

# Rubidoux Community Services District

## Board of Directors

John Skerbelis  
Hank Trueba Jr.  
Bernard Murphy  
Armando Muniz  
F. Forest Trowbridge

## General Manager

Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

**Thursday, March 18, 2021 at 4:00 PM**

**Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020 as a response to mitigating the spread of corona virus known as COVID-19:**

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will not be allowed to attend and address the Board in person.

Members of the public wanting to listen to the meeting or address the Board may do so by:

- Using the Zoom App or website for free at: <https://zoom.us/>
  - o Once installed ahead of the meeting, you may choose your audio source as either computer speakers/microphone or telephone.
  - o If you wish to make public comments via the Zoom platform, the Board Secretary will identify you at your time to speak.
  - o Meeting ID is **433-532-2766**.

- Calling into the meeting at any one of the following numbers:

+1 669 900 9128  
+1 346 248 7799  
+1 301 715 8592  
+1 312 626 6799  
+1 646 558 8656  
+1 253 215 8782

Only one person at a time may speak by telephone and only after being recognized by the Secretary of the Board.

1. Call to Order – John Skerbelis, President
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes for the March 4, 2021 Regular Meeting
5. Consideration to Approve March 19, 2021, Salaries, Expenses and Transfers
6. Acknowledgements – This is the time for Members of the Public to address the Board on Any Non-agenda Matter.
7. Correspondence and Related Information - NONE
8. Manager’s Report (Second Meeting each Month):
  - a) Operations Report
  - b) Emergency and Incident Report

**ACTION ITEMS:**

9. Receive and File Statement of Cash Asset Schedule Report Ending February 2021: **DM 2021-15**
10. Consider Adopting Resolution No. 2021–873 Concurring in the Nomination of President Skerbelis as a Candidate To The California Special District Association Board of Directors: **DM 2021-16**
11. Directors Comments - Non-action
12. Adjournment

**Closed Session:** At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

4. APPROVAL OF:  
MINUTES FOR MARCH 4, 2021, REGULAR MEETING

**MINUTES OF REGULAR MEETING**  
**March 4, 2021**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Armando Muniz  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge  
Hank Trueba, Jr.

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Jeffrey Sims, General Manager  
Ted Beckwith, Director of Engineering  
Brian Laddusaw, Director of Finance  
Brian Jennings, Customer Service Manager  
Miguel Valdez, Operations Manager  
Jeff Veik, Division Chief – Riverside Unit

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Skerbelis, at 4:15 P.M., Thursday, March 4, 2020, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Staff asked making an addition to the February 18, 2021 Minutes right before on page 7, Item 12 Closed Executive Session. The addition proposed the following - **“Board went into Closed Executive Session absent staff.”**

Approval of Minutes for February 18, 2021, Board Meeting.

**Director Skerbelis moved, and Director Trowbridge seconded to approve the February 18, 2021 Regular Board Minutes with the addition of “Board went into Closed Executive Session, absent staff.” To be added on page 7, prior to Item 12 – Closed Executive Session.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Away – 0**

**The motion was carried unanimously.**

**ITEM 5. Consideration to Approve the March 5, 2021 Salaries, Expenses and Transfers.**

Consideration to Approve the March 5, 2021 Salaries, Expenses and Transfers.

**Director Muniz moved, and Director Murphy seconded to Approve the March 5, 2021 Salaries, Expenses and Transfers**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public at this time.

**ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

No correspondence or related information to report at this time.

**ITEM 8. MANAGER'S REPORT**

**Operations Report:**

Brian Laddusaw reported he will be sending the Directors the annual Form 700 for their completion. The Form 700 needs to be submitted by April 1, 2021. He will provide the Directors their Calendar Year 2019 Form 700 as a reference to fill out the current year form. This will be done via email or, if needed, he will drop it off in person at Director preference. There will be approximately a two week turn-around time to meet filing deadlines. Secondly, Director Muniz, needs to complete the ethics course.

Manager of Operations, Miguel Valdez gave a brief background on the Super Bowl Sunday sanitary sewer overflow by the Lion's Club. The District's Contractor Houston Harris was called to unclog the blockage and our staff cleaned up and recovered all the sewer in Limonite Avenue and disinfected the area. Approximately a total of 600 gallons spilled. It is estimated approximately 400 gallons of this amount went into a catch basin connected to the Sunnyslope Channel. The spilled liquid went approximately 150 feet downstream in the dry channel. The location of the spill is a spot that will be checked often. The pipe in the area had been cleaned on January 27, 2021 by Houston Harris. It was cleaned again on March 3<sup>rd</sup>. There are a few other hotspots in the District we keep an eye on. We will be videoing the line under Limonite Avenue, looking to see if there is a sag in the line, which would hold up the debris and cause plugging. When we cleared the blockage, it was found that it was mostly debris, toilet paper, wipes, paper towels, etc. Jeff Sims reported the District will investigate why this line needs to be cleaned out so

frequently. There may be a line item in the upcoming fiscal year Budget to fix this. Director Skerbelis stated that it needs to be a priority.

**Emergency and Fire Report:**

Fire Chief Veik expressed that he is working with Jeff Sims and Brian Laddusaw on the 3 or maybe even a 5-year agreement with Cal Fire, Riverside County Fire Department and the RCSD.

**ITEM 9. Receive and File the Budget to Actual Report for the Six Months Ended December 31, 2020 and Consideration to Set and Schedule Public Budget Review Workshop Meetings. DM 2021-11.**

**BACKGROUND**

At the June 20, 2019 Board Meeting, the Board of Directors adopted a two (2) year budget for FY 2019-2020 and FY 2020-2021. Prior to this, it had been District practice to adopt single year budgets. A two (2) year budget was adopted for FY 2019-2020 and F& 2020-2021 to minimize the amount of staff time used year-over-year on the budget setting process. This decision was to improve efficiency of the overall budgeting process, as many times repetitive decisions are made during an annual budgeting process, thus freeing up staff for other activities. Although staff does its best during the budgeting process to ensure the budget is as accurate as possible, certain unforeseen items, regulations, etc. affect the District during the course of a fiscal year. For example, DDW's lowering of PFAS contaminant levels created the need for significant unanticipated expenses. As the Directors are aware, when District funds need to be encumbered and spent outside of our approved budgeted amounts, staff seeks Board approval of budget amendments through Board letters.

Year one (1) of the biennial budget ended June 30, 2020. At the September 3, 2020 Board Meeting, staff presented the unaudited actual revenue and expense information compared to budgeted amounts for the year ended. This information, as presented to the Board, did not include the usual adjustments made by the District auditors, RAMS, for items like CalPERS pension liability and other post-employment benefit liability adjustments. A month later, at the October 15, 2020 Board Meeting, staff presented the final draft version of the District's Financial Statements. The Financial Statements were approved by the Board unanimously and issued October 16, 2020. Subsequent to the Board's approval, District staff recorded all proposed adjustments into our accounting software and closed the year accordingly.

Currently, the District is in the second year of the biennial budget. Attached for the Board of Directors' consideration is the Budget vs Actual Report for the Six Months Ended December 31, 2020.

In March, staff will begin working on the upcoming fiscal year 2021-2022 budget. Due to the ongoing uncertainty of the water/wastewater industry as seen these last two years, staff plans to revert to an annual budgeting cycle as opposed to a biennial budgeting cycle. Staff believes the switch will provide more reliable and current information to the Board and reduce budget amendments.

It has been the practice of the Rubidoux Community Services District to call and schedule public workshop meetings for the development of the draft Operations and Capital Improvement Project budgets. The proposed meetings would be conducted prior to the regular District Board meetings in April and May at 3:00 PM to minimize impact to your weekly schedules.

The following tentative schedule is for your review and consideration. Final budget modifications will be adopted at the June 17, 2021 Board meeting.

**PROPOSED BUDGET REVIEW WORKSHOP SCHEDULE**

March 5 – April 15, 2021	Staff Prepares Draft Budget
April 15, 2021 @ 3:00 PM	First Budget Review Workshop
May 4, 2021 @ 3:00 PM	Second Budget Review Workshop
May 4, 2021 @ 4:00 PM	Call and Set Public Hearing
June 17, 2021 @ 4:00 PM	Public Hearing and Adoption of the Budget Modifications

**Director Trowbridge moved, and Director Muniz seconded the Board of Directors approve the following actions:**

- 1. “Receive and File” the Budget vs. Actual Report for the Six Months Ended December 31, 2020.**
- 2. Adopt the proposed budget review workshop timeline and direct staff to schedule Budget Review Workshops for April 15 and May 4, 2021 at 3:00 PM.**
- 3. Revert to single year budget preparation for fiscal year 2021-2022.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 10. Consideration to Approve Access Agreement with Pacific Tank Lines.  
DM 2021-12.**

**BACKGROUND**

As the Board of Directors may recall, Rubidoux Community Services District (“District”) awarded a contract per Director’s Memorandum 2021-10 to Atom Engineering Construction, Inc. (“Contractor”) to construct the foundation for and installation of 3 GAC Pressure Vessels for removal of PFAS compounds for Well 6 as part of the District’s overall PFAS removal effort. Well 6 is located at the Anita B. Smith Water Treatment Facility. This site has a very limited access due to the fact that it is only 50 feet wide but 400 feet deep. These vessels will be located in the back third of the lot and in order to place them in this location the Contractor will need access from the adjacent parcel which is owned by Pacific Tank Lines.

The District, with the advice of counsel John Harper, has come to an agreement with the owners of Pacific Tank Lines to obtain this access by negotiating a Temporary Access Easement Agreement with Pacific Tank Lines. As part of this agreement, Pacific Tank Lines requires consideration of \$1500 for legal fees and \$2,000 for each day the Contractor and District needs access through the Easement. The District anticipates the time required to utilize Pacific Tank Lines property for access to the Anita B. Smith Water Treatment Facility site. The District estimates the time required to complete the work requiring this access to not exceed five (5) days. This results in a maximum cost of \$11,500.

**Director Murphy moved, and Director Trowbridge seconded the approval for the General Manager to:**

- 1. Amend the FY 2020-2021 Budget by moving the GAC Pressure Vessel Installation Project funding of \$11,500 from Water Fund Reserves to the Water Capital Improvement Projects (CIP) Fund.**
- 2. Approve the Temporary Access Easement Agreement with Pacific Tank lines.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 11. Consider Award of Professional Services Task Order to Krieger and Stewart Engineering Consultants to Prepare RCSD’s Annual Consumer Confidence Report. DM 2021-13.**

**BACKGROUND**

The State of California State Water Resources Control Board Division of Drinking Water (“DDW”) require public water agencies to prepare and distribute an annual Consumer Confidence Report (“CCR”). Rubidoux Community Services District (“District”) is a public water service provider and is subject to this requirement. The CCR will be for Calendar Year 2020 and describe the District’s compliance with meeting DDW Drinking water standards. July 1, 2021 is the date the annual CCR is due to be distributed to District customers.



Krieger and Stewart Engineering Consultants ("K&S") has historically prepared the District's annual CCR and has provided a proposal for the 2020 CCR. The cost is \$8,000.

In the approved Fiscal Year 2020-2021 Water Fund Budget under Operating Expenses \$45,000 was budgeted to cover this annual expense. To proceed staff proposes issuing K&S Task Order No. 6 under current Master Agreement RCSD 2021-1.

**Director Muniz moved, and Director Murphy seconded the Board of Directors authorize the General Manager to:**

- 1. Utilize \$8,000 of the \$45,000 in the approved Fiscal Year 2020-2021 Water Fund Budget under Operating Expenses for preparation of the District's 2020 CCR.**
- 2. Issue Task Order No. 6 in a not-to-exceed amount of \$8,000 to Krieger and Stewart under Master Agreement RCSD 2021-1 to prepare the District's 2020 CCR.**
- 3. Approve a contract with Atom Engineering Construction in the amount of \$96,398 to perform work per attached bid using the Water Capital Improvement (CIP) Fund.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 12. Consider Nomination of RCSD Board of Director for CSDA Board of Directors Seat A, Southern Network. DM 2021-14.**

### **BACKGROUND**

At the regularly scheduled February 18, 2021 meeting of the Rubidoux Community Services District (RCSD) Board of Directors, staff presented the Board Director's Memorandum (DM) 2021-08 which included some brief background information on the California Special Districts Association (CSDA) along with the original call for nominations correspondence received from the CSDA. The original DM and related attachments are included for reference.

At the time of writing of this DM, staff has not received any written or verbal interest from any of the RCSD Board Members to be considered for the nomination.

**Director Muniz nominated President John Skerbelis, and Director Trueba seconded the nomination by the Board of Directors for the CSDA Board of Directors Seat A, Southern Network.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 13. CLOSED EXECUTIVE SESSION: Pursuant to Government Code Section 54956.9.(d) (2): One Matter**

Direction was received for hiring a consultant for evaluation of the District.

**ITEM 14. Directors Comments**

Director Trueba stated that he cannot wait to come back to the office for meetings.

Director Murphy stated that things will be getting back to normal, and we should start making a decision now before they get back to normal. One option is that we keep things the way they are. If we are going to make a change, we need to make sure we do that prior to coming out of this COVID thing. If there's some change we're going to make, we need to start turning the paperwork on that.

Mr. Sims stated that he agrees with Director Murphy. Additionally, he stated that once the governor lifts the moratorium order on the water and utility shutoffs we will have to see if there will be a transition period. We have coalesced with the other agencies within Western MWD on a letter sent to the Board of Supervisors at the county and also to Xavier Becerra. The letter indicates the state of California, specifically our region, has a significant issue with the large sum of accounts receivable for utility services (water and sewer) greater than 60 days. The hope is that if there is any money given to the county, that the county will allocate out some of the money to the utilities. Once we know if that is going to work out, we will have to see how that affects us. If you recall back in February 2020, we adopted SB 998, which extended the time for customers to pay their water and sewer bills. The time was extended from about 42 days to 75 days before the District could initiate customer shutoff. At a minimum after the COVID moratorium is lifted, the District will implement SB 998. We will have to deal with the customers who have the larger accounts receivable and per the SB 998, we will offer them a one (1) year payment plan on their past due amounts. I would imagine that once we get back to some normalcy on billings and receivables, Mr. Laddusaw and Mr. Jennings will be extremely busy working with Harper generating a boilerplate agreement and a system to track in our billing system for customers on needing a payment arrangement. My understanding is that once they are on a payment plan, the customers cannot be shut off except if they fall delinquent on their current bills going forward, or if they miss a payment on their payment plan. Then they will fall into shut off mode.

Director Murphy: My expectation is that COVID's going to end and there are some people that aren't going to be able to pay and if we need to get this boilerplate in the works, then we need to get it in the works. I'm not counting on a bailout from Washington or Sacramento. I'm counting on people getting back to work and the economy getting going.

Mr. Sims: I hear you. I agree with you, we need to be prepared to power through this. We will have that in place.

Director Skerbelis adjourned the meeting at 5:22 PM.

5. CONSIDERATION TO:

APPROVE MARCH 19, 2021 SALARIES, EXPENSES AND TRANSFERS

RUBIDOUX COMMUNITY SERVICES DISTRICT  
MARCH 18, 2021 (BOARD MEETING)  
FUND TRANSFER AUTHORIZATION

<b>NET PAYROLL 3/19/21</b>	59,937.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 3/22/21	26,200.00
WIRE TRANSFER: STATE PAYROLL TAXES 3/22/21	5,300.00
WIRE TRANSFER: TO CREDIT UNION	2,563.00
WIRE TRANSFER: PERS RETIREMENT	17,491.00
WIRE TRANSFER: PERS REPLACEMENT BENEFIT	-
WIRE TRANSFER: PERS HEALTH PREMIUMS	-
WIRE TRANSFER: PERS RETIRED HEALTH PREMIUMS AND FEES	-
WIRE TRANSFER: SECTION 125	50.00
WIRE TRANSFER: SECTION 457 AND 401(A)	2,900.00

**CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:**

3/19/2021 WATER FUND TO GENERAL FUND-Payables	115,444.63
WATER FUND TO GENERAL FUND-Trash	196,499.72
WATER FUND TO SEWER FUND	136,395.62
SEWER FUND TO GENERAL FUND-Payables	18,990.27

**INTERFUND TRANSFERS:**

3/19/2021 SEWER FUND CHECKING TO LAIF SEWER OP	116,000.00
SEWER FUND CHECKING TO LAIF SEWER ML	-
GENERAL FUND CHECKING TO LAIF FIRE MITIGATION	-
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	11,000.00
GENERAL FUND CHECKING TO SEWER FUND CHECKING	-
GENERAL FUND CHECKING TO WATER FUND CHECKING	275.00
LAIF GENERAL TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	138,000.00
WATER FUND CHECKING TO LAIF-COP PAYBACK	60,500.00
WATER FUND CHECKING TO LAIF-W.R.	8,500.00
WATER FUND CHECKING TO GENERAL FUND CHECKING	-
LAIF WATER ML TO LAIF WATER REPLACEMENT	-
LAIF WATER ML TO LAIF WATER OPS	1,647.20
LAIF WATER OP TO WATER FUND CHECKING	-
LAIF WATER RESERVE TO LAIF WATER OP	-
LAIF WATER REPLACE TO LAIF WATER OP	72,211.81
LAIF WATER OP TO LAIF WATER RESERVE	-
LAIF FIELD/ADMIN BLDG TO LAIF WATER OP	-
WATER FUND CHECKING TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER OP	127,000.00
WATER FUND CHECKING TO LAIF WATER ML	-

**NOTES PAYABLE**

<u>DESCRIPTION</u>	<u>BALANCE</u>		<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	2,560,000	Prin.	-	Jun-21
U.S. Bank Trust (1998 COP's Refunding)	334,815	Intr.	65,280	Jun-21
MN Plant-State Revolving Loan	4,003,035	Prin.	130,645	Jul-21
MN Plant-State Revolving Loan	731,512	Intr.	51,453	Jul-21

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
1	ACORN / ACORN TECHNOLOGY SERVICE ✓							94429.A ✓
MARCH IT SUPT		3/1/2021 ✓	N	N		3/20/2021 ✓	3/1/2021	\$0.00
3/18/2021 ✓					N			\$3,722.50 ✓
2	ACORN / ACORN TECHNOLOGY SERVICE ✓							94429.B ✓
SSL CERT RNWL		3/1/2021 ✓	N	N		3/20/2021 ✓	3/1/2021	\$0.00
3/18/2021 ✓					N			\$199.99 ✓
3	ACORN / ACORN TECHNOLOGY SERVICE ✓							94429.C ✓
ETHRNT INSTL DIG ALT		3/1/2021 ✓	N	N		3/20/2021 ✓	3/1/2021	\$0.00
3/18/2021 ✓					N			\$986.25 ✓
4	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB11249-0267 ✓
WTR ANALYSES		2/12/2021 ✓	N	N		3/14/2021 ✓	2/12/2021	\$0.00
3/18/2021 ✓					N			\$84.00 ✓
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB11250-0267 ✓
WTR ANALYSES		2/12/2021 ✓	N	N		3/14/2021 ✓	2/12/2021	\$0.00
3/18/2021 ✓					N			\$420.00 ✓
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB11251-0267 ✓
WTR ANALYSES		2/12/2021 ✓	N	N		3/14/2021 ✓	2/12/2021	\$0.00
3/18/2021 ✓					N			\$168.00 ✓
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB11252-0267 ✓
WTR ANALYSES		2/12/2021 ✓	N	N		3/14/2021 ✓	2/12/2021	\$0.00
3/18/2021 ✓					N			\$168.00 ✓
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB11571-0267 ✓
WTR ANALYSES		2/17/2021 ✓	N	N		3/19/2021 ✓	2/17/2021	\$0.00
3/18/2021 ✓					N			\$126.00 ✓
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB11572-0267 ✓
WTR ANALYSES		2/17/2021 ✓	N	N		3/19/2021 ✓	2/17/2021	\$0.00
3/18/2021 ✓					N			\$378.00 ✓
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB12438-0267 ✓
WTR ANALYSES		2/26/2021 ✓	N	N		3/28/2021 ✓	2/26/2021	\$0.00
3/18/2021 ✓					N			\$148.00 ✓
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB12443-0267 ✓
WTR ANALYSES		2/26/2021 ✓	N	N		3/28/2021 ✓	2/26/2021	\$0.00
3/18/2021 ✓					N			\$1,788.00 ✓
12	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB12459-0267 ✓
WTR ANALYSES		2/26/2021 ✓	N	N		3/28/2021 ✓	2/26/2021	\$0.00
3/18/2021 ✓					N			\$315.00 ✓
13	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB11846-0267 ✓
WTR ANALYSES		2/19/2021 ✓	N	N		3/21/2021 ✓	2/19/2021	\$0.00
3/18/2021 ✓					N			\$420.00 ✓
14	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC10095-0267 ✓
WTR ANALYSES		3/1/2021 ✓	N	N		3/31/2021 ✓	3/1/2021	\$0.00
3/18/2021 ✓					N			\$96.00 ✓
15	BEST DRILLING / BEST DRILLING & PUMP INC ✓							20210226 #2 ✓
WELL 18 REHAB		2/26/2021 ✓	N	N		3/28/2021 ✓	2/26/2021	\$0.00
3/18/2021 ✓					N			\$63,198.75 ✓
16	BUGBEE LELAND / BUGBEE, LELAND S II ✓							20210223 ✓
EDUC REIMBURSE		2/23/2021 ✓	N	N		3/25/2021 ✓	2/23/2021	\$0.00
3/18/2021 ✓					N			\$240.00 ✓
17	BUGBEE LELAND / BUGBEE, LELAND S II ✓							20210302 ✓
EDUC REIMBURSE		3/2/2021 ✓	N	N		4/1/2021 ✓	3/2/2021	\$0.00
3/18/2021 ✓					N			\$249.20 ✓

94,908.74



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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
35	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR98758 ✓
COPIER USG		2/24/2021 ✓	N	N		3/26/2021 ✓	2/24/2021	\$0.00
3/18/2021 ✓					N			\$2.04 ✓
36	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR98759 ✓
COPIER USG		2/24/2021 ✓	N	N		3/26/2021 ✓	2/24/2021	\$0.00
3/18/2021 ✓					N			\$211.28 ✓
37	RIVERSIDE CLEANING SYSTEMS / RIVERSIDE CLEAN ✓							436 ✓
CLNG SVCS		3/1/2021 ✓	N	N		3/31/2021 ✓	3/1/2021	\$0.00
3/18/2021 ✓					N			\$798.00 ✓
38	STREAMLINE_DIGITAL / STREAMLINE ✓							B89E97D4-0004 ✓
MARCH WEBSITE		3/1/2021 ✓	N	N		3/31/2021 ✓	3/1/2021	\$0.00
3/18/2021 ✓					N			\$400.00 ✓
39	SB / SB INDUSTRIAL VACUUM SVCS INC ✓							19322 ✓
RAMP RNTL		2/4/2021 ✓	N	N		3/6/2021 ✓	2/4/2021	\$0.00
3/18/2021 ✓					N			\$700.00 ✓
40	UPS / UNITED PARCEL SERVICE ✓							0000F908W2091 ✓
POSTAGE		2/27/2021 ✓	N	N		3/29/2021 ✓	2/27/2021	\$0.00
3/18/2021 ✓					N			\$6.22 ✓
41	AIRGAS / AIRGAS USA, LLC ✓							9978131670 ✓
TNK RNTL		2/28/2021 ✓	N	N		3/30/2021 ✓	2/28/2021	\$0.00
3/18/2021 ✓					N			\$158.59 ✓
42	AT&T / AT&T ✓							000016141739 ✓
PHN CHGS		3/7/2021 ✓	N	N		4/13/2021 ✓	3/7/2021	\$0.00
3/18/2021 ✓					N			\$422.00 ✓
43	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB12384-0267 ✓
WTR ANALYSES		2/26/2021 ✓	N	N		3/28/2021 ✓	2/26/2021	\$0.00
3/18/2021 ✓					N			\$420.00 ✓
44	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC10285-0267 ✓
LAB FEES		3/3/2021 ✓	N	N		4/2/2021 ✓	3/3/2021	\$0.00
3/18/2021 ✓					N			\$170.00 ✓
45	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC10391-0267 ✓
WTR ANALYSES		3/4/2021 ✓	N	N		4/3/2021 ✓	3/4/2021	\$0.00
3/18/2021 ✓					N			\$148.00 ✓
46	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC10392-0267 ✓
WTR ANALYSES		3/4/2021 ✓	N	N		4/3/2021 ✓	3/4/2021	\$0.00
3/18/2021 ✓					N			\$105.00 ✓
47	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC10518-0267 ✓
WTR ANALYSES		3/5/2021 ✓	N	N		4/4/2021 ✓	3/5/2021	\$0.00
3/18/2021 ✓					N			\$96.00 ✓
48	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS ✓							7456-460122 ✓
SUPPLIES		3/2/2021 ✓	N	N		4/1/2021 ✓	3/2/2021	\$0.00
3/18/2021 ✓					N			\$16.15 ✓
49	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							082359 ✓
SUPPLIES/PARTS		3/4/2021 ✓	N	N		4/3/2021 ✓	3/4/2021	\$0.00
3/18/2021 ✓					N			\$13.53 ✓
50	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							082361 ✓
PVC TUBING		3/4/2021 ✓	N	N		4/3/2021 ✓	3/4/2021	\$0.00
3/18/2021 ✓					N			\$6.43 ✓
51	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							082363 ✓
TOOLS		3/4/2021 ✓	N	N		4/3/2021 ✓	3/4/2021	\$0.00
3/18/2021 ✓					N			\$15.60 ✓



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**Rubidoux Community Services District (RCSACT)**  
**Batch: AAAAMI**

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
52	CORELOGIC / CORELOGIC, INC. ✓	2/28/2021 ✓	N	N				82070877 ✓
ON-LINE SVC						3/30/2021 ✓	2/28/2021	\$0.00
3/18/2021 ✓				N				\$178.75 ✓
53	DIG SAFE / DIG SAFE C/O UNDERGROUND SVC ALEF ✓	3/1/2021 ✓	N	N				DSB20201064 ✓
MARCH DIG SAFE						3/31/2021 ✓	3/1/2021	\$0.00
3/18/2021 ✓				N				\$51.43 ✓
54	ELECTRONICS WAREHOUSE / ELECTRONICS WAREI ✓	3/4/2021 ✓	N	N				T-235074 ✓
BATTERIES						4/3/2021 ✓	3/4/2021	\$0.00
3/18/2021 ✓				N				\$162.80 ✓
55	HACH CO. / HACH COMPANY ✓	3/8/2021 ✓	N	N				12358128 ✓
REAGENT SET						4/7/2021 ✓	3/8/2021	\$0.00
3/18/2021 ✓				N				\$578.57 ✓
56	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓	2/26/2021 ✓	N	N				012K9860 ✓
PVC PARTS						3/28/2021 ✓	2/26/2021	\$0.00
3/18/2021 ✓				N				\$174.95 ✓
57	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓	2/26/2021 ✓	N	N				012K9861 ✓
PVC PARTS						3/28/2021 ✓	2/26/2021	\$0.00
3/18/2021 ✓				N				\$178.10 ✓
58	HOME DEPOT / HOME DEPOT CREDIT SERVICES ✓	3/5/2021 ✓	N	N				005040/8034981 ✓
SUPPLIES						4/4/2021 ✓	3/5/2021	\$0.00
3/18/2021 ✓				N				\$196.25 ✓
59	HOUSTON HARRIS / HOUSTON & HARRIS PCS, INC. ✓	3/8/2021 ✓	N	N				21-23432 ✓
HYDRO-WSH						4/7/2021 ✓	3/8/2021	\$0.00
3/18/2021 ✓				N				\$2,740.00 ✓
60	ELECTRONICS WAREHOUSE / ELECTRONICS WAREI ✓	1/21/2021 ✓	N	N				T-239950 ✓
CONNECTORS						2/20/2021 ✓	1/21/2021	\$0.00
3/18/2021 ✓				N				\$21.75 ✓
61	MERIT OIL / MERIT OIL COMPANY ✓	3/3/2021 ✓	N	N				632696 ✓
GASOLINE						3/18/2021 ✓	3/3/2021	\$0.00
3/18/2021 ✓				N				\$612.00 ✓
62	QUINN CAT / QUINN CAT / MACHINERY ✓	2/24/2021 ✓	N	N				PCA00227768 ✓
BATTERY						3/26/2021 ✓	2/24/2021	\$0.00
3/18/2021 ✓				N				\$188.69 ✓
63	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓	2/24/2021 ✓	N	N				I1004560 ✓
PARTS/STOCK						3/26/2021 ✓	2/24/2021	\$0.00
3/18/2021 ✓				N				\$439.13 ✓
64	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓	3/5/2021 ✓	N	N				I1004590 ✓
MTR BXS/CVRS						4/4/2021 ✓	3/5/2021	\$0.00
3/18/2021 ✓				N				\$3,043.94 ✓
65	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓	3/4/2021 ✓	N	N				I1004591 ✓
PARTS						4/3/2021 ✓	3/4/2021	\$0.00
3/18/2021 ✓				N				\$53.88 ✓
66	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓	3/4/2021 ✓	N	N				I1004592 ✓
PARTS						4/3/2021 ✓	3/4/2021	\$0.00
3/18/2021 ✓				N				\$146.81 ✓
67	SHRED-IT / SHRED-IT USA ✓	2/28/2021 ✓	N	N				818530493 ✓
SHREDDING						3/30/2021 ✓	2/28/2021	\$0.00
3/18/2021 ✓				N				\$94.39 ✓
68	SITEONE / SITEONE LANDSCAPE SUPPLY, LLC ✓	3/4/2021 ✓	N	N				106709862-001 ✓
MRKNG FLGS						4/3/2021 ✓	3/4/2021	\$0.00
3/18/2021 ✓				N				\$11.85 ✓

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
69	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							10407 ✓
R&M TRK		3/8/2021 ✓	N	N		4/7/2021 ✓	3/8/2021	\$0.00
3/18/2021 ✓								\$85.62 ✓
70	SO CAL NEWS / SO CAL NEWS GRP DBA: PRESS-EN ✓							0000506953 ✓
CLSSFAD AD NO3		2/28/2021 ✓	N	N		3/30/2021 ✓	2/28/2021	\$0.00
3/18/2021 ✓								\$1,647.20 ✓
71	SPECTRUM / SPECTRUM BUSINESS ✓							0914404030621 ✓
INTERNET 3/6-4/5		3/6/2021 ✓	N	N		3/23/2021 ✓	3/6/2021	\$0.00
3/18/2021 ✓								\$443.94 ✓
72	THERMAL COOL / THERMAL-COOL, INC. ✓							WO-0018104 ✓
R&M HVAC		2/24/2021 ✓	N	N		3/23/2021 ✓	2/24/2021	\$0.00
3/18/2021 ✓								\$471.39 ✓
73	UNDERGROUND SERVICE ALERT / UNDERGROUND ✓							220210571 ✓
MARCH DIG ALERTS		3/1/2021 ✓	N	N		3/31/2021 ✓	3/1/2021	\$0.00
3/18/2021 ✓								\$97.45 ✓
74	UPS / UNITED PARCEL SERVICE ✓							0000F908W2101 ✓
POSTAGE		3/6/2021 ✓	N	N		4/5/2021 ✓	3/6/2021	\$0.00
3/18/2021 ✓								\$19.95 ✓
75	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA ✓							RI3825 ✓
MARCH BRINE FXD		3/1/2021 ✓	N	N		3/31/2021 ✓	3/1/2021	\$0.00
3/18/2021 ✓								\$749.94 ✓
76	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA ✓							IN12815 ✓
JAN BRINE		3/1/2021 ✓	N	N		3/31/2021 ✓	3/1/2021	\$0.00
3/18/2021 ✓								\$150.00 ✓
77	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI ✓							210714.A ✓
WTR/SWR MSTR PLN		2/20/2021 ✓	N	N		3/22/2021 ✓	2/20/2021	\$0.00
3/18/2021 ✓								\$6,442.10 ✓
78	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI ✓							210714.B ✓
URBAN WTR MSTR PLN		2/20/2021 ✓	N	N		3/22/2021 ✓	2/20/2021	\$0.00
3/18/2021 ✓								\$3,340.00 ✓
79	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI ✓							210714.C ✓
OP PLAN DEV		2/20/2021 ✓	N	N		3/22/2021 ✓	2/20/2021	\$0.00
3/18/2021 ✓								\$504.00 ✓
80	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI ✓							210714.D ✓
AWIA LABOR COMP		2/20/2021 ✓	N	N		3/22/2021 ✓	2/20/2021	\$0.00
3/18/2021 ✓								\$126.00 ✓
81	ASSOCIATION OF GOVT ACCOUNT / ASSOCIATION O ✓							20210223 ✓
DUES - LADDUSAW		2/23/2021 ✓	N	N		3/31/2021 ✓	2/23/2021	\$0.00
3/18/2021 ✓								\$110.00 ✓
82	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CB11901-0267 ✓
WTR ANALYSES		2/19/2021 ✓	N	N		3/21/2021 ✓	2/19/2021	\$0.00
3/18/2021 ✓								\$96.00 ✓
83	BPS B'S POOL SUPPLIES / B.P.S. B's POOL SUPPLIES ✓							106891 ✓
SODIUM HYPO		3/3/2021 ✓	N	N		4/2/2021 ✓	3/3/2021	\$0.00
3/18/2021 ✓								\$2,399.49 ✓
84	INFOSEND / INFOSEND, INC ✓							187301.A ✓
FEB BILL PRNT		2/28/2021 ✓	N	N		3/30/2021 ✓	2/28/2021	\$0.00
3/18/2021 ✓								\$1,301.97 ✓
85	INFOSEND / INFOSEND, INC ✓							187301.B ✓
FEB POSTAGE		2/28/2021 ✓	N	N		3/30/2021 ✓	2/28/2021	\$0.00
3/18/2021 ✓								\$2,580.97 ✓

*410,412.10*

*43,880.94*

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PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
86	KH METALS / KH METALS & SUPPLY ✓	3/9/2021 ✓	N	N				0554483-IN ✓
PVC PARTS								\$0.00
3/18/2021 ✓						4/8/2021 ✓	3/9/2021	\$190.75 ✓
87	KH METALS / KH METALS & SUPPLY ✓	3/9/2021 ✓	N	N				0554526-IN ✓
PSI GUAGES								\$0.00
3/18/2021 ✓						4/8/2021 ✓	3/9/2021	\$61.75 ✓
88	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	2/26/2021 ✓	N	N				45350 ✓
GNL CNSLT								\$0.00
3/18/2021 ✓						3/24/2021 ✓	2/26/2021	\$7,263.50 ✓
89	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	2/26/2021 ✓	N	N				45351 ✓
WSTEWTR CNSLT								\$0.00
3/18/2021 ✓						3/24/2021 ✓	2/26/2021	\$233.75 ✓
90	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	2/26/2021 ✓	N	N				45352 ✓
PRETRMNT								\$0.00
3/18/2021 ✓						3/24/2021 ✓	2/26/2021	\$11,475.15 ✓
91	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	2/26/2021 ✓	N	N				45353 ✓
COMMERCE PRK								\$0.00
3/18/2021 ✓						3/24/2021 ✓	2/26/2021	\$7,470.00 ✓
92	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	2/26/2021 ✓	N	N				45354 ✓
COMMERCE PRK								\$0.00
3/18/2021 ✓						3/24/2021 ✓	2/26/2021	\$466.75 ✓
93	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	2/26/2021 ✓	N	N				45355 ✓
COMMERCE PRK								\$0.00
3/18/2021 ✓						3/24/2021 ✓	2/26/2021	\$1,043.50 ✓
94	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	2/26/2021 ✓	N	N				45356 ✓
WTR CNSLT								\$0.00
3/18/2021 ✓						3/24/2021 ✓	2/26/2021	\$4,067.50 ✓
95	KRIEGER & STEWART / KRIEGER & STEWART, INC. ✓	2/26/2021 ✓	N	N				45357 ✓
WELL 18 REHAB								\$0.00
3/18/2021 ✓						3/24/2021 ✓	2/26/2021	\$9,013.06 ✓
96	SCE / SCE ✓	3/10/2021 ✓	N	N				21M2011970662 ✓
STREETLIGHTS								\$0.00
3/18/2021 ✓						3/29/2021 ✓	3/10/2021	\$12,835.41 ✓
97	SCG / SCG ✓	3/4/2021 ✓	N	N				21M17882256005 ✓
MAIN OFC UTLTY								\$0.00
3/18/2021 ✓						3/26/2021 ✓	3/4/2021	\$112.08 ✓
98	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	3/10/2021 ✓	N	N				0225_030921.A ✓
COMM TRSH 2/25-3/9								\$0.00
3/18/2021 ✓						4/9/2021 ✓	3/10/2021	\$54,545.69 ✓
99	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	3/10/2021 ✓	N	N				0225_030921.B ✓
RES TRSH 2/25-3/9								\$0.00
3/18/2021 ✓						4/9/2021 ✓	3/10/2021	\$141,954.03 ✓
100	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	3/10/2021 ✓	N	N				0225_030921.C ✓
RCSD SHR COMM								\$0.00
3/18/2021 ✓						4/9/2021 ✓	3/10/2021	(\$5,454.57) ✓
101	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	3/10/2021 ✓	N	N				0225_030921.D ✓
RCSD SHR RES								\$0.00
3/18/2021 ✓						4/9/2021 ✓	3/10/2021	(\$1,071.47) ✓
102	VERIZON WIRELESS / VERIZON WIRELESS ✓	3/1/2021 ✓	N	N				9874488180 ✓
CELL PHN CHGS								\$0.00
3/18/2021 ✓						3/24/2021 ✓	3/1/2021	\$395.65 ✓

*\$189,973.68*

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Check #	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Credit Card	CC Reference #	Payment Date	Discount
GL Date								Total Invoice
103	DURNEY DON / DURNEY, DON ✓							20210310 ✓
WEED ABATE		3/10/2021 ✓	N	N		4/9/2021 ✓	3/10/2021	\$0.00
3/18/2021 ✓					N			\$715.00 ✓

Grand Totals

Total Direct Expense: \$365,330.73  
 Total Direct Expense Adj: (\$6,526.04) ①  
 Total Non-Electronic Transactions: \$358,804.69 ②

Report Summary

Report Selection Criteria  
 Report Type: Condensed  
 Start  
 Transaction Number: Start  
 End  
 End

① 46,526.04  
 6,526.04 Tr: -6  
0.00

② \$358,804.69  
 358,804.69 x - for sch.  
0.00

*Jeff Gunn*  
 3-11-21

6. ACKNOWLEDGEMENTS – THIS IS THE TIME FOR MEMBERS  
OF THE PUBLIC TO ADDRESS THE BOARD ON ANY NON-  
AGENDA MATTER.

7. CORRESPONDENCE AND RELATED INFORMATION

- NONE



## Clerk of the Board of Supervisors

**Lynna Monell**  
Clerk of the Board of Supervisors

March 12, 2021

Re: West Valley Water District Request to Move Election

Dear Sir or Madam:

On February 4, 2021, the Governing Board of the West Valley Water District approved a Resolution No. 2021-1 (attached) requesting to align its elections with statewide primary elections in even-numbered years, commencing with the June 2022 election.

Election Code section 10404(c) requires notification to all special districts in the County requesting input on the effect of the consolidation request. Should your district have any comments regarding the effects of West Valley Water District's request, please address those comments to:

Lynna Monell  
Clerk of the Board of Supervisors  
385 N Arrowhead Ave, 2<sup>nd</sup> Floor  
San Bernardino, CA 92415-0130

Please submit any comments you might have by March 26, 2021 at 5 p.m. If you have any questions regarding this request for comment, please contact Jessica Mellinger, Board Services Supervisor at (909) 387-4265.

Sincerely,

Jessica Mellinger  
Board Services Supervisor  
Clerk of the Board of Supervisors

Attachment: Resolution

### BOARD OF SUPERVISORS

**COL. PAUL COOK (RET.)**  
First District

**JANICE RUTHERFORD**  
Second District

**DAWN ROWE**  
Vice Chair, Third District

**CURT HAGMAN**  
Chairman, Fourth District

**JOE BACA, JR.**  
Fifth District

**Leonard X. Hernandez**  
Chief Executive Officer

**RESOLUTION NO. 2021-1**  
**A RESOLUTION OF THE BOARD OF DIRECTORS**  
**OF THE WEST VALLEY WATER DISTRICT**  
**CHANGING THE DISTRICT ELECTION DATE**  
**FROM NOVEMBER OF ODD-NUMBERED YEARS TO THE STATEWIDE**  
**PRIMARY ELECTION IN EVEN-NUMBERED YEARS,**  
**COMMENCING WITH THE JUNE 2022 ELECTION, IN**  
**ORDER TO COMPLY WITH SB 415**

**WHEREAS**, the California Voter Participation Rights Act (SB 415 – California Elections Code Sections 14050-14057) became effective January 1, 2018 and prohibits a political subdivision (including a special district) from holding an election on a date other than on a statewide election date in even-numbered years, if holding an election on a non-statewide election date has previously resulted in a “significant decrease in voter turnout,” which is defined by SB 415 as at least 25% less voter turnout than the average voter turnout within the District for the previous four statewide general elections (November, 2010, 2012, 2014, 2016, & 2018). According to County voting records, the average eligible voter turnout within the District for the previous four statewide general elections would point to the conclusion that the District is required to change to statewide general election dates in even-numbered years; and

**WHEREAS**, in order to change its Board of Directors election date to comply with SB 415, Elections Code Section 1301(b) authorizes the District to adopt a resolution changing its district election date from November of off-numbered years to the statewide primary election date of even-numbered years. The resolution must then be submitted to the San Bernardino County Board of Supervisors for approval; and

**WHEREAS**, in order to comply with SB 415, it is the intent of the Board of Directors to change the district election date for Board members from November of odd-numbered years to the statewide primary election in even-numbered years, commencing with the June 2022 primary election. Elections Code Section 10404 provides that if the election date is changed to a statewide election date in even-numbered years, those Board members whose terms of office would have, prior to the adoption of the resolution, expired prior to the elections shall, instead, continue in their offices until their successors are elected and qualified; and

**WHEREAS**, it is also the intent of the Board of Directors to extend terms of office in order to implement SB 415 as follows: Directors in District 2 and 3, which were elected to office on November 5, 2017, will have approximately one (1) year added to their terms so that their terms will expire in 2022 (2017 + 4 = 2021) in order to comply with SB 415 which requires even-year elections no later than November 2022. Directors Districts 2 and 3 currently have terms which will expire November 2021. This Resolution will extend those current terms to June 2022; and

**WHEREAS**, this election schedule will serve the purpose of avoiding an election in the next odd year of 2021 which would result in significant cost being charged to the District by the County Registrar of Voters since the District would be one of few agencies, and perhaps the only agency, still on an odd-year cycle.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors as follows:





# NOTIFICATION LEVEL ISSUANCE

<b>Contaminant(s):</b>	perfluorobutane sulfonic acid (PFBS)
<b>Notification Level:</b>	0.0005 milligrams per liter
<b>Response Level:</b>	single or confirmed sample of 0.005 milligrams per liter (see finding 8)
<b>Analytical Method:</b>	EPA Method 537.1 or EPA Method 533
<b>Toxicological Endpoint:</b>	reduction of the thyroid hormone, thyroxine (T4), in pregnant female mice

## FINDINGS:

1. Health and Safety Code section 116455 provides the State Water Resources Control Board (State Water Board) with the authority to issue notification and response levels for contaminants in drinking water delivered for human consumption before a maximum contaminant level has been set. Pursuant to subdivision (k)(2) of section 116271 of the Health and Safety Code, the Deputy Director of the Division of Drinking Water (DDW) is delegated the State Water Board's authority to issue notification and response levels.
2. Notification levels are nonregulatory, health-based advisory levels for contaminants that are established as precautionary measures for contaminants.
3. Response levels are established in conjunction with notification levels and represent the concentration of a drinking water contaminant at which additional steps, beyond notification, are recommended to reduce public exposure. For contaminants with non-cancer health risks, a level 10 times the toxicological endpoint is consistent with an acceptable margin of safety.
4. The establishment of notification and response levels does not require public water systems to monitor for the contaminant, except when water systems are subject to the recycled water regulations. Some water systems, however, will sample for constituents in addition to those contaminants for which there are MCLs, and if those monitoring results indicate that a notification level has been exceeded, the water system must comply with Health and Safety Code section 116455. In addition to those requirements, DDW recommends that a public water system inform its customers and consumers about the presence of the contaminant and any health concerns associated with exposure.
5. Since the early 1980s, notification levels (known as "action levels" through 2004) for 96 contaminants have been established. Of those, 40 have gone through the formal



## NOTIFICATION LEVEL ISSUANCE

regulatory process and now have MCLs and 24 chemicals have archived advisory levels. Currently there are 32 chemicals with notification levels. For more information: [https://www.waterboards.ca.gov/drinking\\_water/certlic/drinkingwater/NotificationLevels.html](https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/NotificationLevels.html)

6. PFBS is a member of a large class of chemicals known as per- and polyfluoroalkyl substances (PFAS). The contamination of drinking water with PFAS has become an increasing concern due to the tendency of PFAS to accumulate in groundwater. PFBS is a four-carbon fluorocarbon with a functional group that acts as anionic surfactant that can be used in numerous commercial products to offer water- and stain-repellent properties. PFBS was developed and manufactured to replace toxic eight-carbon chain perfluorooctane sulfonate (PFOS).
7. Health and Safety Code section 116378 requires community water systems and nontransient noncommunity public water systems, when ordered to monitor, and where detected levels of perfluoroalkyl substances and polyfluoroalkyl substances exceed their notifications to provide public notification, or where they exceed response levels, to take the affected water sources out of use or provide public notification within 30 days of the confirmed detection.
8. Exceedance of the PFBS response level is determined by either a single sample or a confirmed sample. If laboratory analysis detects the presence of constituent in any sample above the response level, the water system will have an option to conduct a confirmation sample within 30 days of being notified of the result by the laboratory. If a confirmation sample is collected and analyzed, all results will be averaged within that quarter to determine if the confirmed detection is greater than the response level.
9. In February 2020, DDW requested that the Office of Health Hazard and Assessment (OEHHA) prepare a recommendation for a notification level for PFBS.
10. In January 2021, OEHHA provided a recommended notification level for PFBS in drinking water based on thyroid hormone reduction in pregnant mice. The level of 0.5 µg/L (microgram/liter) or parts per billion (ppb) represents the concentration of PFBS in drinking water that would not pose any significant health risk.
11. In accordance with section 116456 of the Health and Safety Code, DDW posted the proposed notification and response levels for PFBS on its website, along with OEHHA's recommendation and links to studies relied upon. DDW provided notice of the proposed notification and response levels, with supporting documentation, via email on January 29, 2021.
12. On March 2, 2021, DDW presented the proposed notification level of 0.5 ppb and a response level of 5 ppb for PFBS as an informational item during the regularly noticed meeting of the State Water Board.



## NOTIFICATION LEVEL ISSUANCE

Therefore, the Deputy Director of DDW establishes a PFBS notification level of 0.5 ppb and response level of 5 ppb.

Approved:

A handwritten signature in black ink, appearing to read "Darrin Polhemus".

3/5/2021

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Darrin Polhemus, P.E.  
Deputy Director, Division of Drinking Water  
State Water Resources Control Board

Date

# Rubidoux Community Services District

## PFBS SAMPLING RESULTS PER LOCATIONS

Notification from the California Water Boards (DDW)

**Contaminants: Perfluorobutanesulfonic Acid (PFBS)**

**Notification Level: 0.0005 milligrams per liter**

**Response Level: 0.005 milligrams per liter**

Analytical Method: EPA Method 537.1 or EPA Method 533

Toxicological Endpoint: Reduction of the thyroid hormone, thyroxine (T4), in pregnant female mice

Note: Babcock Labs provide the sampling results at ng/l (nanograms per liter), below is the conversion chart

Notification Level                      0.0005 mg/l = 0.5 ug/l = **500 ng/l**

Response Level                            0.005 mg/l = 5 ug/l = **5000 ng/l**

mg/l = milligrams per liter (parts per million)

ug/l = micrograms per liter (parts per billion)

ng/l = nanograms per liter (parts per trillion)

Site	Sample Date	Sample Results (ng/l)
<b>Well 1A</b>	09/26/2019	12
	11/12/2019	9.5
	12/09/2020	14
<b>Well 02</b>	09/24/2019	26
	11/12/2019	23
	12/09/2020	34
<b>Well 04</b>	06/18/2019	6.9
	09/24/2019	6.3
	11/12/2019	5.7
	12/09/2020	11

Site	Sample Date	Sample Results (ng/l)
<b>Well 06</b>	06/18/2019	7.2
	09/24/2019	9.1
	11/12/2019	6.7
	12/09/2020	13
<b>Well 08</b>	09/24/2019	12
	11/12/2019	8.1
	12/09/2020	14
<b>Well 18</b>	06/18/2019	9.0
	09/24/2019	9.0
	11/12/2019	8.5

Site	Sample Date	Sample Results (ng/l)
<b>GAC@W2</b>		
<b>Effluent</b>	09/24/2019	24
	11/12/2019	24
<b>Thompson WTF (MN#2 Plt)</b>		
<b>Effluent</b>	09/26/2019	11
	11/12/2019	8.9
<b>Anita B. Smith WTF</b>		
<b>Effluent</b>	06/18/2019	7.7
	09/24/2019	6.9
	11/12/2019	7.9

Leaving the lab results in nanograms per liter and the converting the DDW Notification Level and Response Level to nanograms per liter, **the District is in full compliance** and no notification to the public or shut down of the wells are required.

The next required sampling from the DDW for PFAS has been done on March 9, 2021. All the sites listed above have been tested, and the lab results should be available by March 23, 2021.

*S. Overton / 6-1-21 / PFAS*

8. MANAGER'S REPORT (Second Meeting each Month)

- a) Operations Report
- b) Emergency and Incident Report



# *Trash Rate Update*

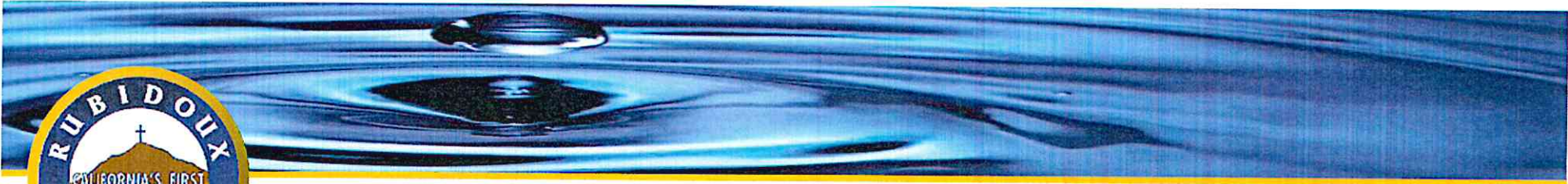
*Fiscal Year 2021 – 2022 Rate Considerations*

*March 18, 2021*



## Background

- Burrtec Waste Industries, Inc. provides contract trash services for the District
- Agreement Term: January 1, 2008 through December 31, 2022.
- Customer base:
  - Residential = ~ 5,614
  - Commercial = ~ 515



## Basic Agreement Terms

- Non-compete clause from January 1, 2008 through December 31, 2018
- District can seek alternate service provider starting December 31, 2018 provided a written notice is provided on or before December 31 of each year after 2018
- Burrtec is afforded an annual rate increase adjustment based on CPI plus direct pass through of tipping fees by others
- Free services to District
  - Curbside pick-up for up to 5 bulky items to residential customers (twice a year)
  - Free pick-up of District Trash (Admin and Field Facilities)
  - Roadside Trash Abatement
  - Trash cans and pick-up on Mission Blvd. between Crestmore and Riverview
- 50% diversion goal of solid waste by recycling and green waste per California Integrated Waste Management Act (1989)





## Compensation

- Overall Trash Enterprise = \$3,850,000 annually (per FY 2021/22 Budget), ~74% from residential customers and 26% for commercial customers
- Burrtec is compensated by:
  - Rates charged per customer (District bills and pays Burrtec upon receipt of customer payment)
  - Revenue through license to provide direct service to temporary roll-off customers
- District funds Trash Enterprise by:
  - Addition of \$0.25 per month charge on all residential accounts
  - Retention of \$3,000 per month from Gross Trash Revenues to Burrtec (used for billing and customer service expenses of District)
  - 10% of Commercial Customer Revenues
  - Annual net revenues ~ \$100,000



## Rates

Proposed Annual CPI Adjustment = 1.87%

### Residential:

	<u>2020</u>	<u>2021</u>	<u>Increase</u>
90 gallon	\$29.70	\$31.27	\$1.57/month

### Commercial:

90 gallon	\$27.35	\$27.98	\$0.63/month
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Note:

1. Residential is a bundled rate with solid waste, recycling and green waste (3 barrels), where commercial is solid waste only. Additional barrel charges if recycling and green waste required
2. District adds \$0.25 per month per residential account and 10% on commercial account



## Schedule

- March 11, 2021 - Trash Committee first meeting  
(Burrtec reviewing CPI calculation)
- April 1, 2021 - Trash Committee second meeting, consider final recommendation to full Board.
- April 1, 2021 – Board consideration to authorize staff to initiate Prop. 218 process for increase in trash rates.
- April 2, 2021 – Prepare Prop. 218 notice & rates.
- No later than April 5, 2021 – Mail Prop. 218 notices to property owners and renters. Draft resolution available at District office and on District website.
- May 20, 2021 – Protest election and hearing. Adopt the rate adjustment resolution.
- July 1, 2021 – New rates in effect.



# Questions

Rubidoux Community Services District  
Office: 951.684.7580  
[www.rcsd.org](http://www.rcsd.org)

# Water and Wastewater Production Comparison

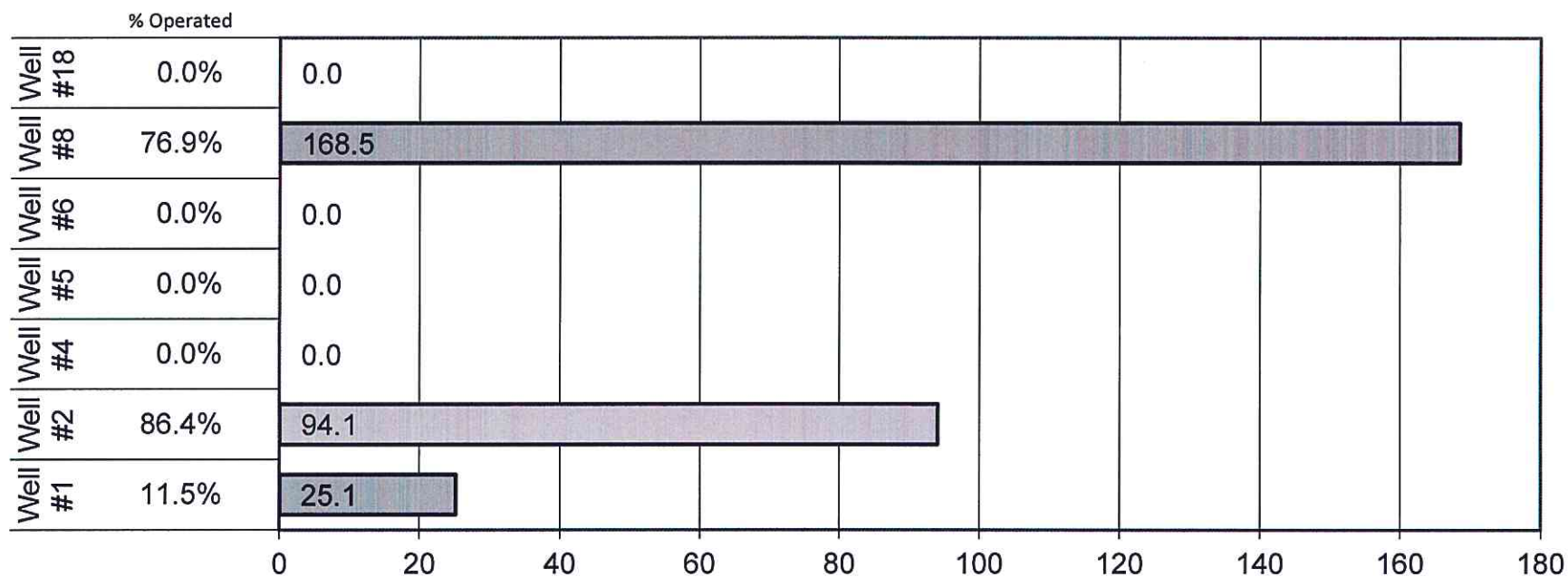
Date	TOTAL WELL PRODUCTION in Million Gallons				Consumption to JURUPA C.S.D.	WASTEWATER FLOW TO RIVERSIDE	
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Total	(Million Gallons)	(Million Gallons)
02/01/2021	0.00	3.24	3.24	0.01	3.24	0.00	1.68
02/02/2021	0.00	2.75	2.75	0.28	3.03	0.00	1.67
02/03/2021	0.00	1.32	1.32	0.08	1.40	0.00	1.67
02/04/2021	0.00	4.75	4.75	0.05	4.79	0.00	1.64
02/05/2021	0.00	2.74	2.74	0.40	3.14	0.00	1.63
02/06/2021	0.00	2.78	2.78	0.37	3.15	0.00	1.65
02/07/2021	0.00	3.51	3.51	0.01	3.52	0.00	1.66
02/08/2021	0.00	3.08	3.08	0.01	3.08	0.00	1.68
02/09/2021	0.00	3.59	3.59	0.42	4.01	0.00	1.67
02/10/2021	0.00	3.43	3.43	0.36	3.79	0.00	1.66
02/11/2021	0.00	3.05	3.05	0.36	3.41	0.00	1.71
02/12/2021	0.00	2.73	2.73	0.01	2.74	0.00	1.57
02/13/2021	0.00	3.54	3.54	0.03	3.57	0.00	1.64
02/14/2021	0.00	2.47	2.47	0.02	2.49	0.00	1.64
02/15/2021	0.00	3.39	3.39	0.36	3.75	0.00	1.70
02/16/2021	0.00	3.37	3.37	0.01	3.38	0.00	1.71
02/17/2021	0.00	3.19	3.19	0.50	3.68	0.00	1.67
02/18/2021	0.00	3.05	3.05	0.05	3.10	0.00	1.65
02/19/2021	0.00	4.58	4.58	0.36	4.94	0.00	1.61
02/20/2021	0.00	3.25	3.25	0.01	3.26	0.00	1.66
02/21/2021	0.00	3.29	3.29	0.41	3.70	0.00	1.66
02/22/2021	0.00	2.96	2.96	0.01	2.97	0.00	1.67
02/23/2021	0.00	4.67	4.67	0.27	4.94	0.00	1.68
02/24/2021	0.00	3.62	3.62	0.44	4.06	0.00	1.67
02/25/2021	0.00	4.01	4.01	0.03	4.04	0.00	1.55
02/26/2021	0.00	4.33	4.33	0.42	4.75	0.00	1.63
02/27/2021	0.00	3.02	3.02	0.42	3.44	0.00	1.67
02/28/2021	0.00	4.02	4.02	0.01	4.02	0.00	1.65
MINIMUM	0.00	1.32	1.32	0.01	1.40	0.00	1.55
AVERAGE	0.00	3.35	3.35	0.20	3.55	0.00	1.65
MAXIMUM	0.00	4.75	4.75	0.50	4.94	0.00	1.71
TOTAL	0.00	93.74	93.74	5.66	99.40	0.00	46.34

**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
**MONTHLY WELL PRODUCTION**  
(Million Gallons)

DATE	POTABLE WATER								NONPOTABLE WATER					TOTALS		TOTAL PROD. (MG)
	JURUPA TIE-IN (MG)	MN Rmvl Plt #1 Well #1A (MG)	GAC Plt TROYER Well #2 (MG)	Nitrate Removal Plt (MG)		DALY Well #5 (MG)	GOULD Well #8A (MG)	MN Rmvl Plt #2 Well #18 (MG)	28th ST. Well #3 (MG)	DALY Well #7 (MG)	CLEMENT Well #11 (MG)	46th ST. Well #14 (MG)	Mission Wells #19 & #20 (MG)	POTABLE (MG)	NON POTABLE (MG)	
2/01/2021	0.00	0.00	1.12	0.00	0.00	0.00	2.12	0.00	0.00	0.00	0.00	0.00	0.01	3.24	0.01	3.24
2/02/2021	0.00	0.00	1.02	0.00	0.00	0.00	1.73	0.00	0.00	0.00	0.27	0.00	0.01	2.75	0.28	3.03
2/03/2021	0.00	0.00	0.43	0.00	0.00	0.00	0.89	0.00	0.00	0.00	0.07	0.00	0.01	1.32	0.08	1.40
2/04/2021	0.00	1.42	1.20	0.00	0.00	0.00	2.12	0.00	0.04	0.00	0.00	0.00	0.01	4.75	0.05	4.79
2/05/2021	0.00	0.00	0.92	0.00	0.00	0.00	1.82	0.00	0.00	0.00	0.40	0.00	0.01	2.74	0.40	3.14
2/06/2021	0.00	0.00	0.99	0.00	0.00	0.00	1.79	0.00	0.00	0.00	0.37	0.00	0.01	2.78	0.37	3.15
2/07/2021	0.00	0.00	1.21	0.00	0.00	0.00	2.30	0.00	0.00	0.00	0.00	0.00	0.01	3.51	0.01	3.52
Subtotal	0.00	1.42	6.90	0.00	0.00	0.00	12.76	0.00	0.04	0.00	1.11	0.00	0.05	21.09	1.19	22.28
2/08/2021	0.00	0.00	1.12	0.00	0.00	0.00	1.96	0.00	0.00	0.00	0.00	0.00	0.01	3.08	0.01	3.08
2/09/2021	0.00	0.38	1.15	0.00	0.00	0.00	2.06	0.00	0.00	0.00	0.42	0.00	0.01	3.59	0.42	4.01
2/10/2021	0.00	0.00	1.24	0.00	0.00	0.00	2.19	0.00	0.00	0.00	0.35	0.00	0.01	3.43	0.36	3.79
2/11/2021	0.00	0.09	1.03	0.00	0.00	0.00	1.92	0.00	0.02	0.00	0.34	0.00	0.01	3.05	0.36	3.41
2/12/2021	0.00	0.00	0.97	0.00	0.00	0.00	1.76	0.00	0.00	0.00	0.00	0.00	0.01	2.73	0.01	2.74
2/13/2021	0.00	0.00	1.27	0.00	0.00	0.00	2.28	0.00	0.00	0.00	0.00	0.00	0.03	3.54	0.03	3.57
2/14/2021	0.00	0.00	0.89	0.00	0.00	0.00	1.58	0.00	0.00	0.00	0.00	0.00	0.02	2.47	0.02	2.49
Subtotal	0.00	0.47	7.68	0.00	0.00	0.00	13.75	0.00	0.02	0.00	1.10	0.00	0.07	21.90	1.19	23.09
2/15/2021	0.00	0.00	1.22	0.00	0.00	0.00	2.17	0.00	0.00	0.00	0.35	0.00	0.01	3.39	0.36	3.75
2/16/2021	0.00	0.16	1.15	0.00	0.00	0.00	2.06	0.00	0.00	0.00	0.00	0.00	0.01	3.37	0.01	3.38
2/17/2021	0.00	0.00	1.16	0.00	0.00	0.00	2.03	0.00	0.00	0.00	0.49	0.00	0.01	3.19	0.50	3.68
2/18/2021	0.00	0.00	1.07	0.00	0.00	0.00	1.98	0.00	0.04	0.00	0.00	0.00	0.01	3.05	0.05	3.10
2/19/2021	0.00	1.30	1.18	0.00	0.00	0.00	2.11	0.00	0.00	0.00	0.35	0.00	0.01	4.58	0.36	4.94
2/20/2021	0.00	0.00	1.18	0.00	0.00	0.00	2.07	0.00	0.00	0.00	0.00	0.00	0.01	3.25	0.01	3.26
2/21/2021	0.00	0.00	1.19	0.00	0.00	0.00	2.10	0.00	0.00	0.00	0.40	0.00	0.01	3.29	0.41	3.70
Subtotal	0.00	1.46	8.15	0.00	0.00	0.00	14.51	0.00	0.04	0.00	1.60	0.00	0.04	24.13	1.68	25.81
2/22/2021	0.00	0.00	1.07	0.00	0.00	0.00	1.89	0.00	0.00	0.00	0.00	0.00	0.01	2.96	0.01	2.97
2/23/2021	0.00	1.10	1.35	0.00	0.00	0.00	2.23	0.00	0.00	0.00	0.26	0.00	0.01	4.67	0.27	4.94
2/24/2021	0.00	1.13	0.86	0.00	0.00	0.00	1.63	0.00	0.00	0.00	0.44	0.00	0.01	3.62	0.44	4.06
2/25/2021	0.00	0.42	1.32	0.00	0.00	0.00	2.27	0.00	0.02	0.00	0.00	0.00	0.01	4.01	0.03	4.04
2/26/2021	0.00	1.25	1.10	0.00	0.00	0.00	1.98	0.00	0.00	0.00	0.42	0.00	0.01	4.33	0.42	4.75
2/27/2021	0.00	0.00	1.08	0.00	0.00	0.00	1.94	0.00	0.00	0.00	0.42	0.00	0.01	3.02	0.42	3.44
2/28/2021	0.00	0.93	1.14	0.00	0.00	0.00	1.94	0.00	0.00	0.00	0.00	0.00	0.01	4.02	0.01	4.02
Subtotal	0.00	4.83	7.93	0.00	0.00	0.00	13.87	0.00	0.02	0.00	1.54	0.00	0.04	26.63	1.59	28.23
<b>TOTAL</b>	<b>0.000</b>	<b>8.194</b>	<b>30.651</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>54.898</b>	<b>0.000</b>	<b>0.115</b>	<b>0.000</b>	<b>5.342</b>	<b>0.000</b>	<b>0.198</b>	<b>93.743</b>	<b>5.655</b>	<b>99.399</b>

# TOTAL WATER PRODUCED w/ % Operated

## February 2021

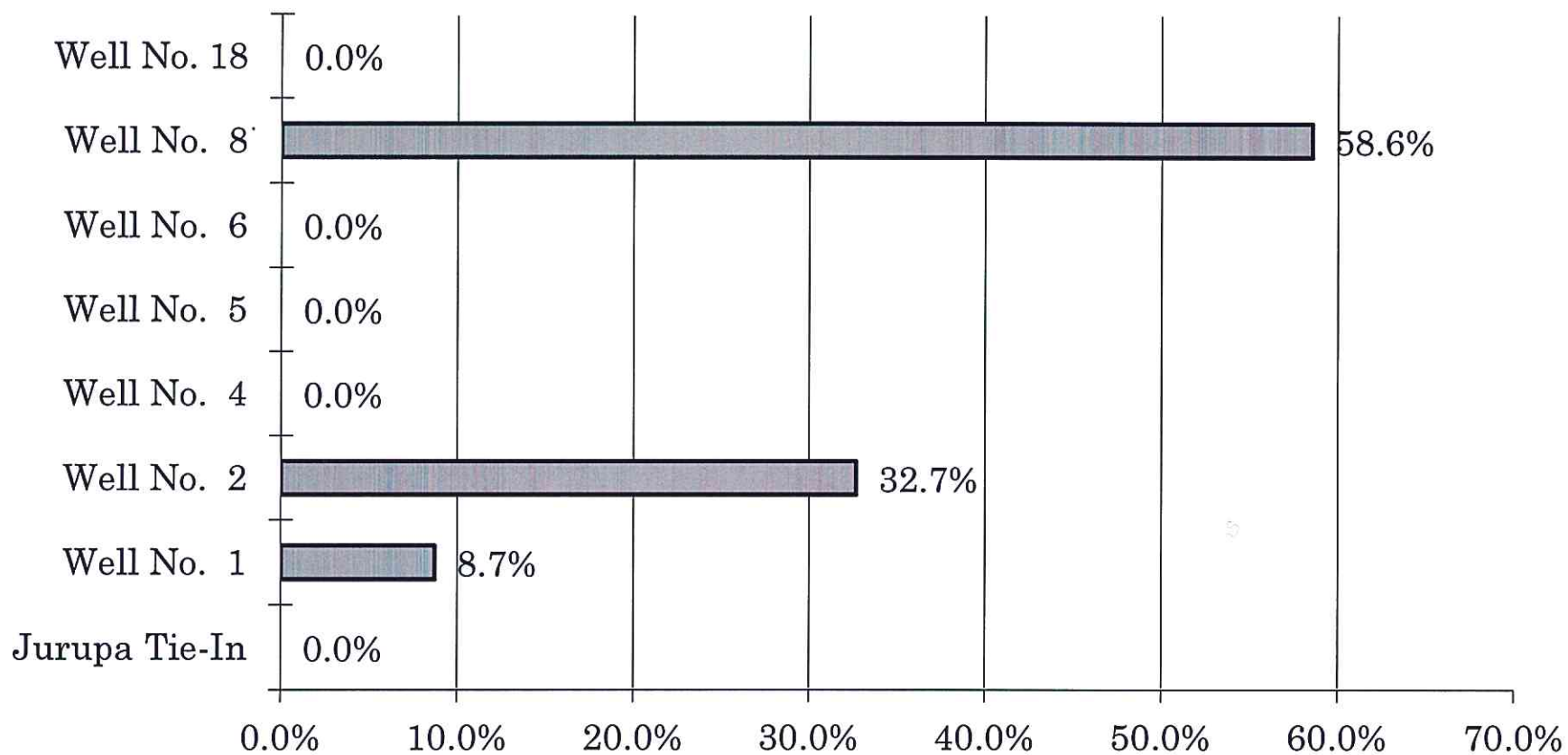


Max Production      **827.9 AF**  
 Monthly Production    **287.7 AF**  
 Reserve Production    **540.2 AF**

**ACRE FEET**

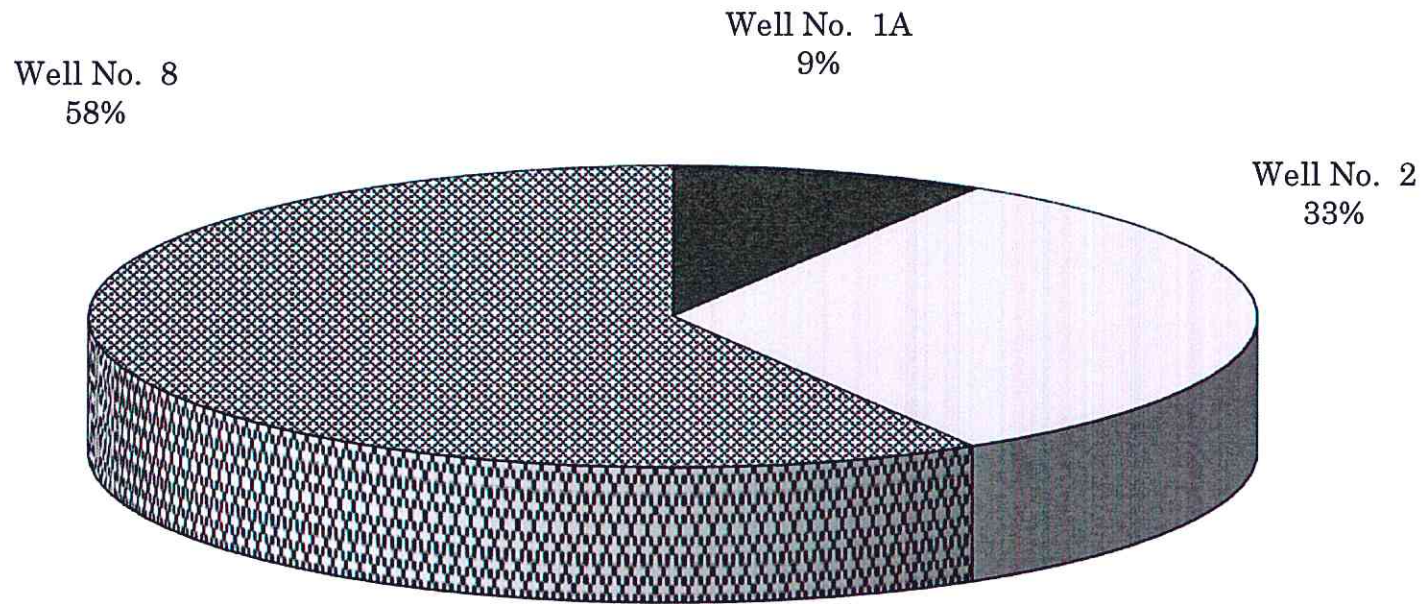
1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

## Source Potable Production Comparison February 2021

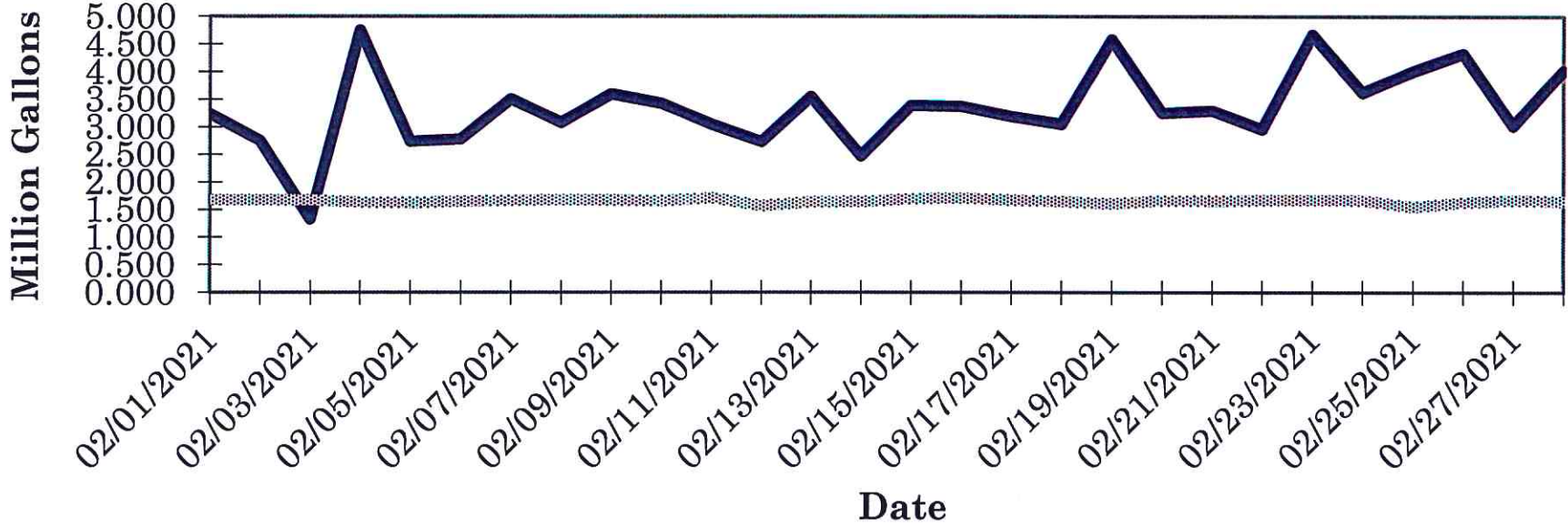




# Source Potable Production Comparison February 2021

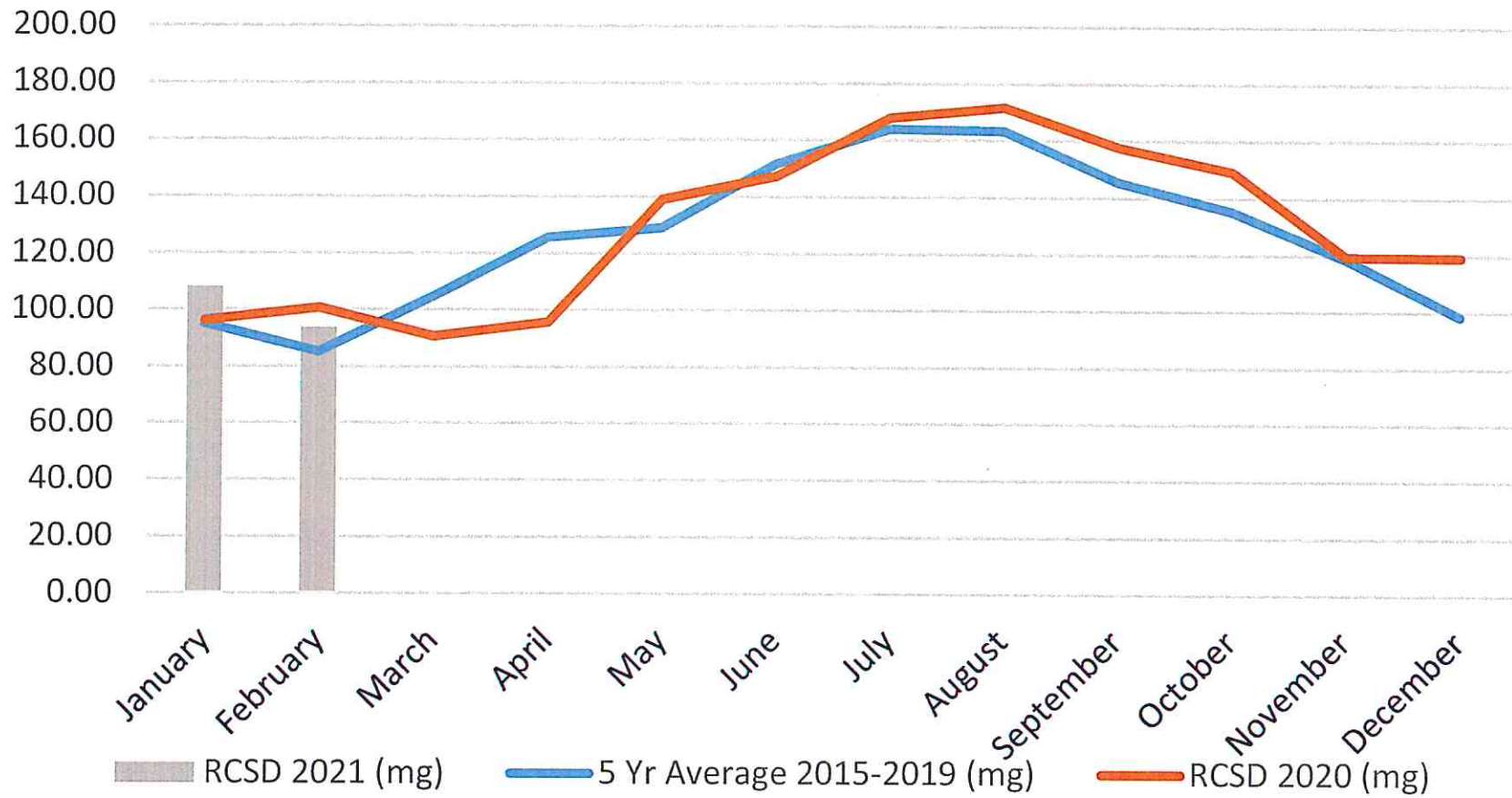


# Potable Water & Wastewater Comparison February 2021



— Potable Water Prod.      ..... Wastewater Prod

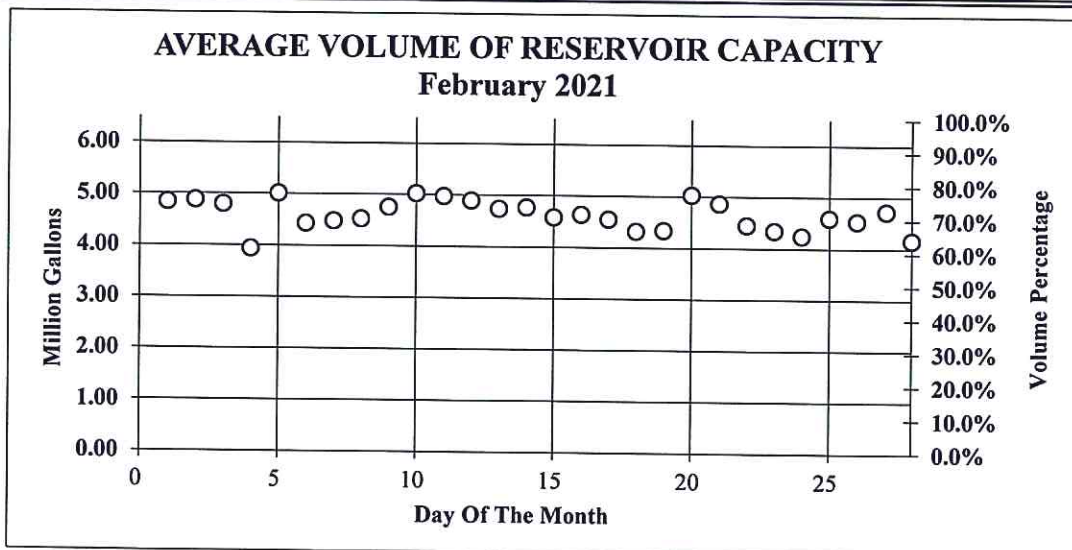
## Potable Water Production Year 2021



# RUBIDOUX COMMUNITY SERVICES DISTRICT

## Reservoir Capacity Report

CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER I	PERRONE		
02/01/2021	79.0	73.6	76.4	72.6	4,839,813	75.3%
02/02/2021	80.4	74.7	76.1	70.4	4,876,908	75.9%
02/03/2021	76.7	71.9	79.4	76.9	4,797,960	74.7%
02/04/2021	59.0	58.4	74.6	69.1	3,938,203	61.3%
02/05/2021	80.9	75.3	80.8	78.7	5,005,851	77.9%
02/06/2021	75.5	71.0	72.2	67.3	4,425,292	68.9%
02/07/2021	69.5	66.5	77.9	76.3	4,480,657	69.7%
02/08/2021	72.2	68.6	74.6	70.4	4,521,591	70.4%
02/09/2021	76.3	71.7	76.9	74.5	4,749,927	73.9%
02/10/2021	83.9	77.6	74.3	70.0	5,021,459	78.2%
02/11/2021	81.4	75.6	76.8	74.9	4,972,501	77.4%
02/12/2021	80.6	75.0	75.3	70.7	4,890,776	76.1%
02/13/2021	74.8	70.6	80.3	77.7	4,731,835	73.6%
02/14/2021	78.7	73.6	72.9	67.6	4,767,914	74.2%
02/15/2021	71.4	68.0	79.2	77.4	4,577,470	71.2%
02/16/2021	75.2	70.8	73.8	69.1	4,634,514	72.1%
02/17/2021	71.3	67.9	77.6	75.6	4,547,895	70.8%
02/18/2021	67.7	65.1	74.3	69.7	4,317,914	67.2%
02/19/2021	67.5	65.2	73.8	71.7	4,337,340	67.5%
02/20/2021	81.7	76.0	80.2	77.2	5,026,332	78.2%
02/21/2021	80.5	75.0	72.4	69.6	4,863,606	75.7%
02/22/2021	67.3	64.8	81.2	81.1	4,445,232	69.2%
02/23/2021	68.7	65.7	72.5	69.0	4,343,680	67.6%
02/24/2021	66.3	64.1	70.0	69.4	4,241,278	66.0%
02/25/2021	73.9	69.9	74.8	69.6	4,589,310	71.4%
02/26/2021	69.4	66.6	80.0	80.3	4,530,097	70.5%
02/27/2021	77.3	72.5	72.7	69.4	4,721,761	73.5%
02/28/2021	64.3	62.6	70.2	69.6	4,157,690	64.7%



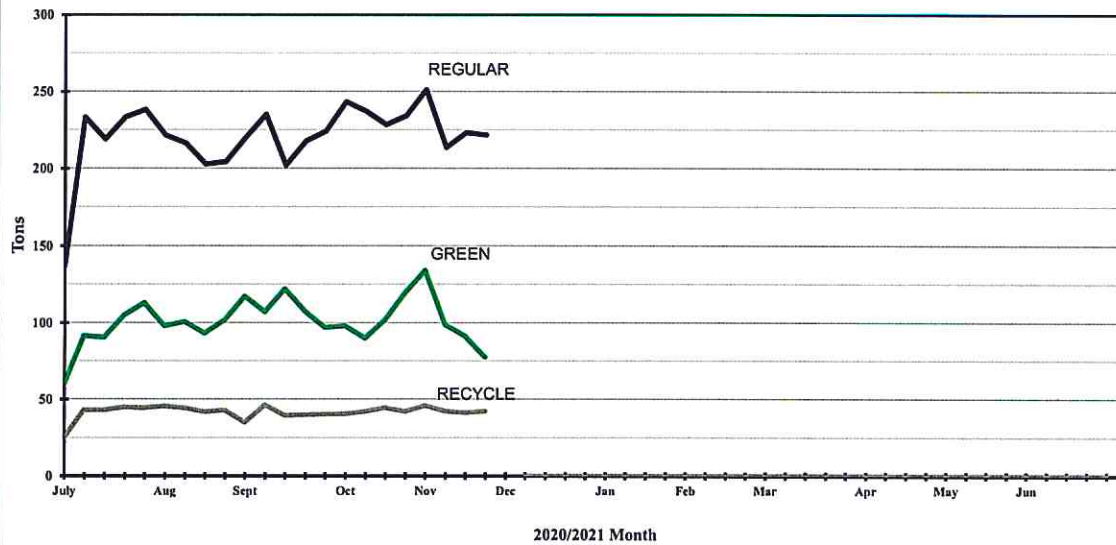
\* The total capacity of all District reservoirs is 6,425,000 gallons.

### RUBIDOUX COMMUNITY SERVICES DISTRICT Green Waste Program (July 2020 to June 2021)

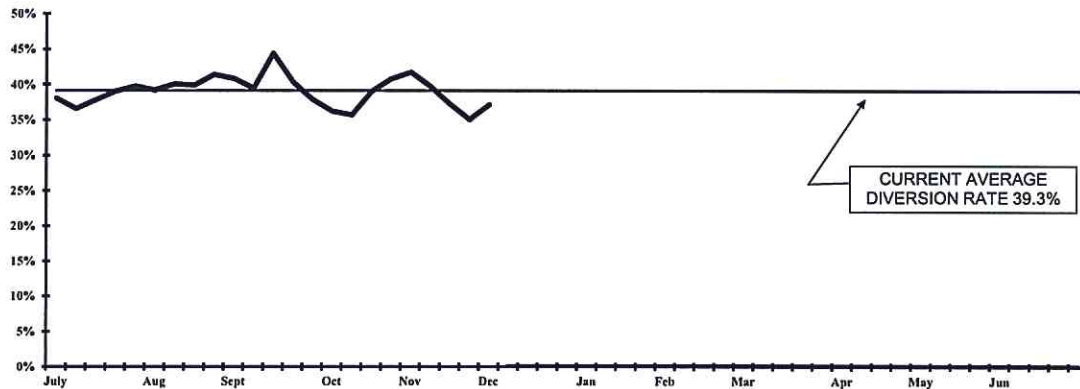
DATE	YEAR	GREEN WASTE					RECYCLE					REGULAR TRASH					WEEKLY TRASH TOTALS				
		DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	GREEN	RECYCLE	REGULAR	TOTAL	% DIVERSION
5/93-5/94	Year 1	1,307	1,275								4,371	3,609				2,582		7,980	10,562	24.4%	
5/94-5/95	Year 2	1,260	1,183								4,914	3,999				2,444		8,913	11,357	21.5%	
5/95-5/96	Year 3	1,300	1,050								4,872	4,118				2,350		8,990	11,340	20.7%	
5/96-5/97	Year 4	1,207	1,013								4,802	4,182				2,220		8,984	11,204	19.8%	
5/97-5/98	Year 5	607	600	512	491	434					2,171	2,111	1,199	1,332	1,027	2,644		7,840	10,484	25.2%	
5/98-5/99	Year 6	503	508	656	608	533					1,781	1,920	1,558	1,802	1,314	2,808		8,375	11,183	25.1%	
5/99-5/00	Year 7	438	500	610	569	499					1,926	2,147	1,717	1,974	1,430	2,616		9,194	11,810	22.2%	
5/00-5/01	Year 8	460	568	674	630	500					2,071	2,478	1,788	2,094	1,499	2,832		9,930	12,762	22.2%	
5/01-5/02	Year 9	426	518	659	625	525					2,298	2,632	1,889	2,257	1,512	2,753		10,588	13,341	20.6%	
5/02-5/03	Year 10	468	583	726	699	583					2,514	3,039	2,083	2,367	1,581	3,059		11,584	14,643	20.9%	
5/03-5/04	Year 11	590	624	689	657	573					2,525	3,323	2,195	2,473	1,650	3,133		12,166	15,299	20.5%	
5/04-5/05	Year 12	577	633	702	681	613					2,615	3,385	2,253	2,484	1,629	3,206		12,366	15,572	20.6%	
5/05-5/06	Year 13	575	611	739	654	615					2,579	3,268	2,439	2,545	1,664	3,194		12,495	15,689	20.4%	
5/06-5/07	Year 14	487	572	633	626	547					2,451	3,267	2,286	2,432	1,698	2,865		12,134	14,999	19.1%	
5/07-5/08	Year 15	723	936	858	884	654	175	268	207	219	200	2,110	2,856	1,740	2,004	1,273	4,055	1,069	9,983	15,107	33.9%
5/08-5/09	Year 16	793	939	927	861	766	240	361	285	299	235	1,944	2,536	1,592	1,810	1,123	4,286	1,420	9,005	14,711	38.8%
5/09-5/10	Year 17	919	1,114	1,026	969	779	250	382	303	315	233	1,931	2,452	1,538	1,738	1,117	4,807	1,483	8,776	15,066	41.7%
5/10-5/11	Year 18	758	1,036	954	915	611	260	381	307	309	225	1,862	2,466	1,529	1,757	1,130	4,274	1,482	8,744	14,500	39.7%
5/10-5/12	Year 19	745	1,032	911	893	600	247	378	292	309	214	1,779	2,360	1,549	1,794	1,138	4,181	1,440	8,620	14,241	39.5%
5/12-5/13	Year 20	800	1,089	935	933	628	236	361	278	292	261	1,830	2,004	1,536	1,701	1,416	4,385	1,428	8,847	14,300	40.7%
5/13-5/14	Year 21	792	1,086	893	918	593	224	326	250	276	309	1,998	1,754	1,696	1,760	1,688	4,282	1,385	8,896	14,563	38.9%
5/14-5/15	Year 22	894	932	781	783	791	314	325	286	324	327	1,975	1,657	1,547	1,824	2,023	4,181	1,576	9,026	14,783	38.9%
5/15-5/16	Year 23	1,038	804	740	772	964	375	322	299	378	334	1,986	1,634	1,428	1,990	2,192	4,318	1,708	9,230	15,256	39.5%
5/16-5/17	Year 24	1,018	783	681	800	973	400	350	315	435	361	2,054	1,693	1,458	2,074	2,132	4,255	1,861	9,411	15,527	39.4%
5/17-5/18	Year 25	1,052	835	685	862	1,046	411	357	316	453	373	2,108	1,712	1,450	2,082	2,072	4,480	1,910	9,424	15,814	40.4%
5/18-5/19	Year 26	1,033	835	698	901	1,048	425	376	320	503	371	2,159	1,781	1,476	2,176	2,077	4,515	1,995	9,669	16,179	40.2%
5/19-6/20	Year 27	1,236	981	799	1,056	1,207	493	446	367	605	430	2,674	2,327	1,910	2,727	2,511	5,279	2,341	12,149	19,769	38.5%
6/29/2020	Yr 28	-	-	17.88	20.15	21.22	-	-	10.01	7.89	6.87	-	-	40.00	53.13	43.80	59.25	24.77	136.93	220.95	38.0%
7/6/2020	Yr 28	18.81	18.78	17.89	17.36	18.32	10.19	8.63	7.75	9.47	7.06	57.21	44.14	41.06	48.91	41.86	91.16	43.10	233.18	367.44	36.5%
7/13/2020	Yr 28	17.70	17.85	17.98	16.62	20.22	9.45	8.93	8.20	9.87	6.39	49.23	47.66	37.22	48.84	36.08	90.37	43.04	219.03	352.44	37.9%
7/20/2020	Yr 28	22.12	18.72	20.27	21.20	22.50	10.45	8.97	8.87	9.28	7.19	49.69	46.44	46.40	46.84	44.14	104.81	44.76	233.51	383.08	39.0%
7/27/2020	Yr 28	25.58	22.06	20.53	23.04	21.60	10.20	8.43	9.20	9.63	6.90	52.36	48.48	44.74	45.77	46.88	112.81	44.36	238.23	395.40	39.7%
8/3/2020	Yr 28	17.99	18.54	19.20	20.31	21.51	10.81	8.66	9.19	8.94	7.80	48.55	45.48	39.81	50.06	37.75	97.55	45.40	221.65	364.60	39.2%
8/10/2020	Yr 28	23.29	19.67	18.82	19.12	19.49	9.82	9.59	8.65	8.94	7.25	49.25	41.00	40.11	49.62	36.38	100.39	44.25	216.36	361.00	40.1%
8/17/2020	Yr 28	21.18	17.73	17.79	17.67	18.52	9.35	8.66	7.57	9.09	7.13	45.18	38.36	36.07	46.04	37.11	92.89	41.80	202.76	337.45	39.9%
8/24/2020	Yr 28	22.35	19.54	19.60	16.97	23.12	9.47	8.56	7.92	9.72	7.21	44.69	40.00	37.65	48.26	33.80	101.58	42.88	204.40	348.86	41.4%
8/31/2020	Yr 28	25.99	23.19	22.44	21.64	23.76	9.93	8.53	8.75	9.16	7.47	45.77	40.65	44.07	52.32	37.40	117.02	34.84	220.21	372.07	40.8%
9/7/2020	Yr 28	22.49	22.47	17.18	21.95	22.87	10.54	9.52	9.96	9.30	7.01	44.81	42.73	43.37	61.84	42.38	106.96	46.33	235.13	388.42	39.5%
9/14/2020	Yr 28	25.86	22.95	28.59	21.03	23.33	8.35	8.20	7.65	8.61	6.57	45.98	37.38	38.95	45.54	34.08	121.76	39.38	201.93	363.07	44.4%
9/21/2020	Yr 28	22.93	20.64	21.71	21.24	20.79	8.91	7.44	6.59	10.00	6.79	45.31	42.10	40.81	49.65	39.89	107.31	39.73	217.76	364.80	40.3%
9/28/2020	Yr 28	21.66	17.79	19.02	19.20	18.94	8.56	8.61	7.60	8.33	7.07	45.87	41.98	40.50	52.04	43.86	96.61	40.17	224.25	361.03	37.9%
10/5/2020	Yr 28	21.64	18.08	17.49	19.27	21.13	9.28	8.22	6.92	9.94	6.11	51.39	52.63	42.18	53.20	43.95	97.61	40.47	243.35	381.43	36.2%
10/12/2020	Yr 28	21.59	16.25	17.29	16.65	17.73	10.25	7.75	8.07	9.04	6.87	59.95	48.45	42.30	46.50	39.82	89.51	41.98	237.02	368.51	35.7%
10/19/2020	Yr 28	22.74	18.48	19.00	18.46	22.93	9.10	8.37	7.98	11.70	7.34	53.25	42.47	40.86	51.29	40.62	101.61	44.49	228.49	374.59	39.0%
10/26/2020	Yr 28	22.06	19.42	21.56	25.97	30.28	9.50	7.59	7.98	9.52	7.36	42.62	40.92	42.27	64.62	43.80	119.29	41.95	234.23	395.47	40.8%
11/2/2020	Yr 28	32.45	28.47	26.71	23.30	22.98	10.55	9.25	8.71	9.87	7.44	51.41	51.91	50.63	53.87	43.40	133.91	45.82	251.22	430.95	41.7%
11/9/2020	Yr 28	22.40	19.03	16.65	17.79	22.66	8.81	8.77	6.99	9.93	7.70	47.62	41.12	40.07	46.36	38.39	98.53	42.20	213.56	354.29	39.7%
11/16/2020	Yr 28	23.53	17.85	17.32	18.22	14.10	9.50	7.47	7.91	8.50	7.87	49.18	40.33	42.10	47.71	43.97	91.02	41.25	223.29	355.56	37.2%
11/23/2020	Yr 28	18.96	14.42	13.87	13.75	16.43	8.18	8.00	7.85	10.79	7.33	52.91	43.94	39.55	45.57	39.79	77.43	42.15	221.76	341.34	35.0%
11/30/2020	Yr 28	20.10					9.38					49.93					20.10	9.38	49.93	79.41	37.1%
12/7/2020	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
12/14/2020	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
12/21/2020	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
12/28/2020	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
1/4/2021	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
1/11/2021	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
1/18/2021	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
1/25/2021	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
2/1/2021	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
2/8/2021	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
2/15/2021	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
2/22/2021	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
3/1/2021	Yr 28																0.00	0.00	0.00	0.00	#DIV/0!
3/8/2021	Yr 28				</																

**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
**Green Waste Program**  
**(July 2020 to June 2021)**

**CHARACTERIZATION OF REFUSE COLLECTED**



**PERCENTAGE OF GREEN/RECYCLE WASTE DIVERTED**



# CAL FIRE/Riverside County Fire Department

## Emergency Incident Statistics



**Bill Weiser**

**Fire Chief**

3/1/2021

**Report Provided By: Riverside County Fire Department**

**Communications and Technology Division**

**GIS Section**

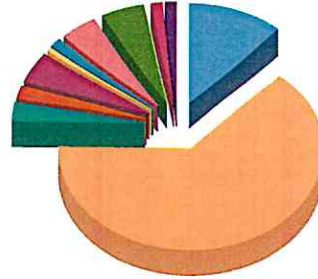
**Please refer to Map and Incident by Battalion, Station, Jurisdiction**

Incidents Reported for the month of February 2021 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)

\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

## Response Activity

**Incidents Reported for the month of February 2021 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)**



False Alarm	26	11.7%
Medical	141	63.5%
Other Fire	7	3.2%
Other Misc	5	2.3%
Public Service Assist	11	5.0%
Res Fire	1	0.5%
Ringing Alarm	3	1.4%
Standby	10	4.5%
Traffic Collision	12	5.4%
Vehicle Fire	3	1.4%
Wildland Fire	3	1.4%
<b>Total:</b>	<b>222</b>	<b>100.0%</b>

False Alarm	26
Medical	141
Other Fire	7
Other Misc	5
Public Service Assist	11
Res Fire	1
Ringing Alarm	3
Standby	10
Traffic Collision	12
Vehicle Fire	3
Wildland Fire	3
<b>Incident Total:</b>	<b>222</b>

### Average Enroute to Onscene Time\*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledge as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
139	78	8	0	4.8	62.6%

\*CODE 3 and CODE 2 incidents are included in the total count of incidents and the average Enroute to Onscene Time.



**Incidents by Battalion, Station and Jurisdiction**

	False Alarm	Medical	Other Fire	Other Misc	Public Service	Res Fire	Ring Alarm	Standby	Traffic	Vehicle Fire	Wildland Fire	Total
<b>Battalion 14</b>												
Station 16 Pedley	0	2	0	0	0	0	0	0	0	0	0	2
City of Jurupa Valley												
Station 18 West	1	5	0	0	1	0	0	2	0	0	0	9
City of Jurupa Valley												
Riverside												
Station 38	1	5	0	0	1	0	0	2	0	0	0	9
City of Jurupa Valley												
Rubidoux												
Station Total	25	134	7	5	10	1	3	8	12	3	3	211
<b>Battalion Total</b>	26	141	7	5	11	1	3	10	12	3	3	222
Station Total	26	141	7	5	11	1	3	10	12	3	3	222
<b>Grand Total</b>	26	141	7	5	11	1	3	10	12	3	3	222

\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

### Incidents by Jurisdiction

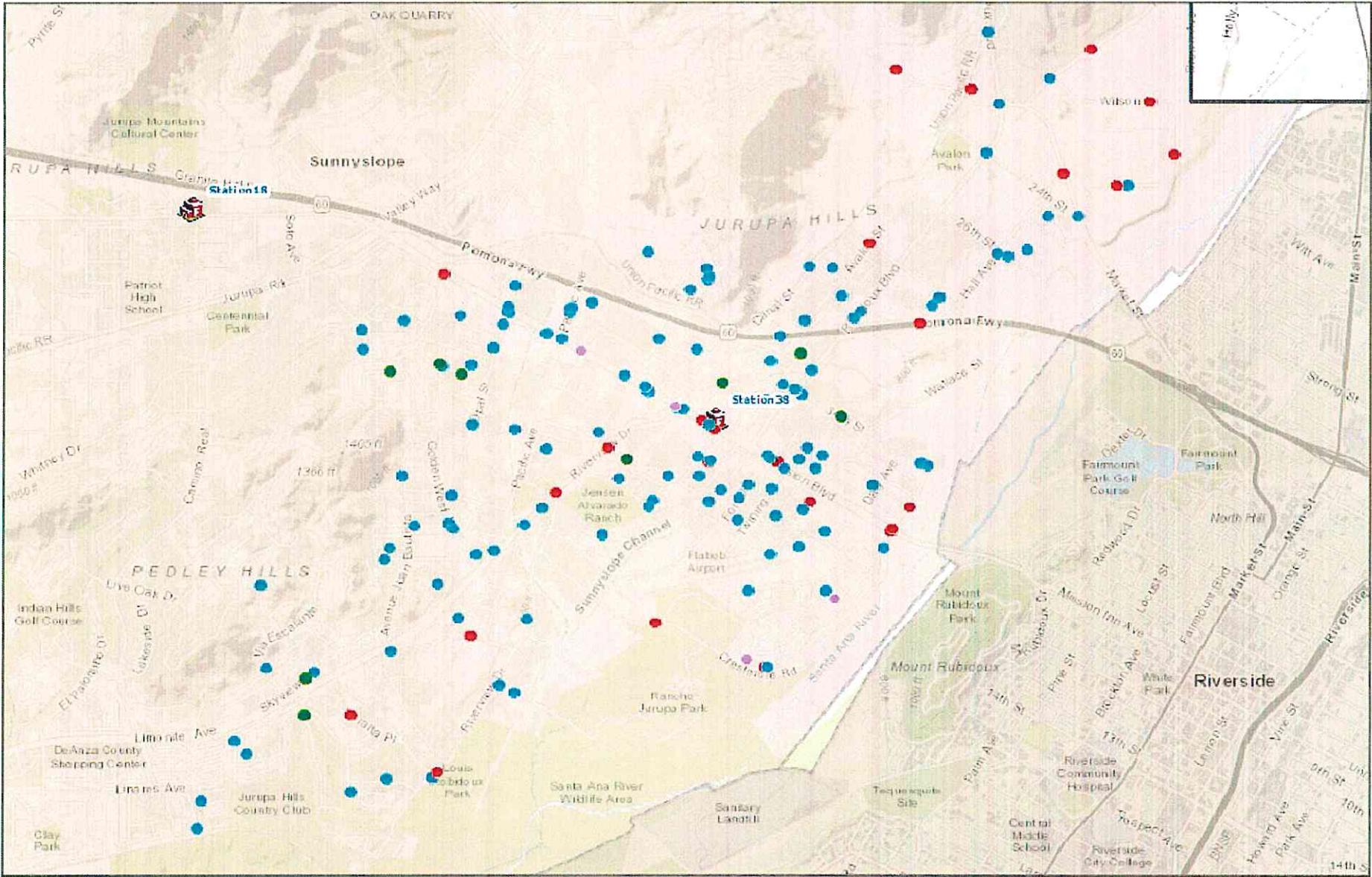
	False Alarm	Medical	Other Fire	Other Misc	Public Service	Res Fire	Ringin Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
City of Jurupa Valley	26	141	7	5	11	1	3	10	12	3	3	222
<b>Grand Total</b>	<b>26</b>	<b>141</b>	<b>7</b>	<b>5</b>	<b>11</b>	<b>1</b>	<b>3</b>	<b>10</b>	<b>12</b>	<b>3</b>	<b>3</b>	<b>222</b>

\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

**Incidents by Supervisorial District - Summary**

	<b>DISTRICT 2 KAREN SPIEGEL</b>	<b>Grand Total</b>
False Alarm	26	26
Medical	141	141
Other Fire	7	7
Other Misc	5	5
Public Service Assist	11	11
Res Fire	1	1
Ringin Alarm	3	3
Standby	10	10
Traffic Collision	12	12
Vehicle Fire	3	3
Wildland Fire	3	3
<b>Total</b>	<b>222</b>	<b>222</b>

MONTH = 2 and YEAR = 2021 and SPECIAL= 'Rubidoux CSD'



**Legend**

- Fire
- Medical
- Hazard
- Other Misc
- Haz Mat
- PSA
- Riverside County
- Reservations
- Fire Station
- Casinos



Riverside County Fire GIS

\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

# CAL FIRE/Riverside County Fire Department

## Emergency Incident Statistics

February 2011 - February 2021



# Rubidoux Community Service District



## Total Calls for Rubidoux CSD February 2011-2021



<u>Month/Year</u>	<u>Total Calls for Station 38</u>	<u>Total Calls for District</u>
February 2011	174	181
February 2012	168	182
February 2013	213	224
February 2014	203	218
February 2015	223	235
February 2016	242	248
February 2017	224	235
February 2018	215	235
February 2019	204	217
February 2020	250	267
February 2021	211	222

9. RECEIVE AND FILE STATEMENT OF CASH ASSET SCHEDULE REPORT  
ENDING FEBRUARY 2021: **DM 2021-15**

# Rubidoux Community Services District

## Board of Directors

Armando Muniz  
Hank Trueba Jr  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge



## General Manager

Jeffrey D. Sims

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2021-15**

March 18, 2021

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Receive and File the February 2021 Statement of Cash Assets Schedule

## **BACKGROUND:**

Attached for the Board of Directors' consideration is the February 2021 Statement of Cash Assets Schedule Report for all District Fund Accounts. Year to date ("YTD") interest is \$127,496.82 for District controlled accounts. With respect to District "Funds in Trust", \$5,371.87 has been earned and posted. The District has a combined YTD interest earned total of \$132,868.69 as of February 28, 2021.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves) show a balance of \$6,863,861.06 ending February 28, 2021. This is **\$7,302.56 LESS** than July 1, 2020, beginning balance of \$6,871,163.62.

Further, the District's Field/Admin Fund current fund balance is \$634,381.04.

Submitted for the Board of Directors consideration is the *February 2021, Statement of Cash Assets Schedule Report* for review and acceptance.



**RECOMMENDATION:**

Staff recommends the Board of Directors “**Receive and File**” the February 2021 Statement of Cash Assets Schedule Report.

Respectfully,



JEFFREY D. SIMS, P. E.  
General Manager

Attachment: February 2021, Cash Assets Schedule Report

RUBIDOUX COMMUNITY SERVICES DISTRICT

INVESTMENT SUMMARY - FEBRUARY 28, 2021  
CASH BASIS

	Beg. Balance 7/1/2020	YTD Int.	Other Activity YTD	Balance 2/28/2021	YTD Avg. Int. Rate
<b>Operating Accounts</b>	<b>\$ 6,871,163.62</b>	<b>\$ 39,779.16</b>	<b>\$ (47,081.72)</b>	<b>\$ 6,863,861.06</b>	<b>0.58%</b>
Water Operating Reserve	4,235,759.71	30,927.58	-	4,266,687.29	0.72%
Wastewater Operating Reserve	578,513.98	4,224.05	-	582,738.03	0.72%
Water Replacement Reserve	702,006.32	5,252.27	76,347.73	783,606.32	0.67%
Fire Mitigation Reserve	1,447,835.41	10,309.54	69,635.96	1,527,780.91	0.67%
Wastewater Reserve	316,194.52	2,131.30	108,333.95	426,659.77	0.50%
Wastewater Replacement Res.	212,781.39	1,701.32	72,610.00	287,092.71	0.59%
Water Reserve	2,228,218.83	6,440.02	(937,917.64)	1,296,741.21	0.50%
COP Restricted	3,022,895.29	22,339.93	131,107.82	3,176,343.04	0.70%
Field/Admin Reserve	586,427.14	4,391.65	43,562.25	634,381.04	0.69%
Funds in Trust	780,516.23	5,371.87	-	785,888.10	0.68%
<b>Total Investments</b>	<b>\$ 20,982,312.44</b>	<b>\$ 132,868.69</b>	<b>\$ (483,401.65)</b>	<b>\$ 20,631,779.48</b>	<b>0.64%</b>

\$0.00

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU FEBRUARY 28, 2021  
 CASH BASIS  
**FIRE MITIGATION**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
2/1/2021	Premier Bank	<b>CD</b>		Beg. Bal.				170,424.60	
	Premier Bank			Interest	-	0.20	-	170,424.60	
	Premier Bank			Redeem	-			170,424.60	
2/28/2021	Premier Bank	<b>CD</b>	4/3/2021	Purchase	-			170,424.60	
2/1/2021	Premier Bank	<b>Checking Fire Mitigation</b>		Beg. Bal.				8,835.50	
	Premier Bank			Activity	-	0.00	-	8,835.50	
2/28/2021	Premier Bank			End Bal.	-			8,835.50	
2/1/2021	LAIF	<b>Fire Mitigation</b>		Beg. Bal.				1,312,930.25	
	LAIF			Interest		0.41	-	1,312,930.25	
2/28/2021	LAIF			Activity	14,484.48			1,327,414.73	
2/1/2021	Premier Bank	<b>Safekeeping</b>		Beg. Bal				21,077.12	
	Premier Bank			Activity	-	-	28.96	21,106.08	
2/28/2021	Premier Bank			End Bal.				21,106.08	\$ 1,527,780.91

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU FEBRUARY 28, 2021  
 CASH BASIS  
**WASTEWATER CIP FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
2/1/2021	LAIF	<b>Sewer Mainline</b>		Beg. Bal.				335,007.92	
	LAIF			Interest		0.41	-	335,007.92	
2/28/2021	LAIF			Activity	19,344.00			354,351.92	
2/1/2021	CBB	<b>Safekeeping</b>		Beg. Bal.				72,307.85	
				Activity	-	0.10	-	72,307.85	
2/28/2021	CBB			End Bal.				72,307.85	\$ 426,659.77

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU FEBRUARY 28, 2021  
 CASH BASIS  
**WATER CIP FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
2/1/2021	LAIF	<b>Water Mainline</b>		Beg. Bal.				453,022.37	
	LAIF			Interest			-	453,022.37	
2/28/2021	LAIF			Activity	(53,186.50)	0.41		399,835.87	
2/1/2021	Premier Bank	<b>CD</b>		Beg. Bal.				576,435.48	
	Premier Bank			Activity	-	0.20	-	576,435.48	
	Premier Bank			Redeem	-			576,435.48	
2/28/2021	Premier Bank	<b>CD</b>	4/3/2021	Purchase	-			576,435.48	
2/1/2021	Citizens Bus	<b>CD</b>		Beg. Bal.				225,000.00	
	Citizens Bus			Activity	-	0.15	-	225,000.00	
	Citizens Bus			Redeem	-	n/a		225,000.00	
2/28/2021	Citizens Bus	<b>CD</b>	4/18/2021	Purchase	-			225,000.00	

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU FEBRUARY 28, 2021  
 CASH BASIS

2/1/2021	Premier Bank	<b>Safekeeping</b>	Beg. Bal.				71,386.67	
	Premier Bank		Activity	-	-	97.93	71,484.60	
2/28/2021	Premier Bank		End Bal.				71,484.60	
2/1/2021	CBB	<b>Safekeeping</b>	Beg. Bal.				23,985.26	
	CBB		Activity	-	0.10	-	23,985.26	
2/28/2021	CBB		End Bal.				23,985.26	\$ 1,296,741.21

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU FEBRUARY 28, 2021  
 CASH BASIS  
**OPERATING FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
2/1/2021	Premier Bank	<b>Checking-Gen.</b>		Beg. Bal.				126,946.27	
	Premier Bank			Deposits	1,580,576.21	0.00	-	1,707,522.48	
2/28/2021	Premier Bank			Disbursements	(1,593,084.20)			114,438.28	
2/1/2021	Premier Bank	<b>Checking Property Tax</b>		Beg. Bal.				584,641.87	
	Premier Bank			Deposits	53,331.35	0.00	-	637,973.22	
2/28/2021	Premier Bank			Disbursements	(580,000.00)			57,973.22	
2/1/2021	Premier Bank	<b>Checking-Sewer</b>		Beg. Bal.				4,700.49	
	Premier Bank			Deposits	247,485.73	0.00	-	252,186.22	
2/28/2021	Premier Bank			Disbursements	(246,717.95)			5,468.27	
2/1/2021	Premier Bank	<b>Checking-Water</b>		Beg. Bal.				689,741.26	
	Premier Bank			Deposits	966,567.04	0.00	-	1,656,308.30	
2/28/2021	Premier Bank			Disbursements	(1,113,076.61)			543,231.69	

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU FEBRUARY 28, 2021  
 CASH BASIS  
**OPERATING FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
2/1/2021	Premier Bank	<b>Operations</b>		Beg. Bal				276,342.99	
	Premier Bank	<b>Safekeeping</b>		Deposits	-	0.00	-	276,342.99	
2/28/2021	Premier Bank			Disbursements				276,342.99	
2/1/2021	LAIF	<b>Gen. Fund-Prop Tax</b>		Beg. Bal				4,173,628.38	
	LAIF	Qtrly. Interest		Deposits	515.52	0.41	-	4,174,143.90	
2/28/2021	LAIF			Disbursements	(210,000.00)			3,964,143.90	
2/1/2021	LAIF	<b>Water Op.</b>		Beg. Bal				1,113,202.87	
	LAIF	Qtrly. Interest		Deposits	289,182.70	0.41	-	1,402,385.57	
2/28/2021	LAIF			Disbursements	(8,333.00)			1,394,052.57	
2/1/2021	LAIF	<b>Sewer Op.</b>		Beg. Bal				545,647.14	
	LAIF	Qtrly. Interest		Deposits	100,656.00	0.41	-	646,303.14	
2/28/2021	LAIF			Disbursements	(138,093.00)			508,210.14	\$ 6,863,861.06



RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
FOR PERIOD JULY 1, 2020 THRU FEBRUARY 28, 2021  
CASH BASIS  
**RESERVED FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
2/1/2021	LAIF	<b>Water Op. Reserve</b>		Beg. Bal				4,266,687.29	
	LAIF	Qtrly. Interest		Deposits	-	0.41	-	4,266,687.29	
2/28/2021	LAIF			Disbursements	-			4,266,687.29	
2/1/2021	LAIF	<b>Water Replacement</b>		Beg. Bal				776,672.88	
	LAIF	Qtrly. Interest		Deposits	13,782.29	0.41	-	790,455.17	
2/28/2021	LAIF			Disbursements	(6,848.85)			783,606.32	
2/1/2021	LAIF	<b>Wastewater Replacement</b>		Beg. Bal.				277,999.71	
	LAIF			Interest		0.41	-	277,999.71	
2/28/2021	LAIF			Activity	9,093.00			287,092.71	
2/1/2021	LAIF	<b>COP-Payback</b>		Beg. Bal				3,081,272.68	
	LAIF	Qtrly. Interest		Deposits	95,070.36	0.41	-	3,176,343.04	
2/28/2021	LAIF			Disbursements	-			3,176,343.04	
2/1/2021	LAIF	<b>Field/Admin Bldg.</b>		Beg. Bal				626,048.04	
	LAIF	Qtrly Interest		Deposits	8,333.00	0.41	-	634,381.04	
2/28/2021	LAIF			Disbursements	-			634,381.04	
2/1/2021	LAIF	<b>Wastewater Op. Reserve</b>		Beg. Bal				582,738.03	
	LAIF	Qtrly. Interest		Deposits	-	0.41	-	582,738.03	
2/28/2021	LAIF			Disbursements	-			582,738.03	\$ 9,730,848.43

**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2020 THRU FEBRUARY 28, 2021  
 CASH BASIS  
**FUNDS IN TRUST**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
2/1/2021	U.S. Bank	<b>COP's Refunding-Series 1998</b>						783,355.33	
		Install Sale		52,329.47	-	0.17	0.27	783,355.60	
		Reserve-LAIF		731,026.13			0.65	-	783,355.60
2/28/2021								783,355.60	
2/1/2021	Premier Bank	<b>Fiscal Agent-SRL MN Plant</b>		Beg. Bal				2,532.40	
		Deposits			-	0.20	0.10	2,532.50	
2/28/2021		Disbursements			-			2,532.50	\$ 785,888.10
<b>TOTAL CASH FUNDS</b>									<b>\$ 20,631,779.48</b>

<u>Par \$</u>	<u>Issuer</u>	<u>Maturity</u>	<u>Acquisition Cost</u>	<u>Current Market</u>	<u>Gain/Loss</u>	<u>Yld Mat</u>
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AGENCY

Subtotals

- - -

U.S. TREASURIES

COMMERCIAL PAPER

Subtotals

- - -

COLLATERALIZED TIME DEPOSITS

170,424.60	Premier	4/3/2021	\$ 170,424.60	\$ 170,424.60	-	0.20
576,435.48	Premier	4/3/2021	576,435.48	576,435.48	-	0.20
225,000.00	Citizens Business Bank	4/18/2021	225,000.00	225,000.00	-	0.15

Subtotals

\$ 971,860.08 \$ 971,860.08 -

CASH EQUIVALENT & MONEY MARKET

17,678,857.87	LAIF	-	\$ 17,678,857.87	\$ 17,678,857.87	-	0.41
66,808.72	CHECK-PPBI-Fire- Prop tax		66,808.72	66,808.72	-	-
465,226.78	SAFEKEEPING		465,226.78	465,226.78	-	-

Subtotals

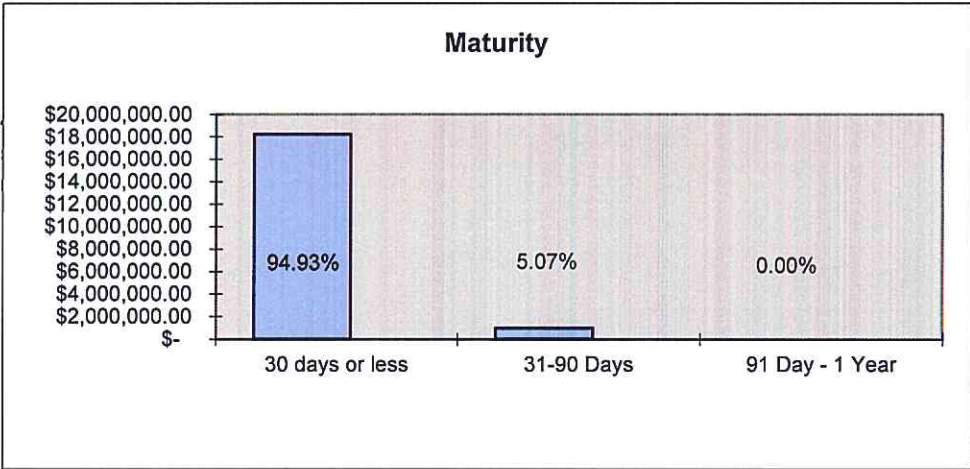
18,210,893.37 18,210,893.37 -

GRAND TOTALS

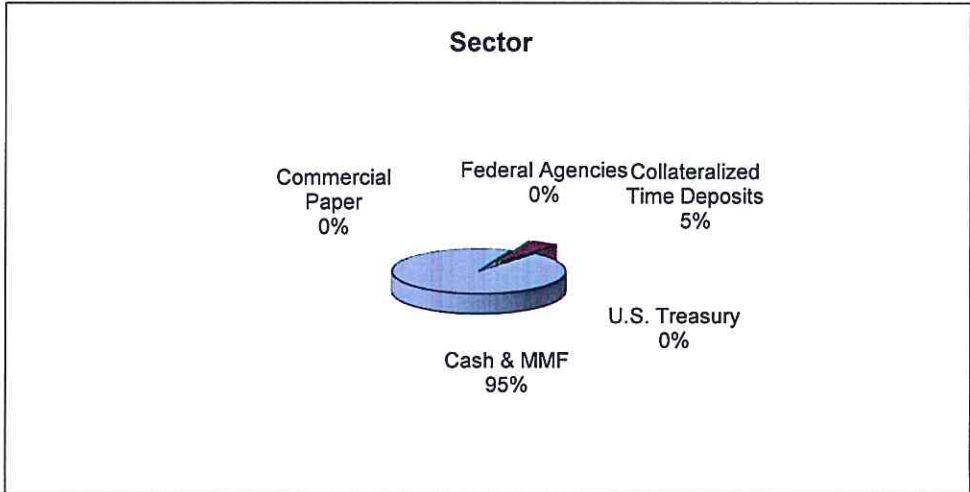
\$19,182,753.45 \$19,182,753.45 -

RCSD Investment Portfolio  
February 28, 2021

<u>Maturity</u>	<u>Assets</u>
30 days or less	\$ 18,210,893.37
31-90 Days	971,860.08
91 Day - 1 Year	-
<b>Total</b>	<b><u><u>\$ 19,182,753.45</u></u></b>



<u>Sector</u>	<u>Assets</u>
Cash & MMF	\$ 18,210,893.37
U.S. Treasury	-
Federal Agencies	-
Commercial Paper	-
Collateralized Time Deposits	971,860.08
<b>Total</b>	<b><u><u>\$ 19,182,753.45</u></u></b>



10. CONSIDER ADOPTING RESOLUTION NO. 2021-873 CONCURREING IN THE  
NOMINATION OF PRESIDENT SKERBELIS AS A CANDIDATE TO THE  
CALIFORNIA SPECIAL DISTRICT ASSOCIATION BOARD OF DIRECTORS:  
**DM 2021-16**

# Rubidoux Community Services District

## Board of Directors

John Skerbelis  
Hank Trueba Jr.  
Armando Muniz  
Bernard Murphy  
F. Forest Trowbridge

**General Manager**  
Jeffrey D. Sims



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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2021-16**

March 18, 2021

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consider Adopting Resolution No. 2021-873 Concurring in the Nomination of President Skerbelis as a Candidate To The California Special District Association Board of Directors

## **BACKGROUND:**

California Special District Association (“CSDA”) is receiving nominations for candidates to fill a Board of Director position, specifically Seat A for the Southern Network. This position is becoming available due to the current incumbent’s term coming to an end. The incumbent is Jo MacKenzie, a Director from the Vista Irrigation District who is running for re-election. CSDA is accepting nominations until end of day March 29, 2021.

At the February 18, 2021 Rubidoux Community Services District (“District”) Board Meeting DM 2021-08 was presented providing information regarding the upcoming CSDA Board Member Election. The Board was asked to review the information and at its March 4, 2021 Board Meeting consider nominating a Director to represent the District on the CSDA Board of Directors. Director Skerbelis indicated interest in becoming a candidate, and after some discussion, the Board voted unanimously to support Director Skerbelis’ for the position.

The next step is for the Board to consider adopting Resolution No. 2021-873 formally indicating the Board’s support for Director Skerbelis to be a candidate in the CSDA Election for Seat A of the Southern Network. If adopted Resolution No. 2021-873 along with a Candidate Information Sheet needs to be submitted to CSDA on or before March 29, 2021. Voting will begin May 29, 2021 and end July 16, 2021. The successful candidate will be notified no later than July 20, 2021 with all new CSDA Board Members introduced at the Annual CSDA Conference in Monterey, CA scheduled in August 2021.

**RECOMMENDATION:**

Staff recommends the Board of Directors consider adopting Resolution No. 2021-873 supporting Director Skerbelis candidacy for CSDA Board of Directors, Seat A of the Southern Network.

Respectfully,



JEFFREY D. SIMS, P. E.  
General Manager

Attach:

1. Resolution No. 2021-873
2. Candidate Information Sheet

**RESOLUTION NO. 2021 - 873**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE RUBIDOUX COMMUNITY SERVICES DISTRICT  
CONCURRING IN THE NOMINATION OF JOHN SKERBELIS  
TO THE CSDA BOARD OF DIRECTORS**

**WHEREAS**, the California Special Districts Association (CSDA) is holding an election for its Board of Directors for the Southern Network, Seat A for the 2021-23 term; and

**WHEREAS**, the Rubidoux Community Services District is a voting member of CSDA and a voting member of the Southern Network; and

**WHEREAS**, John Skerbelis is President of the Board of Directors of Rubidoux Community Services District, California's first Community Services District formed in 1952; and

**WHEREAS**, John Skerbelis is engaged in the leadership of Rubidoux Community Services District serving as Board President, and as a Committee Member on both the Personnel Committee and Trash Committee; and

**WHEREAS**, the Board of Directors of the Rubidoux Community Services District find involvement and participation in the California Special District Association beneficial to Rubidoux Community Services District and believe John Skerbelis will contribute in a meaningful manner and be an effective leader on the CSDA Board.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Rubidoux Community Services District does concur in the nomination of John Skerbelis to represent the Southern Network, Seat A, on the CSDA Board of Directors; and

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a copy of this resolution to the attention of:

Amber Phelen  
California Special District Association  
1112 I Street, Suite 200, Sacramento, CA 95814  
amberp@csla.net

**PASSED AND ADOPTED** by the following roll call vote of the Board of Directors for the Rubidoux Community Services District this 18th day of March, 2021.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
John Skerbelis



President

ATTEST:

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Jeff Sims  
Secretary – General Manager  
Rubidoux Community Services District



California Special  
Districts Association  
*Districts Stronger Together*

## 2021 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: John Skerbelis

District: Rubidoux Community Services District

Mailing Address: P.O. Box 3098 Jurupa Valley, CA 92519

Network: Southern (see map)

Telephone: (951) 231-8811 (Mobile) (951)684-7580 (Office)  
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: (951)369-4061

E-mail: jskerbelis@rcsd.org or trnzdoc@gmail.com

Nominated by (optional): Board of Directors-Rubidoux Community Services District

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail or email to:

CSDA  
Attn: Amber Phelen  
1112 I Street, Suite 200  
Sacramento, CA 95814  
(877) 924-2732

amberp@csda.net

***DEADLINE FOR RECEIVING NOMINATIONS – March 29, 2021***

11. DIRECTORS COMMENTS - NON-ACTION

12. ADJOURNMENT