

# Rubidoux Community Services District

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## NOTICE INVITING BIDS FOR VEHICLE PURCHASE

October 8, 2024

### **SUBJECT: Request for Quotation – One (1) New 2025 Ford Explorer ST-Line**

The Rubidoux Community Services District (District) invites you to submit a proposal for the purchase of one (1) new 2025 Ford Explorer ST-Line, four-door SUV. The District, a public agency serving the City of Jurupa Valley, Riverside County, California, is eligible for all applicable Government Service Fleet Pricing and Warranties.

**Please Note:** The District prefers to take delivery of the vehicle directly from available stock rather than placing an order.

Bids must be submitted in a sealed envelope. Each sealed envelope containing a bid must be plainly marked on the outside as “Bid for: “Vehicle Purchase”, and Proposer’s name and address. All bids should be submitted to the Rubidoux Community Services District in accordance with the attached specifications, no later than **5:00 PM, Friday, November 15, 2024.**

Copies of the Notice Inviting Bids may be obtained online at [www.rcsd.org/bids](http://www.rcsd.org/bids). Questions regarding the Notice Inviting Bids will be received until November 15, 2024, and should be directed to Brian Laddusaw by email at [bladdusaw@rcsd.org](mailto:bladdusaw@rcsd.org).

### Attachments:

1. Vehicle Specification Sheet
2. Vehicle Quotation Request

## **RUBIDOUX COMMUNITY SERVICES DISTRICT**

### **GENERAL CONDITIONS**

**1. COMPLETE CONTRACT:**

This Notice Inviting Bids, together with the entire Bid (including Specifications and Quotation Request Sheet), or any item(s) thereof, the signature page, General Conditions, shall become the Contract upon its acceptance by the District. All materials or services provided by the Contractor shall comply with all applicable Federal, State and City laws.

**2. PREPARATION OF BID:**

The preparation of the bid shall be at the expense of the Bidder. All prices and notations must be typewritten or written in ink. Any markings in pencil shall not form part of the bid and shall be disregarded by the District. Any changes or corrections in the bid must be initialed in ink by the person signing the bid.

**3. EXAMINATION OF BID:**

Each Bidder is responsible for examining the Notice Inviting Bids and submitting its bid complete and in conformance with these instructions.

**4. ORAL STATEMENTS:**

The Rubidoux Community Services District is not responsible for oral statements made by any of its employees or agents concerning this Bid. If the Bidder requires specific information, Bidder must contact Brian Laddusaw by email: [bladdusaw@rcsd.org](mailto:bladdusaw@rcsd.org) to request that the statement be supplied in writing by the District. Requests for information will be received up to seven (7) working days prior to the submittal date.

**5. DISCREPANCIES IN BID DOCUMENTS:**

Should Bidder find discrepancies in or omissions from the NIB, or if the intent of the NIB is not clear, and if provisions of the Specifications restrict Bidder from bidding, they may request in writing that the deficiency(s) be modified. Such request must be received per General Condition number 4 above. Any approved Addendum or significant changes in the NIB document will be posted on the website four working days prior to the submittal date.

**6. AWARD:**

Bid shall be subject to acceptance by the District for a period of three (3) months unless a lesser period is prescribed in the quotation by the Bidder. The District reserves the right to award all items to one Bidder, or to award separate items or groups of items to various Bidders or to increase or decrease the quantities of any item. Bidders may submit alternate prices or name a lump sum or discount conditional on two or more items being awarded to the Bidder. The District also reserves the right to reject any or all bids.

**GENERAL CONDITIONS (CONTINUED)**

**7. SAFETY APPROVAL:**

All vehicles must conform to the Safety Orders of the California Division of Industrial Safety and OSHA regulations, Federal Regulations, California Air Resource Board and South Coast Air Quality Management District Regulations.

**8. NON-DISCRIMINATION:**

In the performance of any Contract awarded pursuant to these specifications, the Contractor shall not discriminate against any employee or applicant for employment because of age, sex, marital status, physical handicap, race, color, religion, ancestry, or national origin. Contractor will take affirmative action to ensure the applicants are employed, and that employees are treated during employment without regard to their age, sex, marital status, physical handicap, race, color, religion, ancestry or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor shall post in a conspicuous place, available to employees and applicants for employment, notices setting forth the provisions of this fair Employment Practices paragraph.

**9. INDEMNITY:**

The Contractor shall defend, indemnify and hold harmless the District, its officials and employees from and against any liability for claims for bodily injury and property damage arising out of Contractor's acts, omissions, or errors or those of any employee or Subcontractor of the Contractor or any Subcontractor at the site.

**10. DELIVERY and REGISTRATION:**

The vehicle will be driven off the lot or delivered to 3590 Rubidoux Blvd., Jurupa Valley, CA 92509. The Mailing address for items such as vehicle registration will be Rubidoux Community Services Districts, 3590 Rubidoux Blvd., Jurupa Valley, CA 92509. The successful bidder is responsible for registering the vehicles as exempt.

# RUBIDOUX COMMUNITY SERVICES DISTRICT

## Vehicle Specification Sheet

### New 2025 Ford Explorer ST-Line Four Door SUV 2.3L EcoBoost I-4 Engine

#### NOTICE TO AUTOMOBILE MANUFACTURERS/DEALERS

The Rubidoux Community Services District (District) is soliciting bids for the purchase of one (1) 2025 Ford Explorer ST-Line, four-door SUV equipped with a 2.3-liter engine. The vehicle must comply with all applicable State and Federal highway regulations, in addition to meeting the following specifications:

**Please Note:** The District prefers to acquire a vehicle "off the lot." Therefore, configurations other than those specified below may be considered.

	Meets Specs.	Comments/Exceptions
<b>REQUIRED:</b>		
2025 Model Year		
Ford Explorer, ST-Line Trim		
Four Door		
2.3-Liter EcoBoost I-4 Engine		
10-Speed Automatic Transmission		
Exterior Color: Star White Metallic Tri-Coat		
Interior: Onyx ActiveX Seats		
Air Conditioning / Dual Zone		
3 <sup>rd</sup> Row Seating		
13.2" LCD Touchscreen		
Apple Car Play / Bluetooth		
Backup Camera		
Power Windows, Front Seats and Liftgate		
Side Airbags		
Equipment Group 300A Standard Package		
Premium Package		
ST-Line Street Package		
2 <sup>nd</sup> Row Captain's Chairs w/ E-Z Entry & Armrest		
Tires: P255/55R20 AS BSW		
<b>OPTIONAL:</b>		
Navigation System		
Blind Spot Monitoring		
Keyless Entry		
Remote Start		
Lane Departure Warning		
Parking Sensors / Assist		
Wi-Fi Hotspot		
Heated Front Seats and Steering Wheel		
Emergency Communication System		
All normally included/standard features		

**NOTE: Vendor must indicate either "Yes" or "No" in the column labeled "Meets Specs".**

The Rubidoux Community Services District (District) seeks bids for the purchase of a 2025 Ford Explorer ST-Line, equipped with a 2.3-liter EcoBoost I-4 engine, automatic transmission, white exterior, and dark interior.

As a public agency located in the City of Jurupa Valley, Riverside County, California, the District is eligible for all applicable Standard Governmental Service Fleet Pricing and warranties. This will be an all-cash purchase.

**Additional Considerations:**

Any optional equipment or upgraded modifications should be itemized separately to allow for a thorough and fair evaluation of all bids. Any deviations from the minimum specifications stated must be clearly identified. Proposals must also include detailed warranty and guarantee information.

**Price Inclusions:**

The quoted price must include all applicable state and local taxes, licensing, dealer transportation, and preparation fees. The vehicle must be delivered "Highway Ready" with registration plates filed as "CA Exempt" by the dealer with the Department of Motor Vehicles.

**Submission Details:**

Written proposals should be submitted to:  
Rubidoux Community Services District  
3590 Rubidoux Blvd  
Jurupa Valley, California 92509  
Attention: Brian Laddusaw

Emailed proposals should be sent to: [bladdusaw@rcsd.org](mailto:bladdusaw@rcsd.org). For questions regarding the Vehicle Specification Sheet or the bid process, please contact Brian Laddusaw at 951-512-1254 or via the email provided above.

**Proposal Deadline:**

Proposals must be submitted in-person, by mail, or via email no later than **5:00 PM on Friday, November 15, 2024**. The District anticipates awarding the contract at its Board of Directors' regular meeting on November 21, 2024. A Purchase Order will be issued to the selected dealer the day following Board approval. Full payment will be made within thirty (30) calendar days upon delivery and acceptance of the vehicle.

The District reserves the right to reject any and all bids.

# RUBIDOUX COMMUNITY SERVICES DISTRICT VEHICLE QUOTATION REQUEST

The Rubidoux Community Services District (District) is seeking quotations for the supply and delivery of a vehicle in accordance with the attached District Vehicle Specification Sheet.

**Please Note:** The total quoted price must include all applicable taxes and delivery fees. A "CA Exempt" license is required.

Items	Individual Unit Price	Tax, Tire Fee & Delivery	Total Unit Price
BID ITEM 1:			
2025 Ford Explorer ST-Line	\$ _____	\$ _____	\$ _____
BID ITEM 2: Trade-In			
2014 Jeep Cherokee Latitude – ±70,000 miles VIN #1C4PJMCS0EW303364			(\$ _____)
BID ITEM 3:			
DISTRICT Optional Added Warranty: Added Maximum Care 70,000/6 Year \$100 Ded. (Beyond Factory Warranty)			\$ _____
Manufacturing/Rebate/Incentives (As applicable)			(\$ _____)
Total Tax and Delivery			\$ _____

The vehicle quoted must comply with the California Air Resources Board (CARB) emissions standards and match the specifications outlined in the attached District Vehicle Specification Sheet. Delivery must occur no later than 45 days after acceptance by the District. The District reserves the right to reject any and all proposals, waive any irregularities, and award the contract to the bid that best serves the District’s interests.

Proposals will be accepted in-person, by mail, or by email until **5:00 PM, Friday, November 15, 2024.**

All proposals must be submitted on the District’s form and include a copy of the District Vehicle Specification Sheet.

**Delivery Address:**  
 Rubidoux Community Services District  
 3590 Rubidoux Blvd  
 Jurupa Valley, CA 92509

**Proposal Submission:**  
 Proposals can be delivered or mailed to:  
 Rubidoux Community Services District  
 Attn: Brian Laddusaw  
 3590 Rubidoux Blvd  
 Jurupa Valley, CA 92509

Or emailed to: [bladdusaw@rcsd.org](mailto:bladdusaw@rcsd.org)

Signed \_\_\_\_\_ Company \_\_\_\_\_

Title \_\_\_\_\_ Address \_\_\_\_\_

Date \_\_\_\_\_ City \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_