Rubidoux Community Services District

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RUBIDOUX COMMUNITY SERVICES DISTRICT
WATER AND SEWER CAPACITY FEE REPORT
Stakeholder Meeting Instructions and Virtual Participation

Tuesday, November 10, 2026, at 11:00 AM
5473 Mission Blvd., Jurupa Valley, CA 92509

The Rubidoux Community Services District (District) will conduct a stakeholder meeting to discuss the proposed Water and Sewer Capacity Fee Report and provide an opportunity for developers and other interested stakeholders to submit written questions and provide written input.

The meeting will begin promptly at 11:00 AM. To facilitate an orderly and productive discussion, all participants are asked to follow the procedures outlined below.

1. **In-Person and Virtual Participation**

The meeting will be held in person, with a virtual participation option available through Zoom.

Zoom Meeting Information

- Website: https://zoom.us/
- Meeting ID: 626 622 2733
- Passcode: rcsd
- Telephone dial-in: 1-669-444-9171

Please refer to the attached parking instructions for information on parking and accessing the meeting location.

2. **Sign-In and Submission of Written Questions**

All questions and comments will be accepted in writing only. In-person participants are asked to sign in upon arrival and may submit written questions or comments on the comment cards provided at the sign-in table.

Virtual participants may submit written questions or comments through Zoom's Q&A feature, which is visible only to District staff. Telephone participants may submit written questions or comments by email to admin@rcsd.org during the meeting.

Oral questions, comments, and back-and-forth dialogue will not be taken during the meeting. Staff will read each written question aloud before responding. All virtual participants will remain muted for the duration of the meeting.

3. **Order of Discussion**

To help ensure all participants have an opportunity to participate, staff will facilitate the discussion in the following order:

1. Staff will first address questions submitted by the October 30, 2026, deadline.
2. Staff will then respond to written questions submitted during the meeting, beginning with those submitted by in-person participants.
3. After written questions from in-person participants have been addressed, staff will respond to written questions submitted by virtual and telephone participants.

Staff may group similar questions together. Please refrain from interrupting staff or other participants. Staff may establish reasonable time limits or other procedures as needed to allow the meeting to proceed efficiently and provide an opportunity for participation.

4. **Questions Submitted After the October 30 Deadline**

Staff will make every reasonable effort to address questions raised during the meeting. However, questions submitted after the October 30, 2026, deadline, including written questions submitted for the first time during the meeting, are not guaranteed to receive a response that day.

If staff cannot adequately address a question during the meeting, the District will make reasonable efforts to follow up with a response after the meeting.

5. **Meeting Conduct**

All participants are expected to conduct themselves respectfully and refrain from behavior that disrupts the orderly conduct of the meeting. Participants must avoid interrupting others, speaking out of turn, or engaging in abusive, profane, or otherwise disruptive conduct.

Staff will manage the discussion and may disable question submission for, or remove, virtual participants who are disrupting the meeting. Participants who engage in continued disruptions may be asked to stop or leave the meeting, as appropriate.

The District reserves the right to pause, recess, or adjourn the meeting if necessary due to continued disruptions or circumstances that prevent the meeting from proceeding in an orderly manner.

6. **Recording**

The District does not intend to record nor does it permit the recording of the stakeholder meeting.

7. **Meeting Materials**

Board packets and related materials are available for public review upon request and on the District's website:

https://www.rcsd.org/meetings-f8abfe1

Please refer to the applicable meeting date for the available materials.

Thank you for your cooperation and participation. The District appreciates the opportunity to engage with developers and other stakeholders and looks forward to a constructive discussion regarding the proposed Water and Sewer Capacity Fee Report.


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