

# Rubidoux Community Services District

## Board of Directors

Armando Muniz  
Hank Trueba Jr.  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge

## General Manager

Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

**Thursday, September 17, 2020 at 4:00 PM**

**Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020 as a response to mitigating the spread of corona virus known as COVID-19:**

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will not be allowed to attend and address the Board in person.

Members of the public wanting to listen to the meeting or address the Board may do so by:

- Using the Zoom App or website for free at: <https://zooms.us/>
  - o Once installed ahead of the meeting, you may choose your audio source as either computer speakers/microphone or telephone.
  - o If you wish to make public comments via the Zoom platform, the Board Secretary will identify you at your time to speak.
  - o Meeting ID is 433-532-2766.
  
- Calling into the meeting at any one of the following numbers:

+1 669 900 9128  
+1 346 248 7799  
+1 301 715 8592  
+1 312 626 6799  
+1 646 558 8656  
+1 253 215 8782

Only one person at a time may speak by telephone and only after being recognized by the Secretary of the Board.

1. Call to Order – Armando Muniz, President
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes for the September 3, 2020, Regular Meeting.
5. Consideration to Approve September 18, 2020, Salaries, Expenses and Transfers
6. Acknowledgements – This is the time for Members of the Public to address the Board on Any Non-agenda Matter.
7. Correspondence and Related Information
8. Manager's Report (Second Meeting each Month):
  - a) Operations Report
  - b) Emergency and Incident Report

**ACTION ITEMS:**

9. Receive and File Statement of Cash Asset Schedule Report Ending August 2020: **DM 2020-65**
10. Proposed Purchase District Vehicles: **DM 2020-66**
11. Consider Approval of Construction Administration Contract for Well 18 (Professional Services – Krieger and Stewart): **DM 2020-67**
12. **Closed Session - None**
13. Directors Comments - Non-action
14. Adjournment

**Closed Session:** At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

4. APPROVAL OF MINUTES FOR SEPTEMBER 3, 2020, REGULAR  
MEETING

**MINUTES OF REGULAR MEETING**  
**September 3, 2020**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Armando Muniz  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge  
Hank Trueba, Jr.

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Jeffrey Sims, General Manager  
Ted Beckwith, Director of Engineering  
Brian Laddusaw, Director of Finance  
Brian Jennings, Manager Budgeting & Accounting  
Miguel Valdez, Maintenance & Operations

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Murphy, at 4:00 P.M., Thursday, September 3, 2020, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for August 20, 2020, Board Meeting.

**Director Muniz moved and Director Trueba seconded to approve the August 20, 2020 Regular Meeting Minutes.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 5. Consideration to Approve the September 4, 2020 the Salaries, Expenses and Transfers.**

Consideration to Approve the September 4, 2020 Salaries, Expenses and Transfers.

**Director Muniz moved and Director Skerbelis seconded to Approve the September 4, 2020 Salaries, Expenses and Transfers.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Away – 0**

**The motion was carried unanimously.**

**ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public at this time.

**ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

The only piece of information was from Cal Fire titled Fire Siege Talking Points, dated August 29, 2020. This was what the CDF put out for the statewide response to all the fires since August 15, 2020. Page 2 gave statistics and comparisons for 2020 to prior years. At the next board meeting, the new Fire Chief, for the area, Chief Bill Weiser, will be in attendance on the Zoom call and introduce himself.

**ITEM 8. MANAGER'S REPORT**

**Operations Report:**

There was an email from the City of Jurupa Valley and the Chamber of Commerce indicating they are putting on a State of the City address on September 22, 2020 from 7:00-8:00 pm. They invited the District to participate. General Manager, Jeff Sims reserved a camera person to record any staff/and or board members interested in attending on September 11, 2020 to take still photos and/or record a short video about Rubidoux Community Services District. The original email was forwarded to the Board members.

**Emergency and Fire Report:**

Presented at the second meeting of the month.

**ITEM 9. Receive and File the Budget to Actual Report for the Year Ended June 30, 2020. DM 2020-64.**

**BACKGROUND**

At the June 20, 2019 Board Meeting, the Board of Directors adopted a two (2) year budget for FY 2019-2020 and FY 2020-2021. Prior to this, it had been District practice to adopt single year budgets. A two (2) year budget was adopted for FY 2019-2020 and FY 2020-2021 to minimize the amount of staff time used year-over-year on the budget setting process. This decision is to improve efficiency of the overall budgeting process, as many times repetitive decisions are made

during an annual budgeting process, thus freeing up staff for other activities. Although staff does its best during the budgeting process to ensure the budget is as accurate as possible, certain unforeseen items, regulations, etc. affect the District during the course of a fiscal year. For example, DDW's lowering of PFAS contaminant levels created the need for significant unanticipated expenses. As the Directors are aware, when District funds need to be encumbered and spent outside of our approved budgeted amounts, staff seeks Board approval of budget amendments through Board letters.

Year one (1) of the biennial budget has been completed, and staff has actual revenue and expense information compared to budgeted amounts for the year ended June 30, 2020. Going forward, it will be District practice to update the Board with the same budget vs. actual analysis on a quarterly basis until the next budgeting cycle begins in early 2021. These updates will be important to keep the Board as informed as possible as to why revenues/expenses versus their budgeted amounts are either favorable/unfavorable. Also, this analysis is important from a staff level, as it helps identify which budgeted amounts, if any, need to be amended to incorporate adjusted costs.

Attached for the Board of Directors' consideration is the Budget vs. Actual Report for the Year Ended June 30, 2020. Please keep in mind when reviewing the budget, the information is unaudited. Although staff does not anticipate significant changes to these numbers by the auditors, historical journal entries made to District accounts include CalPERS pension liability and other post-employment benefit liability adjustments. Consistent with past years, the audit report is expected to be presented to the Board in draft form by the District's audit firm partner in-charge, Scott Manno, during the regularly scheduled Board Meeting on October 1, 2020.

Mr. Brian Laddusaw, RCSD Director of Finance, gave a detailed presentation of the Budget to Actual Report for the Year Ended June 30, 2020.

**Director Muniz moved and Director Trowbridge seconded the motion to "Receive and File" the Budget vs. Actual Report for the Year Ending June 30, 2020.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 10. Closed Session (NONE)**

**ITEM 11. Directors Comments**

Jeff Sims made the Board aware that the City of Jurupa Valley's City Council is in Closed Session/Executive Session will discuss the County Fleet building.

Director Murphy adjourned the meeting at 4:35 pm.

5. CONSIDERATION TO APPROVE SEPTEMBER 18, 2020,  
SALARIES, EXPENSES AND TRANSFERS



## Water and Wastewater Production Comparison

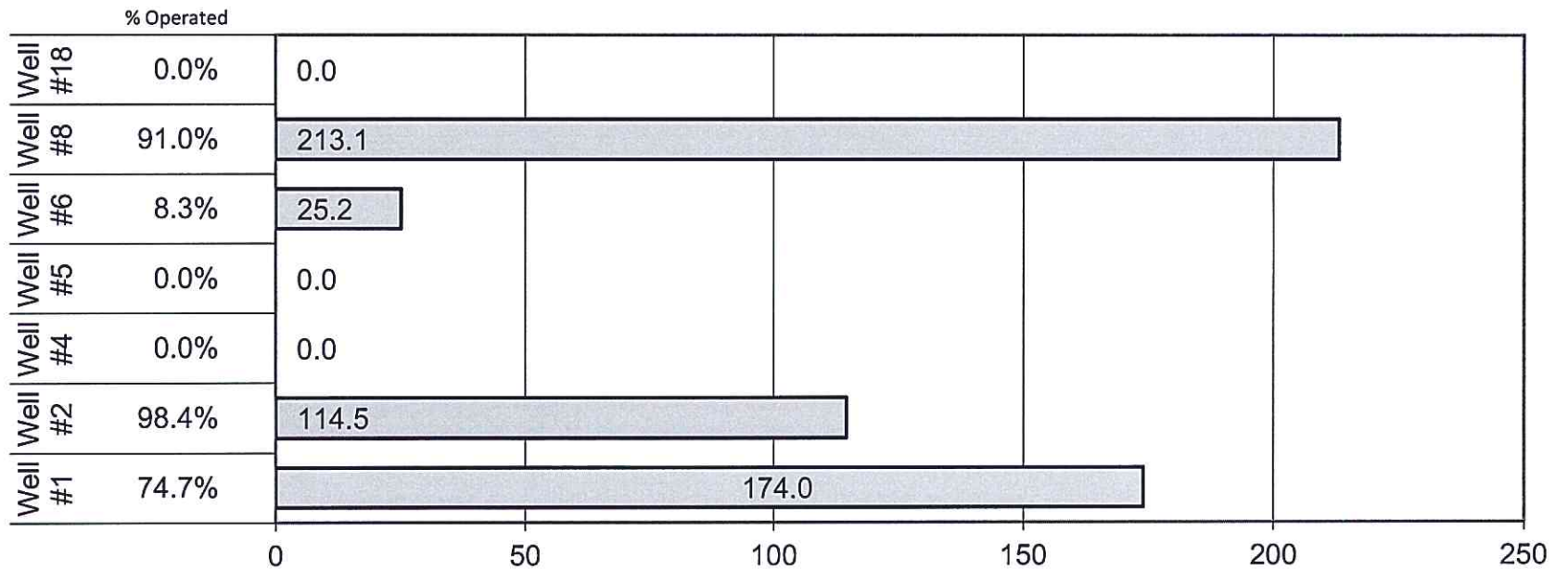
Date	TOTAL WELL PRODUCTION in Million Gallons					Consumption to	WASTEWATER
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Total	JURUPA C.S.D. (Million Gallons)	FLOW TO RIVERSIDE (Million Gallons)
8/1/2020	0.00	5.60	5.60	0.33	5.93	0.00	1.75
8/2/2020	0.00	5.43	5.43	0.73	6.16	0.00	1.75
8/3/2020	0.00	6.08	6.08	0.60	6.68	0.00	1.76
8/4/2020	0.00	5.16	5.16	0.59	5.76	0.00	1.73
8/5/2020	0.00	5.34	5.34	0.58	5.92	0.00	1.77
8/6/2020	0.00	5.18	5.18	0.76	5.94	0.00	1.69
8/7/2020	0.00	5.53	5.53	0.32	5.85	0.00	1.69
8/8/2020	0.00	5.17	5.17	0.85	6.02	0.00	1.72
8/9/2020	0.00	5.74	5.74	0.60	6.33	0.00	1.76
8/10/2020	0.00	5.61	5.61	0.64	6.25	0.00	1.83
8/11/2020	0.00	5.15	5.15	0.21	5.36	0.00	1.71
8/12/2020	0.00	5.58	5.58	1.04	6.62	0.00	1.71
8/13/2020	0.00	6.33	6.33	0.58	6.91	0.00	1.74
8/14/2020	0.00	6.61	6.61	0.55	7.16	0.00	1.76
8/15/2020	0.00	5.72	5.72	0.51	6.23	0.00	1.69
8/16/2020	0.00	4.95	4.95	0.82	5.77	0.00	1.84
8/17/2020	0.00	5.94	5.94	0.61	6.55	0.00	1.76
8/18/2020	0.00	6.04	6.04	0.55	6.59	0.00	1.75
8/19/2020	0.00	5.47	5.47	0.68	6.15	0.00	1.83
8/20/2020	0.00	6.97	6.97	0.31	7.28	0.00	1.75
8/21/2020	0.00	5.03	5.03	0.56	5.59	0.00	1.71
8/22/2020	0.00	5.17	5.17	0.64	5.81	0.00	1.78
8/23/2020	0.00	5.13	5.13	0.68	5.81	0.00	1.77
8/24/2020	0.00	4.72	4.72	0.03	4.74	0.00	1.78
8/25/2020	0.00	5.65	5.65	0.13	5.79	0.00	1.81
8/26/2020	0.00	5.68	5.68	0.83	6.51	0.00	1.77
8/27/2020	0.00	5.78	5.78	0.54	6.32	0.00	1.72
8/28/2020	0.00	4.41	4.41	0.55	4.96	0.00	1.73
8/29/2020	0.00	5.88	5.88	0.69	6.57	0.00	1.75
8/30/2020	0.00	4.98	4.98	0.69	5.67	0.00	1.76
8/31/2020	0.00	5.60	5.60	0.54	6.14	0.00	1.76
MINIMUM	0.00	4.41	4.41	0.03	4.74	0.00	1.69
AVERAGE	0.00	5.54	5.54	0.57	6.11	0.00	1.75
MAXIMUM	0.00	6.97	6.97	1.04	7.28	0.00	1.84
TOTAL	0.00	171.64	171.64	17.72	189.37	0.00	54.30

**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
**MONTHLY WELL PRODUCTION**  
(Million Gallons)

DATE	POTABLE WATER								NONPOTABLE WATER					TOTALS		TOTAL PROD. (MG)
	JURUPA TIE-IN (MG)	MN Rmvl Plt #1 Well #1A (MG)	GAC Plt TROYER Well #2 (MG)	Nitrate Removal Plt		DALY Well #5 (MG)	GOULD Well #8A (MG)	MN Rmvl Plt #2 Well #18 (MG)	28th ST. Well #3 (MG)	DALY Well #7 (MG)	CLEMENT Well #11 (MG)	46th ST. Well #14 (MG)	Mission Wells #19 & #20 (MG)	POTABLE (MG)	NON POTABLE (MG)	
8/1/2020	0.00	2.17	1.24	0.00	0.00	0.00	2.20	0.00	0.19	0.00	0.11	0.00	0.03	5.60	0.33	5.93
8/2/2020	0.00	1.94	1.20	0.00	0.00	0.00	2.30	0.00	0.00	0.00	0.70	0.00	0.03	5.43	0.73	6.16
8/3/2020	0.00	2.46	1.31	0.00	0.00	0.00	2.31	0.00	0.00	0.00	0.56	0.00	0.03	6.08	0.60	6.68
8/4/2020	0.00	1.62	1.16	0.00	0.11	0.00	2.27	0.00	0.00	0.00	0.57	0.00	0.02	5.16	0.59	5.76
8/5/2020	0.00	1.87	1.25	0.00	0.12	0.00	2.11	0.00	0.00	0.00	0.57	0.00	0.01	5.34	0.58	5.92
8/6/2020	0.00	1.73	1.23	0.00	0.00	0.00	2.22	0.00	0.23	0.00	0.51	0.00	0.03	5.18	0.76	5.94
8/7/2020	0.00	1.80	1.32	0.00	0.07	0.00	2.35	0.00	0.00	0.00	0.30	0.00	0.02	5.53	0.32	5.85
Subtotal	0.00	13.57	8.70	0.00	0.30	0.00	15.76	0.00	0.42	0.00	3.31	0.00	0.17	38.33	3.89	42.23
8/8/2020	0.00	1.62	1.27	0.00	0.00	0.00	2.28	0.00	0.00	0.00	0.83	0.00	0.02	5.17	0.85	6.02
8/9/2020	0.00	2.42	1.17	0.00	0.00	0.00	2.15	0.00	0.00	0.00	0.58	0.00	0.02	5.74	0.60	6.33
8/10/2020	0.00	1.87	1.34	0.00	0.00	0.00	2.39	0.00	0.00	0.00	0.62	0.00	0.02	5.61	0.64	6.25
8/11/2020	0.00	2.06	1.11	0.00	0.00	0.00	1.99	0.00	0.00	0.00	0.19	0.00	0.02	5.15	0.21	5.36
8/12/2020	0.00	1.97	1.28	0.00	0.16	0.00	2.17	0.00	0.00	0.00	1.02	0.00	0.02	5.58	1.04	6.62
8/13/2020	0.00	2.43	1.20	0.00	0.80	0.00	1.91	0.00	0.00	0.00	0.55	0.00	0.03	6.33	0.58	6.91
8/14/2020	0.00	1.33	1.04	0.00	2.05	0.00	2.18	0.00	0.00	0.00	0.53	0.00	0.02	6.61	0.55	7.16
Subtotal	0.00	13.70	8.41	0.00	3.01	0.00	15.07	0.00	0.00	0.00	4.32	0.00	0.15	40.19	4.47	44.66
8/15/2020	0.00	2.09	1.25	0.00	0.00	0.00	2.38	0.00	0.00	0.00	0.48	0.00	0.03	5.72	0.51	6.23
8/16/2020	0.00	1.59	1.16	0.00	0.00	0.00	2.21	0.00	0.00	0.00	0.77	0.00	0.05	4.95	0.82	5.77
8/17/2020	0.00	0.62	0.99	0.00	2.02	0.00	2.31	0.00	0.00	0.00	0.59	0.00	0.02	5.94	0.61	6.55
8/18/2020	0.00	1.76	1.44	0.00	0.32	0.00	2.52	0.00	0.00	0.00	0.52	0.00	0.03	6.04	0.55	6.59
8/19/2020	0.00	2.23	1.06	0.00	0.16	0.00	2.02	0.00	0.00	0.00	0.66	0.00	0.02	5.47	0.68	6.15
8/20/2020	0.00	2.36	1.54	0.00	0.24	0.00	2.84	0.00	0.00	0.00	0.28	0.00	0.03	6.97	0.31	7.28
8/21/2020	0.00	1.33	0.95	0.00	0.95	0.00	1.80	0.00	0.00	0.00	0.54	0.00	0.02	5.03	0.56	5.59
Subtotal	0.00	11.97	8.39	0.00	3.70	0.00	16.06	0.00	0.00	0.00	3.85	0.00	0.19	40.12	4.04	44.16
8/22/2020	0.00	1.86	1.17	0.00	0.00	0.00	2.14	0.00	0.00	0.00	0.62	0.00	0.02	5.17	0.64	5.81
8/23/2020	0.00	1.81	1.22	0.00	0.00	0.00	2.10	0.00	0.00	0.00	0.67	0.00	0.02	5.13	0.68	5.81
8/24/2020	0.00	1.29	1.18	0.00	0.00	0.00	2.25	0.00	0.00	0.00	0.00	0.00	0.03	4.72	0.03	4.74
8/25/2020	0.00	2.06	1.23	0.00	0.18	0.00	2.19	0.00	0.00	0.00	0.11	0.00	0.02	5.65	0.13	5.79
8/26/2020	0.00	1.46	0.84	0.00	1.00	0.00	2.37	0.00	0.16	0.00	0.64	0.00	0.03	5.68	0.83	6.51
8/27/2020	0.00	2.24	1.34	0.00	0.00	0.00	2.20	0.00	0.00	0.00	0.52	0.00	0.02	5.78	0.54	6.32
8/28/2020	0.00	1.38	0.97	0.00	0.00	0.00	2.06	0.00	0.00	0.00	0.54	0.00	0.01	4.41	0.55	4.96
8/29/2020	0.00	1.84	1.32	0.00	0.00	0.00	2.72	0.00	0.00	0.00	0.66	0.00	0.03	5.88	0.69	6.57
8/30/2020	0.00	1.66	1.24	0.00	0.00	0.00	2.09	0.00	0.00	0.00	0.67	0.00	0.02	4.98	0.69	5.67
8/31/2020	0.00	1.85	1.31	0.00	0.00	0.00	2.43	0.00	0.00	0.00	0.51	0.00	0.03	5.60	0.54	6.14
Subtotal	0.00	17.45	11.82	0.00	1.18	0.00	22.55	0.00	0.16	0.00	4.94	0.00	0.22	53.00	5.32	58.32
<b>TOTAL</b>	<b>0.000</b>	<b>56.685</b>	<b>37.321</b>	<b>0.000</b>	<b>8.195</b>	<b>0.000</b>	<b>69.440</b>	<b>0.000</b>	<b>0.577</b>	<b>0.000</b>	<b>16.414</b>	<b>0.000</b>	<b>0.734</b>	<b>171.641</b>	<b>17.725</b>	<b>189.365</b>

# TOTAL WATER PRODUCED w/ % Operated

## August 2020

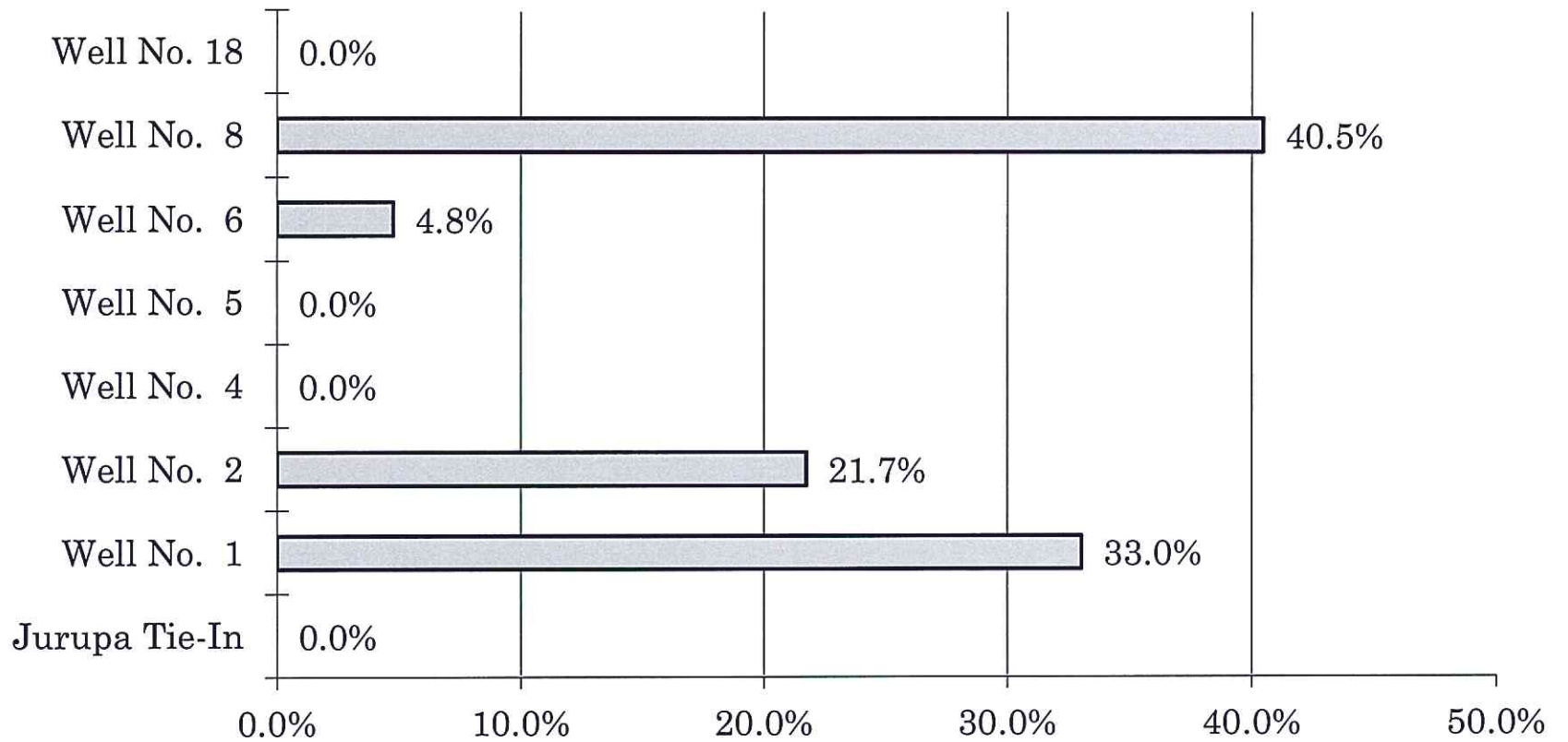


Max Production      **1205.6 AF**  
 Monthly Production    **431.4 AF**  
 Reserve Production    **774.2 AF**

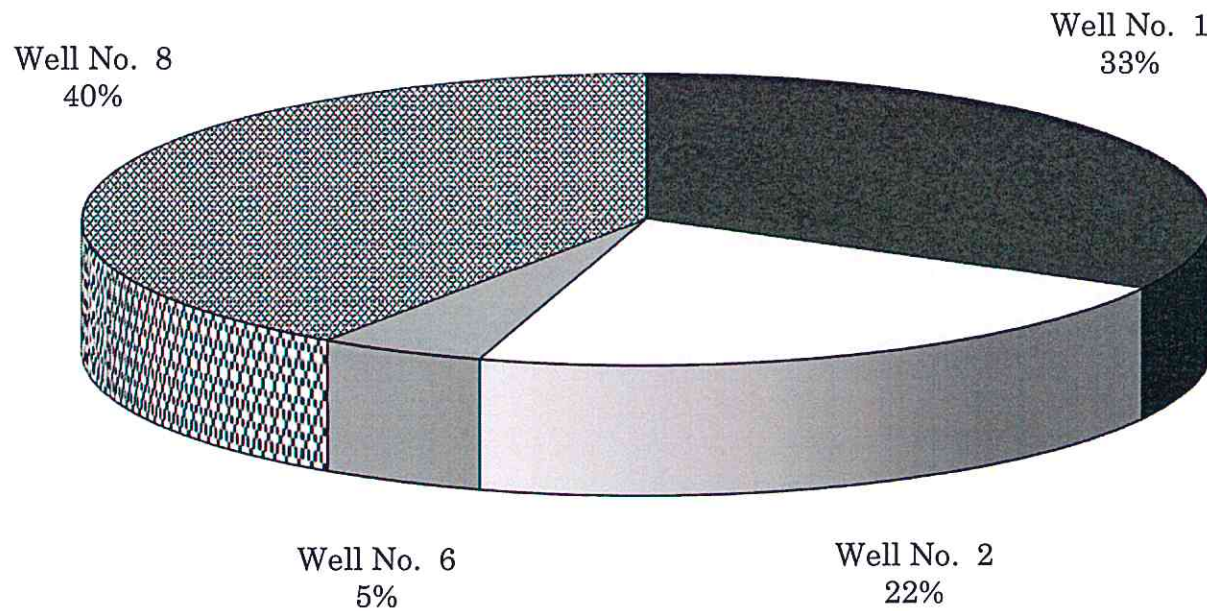
**ACRE FEET**

1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

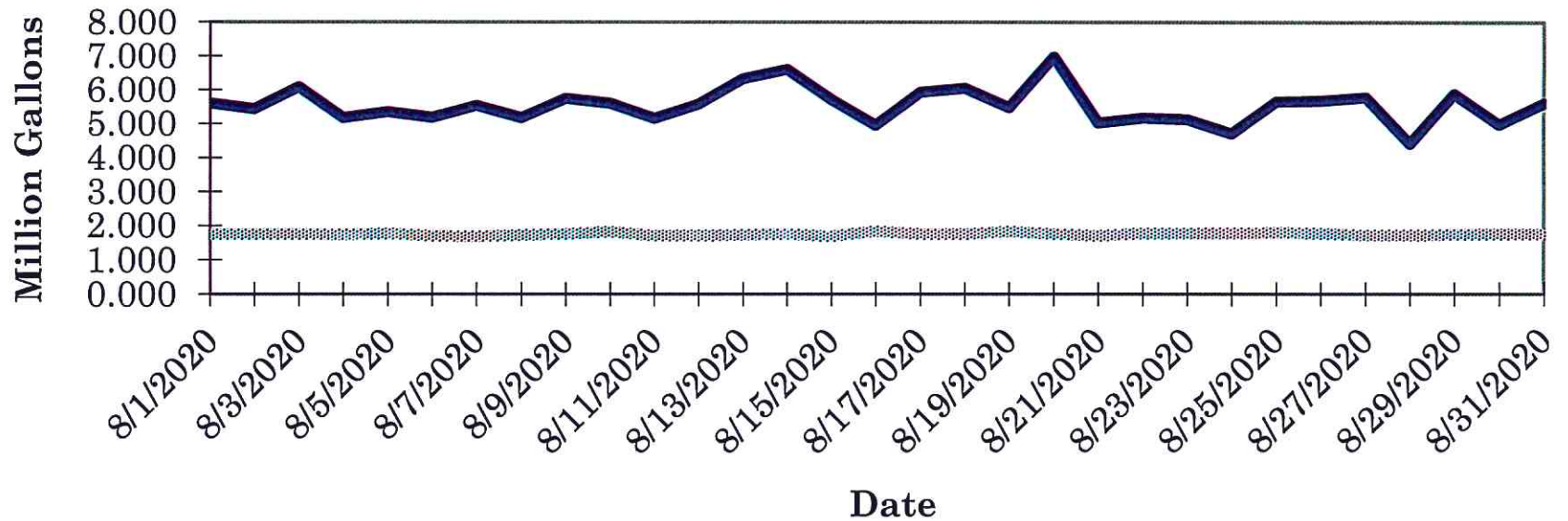
## Source Potable Production Comparison August 2020



# Source Potable Production Comparison August 2020



# Potable Water & Wastewater Comparison August 2020

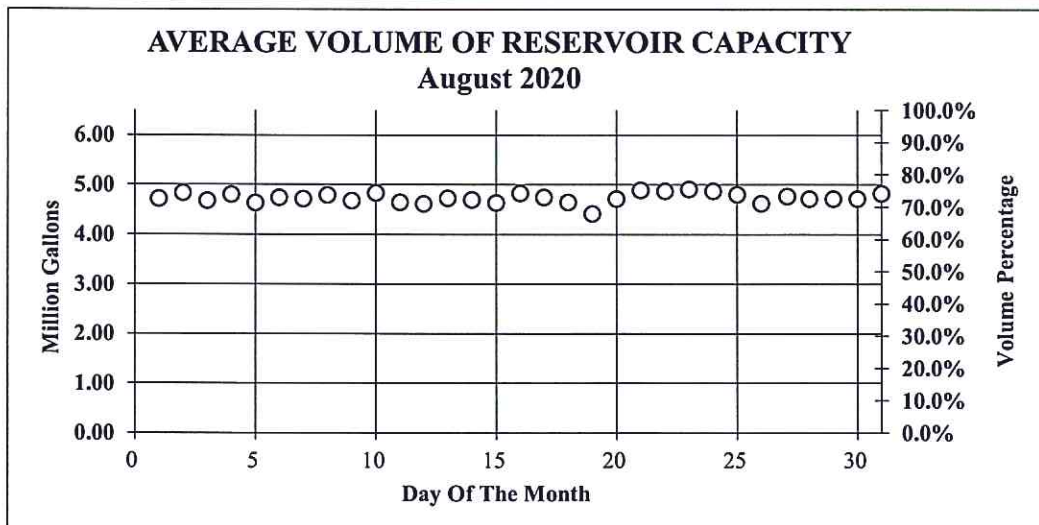


— Potable Water Prod.      ..... Wastewater Prod

# RUBIDOUX COMMUNITY SERVICES DISTRICT

## Reservoir Capacity Report

CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER I	PERRONE		
8/1/2020	73.4	70.1	78.8	79.9	4,714,071	73.4%
8/2/2020	76.2	72.3	78.1	80.4	4,836,239	75.3%
8/3/2020	72.0	69.0	79.8	81.8	4,678,578	72.8%
8/4/2020	75.8	71.8	77.0	79.7	4,805,771	74.8%
8/5/2020	71.0	68.2	79.9	81.2	4,632,172	72.1%
8/6/2020	74.1	70.6	77.4	79.8	4,743,543	73.8%
8/7/2020	73.3	70.1	78.9	80.0	4,715,642	73.4%
8/8/2020	75.4	71.7	77.7	80.0	4,790,127	74.6%
8/9/2020	73.2	70.0	77.3	79.1	4,679,727	72.8%
8/10/2020	75.6	71.7	79.9	82.3	4,833,725	75.2%
8/11/2020	72.1	68.9	79.1	78.4	4,645,436	72.3%
8/12/2020	70.8	68.1	79.5	81.4	4,617,953	71.9%
8/13/2020	72.6	70.0	79.8	82.1	4,729,007	73.6%
8/14/2020	72.6	69.7	79.8	80.3	4,696,040	73.1%
8/15/2020	70.5	68.8	80.0	79.0	4,634,053	72.1%
8/16/2020	76.2	72.5	77.3	79.2	4,826,263	75.1%
8/17/2020	72.8	70.6	79.8	81.5	4,749,841	73.9%
8/18/2020	69.9	69.1	79.9	82.1	4,649,093	72.4%
8/19/2020	65.9	64.4	79.4	81.8	4,417,922	68.8%
8/20/2020	73.0	69.9	79.5	80.5	4,716,520	73.4%
8/21/2020	77.1	73.2	80.1	79.8	4,892,185	76.1%
8/22/2020	78.2	73.9	74.6	77.3	4,874,393	75.9%
8/23/2020	77.6	73.4	79.4	80.7	4,910,088	76.4%
8/24/2020	76.9	72.9	79.8	80.2	4,869,812	75.8%
8/25/2020	75.2	71.8	79.8	80.1	4,803,857	74.8%
8/26/2020	71.2	68.8	77.6	79.2	4,622,086	71.9%
8/27/2020	73.6	70.7	79.8	81.4	4,765,534	74.2%
8/28/2020	74.2	70.9	76.0	77.4	4,715,647	73.4%
8/29/2020	74.2	70.9	76.0	77.4	4,715,647	73.4%
8/30/2020	75.0	71.3	74.8	75.0	4,713,811	73.4%
8/31/2020	75.4	71.6	80.3	81.9	4,821,122	75.0%

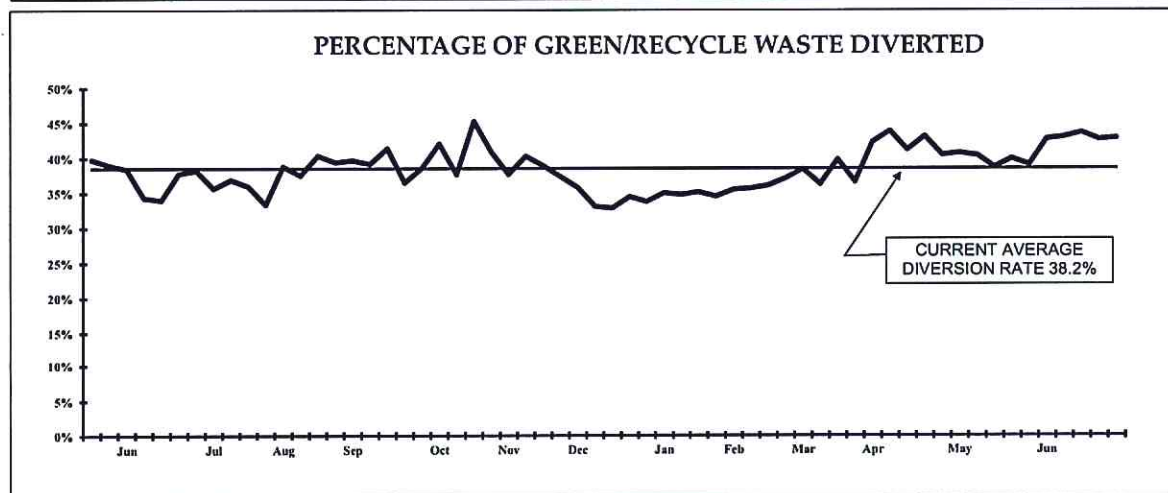
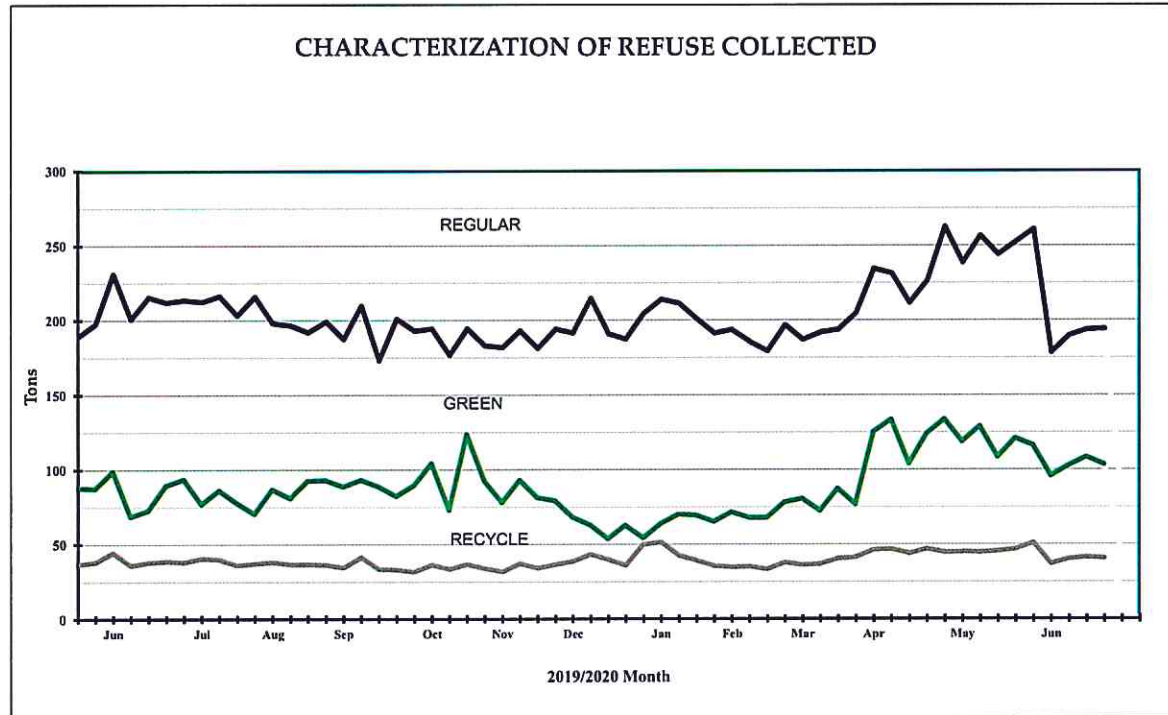


\* The total capacity of all District reservoirs is 6,425,000 gallons.

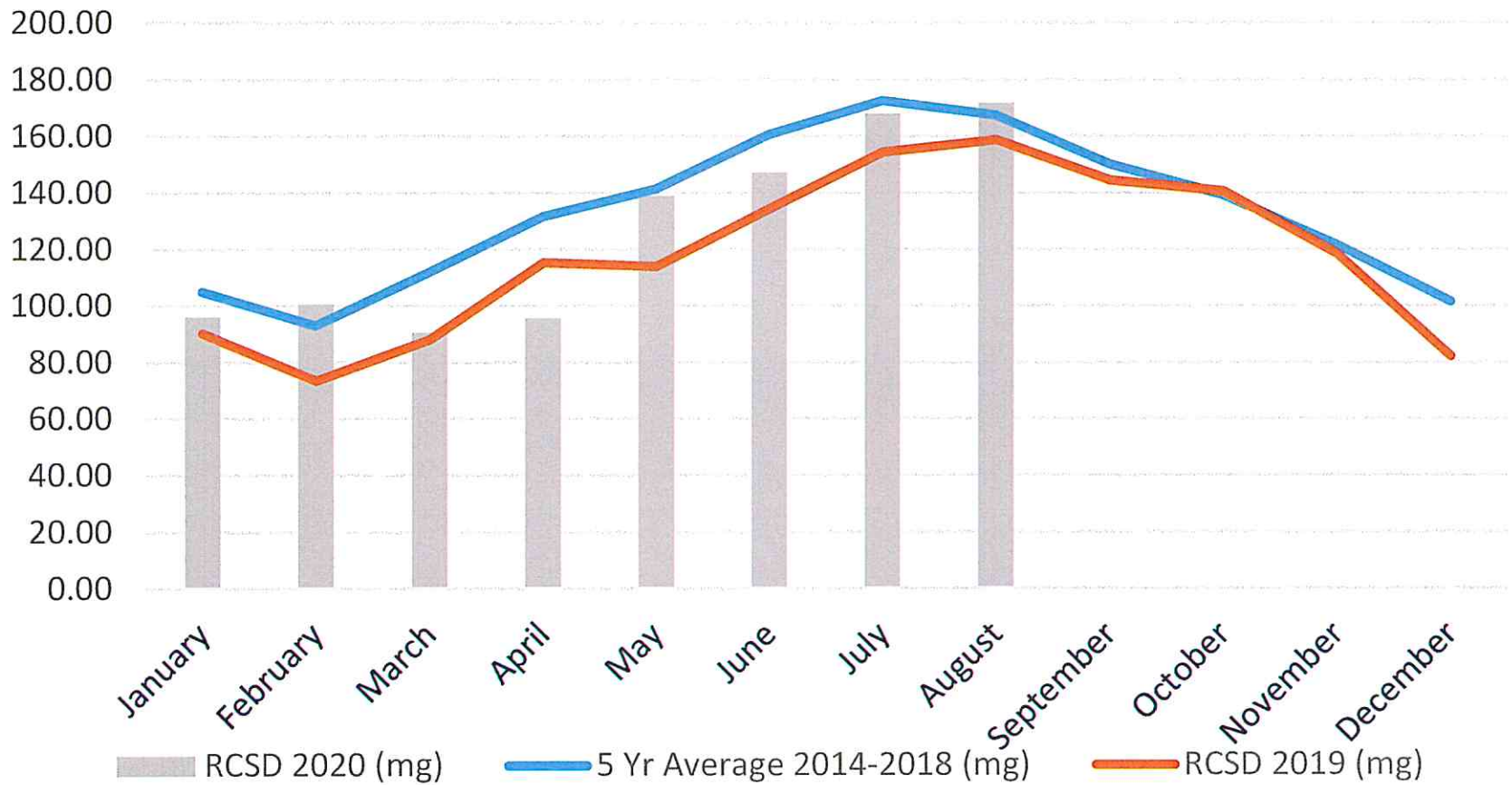




**RUBIDOUX COMMUNITY SERVICES DISTRICT  
Green Waste Program  
(May 19 to June 20)**



# Potable Water Production Year 2020





# CAL FIRE – RIVERSIDE UNIT RIVERSIDE COUNTY FIRE DEPARTMENT

**BILL WEISER - FIRE CHIEF**

210 WEST SAN JACINTO AVENUE, PERRIS, CA 92570-1915  
BUS: (951) 940-6900 FAX: (951) 940-6373 WWW.RVCFIRE.ORG

PROUDLY SERVING THE  
UNINCORPORATED AREAS  
OF RIVERSIDE COUNTY  
AND THE CITIES OF:

- BANNING
- BEAUMONT
- CANYON LAKE
- COACHELLA
- DESERT HOT SPRINGS
- EASTVALE
- INDIAN WELLS
- INDIO
- JURUPA VALLEY
- LAKE ELSINORE
- LA QUINTA
- MENIFEE
- MORENO VALLEY
- NORCO
- PALM DESERT
- PERRIS
- RANCHO MIRAGE
- RUBIDOUX CSD
- SAN JACINTO
- TEMECULA
- WILDOMAR

**BOARD OF SUPERVISORS:**

- KEVIN JEFFRIES  
DISTRICT 1
- KAREN SPIEGEL  
DISTRICT 2
- CHARLES WASHINGTON  
DISTRICT 3
- V. MANUEL PEREZ  
DISTRICT 4
- JEFF HEWITT  
DISTRICT 5

## CAL FIRE/Riverside County Fire Chief Bill Weiser



August 4, 2020 to Present

Bill Weiser was appointed on August 4, 2020 as the Fire Chief for the CAL FIRE Riverside Unit and the Riverside County Fire Department. The Riverside County Board of Supervisors selected and approved of Chief Weiser for the County Fire Chief's position and assisted CAL FIRE in selecting the Chief.

Chief Weiser oversees 94 fire stations, three camps, and one air attack base. Chief Weiser understands the complexities of Riverside County and is prepared to meet the challenges of providing emergency services to the citizens we protect.

Chief Weiser began his career with CAL FIRE in 1981 as a Firefighter I in the Fresno/Kings Unit (FKU). In 1985, Chief Weiser accepted a Limited Term Fire Apparatus Engineer (FAE) position in the Tulare Unit (TUU), working in the Fountain Springs Battalion, within the Tulare County Cooperative Agreement. In January 1986, Chief Weiser accepted a permanent FAE position in the Riverside Unit (RRU) working within the Cooperative Agreement in Moreno Valley. He promoted to Fire Captain in 1990 in RRU, working the State mission in Temecula and then as a Training Captain at the Ben Clark Training Center. In 2009, Chief Weiser promoted to Battalion Chief in RRU. He was assigned as the Pre-Fire Battalion Chief and then in 2011 Chief transferred to the Perris Battalion. In 2015, Chief promoted to Division Chief, Bautista Division (D6) in RRU, where he oversaw operations for Bautista Camp, Hemet Ryan Air Base, the San Jacinto and Mountain Battalions and the Hazardous Materials Emergency Response program.

Chief Weiser has been involved with several cadres including Basic (C-215) and Intermediate Firing (C-234), Basic and Intermediate Incident Management as well as Intermediate Fire Behavior (S-290), Fire Behavior Calculations (S-390) and Advanced Fire Behavior (S-490). In 2009, Chief was assigned with MIT-Lincoln Labs to work on the command platform for the future, currently known as SCOUT. Chief Weiser was acknowledged as a contributor to the 2014 manual, Wildland Urban Interface Operating Principles. In 2017, Chief was the team leader for RRU to incorporate the Unit Fire Danger Operation Plan (FDOP). Chief Weiser is a team leader involved with other public cooperators, leading the development of local emergency evacuation plans for Riverside County. Chief Weiser has served for 16 years on Incident Management Teams (IMT) beginning in 2004 on IMT 7 as a Fire Behavior Specialist. While on IMT 7, Chief Weiser advanced positions to Operations Section Chief when the state re-aligned teams in 2013 and he was assigned to IMT 4 as the Operations Section Chief.

# CAL FIRE/Riverside County Fire Department

## Emergency Incident Statistics



**Bill Weiser**

**Fire Chief**

9/2/2020

**Report Provided By: Riverside County Fire Department**

**Communications and Technology Division**

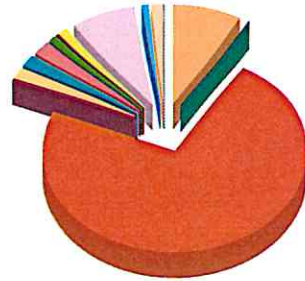
**GIS Section**

**Please refer to Map and Incident by Battalion, Station, Jurisdiction**

Incidents Reported for the month of August, 2020 and City of Jurupa Valley And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)  
\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

## Response Activity

Incidents Reported for the month of August, 2020 and City of Jurupa Valley And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)



Incident Type	Count	Percentage
Com Fire	1	0.1%
False Alarm	77	8.3%
Haz Mat	1	0.1%
Medical	679	72.9%
Multi-Fam Dwelling Fire	2	0.2%
Other Fire	19	2.0%
Other Misc	18	1.9%
Public Service Assist	19	2.0%
Res Fire	8	0.9%
Rescue	1	0.1%
Ringing Alarm	3	0.3%
Standby	11	1.2%
Traffic Collision	70	7.5%
Vehicle Fire	8	0.9%
Wildland Fire	14	1.5%
<b>Total:</b>	<b>931</b>	<b>100.0%</b>

Com Fire	1
False Alarm	77
Haz Mat	1
Medical	679
Multi-Fam Dwelling Fire	2
Other Fire	19
Other Misc	18
Public Service Assist	19
Res Fire	8
Rescue	1
Ringing Alarm	3
Standby	11
Traffic Collision	70
Vehicle Fire	8
Wildland Fire	14
<b>Incident Total:</b>	<b>931</b>

### Average Enroute to Onscene Time\*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledge as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
512	402	55	6	5.3	55.0%

\*CODE 3 and CODE 2 incidents are included in the total count of incidents and the average Enroute to Onscene Time.

### Incidents by Battalion, Station and Jurisdiction

			Com Fire	False Alarm	Haz Mat	Medical	Multi-Fa m	Other Fire	Other Misc	Public Service	Res Fire	Rescue	Ringing Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
<b>Battalion 14</b>	Station 16 Pedley	City of Jurupa Valley	1	16	1	173	0	6	3	3	0	0	1	2	14	0	5	226
		<b>Station Total</b>	1	16	1	173	0	6	3	3	0	0	1	2	14	0	5	226
	Station 17 Glen Avon	City of Jurupa Valley	0	26	0	148	2	3	4	5	1	0	1	4	21	1	2	218
		<b>Station Total</b>	0	26	0	148	2	3	4	5	1	0	1	4	21	1	2	218
	Station 18 West Riverside	City of Jurupa Valley	0	12	0	170	0	3	2	6	1	0	1	1	15	2	3	216
		<b>Station Total</b>	0	12	0	170	0	3	2	6	1	0	1	1	15	2	3	216
	Station 27 Eastvale	City of Jurupa Valley	0	1	0	23	0	2	2	0	0	0	0	0	1	1	0	30
		<b>Station Total</b>	0	1	0	23	0	2	2	0	0	0	0	0	1	1	0	30
	Station 38 Rubidoux	City of Jurupa Valley	0	22	0	165	0	5	7	5	6	1	0	4	19	4	4	242
		<b>Station Total</b>	0	22	0	165	0	5	7	5	6	1	0	4	19	4	4	242
		<b>Battalion Total</b>	1	77	1	679	2	19	18	19	8	1	3	11	70	8	14	931
		<b>Grand Total</b>	1	77	1	679	2	19	18	19	8	1	3	11	70	8	14	931

### Incidents by Jurisdiction

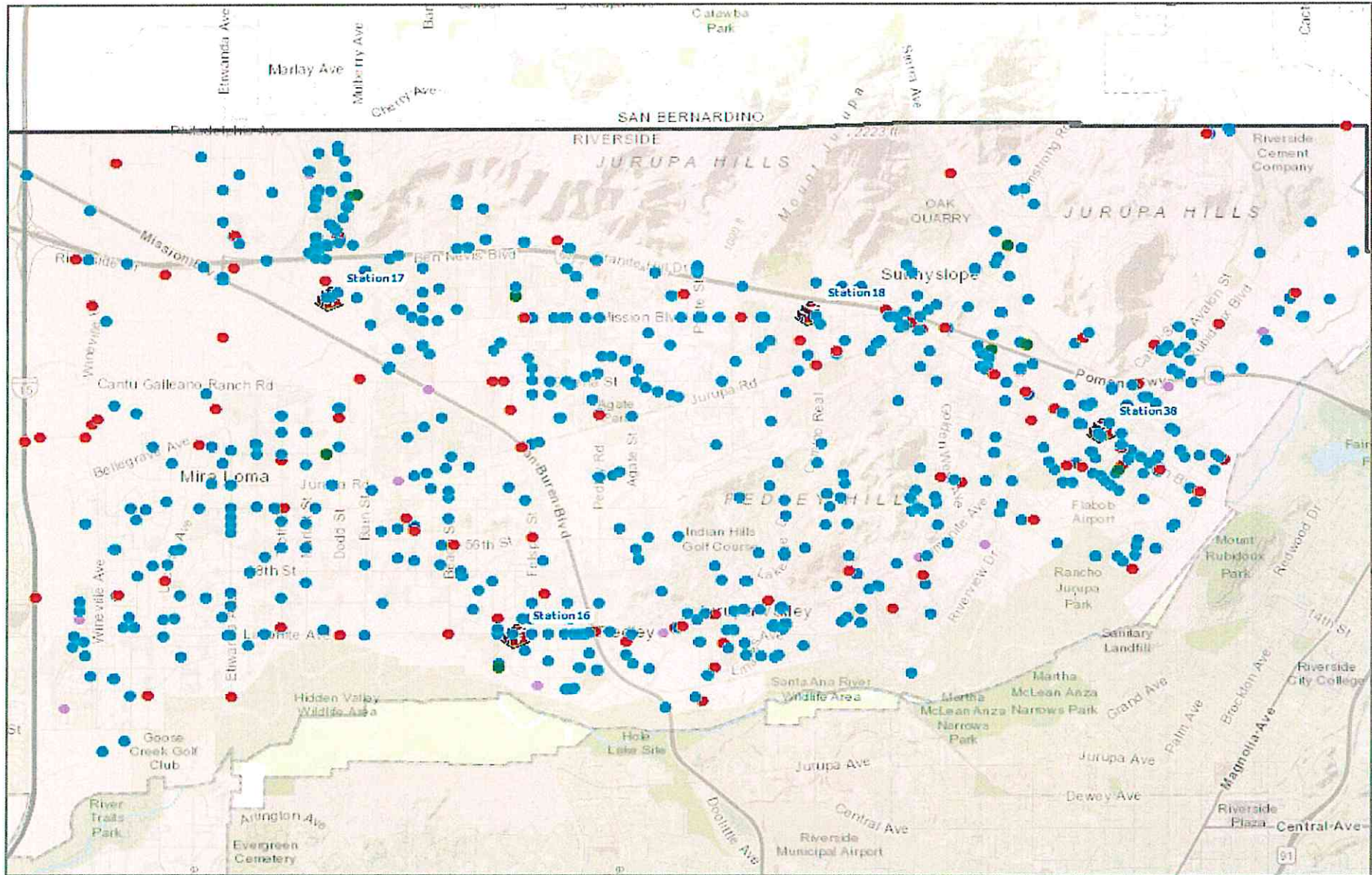
	Com Fire	False Alarm	Haz Mat	Medical	Multi-Fa m	Other Fire	Other Misc	Public Service	Res Fire	Rescue	Ringin g Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
City of Jurupa Valley	1	77	1	679	2	19	18	19	8	1	3	11	70	8	14	931
<b>Grand Total</b>	<b>1</b>	<b>77</b>	<b>1</b>	<b>679</b>	<b>2</b>	<b>19</b>	<b>18</b>	<b>19</b>	<b>8</b>	<b>1</b>	<b>3</b>	<b>11</b>	<b>70</b>	<b>8</b>	<b>14</b>	<b>931</b>

**Incidents by Supervisorial District - Summary**

	<b>DISTRICT 2 KAREN SPIEGEL</b>	<b>Grand Total</b>
Com Fire	1	1
False Alarm	77	77
Haz Mat	1	1
Medical	679	679
Multi-Fam Dwelling Fire	2	2
Other Fire	19	19
Other Misc	18	18
Public Service Assist	19	19
Res Fire	8	8
Rescue	1	1
Ringing Alarm	3	3
Standby	11	11
Traffic Collision	70	70
Vehicle Fire	8	8
Wildland Fire	14	14
<b>Total</b>	<b>931</b>	<b>931</b>



MONTH = 8 and YEAR = 2020 and CITYNAME = 'Jurupa Valley'



**Legend**

- Fire
- Hazard
- Haz Mat
- Medical
- Other Misc
- PSA
- Riverside County
- Reservations
- Fire Station
- Casinos



Riverside County Fire GIS

\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

# CAL FIRE/Riverside County Fire Department

## Emergency Incident Statistics

August 2010 - August 2020



## Rubidoux Community Service District



## Total Calls for Rubidoux CSD August 2010-2020



<u>Month/Year</u>	<u>Total Calls for Station 38</u>	<u>Total Calls for District</u>
August 2010	217	2 27
August 2011	175	181
August 2012	248	260
August 2013	232	243
August 2014	185	197
August 2015	228	249
August 2016	218	229
August 2017	273	286
August 2018	261	271
August 2019	288	295
August 2020	234	244

# CAL FIRE/Riverside County Fire Department

## Emergency Incident Statistics



**Bill Weiser**

**Fire Chief**

9/2/2020

**Report Provided By: Riverside County Fire Department**

**Communications and Technology Division**

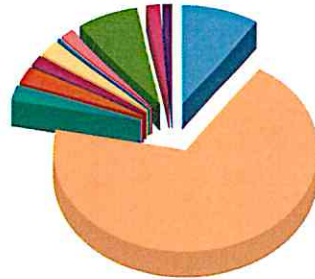
**GIS Section**

**Please refer to Map and Incident by Battalion, Station, Jurisdiction**

Incidents Reported for the month of August 2020 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)  
\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

## Response Activity

### Incidents Reported for the month of August 2020 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)



False Alarm	23	9.4%
Medical	168	68.9%
Other Fire	6	2.5%
Other Misc	7	2.9%
Public Service Assist	4	1.6%
Res Fire	6	2.5%
Rescue	1	0.4%
Standby	4	1.6%
Traffic Collision	18	7.4%
Vehicle Fire	4	1.6%
Wildland Fire	3	1.2%
<b>Total:</b>	<b>244</b>	<b>100.0%</b>

False Alarm	23
Medical	168
Other Fire	6
Other Misc	7
Public Service Assist	4
Res Fire	6
Rescue	1
Standby	4
Traffic Collision	18
Vehicle Fire	4
Wildland Fire	3
<b>Incident Total:</b>	<b>244</b>

### Average Enroute to Onscene Time\*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledge as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
141	96	17	0	5.1	57.8%

\*CODE 3 and CODE 2 incidents are included in the total count of incidents and the average Enroute to Onscene Time.

### Incidents by Battalion, Station and Jurisdiction

			False Alarm	Medical	Other Fire	Other Misc	Public Service	Res Fire	Rescue	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
<b>Battalion 14</b>	Station 16 Pedley	City of Jurupa Valley	0	1	0	0	0	0	0	0	0	0	0	1
		Station Total	0	1	0	0	0	0	0	0	0	0	0	1
	Station 18 West Riverside	City of Jurupa Valley	1	7	1	0	0	0	0	0	0	0	0	9
		Station Total	1	7	1	0	0	0	0	0	0	0	0	9
	Station 38 Rubidoux	City of Jurupa Valley	22	160	5	7	4	6	1	4	18	4	3	234
		Station Total	22	160	5	7	4	6	1	4	18	4	3	234
		<b>Battalion Total</b>		<b>23</b>	<b>168</b>	<b>6</b>	<b>7</b>	<b>4</b>	<b>6</b>	<b>1</b>	<b>4</b>	<b>18</b>	<b>4</b>	<b>3</b>
<b>Grand Total</b>			<b>23</b>	<b>168</b>	<b>6</b>	<b>7</b>	<b>4</b>	<b>6</b>	<b>1</b>	<b>4</b>	<b>18</b>	<b>4</b>	<b>3</b>	<b>244</b>

\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

### Incidents by Jurisdiction

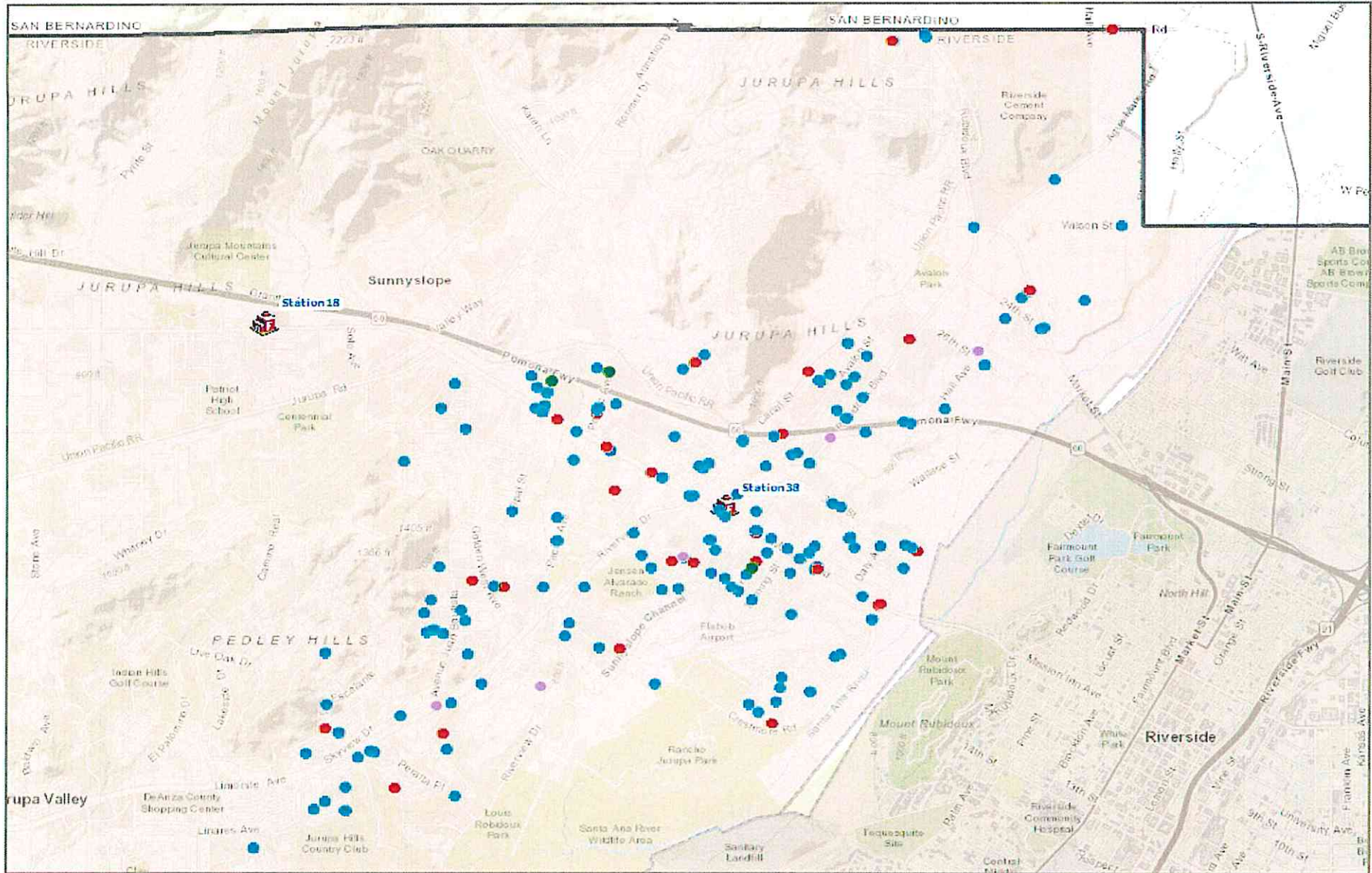
	False Alarm	Medical	Other Fire	Other Misc	Public Service	Res Fire	Rescue	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
City of Jurupa Valley	23	168	6	7	4	6	1	4	18	4	3	244
<b>Grand Total</b>	<b>23</b>	<b>168</b>	<b>6</b>	<b>7</b>	<b>4</b>	<b>6</b>	<b>1</b>	<b>4</b>	<b>18</b>	<b>4</b>	<b>3</b>	<b>244</b>

**Incidents by Supervisorial District - Summary**

	<b>DISTRICT 2 KAREN SPIEGEL</b>	<b>Grand Total</b>
False Alarm	23	23
Medical	168	168
Other Fire	6	6
Other Misc	7	7
Public Service Assist	4	4
Res Fire	6	6
Rescue	1	1
Standby	4	4
Traffic Collision	18	18
Vehicle Fire	4	4
Wildland Fire	3	3
<b>Total</b>	<b>244</b>	<b>244</b>



MONTH = 8 and YEAR = 2020 and SPECIAL= 'Rubidoux CSD'



**Legend**

- Fire
- Hazard
- Haz Mat
- Medical
- Other Misc
- PSA
- Riverside County
- Reservations
- Fire Station
- Casinos



Riverside County Fire GIS

\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

6. ACKNOWLEDGEMENTS – MEMBERS OF THE PUBLIC MAY  
ADDRESS THE BOARD AT THIS TIME ON ANY NON-AGENDA  
MATTER

## 7. CORRESPONDENCE AND RELATED INFORMATION



# DWR RELEASES DRAFT URBAN WATER MANAGEMENT PLAN GUIDEBOOK

BY ACWA STAFF SEP 11, 2020 WATER NEWS

The Department of Water Resources (DWR) recently released the draft “Urban Water Management Plan Guidebook 2020.” The guidebook has been updated from the 2015 edition to help urban water suppliers prepare their Urban Water Management Plans (UWMP) in accordance with the new “Making Water Conservation a California Way of Life” legislation.

New requirements that are proposed include a five consecutive dry-year water reliability assessment, drought risk assessment, seismic risk assessment and mitigation plan, water shortage contingency plan, and coordination with groundwater sustainability agencies or groundwater management agencies. The guidebook also includes information on tools and workbooks to assist urban water suppliers with electronic submittals using DWR’s portal.

DWR will solicit feedback at a public workshop on Sept. 16 from 12:30 – 2:30 p.m. and public comments on the draft guidebook are due by Sept. 21. ACWA has created a working group to discuss the guidebook and ACWA members can contact Senior Regulatory Advocate Chelsea Haines for more information.

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## 8. MANAGER'S REPORT

- a) Operations Report
- b) Emergency and Incident Report

RUBIDOUX COMMUNITY SERVICES DISTRICT  
 SEPTEMBER 17, 2020 (BOARD MEETING)  
**FUND TRANSFER AUTHORIZATION**

<b>NET PAYROLL 9/18/20</b>	62,400.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 9/21/20	25,600.00
WIRE TRANSFER: STATE PAYROLL TAXES 9/21/20	5,400.00
WIRE TRANSFER: TO CREDIT UNION	2,600.00
WIRE TRANSFER: PERS RETIREMENT	16,350.00
WIRE TRANSFER: PERS REPLACEMENT BENEFIT	-
WIRE TRANSFER: PERS HEALTH PREMIUMS	-
WIRE TRANSFER: PERS RETIRED HEALTH PREMIUMS AND FEES	-
WIRE TRANSFER: SECTION 125	50.00
WIRE TRANSFER: SECTION 457	2,305.00

**CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:**

9/18/2020 WATER FUND TO GENERAL FUND-Payables	55,650.76
WATER FUND TO GENERAL FUND-Trash	164,177.33
WATER FUND TO SEWER FUND	100,411.17
SEWER FUND TO GENERAL FUND-Payables	24,304.90

**INTERFUND TRANSFERS:**

9/18/2020 SEWER FUND CHECKING TO LAIF SEWER OP	75,852.00
SEWER FUND CHECKING TO LAIF SEWER ML	83,148.00
SEWER FUND CHECKING TO WATER FUND CHECKING	-
LAIF SEWER OP TO SEWER FUND CHECKING	-
GENERAL FUND CHECKING TO LAIF SEWER ML	-
GENERAL FUND CHECKING TO LAIF PROP TAX	185.45
GENERAL FUND CHECKING TO LAIF FIRE MITIGATION	53,814.55
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	-
GENERAL FUND CHECKING TO SEWER FUND CHECKING	83,148.00
GENERAL FUND CHECKING TO WATER FUND CHECKING	157,033.00
LAIF GENERAL TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	139,000.00
WATER FUND CHECKING TO LAIF-COP PAYBACK	-
LAIF WATER ML TO LAIF WATER REPLACEMENT	-
LAIF WATER ML TO LAIF WATER OPS	5,332.50
LAIF WATER OP TO WATER FUND CHECKING	-
LAIF WATER RESERVE TO LAIF WATER OP	-
LAIF WATER REPLACE TO LAIF WATER OP	6,052.25
LAIF WATER OP TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER OP	198,912.00
WATER FUND CHECKING TO LAIF WATER ML	154,088.00
LAIF WATER OP TO LAIF FIELD/ADMIN BLDG	-

**NOTES PAYABLE**

<u>DESCRIPTION</u>	<u>BALANCE</u>		<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	3,125,000	Prin.	565,000	Dec-20
U.S. Bank Trust (1998 COP's Refunding)	414,502	Intr.	79,688	Dec-20
MN Plant-State Revolving Loan	4,132,022	Prin.	128,987	Jan-21
MN Plant-State Revolving Loan	784,623	Intr.	53,111	Jan-21

# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)

9/9/2020 1:42:02 PM

Batch: AAAAKN

Page 1

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	Immediate GL Account	Check #	Check #		Payment Date	Discount
GL Date				Credit Card	CC Reference #			Total Invoice
1	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/10/2020	N	N	✓	9/9/2020	8/10/2020	CH00646-0267
	WTR ANALYSES							\$0.00
9/17/2020				N				\$84.00
2	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/13/2020	N	N	✓	9/12/2020	8/13/2020	CH01119-0267
	WTR ANALYSES							\$0.00
9/17/2020				N				\$420.00
3	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/13/2020	N	N	✓	9/12/2020	8/13/2020	CH01120-0267
	WTR ANALYSES							\$0.00
9/17/2020				N				\$168.00
4	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/13/2020	N	N	✓	9/12/2020	8/13/2020	CH01123-0267
	WTR ANALYSES							\$0.00
9/17/2020				N				\$168.00
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/13/2020	N	N	✓	9/12/2020	8/13/2020	CH01131-0267
	WTR ANALYSES							\$0.00
9/17/2020				N				\$84.00
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/17/2020	N	N	✓	9/16/2020	8/17/2020	CH01473-0267
	WTR ANALYSES							\$0.00
9/17/2020				N				\$84.00
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/25/2020	N	N	✓	9/24/2020	8/25/2020	CH02154-0267
	WTR ANALYSES							\$0.00
9/17/2020				N				\$105.00
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/31/2020	N	N	✓	9/30/2020	8/31/2020	CH02557-0267
	WTR ANALYSES							\$0.00
9/17/2020				N				\$21.00
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/31/2020	N	N	✓	9/30/2020	8/31/2020	CH02563-0267
	WTR ANALYSES							\$0.00
9/17/2020				N				\$32.00
10	CROWN ACE HARDWARE / CROWN ACE HARDWARE	8/28/2020	N	N	✓	9/27/2020	8/28/2020	081208
	LIGHT BULBS							\$0.00
9/17/2020				N				\$5.38
11	EAGLE / EAGLE ROAD SVC & TIRE	8/27/2020	N	N	✓	9/26/2020	8/27/2020	1-170852
	R&M BACKHOE							\$0.00
9/17/2020				N				\$548.86
12	ELECTRONICS WAREHOUSE / ELECTRONICS WARE	8/28/2020	N	N	✓	9/27/2020	8/28/2020	T-231312
	CONNECTORS							\$0.00
9/17/2020				N				\$39.15
13	J THAYER / J THAYER COMPANY, INC	6/29/2020	N	N	✓	9/17/2020	6/29/2020	C1455544-0
	CREDIT							\$0.00
9/17/2020				N				(\$75.10)
14	J THAYER / J THAYER COMPANY, INC	7/22/2020	N	N	✓	9/17/2020	7/22/2020	C1462292-0
	CREDIT-							\$0.00
9/17/2020				N				(\$952.42)
15	J THAYER / J THAYER COMPANY, INC	7/28/2020	N	N	✓	8/27/2020	7/28/2020	1467384-0
	SUPPLIES							\$0.00
9/17/2020				N				\$395.97
16	J THAYER / J THAYER COMPANY, INC	7/29/2020	N	N	✓	8/28/2020	7/29/2020	1467610-0
	SUPPLIES							\$0.00
9/17/2020				N				\$64.41
17	J THAYER / J THAYER COMPANY, INC	8/11/2020	N	N	✓	9/10/2020	8/11/2020	1470262-0
	SUPPLIES							\$0.00
9/17/2020				N				\$384.54





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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	Immediate GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
35	UPS / UNITED PARCEL SERVICE ✓							0000F908W2350 ✓
	POSTAGE	8/29/2020 ✓	N	N			9/28/2020 ✓ 8/29/2020	\$0.00
9/17/2020 ✓								\$7.35 ✓
36	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA ✓							IN12321 ✓
	JULY BRINE	8/31/2020 ✓	N	N			9/30/2020 ✓ 8/31/2020	\$0.00
9/17/2020 ✓								\$162.11 ✓
37	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA ✓							RI3659 ✓
	SEPT BRINE FIXED	9/1/2020 ✓	N	N			10/1/2020 ✓ 9/1/2020	\$0.00
9/17/2020 ✓								\$749.94 ✓
38	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CI00045-0267 ✓
	WTR ANALYSES	9/1/2020 ✓	N	N			10/1/2020 ✓ 9/1/2020	\$0.00
9/17/2020 ✓								\$158.00 ✓
39	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CI00053-0267 ✓
	WTR ANALYSES	9/1/2020 ✓	N	N			10/1/2020 ✓ 9/1/2020	\$0.00
9/17/2020 ✓								\$32.00 ✓
40	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CI00070-0267 ✓
	WTR ANALYSES	9/1/2020 ✓	N	N			10/1/2020 ✓ 9/1/2020	\$0.00
9/17/2020 ✓								\$2,272.00 ✓
41	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CI00072-0267 ✓
	WTR ANALYSES	9/1/2020 ✓	N	N			10/1/2020 ✓ 9/1/2020	\$0.00
9/17/2020 ✓								\$315.00 ✓
42	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CI00073-0267 ✓
	WTR ANALYSES	9/1/2020 ✓	N	N			10/1/2020 ✓ 9/1/2020	\$0.00
9/17/2020 ✓								\$96.00 ✓
43	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CI00233-0267 ✓
	WTR ANALYSES	9/3/2020 ✓	N	N			10/3/2020 ✓ 9/3/2020	\$0.00
9/17/2020 ✓								\$568.00 ✓
44	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CI00235-0267 ✓
	WTR ANALYSES	9/3/2020 ✓	N	N			10/3/2020 ✓ 9/3/2020	\$0.00
9/17/2020 ✓								\$116.00 ✓
45	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CI00260-0267 ✓
	WTR ANALYSES	9/3/2020 ✓	N	N			10/3/2020 ✓ 9/3/2020	\$0.00
9/17/2020 ✓								\$1,200.00 ✓
46	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CI00263-0267 ✓
	WTR ANALYSES	9/3/2020 ✓	N	N			10/3/2020 ✓ 9/3/2020	\$0.00
9/17/2020 ✓								\$180.00 ✓
47	HARPER BURNS LLP / HARPER & BURNS LLP ✓							20200901.A ✓
	AUG '20 LGL SVC	9/1/2020 ✓	N	N			10/1/2020 ✓ 9/1/2020	\$0.00
9/17/2020 ✓								\$1,341.25 ✓
48	HARPER BURNS LLP / HARPER & BURNS LLP ✓							20200901.B ✓
	CITY RVSD LITGN	9/1/2020 ✓	N	N			10/1/2020 ✓ 9/1/2020	\$0.00
9/17/2020 ✓								\$7,490.00 ✓
49	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓							021K6309 ✓
	TUBING	8/31/2020 ✓	N	N			9/30/2020 ✓ 8/31/2020	\$0.00
9/17/2020 ✓								\$65.25 ✓
50	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓							44705 ✓
	WSTE WTR CNSLT	8/27/2020 ✓	N	N			9/26/2020 ✓ 8/27/2020	\$0.00
9/17/2020 ✓								\$175.00 ✓
51	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓							44706 ✓
	PRETREATMNT	8/27/2020 ✓	N	N			9/26/2020 ✓ 8/27/2020	\$0.00
9/17/2020 ✓								\$935.00 ✓

\$8,831.25

20200901.A ✓  
\$0.00  
\$1,341.25 ✓  
20200901.B ✓  
\$0.00  
\$7,490.00 ✓

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PO Number		Inv Date	Immediate GL Account	Immediate	Check #	Due Date	Discount Date	Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #	Payment Date	Total Invoice
52	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓							44707 ✓
WTR CNSLT		8/27/2020 ✓	N	N		9/26/2020 ✓	8/27/2020	\$0.00
9/17/2020 ✓								\$4,631.25 ✓
53	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓							44708 ✓
WELL 18		8/27/2020 ✓	N	N		9/26/2020 ✓	8/27/2020	\$0.00
9/17/2020 ✓								\$1,035.50 ✓
54	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							9735 ✓
R&M JEEP		9/2/2020 ✓	N	N		10/2/2020 ✓	9/2/2020	\$0.00
9/17/2020 ✓								\$313.19 ✓
55	THERMAL COOL / THERMAL-COOL, INC. ✓							WO-0017263 ✓
R&M HVAC		8/26/2020 ✓	N	N		9/25/2020 ✓	8/26/2020	\$0.00
9/17/2020 ✓								\$382.00 ✓
56	THERMAL COOL / THERMAL-COOL, INC. ✓							WO-0017378 ✓
R&M HVAC		8/28/2020 ✓	N	N		9/27/2020 ✓	8/28/2020	\$0.00
9/17/2020 ✓								\$201.53 ✓
57	TKE ENGINEERING / TKE ENGINEERING, INC. ✓							2020-567.A ✓
MISC CNSLT		8/28/2020 ✓	N	N		9/27/2020 ✓	8/28/2020	\$0.00
9/17/2020 ✓								\$587.50 ✓
58	TKE ENGINEERING / TKE ENGINEERING, INC. ✓							2020-567.B ✓
VESSEL CNSLT		8/28/2020 ✓	N	N		9/27/2020 ✓	8/28/2020	\$0.00
9/17/2020 ✓								\$4,940.00 ✓
59	TKE ENGINEERING / TKE ENGINEERING, INC. ✓							2020-567.C ✓
LA RUE SWR		8/28/2020 ✓	N	N		9/27/2020 ✓	8/28/2020	\$0.00
9/17/2020 ✓								\$560.00 ✓
60	TKE ENGINEERING / TKE ENGINEERING, INC. ✓							2020-568 ✓
JH LIFT STN		8/28/2020 ✓	N	N		9/27/2020 ✓	8/28/2020	\$0.00
9/17/2020 ✓								\$322.50 ✓
61	TKE ENGINEERING / TKE ENGINEERING, INC. ✓							2020-569 ✓
HGHLND PARK SHDW RK		8/28/2020 ✓	N	N		9/27/2020 ✓	8/28/2020	\$0.00
9/17/2020 ✓								\$9,635.00 ✓
62	TKE ENGINEERING / TKE ENGINEERING, INC. ✓							2020-570 ✓
1360' PRSS ZN		8/28/2020 ✓	N	N		9/27/2020 ✓	8/28/2020	\$0.00
9/17/2020 ✓								\$392.50 ✓
63	TKE ENGINEERING / TKE ENGINEERING, INC. ✓							2020-571 ✓
TRCT 37211		8/28/2020 ✓	N	N		9/27/2020 ✓	8/28/2020	\$0.00
9/17/2020 ✓								\$1,500.00 ✓
64	TKE ENGINEERING / TKE ENGINEERING, INC. ✓							2020-572 ✓
PM 22503 CATERPLLR		8/28/2020 ✓	N	N		9/27/2020 ✓	8/28/2020	\$0.00
9/17/2020 ✓								\$490.00 ✓
65	USPS (NEOPOST) / U.S. POSTAL SERVICE (NEOPOST) ✓							20200904 ✓
POSTAGE MTR		9/4/2020 ✓	N	N		10/4/2020 ✓	9/4/2020	\$0.00
9/17/2020 ✓								\$500.00 ✓
66	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI ✓							203351 ✓
HNTR PRSS ZN		8/22/2020 ✓	N	N		9/21/2020 ✓	8/22/2020	\$0.00
9/17/2020 ✓								\$5,016.75 ✓
67	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI ✓							203463 ✓
CITY RVSD LTGN		8/22/2020 ✓	N	N		9/21/2020 ✓	8/22/2020	\$0.00
9/17/2020 ✓								\$12,068.20 ✓
68	ACORN / ACORN TECHNOLOGY SERVICE ✓							53848.A ✓
SEPT IT SUPT		9/1/2020 ✓	N	N		9/20/2020 ✓	9/1/2020	\$0.00
9/17/2020 ✓								\$3,460.00 ✓

16,037.50

} 2020-567.A ✓  
 \$0.00  
 \$587.50 ✓  
 2020-567.B ✓  
 \$0.00  
 \$4,940.00 ✓  
 2020-567.C ✓  
 \$0.00  
 \$560.00 ✓

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PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
69	ACORN / ACORN TECHNOLOGY SERVICE	9/1/2020 ✓	N	N				53848.B ✓
LICENSES						9/20/2020 ✓	9/1/2020	\$0.00
9/17/2020 ✓					N			\$1,212.62 ✓
70	ACORN / ACORN TECHNOLOGY SERVICE	9/1/2020 ✓	N	N				53848.C ✓
MONITORS						9/20/2020 ✓	9/1/2020	\$0.00
9/17/2020 ✓					N			\$453.41 ✓
71	AIRGAS / AIRGAS USA, LLC	8/31/2020 ✓	N	N				9973686354 ✓
TNK RNTL						9/30/2020 ✓	8/31/2020	\$0.00
9/17/2020 ✓					N			\$158.54 ✓
72	AT&T / AT&T	9/7/2020 ✓	N	N				000015284347 ✓
PHN CHGS						10/14/2020 ✓	9/7/2020	\$0.00
9/17/2020 ✓					N			\$523.18 ✓
73	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/18/2020 ✓	N	N				CH01618-0267 ✓
WTR ANALYSES						9/17/2020 ✓	8/18/2020	\$0.00
9/17/2020 ✓					N			\$42.00 ✓
74	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	9/9/2020 ✓	N	N				CH02023-0267 ✓
WTR ANALYSES						9/17/2020 ✓	9/23/2020	\$0.00
8/24/2020 ✓					N			\$84.00 ✓
75	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	8/24/2020 ✓	N	N				CH02047-0267 ✓
WTR ANALYSES						9/23/2020 ✓	8/24/2020	\$0.00
9/17/2020 ✓					N			\$420.00 ✓
76	BPS B'S POOL SUPPLIES / B.P.S. B's POOL SUPPLIES	9/3/2020 ✓	N	N				104908 ✓
SODIUM HYPO						10/2/2020 ✓	9/3/2020	\$0.00
9/17/2020 ✓					N			\$1,933.77 ✓
77	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS	9/6/2020 ✓	N	N				7456-446620 ✓
R&M TRK						10/5/2020 ✓	9/6/2020	\$0.00
9/17/2020 ✓					N			\$16.95 ✓
78	CROWN ACE HARDWARE / CROWN ACE HARDWARE	9/3/2020 ✓	N	N				081232 ✓
SUPPLIES						10/2/2020 ✓	9/3/2020	\$0.00
9/17/2020 ✓					N			\$23.68 ✓
79	CORELOGIC / CORELOGIC, INC.	8/31/2020 ✓	N	N				82042242 ✓
ON-LINE SVC						9/30/2020 ✓	8/31/2020	\$0.00
9/17/2020 ✓					N			\$178.75 ✓
80	DURNEY DON / DURNEY, DON	9/9/2020 ✓	N	N				20200909 ✓
WEED ABATE						10/8/2020 ✓	9/9/2020	\$0.00
9/17/2020 ✓					N			\$930.00 ✓
81	ENGELAUF CONST. / ENGELAUF CONSTRUCTION SF	8/5/2020 ✓	N	N				356548 ✓
HAULING						9/4/2020 ✓	8/5/2020	\$0.00
9/17/2020 ✓					N			\$200.00 ✓
82	EDGEWOOD PARTNERS INS / EDGEWOOD PARTNER	9/1/2020 ✓	N	N				397095 ✓
3RD QTR COMM INS						10/1/2020 ✓	9/1/2020	\$0.00
9/17/2020 ✓					N			\$10,803.00 ✓
83	EDGEWOOD PARTNERS INS / EDGEWOOD PARTNER	9/1/2020 ✓	N	N				397096 ✓
3RD QTR AUTO INS						10/1/2020 ✓	9/1/2020	\$0.00
9/17/2020 ✓					N			\$4,255.00 ✓
84	EDGEWOOD PARTNERS INS / EDGEWOOD PARTNER	9/1/2020 ✓	N	N				397097 ✓
3RD QTR EXCSS LIAB						10/1/2020 ✓	9/1/2020	\$0.00
9/17/2020 ✓					N			\$2,431.00 ✓
85	GRAINGER / GRAINGER	8/28/2020 ✓	N	N				9636322159 ✓
SUPPLIES						9/27/2020 ✓	8/28/2020	\$0.00
9/17/2020 ✓					N			\$35.40 ✓

45,126.03

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PO Number		Immediate GL Account	Immediate GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
86	KUMA TIRE / KUMA TIRE & WHEEL ✓	9/4/2020 ✓	N	N				125219 ✓
R&M TRK						10/3/2020 ✓	9/4/2020	\$0.00
9/17/2020 ✓					N			\$25.00 ✓
87	MERIT OIL / MERIT OIL COMPANY ✓	8/26/2020 ✓	N	N				598998 ✓
GASOLINE						9/10/2020 ✓	8/26/2020	\$0.00
9/17/2020 ✓					N			\$768.39 ✓
88	MERIT OIL / MERIT OIL COMPANY ✓	9/2/2020 ✓	N	N				600268 ✓
GASOLINE						9/17/2020 ✓	9/2/2020	\$0.00
9/17/2020 ✓					N			\$835.76 ✓
89	MERIT OIL / MERIT OIL COMPANY ✓	9/4/2020 ✓	N	N				601264 ✓
DIESEL FUEL						9/20/2020 ✓	9/4/2020	\$0.00
9/17/2020 ✓					N			\$238.05 ✓
90	MERIT OIL / MERIT OIL COMPANY ✓	9/5/2020 ✓	N	N				601275 ✓
DIESEL FUEL						9/20/2020 ✓	9/5/2020	\$0.00
9/17/2020 ✓					N			\$294.96 ✓
91	ORANGE COAST / ORANGE COAST PETROLEUM EQI ✓	9/4/2020 ✓	N	N				0250437-IN ✓
VAPOR RCVR TST						10/3/2020 ✓	9/4/2020	\$0.00
9/17/2020 ✓					N			\$575.07 ✓
92	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓	7/27/2020 ✓	N	N				11003790 ✓
PARTS						8/26/2020 ✓	7/27/2020	\$0.00
9/17/2020 ✓					N			\$274.17 ✓
93	SCE / SCE ✓	9/5/2020 ✓	N	N				20S2011970662 ✓
STREETLIGHTS						9/24/2020 ✓	9/5/2020	\$0.00
9/17/2020 ✓					N			\$10,724.04 ✓
94	SHRED-IT / SHRED-IT USA ✓	8/31/2020 ✓	N	N				8180365943 ✓
SHREDDING						9/30/2020 ✓	8/31/2020	\$0.00
9/17/2020 ✓					N			\$81.95 ✓
95	SITEONE / SITEONE LANDSCAPE SUPPLY, LLC ✓	8/28/2020 ✓	N	N				102816895-001 ✓
SHOVELS						9/27/2020 ✓	8/28/2020	\$0.00
9/17/2020 ✓					N			\$53.22 ✓
96	SOCAL TRUCK / SOCAL TRUCKWORKS ✓	8/12/2020 ✓	N	N				9675 ✓
R&M TRK						9/11/2020 ✓	8/12/2020	\$0.00
9/17/2020 ✓					N			\$69.13 ✓
97	SPECTRUM / SPECTRUM BUSINESS ✓	9/6/2020 ✓	N	N				0914404090620 ✓
INTERNET 9/6-10/5						9/23/2020 ✓	9/6/2020	\$0.00
9/17/2020 ✓					N			\$443.94 ✓
98	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	9/9/2020 ✓	N	N				0826_090820.A ✓
COMM TRSH 8/26-9/8						10/8/2020 ✓	9/9/2020	\$0.00
9/17/2020 ✓					N			\$47,076.06 ✓
99	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	9/9/2020 ✓	N	N				0826_090820.B ✓
RES TRSH 8/26-9/8						10/8/2020 ✓	9/9/2020	\$0.00
9/17/2020 ✓					N			\$117,101.27 ✓
100	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	9/9/2020 ✓	N	N				0826_090820.C ✓
RCSD SHR COMM						10/8/2020 ✓	9/9/2020	\$0.00
9/17/2020 ✓					N			(\$4,707.61) ✓
101	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	9/9/2020 ✓	N	N				0826_090820.D ✓
RCSD SHR RES						10/8/2020 ✓	9/9/2020	\$0.00
9/17/2020 ✓					N			(\$871.66) ✓
102	VERIZON WIRELESS / VERIZON WIRELESS ✓	9/1/2020 ✓	N	N				9861852068 ✓
CELL PHN CHGS						9/23/2020 ✓	9/1/2020	\$0.00
9/17/2020 ✓					N			\$444.23 ✓

\$158,599.06

0826\_090820.A ✓  
 \$0.00  
 \$47,076.06 ✓  
 0826\_090820.B ✓  
 \$0.00  
 \$117,101.27 ✓  
 0826\_090820.C ✓  
 \$0.00  
 (\$4,707.61) ✓  
 0826\_090820.D ✓  
 \$0.00  
 (\$871.66) ✓  
 9861852068 ✓  
 \$0.00

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	Check #		CC Reference #		Payment Date	Discount
GL Date								Total Invoice
103	VARNER / VARNER & BRANDT LLP ✓							20S18872-0000M ✓
LGL SVCS		8/31/2020 ✓	N	N		9/30/2020 ✓	8/31/2020	\$0.00
9/17/2020 ✓								\$800.00 ✓
104	AMERICAN SAFETY PRODUCTS / AMERICAN SAFETY ✓							2990 ✓
UNIFORM PATCHES		9/1/2020 ✓	N	N		10/1/2020 ✓	9/1/2020	\$0.00
9/17/2020 ✓								\$757.48 ✓

Grand Totals

Total Direct Expense: \$271,197.22  
 Total Direct Expense Adj: (\$6,767.87) ①  
 Total Non-Electronic Transactions: \$264,429.35 ②

Report Summary

Report Selection Criteria  
 Report Type: Condensed  
 Start  
 Transaction Number: Start

① \$6,767.87  
 1,027.52 J. Thayer  
 5,579.27 Tri-Co  
 161.08 Reliable  
\$6,767.87  
 .00

② \$264,429.35  
 273,464.36  
\$ 9,035.01

PR 9/4/20 {  
 270.00 Union  
 2,836.57 Standard  
 2,399.10 Colonial  
 2,471.96 SDRMA  
 1,057.38 VSP  
\$ 9,035.01  
 .00

MA  
 9/10/20

9. RECEIVE AND FILE STATEMENT OF CASH ASSET SCHEDULE  
REPORT ENDING AUGUST 2020:  
**DM 2020-65**

# Rubidoux Community Services District

## Board of Directors

Armando Muniz  
Hank Trueba Jr  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge



## General Manager

Jeffrey D. Sims

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2020-65**

September 17, 2020

**To:**            Rubidoux Community Services District  
                    Board of Directors

**Subject:**       Receive and File the August 2020 Statement of Cash Assets Schedule

## BACKGROUND:

Attached for the Board of Directors' consideration is the August 2020 Statement of Cash Assets Schedule Report for all District Fund Accounts. Year to date ("YTD") interest is \$61,997.17 for District controlled accounts. With respect to District "Funds in Trust", \$2,668.41 which has been earned and posted. The District has a combined YTD interest earned total of \$64,665.58 as of August 31, 2020.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves) show a balance of \$7,072,095.18 ending August 31, 2020. This is **\$200,931.56 MORE** than July 1, 2020, beginning balance of \$6,871,163.62.

Further, the District's Field/Admin Fund current fund balance is \$604,864.52.

Submitted for the Board of Directors consideration is the *August 2020, Statement of Cash Assets Schedule Report* for review and acceptance.

**RECOMMENDATION:**

Staff recommends the Board of Directors “**Receive and File**” the August 2020 Statement of Cash Assets Schedule Report.

Respectfully,



JEFFREY D. SIMS, P. E.  
General Manager

Attachment: August 2020, Cash Assets Schedule Report



RUBIDOUX COMMUNITY SERVICES DISTRICT  
**INVESTMENT SUMMARY - AUGUST 31, 2020**  
 CASH BASIS

	Beg. Balance 7/1/2020	YTD Int.	Other Activity YTD	Balance 8/31/2020	YTD Avg. Int. Rate
<b>Operating Accounts</b>	<b>\$ 6,871,163.62</b>	<b>\$ 20,299.84</b>	<b>\$ 180,631.72</b>	<b>\$ 7,072,095.18</b>	<b>0.29%</b>
Water Operating Reserve	4,235,759.71	15,015.73	-	4,250,775.44	0.35%
Wastewater Operating Reserve	578,513.98	2,050.84	-	580,564.82	0.35%
Water Replacement Reserve	702,006.32	2,488.61	19,710.79	724,205.72	0.34%
Fire Mitigation Reserve	1,447,835.41	5,013.39	1,336.93	1,454,185.73	0.34%
Wastewater Reserve	316,194.52	864.68	641.95	317,701.15	0.27%
Wastewater Replacement Res.	212,781.39	754.31	18,132.00	231,667.70	0.33%
Water Reserve	2,228,218.83	2,714.75	(911,621.64)	1,319,311.94	0.21%
COP Restricted	3,022,895.29	10,716.14	195,037.46	3,228,648.89	0.33%
Field/Admin Reserve	586,427.14	2,078.88	16,358.50	604,864.52	0.34%
Funds in Trust	780,516.23	2,668.41	-	783,184.64	0.34%
<b>Total Investments</b>	<b>\$ 20,982,312.44</b>	<b>\$ 64,665.58</b>	<b>\$ (479,772.29)</b>	<b>\$ 20,567,205.73</b>	<b>0.31%</b>

\$0.00

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU AUGUST 31, 2020  
 CASH BASIS  
**FIRE MITIGATION**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
8/1/2020	Premier Bank	<b>CD</b>		Beg. Bal.				170,424.60	
	Premier Bank			Interest	-	1.00	-	170,424.60	
	Premier Bank			Redeem	-			170,424.60	
8/31/2020	Premier Bank	<b>CD</b>	10/3/2020	Purchase	-			170,424.60	
8/1/2020	Premier Bank	<b>Checking</b>		Beg. Bal.				8,835.50	
	Premier Bank	<b>Fire Mitigation</b>		Activity	-	0.00	-	8,835.50	
8/31/2020	Premier Bank			End Bal.	-			8,835.50	
8/1/2020	LAIF	<b>Fire Mitigation</b>		Beg. Bal.				1,252,882.43	
	LAIF			Interest		0.92	-	1,252,882.43	
8/31/2020	LAIF			Activity	1,336.93			1,254,219.36	
8/1/2020	Premier Bank	<b>Safekeeping</b>		Beg. Bal				20,543.05	
				Activity	-	-	163.22	20,706.27	
8/31/2020	Premier Bank			End Bal.				20,706.27	\$ 1,454,185.73

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU AUGUST 31, 2020  
 CASH BASIS  
**WASTEWATER CIP FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
8/1/2020	LAIF	<b>Sewer Mainline</b>		Beg. Bal.				234,927.59	
	LAIF			Interest		0.92	-	234,927.59	
8/31/2020	LAIF			Activity	10,493.64			245,421.23	
8/1/2020	CBB	<b>Safekeeping</b>		Beg. Bal				72,279.92	
				Activity	-	0.10	-	72,279.92	
8/31/2020	CBB			End Bal.				72,279.92	\$ 317,701.15

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
FOR PERIOD JULY 1, 2020 THRU AUGUST 31, 2020  
CASH BASIS  
**WATER CIP FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
8/1/2020	LAIF	<b>Water Mainline</b>		Beg. Bal.				470,876.48	
	LAIF			Interest		0.92	-	470,876.48	
8/31/2020	LAIF			Activity	(46,608.50)			424,267.98	
8/1/2020	Premier Bank	<b>CD</b>		Beg. Bal.				576,435.48	
	Premier Bank			Activity	-	1.00	-	576,435.48	
	Premier Bank			Redeem	-			576,435.48	
8/31/2020	Premier Bank	<b>CD</b>	10/3/2020	Purchase	-			576,435.48	
8/1/2020	Citizens Bus	<b>CD</b>		Beg. Bal.				225,000.00	
	Citizens Bus			Activity	-	0.40	-	225,000.00	
	Citizens Bus			Redeem	-	n/a		225,000.00	
8/31/2020	Citizens Bus	<b>CD</b>	10/20/2020	Purchase	-			225,000.00	

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU AUGUST 31, 2020  
 CASH BASIS

8/1/2020	Premier Bank	<b>Safekeeping</b>	Beg. Bal.				69,580.23	
	Premier Bank		Activity	-	-	552.09	70,132.32	
8/31/2020	Premier Bank		End Bal.				70,132.32	
8/1/2020	CBB	<b>Safekeeping</b>	Beg. Bal.				23,476.16	
	CBB		Activity	-	0.10	-	23,476.16	
8/31/2020	CBB		End Bal.				23,476.16	\$ 1,319,311.94

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU AUGUST 31, 2020  
 CASH BASIS  
**OPERATING FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
8/1/2020	Premier Bank	<b>Checking-Gen.</b>		Beg. Bal.				151,357.97	
	Premier Bank			Deposits	1,996,313.09	0.00	-	2,147,671.06	
8/31/2020	Premier Bank			Disbursements	(1,742,740.71)			404,930.35	
8/1/2020	Premier Bank	<b>Checking Property Tax</b>		Beg. Bal.				4,633.17	
	Premier Bank			Deposits	82,086.30	0.00	-	86,719.47	
8/31/2020	Premier Bank			Disbursements	-			86,719.47	
8/1/2020	Premier Bank	<b>Checking-Sewer</b>		Beg. Bal.				4,178.18	
	Premier Bank			Deposits	246,245.81	0.00	-	250,423.99	
8/31/2020	Premier Bank			Disbursements	(245,851.35)			4,572.64	
8/1/2020	Premier Bank	<b>Checking-Water</b>		Beg. Bal.				670,527.39	
	Premier Bank			Deposits	1,216,407.72	0.00	-	1,886,935.11	
8/31/2020	Premier Bank			Disbursements	(1,127,416.75)			759,518.36	

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU AUGUST 31, 2020  
 CASH BASIS  
**OPERATING FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
8/1/2020	Premier Bank	<b>Operations</b>		Beg. Bal				276,342.99	
	Premier Bank	<b>Safekeeping</b>		Deposits	-	0.00	-	276,342.99	
8/31/2020	Premier Bank			Disbursements				276,342.99	
8/1/2020	LAIF	<b>Gen. Fund-Prop Tax</b>		Beg. Bal				2,699,269.14	
	LAIF	Qtrly. Interest		Deposits	572,663.07	0.92	-	3,271,932.21	
8/31/2020	LAIF			Disbursements	(144,000.00)			3,127,932.21	
8/1/2020	LAIF	<b>Water Op.</b>		Beg. Bal				2,132,233.28	
	LAIF	Qtrly. Interest		Deposits	107,860.25	0.92	-	2,240,093.53	
8/31/2020	LAIF			Disbursements	(363,193.00)			1,876,900.53	
8/1/2020	LAIF	<b>Sewer Op.</b>		Beg. Bal				783,738.27	
	LAIF	Qtrly. Interest		Deposits	41,506.36	0.92	-	825,244.63	
8/31/2020	LAIF			Disbursements	(290,066.00)			535,178.63	\$ 7,072,095.18

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU AUGUST 31, 2020  
 CASH BASIS  
**RESERVED FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
8/1/2020	LAIF	<b>Water Op. Reserve</b>		Beg. Bal				4,250,775.44	
	LAIF	Qtrly. Interest		Deposits	-	0.92	-	4,250,775.44	
8/31/2020	LAIF			Disbursements	-			4,250,775.44	
8/1/2020	LAIF	<b>Water Replacement</b>		Beg. Bal				719,394.93	
	LAIF	Qtrly. Interest		Deposits	15,706.54	0.92	-	735,101.47	
8/31/2020	LAIF			Disbursements	(10,895.75)			724,205.72	
8/1/2020	LAIF	<b>Wastewater Replacement</b>		Beg. Bal.				222,601.70	
	LAIF			Interest		0.92	-	222,601.70	
8/31/2020	LAIF			Activity	9,066.00			231,667.70	
8/1/2020	LAIF	<b>COP-Payback</b>		Beg. Bal				3,130,711.43	
	LAIF	Qtrly. Interest		Deposits	97,937.46	0.92	-	3,228,648.89	
8/31/2020	LAIF			Disbursements	-			3,228,648.89	
8/1/2020	LAIF	<b>Field/Admin Bldg.</b>		Beg. Bal				596,671.52	
	LAIF	Qtrly Interest		Deposits	8,193.00	0.92	-	604,864.52	
8/31/2020	LAIF			Disbursements	-			604,864.52	
8/1/2020	LAIF	<b>Wastewater Op. Reserve</b>		Beg. Bal				580,564.82	
	LAIF	Qtrly. Interest		Deposits	-	0.92	-	580,564.82	
8/31/2020	LAIF			Disbursements	-			580,564.82	\$ 9,620,727.09



RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU AUGUST 31, 2020  
 CASH BASIS  
**FUNDS IN TRUST**

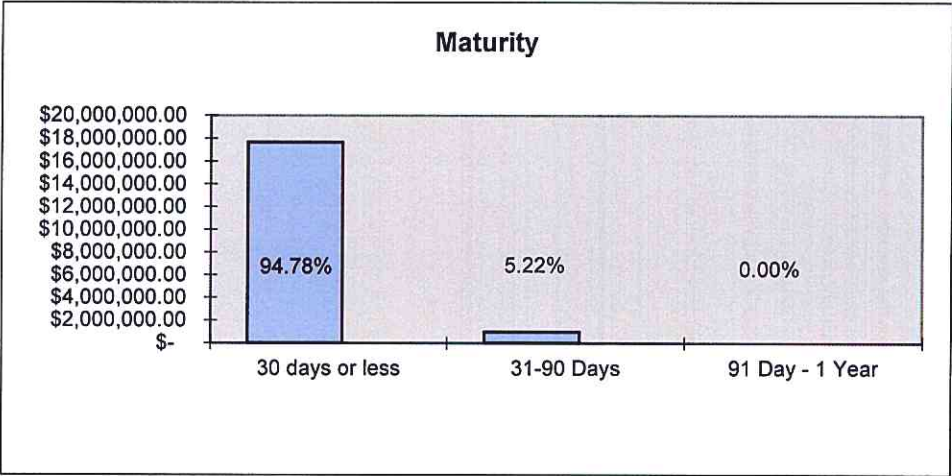
<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
8/1/2020	U.S. Bank	<b>COP's Refunding-Series 1998</b>						780,451.67	
		Install Sale		52,327.24	-	0.17	0.27	780,451.94	
		Reserve-LAIF		728,325.53			0.65	200.83	780,652.77
8/31/2020								780,652.77	
8/1/2020	Premier Bank	<b>Fiscal Agent-SRL MN Plant</b>		Beg. Bal				2,531.76	
		Deposits			-	0.20	0.11	2,531.87	
8/31/2020		Disbursements			-			2,531.87	\$ 783,184.64
TOTAL CASH FUNDS									\$ 20,567,205.73

ROOSEVELT CITY CREDIT HOLDINGS REPORT  
AUGUST 31, 2020

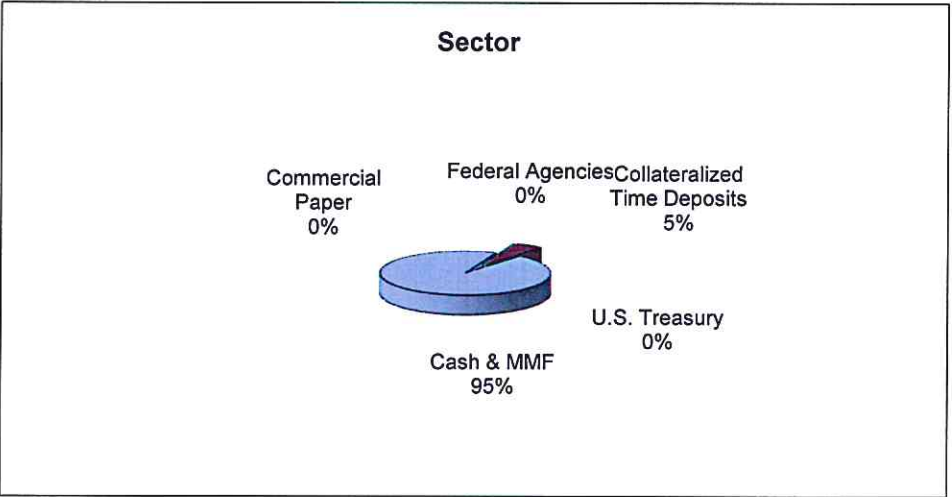
<u>Par \$</u>	<u>Issuer</u>	<u>Maturity</u>	<u>Acquisition Cost</u>	<u>Current Market</u>	<u>Gain/Loss</u>	<u>Yld Mat</u>
<b>AGENCY</b>						
Subtotals			-	-	-	
<b>U.S. TREASURIES</b>						
<b>COMMERCIAL PAPER</b>						
Subtotals			-	-	-	
<b>COLLATERALIZED TIME DEPOSITS</b>						
170,424.60	Premier	10/3/2020	\$ 170,424.60	\$ 170,424.60		1.00
576,435.48	Premier	10/3/2020	576,435.48	576,435.48		1.00
225,000.00	Citizens Business Bank	10/20/2020	225,000.00	225,000.00		0.40
Subtotals			\$ 971,860.08	\$ 971,860.08	-	
<b>CASH EQUIVALENT &amp; MONEY MARKET</b>						
17,084,647.34	LAIF	-	\$ 17,084,647.34	\$ 17,084,647.34	-	0.92
95,554.97	CHECK-PPBI-Fire- Prop tax		95,554.97	95,554.97	-	-
462,937.66	SAFEKEEPING		462,937.66	462,937.66	-	-
Subtotals			17,643,139.97	17,643,139.97	-	
<b>GRAND TOTALS</b>			<u>\$ 18,615,000.05</u>	<u>\$ 18,615,000.05</u>	-	

RCSD Investment Portfolio  
August 31, 2020

<u>Maturity</u>	<u>Assets</u>
30 days or less	\$ 17,643,139.97
31-90 Days	971,860.08
91 Day - 1 Year	-
<b>Total</b>	<b><u><u>\$ 18,615,000.05</u></u></b>



<u>Sector</u>	
Cash & MMF	\$ 17,643,139.97
U.S. Treasury	-
Federal Agencies	-
Commercial Paper	-
Collateralized Time Deposits	971,860.08
<b>Total</b>	<b><u><u>\$ 18,615,000.05</u></u></b>



10. PROPOSED PURCHASE DISTRICT VEHICLES:  
**DM 2020-66**

# Rubidoux Community Services District

## Board of Directors

Armando Muniz  
Bernard Murphy  
John Skerbelis  
Hank Trueba Jr.  
F. Forest Trowbridge

## General Manager

Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2020-66**

September 17, 2020

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Proposed Purchase District Vehicles

## **BACKGROUND:**

Rubidoux Community Services District ("District") periodically budgets for the replacement of vehicles. Replacement criteria is based on age, mileage, service history, and trade-in value. Fundamentally the District replacement strategy is to keep its fleet relatively new so there are minimal service expenses, and higher residual values for trade-in on new vehicles. The District's Fiscal Year 2020/2021 Budget includes \$65,000 for vehicle replacement. This year, District plans to cycle out one 2014 Ford Pickup Truck and one 2013 Jeep Wrangler, (Meter Reader vehicle). The extended warranty for both vehicles has lapsed.

In years past, the District requested sealed bids for comparable utility vehicles (Series 150, 250 and 1500, 2500) from various, Ford, Chevrolet and Dodge/Chrysler dealerships in the area. This process involves physically driving to each dealership to drop off bid packets and to also allow the interested dealership(s) to appraise the vehicles that will be traded in toward the purchase of the new vehicles.

Experience over the years has shown Dodge/Chrysler dealerships are non-responsive for bids on utility bed and regular cab pickups. Chevrolet dealership bids for the desired vehicles are not competitive with Ford dealership bids. This can be noted by the fact that the District currently has 14 Ford vehicles in service and only 2 Chevrolet vehicles in service. Additionally, Chevrolet now no longer produces a single cab truck chassis.

With respect to the proposed purchase of a Jeep Wrangler, this vehicle is desired for its maneuverability and ease of access as the meter reader is required to enter and exit the vehicle numerous times daily while obtaining meter reads.

**RECOMMENDATION:**

Staff recommends the Board of Directors authorize the Operations Manager to:

1. Prepare a bid packet to present to three (3) Ford Dealerships in the area for the purchase of one new F150 Pickup truck and to submit for trade in appraisal one 2014 Ford F150 Pickup Truck with approximately 68k miles.
2. Prepare a bid packet to present to three (3) Dodge/Chrysler/Jeep dealerships in the area for the purchase of one new Jeep Wrangler and to submit for trade in appraisal one 2013 Jeep Wrangler with approximately 42k miles.

Respectfully,



JEFFREY D. SIMS, P. E.  
General Manager

**Attachment:**

1. FY' 2020-2021 Water Department Budget Fleet Replacement Line Item # 45

# Rubidoux Community Services District Water Fund Budget

June 20, 2019

	Projected Year End 2018/2019	Budget 2018/2019	Proposed Budget 2019/2020	Proposed Budget 2020/2021
<b>Administrative Expense</b>				
37 Salaries Expense	1,270,500	1,300,000	1,317,100	1,369,100
38 Payroll Tax Expense	102,100	96,500	93,100	97,600
39 Health & Retirement Expense	564,100	650,000	548,300	574,600
40 Workers Comp Insurance	52,400	43,500	49,500	51,000
41 General Admin Expense	600,000	600,000	600,000	600,000
<b>Total Administrative Expense</b>	<b>\$2,589,100</b>	<b>\$2,690,000</b>	<b>\$2,608,000</b>	<b>\$2,692,300</b>
<b>Other Expense</b>				
42 SERIES 1998-Misc. Expense	1,500	-	1,500	1,500
43 MN Plnt 17-18 Interest Exp	120,600	117,500	114,300	107,900
44 <i>Transfer to Unrestricted Reserves</i>	297,248	388,565	159,800	460,700
<b>Total Other Expense</b>	<b>\$419,348</b>	<b>\$506,065</b>	<b>\$275,600</b>	<b>\$ 570,100</b>
<b>Total Expense</b>	<b>\$4,626,345</b>	<b>\$4,815,965</b>	<b>\$4,547,200</b>	<b>\$5,065,300</b>
<b>Asset Acquisitions</b>				
<b>45 Fleet Replacement</b>	86,000	128,000	65,000	<b>65,000</b>
46 Pickup Truck	-	-	30,000	-
47 Field Ofc Imprvmt	-	-	50,000	-
48 AMR Equipment (Radio Read)	-	50,000	-	-
49 Crane Truck (35% Swr / 65% Wtr)	55,575	58,500	-	-
50 Vactor Replacement (35% Swr / 65% Wtr)	48,219	48,100	-	-
51 Well 2 GAC Vessels	-	-	155,000	-
<b>Total Asset Acquisitions</b>	<b>\$189,794</b>	<b>\$284,600</b>	<b>\$300,000</b>	<b>\$65,000</b>
<b>Long-Term Debt</b>				
52 Debt Service - MN Plant 17-18 Principal	243,600	246,700	249,900	256,300
<b>Total Long-Term Debt</b>	<b>\$243,600</b>	<b>\$246,700</b>	<b>\$249,900</b>	<b>\$256,300</b>
<b>TOTAL WATER EXPENSES</b>	<b>\$5,059,739</b>	<b>\$5,347,265</b>	<b>\$5,097,100</b>	<b>\$5,386,600</b>

11. CONSIDER APPROVAL OF CONSTRUCTION  
ADMINISTRATION CONTRACT FOR WELL 18 (PROFESSIONAL  
SERVICES – KRIEGER AND STEWART):  
**DM 2020-67**



# Rubidoux Community Services District

## Board of Directors

Armando Muniz  
Bernard Murphy  
John Skerbelis  
Hank Trueba Jr.  
F. Forest Trowbridge

**General Manager**  
Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2020-67**

September 17, 2020

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consider Approval of Construction Administration Contract for Well 18 (Professional Services – Krieger and Stewart)

## **BACKGROUND:**

Rubidoux Community Services District (“District”) is nearing completion of specifications for the rehabilitation of Well 18 per design by Krieger and Stewart. This well’s production has been hindered by a buildup of materials on the casing screens and needs to be cleaned to be brought back into production.

Well 18 will be one of the three supply wells for a proposed Ion Exchange Treatment System to remove PFAS Contaminants. As the Board may recall the State of California Department of Drinking Water (“DDW’s”) lowered PFAS limits, which without treatment Wells 1A, 8, and 18 cannot meet the lowered limits. To ensure compliance with the lowered limits, DDW has issued an Order to the District requiring quarterly sampling for PFAS Contaminants and reporting the annual average of the quarterly samples. The first quarterly sampling begins the last calendar quarter of 2020. Due to operational requirements of the new Ion Exchange Treatment System, having Well 18 back in service gives staff greater operational flexibility in adjusting water supply flow to match seasonal customer demand.

As part of the rehabilitation of the Well 18, the District proposes using the expertise of Krieger and Stewart to review contractor’s bids and providing construction management oversight during construction. Krieger and Stewart propose to do this work for \$59,316.

**RECOMMENDATION:**

Staff recommends the Board of Directors authorize the General Manager to:

1. Amend the FY 2020/21 Budget to increase the overall project cost for the Well 18 Construction Oversight component by \$59,316 to be funded through the Water Replacement Fund.
2. Approve a contract in the amount of \$59,316 to Krieger and Stewart for Professional Services and Construction Oversight during construction per the attached proposal dated September 4, 2020.

Respectfully,



JEFFREY D. SIMS, P. E.  
General Manager

Attch:

Krieger & Stewart Proposal – Construction Engineering Services Proposal for Well 18 Rehabilitation dated September 4, 2020



September 4, 2020

587-47.2.1/.6A

Ted Beckwith, Director of Engineering  
Rubidoux Community Services District  
3590 Rubidoux Boulevard  
Jurupa Valley, CA 92509

Subject: Construction Engineering Services Proposal for  
Well 18 Rehabilitation

Dear Mr. Beckwith:

We appreciate the opportunity to submit our proposal to provide construction engineering services to Rubidoux Community Services District (District) for subject project. Our services during construction will consist of conducting the preconstruction meeting; providing construction inspection; reviewing and approving the Contractor's proposed equipment and materials submittals; and providing all contract administration (e.g. partial payment requests and correspondence with the Contractor). Our proposal consists of Scope of Services and Fee Estimate described as follows:

**A. SCOPE OF SERVICES**

The components of our proposed construction engineering services are divided into the following tasks:

1. Preconstruction Conference
2. Contract Administration
3. Contractor Submittals Review
4. Video Scannings
5. Initial Well Fill Material/Debris Removal
6. Mechanical Well Cleaning
7. Chemical Well Treatment (Cleaning)
8. Chemical Well Development
9. Production Pump Testing
10. Well Disinfection
11. Site Cleanup

Construction engineering services provided during each of these tasks are described in detail in the following paragraphs:

**Task 1 - Preconstruction Conference**

Prior to the preconstruction conference, we will prepare a detailed agenda that will outline contractual requirements, including any special requirements. Said agenda will be distributed to District staff for review and comments prior to the preconstruction conference. We will incorporate any comments received into the agenda, which will be distributed to all attendees.



Ted Beckwith  
September 4, 2020  
Page 2

We will attend the preconstruction conference, together with District staff, other affected agencies, and Contractor. The preconstruction conference will provide the opportunity for complete review of the Contract Documents by all parties prior to starting work. In conjunction with District staff, we will be prepared to respond to questions regarding the Contract Document requirements, including special project requirements, sequence of work, and completion date. We will review the Contractor's schedule and approach to construction. We will prepare a record of the meeting (meeting minutes), incorporating items reviewed, for distribution to all attendees.

### **Task 2 - Contract Administration**

Throughout the course of construction, our Project Manager, assisted by Krieger & Stewart staff, will respond to inquiries regarding the Contract Documents in order to ensure that the work is performed in compliance with same. Contract administration activities will include site visits; review of daily inspection reports; daily conferences with the Construction Inspector; progress reviews to ensure that the project is proceeding according to schedule; weekly progress reviews with District staff, Contractor, and Inspector; review and approval of payment requests; and related services.

We will prepare and maintain logs for all written aspects of project records, including submittals, RFIs, contract change orders, payment requests, non-compliance reports, accounting reports, and inspections. Project progress and any changes during construction will be noted on a set of Contract Documents maintained in the field (by our Inspector) and in our office (by our Project Manager). Problems or questions during construction will be resolved by our Project Manager and Construction Inspector. If a problem occurs requiring a District decision, District staff will be consulted. Our Project Manager will attempt to resolve complaints, concerns, and questions from the Contractor and other affected agencies.

Any extra work request received will be reviewed to determine if the request is warranted. If an extra work request is not warranted, we will reject same in writing. Prior to sending a written rejection to the Contractor, we will review same with District staff. If an extra work request appears warranted, the request will be reviewed with our Construction Inspector and compared to field reports for confirmation of materials, equipment, and labor involved. Thereafter, we will review same with District staff prior to approving extra work and preparing change orders.

Through regular telephone conferences, meetings, and presentations (if necessary), our Project Manager will keep District staff informed of project progress, problems that have occurred during construction, and any changes in work. Whenever possible, our Project Manager will review required changes with District staff prior to making same.

Telephone numbers for normal working hours, evenings, and weekends for the Project Manager, Construction Inspector, Contractor, utilities, and emergency services will be provided to all concerned parties.



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### **Task 3 - Contractor Submittals Review**

We will review the Contractor's equipment and materials submittals to ensure that they meet specifications set forth in the Contract Documents. We will also review the Contractor's proposed schedule, plans, and programs to ensure that the work will be performed in accordance with the requirements of the Contract Documents. We anticipate that total of twenty (20) submittals (including resubmittals) will be provided for the following: chemical application, neutralization, and disposal programs; emergency response plan; certifications; preconstruction video recording; pump removal equipment; debris removal (bailing) equipment; mechanical cleaning equipment; chemicals; chemical injection equipment; well wastewater clarification equipment; and test records.

### **Task 4 - Video Scannings**

The Contractor is required to perform two (2) video scans of the well casing; the first scan after removal of existing pumping unit and second scan after chemical well treatment (cleaning). We anticipate that each scan will require approximately one (1) working day to complete. We will provide periodic inspection to ensure that the video scanning equipment meets the requirements of the Contract Documents and to ensure that the scanning procedures are being performed properly.

### **Task 5 - Initial Well Fill Material/Debris Removal**

Upon completion of pumping unit removal and first well scan, the Contractor is required to remove the existing fill material/debris that has accumulated in the bottom of the well. We anticipate that it will take one (1) working day for the Contractor to remove the debris from the well. We will provide periodic inspection to ensure that the work is being done properly and to witness measurement of the achievable well depth by the Contractor (once before material/debris removal and once after).

### **Task 6 - Mechanical Well Cleaning**

Mechanical cleaning will be performed by the Contractor utilizing a rotational wire brush, and requires a minimum of 4 hours to complete (but should not exceed 8 hours). We will provide continuous inspection during the mechanical cleaning operations to ensure that wire brush operation exceeds the minimum specified rotational speed and does not exceed the maximum vertical travel rate.

### **Task 7 - Chemical Well Treatment (Cleaning)**

Chemical well treatment (cleaning) will require a minimum of 24 hours (three (3) 8-hour periods). During chemical treatment, the Contractor is required to maintain a minimum pH in the well and also periodically surge the well (minimum once every 2 hours). Upon completion of chemical treatment, the Contractor is required to evacuate, collect, clarify, and neutralize the well wastewater prior to discharging onsite. We will provide periodic inspection during chemical treatment to ensure that the minimum pH is being maintained and that surging is being performed



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as required. We will provide continuous inspection during well wastewater evacuation procedures to ensure compliance with waste discharge requirements.

#### **Task 8 - Chemical Well Development**

Chemical well development requires a minimum of 24 hours (three (3) 8-hour stages). During chemical development, the Contractor is required to continuously surge the well for two (2) of the stages (first and third stage include surging; the second state is a standing period). We will provide continuous inspection during chemical development to ensure that the Contractor is surging the well continuously as required. Our inspector will regularly measure gravel pack movement to record the level of development achieved. We will provide continuous inspection during well wastewater evacuation procedures to ensure compliance with waste discharge requirements.

#### **Task 9 - Production Pump Testing**

Once chemical development is completed, the Contractor will install a test pump and perform a continuous rate aquifer pump test for a minimum of 8 hours. We will provide periodic observation during test pumping operations to ensure that the test pump is properly disinfected and to measure water production, drawdown, and sand production capacity. Test results will also be used to establish pumping unit performance characteristics as needed for the pumping unit selection, and to approximate aquifer behavior during operation of the well.

#### **Task 10 - Well Disinfection**

Well disinfection is performed in three (3) stages, including a 24-hour standing period. We will provide periodic inspection during well disinfection to ensure that chlorine is applied at the proper concentration, that it is applied properly to the well and surged, and that the well is dechlorinated before being pumped to waste. We will not recommend that the District accept the work until acceptable bacteriological test results have been received

#### **Task 11 - Site Cleanup**

Our inspector will ensure that Contractor has removed all trash from the site and restored the site to preconstruction conditions.

### **B. FEE ESTIMATE**

Our estimated fee for providing the engineering services described herein is \$59,300. Our fee estimate is itemized on **Table 1**, attached, and is based on the above scope of services. We will bill the District for services provided in accordance with our 2020 Fee Schedule, also attached. We are available to commence construction engineering services immediately upon award of the construction contract.



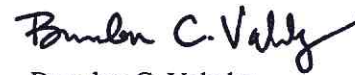
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Again, we appreciate the opportunity to submit our proposal for providing subject services, and we are available to discuss our proposal with you at your convenience. If you have any questions or require additional information, please call.

Sincerely,

KRIEGER & STEWART

  
Charles A. Krieger

  
Brandon C. Valadez

BCV/blt/lge  
587-47P2-ConstPro

Enclosures: Table 1 – Estimated Fee for Construction Engineering Services  
2020 Fee Schedule

**TABLE 1  
RUBIDOUX COMMUNITY SERVICES DISTRICT  
WELL 18 REHABILITATION  
ESTIMATED FEES FOR CONSTRUCTION ENGINEERING SERVICES**

COMPONENT	PRINCIPAL IN CHARGE <sup>(1)</sup>		PROJECT MANAGER <sup>(2)</sup>		PROJECT ENGINEER <sup>(3)</sup>		CONSTRUCTION INSPECTOR <sup>(4)</sup>		CLERICAL <sup>(5)</sup>		TOTAL
	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	\$
1. PRECONSTRUCTION CONFERENCE	2	482	6	1,200					2	184	1,866
2. CONTRACT ADMINISTRATION	4	964	40	8,000					16	1,472	10,436
3. CONTRACTOR SUBMITTALS REVIEW	8	1,928	20	4,000	60	8,040			20	1,840	15,808
4. VIDEO SCANNINGS	4	964	12	2,400			16	2,160			5,524
5. INITIAL WELL FILL MATERIAL/DEBRIS REMOVAL	1	241	24	4,800			8	1,080			6,121
6. MECHANICAL WELL CLEANING	1	241	1	200			8	1,080			1,521
7. CHEMICAL WELL TREATMENT	2	482	4	800			24	3,240			4,522
8. CHEMICAL WELL DEVELOPMENT	2	482	4	800			24	3,240			4,522
9. PRODUCTION PUMP TESTING	2	482	4	800			8	1,080	2	184	2,546
10. WELL DISINFECTION	2	482	4	800			16	2,160			3,442
11. SITE CLEANUP			1	200			8	1,080			1,280
SUBTOTAL:	28	6,748	120	24,000	60	8,040	112	15,120	40	3,680	57,588
											REIMBURSABLES @ 3%: 1,728
											CONSTRUCTION ENGINEERING SERVICES TOTAL: 59,316
											CONSTRUCTION ENGINEERING SERVICES TOTAL (ROUNDED): \$59,300

**BILLING RATES PER KRIEGER & STEWART 2020 FEE SCHEDULE:**

<sup>(1)</sup> PRINCIPAL ENGINEER I @ \$241 /Hr  
<sup>(2)</sup> SENIOR ENGINEER I @ \$200 /Hr  
<sup>(3)</sup> STAFF ENGINEER I @ \$134 /Hr  
<sup>(4)</sup> CONSTRUCTION INSPECTOR @ \$135 /Hr  
<sup>(5)</sup> SECRETARY II @ \$92 /Hr







**FEE SCHEDULE  
2020**

<b>CLASSIFICATION</b>	<b>RATES \$/Hr.</b>
<b>Consulting, Design, Construction, Engineering, Environmental, Commissioning, and Surveying Services (Office)</b>	
Principal III	290.00
Principal II	267.00
Principal I	241.00
Senior III	227.00
Senior II	214.00
Senior I	200.00
Associate III	193.00
Associate II	187.00
Associate I	181.00
Staff III	175.00
Staff II	153.00
Staff I	134.00
Technician III	114.00
Technician II	109.00
Technician I	104.00
<b>Forensic Services</b>	
Principal Expert:	
Testimony, Deposition, and Trial	400.00
Investigation and Preparation	300.00
Associate Expert:	
Testimony, Deposition, and Trial	350.00
Investigation and Preparation	250.00
<b>Computer Aided Design Services</b>	
Operator III	153.00
Operator II	146.00
Operator I	137.00
<b>Surveying Services (Field)</b>	
2 Man Crew with Standard Equipment and Survey Truck	295.00
1 Man Crew with Standard Equipment and Survey Truck	228.00
3rd Man on Crew	137.00
<b>Construction Services (Field)</b>	
Construction Engineer	193.00
Electrical Inspector	171.00
Construction Inspector:	
Regular Time	135.00
Overtime:	
Weekdays (8 hours to 12 hours)	161.00
Weekdays (More than 12 hours)	194.00
Saturday (12 hours or less)	161.00
Saturday (More than 12 hours)	194.00
Sunday and Holiday (Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and the Day After, Christmas Day)	194.00



**FEE SCHEDULE  
2020  
(continued)**

<b>CLASSIFICATION</b>	<b>RATES \$/Hr.</b>
<b>Support Services</b>	
Secretary IV	107.00
Secretary III	103.00
Secretary II	92.00
Secretary I	82.00
Utility Clerk II	76.00
Utility Clerk I	75.00
<b>Outside Services</b>	
Special Consultants and Purchased Services	Cost + 15%
<b>Reimbursable Expenses</b>	
Vehicle Mileage	0.72 \$/Mile
Travel and Subsistence, including Air Fare, Ground Fare, and Vehicle Parking	Cost
Specialized Rental Equipment	Cost
Copies, Delivery, Postage, Prints, Telephone, and Sundry Charges	Cost

The above rates are subject to change on or about January 1 each year due to salary and cost increases, except for Construction Inspector and Survey Crew rates which are also subject to change if California Department of Industrial Relations issues new prevailing wage determinations during the course of the year. A gasoline surcharge may be included in response to increased prices; no such surcharge will be included on project invoices without prior notification.

**TERMS OF PAYMENT:**

Unless charge accommodations have been established beforehand, all accounts shall be prepaid. For accounts having charge accommodations, payment in full shall be made within 30 days of date of invoice. Any amount unpaid within said 30 days will be assessed a service charge of 1-1/2% per month (18% annual percentage rate), with a minimum charge of \$1.00. Accounts with a past due balance of 30 days or more are subject, without notice, to credit discontinuance and mechanic's lien or stop notice. If it becomes necessary for Krieger & Stewart to initiate legal proceedings for the collection of any balance due, the action shall be brought and tried in the Judicial Districts wherein Krieger & Stewart offices are located. Client agrees that the court may award reasonable attorney's fees and costs of suit to the prevailing party.

2020-FEES (09/13/2019)

12. CLOSED EXECUTIVE SESSION – NONE

13. DIRECTORS COMMENTS – NON-ACTION

14. ADJOURNMENT