		8/29/2018 ✓	7/30/2018		\$0.00
8/16/2018									\$65.00 ✓
17	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓								BG82666-0267 ✓
WTR ANALYSES		7/30/2018 ✓	N	N		8/29/2018 ✓	7/30/2018		\$0.00
8/16/2018									\$40.00 ✓

OK (with signature) 8/8/2018

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PO Number		Immediate GL Account	Immediate	Immediate	Check #		Payment Date		Discount
GL Date					Credit Card				Total Invoice
					CC Reference #				
53	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/3/2018	N	N		9/2/2018	8/3/2018		BH80494-0267
WTR ANALYSES									\$0.00
8/16/2018				N					\$75.00
54	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/3/2018	N	N		9/2/2018	8/3/2018		BH80502-0267
WTR ANALYSES									\$0.00
8/16/2018				N					\$100.00
55	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/3/2018	N	N		9/2/2018	8/3/2018		BH80519-0267
LAB FEES									\$0.00
8/16/2018				N					\$180.00
56	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/6/2018	N	N		9/5/2018	8/6/2018		BH80580-0267
LAB FEES									\$0.00
8/16/2018				N					\$180.00
57	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/7/2018	N	N		9/6/2018	8/7/2018		BH80691-0267
WTR ANALYSES									\$0.00
8/16/2018				N					\$30.00
58	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/7/2018	N	N		9/6/2018	8/7/2018		BH80693-0267
WTR ANALYSES									\$0.00
8/16/2018				N					\$60.00
59	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/7/2018	N	N		9/6/2018	8/7/2018		BH80697-0267
WTR ANALYSES									\$0.00
8/16/2018				N					\$510.00
60	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS	8/6/2018	N	N		9/5/2018	8/6/2018		7456-388536
R&M TRK									\$0.00
8/16/2018				N					\$17.23
61	DUNBAR ARMORED / DUNBAR ARMORED INC.	8/1/2018	N	N		8/31/2018	8/1/2018		4241057
ARMOR SVC									\$0.00
8/16/2018				N					\$823.41
62	ELECTRONICS WAREHOUSE / ELECTRONICS WARE	7/30/2018	N	N		8/30/2018	7/30/2018		T-181566
SUPPLIES									\$0.00
8/16/2018				N					\$11.86
63	HACH CO. / HACH COMPANY	7/30/2018	N	N		8/29/2018	7/30/2018		11068659
SUPPLIES									\$0.00
8/16/2018				N					\$403.01
64	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI	7/31/2018	N	N		8/30/2018	7/31/2018		012J0095
R&M SWR									\$0.00
8/16/2018				N					\$112.62
65	LUCE COMMUNICATIONS / LUCE COMMUNICATIONS:	7/31/2018	N	N		8/30/2018	7/31/2018		2712981
CLSNG BILLS 7/26									\$0.00
8/16/2018				N					\$2.49
66	MERIT OIL / MERIT OIL COMPANY	8/1/2018	N	N		8/16/2018	8/1/2018		468668
GASOLINE									\$0.00
8/16/2018				N					\$1,534.46
67	MORTON SALT / MORTON SALT, INC.	8/6/2018	N	N		9/5/2018	8/6/2018		5401636304
SALT									\$0.00
8/16/2018				N					\$3,611.21
68	PRO SYSTEMS INC / PRO SYSTEMS INC	8/1/2018	N	N		8/31/2018	8/1/2018		00769
FXD ASSET SFTWR									\$0.00
8/16/2018				N					\$295.00
69	PRUDENTIAL OVERALL / PRUDENTIAL OVERALL SUP	8/1/2018	N	N		8/31/2018	8/1/2018		22651399
FLOOR MATS									\$0.00
8/16/2018				N					\$98.25

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PO Number		Inv Date	Immediate GL Account		Check #				Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #	Payment Date		Total Invoice
87	GRAINGER / GRAINGER ✓								9864126256 ✓
PADLOCKS		8/1/2018 ✓	N	N			8/31/2018 ✓ 8/1/2018		\$0.00
8/16/2018									\$159.47 ✓
88	YALE CHASE EQUIP / YALE/CHASE EQUIP & SVCS ✓								PSV459070 ✓
R&M BKHOE ✓		7/30/2018 ✓	N	N			8/9/2018 ✓ 7/30/2018		\$0.00
8/16/2018									\$372.00 ✓
89	YALE CHASE EQUIP / YALE/CHASE EQUIP & SVCS ✓								\$1188332 ✓
R&M EQUIP ✓		7/31/2018 ✓	N	N			8/10/2018 ✓ 7/31/2018		\$0.00
8/16/2018									\$161.95 ✓
90	AT&T / AT&T ✓								000011733374 ✓
PHONE CHGS ✓		8/7/2018 ✓	N	N			9/13/2018 ✓ 8/7/2018		\$0.00
8/16/2018									\$473.80 ✓
91	HARPER BURNS LLP / HARPER & BURNS LLP ✓								20180801.A ✓
JULY LGL SVC ✓		8/1/2018 ✓	N	N			8/31/2018 ✓ 8/1/2018		\$0.00
8/16/2018									\$362.50 ✓
92	HARPER BURNS LLP / HARPER & BURNS LLP ✓								20180801.B ✓
CITY RVSD LITGN ✓		8/1/2018 ✓	N	N			8/31/2018 ✓ 8/1/2018		\$0.00
8/16/2018									\$2,573.75 ✓
93	PRUDENTIAL OVERALL / PRUDENTIAL OVERALL SUP ✓								22654971 ✓
FLOOR MATS/SUPPLIES ✓		8/8/2018 ✓	N	N			9/7/2018 ✓ 8/8/2018		\$0.00
8/16/2018									\$219.62 ✓
94	THERMAL COOL / THERMAL-COOL, INC. ✓								WO-0013318 ✓
R&M HVAC ✓		7/5/2018 ✓	N	N			8/16/2018 ✓ 7/5/2018		\$0.00
8/16/2018									\$382.00 ✓
95	THERMAL COOL / THERMAL-COOL, INC. ✓								WO-0013625 ✓
A/C RPR - MN PLNT ✓		8/4/2018 ✓	N	N			9/3/2018 ✓ 8/4/2018		\$0.00
8/16/2018									\$3,168.80 ✓
96	TRI-CO DIPOSAL INC / TRI-CO DISPOSAL, INC ✓								0725_080718.A ✓
COMM TRSH 7/25-8/07 ✓		8/8/2018 ✓	N	N			9/7/2018 8/8/2018		\$0.00
8/16/2018									\$35,315.98 ✓
97	TRI-CO DIPOSAL INC / TRI-CO DISPOSAL, INC ✓								0725_080718.B ✓
RES TRSH 7/25-8/07 ✓		8/8/2018 ✓	N	N			9/7/2018 8/8/2018		\$0.00
8/16/2018									\$103,484.69 ✓
98	TRI-CO DIPOSAL INC / TRI-CO DISPOSAL, INC ✓								0725_080718.C ✓
RCSD SHR COMM ✓		8/8/2018 ✓	N	N			9/7/2018 8/8/2018		\$0.00
8/16/2018									(\$3,532.80) ✓
99	TRI-CO DIPOSAL INC / TRI-CO DISPOSAL, INC ✓								0725_080718.D ✓
RCSD SHR RES ✓		8/8/2018 ✓	N	N			9/7/2018 8/8/2018		\$0.00
8/16/2018									(\$922.14) ✓

Grand Totals

Total Direct Expense: \$189,095.88
Total Direct Expense Adj: (\$4,454.94)
Total Non-Electronic Transactions: \$184,640.94

PR AP 47,517.72

Report Summary

Report Selection Criteria

Report Type: Condensed
 Start End
 Transaction Number: Start End

232,158.66

AP Cash Requirements Report

Rubidoux Community Services District (RCSACT)

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AP / Vendor	Date	Current	Debits	Discounts	Cash Amount
CALPERS 01 / CalPERS (S)	8/13/2018	11,495.43			11,495.43
CALPERS 30 / CalPERS (S) 30	8/13/2018	5,724.62			5,724.62
CALPERS PEPRA 01 / CalPERS PEPRA 01	8/13/2018	954.62			954.62
CALPERS PEPRA 30 / CalPERS PEPRA 30	8/13/2018	257.96			257.96
COLONIAL LIFE / COLONIAL LIFE & ACCIDENT INS C	8/13/2018	3,018.67			3,018.67
EDD / EMPLOYMENT DEVELOPMENT DEPT	8/13/2018	7,377.91			7,377.91
IRS / IRS - Federal Payroll - WH	8/13/2018	34,855.49			34,855.49
LABORER'S INTNL #777 / LABORER'S INTNL LOCAL #777	8/13/2018	240.00			240.00
LINCOLN FINANCIAL GROUP / LINCOLN FINANCIAL GROUP	8/13/2018	3,345.00			3,345.00
PAYPRO / PAYPRO ADMINISTRATORS	8/13/2018	299.98			299.98
PUBLIC EMPLOYEES BENEFIT / PUBLIC EMPLOYEES BENEFI	8/13/2018	37,032.50			37,032.50
STANDARD INSURANCE / STANDARD INSURANCE	8/13/2018	2,620.45			2,620.45
VSP VISION / VSP-VISION SERVICE PLAN	8/13/2018	961.12			961.12
Grand Totals:		108,183.75	0.00	0.00	108,183.75

Report Summary

Report Selection Criteria	
Report Type:	Summary
Transaction Date:	08/13/2018
Use Discount Due Date:	No
Sort by AP Code:	No
	Start End
Date Range:	Custom
Due Date:	7/1/2017 8/31/2018
Vendor Number:	Start End
AP Code:	Start End

Σ 47,517.72

6. ACKNOWLEDGEMENTS – MEMBERS OF THE PUBLIC MAY ADDRESS
THE BOARD AT THIS TIME ON ANY NON-AGENDA MATTER

7. CORRESPONDENCE AND RELATED INFORMATION

David Lopez

From: Hayes, Ken <KenHayes@RIVCO.ORG>
Sent: Sunday, August 12, 2018 6:24 PM
To: David Lopez; Krysta Krall
Cc: Spencer, Rebecca; Tinoco, Art; Flores, Leticia; Roots, Angela
Subject: Tentative list of candidates
Attachments: rubidoux community services district.pdf

*Pls copy
BOARD PACKET
(A)*

**NO EXTENSION
NOT ON BALLOT**

District Secretary,

Attached is a tentative list of candidates for your district. Your contest will not be on ballot in November due to an insufficient number of nominees. We will send you a cover letter with further instructions in a couple of weeks. Please contact our office if you need further assistance.



Elections Technician II Riverside County Registrar of Voters

Tele: 951-486-7313

Email: kenhayes@rivco.org

FAX: 951-486-7272

For most updated election news visit: www.voteinfo.net



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[County of Riverside California](#)



Contest/Candidate Proof List

2018 Statewide General Election - 11/6/2018

Contests: 4040 to 4040 - All Contests in Range
Candidates: All Candidates

Contest/District	Vote For	Num Cands	Num Qualified	Status
------------------	----------	--------------	------------------	--------

Non-Partisan DISTRICT RUBIDOUX COMMUNITY SERVICES DISTRICT Director

4040 Director, Rubidoux CSD **4030CS Rubidoux Community Services Dist (P** **2** **2** **2** **NOT ON BALLOT**

Incumbent(s): Hank Trueba Jr Appointed to Vacancy
Francis Forest Trowbridge Appointed in Lieu

Candidate(s): **HANK TRUEBA JR.** Day: (951)300-8718 Campaign Phone: Qualified Date: 8/2/2018
Retired Businessman Eve: (951)300-8718 Fax: User Codes:

Res: 5347 Cadiz Ct Mail: 5347 Cadiz Ct Mobile: Cand ID: 1
Jurupa Valley, CA 92509 Jurupa Valley, CA 92509 Fees Paid: \$0.00 \$0.00
Email: truebafam@aol.com Filing Fee: \$0.00

Requirements Status _____
Sigs In Lieu Issued Sigs In Lieu Filed
Declaration of Intent Filed Candidate Statement Issued
Electronic Candidate Statement Filed Declaration of Candidacy Issued
Code of Fair Campaign Practices Filed Declaration of Candidacy Filed 08/02/2018

F. FOREST TROWBRIDGE
Incumbent

Res: 6963 Javelina Ct Mail: 6963 Javelina Ct Mobile: Qualified Date: 8/10/2018
Jurupa Valley, CA 92509 Jurupa Valley, CA 92509 Fees Paid: \$0.00 \$0.00
Email: forest@foresttrowbridge.com Filing Fee: \$0.00

Requirements Status _____
Sigs In Lieu Issued Sigs In Lieu Filed
Declaration of Intent Filed Candidate Statement Issued
Electronic Candidate Statement Filed Declaration of Candidacy Issued
Code of Fair Campaign Practices Filed Declaration of Candidacy Filed 08/10/2018

Total Contests: 1
Total Candidates Filed: 2

MEMORANDUM

TO: Dave Lopez

FROM: Krysta Krall

DATE: 8/16/18

SUBJECT: **Board Members – Ethics Training Due**

*pls
Included
with
Stub. PAYROLL*

Below are the current board members who are required to complete their Ethics Training per AB 1234 Ethics Training for Local Officials:

President Bernard Murphy

- last course completed 1/19/17
- **due 1/19/19**

Director Armando Muniz

- last course completed 6/4/16
- **due NOW**

Director Forest Trowbridge

- last course completed 5/20/16
- **due NOW**

Director Trueba

- last course completed 9/15/15
- **due NOW**

Director Chris Barajas

- last course completed 1/19/17
- **due 1/19/19**

The training may be accessed at the link below, and at the end of the training a certification of completion must be printed.

LINK:

<http://www.localethcis.fppc.ca.gov>

Please provide your completed certificate to Krysta Krall.

ANNUAL

STATE OF RIVERSIDE COUNTY

FORUM BREAKFAST

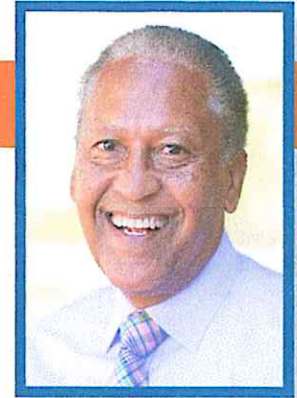


Thursday, September 6, 2018

7:30 AM -10:00 AM



45000 Pechanga Parkway
Temecula, CA 92592



Chuck Washington
Chairman of the Board

\$50 per person pre-sale • \$65 per person at the door • Sponsorships Available (see attached)

- YES,** I/we would like ____ individual reservation(s) at \$50 per person.
- YES,** I/we would like to be a Bronze Sponsor @ \$1,000 for 4 people.
- YES,** I/we would like to be a Silver Sponsor @ \$2,500 for 5 people.
- YES,** I/we would like to be a Gold Sponsor @ \$5,000 for 10 people.
- YES,** I/we would like to be a Platinum Sponsor @ \$10,000 for 10 people.

Please fax your response to (951) 686-1998 or email to admin@michaelwilliamscompany.com

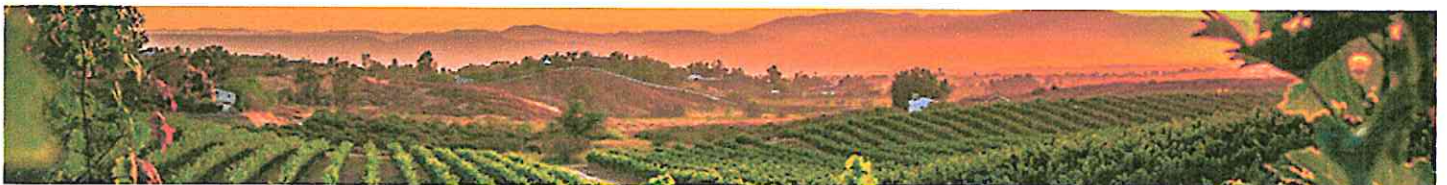
NAME _____ EMAIL _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

OCCUPATION _____ EMPLOYER _____

TELEPHONE _____ FAX _____



Make checks payable to:

RIVERSIDE COUNTY ECONOMIC DEVELOPMENT AGENCY

3711-A Arlington Avenue • Riverside, CA 92506

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To contribute by personal credit card,
please complete the following:

PLEASE CHECK ONE:



NAME ON CARD _____

SIGNATURE _____

CARD # _____ AMOUNT _____

EXP. DATE _____ SEC. CODE _____

For further information, visit us online at www.michaelwilliamscompany.com or call (951) 686-1996.

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Search site



SAN BERNARDINO COUNTY
WATER CONFERENCE

To register, visit biabuild.com

August 10, 2018
7:00 - 1:00

HOME DROUGHT INFRASTRUCTURE CONSERVATION LEGISLATION INDUSTRY

California Water News Daily

DON'T MISS 12th Annual SBC Water Conference's Common Message: There's Enough Water, it's how it's Managed

Home > Drought > Water Seen as Most Important Environmental Issue in Recent Public Policy Institute Survey

Water Seen as Most Important Environmental Issue in Recent Public Policy Institute Survey

By California Water News Daily on August 11, 2018

SHARE TWEET SHARE SHARE 0 COMMENTS

According to a recent Public Policy Institute of California (PPIC) survey, drought and water supply have been identified as the most frequently named topic when likely voters are asked about the most important environmental issue facing the state today (24%). Although the proportion of likely voters expressing this view has dropped sharply in the last two years – 24 percent now versus 43 percent in July 2016 – water and drought still top the list.



Californians will vote on an \$8.9 billion bond measure, Proposition 3, in November, on whether to fund additional water infrastructure projects. The Association of California Water Agencies (ACWA)-supported Proposition 3 shows a majority of likely voters (58 percent) plan to vote yes and a quarter (25 percent) intend to vote no while 17 percent remain undecided according to the PPIC survey.

"The drought and water shortages are still on Californians' minds," said Mark Baldassare, PPIC president and CEO. "They seem willing to support a water bond on the November ballot after passing a multibillion-dollar water bond measure in June."

Likely November voters say the supply of water is a big problem, ranging from 60 percent to at least somewhat of a problem for 25 percent of voters depending on water availability in their part of California. Across regions, Orange/San Diego residents (55 percent) are the most likely to say the water supply is a big problem where they live, while San Francisco Bay Area residents (43 percent) are the least likely to say so.

Environmental issues and a candidates' position on them are important factors in determining voter's preferences in the governor's race according to the PPIC survey. A majority of likely voters (56 percent) say the candidates' environmental positions are very important in determining their votes—the largest share to express this view since PPIC first asked likely voters the question in 2006 (44 percent). Another third of prospective voters (31 percent) say candidate positions on the environment are somewhat important.

The most recent PPIC Statewide Survey is based on interviews conducted from July 8–17, 2018 in English or Spanish according to respondents' preferences. Findings are based on a telephone survey of 1,711 California adult residents, including 1,198 interviewed on cell phones and 513 interviewed on landline telephones. The sampling error, taking design effects from weighting into



LATEST CALIFORNIA DROUGHT NEWS

POPULAR COMMENTS



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Three organizations in California have been announced as recent...
August 12, 2018 0



Water Seen As Most Important Environmental Issue In Recent Public Policy Institute Survey

According to a recent Public Policy Institute of California...
August 11, 2018 0

consideration, is ± 3.4 percent for all adults, ± 3.6 percent for the 1,420 registered voters, and ± 4.3 percent for the 1,020 likely voters.

The PPIC survey was conducted funding from the David and Lucile Packard Foundation, the Dirk and Charlene Kabcenell Foundation, the Flora Family Foundation and the Heising-Simons Foundation. PPIC is a public charity dedicated to informing and improving public policy in California through independent, objective, nonpartisan research.

drought featured

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SAN DIEGO COUNTY WATER AUTHORITY GIVES CONDITIONAL SUPPORT TO WATERFIX

BY SAN DIEGO COUNTY WATER AUTHORITY AUG 10, 2018

MEMBER SUBMITTED NEWS

The San Diego County Water Authority's (SDCWA) Board of Directors on Aug. 9 gave conditional support to current plans for California WaterFix, the state's \$17 billion proposal to address water supply constraints in the Sacramento-San Joaquin Bay-Delta. The board made its backing contingent on a project financing plan that treats San Diego County ratepayers fairly through the proper allocation of project costs by the Metropolitan Water District (MWD) of Southern California, the sole source of Bay-Delta water for the San Diego region.

The updated policy principles adopted by the board also promote independent oversight of project finances and construction progress, along with continued state ownership and operation of the State Water Project, including WaterFix facilities.

For decades, the SDCWA has actively assessed a variety of potential solutions to complex ecological and water supply issues in the Bay-Delta, the largest estuary on the West Coast and the hub of massive state and federal water projects that serve tens of millions of residents. Consistent with state policy, the SDCWA also has drastically reduced the region's reliance on water from the Bay-Delta.

While it remains uncertain how MWD will recoup its costs, the decision to build the WaterFix project has been made – by MWD and other project proponents – and the SDCWA's focus now moves to how the project will be funded.

Bay-Delta water supplies are delivered to San Diego County only by MWD, which purchases the water from the state. If MWD recoups its WaterFix costs as water supply charges – in keeping with the state's historical approach to similar projects – the SDCWA would be responsible for as little as \$73 million, according to current estimates. Local costs could soar to as much as \$1.8 billion if MWD instead allocates WaterFix costs entirely on transportation

charges, because the SDCWA is the only agency that uses MWD's transportation system to transport large volumes of independent water supplies.

While San Diego County also has received significant amounts of water from the Bay-Delta historically, the volumes have dwindled significantly due to regulatory constraints and the SDCWA's successful plan to develop locally controlled, drought-proof water supplies and reduce its purchases of water from MWD. Those efforts are in keeping with the state directives to decrease dependence on the Bay-Delta for meeting California's future water supply needs.

Over the past several years, the SDCWA has conducted one of the most exhaustive Bay Delta Conservation Plan and WaterFix reviews of any water agency in the state, with dozens of board presentations and public meetings on the topic. The SDCWA board heard from an array of stakeholders and experts, including Bay-Delta community leaders and elected officials, farming interests, state agencies, independent economists, environmental groups and others.

© 2018 Association of California Water Agencies

8. MANAGER'S REPORT

- a) Operations Report
- b) Fire and Incident Report

Water and Wastewater Production Comparison

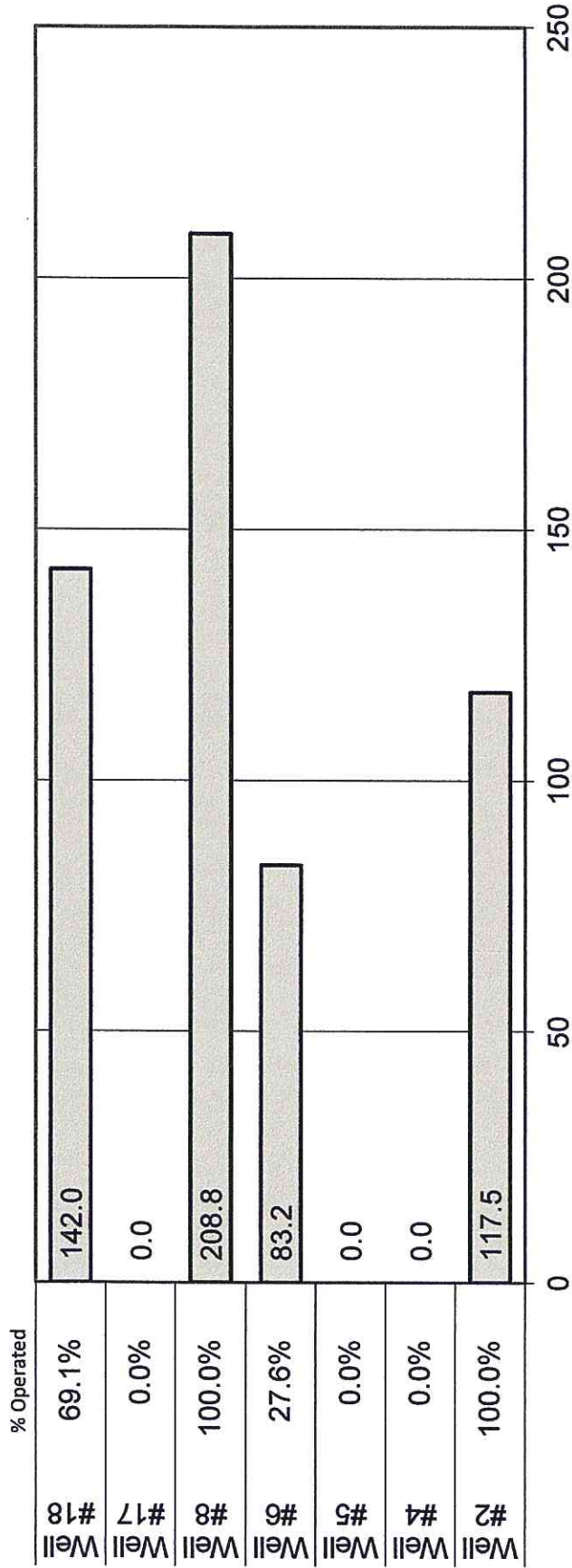
Date	TOTAL WELL PRODUCTION in Million Gallons					Consumption to	WASTEWATER
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Non-Potable Total	JURUPA C.S.D. (Million Gallons)	FLOW TO RIVERSIDE (Million Gallons)
7/1/2018	0.00	4.97	4.97	0.54	5.51	0.00	1.74
7/2/2018	0.00	5.58	5.58	0.64	6.22	0.00	1.98
7/3/2018	0.00	4.93	4.93	0.61	5.54	0.00	1.97
7/4/2018	0.00	5.45	5.45	0.66	6.10	0.00	1.86
7/5/2018	0.00	5.70	5.70	0.52	6.21	0.00	1.94
7/6/2018	0.00	6.48	6.48	0.66	7.13	0.00	1.99
7/7/2018	0.00	5.37	5.37	0.41	5.77	0.00	1.78
7/8/2018	0.00	5.93	5.93	0.61	6.54	0.00	1.76
7/9/2018	0.00	5.68	5.68	0.74	6.41	0.00	2.02
7/10/2018	0.00	6.32	6.32	0.50	6.82	0.00	2.08
7/11/2018	0.00	5.16	5.16	0.72	5.88	0.00	2.06
7/12/2018	0.00	6.12	6.12	0.47	6.59	0.00	2.02
7/13/2018	0.00	5.38	5.38	0.69	6.07	0.00	2.03
7/14/2018	0.00	5.36	5.36	0.52	5.88	0.00	1.86
7/15/2018	0.00	5.37	5.37	0.51	5.87	0.00	1.79
7/16/2018	0.00	7.16	7.16	0.60	7.76	0.00	2.07
7/17/2018	0.00	4.70	4.70	0.61	5.31	0.00	2.06
7/18/2018	0.00	5.51	5.51	0.51	6.02	0.00	2.07
7/19/2018	0.00	5.12	5.12	0.55	5.67	0.00	2.08
7/20/2018	0.00	5.76	5.76	0.53	6.29	0.00	2.01
7/21/2018	0.00	5.57	5.57	0.43	6.00	0.00	1.87
7/22/2018	0.00	5.41	5.41	0.73	6.14	0.00	1.74
7/23/2018	0.00	5.58	5.58	0.63	6.21	0.00	2.05
7/24/2018	0.00	6.84	6.84	0.59	7.43	0.00	2.04
7/25/2018	0.00	5.24	5.24	0.56	5.80	0.00	2.08
7/26/2018	0.00	6.29	6.29	0.56	6.85	0.00	2.03
7/27/2018	0.00	4.75	4.75	0.70	5.45	0.00	2.07
7/28/2018	0.00	8.08	8.08	0.52	8.60	0.00	2.02
7/29/2018	0.00	7.65	7.65	0.52	8.17	0.00	1.84
7/30/2018	0.00	5.25	5.25	0.62	5.87	0.00	2.04
7/31/2018	0.00	7.03	7.03	0.75	7.77	0.00	2.09
MINIMUM	0.00	4.70	4.70	0.41	5.31	0.00	1.74
AVERAGE	0.00	5.80	5.80	0.59	6.38	0.00	1.97
MAXIMUM	0.00	8.08	8.08	0.75	8.60	0.00	2.09
TOTAL	0.00	179.70	179.70	18.19	197.89	0.00	61.03

RUBIDOUX COMMUNITY SERVICES DISTRICT
MONTHLY WELL PRODUCTION
(Million Gallons)

DATE	POTABLE WATER										NONPOTABLE WATER					TOTALS		
	JURUPA TIE-IN (MG)	TROYER Well #2 (MG)	Nitrate Removal Pit FLEETWOOD Well #4 (MG)	SKOTTY Well #6 (MG)	DAILY Well #5 (MG)	GOULD Well #8 (MG)	Manganese Removal Plant #2 Well #17 (MG)	Well #18 (MG)	28th ST. Well #3 (MG)	DAILY Well #7 (MG)	CLEMENT Well #11 (MG)	46th ST. Well #14 (MG)	MISSION #19 & #20 (MG)	POTABLE (MG)	NON POTABLE (MG)	TOTAL PROD. (MG)		
7/1/2017	0.00	1.40	0.00	0.00	0.00	2.07	0.00	1.50	0.00	0.00	0.53	0.00	0.02	4.97	0.54	5.51		
7/2/2017	0.00	1.48	0.00	0.00	0.00	2.41	0.00	1.69	0.00	0.00	0.60	0.00	0.04	5.58	0.64	6.22		
7/3/2017	0.00	1.08	0.00	0.19	0.00	2.16	0.00	1.51	0.00	0.00	0.60	0.00	0.01	4.93	0.61	5.54		
7/4/2017	0.00	1.22	0.00	0.48	0.00	2.28	0.00	1.46	0.00	0.00	0.63	0.00	0.03	5.45	0.66	6.10		
7/5/2017	0.00	1.38	0.00	0.65	0.00	2.16	0.00	1.51	0.00	0.00	0.49	0.00	0.02	5.70	0.52	6.21		
7/6/2017	0.00	1.31	0.00	1.56	0.00	2.11	0.00	1.50	0.00	0.00	0.64	0.00	0.02	6.48	0.66	7.13		
7/7/2017	0.00	1.32	0.00	0.34	0.00	2.27	0.00	1.45	0.00	0.00	0.39	0.00	0.01	5.37	0.41	5.77		
Subtotal	0.00	9.18	0.00	3.21	0.00	15.46	0.00	10.62	0.00	0.00	3.87	0.00	0.15	38.47	4.03	42.49		
7/8/2017	0.00	1.22	0.00	1.12	0.00	2.04	0.00	1.56	0.00	0.00	0.59	0.00	0.02	5.93	0.61	6.54		
7/9/2017	0.00	1.26	0.00	0.65	0.00	2.44	0.00	1.33	0.00	0.00	0.69	0.00	0.05	5.68	0.74	6.41		
7/10/2017	0.00	1.22	0.00	1.47	0.00	2.14	0.00	1.50	0.00	0.00	0.46	0.00	0.04	6.32	0.50	6.82		
7/11/2017	0.00	1.27	0.00	0.32	0.00	2.11	0.00	1.46	0.00	0.00	0.71	0.00	0.02	5.16	0.72	5.88		
7/12/2017	0.00	1.22	0.00	1.29	0.00	2.17	0.00	1.43	0.00	0.00	0.43	0.00	0.03	6.12	0.47	6.59		
7/13/2017	0.00	1.25	0.00	0.41	0.00	2.26	0.00	1.47	0.00	0.00	0.67	0.00	0.02	5.38	0.69	6.07		
7/14/2017	0.00	1.30	0.00	0.00	0.00	2.43	0.00	1.63	0.00	0.00	0.51	0.00	0.02	5.36	0.52	5.88		
Subtotal	0.00	8.73	0.00	5.25	0.00	15.58	0.00	10.37	0.00	0.00	4.06	0.00	0.18	39.94	4.26	44.19		
7/15/2017	0.00	1.06	0.00	0.91	0.00	2.04	0.00	1.36	0.00	0.00	0.50	0.00	0.00	5.37	0.51	5.87		
7/16/2017	0.00	1.34	0.00	1.90	0.00	2.52	0.00	1.40	0.00	0.00	0.57	0.00	0.03	7.16	0.60	7.76		
7/17/2017	0.00	1.09	0.00	0.10	0.00	1.96	0.00	1.55	0.00	0.00	0.59	0.00	0.02	4.70	0.61	5.31		
7/18/2017	0.00	1.36	0.00	0.47	0.00	2.15	0.00	1.53	0.00	0.00	0.49	0.00	0.02	5.51	0.51	6.02		
7/19/2017	0.00	1.06	0.00	0.98	0.00	1.69	0.00	1.39	0.00	0.00	0.48	0.00	0.02	5.12	0.55	5.67		
7/20/2017	0.00	1.24	0.00	0.77	0.00	2.26	0.00	1.49	0.00	0.00	0.51	0.00	0.02	5.76	0.53	6.29		
7/21/2017	0.00	1.25	0.00	0.40	0.00	2.35	0.00	1.56	0.00	0.00	0.41	0.00	0.02	5.57	0.48	6.00		
Subtotal	0.00	8.41	0.00	5.52	0.00	14.96	0.00	10.29	0.00	0.00	3.55	0.00	0.13	39.18	3.74	42.91		
7/22/2017	0.00	1.24	0.00	0.32	0.00	2.30	0.00	1.54	0.00	0.00	0.71	0.00	0.02	5.41	0.73	6.14		
7/23/2017	0.00	1.19	0.00	0.85	0.00	2.13	0.00	1.41	0.00	0.00	0.61	0.00	0.02	5.58	0.63	6.21		
7/24/2017	0.00	1.12	0.00	1.86	0.00	2.32	0.00	1.55	0.00	0.00	0.56	0.00	0.03	6.84	0.59	7.43		
7/25/2017	0.00	1.20	0.00	0.23	0.00	2.30	0.00	1.52	0.00	0.00	0.54	0.00	0.02	5.24	0.56	5.80		
7/26/2017	0.00	1.21	0.00	1.53	0.00	2.12	0.00	1.42	0.00	0.00	0.54	0.00	0.02	6.29	0.56	6.85		
7/27/2017	0.00	1.16	0.00	0.27	0.00	1.77	0.00	1.55	0.00	0.00	0.68	0.00	0.02	4.75	0.70	5.45		
7/28/2017	0.00	1.22	0.00	3.17	0.00	2.29	0.00	1.40	0.00	0.00	0.50	0.00	0.02	8.08	0.52	8.60		
7/29/2017	0.00	1.31	0.00	2.34	0.00	2.37	0.00	1.62	0.00	0.00	0.50	0.00	0.02	7.65	0.52	8.17		
7/30/2017	0.00	1.08	0.00	0.49	0.00	2.23	0.00	1.46	0.00	0.00	0.59	0.00	0.03	5.25	0.62	5.87		
7/31/2017	0.00	1.25	0.00	2.05	0.00	2.20	0.00	1.53	0.00	0.00	0.68	0.00	0.02	7.03	0.75	7.77		
Subtotal	0.00	0.00	0.00	13.11	0.00	22.03	0.00	15.00	0.00	0.00	5.92	0.00	0.21	62.12	6.18	68.29		
TOTAL	0.000	26.318	0.000	27.094	0.000	68.025	0.000	46.278	0.000	0.116	17.403	0.000	0.675	179.697	18.194	197.891		

TOTAL WATER PRODUCED w/ % Operated

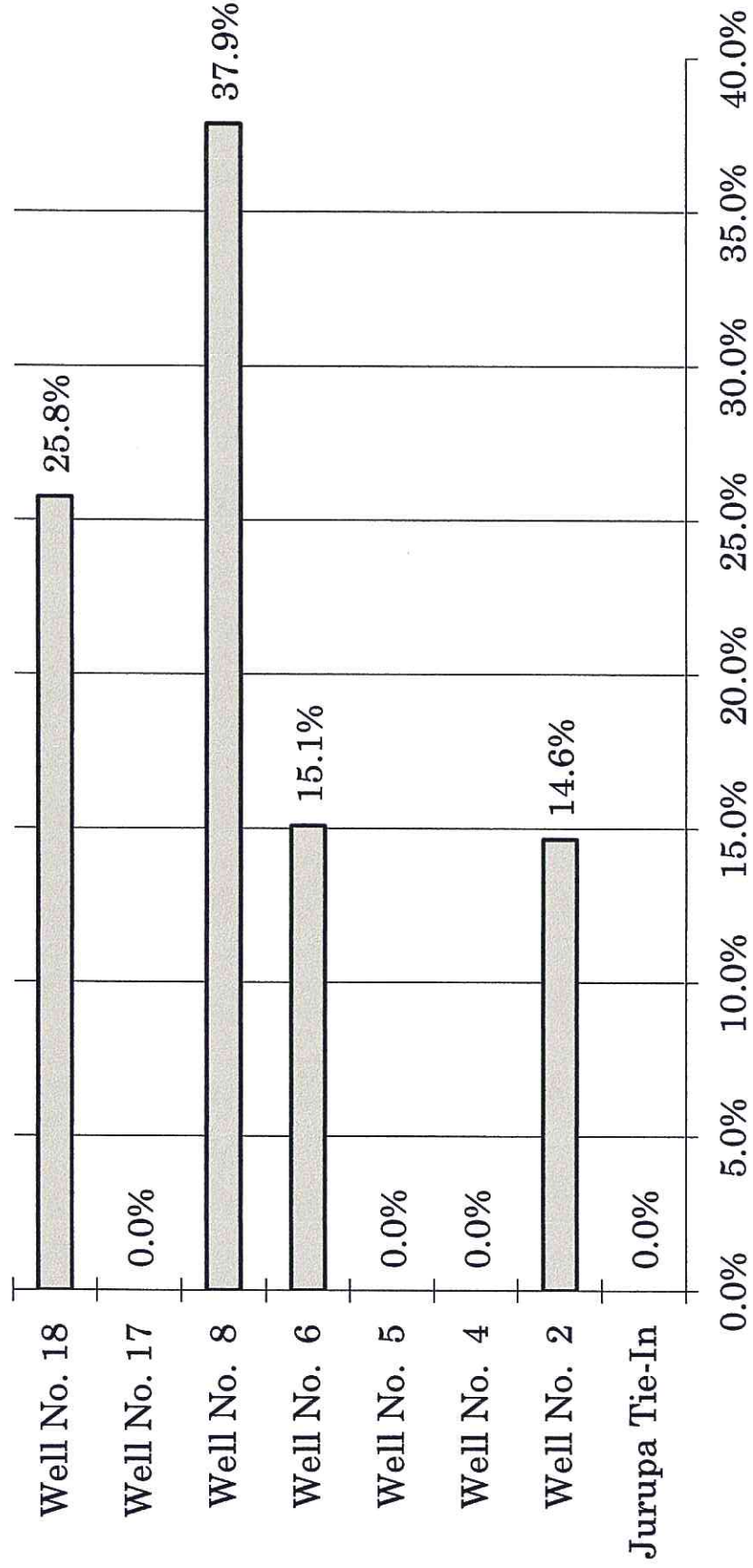
July 2018



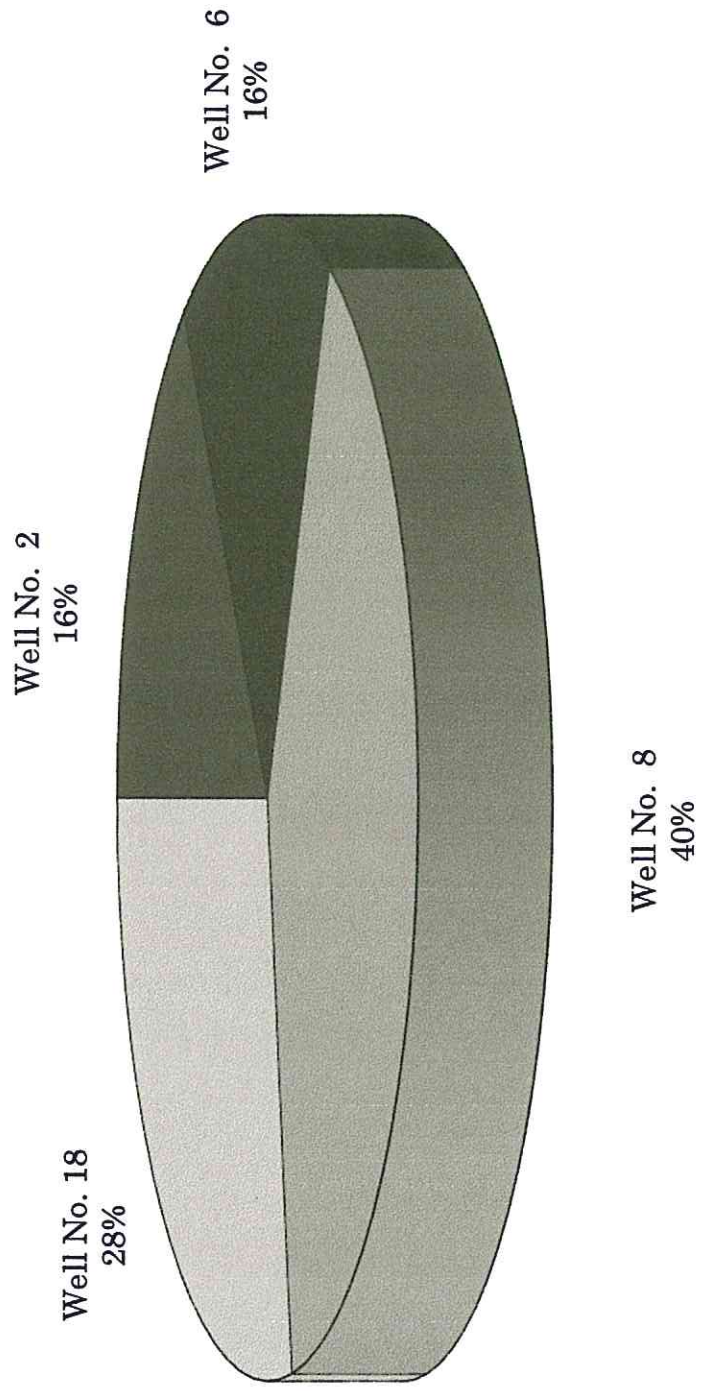
Max Production 965.9 AF
Monthly Production 425.2 AF
Reserve Production 540.7 AF

1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

Source Potable Production Comparison July 2018

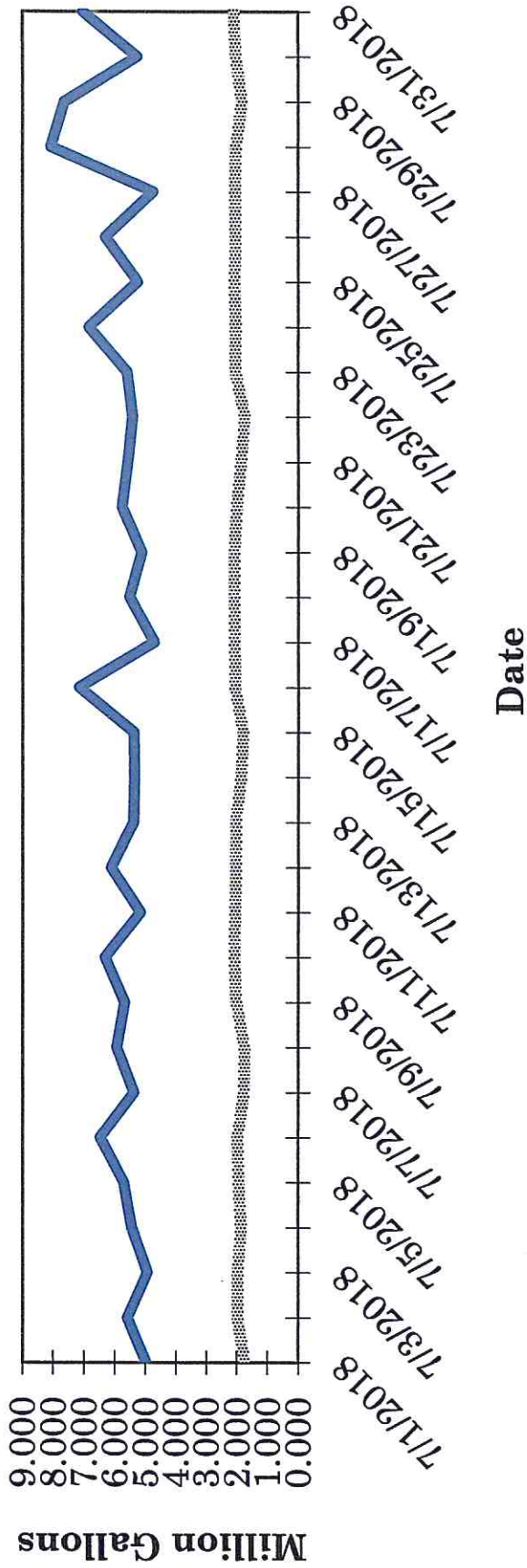


Source Potable Production Comparison July 2018



Potable Water & Wastewater Comparison

July 2018

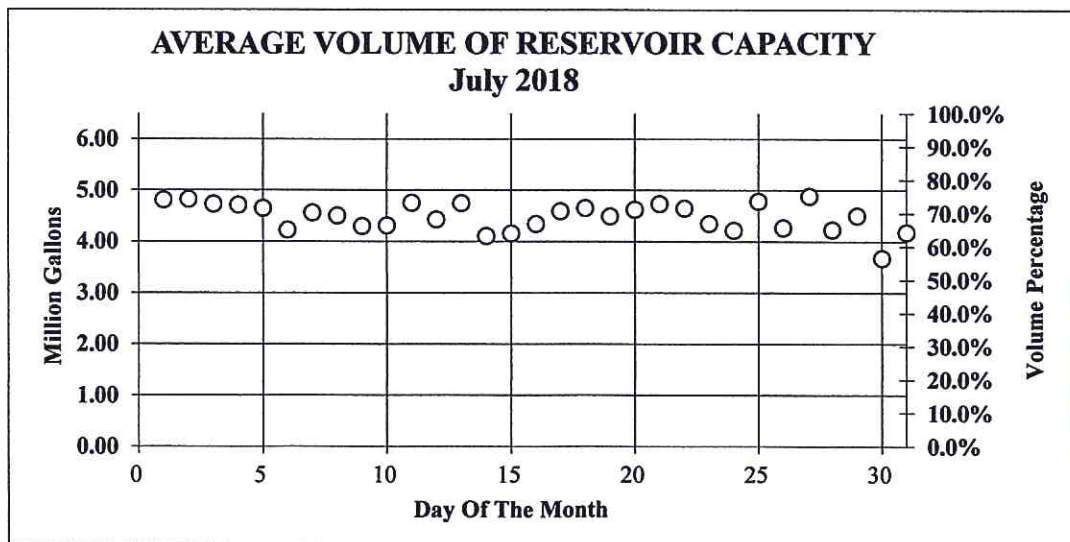


— Potable Water Prod. Wastewater Prod

RUBIDOUX COMMUNITY SERVICES DISTRICT

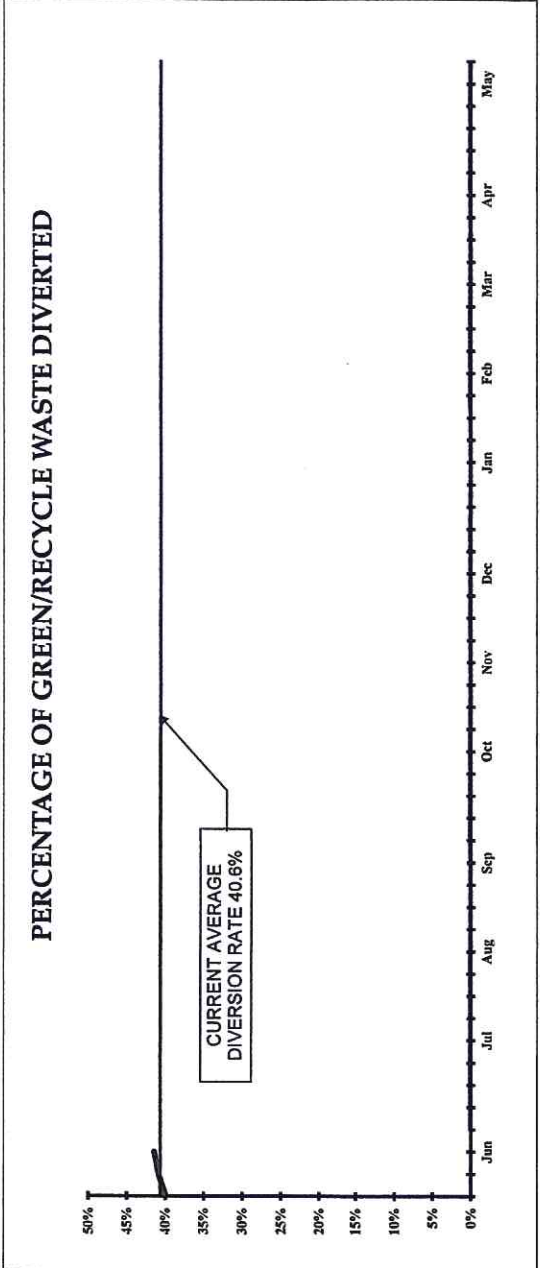
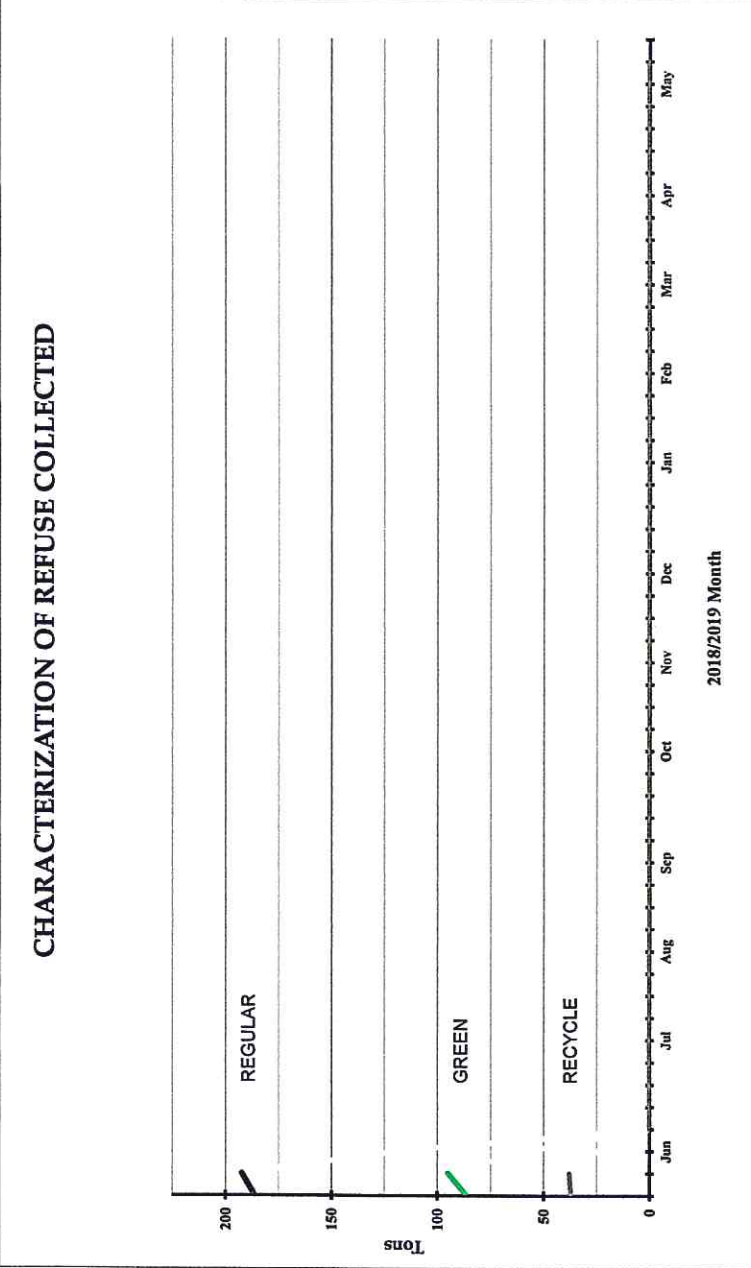
Reservoir Capacity Report

CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER I	PERRONE		
7/1/2018	77.2	72.0	77.2	77.4	4,811,995	74.9%
7/2/2018	77.0	71.7	78.8	79.0	4,818,542	75.0%
7/3/2018	74.6	70.1	78.6	79.3	4,729,407	73.6%
7/4/2018	74.1	70.1	77.7	78.9	4,709,305	73.3%
7/5/2018	73.0	68.9	76.9	79.8	4,649,439	72.4%
7/6/2018	63.4	62.6	76.6	75.7	4,223,114	65.7%
7/7/2018	75.4	71.1	71.2	61.2	4,561,253	71.0%
7/8/2018	69.5	66.9	76.4	78.2	4,502,651	70.1%
7/9/2018	65.0	63.4	76.6	77.6	4,298,826	66.9%
7/10/2018	64.6	63.4	77.4	77.7	4,307,288	67.0%
7/11/2018	75.8	71.2	77.6	77.7	4,751,415	74.0%
7/12/2018	67.4	65.8	77.4	77.7	4,430,357	69.0%
7/13/2018	75.4	70.8	77.3	79.8	4,749,827	73.9%
7/14/2018	60.6	59.0	76.4	80.9	4,102,929	63.9%
7/15/2018	60.7	60.2	76.5	78.9	4,154,843	64.7%
7/16/2018	65.3	63.8	77.6	77.7	4,340,888	67.6%
7/17/2018	70.7	67.5	76.9	81.0	4,588,870	71.4%
7/18/2018	73.1	69.0	79.1	77.4	4,650,912	72.4%
7/19/2018	69.1	66.5	77.3	77.6	4,488,995	69.9%
7/20/2018	71.6	68.3	76.7	79.6	4,622,760	71.9%
7/21/2018	74.9	70.3	75.0	80.2	4,735,784	73.7%
7/22/2018	75.0	70.4	75.5	70.5	4,645,427	72.3%
7/23/2018	65.6	64.0	76.9	78.1	4,344,393	67.6%
7/24/2018	62.7	62.1	77.1	77.2	4,219,155	65.7%
7/25/2018	76.4	71.7	77.2	77.2	4,781,303	74.4%
7/26/2018	63.7	62.8	77.6	77.5	4,266,101	66.4%
7/27/2018	78.9	73.3	77.7	77.8	4,883,511	76.0%
7/28/2018	62.0	61.4	77.1	81.2	4,229,037	65.8%
7/29/2018	70.0	66.1	78.1	79.9	4,502,854	70.1%
7/30/2018	50.9	51.2	78.7	79.4	3,673,142	57.2%
7/31/2018	59.6	60.8	78.6	77.7	4,177,330	65.0%



* The total capacity of all District reservoirs is 6,425,000 gallons.

RUBIDOUX COMMUNITY SERVICES DISTRICT
Green Waste Program
(May 18 to June 19)





**CAL
FIRE**



Resource Activity Report

7/1/2017

7/31/2017

7/1/2018

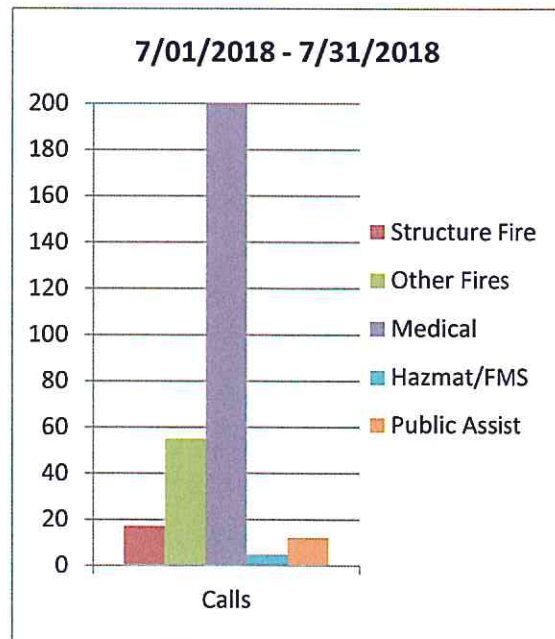
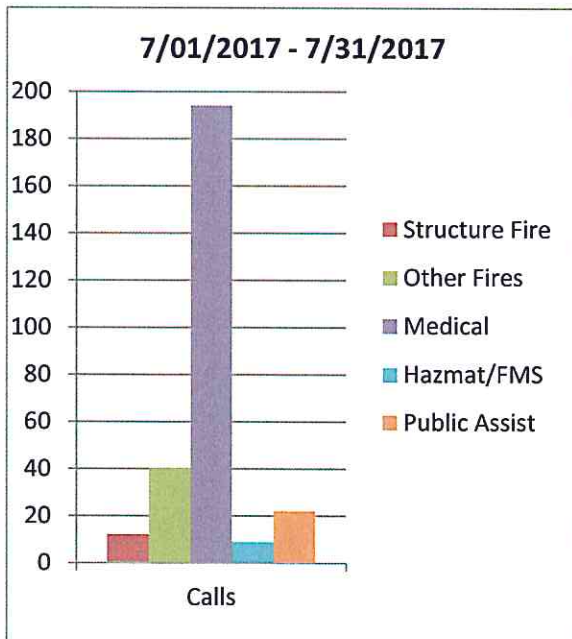
7/31/2018

Call Type	Station 38
Veg/Structure Fire	12
Other Fires	40
Medical	194
Hazmat/FMS	9
Public Assist	22
Period Total	277

Year to Date	1,850
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Call Type	Station 38
Veg/Structure Fire	17
Other Fires	55
Medical	200
Hazmat/FMS	5
Public Assist	12
Period Total	289

Year to Date	1,907
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9. CONSIDERATION TO APPROVE RESOLUTION NO. 2018-845, A
RESOLUTION AUTHORIZING PARTICIPATION IN THE SPECIAL
DISTRICT RISK MANAGEMENT HEALTH BENEFIT PROGRAM FOR
DENTAL COVERAGE:
DM 2018-53

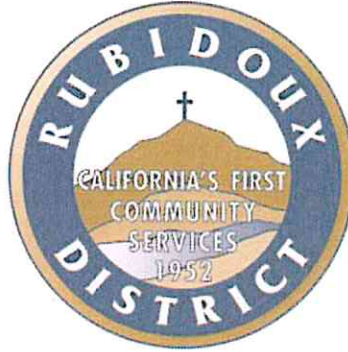
Rubidoux Community Services District

Board of Directors

Christopher Barajas
Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Hank Trueba Jr.

Secretary-Manager

David D. Lopez



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2018-53

August 16, 2018

To: Rubidoux Community Services District
Board of Directors

Subject: Consideration to Adopt Resolution No. 2018-845, A Resolution Authorizing Contracting With Delta Dental Through Special District Risk Management Authority

BACKGROUND:

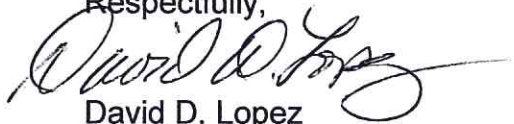
As prescribed in the renewed Memorandum Of Understanding (MOU), the Rubidoux Community Services District (District) and the Labor Representatives agreed to change Health and Dental providers for costs and selection considerations. More specially, the current dental provider Public Employees Benefit Trust (PEBT), a union sponsored provider was deficient: lacking in service and selection for District participants. The proposed dental provider, Delta Dental has the support of the union as the preferred dental plan. Staff contacted Special District Risk Management Authority (SDRMA) for rates and enrollment processing into Delta Dental. With respect to premiums, PEBT for Family Coverage in 2018 is \$129.50. Delta Dental for 2019 thru 2020, family coverage is \$132.09, a \$2.59 monthly increase over PEBT.

Attached for the Board of Directors review, consideration and adoption is District Resolution No. 2018-845 which authorizes the Rubidoux Community Services District to contract with SDRMA for dental health care (Delta Dental) with an effective date of January 1, 2019.

RECOMMEDATION:

Staff recommends adoption of Resolution No. 2018-845, a resolution which authorizes the District to contract for Dental Services (Delta Dental) with SDRMA.

Respectfully,



David D. Lopez
Secretary-Manager

Attachment: Res. No. 2018-845
SDRMA/Delta Dental Rates/Coverage
Bechely Email dated 05/21/18

RESOLUTION NO. 2018-845

A RESOLUTION OF RUBIDOUX COMMUNITY SERVICES DISTRICT APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

WHEREAS, Rubidoux Community Services District, a public agency duly organized and existing under and by virtue of the laws of the State of California (the "DISTRICT"), has determined that it is in the best interest and to the advantage of the DISTRICT to participate in Health Benefits offered by the Special District Risk Management Authority (the "Authority"); and

WHEREAS, the Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing risk financing, risk management programs and other coverage protection programs; and

WHEREAS, participation in Authority programs requires the DISTRICT to execute and enter into a Memorandum of Understanding which states the purpose and participation requirements for Health Benefits; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the DISTRICT is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE DISTRICT AS FOLLOWS:

Section 1. Findings. The DISTRICT's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the DISTRICT.

Section 2. Memorandum of Understanding. The Memorandum of Understanding, to be executed and entered into by and between the DISTRICT and the Authority, in the form presented at this meeting and on file with the DISTRICT's Secretary, is hereby approved. The DISTRICT's Governing Body and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the DISTRICT, to execute and deliver to the Authority the Memorandum of Understanding attached hereto as Exhibit "A".

Section 3. Program Participation. The DISTRICT's Governing Body approves participating in the Special District Risk Management Authority's Health Benefits Program.

Section 4. Other Actions. The Authorized Officers of the DISTRICT are each hereby authorized and directed to execute and deliver any and all documents which are necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 5. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED by the Rubidoux Community Services District Board of Directors on this 16th day of August, 2018 by the following vote:

AYES:

NOES:

ABSENT:

Bernard Murphy, President
Rubidoux Community Services District

(SEAL)

ATTEST:

David D. Lopez, Secretary-Manager

APPROVED TO FORM AND CONTENT:

John R. Harper, General Counsel



MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND THE PARTICIPATING PUBLIC ENTITY (HEREAFTER "ENTITY") WHO IS SIGNATORY TO THIS MEMORANDUM.

WHEREAS, on August 1, 2006, SDRMA was appointed administrator for the purpose of enrolling small public entities typically having 250 or less employees into the CSAC - Excess Insurance Authority Health's ("CSAC-EIA Health") Small Group Health Benefits Program (hereinafter "PROGRAM"); and

WHEREAS, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by CSAC-EIA Health Committee for the PROGRAM (the "COMMITTEE") and not SDRMA; and.

WHEREAS, ENTITY desires to enroll and participate in the PROGRAM.

NOW THEREFORE, SDRMA and ENTITY agree as follows:

1. **PURPOSE.** ENTITY is signatory to this MEMORANDUM for the express purpose of enrolling in the PROGRAM.
2. **ENTRY INTO PROGRAM.** ENTITY shall enroll in the PROGRAM by making application through SDRMA which shall be subject to approval by the PROGRAM's Underwriter and governing documents and in accordance with applicable eligibility guidelines.
3. **MAINTENANCE OF EFFORT.** PROGRAM is designed to provide an alternative health benefit solution to all participants of the ENTITY including active employees, retired employees (optional), dependents (optional) and public officials (optional). ENTITY public officials may participate in the PROGRAM only if they are currently being covered and their own ENTITY's enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements
4. **PREMIUMS.** ENTITY understands that premiums and rates for the PROGRAM are set by the COMMITTEE. ENTITY will remit monthly premiums based upon rates established for each category of participants and the census of covered employees, public officials, dependents and retirees.

Rates for the ENTITY and each category of participant will be determined by the COMMITTEE designated for the PROGRAM based upon advice from its consultants and/or a consulting Benefits Actuary and insurance carriers. In addition, SDRMA adds an administrative fee to premiums and rates set by the COMMITTEE for costs associated with administering the PROGRAM. Rates may vary depending upon factors including, but not limited to, demographic characteristics, loss experience of all public entities participating in the PROGRAM and differences in benefits provided (plan design), if any.

- a. SDRMA will administrate a billing to ENTITY each month, with payments due by the date specified by SDRMA. Payments received after the specified date will accrue penalties. Premiums are based on a full month and there are no partial months or prorated premiums.
- b. ENTITY must send notification of termination of benefits for a covered employee or dependent to SDRMA within 31 days of the date of termination. Benefits will be terminated the last day of the month in which the termination occurred. If the termination notice is received after 31 days of the date of termination, the request must be approved by the PROGRAM to terminate coverage. All requests may not be approved; therefore participants may need to wait for open enrollment to elect the change (termination). If the termination is due to an employee terminating employment, if not approved to retroactively terminate coverage, coverage will be terminated prospectively at the end of the month.

5. **BENEFITS.** Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the PROGRAM and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to PROGRAM underwriter for approval.
6. **COVERAGE DOCUMENTS.** Except as otherwise provided herein, CSAC-EIA Health documents outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the PROGRAM.
7. **PROGRAM FUNDING.** It is the intent of this MEMORANDUM to provide for a fully funded PROGRAM by any or all of the following: pooling risk; purchasing individual stop loss coverage to protect the pool from large claims; and purchasing aggregate stop loss coverage.
8. **ASSESSMENTS.** Should the PROGRAM not be adequately funded for any reason, pro-rata assessments to the ENTITY may be utilized to ensure the approved funding level for applicable policy periods. Any assessments which are deemed necessary to ensure approved funding levels shall be made upon the determination and approval of the COMMITTEE in accordance with the following:
 - a. Assessments/dividends will be used sparingly. Generally, any over/under funding will be factored into renewal rates.
 - b. If a dividend/assessment is declared, allocation will be based upon each ENTITY's proportional share of total premiums paid for the preceding 3 years. An ENTITY must be a current participant to receive a dividend, except upon termination of the PROGRAM and distribution of assets.
 - c. ENTITY will be liable for assessments for 12 months following withdrawal from the PROGRAM.
 - d. Fund equity will be evaluated on a total PROGRAM-wide basis as opposed to each year standing on its own.
9. **WITHDRAWAL.** ENTITY may withdraw subject to the following condition: ENTITY shall notify SDRMA and the PROGRAM in writing of its intent to withdraw at least 90 days prior to their requested withdrawal date. ENTITY may rescind its notice of intent to withdraw. Once ENTITY withdraws from the PROGRAM, there is a 3-year waiting period to come back into the PROGRAM, and the ENTITY will be subject to underwriting approval again.
10. **LIAISON WITH SDRMA.** Each ENTITY shall maintain staff to act as liaison with the SDRMA and between the ENTITY and the SDRMA's designated PROGRAM representative.
11. **GOVERNING LAW.** This MEMORANDUM shall be governed in accordance with the laws of the State of California.
12. **VENUE.** Venue for any dispute or enforcement shall be in Sacramento, California.
13. **ATTORNEY FEES.** The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.
14. **COMPLETE AGREEMENT.** This MEMORANDUM together with the related PROGRAM documents constitutes the full and complete agreement of the ENTITY.
15. **SEVERABILITY.** Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.
16. **AMENDMENT OF MEMORANDUM.** This MEMORANDUM may be amended by the SDRMA Board of Directors and such amendments are subject to approval of ENTITY's signatory to this MEMORANDUM.



Any ENTITY who fails or refuses to execute an amendment to this MEMORANDUM shall be deemed to have withdrawn from the PROGRAM on the next annual renewal date.

17. EFFECTIVE DATE. This MEMORANDUM shall become effective upon the signing of this MEMORANDUM by the ENTITY and Chief Executive Officer or Board President of SDRMA.
18. EXECUTION IN COUNTERPARTS. This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____

By: _____

Special District Risk
Management Authority

Dated: _____

By: _____

Rubidoux Community Services District

PROGRAM PARTICIPATION AGREEMENT

The coverage and premiums offered under this agreement are based on the information provided. The submission of any false information may result in the denial of coverage. The provision of known false or misleading information shall render this agreement null and void, and any insurance coverage offered hereunder shall be withdrawn retroactively to the effective date of the policy.

Rubidoux Community Services District is approved for the following products:

Health Dental Vision Life Disability EAP

Future underwriting approval is required for coverage not requested / approved above.

Special Acceptance Terms

- Rate proposal assumes full takeover of existing benefit plans and carriers

Standard Acceptance Terms

- The Underwriting & Eligibility Rules are part of the terms of this agreement and apply unless stated otherwise in the Special Acceptance Terms.
- Proposed rates are guaranteed ONLY for the current population of **Rubidoux Community Services District**, including all currently covered active employees, retirees and public officials (where approved).
- This proposal includes the following Affordable Care Act Government Fees (Health plans only)
 - Reinsurance Fee, PCORI Fee, Insurer Fee (where applicable)
- Rate proposal assumes current enrollment as provided in census file submitted in Interest Packet. The EIA reserves the right to potentially non-renew if the following changes occur and no corrective action is taken by the member organization:
 - If total program enrollment changes by more than 10%.
 - If the distribution of Actives versus non-Medicare Retirees changes by more than 10%.
 - If the tiered enrollment distribution changes by more than 10%.
 - If employer's contribution towards the employee only cost falls below 75% for the health program and 100% for Ancillary. This proposal assumes current employer contribution is at least 75% of employee-only cost for health and 100% for ancillary unless a specific exception has been provided by underwriting. Contribution requirement does not apply to Voluntary Life.

GENERAL AGREEMENT AND SIGNATURE

Effective date requested: 1/1/2019 (Actual date will be assigned by EIA if application is accepted). Application is hereby made to EIA or the appropriate affiliated company for Employee benefits coverage identified above. If this application is accepted, this Program Participation Agreement will become part of the agreement to join the program.

Upon Acceptance of the application, the **Rubidoux Community Services District** will inform all persons who are eligible for coverage that they may apply for EIA coverage under the Agreement/Policy. By signing below applicant acknowledges receipt and adherence of EIA's underwriting and eligibility guidelines and terms of the Participation Agreement.

By: _____ Title: _____
(Authorized Signature)

Printed Name: _____

David Lopez

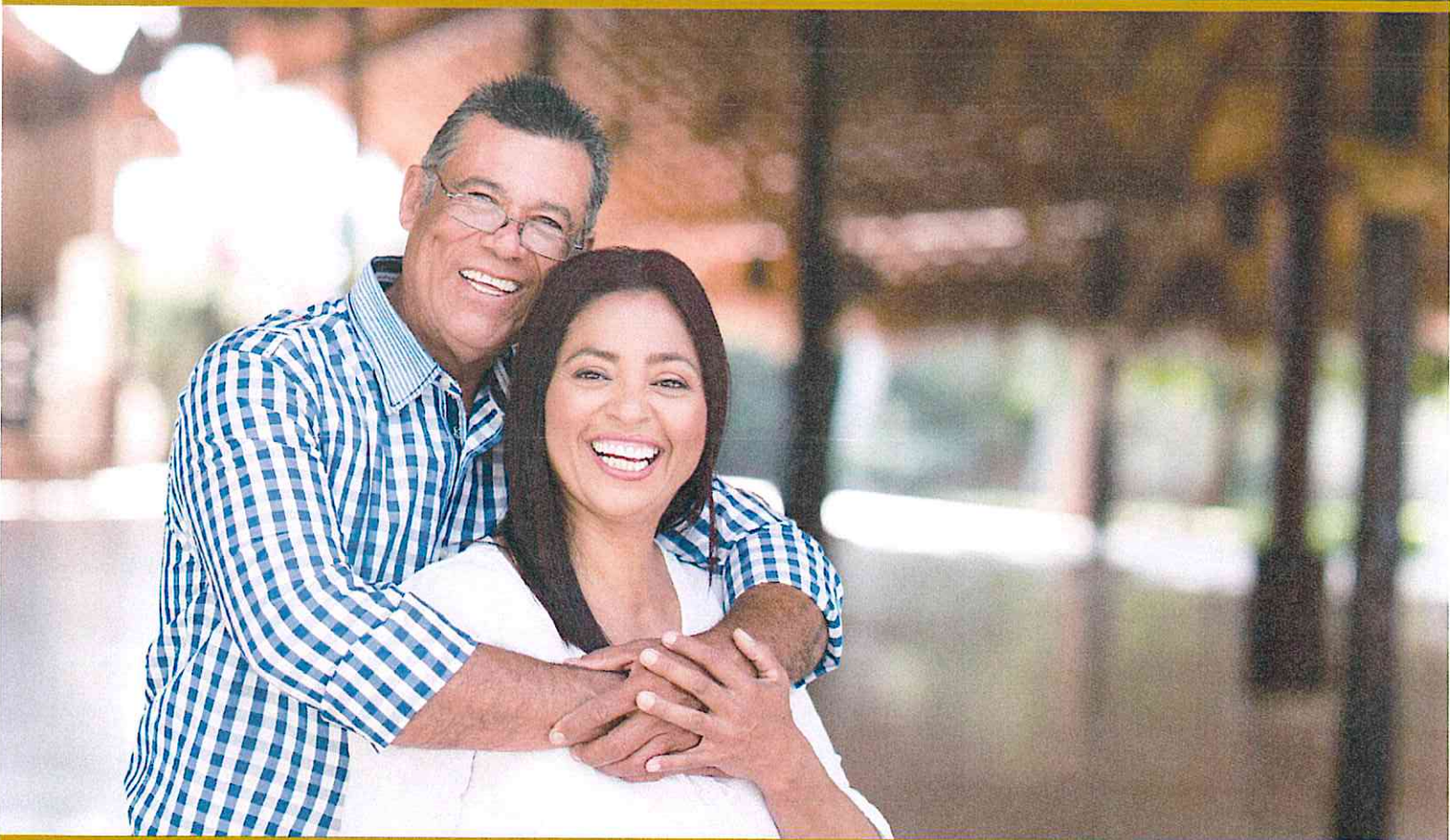
From: Paul Bechely <pbechely@gmail.com>
Sent: Monday, May 21, 2018 7:54 AM
To: David Lopez
Cc: john keeler
Subject: Dental and Vision

Hi Dave , While we have agreed to join Cal-Pers medical in January 2019, I also want to make sure the employees are covered for Dental and Vision.

I will ask John Keeler (who consults with the PEBT) to provide quotes on those benefits. As for the dental, I would propose a \$2000 annual maximum and also include dental implants as part of the plan.

As to PERS medical, the rates for 2019 will be made official in a few weeks.

I will be having a membership meeting on Wednesday evening and need to call you this week to discuss a couple items.



ANCILLARY COVERAGES SUMMARY



HEALTH BENEFITS PROGRAM ELIGIBILITY REQUIREMENTS

1. Entity must be a public agency formed under California law.
2. Entity must have a minimum of two full-time active employees to join. An active full-time employee is an employee who is eligible for enrollment in employee sponsored benefits paid for by the Entity. Part-time employees may be considered active employees only if they are currently part of the benefit eligible population and work a minimum of twenty hours weekly.
3. **Active Employees:**
Medical Benefits - Entity must contribute a minimum of 75% of the cost for active employees.
Ancillary Coverages - Entity must contribute a minimum of 75% of the cost for active employees.
4. **Dependents:**
Medical Benefits - If the Entity offers coverage to dependents, it is recommended the Entity contribute a minimum of 50% of the cost for dependents.
Ancillary Coverages - If the Entity offers coverage to dependents, it is recommended the Entity contribute a minimum of 50% of the cost for dependents.
5. **Retirees:**
Medical Benefits - Entity may offer coverage to retirees.
Ancillary Coverages - Entity may offer coverage to retirees. Retirees are only eligible for Dental and Vision.
6. **Public Officials:**
Entity may offer coverage to public officials (board members, etc.) only if they are currently being covered and Entity's enabling act, plans and policies allow it. Entity is required to cover 75% of the cost for public officials when covering their medical benefits/ancillary coverages. Participation for public officials is limited to their term of office.
7. Entity must have at least 75% of eligible employees (and public officials if they are offered coverage by the Entity) enrolled in order to participate. Public Officials, retirees and dependents may not be covered unless active employees are covered.
8. Premiums are based on a full month. There are no partial months or prorated premiums and member changes will be effective first of the month following the qualifying event. The waiting period for medical benefits/ancillary coverages is effective 1st of the following the date of hire of an employee.
9. The maximum dependent child age is 26. Disabled dependent children are not subject to the dependent age restrictions; however, a verification form will be required certifying the disability.
10. Each prospective new Entity must complete and submit the SDRMA Interest Forms including a large claimant disclosure form (Medical Benefits only) detailing any knowledge of and information pertaining to large and/or ongoing claims. Each Entity is subject to underwriting review and may or may not be accepted for coverage. The underwriting process may take up to two weeks for completion.
11. Entity's governing body must approve a resolution authorizing participation in SDRMA's health benefits program and execute the Memorandum of Understanding (MOU).
12. Once an Entity is approved by underwriting they must submit the Resolution and MOU to SDRMA 45 days before the requested effective date of coverage.
13. *Medical Benefits* - Not all Plans will be offered and available to Entities joining the medical benefits program. The Access+ HMO 15, HMO 20 and Kaiser Plans are not available in all areas. Please check with SDRMA at the time you are submitting your request for underwriting approval to see if the HMO plans are available in your area. Entities selecting one of the medical benefits program HDHP High Deductible Plans (HSA Compatible) are responsible for adhering to IRS rules and regulations and maintenance of the HSA account. SDRMA does not provide this service but can provide contact information for a financial institution that is currently offers this type of service.
14. **Plan Selections and Combination Guidelines:**
Plan Selection
Subject to underwriting review and approval:
 - 2-100 enrolled lives: 2 plans + 1 Kaiser plan
 - 101-200 enrolled lives: 3 plans + 1 Kaiser plan*Plan Combinations*
 - Only 1 HMO or HDHP plan may be offered to an employee group
 - Future plan changes are subject to review and approval by underwriting
15. *Ancillary Coverages* - Entity will choose the particular dental and/or vision plan option to offer its employees. The employees are only allowed to enroll in that particular plan.

Ancillary Coverages Summary

DELTA DENTAL PPO – RATES GUARANTEED UNTIL JANUARY 1, 2020

DENTAL BENEFITS	High Plan	
	PPO	Non-PPO
Calendar Year Maximum	\$2,000	\$1,500
	(Per patient per calendar year)	
Calendar Year Deductible Individual / Family	\$50 / \$150 (Waived for Preventive)	
Age Limitations	Dependents to Age 26	
Diagnostic and Preventive Oral Exam	100%	100%
Routine Cleaning X-Rays Fluoride Treatment Space Maintainers		
Specialist Consultations Basic Services	80%	80%
Fillings Endodontics (Root Canal) Periodontics (Gum Treatment) Tissue Removal (Biopsy) Extractions & Other Oral Surgery Sealants		
Major Services	80%	80%
Crown Repair Inlays, Onlays Cast Restorations Bridges		
Partial and Full Dentures Orthodontics	50%	50%
Eligible for Benefit Lifetime Maximum		Child & Adult \$1,000
(Employer Contributes 51-100% of dependent cost):		
Rates		
Employee Only		\$51.61
Employee + 1 Dependent		\$86.90
Employee + 2 or More Dependents		\$132.09
(Employer Contributes 0-50% of dependent cost):		
Rates		
Employee Only		\$51.61
Employee + 1 Dependent		\$92.11
Employee + 2 or More Dependents		\$144.64

THIS SUMMARY IS INTENDED TO COMPARE COVERAGE BENEFITS ONLY. THE ACTUAL PLAN CONTRACT SHOULD BE CONSULTED FOR A DETAILED DESCRIPTION OF COVERAGE BENEFITS AND LIMITATIONS.



Public Employees Benefit Trust

Existing Dental Plan

2018

2017 Contribution Rates <i>Dental</i>			
<u>Dental Plans</u>	<u>Single</u>	<u>2-Party</u>	<u>Family</u>
DHS Dental HMO	✓ 22.50	✓ 41.50	✓ 61.50
DHS Dental PPO	✓ 44.50	✓ 86.50	✓ 129.50

- 1) PEBT contribution rates are good through December 31, 2017.
- 2) PEBT renewal rates include: Consolidated Billing, Full COBRA and HIPAA Administration at no additional cost.



PacFed Benefit Administrators, Inc.

1000 N. Central Ave., Suite 400 Glendale, CA 91202 818.243.0222 Fax: 818.549.0610 CA License # 0809747

Document is internally generated

Call 800-753-0222 or go to PacFed.com for assistance.

10. ANNUAL REVIEW OF DISTRICT INVESTMENT POLICY AND
DESIGNATED INVESTMENT INSTITUTIONS:
DM 2018-54

Rubidoux Community Services District

Board of Directors
Christopher Barajas
Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Hank Trueba Jr.

Secretary-Manager
David D. Lopez



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2018-54

August 16, 2018

To: Rubidoux Community Services District
 Board of Directors

Subject: Annual Review of Investment Policy and Financial Institutions

BACKGROUND:

It's been over twenty-one (21) years since the Board of Directors adopted a "Statement of Investment Policy" for the Rubidoux Community Services District. ***As required by California Government Code Section 5364(a), the legislative body shall annually review the policy and change(s) at a public meeting.*** The purpose of such annual review during a public meeting is to ensure that all investments practices meet Federal, State, and local criteria for prudent management of said local public agency assets. This annual investment policy review is a result of Orange County's Bankruptcy in December 1994.

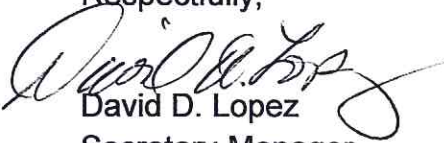
The attached investment policy sets strategies and guidelines which diversifies assets and maximizes rates while reducing risks. The District continues to exercise most investment instruments, seeking the best yields for our monies. Conservative investment coupled with diversification in this economic environment is a prudent investment management strategy to follow when public monies are at stake. Staff ***Does Not*** recommend adjustments, modifications or changes to the attached Rubidoux Community Services District "Statement of Investment Policy" as summarized on Krysta Krall's Memo authored on August 7, 2018, and attached hereto.

With respect to our banking and investment institutions, Staff is recommending to keep active, for investments purposes, those banking institutions listed on attached Resolution No. 799. Consequently, no changes are recommended this year as well.

RECOMMENDATION:

Upon review of the District Investment Policy and banking/investment institutions, Staff **Does Not** recommendation any revisions or changes this year.

Respectfully,



David D. Lopez
Secretary-Manager

Attachment: Investment Policy
Krysta Krall's Memo Dated 8/07/2018
Copy Res. 799

MEMORANDUM

TO: David Lopez, General Manager
FROM: Krysta Krall, Mgr. of Fiscal Services
DATE: August 7, 2018
SUBJECT: Investment Policy and Authorized Financial Institutions

INVESTMENT POLICY

I have reviewed the investment policy of the Rubidoux Community Services District. This year's analysis considered the current economy and the desire to maintain conservative investments along with maximizing yield.

AUTHORIZED FINANCIAL INSTITUTIONS

Resolution No. 799 was adopted at the regular Board Meeting on September 16, 2010. It authorizes the use of Bank of America/Merrill Lynch, Union Bank of California, Citizens Business Bank and Security Bank of California, who merged with Pacific Premier Bank in April 2016, as institutions the District may use to transact business. We are currently using Citizens Business and Pacific Premier Bank.

We also invest our excess funds into California's Local Agency Investment Fund (LAIF).

RECOMMENDATION

I recommend that no changes be made at this time to the District's investment policy. I also recommend that the list of authorized financial institutions be maintained as is to allow some flexibility should circumstances change.

Exhibit "A"

RUBIDOUX COMMUNITY SERVICES DISTRICT

Statement of Investment Policy

Introduction

This statement is intended to outline the policies for maximizing the efficiency of the Rubidoux Community Services District's (District) Cash Management System and for the prudent investment of the District's funds, and to provide guidelines for suitable investments.

The legislative body of a special district may invest surplus moneys not required for the immediate necessities of the special district in accordance with the provisions of California Code Sections 5921 and 53601 et seq.

The General Manager of the District shall annually prepare and submit a Statement of Investment Policy. Such policy and changes shall be considered by the legislative body at a public meeting (CGC 53646(a)).

The District shall attempt to obtain the optimal yield, provided that all investments meet the criteria established for safety and liquidity.

The investment policies and practices of the District are based upon Federal, State and Local law and prudent money management. The primary goals of these policies are:

1. To assure compliance with all Federal, State and Local laws governing the investment of moneys under the control of the District's Financial Officer.
2. To protect the principal moneys entrusted to the District.
3. To generate the optimal amount of investment income within the parameters of this Statement of Investment Policy and the guidelines for suitable investments.

I. SCOPE

All moneys entrusted to the District will be pooled in an actively managed portfolio. The Investment Pool or "Portfolio" will be referred to as the "FUND" throughout the remainder of this document.

II. OBJECTIVES

A. Safety of Principal

Safety of principal is the foremost objective of the District. Each investment transaction shall seek to preserve the principal of the portfolio, whether from institution default, broker-dealer default, or erosion of market value of securities. The District shall seek to preserve principal by mitigating the two types of risk--credit risk and market risk.

Investments shall be undertaken in a manner which first seeks to ensure the preservation of principal in the portfolio. The Financial Officer shall evaluate or cause to have evaluated each potential investment, seeking both quality in issuer and in underlying security or collateral, and shall diversify the portfolio to reduce exposure to loss.

1. Credit Risk. Credit Risk, defined as the risk of loss due to failure of an issuer of a security, shall be mitigated by investing in only very safe institutions and by diversifying the Funds so that the failure of any one issuer would not unduly harm the District's cash flow.

2. Market Risk. The risk of market value fluctuations, due to overall changes in the general level of interest rates, shall be mitigated by limiting the weighted average maturity of the District's fund to five years, unless otherwise approved by the Board of Directors.

B. Liquidity

Investments shall be made whose maturity date is compatible with cash flow requirements and which will permit easy and rapid conversion into cash without a substantial loss of value.

C. Return on Investment

Investments shall be undertaken to produce an optimal rate of return after first considering safety of principal and liquidity.

III. AUTHORIZED INVESTMENTS

Generally, investments shall be made in the context of the Prudent Investor Rule (Probate Code, Section 16040, et seq.) which states that:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

The District is governed by the California Government Code, Sections 53600 et seq. Within the context of these limitations, the following investments are authorized, as further limited herein:

The investment maturities may not exceed five years, unless the Board of Directors have granted express authority either specifically or as a part of an investment program approved three months prior to the investment.

A. United States Treasury Bills, Notes, Bonds, and Certificates of Indebtedness, or those for which the full faith and credit of the United States are pledged for payment of principal and interest. There is no limitation as to the percentage of the fund which can be invested in this category as they are both safe and liquid. (See attached Figure 1, Investment Type 1)

B. Obligations issued by the Government National Mortgage Association (GNMA), the Federal Farm Credit Bank System (FFCB), the Federal Home Loan Bank Board (FHLB), the Federal Home Loan Mortgage Corporation (FHLMC), the Student Loan Mortgage Administration (SLMA), and the Federal National Mortgage (FNMA), and those insured by the Federal Housing Administration (FHA), or in obligations, participations, or other instruments of, or issued by a federal agency, or a United States government sponsored enterprise. (See attached Figure 1, Investment Type 2)

C. Local Agency Investment Fund. The District may invest in the Local Agency Investment Fund (LAIF) established by the State Treasurer for the benefit of local agencies up to the maximum permitted by the LAIF governing Board. (See attached Figure 1, Investment Type 6)

D. Time Deposits. The District may invest in non-negotiable time deposits collateralized in accordance with the California Government Code, in those banks and savings and loan associations which meet the requirements for investment in negotiable certificates of deposit. The financial officer may waive the first \$100,000.00 of collateral security for such deposits if the financial institution is insured pursuant to federal law. Maturity may not exceed two years nor exceed \$2,500,000.00 at any one institution. (See attached Figure 1, Investment Type 5)

E. Share of beneficial interest issued by diversified management companies, otherwise known as money market mutual funds investing in the securities and obligations as authorized by subdivisions (a) to (l) inclusive of Section 53635 for use as an interim or sweep account and that comply with the investment restrictions (California Government Code, commencing with Section 53630), companies shall either:

1. Attain the highest ranking or the highest letter and numerical rating provided by not less than two of the three largest nationally recognized rating services.
2. Have an investment advisor registered with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations as authorized by subdivisions (a) to (m), inclusive and with assets under management in excess of five hundred million dollars (\$500,000,000.00). The purchase price of share of beneficial interest, (money market mutual funds) purchased pursuant to this subdivision shall not include any commission that these companies may charge. No more than 5% of the Funds may be invested in money market mutual funds with a fixed share price that does not fluctuate. (See attached Figure 1, Investment Type 4)

F. Commercial Paper. The District may enter into this short-term note rated A1/P1 for no more than 180 days per Government Code 53601(g). No more than \$1,000,000.00 may be invested through any one financial institution, with maximum investment of \$2,000,000.00. (See attached Figure 1, Investment Type 3)

G. Passbook Savings Account. The District may earn interest on idle funds in a passbook savings account at a federally-insured institution, until such time as funds can be invested.

IV. PROHIBITED INVESTMENT

In accordance with Sections:

53601.6(a) The District shall not invest any funds pursuant to this article in inverse floaters, range notes, or interest only strips that are derived from a pool of mortgages; and

53601.6(b) The District shall not invest any funds pursuant to this article in any security that could result in zero interest accrual if held to maturity. However, a local agency may hold prohibited instruments until their maturity dates. The limitation in this subdivision shall not apply to local agency investments in share of beneficial interest issued by diversified management companies registered under the Investment Company Act of 1940 (15 U.S.C. Sec. 89a-1, and following) that are authorized for investment pursuant to subdivision (k) of Section 53601.

V. OTHER RESTRICTIONS REGARDING DEBT PAYMENT

53821.5, 53841.6, 53852.5 & 53859.02(b). Proceeds of sales or funds set aside for the repayment of any notes issued pursuant to this article shall not be invested for a term that exceeds the term of the notes.

53859.02(a). A local agency may borrow money pursuant to this article, the indebtedness to be represented by a grant anticipation note or notes issued to the lender pursuant to this article. The money borrowed may be used and expended by the local agency solely for the purpose for which the grant or loan is to be received.

VI. QUALIFIED DEALERS AND INSTITUTIONS

The District shall transact business only with banks, savings and loans, and registered securities dealers. The purchase by the District of any investment other than purchased directly from the issuer, shall be purchased either from an institution licensed by the State as a broker-dealer as defined in Section 250004 of the Corporations Code, who is a member of the National Association of Securities Dealers, or a member of a Federally Regulated Securities Exchange, a National or State-Chartered Bank, a Federal or State Association (as defined by Section 5102 of the Financial Code), or a brokerage firm designated as a Primary Government Dealer by the Federal Reserve Bank. The District's Staff shall investigate all institutions which do business with the District, in order to determine if they are adequately capitalized, make markets in securities appropriate to the District's needs, and agree to abide by the conditions set forth in the District's Investment Policy. This investigation will be done annually by having the financial institutions complete and return the appropriate questionnaire (See attachments A and B) and an audited Financial Statement must be provided within 120 days of the institutions' year end.

VII. SAFEKEEPING OF SECURITIES

All security transactions entered into by the District shall be conducted on delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by CGC 53601.

VIII. TREASURER'S REPORT

Under provision of Section 53646 of the California Government Code, the financial officer shall render a monthly report to the Board of Directors to include:

1. Type, issuer, maturity date, par, market value, and dollar amount invested on all securities, investments and moneys held by the District, including funds managed for the District by third party contracted managers.

2. A certification that all investment actions are made in full compliance with the Investment Policy and that the District will meet its expenditure obligations for the next six months, as required by CGC 53646(b)(2) and (3) respectively.

IX. DELEGATION OF AUTHORITY

Resolution No. 2016-825 on April 7, 2016 and 2016-827 on May 19, 2016, authorize the General Manager and Manager of Fiscal Services to invest funds with board approved finance institutions and to deposit and withdraw funds in the Local Agency Investment Fund (LAIF). Pursuant to the Government Code, the District Board delegates the authority to invest or to reinvest funds, or to sell or exchange securities so purchased, to the Manager of Fiscal Services. The Manager of Fiscal Services is charged with the responsibility for carrying out the policies of the District Board and shall assume full responsibility for investment transactions until the delegation of authority is revoked or expires.

The daily cash management, investment transaction and account reconciliations are the primary responsibilities of the Manager of Fiscal Services. These activities are also carried out by other members of the Finance Department under the direction of the Manager of Fiscal Services. The Manger of Fiscal Services shall establish procedures for the operation consistent with this investment policy.

The Manager of Fiscal Services and authorized individuals acting in accordance with written procedures and the investment policy and executing due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

X. ETHICS AND CONFLICT OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program or which could impair their ability to make impartial decisions. Officers and employees involved in the investment process shall abide by the Conflict of Interest Code, (California Government Code Section 1900 et seq.) and the California Political Reform Act (California Government Code Section 81000 et seq.).

XI. INVESTMENT CONTROLS

The District has developed a system of internal investment controls and a segregation of responsibilities of investment functions in order to assure an adequate system of internal control over the investment function. Said internal investment controls have been received and approved by the District's independent auditor.

FIGURE 1

ALLOWABLE INVESTMENT INSTRUMENTS PER STATE GOVERNMENT CODE (AS OF JANUARY 1, 2018)^A APPLICABLE TO ALL LOCAL AGENCIES^B

See "Table of Notes for Figure 1" on the next page for footnotes related to this figure.

INVESTMENT TYPE	MAXIMUM MATURITY ^C	MAXIMUM SPECIFIED % OF PORTFOLIO ^D	MINIMUM QUALITY REQUIREMENTS
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
State Obligations—CA And Others	5 years	None	None
CA Local Agency Obligations	5 years	None	None
U.S Agency Obligations	5 years	None	None
Bankers' Acceptances	180 days	40% ^E	None
Commercial Paper—Pooled Funds ^I	270 days	40% of the agency's money ^G	Highest letter and number rating by an NRSRO ^H
Commercial Paper—Non-Pooled Funds ^F	270 days	25% of the agency's money ^G	Highest letter and number rating by an NRSRO ^H
Negotiable Certificates of Deposit	5 years	30% ^J	None
Non-negotiable Certificates of Deposit	5 years	None	None
Placement Service Deposits	5 years	30% ^K	None
Placement Service Certificates of Deposit	5 years	30% ^K	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements and Securities Lending Agreements	92 days ^L	20% of the base value of the portfolio	None ^M
Medium-Term Notes ^N	5 years	30%	"A" rating category or its equivalent or better
Mutual Funds And Money Market Mutual Funds	N/A	20%	Multiple ^{P,Q}
Collateralized Bank Deposits	5 years	None	None
Mortgage Pass-Through Securities	5 years	20%	"AA" rating category or its equivalent or better ^R
County Pooled Investment Funds	N/A	None	None
Joint Powers Authority Pool	N/A	None	Multiple ^S
Local Agency Investment Fund (LAIF)	N/A	None	None
Voluntary Investment Program Fund ^T	N/A	None	None
Supranational Obligations ^U	5 years	30%	"AA" rating category or its equivalent or better

TABLE OF NOTES FOR FIGURE 1

- ^A Sources: Sections 16340, 16429.1, 53601, 53601.8, 53635, 53635.2, 53635.8, and 53638.
- ^B Municipal Utilities Districts have the authority under the Public Utilities Code Section 12871 to invest in certain securities not addressed here.
- ^C Section 53601 provides that the maximum term of any investment authorized under this section, unless otherwise stated, is five years. However, the legislative body may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five year maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit.
- ^D Percentages apply to all portfolio investments regardless of source of funds. For instance, cash from a reverse repurchase agreement would be subject to the restrictions.
- ^E No more than 30 percent of the agency's money may be in bankers' acceptances of any one commercial bank.
- ^F "Select Agencies" are defined as a "city, a district, or other local agency that do[es] not pool money in deposits or investment with other local agencies, other than local agencies that have the same governing body."
- ^G Local agencies, other than counties or a city and county, may purchase no more than 10 percent of the outstanding commercial paper of any single issuer.
- ^H Issuing corporation must be organized and operating within the U.S., have assets in excess of \$500 million, and debt other than commercial paper must be in a rating category of "A" or its equivalent or higher by a nationally recognized statistical rating organization, or the issuing corporation must be organized within the U.S. as a special purpose corporation, trust, or LLC, has program wide credit enhancements, and has commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical rating agency.
- ^I "Other Agencies" are counties, a city and county, or other local agency "that pools money in deposits or investments with other local agencies, including local agencies that have the same governing body." Local agencies that pool exclusively with other local agencies that have the same governing body must adhere to the limits set for "Select Agencies," above.
- ^J No more than 30 percent of the agency's money may be in negotiable certificates of deposit that are authorized under Section 53601(i).
- ^K No more than 30 percent of the agency's money may be invested in deposits, including certificates of deposit, through a placement service (excludes negotiable certificates of deposit authorized under Section 53601(i)).
- ^L Reverse repurchase agreements or securities lending agreements may exceed the 92-day term if the agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity dates of the same security.
- ^M Reverse repurchase agreements must be made with primary dealers of the Federal Reserve Bank of New York or with a nationally or state chartered bank that has a significant relationship with the local agency. The local agency must have held the securities used for the agreements for at least 30 days.
- ^N "Medium-term notes" are defined in Section 53601 as "all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States"
- ^O No more than 10 percent invested in any one mutual fund. This limitation does not apply to money market mutual funds.
- ^P A mutual fund must receive the highest ranking by not less than two nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years' experience investing in instruments authorized by Sections 53601 and 53635.
- ^Q A money market mutual fund must receive the highest ranking by not less than two nationally recognized statistical rating organizations or retain an investment advisor registered with the SEC or exempt from registration and who has not less than five years' experience investing in money market instruments with assets under management in excess of \$500 million.
- ^R Issuer must be rated in a rating category of "A" or its equivalent or better as provided by a nationally recognized statistical rating organization.
- ^S A joint powers authority pool must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years' experience investing in instruments authorized by Section 53601, subdivisions (a) to (o).
- ^T Local entities can deposit between \$200 million and \$10 billion into the Voluntary Investment Program Fund, upon approval by their governing bodies. Deposits in the fund will be invested in the Pooled Money Investment Account.
- ^U Only those obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), and Inter-American Development Bank (IADB).

Negotiable Certificates of Deposit

Generally, short-term debt instrument that usually pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. The majority of negotiable CDs mature within six months while the average maturity is two weeks. Negotiable CDs are traded in a secondary market and are payable upon order to the bearer or initial depositor (investor). Negotiable CDs are insured by FDIC up to \$250,000, but they are not collateralized beyond that amount.

Non-Negotiable Certificates of Deposit

CDs that carry a penalty if redeemed prior to maturity. A secondary market does exist for non-negotiable CDs, but redemption includes a transaction cost that reduces returns to the investor. Non-negotiable CDs issued by banks and savings and loans are insured by the Federal Deposit Insurance Corporation up to the amount of \$250,000, including principal and interest. Amounts deposited above this amount may be secured with other forms of collateral through an agreement between the investor and the issuer. Collateral may include other securities including Treasuries or agency securities such as those issued by the Federal National Mortgage Association.

CDARS (CERTIFICATE OF DEPOSIT ACCOUNT REGISTRY SYSTEM)

A private CD placement service that allows local agencies to purchase more than \$250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insur-

ance coverage. CDARS is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than \$250,000 each, so that FDIC coverage is maintained.

CD PLACEMENT SERVICE

A service that allows local agencies to purchase more than \$250,000 in CDs from a single financial institution while still maintaining FDIC insurance coverage. See "CDARS".

COLLATERALIZATION OF DEPOSITS

Process by which a bank or financial institution pledges securities, or other deposits for the purpose of securing the repayment of deposited funds.

COMMERCIAL PAPER

An unsecured short-term promissory note issued by corporations or municipalities, with maturities ranging from 2 to 270 days.

CONVEXITY

A measure of the price sensitivity of a fixed income security to changes in interest rates. Convexity is influenced by such factors as the coupon rate, maturity, and any call options that may or may not exist. Prices rise at increasing rates as yields fall and prices decline at decreasing rates as yields rise.

CORPORATE NOTES AND BONDS

Debt instruments, typically unsecured, issued by corporations, with original maturities in most cases greater than one year and less than ten years.

**Rubidoux Community Services District
Investment Policy Compliance**

RCS D Investment Type	District Balance 7.31.18	% of District money	District Maturity	Max Maturity	Max Specified % of Portfolio	Min Quality Requirements
Negotiable COD	1,225,000.00	6.40%	7-18 mon	5 yrs	30%	none
CDARS	2,330,000.00	12.18%	3-6 mon	5 yrs	none	none
	<u>3,555,000.00</u>	18.58%				
Non-Negotiable COD	-		n/a	5 yrs	none	none
LAIF	15,577,901.42		n/a	n/a	none	none
Total Investments	<u><u>19,132,901.42</u></u>					

RESOLUTION NO. 799

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RUBIDOUX COMMUNITY SERVICES DISTRICT
AUTHORIZING THE OPENING OF ACCOUNTS FOR INVESTMENT PURPOSES
WITH CERTAIN FINANCIAL INSTITUTIONS**

WHEREAS, the adoption of Resolution No. 799 shall supersede District Resolution No. 783, dated February 5, 2009.

BE IT RESOLVED by the Board of Directors of the Rubidoux Community Services District (District) that the District shall transact business with only the following institutions provided that they comply with the requirements of Part VI of the District's Statement of Investment Policy:

1. Bank of America/Bank America Investment Services/Merrill Lynch
2. Union Bank of California
3. Citizens Business Bank
4. Security Bank of California


BE IT FURTHER RESOLVED that this Resolution is approved and adopted on the 16th of September, 2010, at the Regular Meeting of the Board of Directors of the Rubidoux Community Services District by the following vote:

AYES: Ruth Anderson Wilson, C. Marsden Smith, John Skerbelis,
Armando Muniz, Gail Barclay

NOES: None

ABSENT: None

ABSTENTIONS: None




John Skerbelis, Director



C. Marsden Smith, Director



Gail Barclay, Director



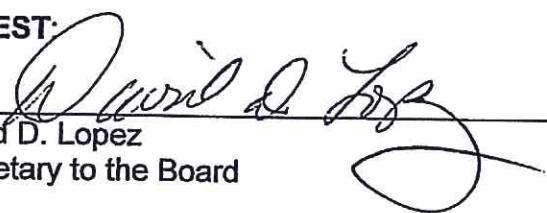
Armando Muniz, Director



Ruth Anderson-Wilson, Director

(Seal)

ATTEST:



David D. Lopez
Secretary to the Board

APPROVED AS TO FORM AND CONTENT:



John R. Harper, District Counsel

11. CONSIDERATION TO AUTHORIZE THE PURCHASE TO
REPLACE TRAILER-MOUNTED VACUUM EXCAVATOR
APPARATUS:
DM 2018-55

Rubidoux Community Services District

Board of Directors

Christopher Barajas
Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Hank Trueba Jr.



Secretary-Manager

David D. Lopez

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2018-55

August 16, 2018

To: Rubidoux Community Services District
 Board of Directors

Subject: Consideration to Purchase a Replacement Trailer-Mounted Vacuum Excavator Apparatus

BACKGROUND:

Presented for the Board of Directors' consideration is a purchase quote submitted by RDO Equipment Company, Riverside for the purchase of a trailer-mounted vacuum excavator (similar to the attached picture #1) for a price of \$66,183.16 including an \$8,000.00 trade-in. Given the uniqueness of this piece of equipment, limited brand options, and the District's specifications (limited to towing by half-ton pickup trucks) Staff is recommending this item be purchased as a "sole-source" procurement, allowing us to issue a purchase order in lieu of a bid specification.

If approved, this apparatus will replace the District's existing vacuum excavator which was purchased six years ago (as shown in the attached picture #2).

This is a trailer mounted apparatus and is transported to sewer system blockage emergencies within the District. This apparatus uses suction in combination with high-pressure water to clear blockages in sewer mains, and is a critical piece of equipment used by the District in responding to sewer emergencies. The apparatus also has beneficial uses in the water department as well.

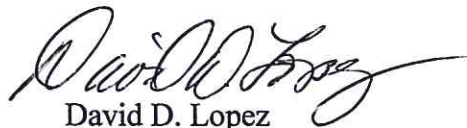
The replacement of this apparatus was included in the current operating budget, with the cost shared between the sewer and water funds (see attached budget excerpts). The total amount budgeted for purchase is \$74,000.00.

RECOMMENDATION:

Staff recommends the following to the Rubidoux Community Services District Board of Directors:

1. Recognize the 2000 Vac-Tron PMD-500GT trailer-mounted vacuum excavator apparatus with VIN No. 1A9AF152XYF495727 as surplus.
2. Accept RDO Equipment Company's proposal of \$66,183.18 for the purchase of a new trailer-mounted vacuum excavator apparatus (including the trade-in of the Vac-Tron mentioned above).

Respectfully,


David D. Lopez
Secretary-Manager

Attachment: RDO Equipment Co. Quote (dated 7/31/18)
New Equipment Picture #1
Old Equipment Picture #2
Sewer and Water Fund Budget (FY2017-2019)

RUBIDOUX COMMUNITY SERVICES DISTRICT

3590 Rubidoux Blvd
 Rubidoux, CA 92509
 (951) 684-7580

PURCHASE ORDER REQUEST

Vendor/Manufacturer:

Name: RDO Equipment Co.
 Address: 20 Iowa Avenue
Riverside CA 92507
 Phone: P (951)778-3700 F(951)778-3746

General Administration
 Water Department
 Sewer Department
 Fire Department
 Bond Funds

Quantity	Description	Unit Price	Total Price
1	Vactron 500 gallon VAC		
	FREIGHT CHARGE	SUB-TOTAL	
	<input type="checkbox"/> RCSD will pay		
	<input type="checkbox"/> Vendor will pay	TAX	
COMMENT:	<u>See attached for trade in value</u>	SHIPPING & HANDLING (EST)	
		TOTAL	<u>\$66,183.18</u>

REQUESTED BY: <u>Dan Ballow</u>	DATE: <u>7/31/2018</u>
DEPARTMENT HEAD: _____	DATE: _____
FUNDS AVAILABILITY: _____	DATE: _____
MANAGER APPROVAL: _____	DATE: _____

ACCOUNT #: _____

ISSUED P.O. #: _____

ORDERED BY: _____

DATE: _____



Retail Purchase Order

RDO Equipment Co.
 20 Iowa Avenue
 Riverside CA, 92507
 Phone: (951) 778-3700 - Fax: (951) 778-3746

Bill To:
 RUBIDOUX COMMUNITY SRVC DISTRICT
 PO BOX 3098
 RUBIDOUX, CA, 925193098
 (951) 684-7580

Purchase Order Date: 7/31/2018
Purchase Order #: 1070833
Purchaser Account #: 7580005
Customer Sales Tax Exempt #: None

Ship To:
 PO BOX 3098
 RUBIDOUX, CA, 925193098
 (951) 684-7580

Customer Purchaser Type:
Customer Market Use: RUBIDOUX, CA, 925193098
Location of First Working Use: James Skinner
Account Manager: (909) 428-4800
Phone: (909) 428-4900
Fax:
Email: JSkinner@rdoequipment.com

Equipment Information

Quantity	Serial Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	5HZBF1628JLDJ1234	0	New 2018 VACTRON 500 GALLON VAC W/ H	\$70,591.00
			Freight In SHIPPING	\$2,500.00
			Customer Discount RDO DISCOUNT	(\$4,250.00)
Equipment Subtotal:				\$68,841.00

Trade Information

Serial Number	Year / Make / Model	Payoff Information	Trade In Hours	Trade In Value
201808	0 VAIL PRODUCTS PMD500GT	\$0.00	0	(\$8,000.00)
Total Trade In Value:				(\$8,000.00)
Trade Balance Owed:				\$0.00
Net Difference:				(\$8,000.00)

Purchase Order Totals

Balance:	\$60,841.00
Total Taxable Amount:	\$68,841.00
Tax Rate 3: (CARV 7.75%)	\$5,335.18
Sales Tax Total:	\$5,335.18
CA Tire Fee:	\$7.00
Sub Total:	\$66,183.18
Cash with Order:	\$0.00
Balance Due:	\$66,183.18

Legal Information

For the Vermeer Equipment

Warranty Disclaimer and Limitation of Liability - EXCEPT FOR THE WARRANTIES EXPRESSLY AND SPECIFICALLY MADE HEREIN, RDO MAKES NO OTHER WARRANTIES, AND ANY POSSIBLE LIABILITY OF RDO HEREUNDER IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL RDO BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES, INCLUDING BUT NOT LIMITED TO ANY LOST PROFITS, LOST SAVINGS OR OTHER INCIDENTAL DAMAGES ARISING OUT OF THE USE OR INABILITY TO USE THE PRODUCT PROVIDED HEREUNDER. UNLESS OTHERWISE PROVIDED BELOW, THIS EQUIPMENT IS SOLD AS IS WITH NO WARRANTY PROVIDED.

For Deals with Trades - I (We) offer to sell, transfer, and convey the following item(s) at or prior to the time of delivery of the above Product, as a 'trade-in' to be applied against the cash price. Such items(s) shall be free and clear of all security agreements, liens, and encumbrances at the time of transfer to you. The following is a description and the price to be allowed for each item.

Purchase Agreement - I (we), the undersigned, hereby order from you the Equipment described above, to be delivered as shown above. This order is subject to your ability to obtain such Equipment from the manufacturer and you shall be under no liability if delivery of the equipment is delayed or prevented due to labor disturbances, transportation difficulties, or for any reason beyond your control. The price shown above is subject to your receipt of the Equipment prior to any change in price by the manufacturer. It is also subject to any new increased taxes imposed upon the sale of the Equipment after the date of this order.

ACKNOWLEDGEMENTS - I (we) promise to pay the balance due shown above in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement, for the purchase price of the Equipment, plus additional charges shown thereon or execute a Lease Agreement, on or before delivery of the Equipment ordered herein. Despite physical delivery of the Equipment, title shall remain in the seller until one of the foregoing is accomplished and I (we) hereby grant a security interest to RDO Equipment Co. in the Equipment.

SIC Information - Please be advised that RDO has assigned its rights to sell construction rental equipment (as defined under SIC code #3531 and as described in this document) and the rights to sales proceeds (including "trade-in assets" related thereto) to North Star Deferred Exchange LLC. as part of IRC Sec. 1031 exchange.

Upon signature of delivery acknowledgment, customer is accepting the equipment, including attachments, in "AS IS" condition, agreeing to notify RDO Equipment Co. within 24 hours of any damages or discrepancies found upon receipt of equipment.

Signature Area

Purchase Order Accepted By:

(Customer's Signature)

(Date Accepted)

(Authorized Signature of Dealer)

(Date Accepted)

Delivery of Equipment Acknowledgement:

(Customer's Signature)

/ Date Accepted /

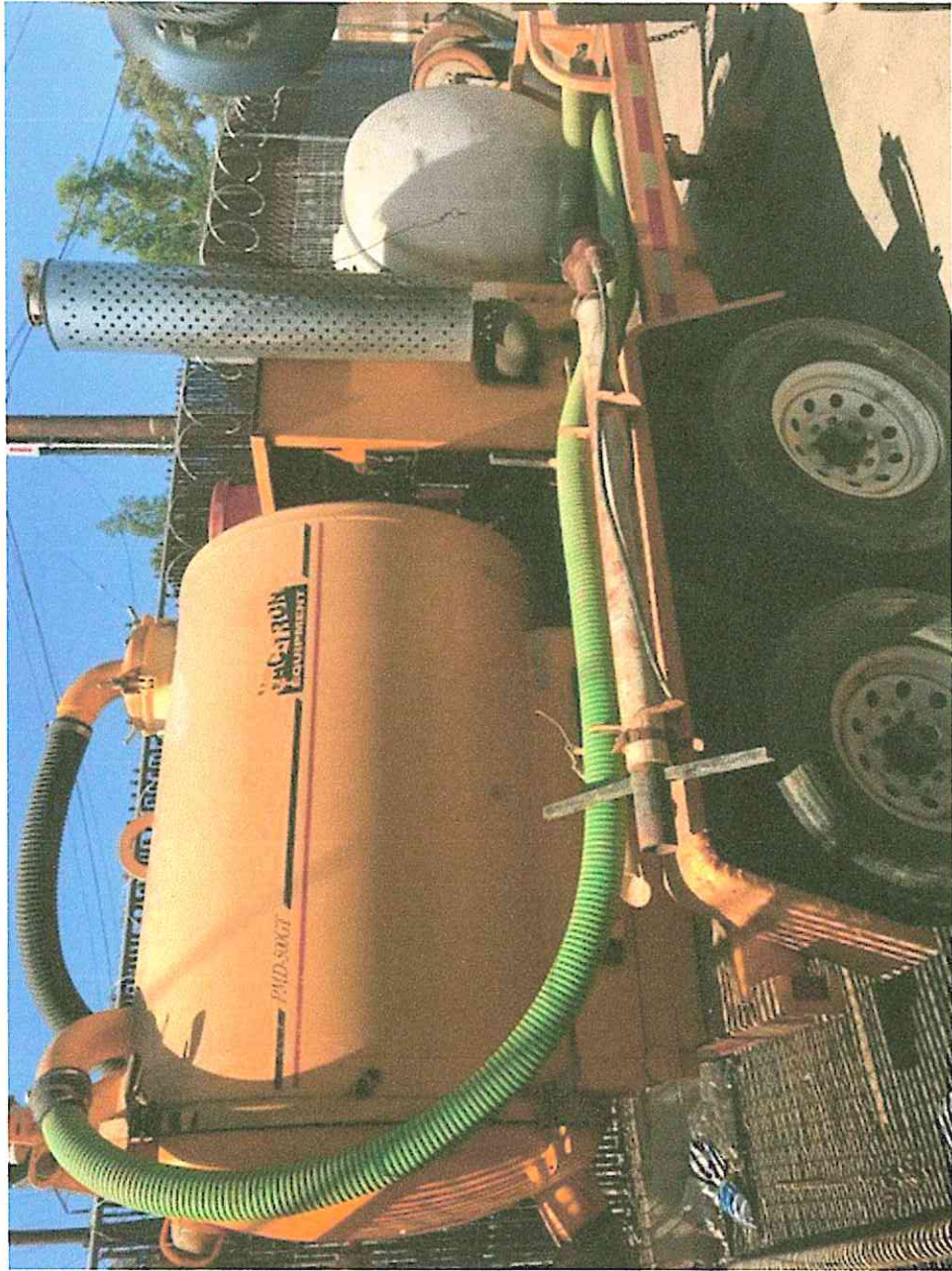
Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	5HZBF1628JLDJ1234	2018 VACTRON 500 GALLON VAC W/ H	None

PICTURE #1



PICTURE #2



Rubidoux Community Services District
Sewer Fund Budget

Current: 3/1/2018 to 3/31/2018
 YTD: 7/1/2017 to 3/31/2018

	Actual Current March 2018	Actual YTD March 2018	Budget 2017/2018	Projected Year End 2017/2018	Favorable (Unfavorable) Variance	As Originally Adopted Budget 2018/2019	Revised Budget 2018/2019
Asset Acquisitions							
36 Crane Truck (35% Swr / 65% Wtr)	-	-	31,500	-	31,500	-	31,500
37 Engineering Dept Printer & Plotter	-	-	2,400	-	2,400	-	-
38 Security Cameras @ Wtr Qlty Cntrl Plnt	-	-	35,000	-	35,000	-	35,000
39 PH Data Loggers (3X)	-	-	10,000	10,000	-	-	-
40 Grinder	-	54,150	55,000	54,150	850	-	-
41 Vactor Replacement (35% Swr / 65% Wtr)	-	-	-	-	-	-	25,900
Total Asset Acquisitions	\$ -	\$ 54,150	\$ 133,900	\$ 64,150	\$ 69,750	\$ -	\$ 92,400
Long-Term Debt							
42 Debt Service - City of Riverside Headworks	-	-	14,000	14,000	-	14,000	14,000
Total Long-Term Debt	\$ -	\$ -	\$ 14,000	\$ 14,000	\$ -	\$ 14,000	\$ 14,000
TOTAL WASTEWATER EXPENSES	\$303,864	\$2,408,812	\$3,742,200	\$4,644,270	(\$902,070)	\$3,239,700	\$3,568,000

Rubidoux Community Services District Water Fund Budget

Current: 3/1/2018 to 3/31/2018
YTD: 7/1/2017 to 3/31/2018

	Actual Current March 2018	Actual YTD March 2018	Budget 2017/2018	Projected Year End 2017/2018	Favorable (Unfavorable) Variance	As Originally Adopted Budget 2018/2019	Revised Budget 2018/2019
Administrative Expense							
44 Salaries Expense	100,548	843,501	1,276,000	1,124,668	151,332	1,301,900	1,300,000
45 Car Allowance	-	1,350	-	1,800	(1,800)	-	-
46 Cash Benefit Expense	-	23,625	105,100	23,625	81,475	107,200	-
47 Payroll Tax Expense	7,697	66,104	94,700	88,139	6,561	96,500	96,500
48 Health & Retirement Expense	35,219	458,169	592,000	610,892	(18,892)	610,000	650,000
49 Workers Comp Insurance	7,721	33,019	30,000	44,025	(14,025)	40,000	43,500
50 General Admin Expense	-	450,000	600,000	600,000	-	600,000	600,000
Total Administrative Expense	\$151,186	\$1,875,768	\$2,697,800	\$2,493,149	\$204,651	\$2,755,600	\$2,690,000
Other Expense							
51 SERIES 1998-Misc. Expense	-	1,500	-	2,000	(2,000)	-	-
52 MN Plnt 17-18 Interest Exp	-	62,626	124,000	83,501	40,499	117,500	117,500
53 Transfer to Unrestricted Reserves	102,374	834,516	205,500	917,490	(734,080)	716,765	388,565
Total Other Expense	\$102,374	\$898,642	\$329,500	\$1,002,991	(\$695,581)	\$834,265	\$ 508,065
Total Expense	\$371,759	\$3,808,308	\$4,726,300	\$4,973,075	(\$268,865)	\$5,092,965	\$4,815,965
Asset Acquisitions							
54 Fleet Replacement	-	-	55,000	-	55,000	55,000	128,000
55 AMR Equipment (Radio Read)	-	-	50,000	-	50,000	50,000	50,000
56 Field/Admin Bldg	-	-	89,000	-	89,000	89,000	89,000
57 Crane Truck (35% Swr / 65% Wtr)	-	-	58,500	-	58,500	-	58,500
58 Engineering Dept Printer & Plotter	-	-	5,600	-	5,600	-	-
59 Vactor Replacement (35% Swr / 65% Wtr)	-	-	-	-	-	-	48,100
Total Asset Acquisitions	\$ -	\$ -	\$ 258,100	\$ -	\$ 258,100	\$ 194,000	\$ 373,600
Long-Term Debt							
60 Debt Service - MN Plant 17-18 Principal	-	119,472	240,200	240,480	(280)	246,700	246,700
Total Long-Term Debt	\$ -	\$ 119,472	\$ 240,200	\$ 240,480	\$ (280)	\$ 246,700	\$ 246,700
TOTAL WATER EXPENSES	\$371,759	\$3,927,780	\$5,224,600	\$5,213,555	(\$11,045)	\$5,533,665	\$5,436,265

12 DIRECTORS COMMENTS – NON-ACTION

13. ADJOURNMENT