

**RUBIDOUX COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

**MINUTES OF REGULAR MEETING
Thursday, July 16, 2026**

DIRECTORS PRESENT: Hank Trueba Jr.,
John Skerbelis
Bernard Murphy
Leslie Altamirano

DIRECTORS ABSENT: Diana Leja

STAFF PRESENT: Brian Laddusaw, General Manager
Brandon Thomas, Assistant General Manager
Jaclyn Makarzec, Director of Engineering
Miguel Valdez, Director of Operations
Martha Perez, Martha Perez, Customer Services / Accounts
Payable Manager
Melissa Trujillo, Human Resources Generalist / Safety and
Facilities Coordinator

VISITORS (SIGNED IN): John Harper, RCSD Legal Counsel, Via Zoom
John Shulda, Lieutenant, Riverside County Sheriff
Tim Voigt, Cal Fire Chief, Station 38
Michael Miller., Via Zoom
Ross Leja, RCSD Customer

ITEM 1. CALL TO ORDER

The regular meeting of the Board of Directors of the Rubidoux Community Services District was called to order by Vice-President Altamirano at 4:00 p.m. on Thursday, July 16, 2026, held in person and via teleconference at the District's Administrative Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 2. PLEDGE OF ALLEGIANCE – General Manager

ITEM 3. ROLL CALL – General Manager

ITEM 4. PUBLIC COMMENTS

No public comments.

ITEM 5. CONSENT CALENDAR

- A. Approval of Minutes for July 2, 2026, Regular Meeting
- B. Consideration to Approve July 17, 2026, Salaries, Expenses and Transfers
- C. **DM 2026-62:** Consideration to Approve and Authorize Retirement Payment for CalPERS Annual Unfunded Liability

BOARD DELIBERATION / ACTION

Director Murphy made a motion to approve the Consent Calendar, Director Skerbelis seconded the motion.

Roll Call Vote:

Ayes – 4 (Trueba, Altamirano, Murphy, Skerbelis)

Noes – 0

Abstain – 0

Absent – 1 (Leja)

Result: Motion carried 4-0-0-1.

ITEM 6. CORRESPONDENCE AND RELATED INFORMATION – None

ITEM 7. REPORTS

A. Operations Report

Director of Operations Miguel Valdez presented the Operations Report. The report included potable water production for the month of June, as well as potable water and wastewater comparison data. It also included the reservoir capacity report and chemical deliveries. Chemical deliveries consisted of 4,469 gallons of 25% sodium bisulfite delivered to the Thompson Plant, 50 tons of Morton NSF-certified white crystal salt, and 6,610 gallons of 12.5% sodium hypochlorite delivered to the Thompson Plant, Smith Plant, and Well 8.

B. Emergency and Incident Report

Chief Tim Voigt shared with the Board that there were 258 incidents in June. He also reported that the Office of the Fire completed 97 annual fire inspections and 135 weed abatement inspections.

C. General Manager and Staff Reports / Updates

General Manager Brian Laddusaw informed the Board of the upcoming Board Installation Dinner hosted by the Chamber of Commerce. Director Murphy confirmed that he would be in attendance at the event. GM Laddusaw also shared that the annual IMPACT Summer Picnic took place on Wednesday, July 15. Photos from the event and the winner of the 2026 IMPACT award will be presented at the next Board meeting. The Low-Flow Toilet and Showerhead Giveaway event will take place on Saturday, July 18, from 9:00 a.m. to 4:00 p.m. Customers must confirm their attendance to participate in the event and receive a free toilet and showerhead.

D. Committee Reports – None

E. Jurupa Unified School District – Student Liaison Report – None

ITEM 8. ACTION / DISCUSSION ITEMS

- A. DM 2026-63:** Consider Submitting a Ballot for the California Special Districts Association Board of Directors Seat C, Southern Network

BACKGROUND:

Rubidoux Community Services District (“District”) is a member of the California Special Districts Association (“CSDA”). CSDA is a not-for-profit association that was formed in 1969 to promote good governance and improve core local services through professional development, advocacy, and other services for all types of independent special districts.

It has a membership of over 1,000 organizations throughout California representing all types of independent special districts including irrigation, water, park and recreation, cemetery, fire, police protection, library, utility, harbor, healthcare, and community services districts. CSDA provides education and training, insurance programs, legal advice, industry-wide litigation and public relations support, legislative advocacy, capital improvement and equipment funding, collateral design services, and, most importantly, current information that is crucial to a special district's management and operational effectiveness.

On February 9, 2026, District staff received correspondence from CSDA announcing the Board of Directors election for the Seat C Representative for the 2027–2029 term (Attachment 1). The CSDA Board of Directors is comprised of six geographic networks, with three directors representing each network. Eligible candidates are either board members or management-level employees of member districts within the applicable network. Each Regular Member district is entitled to cast one vote for a candidate representing its network. The District is a member of the Southern Network.

For this election cycle, the District did not submit a nomination for the Seat C representative position. As a result, the Board may cast its vote for one of the eligible candidates.

The election period opened on June 9, 2026. Voting will be conducted electronically through CSDA's web-based voting system, and the District must submit its ballot no later than July 24, 2026. The ballot includes the following four candidates (Attachment 2):

- A. Nikki Winslow – District Director, Altadena Library District (Altadena, CA) (Incumbent)
- B. Jason Dafforn – General Manager, Valley Sanitary District (Indio, CA)
- C. John Horst – District Director, Trabuco Canyon Water District (Rancho Santa Margarita, CA)
- D. Melinda Sedmak – Trustee, Twentynine Palms Public Cemetery District (Twentynine Palms, CA)

All candidate information sheets, candidate statements, letters/emails of support for each candidate (if any) are included as Attachment 3.

Staff is not making a recommendation to the Board regarding the election but seeks direction as to the Board's preferred candidate, if any. Unlike the Local Agency Formation Commission (“LAFCO”) election, in which the Board may vote for one (1) or all candidates using a ranking system, the CSDA election permits only one vote per member district. Staff recommends that the Board deliberate, select one candidate, and direct the General Manager to cast the District's vote electronically through the CSDA web-based online voting system.

Budget Considerations

There is no direct fiscal impact associated with this item. Costs are limited to staff time associated with preparing this Directors Memorandum and casting the District's ballot electronically.

BOARD DELIBERATION / ACTION

Director Skerbelis made a motion for the Nikki Winslow (Incumbent), Director Altamirano seconded the motion, the motion failed.

Director Murphy made a motion for Melinda Sedmak, Director Trueba seconded the motion.

Roll Call Vote:

Ayes – 4 (Trueba, Altamirano, Murphy, Skerbelis)

Noes – 0

Abstain – 0

Absent – 1 (Leja)

Result: Motion carried 4-0-0-1.

ITEM 9. DIRECTORS COMMENTS AND REQUESTS

Director Altamirano thanked staff for all their hard work and the Summer IMPACT event.

Director Murphy commented that weed abatement is highly effective.

No other Board of Directors had comments.

ITEM 10. NEXT MEETING

Thursday, August 6, 2026, at 4:00 p.m.

ITEM 11. ADJOURNMENT

Vice-President Altamirano adjourned the meeting at 4:17 p.m.