

MINUTES OF REGULAR MEETING
February 1, 2018
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Bernard Murphy
F. Forest Trowbridge
Christopher Barajas
Hank Trueba Jr.
Armando Muniz

DIRECTORS ABSENT:

STAFF PRESENT: Dave Lopez, General Manager
Steve Appel, Assistant General Manager
Krysta Krall, Manager Fiscal Services
Brian Jennings, Budgeting/Accounting Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by Director Murphy, at 4:00 P.M., Thursday, February 1, 2018, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for Regular Board Meeting, January 18, 2018.

Director Muniz moved and Director Trueba seconded to approve the January 18, 2018 Minutes.

The motion was carried unanimously.

Ayes – 5 (Barajas, Murphy, Trowbridge, Trueba, Muniz)
Noes - 0

ITEM 5. Consider to Approve the Salaries, Expenses and Transfers.

Consideration to Approve February 2, 2018, Salaries, Expenses and Transfers.

Director Muniz moved and Director Barajas seconded to Approve the February 2, 2018, Salaries, Expenses and Transfers.

The motion was carried unanimously.

Ayes – 5 (Barajas, Trowbridge, Murphy, Trueba, Muniz)
Noes - 0

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public to address the Board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

The first piece of correspondence was an ACWA letter announcing the 2018 Board of Directors reorganization for Western Municipal Water District. The next article from the Press Enterprise regarding the Riverside City Council voting for higher utility rates.

ITEM 8. MANAGER'S REPORT

Operations Report:

Presented at the second Board meeting of the month.

Emergency and Fire Report:

Presented at the second Board meeting of the month.

ITEM 9. DM 2018-03. Annual Review of Rubidoux Community Services District Surplus Potable Water Supply Policy.

At the February 17, 2011, regular meeting of the Rubidoux Community Services District the Board of Directors adopted the Policy Principals on the Allocation of Groundwater. The policy stipulates an annual review by the Board of Directors at a Public Meeting. The purpose of tonight's circulation of the document is to review the principals in today's environment and water supply.

As background information recently Jurupa CSD has discontinued importation of Potable Water from Rubidoux CSD. Presently, the cost is \$470 Acre Feet (325,851 gallons per AF) delivered in FY 2017-2018. Further, as stated in the policy on page 3, section b, the *marginal cost* pass thru shall be inclusive into the cost of water assessed. For FY 2017-2018 the Marginal Cost retained and transferred into the Water Fund Operations was \$60.00 an AF. Incidentally, for budget years 2018-2019 Staff is evaluating all costs for AF of Potable Water delivered (marginal cost included) for possible adjustments.

Director Barajas moved and Director Muniz seconded the Rubidoux Community Services District not make any substantive changes to the *Policy Principals on Allocation of Surplus Groundwater Supplies Document* and readopt the Policy Principals document as presented for 2018.

The motion was carried unanimously.

Ayes – 5 (Barajas, Trowbridge, Murphy, Trueba, Muniz)

Noes - 0

ITEM 10. DM 2018-04. Consideration to Authorize Compensation Survey Pursuant to Memorandum of Understanding (MOU).

The Rubidoux Community Services District agreed to retain an outside party to conduct a Compensation survey in advance of renegotiations of the 2018-2021 Memorandum of Understanding. The scope of the compensation survey is to evaluate and justify the market for a new 7th step to the District's salary ranges.

Attached for the Board of Directors review and consideration is an engagement letter submitted by Public Sector Personnel Consultants for the above scope of work. Staff has reviewed the engagement letter and scope of work and finds it complete and reasonable. Further, Public Sector has agreed to present its findings to the Board of Directors at a regular meeting at no cost.

Director Muniz moved and Director Trueba seconded the Board accept the engagement letter submitted by Public Sector Personnel Consultants for the total fixed cost not to exceed \$5,000.00.

The motion was carried unanimously.

Ayes – 5 (Barajas, Trowbridge, Murphy, Trueba, Muniz)

Noes - 0

ITEM 11. Directors Comments – Non action.

Director Murphy adjourned the February 1, 2018, Regular Board meeting at 4:27 PM.