

MINUTES OF REGULAR MEETING
February 2, 2017
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Ruth Anderson Wilson
Armando Muniz
Bernard Murphy
F. Forest Trowbridge
Christopher Barajas

DIRECTORS ABSENT:

STAFF PRESENT: David Lopez, General Manager
Steve Appel, Asst. General Manager
Krysta Krall, Manager Fiscal Services
Brian Jennings, Manager Budgeting/Accounting

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Muniz, at 4:00 P.M., Thursday, February 2, 2017, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of the Regular Minutes for January 19, 2017, was unanimously approved.

The motion was carried unanimously.

Ayes – 5 (Wilson, Muniz, Murphy, Trowbridge, Barajas)
Noes - 0

ITEM 5. Consider to Approve the February 3, 2017, Salaries, Expenses and Transfers.

Approve February 3, 2017, Salaries, Expenses and Transfers.

Director Wilson moved and Director Trowbridge seconded to approve the February 3, 2017, Salaries, Expenses and Transfers.

The motion was carried unanimously.

Ayes – 5 (Wilson, Trowbridge, Muniz, Murphy, Barajas)
Noes - 0

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

There were three articles in the packets. Two of them said that the snow pack and the rain waters received in California erases the drought and in one article announces 17.5 million acre-feet of water. The second one recognizes the same. The drought is over and we need to recognize that. We have 5.7 trillion gallons of water in California. The final article is a different perspective. They believe we are still in a drought and that we need to remain in the conservation mode.

ITEM 8. MANAGER'S REPORT

Operations Report:

Report given at the second board meeting of the month.

Emergency and Fire Report:

Report given at the second board meeting of the month.

ITEM 9. DM 2017-03. Review District Board Members Stipend Compensation and Consider Adjustment.

The Rubidoux Community Services District was California's first CSD created pursuant to Government Code section 61000 et seq. As such, Directors compensation is controlled by Government Section 61047 which states, *"The board of directors may provide, by ordinance or resolution, that each of its members may receive compensation in an amount not to exceed one hundred (\$100) for each day of service. A member of the board of directors shall not receive compensation for more than six days of service in a month"*.

Further, *"the board of directors, by ordinance adopt pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code, may increase the amount of compensation that may be received by members of the board of directors."* More to the point, the Board of Directors compensation may increase 5% per year pursuant to Section 20200.

In July 2014, the Board of Directors adopted Resolution 2014-813, a Resolution of the Board of Directors of the Rubidoux Community Services District Establishing Board Member... *"stipend of \$121.55 for each regular, special, continued and emergency meetings at which the Board Member is in attendance."* Applying Water Code Section 20200 that would increase Board compensation to \$140.74 for upcoming FY 2017/2018, with a potential 5% increase effective July 2018 to \$147.78. As stated in Mr. Harper's email, to effectuate increases, the Board would need to call and set Public Hearings for adoption of a Resolution to adjust Board Members' meeting stipend.

Finally, Staff has assembled local CSD's compensation and benefits matrix for your review.

Director Trowbridge moved and Director Barajas seconded to Table this item.

The motion was carried unanimously.

Ayes – 5 (Wilson, Trowbridge, Muniz, Murphy, Barajas)

Noes - 0

ITEM 10. DM 2017-04. Consideration to Authorize Design of 36th Street 8 Inch Water Replacement Pipeline Project.

Enclosed is a proposal from TKE Engineering, Inc. (TKE) to provide engineering services for the above-mentioned project. TKE's fee for this work is \$35,319.00. As mentioned in the proposal, this project consists of the replacement of approximately 850 LF of 4" pipe with 8" pipe in 36th Street, between Crestmore Road and Daly Street.

There is a two-fold reason for moving forward with the design (and ultimately the construction) of this waterline. **First**, the City of Jurupa Valley is in the process of advertising street improvements in 36th Street that, when finished would preclude the District from replacing the pipeline for at least three years (the City places a moratorium on non-emergency work in streets that have been recently re-paved). The City expects to receive bids from paving contractors in late-spring or early-summer. **Second**, the project will allow the District to replace an existing 4" waterline with an 8" waterline. This replacement will not only eliminate maintenance issues, but provide better fire protection to the 25 homes on the affected street.

Although this request is for design services only, the engineer's estimate for the total project is \$200,000.00 and will be funded through the Water Replacement Fund, which will have a balance of approximately \$533,000.00 on February 3, 2017. Be advised, staff will request Board authorization to bid for the construction of this project. This authorization is for design services only.

Director Trowbridge moved and Director Barajas seconded to authorize TKE Engineering, Inc. to proceed with design engineering services for the 36th Street, 8" Water Pipeline in the amount not to exceed \$35,319.00.

The motion was carried unanimously.

Ayes – 5 (Wilson, Trowbridge, Muniz, Murphy, Barajas)

Noes - 0

ITEM 11. DM 2017-05. Present and Review Regional Advisory Committee (RAC) Workbook (printed 1/24/2017) as Presented at the January 30, 2017, RAC Meeting.

Since the late 1970's, the Rubidoux CSD has been a regional partner in the Riverside Regional Water Quality Control Plant. Annually the regional partners meet for the purpose of reconciling the past year's costs and adopting budgets for the years going forward. The past Monday, Rubidoux CSD, Jurupa CSD Edgemont CSD and the City of Riverside met for the above prescribed purpose. President Muniz and I are the two voting members on behalf of the Rubidoux Community Services District. Vice-president Murphy is the alternate who was also in attendance.

Further, Directors Muniz and Murphy presented the attached letter to RAC requesting deferral and continuance for items 5, 6, and 7. However, items 5 and 6 were conditionally approved subject to review at the end of the fiscal year 2016-2017. Item 7 was referred to our respective legal counsels for review and resolution.

Attached for your advance review of staff presentation is the January 30, 2017, RAC workbook prepared by the City of Riverside.

Mr. Dave Lopez presented a detailed presentation on the Regional Advisory Committee Workbook as presented at the January 30, 2017, RAC Meeting.

No recommendation necessary. Presentation/Status report only.

ITEM 12. Directors Comments – Non action.

Director Muniz adjourned the February 2, 2017, Regular Board meeting.