

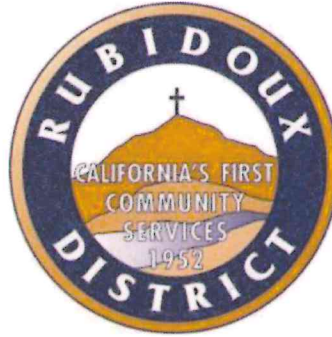
Rubidoux Community Services District

Board of Directors

John Skerbelis, President
Hank Trueba Jr., Vice-President
Bernard Murphy
Armando Muniz
F. Forest Trowbridge

General Manager

Brian R. Laddusaw



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

Thursday, February 1, 2024, at 4:00 PM

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

Members of the public wanting to attend and/or address the Board virtually may do so by using the Zoom App or website for free at: <https://zoom.us/>

- Meeting ID is **994 957 9980**
- Passcode is: rcsd
- Call into the meeting number 1-669-444-9171

Only one person at a time may speak by telephone or Zoom and only after being recognized by the President of the Board.

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require a two-thirds vote of the entire Board, or, if fewer than two-thirds of the members are present, a unanimous vote of those members present, making findings that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the posting of the agenda.

1. **CALL TO ORDER** – John Skerbelis, President
2. **PLEDGE OF ALLEGIANCE** – General Manager
3. **ROLL CALL** – General Manager
4. **PUBLIC COMMENTS**

Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to five minutes.

No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

5. **CONSENT CALENDAR**

Consent Calendar items are expected to be routine and non-controversial and are to be acted upon by the Board by one motion, without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Agenda.

- A. Approval of Minutes for January 18, 2024, Regular Meeting
- B. Consideration to Approve February 2, 2024, Salaries, Expenses and Transfers

6. **CORRESPONDENCE AND RELATED INFORMATION**

7. **REPORTS**

- A. Operations Report (Second Meeting Each Month)
- B. Emergency and Incident Report (Second Meeting Each Month)
- C. General Manager and Staff Reports / Updates
- D. Committee Reports

8. ACTION / DISCUSSION ITEMS

- A. **DM 2024-07:** Consider Proposal from Webb and Associates for Engineering Design Services for the Rehabilitation of the Bell Town Lift Station.

9. DIRECTORS COMMENTS AND REQUESTS

10. NEXT MEETING

Thursday, February 15, 2024, at 4:00 p.m.

11. ADJOURNMENT

Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Rubidoux Community Services District Board of Directors during the meeting, should contact the Rubidoux Community Services District Administrative Department, at (951) 684-7580 or admin@rcsd.org, no fewer than two (2) business days prior to this meeting to enable the Rubidoux Community Services District to make reasonable arrangements to assure accessibility or language assistance for this meeting.

DECLARATION OF POSTING

I, Brian Laddusaw, General Manager and Board Secretary to the Rubidoux Community Services District, certify that a copy of this has been posted in the District's main office, 3590 Rubidoux Blvd., Jurupa Valley, and on its website no less than seventy-two (72) hours before the start of the meeting.



Brian Laddusaw
General Manager-Secretary

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

A. Approval of Minutes for January 18, 2024, Regular Meeting

**RUBIDOUX COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

**MINUTES OF REGULAR MEETING
Thursday, January 18, 2024**

DIRECTORS PRESENT: Bernard Murphy
John Skerbelis
Hank Trueba, Jr.
F. Forest Trowbridge
Armando Muniz

STAFF PRESENT: Brian Laddusaw, General Manager
Kirk Hamblin, Director of Finance and Administration
Ted Beckwith, Director of Engineering
Miguel Valdez, Director of Operations
Martha Perez, Customer Service/Accounts Payable
Manager
Melissa Trujillo, HR Generalist/Safety and Facilities
Coordinator

VISITORS (SIGNED IN): Chief William Otterman, Fire Station 38 Personnel

ITEM 1. CALL TO ORDER

The meeting of the Board of Directors of the Rubidoux Community Services District by President Skerbelis, at 4:00 P.M., Thursday, January 18, 2024, in-person and by teleconferencing at the District's Administrative Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 2. PLEDGE OF ALLEGIANCE – General Manager

ITEM 3. ROLL CALL – General Manager

ITEM 4. PUBLIC COMMENTS

No public comments.

ITEM 5. CONSENT CALENDAR

Director Murphy requested ITEM 5C DM 2024-04: Consider Updates to Certain Policies of the Rubidoux Community Services District Employee Handbook to be moved/added to 'ACTION/DISCUSSION ITEMS' as Item 8B.

- A. Approval of Minutes for January 4, 2024, Regular Meeting
- B. Consideration to Approve January 19, 2024, Salaries, Expenses and Transfers
- C. **DM 2024-04:** Consider Updates to Certain Policies of the Rubidoux Community Services District Employee Handbook
- D. **DM 2024-05:** Consider Approval of Participation Agreement with Developer Related to Offsite Sewer Improvements for Tract No. 33617

Director Murphy moved, and Director Muniz seconded to approve the Consent Calendar after removing ITEM 5C DM 2024-04.

Roll call:

Ayes – 5

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 6. CORRESPONDENCE AND RELATED INFORMATION

General Manager Brian Laddusaw provided the Board of Directors with three articles from the Riverside Press-Enterprise. The first one was titled "Snow Total Below Normal," it was about the reversal from last year's wet winter leaving valuable water supply at just 25% of average. The second article was titled "Will SoCal's winter be wet? Wait and see." This article was about what California's water picture will look like in the next 12 months. The predictions are literally all over the map. After a measurement of the snowpack in the Sierra Nevada found only 7.5 inches of snow, 30% of average depth, the state Department of Water Resources put out a statement saying residents should prepare for flood or dry conditions in the months ahead. The third article was titled "County needs 123 firefighters/medics." The article addresses there are plenty of open paramedic jobs in Riverside County's Fire Department. They are faced with 123 vacant firefighters II/paramedic positions, a number equal to 40% of all the department's firefighter II/paramedics, officials are looking ways to solve a problem that led to overworked staff and lower level of care from first responders.

ITEM 7. REPORTS

A. Operations Report (Second Meeting Each Month)

Director of Operations Miguel Valdez reported on the water/wastewater report for the month of November, production was an average of 3.56 mg per day and an average of 1.69 mg/day was the wastewater flow to Riverside. Well No. 18 produced 53.3% of water, Well No. 8 produced

0.0%, Well No. 6 produced 5.6%, Well No. 4 produced 3.3%, Well No. 2 produced 0.0%, Well No. 1 produced 37.9%, and JCSD Intertie produced 0% of water.

B. Emergency and Incident Report (Second Meeting Each Month)

Chief William Otterman reported the Incidents Reported for the Rubidoux Community Services District servicing area for the 2023 year. Station 38 had a total of 3,314 calls. 2 calls, 0.1% were Com Fire. There were 361 False Alarms, 10.9%, 1 Haz Mat 0.00%, 2,308 Medical 69.6%, 1 Multi-Fam Dwelling Fire 0.0%, 92 Other fire 2.8%, 37 Other Miscellaneous 1.1%, 111 Public Service Assist 3.3%, 10 Res Fire 0.3%, 7 Rescue 0.2%, 13 Ringing Alarm 0.4%, 38 Standby 1.1%, 260 Traffic Collision 7.8%, 23 Vehicle Fire 0.7%, 50 Wildland Fire 1.5%.

C. General Manager and Staff Reports / Updates

General Manager Brian Laddusaw updated the Board of Directors with the Retail Agency Roundtable 2024 invite scheduled for Wednesday, February 21, 2024, from 12:00 to 1:30pm hosted by Western Water featuring guest speaker Adel Hagekhalil, General Manager of the Metropolitan Water District. Director Skerbelis and Director Trowbridge agreed to attend the event. Director Trueba and Director Muniz will not be in attendance. Director Murphy asked GM Laddusaw to follow up with him on the RSVP. GM Laddusaw also displayed the Riverside County Flood Control and Water Conservation District recruiting video posted on their website and Instagram. The video included Director Murphy.

D. Committee Reports

There were no Committee Meetings to report.

ITEM 8. ACTION/DISCUSSION ITEMS.

- A. DM 2024-06:** Consider Purchase and Sale Agreement with the City of Jurupa Valley to Acquire .28-Acres of Vacant Land for the Construction of the Goldenwest Booster Station

BACKGROUND:

The Rubidoux Community Services District (“District”) operates a water pumping, transmission, and distribution system which services 6,818 unique accounts, 6,278 of which are single and multi-family residential accounts and 540 are commercial accounts, and a population of roughly 40,000 residents within the City of Jurupa Valley. The water system consists of wells and pumps which feed treatment plants and in turn feed the water transmission and distribution system. The water transmission system is divided into zones at varying elevations, namely the 1066-foot and 1238-foot pressure zones, hereafter referred to as the Atkinson and Hunter pressures zones, respectively. Further, the District operates a small hydropneumatic pressure zone, the 1258-foot pressure zone, also referred to as the Ridgeline pressure zone. The term “pressure zone” refers to the elevation above sea level at which the water in the gravity storage tanks is maintained. The District is split into varying pressure zones because the pressure in the system is provided by the weight of the water in the gravity storage tanks and the weight of water only in the 1238’ elevation would create excessive pressure in the lower areas of the District such as Loring Ranch.

The District currently operates two water booster stations to lift water from the Atkinson Zone to the Hunter Zone. The first Booster Station, Mission Booster, is located at 6466 Mission Blvd., in a vault South of Mission Blvd., between Goldenwest Avenue and Stobbs Way. The second Booster Station, Goldenwest Booster, is located at 5599 Goldenwest Avenue, above ground, between Avenue Juan Batista and Pacific Avenue. A water booster station is a critical component of a water distribution system designed to ensure the consistent and reliable supply of pressurized water to consumers, especially in areas with challenging topography or areas where water pressure may be insufficient.

Due to space constraints at the two Booster Stations, the District is unable to affix a redundant source of power, like a generator, to the two sites. Absent a redundant source of power, should the Booster Stations lose power, the District would be unable to lift water to the two reservoirs in the Hunter Zone nor be able to serve potable water to the 5,200 Jurupa Valley residents currently residing there. The District does have a portable generator capable of being mobilized to the two sites should these Booster Stations lose power. But this approach requires staff time and effort and could lag depending on the time of day the power goes out. Without a redundant source of power, residents within the Hunter Zone would rely on reservoir storage levels for their water needs until the generator is up and running. Water is a precious and lifesaving resource and the District has an obligation to mitigate prolonged water shutoffs for its residents. Additionally, the current Goldenwest Booster Station site consists of a one 50-horsepower (“HP”) pump capable of providing 500 gallons-per-minute of design flow and another 100 HP pump capable of providing 1,500 gpm. Currently, the larger of the two pumping units is offline due to insufficient discharge piping. Thus, the District is limited to a 500 gallons-per-minute pumping capacity. Furthermore, the existing asset is nearing the end of its useful life and the spacing limitations prohibit the ability to install a third auxiliary pump for system redundancy and for safely servicing the pumps.

Understanding this is not a long-term solution for system efficiency and reliability, the District’s 2022 Water Master Plan called for the construction of a new Goldenwest Booster Station, equipped with a diesel generator and higher pumping capacities, to ensure the residents of Jurupa Valley have a consistent source of water. The generator was purchased with grant monies received from the California Governor’s Office of Emergency Services (“CalOES”). To achieve a Booster Station with a larger footprint, the District must purchase adequate space to incorporate the project. Near the existing Booster Station, between Goldenwest Avenue and Limonite Avenue, exists vacant land owned by the City of Jurupa Valley (“City”). The District inquired with the City about purchasing .28-acres (12,145 square feet) of land needed for the new Booster Station. The City has agreed to sell the land to the District under the following terms:

1. The purchase price for the property is **\$20,000**.
2. The use of the property is limited to the construction and operation of the water distribution enterprise and related facilities.
3. The District will construct the necessary street and related improvements in accordance with the project design as approved by the City. This includes wrought iron or steel tubular fencing around the perimeter and planting trees and landscaping along Goldenwest Avenue to partially obstruct the view of the Booster Station and provide a more appealing view to residents driving by.
4. The District will install a new streetlight to provide ample lighting to the area.

5. The District will deconstruct the existing Booster Station and restore the site within 24 months of taking it out of service.
6. The District will install a water meter on the property to service the remainder parcel for irrigation purposes.
7. The City will be responsible for the maintenance and weed abatement of the remainder parcel and will pay for actual water consumption.

The draft Purchase and Sale Agreement (“PSA”) is included as Attachment 1 to this Director’s Memorandum. The PSA includes other standard terms and conditions not described above, including but not limited to, escrow option, insurance requirements, etc. Further, the District’s General Counsel, John Harper, reviewed the PSA and had no issues with the terms and conditions, as drafted.

In a climate of high inflation over the past few years, real property values have surged. Despite this economic challenge, the agreed upon purchase price for the .28-acres is notably below current market value. For perspective, below is a table of real property purchases in the surrounding area in the last couple of years.

Address:	Size in Acre:	Cost:	Per Acre Cost:	Notes:
Pyrite St, Riverside	0.80	\$ 120,000.00	\$ 150,000.00	Sold 02/17/2023
3407 Valley Way Riverside	0.88	\$ 520,000.00	\$ 590,909.09	Sold 12/30/2022
Nandina Ave, Riverside	0.94	\$ 189,000.00	\$ 201,063.83	
6566 Frank Ave, JV	0.94	\$ 340,000.00	\$ 361,702.13	Sold 11/04/2022
Orangecrest, Ct, Riverside	0.96	\$ 450,000.00	\$ 468,750.00	
6128 Mission Blvd. JV	0.97	\$ 1,500,000.00	\$ 1,546,391.75	
Pedley, JV	0.99	\$ 699,000.00	\$ 706,060.61	
5256 Mission Blvd, JV	1.00	\$ 259,836.00	\$ 259,836.00	RCSD previously purchased in 2017
7048 Mission Blvd, Riverside	1.00	\$ 599,000.00	\$ 599,000.00	
7072 Mission Blvd, Riverside	1.00	\$ 900,000.00	\$ 900,000.00	Sold 09/09/2022
15955 Cita Ave, Riverside	1.14	\$ 550,000.00	\$ 482,456.14	
5654 Etiwanda Ave, JV	1.16	\$ 1,500,000.00	\$ 1,293,103.45	
5935 Ridgeview Ave, JV	1.24	\$ 256,000.00	\$ 206,451.61	Sold 07/19/2022
910 Highridge St. Riverside	1.25	\$ 299,000.00	\$ 239,200.00	
Jurupa Valley Lot	4.00	\$ 500,000.00	\$ 125,000.00	JV is currently negotiating purchase
Potential RCSD Purchase	0.28	\$ 20,000.00	\$ 71,428.57	

This price presents an advantageous opportunity to the District to acquire the necessary land for the construction of a vital asset needed for sustained reliability of the District’s water distribution system in the Hunter zone.

Budget Considerations

Included in the District’s Fiscal Year (“FY”) 2023|2024 Water Capital Improvement Project (“CIP”) Budget is line 5, ‘Goldenwest Booster Station’ in the amount of \$100,000 (Attachment 2). Staff recommends the Board consider appropriating \$25,000 of this money with \$20,000 being used towards the purchase price of the land and \$5,000 being used towards escrow costs. The remaining escrow monies not used in addition to the remaining \$75,000 budgeted monies will go towards project costs. The Board will consider project costs at a future Board Meeting.

The new Goldenwest Booster Station is a Water Master Plan project and will be funded from water capacity fees on deposit in the District’s LAIF Water Mainline account. As of January 4,

2024, these monies total approximately \$2,700,000, which is more than sufficient to fund this project and purchase.

Director Murphy moved, and Director Muniz seconded to approve the following:

1. Sign the Purchase and Sale Agreement with the City of Jurupa Valley to acquire .28-acres of vacant land between Goldenwest Avenue and Limonite Avenue.
2. Allocate \$25,000 of the District's FY 2023|2024 Water Capital Improvement Project Budget, line 5, '*Goldenwest Booster Station*', to the purchase, including escrow costs, the vacant land.
3. Execute and submit all documents, as necessary, to process the transaction through escrow including wiring the purchase price of \$20,000 and any escrow fees up to \$5,000.

Roll call:

Ayes – 5

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ADDED ITEM FROM CONSENT CALENDAR:

B. DM 2024-04: Consider Updates to Certain Policies of the Rubidoux Community Services District Employee Handbook

BACKGROUND:

The Rubidoux Community Services District ("District") Employee Handbook ("Handbook") is designed to be a user-friendly source of general information about the District, compensation, benefits, policies, and state and federal laws. The Handbook contains a wide variety of information that should be especially useful to new hires as well as current staff. It serves as reinforcement to all employees of the importance of the District's mission and goals and as a reminder to employees of the vital role they play in the District.

The Handbook is not a replacement for the current Memorandum of Understanding ("MOU") between the District and employees represented by the Laborers' International Union of North America, Local 777 ("Union"), but rather supplements the MOU.

The District's Board of Directors ("Board") last updated the Handbook in its entirety on June 17, 2021 (DM 2021-40). Since 2021, there have been various revisions to the Handbook approved by the Board to include changes in California law and statutes. The District's labor counsel and staff recently reviewed the policies in the Handbook and are proposing modifications to the verbiage accordingly to conform with current state law and statutes. The updates include but are not limited to grammatical, formatting, numbering changes, as well as gender-specific pronouns

such as “his,” “hers,” “him,” or “her” to make it more gender neutral as reference to the employee.

Additionally, the District’s labor counsel and staff are proposing modifications to the sick leave policy to comply with the updated state law. The changes include the following verbiage, “Full time employees will always be provided with no less than three (3) days of sick leave by their 120th day of employment and upon their 120th anniversary day in any subsequent year of employment and two (2) additional days of sick leave on their 200th day of employment and every subsequent 200th day anniversary.”

For ease of review, District staff attached the Handbook “redlined” copy. These updates would bring the District’s employee Handbook current with existing state law and statutes. Should the Board not proceed with the update, District staff would still be required to abide by present state law and statutes.

Further, at the advice of the District’s labor counsel, adjustments to the District’s Handbook, even minimum updates, triggers a notification of the District’s Union representatives. On December 18, 2023, District staff delivered copies of the policy being considered for update to the Union representatives. The Union representatives have had three weeks to review the proposed changes and provide comments. As of the writing of this Memorandum, the District has not received any correspondence from the Union representatives. Due to no objections from the Union, staff recommends the Board proceed with the recommendation below.

RECOMMENDATION:

Staff recommends the Board of Directors approve modifications to the Rubidoux Community Services District Employee Handbook’s as drafted.

Director Murphy directed General Manager Laddusaw to consult with legal counsel on the language included in Policy 2141 Inclusive Workplace. Director Murphy would like to strike out the policy in its entirety if the District is not required by state law to follow the regulations stated in the policy. Several other Board members agreed with Director Murphy’s request. Once GM Laddusaw receives a response from legal counsel the Employee Handbook will be presented to the Board of Directors for review.

ITEM 9. DIRECTOR’S COMMENTS AND REQUESTS

Director Murphy commented on the employee wages paid out during the coronavirus (Covid-19) pandemic. Detailed information was provided to the Board via memorandum during the last Board Meeting on January 4, 2024. He also commented that the information provided was not provided to him in a timely matter. He would like District staff to work with the Union on a written protocol to ensure all District personnel are mandated to report to work during a natural disaster such as an earthquake. He will be submitting a request to GM Laddusaw via email before the next RAC meeting scheduled for Wednesday, February 14, 2024. Director Trowbridge asked if the District was able to seek any reimbursement after the City of Riverside lawsuit. GM Laddusaw commented that he might be able to provide the Board with an update on the next steps following the lawsuit during the next Board Meeting scheduled for Thursday, February 1, 2024, at 4:00 P.M. No other Directors had comments and/or requests.

ITEM 10. NEXT MEETING

Thursday, February 1, 2024, at 4:00 P.M.

ITEM 11. ADJOURNMENT

President Skerbelis adjourned the meeting at 4:38 P.M.

5. **CONSENT CALENDAR** (continued)

B. Consideration to Approve February 2, 2024, Salaries, Expenses and Transfers

RUBIDOUX COMMUNITY SERVICES DISTRICT
FEBRUARY 1, 2024 (BOARD MEETING)
FUND TRANSFER AUTHORIZATION

NET PAYROLL 2/2/24	84,600.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 2/5/24	30,000.00
WIRE TRANSFER: STATE PAYROLL TAXES 2/5/24	6,300.00
WIRE TRANSFER: TO CREDIT UNION	5,400.00
WIRE TRANSFER: PERS RETIREMENT	22,000.00
WIRE TRANSFER: PERS HEALTH PREMIUMS	47,346.90
WIRE TRANSFER: PERS RETIRED HEALTH PREMIUMS AND FEES	1,948.24
WIRE TRANSFER: SECTION 125	299.99
WIRE TRANSFER: SECTION 457 AND 401(A)	2,000.00

SICK BUYBACK 2/2/24	24,000.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 2/5/24	9,600.00
WIRE TRANSFER: STATE PAYROLL TAXES 2/5/24	2,400.00

CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:

2/2/2024 WATER FUND TO GENERAL FUND-Payables	52,988.33
WATER FUND TO GENERAL FUND-Trash	227,064.33
WATER FUND TO SEWER FUND	152,247.79
 SEWER FUND TO GENERAL FUND-Payables	 18,280.16

INTERFUND TRANSFERS:

2/2/2024 SEWER FUND CHECKING TO LAIF SEWER OP	134,000.00
GENERAL FUND CHECKING TO LAIF PROP TAX	875,000.00
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	641,000.00
WATER FUND CHECKING TO LAIF WATER OP	337,000.00

NOTES PAYABLE

<u>DESCRIPTION</u>	<u>BALANCE</u>	<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	690,000 Prin.	690,000	Dec-24
U.S. Bank Trust (1998 COP's Refunding)	35,190 Intr.	17,595	Jun-24
MN Plant-State Revolving Loan	3,193,541 Prin.	141,050	Jul-24
MN Plant-State Revolving Loan	448,418 Intr.	41,048	Jul-24
2022 Obligations	3,261,158 Prin.	320,355	Jul-24
2022 Obligations	467,492 Intr.	49,733	Jul-24

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Rubidoux Community Services District (RCSACT)
Batch: AAAAWS

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Page 1

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number					Check #			Discount
GL Date	Immediate GL Account				Credit Card	CC Reference #	Payment Date	Total Invoice
1	AIRESPRING / AIRESPRING							181005644
PHN CHRGS	01/16/2024	N	N			02/15/2024	01/16/2024	\$0.00
02/01/2024				N				\$493.73
2	BENS / BEN'S LOCK & SAFE INC.							3733
TRCK /LOCK	01/11/2024	N	N			01/11/2024	01/11/2024	\$0.00
02/01/2024				N				\$169.54
3	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40359-0267
WTR ANALYSES	01/08/2024	N	N			02/07/2024	01/08/2024	\$0.00
02/01/2024				N				\$81.00
4	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40439-0267
WTR ANALYSES	01/08/2024	N	N			02/07/2024	01/08/2024	\$0.00
02/01/2024				N				\$80.00
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40440-0267
WTR ANALYSES	01/08/2024	N	N			02/07/2024	01/08/2024	\$0.00
02/01/2024				N				\$40.00
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40442-0267
WTR ANALYSES	01/08/2024	N	N			02/07/2024	01/08/2024	\$0.00
02/01/2024				N				\$100.00
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40443-0267
WTR ANALYSES	01/08/2024	N	N			02/07/2024	01/08/2024	\$0.00
02/01/2024				N				\$160.00
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40444-0267
WTR ANALYSES	01/08/2024	N	N			02/07/2024	01/08/2024	\$0.00
02/01/2024				N				\$80.00
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40561-0267
WTR ANALYSES	01/10/2024	N	N			02/09/2024	01/10/2024	\$0.00
02/01/2024				N				\$81.00
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40564-0267
WTR ANALYSES	01/10/2024	N	N			02/09/2024	01/10/2024	\$0.00
02/01/2024				N				\$58.00
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40566-0267
WTR ANALYSES	01/10/2024	N	N			02/09/2024	01/10/2024	\$0.00
02/01/2024				N				\$80.00
12	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40574-0267
WTR ANALYSES	01/10/2024	N	N			02/09/2024	01/10/2024	\$0.00
02/01/2024				N				\$80.00
13	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40576-0267
WTR ANALYSES	01/10/2024	N	N			02/09/2024	01/10/2024	\$0.00
02/01/2024				N				\$39.00
14	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40577-0267
WTR ANALYSES	01/10/2024	N	N			02/09/2024	01/10/2024	\$0.00
02/01/2024				N				\$45.00
15	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40579-0267
WTR ANALYSES	01/10/2024	N	N			02/09/2024	01/10/2024	\$0.00
02/01/2024				N				\$80.00
16	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA40733-0267
WTR ANALYSES	01/11/2024	N	N			02/10/2024	01/11/2024	\$0.00
02/01/2024				N				\$120.00

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor		Due Date	Discount Date	Invoice #
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17	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA40734-0267
WTR ANALYSES		01/11/2024	N	N			02/10/2024	01/11/2024	\$0.00
02/01/2024					N				\$200.00
18	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA40765-0267
WTR ANALYSES		01/11/2024	N	N			02/10/2024	01/11/2024	\$0.00
02/01/2024					N				\$1,394.40
19	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA40822-0267
WTR ANALYSES		01/12/2024	N	N			02/11/2024	01/12/2024	\$0.00
02/01/2024					N				\$36.00
20	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA40917-0267
WTR ANALYSES		01/16/2024	N	N			02/15/2024	01/16/2024	\$0.00
02/01/2024					N				\$90.00
21	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA40919-0267
WTR ANALYSES		01/16/2024	N	N			02/15/2024	01/16/2024	\$0.00
02/01/2024					N				\$168.00
22	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA40934-0267
WTR ANALYSES		01/16/2024	N	N			02/15/2024	01/16/2024	\$0.00
02/01/2024					N				\$700.00
23	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA40943-0267
WTR ANALYSES		01/16/2024	N	N			02/15/2024	01/16/2024	\$0.00
02/01/2024					N				\$120.00
24	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA40945-0267
WTR ANALYSES		01/16/2024	N	N			02/15/2024	01/16/2024	\$0.00
02/01/2024					N				\$20.00
25	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA40964-0267
WTR ANALYSES		01/17/2024	N	N			02/16/2024	01/17/2024	\$0.00
02/01/2024					N				\$140.00
26	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA40975-0267
WTR ANALYSES		01/17/2024	N	N			02/16/2024	01/17/2024	\$0.00
02/01/2024					N				\$124.00
27	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA41051-0267
WTR ANALYSES		01/17/2024	N	N			02/16/2024	01/17/2024	\$0.00
02/01/2024					N				\$606.16
28	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA41053-0267
WTR ANALYSES		01/17/2024	N	N			02/16/2024	01/17/2024	\$0.00
02/01/2024					N				\$144.00
29	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA41065-0267
WTR ANALYSES		01/18/2024	N	N			02/17/2024	01/18/2024	\$0.00
02/01/2024					N				\$420.00
30	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA41066-0267
WTR ANALYSES		01/18/2024	N	N			02/17/2024	01/18/2024	\$0.00
02/01/2024					N				\$336.00
31	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA41067-0267
WTR ANALYSES		01/18/2024	N	N			02/17/2024	01/18/2024	\$0.00
02/01/2024					N				\$63.00
32	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN								CA41068-0267
WTR ANALYSES		01/18/2024	N	N			02/17/2024	01/18/2024	\$0.00
02/01/2024					N				\$21.00

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33	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA41069-0267
LAB FEES	01/18/2024	N	N			02/17/2024	01/18/2024	\$0.00
02/01/2024				N				\$19.81
34	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA41102-0267
WTR ANALYSES	01/18/2024	N	N			02/17/2024	01/18/2024	\$0.00
02/01/2024				N				\$42.00
35	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA41111-0267
WTR ANALYSES	01/18/2024	N	N			02/17/2024	01/18/2024	\$0.00
02/01/2024				N				\$84.00
36	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA41115-0267
WTR ANALYSES	01/18/2024	N	N			02/17/2024	01/18/2024	\$0.00
02/01/2024				N				\$84.00
37	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA41144-0267
LAB FEES	01/18/2024	N	N			02/17/2024	01/18/2024	\$0.00
02/01/2024				N				\$121.24
38	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA41151-0267
WTR ANALYSES	01/19/2024	N	N			02/18/2024	01/19/2024	\$0.00
02/01/2024				N				\$200.00
39	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA41152-0267
WTR ANALYSES	01/19/2024	N	N			02/18/2024	01/19/2024	\$0.00
02/01/2024				N				\$120.00
40	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA41153-0267
WTR ANALYSES	01/19/2024	N	N			02/18/2024	01/19/2024	\$0.00
02/01/2024				N				\$20.00
41	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA41168-0267
WTR ANALYSES	01/19/2024	N	N			02/18/2024	01/19/2024	\$0.00
02/01/2024				N				\$40.00
42	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA41300-0267
WTR ANALYSES	01/22/2024	N	N			02/21/2024	01/22/2024	\$0.00
02/01/2024				N				\$120.00
43	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CA41302-0267
WTR ANALYSES	01/22/2024	N	N			02/21/2024	01/22/2024	\$0.00
02/01/2024				N				\$20.00
44	BLAIS / BLAIS & ASSOCIATES, LLC							BA_6851_2023
CNSLT	01/15/2024	N	N			02/14/2024	01/15/2024	\$0.00
02/01/2024				N				\$67.50
45	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS							7456-536963
JUMPER CABLES	01/18/2024	N	N			02/17/2024	01/18/2024	\$0.00
02/01/2024				N				\$47.64
46	CHASE CARD SERVICES / CHASE CARD SERVICES							24J77049795.A
SB 1383 CAL RECYCLE	01/17/2024	N	N			02/11/2024	01/17/2024	\$0.00
02/01/2024				N				\$116.98
47	CHASE CARD SERVICES / CHASE CARD SERVICES							24J77049795.B
GENERAL OFF. EXPENSE	01/17/2024	N	N			02/11/2024	01/17/2024	\$0.00
02/01/2024				N				\$1,320.93
48	CHASE CARD SERVICES / CHASE CARD SERVICES							24J77049795.C
EMPLOYEE EDU&TRAININ	01/17/2024	N	N			02/11/2024	01/17/2024	\$0.00
02/01/2024				N				\$775.00

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49	CHASE CARD SERVICES / CHASE CARD SERVICES							24J77049795.D
R&M WATER SYSTEM	01/17/2024	N	N			02/11/2024	01/17/2024	\$0.00
02/01/2024					N			\$548.98
50	CHASE CARD SERVICES / CHASE CARD SERVICES							24J77049795.E
GEN.SUPPLIES & EXPEN	01/17/2024	N	N			02/11/2024	01/17/2024	\$0.00
02/01/2024					N			\$154.59
51	C WELLS / C. WELLS PIPELINE MATLS, INC							SIN24-1041
PARTS	01/11/2024	N	N			02/10/2024	01/11/2024	\$0.00
02/01/2024					N			\$4,286.93
52	C WELLS / C. WELLS PIPELINE MATLS, INC							SINV24-1042
PARTS	01/11/2024	N	N			02/10/2024	01/11/2024	\$0.00
02/01/2024					N			\$1,141.88
53	FERGUSON / FERGUSON ENTERPRISE INC #1350							0845514
PARTS	01/16/2024	N	N			02/15/2024	01/16/2024	\$0.00
02/01/2024					N			\$1,657.79
54	FERGUSON / FERGUSON ENTERPRISE INC #1350							0845087
PARTS	01/09/2024	N	N			02/08/2024	01/09/2024	\$0.00
02/01/2024					N			\$235.29
55	GRAINGER / GRAINGER							9960989789
SUPPLIES	01/12/2024	N	N			02/11/2024	01/12/2024	\$0.00
02/01/2024					N			\$148.71
56	GRAINGER / GRAINGER							9965310783
TOOLS	01/17/2024	N	N			02/16/2024	01/17/2024	\$0.00
02/01/2024					N			\$137.18
57	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI							012M8848
PARTS	01/09/2024	N	N			02/08/2024	01/09/2024	\$0.00
02/01/2024					N			\$243.71
58	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI							012M8900
PARTS	01/12/2024	N	N			02/11/2024	01/12/2024	\$0.00
02/01/2024					N			\$389.85
59	HOME DEPOT / HOME DEPOT CREDIT SERVICES							WM57461258
SUPPLIES	01/11/2024	N	N			02/10/2024	01/11/2024	\$0.00
02/01/2024					N			\$524.53
60	KH METALS / KH METALS & SUPPLY							0658438-IN
PARTS	01/11/2024	N	N			02/10/2024	01/11/2024	\$0.00
02/01/2024					N			\$36.06
61	KPRS CONSTRUCTION / KPRS CONSTRUCTION							15130014-01
HYDRNT MTR RFND	01/18/2024	N	N			02/17/2024	01/18/2024	\$0.00
02/01/2024					N			\$2,352.07
62	MASTER'S / MASTER'S SERVICES (GLACIER)							0000000929125
BTL WTR	01/16/2024	N	N			02/15/2024	01/16/2024	\$0.00
02/01/2024					N			\$64.00
63	MINUTEMAN PRESS / MINUTEMAN PRESS							31351
BUSINESS CARDS	11/02/2023	N	N			12/02/2023	11/02/2023	\$0.00
02/01/2024					N			\$494.19
64	NELCO / NELCO							8836063
1099 STOCK	01/03/2024	N	N			02/02/2024	01/03/2024	\$0.00
02/01/2024					N			\$104.20

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65	REDWING / REDWING SHOES							314-1-40377
BOOTS/FIKE	01/04/2024	N	N			02/03/2024	01/04/2024	\$0.00
02/01/2024					N			\$175.00
66	REDWING / REDWING SHOES							312-1-31917
BOOTS/MATHESON	01/08/2024	N	N			02/07/2024	01/08/2024	\$0.00
02/01/2024					N			\$175.00
67	RELIABLE / RELIABLE WORKPLACE SOLUTIONS							RWS24010005
COPIER USG	01/15/2024	N	N			02/14/2024	01/15/2024	\$0.00
02/01/2024					N			\$5.90
68	RELIABLE / RELIABLE WORKPLACE SOLUTIONS							RWS24010029
COPIER USG	01/15/2024	N	N			02/14/2024	01/15/2024	\$0.00
02/01/2024					N			\$298.16
69	RELIABLE / RELIABLE WORKPLACE SOLUTIONS							RWS24010030
COPIER USG	01/15/2024	N	N			02/14/2024	01/15/2024	\$0.00
02/01/2024					N			\$86.29
70	RELIABLE / RELIABLE WORKPLACE SOLUTIONS							RWS24010048
PRINTER USG	01/15/2024	N	N			02/14/2024	01/15/2024	\$0.00
02/01/2024					N			\$31.63
71	RING BENDER / RING BENDER LLP							11957
CITY RVSD APPEAL	01/08/2024	N	N			02/07/2024	01/08/2024	\$0.00
02/01/2024					N			\$11,018.50
72	RIVERSIDE CNTY DEPT ENVIRONMENTAL / RIVERSIC							IN0498677
PERMITS/ASCC DUES	01/17/2024	N	N			02/16/2024	01/17/2024	\$0.00
02/01/2024					N			\$943.00
73	RIVERSIDE CNTY DEPT ENVIRONMENTAL / RIVERSIC							IN0498773
REG FEE	01/17/2024	N	N			02/16/2024	01/17/2024	\$0.00
02/01/2024					N			\$1,789.00
74	RIVERSIDE CNTY DEPT ENVIRONMENTAL / RIVERSIC							IN0498678
PERMIT/ASSC DUES	01/17/2024	N	N			02/16/2024	01/17/2024	\$0.00
02/01/2024					N			\$943.00
75	SECURITY PAVING / SECURITY PAVING CO INC							81954
BASE MTL	12/31/2023	N	N			01/30/2024	12/31/2023	\$0.00
02/01/2024					N			\$125.96
76	SCE / SCE							23D700609292713
WTR PMP ENRGY	12/15/2023	N	N			01/04/2024	12/15/2023	\$0.00
02/01/2024					N			\$252.57
77	SCE / SCE							24J700609292713
WTR PMP ENRGY	01/17/2024	N	N			02/06/2024	01/17/2024	\$0.00
02/01/2024					N			\$280.86
78	SCE / SCE							24J700158802582
WTR PMP ENRGY	01/17/2024	N	N			02/06/2024	01/17/2024	\$0.00
02/01/2024					N			\$18,813.67
79	SCE / SCE							24J700044576190
SWR PMP ENRGY	01/17/2024	N	N			02/06/2024	01/17/2024	\$0.00
02/01/2024					N			\$1,298.13
80	SCE / SCE							24J700767086653
5473 UTILITY	01/17/2024	N	N			02/06/2024	01/17/2024	\$0.00
02/01/2024					N			\$258.98

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81	SCE / SCE							24J700136714571
SWR PMP ENRGY		01/18/2024	N	N			02/07/2024 01/18/2024	\$0.00
02/01/2024					N			\$3,909.29
82	SCE / SCE							24J700179651118
SWR PMP ENRGY		01/18/2024	N	N			02/07/2024 01/18/2024	\$0.00
02/01/2024					N			\$429.20
83	SOCAL TRUCK / SOCAL TRUCKWORKS							13612
R&M TRUCK		01/12/2024	N	N			02/11/2024 01/12/2024	\$0.00
02/01/2024					N			\$154.07
84	SHRED-IT / SHRED-IT USA							8005760060
SHREDDING		12/31/2023	N	N			01/30/2024 12/31/2023	\$0.00
02/01/2024					N			\$75.91
85	SPECTRUM / SPECTRUM BUSINESS							0025456010624
JAN.24"INT SVC		01/06/2024	N	N			01/23/2024 01/06/2024	\$0.00
02/01/2024					N			\$360.94
86	UPS / UNITED PARCEL SERVICE							0000F908W2014
POSTAGE		01/06/2024	N	N			02/05/2024 01/06/2024	\$0.00
02/01/2024					N			\$50.11
87	UNIVAR SOLUTIONS / UNIVAR SOLUTIONS							51764160
SODIUM HYPO		01/10/2024	N	N			02/09/2024 01/10/2024	\$0.00
02/01/2024					N			\$5,379.75
88	AKELA / AKELA PEST CONTROL INC							167165
PEST CONTROL		01/17/2024	N	N			02/16/2024 01/17/2024	\$0.00
02/01/2024					N			\$174.00
89	CALMUTUALS / CALIFORNIA ASSOC. MUTUAL WTR C							03122
2024 DUES		01/18/2024	N	N			02/17/2024 01/18/2024	\$0.00
02/01/2024					N			\$500.00
90	DURNEY DON / DURNEY, DON							20240122
GRDNG/WD ABATE		01/22/2024	N	N			02/21/2024 01/22/2024	\$0.00
02/01/2024					N			\$2,042.50
91	FERGUSON / FERGUSON ENTERPRISE INC #1350							0845707
GATE VALVE		01/17/2024	N	N			02/16/2024 01/17/2024	\$0.00
02/01/2024					N			\$1,438.98
92	FERGUSON / FERGUSON ENTERPRISE INC #1350							0845717
SUPPLIES		01/17/2024	N	N			02/16/2024 01/17/2024	\$0.00
02/01/2024					N			\$94.35
93	FERGUSON / FERGUSON ENTERPRISE INC #1350							0845727
PARTS		01/17/2024	N	N			02/16/2024 01/17/2024	\$0.00
02/01/2024					N			\$63.14
94	FERGUSON / FERGUSON ENTERPRISE INC #1350							0845773
PARTS		01/18/2024	N	N			02/17/2024 01/18/2024	\$0.00
02/01/2024					N			\$4,173.13
95	GRAINGER / GRAINGER							9967283616
PARTS		01/18/2024	N	N			02/17/2024 01/18/2024	\$0.00
02/01/2024					N			\$175.95
96	GRAINGER / GRAINGER							9968388208
PARTS		01/19/2024	N	N			02/18/2024 01/19/2024	\$0.00
02/01/2024					N			\$211.36

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97	JADTEC SECURITY / JADTEC SECURITY SVCS, INC.							2436130
MONT.MAR.24"-MAY.24"	02/01/2024	N	N			03/02/2024	02/01/2024	\$0.00
02/01/2024					N			\$53.85
98	KVL TIRES / KVL TIRES							24-0054278-124
R&M TRUCK	01/19/2024	N	N			02/18/2024	01/19/2024	\$0.00
02/01/2024					N			\$1,150.07
99	MERIT OIL / MERIT OIL COMPANY							813776
GASOLINE	11/29/2023	N	N			12/14/2024	11/29/2023	\$0.00
02/01/2024					N			\$1,444.44
100	MERIT OIL / MERIT OIL COMPANY							821250
GASOLINE	01/10/2024	N	N			02/09/2024	01/10/2024	\$0.00
02/01/2024					N			\$2,267.63
101	MERIT OIL / MERIT OIL COMPANY							822906
DIESEL	01/18/2024	N	N			02/17/2024	01/18/2024	\$0.00
02/01/2024					N			\$494.58
102	MCMaster-CARR / McMASTER-CARR SUPPLY CO							20204787
PARTS	01/11/2024	N	N			02/10/2024	01/11/2024	\$0.00
02/01/2024					N			\$137.63
103	VULCAN MATERIALS / CALMAT Dba VULCAN MATERI							73888816
CL2 BASE	01/12/2024	N	N			02/11/2024	01/12/2024	\$0.00
02/01/2024					N			\$459.87
104	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							0110-012424.A
COMM TRSH	01/24/2024	N	N			02/23/2024	01/24/2024	\$0.00
02/01/2024					N			\$54,500.17
105	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							0110-012424.B
RES TRSH	01/24/2024	N	N			02/23/2024	01/24/2024	\$0.00
02/01/2024					N			\$172,564.16
106	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							0110-012424.C
RCSD SHR COMM	01/24/2024	N	N			02/23/2024	01/24/2024	\$0.00
02/01/2024					N			(\$7,630.02)
107	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							0110-012424.D
RCSD SHR RES	01/24/2024	N	N			02/23/2024	01/24/2024	\$0.00
02/01/2024					N			(\$5,775.20)
108	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							0110-012424.E
BILLING FEE	01/24/2024	N	N			02/23/2024	01/24/2024	\$0.00
02/01/2024					N			(\$3,000.00)

Grand Totals

Total Direct Expense: \$310,889.62
Total Direct Expense Adj: (\$16,405.22)
Total Non-Electronic Transactions: \$294,484.40

Report Summary

Report Selection Criteria
Report Type: Condensed
Start End
Transaction Number: Start End

✓BM
1/29/24

KVL

6. **CORRESPONDENCE AND RELATED INFORMATION**

7. **REPORTS**

A. Operations Report (Second Meeting Each Month)

7. **REPORTS** (continued)

C. General Manager and Staff Reports / Updates

7. **REPORTS** (continued)

D. Committee Reports

8. **ACTION / DISCUSSION ITEMS**

- A. **DM 2024-07:** Consider Proposal from Webb and Associates for Engineering Design Services for the Rehabilitation of the Bell Town Lift Station

Rubidoux Community Services District

Board of Directors

John Skerbelis, President
Hank Trueba Jr., Vice-President
Bernard Murphy
Armando Muniz
F. Forest Trowbridge

General Manager

Brian R. Laddusaw



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2024-07

February 1, 2024

To: Rubidoux Community Services District
Board of Directors

Subject: Consider Proposal from Webb and Associates for Engineering Design Services for the Rehabilitation of the Bell Town Lift Station

BACKGROUND:

Sewer lift stations are used in the sewage collection system where low points occur due to topography and terrain. The sewage is collected in a wet well at the lift station and then pumps are used to lift the sewage from the wet well into a pressurized pipe called a forced main to a point where it can be released into the sewage collection system and flow under gravity forces, no longer needing to be pressurized. Essentially, the sewage is “lifted” from a low point to a higher point to get it to the District’s Regional Lift Station.

The Rubidoux Community Services District (“District”) has several locations where the sewage collection system needs to be lifted. One of these lift stations is in the area of the District commonly referred to as “Bell Town”. The Bell Town Lift Station (“Lift Station”) was built between late 1982 and 1983 and has been in continuous operation since that time. The wet well at the Lift Station consists of a 6-foot diameter epoxy lined concrete pipe resting on a concrete pad. The wet well is showing signs of deterioration due to the corrosive nature of sewage and needs to be relined with an epoxy coating.

The wet well has two pumps, a lead pump, and a lag pump. The lead pump operates when the sewage in the wet well gets to a preset elevation and the lag pump comes on when the sewage in the wet well gets to a higher elevation. These pumps are actuated by water level sensors in the wet well. The pumps in the wet well are beyond their service life and need to be replaced.

As this project must be publicly bid, plans and specifications are needed to do so. The District obtained two proposals from its primary engineering consultants, namely Krieger & Stewart (“K&S”) and Webb and Associates (“Webb”). Both firms are considered competent to prepare plans and specifications for the rehabilitation of the Lift Station. K&S submitted a proposal for \$99,600. Webb submitted a proposal for

\$44,574. It should be noted that the K&S proposal included design of bypass piping which the District will perform under its own forces.

The District anticipated this work in preparation of the F.Y. 2023|2024 Budget and included \$100,000 for this effort in line 4 of the Sewer Replacement Project Budget. No budget amendment is necessary. Staff recommends a contingency of \$5,426 (~12%) and issuing a Task Order to Webb for this work for a not to exceed amount of \$44,574 with any expenditure over \$44,574 subject to prior Staff approval. It should also be noted that the District will need to publicly bid this project and will need construction oversight during the actual construction. This will be addressed under a future Director's Memorandum and may require a budget amendment at that time.

RECOMMENDATION:

Staff recommends the Board of Directors consider authorizing the General Manager to:

1. Utilize \$50,000 of funds in line 4 of the F.Y. 2023|2024 Sewer Replacement Project Budget for this effort, and
2. Issue a Task Order to Albert A. Webb and Associates in the not to exceed amount of \$44,574 to prepare plans and specifications for rehabilitation of the Bell Town Lift Station.

Respectfully,



BRIAN R. LADDUSAW, CPA
General Manager

Attach:

1. Kreiger & Stewart – Project Proposal
2. Albert A. Webb Associates – Project Proposal
3. F.Y. 2023|2024 Sewer Replacement Project Budget



October 25, 2023

000-161.63A

Ted Beckwith, Director of Engineering
Rubidoux Community Services District
Post Office Box 3098
Jurupa Valley, CA 92519

Via Email to tbeckwith@rcsd.org

Subject: Design Engineering Services Proposal for
Belltown Lift Station Pump Replacement

Dear Mr. Beckwith:

We appreciate the opportunity to submit our design engineering services proposal for subject project. Based on discussions with District staff and field investigations, we understand the existing Belltown Lift Station currently has operational and maintenance issues. The District has requested the following improvements to the existing Belltown Lift Station:

- Demolition of existing above grade packaged lift station.
- Rehabilitation of the existing wet well.
- Installation of two (2) new submersible pumping units, including guiderails.
- New discharge piping, valves, and appurtenances within below grade vault.
- New electrical motor control equipment installed in existing MCC lineup.
- Miscellaneous site civil improvements including new Class 2 base.
- Coating and painting, including existing MCC panels.
- The existing facility needs to remain operational during construction. Therefore, bypass pumping will be included in the design.

We have prepared the following project scope of services, fee estimate, and schedule for your consideration.

A. SCOPE OF SERVICES

We have organized our Scope of Services into the following tasks:

- Task 1 - Kickoff Meeting
- Task 2 - Records Search
- Task 3 - Environmental Services - Notice of Exemption
- Task 4 - Site Investigation
- Task 5 - Preparation of 30% Construction Drawings
- Task 6 - 30% Contract Documents Review Meeting
- Task 7 - Preparation of 75% Contract Documents



Ted Beckwith
October 25, 2023
Page 2

Task 8 - 75% Contract Documents Review Meeting
Task 9 - Preparation of 95% Contract Documents
Task 10 - Preparation of Final Contract Documents
Task 11 - Bid Phase Services (Optional Task)

Our proposed services for each task are described as follows:

Task 1. Kickoff Meeting

We will participate in a kickoff meeting with District staff to review our approach to the project as well as establish project design criteria. We will prepare an agenda prior to the meeting and after the meeting will prepare a minutes memorandum documenting the discussion items and required follow-up action items.

Task 2 Records Search

We will perform a records search, including obtaining copies of all Assessor's maps, records of survey, tract maps, parcel maps, monument ties, benchmark data, and available utility information which pertain to the project. Utility information will include information from RCSD (sewer and water), the Gas Company, Southern California Edison, telephone companies, cable television companies, and other affected utilities.

Task 3 Environmental Services – Notice of Exemption

The construction of improvements involving alteration of existing facilities with negligible or no expansion of existing or former use is exempt from CEQA. Therefore, we will prepare a Preliminary Exemption Assessment and Notice of Exemption for filing with the Riverside County Clerk.

Task 4 Field Investigations

We will visit the site to investigate the existing facilities, obtain field measurements, and reconcile any conflicts between record drawings and constructed facilities.

Task 5 Preparation of 30% Construction Drawings

We will prepare Construction Drawings for the proposed improvements and submit same to District staff for review and comment when the drawings are approximately 30% complete. The Construction Drawings will be prepared using the District's standard title block and format. We anticipate the 30% complete Construction Drawings will consist of general, civil, and mechanical drawings for the proposed improvements.



Task 6 30% Contract Documents Review Meeting

We will arrange a review meeting with District staff after submission of the 30% complete contract documents. During this meeting, we will obtain District comments on the 30% complete contract documents and review key aspects of the project. We will prepare an agenda prior to the meeting and after the meeting will prepare meeting minutes documenting the discussion items and required follow-up action items.

Task 7 Preparation of 75% Contract Documents

Upon receiving District staff's comments on the 30% Construction Drawings, we will commence preparation of the 75% complete Contract Documents (Construction Drawings, Specifications, and cost estimate).

We anticipate the Construction Drawings will consist of seventeen (17) sheets, as follows:

1. Cover Sheet
2. Construction Notes
3. Legends, Symbols, and Abbreviations
4. Schedules
5. Demolition Plan, Sections, and Details
6. Site Piping Plan
7. Civil/Structural Sections
8. Civil/Structural Details
9. Mechanical Plan
10. Mechanical Sections
11. Mechanical Details
12. Bypass Pumping Plan and Details
13. Electrical Symbols, Abbreviations, and Schedules
14. Standard Electrical Details
15. Electrical Plan and Sections
16. Electrical Details
17. Electrical Details

Specifications will be prepared in the District's latest standard format. The Specifications will include District front end documents (e.g. notice inviting bids, bid forms, contract, and contract appendix), special requirements, technical specifications, and standard drawings. The special requirements and technical specifications will address the new materials, equipment, and appurtenances; construction sequence; and testing requirements. The construction sequence will include bypass pumping requirements for maintaining continuous facility operation during construction.



Ted Beckwith
October 25, 2023
Page 4

We will submit electronic copies (pdf format) of the Contract Documents to the District for review and comment when the documents are approximately 75% complete. In addition, we will prepare a preliminary construction cost estimate and submit same with the 75% Contract Documents.

Task 8 75% Contract Documents Review Meeting

We will arrange a review meeting with District staff after submission of the 75% complete contract documents. During this meeting, we will obtain District comments on the 75% complete contract documents and review key aspects of the project. We will prepare an agenda prior to the meeting and after the meeting will prepare meeting minutes documenting the discussion items and required follow-up action items.

Task 9 Preparation of 95% Contract Documents

Upon receiving District staff's comments on the 75% complete Contract Documents, we will commence preparation of the 95% complete Contract Documents that will be essentially complete. Upon completion of the 95% Contract Documents, we will submit electronic copies (pdf format) of same to District staff for review.

Task 10 Preparation of Final Contract Documents

Upon receiving District staff's comments on the 95% Contract Documents, we will finalize the Contract Documents and incorporate District review comments into same. We will submit electronic copies (pdf format) of the final Construction Drawings and Specifications to the District for approval. Upon District staff's approval of the final documents, we will provide signed and stamped Contract Documents in electronic format (pdf). In addition, we will prepare a final construction cost estimate and submit same with the final Contract Documents.

As we understand that the District may not immediately put the Project out to bid, we are including the following task as an optional service:

Task 11 Bid Phase Services

Once the Contract Documents are complete and have been approved by the District, we will send the Notice Inviting Bids to the local newspaper for legal advertising. We will then provide copies of the Contract Documents to all prospective bidders.

We will conduct a mandatory pre-bid job walk at the lift station site to ensure prospective bidders understand all site conditions and constraints that may affect the work.

We will prepare and distribute up to one (1) addendum and prepare responses for up to ten (10) questions or requests for clarification from prospective bidders.



District staff will attend the bid opening and will open bids. After the bid opening, we will review each bid to determine whether or not they are responsive. For the two lowest bids, we will check the bidder's references, the contractor's license status for the bidder and listed subbidders with the California Contractor's Licensing Board to confirm that they possess valid contractor's licenses, and the Bid Bond surety to confirm compliance with the Best's Rating requirements.

Following our review of the bids, we will prepare a Recommendation of Award Memorandum for District staff which will summarize the bids received and the results of our bid review, and will include a recommendation for contract award. After the District awards the Contract, we will inform the successful bidder that they have been awarded the project work and coordinate execution of the Contract, including reviewing the Contract forms prior to sending to the District for acceptance and execution. Once the original contract has been executed by all parties, we will conform and distribute copies to each executing party.

B. FEE ESTIMATE

Our not to exceed fee for providing design engineering services for subject project is \$96,600 including optional task. A detailed breakdown of our estimated fee is included in attached **Table 1**. Our fee estimate is based on the rates specified in our **2023 Fee Schedule**, also attached. We will bill for our engineering services on a monthly basis as work is completed. Our Scope of Services is subject to negotiation at the District's discretion.

Our fee estimate is based on the following understanding and assumption:

1. Construction phase engineering services (with the exception of bid phase services) are not included in our proposal, but we will provide a proposal at the District's request.
2. Preparation of environmental related documents, including but not limited to CEQA documents, will be limited to a Notice of Exemption and Preliminary Exemption Assessment. Services related to preparation of an Initial Study are not included in our proposal.
3. Potholing of existing utilities will be performed by the contractor.
4. The contractor will obtain their own encroachment permit and provide all required traffic control drawings prior to construction.
5. Analysis and design of replacement inlet sewer piping or discharge force main is not included in our proposal.
6. District will apply and pay for all permits; however, we will provide all data, including construction drawings, for said permits.
7. Geotechnical investigation is not included in our proposal.
8. Review meetings with the District are as listed in **Section A** above. Attendance at meetings other than those listed herein will be additional services and billed on an hourly basis in accordance with our fee schedule.



Ted Beckwith
October 25, 2023
Page 6

9. Contract Documents will be reviewed and approved by District staff only (review and approval by any other agency or jurisdictional authority will not be required).
10. Surveying services are not included in our proposal.

C. PROPOSED SCHEDULE

We anticipate completing the final Contract Documents (Tasks 1 through 10) within seven (7) months of receiving Notice to Proceed. We have assumed one (1) week for District review of each design submittal (30%, 75%, and 95% Contract Documents). Our estimated completion time is based on the following schedule:

1. Kickoff Meeting	Week 1
2. Records Search and Field Investigation	Weeks 2 - 3
3. Preparation of 30% Construction Drawings	Weeks 4 - 8
4. 30% Contract Documents Review Meeting	Week 10
5. Preparation of 75% Contract Documents	Weeks 11 - 17
6. 75% Contract Documents Review Meeting	Week 19
7. Preparation of 95% Contract Documents	Weeks 20 - 25
8. Preparation of Final Contract Documents	Weeks 27 - 28
9. Services During Bidding	Weeks 29 - 32

With respect to Krieger & Stewart's team, Charles A. Krieger will serve as Principal in Charge, Travis R. Romeyn will serve as the Design Engineer, and I will serve as Project Manager/Engineer. We will be assisted by our staff to ensure completion of project tasks in accordance with the project schedule. Our team members will be continuously available and responsive to District staff and management during all phases of the project. Further, Krieger & Stewart's project team is ready to commence services immediately.

Again, we appreciate the opportunity to submit our proposal for providing subject services, and are available to discuss our proposal with you at your convenience. If you have any questions or require additional information, please call.

Sincerely,

KRIEGER & STEWART, INCORPORATED

Steven M. Borcuk

TRR/SMB/nr
000-161P63-Pro

Attachments: Table 1 – Estimated Fees for Engineering Services
2023 Fee Schedule

TABLE 1
RUBIDOUX COMMUNITY SERVICES DISTRICT
BELLTOWN LIFT STATION PUMP REPLACEMENT
ESTIMATED FEES FOR DESIGN ENGINEERING SERVICES

COMPONENT / TASK	PRINCIPAL IN CHARGE ⁽¹⁾		PROJECT MANAGER/ ENGINEER ⁽²⁾		DESIGN ENGINEER ⁽³⁾		ENVIRONMENTAL SPECIALIST ⁽⁴⁾		CADD SERVICES ⁽⁵⁾		SUPPORT SERVICES ⁽⁶⁾		TOTAL
	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$	\$
1. KICKOFF MEETING			6	1,446	2	434					2	256	2,136
2. RECORDS SEARCH			2	482	4	868					8	1,024	2,374
3. ENVIRONMENTAL SERVICES - NOTICE OF EXEMPTION			1	241			4	844			1	128	1,213
4. FIELD INVESTIGATIONS			4	964	6	1,302							2,266
5. PREPARATION OF 30% CONSTRUCTION DRAWINGS	2	540	18	4,338	40	8,680			40	6,920			20,478
6. 30% CONTRACT DOCUMENT REVIEW MEETING			6	1,446	2	434					2	256	2,136
7. PREPARATION OF 75% CONTRACT DOCUMENTS	2	540	24	5,784	40	8,680			60	10,380	24	3,072	28,456
8. 75% CONTRACT DOCUMENT REVIEW MEETING			6	1,446	2	434					2	256	2,136
9. PREPARATION OF 95% CONTRACT DOCUMENTS	2	540	24	5,784	40	8,680			32	5,536	24	3,072	23,612
10. PREPARATION OF FINAL CONTRACT DOCUMENTS	1	270	4	964	12	2,604			8	1,384	12	1,536	6,758
11. BID PHASE SERVICES													
													**** OPTIONAL TASK - SEE BELOW ****
SUBTOTAL:	7	1,890	95	22,895	148	32,116	4	844	140	24,220	75	9,600	91,565
													REIMBURSABLES @ 2%: 1,831
													ENGINEERING SERVICES TOTAL (EXCLUDING OPTIONAL TASK): \$93,396
													ENGINEERING SERVICES TOTAL (EXCLUDING OPTIONAL TASK, ROUNDED): \$93,400
OPTIONAL TASK													
11. BID PHASE SERVICES	1	270	8	1,928	12	2,604					10	1,280	6,082
SUBTOTAL:	1	270	8	1,928	12	2,604	0	-	0	-	10	1,280	6,082
													REIMBURSABLES @ 2%: 122
													OPTIONAL SERVICES TOTAL: \$6,204
													ENGINEERING SERVICES TOTAL (INCLUDING OPTIONAL TASK, ROUNDED): \$99,600
RATES PER KRIEGER & STEWART 2023 FEE SCHEDULE													
⁽¹⁾ PRINCIPAL ENGINEER	@	\$270 /Hr											
⁽²⁾ SENIOR ENGINEER II	@	\$241 /Hr											
⁽³⁾ ASSOCIATE ENGINEER III	@	\$217 /Hr											
⁽⁴⁾ ASSOCIATE SPECIALIST II	@	\$211 /Hr											
⁽⁵⁾ CAD OPERATOR III	@	\$173 /Hr											
⁽⁶⁾ STAFF TECHNICIAN III	@	\$128 /Hr											





KRIEGER & STEWART, INCORPORATED
FEE SCHEDULE
2023

CLASSIFICATION	RATES \$/Hr.
Consulting, Design, Construction, Engineering, Environmental, Commissioning, and Surveying Services (Office)	
Principal	270.00
Senior III	255.00
Senior II	241.00
Senior I	225.00
Associate III	217.00
Associate II	211.00
Associate I	204.00
Staff III	196.00
Staff II	173.00
Staff I	151.00
Computer Aided Design Services	
Operator III	173.00
Operator II	164.00
Operator I	154.00
Surveying Services (Field)	
2 Man Crew with Standard Equipment and Survey Truck	313.00
1 Man Crew with Standard Equipment and Survey Truck	242.00
3rd Man on Crew	145.00
Construction Services (Field)	
Construction Engineer	217.00
Electrical Inspector	192.00
Construction Inspector:	
Regular Time	152.00
Overtime:	
Weekdays (8 hours to 12 hours)	181.00
Weekdays (More than 12 hours)	218.00
Saturday (12 hours or less)	181.00
Saturday (More than 12 hours)	218.00
Sunday and Holiday (Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and the Day After, Christmas Day)	218.00
Support Services	
Staff Technician III	128.00
Staff Technician II	122.00
Staff Technician I	117.00
Utility Clerk III	92.00
Utility Clerk II	85.00
Utility Clerk I	84.00



KRIEGER & STEWART, INCORPORATED
FEE SCHEDULE
2023
(continued)

CLASSIFICATION	RATES \$/Hr.
Outside Services	
Special Consultants and Purchased Services	Cost + 15%
Reimbursable Expenses	
Vehicle Mileage	0.72 /Mile
Travel and Subsistence, including Air Fare, Ground Fare, and Vehicle Parking	Cost
Specialized Rental Equipment	Cost
Copies, Delivery, Postage, Prints, Telephone, and Sundry Charges	Cost

The above rates are subject to change on or about January 1 each year due to salary and cost increases, except for Construction Inspector and Survey Crew rates which are also subject to change if California Department of Industrial Relations issues new prevailing wage determinations during the course of the year. A gasoline surcharge may be included in response to increased prices; no such surcharge will be included on project invoices without prior notification.

TERMS OF PAYMENT:

Unless charge accommodations have been established beforehand, all accounts shall be prepaid. For accounts having charge accommodations, payment in full shall be made within 30 days of date of invoice. Any amount unpaid within said 30 days will be assessed a service charge of 1-1/2% per month (18% annual percentage rate), with a minimum charge of 1.00. Accounts with a past due balance of 30 days or more are subject, without notice, to credit discontinuance and mechanic's lien or stop notice. If it becomes necessary for Krieger & Stewart to initiate legal proceedings for the collection of any balance due, the action shall be brought and tried in the Judicial Districts wherein Krieger & Stewart offices are located. Client agrees that the court may award reasonable attorney's fees and costs of suit to the prevailing party.

2023-FEES (10/25/2022)

October 5, 2023

Mr. Ted Beckwith, P.E.
Director of Engineering
RUBIDOUX COMMUNITY SERVICES DISTRICT
3590 Rubidoux Blvd.
Jurupa Valley, CA 92509

RE: Proposal for Engineering Services for the Lift Station in Bell Town

Dear Mr. Beckwith:

Albert A. WEBB Associates (WEBB) is pleased to provide you with this proposal for Engineering Services related to the Belltown Lift Station rehabilitation project. The existing lift station is located on a small site on the east end of Bell Avenue in the Belltown community of Jurupa Valley, CA. The station is a small duplex lift station (two pumps) with a circular manhole style wet well, an emergency generator and associated electrical controls/panels. The concrete in the wet well is spalling and showing some of the aggregate and the pumps are beyond their useful life span. The rehabilitation work includes coating the existing well wet and replacing the existing pumping units. It is anticipated that the work will be publicly bid and therefore contract documents are necessary, suitable for bidding purposes. The scope of work is as follows:

- Gather Data (existing plans and performance data) and perform a site visit.
- Confirm scope of rehabilitation work necessary.
- Develop a technical specification for the wet well coating work.
- Review pump testing data if available.
- Confirm pumping requirements for the system (SHC).
- Check existing pump curves against requirements.
- Select best replacement pumps, coordinate with the manufacturer representative to confirm selection.
- Prepare a technical specification for the selected pump and any acceptable alternatives including the required bypass pumping to complete the work.
- Prepare sketches by marking up existing as-builts in PDF format to show pump removals and any other removals in the wet well necessary for either replacing the pump or properly recoating the wet well.
- Prepare a cost estimate for the proposed work.
- Prepare bidding documents (plans and specifications) for the proposed work.
- Provide bid support; attend pre-bid meeting, provide responses to RFI's in the form of up to two addenda, review contractor's bids.
- QA/QC of the work product.
- Coordination with District staff, hold a kickoff meeting, and a final comment review workshop.
- Project Management as required for internal and external coordination and invoicing.

Exclusions:

Mapping Services – No base maps in AutoCAD are anticipated.
Plan preparation in AutoCAD.

Construction Management, Inspection or Support Services.
Electrical Modifications.
Instrumentations and SCADA Updates.
SCE Service Upgrade.
Other services not specifically listed above.

The total amount requested for these services is **\$44,574**, not to be exceeded without prior authorization.

If you find this proposal acceptable, please notify our office so a contract agreement can be prepared. We appreciate this opportunity to be of service to your firm and look forward to hearing from you. If you have any questions regarding this proposal, please contact us at 951-686-1070.

Sincerely,

ALBERT A. WEBB ASSOCIATES



Bradley A. Sackett
Senior Engineer



Bruce A. Davis
Senior Vice President



Belltown Lift Station Rehabilitation Design Rubidoux Community Services District

Item	Description	Bruce Davis Principal II	Siming Zhang Principal II	Sinnaro Yos Senior III	Elizabeth Xiong Associate III	David Algranti Principal II	Joseph Caldwell Principal II	Lexi Hinkley Project Coordinator	Total Hours	Subtotal - Labor	Expenses	Total/task ¹
	Billout Rate	\$ 312	\$ 312	\$ 280	\$ 240	\$ 312	\$ 312	\$ 141				
	Task 1 - Basis of Design		11	44	26	15	8	12	116	\$ 30,860	\$ 40	\$ 30,900
	1.1 Data Gathering and Site Visit		2	8	4			2	16	\$ 4,106	\$ 40	\$ 4,146
	1.2 Confirm rehabilitation scope		1	4					5	\$ 1,432	\$ -	\$ 1,432
	1.3 Develop coating technical specification		2	8		2		2	14	\$ 3,770	\$ -	\$ 3,770
	1.4 Confirm system hydraulics			4		2			6	\$ 1,744	\$ -	\$ 1,744
	1.5 Select pump		1	4		4			9	\$ 2,680	\$ -	\$ 2,680
	1.6 Prepare pump technical specification			4	8	2			14	\$ 3,664	\$ -	\$ 3,664
	1.7 Prepare Cost Estimate		1	4	2	1			8	\$ 2,224	\$ -	\$ 2,224
	1.8 Prepare Bid Documents		2	8	12	2		8	32	\$ 7,496	\$ -	\$ 7,496
	1.9 QA/QC support		2			2	8		12	\$ 3,744	\$ -	\$ 3,744
	Task 2 - Bid Support		3	10	4			7	24	\$ 5,683	\$ 80	\$ 5,763
	2.1 Attend Pre-Bid Meeting			2				1	3	\$ 701	\$ 20	\$ 721
	2.2 Prepare responses to RFI's / addenda (2)		2	4	4			2	12	\$ 2,986	\$ 40	\$ 3,026
	2.3 Review Bids		1	4				4	9	\$ 1,996	\$ 20	\$ 2,016
	Task 3 - Meetings and Coordination	4	11	6				11	32	\$ 7,911	\$ -	\$ 7,911
	3.1 Kick-off Meeting	1	2	2				2	7	\$ 1,778		\$ 1,778
	3.2 Final Design Review	1	1	4				1	7	\$ 1,885		\$ 1,885
	3.3 Project Management	2	8					8	18	\$ 4,248		\$ 4,248
	Total	4	25	60	30	15	8	30	172	\$ 44,454	\$ 120	\$ 44,574

1. Rounded to the nearest \$1.

Rubidoux Community Services District

Sewer Replacement Project Budget

	Actual YTD March 2023	Annual Budget 2022/2023 ^[1]	Projected Year End 2022/2023	Favorable (Unfavorable) Variance	Audited 2021/2022	Adopted Budget 2023/2024
Income						
1 Sales Sewer Replacement	84,228	113,100	112,512	(588)	101,346	-
TOTAL SEWER RPLCMT PROJ. REVENUE	\$84,228	\$113,100	\$112,512	(\$588)	\$101,346	\$0
Expense						
2 Jurupa Hills Force Main	-	200,000	-	200,000	-	200,000
3 Avalon Sewer Improvements	-	-	-	-	2,338	-
4 Belltown Lift Station Rehab	-	100,000	-	100,000	-	100,000
5 Pipeline Replacement	-	-	-	-	-	100,000
Total Expense	-	300,000	-	300,000	2,338	400,000
Transfers						
6 Transfer to/(from) Replacement Reserves	84,228	(186,900)	112,512	(299,412)	99,008	(400,000)
7 Transfer to/(from) Water Fund	-	-	-	-	-	-
Total Transfers	84,228	(186,900)	112,512	(299,412)	99,008	(400,000)
TOTAL SEWER RPLCMT PROJ. EXPENSES	\$84,228	\$113,100	\$112,512	\$588	\$101,346	\$0

[1] Includes budget amendments adopted by Board of Directors up through June 1, 2023.

9. **DIRECTORS COMMENTS AND REQUEST**

10. **NEXT MEETING**

Thursday, February 15, 2024, at 4:00 p.m.

11. **ADJOURNMENT**