

Rubidoux Community Services District

Board of Directors

Bernard Murphy, President
John Skerbelis, Vice-President
Armando Muniz
F. Forest Trowbridge
Hank Trueba Jr.

General Manager

Brian R. Laddusaw



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

Thursday, November 16, 2023, at 4:00 PM

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

Members of the public wanting to attend and/or address the Board virtually may do so by using the Zoom App or website for free at: <https://zoom.us/>

- Meeting ID is **994 957 9980**
- Passcode is: rcsd
- Call into the meeting number 1-669-444-9171

Only one person at a time may speak by telephone or Zoom and only after being recognized by the President of the Board.

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require a two-thirds vote of the entire Board, or, if fewer than two-thirds of the members are present, a unanimous vote of those members present, making findings that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the posting of the agenda.

1. **CALL TO ORDER** – Bernard Murphy, President
2. **PLEDGE OF ALLEGIANCE** – General Manager
3. **ROLL CALL** – General Manager
4. **PUBLIC COMMENTS**

Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to five minutes.

No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

5. **CONSENT CALENDAR**

Consent Calendar items are expected to be routine and non-controversial and are to be acted upon by the Board by one motion, without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Agenda.

- A. Approval of Minutes for November 2, 2023, Regular Meeting
- B. Consideration to Approve November 17, 2023, Salaries, Expenses and Transfers

6. **CORRESPONDENCE AND RELATED INFORMATION**

7. **REPORTS**

- A. Operations Report (Second Meeting Each Month)
- B. Emergency and Incident Report (Second Meeting Each Month)
- C. General Manager and Staff Reports / Updates
- D. Committee Reports

8. ACTION / DISCUSSION ITEMS

- A. **DM 2023-100:** Receive, File and Move to Issue Rubidoux Community Services District Draft Financial Statements for Fiscal Year Ending June 30, 2023
- B. **DM 2023-101:** Consideration to Approve Amendment No. 1 to Employment Agreement and Amend Salary Schedule for Fiscal Year 2023|2024
- C. **DM 2023-102:** Consideration to Schedule Employees' Annual End-of-Year Luncheon

9. DIRECTORS COMMENTS AND REQUESTS

10. NEXT MEETING

Thursday, December 7, 2023, at 4:00 p.m.

11. ADJOURNMENT

Any person with a disability who requires a modification or accommodation in order to participate in this meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Rubidoux Community Services District Board of Directors during the meeting, should contact the Rubidoux Community Services District Administrative Department, at (951) 684-7580 or admin@rcsd.org, no fewer than two (2) business days prior to this meeting to enable the Rubidoux Community Services District to make reasonable arrangements to assure accessibility or language assistance for this meeting.

DECLARATION OF POSTING

I, Brian Laddusaw, General Manager and Board Secretary to the Rubidoux Community Services District, certify that a copy of this has been posted in the District's main office, 3590 Rubidoux Blvd., Jurupa Valley, and on its website no less than seventy-two (72) hours before the start of the meeting.



Brian Laddusaw
General Manager-Secretary

4. **PUBLIC COMMENTS**

5. CONSENT CALENDAR

A. Approval of Minutes for November 2, 2023, Regular Meeting

MINUTES OF REGULAR MEETING
November 2, 2023
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
John Skerbelis
F. Forest Trowbridge
Hank Trueba, Jr.

DIRECTORS ABSENT:

STAFF PRESENT: Brian Laddusaw, General Manager
Kirk Hamblin, Director of Finance and Administration
Ted Beckwith, Director of Engineering
Miguel Valdez, Director of Operations
Melissa Trujillo, HR Generalist/Safety and Facilities Coordinator

ITEM 1. Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Murphy, at 4:00 P.M., Thursday, November 2, 2023, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 2. PLEDGE OF ALLEGIANCE – General Manager

ITEM 3. ROLL CALL – General Manager

ITEM 4. PUBLIC COMMENTS

No members of the public were present to provide public comment.

ITEM 5. CONSENT CALENDAR

A. Approval of Minutes for October 19, 2023, Regular Meeting

B. Consideration to Approve November 3, 2023, Salaries, Expenses and Transfers

C. DM 2023-98: Receive and File Statement of Cash Asset Schedule Report Ending September 2023.

BACKGROUND

Attached for the Board of Directors' consideration is the September 2023 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$263,278.54 for District controlled accounts. With respect to District "Funds in Trust", we show \$5,998.88 which has been earned and posted. The district has a combined YTD interest earned total of \$269,277.42 as of September 30, 2023.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$12,760,661.91 ending September 30, 2023. That's **\$1,399,070.84 LESS** than July 1, 2023, beginning balance of \$14,159,732.75.

Further, the District's Field/Admin Fund current fund balance is \$750,044.21.

Submitted for the Board of Directors consideration is the ***September 2023 Statement of Cash Asset Schedule Report*** for your review and acceptance this afternoon.

Director Trueba moved, and Director Muniz seconded to approve the Consent Calendar as presented.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 6. CORRESPONDENCE AND RELATED INFORMATION

The first article was from the Department of Water Resources State of California regarding the current reservoir conditions. It is predicted that the upcoming rainy season is anticipated to be another heavy season or El Niño. The reservoirs in northern California are still mostly full. The next article was from the droughtmonitor.unl.edu, regarding the U.S. Drought Monitor California. The next article was from calmatters.org, entitled: "Another wet winter looms. California needs to get serious about water management." The final article was from pasoroblesdailynews.com, entitled "New Tesla battery installed at SLO water treatment plant.

ITEM 7. REPORT

A. Operations Report (Second Meeting Each Month)

B. Emergency and Incident Report (Second Meeting Each Month)

Chief Otterman reported the Incidents Reported for the month of September 2023 and Special District Rubidoux CSD. Station 38 had a total of 268 calls. 190 calls, 70.9% were medical aides. Additionally, there was a report for the City of Jurupa Valley. There were 30 False Alarms, 11.2%, 2 Other Misc, .7%, 5 Other Fire, 1.9%, 8 Public Service Assist, 3%, 5 Standby, 1.9%, 21 Traffic Collisions, 7.8%, 1 Vehicle Fire, 0.4% and 4 Wildland Fires, 1.5%.

C. General Manager and Staff Report/Updates

RCSD will be participating in the Veteran's parade on November 11, 2023, at 9:00 am. The route will be from Riverview to Crestmore, with an event at Flabob afterwards. There is a Water for All lunch on Wednesday, November 29th, at the Renaissance Esmerelda Resort and Spa in Indian Wells from 12:00-2:00.

D. Committee Reports

There were no meetings to report on.

ITEM 8. ACTION/DISCUSSION ITEMS

A. DM 2023-97: Consider Award of Professional Services Contract for the Design of District Well 25, a Raw Water Pipeline from Well 25 to the Leland Thompson Plant and Upgrades to the Water Treatment Facilities at the Leland Thompson Plant.

BACKGROUND

In May 2022, the Rubidoux Community Services District (“District”) Board of Directors (“Board”) adopted Resolution No. 2022-890, a Resolution which applied for a joint grant (“The Grant” or “Grant”) with Western Municipal Water District (“Western Water”) and Riverside Highlands Water Company (“Riverside Highlands”) under DM 2023-38. On July 10, 2023, Western Water received the Notice of Award of the Grant for which the District is a subrecipient from the United States Bureau of Reclamation (“USBR”) for the construction of Well 25 and related treatment facilities. This Grant only covers the cost of Construction. Preparation of Construction Documents is not reimbursable under the terms of the Grant.

Well 25 is a Master Planned Well Facility with an estimated cost in 2021, including associated treatment facilities, of approximately \$2,915,000 and this matching grant will pay 50% of the estimated cost of developing this well and associated treatment up to a maximum amount of \$1,457,500. The District has in its Fiscal Year 2023-24 (“FY 2023-24”) budget \$1,700,000 in the Water Capital Improvement (“Water CIP”) Budget line item #12 in anticipation of receiving the Grant.

As indicated in DM 2023-84, the Grant terms require the District to submit certain performance reports to USBR during construction of the well and related treatment and to award the contract for the construction by November 2024 with completion of the project by the end of September 2026.

Requests for competitive proposals were sent out to six engineering consultants: Hazen and Sawyer, Krieger and Stewart, Steve Andrews Engineering, Webb & Associates, West Yost Engineers and WSC Engineers.

Two of the consultants declined the work via emails which are attached. These firms are Hazen and Sawyer and WSC Engineers. Two other firms also declined the work via phone conversations. These firms are West Yost Engineers and Steve Andrews Engineering.

The District received proposals from only two consultants, namely Webb and Associates (“Webb”) and Krieger and Stewart (“K&S”). No other competitive proposals were received.

The scope of work is quite extensive, being to develop a new well site, a raw water pipeline from the new well to the treatment facility at the Leland Thompson Water Treatment Plant (“Thompson Plant”) and expansion of the Thompson Plant to treat the additional volume of water produced by the well. This project is expected to take three years to complete from the initial design to the final completion of bringing the well on-line, providing potable water to the District’s customers.

Webb’s proposal is \$739,388 and K&S’s proposal is \$746,000. Both proposals are from firms competent and knowledgeable of the District’s water system. After careful consideration of both proposals Staff determined even though both proposals were competitive, comprehensive and complete, Webb’s proposal included construction support of Contractor Submittals and Inspection during the course of the work and was also slightly cheaper. Staff recommends the District hire Webb to perform this critical task. The FY 2023-24 Water CIP Budget includes funding for the development of Well 25 in the amount of \$1,700,000 providing adequate funding for this effort. Payment for this effort will be phased based upon the phases laid out in Webb’s proposal, namely Well design, Pipeline Design, Treatment Design and Construction Oversight. As this proposal has several components a phased Task Order approach is recommended by issuing separate task orders for each phase. It is also recommended to include a 10% contingency to the work to address any changes which may result in extra work during the design of this project. This is approximately \$74,000. The total amount authorized is therefore \$814,000. As this project is a Master Planned project, funding of this project would come from the District’s Water CIP Mainline (Capacity Fee) cash reserves account. As of October 16, 2023, this account has a balance of approximately \$2,600,000, which is more than sufficient to cover this scope of work.

Staff also realizes there may be additional unforeseen expenses with development of this well such as costs of determining the subsurface profile of the well and contaminants to be treated as well as having a quality assurance review of the design plans done in order to avoid unexpected costs during construction. Staff will return to the Board when these costs and efforts are known for additional authorization to do these important tasks.

Director Trueba moved, and Director Trowbridge seconded to approve the following:

1. Authorize the expenditure of up to \$814,000 on the design effort for Well 25 a raw water pipeline from the Well to the Leland Thompson Water Treatment Facility and associated treatment.
2. Authorize the General Manager to issue phased Task Orders to Webb and Associates in the total amount of \$739,388 for this work.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

B. DM 2023-99: Distribution for Review and Discussion – Rubidoux Community Services District Draft Financial Statements for Fiscal Year Ending June 30, 2023.

BACKGROUND

Attached for the Board of Director’s review and discussion id Rubidoux Community Services District’s draft financial statements for the fiscal year ending June 30, 2023. The financial

statements were prepared by the CPA firm of Rogers, Anderson, Malody, and Scott (RAMS). The financial statements include RAMS independent auditor's report and contains management's discussion and analysis, government-wide financial statements, fund financial statements, notes to the financial statements, required supplementary information, other information, and the independent auditor's report on internal control.

The attached draft is currently going through the District's final review; however, no material changes are anticipated. As has been the District's practice, staff is presenting the Board with an advance copy to review at your leisure.

If you have any comments, questions, or concerns about anything in the draft financial statements, please bring it to staff's attention anytime between now and Thursday November 9, 2023, to present a final version of the draft financial statements for the Board's acceptance and filing.

The Director's would like auditors to be present at the next board meeting. DM was for informational purposes only. No action taken by the Board.

CLOSED SESSION BEGINS AT 4:29 PM

C. CLOSED SESSION: Pursuant to California Government Code Section 54956.9: Status Update on PFAS Contamination Litigation Case, Rubidoux CSD v. 3M, DuPont, and Others.

The Board of Directors have decided to opt into the class action lawsuit.

D. CLOSED SESSION: Pursuant to California Government Code Section 54956.9: Evaluation of District General Manager.

CLOSED SESSION ENDS AT 4:57 PM

RECESS BETWEEN 4:57 PM – 5:00 PM

BOARD MEETING RESUMES AT 5:00 PM

ITEM 9. DIRECTOR'S COMMENTS AND REQUESTS

The Directors that have the new tablets commented that they are enjoying using them. Director Murphy stated that with the drought and the water storage, it will be an issue that continues on. Some years there is rainfall that is above average and other years it is below average. The thing to do is to make sure there is a system in place to provide the water regardless. He is glad to see the District is doing that by drawing the additional well.

ITEM 10. Next Meeting – Thursday, November 16, 2023, at 4:00 p.m.

ITEM 11. ADJOURNMENT – President Murphy adjourned the meeting at 5:05 PM.

5. **CONSENT CALENDAR** (continued)

B. Consideration to Approve November 17, 2023, Salaries, Expenses and Transfers

RUBIDOUX COMMUNITY SERVICES DISTRICT
 NOVEMBER 16, 2023 (BOARD MEETING)
FUND TRANSFER AUTHORIZATION

NET PAYROLL 11/24/23	81,100.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 11/27/23	30,000.00
WIRE TRANSFER: STATE PAYROLL TAXES 11/27/23	6,300.00
WIRE TRANSFER: TO CREDIT UNION	5,400.00
WIRE TRANSFER: PERS RETIREMENT	21,000.00
WIRE TRANSFER: SECTION 125	244.20
WIRE TRANSFER: SECTION 457 AND 401(A)	2,000.00

CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:

11/17/2023 WATER FUND TO GENERAL FUND-Payables	70,402.08
WATER FUND TO GENERAL FUND-Trash	183,072.06
WATER FUND TO SEWER FUND	107,393.60
SEWER FUND TO GENERAL FUND-Payables	291,580.01
BUDGET ADMIN WATER FUND TO GENERAL FUND FY23-24 Q1	241,750.00
BUDGET ADMIN SEWER FUND TO GENERAL FUND FY23-24 Q1	144,000.00
BUDGET ADMIN TRASH FUND FY23-24 Q1	127,000.00
BUDGET ADMIN FIRE FUND FY23-24 Q1	22,250.00
BUDGET PROP TAX TO SF FY23-24 Q1	12,500.00
BUDGET PROP TAX TO WF FY23-24 Q1	195,500.00
BUDGET PROP TAX TRASH TO GF FY23-24 Q1	29,750.00
BUDGET PROP TAX GENERAL TO GF FY23-24 Q1	36,500.00

INTERFUND TRANSFERS:

11/17/2023 SEWER FUND CHECKING TO GENERAL FUND CHECKING	103,763.01
LAIF SEWER OP TO SEWER FUND CHECKING	320,000.00
GENERAL FUND CHECKING TO LAIF PROP TAX	395,000.00
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	116,000.00
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	275,000.00
WATER FUND CHECKING TO GENERAL FUND CHECKING	308,328.91
WATER FUND CHECKING TO LAIF WATER OP	194,000.00
LAIF COP TO GENERAL FUND CHECKING	681,000.00

NOTES PAYABLE

<u>DESCRIPTION</u>	<u>BALANCE</u>		<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	1,345,000	Prin.	655,000	Dec-23
U.S. Bank Trust (1998 COP's Refunding)	69,488	Intr.	34,297	Dec-23
MN Plant-State Revolving Loan	3,332,801	Prin.	137,493	Jul-24
MN Plant-State Revolving Loan	491,257	Intr.	42,838	Jan-24
2022 Obligations	3,261,158	Prin.	320,355	Jul-24
2022 Obligations	517,224	Intr.	49,733	Jan-24

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PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
1	AUTOMATED GATE SERVICES, INC. / AGS							0013406
GATE RPR		10/26/2023	N	N			11/25/2023 10/26/2023	\$0.00
11/16/2023					N			\$1,525.00
2	AKELA / AKELA PEST CONTROL INC							163624
PEST CONTROL		11/01/2023	N	N			12/01/2023 11/01/2023	\$0.00
11/16/2023					N			\$174.00
3	AQUA METRIC SALES / AQUA METRIC SALES CO							INV0097623
SENSUS SOCKET		10/23/2023	N	N			11/22/2023 10/23/2023	\$0.00
11/16/2023					N			\$128.44
4	AMERICAN RENTALS / AMERICAN RENTALS							170077
BOOM LIFT		08/15/2023	N	N			09/14/2023 08/15/2023	\$0.00
11/16/2023					N			\$2,845.75
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ31660-0267
WTR ANALYSES		10/25/2023	N	N			11/24/2023 10/25/2023	\$0.00
11/16/2023					N			\$660.00
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ31665-0267
WTR ANALYSES		10/25/2023	N	N			11/24/2023 10/25/2023	\$0.00
11/16/2023					N			\$45.00
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ31666-0267
WTR ANALYSES		10/25/2023	N	N			11/24/2023 10/25/2023	\$0.00
11/16/2023					N			\$39.00
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ31770-0267
WTR ANALYSES		10/26/2023	N	N			11/25/2023 10/26/2023	\$0.00
11/16/2023					N			\$180.00
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ31799-0267
WTR ANALYSES		10/26/2023	N	N			11/24/2023 10/26/2023	\$0.00
11/16/2023					N			\$2,000.00
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ31841-0267
WTR ANALYSES		10/27/2023	N	N			11/26/2023 10/27/2023	\$0.00
11/16/2023					N			\$36.00
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ31842-0267
WTR ANALYSES		10/27/2023	N	N			11/26/2023 10/27/2023	\$0.00
11/16/2023					N			\$36.00
12	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ31961-0267
WTR ANALYSES		10/30/2023	N	N			11/29/2023 10/30/2023	\$0.00
11/16/2023					N			\$81.00
13	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ31968-0267
WTR ANALYSES		10/30/2023	N	N			11/29/2023 10/30/2023	\$0.00
11/16/2023					N			\$58.00
14	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ31969-0267
WTR ANALYSES		10/30/2023	N	N			11/29/2023 10/30/2023	\$0.00
11/16/2023					N			\$78.00
15	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ32010-0267
WTR ANALYSES		10/30/2023	N	N			11/29/2023 10/30/2023	\$0.00
11/16/2023					N			\$80.00
16	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ32011-0267
WTR ANALYSES		10/30/2023	N	N			11/29/2023 10/30/2023	\$0.00
11/16/2023					N			\$160.00

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GL Date		Immediate GL Account		Credit Card	CC Reference #		Payment Date	Total Invoice
17	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ32012-0267
WTR ANALYSES		10/30/2023	N	N		11/29/2023	10/30/2023	\$0.00
11/16/2023				N				\$80.00
18	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ32116-0267
WTR ANALYSES		10/31/2023	N	N		11/30/2023	10/31/2023	\$0.00
11/16/2023				N				\$496.26
19	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ32121-0267
WTR ANALYSES		10/31/2023	N	N		11/30/2023	10/31/2023	\$0.00
11/16/2023				N				\$52.00
20	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ32122-0267
WTR ANALYSES		10/31/2023	N	N		11/30/2023	10/31/2023	\$0.00
11/16/2023				N				\$13.00
21	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ32125-0267
WTR ANALYSES		10/31/2023	N	N		11/30/2023	10/31/2023	\$0.00
11/16/2023				N				\$80.00
22	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ32128-0267
WTR ANALYSES		10/31/2023	N	N		11/30/2023	10/31/2023	\$0.00
11/16/2023				N				\$81.00
23	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ32151-0267
WTR ANALYSES		10/31/2023	N	N		11/30/2023	10/31/2023	\$0.00
11/16/2023				N				\$1,750.00
24	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CJ32204-0267
LAB FEES		10/31/2023	N	N		11/30/2023	10/31/2023	\$0.00
11/16/2023				N				\$722.77
25	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN							CK30074-0267
WTR ANALYSES		11/01/2023	N	N		12/01/2023	11/01/2023	\$0.00
11/16/2023				N				\$71.00
26	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS							7456-528481
R&M TRUCK		10/02/2023	N	N		11/01/2023	10/02/2023	\$0.00
11/16/2023				N				\$107.74
27	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS							7456-530918
R& M TRUCK		11/01/2023	N	N		12/01/2023	11/01/2023	\$0.00
11/16/2023				N				\$53.74
28	CITY OF JURUPA VALLEY / CITY OF JURUPA VALLEY							28999
PERMIT		10/30/2023	N	N		11/29/2023	10/30/2023	\$0.00
11/16/2023				N				\$466.00
29	GRAINGER / GRAINGER							9885004045
SUPPLIES		10/26/2023	N	N		11/25/2023	10/26/2023	\$0.00
11/16/2023				N				\$1,120.93
30	HACH CO. / HACH COMPANY							13790974
CHEMICALS		10/24/2023	N	N		11/23/2023	10/24/2023	\$0.00
11/16/2023				N				\$1,533.91
31	HOUSTON HARRIS / HOUSTON & HARRIS PCS, INC.							23-25670
HYDROWASH		10/25/2023	N	N		11/24/2023	10/25/2023	\$0.00
11/16/2023				N				\$1,919.50
32	KH METALS / KH METALS & SUPPLY							0651831-IN
PARTS		10/25/2023	N	N		11/24/2023	10/25/2023	\$0.00
11/16/2023				N				\$42.74

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PO Number		Immediate GL Account	Immediate GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
33	KH METALS / KH METALS & SUPPLY							0651867-IN
PARTS		10/25/2023	N	N			11/24/2023	\$0.00
11/16/2023					N			\$149.19
34	MERIT OIL / MERIT OIL COMPANY							807519
GASOLINE		10/25/2023	N	N			11/09/2023	\$0.00
11/16/2023					N			\$1,885.79
35	RCSD PETTY CASH / RCSD							20231103
PETTY CASH REIM		11/03/2023	N	N			12/03/2023	\$0.00
11/16/2023					N			\$259.27
36	SALAS / SALAS, MARCOS							20231026
EDU REIMBURSE		10/26/2023	N	N			11/25/2023	\$0.00
11/16/2023					N			\$90.00
37	SCE / SCE							23N700244764992
STRT LIGHTS		11/01/2023	N	N			11/21/2023	\$0.00
11/16/2023					N			\$145.75
38	SCE / SCE							23N700617778997
FIRE STN UTLTY		11/02/2023	N	N			11/22/2023	\$0.00
11/16/2023					N			\$2,337.10
39	SCE / SCE							23N700040982544
MAIN OFC UTLTY		11/02/2023	N	N			11/22/2023	\$0.00
11/16/2023					N			\$1,606.02
40	SCE / SCE							23N600000522796
STRT LIGHTS		11/03/2023	N	N			11/24/2023	\$0.00
11/16/2023					N			\$15,032.63
41	SCG / THE GAS COMPANY							23N05925730565
FIRE STN UTLTY		11/02/2023	N	N			11/22/2023	\$0.00
11/16/2023					N			\$95.57
42	SCG / THE GAS COMPANY							23N17882256005
MAIN OFC UTLTY		11/02/2023	N	N			11/22/2023	\$0.00
11/16/2023					N			\$57.33
43	SCG / THE GAS COMPANY							23N01302181001
FIELD OFC UTLTY		11/02/2023	N	N			11/22/2023	\$0.00
11/16/2023					N			\$14.30
44	SCG / THE GAS COMPANY							23N12013321489
5473 UTLTY		11/02/2023	N	N			11/22/2023	\$0.00
11/16/2023					N			\$14.30
45	YO FIRE / YO FIRE							2025913
PARTS		10/26/2023	N	N			11/25/2023	\$0.00
11/16/2023					N			\$850.15
46	YO FIRE / YO FIRE							2026030
PARTS		10/26/2023	N	N			11/25/2023	\$0.00
11/16/2023					N			\$5,476.93
47	ACORN / ACORN TECHNOLOGY SERVICE							10768
NOV IT SUPT.		11/01/2023	N	N			11/21/2023	\$0.00
11/16/2023					N			\$5,030.00
48	AIRGAS / AIRGAS USA, LLC							5503517800
TNK RNTL		10/31/2023	N	N			11/30/2023	\$0.00
11/16/2023					N			\$114.76

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GL Date		Immediate GL Account			Credit Card	CC Reference #	Payment Date	Total Invoice
49	BOOT BARN / BOOT BARN							INV00308573
	BOOTS/CARREON	10/26/2023	N	N			11/25/2023 10/26/2023	\$0.00
11/16/2023					N			\$175.00
50	CALIFORNIA UNDERGROUND / CALIF UNDERGROUN							23-241521
	DIG SAFE	11/01/2023	N	N			12/01/2023 11/01/2023	\$0.00
11/16/2023					N			\$35.38
51	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS							7456-530621
	BATTERY	10/28/2023	N	N			11/27/2023 10/28/2023	\$0.00
11/16/2023					N			\$158.81
52	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS							7456-530651
	BATTERY	10/29/2023	N	N			11/28/2023 10/29/2023	\$0.00
11/16/2023					N			\$182.52
53	C WELLS / C. WELLS PIPELINE MATLS, INC							SINV23-3731
	PARTS	10/24/2023	N	N			11/23/2023 10/24/2023	\$0.00
11/16/2023					N			\$2,396.85
54	FERGUSON / FERGUSON ENTERPRISE INC #1350							0840333
	DECHOL. TABLETS	11/01/2023	N	N			12/01/2023 11/01/2023	\$0.00
11/16/2023					N			\$184.88
55	GEOTAB / GEOTAB USA, INC							INV362315
	OCT 23" TRK TRCKER	11/01/2023	N	N			12/01/2023 11/01/2023	\$0.00
11/16/2023					N			\$415.00
56	HACH CO. / HACH COMPANY							13794000
	CHEMICALS	10/26/2023	N	N			11/25/2023 10/26/2023	\$0.00
11/16/2023					N			\$144.15
57	HACH CO. / HACH COMPANY							13804066
	TEST KIT	11/03/2023	N	N			12/03/2023 11/03/2023	\$0.00
11/16/2023					N			\$191.80
58	HARPER BURNS LLP / HARPER & BURNS LLP							20231031
	OCT 23" LEGLG SVC	10/31/2023	N	N			11/30/2023 10/31/2023	\$0.00
11/16/2023					N			\$2,000.00
59	INFOSEND / INFOSEND, INC							250143.A
	OCT 23" BILL PRINT	10/31/2023	N	N			11/30/2023 10/31/2023	\$0.00
11/16/2023					N			\$809.73
60	INFOSEND / INFOSEND, INC							250143.B
	OCT 23" POSTAGE	10/31/2023	N	N			11/30/2023 10/31/2023	\$0.00
11/16/2023					N			\$2,693.54
61	KH METALS / KH METALS & SUPPLY							0652456-IN
	PARTS	10/31/2023	N	N			11/30/2023 10/31/2023	\$0.00
11/16/2023					N			\$56.21
62	MERIT OIL / MERIT OIL COMPANY							808059
	DIESEL	10/26/2023	N	N			11/10/2023 10/26/2023	\$0.00
11/16/2023					N			\$528.49
63	MERIT OIL / MERIT OIL COMPANY							808635
	DIESEL	10/30/2023	N	N			11/14/2023 10/30/2023	\$0.00
11/16/2023					N			\$270.32
64	MERIT OIL / MERIT OIL COMPANY							808821
	GASOLINE	11/01/2023	N	N			11/16/2023 11/01/2023	\$0.00
11/16/2023					N			\$1,898.16

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GL Date					Credit Card	CC Reference #		Total Invoice
65	MCMASTER-CARR / McMASTER-CARR SUPPLY CO							16806323
PARTS		10/31/2023	N	N			11/30/2023 10/31/2023	\$0.00
11/16/2023					N			\$618.01
66	QUINN CAT / QUINN CAT / MACHINERY							WOG00017973
R&M GEN		10/30/2023	N	N			11/29/2023 10/30/2023	\$0.00
11/16/2023					N			\$755.50
67	QUINN CAT / QUINN CAT / MACHINERY							WOGH00017974
R&M GEN		10/30/2023	N	N			11/29/2023 10/30/2023	\$0.00
11/16/2023					N			\$614.93
68	RIVERSIDE CITY / RIVERSIDE CITY							00273454.A
SEPT 23" TRTMNT		10/24/2023	N	N			11/24/2023 10/24/2023	\$0.00
11/16/2023					N			\$125,961.00
69	RIVERSIDE CITY / RIVERSIDE CITY							00273454.B
SEPT 23" SURCHARGE		10/24/2023	N	N			11/24/2023 10/24/2023	\$0.00
11/16/2023					N			\$9,511.07
70	SOCAL TRUCK / SOCAL TRUCKWORKS							13416
R&M TRUCK		11/02/2023	N	N			12/02/2023 11/02/2023	\$0.00
11/16/2023					N			\$170.41
71	SPECTRUM / SPECTRUM BUSINESS							0023130110623
NOV 23" INT SVC		11/06/2023	N	N			11/23/2023 11/06/2023	\$0.00
11/16/2023					N			\$360.94
72	STEPSAVER / STEP-SAVER CA.LLC							CT436627
SALT		10/30/2023	N	N			11/29/2023 10/30/2023	\$0.00
11/16/2023					N			\$5,046.25
73	TEKCOLLECT / TEK COLLECT							553296
COLLECTION FEE		10/31/2023	N	N			11/30/2023 10/31/2023	\$0.00
11/16/2023					N			\$333.53
74	THERMAL COOL / THERMAL-COOL, INC.							WO-0022455
R&M HVAC		10/17/2023	N	N			11/16/2023 10/17/2023	\$0.00
11/16/2023					N			\$977.50
75	UNDERGROUND SERVICE ALERT / UNDERGROUND :							1020230572
DIG SAFE		11/01/2023	N	N			12/16/2023 11/01/2023	\$0.00
11/16/2023					N			\$129.00
76	UNIVAR SOLUTIONS / UNIVAR SOLUTIONS							51603383
SODIUM HYPO		11/02/2023	N	N			12/02/2023 11/02/2023	\$0.00
11/16/2023					N			\$5,379.75
77	VERIZON WIRELESS / VERIZON WIRELESS							9948162858
CEL PHN CHRGS		11/01/2023	N	N			11/23/2023 11/01/2023	\$0.00
11/16/2023					N			\$2,127.26
78	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA							IN15118
JULY 23" BRINE		10/25/2023	N	N			11/24/2023 10/25/2023	\$0.00
11/16/2023					N			\$1,103.77
79	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA							RI4900
NOV 23" BRINE FIXED		11/01/2023	N	N			12/01/2023 11/01/2023	\$0.00
11/16/2023					N			\$749.94
80	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA							IN15130
SEPT 23' BRINE		11/03/2023	N	N			12/03/2023 11/03/2023	\$0.00
11/16/2023					N			\$152.86

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81	YO FIRE / YO FIRE							2025936
PARTS		10/31/2023	N	N			11/30/2023 10/31/2023	\$0.00
11/16/2023					N			\$657.28
82	YO FIRE / YO FIRE							2026095
PARTS		10/31/2023	N	N			11/30/2023 10/31/2023	\$0.00
11/16/2023					N			\$2,513.70
83	YO FIRE / YO FIRE							2026070
PARTS		10/30/2023	N	N			11/29/2023 10/30/2023	\$0.00
11/16/2023					N			\$888.69
84	YO FIRE / YO FIRE							2026191
PARTS		11/02/2023	N	N			12/02/2023 11/02/2023	\$0.00
11/16/2023					N			\$2,339.90
85	ACORN / ACORN TECHNOLOGY SERVICE							10796.A
WNDW/SONIC WALL		11/01/2023	N	N			11/21/2023 11/01/2023	\$0.00
11/16/2023					N			\$2,022.00
86	ACORN / ACORN TECHNOLOGY SERVICE							10796.B
LAPTOP/REYES-PEREZ		11/01/2023	N	N			11/21/2023 11/01/2023	\$0.00
11/16/2023					N			\$4,644.47
87	AIRGAS / AIRGAS USA, LLC							9143419392
WELDING OUTFIT		10/25/2023	N	N			11/24/2023 10/25/2023	\$0.00
11/16/2023					N			\$504.94
88	AT&T / AT&T							000020785000
PHN CHGS		11/07/2023	N	N			12/14/2023 11/07/2023	\$0.00
11/16/2023					N			\$486.77
89	BOOT BARN / BOOT BARN							INV00312236
BOOTS/LOPEZ		11/07/2023	N	N			12/07/2023 11/07/2023	\$0.00
11/16/2023					N			\$175.00
90	DURNEY DON / DURNEY, DON							20231107
GRDNG/WD ABATE		11/07/2023	N	N			12/07/2023 11/07/2023	\$0.00
11/16/2023					N			\$2,345.00
91	FERGUSON / FERGUSON ENTERPRISE INC #1350							0840075
TRANS.COUPLING		11/01/2023	N	N			12/01/2023 11/01/2023	\$0.00
11/16/2023					N			\$1,088.28
92	GRAINGER / GRAINGER							9897802766
SUPPLIES		11/07/2023	N	N			12/07/2023 11/07/2023	\$0.00
11/16/2023					N			\$638.58
93	HOME DEPOT / HOME DEPOT CREDIT SERVICES							003970/5520538
SUPPLIES		11/03/2023	N	N			12/03/2023 11/03/2023	\$0.00
11/16/2023					N			\$198.14
94	LILLESTRAND / LILLESTRAND LEADERSHIP CONSUL							7905
CNSLT/VAL,LADD,BECK		10/31/2023	N	N			11/30/2023 10/31/2023	\$0.00
11/16/2023					N			\$1,750.00
95	MARIA F. OROZCO DE LOPEZ / MARIA F. OROZCO DE							10165700-03
CLAIM		10/29/2023	N	N			11/28/2023 10/29/2023	\$0.00
11/16/2023					N			\$2,549.00
96	RIVERSIDE CITY / RIVERSIDE CITY							00273725.A
AUG 23" SURCHARGE		11/06/2023	N	N			12/06/2023 11/06/2023	\$0.00
11/16/2023					N			\$12,077.87

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97	RIVERSIDE CITY / RIVERSIDE CITY							00273725.B
AUG 23 rd TRTMNT		11/06/2023	N	N			12/06/2023 11/06/2023	\$0.00
11/16/2023					N			\$133,559.80
98	RUHNAU / RUHNAU CLARKE ARCHITECTS							17405
5473 SVC		10/31/2023	N	N			11/30/2023 10/31/2023	\$0.00
11/16/2023					N			\$5,691.60
99	TKE ENGINEERING / TKE ENGINEERING, INC.							2023-724
ANNEXATION CNSLT		11/01/2023	N	N			12/01/2023 11/01/2023	\$0.00
11/16/2023					N			\$3,415.00
100	TRAFFIC MANAGEMENT / TRAFFIC MANAGEMENT, IP							06-1915574
SUPPLIES		11/07/2023	N	N			12/07/2023 11/07/2023	\$0.00
11/16/2023					N			\$81.57
101	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							102623/110723.A
COM TRSH		11/08/2023	N	N			12/08/2023 11/08/2023	\$0.00
11/16/2023					N			\$45,126.92
102	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							102623/110723.B
RES TRSH		11/08/2023	N	N			12/08/2023 11/08/2023	\$0.00
11/16/2023					N			\$137,945.14
103	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							102623/110723.C
RCSD SHR COMM		11/08/2023	N	N			12/08/2023 11/08/2023	\$0.00
11/16/2023					N			(\$6,317.77)
104	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC							102623/110723.D
RCSD SHR RES		11/08/2023	N	N			12/08/2023 11/08/2023	\$0.00
11/16/2023					N			(\$4,060.69)
105	TRUSSELL TECHNOLOGIES / TRUSSELL TECHNOLO							0000009210
SOP'S		07/18/2023	N	N			08/17/2023 07/18/2023	\$0.00
11/16/2023					N			\$11,254.54
106	UPS / UNITED PARCEL SERVICE							000F908W2443
POSTAGE		11/04/2023	N	N			12/04/2023 11/04/2023	\$0.00
11/16/2023					N			\$24.76
107	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI/							ARIV0001443
EMERGENCY GNRTRS		10/28/2023	N	N			11/27/2023 10/28/2023	\$0.00
11/16/2023					N			\$1,416.75
108	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI/							ARIV0001454
AMI GRNT CNSLT		10/28/2023	N	N			11/27/2023 10/28/2023	\$0.00
11/16/2023					N			\$1,262.50
109	RING BENDER / RING BENDER LLP							11912
CITY RVSD APPEAL		11/08/2023	N	N			12/08/2023 11/08/2023	\$0.00
11/16/2023					N			\$888.95
110	VARNER / VARNER & BRANDT LLP							20231031
OCT 23 rd LGL CNSLT		10/31/2023	N	N			11/30/2023 10/31/2023	\$0.00
11/16/2023					N			\$453.12

Grand Totals

Total Direct Expense: \$592,008.70
Total Direct Expense Adj: (\$10,378.46)
Total Non-Electronic Transactions: \$581,630.24

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Report Summary

	Report Selection Criteria	
Report Type:	Condensed	
	Start	End
Transaction Number:	Start	End

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6. CORRESPONDENCE AND RELATED INFORMATION

- A. Article from californiawaternewsdaily.com – Plans Finalized for Creating New Water Storage in Northern California
- B. Article from msn.com – Gov. Gavin Newsom fast-tracks plan to build California's first new reservoir in nearly 50 years



PLANS FINALIZED FOR CREATING NEW WATER STORAGE IN NORTHERN CALIFORNIA

👤 California Water News Daily 🕒 November 7, 2023

Last week, the Bureau of Reclamation and Sites Project Authority released final plans to create new off-stream water storage in the Sacramento Valley. The proposed reservoir—Sites—would be the second largest off-stream reservoir in the nation and would increase Northern California’s water storage capacity by up to 15 percent.

“This is a really big step forward for the Sites project and another example of how state and federal agencies are working together to build our water resilience amidst climate change,” said California Natural Resources Secretary Wade Crowfoot. “Sites Reservoir promises to help us adjust to intensifying floods and droughts by storing water in big, wet winters like we just had for use during the dry years that we know will return. The environmental review that has just been completed for the project will guide how this project can operate in alignment with existing water and environmental management, as well as other water infrastructure. We have no time to waste to put these climate solutions into place.”

“This finalized plan between the Bureau of Reclamation and the Sites Project Authority is a significant step forward in increasing water storage in our region,” said Rep. Mike Thompson (CA-04). “I have long supported this project, and as a State Senator, I appropriated the first funds for Sites Reservoir. I was proud

to have voted for the Bipartisan Infrastructure Law which provided millions of dollars in investments to make this project a reality.”

A \$30 million investment to the project under the Bipartisan Infrastructure Law was announced in October 2022 and an additional \$30 million in July 2023. The project was also authorized \$173.7 million from the Water Infrastructure Improvements for the Nation Act, for a total of \$233.7 million in federal contributions to date.

Located 81 miles northwest of Sacramento, Sites Reservoir would store water diverted from the Sacramento River, after all other water rights and regulatory requirements are met. Water will be released to beneficiaries throughout the state primarily during drier periods when it is needed. The proposed project includes an off-stream reservoir located north of the Sacramento-San Joaquin Delta where the majority of California’s rainfall occurs.

“Sites Reservoir is a new way of managing water that will adapt to our changing climate and provide a more reliable water supply for California’s communities, farms, and environment,” said Fritz Durst, Chair of the Sites Project Authority. “We are grateful for the ongoing support of the Bureau of Reclamation, which exemplifies the spirit of collaboration that’s been a hallmark of Sites Reservoir.”

MORE THAN 360

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Sacramento Bee

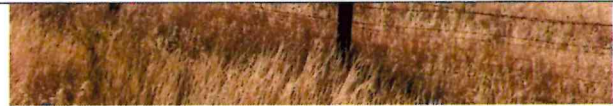
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Gov. Gavin Newsom fast-tracks plan to build California's first new reservoir in nearly 50 years

Story by An Plachta, The Sacramento Bee • 1d



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L Worsening drought has renewed interest in an often-resisted proposal to transform 5,000 acres, about 70 miles northwest of Sacramento, California, into a \$4.5-billion reservoir storing water to help ease dry farmers, the environment and Southern California in dry years.

[enr.com](#) — [Arizona.com](#), TN

SACRAMENTO, Calif. — Gov. Gavin Newsom put a long-debated water storage project north of Sacramento on the fast track for approval Monday, using his power under new infrastructure laws to accelerate development and reduce regulatory hurdles.

The proposed \$4.5 billion **Sites Reservoir** on ranch lands in Glenn and Colusa counties would be California's first major reservoir in nearly 50 years. It is designed to capture more water from the Sacramento River during wet years for use when drought hits.

"We're cutting red tape to build more faster," Newsom said in a written statement. "These are projects that will address our state's biggest

Feedback

This Jaw-dropping Birds Stained Glass Is Sweeping the California



Art - Kivik

challenges, and the Sites Reservoir is fully representative of that goal — making sure Californians have access to clean drinking water and making sure we're more resilient against future droughts.

Supporters of the reservoir have long promoted the project as a way to boost water storage amid increasingly unpredictable climate swings. It can hold up to 1.5 million acre-feet of water — enough to supply 3 million households annually — for farms and cities across the state.

While the project would not impact the river's currents directly, critics have long warned that the project would remove much-needed water for fish habitat and represents a loss for other wildlife and natural landscapes along the river.

Related video: The Issue Is: Gavin Newsom in China (FOX 11 Los Angeles)

FOX 11 Los Angeles

The Issue Is: Gavin Newsom in China



To take advantage of billions of dollars in new federal infrastructure funding, the governor pushed his infrastructure package through during the legislature over the summer. Signed by Newsom in July, it is meant to streamline permitting and limit the duration of environmental challenges in court.

Under Senate Bill 149, one of the package's measures, courts are required to resolve legal challenges to projects under California's Environmental Quality Act within 270 days. The measure could prevent months or even years of delay, Newsom has said.

Late last week, the U.S. Bureau of Reclamation and California's Sites Project Authority released their final environmental reviews. The environmental impact report and statements may face legal challenges and are crucial for future permitting, including securing a water right from the State Water Resources Control Board.

This Jaw-dropping Birds Stained Glass Is Sweeping the California



Art - Kivik

It is projected to cost \$4.4 billion, with money from Proposition 1 passed by voters in 2014 — covering up to \$875 million and \$233.7 million in federal funding from last year's Bipartisan Infrastructure Law.

including Metropolitan Water District of Southern California

Project managers have said they hope to begin construction for Sites Reservoir reservoir in 2026 and finish in 2032

Environmental groups have long opposed the new reservoir and objected to a shorter judicial review, saying the project will release unacceptable amounts of methane a greenhouse gas, into the air in addition to other adverse impacts

"If the State of California does not set limits on water use, and instead allows the state and federal projects to keep taking, taking, taking, the state is going to run out of fish and living rivers," wrote an opposition letter signed by groups such as the Sierra Club and Water Climate Trust

An initial version of the governor's infrastructure package included a provision for the far more controversial Delta Conveyance project, 45-mile tunnel that would pull water from the Sacramento River and pipe it underneath the Sacramento-San Joaquin Delta, for a similar fast track.

Newsom's last-minute policy tactics prompted frustration from lawmakers, who passed the legislation after the Delta Conveyance was removed

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[Gallery] Octomom's 8 Are All Grown Up - Look What Happened To Them

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Trending Gifts

29+ Coolest Gifts Nobody Would Think Of

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More for You



Energy Bill Program

California Will Cover the Cost to Install Solar if You Live in These Zips

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Online Shopping Tool

Amazon Hates When Prime Members Do This, But They Can't Stop You(Try it tonight)

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FOX News

Four Los Angeles sheriff's officials found dead in apparent suicides

1



Business Insider

These 106 House Republicans voted to defund Vice President Kamala Harris's...

18

212



We

Calif into

34



Feedback

7. REPORTS

A. Operations Report (Second Meeting Each Month)

Water and Wastewater Production Comparison

Date	TOTAL WELL PRODUCTION in Million Gallons					Consumption to JURUPA C.S.D.	WASTEWATER FLOW TO RIVERSIDE
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Non-Potable Total	(Million Gallons)	(Million Gallons)
10/1/2023	0.00	3.60	3.60	0.02	3.62	0.00	1.79
10/2/2023	0.00	4.58	4.58	0.02	4.60	0.00	1.70
10/3/2023	0.00	4.60	4.60	0.01	4.61	0.00	1.77
10/4/2023	0.00	3.98	3.98	0.01	3.99	0.00	1.66
10/5/2023	0.00	3.97	3.97	0.02	3.98	0.00	1.75
10/6/2023	0.00	4.39	4.39	0.00	4.39	0.00	1.64
10/7/2023	0.00	4.30	4.30	0.00	4.30	0.00	1.73
10/8/2023	0.00	4.52	4.52	0.01	4.53	0.00	1.77
10/9/2023	0.00	3.91	3.91	0.02	3.93	0.00	1.78
10/10/2023	0.00	5.26	5.26	0.01	5.27	0.00	1.75
10/11/2023	0.00	3.35	3.35	0.01	3.36	0.00	1.81
10/12/2023	0.00	4.57	4.57	0.01	4.58	0.00	1.77
10/13/2023	0.00	4.20	4.20	0.00	4.20	0.00	1.68
10/14/2023	0.00	4.35	4.35	0.00	4.35	0.00	1.73
10/15/2023	0.00	3.97	3.97	0.01	3.98	0.00	1.74
10/16/2023	0.00	4.64	4.64	0.00	4.64	0.00	1.69
10/17/2023	0.00	4.72	4.72	0.01	4.73	0.00	1.73
10/18/2023	0.00	5.12	5.12	0.00	5.13	0.00	1.69
10/19/2023	0.00	3.47	3.47	0.02	3.48	0.00	1.78
10/20/2023	0.00	4.59	4.59	0.00	4.59	0.00	1.70
10/21/2023	0.00	4.53	4.53	0.00	4.53	0.00	1.83
10/22/2023	0.00	3.27	3.27	0.01	3.28	0.00	1.71
10/23/2023	0.00	4.58	4.58	0.02	4.60	0.00	1.70
10/24/2023	0.00	3.59	3.59	0.01	3.60	0.00	1.70
10/25/2023	0.00	4.27	4.27	0.01	4.28	0.00	1.71
10/26/2023	0.00	4.36	4.36	0.01	4.37	0.00	1.82
10/27/2023	0.00	5.54	5.54	0.00	5.54	0.00	1.70
10/28/2023	0.00	2.63	2.63	0.00	2.63	0.00	1.75
10/29/2023	0.00	3.34	3.34	0.01	3.35	0.00	1.47
10/30/2023	0.00	5.02	5.02	0.02	5.04	0.00	1.78
10/31/2023	0.00	4.00	4.00	0.01	4.01	0.00	1.67
MINIMUM	0.00	2.63	2.63	0.00	2.63	0.00	1.47
AVERAGE	0.00	4.23	4.23	0.01	4.24	0.00	1.73
MAXIMUM	0.00	5.54	5.54	0.02	5.54	0.00	1.83
TOTAL	0.00	131.20	131.20	0.29	131.49	0.00	53.49

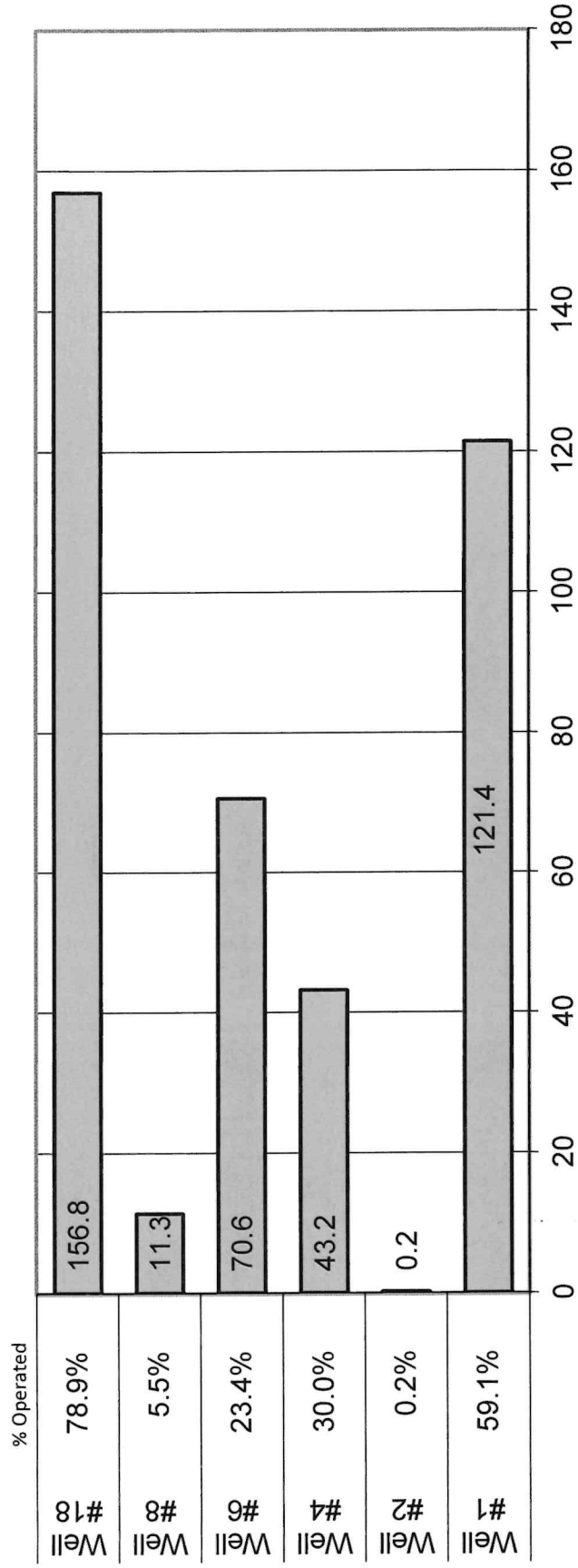
RUBIDOUX COMMUNITY SERVICES DISTRICT

MONTHLY WELL PRODUCTION

(Million Gallons)

DATE	POTABLE WATER						NONPOTABLE WATER						TOTALS		
	JURUPA TIE-IN (MG)	GAC Plt TROYER Well #2 (MG)	Nitrate Removal Plt FLEETWOOD Well #4 (MG)	SKOTTY Well #6 (MG)	Well #1A (MG)	Thompson WTPf GOULD Well #8A (MG)	Well #18 (MG)	28th ST. Well #3 (MG)	DALY Well #7 (MG)	CLEMENT Well #11 (MG)	46th ST. Well #14 (MG)	Mission Wells #19 & #20 (MG)	POTABLE (MG)	NON POTABLE (MG)	TOTAL PROD. (MG)
10/1/2023	0.00	0.00	0.08	0.15	0.00	1.55	1.82	0.00	0.00	0.00	0.00	0.02	3.60	0.02	3.62
10/2/2023	0.00	0.00	0.05	0.09	0.82	1.71	1.91	0.00	0.00	0.00	0.00	0.02	4.58	0.02	4.60
10/3/2023	0.00	0.00	0.47	0.86	1.46	0.36	1.45	0.00	0.00	0.00	0.01	0.01	4.60	0.01	4.61
10/4/2023	0.00	0.00	0.33	0.59	1.49	0.03	1.55	0.00	0.00	0.00	0.01	0.01	3.98	0.01	3.99
10/5/2023	0.00	0.00	0.29	0.36	1.73	0.00	1.60	0.00	0.00	0.00	0.02	0.02	3.97	0.02	3.98
10/6/2023	0.00	0.00	1.04	0.60	1.34	0.00	1.40	0.00	0.00	0.00	0.00	0.00	4.39	0.00	4.39
10/7/2023	0.00	0.00	0.00	0.04	2.28	0.00	1.98	0.00	0.00	0.00	0.00	0.00	4.30	0.00	4.30
Subtotal	0.00	0.00	2.26	2.69	9.11	3.64	11.71	0.00	0.00	0.00	0.08	0.08	29.41	0.08	29.49
10/8/2023	0.00	0.00	0.94	1.71	0.65	0.00	1.22	0.00	0.00	0.00	0.01	0.01	4.52	0.01	4.53
10/9/2023	0.00	0.00	0.02	0.02	2.10	0.00	1.77	0.00	0.00	0.00	0.02	0.02	3.91	0.02	3.93
10/10/2023	0.00	0.00	0.79	1.43	1.31	0.00	1.73	0.00	0.00	0.00	0.01	0.01	5.26	0.01	5.27
10/11/2023	0.00	0.00	0.17	0.30	1.22	0.00	1.65	0.00	0.00	0.00	0.01	0.01	3.35	0.01	3.36
10/12/2023	0.00	0.00	0.53	0.97	1.53	0.00	1.54	0.00	0.00	0.00	0.01	0.01	4.57	0.01	4.58
10/13/2023	0.00	0.00	0.19	0.35	1.95	0.00	1.71	0.00	0.00	0.00	0.00	0.00	4.20	0.00	4.20
10/14/2023	0.00	0.00	1.15	2.10	0.55	0.00	0.54	0.00	0.00	0.00	0.00	0.00	4.35	0.00	4.35
Subtotal	0.00	0.00	3.80	6.89	9.31	0.00	10.16	0.00	0.00	0.00	0.07	0.07	30.16	0.07	30.23
10/15/2023	0.00	0.00	0.95	1.73	0.00	0.00	1.29	0.00	0.00	0.00	0.01	0.01	3.97	0.01	3.98
10/16/2023	0.00	0.00	1.03	1.89	0.00	0.00	1.72	0.00	0.00	0.00	0.00	0.00	4.64	0.00	4.64
10/17/2023	0.00	0.00	1.17	2.13	0.00	0.00	1.43	0.00	0.00	0.00	0.01	0.01	4.72	0.01	4.73
10/18/2023	0.00	0.00	1.32	1.94	0.13	0.03	1.70	0.00	0.00	0.00	0.00	0.00	5.12	0.00	5.13
10/19/2023	0.00	0.00	0.55	0.53	0.80	0.02	1.58	0.00	0.00	0.00	0.02	0.02	3.47	0.02	3.48
10/20/2023	0.00	0.07	0.47	0.86	1.46	0.00	1.74	0.00	0.00	0.00	0.00	0.00	4.59	0.00	4.59
10/21/2023	0.00	0.00	0.05	0.10	2.34	0.00	2.03	0.00	0.00	0.00	0.00	0.00	4.53	0.00	4.53
Subtotal	0.00	0.07	5.54	9.18	4.72	0.05	11.48	0.00	0.00	0.00	0.05	0.05	31.03	0.05	31.08
10/22/2023	0.00	0.00	0.07	0.12	1.44	0.00	1.63	0.00	0.00	0.00	0.01	0.01	3.27	0.01	3.28
10/23/2023	0.00	0.00	0.09	0.16	2.35	0.00	1.98	0.00	0.00	0.00	0.02	0.02	4.58	0.02	4.60
10/24/2023	0.00	0.00	0.71	1.06	1.81	0.00	0.00	0.00	0.00	0.00	0.01	0.01	3.59	0.01	3.60
10/25/2023	0.00	0.00	0.26	0.48	0.57	0.00	2.95	0.00	0.00	0.00	0.01	0.01	4.27	0.01	4.28
10/26/2023	0.00	0.00	0.33	0.59	1.71	0.00	1.74	0.00	0.00	0.00	0.01	0.01	4.36	0.01	4.37
10/27/2023	0.00	0.00	0.26	0.49	2.61	0.00	2.18	0.00	0.00	0.00	0.00	0.00	5.54	0.00	5.54
10/28/2023	0.00	0.00	0.03	0.08	1.10	0.00	1.41	0.00	0.00	0.00	0.00	0.00	2.63	0.00	2.63
10/29/2023	0.00	0.00	0.09	0.15	1.35	0.00	1.75	0.00	0.00	0.00	0.01	0.01	3.34	0.01	3.35
10/30/2023	0.00	0.00	0.35	0.63	1.87	0.00	2.16	0.00	0.00	0.00	0.02	0.02	5.02	0.02	5.04
10/31/2023	0.00	0.00	0.00	0.47	1.59	0.00	1.94	0.00	0.00	0.00	0.01	0.01	4.00	0.01	4.01
Subtotal	0.00	0.00	2.19	4.24	16.42	0.00	17.74	0.00	0.00	0.00	0.10	0.10	40.59	0.10	40.69
TOTAL	0.000	0.071	13.787	22.993	39.562	3.683	51.101	0.000	0.000	0.000	0.290	0.290	131.197	0.290	131.487

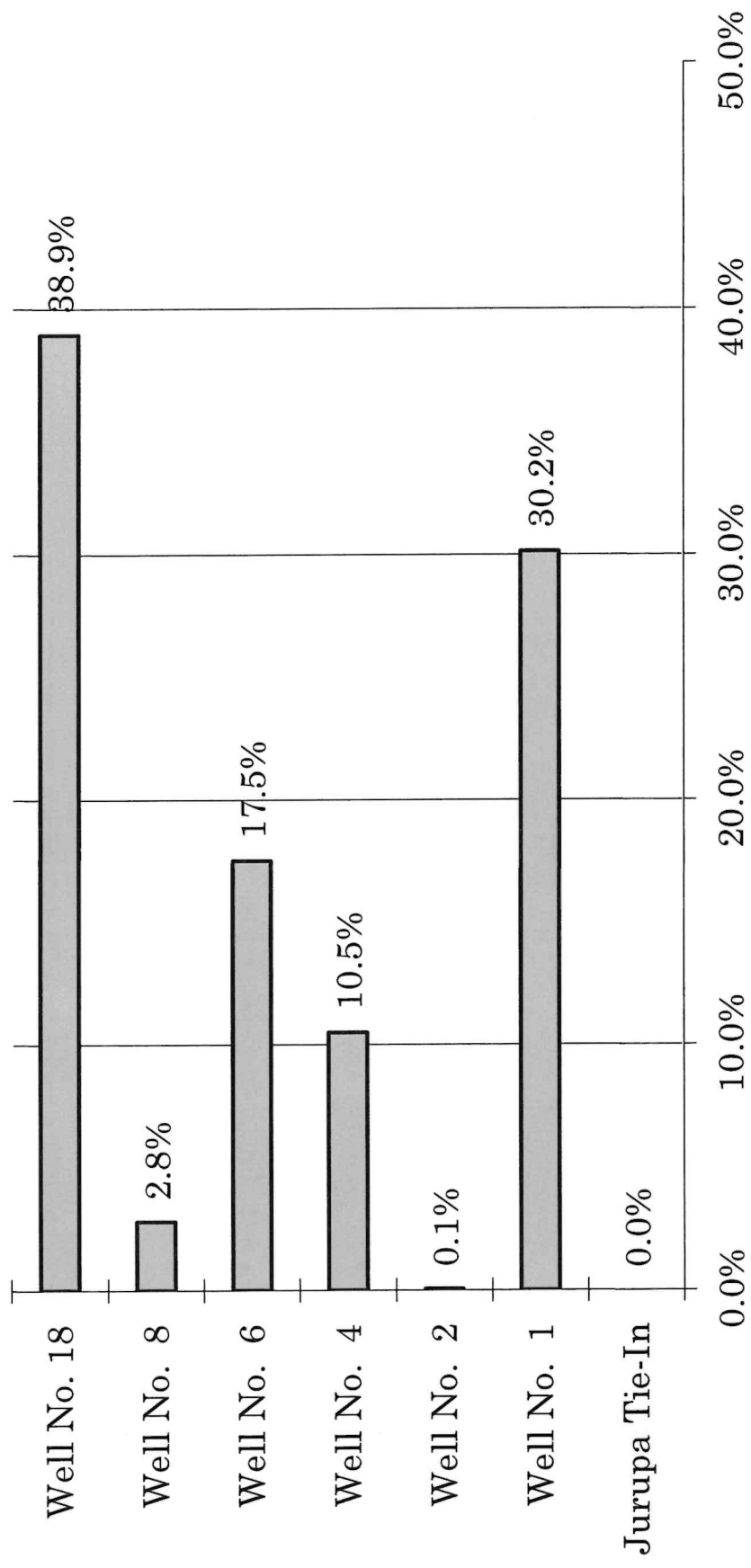
TOTAL WATER PRODUCED w/ % Operated October 2023



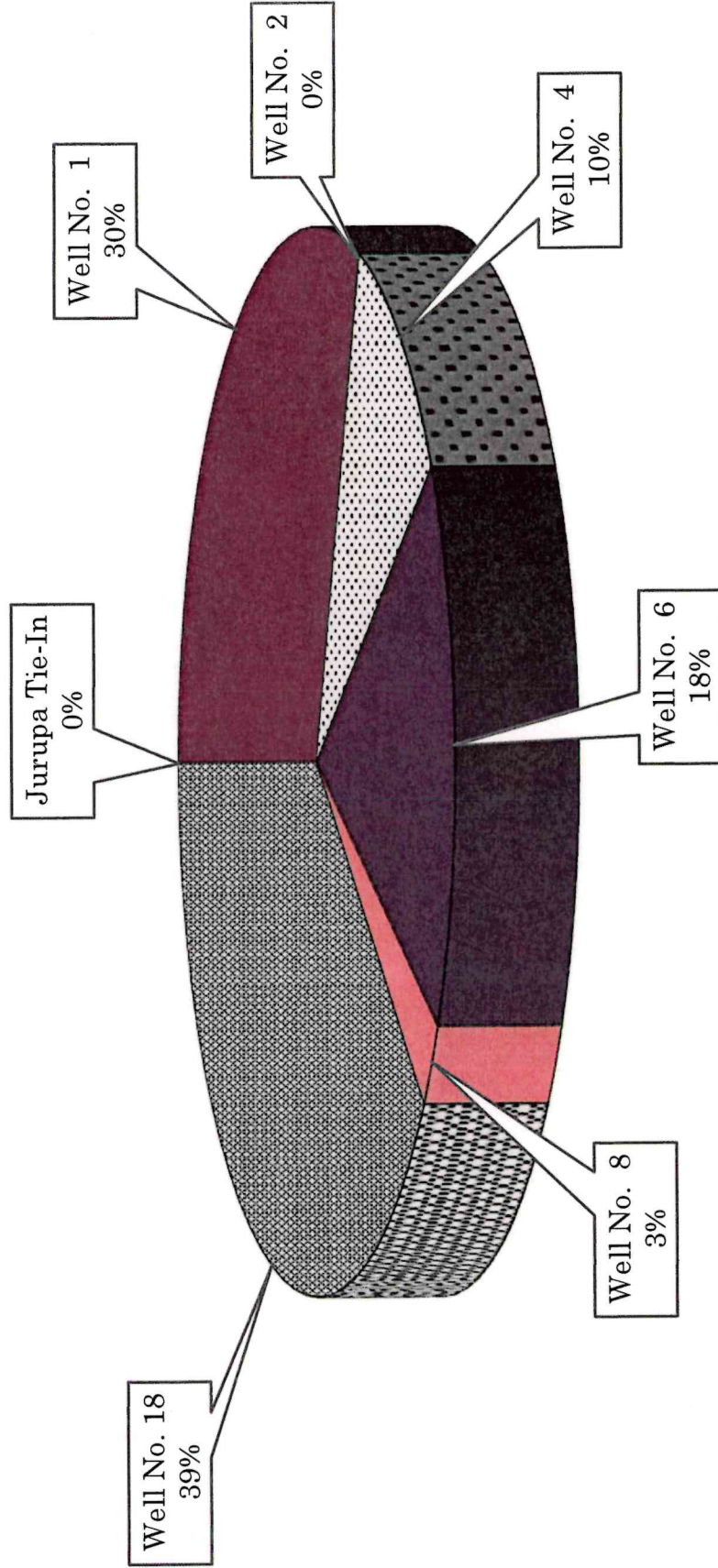
Max Production **1171.4 AF**
 Monthly Production **579.3 AF**
 Reserve Production **592.1 AF**

1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

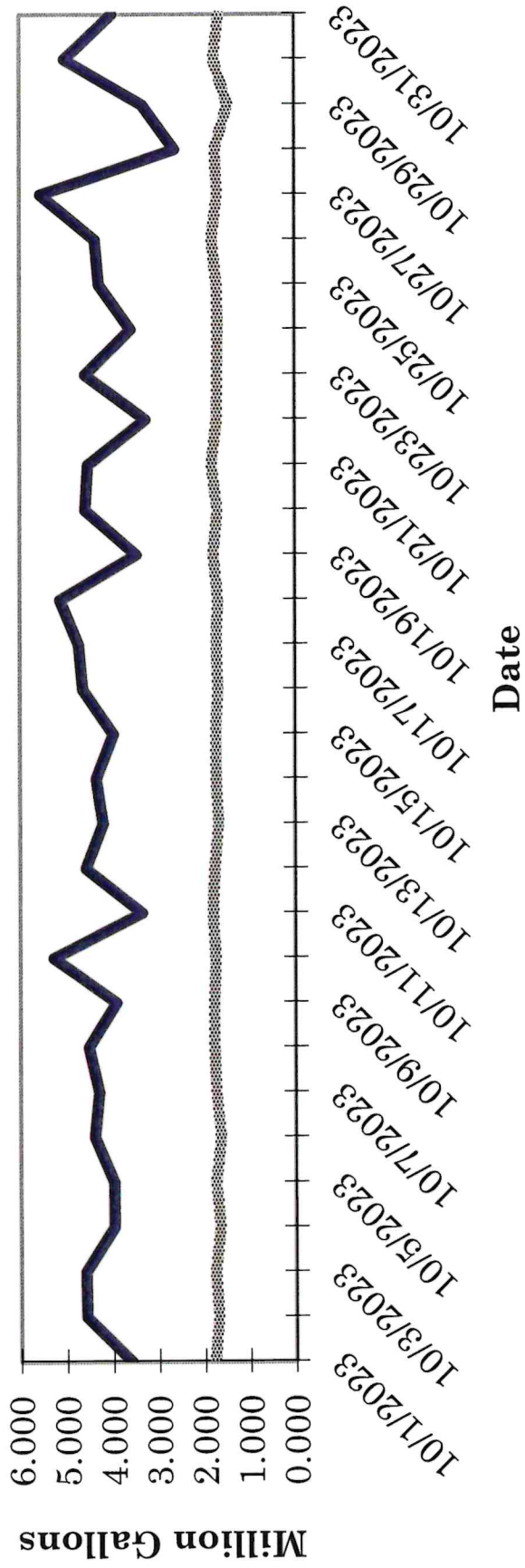
Source Potable Production Comparison October 2023



Source Potable Production Comparison October 2023

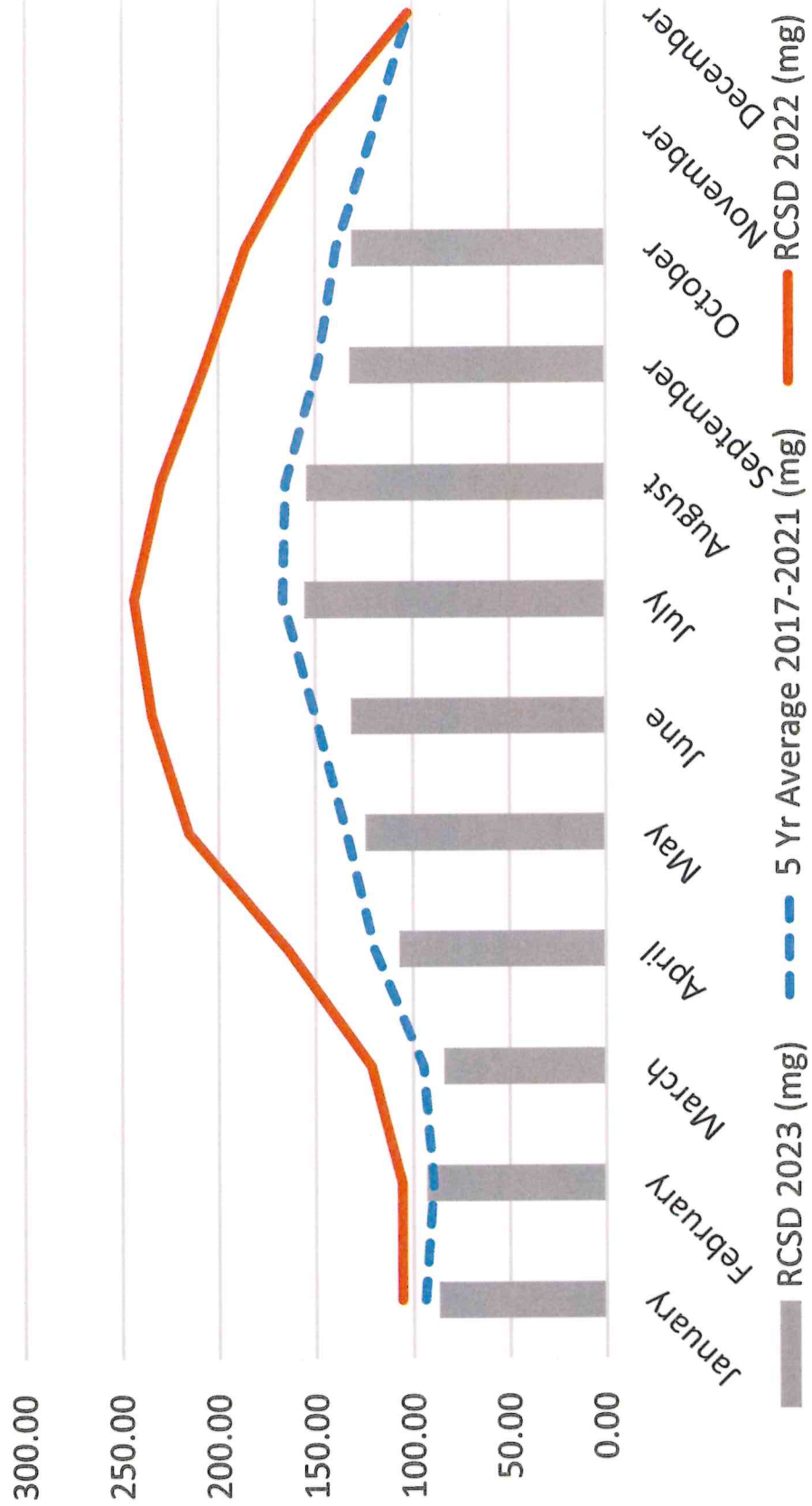


Potable Water & Wastewater Comparison October 2023



— Potable Water Prod. Wastewater Prod.

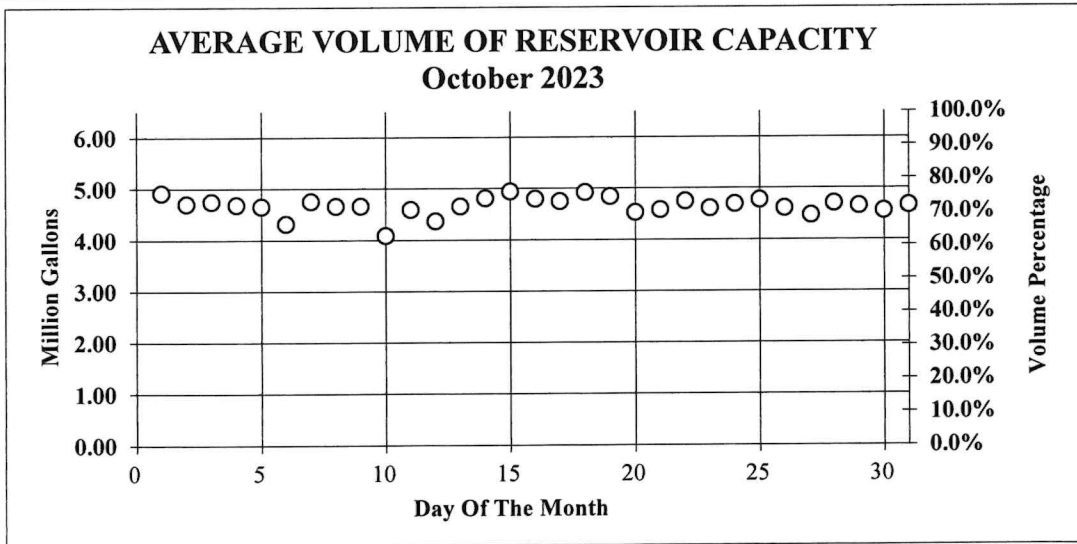
Potable Water Production Year 2023



RUBIDOUX COMMUNITY SERVICES DISTRICT

Reservoir Capacity Report

CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER I	PERRONE		
10/1/2023	81.1	75.3	75.3	71.3	4,913,770	76.5%
10/2/2023	75.0	70.4	77.2	76.2	4,701,970	73.2%
10/3/2023	74.0	70.1	81.4	81.7	4,746,211	73.9%
10/4/2023	75.6	71.3	73.6	72.0	4,684,301	72.9%
10/5/2023	76.0	71.2	70.4	70.0	4,655,379	72.5%
10/6/2023	66.8	65.0	72.9	72.2	4,315,765	67.2%
10/7/2023	77.0	71.8	74.5	74.6	4,755,447	74.0%
10/8/2023	74.7	70.0	75.1	74.5	4,658,175	72.5%
10/9/2023	74.7	70.0	75.1	74.5	4,658,175	72.5%
10/10/2023	62.0	60.1	71.7	74.0	4,086,545	63.6%
10/11/2023	72.8	68.4	75.3	76.6	4,592,989	71.5%
10/12/2023	67.6	65.4	74.3	73.3	4,363,240	67.9%
10/13/2023	76.3	71.5	69.4	69.0	4,653,665	72.4%
10/14/2023	76.5	74.3	74.1	73.6	4,808,289	74.8%
10/15/2023	76.9	76.7	77.1	77.3	4,940,574	76.9%
10/16/2023	76.4	74.2	70.9	74.3	4,797,130	74.7%
10/17/2023	74.9	73.8	71.9	73.0	4,746,106	73.9%
10/18/2023	78.5	76.3	74.2	74.5	4,920,035	76.6%
10/19/2023	76.7	74.1	75.7	76.4	4,842,304	75.4%
10/20/2023	69.3	66.9	79.4	79.6	4,525,360	70.4%
10/21/2023	70.5	67.1	80.6	81.0	4,576,181	71.2%
10/22/2023	74.3	69.9	81.9	81.4	4,746,040	73.9%
10/23/2023	74.2	69.8	74.5	71.6	4,612,100	71.8%
10/24/2023	74.2	69.6	77.8	78.6	4,687,938	73.0%
10/25/2023	73.2	71.4	81.2	82.0	4,770,958	74.3%
10/26/2023	74.1	70.3	73.6	70.2	4,607,234	71.7%
10/27/2023	69.7	66.2	77.4	76.4	4,473,499	69.6%
10/28/2023	73.8	69.8	77.2	80.6	4,702,433	73.2%
10/29/2023	74.4	69.7	75.3	75.6	4,654,661	72.4%
10/30/2023	72.7	69.0	74.0	72.2	4,559,829	71.0%
10/31/2023	72.9	68.9	80.2	80.3	4,668,499	72.7%



* The total capacity of all District reservoirs is 6,425,000 gallons.

7. **REPORTS** (continued)

B. Emergency and Incident Report (Second Meeting Each Month)

CAL FIRE/Riverside County Fire Department

Emergency Incident Statistics

October 2014 - October 2023



Rubidoux Community Service District



Total Calls for Rubidoux CSD October 2014-2023



<u>Month/Year</u>	<u>Total Calls for Station 38</u>	<u>Total Calls for District</u>
October 2014	218	228
October 2015	206	212
October 2016	223	239
October 2017	256	266
October 2018	298	298
October 2019	231	250
October 2020	256	272
October 2021	268	283
October 2022	263	278
October 2023	264	279

CAL FIRE/Riverside County Fire Department

Emergency Incident Statistics



Bill Weiser

Fire Chief

11/9/2023

Report Provided By: Riverside County Fire Department

Communications and Technology Division

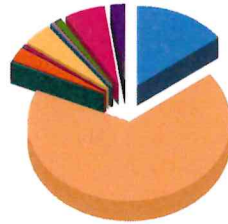
GIS Section

Please refer to Map and Incident by Battalion, Station, Jurisdiction

Incidents Reported for the month of October 2023 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)
*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

Response Activity

Incidents Reported for the month of October 2023 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)



False Alarm	41	14.7%
Medical	187	67.0%
Multi-Fam Dwelling Fire	1	0.4%
Other Fire	7	2.5%
Other Misc	2	0.7%
Public Service Assist	12	4.3%
Res Fire	1	0.4%
Ringing Alarm	1	0.4%
Standby	3	1.1%
Traffic Collision	18	6.5%
Wildland Fire	6	2.2%
Total:	279	100.0%

False Alarm	41
Medical	187
Multi-Fam Dwelling Fire	1
Other Fire	7
Other Misc	2
Public Service Assist	12
Res Fire	1
Ringing Alarm	1
Standby	3
Traffic Collision	18
Wildland Fire	6
Incident Total:	279

Average Enroute to Onscene Time*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledge as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
204	54	20	0	4.2	73.1%

*CODE 3 and CODE 2 incidents are included in the total count of incidents and the average Enroute to Onscene Time.

Incidents by Battalion, Station and Jurisdiction

			False Alarm	Medical	Multi-Fam Dwelling Fire	Other Fire	Other Misc	Public Service Assist	Res Fire	Ringling Alarm	Standby	Traffic Collision	Wildland Fire	Total
Special District	Station Out of Jurisdiction	Out of Jurisdiction Call	0	0	0	0	0	0	0	0	0	0	1	1
	Call	Station Total	0	0	0	0	0	0	0	0	0	0	1	1
	Battalion Total			0	0	0	0	0	0	0	0	0	0	1
Battalion 14	Station 16 Pedley	Rubidoux Community Service District	0	3	0	0	0	0	0	0	0	0	0	3
		Station Total	0	3	0	0	0	0	0	0	0	0	0	3
	Station 18 West	Rubidoux Community Service District	2	6	0	0	0	1	0	0	0	2	0	11
		Station Total	2	6	0	0	0	1	0	0	0	2	0	11
	Station 38 Rubidoux	Riverside Unit	0	0	0	0	0	0	0	0	0	0	1	1
		Rubidoux Community Service District	39	178	1	7	2	11	1	1	3	16	4	263
		Station Total	39	178	1	7	2	11	1	1	3	16	5	264
Battalion Total			41	187	1	7	2	12	1	1	3	18	5	278
Grand Total			41	187	1	7	2	12	1	1	3	18	6	279

*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

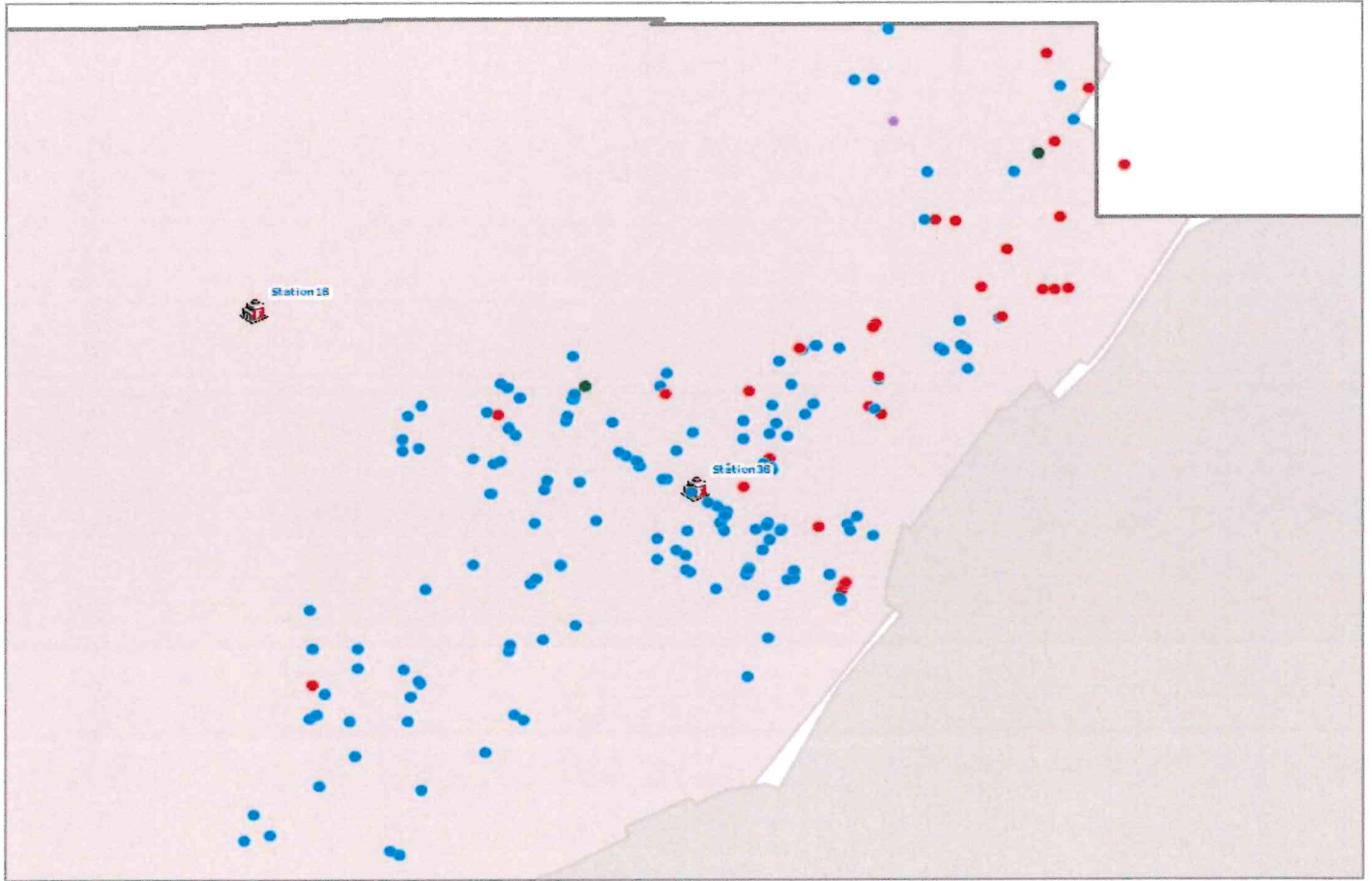
Incidents by Jurisdiction

	False Alarm	Medical	Multi-Fam	Other Fire	Other Misc	Public Service	Res Fire	Ring Alarm	Standby	Traffic Collision	Wildland Fire	Total
Out of Jurisdiction Call	0	0	0	0	0	0	0	0	0	0	1	1
Riverside Unit	0	0	0	0	0	0	0	0	0	0	1	1
Rubidoux Community Service District	41	187	1	7	2	12	1	1	3	18	4	277
Grand Total	41	187	1	7	2	12	1	1	3	18	6	279

Incidents by Supervisorial District - Summary

	DISTRICT 2 KAREN SPIEGEL	NOT TIED TO DISTRICT	Grand Total
False Alarm	41	0	41
Medical	187	0	187
Multi-Fam Dwelling Fire	1	0	1
Other Fire	7	0	7
Other Misc	2	0	2
Public Service Assist	12	0	12
Res Fire	1	0	1
Ringin Alarm	1	0	1
Standby	3	0	3
Traffic Collision	18	0	18
Wildland Fire	5	1	6
Total	278	1	279

MONTH = 10 and YEAR = 2023 and SPECIAL = 'Rubidoux CSD'



Legend

- | | | | |
|---------|------------|------------------|--------------|
| Fire | Medical | Riverside County | Fire Station |
| Hazard | Other Misc | Reservations | Casinos |
| Haz Mat | PSA | | |



Riverside County Fire GIS

Last Updated 11/9/2023 2.

*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

7. **REPORTS** (continued)

C. General Manager and Staff Reports / Updates

7. **REPORTS** (continued)

D. Committee Reports

8. ACTION / DISCUSSION ITEMS

- A. **DM 2023-100:** Receive, File and Move to Issue Rubidoux Community Services District Draft Financial Statements for Fiscal Year Ending June 30, 2023

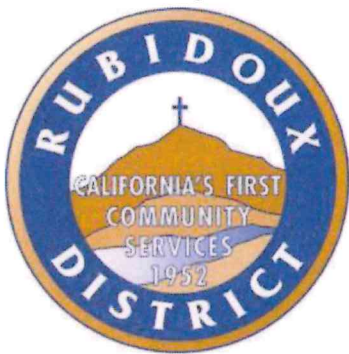
Rubidoux Community Services District

Board of Directors

Bernard Murphy, President
John Skerbelis, Vice-President
Armando Muniz
F. Forest Trowbridge
Hank Trueba Jr.

General Manager

Brian R. Laddusaw



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2023-100

November 16, 2023

To: Rubidoux Community Services District
Board of Directors

Subject: Receive, File, and Move to Issue Rubidoux Community Services District Draft Financial Statements for Fiscal Year Ending June 30, 2023

BACKGROUND:

During the Rubidoux Community Services District (District) Board of Directors meeting on November 2, 2023, the Board was presented with the District's draft financial statements for the fiscal year ending June 30, 2023. The financial statements were prepared by the CPA firm of Rogers, Anderson, Malody, and Scott (RAMS). The financial statements include RAMS independent auditor's report and contains management's discussion and analysis, government-wide financial statements, fund financial statements, notes to the financial statements, required supplementary information, other information, and the independent auditor's report on internal control.

The purpose of providing the draft financial statements November 2, 2023, was to allow ample time for the Directors to review and provide comments back to staff. As of the writing of this memorandum, staff has not received comments from any of the Directors. Since November 2, 2023, staff has made minor, non-substantive changes to a couple of items in the draft financial statements with no adjustments made to the underlying numbers. The minor changes included grammatical, formatting, and spelling edits.

Due to the length of the financial statements and there only being minimal modifications made since presented on November 2, 2023, the final draft financial statements are not included again as an attachment to tonight's memorandum. One hard copy of the draft financial statements is available at the Administrative Building for review, or an electronic copy can be accessed on the District website in the "Meetings" subsection of the "About Us" drop down list under November 16, 2023.

PRESENTATION BY RAMS

RECOMMENDATION:

At the conclusion of the presentation, staff recommends acceptance of the work by RAMS and to receive, file and move to issue the Rubidoux Community Services District draft financial statements for fiscal year ending June 30, 2023.

Respectfully,



BRIAN R. LADDUSAW, CPA
General Manager

8. **ACTION / DISCUSSION ITEMS** (continued)

B. DM 2023-101: Consideration to Approve Amendment No. 1 to
Employment Agreement and Amend Salary Schedule for Fiscal Year
2023|2024

Rubidoux Community Services District

Board of Directors

Bernard Murphy, President
John Skerbelis, Vice-President
Armando Muniz
F. Forest Trowbridge
Hank Trueba Jr.



General Manager

Brian R. Laddusaw

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2023-101

November 16, 2023

To: Rubidoux Community Services District
Board of Directors

Subject: Consideration to Approve Amendment No. 1 to Employment Agreement and Amend Salary Schedule for Fiscal Year 2023|2024

BACKGROUND:

On October 6, 2022, the Rubidoux Community Services District (“District”) Board of Directors (“Board”) entered into an Employment Agreement (“Agreement”) with Brian Laddusaw (“Employee”) to serve as the District’s General Manager. The Agreement became effective December 30, 2022, and is for a period of three (3) years, through December 30, 2025, unless sooner terminated or extended by the parties as set forth in the Agreement. The Agreement is included as Attachment 1 to this Director’s Memorandum.

Pursuant to Section 6 of the Agreement, entitled “*Performance Evaluation*”, the Board shall review and evaluate the performance of the Employee in writing on an annual basis at the second Board meeting of every December, the Employee’s anniversary month. For 2023, the second Board meeting in December is December 21, 2023.

On November 2, 2023, at the regularly scheduled Board meeting, under Closed Session Item 8D, the Employee proposed an evaluation timeline for the Board to consider. After careful deliberation, the Board decided to conduct the Employee evaluation during the Closed Session Item on November 2, 2023, eliminating the need for the recommended timeline. At the conclusion of the evaluation, the Board and Employee agreed to a 5.00% increase in the Employees’ base salary. Further, the Board directed the Employee to draft the appropriate language as an amendment to the original Agreement dated October 6, 2022.

Included as Attachment 2 is the First Amendment to Employment Agreement (“First Amendment”) reflecting these agreed upon changes. Except as modified in the First Amendment, the original Agreement shall remain in full force and effect. A summary of the changes expressly memorialized in the First Amendment are as follows:

Section 4. COMPENSATION

- A. **Base Salary**. The parties agree to adjust the Employee’s base salary to \$245,107.20, which represents a 5.00% increase from the previously adopted District Salary Schedule for Fiscal Year 2023|2024 (“FY 23|24”) on June 15, 2023, and effective July 1, 2023.

- B. **Increase in Base Salary**. The parties agree to modify the first sentence to allow for annual increases in base salary as “determined by the Board” and “in its sole discretion”. Additionally, any agreed upon salary increase must be expressly memorialized in a subsequent written and executed amendment to the Agreement.

The adjustments to Section 4 above would have an effective date of December 30, 2023, which is consistent with the Employee’s position anniversary date.

Should the Board consider and approve the First Amendment to the Employment Agreement, the District’s FY 23|24 Salary Schedule would require updating to align with the Employee’s salary adjustment. Included as Attachment 3 is the District’s FY 23|24 Salary Schedule, amended to reflect this change. No other salaries have been adjusted with the proposed amended Salary Schedule.

Under the advice of the District’s General Counsel and consistent with the Brown Act, adjustments to the General Manager’s compensation must be made in open session. Lastly, the First Amendment and Salary Schedule will be considered as separate action items, as noted below.

RECOMMENDATION:

The General Manager recommends the Board of Directors:

1. Approve and adopt the First Amendment to Employment Agreement between Rubidoux Community Services District and Brian Laddusaw.
2. Approve and adopt the amended Rubidoux Community Services District Fiscal Year 2023|2024 Salary Schedule effective December 30, 2023.

Respectfully,



BRIAN R. LADDUSAW, CPA
General Manager

Attachments:

1. Employment Agreement – General Manager – Executed October 6, 2022
2. First Amendment to Employment Agreement
3. Amended Fiscal Year 2023|2024 Salary Schedule

**RUBIDOUX COMMUNITY SERVICES DISTRICT
EMPLOYMENT AGREEMENT – GENERAL MANAGER**

This Employment Agreement (herein “Agreement”) is made and entered into as of the 6th day of October 2022, by and between RUBIDOUX COMMUNITY SERVICES DISTRICT (hereinafter the “District”) and BRIAN LADDUSAW (hereinafter “Employee”). This agreement shall become fully effective December 30, 2022.

RECITALS

WHEREAS, Employee was originally employed as the Director of Finance and Administration of the District on March 26, 2019, and remains currently employed; and

WHEREAS, Employee is familiar with the positions legal requirements, industry standards and responsibilities and duties; and

WHEREAS, Employee represents and warrants that he has the skill and ability to serve in such position and wished to accept such employment on the terms and conditions set forth in this Agreement; and

WHEREAS, District desires to continue employment of Employee and to engage the service of Employee as the District’s General Manager on the terms and conditions set forth in this Agreement; and

WHEREAS, the official retirement date of the current District General Manager, Jeffrey D. Sims, is December 30, 2022, with his last day in the office December 29, 2022. Employee will assume duties associated with the District’s General Manager position starting December 30, 2022.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants and promises of the parties hereto, and upon the express terms and conditions hereinafter set forth, it is agreed by and between the parties as follows:

SECTION 1. EMPLOYMENT

A. District hereby offers and the Employee hereby accepts the position of General Manager of the District. Employee shall perform the duties and responsibilities imposed by law, industry standards, and responsibilities and duties as specified in the job description, and such legally permissible further duties and functions as shall, from time to time, be assigned by the Board.

B. Employee shall devote such time, interest, and effort to the performance of his duties as may be reasonably necessary to fulfill the above requirements. Employee agrees to

perform such services to the best of his ability, in an efficient and competent manner consistent with the standards of the profession. Without limiting the generality of the foregoing, Employee understands and agrees that this position is an exempt, salaried, full-time position with regular required office hours and weekend hours when required in the best interests of the District.

SECTION 2. TERM AND RENEWAL

A. This agreement shall be effective as of December 30, 2022 (the "Anniversary Date"). The term of this Agreement shall be for three (3) years, through December 30, 2025, unless sooner terminated or extended by the parties as set forth in this agreement.

B. In the event that the Board determines that the Employee is not to be re-employed upon expiration of this Agreement, he shall be given written notice thereof by the Board at least four (4) months in advance of the expiration of the term of this Agreement. Should the Board fail to re-employ the Employee and the written notice provided for in this Section 2 has not been given at least four (4) months prior to the initial term of this Agreement, it shall be extended on the same terms for additional periods of one (1) year on each renewal.

SECTION 3. TERMINATION AND SEVERANCE PAY

A. It is expressly understood that Employee, in his capacity as General Manager, is a contracted employee serving at the pleasure of the Board, subject to termination pursuant to the terms of this Agreement, and with no right to any hearing or appeal, including any so-called *Skelly* conference, other than the rights expressly provided in this Agreement.

B. This Agreement shall automatically terminate upon Employee's death, retirement, or permanent incapacity.

C. The Employee serves at the will and pleasure of the Board. At any time during the term of this Agreement or any extension thereof, the Board reserves the right to terminate the employment of Employee and determine his last day of employment upon the vote of three or more Board members at a duly called and noticed Board meeting. The District agrees, however, to refrain from voting on the issue of Employee's termination in any sixty (60) day period immediately following a new Board member's installation so that said new Board member may have sufficient time to apprise his or herself with Employee's performance prior to vote.

1. In the event that this Agreement is terminated before the end of its term "for cause" as defined below, no further compensation or benefit shall be made to the Employee. Upon any allegation that Employee has engaged in conduct that would result in his termination "for cause" as defined below, Employee is entitled to address and attempt to rebut those allegations before the Board in a closed session prior to the Board making any final determination regarding the veracity of those allegations. In the event the Board, in its discretion, still finds

merit to the allegations and terminates, the Employee shall not be entitled to any severance and will be owed no further compensation. However, if this Agreement is terminated "for cause," the Employee shall have the right to appeal the Board's decision upon written notice to the Board of such appeal within ten (10) days of the determination. Failure to provide written notice within the ten (10) day period will result in waiver of the right to appeal. Upon appeal, the parties will select an independent arbitrator, either mutually agreed to or selected from a list of seven (7) arbitrators provided by the State Mediation and Conciliation Service. If the parties are unable to agree upon an arbitrator, they shall alternate striking names from the list until such time as only one arbitrator remains on the list. Any arbitrator selected must be able to hear the matter within thirty (30) days of selection and render a decision within fifteen (15) days of the close of the hearing. The District shall bear the costs of the arbitrator. The issue at the hearing shall be limited solely to whether or not District's "for cause" termination was arbitrary and capricious, entitling Employee to severance pursuant to Section 3(C)(2). Under no circumstance shall the Employee be entitled to reinstatement to the position of General Manager as a result of such hearing. Following the hearing, the hearing office shall submit his/her findings and decision to the District, which shall be final and binding. Termination shall be "for cause" if the Employee: (1) Acts in bad faith and to the detriment of the District; (2) Refuses or fails to act in accordance with any legal requirement or specific direction or order of the Board of Directors of the District; (3) Exhibits in regard to his employment unfitness or unavailability for service, unsatisfactory performance, misconduct, dishonesty, habitual neglect, or incompetence; (4) Is involved in crime involving dishonesty, breach of trust, or public conduct reflecting negatively on the District (no pending criminal prosecution need be in effect for termination due to fraud, embezzlement, or public conduct reflecting on the District; rather the Board must only have a good faith belief based on a good faith investigation); (5) Creates physical or emotional harm to any person; or (6) Breaches any material term of this Agreement.

2. In the event the District terminates Employee's employment for a reason other than those set forth in Section 3(C)(1), the Employee shall be entitled to the following severance in accordance with the terms of California Government Code sections 53260, *et seq.*: An amount equal to six (6) months of the Employee's then base salary or the remainder of the term of this Agreement, whichever is less. Contributions to the Public Employees' Retirement System ("PERS") for such Severance Pay shall be made in accordance with the District's PERS contract and the PERS law and regulations. The Employee shall be entitled to this severance pay either in a lump sum or, if he so elects, in a reasonable number of installments. Upon notice of termination, unless otherwise directed by the Employee, the District shall continue to make such

health payments as the Employee previously had elected under the management health and related benefits program for the period of the severance pay, or until he finds other employment, whichever occurs first.

D. The Employee may terminate this Agreement upon written notice to the Board and shall endeavor to give sixty (60) days prior notice. The District shall have the option, in its complete discretion, to terminate the Employee any time prior to the end of such notice period, provided the District pays the Employee all compensation due and owing through the last day actually worked, plus an amount equal to the base salary the Employee would have earned through the remainder of the notice period. Thereafter, all the District's obligations under this Agreement shall cease.

SECTION 4. COMPENSATION

A. Base Salary. The District agrees to pay Employee for services rendered pursuant hereto at a rate of Two Hundred Twenty-Six Thousand Six Hundred Thirty-Three Dollars and Sixty-Eight Cents (\$226,633.68) annually, pursuant to the procedures regularly established and as they may be amended by the District in its sole discretion. All compensation and comparable payments to be paid to Employee shall be less withholdings required by law.

B. Increase to Base Salary. During the term of this Agreement, Employee will receive no increases in base salary based on merit. Employee shall be entitled to an annual Cost of Living Adjustment ("COLA"). The annual COLA shall be determined and calculated in the same manner as all other District employees which is indexed to the Consumer Price Index ("CPI") for the Riverside-San Bernardino-Ontario area for urban wage earners and clerical workers ("CPI-W"). The COLA shall be a minimum of one percent (1%) and maximum of three percent (3%). If the CPI exceeds 4.25% for the stated area, and the District and staff mutually agree to a rate above three percent (3%), Employee will be entitled to the same increase. The annual COLA to the Employee's base salary shall have an effective date of July 1 of each fiscal year beginning July 1, 2023.

SECTION 5. BENEFITS

In addition to the compensation set forth in Section 4 the Employee shall be entitled to the following benefits:

A. Health and Dental Insurance. The Employee shall be provided with the same health and dental insurance options as other District employees, with District monthly contributions at the same level as all other full-time District employees which may be adjusted annually by the Board of Directors.

B. Vision Insurance. The Employee shall be provided with the same vision plan as other District employees. The premiums will continue to be fully covered by the District.

C. Life and AD&D Insurance. The Employee shall retain his benefit of participation in the District's Group Term Life Insurance ("GTLI") and Accidental Death & Dismemberment ("AD&D") Insurances at the same coverage amounts currently attained. The premiums will continue to be fully covered by the District.

D. FICA and CASDI Benefit. The Employee shall retain his benefit of District paid Employee portion of FICA and CASDI payroll taxes. Benefit shall be adjusted annually consistent with adjustments made by Federal and State taxing authorities.

E. PERS Retirement. Employee shall retain his qualification for retirement under the PERS plan formula of two percent (2%) at the age of sixty-two (62). District will contribute the Employer portion and the Employee will pay the Employee portion of PERS Retirement.

F. Deferred Compensation. Employee shall be entitled to participate in the District's 401(a) Retirement Plan and the District shall contribute into the Plan, in the Employee's name, an amount equal to five percent (5%) of the Employee's annual base compensation. The District shall be responsible for all expenses associated with the Section 401(a) account during the remaining term of this Agreement, including but not limited to administrative services fees and commissions. The Employee shall retain his right to participate in the District's 457(b) Deferred Compensation Plan. Participation in the plan is voluntary and all contributions into the plan will be made at the discretion of the Employee.

G. Vacation. Employee shall accrue one hundred sixty (160) hours, or four (4) weeks, of vacation time annually. Employee shall accrue his vacation hours on a per-paycheck proration consistent with current District staff. Any unused vacation hours may be carried over into the following year and may accumulate to an amount in excess of six hundred (600) hours. During the first paycheck of August each year, vacation hours in excess of 600 hours will be sold back to the District at Employee's then current hourly rate. The Employee's vacations shall be scheduled in coordination with the Board. Both parties hereto agree that Employee shall be entitled to receive full payment for any unused vacation time at Employee's then current hourly rate upon expiration of the Agreement or termination of employment with the District.

H. Sick. Employee shall accrue one hundred four (104) hours of sick time annually and Employee shall accrue his sick hours on a per-paycheck proration consistent with current District staff. Any unused sick hours may be carried over into the following year and may accumulate to an amount in excess of six hundred (600) hours. Consistent with current District practice, during the first paycheck of February each year, sick hours in excess of 600 hours will be sold back to the District at Employee's then current hourly rate. Both parties hereto agree that Employee shall be entitled to receive full payment for any unused sick time at Employee's then current hourly rate upon expiration of the Agreement or termination of employment with the District.

I. Administrative Leave. Employee shall retain his benefit of thirty-two (32) hours of Administrative Leave annually, consistent with current District practice for management level employees. The total amount of Administrative Leave become available each January. This Administrative Leave does not accrue, is not subject to carry over, is not subject to any cash-out option, and will not be paid out upon expiration of the Agreement or termination of employment with the District.

J. Vehicle. The District shall furnish Employee with a District vehicle and shall provide for fueling, insurance and maintenance thereof. The District agrees to replace the vehicle consistent with current District practice to minimize maintenance costs and optimize trade-in value which may or may not occur during the term of this Agreement. Employee shall operate the vehicle in a safe manner and shall maintain a valid California driver's license during the term of this Agreement. The District vehicle shall be used for District business and limited discretionary personal use.

K. Cell Phone. District shall provide a \$100 per month allowance to Employee for the cost of a smart phone recognizing the phone will be used for both personal and business use.

L. Job-Related Expense Reimbursement. The District will pay the Employee's business expenses incurred in connection with District business as provided by District policy, as it may be amended from time to time in the District's sole discretion.

M. Technical Equipment. The District shall provide the Employee with the technical equipment necessary for the performance of his duties.

N. Dues and Subscriptions. The District shall budget and pay for Employee's professional dues and subscriptions necessary for his continued full participation in approved national, regional, state, and local associations and organizations necessary and desirable for continued professional growth and advancement and for the good of the District.

O. Professional Development. The District shall budget and pay for travel and subsistence expenses for Employee (as set out by applicable District policy, as it may be amended from time to time in the District's sole discretion) for Board approved professional and official travel, meetings and similar necessary functions, but not limited to, Board approved groups and committees of which Employee is a member, as well as short courses, institutes and seminars necessary for the Employee's professional development and the good of the District.

SECTION 6. PERFORMANCE EVALUATION

A. The Board shall review and evaluate the performance of Employee in writing on an annual basis at the second Board meeting of every December (Employee's anniversary month). The evaluation will also set forth mutually defined goals to be achieved by the Employee in the subsequent year. The Employee will be provided adequate opportunity to discuss his evaluation

with the Board at the Board meeting. Failure of the Board to conduct a performance evaluation shall not prohibit the Board from terminating this Agreement in accordance with Section 3 of this Agreement.

B. The performance review and evaluation process set forth herein is intended to provide review and feedback to Employee so as to facilitate a more effective management of the District. Nothing herein shall be deemed to alter or change the employment status of Employee, nor shall this Section be construed as requiring "cause" to terminate this Agreement or the services of Employee hereunder.

SECTION 7. OFFICE HOURS

Employee shall report to the District office consistent with Employee's current District schedule which consists of four (4) ten (10) hour days, Monday – Thursday and overlapping with the District's normal business hours and at such other times as may be necessary to discharge his duties, except when away on approved business for the District, as otherwise excused by use of approved leave, or during District-granted holidays. However, Employee agrees and understands that he will report to work when necessary to District operations, regardless of regularly scheduled hours, scheduled leave, or holiday, to the extent such attendance is reasonably possible.

SECTION 8. GENERAL PROVISIONS

A. Integration. This Agreement integrates all of the terms and conditions mentioned herein, or incidental hereto, and this Agreement supersedes all negotiations and previous agreements between the parties with respect to all or any part of the subject matter hereof. This Agreement wholly supersedes and replaces the terms of any prior agreements, and any rights contained in such agreement.

B. Governing Law. This Agreement shall be governed by the laws of the State of California. The parties agree that venue for any dispute is appropriate in the Superior Court of Riverside County, California.

C. Waiver. A waiver of any term or condition of this Agreement shall not be construed as a general waiver by either party to this Agreement, and either party shall be free to reinstate any such term or condition, with or without notice, to the other.

D. Amendment. This Agreement may be amended from time to time, as mutually agreed by the parties in writing. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the Employee, and approved by the Board.

E. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee, but nothing herein shall be construed as an authorization or right of any party to assign his/its rights or obligations hereunder. Any assignment

of the rights or obligations of Employee hereunder without the express written approval of District shall be void.

F. Partial Invalidity. If any provisions or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion thereof, shall not be affected, and shall remain in full force and effect.

G. Legal Consultation. Employee acknowledges that he has had the opportunity to consult legal counsel in regard to this Agreement, that he has read and understands this Agreement, that he is fully aware of its legal effect, and that he has entered into freely and voluntarily and based on his own judgment and not on any representations or promises other than those contained in this Agreement.

IN WITNESS WHEREOF, THE RUBIDOUX COMMUNITY SERVICES DISTRICT has caused this Agreement to be signed and duly executed by its President, and the Employee has signed and executed this Agreement, both in duplicate, as of the day and year first written above.

DISTRICT:

RUBIDOUX COMMUNITY SERVICES
DISTRICT

By: Hank Trueba Jr.
Hank Trueba, Jr., President

EMPLOYEE:

BRIAN LADDUSAW

By: Brian Laddusaw

APPROVED AS TO FORM:

By: John Harper
John Harper, District Counsel

**RUBIDOUX COMMUNITY SERVICES DISTRICT
FIRST AMENDMENT TO EMPLOYMENT AGREEMENT**

This First Amendment to Employment Agreement (this “First Amendment”) between the RUBIDOUX COMMUNITY SERVICES DISTRICT (the “District”) and BRIAN LADDUSAW (the “Employee”) is entered into this 16th day of November 2023.

Except as modified in this First Amendment, the Employment Agreement originally dated October 6, 2022 (“Agreement”) between the District and the Employee shall remain in full force and effect.

The parties to this First Amendment agree to the following changes:

Section 4, entitled “Compensation”, Subsection A entitled “Base Salary”, is hereby amended to reflect a five percent (5.00%) increase in base salary, and is provided as follows:

SECTION 4. COMPENSATION

- A. Base Salary. The District agrees to pay Employee for services rendered pursuant hereto at a rate of Two Hundred Forty-Five Thousand One Hundred Seven Dollars and Twenty Cents (\$245,107.20) annually, pursuant to the procedures regularly established and as they may be amended by the District in its sole discretion. All compensation and comparable payments to be paid to Employee shall be less withholdings required by law.

Further under Section 4, Subsection B entitled “Increase to Base Salary”, is hereby amended to adjust the first sentence and is provided as follows:

- B. Increase to Base Salary. The Employee may receive annual increases in salary as may be determined by the Board in its sole discretion and any agreed upon salary increase must be expressly memorialized in a subsequent written and executed Amendment to this Agreement.

These adjustments shall be effective December 30, 2023, consistent with the Employee’s position anniversary date.

IN WITNESS WHEREOF, THE RUBIDOUX COMMUNITY SERVICES DISTRICT has caused this First Amendment to be signed and duly executed by its President, and the Employee has signed and executed this First Amendment, both in duplicate, as of the day and year first written above.

DISTRICT:

RUBIDOUX COMMUNITY SERVICES DISTRICT

By: _____
Bernard Murphy, President

EMPLOYEE:

BRIAN LADDUSAW

By: _____

APPROVED AS TO FORM:

By: _____
John Harper, District Counsel



RUBIDOUX COMMUNITY SERVICES DISTRICT

FY 2023-2024 Salary Plan - 3.0% COLA

Approved and Adopted by the Board of Directors 6/15/2023 **Amended 11/16/23**
 Payrates Effective 7/1/2023 **Effective 12/30/23**

Job Classification	Step	1	2	3	4	5	6							
								Hourly	Monthly	Annual	Hourly	Monthly	Annual	Hourly
Administrative Assistant (Part-Time)	Non-Exempt													
	Hourly	\$ 23.22	\$ 24.38	\$ 25.60	\$ 26.87	\$ 28.22	\$ 29.63							
	Monthly	\$ 2,012.40	\$ 2,112.93	\$ 2,218.67	\$ 2,328.73	\$ 2,445.73	\$ 2,567.93							
Accounting / Customer Service Clerk I	Non-Exempt													
	Hourly	\$ 28.88	\$ 30.32	\$ 31.84	\$ 33.43	\$ 35.10	\$ 36.86							
	Monthly	\$ 5,005.87	\$ 5,255.47	\$ 5,518.93	\$ 5,794.53	\$ 6,084.00	\$ 6,389.07							
Accounting / Customer Service Clerk II	Non-Exempt													
	Hourly	\$ 33.62	\$ 35.30	\$ 37.07	\$ 38.92	\$ 40.87	\$ 42.91							
	Monthly	\$ 5,827.47	\$ 6,118.67	\$ 6,425.47	\$ 6,746.13	\$ 7,084.13	\$ 7,437.73							
Meter Reader	Non-Exempt													
	Hourly	\$ 28.88	\$ 30.32	\$ 31.84	\$ 33.43	\$ 35.10	\$ 36.86							
	Monthly	\$ 5,005.87	\$ 5,255.47	\$ 5,518.93	\$ 5,794.53	\$ 6,084.00	\$ 6,389.07							
Utility Maintenance Worker I	Non-Exempt													
	Hourly	\$ 29.76	\$ 31.25	\$ 32.81	\$ 34.44	\$ 36.17	\$ 37.98							
	Monthly	\$ 5,158.40	\$ 5,416.67	\$ 5,687.07	\$ 5,969.60	\$ 6,269.47	\$ 6,583.20							
Utility Maintenance Worker II	Non-Exempt													
	Hourly	\$ 31.69	\$ 33.27	\$ 34.95	\$ 36.68	\$ 38.52	\$ 40.45							
	Monthly	\$ 5,492.93	\$ 5,766.80	\$ 6,058.00	\$ 6,357.87	\$ 6,676.80	\$ 7,011.33							
Senior Utility Maintenance Worker I	Non-Exempt													
	Hourly	\$ 36.26	\$ 38.07	\$ 39.97	\$ 41.97	\$ 44.07	\$ 46.28							
	Monthly	\$ 6,285.07	\$ 6,598.80	\$ 6,928.13	\$ 7,274.80	\$ 7,638.80	\$ 8,021.87							
Senior Utility Maintenance Worker II	Non-Exempt													
	Hourly	\$ 39.98	\$ 41.97	\$ 44.07	\$ 46.28	\$ 48.57	\$ 51.01							
	Monthly	\$ 6,929.87	\$ 7,274.80	\$ 7,638.80	\$ 8,021.87	\$ 8,418.80	\$ 8,841.73							
Systems Operator I	Non-Exempt													
	Hourly	\$ 32.56	\$ 34.20	\$ 35.91	\$ 37.70	\$ 39.58	\$ 41.56							
	Monthly	\$ 5,643.73	\$ 5,928.00	\$ 6,224.40	\$ 6,534.67	\$ 6,860.53	\$ 7,203.73							
Systems Operator II	Non-Exempt													
	Hourly	\$ 36.26	\$ 38.07	\$ 39.97	\$ 41.97	\$ 44.07	\$ 46.28							
	Monthly	\$ 6,285.07	\$ 6,598.80	\$ 6,928.13	\$ 7,274.80	\$ 7,638.80	\$ 8,021.87							
Senior Systems Operator I	Non-Exempt													
	Hourly	\$ 43.86	\$ 45.05	\$ 48.35	\$ 50.77	\$ 53.30	\$ 55.97							
	Monthly	\$ 7,602.40	\$ 7,982.00	\$ 8,380.67	\$ 8,800.13	\$ 9,238.67	\$ 9,701.47							
Senior Systems Operator II	Non-Exempt													
	Hourly	\$ 48.20	\$ 50.61	\$ 53.15	\$ 55.81	\$ 58.60	\$ 61.52							
	Monthly	\$ 8,354.67	\$ 8,772.40	\$ 9,212.67	\$ 9,673.73	\$ 10,157.33	\$ 10,663.47							
Backflow / Cross Connect Inspector	Non-Exempt													
	Hourly	\$ 37.37	\$ 39.23	\$ 41.19	\$ 43.25	\$ 45.41	\$ 47.69							
	Monthly	\$ 6,477.47	\$ 6,799.87	\$ 7,139.60	\$ 7,496.67	\$ 7,871.07	\$ 8,266.27							
	Non-Exempt													
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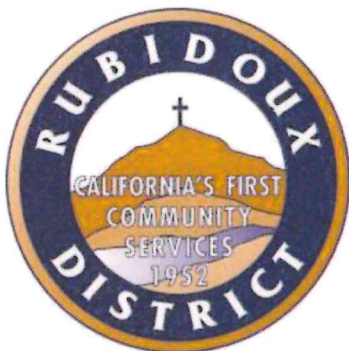
8. **ACTION / DISCUSSION ITEMS** (continued)

C. **DM 2023-102:** Consideration to Schedule Employees' Annual End-of-Year Luncheon

Rubidoux Community Services District

Board of Directors

Bernard Murphy, President
John Skerbelis, Vice-President
Armando Muniz
F. Forest Trowbridge
Hank Trueba Jr.



General Manager

Brian R. Laddusaw

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2023-102

November 16, 2023

To: Rubidoux Community Services District
 Board of Directors

Subject: Consideration to Schedule Employees' Annual End-of-Year Luncheon

BACKGROUND:

For many years Rubidoux Community Services District ("District") employees have participated in a year-end pot-luck luncheon. As the Board of Directors ("Board") are aware, no public funds are used for the luncheon. In recent years, the Board has been asked to voluntarily contribute money toward the luncheon. This year no voluntary monetary contribution from the Board is required. However, since the luncheon is a pot-luck event, the Board is welcome to bring desserts or sides if they so choose.

The purpose of this Directors Memorandum is to invite the Board of Directors to the December 13, 2023 (Wednesday), luncheon at noon. All District employees and Directors are invited.

RECOMMENDATION:

No action; information only.

Respectfully,

A blue ink signature of Brian R. Laddusaw.

BRIAN R. LADDUSAW, CPA
General Manager

9. **DIRECTORS COMMENTS AND REQUEST**

10. **NEXT MEETING**

Thursday, December 7, 2023, at 4:00 p.m.

11. ADJOURNMENT