

MINUTES OF REGULAR MEETING
September 7, 2017
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Christopher Barajas
Hank Trueba, Jr.

DIRECTORS ABSENT:

STAFF PRESENT: Dave Lopez, General Manager
Brian Jennings, Budgeting & Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Muniz, at 4:00 P.M., Thursday, September 7, 2017, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for Regular Board Meeting, August 17, 2017.

Director Barajas moved and Director Trueba seconded to approve the August 17, 2017 Minutes.

The motion was carried unanimously.

Ayes – 5 (Barajas, Muniz, Murphy, Trowbridge, Trueba)
Noes - 0

ITEM 5. Consider to Approve the September 8, 2017, Salaries, Expenses and Transfers.

Approve September 8, 2017, Salaries, Expenses and Transfers.

Director Barajas moved and Director Trueba seconded to approve the September 8, 2017, Salaries, Expenses and Transfers.

The motion was carried unanimously.

Ayes – 5 (Barajas, Trowbridge, Muniz, Murphy, Trueba)
Noes - 0

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first piece of information was from the California Special Districts Association (CSDA) regarding the State Commission adopting 20 recommendations for Special Districts. The next piece of information was from the Press Enterprise titled: *Dormant Lake Elsinore electricity project powered up again*. There is a company proposing to build a hydroelectric power project on Lake Elsinore's west side.

ITEM 8. MANAGER'S REPORT

Operations Report:

Presented at the second Board meeting of the month.

Emergency and Fire Report:

Presented at the second Board meeting of the month.

ITEM 9. DM 2017-44. Consideration to Adopt Resolution No. 2017-837, a Resolution Revising RCSD District Investment Policy.

It's been over twenty (20) years since the Board of Directors adopted a "Statement of Investment Policy" for the Rubidoux Community Services District. *As required by California Government Code Section 5364(a), the legislative body shall annually review the policy and change(s) at a public meeting.* The purpose of such annual review during a public meeting is to ensure that all investments practices meet Federal, State, and local criteria for prudent management of said local public agency assets. This annual investment policy review is a result of Orange County's Bankruptcy in December 1994.

The attached investment policy sets strategies and guidelines which diversifies assets and maximizes rates while reducing risks. The District continues to exercise most investment instruments, seeking the best yields for our monies. Conservative investment coupled with diversification in this economic environment is a prudent investment management strategy to follow when public monies are at stake. Staff does recommend adjustments, modifications or changes to the attached Rubidoux Community Services District "Statement of Investment Policy". Those changes are summarized on Krysta Krall's Memo authored on August 29, 2017, and attached hereto.

Further, the above recommendations have been incorporated and highlighted into the Rubidoux Community Services District Investment Policy for your review. If acceptable, the attached Resolution No. 2017-837 is presented for the Board of Directors adoption this afternoon.

With respect to our banking and investment institutions, Staff is requesting to keep active, for investments purposes, those banking institutions listed on attached Resolution No. 799. Consequently, no changes are recommended this year.

Director Barajas moved and Director Trowbridge seconded to table this item until a later date.

The motion was carried unanimously.

Ayes – 5 (Trowbridge, Muniz, Barajas, Murphy, Trueba)

Noes – 0

Absent – 0

ITEM 10. DM 2017-45. Presentation on Irrigation System (Non Potable Water) of the Rubidoux CSD.

Since the early 1980's the Rubidoux Community Services District has been conveying its wastewater to the Regional Wastewater Treatment Plant operated by the City of Riverside, located across the Santa Ana River and down gradient from the RCSD southernmost boundary. To deliver treated wastewater (recycled water) for RCSD use is, from an engineering perspective, possible but, economically, not feasible due to the pumping and construction of infrastructure/conveyance facilities costs.

However, since the summer of 1995 the Rubidoux CSD has been supplying Non-potable water to the Jurupa Hills Country Club (JJCC) for irrigation use and in lieu substitute of potable water. Originally, Krieger and Stewart Constructing Engineering provided an estimate project cost of over \$500,000.00 for the design and installation of a 12" pipeline from District Well No. 11 to JJCC. A cost benefit analysis showed the proposed project would have a payback period of 45 years.

Ultimately, District Staff developed an alignment that followed the sunny slope channel easement, traversing across Riverside County owned property, crossing thru Peralta School, then entering JJCC property with a terminus as the irrigation lake. District installed a 12 inch PVC with California Conservation Corp (CCC) personnel, employed an excavator operator and all work was supervised by District Staff, for a total final construction cost of about \$120,000.00.

The completed project was cost effective and converted a golf course from a potable water source to a non-potable. In subsequent years, Staff has added other users to the District's non-potable water system.

Mr. Dave Lopez, General Manager, gave a detailed presentation on Irrigation System (Non Potable Water) of the Rubidoux CSD.

No action necessary, status report.

ITEM 11. Directors Comments – Non action.

Director Muniz adjourned the September 7, 2017, Regular Board meeting.