

# Rubidoux Community Services District

## Board of Directors

John Skerbelis  
Hank Trueba Jr.  
Bernard Murphy  
Armando Muniz  
F. Forest Trowbridge

## General Manager

Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

Thursday, December 16, 2021, at 4:00 PM

**Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020 as a response to mitigating the spread of corona virus known as COVID-19:**

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

Note the following:

All persons including members of the public, Board Members, and staff attending the Board Meeting in-person are required to wear a face covering while inside District Facilities if they are not vaccinated against COVID-19 consistent with approved Cal/OSHA emergency temporary standards on COVID-19 infection prevention. If you do not have a face covering, one will be provided upon request.

Members of the public wanting to attend and/or address the Board may do so by:

- Using the Zoom App or website for free at: <https://zoom.us/>
  - o Once installed ahead of the meeting, you may choose your audio source as either computer speakers/microphone or telephone.
  - o If you wish to make public comments via the Zoom platform, the Board Secretary will identify you at your time to speak.
  - o Meeting ID is **870-2519-9040**.
  
- Calling into the meeting at any one of the following numbers:  
  
+1 669 900 9128  
+1 346 248 7799

+1 301 715 8592  
+1 312 626 6799  
+1 646 558 8656  
+1 253 215 8782

Only one person at a time may speak by telephone and only after being recognized by the Secretary of the Board.

1. Call to Order – John Skerbelis, President
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes for the December 2, 2021, Regular Meeting
5. Consideration to Approve December 17, 2021, Salaries, Expenses and Transfers
6. Public Comment

Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to three-minutes.

No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

7. Correspondence and Related Information
8. Manager's Report (Second Meeting each Month):
  - a) Operations Report
  - b) Emergency and Incident Report

**ACTION ITEMS:**

9. Receive and File Statement of Cash Asset Schedule Report Ending November 2021:  
**DM 2021-84**
10. Consider Ordinance No. 2021-129, An Ordinance To Implement Requirements of SB 1383: **DM 2021-85**
11. Consider Award of Professional Services to Ruhnau Clarke Architects For District Building Option Study: **DM 2021-86**
12. Directors Comments - Non-action
13. Adjournment

**Closed Session:** At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).



4. APPROVAL OF:  
MINUTES FOR DECEMBER 2, 2021, REGULAR MEETING



**MINUTES OF REGULAR MEETING**  
**December 2, 2021**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Armando Muniz  
Bernard Murphy  
John Skerbelis  
F.Forest Trowbridge  
Hank Trueba, Jr.

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Jeffrey Sims, General Manager  
Ted Beckwith, District Engineer  
Brian Jennings, Customer Service Manager  
Miguel Valdez, Operations Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Skerbelis, at 4:00 P.M., Thursday, December 2, 2021, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for November 18, 2021, Board Meeting.

**Director Muniz moved, and Director Trueba seconded to approve the November 18, 2021, Regular Board Minutes as presented.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**  
**Noes – 0**  
**Abstain – 0**  
**Absent – 0**

**The motion was carried unanimously.**

**ITEM 5. Consideration to Approve the December 3, 2021, Salaries, Expenses and Transfers.**

Consideration to Approve the December 3, 2021, Salaries, Expenses and Transfers.

**Director Murphy moved, and Director Trueba seconded to Approve the December 3, 2021, Salaries, Expenses and Transfers.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public to address the board.

**ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

There was nothing to offer.

**ITEM 8. MANAGER'S REPORT**

**Operations Report:**

Presented at the second board meeting of the month.

**Emergency and Fire Report:**

Presented at the second board meeting of the month.

**ITEM 9. Review Annual Board of Directors Reorganization Policy for Calendar Year 2022. DM 2021-82.**

**BACKGROUND**

Since 1991, the Rubidoux Community Services District Board of Directors have rotated the current vice-president into the president position for the upcoming calendar year. Last December, Vice President Skerbelis was affirmed president for 2021 and Director Trueba was elected vice president. In keeping with the practice, Director Trueba will serve as Board President for Calendar Year 2022. The Board will need to elect a vice president.

At the December 2, 2021, Board meeting, the Board will affirm Director Trueba as Board President for Calendar Year 2022. With Director Trueba in the President position, the Board needs to consider nominating and electing a Vice President for 2022 with eventual rotation to Board President in 2021.

**Director Skerbelis nominated Director Trowbridge and Director Trueba seconded the nomination for the vice-president position. Director Trowbridge declined the nomination.**

**Director Trowbridge nominated Director Murphy and Director Murphy seconded the nomination for vice-president position.**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously for Director Murphy as the new vice-president. Director Trueba will move to President the first meeting of January.**

**ITEM 10. Consideration to Schedule Employee End-of-the-Year Luncheon. DM 2021-83.**

### **BACKGROUND**

For many years RCSD employees have participated in a year-end pot-luck luncheon. As the Board is aware, no public funds are used for the luncheon. In recent years, the Board has been asked to voluntarily contribute money toward the luncheon. This year no voluntary monetary contribution from the Board is required. However, since the luncheon is a pot-luck event, the Board is welcomed to bring desserts or sides if they so choose.

The purpose of this Directors Memorandum is to invite the Board of Directors to the December 15, 2021 (Wednesday), luncheon at noon. All District employees and Directors are invited.

**No action: information only.**

### **ITEM 11. Directors Comments**

Director Murphy: At a luncheon at WMWD, a representative from MWD spoke to the group and I thought it was very informative. He was talking about the allocations of water. I was looking in the paper and apparently the allocation is now zero.

Mr. Sims: I have three (3) articles about that for the next meeting.

Director Murphy: When he was talking about allocation, I was having a hard time understanding what he meant about allocation, and I got the impression it's how much water they request, it's the maximum amount they can receive; I'm not sure. I investigated that. They changed their records so that they're just doing the most recent 60 years. The wettest year of the current record was 2016-2017. That's when the Oroville Dam overflowed. They literally had more water than they could hold. The allocation was 75%. It seems like a big deal.

Mr. Sims: MWD has two (2) main sources of supply. Originally MWD was formed to make up for the local groundwater. The first big project built was the Colorado River Aqueduct, so that way they have allocation rights on the Colorado River system. The other was when DWR built the State Water Project. The state asked who wanted to purchase water contracts. This is where the term "State Water Contractors" came from. MWD is a State Water Project Contractor. SBVMWD is an independent State Water Project Contractor. That's MWD's two main sources of water. The problem that has become troubling with the State Water Project is that the levees



are not good, and there is a constant concerns raised by biologists and the environmentalists as to how much water is needed for the various interests in the Sacramento Delta. The state has a certain acre foot of water that is allowed to come out and that is the maximum. That volume fluctuates based on precipitation and runoff. It's complicated.

Director Murphy: I was surfing the website for RCSD. The MOU on the website is the old one, not the new one.

There was an article in the paper about a fire in Riverside. I'm going to ask Jeff to pass it on to Chief Veik. There was a vehicle that left a paved road and started a fire. The burning fuel was natural vegetation and mulch. I wanted Chief Veik's feedback on whether we have any ground with mulch that would be a potential fire hazard. It has previously been discussed when there is a burn and they must bulldoze it to put the fire out, afterwards they rehab it by putting in mulch or compost. I was wondering if that's a common thing. In the article, what struck me as peculiar was having a crew out there for a few days to make sure it didn't flare up again. The concern I had was do we have locations here in the district where we're putting out mulch? I wanted to give him the opportunity to read the article.

Chief Veik: The fire Director Murphy is referring to was over the course of Thanksgiving week. It was in the city of Riverside, in the Arlanza area. It was at a mulch facility along Tyler, just off the river bottom. It is my understanding that the fire was caused by an illegal off-road vehicle. The fire got in the mulch and spread from there.

Mr. Sims: Was there an actual composting facility?

Chief Veik: I believe it's a receiving facility for mulch. I don't believe they compost.

Mr. Sims: It was a transfer station.

Chief Veik: Yes, for mulch and green waste, which are very concerning. Currently we do not have any of those within RCSD and Jurupa Valley. The only areas that I'm aware of where we use mulch for groundcover – Cal Trans uses mulch along the sides of the 60 Freeway which is challenging for the fire department. When the relative humidity gets down to 20%, a cigarette will start a grass fire or multi-fire. Occasionally the developers use mulch on the center island median. We do not have a plan on ever using mulch in our wind environment.

Mr. Sims: Chief Viek, you should get Chief Weiser and a lobbyist group and suggest they modify Senate Bill 1383 for the trash. There is great specificity that there is a requirement for jurisdictions to require more utilization of mulch.

Director Murphy: For my last issue, I am going to talk to the city council about organic waste production. I will be talking to them about the language in the regulation and the language in the ordinance, and there are some differences between that. The ordinance they are talking about going out and inspecting homes to see that their trash cans arrive. I will be going and talking about that, and I wanted to let you all know about that.

Director Trueba: I wanted to compliment Miguel. There was an issue with backflow on Rubidoux Blvd. and he handled it very properly.

Director Trowbridge: He thanked the board for the nomination and the confidence in him. He appreciated the gesture.

Director Skerbelis adjourned the meeting at 4:27 PM.

5. CONSIDERATION TO:

APPROVE DECEMBER 17, 2021, SALARIES, EXPENSES AND TRANSFERS



RUBIDOUX COMMUNITY SERVICES DISTRICT  
 DECEMBER 16, 2021 (BOARD MEETING)  
**FUND TRANSFER AUTHORIZATION**

<b>NET PAYROLL 12/24/21</b>	71,370.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 12/27/21	26,500.00
WIRE TRANSFER: STATE PAYROLL TAXES 12/27/21	6,000.00
WIRE TRANSFER: TO CREDIT UNION	2,630.00
WIRE TRANSFER: PERS RETIREMENT	16,600.00
WIRE TRANSFER: PERS HEALTH PREMIUMS	-
WIRE TRANSFER: PERS RETIRED HEALTH PREMIUMS AND FEES	-
WIRE TRANSFER: PERS REPLACEMENT BENEFIT	-
WIRE TRANSFER: PERS GASB 68 ADMIN FEE	-
WIRE TRANSFER: SECTION 125	50.00
WIRE TRANSFER: SECTION 457 AND 401(A)	3,580.00

**CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:**

12/17/2021 WATER FUND TO GENERAL FUND-Payables	122,339.01
WATER FUND TO GENERAL FUND-Trash	196,496.41
WATER FUND TO SEWER FUND	132,389.08
 SEWER FUND TO GENERAL FUND-Payables	 161,211.95

**INTERFUND TRANSFERS:**

12/17/2021 SEWER FUND CHECKING TO LAIF SEWER OP	800.00
SEWER FUND CHECKING TO LAIF SEWER ML	5,200.00
SEWER FUND CHECKING TO GENERAL FUND CHECKING	-
SEWER FUND CHECKING TO WATER FUND CHECKING	-
LAIF SEWER OP TO SEWER FUND CHECKING	29,000.00
LAIF WASTEWATER REPLACEMENT TO LAIF SEWER OP	-
LAIF SEWER ML TO LAIF SEWER OP	677.50
GENERAL FUND CHECKING TO LAIF PROP TAX	185.00
GENERAL FUND CHECKING TO LAIF FIRE MITIGATION	815.00
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	-
GENERAL FUND CHECKING TO SEWER FUND CHECKING	5,200.00
GENERAL FUND CHECKING TO WATER FUND CHECKING	4,556.00
LAIF GENERAL TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	149,000.00
WATER FUND CHECKING TO LAIF-COP PAYBACK	-
WATER FUND CHECKING TO LAIF-W.R.	-
WATER FUND CHECKING TO GENERAL FUND CHECKING	-
LAIF WATER ML TO LAIF WATER REPLACEMENT	-
LAIF WATER ML TO LAIF WATER OPS	27,800.95
WATER FUND CHECKING TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER OP	21,444.00
WATER FUND CHECKING TO LAIF WATER ML	4,556.00

**NOTES PAYABLE**

<u>DESCRIPTION</u>	<u>BALANCE</u>	<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	1,970,000 Prin.	-	Jun-22
U.S. Bank Trust (1998 COP's Refunding)	204,255 Intr.	50,235	Jun-22
MN Plant-State Revolving Loan	3,872,390 Prin.	132,324	Jan-22
MN Plant-State Revolving Loan	680,059 Intr.	49,774	Jan-22

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
1	ALADDIN / ALADDIN CLEANING SVC INC ✓							#RUBIDOUX 1221 ✓
DEC '21	CLNG SVC	12/1/2021 ✓	N	N		12/30/2021 ✓	12/1/2021	\$0.00
12/16/2021 ✓				N				\$1,487.00 ✓
2	ALEXANDERS / ALEXANDER'S METER READING SOL ✓							10541 M ✓
RTE MGR/PROBE SUPT		11/17/2021 ✓	N	N		12/17/2021 ✓	11/17/2021	\$0.00
12/16/2021 ✓				N				\$2,071.00 ✓
3	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11888-0267 ✓
WTR ANALYSES		11/23/2021 ✓	N	N		12/23/2021 ✓	11/23/2021	\$0.00
12/16/2021 ✓				N				\$36.00 ✓
4	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11908-0267 ✓
WTR ANALYSES		11/23/2021 ✓	N	N		12/23/2021 ✓	11/23/2021	\$0.00
12/16/2021 ✓				N				\$129.00 ✓
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK12007-0267 ✓
WTR ANALYSES		11/24/2021 ✓	N	N		12/24/2021 ✓	11/24/2021	\$0.00
12/16/2021 ✓				N				\$150.00 ✓
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK12008-0267 ✓
WTR ANALYSES		11/24/2021 ✓	N	N		12/24/2021 ✓	11/24/2021	\$0.00
12/16/2021 ✓				N				\$90.00 ✓
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK12009-0267 ✓
WTR ANALYSES		11/24/2021 ✓	N	N		12/24/2021 ✓	11/24/2021	\$0.00
12/16/2021 ✓				N				\$30.00 ✓
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK12098-0267 ✓
WTR ANALYSES		11/29/2021 ✓	N	N		12/29/2021 ✓	11/29/2021	\$0.00
12/16/2021 ✓				N				\$530.80 ✓
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK12100-0267 ✓
WTR ANALYSES		11/29/2021 ✓	N	N		12/29/2021 ✓	11/29/2021	\$0.00
12/16/2021 ✓				N				\$75.00 ✓
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK12108-0267 ✓
WTR ANALYSES		11/29/2021 ✓	N	N		12/29/2021 ✓	11/29/2021	\$0.00
12/16/2021 ✓				N				\$110.00 ✓
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK12110-0267 ✓
WTR ANALYSES		11/29/2021 ✓	N	N		12/29/2021 ✓	11/29/2021	\$0.00
12/16/2021 ✓				N				\$36.00 ✓
12	BPS B'S POOL SUPPLIES / B.P.S. B's POOL SUPPLIES ✓							111891 ✓
SODIUM HYPO		11/24/2021 ✓	N	N		12/24/2021 ✓	11/24/2021	\$0.00
12/16/2021 ✓				N				\$534.43 ✓
13	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							084174 ✓
FSTNERS		11/23/2021 ✓	N	N		12/23/2021 ✓	11/23/2021	\$0.00
12/16/2021 ✓				N				\$66.99 ✓
14	COUGAR / COUGAR MTN SOFTWARE ✓							396011 ✓
SUPT HRS 8		11/19/2021 ✓	N	N		12/19/2021 ✓	11/19/2021	\$0.00
12/16/2021 ✓				N				\$900.00 ✓
15	CALIFORNIA UNDERGROUND / CALIF UNDERGROUN ✓							DSB20206113 ✓
DIG SAFE		12/1/2021 ✓	N	N		1/15/2022 ✓	12/1/2021	\$0.00
12/16/2021 ✓				N				\$51.43 ✓
16	FERGUSON / FERGUSON WTR WRKS #1083 ✓							0780425 ✓
GALV PRTS		11/10/2021 ✓	N	N		12/10/2021 ✓	11/10/2021	\$0.00
12/16/2021 ✓				N				\$106.68 ✓
17	FERGUSON / FERGUSON WTR WRKS #1083 ✓							0782011 ✓
COUPLINGS		11/24/2021 ✓	N	N		12/24/2021 ✓	11/24/2021	\$0.00
12/16/2021 ✓				N				\$589.69 ✓



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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	Immediate GL Account	Check #	CC Reference #	Payment Date	Discount	Total Invoice
GL Date				Credit Card				
18	FERGUSON / FERGUSON WTR WRKS #1083	11/24/2021	N	N		12/24/2021	11/24/2021	0782026
	VLVS/SUPPLIES							\$0.00
12/16/2021				N				\$3,482.18
19	FIRST CHOICE PLUMBING / FIRST CHOICE PLUMBING	11/16/2021	N	N		12/16/2021	11/16/2021	167178
	R&M OFC							\$0.00
12/16/2021				N				\$494.00
20	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRIAL	11/30/2021	N	N		12/30/2021	11/30/2021	012L5043
	FILTERS							\$0.00
12/16/2021				N				\$1,965.60
21	INLAND WATER WORKS / INLAND WATER WORKS SUPPLY	11/23/2021	N	N		12/23/2021	11/23/2021	S1049721.001
	BRASS FLNGS							\$0.00
12/16/2021				N				\$2,808.12
22	JADTEC SECURITY / JADTEC SECURITY SVCS, INC.	12/1/2021	N	N		12/11/2021	12/1/2021	2271330
	MONITORING							\$0.00
12/16/2021				N				\$53.85
23	JAMISON / JAMISON ENGINEERING CONT., INC.	11/23/2021	N	N		12/23/2021	11/23/2021	21-11-4060
	PMP RMVL - EXMR							\$0.00
12/16/2021				N				\$4,950.00
24	KH METALS / KH METALS & SUPPLY	11/24/2021	N	N		12/24/2021	11/24/2021	0585060-IN
	PVC PRTS							\$0.00
12/16/2021				N				\$311.82
25	PACIFIC HY / PACIFIC HYDROTECH CORP	11/24/2021	N	N		12/24/2021	11/24/2021	15100000-01
	HYDRNT MTR DEPST							\$0.00
12/16/2021				N				\$2,675.00
26	THERMAL COOL / THERMAL-COOL, INC.	11/29/2021	N	N		12/29/2021	11/29/2021	WO-0019396
	R&M HVAC							\$0.00
12/16/2021				N				\$790.00
27	UPS / UNITED PARCEL SERVICE	11/27/2021	N	N		12/27/2021	11/27/2021	0000F908W2481
	POSTAGE							\$0.00
12/16/2021				N				\$7.52
28	UNDERGROUND SERVICE ALERT / UNDERGROUND SERVICE ALERTS	12/1/2021	N	N		12/31/2021	12/1/2021	1120210559
								\$0.00
12/16/2021				N				\$128.80
29	WARD / WARD, DOUG	11/24/2021	N	N		12/24/2021	11/24/2021	10510200-03
	RFND OVRPYMT							\$0.00
12/16/2021				N				\$20.36
30	ACORN / ACORN TECHNOLOGY SERVICE	12/1/2021	N	N		12/20/2021	12/1/2021	95303.A
	DEC '21 IT SUPT							\$0.00
12/16/2021				N				\$3,965.00
31	ACORN / ACORN TECHNOLOGY SERVICE	12/1/2021	N	N		12/20/2021	12/1/2021	95303.B
	CMPTR SETUP							\$0.00
12/16/2021				N				\$522.82
32	ACORN / ACORN TECHNOLOGY SERVICE	12/1/2021	N	N		12/20/2021	12/1/2021	95303.C
	SONIC WALL RNWL							\$0.00
12/16/2021				N				\$521.82
33	AT&T / AT&T	12/7/2021	N	N		1/13/2022	12/7/2021	000017434955
	PHN CHGS							\$0.00
12/16/2021				N				\$409.69
34	BRINKS / BRINKS INC.	12/1/2021	N	N		12/31/2021	12/1/2021	11772877
	DEC '21 ARMR SVC							\$0.00
12/16/2021				N				\$1,053.08

*Handwritten:* \$5,009.64



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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Immediate GL Account		Check #		Payment Date	Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #		Total Invoice
35	EAGLE / EAGLE ROAD SVC & TIRE ✓							1-GS184666 ✓
R&M TRK		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓					N			\$180.25 ✓
36	FERGUSON / FERGUSON WTR WRKS #1083 ✓							0782416 ✓
VALVE		11/30/2021 ✓	N	N		12/30/2021 ✓	11/30/2021	\$0.00
12/16/2021 ✓					N			\$711.83 ✓
37	HERCULES / HERCULES INDUSTRIES, INC ✓							115782 ✓
PADLOCKS		11/23/2021 ✓	N	N		12/23/2021 ✓	11/23/2021	\$0.00
12/16/2021 ✓					N			\$497.48 ✓
38	HOUSTON HARRIS / HOUSTON & HARRIS PCS, INC. ✓							21-24125 ✓
HYDRO-WSH		11/30/2021 ✓	N	N		12/30/2021 ✓	11/30/2021	\$0.00
12/16/2021 ✓					N			\$2,085.00 ✓
39	INLAND WATER WORKS / INLAND WATER WORKS SU ✓							S1051700.001 ✓
CHK VALVE		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓					N			\$2,303.36 ✓
40	J THAYER / J THAYER COMPANY, INC ✓							1561864-0 ✓
SUPPLIES		11/30/2021 ✓	N	N		12/30/2021 ✓	11/30/2021	\$0.00
12/16/2021 ✓					N			\$322.18 ✓
41	J THAYER / J THAYER COMPANY, INC ✓							1561857-0 ✓
SUPPLIES		11/30/2021 ✓	N	N		12/30/2021 ✓	11/30/2021	\$0.00
12/16/2021 ✓					N			\$370.91 ✓
42	J THAYER / J THAYER COMPANY, INC ✓							1562491-0 ✓
SUPPLIES		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓					N			\$182.79 ✓
43	KUMA TIRE / KUMA TIRE & WHEEL ✓							128331 ✓
R&M TRK		12/1/2021 ✓	N	N		12/31/2021 ✓	12/1/2021	\$0.00
12/16/2021 ✓					N			\$209.74 ✓
44	MERIT OIL / MERIT OIL COMPANY ✓							680811 ✓
GASOLINE		11/29/2021 ✓	N	N		12/14/2021 ✓	11/29/2021	\$0.00
12/16/2021 ✓					N			\$1,852.67 ✓
45	MERIT OIL / MERIT OIL COMPANY ✓							682046 ✓
DIESEL FUEL		12/1/2021 ✓	N	N		12/16/2021 ✓	12/1/2021	\$0.00
12/16/2021 ✓					N			\$334.17 ✓
46	MERIT OIL / MERIT OIL COMPANY ✓							682128 ✓
DIESEL FUEL		12/1/2021 ✓	N	N		12/16/2021 ✓	12/1/2021	\$0.00
12/16/2021 ✓					N			\$410.07 ✓
47	MERIT OIL / MERIT OIL COMPANY ✓							682172 ✓
DIESEL FUEL		12/1/2021 ✓	N	N		12/16/2021 ✓	12/1/2021	\$0.00
12/16/2021 ✓					N			\$471.39 ✓
48	MERIT OIL / MERIT OIL COMPANY ✓							682238 ✓
DIESEL FUEL		12/2/2021 ✓	N	N		12/17/2021 ✓	12/2/2021	\$0.00
12/16/2021 ✓					N			\$406.72 ✓
49	MERIT OIL / MERIT OIL COMPANY ✓							682296 ✓
DIESEL FUEL		12/2/2021 ✓	N	N		12/17/2021 ✓	12/2/2021	\$0.00
12/16/2021 ✓					N			\$415.65 ✓
50	MERIT OIL / MERIT OIL COMPANY ✓							682344 ✓
DIESEL FUEL		12/2/2021 ✓	N	N		12/17/2021 ✓	12/2/2021	\$0.00
12/16/2021 ✓					N			\$410.29 ✓
51	MERIT OIL / MERIT OIL COMPANY ✓							682444 ✓
DIESEL FUEL		12/3/2021 ✓	N	N		12/18/2021 ✓	12/3/2021	\$0.00
12/16/2021 ✓					N			\$454.10 ✓

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PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
52	MERIT OIL / MERIT OIL COMPANY ✓							682473 ✓
DIESEL FUEL		12/3/2021 ✓	N	N		12/18/2021 ✓	12/3/2021	\$0.00
12/16/2021 ✓					N			\$361.30 ✓
53	MERIT OIL / MERIT OIL COMPANY ✓							682549 ✓
DIESEL FUEL		12/3/2021 ✓	N	N		12/18/2021 ✓	12/3/2021	\$0.00
12/16/2021 ✓					N			\$405.38 ✓
54	SCE / SCE ✓							21D700244764992 ✓
STRT LIGHTS		12/1/2021 ✓	N	N		12/21/2021 ✓	12/1/2021	\$0.00
12/16/2021 ✓					N			\$123.18 ✓
55	SCE / SCE ✓							21D600000522796 ✓
STRT LIGHTS		12/3/2021 ✓	N	N		12/23/2021 ✓	12/3/2021	\$0.00
12/16/2021 ✓					N			\$12,884.14 ✓
56	SECURITY PAVING / SECURITY PAVING CO INC ✓							80679 ✓
BASE MATL		11/30/2021 ✓	N	N		12/30/2021 ✓	11/30/2021	\$0.00
12/16/2021 ✓					N			\$67.44 ✓
57	SPECTRUM / SPECTRUM BUSINESS ✓							0023130120621 ✓
INTERNT 12/6-1/5		12/6/2021 ✓	N	N		12/23/2021 ✓	12/6/2021	\$0.00
12/16/2021 ✓					N			\$300.94 ✓
58	TRANSLATING / TRANSLATING SVCS INC ✓							28422 ✓
998 OUTREACH		12/3/2021 ✓	N	N		1/2/2022 ✓	12/3/2021	\$0.00
12/16/2021 ✓					N			\$65.00 ✓
59	USPS (PO BOX) / US POSTAL SERVICE ✓							20211208 ✓
PO BX RNTL 3098		12/8/2021 ✓	N	N		12/31/2021 ✓	12/8/2021	\$0.00
12/16/2021 ✓					N			\$350.00 ✓
60	VALDEZ, MIGUEL / VALDEZ, MIGUEL ✓							20211202 ✓
DIESEL FUEL GENS		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓					N			\$700.00 ✓
61	WATER RESOURCES / WATER RESOURCES ECONOM ✓							0000040 ✓
CST OF SVCS ASST		12/3/2021 ✓	N	N		1/2/2022 ✓	12/3/2021	\$0.00
12/16/2021 ✓					N			\$393.75 ✓
62	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA ✓							RI4079 ✓
DEC '21 BRINE FXD		12/1/2021 ✓	N	N		12/31/2021 ✓	12/1/2021	\$0.00
12/16/2021 ✓					N			\$749.94 ✓
63	AIRGAS / AIRGAS USA, LLC ✓							9984761533 ✓
CO2 TNK RNTL		11/30/2021 ✓	N	N		12/30/2021 ✓	11/30/2021	\$0.00
12/16/2021 ✓					N			\$194.30 ✓
64	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CL10182-0267 ✓
WTR ANALYSES		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓					N			\$36.00 ✓
65	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CL10186-0267 ✓
WTR ANALYSES		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓					N			\$129.00 ✓
66	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CL10242-0267 ✓
WTR ANALYSES		12/3/2021 ✓	N	N		1/2/2022 ✓	12/3/2021	\$0.00
12/16/2021 ✓					N			\$150.00 ✓
67	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CL10365-0267 ✓
WTR ANALYSES		12/6/2021 ✓	N	N		1/5/2022 ✓	12/6/2021	\$0.00
12/16/2021 ✓					N			\$60.00 ✓
68	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CL10366-0267 ✓
WTR ANALYSES		12/6/2021 ✓	N	N		1/5/2022 ✓	12/6/2021	\$0.00
12/16/2021 ✓					N			\$90.00 ✓





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PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
103	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓							46255 ✓
WHEELER TRK PLNS		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓								\$2,582.50 ✓
104	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓							46256 ✓
AVALON 36649		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓								\$2,344.50 ✓
105	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓							46257 ✓
WCC STORG		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓								\$1,128.50 ✓
106	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓							46258 ✓
WTR CNSLT		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓								\$6,369.00 ✓
107	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓							46259 ✓
SODIUM HYPO CNSLT		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓								\$8,132.75 ✓
108	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓							46260 ✓
PFAS MN 2		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓								\$19,668.20 ✓
109	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓							46261 ✓
VLV TRNG		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓								\$7,596.00 ✓
110	LILLESTRAND / LILLESTRAND LEADERSHIP CONSUL ✓							7554 ✓
MGMT CNSLT		11/30/2021 ✓	N	N		12/30/2021 ✓	11/30/2021	\$0.00
12/16/2021 ✓								\$356.87 ✓
111	MERIT OIL / MERIT OIL COMPANY ✓							681906 ✓
GASOLINE		12/1/2021 ✓	N	N		12/16/2021 ✓	12/1/2021	\$0.00
12/16/2021 ✓								\$703.28 ✓
112	QUINN CAT / QUINN CAT / MACHINERY ✓							WOG00012094 ✓
R&M EQUIP		12/2/2021 ✓	N	N		1/1/2022 ✓	12/2/2021	\$0.00
12/16/2021 ✓								\$2,587.61 ✓
113	RIVERSIDE CITY / RIVERSIDE CITY ✓							00262960.A ✓
SEPT '21 TRTMNT		11/23/2021 ✓	N	N		12/23/2021 ✓	11/23/2021	\$0.00
12/16/2021 ✓								\$115,637.43 ✓
114	RIVERSIDE CITY / RIVERSIDE CITY ✓							00262960.B ✓
SEPT '21 SRCHGS		11/23/2021 ✓	N	N		12/23/2021 ✓	11/23/2021	\$0.00
12/16/2021 ✓								\$12,857.68 ✓
115	SCE / SCE ✓							21D700617778997 ✓
FIRE STN UTLTY		12/7/2021 ✓	N	N		12/28/2021 ✓	12/7/2021	\$0.00
12/16/2021 ✓								\$1,415.50 ✓
116	SCE / SCE ✓							21D700040982544 ✓
MAIN OFC UTLTY		12/7/2021 ✓	N	N		12/28/2021 ✓	12/7/2021	\$0.00
12/16/2021 ✓								\$1,205.76 ✓
117	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							11308 ✓
R&M TRK		12/6/2021 ✓	N	N		1/5/2022 ✓	12/6/2021	\$0.00
12/16/2021 ✓								\$626.63 ✓
118	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1124_120821.A ✓
COMM TRSH 11/24-12/8		12/9/2021 ✓	N	N		1/8/2022 ✓	12/9/2021	\$0.00
12/16/2021 ✓								\$52,705.05 ✓
119	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1124_120821.B ✓
RES TRSH 11/24-12/8		12/9/2021 ✓	N	N		1/8/2022 ✓	12/9/2021	\$0.00
12/16/2021 ✓								\$143,791.36 ✓

*\$123,495.11*

Handwritten annotations and brackets on the right side of the table, grouping rows 113, 114, 115, 116, 117, 118, and 119. A large bracket encompasses rows 113 through 119, with the handwritten amount \$123,495.11 written next to it. Individual row numbers and invoice numbers are also visible next to the corresponding rows.

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PO Number		Immediate GL Account	Immediate GL Account	Check #	CC Reference #	Payment Date	Discount	Total Invoice
120	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	12/9/2021 ✓	N	N		1/8/2022 ✓	12/9/2021	1124_120821.C ✓
	RCSD SHR COMM							\$0.00
12/16/2021 ✓					N			
121	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	12/9/2021 ✓	N	N		1/8/2022 ✓	12/9/2021	1124_120821.D ✓
	RCSD SHR RES							\$0.00
12/16/2021 ✓					N			
122	TKE ENGINEERING / TKE ENGINEERING, INC. ✓	11/29/2021 ✓	N	N		12/29/2021 ✓	11/29/2021	2021-1006 ✓
	AVALON SWR							\$0.00
12/16/2021 ✓					N			\$677.50 ✓
123	TKE ENGINEERING / TKE ENGINEERING, INC. ✓	11/29/2021 ✓	N	N		12/29/2021 ✓	11/29/2021	2021-1007 ✓
	HGHLND PK PLN CK							\$0.00
12/16/2021 ✓					N			\$170.00 ✓
124	TRUSSELL TECHNOLOGIES / TRUSSELL TECHNOLOGIES ✓	11/29/2021 ✓	N	N		12/29/2021 ✓	11/29/2021	000008155 ✓
	PFAS EVAL							\$0.00
12/16/2021 ✓					N			\$1,225.00 ✓
125	VULCAN MATERIALS / CALMAT Dba VULCAN MATERIALS ✓	11/30/2021 ✓	N	N		12/30/2021 ✓	11/30/2021	73139948 ✓
	COLD MIX							\$0.00
12/16/2021 ✓					N			\$2,171.39 ✓

\$190,187.79

Grand Totals

Total Direct Expense:	\$508,884.75
Total Direct Expense Adj:	(\$6,308.62)
Total Non-Electronic Transactions:	\$502,576.13

Report Summary

Report Selection Criteria	
Report Type:	Condensed
Transaction Number:	Start                      End

ms

12-13-21

6. ACKNOWLEDGEMENTS – THIS IS THE TIME FOR MEMBERS  
OF THE PUBLIC TO ADDRESS THE BOARD ON ANY NON-  
AGENDA MATTER.



## 7. CORRESPONDENCE AND RELATED INFORMATION

## Water districts to get 0% of requests amid drought

### CALIFORNIA

By Kathleen Ronayne

*The Associated Press*

**SACRAMENTO**>> Water agencies in drought-stricken California that serve 27 million residents and 750,000 acres of farmland won't get any of the water they've requested from the state heading into 2022 other than what's needed for critical health and safety, state officials announced Wednesday.

It's the earliest date the Department of Water Resources has issued a 0% water allocation, a milestone that reflects the dire conditions in California as drought continues to grip the nation's most populous state and reservoirs sit at historically low levels. State water officials said mandatory water restrictions could be coming and major water districts urged consumers to conserve.

"If conditions continue (to be) this dry, we will see mandatory cutbacks," Karla Nemeth, director of DWR, told reporters.

The low allocation, while unprecedented, doesn't mean Californians are at risk of losing water for drinking or bathing. The State Water Project is just one source of water for the 29 districts it supplies; others include the Colorado River and local storage projects.

The state will provide a small amount of water for health and safety needs to some of the districts that asked for it. But they won't get water for any other purpose, such as irrigation, landscaping and gardening, which consume significant amounts of water.

The State Water Project is a complex system of reservoirs, canals and dams that works alongside the federal Central Valley Project to supply water up and down the state of nearly 40 million people. Lake Oroville, its largest reservoir, is only 30% full, about half of what it normally is this time of year.

Districts that rely on the state have a maximum amount they can request each year and the allocation represents how much the state can give based on available supplies.

The percentage may be adjusted in early winter and spring depending on how much snow and rainfall the state receives. Last year, the state's second-driest on record, districts' allocation went from 10% in December down to 5% by March. The only other time since 1996 that districts have been granted nothing was in January of 2014, during the last drought.

The Metropolitan Water District of Southern California is the state's largest customer and it supplies water to about 19 million people. A third of its supply comes from the state. The district declared a drought emergency in November and mandated that people conserve water, a message its leaders emphasized on Wednesday. It will get some water for health and safety purposes.

"The dramatic reduction of our Northern California supplies means we all must step up our conservation efforts," Adel Hagekhalil, the district's general manager, said in a statement. "Reduce the amount you are watering outside by a day, or two. Take shorter showers. Fix leaks. If we all do our part, we'll get through this together."

Though the district as a whole has access to water from other sources, like the Colorado River, some of its member agencies in Los Angeles and Ventura counties rely almost exclusively on state supplies. Three of those districts issued a joint statement calling on residents to reduce how much water they use on outdoor projects like landscaping.

"This certainly isn't what anyone wanted to hear," said Jay Lewitt, president of the Las Virgenes Municipal Water District, which provides water for 75,000 people.

The state water allocation typically, but not always, goes up from the first December estimate to May, after winter storms that replenish snowpack water supplies have ended. But state water officials warned that dry times are likely to continue, creating a tough year ahead.





The Metropolitan Water District of Southern California

# NEWS RELEASE

P. O. Box 54153, Los Angeles, California 90054-0153 • (213) 217-6485 • [www.mwdh2o.com](http://www.mwdh2o.com)

Contacts: Rebecca Kimitch, (213) 217-6450; (202) 821-5253, mobile  
Maritza Fairfield, (213) 217-6853; (909) 816-7722, mobile

Dec. 1, 2021

## METROPOLITAN GENERAL MANAGER ISSUES STATEMENT ON ANNOUNCEMENT OF ZERO PERCENT ALLOCATION FOR STATE WATER PROJECT

*Adel Hagekhalil, general manager of the Metropolitan Water District of Southern California, issues the following statement on the Department of Water Resources' announcement today of a zero percent initial State Water Project allocation:*

“The conditions on the State Water Project are unlike anything we’ve ever seen before. While we certainly hope they improve, we must be prepared for the reality that the state project may not have any water to allocate in 2022. Parts of Southern California depend on this supply almost exclusively for their water. We are working with our member agencies serving those communities – in parts of Ventura and northern Los Angeles counties as well as the Inland Empire – to make sure residents and businesses understand the severity and complexity of the situation and are responding by reducing their water use as much as necessary. At the same time, Metropolitan will continue doing everything we can to get water from other sources to these communities.

“Metropolitan’s board last month [declared a drought emergency](#) in anticipation of the zero percent allocation. While Southern California’s diverse supply portfolio means other parts of our region can turn to water from the Colorado River and local sources during this time, the dramatic reduction of our Northern California supplies means we all must step up our conservation efforts. Earlier this year, Gov. Newsom asked all Californians to voluntarily reduce their water use by 15 percent. We all need to keep working toward this goal. Reduce the amount you are watering outside by a day, or two. Take shorter showers. Fix leaks. If we all do our part, we’ll get through this together.”

“Climate change is creating a new normal. Looking ahead, we need to increase our investments in water efficiency, recycling and storage. Southern California has done a lot, but we need to do more. And we can’t do it alone. We need our state and federal partners to help accelerate these investments through a coordinated strategy for resilient, integrated and balanced water management. We are one.”

###

*The Metropolitan Water District of Southern California is a state-established cooperative that, along with its 26 cities and retail suppliers, provide water for 19 million people in six counties. The district imports water from the Colorado River and Northern California to supplement local supplies, and helps its members to develop increased water conservation, recycling, storage and other resource-management programs.*





# NEWS FOR IMMEDIATE RELEASE

**December 1, 2021**

**Contact:**

Ryan Endean, Public Affairs, Department of Water Resources

[Ryan.endean@water.ca.gov](mailto:Ryan.endean@water.ca.gov)

## **DWR Announces Initial State Water Project Allocation, Additional Actions to Prepare for Third Dry Year**

**SACRAMENTO, Calif.** – Today, the Department of Water Resources (DWR) announced its initial State Water Project (SWP) allocation for 2022 along with several steps to manage the state's water supply in anticipation of a third dry year with reservoirs at or near historic lows.

Given the unprecedented drought conditions, the SWP's initial allocation for December 1 will focus on the health and safety needs for 2022 of the 29 water agencies that contract to receive SWP supplies. DWR has advised these water agencies to expect an initial allocation that prioritizes health and safety water needs and that the SWP will not be planning water deliveries through its typical allocation process until the state has a clearer picture of the hydrologic and reservoir conditions going into the spring.

DWR is focused on prioritizing water supply in four categories: water for health and safety needs and Delta salinity control; water for endangered species; water to reserve in storage; and water for additional supply allocations if the hydrology allows.

"Despite a wet start to the water year, conditions have dried out since that first storm and we are still planning for a below-average water year. That means we need to prepare now for a dry winter and severe drought conditions to continue through 2022," said DWR Director Karla Nemeth. "We will be working with our federal partners and SWP contractors to take a conservative planning approach to balance limited water supplies with the needs of residents, businesses, and the environment."

In addition to limiting the initial allocation to health and safety needs, DWR is making plans to adjust SWP operations this winter and spring. DWR is capturing and storing water when possible in Lake Oroville and south of the Delta in San Luis Reservoir to increase available

supplies for 2022 and will continue to do so throughout the winter. Health and safety demands for the Bay Area and Central and Southern California will be met with water available from the Delta as well as water stored in San Luis Reservoir. Water in Lake Oroville will be reserved to maintain Delta water quality, protect endangered species, and meet senior water right needs. Beyond minimal exports to meet South Bay health and safety needs, water stored in Lake Oroville will be used for south of Delta deliveries only if hydrology conditions improve. DWR plans to conserve as much storage as possible in Oroville in anticipation of a third dry year, and potentially a dry 2023.

Also, today, DWR along with the U.S. Bureau of Reclamation, submitted a new Temporary Urgency Change Petition (TUCP) to the State Water Resources Control Board. If approved, the petition would allow for the State Water Project and the Central Valley Project to operate under modifications to the water quality and water right permit requirements in the Delta from February through April 2022, should conditions warrant. These modifications may be needed to conserve water in Lake Oroville to ensure minimum health and safety water supplies are available later in the year if dry conditions persist. If significant precipitation materializes in the next few months, standards may be met through natural means and modifications to SWP and CVP operations may not be necessary.

DWR is also delaying the removal of the Emergency Drought Salinity Barrier in the Delta. The rock barrier across West False River was scheduled to be removed by November 30, however drought conditions have persisted and leaving the barrier in place will enable a more efficient drought response in spring 2022 if needed. DWR plans to create a notch in the barrier in January 2022 to allow for fish passage and boat traffic until April 2022.

"It is going to take a multi-pronged approach to successfully respond to these unprecedented drought conditions," said Nemeth.

Each year, DWR provides the initial State Water Project allocation by December 1 based on available water storage and projected water supply demands. Allocations are updated monthly as snowpack and runoff information is assessed, with a final allocation typically determined in May or June.

The lowest initial allocations were 5 percent in 2010 and 2014. Last year, the initial SWP allocation was 10 percent, however due to increasing dry conditions, the final allocation was lowered to 5 percent.

### **Resources**

- [Latest on California's Drought Response](#)
- [Current Statewide Reservoir Conditions](#)
- [Save Our Water: Tips to Conserve Water During a Drought](#)

###

For more information, follow us on [Twitter](#) or [Facebook](#) and read our [news releases](#) and [DWR updates](#).





ADVERTISEMENT

CALIFORNIA

# Former head of DWP agrees to plead guilty to bribery charge



David H. Wright, shown in 2019, was general manager of the Los Angeles Department of Water and Power. Federal prosecutors said Monday he had agreed to plead guilty to one count of bribery. (Al Seib / Los Angeles Times)

BY DAKOTA SMITH | STAFF WRITER

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Los Angeles Times

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The former top executive of the Los Angeles Department of Water and Power has agreed to plead guilty to a bribery charge in a widening corruption case involving the utility and City Atty. Mike Feuer's office, [prosecutors said Monday](#).

David H. Wright, 62, of Riverside accepted bribes from a lawyer in exchange for supporting a \$30-million, no-bid DWP contract, officials said. Wright also admitted in the plea agreement that he participated in several other corrupt schemes while serving as head of the DWP.

Paul Paradis, the attorney whose company received the contract, [agreed last week to plead guilty](#) to one count of bribery in a scheme that involved him receiving a \$2.2-million kickback from another attorney. Paradis was "covertly cooperating" with the FBI by late March 2019, prosecutors said Monday.

The FBI raided the DWP and the city attorney's office in July 2019, prompting Mayor Eric Garcetti to [remove Wright from his job](#).

ADVERTISEMENT

In his plea agreement, Wright admitted he took part in a conspiracy to commit bribery and wire fraud, solicited bribes, destroyed evidence and knowingly made false statements to FBI agents and federal prosecutors.

Anthony Pacheco, Wright's attorney, did not respond to a request for comment.

## David Wright plea agreement

Dec. 6, 2021

The agreement lays out how Wright, selected by Garcetti as the DWP's general manager in 2016, developed a close relationship with Paradis. A New York attorney, Paradis had been hired by the city attorney's office to sue PricewaterhouseCoopers, the consulting company that worked on the launch of a new DWP billing system.

CALIFORNIA

Los Angeles Times

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✕

That DWP billing launch was a disaster, resulting in hundreds of thousands of customers receiving faulty bills.

The agreement says Wright and Paradis met in February 2017 at a hotel restaurant in Riverside and discussed Paradis' intent to create a new company, Aventador Utility Solutions LLC, for the purpose of seeking a lucrative contract with the DWP.

Wright and Paradis "worked together to select the company's name, 'Aventador,' which was the name of a model of the luxury car company Lamborghini," according to the plea agreement.

Wright would ensure that the DWP's five-member Board of Commissioners awarded the contract without competitive bidding, the agreement states. In exchange, Paradis would name Wright the chief executive of Aventador following Wright's retirement from the utility, with Wright earning a salary of \$1 million.

"Wright and Paradis further discussed the need to keep their agreement confidential, because they knew that it was illegal," the agreement says.

Wright worked with Paradis and an unnamed "senior executive of LADWP" to "draft and hone" the letter urging the the DWP Board of Commissioners to approve the contract, according to the agreement.

At the June 2017 board meeting, Wright [didn't disclose to board members](#) his plans to work at Aventador upon his retirement, the agreement states.

The pair also collaborated in other ways. After the two traveled to Israel in 2018, Wright and Paradis hatched a plan to bring a cyber company to L.A., the agreement says. Paradis would put up \$5 million in capital and have a controlling interest, and Wright would have an ownership interest.

Wright told Paradis that the DWP would purchase five years of cybersecurity training at the franchise facility for \$3 million a year.

The Times previously reported that [Aventador planned to operate a company focused on cybersecurity](#) in downtown Los Angeles, according to a March 2019 proposal for a contract Aventador sought with the Southern California Public Power Authority, whose members include a dozen utilities.

In March 2019, Wright learned that Paradis had been forced to resign from his work for the city in the PricewaterhouseCoopers case. That came after the consulting firm's attorneys revealed that Paradis had a conflict because he also represented the lead plaintiff in the class-action lawsuit brought against the DWP over the billing errors.

Los Angeles Times

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In March 2019, during a meeting at his home, Wright told Paradis that he “feared that their relationship and their corrupt plans for Aventador would be discovered,” according to the agreement.

Wright directed Paradis to “destroy their incriminating text messages and emails” from Wright’s cellphone and Apple iCloud, the agreement states. Wright told Paradis that he had already gone through his office at the DWP and “destroyed all incriminating physical evidence,” the agreement states.

By then, Paradis was cooperating with the FBI, according to prosecutors.

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CALIFORNIA

Column: Continuing DWP scandal a black mark on L.A. leaders, an insult to ratepayers

Dec. 1, 2021

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Wright’s plea agreement also describes an encounter in April 2019 in a downtown cafe where Paradis left a paper bag with a “wiped phone and a burner phone” for Wright.

“As they had agreed before the encounter, defendant Wright entered the cafe and saw Paradis seated near the back with a paper bag on the table. Defendant Wright gave a prearranged signal, and Paradis left the bag on the table and walked to the restroom,” the agreement says. Wright then took the bag and left, according to the agreement.

In April 2019, Wright also urged the DWP board to award a new contract valued at more than \$10 million to Aventador’s successor company, Ardent. Wright didn’t disclose to the board that the Ardent company “would benefit him financially,” the agreement-states. Throughout April and May 2019, Wright requested from Paradis a “substantial sign-on” bonus of \$600,000, and an increase in his interest in the company, the agreement states.

Wright was voluntarily interviewed by the FBI in June 2019, where he falsely stated that he did not have any financial or business interest, including a future financial or business interest, in any companies affiliated with Paradis, the agreement states.

Wright faces up to 10 years in prison, prosecutors said.

Bill Funderburk, a former board member who voted on the Aventador agreement, [has also been linked to the alleged bribery scheme](#) involving the no-bid contract. Funderburk’s attorney denied wrongdoing by his client and Funderburk hasn’t been charged.

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CALIFORNIA L.A. POLITICS

Los Angeles Times

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8. MANAGER'S REPORT (Second Meeting each Month)

a) Operations Report

b) Emergency and Incident Report

## Water and Wastewater Production Comparison

Date	TOTAL WELL PRODUCTION in Million Gallons					Consumption to JURUPA C.S.D.	WASTEWATER FLOW TO RIVERSIDE
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Total	(Million Gallons)	(Million Gallons)
11/1/2021	0.00	3.75	3.75	0.29	4.04	0.00	1.69
11/2/2021	0.00	4.00	4.00	0.29	4.29	0.00	1.70
11/3/2021	0.00	3.83	3.83	0.29	4.12	0.00	1.70
11/4/2021	0.00	4.19	4.19	0.36	4.55	0.00	1.68
11/5/2021	0.00	4.48	4.48	0.39	4.86	0.00	1.64
11/6/2021	0.00	3.71	3.71	0.38	4.08	0.00	1.68
11/7/2021	0.00	3.26	3.26	0.24	3.50	0.00	1.81
11/8/2021	0.00	4.78	4.78	0.35	5.14	0.00	1.72
11/9/2021	0.00	3.98	3.98	0.36	4.33	0.00	1.70
11/10/2021	0.00	4.59	4.59	0.36	4.95	0.00	1.64
11/11/2021	0.00	5.20	5.20	0.49	5.69	0.00	1.69
11/12/2021	0.00	3.68	3.68	0.29	3.96	0.00	1.62
11/13/2021	0.00	4.39	4.39	0.29	4.68	0.00	1.66
11/14/2021	0.00	4.81	4.81	0.36	5.17	0.00	1.72
11/15/2021	0.00	3.52	3.52	0.01	3.54	0.00	1.69
11/16/2021	0.00	4.80	4.80	0.42	5.22	0.00	1.67
11/17/2021	0.00	3.86	3.86	0.35	4.21	0.00	1.65
11/18/2021	0.00	3.80	3.80	0.42	4.23	0.00	1.66
11/19/2021	0.00	4.47	4.47	0.01	4.48	0.00	1.62
11/20/2021	0.00	3.21	3.21	0.37	3.58	0.00	1.67
11/21/2021	0.00	4.55	4.55	0.41	4.96	0.00	1.67
11/22/2021	0.00	4.17	4.17	0.35	4.52	0.00	1.68
11/23/2021	0.00	4.59	4.59	0.39	4.98	0.00	1.66
11/24/2021	0.00	3.60	3.60	0.16	3.76	0.00	1.63
11/25/2021	0.00	2.86	2.86	0.02	2.87	0.00	1.46
11/26/2021	0.00	3.80	3.80	0.01	3.81	0.00	1.59
11/27/2021	0.00	5.24	5.24	0.02	5.26	0.00	1.61
11/28/2021	0.00	3.83	3.83	0.01	3.84	0.00	1.74
11/29/2021	0.00	4.37	4.37	0.48	4.85	0.00	1.68
11/30/2021	0.00	4.33	4.33	0.48	4.81	-	1.66
MINIMUM	0.00	2.86	2.86	0.01	2.87	0.00	1.46
AVERAGE	0.00	4.12	4.12	0.29	4.41	0.00	1.67
MAXIMUM	0.00	5.24	5.24	0.49	5.69	0.00	1.81
TOTAL	0.00	123.64	123.64	8.63	132.27	0.00	50.00



**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
**MONTHLY WELL PRODUCTION**  
(Million Gallons)

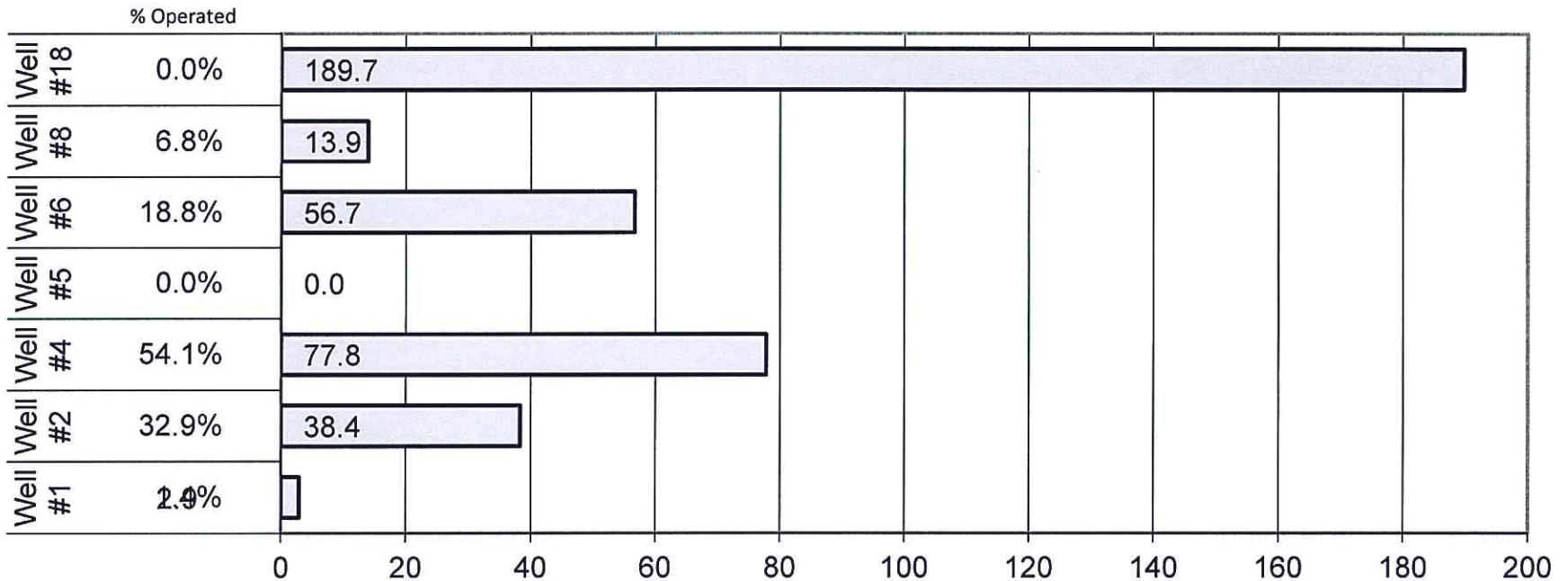
DATE	POTABLE WATER								NONPOTABLE WATER					TOTALS		TOTAL PROD. (MG)
	JURUPA TIE-IN (MG)	MN Rmvl Plt #1 Well #1A (MG)	GAC Plt TROYER Well #2 (MG)	Nitrate Removal Plt		DALY Well #5 (MG)	GOULD Well #8A (MG)	MN Rmvl Plt #2 Well #18 (MG)	28th ST. Well #3 (MG)	DALY Well #7 (MG)	CLEMENT Well #11 (MG)	46th ST. Well #14 (MG)	Mission Wells #19 & #20 (MG)	POTABLE (MG)	NON POTABLE (MG)	
				FLT Well #4 (MG)	SKOTTY Well #6 (MG)											
11/1/2021	0.00	0.00	0.78	1.06	0.04	0.00	0.00	1.87	0.00	0.00	0.27	0.00	0.02	3.75	0.29	4.04
11/2/2021	0.00	0.00	0.48	0.65	1.08	0.00	0.00	1.80	0.00	0.00	0.27	0.00	0.01	4.00	0.29	4.29
11/3/2021	0.00	0.00	0.82	1.03	0.12	0.00	0.00	1.85	0.00	0.00	0.27	0.00	0.02	3.83	0.29	4.12
11/4/2021	0.00	0.00	0.86	0.67	0.45	0.00	0.00	2.21	0.00	0.00	0.34	0.00	0.02	4.19	0.36	4.55
11/5/2021	0.00	0.00	0.90	0.27	1.25	0.00	0.00	2.06	0.00	0.00	0.37	0.00	0.01	4.48	0.39	4.86
11/6/2021	0.00	0.00	0.93	0.00	0.51	0.00	0.00	2.27	0.00	0.00	0.36	0.00	0.02	3.71	0.38	4.08
11/7/2021	0.00	0.00	0.87	0.00	0.30	0.00	0.00	2.09	0.00	0.00	0.23	0.00	0.02	3.26	0.24	3.50
Subtotal	0.00	0.00	5.65	3.67	3.75	0.00	0.00	14.15	0.00	0.00	2.12	0.00	0.10	27.21	2.22	29.43
11/8/2021	0.00	0.00	0.88	0.65	1.09	0.00	0.00	2.17	0.00	0.00	0.34	0.00	0.01	4.78	0.35	5.14
11/9/2021	0.00	0.00	0.85	0.59	0.47	0.00	0.00	2.07	0.00	0.00	0.34	0.00	0.02	3.98	0.36	4.33
11/10/2021	0.00	0.00	0.78	0.26	0.81	0.00	0.00	1.99	0.00	0.00	0.34	0.00	0.01	3.84	0.36	4.20
11/11/2021	0.00	0.00	0.93	2.00	0.75	0.00	0.00	2.27	0.00	0.00	0.48	0.00	0.02	5.95	0.49	6.44
11/12/2021	0.00	0.00	0.80	0.33	0.57	0.00	0.00	1.98	0.00	0.00	0.28	0.00	0.01	3.68	0.29	3.96
11/13/2021	0.00	0.00	0.96	0.49	0.82	0.00	0.00	2.12	0.00	0.00	0.27	0.00	0.01	4.39	0.29	4.68
11/14/2021	0.00	0.00	0.92	1.26	0.30	0.00	0.00	2.33	0.00	0.00	0.34	0.00	0.02	4.81	0.36	5.17
Subtotal	0.00	0.00	6.13	5.60	4.80	0.00	0.00	14.91	0.00	0.00	2.39	0.00	0.10	31.43	2.49	33.92
11/15/2021	0.00	0.00	0.73	0.87	0.08	0.00	0.00	1.85	0.00	0.00	0.00	0.00	0.01	3.52	0.01	3.54
11/16/2021	0.00	0.33	0.00	0.71	1.19	0.00	0.39	2.19	0.00	0.00	0.41	0.00	0.02	4.80	0.42	5.22
11/17/2021	0.00	0.00	0.00	0.88	1.49	0.00	0.00	1.49	0.00	0.00	0.34	0.00	0.01	3.86	0.35	4.21
11/18/2021	0.00	0.00	0.00	1.07	0.57	0.00	0.00	2.16	0.00	0.00	0.41	0.00	0.02	3.80	0.42	4.23
11/19/2021	0.00	0.00	0.00	0.92	1.34	0.00	0.00	2.21	0.00	0.00	0.00	0.00	0.01	4.47	0.01	4.48
11/20/2021	0.00	0.00	0.00	1.10	0.00	0.00	0.00	2.11	0.00	0.00	0.36	0.00	0.02	3.21	0.37	3.58
11/21/2021	0.00	0.00	0.00	1.10	1.35	0.00	0.00	2.10	0.00	0.00	0.39	0.00	0.02	4.55	0.41	4.96
Subtotal	0.00	0.33	0.73	6.65	6.00	0.00	0.39	14.12	0.00	0.00	1.90	0.00	0.10	28.21	2.00	30.21
11/22/2021	0.00	0.13	0.00	1.00	0.48	0.00	0.55	2.01	0.00	0.00	0.34	0.00	0.01	4.17	0.35	4.52
11/23/2021	0.00	0.43	0.00	1.19	0.77	0.00	0.00	2.21	0.00	0.00	0.37	0.00	0.02	4.59	0.39	4.98
11/24/2021	0.00	0.00	0.00	1.21	0.74	0.00	0.00	1.65	0.00	0.00	0.16	0.00	0.00	3.60	0.16	3.76
11/25/2021	0.00	0.00	0.00	0.00	0.00	0.00	0.34	2.52	0.00	0.00	0.00	0.00	0.02	2.86	0.02	2.87
11/26/2021	0.00	0.00	0.00	0.52	0.82	0.00	0.63	1.83	0.00	0.00	0.00	0.00	0.01	3.80	0.01	3.81
11/27/2021	0.00	0.00	0.00	0.42	0.71	0.00	1.55	2.57	0.00	0.00	0.00	0.00	0.02	5.24	0.02	5.26
11/28/2021	0.00	0.00	0.00	1.58	0.22	0.00	0.43	1.61	0.00	0.00	0.00	0.00	0.01	3.83	0.01	3.84
11/29/2021	0.00	0.01	0.00	1.55	0.13	0.00	0.61	2.07	0.00	0.00	0.47	0.00	0.02	4.37	0.48	4.85
11/30/2021	0.00	0.07	0.00	1.99	0.04	0.00	0.05	2.18	0.00	0.00	0.47	0.00	0.01	4.33	0.48	4.81
Subtotal	0.00	0.63	0.00	9.44	3.92	0.00	4.16	18.65	0.00	0.00	1.81	0.00	0.11	36.79	1.92	38.71

<b>TOTAL</b>	<b>0.000</b>	<b>0.956</b>	<b>12.497</b>	<b>25.358</b>	<b>18.462</b>	<b>0.000</b>	<b>4.545</b>	<b>61.824</b>	<b>0.000</b>	<b>0.000</b>	<b>8.216</b>	<b>0.000</b>	<b>0.416</b>	<b>123.642</b>	<b>8.632</b>	<b>132.274</b>
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# TOTAL WATER PRODUCED w/ % Operated

## November 2021

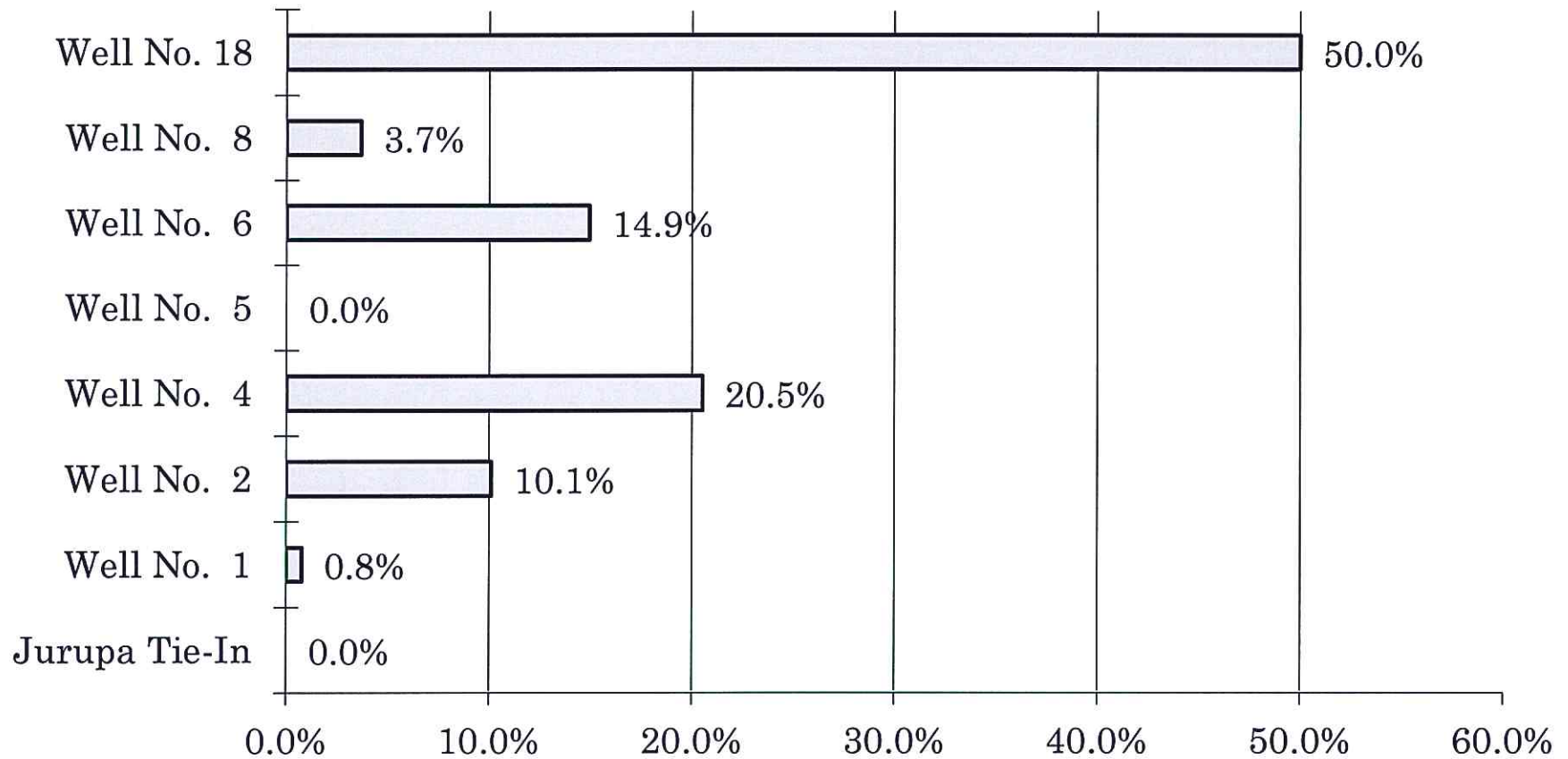


Max Production      **972.7 AF**  
 Monthly Production    **471.3 AF**  
 Reserve Production    **501.4 AF**

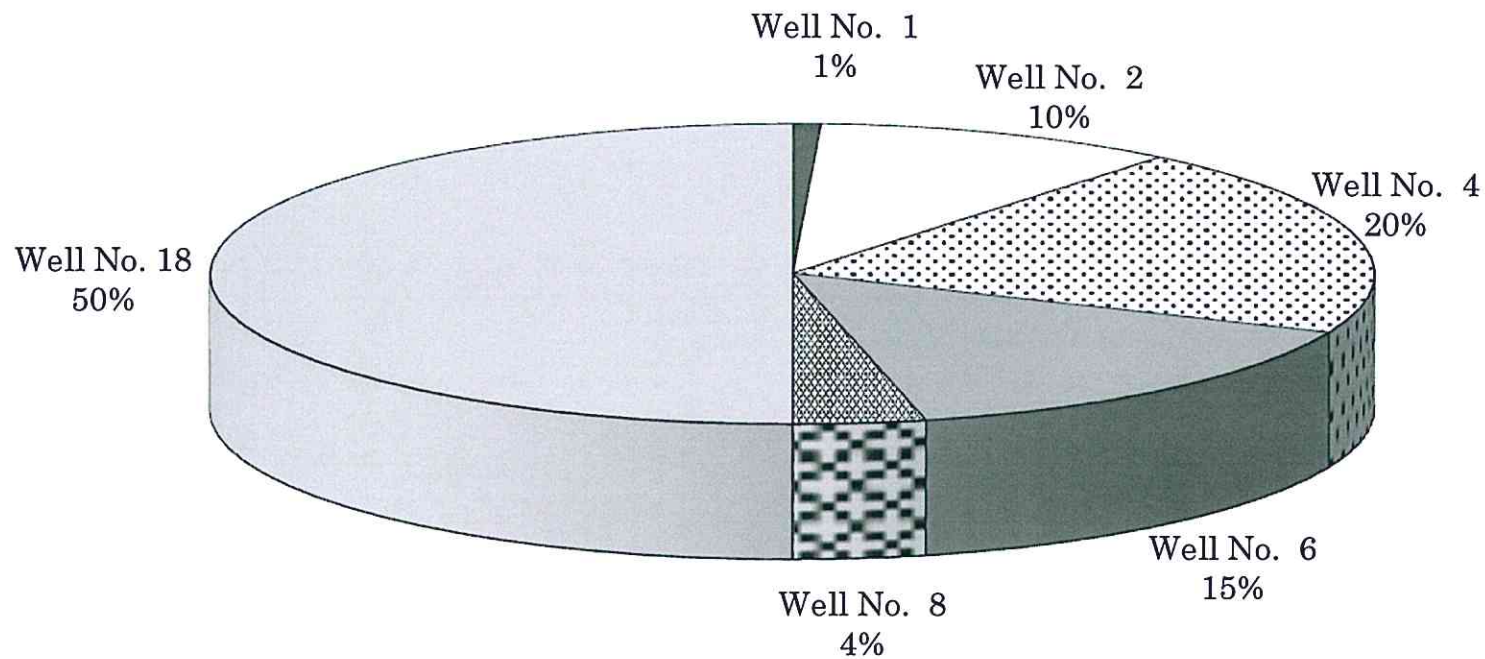
**ACRE FEET**

1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

## Source Potable Production Comparison November 2021

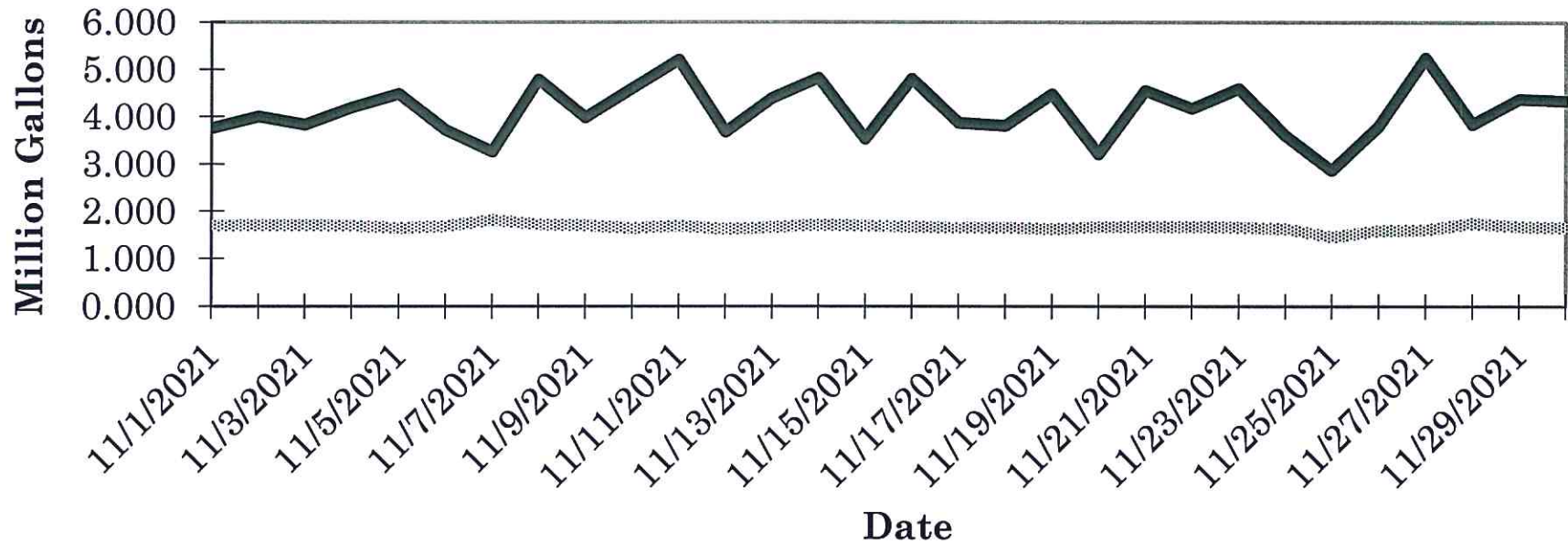


# Source Potable Production Comparison November 2021



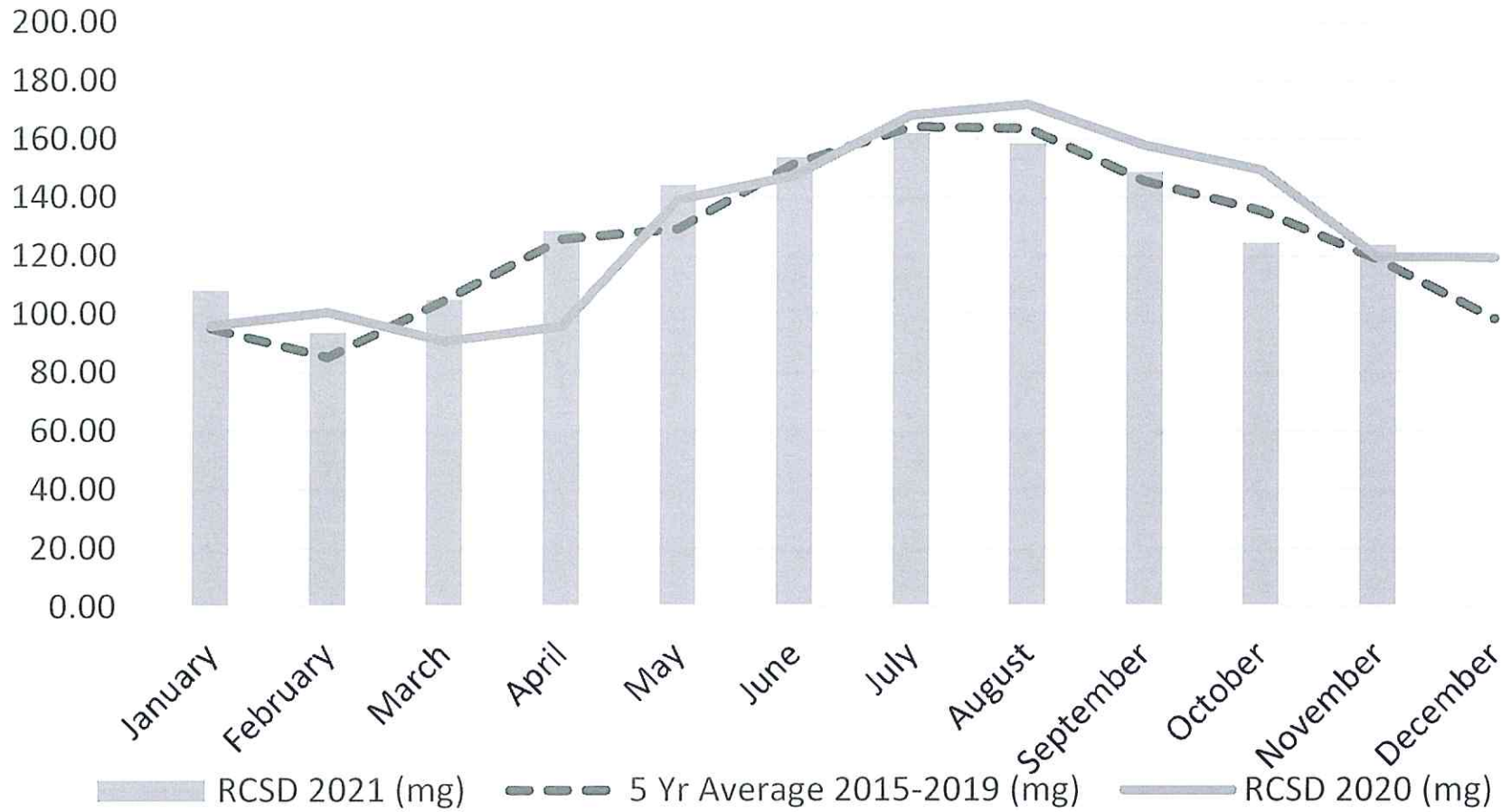


# Potable Water & Wastewater Comparison November 2021



— Potable Water Prod.      ..... Wastewater

## Potable Water Production Year 2021

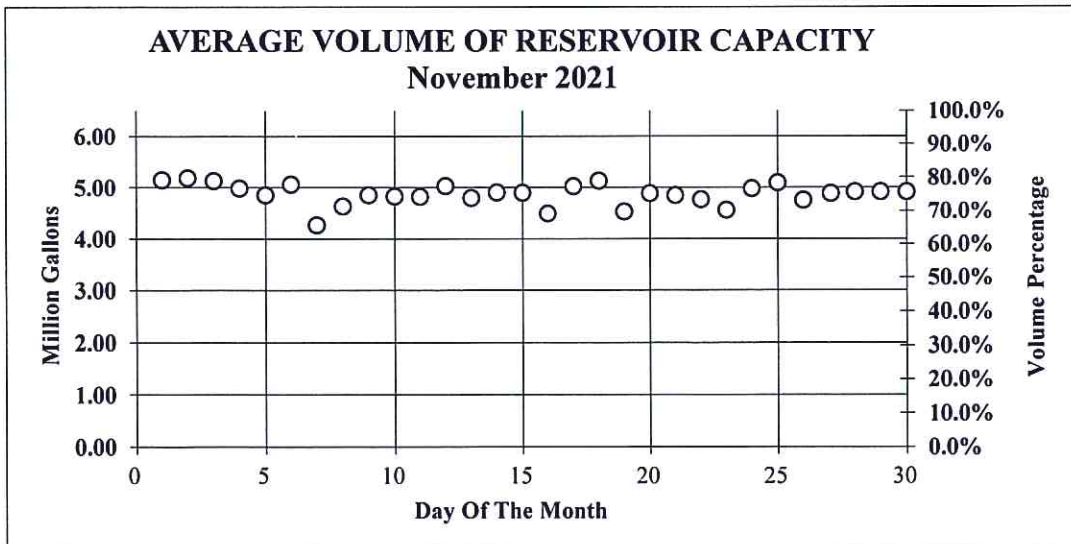




# RUBIDOUX COMMUNITY SERVICES DISTRICT

## Reservoir Capacity Report

CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER I	PERRONE		
11/01/2021	84.1	78.3	77.4	78.8	5,146,605	80.1%
11/02/2021	82.5	79.0	81.5	81.7	5,184,077	80.7%
11/03/2021	85.5	79.4	74.1	71.8	5,125,647	79.8%
11/04/2021	82.1	77.0	72.0	72.8	4,986,326	77.6%
11/05/2021	78.6	73.9	75.0	74.4	4,853,488	75.5%
11/06/2021	80.9	76.1	81.9	80.9	5,058,266	78.7%
11/07/2021	67.7	65.1	66.4	67.6	4,265,200	66.4%
11/08/2021	74.6	71.9	69.2	68.8	4,633,569	72.1%
11/09/2021	78.7	74.2	74.8	73.8	4,855,895	75.6%
11/10/2021	75.8	72.5	80.0	79.5	4,826,959	75.1%
11/11/2021	75.2	71.3	81.9	83.3	4,818,701	75.0%
11/12/2021	79.3	75.1	83.3	83.5	5,027,365	78.2%
11/13/2021	78.1	74.4	72.4	69.3	4,796,040	74.6%
11/14/2021	81.3	76.7	68.7	68.6	4,904,547	76.3%
11/15/2021	81.0	75.9	70.0	70.3	4,896,731	76.2%
11/16/2021	69.6	68.6	74.5	72.5	4,490,519	69.9%
11/17/2021	78.3	76.8	81.1	80.6	5,022,081	78.2%
11/18/2021	83.6	78.7	78.6	76.0	5,127,709	79.8%
11/19/2021	67.9	66.9	82.3	81.1	4,527,139	70.5%
11/20/2021	78.3	74.2	78.6	75.9	4,885,245	76.0%
11/21/2021	75.7	73.3	79.6	79.6	4,847,415	75.4%
11/22/2021	74.2	71.9	78.2	79.7	4,768,114	74.2%
11/23/2021	69.9	68.4	77.8	77.9	4,558,121	70.9%
11/24/2021	78.2	75.3	81.8	80.9	4,978,813	77.5%
11/25/2021	89.9	81.1	65.2	58.2	5,089,357	79.2%
11/26/2021	77.4	74.3	73.1	66.3	4,752,465	74.0%
11/27/2021	77.1	73.6	80.3	79.2	4,883,685	76.0%
11/28/2021	77.6	73.6	80.1	81.4	4,915,650	76.5%
11/29/2021	78.2	74.5	77.5	78.8	4,916,499	76.5%
11/30/2021	77.8	74.1	79.4	79.8	4,916,093	76.5%



\* The total capacity of all District reservoirs is 6,425,000 gallons.



Riverside County Fire Department  
 Office of the Fire Marshal  
 Rubidoux Community Services District  
 3590 Rubidoux Blvd  
 Rubidoux, CA 92509  
 Bus (951) 684-7580



## Monthly Activity Report

### November 2021

<i>Activity</i>	<i>Total</i>
Total Number of Plan Reviews Completed	0
Plan Review Turnaround Time <i>(Goal is 15 Days)</i>	0
Total Number of Construction Inspections Conducted	0
Inspection Turnaround Time <i>(Goal is within 3 Days of Contact)</i>	0
Total Number of Annual Fire Inspections Conducted <i>(Including Reinspections)</i>	21
Number of Weed Abatement Inspections Performed	45
Planning & Development Meetings Attended	0
Planning & Development Cases Reviewed	0
Special Event Meetings	0
Special Event Inspections	0
Description of Significant Activities/Major Accomplishments	



**CAL FIRE/Riverside County Fire Department**

**Emergency Incident Statistics**



**Bill Weiser**

**Fire Chief**

12/2/2021

**Report Provided By: Riverside County Fire Department**

**Communications and Technology Division**

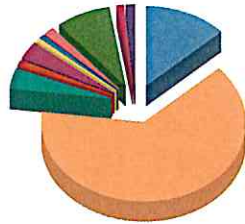
**GIS Section**

**Please refer to Map and Incident by Battalion, Station, Jurisdiction**

Incidents Reported for the month of November 2021 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)  
\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

## Response Activity

Incidents Reported for the month of November 2021 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)



False Alarm	37	13.1%
Medical	180	63.8%
Other Fire	12	4.3%
Other Misc	3	1.1%
Public Service Assist	10	3.5%
Res Fire	2	0.7%
Ringling Alarm	2	0.7%
Standby	5	1.8%
Traffic Collision	24	8.5%
Vehicle Fire	3	1.1%
Wildland Fire	4	1.4%
<b>Total:</b>	<b>282</b>	<b>100.0%</b>

False Alarm	37
Medical	180
Other Fire	12
Other Misc	3
Public Service Assist	10
Res Fire	2
Ringling Alarm	2
Standby	5
Traffic Collision	24
Vehicle Fire	3
Wildland Fire	4
<b>Incident Total:</b>	<b>282</b>

### Average Enroute to Onscene Time\*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledged as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
176	104	19	1	5.0	62.4%

\*CODE 3 and CODE 2 incidents are included in the total count of incidents and the average Enroute to Onscene Time.

**Incidents by Battalion, Station and Jurisdiction**

			False Alarm	Medical	Other Fire	Other Misc	Public Service	Res Fire	Ringin Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
<b>Battalion 14</b>	Station 16 Pedley	City of Jurupa Valley	0	3	0	0	0	0	0	0	0	0	0	3
		<b>Station Total</b>	0	3	0	0	0	0	0	0	0	0	0	3
	Station 18 West Riverside	City of Jurupa Valley	1	5	0	0	1	0	0	0	3	0	0	10
		<b>Station Total</b>	1	5	0	0	1	0	0	0	3	0	0	10
	Station 38 Rubidoux	City of Jurupa Valley	36	172	12	3	9	2	2	5	21	3	4	269
		<b>Station Total</b>	36	172	12	3	9	2	2	5	21	3	4	269
		<b>Battalion Total</b>	37	180	12	3	10	2	2	5	24	3	4	282
	<b>Grand Total</b>			37	180	12	3	10	2	2	5	24	3	4



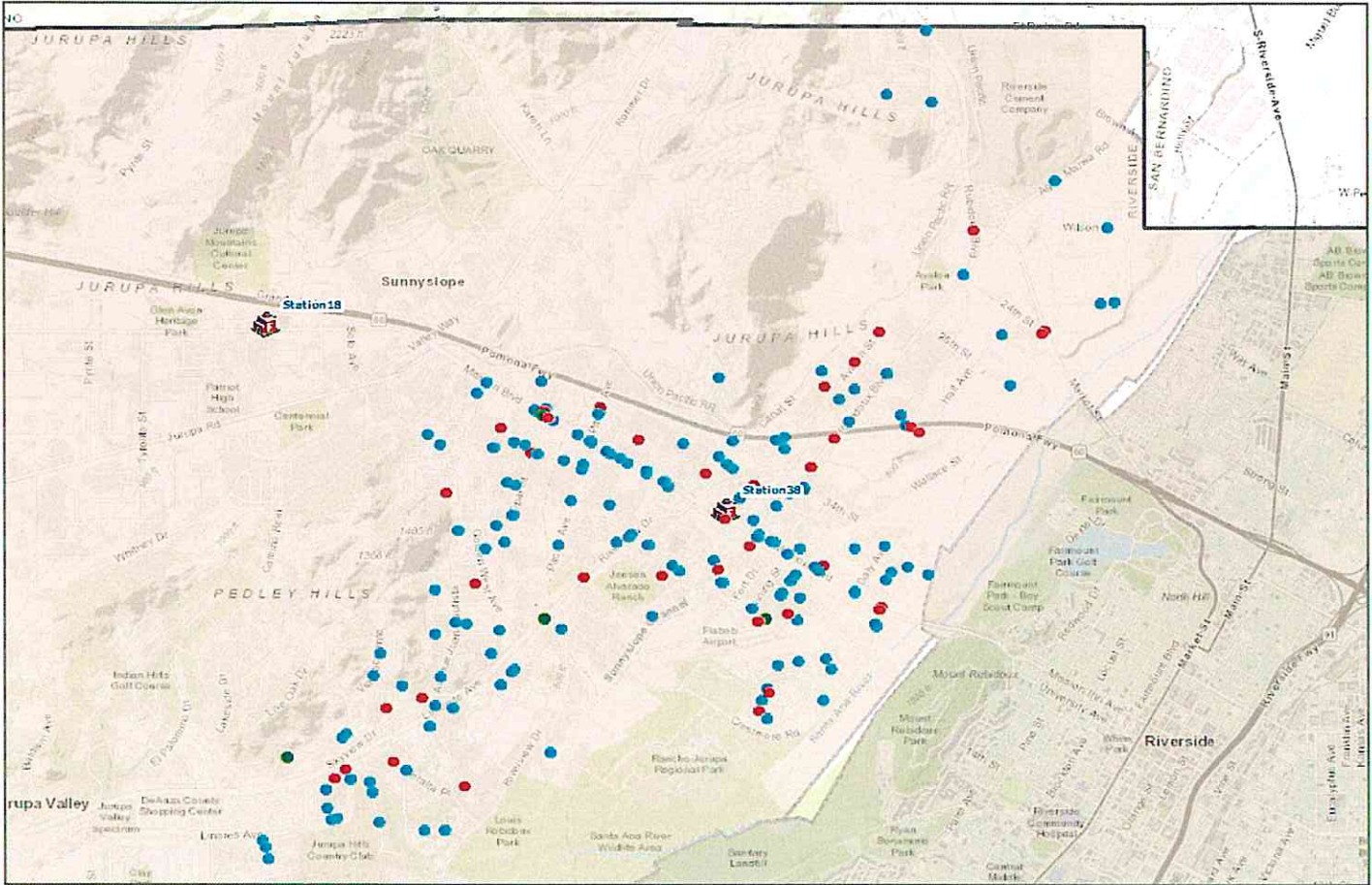
**Incidents by Jurisdiction**

	False Alarm	Medical	Other Fire	Other Misc	Public Service	Res Fire	Ringin Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
City of Jurupa Valley	37	180	12	3	10	2	2	5	24	3	4	282
<b>Grand Total</b>	<b>37</b>	<b>180</b>	<b>12</b>	<b>3</b>	<b>10</b>	<b>2</b>	<b>2</b>	<b>5</b>	<b>24</b>	<b>3</b>	<b>4</b>	<b>282</b>

**Incidents by Supervisorial District - Summary**

	<b>DISTRICT 2 KAREN SPIEGEL</b>	<b>Grand Total</b>
False Alarm	37	37
Medical	180	180
Other Fire	12	12
Other Misc	3	3
Public Service Assist	10	10
Res Fire	2	2
Ringin Alarm	2	2
Standby	5	6
Traffic Collision	24	24
Vehicle Fire	3	3
Wildland Fire	4	4
<b>Total</b>	<b>282</b>	<b>282</b>

MONTH = 11 and YEAR = 2021 and SPECIAL= 'Rubidoux CSD'



**Legend**

- Fire
- Hazard
- Haz Mat
- Medical
- Other Misc
- PSA
- Riverside County
- Reservations
- Fire Station
- Casinos



Last Updated 12/2/2021 3:

\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.



# **CAL FIRE/Riverside County Fire Department**

## **Emergency Incident Statistics**

**November 2011 - November 2021**



# **Rubidoux Community Service District**



## Total Calls for Rubidoux CSD November 2011-2021



<u>Month/Year</u>	<u>Total Calls for Station 38</u>	<u>Total Calls for District</u>
November 2011	154	160
November 2012	163	170
November 2013	205	217
November 2014	210	222
November 2015	195	207
November 2016	220	234
November 2017	253	273
November 2018	207	220
November 2019	227	244
November 2020	245	265
November 2021	269	282

9. RECEIVE AND FILE STATEMENT OF CASH ASSET SCHEDULE REPORT  
ENDING NOVEMBER 2021:

**DM 2021-84**



# Rubidoux Community Services District

## Board of Directors

Armando Muniz  
Hank Trueba Jr  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge



## General Manager

Jeffrey D. Sims

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2021-84**

December 16, 2021

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Receive and File the November 2021 Statement of Cash Assets Schedule

### **BACKGROUND:**

Attached for the Board of Directors' consideration is the November 2021 Statement of Cash Assets Schedule Report for all District Fund Accounts. Year to date ("YTD") interest is \$24,952.07 for District controlled accounts. With respect to District "Funds in Trust", \$1,059.41 has been earned and posted. The District has a combined YTD interest earned total of \$26,011.48 as of November 30, 2021.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves) show a balance of \$6,241,881.19 ending November 30, 2021. This is **\$1,876,165.78 LESS** than July 1, 2021, beginning balance of \$8,118,046.97.

Further, the District's Field/Admin Fund current fund balance is \$706,366.66.

Submitted for the Board of Directors consideration is the *November 2021, Statement of Cash Assets Schedule Report* for review and acceptance.

**RECOMMENDATION:**

Staff recommends the Board of Directors “**Receive and File**” the November 2021 Statement of Cash Assets Schedule Report.

Respectfully,

A handwritten signature in black ink, appearing to read 'J. D. Sims', with a stylized flourish at the end.

JEFFREY D. SIMS, P. E.  
General Manager

Attachment: November 2021, Cash Assets Schedule Report

RUBIDOUX COMMUNITY SERVICES DISTRICT

INVESTMENT SUMMARY - NOVEMBER 30, 2021  
CASH BASIS

	Beg. Balance 7/1/2021	YTD Int.	Other Activity YTD	Balance 11/30/2021	YTD Avg. Int. Rate
<b>Operating Accounts</b>	<b>\$ 8,118,046.97</b>	<b>\$ 8,250.78</b>	<b>\$ (1,884,416.56)</b>	<b>\$ 6,241,881.19</b>	<b>0.13%</b>
Water Operating Reserve	4,271,186.60	5,816.90	-	4,277,003.50	0.14%
Wastewater Operating Reserve	583,352.54	794.46	-	584,147.00	0.14%
Water Replacement Reserve	673,468.84	904.09	19,362.05	693,734.98	0.13%
Fire Mitigation Reserve	1,530,079.28	1,904.03	92,095.00	1,624,078.31	0.12%
Wastewater Reserve	437,451.36	509.57	19,720.00	457,680.93	0.11%
Wastewater Replacement Res.	323,788.05	464.57	45,729.50	369,982.12	0.13%
Water Reserve	999,348.94	1,613.94	235,193.42	1,236,156.30	0.13%
COP Restricted	3,488,589.05	3,357.62	(2,664,435.48)	827,511.19	0.41%
Field/Admin Reserve	665,152.12	927.54	40,287.00	706,366.66	0.13%
Cal OES Reserve	300,000.00	408.57	-	300,408.57	0.14%
Funds in Trust	786,686.45	1,059.41	364,000.00	1,151,745.86	0.09%
<b>Total Investments</b>	<b>\$ 22,177,150.20</b>	<b>\$ 26,011.48</b>	<b>\$ (3,732,465.07)</b>	<b>\$ 18,470,696.61</b>	<b>0.14%</b>

\$0.00



RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2021 THRU NOVEMBER 30, 2021  
 CASH BASIS  
**FIRE MITIGATION**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2021	Premier Bank	<b>CD</b>		Beg. Bal.				170,424.60	
	Premier Bank			Interest	-	0.05	-	170,424.60	
	Premier Bank			Redeem	-			170,424.60	
11/30/2021	Premier Bank	<b>CD</b>	4/3/2022	Purchase	-			170,424.60	
11/1/2021	Premier Bank	<b>Checking</b>		Beg. Bal.				8,835.50	
	Premier Bank	<b>Fire Mitigation</b>		Activity	-	0.00	-	8,835.50	
11/30/2021	Premier Bank			End Bal.	-			8,835.50	
11/1/2021	LAIF	<b>Fire Mitigation</b>		Beg. Bal.				1,396,669.36	
	LAIF			Interest		0.20	-	1,396,669.36	
11/30/2021	LAIF			Activity	26,895.00			1,423,564.36	
11/1/2021	Premier Bank	<b>Safekeeping</b>		Beg. Bal				21,246.62	
	Premier Bank			Activity	-	-	7.23	21,253.85	
11/30/2021	Premier Bank			End Bal.				21,253.85	\$ 1,624,078.31

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2021 THRU NOVEMBER 30, 2021  
 CASH BASIS  
**WASTEWATER CIP FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2021	LAIF	<b>Sewer Mainline</b>		Beg. Bal.				381,226.04	
	LAIF			Interest		0.20	-	381,226.04	
11/30/2021	LAIF			Activity	4,120.00			385,346.04	
11/1/2021	CBB	<b>Safekeeping</b>		Beg. Bal				72,334.89	
				Activity	-	0.05	-	72,334.89	
11/30/2021	CBB			End Bal.				72,334.89	\$ 457,680.93

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
FOR PERIOD JULY 1, 2021 THRU NOVEMBER 30, 2021  
CASH BASIS  
**WATER CIP FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2021	LAIF	<b>Water Mainline</b>		Beg. Bal.				1,758,562.31	
	LAIF			Interest		0.20	-	1,758,562.31	
11/30/2021	LAIF			Activity	(773,352.59)			985,209.72	
11/1/2021	Citizens Bus	<b>CD</b>		Beg. Bal.				225,000.00	
	Citizens Bus			Activity	-	0.10	-	225,000.00	
	Citizens Bus			Redeem	-	n/a		225,000.00	
11/30/2021	Citizens Bus	<b>CD</b>	4/13/2022	Purchase	-			225,000.00	
11/1/2021	Premier Bank	<b>Safekeeping</b>		Beg. Bal.				1,670.97	
	Premier Bank			Activity	-	-	-	1,670.97	
11/30/2021	Premier Bank			End Bal.				1,670.97	
11/1/2021	CBB	<b>Safekeeping</b>		Beg. Bal.				24,275.61	
	CBB			Activity	-	0.05	-	24,275.61	
11/30/2021	CBB			End Bal.				24,275.61	\$ 1,236,156.30



RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2021 THRU NOVEMBER 30, 2021  
 CASH BASIS  
**OPERATING FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2021	Premier Bank	<b>Checking-Gen.</b>		Beg. Bal.				198,531.07	
	Premier Bank			Deposits	3,115,241.53	0.00	-	3,313,772.60	
11/30/2021	Premier Bank			Disbursements	(2,946,637.24)			367,135.36	
11/1/2021	Premier Bank	<b>Checking Property Tax</b>		Beg. Bal.				3,856.17	
	Premier Bank			Deposits	96,023.38	0.00	-	99,879.55	
11/30/2021	Premier Bank			Disbursements	(96,000.00)			3,879.55	
11/1/2021	Premier Bank	<b>Checking-Sewer</b>		Beg. Bal.				4,075.50	
	Premier Bank			Deposits	231,476.69	0.00	-	235,552.19	
11/30/2021	Premier Bank			Disbursements	(230,931.96)			4,620.23	
11/1/2021	Premier Bank	<b>Checking-Water</b>		Beg. Bal.				532,083.95	
	Premier Bank			Deposits	1,265,034.87	0.00	-	1,797,118.82	
11/30/2021	Premier Bank			Disbursements	(1,079,464.49)			717,654.33	

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
FOR PERIOD JULY 1, 2021 THRU NOVEMBER 30, 2021  
CASH BASIS  
**OPERATING FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2021	Premier Bank	<b>Operations</b>		Beg. Bal				276,342.99	
	Premier Bank	<b>Safekeeping</b>		Deposits	-	0.00	-	276,342.99	
11/30/2021	Premier Bank			Disbursements				276,342.99	
11/1/2021	LAIF	<b>Gen. Fund-Prop Tax</b>		Beg. Bal				2,809,317.08	
	LAIF	Qtrly. Interest		Deposits	105.00	0.20	-	2,809,422.08	
11/30/2021	LAIF			Disbursements	(229,000.00)			2,580,422.08	
11/1/2021	LAIF	<b>Water Op.</b>		Beg. Bal				1,643,692.85	
	LAIF	Qtrly. Interest		Deposits	780,242.59	0.20	-	2,423,935.44	
11/30/2021	LAIF			Disbursements	(602,546.50)			1,821,388.94	
11/1/2021	LAIF	<b>Sewer Op.</b>		Beg. Bal				599,746.21	
	LAIF	Qtrly. Interest		Deposits	88,880.00	0.20	-	688,626.21	
11/30/2021	LAIF			Disbursements	(218,188.50)			470,437.71	\$ 6,241,881.19

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
FOR PERIOD JULY 1, 2021 THRU NOVEMBER 30, 2021  
CASH BASIS  
**RESERVED FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2021	LAIF	<b>Water Op. Reserve</b>		Beg. Bal				4,277,003.50	
	LAIF	Qtrly. Interest		Deposits	-	0.20	-	4,277,003.50	
11/30/2021	LAIF			Disbursements	-			4,277,003.50	
11/1/2021	LAIF	<b>Water Replacement</b>		Beg. Bal				679,134.98	
	LAIF	Qtrly. Interest		Deposits	14,600.00	0.20	-	693,734.98	
11/30/2021	LAIF			Disbursements	-			693,734.98	
11/1/2021	LAIF	<b>Wastewater Replacement</b>		Beg. Bal.				360,793.62	
	LAIF			Interest		0.20	-	360,793.62	
11/30/2021	LAIF			Activity	9,188.50			369,982.12	
11/1/2021	LAIF	<b>COP-Payback</b>		Beg. Bal				1,386,111.19	
	LAIF	Qtrly. Interest		Deposits	96,400.00	0.20	-	1,482,511.19	
11/30/2021	LAIF			Disbursements	(655,000.00)			827,511.19	
11/1/2021	LAIF	<b>Cal OES</b>		Beg. Bal				300,408.57	
	LAIF	Qtrly Interest		Deposits	-	0.20	-	300,408.57	
11/30/2021	LAIF			Disbursements	-			300,408.57	
11/1/2021	LAIF	<b>Field/Admin Bldg.</b>		Beg. Bal				699,710.16	
	LAIF	Qtrly Interest		Deposits	8,546.50	0.20	-	708,256.66	
11/30/2021	LAIF			Disbursements	(1,890.00)			706,366.66	
11/1/2021	LAIF	<b>Wastewater Op. Reserve</b>		Beg. Bal				584,147.00	
	LAIF	Qtrly. Interest		Deposits	-	0.20	-	584,147.00	
11/30/2021	LAIF			Disbursements	-			584,147.00	\$ 7,759,154.02



RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2021 THRU NOVEMBER 30, 2021  
 CASH BASIS  
**FUNDS IN TRUST**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
11/1/2021	U.S. Bank	<b>COP's Refunding-Series 1998</b>						785,191.04	
		Install Sale		57,332.08	-	0.17	0.29	785,191.33	
		Reserve-LAIF		727,859.25			0.65	-	785,191.33
11/30/2021								785,191.33	
11/1/2021	Premier Bank	<b>Fiscal Agent-SRL MN Plant</b>		Beg. Bal				366,545.49	
				Deposits	-	0.20	9.04	366,554.53	
				Disbursements	-			366,554.53	\$ 1,151,745.86
11/30/2021									
<b>TOTAL CASH FUNDS</b>									<b>\$ 18,470,696.61</b>

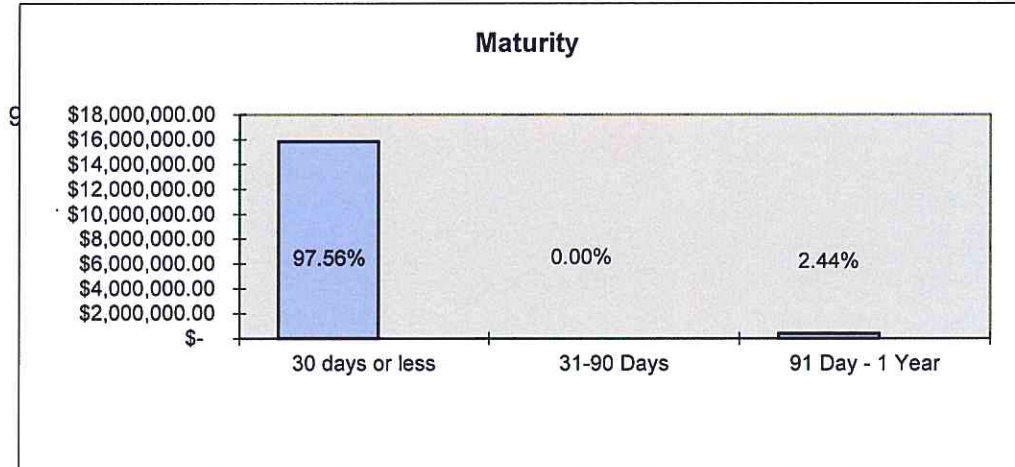
RCSD PORTFOLIO HOLDINGS REPORT  
NOVEMBER 30, 2021

<u>Par \$</u>	<u>Issuer</u>	<u>Maturity</u>	<u>Acquisition Cost</u>	<u>Current Market</u>	<u>Gain/Loss</u>	<u>Yld Mat</u>
<b>AGENCY</b>						
Subtotals			-	-	-	
<b>U.S. TREASURIES</b>						
<b>COMMERCIAL PAPER</b>						
Subtotals			-	-	-	
<b>COLLATERALIZED TIME DEPOSITS</b>						
170,424.60	Premier	4/3/2022	\$ 170,424.60	\$ 170,424.60		0.05
225,000.00	Citizens Business Bank	4/13/2022	225,000.00	225,000.00		0.10
Subtotals			\$ 395,424.60	\$ 395,424.60	-	
<b>CASH EQUIVALENT &amp; MONEY MARKET</b>						
15,425,523.28	LAIF	-	\$ 15,425,523.28	\$ 15,425,523.28	-	0.20
12,715.05	CHECK-PPBI-Fire- Prop tax		12,715.05	12,715.05	-	-
395,878.31	SAFEKEEPING		395,878.31	395,878.31	-	-
Subtotals			15,834,116.64	15,834,116.64	-	
GRAND TOTALS			<u>\$ 16,229,541.24</u>	<u>\$ 16,229,541.24</u>	-	

RCSD Investment Portfolio  
November 30, 2021

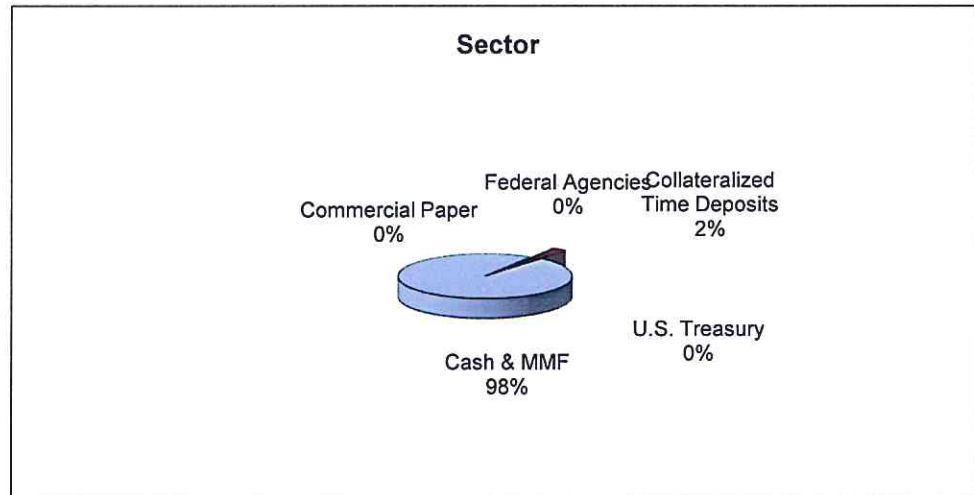
**Maturity**

	<u>Assets</u>
30 days or less	\$ 15,834,116.64
31-90 Days	-
91 Day - 1 Year	<u>395,424.60</u>
<b>Total</b>	<b><u>\$ 16,229,541.24</u></b>



**Sector**

Cash & MMF	\$ 15,834,116.64
U.S. Treasury	-
Federal Agencies	-
Commercial Paper	-
Collateralized Time Deposits	<u>395,424.60</u>
<b>Total</b>	<b><u>\$ 16,229,541.24</u></b>





10. CONSIDER ORDINANCE NO. 2021-129, AN ORDINANCE TO IMPLEMENT  
REQUIREMENTS OF SB 1383:

**DM 2021-85**

# Rubidoux Community Services District

## Board of Directors

John Skerbelis  
Hank Trueba Jr.  
Armando Muniz  
Bernard Murphy  
F. Forest Trowbridge

## General Manager

Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2021-85**

December 16, 2021

**To:**            Rubidoux Community Services District  
                  Board of Directors

**Subject:**    Consider Ordinance No. 2021-129 An Ordinance To Implement Requirements of SB 1383

## **BACKGROUND:**

Rubidoux Community Services District ("District") provides solid waste collection for customers within its service boundaries. The District accomplishes this service through an agreement with Burrtec Waste Industries, Inc. ("Burrtec"). The current District-Burrtec agreement has been in place since January 1, 2008. This agreement has a 5-year wind down period after notice of non-renewal is provided on or before December 31 of a year. To date neither the District nor Burrtec has provided a written notice of non-renewal to initiate the wind down period.

Each spring the District and Burrtec review rates Burrtec will charge the District. Once finalized the District goes through a Prop 218 process to establish adjusted rates starting each July 1. Per the agreement Burrtec can adjust rates annually linked to the local consumer price index, plus direct pass-through costs paid to the County for tipping fees. The District does billings and provides customer service. To cover these expenses the District receives \$0.25 per residential customer per month and 10% of the commercial account revenues.

On September 19, 2016 Senate Bill 1383 ("SB 1383"), the Short-lived Climate Pollutant Reduction Act, was signed into law mandating all jurisdictions providing solid waste collection to adopt an organic recycling ordinance. The main goal of SB 1383 is to reduce organic waste disposal by 75 percent and increase edible food recovery by 20 percent by year 2025. This legislation requires businesses, multi-family dwellings, and single-family residential properties to have access to recycling programs that collect food waste, green waste, wood waste, and fibers such as paper and cardboard.



The State of California relies on the California Department of Resources Recycling and Recovery, known as CalRecycle, a department within the California Environmental Protection Agency to develop regulations associated with waste and recycling laws passed by the legislature.

To comply with SB 1383 the District is mandated to:

- Provide organic waste collection services to all District solid waste customers including green waste, wood waste, food waste, etc.; and
- Implement an edible food recovery program recovering edible food from commercial edible food generators; and
- Provide education and outreach to haulers, generators, and edible food recovery organizations; and
- Procure recycled organic waste products such as compost, renewable gas, and mulch; and
- Plan and secure access for recycling and increasing edible food recovery capacity; and
- Monitor compliance efforts and conduct enforcement for annual reporting requirements.

A summary of SB 1383 requirements prepared by Burrtec is attached.

CalRecycle mandates every entity providing solid waste services to adopt a mandatory recycling ordinance. The ordinance will enable entities authority to enact and enforce organics recycling on customers. The District has been working with Burrtec and the City of Jurupa Valley on implementing the necessary ordinance and has advised CalRecycle of the intent to have the Ordinance in place no later than the District's first Board Meeting in February 2022. CalRecycle may assess fines up to \$10,000 per day for non-compliance with requirements of SB 1383 in the absence of a good-faith effort by the District.

Ordinance No. 2021-129 is the District's first step toward compliance with SB 1383 requirements. Over the next 3 to 6 months the District, City of Jurupa Valley, and Burrtec will coordinate on future implementation to avoid duplicative administrative efforts. The goal will be to find the most cost-effective way to implement Ordinance No. 2021-129 while complying with SB 1383 requirements.

Proposed Ordinance No. 2021-129 is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Sections 15061(B)(3) and 15308 because it can be seen with certainty there is no possibility these regulations will have a significant negative effect on the environment.

The financial effect of adopting Ordinance No. 2021-129 is undetermined. Given administrative and programmatic efforts required to implement the requirements of SB 1383, it is more likely than not customer rates will increase. As staff coordinates with the City of Jurupa Valley and Burrtec the goal of staff is to find ways to mitigate the increases by finding ways to partner with the City of Jurupa Valley and Burrtec to minimize if not eliminate duplicative efforts conducted by Burrtec on behalf of both entities.

The first step towards implementation is for the Board of Directors to conduct a first reading of Ordinance No. 2021-129 with final adoption at the January 20, 2022 Board Meeting.

### **RECOMMENDATION:**

Staff recommends the Board of Directors:



1. Conduct a first reading of Ordinance No. 2021-129 entitled – “An Ordinance of the Board of Directors of Rubidoux Community Services District Adopting Mandatory Organic Waste Disposal Reduction And Making A Determination Of Exemption Under CEQA Guidelines Sections 15061(B)(3) and 15308”.
2. Schedule Public Hearing and second reading of Ordinance No. 2021-129 at the regular Board Meeting scheduled for January 20, 2022.

Respectfully,

A handwritten signature in black ink, appearing to read 'JDS', with a stylized flourish extending to the right.

JEFFREY D. SIMS, P. E.  
General Manager

Attach:

SB 1383 Summary Outline  
Ordinance No. 2021-129

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## Senate Bill 1383 Checklist

<u>Program Description</u>	<u>Responsible Party</u>
1. Edible Food Recovery Program	
a. Identify Tier 1 & Tier 2 Generators	<u>Burrtec</u>
b. Educate and Monitor Commercial Edible Food Generators	<u>Burrtec</u>
c. Confirm compliance / Record Keeping	<u>Burrtec &amp; Jurisdiction</u>
i. Food recovery organizations list	
ii. Confirm MOUs in place	
iii. Food recovery % & Tonnage	
d. Assure capacity to recover 20% of edible food	<u>County &amp; Jurisdiction</u>

T1 & T2 Commercial Edible Food Generators as defined in the Model Ordinance would seem to include commercial businesses requiring a business license/entitlement permitting from both the City of Jurupa Valley and/or the County of Riverside (food prep and service). It would seem this class of customer should be able to provide Burrtec with appropriate permits/licenses issued by the City or County to confirm they fall into requirements of SB 1383.

### 2. Enforcement & Monitoring

- |  |                     |
|--|---------------------|
| a. Adopt all applicable Mandatory Recycling Ordinances                       | <u>Jurisdiction</u> |
| i. Organics  |                     |
| ii. Construction & Demolition  |                     |
| iii. Water Efficient Landscape with compost / mulch application requirements |                     |

City of JV and RCSD may want to consider adopting Ordinances with matching authorities so customers within the City of JV have equal requirements for services provided by Burrtec independent of Burrtec's financial arrangements is with RCSD or City. This can provide flexibility in a smooth transition if in the future trash service is consolidated.

- |            |                                   |
|------------|-----------------------------------|
| b. Waivers | <u>Burrtec &amp; Jurisdiction</u> |
|------------|-----------------------------------|
-

- 
- i. Process and validate applications
  - ii. Maintain records
  - c. Issue Notice of Violation (NOV) as appropriate *Jurisdiction*
    - i. 90 day follow up
    - ii. Issue further NOV's or penalties until compliance is achieved

Enforcement within the City of JV seems like it should be consolidated under the City given the City entitles new development and work on existing necessitating permits, and issues business licenses and certificates of occupancy. RCSD can in its Ordinance delegate authorities to the City and develop financial arrangements to keep the City whole.

### 3. Procurement

- a. Recycled content material *Jurisdiction*

This would be a requirement of each entity – City of JV and RCSD (Section 12 applicable directly to the agency providing trash services)

- b. Compost and mulch *Burrtec*

City with entitlement, permitting, and business licensing authorities appears to best be in position to establish the requirements for compost and mulch use within the City.

- c. Renewable natural gas for fuel, heat, electricity *Jurisdiction*
- d. Biomass energy conversion *Jurisdiction*
- e. Record keeping *Burrtec & Jurisdiction*

Items c, d, and e could be handled by both city of JV and RCSD with coordination by Burrtec. However, it would seem City is best suited to handle given any entity that would be in business to gather organic wastes (besides Burrtec), would need some type of business license (Section 8 of model ord.).

### 4. Inspections & Reviews

- a. Commercial Sector
    - i. Compliance review of all commercial accounts *Burrtec*
    - ii. Inspections of Tier 1 & 2 generators *Burrtec & Jurisdiction*
    - iii. Route Reviews or Waste Characterizations *Burrtec*
    - iv. Investigating 1383 complaints *Burrtec & Jurisdiction*
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All commercial accounts would need a business license at a minimum to operate within the City of JV. It would seem reasonable to have the City have inspection and enforcement responsibility for both City and RCSD commercial accounts to avoid duplicative staffing/bureaucracy. Burrtec can track and assist.

**5. Collection Programs & Operations (Burrtec responsibilities)**

- a. Hauler to identify organics processing location *Burrtec*
- b. Organics Processor to provide letter of plastic bag acceptance where applicable *Burrtec*
- c. Implement residential, multi-family and commercial food waste recycling program *Burrtec*
- d. Containers to comply with the color requirements *Burrtec*
- e. Label and/or imprint acceptable items on all new containers *Burrtec*
- f. Re-paint and relabel existing containers as required *Burrtec*

**6. Outreach & Education**

- a. Educate all affected parties annually *Burrtec & Jurisdiction*
  - i. Generators (residential, multifamily, commercial)
  - ii. Edible Food Recovery Organizations
  - iii. City/County departments
- b. Translate education materials as required *Burrtec & Jurisdiction*
- c. Provide education materials to any non-compliant regulated entity *Burrtec & Jurisdiction*

All of these efforts are programmatic and best handled consistently by City of JV and RCSD. With the City having records for business types in the City it may make more sense for RCSD to delegate authorities to the City for this with appropriate financial considerations.

**7. Record Keeping & Reporting**

- a. Maintain 1383 implementation record *Burrtec & Jurisdiction*
- b. Generate an electronic or written report that includes *Burrtec & Jurisdiction*
  - i. Inspection information
  - ii. Route review
  - iii. Compliance review
- c. Maintain records for the following *Burrtec & Jurisdiction*

- i. 1383 Complaint date log
- ii. 1383 Complaint investigation date and outcome
- iii. Determination of compliance
- iv. Notice of violations

d. Annual report to Cal Recycle

Burrtec & Jurisdiction

All of this effort can be done by the City and record keeping would have to differentiate when a customer is a Burrtec City customer or Burrtec RCSD customer.

## 8. Materials Processing Audits

- a. Inspect loads being received Burrtec
- b. Validate diversion % at the processing facility Burrtec
- c. Characterize the following material streams Burrtec
  - i. Organics Recovered from Black & Blue Container Streams
  - ii. Residue in Organics Recovered from Black & Blue Container Streams
  - iii. Organics Recovered from Green & Brown Container Streams
  - iv. Residue in Organics Recovered from Green & Brown Container Streams
- d. Develop Areas to Segregate Organic Waste at the Processing Facility Burrtec
- e. Mandatory Black Barrel WC Burrtec
  - i. Beginning July 1, 2022 if a facility receives waste streams and more than 500 tons of waste annually from at least one jurisdiction, black barrel characterizations become mandatory
- f. Maximum Residue Allowed in Recovered Organic Waste Burrtec & Jurisdiction
  - i. Beginning Jan 1, 2022 = 20%
  - ii. Beginning Jan 1, 2024 = 10%
- g. Waste Characterization Record Keeping & Reporting Requirements Burrtec & Jurisdiction

Items 8 a-e handled by Burrtec as part of their contract with City and RCSD. Items 8 f and g will take significant effort to actually fulfill by January 1, 2022. At best we could hope to have the Model Ordinance adopted.



**ORDINANCE NO. 2021-129**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF  
THE RUBIDOUX COMMUNITY SERVICES DISTRICT  
ADOPTING MANDATORY ORGANIC WASTE DISPOSAL  
REDUCTION, AND MAKING A DETERMINATION OF  
EXEMPTION UNDER CEQA GUIDELINES SECTIONS  
15061(B)(3) AND 15308**

**THE BOARD OF DIRECTORS OF THE RUBIDOUX COMMUNITY SERVICES  
DISTRICT DOES ORDAIN AS FOLLOWS:**

**Section 1.** The following ordinance establishing provisions concerning Mandatory Waste Disposal Reduction are hereby adopted to read as follows:

**Chapter 1: Definitions**

For the purposes of this Chapter, the following words, terms, phrases, and their derivations have the meanings given herein. Terms not defined in this section and defined elsewhere in this Code shall have the same meanings herein unless the context otherwise requires. In the event of a conflict between a definition in this Code and a definition in 14 CCR Section 18982, the definitions in Section 18982 shall control for the purposes of this Chapter. Additionally, for the purposes of this Chapter, the definitions in 14 CCR Section 18982 shall control for terms used in this Chapter and not defined in this Code. When consistent with the context, words used in the present tense include the future tense, and words in the singular number include the plural number. Unless otherwise specified herein, references to a statute or regulation means the statute or regulation, as amended, supplemented, superseded, and replaced from time to time.

A. “CalRecycle” means the California Department of Resources Recycling and Recovery, which is the Department designated with responsibility for developing, implementing, and enforcing SB 1383 Regulations on the District (and others).

B. “California Code of Regulations” or “CCR” means the State of California Code of Regulations. CCR references in this Chapter are preceded with a number that refers to the relevant title of the CCR (e.g., “14 CCR” refers to Title 14 of the CCR).

C. “Commercial Business” or “Commercial” means a firm, partnership, proprietorship, joint-stock company, corporation, or association, whether for-profit or nonprofit, strip mall, industrial facility, or a Multi-Family Residential Dwelling; or, as otherwise defined in 14 CCR Section 18982(a)(6). A multi-family residential dwelling that consists of fewer than five (5) units is not a Commercial Business for purposes of implementing this Chapter.

D. “Commercial Edible Food Generator” includes a Tier One or a Tier Two Commercial Edible Food Generator as defined in 14 CCR Section 18982(a)(73) and (a)(74). For



the purposes of this definition, Food Recovery Organizations and Food Recovery Services are not Commercial Edible Food Generators pursuant to 14 CCR Section 18982(a)(7).

E. “Community Composting” means any activity that composts green material, agricultural material, food material, and vegetative food material, alone or in combination, and the total amount of feedstock and Compost on-site at any one time does not exceed 100 cubic yards and 750 square feet, as specified in 14 CCR Section 17855(a)(4); or, as otherwise defined in 14 CCR Section 18982(a)(8).

F. “Compliance Review” means a review of records by the District to determine compliance with this Chapter.

G. “Compost” has the same meaning as in 14 CCR Section 17896.2(a)(4).

H. “Compostable Plastic(s)” means plastic materials that meet the ASTM D6400 standard for composability; or, as otherwise described in 14 CCR Section 18984.1(a)(1)(A) or 18984.2(a)(1)(C).

I. “Container Contamination” or “Contaminated Container” means a container, regardless of color, which contains Prohibited Container Contaminants; or, as otherwise defined in 14 CCR Section 18982(a)(55).

J. “County” means the County of Riverside.

K. “C&D” means construction and demolition debris.

L. “Designee” means an entity that the District contracts with or otherwise arranges to carry out any of the District’s responsibilities of this Chapter as authorized in 14 CCR Section 18981.2. A Designee may be a government entity, specifically including the District of Jurupa Valley, a hauler, a private entity, or a combination of those entities.

M. “District” means the Rubidoux Community Services District.

N. “Edible Food” means food intended for human consumption; or, as otherwise defined in 14 CCR Section 18982(a)(18). For the purposes of this Chapter or as otherwise defined in 14 CCR Section 18982(a)(18), “Edible Food” is not Solid Waste if it is recovered and not discarded. Nothing in this Chapter or in 14 CCR, Division 7, Chapter 12 requires or authorizes the Recovery of Edible Food that does not meet the food safety requirements of the California Retail Food Code.

O. “Enforcement Action” means an action of the District to address non-compliance with this Chapter including, but not limited to, issuing administrative citations, fines, penalties, or using other remedies.

P. “Enforcement Official” means the General Manager, or the General Manager’s authorized Designees who are partially or wholly responsible for enforcing this Chapter.

Q. “Excluded Waste” means hazardous substance, hazardous waste, infectious waste, designated waste, volatile, corrosive, medical waste, infectious, regulated radioactive waste, and toxic substances or material that facility operator(s), which receive materials from the District and its Generators, reasonably believe(s) would, as a result of or upon acceptance, transfer, processing, or disposal, be a violation of local, State, or Federal law, regulation, or ordinance, including: land use restrictions or conditions, waste that cannot be disposed of in Class III landfills or accepted at the facility by permit conditions, waste that in the District’s Enforcement Official or its Designee’s, reasonable opinion would present a significant risk to human health or the environment, cause a nuisance or otherwise create or expose the District, or its Designee, to potential liability; but not including de minimus volumes or concentrations of waste of a type and amount normally found in Single-Family or Multi-Family Solid Waste after implementation of programs for the safe collection, processing, recycling, treatment, and disposal of batteries and paint in compliance with Sections 41500 and 41802 of the State Public Resources Code.

R. “Food Distributor” means a company that distributes food to entities including, but not limited to, Supermarkets and Grocery Stores; or, as otherwise defined in 14 CCR Section 18982(a)(22).

S. “Food Facility” has the same meaning as in Section 113789 of the State Health and Safety Code.

T. “Food Recovery” means actions to collect and distribute food for human consumption that otherwise would be disposed; or, as otherwise defined in 14 CCR Section 18982(a)(24).

U. “Food Recovery Organization” means an entity that engages in the collection or receipt of Edible Food from Commercial Edible Food Generators and distributes that Edible Food to the public for Food Recovery either directly or through other entities; or, as otherwise defined in 14 CCR Section 18982(a)(25), including, but not limited to:

1) A food bank as defined in Section 113783 of the State Health and Safety Code;

2) A nonprofit charitable organization as defined in Section 113841 of the State Health and Safety code; and

3) A nonprofit charitable temporary food facility as defined in Section 113842 of the State Health and Safety Code; or, as otherwise defined in 14 CCR Section 18982(a)25)

V. A Food Recovery Organization is not a Commercial Edible Food Generator for the purposes of this Chapter and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7).

W. “Food Recovery Service” means a person or entity that collects and transports Edible Food from a Commercial Edible Food Generator to a Food Recovery Organization or other entities for Food Recovery; or, as otherwise defined in 14 CCR Section 18982(a)(26). A Food Recovery Service is not a Commercial Edible Food Generator for the purposes of this



Chapter and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7).

X. “Food Scraps” means all food such as, but not limited to, fruits, vegetables, meat, poultry, seafood, shellfish, bones, rice, beans, pasta, bread, cheese, and eggshells. [Food Scraps excludes fats, oils, and grease when such materials are Source Separated from other Food Scraps.]

Y. “Food Service Provider” means an entity primarily engaged in providing food services to institutional, governmental, Commercial, or industrial locations of others based on contractual arrangements with these types of organizations; or, as otherwise defined in 14 CCR Section 18982(a)(27).

Z. “Food-Soiled Paper” means compostable paper material that has come in contact with food or liquid, such as, but not limited to, compostable paper plates, paper coffee cups, napkins, pizza boxes, and milk cartons.

AA. “Food Waste” means Food Scraps, Food-Soiled Paper, and Compostable Plastics.

BB. “General Manager” means the General Manager of the District.

CC. “Generator” means a person or entity that is responsible for the initial creation of Solid Waste, and with respect to Organic Waste, means a person or entity that is responsible for the initial creation of Organic Waste; or, as otherwise defined in 14 CCR Section 18982(a)(48).

DD. “Grocery Store” means a store primarily engaged in the retail sale of canned food; dry goods; fresh fruits and vegetables; fresh meats, fish, and poultry; and any area that is not separately owned within the store where the food is prepared and served, including a bakery, deli, and meat and seafood departments; or, as otherwise defined in 14 CCR Section 18982(a)(30).

EE. “Hauler Route” means the designated itinerary or sequence of stops for each segment of the District’s collection service area; or, as otherwise defined in 14 CCR Section 18982(a) (31.5).

FF. “High Diversion Organic Waste Processing Facility” means a facility that is in compliance with the reporting requirements of 14 CCR Section 18815.5(d) and meets or exceeds an annual average Mixed Waste organic content Recovery rate of 50 percent between January 1, 2022 and December 31, 2024, and 75 percent after January 1, 2025, as calculated pursuant to 14 CCR Section 18815.5(e) for Organic Waste received from the “Mixed Waste Organic Collection Stream” as defined in 14 CCR Section 17402(a)(11.5); or, as otherwise defined in 14 CCR Section 18982(a)(33).

GG. “Inspection” means a site visit where the District or its Designee reviews records, containers, and an entity’s collection, handling, recycling, or landfill disposal of Organic Waste or Edible Food handling to determine if the entity is complying with requirements set forth in this Chapter; or, as otherwise defined in 14 CCR Section 18982(a)(35).



HH. “Large Event” means an event, including, but not limited to, a sporting event or a flea market, that charges an admission price, or is operated by a local agency, and serves an average of more than 2,000 individuals per day of operation of the event, at a location that includes, but is not limited to, a public, nonprofit, or privately owned park, parking lot, golf course, street system, or other open space when being used for an event; or, as otherwise defined in 14 CCR Section 18982(a)(38).

II. “Large Venue,” unless otherwise defined in 14 CCR Section 18982(a)(39), means a permanent venue facility that annually seats or serves an average of more than 2,000 individuals within the grounds of the facility per day of operation of the venue facility. For purposes of this Chapter and implementation of 14 CCR, Division 7, Chapter 12, a venue facility includes, but is not limited to, a public, nonprofit, or privately owned or operated stadium, amphitheater, arena, hall, amusement park, conference or civic center, zoo, aquarium, airport, racetrack, horse track, performing arts center, fairground, museum, theater, or other public attraction facility. For purposes of this Chapter and implementation of 14 CCR, Division 7, Chapter 12, a site under common ownership or control that includes more than one Large Venue that is contiguous with other Large Venues in the site, is a single Large Venue.

JJ. “Local Education Agency” means a school district, charter school, or county office of education that is not subject to the control of the District’s regulations related to Solid Waste; or, as otherwise defined in 14 CCR Section 18982(a)(40).

KK. “Multi-Family Residential Dwelling” or “Multi-Family” means of, from, or pertaining to residential premises with five (5) or more dwelling units. Multi-Family premises do not include hotels, motels, or other transient occupancy facilities, which are considered Commercial Businesses.

LL. “MWELO” refers to the Model Water Efficient Landscape Ordinance, 23 CCR, Division 2, Chapter 2.7, and Chapter 9.283 of this Code.

MM. “Non-Compostable Paper” includes, but is not limited to, paper that is coated in a plastic material that will not breakdown in the composting process; or, as otherwise defined in 14 CCR Section 18982(a)(41).

NN. “Non-Local Entity” means the following entities that are not subject to the District’s enforcement authority; or, as otherwise defined in 14 CCR Section 18982(a)(42):

- 1) Special district(s) located within the jurisdictional boundaries of the District;
- 2) Federal facilities, including military installations, located within the jurisdictional boundaries of the District;
- 3) Prison(s) located within the jurisdictional boundaries of the District;
- 4) Facilities operated by the State park system located within the jurisdictional boundaries of the District;

5) Public universities (including community colleges) located within the jurisdictional boundaries of the District;

6) County fairgrounds located within the jurisdictional boundaries of the District; and

7) State agencies located within the jurisdictional boundaries of the District.

OO. “Non-Organic Recyclables” means non-putrescible and non-hazardous recyclable wastes including, but not limited to, bottles, cans, metals, plastics, and glass; or, as otherwise defined in 14 CCR Section 18982(a)(43).

PP. “Notice of Violation” or “NOV” means a notice that a violation has occurred that includes a compliance date to avoid an action to seek penalties; or, as otherwise defined in 14 CCR Section 18982(a)(45) or further explained in 14 CCR Section 18995.4.

QQ. “Organic Waste” means Solid Waste containing material originated from living organisms and their metabolic waste products, including, but not limited to, food, green material, landscape and pruning waste, organic textiles and carpets, lumber, wood, Paper Products, Printing and Writing Paper, manure, biosolids, digestate, and sludges; or, as otherwise defined in 14 CCR Section 18982(a)(46). Biosolids and digestate are as defined by 14 CCR Section 18982(a).

RR. “Paper Products” include, but are not limited to, paper janitorial supplies, cartons, wrapping, packaging, file folders, hanging files, corrugated boxes, tissue, and toweling; or, as otherwise defined in 14 CCR Section 18982(a)(51).

SS. “Printing and Writing Papers” include, but are not limited to, copy, xerographic, watermark, cotton fiber, offset, forms, computer printout paper, white wove envelopes, manila envelopes, book paper, note pads, writing tablets, newsprint, and other uncoated writing papers, posters, index cards, calendars, brochures, reports, magazines, and publications; or, as otherwise defined in 14 CCR Section 18982(a)(54).

TT. “Prohibited Container Contaminants,” means discarded materials placed in a container that are not identified as being permitted or are considered to be excluded waste.

UU. “Recovery” means any activity or process described in 14 CCR Section 18983.1(b); or, as otherwise defined in 14 CCR Section 18982(a)(49).

VV. “Recycled-Content Paper” means Paper Products and Printing and Writing Paper that consists of at least 30 percent, by fiber weight, postconsumer fiber; or, as otherwise defined in 14 CCR Section 18982(a)(61).

WW. “Remote Monitoring” means the use of the internet of things (IoT) and/or wireless electronic devices to visualize the contents of containers for purposes of identifying the quantity of materials in containers (level of fill) and/or presence of Prohibited Container Contaminants.



XX. "Restaurant" means an establishment primarily engaged in the retail sale of food and drinks for on-premises or immediate consumption; or, as otherwise defined in 14 CCR Section 18982(a)(64).

YY. "Route Review" means a visual Inspection of containers along a Hauler Route for the purpose of determining Container Contamination and may include mechanical Inspection methods such as the use of cameras; or, as otherwise defined in 14 CCR Section 18982(a)(65).

ZZ. "SB 1383" means Senate Bill 1383 of 2016 approved by the Governor of the State on September 19, 2016, which added Sections 39730.5, 39730.6, 39730.7, and 39730.8 to the State Health and Safety Code, and added Chapter 13.1 (commencing with Section 42652) to Part 3 of Division 30 of the State Public Resources Code, establishing methane emissions reduction targets in a Statewide effort to reduce emissions of short-lived climate pollutants.

AAA. "SB 1383 Regulations" means the Short-Lived Climate Pollutants: Organic Waste Reduction regulations developed by CalRecycle and adopted in 2020 that created 14 CCR, Division 7, Chapter 12 and amended portions of 14 CCR and 27 CCR.

BBB. "Self-Hauler" means a person or entity approved by the District, who, in compliance with all applicable requirements of this Chapter, hauls Solid Waste, Organic Waste or recyclable materials he or she has generated to another person or entity. Self-Hauler also includes a person or entity who Back-Hauls waste; or, as otherwise defined in 14 CCR Section 18982(a)(66). Back-Haul means generating and transporting Organic Waste to a destination owned and operated by the Generator using the Generator's own employees and equipment, or as otherwise defined in 14 CCR Section 18982(a)(66)(A).

CCC. "Single-Family" means of, from, or pertaining to any residential premises with fewer than five (5) units.

DDD. "Solid Waste" unless otherwise defined in State Public Resources Code Section 40191, means all putrescible and nonputrescible solid, semisolid, and liquid wastes, including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semi-solid wastes, and other discarded solid and semisolid wastes, with the exception that Solid Waste does not include any of the following wastes:

- 1) Hazardous waste, as defined in the State Public Resources Code Section 40141.
- 2) Radioactive waste regulated pursuant to the Radiation Control Law (Chapter 8 (commencing with Section 114960) of Part 9 of Division 104 of the State Health and Safety Code).
- 3) Medical waste regulated pursuant to the Medical Waste Management Act (Part 14 (commencing with Section 117600) of Division 104 of the State Health and Safety Code). Untreated medical waste shall not be disposed of in a Solid Waste landfill, as defined in



State Public Resources Code Section 40195.1. Medical waste that has been treated and deemed to be Solid Waste shall be regulated pursuant to Division 30 of the State Public Resources Code.

EEE. "Source Separated" means materials, including commingled recyclable materials, that have been separated or kept separate from the Solid Waste stream, at the point of generation, for the purpose of additional sorting or processing those materials for recycling or reuse in order to return them to the economic mainstream in the form of raw material for new, reused, or reconstituted products, which meet the quality standards necessary to be used in the marketplace, or as otherwise defined in 14 CCR Section 17402.5(b)(4). For the purposes of this Chapter, Source Separated shall include separation of materials by the Generator, property owner, property owner's employee, property manager, or property manager's employee into different containers for the purpose of collection.

FFF. "State" means the State of California.

GGG. "Supermarket" means a full-line, self-service retail store with gross annual sales of two million dollars (\$2,000,000), or more, and which sells a line of dry grocery, canned goods, or nonfood items and some perishable items; or, as otherwise defined in 14 CCR Section 18982(a)(71).

HHH. "Tier One Commercial Edible Food Generator" means a Commercial Edible Food Generator that is one of the following; or, as otherwise defined in 14 CCR Section 18982(a)(73):

- 1) Supermarket;
- 2) Grocery Store with a total facility size equal to or greater than 10,000 square feet;
- 3) Food Service Provider;
- 4) Food Distributor; or,
- 5) Wholesale Food Vendor.

III. "Tier Two Commercial Edible Food Generator" means a Commercial Edible Food Generator that is one of the following; or, as otherwise defined in 14 CCR Section 18982(a)(73):

- 1) Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet;
- 2) Hotel with an on-site Food Facility and 200 or more rooms;
- 3) Health facility with an on-site Food Facility and 100 or more beds;
- 4) Large Venue;
- 5) Large Event;

- 6) A State agency with a cafeteria with 250 or more seats or total cafeteria facility size equal to or greater than 5,000 square feet; or
- 7) A Local Education Agency facility with an on-site Food Facility.

JJJ. “Wholesale Food Vendor” means a business or establishment engaged in the merchant wholesale distribution of food, where food (including fruits and vegetables) is received, shipped, stored, prepared for distribution to a retailer, warehouse, distributor, or other destination; or, as otherwise defined in 14 CCR Section 189852(a)(76).

## **Chapter 2: Purposes**

- A. Assembly Bill (“AB”) 939 of 1989, the California Integrated Waste Management Act of 1989 (Public Resources Code Section 40000, et seq., as amended, supplemented, superseded and replaced from time to time and as implemented by regulations of the California Department of Resources, Recycling and Recovery (“CalRecycle”)), requires the District to reduce, reuse, and recycle (including composting), solid waste generated in the District to the maximum extent feasible before any incineration or landfill disposal of waste, to conserve water, energy, and other natural resources, and to protect the environment.
- B. AB 341 of 2011 places requirements on businesses, including multi-family property owners with five or more dwelling units, which generate a specified threshold amount of solid waste to arrange for recycling services and requires the District to implement a mandatory commercial recycling program.
- C. AB 1826 of 2014 requires businesses, including multi-family property owners with five or more dwelling units, which generate a specified threshold amount of solid waste, recycling, and organic waste per week to arrange for recycling services for that waste, and requires the District to implement a recycling program to divert organic waste from such businesses.
- D. Senate Bill (“SB”) 1383 of 2016, the Short-lived Climate Pollutant Reduction Act of 2016, requires CalRecycle to develop regulations to reduce organics in landfills as a source of methane. These regulations, adopted in 2020 (“SB 1383 Regulations”), place requirements on multiple entities including the District; single-family residential households; commercial businesses, including multi-family property owners with five or more dwelling units; commercial edible food generators, haulers, including self-haulers; food recovery organizations; and food recovery services to support achievement of statewide organic waste disposal reduction targets.
- E. The SB 1383 Regulations require the District to adopt and enforce an ordinance or other enforceable mechanism to implement relevant provisions of the SB 1383 Regulations.
- F. This Chapter implements the requirements of the SB 1383 Regulations.



**Chapter 3: Requirements for Single-Family Organic Waste Generators**

Single-Family Organic Waste Generators shall comply with the following requirements, except Single-Family Generators that meet the Self-Hauler requirements of this Code:

- A. Subscribe to the District’s Organic Waste collection service(s) for all Organic Waste generated as described below. The District shall have the right to review the number and size of a Generator’s containers to evaluate adequacy of capacity District provided for each type of collection service for proper separation of materials and containment of materials; and Single-Family Generators shall adjust their service level for their collection services as requested by the District. Generators may additionally manage their Organic Waste by preventing or reducing their Organic Waste, managing Organic Waste on site, and/or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).
- B. Shall place designated materials in designated containers. A person or entity is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the color requirements of the Regulations, prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first. Commencing January 1, 2022, labels will be placed on each new container or lid provided to generators consistent with the applicable container collection requirements and limitations of this Chapter specifying what materials are allowed to be placed in each container.

**Chapter 4: Requirements for Commercial Organic Waste Generators**

Organic Waste Generators that are Commercial Businesses, including Multi-Family Residential Dwellings, shall comply with the following requirements, except Commercial Businesses that meet the Self-Hauler requirements of this Code.

- A. Subscribe to the franchise hauler’s collection service(s) and comply with requirements of those service(s) as described below in paragraph (b) of this section. The District shall have the right to review the number and size of a Generator’s containers and frequency of collection to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials; and Commercial Businesses shall adjust their service level for their collection services as requested by the District.
- B. Generator shall place designated materials in the permitted containers. A person or entity is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the color requirements of the Regulations, prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first. “Commencing January 1, 2022, labels will be placed on each new container or lid provided to generators consistent with the applicable container collection requirements and limitations of this Chapter specifying what materials are allowed to be placed in each container.



- C. Supply and allow access to adequate number, size, and location of collection containers for employees, contractors, tenants, and customers, consistent with the District's collection service or, if self-hauling, per the Commercial Businesses' instructions to support its compliance with its self-haul program, in accordance with 6.77.090.
- D. Excluding Multi-Family Residential Dwellings, provide containers for the collection of Source Separated Organic Waste and Source Separated Recyclable Materials in all indoor and outdoor areas where disposal containers are provided for customers, for materials generated by that business. Such containers shall be visible and easily accessible. Such containers do not need to be provided in restrooms. If a Commercial Business does not generate any of the materials that would be collected in one type of container, then the business does not have to provide that particular container in all areas where disposal containers are provided for customers. Pursuant to 14 CCR Section 18984.9(b), the containers provided by the business shall have either:
  - (1) A body or lid that conforms with the container colors provided through the collection service provided by the District's franchised hauler. A Commercial Business is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the requirements of this subsection prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first.
  - (2) Container labels that include language or graphic images, or both, indicating the primary material accepted and the primary materials prohibited in that container, or containers with imprinted text or graphic images that indicate the primary materials accepted and primary materials prohibited in the container. Pursuant to 14 CCR Section 18984.8, the container labeling requirements are required on new containers commencing January 1, 2022.
- E. Multi-Family Residential Dwellings are not required to comply with container placement requirements or labeling requirements pursuant to 14 CCR Section 18984.9(b).
- F. Excluding Multi-Family Residential Dwellings, prohibit employees from placing materials in a container not designated for those materials or, if self-hauling, per the Commercial Businesses' instructions to support its compliance with its self-haul program in accordance with 6.77.090.
- G. Excluding Multi-Family Residential Dwellings, periodically inspect containers for contamination and inform employees if containers are contaminated and of the requirements to keep contaminants out of those containers pursuant to 14 CCR Section 18984.9(b)(3).

- H. Annually provide information to employees, contractors, tenants, and customers about Organic Waste Recovery requirements and about proper sorting of Source Separated Materials.
- I. Provide information as described in (h) in this Section before or within fourteen (14) days of occupation of the premises to new tenants.
- J. Provide or arrange access for the District or its agent to their properties during all Inspections conducted in accordance with 6.77.090 to confirm compliance with the requirements of this section.
- K. If a Commercial Business wants to self-haul, meet the Self-Hauler requirements of this Code, including Chapter 9 of this Ordinance.
- L. Nothing in this Section prohibits a Generator from preventing or reducing waste generation, managing Organic Waste on site, or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).
- M. Commercial Businesses that are Tier One or Tier Two Commercial Edible Food Generators shall comply with Food Recovery requirements, pursuant to 6.77.070.

#### **Chapter 5: Waivers for Generators**

- A. De Minimis Waivers. The District may waive a Commercial Business' obligations (including Multi-Family Residential Dwellings) to comply with some or all of the Organic Waste requirements of this Chapter if the Commercial Business provides documentation that the business generates below a certain amount of Organic Waste material as described below in subsection (a)(2). Commercial Businesses requesting a de minimus waiver shall:
  - (1) Submit an application specifying the services that they are requesting a waiver from and provide documentation as noted in subsection (a)(2) below.
  - (2) Provide documentation that either:
    - (A) The Commercial Business' total Solid Waste collection service is two cubic yards or more per week and Organic Waste comprises less than 20 gallons per week per applicable container of that business' total waste; or,
    - (B) The Commercial Business' total Solid Waste collection service is less than two cubic yards per week and Organic comprises less than 10 gallons per week per applicable container of the business' total waste.
  - (3) Notify the District if circumstances change such that the Commercial Business' Organic Waste exceeds the threshold required for waiver, in which case the waiver will be rescinded.



- (4) Provide written verification of eligibility for a de minimus waiver every 5 years and subject to reverification by the District, if the District has approved a de minimus waiver.
- B. Physical Space Waivers. The District may waive a Commercial Business' or property owner's obligations (including Multi-Family Residential Dwellings) to comply with some or all of the recyclable materials and/or Organic Waste collection service requirements of this Chapter if the District has evidence from its own staff, a hauler, licensed architect, or licensed engineer demonstrating that the premises lacks adequate space for the collection containers required for the Organic Waste collection requirements of this chapter. Commercial Businesses or property owners requesting a physical space waiver shall:
- (1) Submit an application form specifying the type(s) of collection services for which they are requesting a compliance waiver and provide documentation as noted below.
  - (2) Provide documentation that the premises lacks adequate space for containers including documentation from its hauler, licensed architect, or licensed engineer.
  - (3) Provide written verification to the District that it is still eligible for a physical space waiver every five years if the District has approved an application for a physical space waiver.
- D. The Enforcement Official will be responsible for review and approval of waivers.

#### **Chapter 6: Requirements for Commercial Edible Food Generators**

- A. Tier One Commercial Edible Food Generators must comply with the requirements of this Section commencing January 1, 2022, and Tier Two Commercial Edible Food Generators must comply with the requirements of this Section commencing January 1, 2024, pursuant to 14 CCR Section 18991.3.
- B. Large Venue or Large Event operators, not providing food services, but allowing for food to be provided by others, shall require Food Facilities operating at the Large Venue or Large Event to comply with the requirements of this Section, commencing January 1, 2024.
- C. Commercial Edible Food Generators shall comply with the following requirements:
- (1) Arrange to recover the maximum amount of Edible Food that would otherwise be disposed.
  - (2) Contract with or enter into a written agreement with Food Recovery Organizations or Food Recovery Services for:
    - (A) the collection of Edible Food for Food Recovery; or,



- (B) acceptance of the Edible Food that the Commercial Edible Food Generator self-hauls to the Food Recovery Organization for Food Recovery.
  - (3) Shall not intentionally spoil Edible Food that is capable of being recovered by a Food Recovery Organization or a Food Recovery Service.
  - (4) Allow the District's designated enforcement entity or designated third party enforcement entity to access the premises and review records pursuant to 14 CCR Section 18991.4.
  - (5) Keep records that include the following information, or as otherwise specified in 14 CCR Section 18991.4:
    - (A) A list of each Food Recovery Service or Food Recovery Organization that collects or receives its Edible Food pursuant to a contract or written agreement established under 14 CCR Section 18991.3(b).
    - (B) A copy of all contracts or written agreements established under 14 CCR Section 18991.3(b).
    - (C) A record of the following information for each of those Food Recovery Services or Food Recovery Organizations:
      - (i) The name, address and contact information of the Food Recovery Service or Food Recovery Organization.
      - (ii) The types of food that will be collected by or self-hauled to the Food Recovery Service or Food Recovery Organization.
      - (iii) The established frequency that food will be collected or self-hauled.
      - (iv) The quantity of food, measured in pounds recovered per month, collected or self-hauled to a Food Recovery Service or Food Recovery Organization for Food Recovery.
- D. If the Enforcement Official makes a request, then within 30 days of the request, Tier One Commercial Edible Foods Generators and Tier Two Commercial Edible Food Generators shall provide a Food Recovery report to the District that includes the following information:
- (A) A copy of all contracts or written agreements established under 14 CCR Section 18991.3(b).
  - (B) The quantity of food, measured in annual pounds recovered, collected or self-hauled to a Food Recovery Service or Food Recovery Organization for Food Recovery.

- (C) The name, address and contact information of the Food Recovery Service or Food Recovery Organization.
- E. Nothing in this ordinance shall be construed to limit or conflict with the protections provided by the California Good Samaritan Food Donation Act of 2017, the Federal Good Samaritan Act, or share table and school food donation guidance pursuant to Senate Bill 557 of 2017 (approved by the Governor of the State on September 25, 2017, which added Article 13 (commencing with Section 49580) to Chapter 9 of Part 27 of Division 4 of Title 2 of the State Education Code, and amended Section 114079 of the State Health and Safety Code, relating to food safety, as amended, supplemented, superseded and replaced from time to time.

### **Chapter 7: Requirements for Food Recovery Organizations and Services**

- A. Food Recovery Services collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(1):
  - (1) The name, address, and contact information for each Commercial Edible Food Generator from which the service collects Edible Food.
  - (2) The quantity in pounds of Edible Food collected from each Commercial Edible Food Generator per month.
  - (3) The quantity in pounds of Edible Food transported to each Food Recovery Organization per month.
  - (4) The name, address, and contact information for each Food Recovery Organization that the Food Recovery Service transports Edible Food to for Food Recovery.
- B. Food Recovery Organizations collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(2):
  - (1) The name, address, and contact information for each Commercial Edible Food Generator from which the organization receives Edible Food.
  - (2) The quantity in pounds of Edible Food received from each Commercial Edible Food Generator per month.
  - (3) The name, address, and contact information for each Food Recovery Service that the organization receives Edible Food from for Food Recovery.
- C. Food Recovery Organizations and Food Recovery Services shall inform Generators about State Food and Federal Good Samaritan Food Donation Act protection in written communications, such as in their contract or agreement established under 14 CCR Section 18991.3(b).



- D. Food Recovery Organizations and Food Recovery Services that have their primary address physically located in the District and contract with or have written agreements with one or more Commercial Edible Food Generators pursuant to 14 CCR Section 18991.3(b) shall report to the District the total pounds of Edible Food recovered in the previous calendar year from the Tier One and Tier Two Commercial Edible Food Generators they have established a contract or written agreement with pursuant to 14 CCR Section 18991.3(b) no later than July 1 of each year, commencing in 2023.
- E. Food Recovery Services and Food Recovery Organizations operating in the District shall provide information and consultation to the District, upon request, regarding existing, or proposed new or expanded, Food Recovery capacity that could be accessed by the District and its Commercial Edible Food Generators. A Food Recovery Service or Food Recovery Organization contacted by the District shall respond to such request for information within 60 days unless a shorter timeframe is otherwise specified by the District.

**Chapter 8: Requirements for Haulers, Facility Operators and Community Composting Operations**

A. Requirements for Haulers

- (1) Haulers providing residential, Commercial, or industrial Organic Waste collection services to Generators within the District's boundaries shall meet the requirements and standards of 14 CCR, Division 7, Chapter 12 as a condition of approval of contract, agreement, or other authorization to collect Organic Waste.
  - (2) Through written notice to the District, haulers shall identify the facilities to which they will transport Organic Waste.
  - (3) Haulers providing Organic Waste collection services shall comply with the applicable requirements of 14 CCR, Division 7, Chapter 12, Chapter 3.
  - (4) Haulers providing residential, Commercial industrial Organic Waste collection services shall transport Organic Waste to a facility, operation, activity, or property that recovers Organic Waste as defined in 14 CCR, Division 7, Chapter 12, Article 2.
  - (5) Haulers providing residential, Commercial industrial Organic Waste Collection Services shall obtain applicable approval of the District pursuant to 14 CCR Section 18988.1 and keep a record of the documentation of its approval by the District.
- B. Paragraph (a) of this section is not applicable to a hauler that consistent with Article 1, Chapter 9, Part 2, Division 30, commencing with Section 41950 of the Public Resources Code, is transporting Source Separated Organic Waste to a Community Composting site or to a hauler that is lawfully transporting C&D in a manner that complies with 14 CCR Section 18989.1 and applicable requirements of this Code.



C. Requirements for Facility Operators and Community Composting Operations

- (1) Owners of facilities, operations, and activities that recover Organic Waste, including, but not limited to, Compost facilities, in-vessel digestion facilities, and publicly owned treatment works shall, upon the District's request, provide information regarding available and potential new or expanded capacity at their facilities, operations, and activities, including information about throughput and permitted capacity necessary for planning purposes. Entities contacted by the District shall respond within 60 days.
- (2) Community Composting operators, upon the District's request, shall provide information to the District to support Organic Waste capacity planning, including, but not limited to, an estimate of the amount of Organic Waste anticipated to be handled at the Community Composting operation. Entities contacted by the District shall respond within 60 days unless a shorter timeframe is otherwise specified by the District.

**Chapter 9: Self-Hauler Requirements**

In addition to any other requirements for Self-Haulers:

- A. Self-Haulers of Organic Waste shall comply with the requirements in 14 CCR Section 18988.3.
- B. Self-Haulers shall source separate all recyclable materials and Organic Waste (materials that the District otherwise requires Organic Waste Generators to separate for collection in the District's organics and recycling collection program) generated on-site from Solid Waste in a manner consistent with 14 CCR Section 18984.1, or shall haul Organic Waste to a High Diversion Organic Waste Processing Facility as specified in 14 CCR Section 18984.3.
- C. Self-Haulers shall haul their Source Separated Recyclable Materials to a facility that recovers those materials; and haul their Source Separated Organic Waste to a Solid Waste facility, operation, activity, or property that processes or recovers Source Separated Organic Waste. Alternatively, Self-Haulers may haul Organic Waste to a High Diversion Organic Waste Processing Facility.
- D. Self-Haulers that are Commercial Businesses (including Multi-Family Residential Dwellings) and Single-Family Organic Waste Generators shall keep a record of the amount of Organic Waste delivered to each Solid Waste facility, operation, activity, or property that processes or recovers Organic Waste; each business issued a self-haul permit shall, every calendar quarter, on or before April 15, July 15, October 15, and January 15, file a report detailing the following information:
  - (1) Delivery receipts and weight tickets from the entity accepting the waste.
  - (2) The amount of material in cubic yards or tons transported by the Generator to each entity.

- (3) If the material is transported to an entity that does not have scales on-site, or employs scales incapable of weighing the Self-Hauler's vehicle in a manner that allows it to determine the weight of materials received, the Self-Hauler is not required to record the weight of material but shall keep a record of the entities that received the Organic Waste.
- F. Self-Haulers that are Commercial Businesses (including Multi-Family Self-Haulers) shall provide information collected in paragraph (c) of this section to the District, if requested.

### **Chapter 10: Compliance with CALGreen Recycling Requirements**

- A. In addition to any other requirements of this, the following requirements also apply:
- (1) For projects covered by the California Green Building Standards Code, 24 CCR, Part 11, the applicants must, as a condition of the District's permit approval, comply with the following:
    - (A) Where five (5) or more Multi-Family dwelling units are constructed on a building site, provide readily accessible areas that serve occupants of all buildings on the site and are identified for the storage and collection of materials, consistent with the collection program offered by the District's franchised hauler, or comply with provision of adequate space for recycling for Multi-Family and Commercial premises pursuant to Sections 4.408.1, 4.410.2, 5.408.1, and 5.410.1 of the California Green Building Standards Code, 24 CCR, Part 11 as amended July 1, 2019 and effective January 1, 2020.
    - (B) Where new commercial construction or additions will result in more than 30% of the floor area, provide readily accessible areas identified for the storage and collection of materials, consistent with the collection program offered by the District, or shall comply with provision of adequate space for recycling for Multi-Family and Commercial premises pursuant to Sections 4.408.1, 4.410.2, 5.408.1, and 5.410.1 of the California Green Building Standards Code, 24 CCR, Part 11 as amended July 1, 2019 and effective January 1, 2020.
- B. For Organic Waste commingled with C&D, the requirements of 24 CCR Sections 4.408.1 and 5.408.1, as amended July 1, 2019 and effective January 1, 2020 shall be complied with.

### **Chapter 11: Model Water Efficient Landscaping Ordinance Requirements**

Property owners or their building or landscape designers, including anyone requiring a building or planning permit, plan check, or landscape design review from the District, who are constructing a new (Single-Family, Multi-Family, public, institutional, or Commercial) project with a landscape area greater than 500 square feet, or rehabilitating an existing landscape with a total landscape area greater than 2,500 square feet, shall comply with Sections 492.6(a)(3)(B)



(C), (D), and (G) of the MWELo, including sections related to use of Compost and mulch, as amended September 15, 2015.

### **Chapter 12: Procurement Requirements for Direct Service Providers and Vendors**

Direct service providers to the District and all vendors providing Paper Products and Printing and Writing Papers must comply with the District's policy regarding recovered organic waste product procurement, including Recycled-Content Paper procurement.

### **Chapter 13: Inspections and Investigations by the District**

- A. District representatives and/or its designated entity, including Designees, are authorized to conduct Inspections and investigations, at random or otherwise, of any collection container, collection vehicle loads, or transfer, processing, or disposal facility for materials collected from Generators, or Source Separated materials to confirm compliance with this Chapter by Organic Waste Generators, Commercial Businesses (including Multi-Family Residential Dwellings), property owners, Commercial Edible Food Generators, haulers, Self-Haulers, Food Recovery Services, and Food Recovery Organizations, subject to applicable laws. This Section does not allow the District, its Designees, or agents to enter the interior of a private residential property for inspection. For the purposes of inspecting Commercial Business containers for compliance with this Article, the District may conduct container Inspections for Prohibited Container Contaminants.
- B. A regulated entity shall provide or arrange for access during all Inspections (with the exception of residential property interiors) and shall cooperate with the District representative and/or its designated entity, including Designees, during such Inspections and investigations. Such Inspections and investigations may include confirmation of proper placement of materials in containers, Edible Food Recovery activities, records, or any other requirement of this Chapter described herein. Failure to provide or arrange for:
- (1) access to an entity's premises;
  - (2) installation and operation of Remote Monitoring equipment; or,
  - (3) access to records for any Inspection or investigation
- is a violation of this Chapter and may result in penalties described herein.
- C. Any records obtained by the District during its Inspections, Remote Monitoring, and other reviews shall be subject to the requirements and applicable disclosure exemptions of the Public Records Act as set forth in State Government Code Section 6250 et seq.
- D. The District representative, its Designees and agents are authorized to conduct any Inspections, Remote Monitoring, or other investigations as reasonably necessary to further the goals of this Article, subject to applicable laws.



- E. The District shall receive written complaints from persons regarding an entity that may be potentially non-compliant with SB 1383 Regulations, including receipt of anonymous complaints in accordance with 14 CCR Section 18995.3.

**Chapter 14: Enforcement**

- A. Violation of any provision of this Chapter shall constitute grounds for issuance of a Notice of Violation and assessment of a fine by the Enforcement Official. Enforcement Actions under this Chapter are issuance of an administrative citation and assessment of a fine. The District's procedures on imposition of administrative fines are hereby incorporated in their entirety, as modified from time to time, and shall govern the imposition, enforcement, collection, and review of administrative citations issued to enforce this Chapter and any rule or regulation adopted pursuant to this Article, except as otherwise indicated in this Article. Other remedies allowed by law may be used, including civil action or prosecution as a misdemeanor or infraction. The District may pursue civil actions in the State courts to seek recovery of unpaid administrative citations. The District may choose to delay court action until such time as a sufficiently large number of violations, or cumulative size of violations exist such that court action is a reasonable use of District staff and resources.
- B. Enforcement pursuant to this Chapter may be undertaken by the Enforcement Official.
- C. Fines for Violations. The fines for violations of the provisions of this Chapter are as follows, subject to modifications by resolution of the District Board of Directors:
  - (1) For a first violation, the penalty shall be \$150 per violation.
  - (2) For a second violation, the penalty shall be \$500 per violation.
  - (3) For a third or subsequent violation, the penalty shall be \$1,000 per violation.
- D. Compliance Deadline Extension Considerations

The District may extend the compliance deadlines set forth in a Notice of Violation if it finds that there are extenuating circumstances beyond the control of the respondent that make compliance within the deadlines impracticable, including the following:

- (1) Acts of God such as earthquakes, wildfires, flooding, and other emergencies or natural disasters;
- (2) Delays in obtaining discretionary permits or other government agency approvals; or,
- (3) Deficiencies in Organic Waste recycling infrastructure or Edible Food Recovery capacity and the District is under a corrective action plan with CalRecycle pursuant to 14 CCR Section 18996.2 due to those deficiencies.

**Section 2 CEQA.** The District Board of Directors finds that this Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Sections 15061(b)(3) and 15308 on the grounds that it can be seen with certainty that the enhanced solid waste regulations, as provided for in this Ordinance will not have a significant effect on the environment and that the new requirements, which strengthen requirements for the handling of solid waste, represent actions by a regulatory agency (the District) for the protection of the environment.

**Section 3. SEVERABILITY.** If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The District Board of Directors hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

**Section 6. OPERATIVE DATE OF ORDINANCE.** This Ordinance shall become operative on Month XX, 2022.

**PASSED, APPROVED, AND ADOPTED** by the Board of Directors of the Rubidoux Community Services District this XX day, of Month, 2022.

\_\_\_\_\_  
Hank Trueba Jr.  
President

ATTEST:

\_\_\_\_\_  
Jeffrey D. Sims  
District Secretary

CERTIFICATION

STATE OF CALIFORNIA )

COUNTY OF RIVERSIDE ) ss.

RUBIDOUX COMMUNITY SERVICES DISTRICT

Draft: 12-16-2021

I, Jeffrey D. Sim, Secretary of the Rubidoux Community Services District, do hereby certify that the foregoing Ordinance No. 2021-129 was duly introduced at a meeting of the District Council of the District of Jurupa Valley on the 16<sup>th</sup> day of December, 2021, and thereafter at a regular meeting held on the XX day of Month, 2022, it was duly passed and adopted by the following vote of the District Board of Directors:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the District of Jurupa Valley, California, this XX day of Month, 2022.

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Jeffrey D. Sims,  
Secretary, Rubidoux Community Services District



11. CONSIDER AWARD OF PROFESSIONAL SERVICES TO RUHNAU CLARKE  
ARCHITECTS FOR DISTRICT BUILDING OPTION STUDY:

**DM 2021-86**

# Rubidoux Community Services District

## Board of Directors

John Skerbelis  
Hank Trueba Jr.  
Armando Muniz  
Bernard Murphy  
F. Forest Trowbridge

## General Manager

Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2021-86**

December 16, 2021

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consider Award of Professional Services to Ruhnau Clarke Architects For District Building Option Study

## **BACKGROUND:**

The District Board of Directors of Rubidoux Community Services District ("District") has over the years considered potential options for new building facilities. These include:

- A. A new two-story glass building located on the vacant lot behind Stater Brothers.
- B. The County Fleet Building either purchasing alone or in partnership with the City of Jurupa Valley.
- C. Remodel of 3590 Rubidoux Blvd. (current location) and building a Field Function Building with goal of consolidating all staff in one location.
- D. 5473 Mission Blvd. for administrative functions and remodeling 3590 Rubidoux Blvd. for field operations.

Option A was deemed too expensive and the architecture inconsistent with the desired "Mission Village" planning concept. Option B is no longer an opportunity as the City of Jurupa Valley has purchased the property alone after the Board decided the Fleet Building was not going to be functional for joint use without substantive remodeling and expense. Option C remains viable but would need further refinement (fuel station and perimeter security fencing) and an evaluation of how to maintain continuity of business during remodeling efforts.

The County of Riverside owns 5473 Mission Blvd. and plans to surplus it. The County has provided the District a right-of-entry to evaluate interest for its purchase.



At its September 16, 2021 Board Meeting the Board authorized staff to hire Ruhnau Clarke to do preliminary space layouts for 5473 Mission Blvd. and based on the preliminary layouts it appears the building could be remodeled and facilitate District Administrative functions.

To provide a comprehensive evaluation of building needs, staff recommends the following work be done by Ruhnau Clarke:

1. Finalize space layouts for 5473 Mission Blvd. and generate project cost estimates. The estimate would include perimeter security fencing and lighting.
2. Develop a remodeling plan for 3590 Rubidoux Blvd. for Field Functions only. This option would include a “butler” building and perimeter security fencing. The butler building would be sized to store District Fleet vehicles and materials in a secure manner during non-working hours. Also included with this option would be addition of a new fueling station and vehicle wash area.

The combined project cost of remodeling 5473 Mission Blvd. and 3590 Rubidoux Blvd. would be compared against the cost of Option C.

Ruhnau Clarke has submitted a proposal dated December 13, 2021 to help the District have appropriate information to make a decision on which option to proceed with. The goal is to have a final decision by the first meeting in February so we can advise the County of Riverside one way or another regarding 5473 Mission Blvd. Ruhnau Clarke requests a budget authorization of \$32,900 includes a budget of \$500 for reimbursables. The budget is a not to exceed amount.

In the FY 2022 General Fund Budget, Line 45 included \$25,000 for Office Improvements. Of this budget, \$6,750 was committed to prior work by Ruhnau Clarke. This leaves \$18,250. It is recommended instead of using this remaining budget, the Board authorize a budget amendment to allocate \$32,900 from the Field/Admin Building Reserve Fund that has a balance of \$706,366.66 (as of November 30, 2021) to pay for this work by Ruhnau Clarke.

**RECOMMENDATION:**

Staff recommends the Board of Directors approve and authorize the General Manager to:

1. Amend the District FY 2022 Budget by allocating \$32,900 from the Field/Admin Building Reserves to the General Fund Line 45 – Office Improvements.
2. Issue Task Order No. 2 under Master Agreement RCSD 2021-04 to Ruhnau Clarke in an amount of not to exceed amount of \$32,900.

*<signature on following page>*



Respectfully,



JEFFREY D. SIMS, P. E.  
General Manager

Attach:

1. DM 2021-62, dated September 16, 2021
2. Ruhnau Clarke Proposal Letter dated December 13, 2021

# Rubidoux Community Services District

## Board of Directors

John Skerbelis  
Hank Trueba Jr.  
Armando Muniz  
Bernard Murphy  
F. Forest Trowbridge

**General Manager**  
Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2021-62**

September 16, 2021

**To:**            Rubidoux Community Services District  
                    Board of Directors

**Subject:**    Consider Architectural Services for Due Diligence Related to 5473 Mission Blvd., Jurupa Valley

## **BACKGROUND:**

Recently the County of Riverside has indicated it intends to surplus a building it owns at 5473 Mission Blvd., Jurupa Valley, CA. This property includes a 3,528 SF building built in around year 2000 and approximately 32 parking spaces and 3 handicap spaces. Currently the building is vacant after the County Family Resources Center use ended June 30, 2021.

Staff has visited the site and it is obvious the property would not be suitable to house the combined Rubidoux Community Services District ("District") administrative and field functions. Investigating use of 5473 Mission Blvd. for the District contemplates moving District Administrative functions to 5473 Mission Blvd., and having District Field functions consolidated at 3590 Rubidoux Blvd. The Pacific Avenue building where Field Functions are currently partially located would be vacated.

Per discussion with the County, the County wants to surplus (sell) 5473 Mission Blvd. and since the District was the first in expressing interest has offered the District the following options:

1.     A low-cost annual lease rate and they continue to own the property; the District would assume cost of maintenance and related expenses associated with the building.
2.     Initiating the surplus process to sell the property without a lease period. Under this option, all public entities would be noticed of the opportunity of making an offer to purchase.

Although the building is in relatively good shape, there are two major concerns the District would need to address with occupying 5473 Mission. First is security of the perimeter of the property, and second, security for customer interface for bill pay, etc.

The County has indicated it understands the District will need to do its due diligence to decide to either lease or buy the building. To that end the County is preparing a Right of Entry in favor of the District to provide the District access to 5473 Mission for a period of 2 to 3 months to do due diligence work. Ruhnau Clarke Architects of Riverside, CA has helped the District in the past and has provided the District with a proposal in the amount of \$6,750 to provide a basic office layout, necessary building and site improvements, and an initial budget for the work. Staff believes it prudent to get professional assistance in making this type of decision.

This work can be funded using budget included in the approved District FY 2022 Budget – General Fund; Line 45 - Office Improvements.

**RECOMMENDATION:**

Staff recommends the District Board of Directors consider authorizing the General Manager to sign a Task Order with Ruhnau Clarke Architects in the amount of \$6,750 for due diligence efforts associated with 5473 Mission Blvd.

Respectfully,



JEFFREY D. SIMS, P. E.  
General Manager

Attach:

1. Ruhnau Clarke Proposal dated September 9, 2021
2. Initial building layout





September 9, 2021

**Re: Feasibility Study Fee Proposal for Rubidoux Community Services District - Building C @ 5473 Mission Blvd.**

Mr. Jeff Sims

Dear Mr. Sims,

General Manager

We are pleased to present this feasibility study proposal for the Rubidoux Community Services District.

**Rubidoux Community Services District**

It is our understanding that this feasibility study would be comprised of a programmatic and spatial analysis for the modernization of the existing building at 5473 Mission Blvd. to house the district's administrative and engineering staff. This study will provide a basic layout, necessary building and site improvements and an initial budget for the work.

3590 Rubidoux Blvd, CA. 92509  
951-684-7580

The feasibility study will include a tour of the site and exhibit for improvements. It will also include one (1) workshop presentation to the RCSD Board, as required. The feasibility package would include a development area analysis, site masterplan, and ROM costs to describe the uses, circulation, parking, and project elements.

[jsims@rcsd.org](mailto:jsims@rcsd.org)

Based on the above scope of services, we propose to complete the feasibility study on an hourly fee basis as follows:

- Option Analysis: estimated at 50 hours. We would propose to complete the work for an hourly fee basis of \$135 / Hour for a total not to exceed fee of \$6,750.

Any time not spent would not be billed. We also recommend a separate amount of \$500 for reimbursables.

Please let me know if you have any questions or concerns with the proposal, fees, or the assumed scope of work. We look forward to working with you and are ready to proceed immediately. Thank you for the opportunity to provide our services to you.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Roger Clarke", written over a horizontal line.

Roger Clarke  
President  
Ruhnau Clarke Architects  
Tel. 951.684.4664  
Email: [rclarke@ruhnaucclarke.com](mailto:rclarke@ruhnaucclarke.com)



December 13, 2021

**Re: Feasibility Study Fee Proposal for Rubidoux Community Services District  
Rubidoux 5473 Mission and 3590 Rubidoux**

Dear Mr. Sims,

**Mr. Jeff Sims**

**General Manager, Rubidoux  
Community Services District**

3590 Rubidoux Blvd, CA. 92509  
951-684-7580

[jsims@rcsd.org](mailto:jsims@rcsd.org)

We are pleased to present this feasibility study proposal for the Rubidoux Community Services District.

It is our understanding that we will look at 4 options for the District to analyze facility improvements.

This portion of the study will look at the following 4 things:

1. Layout and cost to remodel 5473 Mission to meet District's functional needs (admin, Board Room, and customer interface) and perimeter security.
2. Layout and cost to remodel 3590 Rubidoux for an Operation-only function.
3. Layout and cost to add a Butler-style building in our vacant lot behind Stater Brothers.
4. Layout and cost of remodeled 3590 Rubidoux with a Butler building on vacant lot and for a combined Admin. and Field Facility.

Options 3 and 4 would include perimeter security improvements.

Based on the above scope of services, we propose to complete the feasibility study on an hourly fee basis as follows:

1. Develop floor plans and elevations, site plan and estimate for 5437 Mission Blvd. Estimated at 36 hours \$5,400.
2. Develop plans for remodel, phasing and costs for existing headquarters building at 3590 Rubidoux. We estimate the work for this at 60 hours @ \$150/hr or \$9,000.
3. Develop plan, site plan and estimate for metal building for equipment and materials to be stored. We estimate this to be an additional 60 hours @ \$150/hr or \$9,000.
4. Item 4 will provide a combined estimate for the remodel and new metal building at 3590 Rubidoux. Both items 3 and 4 will provide for appropriate security fencing options. Option 4 will identify costs for fueling facilities. We estimate this at an additional 30 hours @ \$150/hr or \$4,500.

We would also request an allowance of an additional 30 hours for time to prepare and present the project and to cover additional meetings. This cost is therefore \$4,500.

The combined hourly not to exceed amount is estimated at \$32,400.

Any time not spent for any phase would not be billed. We also recommend a separate amount of \$500 for reimbursables.

Please let me know if you have any questions or concerns with the proposal, fees, or the assumed scope of work. We look forward to working with you and are ready to proceed immediately. Thank you for the opportunity to provide our services to you.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Roger Clarke", written over a horizontal line.

**Roger Clarke**  
President  
Ruhnau Clarke Architects  
Tel. 951.684.4664  
Email: [rclarke@ruhnaucclarke.com](mailto:rclarke@ruhnaucclarke.com)

12. DIRECTORS COMMENTS – NON-ACTION



13. ADJOURNMENT