

**RUBIDOUX COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

**MINUTES OF REGULAR MEETING
Thursday, February 15, 2024**

DIRECTORS PRESENT: Bernard Murphy
John Skerbelis
F. Forest Trowbridge
Hank Trueba, Jr.

DIRECTORS ABSENT: Armando Muniz

STAFF PRESENT: Brian Laddusaw, General Manager
Ted Beckwith, Director of Engineering
Miguel Valdez, Director of Operations
Martha Perez, Customer Service/Accounts Payable
Manager
Melissa Trujillo, HR Generalist/Safety and Facilities
Coordinator
Kirk Hamblin, Director of Finance and Administration

VISITORS (SIGNED IN): None

ITEM 1. CALL TO ORDER

The meeting of the Board of Directors of the Rubidoux Community Services District by President Skerbelis, at 4:00 P.M., Thursday, February 15, 2024, in-person and by teleconferencing at the District's Administrative Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 2. PLEDGE OF ALLEGIANCE – General Manager

ITEM 3. ROLL CALL – General Manager

ITEM 4. PUBLIC COMMENTS

ITEM 5. CONSENT CALENDAR

A. Approval of Minutes for February 1, 2024, Regular Meeting

B. Consideration to Approve:

1. February 16, 2024, Salaries, Expenses and Transfers
 2. March 1, 2024, Salaries, Expenses and Transfers
- C. **DM 2024-08:** Consider Proposal of Support Services Agreement with PlanetBids
- D. **DM 2024-09:** Receive and File Statement of Cash Asset Schedule Report Ending December 2023

Director Trueba moved, and Director Murphy seconded to approve the Consent Calendar:

Roll call:

Ayes – 4

Noes – 0

Abstain – 0

Absent – 1

The motion was carried 4-0-0-1.

ITEM 6. CORRESPONDENCE AND RELATED INFORMATION

None

ITEM 7. REPORTS

A. Operations Report (Second Meeting Each Month)

Director of Operations Miguel Valdez reported on the water/wastewater report for the month of January, production was an average of 3.09 mg per day and an average of 1.71 mg/day was the wastewater flow to Riverside. Well No. 18 produced 45.2% of water, Well No. 8 produced 0.0%, Well No. 6 produced 19.6%, Well No. 4 produced 10.6%, Well No. 2 produced 0.0%, Well No. 1 produced 24.5%, and JCSD Intertie produced 0% of water.

B. Emergency and Incident Report (Second Meeting Each Month)

Fire Station 38 Personnel were not in attendance at the meeting. The Emergency and Incident Report will be moved to the first scheduled Board Meeting on March 7, 2024.

C. General Manager and Staff Reports / Updates

General Manager Brian Laddusaw (“GM Laddusaw”) commented on the Form 700’s the Board of Directors (“Board”) and District Officials will need to complete by March 1, 2024. Director Murphy and Director Muniz have not submitted the form as of the Board Meeting. GM Laddusaw reminded the Board about the Retail Agency Roundtable 2024 invite scheduled for Wednesday, February 21, 2024, from 12:00 to 1:30 PM hosted by Western Water featuring guest speaker Adel Hagekhalil General Manager of the Metropolitan Water District. Director Skerbelis, Director Trowbridge, and Director Murphy had previously agreed to attend the event.

Director Trueba and Director Muniz will not be in attendance. GM Laddusaw also reminded the Board about the scheduled Study Session taking place at the City of Jurupa Valley to discuss the American Rescue Plan Act (ARPA). The Study Session is scheduled for 6:00 PM following the Council Meeting at 7:00 PM. Director Skerbelis, Director Trueba, and Director Murphy will attend the Study Session with GM Laddusaw.

D. Committee Reports

GM Laddusaw provided the Board with an update on the Personnel Committee, the Regional Advisory Committee (RAC), and the Solid Waste Committee. The Personnel Committee met on Wednesday, February 14th to discuss the status of the Employee Handbook. The Committee members of the Personnel Committee are Director Skerbelis and Director Trowbridge. They approved for staff to proceed with the Employee Handbook recommended updates and not make any changes to policy 2141 Inclusive Workplace Policy. The Employee Handbook will be taken to the full Board for approval at the next scheduled Board meeting. The RAC Committee has been scheduled to meet on Tuesday, February 27th at 4:00 PM. The Board members include Director Murphy and Director Skerbelis. The Solid Waste Committee will be meeting on Wednesday, February 28th at 11:00 AM. The Board members include Director Skerbelis and Director Trueba.

ITEM 8. ACTION/DISCUSSION ITEMS.

A. DM 2024-10: Consider a Professional Services Contract with Webb and Associates for the Basis of Design for the Leland Thompson Water Treatment Facility Expansion

BACKGROUND:

The Rubidoux Community Services District (“District”) operates a Water Treatment Facility called the Leland Thompson Water Treatment Facility (“Thompson Plant”) located on the east side of 34th Street between Crestmore Road and Daly Street. The Thompson Plant was originally built in the 1990’s to treat for Manganese present in the District’s well water. In 2019 the Division of Drinking Water issued an order for compliance with new regulations lowering permitted limits for PFAS and related constituents (hereinafter referred to as “PFAS”) in the drinking water provided by the District to its customers. The District retained an engineering firm, Hazen and Sawyer in 2020 to design an Ion Exchange System to remove PFAS from the drinking water. The Ion Exchange System is in addition to the existing Manganese treatment at the Thompson Plant. The Ion Exchange System was placed into service in September 2021.

The District pumps water from three wells for treatment at the Thompson Plant, namely 1A, 8 and 18 with the treated water blended with Well 2 in a pipeline running along 34th Street to the intersection of 34th Street with Avalon Street. All these wells were previously pumped at a pressure of around 125psi going into the Manganese removal vessels at the Thompson Plant. With the addition of the Ion Exchange System vessels for PFAS removal, the raw water needs to be pumped at an even higher pressure of approximately 160psi to 170psi due to pressure losses going through the Ion Exchange System vessels. The water coming out of these vessels is again around 125psi due to these pressure losses. A pressure of 125psi is necessary to “lift” the water from the elevation of 780’ at the Thompson Plant to the 1066’ elevation of the reservoirs in the Atkinson Pressure Zone.

The Manganese treatment vessels need to be cleaned by a process called “backwashing”. When these vessels go through the necessary backwash process, water is pulled from the transmission and distribution system causing flow reversal, high pressure fluctuations and water hammer which has resulted in pipe breaks in the Loring Ranch area and catastrophic failure of valve stems at the Thompson Plant itself.

Staff has determined reducing the operational pressure at the Thompson Plant and providing a Backwash Supply Reservoir will be advantageous to overall operations and safety of the Thompson Plant and eliminate blow outs, breaks and leaks in the system, especially in the Loring Ranch area.

The existing Mahnke Water Treatment Facility (“Mahnke Plant”) is near the Thompson Plant at the corner of 34th Street and Crestmore Road. This plant is non-operational with the treatment previously performed at this plant for Well 1 and later Well 1A moved to the Thompson Plant. Additionally, a new development called The District at Jurupa Valley (“Development”) is being processed by E.M. Ranch Owner, LLC, (“the Developer”) through the City of Jurupa Valley for Entitlements and recordation of the tract map. Included in this tract map is a lot (formally referred to “Lot 10” but the latest Tract Map shows it as “Lot 8” so it will be hereinafter referred to as “Lot 8”) adjacent to the Thompson Plant site for which the District has an existing agreement to obtain Lot 8 at fair market value. The District intends to obtain this property by negotiating a fair price with the Developer based on appraised value. This lot adjoins the Thompson Plant and extends southerly on 34th street such that it is immediately across 34th Street from the Mahnke Plant at the intersection of 34th Street with Crestmore Road.

Currently the District is developing Well 25 on the west side of Mission Blvd and will be bringing raw water from the well site to the Thompson Plant for treatment via a raw water transmission pipeline on Daly Street. Also, the District has an agreement with the Developer to obtain two additional lots within the Development for construction of future wells as the District grows to build out. The Thompson Plant is nearing capacity for additional treatment on the existing “footprint” of the plant for these additional wells and after the acquisition of Lot 8 the District will have land across the street from the non-operational Mahnke Plant.

New and expanded water treatment operations for the new wells in the area surrounding the Thompson Plant will be developed on these combined properties and include additional vessels for Manganese and PFAS treatment as needed for the new wells and a blending reservoir to blend water from Well 2 rather than blending in the pipeline along Avalon Street. This reservoir will also be utilized as a source of water for the backwash water for the Manganese vessels. Additionally, the raw water can be pumped and treated at a lower operating pressure than it is currently with the addition of new booster pumps installed after treatment to lift the water to the reservoirs.

The Basis of Design is a road map to follow to get from where the District is now to where it needs to be in a few years as additional development and associated demands on the District’s water delivery, in this specific case a plan on how to develop the District’s water treatment strategy at the Thompson Plant to provide increased capacity and reliability going forward. The Basis of Design Report will include preliminary hydraulics, pump sizing, reservoir sizing, siting of the improvements providing increased capacity and reliability, allowing the District to properly plan for the construction of these new facilities going forward.

The District obtained two proposals from its primary engineering consultants, namely Krieger & Stewart (“K&S”) and Webb and Associates (“Webb”). Both firms are considered competent to prepare the Basis of Design for the Leland Thompson Water Treatment Facility Expansion and upgrade. K&S submitted a proposal for \$54,600 and Webb submitted a proposal for \$82,420.

Webb’s proposal is more complete and includes additional scope for the following:

- Site Visit to document the existing site,
- Preparation of Process Schematics which are necessary to develop the future design,
- Two Workshops with District Staff which are essential in properly communicating the District’s needs and expectations – Webb will meet with staff to present the Draft Basis of Design and then the Final Basis of Design incorporating Staff comments.

Additionally, Webb’s proposal includes more effort in data gathering, site visit, equipment sizing and process schematic layout than does Krieger and Stewart’s. Additionally, Webb has prepared the Districts’ current Water Master Plan (and Wastewater Master Plan) and is currently working on developing the previously mentioned Well 25. For these reasons, staff consider Webb’s proposal to better suit the needs of the District in this extremely important task.

BUDGETARY CONSIDERATIONS:

The District did not anticipate this work for F.Y. 2023|2024 and did not include it in the budget but it has become apparent to prioritize these efforts. Several events have transpired since the budget was developed nearly a year ago. These include high pressure in the piping within the Thompson Plant causing catastrophic valve failure, pressure fluctuations and generally high residual pressures in the Loring Ranch area causing pipeline failures, the award of nearly a \$1.5 million grant for the development of Well 25, development of the EM Ranch Owner property moving ahead sooner than expected as well as several tracts under development all requiring the District be prepared to provide adequate water supplies to these future customers. In F.Y. 2022|23, the District received large water capacity fee payments from the Lennar Shadow Rock Development and the Agua Mansa Commerce Park Development.

Although the expansion and revised operation of the Thompson Plant is not specifically included in the 2022 Water Master Plan, several wells are included and included in the cost for developing these wells is the associated cost of developing treatment for these wells. This treatment will occur at the Thompson Plant and this work is therefore part of the cost of developing future wells. Staff proposes a budget amendment of \$100,000 from the District’s CIP Reserve Budget into the District’s F.Y. 2023|2024 CIP Budget creating a new line item called “Leland Thompson Water Treatment Facility Basis of Design” for this effort and use these funds to issue a task order to Webb and Associates for this work. Furthermore, staff recommends a contingency be included for this work in the amount of \$17,580, bringing the total amount authorized to \$100,000. Of this \$100,000, staff will issue a Task Order to Webb for \$82,400 with the ability to issue additional task orders for this effort up to a total of \$100,000 if deemed necessary.

Director Trowbridge moved, and Director Trueba seconded to approve the following:

1. Create a new Budget line item in the F.Y. 2023|2024 CIP Budget called “Leland Thompson Water Treatment Facility Basis of Design”.

2. Transfer \$100,000 from the District’s CIP Reserve Budget into this newly created Budget line item.
3. Sign a Task Order with Webb and Associates in the amount of \$82,420 for the Thompson Plant Basis of Design Effort.

Roll call:

Ayes – 4

Noes – 0

Abstain – 0

Absent – 1

The motion was carried 4-0-0-1.

B. DM 2024-11: Consider a Professional Services Contract with Webb and Associates for a Phase II Environmental Study for Purchase of a Parcel of Land for the Leland Thompson Water Treatment Facility Expansion

BACKGROUND:

The Rubidoux Community Services District (“District”) operates a Water Treatment Facility called the Leland Thompson Water Treatment Facility (“Thompson Plant”) located on the east side of 34th Street between Crestmore Road and Daly Street. The Thompson Plant was originally built in the 1990’s to treat for Manganese present in the District’s well water. In 2019 the Division of Drinking Water issued an order for compliance with new regulations lowering permitted limits for PFAS and related constituents (hereinafter referred to as “PFAS”) in the drinking water provided by the District to its customers. The District retained an engineering firm, Hazen and Sawyer in 2020 to design an Ion Exchange System to remove PFAS from the drinking water. The Ion Exchange System is in addition to the existing Manganese treatment at the Thompson Plant. The Ion Exchange System was placed into service in September 2021.

The District pumps water from three wells for treatment at the Thompson Plant, namely 1A, 8 and 18 with the treated water blended with Well 2 in a pipeline running along 34th Street to the intersection of 34th Street with Avalon Street. All these wells were previously pumped at a pressure of around 125psi going into the Manganese removal vessels at the Thompson Plant. With the addition of the Ion Exchange System vessels for PFAS removal, the raw water needs to be pumped at an even higher pressure of approximately 160psi to 170psi due to pressure losses going through the Ion Exchange System vessels. The water coming out of these vessels is again around 125psi due to these pressure losses. A pressure of 125psi is necessary to “lift” the water from the elevation of 780’ at the Thompson Plant to the 1066’ elevation of the reservoirs in the Atkinson Pressure Zone.

The Manganese treatment vessels need to be cleaned by a process called “backwashing”. When these vessels go through the necessary backwash process, water is pulled from the transmission and distribution system causing flow reversal, high pressure fluctuations and water hammer which has resulted in pipe breaks in the Loring Ranch area and catastrophic failure of valve stems at the Thompson Plant itself.

Staff has determined reducing the operational pressure at the Thompson Plant and providing a Backwash Supply Reservoir will be advantageous to overall operations and safety of the Thompson Plant and eliminate blow outs, breaks and leaks in the system, especially in the Loring Ranch area.

The existing Mahnke Water Treatment Facility (“Mahnke Plant”) is near the Thompson Plant at the corner of 34th Street and Crestmore Road. This plant is non-operational with the treatment previously performed at this plant for Well 1 and later Well 1A moved to the Thompson Plant. Additionally, a new development called The District at Jurupa Valley (“Development”) is being processed by E.M. Ranch Owner, LLC, (“the Developer”) through the City of Jurupa Valley for Entitlements and recordation of the tract map. Included in this tract map is a lot (formally referred to “Lot 10” but the latest Tract Map shows it as “Lot 8” so it will be hereinafter referred to as “Lot 8”) adjacent to the Thompson Plant sight for which the District has an existing agreement to obtain Lot 8 at fair market value. The District intends to obtain this property by negotiating a fair price with the Developer based on appraised value. This lot adjoins the Thompson Plant and extends southerly on 34th street such that it is immediately across 34th Street from the Mahnke Plant at the intersection of 34th Street with Crestmore Road.

Currently the District is developing Well 25 on the west side of Mission Blvd and will be bringing raw water from the well site to the Thompson Plant for treatment via a raw water transmission pipeline on Daly Street. Also, the District has an agreement with the Developer to obtain two additional lots within the Development for construction of future wells as the District grows to build out. The Thompson Plant is nearing capacity for additional treatment on the existing “footprint” of the plant for these additional wells and after the acquisition of Lot 8 will be across the street from the non-operational Mahnke Plant.

New and expanded water treatment operations for the new wells in the area surrounding the Thompson Plant will be developed on these combined properties and include additional vessels for Manganese and PFAS treatment as needed for the new wells and a blending reservoir to blend water from Well 2 rather than blending in the pipeline along Avalon Street. This reservoir will also be utilized as a source of water for the backwash water for the Manganese vessels. Additionally, the raw water can be pumped and treated at a lower operating pressure than it is currently with the addition of new booster pumps installed after treatment to lift the water to the reservoirs.

Recognizing these needs, staff conditioned the Developer to provide parcels of land for the expansion of the Leland Thompson Water Treatment Facility in addition to two future well sites within the Development. The District has entered into an agreement with the Developer whereupon the Developer agrees to sell these parcels to the District at fair market value as determined by appraisals. The District further amended the agreement to purchase the site for the Thompson Plant expansion ahead of the purchase of the well sites. Additionally, the amended agreement allowed for purchase of the parcel for the expansion of the Thompson Plant with cash or reimbursement using Water Capacity / Connection Fees to have more flexibility in the timing to purchase the parcel.

The District authorized and performed a Phase I Environmental Assessment (“Phase I EA”) on the two well sites and the parcel adjacent to the Leland Thompson Plant. The Phase I EA consists only of a review of records for known environmental hazards, a review of historic aerial photography and a visual site reconnaissance without an in-depth analysis of the potential for unknown spills and contamination.

Staff is aware of and knowledgeable of the storage of diesel tractors and trailers on the site prior to the performance of the Phase I EA which were removed with the site cleared of all debris and brush before the site reconnaissance was performed. This resulted in the Phase I EA coming back with no issues reported. For this reason, staff feels it is prudent to perform a Phase II Environmental Assessment (“Phase II EA”) on the site. This is not to preclude the District purchasing the site as the District needs land to expand the Thompson Plant but rather part of Due Diligence in purchasing the land. If it is known that some level of remediation will be necessary, the costs of the remediation can be considered in the purchase price of the parcel.

The Phase I EA was provided by Webb and Associates (“Webb”) and presented to the District in December 2023. A copy of the Phase I EA is available in the District Office for review. The report concludes, “This assessment has revealed no evidence of recognized environmental conditions, controlled recognized environmental conditions, or significant data gaps in connection with the Subject Property.” Nevertheless, it is considered prudent to perform a Phase II EA which consists of doing a few shallow (4’ deep) open trench excavations, grabbing soil samples and sending them to the laboratory for analysis.

Staff requested a proposal from Webb for the Phase II EA. Webb’s proposal is for \$10,400 for the field exploratory work, lab work and preparation of a report of findings. No contingency is expected for this scope of work, so the total request is \$10,400.

BUDGETARY CONSIDERATIONS:

Included in the District’s FY 2023|2024 Water Capital Improvement Project (“CIP”) Budget is line 9 ‘District at JV Well Sites/LT Expansion’ in the amount of \$18,000. Staff proposes the District utilize \$10,400 of these budgeted monies for this effort. No budget amendment is necessary.

Director Trowbridge moved, and Director Trueba seconded to approve the following:

1. Utilize \$10,400 of the FY 2023|2024 Water Capital Improvement Project (“CIP”) Budget amount of \$18,000 for the Phase II Environmental Assessment work.
2. Sign a Task Order with Webb and Associates in the amount of \$10,400 for this effort.

Roll call:

Ayes – 4

Noes – 0

Abstain – 0

Absent – 1

The motion was carried 4-0-0-1.

C. DM 2024-12: Consider American Rescue Plan Act Utility Bill Assistance Grant Agreement with the City of Jurupa Valley

BACKGROUND:

On March 21, 2021, President Biden signed the American Rescue Plan Act (ARPA) into law. The \$1.9 trillion package was intended to directly combat the COVID-19 pandemic and the resulting economic impacts. ARPA allocated \$350 billion towards the State and Local Fiscal Recovery Fund (SLFRF) as fiscal relief for state and local governments.

The City of Jurupa Valley (“City”) received approximately \$28,077,013 in ARPA funding.

Based on the availability of ARPA-allocated funds, the City has decided to provide funding to subrecipients to further the purposes of ARPA. The City offered to enter into a subrecipient agreement with Rubidoux Community Services District (“District”).

The purpose of this Agreement is to promote public health and address the negative economic impacts of the COVID-19 public health emergency by providing two-hundred eight thousand, nine hundred fifteen dollars (\$208,915) in ARPA funds to the District for utility account credits for Jurupa Valley residents within the District’s service area.

During the COVID-19 Pandemic many customers of the District and other people in the City of Jurupa Valley were unable to pay all or portions of their water, sewer or trash bills or were otherwise adversely affected economically through loss of jobs, inability to work, need to care for ill family members, their own illness resulting from the COVID-19 Pandemic.

This Agreement will provide a means by which the City and the District can provide some financial assistance to those people in Jurupa Valley adversely affected by the COVID-19 Pandemic and customers of the District.

This Agreement shall likely become effective on February 15, 2024 (the “Effective Date”) and if approved shall terminate on December 31, 2026, subject to early termination under section 7 (“Term of Agreement”).

Based upon the agreement, the City stipulates the District to apply the funds equally across all single-family residences.

Currently the District serves a total of 5,969 single residential customers within its service area. To ensure equitable distribution of the grant funds, it has been decided that each eligible customer will receive a utility account credit of \$35.00. This amount has been determined based on the available grant funds and the number of eligible customers served by the District.

The City decided that multi-unit properties will need to go through the City to receive assistance. This decision ensures that properties with multiple units are appropriately accounted for and that the grant funds are distributed efficiently and effectively. The City allocated funds for this purpose separately from this subrecipient agreement and outside the scope of the District’s eligibility for use of the grant funds in the subrecipient agreement.

Director Murphy moved, and Director Trowbridge seconded to approve the following:

1. Sign the American Rescue Plan Act Utility Bill Assistance Grant Agreement with the City of Jurupa Valley.
2. Allocate the funds once received in accordance with the Agreement.

Roll call:

Ayes – 4

Noes – 0

Abstain – 0

Absent – 1

The motion was carried 4-0-0-1.

D. DM 2024-13: Consider California Special District Association Board of Directors Election Call for Nomination, Seat A – Southern Network For Term 2025-2027

BACKGROUND:

Rubidoux Community Services District (“District”) is a member of the California Special Districts Association (“CSDA”). CSDA is a not-for-profit association that was formed in 1969 to promote good governance and improve core local services through professional development, advocacy, and other services for all types of independent special districts.

It has a membership of over 1,000 organizations throughout California representing all types of independent special districts including irrigation, water, park and recreation, cemetery, fire, police protection, library, utility, harbor, healthcare, and community services districts. CSDA provides education and training, insurance programs, legal advice, industry-wide litigation and public relations support, legislative advocacy, capital improvement and equipment funding, collateral design services, and, most importantly, current information that is crucial to a special district's management and operational effectiveness.

District staff received correspondence from CSDA indicating CSDA’s call for nominations for CSDA Board of Directors Seat A.

CSDA governance involves a Board of Directors comprised of six networks with three seats for each network. The networks are geographic areas within the state of California. The District is in the Southern Network. The three representative Board of Director members for each network are on staggered three-year terms. Seat A for the Southern Network has an expiring term, thus the call by CSDA for nominations to fill this position. The seat is currently filled by Jo MacKenzie – Director of Vista Irrigation District. Included in the correspondence received from CSDA was her intention of running for re-election for Seat A, Southern Section. The other two Southern Network Directors not currently up for re-election are Don Bartz – GM of Phelan Pinon Hills CSD, and Arlene Schafer – Board Vice-President of Costa Mesa Sanitary District.

If any of the District’s Board Members are interested in submitting to CSDA for the election to fill the upcoming three-year term for Seat A, Southern Network, it is suggested the following schedule and actions be followed:

➤ February 15, 2024 (tonight):

- A. Deliberate and determine which Director or Directors, if any, are interested in being considered for the CSDA Seat A – Southern Network Board of Directors seat.

- B. If multiple Directors are interested, select a preferred candidate.
- C. Direct staff to prepare Resolution for nomination of preferred candidate.

➤ March 7, 2024:

- A. Consider and adopt resolution for preferred candidate.
- B. Allow preferred candidate to complete candidate information sheet.
- C. Direct staff to submit resolution and candidate information sheet to appropriate CSDA staff.

When considering your interest, please note the commitment and expectations of a CSDA Board of Director:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participation in at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
- Attend, at minimum, the following CSDA annual events: Special District Legislative Days – held in the spring, and the CSDA annual conference – held in the fall.
- Complete all four modules of CSDA’s Special District Leadership Academy within 2 years of being elected.

CSDA’s deadline is April 10, 2024, for receipt of candidate nominations. Voting will begin June 10, 2024, and end July 26, 2024. The successful candidate will be notified no later than July 30, 2024, with all new CSDA Board Members introduced at the Annual CSDA Conference in Indian Wells, CA in September 2024.

The attached correspondence from the CSDA dated February 5, 2024, goes into more details regarding the process. It is recommended the Board review this in preparation of consideration of nominating a Director on February 15, 2024.

The Board deliberated and selected Director Skerbelis as the nominated candidate.

Director Skerbelis moved, and Director Trueba seconded to approve the following:

1. Nominate John Skerbelis for the CSDA Seat A – Southern Network position.
2. Direct staff to prepare a resolution with John Skerbelis as the nominee and agendize for consideration on March 7, 2024, at the regularly scheduled Board of Directors meeting.

Roll call:

Ayes – 4

Noes – 0
Abstain – 0
Absent – 1

The motion was carried 4-0-0-1.

ITEM 9. DIRECTOR'S COMMENTS AND REQUESTS

Director Murphy provided an update on Mary Madrigal, RCSD customer, having issues with the street flooding occurring on 25th Street and Van Dell Road. She had previously reported the issue to the City of Jurupa Valley, but the City was unable to assist her and resolve the problem. Currently, Director Murphy is assisting her with the issue. He emailed Council member Leslie Altamirano on Wednesday, February 14th asking for assistance with the issue. Director Murphy will also be attending the Council meeting scheduled after the Board meeting at 7:00 PM to discuss the problem Mary Madrigal is having. He will keep the Board updated as he works through the issue. Director Trowbridge commented on the Riverside Charles Dickens Festival. The event will be held for the first time in a new venue located at the Jensen Alvarado Historic Ranch and Museum at 4307 Briggs Street Jurupa Valley, CA. 92509. It takes place February 24-25th. Director Trueba and Director Skerbelis had no comment and/or request.

ITEM 10. NEXT MEETING

Thursday, March 7, 2024, at 4:00 P.M.

ITEM 11. ADJOURNMENT

President Skerbelis adjourned the meeting at 4:48 P.M.