

MINUTES OF REGULAR MEETING
September 21, 2017
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Christopher Barajas
Hank Trueba

DIRECTORS ABSENT:

STAFF PRESENT: Dave Lopez, General Manager
Steve Appel, Assistant General Manager
Krysta Krall, Manager Fiscal Services

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Muniz, at 4:00 P.M., Thursday, September 21, 2017, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for Regular Board Meeting, September 7, 2017.

Director Barajas moved and Director Trueba seconded to approve the September 7, 2017 Minutes.

The motion was carried unanimously.

Ayes – 5 (Barajas, Muniz, Murphy, Trowbridge, Trueba)
Noes - 0

ITEM 5. Consider to Approve the September 22, 2017, Salaries, Expenses and Transfers.

Approve September 22, 2017 Salaries, Expenses and Transfers.

Director Barajas moved and Director Trueba seconded to approve the September 22, 2017, Salaries, Expenses and Transfers.

The motion was carried unanimously.

Ayes – 5 (Barajas, Trowbridge, Muniz, Murphy, Trueba)
Noes - 0

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first piece of information was from ACWA regarding the State releasing data on dam safety. After the Oroville dam failed in January, there are now 93 dams and spillways that are currently being re-evaluated. The next article was from the Mercury News regarding California lawmakers approving \$4 billion ballot measure for parks and water projects.

ITEM 8. MANAGER'S REPORT

Operations Report:

There is nothing to report. The weather is cooling down, so it helpful on the production.

Emergency and Fire Report:

The Incident Report for August 1 – August 31, 2017, there were a total of 292 calls, in comparison to the same period in 2016, there were a total of 252 calls. The year to date total is 2,141, compared to 2,121 in 2016.

ITEM 9. DM 2017-46. Receive and File Cash Asset Report Ending August 2017 for All District Fund Accounts.

The year-to-date Interest ending August 31, 2017 is \$38,040.00 for District controlled accounts. With respect to District “Funds in Trust”, we show \$1,679.00 which has been earned and posted. The District has a combined YTD total of \$39,719.07 as of August 31, 2017.

With respect to the District’s Operating Funds (Excluding Operating Reserves), we show a balance of \$5,086,186.00 ending August 31, 2017. That is **\$115,113.00 MORE** than July 1, 2017, beginning balance of \$4,971,073.00.

The District’s Field/admin Fund continues to grow and current fund balance nears \$291,044.00.

Submitted for the board of directors consideration is the August *2017, Statement of Cash Asset Schedule Report* for your review and acceptance this evening.

Director Barajas moved and Director Trowbridge seconded to Receive and File the Statement of Cash for the Month of August 2017 for the Rubidoux Community Services District.

The motion was carried unanimously.

Ayes – 5 (Trowbridge, Muniz, Barajas, Murphy, Trueba)

Noes – 0

Absent – 0

ITEM 10. DM 2017-47. Presentation of Draft Annual Financial Statement (Audit) for the Rubidoux Community Services District Ending June 30, 2017.

Attached for the Board of Director's review and consideration is the Draft Financial Statement Report ending June 30, 2017, for the Rubidoux Community Services District. The report prepared by Rogers Anderson Malody & Scott (RAMS), CPA's includes all revenue funds, physical assets, expenses, debt services and depreciation values.

In the past years, the Board was afforded the opportunity to take the Draft Report home and review it at your leisure. In anticipation of the Board's practice to take the report home for review, Mr. Scott Manno, CPA will not be in attendance tonight; rather, Mr. Manno will make his presentation to the Board of Directors at the second Board meeting in October.

Staff suggests the Board Members take the Draft Report home and at your leisure, review the information contained in same. At the October 19, 2017, regular meeting, RAMS will make their presentation and walk us all through the scores of numbers contained in the 2017 final draft report.

No action necessary. Mr. Manno of RAMS will present the final draft report in detail to the Board of Directors at the October 19, 2017, regular board meeting.

ITEM 12. CLOSED EXECUTIVE SESSION – Legal Status of Case No. CIVDS 1310520 City of Riverside v. Rubidoux Community Services District.

ITEM 12. Directors Comments – Non action.

Director Muniz adjourned the September 21, 2017, Regular Board meeting.