

# Rubidoux Community Services District

## Board of Directors

Hank Trueba Jr.  
Armando Muniz  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge

## General Manager

Steven W. Appel



Water Resource Management

Refuse Collection

Street Lights

Fire / Emergency Services

Weed Abatement

## NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING 4:00 PM, August 15, 2019

1. Call to Order - President Trueba
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes for August 1, 2019, Regular Meeting.
5. Consideration to Approve August 16, 2019, Salaries, Expenses and Transfers.
6. Acknowledgements - Members of the Public May Address the Board at this Time on Any Non-agenda Matter.
7. Correspondence and Related Information
8. Manager's Report (Second Meeting each Month):
  - a) Operations Report
  - b) Emergency and Incident Report

**ACTION ITEMS:**

9. Receive and File Statement of Cash Asset Schedule Report Ending July 2019: **DM 2019-45**
10. Annual Review of the District's Investment Policy and Designated Investment Institutions:  
**DM 2019-46**
11. **CLOSED EXECUTIVE SESSION** – Pursuant to Government Code Section 54956.8:  
Real Property Negotiations.  
Property: 5293 Mission Blvd, Jurupa Valley, CA  
Agency negotiator: Steven Appel  
Under negotiation: Purchase/No purchase, price, and terms
12. Directors Comments - Non-action
13. Adjournment

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

4. APPROVAL OF MINUTES FOR AUGUST 1, 2019, REGULAR  
MEETING MINUTES

**MINUTES OF REGULAR MEETING**  
**August 1, 2019**  
**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Armando Muniz  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge  
Hank Trueba, Jr.

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Steve Appel, General Manager  
Brian Laddusaw, Director of Finance  
Brian Jennings, Manager Budgeting & Accounting

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Trueba, at 4:00 P.M., Thursday, August 1, 2019, at the District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for July 18, 2019, Regular Board Meeting.

**Director Muniz moved and Director Trueba seconded to approve July 18, 2019 Minutes.**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**The motion was carried unanimously.**

**ITEM 5. Consideration to Approve the August 2, 2019 the Salaries, Expenses and Transfers.**

Consideration to approve August 2, 2019, Salaries, Expenses and Transfers.

**Director Trowbridge moved and Director Muniz seconded to Approve the August 2, 2019 Salaries, Expenses and Transfers.**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba,)**

**Noes – 0**

**Abstain – 0**



**The motion was carried unanimously.**

#### **ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public to address the Board at this time.

#### **ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

Staff had nothing to offer at this time.

#### **ITEM 8. MANAGER'S REPORT**

##### **Operations Report:**

Presented at the second board meeting of the month.

##### **Emergency and Fire Report:**

Presented at the second board meeting of the month.

#### **ITEM 9. PUBLIC HEARING – Consideration to Approve Resolution 2019-854, a Resolution Authorizing Assessments Against Certain Rubidoux CSD Parcels Receiving Weed Abatement for Fiscal Year 2018-2019. DM 2019-42.**

##### **BACKGROUND**

Attached for the Board of Directors consideration is Resolution No. 2019-854, which if adopted this evening, will assess weed abatement charges upon appropriate parcels for property tax collections for weed abatement services provided on properties that create a public safety and fire hazard. However, before adoption of the Resolution, the Board must conduct a public hearing affording the general public, interested parties and/or affected parties the opportunity to comment and/or protest such charges.

Notice of this afternoon's public hearing along with parcel numbers of properties to be assessed were published in the public notice section of the Press Enterprise and were made available on the District's web site.

As of the writing of this memorandum, staff has not received any written or verbal protests with respect to any of the specific parcels proposed to be assessed and contained within Resolution No. 2019-854.

**President Trueba opened the Public Hearing. There being no comments or protests from the public, President Trueba closed the Public Hearing.**

**Director Skerbelis moved and Director Trowbridge seconded to Adopt Resolution No. 2019-854, a Resolution Authorizing Assessments Against Certain Rubidoux Community Services District Parcels Receiving Weed Abatement Services for Fiscal Year 2018-2019.**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**The motion was carried unanimously.**

**ITEM 10. Review and Discuss the RCSD's Water Lifeline Program and Application Process. DM 2019-43.**

### **BACKGROUND**

In early 1995, the Rubidoux Community Services District Board of Directors approved Ordinance No. 98, which established and set lifeline water charges for qualified RCSD customers. The intent of the lifeline program was to aid seniors who have limited means and who would be most affected by the water rate increases as a result of the 1995 COP bond issuance. The lifeline program was limited to 200 accounts in order to minimize the financial impact without having to increase rates any further. It was noted in 1995 that "While it would be desirable to extend the lifeline rate to all senior citizens, unemployed workers, welfare recipients, workers compensation recipients, and other disadvantaged community members, the reality is 'those who can pay will need to pay more'." The 1995 lifeline program authorized a 15% discount on the District's monthly standby charge and a sliding discount on water usage. That scale established a 20% discount on the first 5 units of water used, 15% for the next 13 units of water, and 10% for the next 18 units of water.

In 2012, the Board reviewed and modified the 17-year old Ordinance. During the 2012 review, Staff contacted nine local water purveyors in order to determine whether they offered a lifeline rate to customers. At that time only one agency offered such a discount. No other agency provided a lifeline rate. The prevailing legal interpretation of the agencies was that it was against the spirit of Proposition 218 to discount water use for specific customers. However, the RCSD has provided low income seniors, who qualify with lifeline assistance for over 17 year (24-years now) without community outcry or legal challenges. It was the feeling of those on the Board that continuing the program was the "right thing to do."

During the 2012 review of the Ordinance, two changes were made; the standby-charge discount was increased from 15% to 20% and the water usage rate discount was modified to 20% for the first 29 units of water used rather than a decreasing discount.

Staff gave a presentation to the Board on the District's lifeline water program.

**No action necessary at this time. Informational item.**



## **ITEM 11. Notification Letter for PFOS and PFOA Sampling Results. DM 2019-44.**

### **BACKGROUND**

The purpose of this letter is to inform you on the presence of perfluorooctanesulfonic acid (PFOS) and perfluorooctanoic acid (PFOA) in the groundwater that is served to our customers. Following mandatory monitoring required by the State Water Resources Control Board, Division of Drinking Water (DDW) per Order No.

05\_20\_19M\_011\_3310044 dated March 12, 2019, it was determined that the notification level for PFOS has been exceeded. The notification level for PFOS is 13 parts per trillion and for PFOA is 14 parts per trillion. The response level for PFOA and PFOS is a total concentration of 70 parts per trillion for both contaminants.

Pursuant to Health and Safety Code Section 116455, the Rubidoux Community Services District is required to inform its governing body of any local agency whose jurisdiction includes the areas supplied with drinking water by the Rubidoux Community Services District of concentrations exceeding the notification levels. Notification levels are health-based advisory levels established by the DDW for chemicals in drinking water that lack maximum contaminant levels. When chemicals are found at concentrations greater than their notification levels, certain notification requirements and recommendations apply.

From discussions with DDW staff, this Notification Letter is required only due to the presence of PFOS in Well 18 for water delivered into the drinking water system after July 13, 2018 which is the date Notification Levels for PFOS and PFOA was published. Well 18 has been out-of-service since March 15, 2019. As can be noted the reported sampling result for PFOS in Well 18 was 15 ng/l, just over the notification level of 13 ng/l. Well 6 and Well 4 were also sampled based on DDW's Order No. 05\_20\_19M\_011\_3310044. Well 6 source water sampling results for PFOS was over the notification level prior to nitrate treatment. After nitrate treatment, the PFOS level was reduced to 6.7 ng/l. This is the product water delivered to customers and is below the notification level. Well 4 sampling results for PFOS is 17 ng/l, which exceeds the notification level of 13 ng/l. However, Well 4 is out-of-service while GAC Treatment is being added. Once GAC Treatment is completed, Well 4 source water will be processed with ion exchange treatment and GAC treatment prior to becoming product water delivered into the water system. It is anticipated treatment processes will reduce the PFOS concentrations below the notification level of 13 ng/l.

Order No. 05\_20\_19M\_011\_3310044 requires sampling at Well 18, Well 6 and Well 4 each quarter for four quarters, which staff fully intends to comply with and report findings as necessary.

PFOS and PFOA have been extensively produced and studied in the United States. These manmade substances have been synthesized for water and lipid resistance. They have been used extensively in consumer projects such as carpets, clothing, fabrics for furniture, paper packaging for food, and other materials (e.g., cookware) designed to be waterproof, stain-resistant or non-stick. In addition, they have been used in fire-retarding foam and various industrial processes. The origin of the contaminant in our water supply

at this time is unknown but the water system is working with the State Board and other agencies to determine how and why.

If a chemical is present in drinking water that is provided to consumers at concentrations considerably greater than the notification level, the response level, DDW recommends that the drinking water system is continuing to monitor the levels in our source(s) and has not exceeded the response level at this time. Additional information will be provided to our customers in the Rubidoux Community Services District Consumer Confidence Report that comes out next year.

Based on the current evaluation of recent human and animal toxicity data, exposure to PFOA and PFOS in tap water over certain levels may result in adverse health effects including hepatotoxicity, immunotoxicity, thyroid toxicity, reproductive toxicity, and cancer (pancreatic and liver).

**Director Trowbridge moved and Director Muniz seconded to receive and file this Notification Level regarding PFOS and PFOA sampling results for Wells 4, 6, and 18.**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**The motion was carried unanimously.**

#### **ITEM 12. Directors Comments.**

Director Trueba adjourned the meeting at 4:48 pm.



5. CONSIDERATION TO APPROVE AUGUST 16, 2019, SALARIES,  
EXPENSES AND TRANSFERS

RUBIDOUX COMMUNITY SERVICES DISTRICT  
AUGUST 15, 2019 (BOARD MEETING)  
FUND TRANSFER AUTHORIZATION

NET PAYROLL 8/23/19	62,100.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 8/26/19	25,500.00
WIRE TRANSFER: STATE PAYROLL TAXES 8/26/19	5,700.00
WIRE TRANSFER: TO CREDIT UNION	600.00
WIRE TRANSFER: PERS RETIREMENT	17,200.00
WIRE TRANSFER: PERS HEALTH PREMIUMS	-
WIRE TRANSFER: PERS RETIRED HEALTH PREMIUMS AND FEES	-
WIRE TRANSFER: SECTION 125	70.00
WIRE TRANSFER: SECTION 457	2,320.00

**CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:**

8/16/2019 WATER FUND TO GENERAL FUND-Payables	110,791.24
WATER FUND TO GENERAL FUND-Trash	144,844.87
WATER FUND TO SEWER FUND	104,533.75
 SEWER FUND TO GENERAL FUND-Payables	 42,289.50

**INTERFUND TRANSFERS:**

8/16/2019 SEWER FUND CHECKING TO LAIF SEWER OP	61,000.00
SEWER FUND CHECKING TO WATER FUND CHECKING	-
LAIF SEWER OP TO SEWER FUND CHECKING	-
LAIF WASTEWATER REPLACEMENT TO LAIF SEWER OP	-
LAIF SEWER ML TO LAIF SEWER OP	-
LAIF SEWER OP TO LAIF WASTEWATER REPLACEMENT	-
LAIF SEWER OP TO LAIF WASTEWATER RESERVE	-
LAIF WASTEWATER RESERVE TO LAIF SEWER OP	-
GENERAL FUND CHECKING TO LAIF SEWER ML	-
GENERAL FUND CHECKING TO LAIF PROP TAX	-
GENERAL FUND PROPERTY TAX TO GF CHECKING	-
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	-
GENERAL FUND CHECKING TO SEWER FUND CHECKING	-
LAIF GENERAL TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	117,000.00
WATER FUND CHECKING TO LAIF-COP PAYBACK	-
WATER FUND CHECKING TO LAIF-W.R.	-
WATER FUND CHECKING TO GENERAL FUND CHECKING	-
LAIF WATER ML TO LAIF WATER REPLACEMENT	-
LAIF WATER ML TO LAIF WATER OPS	24,217.49
LAIF WATER OP TO WATER FUND CHECKING	-
LAIF WATER RESERVE TO LAIF WATER OP	-
LAIF WATER REPLACE TO LAIF WATER OP	-
LAIF WATER OP TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER OP	162,000.00
LAIF WATER OP TO LAIF FIELD/ADMIN BLDG	-
LAIF COP TO LAIF PROPERTY TAX	-
LAIF PROPERTY TAX TO LAIF SEWER OP	-

**NOTES PAYABLE**

<u>DESCRIPTION</u>	<u>BALANCE</u>	<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	3,660,000 Prin.	535,000	Dec-19
U.S. Bank Trust (1998 COP's Refunding)	587,520 Intr.	93,330	Dec-19
MN Plant-State Revolving Loan	4,385,106 Prin.	125,734	Jan-20
MN Plant-State Revolving Loan	895,735 Intr.	56,364	Jan-20



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**Batch: AAAAGU**

8/7/2019 12:15:19 PM

Page 1

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor				Invoice #
PO Number		Immediate GL Account			Check #	CC Reference #	Due Date	Discount Date	Discount
GL Date								Payment Date	Total Invoice
1	BPS B'S POOL SUPPLIES / B.P.S. B's POOL SUPPLIES ✓								
SODIUM HYPO	7/24/2019 ✓	N	N				8/24/2019 ✓	7/24/2019	99447 ✓
8/15/2019 ✓									\$0.00
2	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$1,290.32 ✓
LAB FEES	7/24/2019 ✓	N	N				8/24/2019 ✓	7/24/2019	BG92060-0267 ✓
8/15/2019 ✓									\$0.00
3	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$254.00 ✓
LAB FEES	7/24/2019 ✓	N	N				8/24/2019 ✓	7/24/2019	BG92062-0267 ✓
8/15/2019 ✓									\$0.00
4	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$244.00 ✓
LAB FEES	7/24/2019 ✓	N	N				8/24/2019 ✓	7/24/2019	BG92105-0267 ✓
8/15/2019 ✓									\$0.00
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$190.00 ✓
LAB FEES	7/24/2019 ✓	N	N				8/24/2019 ✓	7/24/2019	BG92109-0267 ✓
8/15/2019 ✓									\$0.00
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$170.00 ✓
WTR ANALYSES	7/24/2019 ✓	N	N				8/24/2019 ✓	7/24/2019	BG92113-0267 ✓
8/15/2019 ✓									\$0.00
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$32.00 ✓
WTR ANALYSES	7/24/2019 ✓	N	N				8/24/2019 ✓	7/24/2019	BG92118-0267 ✓
8/15/2019 ✓									\$0.00
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$116.00 ✓
LAB FEES	7/25/2019 ✓	N	N				8/25/2019 ✓	7/25/2019	BG92191-0267 ✓
8/15/2019 ✓									\$0.00
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$190.00 ✓
LAB FEES	7/25/2019 ✓	N	N				8/25/2019 ✓	7/25/2019	BG92203-0267 ✓
8/15/2019 ✓									\$0.00
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$190.00 ✓
WTR ANALYSES	7/27/2019 ✓	N	N				8/27/2019 ✓	7/27/2019	BG92299-0267 ✓
8/15/2019 ✓									\$0.00
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$116.00 ✓
WTR ANALYSES	7/27/2019 ✓	N	N				8/27/2019 ✓	7/27/2019	BG92302-0267 ✓
8/15/2019 ✓									\$0.00
12	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$420.00 ✓
WTR ANALYSES	7/27/2019 ✓	N	N				8/27/2019 ✓	7/27/2019	BG92305-0267 ✓
8/15/2019 ✓									\$0.00
13	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$32.00 ✓
WTR ANALYSES	7/27/2019 ✓	N	N				8/27/2019 ✓	7/27/2019	BG92306-0267 ✓
8/15/2019 ✓									\$0.00
14	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$32.00 ✓
LAB FEES	7/27/2019 ✓	N	N				8/27/2019 ✓	7/27/2019	BG92309-0267 ✓
8/15/2019 ✓									\$0.00
15	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$95.00 ✓
WTR ANALYSES	7/28/2019 ✓	N	N				8/28/2019 ✓	7/28/2019	BG92323-0267 ✓
8/15/2019 ✓									\$0.00
16	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$96.00 ✓
WTR ANALYSES	7/28/2019 ✓	N	N				8/28/2019 ✓	7/28/2019	BG92328-0267 ✓
8/15/2019 ✓									\$0.00
17	BABCOCK E S SONS INC / BABCOCK, E S & SONS, INC ✓								\$32.00 ✓
LAB FEES	7/29/2019 ✓	N	N				8/29/2019 ✓	7/29/2019	BG92399-0267 ✓
8/15/2019 ✓									\$0.00
									\$95.00 ✓

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8/7/2019 12:15:19 PM

Page 2

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
18	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BG92406-0267 ✓
LAB FEES		7/29/2019 ✓	N	N		8/29/2019 ✓	7/29/2019	\$0.00
8/15/2019 ✓					N			\$244.00 ✓
19	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BG92413-0267 ✓
LAB FEES		7/29/2019 ✓	N	N		8/29/2019 ✓	7/29/2019	\$0.00
8/15/2019 ✓					N			\$254.00 ✓
20	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BG92456-0267 ✓
WTR ANALYSES		7/29/2019 ✓	N	N		8/29/2019 ✓	7/29/2019	\$0.00
8/15/2019 ✓					N			\$420.00 ✓
21	BERNELL / BERNELL HYDRAULICS, INC. ✓							0359760-IN ✓
HOSE FITTING		7/24/2019 ✓	N	N		8/24/2019 ✓	7/24/2019	\$0.00
8/15/2019 ✓					N			\$115.33 ✓
22	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS ✓							7456-415479 ✓
R&M TRK		7/26/2019 ✓	N	N		8/26/2019 ✓	7/26/2019	\$0.00
8/15/2019 ✓					N			\$75.41 ✓
23	CORE-ROSION / CORE-ROSION PRODUCTS ✓							C2019302 ✓
R&M WTR		7/25/2019 ✓	N	N		8/14/2019 ✓	7/25/2019	\$0.00
8/15/2019 ✓					N			\$945.88 ✓
24	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							078430 ✓
SUPPLIES		7/24/2019 ✓	N	N		8/24/2019 ✓	7/24/2019	\$0.00
8/15/2019 ✓					N			\$19.37 ✓
25	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓							012J7616 ✓
PVC PRTS		7/19/2019 ✓	N	N		8/19/2019 ✓	7/19/2019	\$0.00
8/15/2019 ✓					N			\$23.36 ✓
26	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓							012J7738 ✓
PVC PRTS WELL 1A		7/25/2019 ✓	N	N		8/25/2019 ✓	7/25/2019	\$0.00
8/15/2019 ✓					N			\$414.69 ✓
27	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓							012J7739 ✓
R&M N03 PLT		7/25/2019 ✓	N	N		8/25/2019 ✓	7/25/2019	\$0.00
8/15/2019 ✓					N			\$99.12 ✓
28	KH METALS / KH METALS & SUPPLY ✓							0483733-IN ✓
PARTS		7/24/2019 ✓	N	N		8/24/2019 ✓	7/24/2019	\$0.00
8/15/2019 ✓					N			\$10.80 ✓
29	KUMA TIRE / KUMA TIRE & WHEEL ✓							122648 ✓
R&M TRK		7/26/2019 ✓	N	N		8/26/2019 ✓	7/26/2019	\$0.00
8/15/2019 ✓					N			\$204.07 ✓
30	MCMMASTER-CARR / McMASTER-CARR SUPPLY CO ✓							10574171 ✓
PARTS		7/18/2019 ✓	N	N		8/18/2019 ✓	7/18/2019	\$0.00
8/15/2019 ✓					N			\$111.14 ✓
31	MCMMASTER-CARR / McMASTER-CARR SUPPLY CO ✓							11124856 ✓
PIPE WELL 1A		7/24/2019 ✓	N	N		8/24/2019 ✓	7/24/2019	\$0.00
8/15/2019 ✓					N			\$259.76 ✓
32	MERIT OIL / MERIT OIL COMPANY ✓							527903 ✓
GASOLINE		7/17/2019 ✓	N	N		8/1/2019 ✓	7/17/2019	\$0.00
8/15/2019 ✓					N			\$992.55 ✓
34	MERIT OIL / MERIT OIL COMPANY ✓							529126 ✓
GASOLINE		7/24/2019 ✓	N	N		8/8/2019 ✓	7/24/2019	\$0.00
8/15/2019 ✓					N			\$907.83 ✓
35	OCCUPATIONAL HLTH CNTRS OF CA / OCCUPATIONA ✓							64904615 ✓
PHYSICAL - GONZALES		7/17/2019 ✓	N	N		8/17/2019 ✓	7/17/2019	\$0.00
8/15/2019 ✓					N			\$135.50 ✓



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8/8/2019 12:02:13 PM

Page 3

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
36	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							I1002783 ✓
R&M WTR		7/18/2019 ✓	N	N			8/18/2019 ✓ 7/18/2019	\$0.00
8/15/2019 ✓					N			\$787.16 ✓
37	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							I1002810 ✓
PIPE WELL 1A		7/11/2019 ✓	N	N			8/11/2019 ✓ 7/11/2019	\$0.00
8/15/2019 ✓					N			\$455.78 ✓
38	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							I1002784 ✓
R&M WTR		7/16/2019 ✓	N	N			8/16/2019 ✓ 7/16/2019	\$0.00
8/15/2019 ✓					N			\$250.13 ✓
39	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							I1002785 ✓
AIR VAC SCREEN		7/19/2019 ✓	N	N			8/19/2019 ✓ 7/19/2019	\$0.00
8/15/2019 ✓					N			\$21.75 ✓
40	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							I1002786 ✓
VALVE WELL 1A		7/18/2019 ✓	N	N			8/18/2019 ✓ 7/18/2019	\$0.00
8/15/2019 ✓					N			\$1,539.90 ✓
41	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							I1002803 ✓
STOCK		7/24/2019 ✓	N	N			8/24/2019 ✓ 7/24/2019	\$0.00
8/15/2019 ✓					N			\$169.65 ✓
42	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							I1002806 ✓
R&M SWR EXMOOR		7/23/2019 ✓	N	N			8/23/2019 ✓ 7/23/2019	\$0.00
8/15/2019 ✓					N			\$2,063.99 ✓
43	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							I1002818 ✓
R&M SWR EXMOOR		7/25/2019 ✓	N	N			8/25/2019 ✓ 7/25/2019	\$0.00
8/15/2019 ✓					N			\$2,063.99 ✓
44	SITEONE / SITEONE LANDSCAPE SUPPLY, LLC ✓							93115449-001 ✓
PVC PARTS		7/18/2019 ✓	N	N			8/18/2019 ✓ 7/18/2019	\$0.00
8/15/2019 ✓					N			\$15.20 ✓
45	SITEONE / SITEONE LANDSCAPE SUPPLY, LLC ✓							93117100-001 ✓
PAINT		7/18/2019 ✓	N	N			8/18/2019 ✓ 7/18/2019	\$0.00
8/15/2019 ✓					N			\$7.48 ✓
46	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							8360 ✓
R&M TRK		7/25/2019 ✓	N	N			8/25/2019 ✓ 7/25/2019	\$0.00
8/15/2019 ✓					N			\$48.00 ✓
47	SCAQMD / SCAQMD ✓							3500390 ✓
FLT FEE - 4284 EXMR		7/16/2019 ✓	N	N			9/16/2019 ✓ 7/16/2019	\$0.00
8/15/2019 ✓					N			\$136.40 ✓
48	SCAQMD / SCAQMD ✓							3497941 ✓
ICE/GEN 4284 EXMR		7/16/2019 ✓	N	N			9/16/2019 ✓ 7/16/2019	\$0.00
8/15/2019 ✓					N			\$421.02 ✓
49	DURNEY DON / DURNEY, DON ✓							20190726 ✓
JULY GRDN SVC		7/26/2019 ✓	N	N			8/26/2019 ✓ 7/26/2019	\$0.00
8/15/2019 ✓					N			\$135.00 ✓
50	J THAYER / J THAYER COMPANY, INC ✓							1363926-0 ✓
SUPPLIES		7/1/2019 ✓	N	N			8/1/2019 ✓ 7/1/2019	\$0.00
8/15/2019 ✓					N			\$23.11 ✓
51	J THAYER / J THAYER COMPANY, INC ✓							C1362379-0 ✓
CREDIT		7/1/2019 ✓	N	N			8/1/2019 ✓ 7/1/2019	\$0.00
8/15/2019 ✓					N			(\$12.48) ✓
52	J THAYER / J THAYER COMPANY, INC ✓							1365726-0 ✓
SUPPLIES		7/1/2019 ✓	N	N			8/1/2019 ✓ 7/1/2019	\$0.00
8/15/2019 ✓					N			\$487.68 ✓

# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)  
Batch: AAAAGU

8/8/2019 12:02:13 PM

Page 4

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
53	J THAYER / J THAYER COMPANY, INC ✓	7/1/2019 ✓	N	N		8/1/2019 ✓	7/1/2019	1365732-0 ✓
SUPPLIES								\$0.00
8/15/2019 ✓					N			\$83.78 ✓
54	J THAYER / J THAYER COMPANY, INC ✓	7/1/2019 ✓	N	N		8/1/2019 ✓	7/1/2019	C1365726-0 ✓
CREDIT								\$0.00
8/15/2019 ✓					N			(\$100.88) ✓
55	J THAYER / J THAYER COMPANY, INC ✓	7/1/2019 ✓	N	N		8/1/2019 ✓	7/1/2019	1368353-0 ✓
SUPPLIES								\$0.00
8/15/2019 ✓					N			\$329.66 ✓
56	J THAYER / J THAYER COMPANY, INC ✓	7/1/2019 ✓	N	N		8/1/2019 ✓	7/1/2019	1368353-1 ✓
SUPPLIES								\$0.00
8/15/2019 ✓					N			\$23.71 ✓
57	J THAYER / J THAYER COMPANY, INC ✓	7/2/2019 ✓	N	N		8/2/2019 ✓	7/2/2019	1371281-0 ✓
SUPPLIES								\$0.00
8/15/2019 ✓					N			\$286.12 ✓
58	J THAYER / J THAYER COMPANY, INC ✓	7/16/2019 ✓	N	N		8/16/2019 ✓	7/16/2019	1374724-0 ✓
SUPPLIES								\$0.00
8/15/2019 ✓					N			\$15.73 ✓
59	J THAYER / J THAYER COMPANY, INC ✓	7/16/2019 ✓	N	N		8/16/2019 ✓	7/16/2019	1374678-0 ✓
SUPPLIES								\$0.00
8/15/2019 ✓					N			\$264.63 ✓
60	JADTEC SECURITY / JADTEC SECURITY SVCS, INC. ✓	8/1/2019 ✓	N	N		8/11/2019 ✓	8/1/2019	2083496 ✓
MONITORING SVC								\$0.00
8/15/2019 ✓					N			\$53.85 ✓
61	LUCE COMMUNICATIONS / LUCE COMMUNICATIONS. ✓	7/22/2019 ✓	N	N		8/22/2019 ✓	7/22/2019	2716247 ✓
WA40 FN 7/16								\$0.00
8/15/2019 ✓					N			\$176.04 ✓
62	LUCE COMMUNICATIONS / LUCE COMMUNICATIONS. ✓	7/22/2019 ✓	N	N		8/22/2019 ✓	7/22/2019	2716248 ✓
CLSNG BILLS 7/18								\$0.00
8/15/2019 ✓					N			\$3.62 ✓
63	MAIL FINANCE / MAIL FINANCE ✓	7/20/2019 ✓	N	N		8/18/2019 ✓	7/20/2019	N7831372 ✓
POSTAGE MACH								\$0.00
8/15/2019 ✓					N			\$404.74 ✓
64	READY REFRESH / READY REFRESH by NESTLE ✓	7/24/2019 ✓	N	N		8/13/2019 ✓	7/24/2019	19G7701128196 ✓
BTL WTR								\$0.00
8/15/2019 ✓					N			\$304.12 ✓
65	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓	7/24/2019 ✓	N	N		8/24/2019 ✓	7/24/2019	AR83548 ✓
COPIER USG								\$0.00
8/15/2019 ✓					N			\$159.51 ✓
66	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓	7/24/2019 ✓	N	N		8/24/2019 ✓	7/24/2019	AR83549 ✓
PRINTER USG								\$0.00
8/15/2019 ✓					N			\$26.49 ✓
67	SOUTH WEST PUMP / SOUTH WEST PUMP & DRILLIN ✓	7/26/2019 ✓	N	N		8/26/2019 ✓	7/26/2019	20190715.A ✓
WELL 1A FINAL								\$0.00
8/15/2019 ✓					N			\$5,320.00 ✓
68	SOUTH WEST PUMP / SOUTH WEST PUMP & DRILLIN ✓	7/26/2019 ✓	N	N		8/26/2019 ✓	7/26/2019	20190715.B ✓
WELL 1A RETEN PYMT								\$0.00
8/15/2019 ✓					N			\$14,599.86 ✓
69	SCE / SCE ✓	7/25/2019 ✓	N	N		8/13/2019 ✓	7/25/2019	19G2024179475.A ✓
WTR PMP ENRGY								\$0.00
8/15/2019 ✓					N			\$34,963.54 ✓

\$19,919.86

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# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)

Batch: AAAAGU

8/8/2019 12:02:13 PM

Page 5

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
70	SCE / SCE ✓							19G2024179475.B ✓
N03 PLT PMP ENRGY	7/25/2019 ✓	N	N			8/13/2019 ✓	7/25/2019	\$0.00
8/15/2019 ✓				N				\$8,170.75 ✓
71	SCE / SCE ✓							19G2024179475.C ✓
FLD OFC UTLTY	7/25/2019 ✓	N	N			8/13/2019 ✓	7/25/2019	\$0.00
8/15/2019 ✓				N				\$279.69 ✓
72	A-CHECK / A-CHECK GLOBAL, INC ✓							59-0591941 ✓
BKGRND - GONZALES	7/31/2019 ✓	N	N			8/31/2019 ✓	7/31/2019	\$0.00
8/15/2019 ✓				N				\$144.50 ✓
73	ACORN / ACORN TECHNOLOGY SERVICE ✓							52144.A ✓
AUGUST IT SUPT	8/1/2019 ✓	N	N			8/25/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓				N				\$3,065.00 ✓
74	ACORN / ACORN TECHNOLOGY SERVICE ✓							52144.B ✓
SCADA PRNTR	8/1/2019 ✓	N	N			8/25/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓				N				\$332.66 ✓
75	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BG92587-0267 ✓
LAB FEES	7/30/2019 ✓	N	N			8/30/2019 ✓	7/30/2019	\$0.00
8/15/2019 ✓				N				\$95.00 ✓
76	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							BH90211-0267 ✓
WTR ANALYSES	8/4/2019 ✓	N	N			9/4/2019 ✓	8/4/2019	\$0.00
8/15/2019 ✓				N				\$32.00 ✓
77	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS ✓							7456-415749 ✓
SUPPLIES	7/30/2019 ✓	N	N			8/30/2019 ✓	7/30/2019	\$0.00
8/15/2019 ✓				N				\$17.22 ✓
78	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS ✓							7456-416292 ✓
SUPPLIES	8/6/2019 ✓	N	N			9/6/2019 ✓	8/6/2019	\$0.00
8/15/2019 ✓				N				\$20.24 ✓
79	CITY OF JURUPA VALLEY / CITY OF JURUPA VALLEY ✓							EP19-511 ✓
WELL 4 GAC	7/26/2019 ✓	N	N			8/26/2019 ✓	7/26/2019	\$0.00
8/15/2019 ✓				N				\$210.00 ✓
80	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							078476 ✓
FASTENERS	7/30/2019 ✓	N	N			8/30/2019 ✓	7/30/2019	\$0.00
8/15/2019 ✓				N				\$33.45 ✓
81	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							078496 ✓
R&M WTR	8/1/2019 ✓	N	N			9/1/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓				N				\$107.05 ✓
82	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							078503 ✓
SUPPLIES	8/1/2019 ✓	N	N			9/1/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓				N				\$21.53 ✓
83	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓							078505 ✓
WELL 4 GAC	8/2/2019 ✓	N	N			9/2/2019 ✓	8/2/2019	\$0.00
8/15/2019 ✓				N				\$3.86 ✓
84	DELL MARKETING LP / DELL MARKETING L.P. C/O DE ✓							10331663965 ✓
SRVR LICENSES	8/2/2019 ✓	N	N			9/2/2019 ✓	8/2/2019	\$0.00
8/15/2019 ✓				N				\$1,731.80 ✓
85	DIG SAFE / DIG SAFE C/O UNDERGROUND SVC ALEF ✓							18DSBDFEE4075 ✓
DIG SAFE	8/1/2019 ✓	N	N			9/1/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓				N				\$49.22 ✓
86	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓							012J7886 ✓
PVC PARTS	7/31/2019 ✓	N	N			8/31/2019 ✓	7/31/2019	\$0.00
8/15/2019 ✓				N				\$8.02 ✓

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**AP Enter Bills Edit Report**  
**Rubidoux Community Services District (RCSACT)**  
 Batch: AAAAGU

8/8/2019 12:02:13 PM

Page 6

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
87	J&K WELDING / J&K WELDING ✓							60017 ✓
WELL 1A		7/18/2019 ✓	N	N		8/18/2019 ✓	7/18/2019	\$0.00
8/15/2019 ✓					N			\$787.50 ✓
88	J&K WELDING / J&K WELDING ✓							60025 ✓
WELL 1A		7/11/2019 ✓	N	N		8/11/2019 ✓	7/11/2019	\$0.00
8/15/2019 ✓					N			\$840.00 ✓
89	J THAYER / J THAYER COMPANY, INC ✓							1378717-0 ✓
SUPPLIES		7/31/2019 ✓	N	N		8/31/2019 ✓	7/31/2019	\$0.00
8/15/2019 ✓					N			\$324.07 ✓
90	J THAYER / J THAYER COMPANY, INC ✓							1379973-0 ✓
SUPPLIES		8/5/2019 ✓	N	N		9/5/2019 ✓	8/5/2019	\$0.00
8/15/2019 ✓					N			\$11.58 ✓
91	JAMISON / JAMISON ENGINEERING CONT., INC. ✓							19-08-3684 ✓
EXMR PIPE RPLCMT		8/2/2019 ✓	N	N		9/1/2019 ✓	8/2/2019	\$0.00
8/15/2019 ✓					N			\$33,895.00 ✓
92	KH METALS / KH METALS & SUPPLY ✓							0484985-IN ✓
PARTS		8/5/2019 ✓	N	N		9/5/2019 ✓	8/5/2019	\$0.00
8/15/2019 ✓					N			\$8.81 ✓
93	KUMA TIRE / KUMA TIRE & WHEEL ✓							122670 ✓
R&M TRK		7/29/2019 ✓	N	N		8/29/2019 ✓	7/29/2019	\$0.00
8/15/2019 ✓					N			\$25.00 ✓
94	LOR GEOTECHNICAL / LOR GEOTECHNICAL GROUP, ✓							17388 ✓
WELL 4 GAC		7/30/2019 ✓	N	N		8/30/2019 ✓	7/30/2019	\$0.00
8/15/2019 ✓					N			\$203.50 ✓
95	LUCE COMMUNICATIONS / LUCE COMMUNICATIONS, ✓							2716310 ✓
WA40 INV 7/20/19		7/31/2019 ✓	N	N		8/31/2019 ✓	7/31/2019	\$0.00
8/15/2019 ✓					N			\$671.13 ✓
96	PRUDENTIAL OVERALL / PRUDENTIAL OVERALL SUP ✓							22841418 ✓
FLR MTS		7/31/2019 ✓	N	N		8/31/2019 ✓	7/31/2019	\$0.00
8/15/2019 ✓					N			\$105.05 ✓
97	LOPEZ, JOSE / LOPEZ, JOSE ✓							20190715 ✓
PHYSICAL		7/15/2019 ✓	N	N		8/15/2019 ✓	7/15/2019	\$0.00
8/15/2019 ✓					N			\$115.00 ✓
98	MERIT OIL / MERIT OIL COMPANY ✓							530343 ✓
GASOLINE		7/31/2019 ✓	N	N		8/15/2019 ✓	7/31/2019	\$0.00
8/15/2019 ✓					N			\$1,501.94 ✓
99	MORTON SALT / MORTON SALT, INC. ✓							5401894987 ✓
SALT		8/1/2019 ✓	N	N		9/1/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓					N			\$3,639.39 ✓
100	NATIONAL PAVING CO / NATIONAL PAVING CO, INC ✓							40426 ✓
ASPHALT RPLCMT		7/26/2019 ✓	N	N		8/26/2019 ✓	7/26/2019	\$0.00
8/15/2019 ✓					N			\$19,116.50 ✓
101	NATIONAL PAVING CO / NATIONAL PAVING CO, INC ✓							40436 ✓
ASPHALT RPLCMT		8/5/2019 ✓	N	N		9/5/2019 ✓	8/5/2019	\$0.00
8/15/2019 ✓					N			\$3,373.50 ✓
102	OCCUPATIONAL HLTH CNTRS OF CA / OCCUPATIONA ✓							64976452 ✓
PHYSICAL - SALAS		7/31/2019 ✓	N	N		8/31/2019 ✓	7/31/2019	\$0.00
8/15/2019 ✓					N			\$135.50 ✓
103	R&D MECHANICAL / R&D MECHANICAL SUPPLY, INC ✓							11002838 ✓
PAINT		7/31/2019 ✓	N	N		8/31/2019 ✓	7/31/2019	\$0.00
8/15/2019 ✓					N			\$61.99 ✓



# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)

Batch: AAAAGU

8/8/2019 12:02:13 PM

Page 7

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
104	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR77369 ✓
PRINTER USG		7/1/2019 ✓	N	N		8/1/2019 ✓	7/1/2019	\$0.00
8/15/2019 ✓					N			\$23.78 ✓
105	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR77370 ✓
COPIER USG		7/1/2019 ✓	N	N		8/1/2019 ✓	7/1/2019	\$0.00
8/15/2019 ✓					N			\$13.62 ✓
106	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR77418 ✓
COPIER USG		7/1/2019 ✓	N	N		8/1/2019 ✓	7/1/2019	\$0.00
8/15/2019 ✓					N			\$126.84 ✓
107	SCE / SCE ✓							19G2283710317 ✓
FIRE STN UTLTY		8/7/2019 ✓	N	N		8/26/2019 ✓	8/7/2019	\$0.00
8/15/2019 ✓					N			\$2,357.79 ✓
108	SCE / SCE ✓							19G2036525640 ✓
MAIN OFC UTLTY		8/7/2019 ✓	N	N		8/26/2019 ✓	8/7/2019	\$0.00
8/15/2019 ✓					N			\$1,706.45 ✓
109	SCE / SCE ✓							19G2011970662 ✓
STREETLIGHTS		8/7/2019 ✓	N	N		8/26/2019 ✓	8/7/2019	\$0.00
8/15/2019 ✓					N			\$10,182.49 ✓
110	SCG / SCG ✓							19G01302181001 ✓
FLD OFC UTLTY		8/1/2019 ✓	N	N		8/23/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓					N			\$14.79 ✓
111	SCG / SCG ✓							19G17882256005 ✓
MAIN OFC UTLTY		8/1/2019 ✓	N	N		8/23/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓					N			\$30.35 ✓
112	SCG / SCG ✓							19G05925730565 ✓
FIRE STN UTLTY		8/1/2019 ✓	N	N		8/23/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓					N			\$73.93 ✓
113	ULLOA / ULLOA, JIM ✓							20190806 ✓
DISTRIBUTION CERTS		8/6/2019 ✓	N	N		9/6/2019 ✓	8/6/2019	\$0.00
8/15/2019 ✓					N			\$315.00 ✓
114	UNDERGROUND SERVICE ALERT / UNDERGROUND ✓							720190572 ✓
DIG ALERTS		8/1/2019 ✓	N	N		9/1/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓					N			\$115.60 ✓
115	UPS / UNITED PARCEL SERVICE ✓							0000F908W2309 ✓
POSTAGE		7/27/2019 ✓	N	N		8/27/2019 ✓	7/27/2019	\$0.00
8/15/2019 ✓					N			\$38.64 ✓
116	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA ✓							IN11226 ✓
JUNE '19 BRINE		7/25/2019 ✓	N	N		8/24/2019 ✓	7/25/2019	\$0.00
8/15/2019 ✓					N			\$206.75 ✓
117	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA ✓							RI3282 ✓
AUG '19 BRINE FXD		8/1/2019 ✓	N	N		8/31/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓					N			\$749.94 ✓
118	HARPER BURNS LLP / HARPER & BURNS LLP ✓							20190801.A ✓
JULY LGL SVCS		8/1/2019 ✓	N	N		9/1/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓					N			\$833.75 ✓
119	HARPER-BURNS LLP / HARPER & BURNS LLP ✓							20190801.B ✓
CITY RVSD LITGN		8/1/2019 ✓	N	N		9/1/2019 ✓	8/1/2019	\$0.00
8/15/2019 ✓					N			\$906.25 ✓
120	PRUDENTIAL OVERALL / PRUDENTIAL OVERALL SUP ✓							22845030 ✓
FLR MATS/SUPPLIES		8/7/2019 ✓	N	N		9/7/2019 ✓	8/7/2019	\$0.00
8/15/2019 ✓					N			\$275.57 ✓

\$1,740

# AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)

Batch: AAAAGU

8/7/2019 12:15:19 PM

Page 8

Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
121	RIVERSIDE CLEANING SYSTEMS / RIVERSIDE CLEAN	8/5/2019 ✓	N	N				417 ✓
CLNG SVC						9/5/2019 ✓	8/5/2019	\$0.00
8/15/2019 ✓					N			\$545.00 ✓
122	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	8/7/2019 ✓	N	N				0724_080619.A ✓
COMM TRSH 7/24-8/6						9/7/2019 ✓	8/7/2019	\$0.00
8/15/2019 ✓					N			\$36,500.44 ✓
123	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	8/7/2019 ✓	N	N				0724_080619.B ✓
RES TRSH 7/24-8/6						9/7/2019 ✓	8/7/2019	\$0.00
8/15/2019 ✓					N			\$108,344.43 ✓
124	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	8/7/2019 ✓	N	N				0724_080619.C ✓
RCSD SHR COMM						9/7/2019 ✓	8/7/2019	\$0.00
8/15/2019 ✓					N			(\$3,651.29) ✓
125	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓	8/7/2019 ✓	N	N				0724_080619.D ✓
RCSD SHR RES						9/7/2019 ✓	8/7/2019	\$0.00
8/15/2019 ✓					N			(\$968.68) ✓
Grand Totals								
Total Direct Expense:								\$316,967.63
Total Direct Expense Adj:								(\$4,733.33)
Total Non-Electronic Transactions:								\$312,234.30

## Report Summary

Report Selection Criteria  
 Report Type: Condensed  
 Start End  
 Transaction Number: Start End

Per xfer sch. 320,750.32  
 8,516.02

PR AP { Standard Ins. 2,522.32  
 SDRMA 2,296.60  
 Colonial 2,578.71  
 VSP 893.39  
 Union 225.00  
 8,516.02  
 0.00

OK  
 8-12-19

6. ACKNOWLEDGEMENTS – MEMBERS OF THE PUBLIC MAY  
ADDRESS THE BOARD AT THIS TIME ON ANY NON-AGENDA  
MATTER

## 7. CORRESPONDENCE AND RELATED INFORMATION



# rePlanet closes all recycling centers, prompting a call for bottle, can redemption at stores

The popular recycling center closed its remaining 284 centers on Monday.



Customers turn in their bottles and cans at an rePlanet recycling center at a Ralph's parking lot in Whittier on May 15. The company announced Monday that it has closed all of its 284 remaining centers. (Photo by Keith Durlinger, Contributing Photographer)

By **KEVIN SMITH** | [kvsmith@scng.com](mailto:kvsmith@scng.com) | San Gabriel Valley Tribune  
PUBLISHED: August 6, 2019 at 2:50 pm | UPDATED: August 7, 2019 at 11:34 am

California's largest chain of recycling centers closed its remaining 284 locations this week, and Consumer Watchdog wants grocery and convenience stores to pick up the slack.

"We warned just months ago that the bottle deposit program was in crisis, and today's closure shows consumers are being left in the lurch by the failure of the state to keep recycling centers open," consumer advocate Liza Tucker said Monday when the closures were announced. "Gov. Newsom needs to tackle this problem personally and make reform of the broken bottle deposit system a top priority this fall."



The Los Angeles-based organization has called for CALRecycle, the state agency in charge of recycling, to require the retail outlets to begin redeeming bottles and cans for cash. CALRecycle, a department of the state EPA, said requiring all retailers in California to redeem beverage containers would require a change in statute, and it has not taken a position on that.

## A downward trajectory

The last of rePlanet's centers closed Monday, resulting in hundreds of layoffs.

The company has operated in California since 1984, and at its peak had more than 600 redemption centers. In 2016, it closed 191 locations and let nearly 300 employees go, leaving smaller California communities with no place for consumers to redeem empties. Between 650 and 750 employees were laid off with the new closures, according to news reports.

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**Related:** Your recyclables are going to the dump and here's why

---

David Lawrence, rePlanet's president and chief financial officer, linked the closures to a variety of factors.

"With the continued reduction in state fees, the depressed pricing of recycled aluminum and PET (polyethylene terephthalate) plastic, the rise in operating costs resulting from minimum wage increases and required health and workers compensation insurance, the company has concluded that operation of these recycling centers and supporting operations is no longer sustainable," he said via email.





Trevor Abeyta helps a customer weigh his recyclables at rePlanet at the Ralph's parking lot on Whittier Boulevard at Colima Road in Whittier on Wednesday May 15, 2019. This is one of four centers in Whittier that apparently will be able to remain open under a new law the Whittier City Council on Tuesday approved. (Photo by Keith Durflinger, Contributing Photographer)

## Retailers aren't following through

Consumer Watchdog said it should be mandatory for bottles and cans to be redeemed at any retailer that sells them. But a survey the organization released in March found that two-thirds of all retail stores that promised to recycle if redemption centers closed don't follow through.

CALRecycle said that claim is misleading, as Consumer Watchdog only surveyed 50 stores.

John Votava, director of corporate affairs for the Ralphs supermarket chain, said rePlanet operated recycling centers at 45 Ralphs locations throughout Southern California.

"We remain committed to our social impact plan of creating communities that have zero hunger, zero waste and are working to identify a solution with other recycling vendors," Votava said in a statement released Tuesday.

Recycling information, he said, can be found at [www2.calrecycle.ca.gov/BevContainer/RecyclingCenters](http://www2.calrecycle.ca.gov/BevContainer/RecyclingCenters).



Another Consumer Watchdog report found consumers get only about half of their nickel and dime bottle and can deposits back each year, despite paying \$1.5 billion in 2018. CALRecycle said that claim is “inconsistent with audits findings and reporting.”

## Looking to stabilize subsidies

CalRecycle said it has taken action to stabilize Beverage Container Recycling Program subsidies paid to beverage container buyback centers to help cover the cost of processing materials and will continue to explore ways to support the program.

“That said, beverage container recycling centers are private businesses and many have decided to close in recent years, despite the subsidies they receive from the program, due to economic conditions affecting the industry as a whole,” the agency said in a statement issued Tuesday.

Tucker said the formula for calculating state payments to recycling centers is flawed. CalRecycle, she said, averages costs to run centers across the state. But the cost of operating a redemption center in a grocery store parking lot — which is the most convenient for consumers — is substantially higher.

Moreover, California allows waste haulers to collect bottles and cans in single recycling bins and redeem them for up to \$190 million a year in consumer deposit money even as haulers also hold lucrative trash hauling contracts at the same time.

“If consumers could just take their empties to stores and redemption centers were everywhere, consumers would get their refunds, and we would have less litter and more recyclable material to make new bottles and cans,” she said.

## Widespread closures

More than 40% of all California redemption centers have closed over the past five years, according to Consumer Watchdog, and hundreds more closures are on the way due to severe underpayments by the state to support the centers in the face of plummeting commodity prices.

The closures impact communities through job losses and a lack of critical income for families who gather discarded cans and bottles to earn extra cash.

**Clarification:** *This story has been updated to reflect misleading information from Consumer Watchdog, according to CALRecycle. Requiring all retailers in California to redeem beverage containers would require a change in statute and CalRecycle, a department of the state EPA, has no position on that, the agency said. CALRecycle said Consumer Watchdog's survey of retailers that aren't redeeming bottles and cans is misleading, as only 50 stores were surveyed. Lastly, the organization's claim that consumers get only a fraction of their bottle and can deposits back each year, despite paying \$1.5 billion in 2018 is “inconsistent with audits findings and reporting.”*

— SCIENCE

# California Will Check on 'Forever Chemicals' in Drinking Water. What You Need to Know

By Molly Peterson

Aug 12



Chemicals called PFAS are also known as "forever chemicals" because they take thousands of years to degrade in products like pans with non-stick surfaces, such as Teflon. (*Lindsey Moore/KQED*)

Over 75 years, a billion-dollar industry has grown up around a group of toxic chemicals that helps keep carpets clean, makes water roll off of camping equipment, and stops your food from sticking to frying pans. There are nearly 5,000 of these chemicals in a class called PFAS, for perfluoralkyl and polyfluoroalkyl substances.

We're just beginning to understand the risk they pose. What chemists know is that the tough carbon-fluorine bonds in these "forever chemicals" make them break down very slowly in the environment -- posing a persistent risk to water supplies.

## PFAS Linked to Liver and Developmental Problems



The Centers for Disease Control **has profiled** PFAS, which has been studied in people and in animals. Studies have linked to it developmental problems, thyroid disease, harm to the immune system, and impaired liver function. The CDC and Environmental Protection Agency also say some of the chemicals in this class may cause cancer.

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**Since PFAS have a long life in the environment, when you put takeout bowls with trace amounts of them in compost, the potentially toxic chemicals remain dangerous wherever they go.**

PFAS are oil, stain, grease, and water repellent, so they're found in consumer products like ski goggles and camping gear. What people are worried about now is where the chemicals might have entered drinking water through industrial uses. There's a firefighting foam used on airport runways because it cleans up fuel spills and oil really well, and from there the PFAS chemicals could leach into soil, and then water.

Environmental Working Group toxicologist Alexis Temkin says that human exposure can come from drinking water and certain types of food, especially seafood.

"We're now beginning to understand that it can be found in compost, which can be used on other types of vegetables, which can then take up PFAS," Temkin says. "So we know that the health hazard and the risk can come from a variety of different places."

Under a federal program, starting a couple of decades ago, companies voluntarily phased out the older versions of these PFAS chemicals. They aren't made in the U.S. anymore, but some other newer ones are, and these newer chemicals may be less toxic, or may not be.

## **Thousands of Chemicals and Very Few Rules**

Federal rules set a health advisory limit for drinking water at 70 parts per trillion. The CDC's toxicology review **suggests** that for some chemicals the limit should



be around one-fifth of that.

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## INSIDE THE STORY OF 1,2,3-TCP



### California Finally Begins Regulating Cancer-Causing Chemical Found in Drinking Water

The Environmental Protection Agency **has issued** an interim plan which says that the agency will continue to study PFAS **for a while yet**. States have been moving to take swifter action.

New Jersey made a hard limit for two PFAS chemicals, and is making companies test and clean up to that standard. It's also now a condition of real estate transactions.

So far, California has set a health advisory at 70 parts per trillion. But that doesn't mean people here are drinking tainted water. The State Water Resources Control Board is undertaking a huge **investigation** of where PFAS might be, beginning with 1500 airports, wells and landfills.

Governor Gavin Newsom **has now signed** a law requiring water agencies to disclose when any PFAS chemicals are found in water above a level of 70 parts per trillion. The Association of California Water Agencies opposed the law, expressing concern that it might make people scared of their water without giving consumers useful information because the science remains complicated.

Sponsored

## From Chipotle to Compost: PFAS in Takeout Containers

The nonprofit New Food Economy **tested for** PFAS and found it in compostable bowls from Chipotle and Sweetgreen.

The concern isn't that one burrito bowl is going to get you sick. Since PFAS have a long life in the environment, when you put takeout bowls with trace amounts of them in compost, the potentially toxic chemicals remain dangerous wherever they go.

Last year, San Francisco banned PFAS chemicals from takeout materials -- the bowls, the plates, the spoons, all of it -- after lawsuits **revealed** that companies including 3M knew for four decades or more that the chemicals were toxic and accumulated in the human body.

Congress has discussed taking action to keep PFAS out of disposable food containers, but it hasn't taken action yet.

## Cleanup Is Expensive

We **can** clean up PFAS from water supplies, but it's costly. Water treatment plants have ways to trap the chemicals, including reverse osmosis. The problem is, treatment plants have to dispose of the chemicals they trap, and these chemicals don't break down. It's not an easy fix. Scientists are researching how to trap the chemicals better, and how to make the chemicals break down faster and more safely.

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# Five Southern California Partners Work to Reopen Louis Rubidoux Nature Center, Sunnyslope Creek

By *California Water News Daily* on August 10, 2019

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The Louis Rubidoux Nature Center Consortium, representing five local stakeholders in three Southern California counties, have jointly committed to renovating and reopening the Louis Rubidoux Nature Center (LRNR) and Sunnyslope Creek, a degraded tributary to the Santa Ana River.

The Consortium's partners — the Inland Empire Resource Conservation District (IERCD), the San Bernardino Valley Municipal Water District (SBVMWD), the Orange County Water District (OCWD), community farming non-profit Huerta del Valle (HdV), and Sunshine Haven Wildlife Rehabilitation (SHWR), a non-profit entity that rehabilitates injured wild animals — joined forces on a proposal for management of the site as well as the renovation and reopening of the 40-acre open space and 4,500 square foot building that is owned by the Riverside County Regional Park and Open-Space District (Park District). Sunnyslope Creek is immediately adjacent to the 40-acre property.



The Creek restoration will be completed by San Bernardino Valley MWD on behalf of the Upper Santa Ana River Habitat Conservation Plan (HCP). The HCP is a regional conservation effort undertaken by eleven water resource agencies of the Santa Ana River. The HCP partners with the U.S. Fish and Wildlife Service, the California Department of Fish and Wildlife, and several other government agencies and stakeholder organizations. HCP's intent is to enable participating water resource agencies to continue to provide and maintain a secure source of water for the residents and businesses in the watershed, and to conserve and maintain natural rivers and streams that provide habitat for a diversity of unique and rare species in the watershed.

The natural bottom portions of the Sunnyslope Creek are in need of significant channel restoration, a trash management system at the storm channel outlet, water augmentation during the dry seasons, and reconstruction of the creek-side trail and bridges. These improvements will provide a safe experience for the public and educational groups to learn about the important native habitat and species that are reliant upon the functional ecosystem of the Santa Ana River.

"The opportunity to get involved in the Louis Rubidoux Nature Center project is one that aligns closely with what Valley District (SBVMWD) is working to accomplish through the Habitat Conservation Plan," commented Valley District Board President T. Milford Harrison. "Creating new open spaces, trails, and educational opportunities coupled with the environmental enhancements along the rivers and streams make this project one that Valley District is proud to be a part of."



SBVMWD, in cooperation with the OCWD, will serve as lead for the proposed tributary and habitat restoration work on Sunnyslope Creek on behalf of HCP. Based on similar restoration designs of nearby creeks, the anticipated cost for the restoration of Sunnyslope Creek will be approximately \$2 million. The HCP partners will share in the costs related to this restoration work.

## NATURE CENTER TO GET NEW LIFE

### 5 Inland groups aim to reopen Louis Robidoux acreage along Santa Ana River

#### JURUPA VALLEY

By Matt Kristoffersen

[mkristoffersen@scng.com](mailto:mkristoffersen@scng.com) @mattkristoffers on Twitter

Boarded up, abandoned and befouled with graffiti, Jurupa Valley's Louis Robidoux Nature Center is in rough shape.

Before it closed in early 2017 because of budget constraints and low attendance, the center boasted 40 acres of outdoor area and native wildlife around the Santa Ana River. The space is now littered with overgrowth, and its 4,500-square foot building, which once housed live animals, a museum and a library, needs extensive repairs.

A partnership between five Inland agencies aims to revitalize the site — all for a five-year, \$1 a year, lease from the Riverside County Regional Park & Open Space District.

The involved groups will rehabilitate the land, renovate the center and offer a place for educational field trips and other community activities on their dime. San Bernardino Valley Municipal Water District senior project manager Heather Dyer, the project's mastermind, estimates the groups' out-of-pocket costs will reach the millions.

While this may not seem like a good deal, the agencies — including the Redlands-based Inland Empire Resource Conservation District, the Huerta del Valle Ontario Community Garden and Riverside-based Sunshine Haven Wildlife Rehabilitation — see its value.

Instead of building a brand-new facility and buying large tracts of land, they said, it's cheaper and easier to lease a park that's already been developed. For the San Bernardino Valley and Orange County water districts, which are also involved, a cleaner wildlife area means better water quality for their residents.

The groups also plan to restore the adjacent Sunnyslope Creek in hopes of bringing back native, vulnerable species such as the Santa Ana sucker, a freshwater fish.

"It's a win-win," said Mandy Parkes, a district manager for the Resource Conservation District, which covers some of Riverside and San Bernardino counties.

The goal is not just to restore the center to its former glory. Rather, the group wants to repurpose the property to fit its own specialties, like wildlife rehabilitation, water treatment and community farming. All programs will still be free, Parkes said, even the popular annual Pecan Festival.

Grinding rocks, large boulders in front of the center that once were used by Native Americans, will receive special care because of their cultural significance, Parkes said.

Work on the project could last five years, she said, but one of the first concerns is bringing in full-time security. Parkes' plan has scheduled a grand opening within the next few years, with much of the rest of their five-year contract dedicated to maintenance.

On Friday, from 5 to 7 p.m., the groups will open the recovering property to the public for questions and suggestions — and to court volunteers.

"We want to make sure we get community buy-in," she said. "The welcoming spirit will remain."



Arthur Levine, projects manager for the Huerta del Valle Ontario Community Garden, said his team plans to use roughly 5 acres of the center's land to grow fruits, vegetables and berries to sell in a future farmer's market. And, he said, their plot may have grazing animals to keep grass at bay.

But first, the nonprofit organization must revive the dirt — which could take time.

"Since no one's been farming, the soil is very compacted and there's a lot of weeds," he said.

Eventually, community gardeners and volunteers will help "create beautiful, fresh produce and luscious grassland" on the site, he said.



Mandy Parkes, Resource Conservation District manager, walks past a shed at the Louis Robidoux Nature Center in Jurupa Valley on Friday. A meeting will be held Friday to get public input into a revitalizing project.

PHOTOS BY CINDY YAMANAKA — STAFF PHOTOGRAPHER



A toppled amphitheater bench is on the long list for repairs at Louis Robidoux Nature Center in Jurupa Valley, seen on Friday.





**Bacteria Scare Shuts Swim Spot**  
**The Press-Enterprise – Saturday, August 10, 2019**

**Jurupa Valley**

Riverside County reports 2 possible shigella infections Friday linked to popular Santa Ana River site; city had reported 6 possible cases Thursday.



**By Beau Yarbrough**

Despite the hot weather this weekend, officials are warning people to stay away from a popular Santa Ana River swimming spot in Jurupa Valley because of the possible presence of a deadly bacteria.

But official accounts have varied — without explanation — on how many people have been infected and who they are. On Thursday night, Jurupa Valley officials announced there were six cases, but on Friday, Riverside County said there were two.

On Thursday night, Jurupa Valley officials indefinitely closed access to the river near Downey and 64th streets in the city due to the possible presence of shigella bacteria, which kills about 600,000 worldwide each year.

“We do not know whether shigella is in the Santa Ana River or not,” Barbara Cole, Riverside County’s director for disease control said Friday. “We know that at least two individuals — and they’re Orange County residents — were ill.”

The Orange County residents were interviewed by their doctors about how they might have become infected, she said. Both said they had spent time at the now closed section of the Santa Ana River.

But Jurupa Valley’s Thursday night news release said that six people had tested positive for the bacteria in Riverside County. Where that information originally came from is unclear.

“I got a call this morning from the county supervisor’s office to try and get some information as well,” Jurupa Valley Mayor Brian Berkson said Friday afternoon.

Berkson said three people with Riverside County email addresses contacted the city, telling them there was a possible shigella presence at the river.

“As soon as we found out there was a credible health threat to the residents, we closed the access to the river,” he said.

But on Friday morning, Berkson said county health officials reached out to him and the city, trying to find out where the information had come from. A warning sign is posted at Downey Park, along the Santa Ana River, at the intersection of 64th and Downey streets in Jurupa Valley on Friday. The popular swimming area has been closed because of a possible presence of the deadly shigella bacteria in the water. There has been contradictory



## Bacteria Scare Shuts Swim Spot

The Press-Enterprise – Saturday, August 10, 2019

information about how many cases of illness have been reported. as apparently the three employees didn't send the information through the health department as is the typical practice.

Jurupa Valley spokeswoman Terri Rollings did not respond to questions Friday about the six Riverside County cases she cited in her Thursday statement.

County officials on Friday afternoon could not explain the discrepancy in the number of people infected.

"At this point, we have no other confirmed cases," said Jose Arballo Jr., a spokesman for the county health department. "I don't know where the six came from."

According to the U.S. Centers for Disease Control, those infected by shigella bacteria develop diarrhea, fever and stomach cramps a day or two after being exposed. The resulting disease — shigellosis — usually passes within five to seven days. If left untreated, the disease can lead to death.

And even those who present no symptoms can spread the bacteria. The disease is most common in children under 5 and can spread when adults change children's diapers without thoroughly washing their hands after.

"An outbreak of shigellosis is not unheard of," said Neha Nanda, the medical director of infection prevention and antimicrobial stewardship, Keck Medicine at the University of Southern California. The U.S. sees about 500,000 cases a year, Nanda said.

It's a highly infectious bacteria, Nanda said. Health officials, including the CDC, advise frequent and thorough hand-washing with soap to stop the bacteria's spread.

Access to the river near the unofficial park — nicknamed "Pedley Beach" — has also been the site of homeless encampments. In 2007, the Environmental Protection Agency found fecal bacteria in the water. Ongoing water quality concerns have prompted a group of environmentalists and homeless advocates to test the river's water earlier this year.

For Marvin Lopez, a 24-year-old car wash worker from Jurupa Valley who walked down the trail Friday afternoon, the news came as a surprise — despite warning signs in English and Spanish.

Lopez had intended to relax in the water to cool off, but said in Spanish: "Now, I won't." Neighborhood residents Myriah Trusty, 42, and Winona Hicks, 67, said that, to them, the river's unhealthiness is "pretty common knowledge."

"It was dirty to begin with, and now it's getting worse," Hicks said. "I don't know why anybody would want to get in the water."

Riverside County sheriff's deputies and Jurupa Valley code enforcement officers and park rangers are contacting homeless to warn them, Thursday's city release stated. By midafternoon on Friday, tents and garbage bags lingered in the area, but there were no bathers in sight.

According to Friday's release, the Riverside County Department of Environmental Health asked state agencies to help in the investigation. Arballo did not have an estimate on how long it would take to test the water.

Meanwhile, officials want residents to beat the heat elsewhere this weekend.

"It's a huge getaway for a lot of people on weekends," Berkson said. "Hopefully they've heard the word that it's closed for their safety."

*Staff writer Matt Kristoffersen contributed to this report.*

#### 8. MANAGER'S REPORT

- a) Operations Report
- b) Emergency and Incident Report



## Water and Wastewater Production Comparison

Date	TOTAL WELL PRODUCTION in Million Gallons					Consumption to JURUPA C.S.D.	WASTEWATER FLOW TO RIVERSIDE
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Total	(Million Gallons)	(Million Gallons)
7/1/2019	0.00	4.85	4.85	0.98	5.83	0.00	1.88
7/2/2019	0.00	5.61	5.61	0.46	6.07	0.00	1.90
7/3/2019	0.00	4.48	4.48	0.57	5.05	0.00	1.93
7/4/2019	0.00	5.00	5.00	1.09	6.09	0.00	1.71
7/5/2019	0.00	4.28	4.28	0.58	4.86	0.00	1.82
7/6/2019	0.00	4.62	4.62	0.60	5.21	0.00	1.64
7/7/2019	0.00	4.53	4.53	0.47	5.00	0.00	1.63
7/8/2019	0.00	4.78	4.78	0.60	5.38	0.00	1.93
7/9/2019	0.00	5.25	5.25	0.56	5.81	0.00	1.96
7/10/2019	0.00	4.62	4.62	0.61	5.24	0.00	1.97
7/11/2019	0.00	5.27	5.27	0.71	5.98	0.00	1.95
7/12/2019	0.00	5.59	5.59	0.64	6.23	0.00	1.95
7/13/2019	0.00	4.90	4.90	0.50	5.40	0.00	1.93
7/14/2019	0.00	3.48	3.48	0.40	3.88	0.00	1.65
7/15/2019	0.00	4.64	4.64	0.64	5.27	0.00	1.91
7/16/2019	0.00	5.49	5.49	0.77	6.26	0.00	1.96
7/17/2019	0.00	5.76	5.76	0.46	6.22	0.00	2.01
7/18/2019	0.00	4.18	4.18	1.19	5.37	0.00	1.94
7/19/2019	0.00	5.03	5.03	0.45	5.48	0.00	1.91
7/20/2019	0.00	4.82	4.82	0.56	5.38	0.00	1.89
7/21/2019	0.00	3.81	3.81	0.61	4.41	0.00	1.63
7/22/2019	0.00	7.02	7.02	0.62	7.64	0.00	1.92
7/23/2019	0.00	4.33	4.33	0.71	5.04	0.00	1.95
7/24/2019	0.00	4.75	4.75	0.57	5.32	0.00	1.95
7/25/2019	0.00	6.03	6.03	1.12	7.15	0.00	1.96
7/26/2019	0.00	5.64	5.64	0.57	6.21	0.00	1.92
7/27/2019	0.00	5.12	5.12	0.55	5.67	0.00	1.69
7/28/2019	0.00	5.00	5.00	0.57	5.57	0.00	1.64
7/29/2019	0.00	5.10	5.10	0.17	5.27	0.00	1.95
7/30/2019	0.00	5.76	5.76	0.47	6.23	0.00	2.03
7/31/2019	0.00	4.44	4.44	0.66	5.10	0.00	2.01
MINIMUM	0.00	3.48	3.48	0.17	3.88	0.00	1.63
AVERAGE	0.00	4.97	4.97	0.63	5.60	0.00	1.87
MAXIMUM	0.00	7.02	7.02	1.19	7.64	0.00	2.03
TOTAL	0.00	154.16	154.16	19.45	173.61	0.00	58.11

# RUBIDOUX COMMUNITY SERVICES DISTRICT

## MONTHLY WELL PRODUCTION

( Million Gallons )

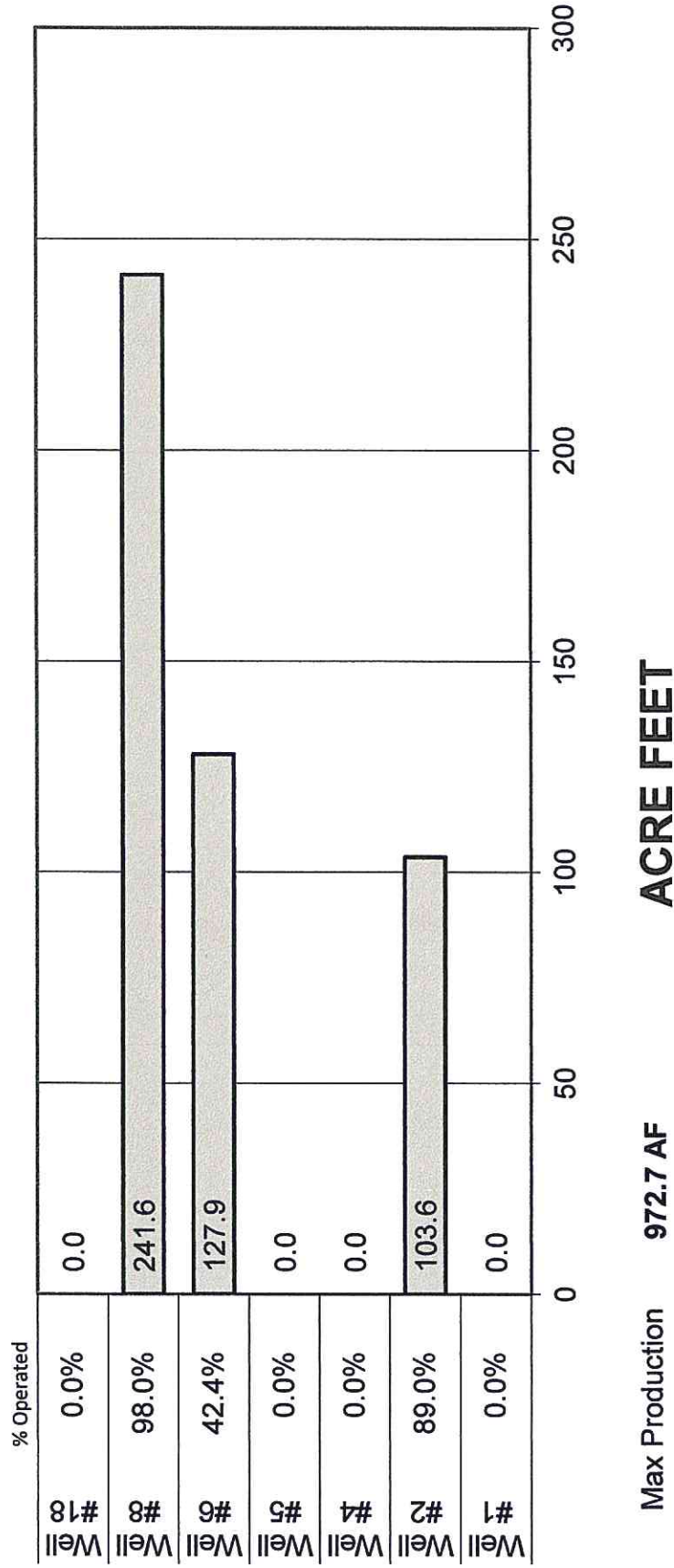
DATE	POTABLE WATER										NONPOTABLE WATER					TOTALS		
	JURUPA TIE-IN (MG)	MN Rmvl Pit #1 Well #1A (MG)	GAC Pit TROYER Well #2 (MG)	Nitrate Removal Pit			DALY Well #5 (MG)	GOULD Well #8A (MG)	MN Rmvl Pit #2 Well #18 (MG)	28th ST. Well #3 (MG)	DALY Well #7 (MG)	CLEMENT Well #11 (MG)	46th ST. Well #14 (MG)	Mission Wells #19 & #20 (MG)	POTABLE (MG)	NON POTABLE (MG)	TOTAL PROD. (MG)	
				FLT Well #4 (MG)	SKOTTY Well #6 (MG)													
7/1/2017	0.00	0.00	1.08	0.00	1.05	0.00	2.71	0.00	0.00	0.34	0.00	0.61	0.00	0.03	4.85	0.98	5.83	
7/2/2017	0.00	0.00	0.98	0.00	2.19	0.00	2.44	0.00	0.00	0.00	0.00	0.45	0.00	0.01	5.61	0.46	6.07	
7/3/2017	0.00	0.00	1.12	0.00	0.89	0.00	2.47	0.00	0.00	0.00	0.00	0.55	0.00	0.02	4.48	0.57	5.05	
7/4/2017	0.00	0.00	1.11	0.00	1.23	0.00	2.66	0.00	0.00	0.49	0.00	0.58	0.00	0.02	5.00	1.09	6.09	
7/5/2017	0.00	0.00	1.11	0.00	0.78	0.00	2.40	0.00	0.00	0.00	0.00	0.54	0.00	0.04	4.28	0.58	4.86	
7/6/2017	0.00	0.00	1.05	0.00	1.09	0.00	2.47	0.00	0.00	0.00	0.00	0.55	0.00	0.05	4.62	0.60	5.21	
7/7/2017	0.00	0.00	1.15	0.00	0.71	0.00	2.67	0.00	0.00	0.00	0.00	0.41	0.00	0.06	4.53	0.47	5.00	
Subtotal	0.00	0.00	7.60	0.00	7.94	0.00	17.82	0.00	0.00	0.83	0.00	3.69	0.00	0.22	33.36	4.74	38.10	
7/8/2017	0.00	0.00	1.06	0.00	0.93	0.00	2.80	0.00	0.00	0.00	0.00	0.57	0.00	0.03	4.78	0.60	5.38	
7/9/2017	0.00	0.00	1.11	0.00	1.78	0.00	2.36	0.00	0.00	0.00	0.00	0.56	0.00	0.00	5.25	0.56	5.81	
7/10/2017	0.00	0.00	1.10	0.00	0.74	0.00	2.78	0.00	0.00	0.00	0.00	0.61	0.00	0.01	4.62	0.61	5.24	
7/11/2017	0.00	0.00	1.21	0.00	2.09	0.00	1.97	0.00	0.00	0.23	0.00	0.47	0.00	0.00	5.27	0.71	5.98	
7/12/2017	0.00	0.00	1.13	0.00	1.21	0.00	3.25	0.00	0.00	0.00	0.00	0.63	0.00	0.01	5.59	0.64	6.23	
7/13/2017	0.00	0.00	1.11	0.00	1.25	0.00	2.54	0.00	0.00	0.00	0.00	0.50	0.00	0.00	4.90	0.50	5.40	
7/14/2017	0.00	0.00	0.89	0.00	0.58	0.00	2.01	0.00	0.00	0.00	0.00	0.40	0.00	0.00	3.48	0.40	3.88	
Subtotal	0.00	0.00	7.61	0.00	8.58	0.00	17.71	0.00	0.00	0.23	0.00	3.74	0.00	0.05	33.90	4.02	37.91	
7/15/2017	0.00	0.00	1.10	0.00	0.98	0.00	2.56	0.00	0.00	0.00	0.00	0.63	0.00	0.00	4.64	0.64	5.27	
7/16/2017	0.00	0.00	1.06	0.00	1.93	0.00	2.50	0.00	0.00	0.14	0.00	0.62	0.00	0.00	5.49	0.77	6.26	
7/17/2017	0.00	0.00	1.10	0.00	2.13	0.00	2.53	0.00	0.00	0.00	0.46	0.00	0.00	0.01	5.76	0.46	6.22	
7/18/2017	0.00	0.00	1.11	0.00	0.53	0.00	2.54	0.00	0.00	0.49	0.00	0.66	0.00	0.04	4.18	1.19	5.37	
7/19/2017	0.00	0.00	1.15	0.00	1.24	0.00	2.65	0.00	0.00	0.00	0.00	0.43	0.00	0.02	5.03	0.45	5.48	
7/20/2017	0.00	0.00	1.02	0.00	1.43	0.00	2.36	0.00	0.00	0.00	0.00	0.54	0.00	0.02	4.82	0.56	5.38	
7/21/2017	0.00	0.00	1.12	0.00	0.08	0.00	2.60	0.00	0.00	0.00	0.00	0.60	0.00	0.01	3.81	0.61	4.41	
Subtotal	0.00	0.00	7.66	0.00	8.33	0.00	17.74	0.00	0.00	0.63	0.00	3.94	0.00	0.10	33.73	4.67	38.40	
7/22/2017	0.00	0.00	1.11	0.00	2.84	0.00	3.07	0.00	0.00	0.00	0.00	0.61	0.00	0.01	7.02	0.62	7.64	
7/23/2017	0.00	0.00	1.06	0.00	1.26	0.00	2.01	0.00	0.00	0.00	0.00	0.70	0.00	0.01	4.33	0.71	5.04	
7/24/2017	0.00	0.00	1.10	0.00	1.01	0.00	2.64	0.00	0.00	0.00	0.00	0.54	0.00	0.03	4.75	0.57	5.32	
7/25/2017	0.00	0.00	1.10	0.00	2.51	0.00	2.43	0.00	0.00	0.58	0.00	0.52	0.00	0.02	6.03	1.12	7.15	
7/26/2017	0.00	0.00	1.19	0.00	1.68	0.00	2.77	0.00	0.00	0.00	0.00	0.55	0.00	0.02	5.64	0.57	6.21	
7/27/2017	0.00	0.00	1.11	0.00	1.41	0.00	2.60	0.00	0.00	0.00	0.00	0.52	0.00	0.03	5.12	0.55	5.67	
7/28/2017	0.00	0.00	1.09	0.00	1.40	0.00	2.51	0.00	0.00	0.00	0.00	0.53	0.00	0.04	5.00	0.57	5.57	
7/29/2017	0.00	0.00	0.94	0.00	1.92	0.00	2.23	0.00	0.00	0.00	0.00	0.16	0.00	0.01	5.10	0.17	5.27	
7/30/2017	0.00	0.00	1.09	0.00	2.13	0.00	2.53	0.00	0.00	0.00	0.00	0.46	0.00	0.01	5.76	0.47	6.23	
7/31/2017	0.00	0.00	1.10	0.00	0.68	0.00	2.66	0.00	0.00	0.00	0.00	0.64	0.00	0.03	4.44	0.66	5.10	
Subtotal	0.00	0.00	10.89	0.00	16.84	0.00	25.45	0.00	0.00	0.58	0.00	5.24	0.00	0.20	53.17	6.02	59.19	

TOTAL	0.000	0.000	33.763	0.000	41.685	0.000	78.712	0.000	2.272	0.000	16.604	0.000	0.573	154.160	19.449	173.609
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# TOTAL WATER PRODUCED w/ % Operated

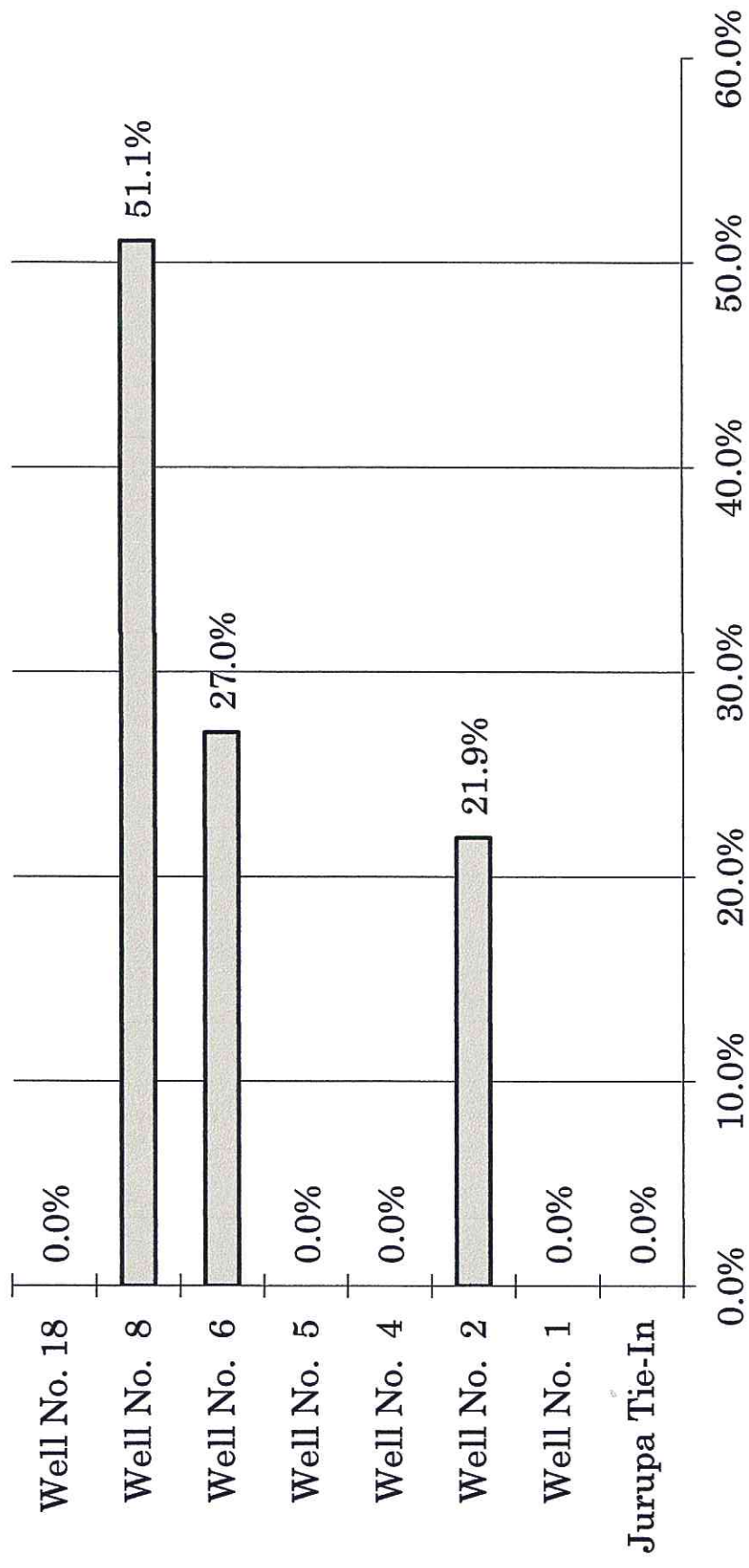
## July 2019



Max Production    **972.7 AF**  
 Monthly Production    **473.1 AF**  
 Reserve Production    **499.6 AF**

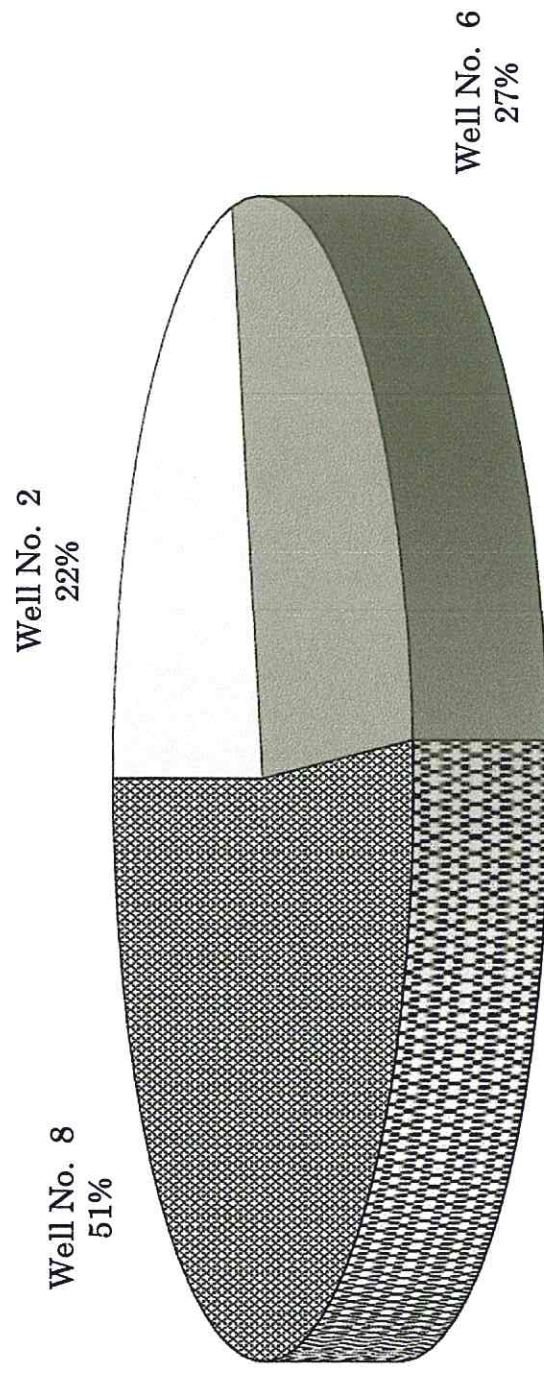
1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

## Source Potable Production Comparison July 2019

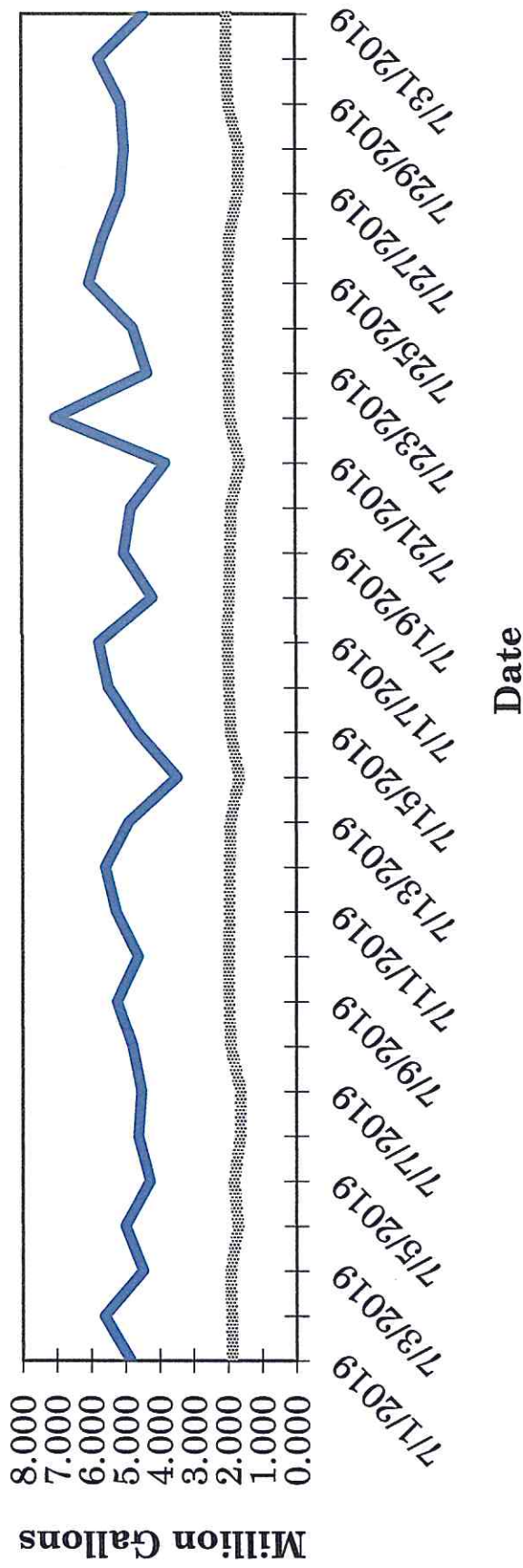




# Source Potable Production Comparison July 2019



# Potable Water & Wastewater Comparison July 2019



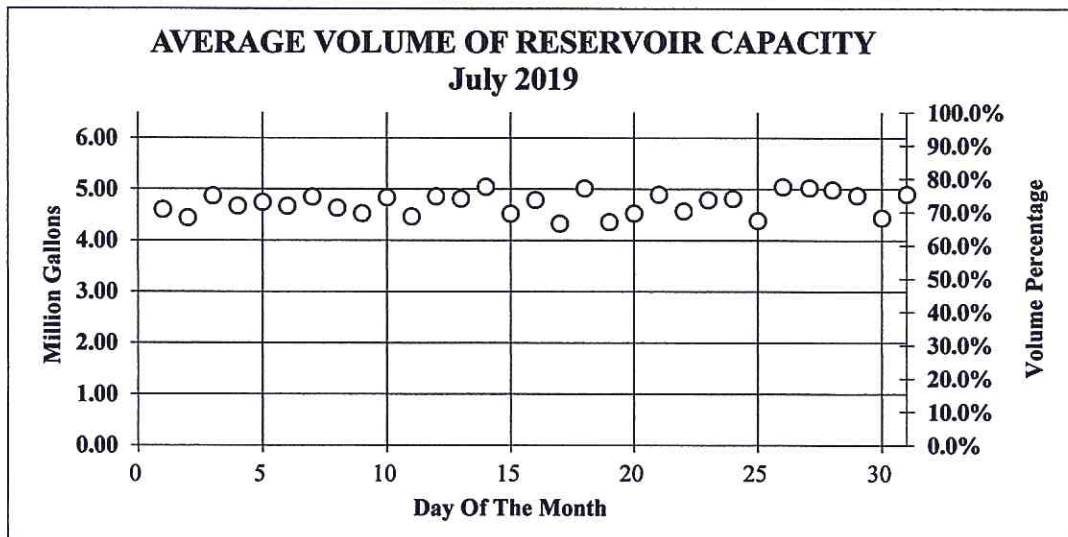
— Potable Water Prod.      ..... Wastewater Prod.



# RUBIDOUX COMMUNITY SERVICES DISTRICT

## Reservior Capacity Report

CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER 1	PERRONE		
7/1/2019	70.5	68.1	76.8	82.4	4,604,705	71.7%
7/2/2019	66.3	65.6	75.6	81.8	4,439,342	69.1%
7/3/2019	77.4	73.7	79.5	78.1	4,872,202	75.8%
7/4/2019	72.3	70.2	78.1	79.2	4,672,838	72.7%
7/5/2019	74.4	70.9	79.4	79.3	4,745,064	73.9%
7/6/2019	71.9	69.3	79.7	81.2	4,673,384	72.7%
7/7/2019	77.5	73.3	77.3	77.3	4,851,251	75.5%
7/8/2019	71.4	68.7	77.7	81.3	4,634,007	72.1%
7/9/2019	68.3	67.2	78.9	80.2	4,528,141	70.5%
7/10/2019	76.2	72.3	75.5	82.6	4,843,343	75.4%
7/11/2019	67.6	66.4	79.5	77.8	4,467,630	69.5%
7/12/2019	76.5	73.3	78.9	79.8	4,858,749	75.6%
7/13/2019	76.4	73.1	77.8	77.3	4,816,636	75.0%
7/14/2019	81.5	76.3	76.6	80.4	5,044,080	78.5%
7/15/2019	68.4	67.2	79.3	79.6	4,519,718	70.3%
7/16/2019	75.6	72.2	76.7	78.4	4,791,911	74.6%
7/17/2019	64.1	64.1	78.4	78.2	4,330,743	67.4%
7/18/2019	79.6	75.4	78.2	82.0	5,016,667	78.1%
7/19/2019	65.2	64.0	77.4	80.6	4,359,155	67.8%
7/20/2019	68.8	67.3	78.4	79.9	4,527,778	70.5%
7/21/2019	78.3	74.0	78.0	78.5	4,899,208	76.3%
7/22/2019	69.8	68.5	79.4	77.8	4,570,526	71.1%
7/23/2019	74.8	71.9	77.6	81.7	4,790,277	74.6%
7/24/2019	75.5	72.8	79.0	77.8	4,814,607	74.9%
7/25/2019	65.3	65.4	78.2	77.5	4,382,918	68.2%
7/26/2019	80.1	76.5	78.9	80.9	5,044,397	78.5%
7/27/2019	80.1	76.2	80.1	80.1	5,025,474	78.2%
7/28/2019	79.7	75.7	78.8	79.7	4,987,185	77.6%
7/29/2019	77.8	73.9	79.2	77.9	4,874,874	75.9%
7/30/2019	66.5	65.7	77.2	80.6	4,442,218	69.1%
7/31/2019	77.8	74.1	79.3	77.8	4,901,547	76.3%



\* The total capacity of all District reservoirs is 6,425,000 gallons.



# RUBIDOUX COMMUNITY SERVICES DISTRICT

## Green Waste Program

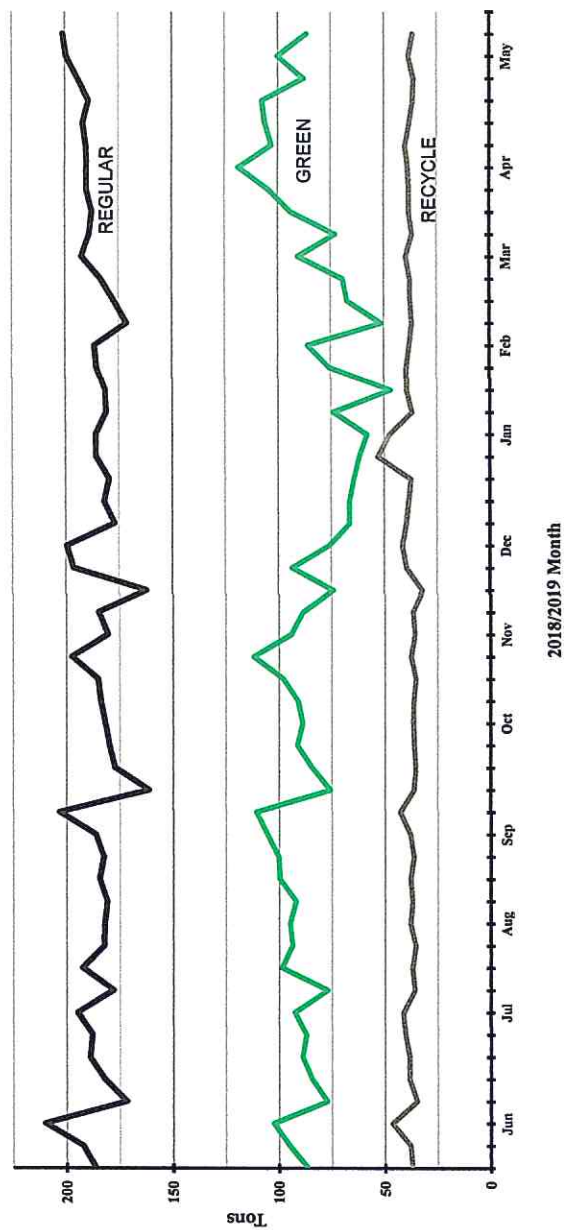
(May 18 to June 19)

DATE	YEAR	GREEN WASTE					RECYCLE					REGULAR TRASH					WEEKLY TRASH TOTALS				
		DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	GREEN	RECYCLE	REGULAR	TOTAL	% DIVERSION
5/93-5/94	Year 1	1,307	1,275									4,371	3,609				2,582		7,980	10,562	24.4%
5/94-5/95	Year 2	1,260	1,183									4,914	3,999				2,444		8,913	11,357	21.5%
5/95-5/96	Year 3	1,300	1,050									4,872	4,118				2,350		8,990	11,340	20.7%
5/96-5/97	Year 4	1,207	1,013									4,802	4,182				2,220		8,984	11,204	19.8%
5/97-5/98	Year 5	607	600	512	491	434						2,171	2,111	1,199	1,332	1,027	2,644		7,840	10,484	25.2%
5/98-5/99	Year 6	503	508	656	608	533						1,781	1,920	1,558	1,802	1,314	2,808		8,375	11,183	25.1%
5/99-5/00	Year 7	438	500	610	569	499						1,926	2,147	1,717	1,974	1,430	2,616		9,194	11,810	22.2%
5/00-5/01	Year 8	460	568	674	630	500						2,071	2,478	1,788	2,094	1,499	2,832		9,930	12,762	22.2%
5/01-5/02	Year 9	426	518	659	625	525						2,298	2,632	1,889	2,257	1,512	2,753		10,588	13,341	20.6%
5/02-5/03	Year 10	468	583	726	699	583						2,514	3,039	2,083	2,367	1,581	3,059		11,584	14,643	20.9%
5/03-5/04	Year 11	590	624	689	657	573						2,525	3,323	2,195	2,473	1,650	3,133		12,166	15,299	20.5%
5/04-5/05	Year 12	577	633	702	681	613						2,615	3,385	2,253	2,484	1,629	3,206		12,366	15,572	20.6%
5/05-5/06	Year 13	575	611	739	654	615						2,579	3,268	2,439	2,545	1,664	3,194		12,495	15,689	20.4%
5/06-5/07	Year 14	487	572	633	626	547						2,451	3,267	2,286	2,432	1,698	2,865		12,134	14,999	19.1%
5/07-5/08	Year 15	723	936	858	884	654	175	268	207	219	200	2,110	2,856	1,740	2,004	1,273	4,055	1,069	9,983	15,107	33.9%
5/08-5/09	Year 16	793	939	927	861	766	240	361	285	299	235	1,944	2,536	1,592	1,810	1,123	4,286	1,420	9,005	14,711	38.8%
5/09-5/10	Year 17	919	1,114	1,026	969	779	250	382	303	315	233	1,931	2,452	1,538	1,738	1,117	4,807	1,483	8,776	15,066	41.7%
5/10-5/11	Year 18	758	1,036	954	915	611	260	381	307	309	225	1,862	2,466	1,529	1,757	1,130	4,274	1,482	8,744	14,500	39.7%
5/10-5/12	Year 19	745	1,032	911	893	600	247	378	292	309	214	1,779	2,360	1,549	1,794	1,138	4,181	1,440	8,620	14,241	39.5%
5/12-5/13	Year 20	800	1,089	935	933	628	236	361	278	292	261	1,830	2,004	1,536	1,701	1,416	4,385	1,428	8,487	14,300	40.7%
5/13-5/14	Year 21	792	1,086	893	918	593	224	326	250	276	309	1,998	1,754	1,696	1,760	1,688	4,282	1,385	8,896	14,563	38.9%
5/14-5/15	Year 22	894	932	781	783	791	314	325	286	324	327	1,975	1,657	1,547	1,824	2,023	4,181	1,576	9,026	14,783	38.9%
5/15-5/16	Year 23	1,038	804	740	772	964	375	322	299	378	334	1,986	1,634	1,428	1,990	2,192	4,318	1,708	9,230	15,256	39.5%
5/16-5/17	Year 24	1,018	783	681	800	973	400	350	315	435	361	2,054	1,693	1,458	2,074	2,132	4,255	1,861	9,411	15,527	39.4%
5/17-5/18	Year 25	1,052	835	685	862	1,046	411	357	316	453	373	2,108	1,712	1,450	2,082	2,072	4,480	1,910	9,424	15,814	40.4%
5/14/2018	Yr 25	17.65	15.07	13.98	18.57	21.14	7.90	6.96	5.79	9.52	7.01	42.29	34.46	28.33	40.56	40.67	86.41	37.18	186.31	309.90	39.9%
5/21/2018	Yr 25	22.70	16.66	14.72	20.54	20.41	7.98	6.92	5.92	9.92	7.19	41.43	34.63	29.11	41.36	45.77	95.03	37.93	192.30	325.26	40.9%
5/28/2018	Yr 25	21.78	21.65	15.01	22.68	21.43	9.48	7.51	8.28	12.88	8.48	42.32	41.29	34.82	47.16	44.60	102.55	46.63	210.19	359.37	41.5%
6/4/2018	Yr 25	17.35	13.18	12.13	17.23	17.41	6.74	6.74	5.73	8.94	6.68	37.92	31.50	26.14	36.54	39.61	77.30	34.83	171.71	283.84	39.5%
6/11/2018	Yr 25	21.32	15.43	12.96	17.09	17.67	7.54	8.20	6.21	9.24	7.33	41.93	34.61	28.00	41.69	35.99	84.47	38.52	182.22	305.21	40.3%
6/18/2018	Yr 25	20.53	12.62	13.90	19.51	22.38	8.06	7.32	6.13	10.28	6.67	40.78	36.27	28.77	43.53	39.78	88.94	38.46	189.13	316.53	40.2%
6/25/2018	Yr 25	18.31	17.36	15.17	17.01	19.43	10.50	7.90	5.84	9.01	7.24	41.38	31.24	29.07	41.68	44.63	87.28	40.49	188.00	315.77	40.5%
7/2/2018	Yr 25	21.27	16.63	14.20	18.95	21.54	8.31	7.35	7.08	10.44	8.17	41.62	36.78	30.91	44.38	41.13	92.59	41.35	194.82	328.76	40.7%
7/9/2018	Yr 25	15.77	13.85	11.47	15.85	20.11	8.39	7.74	5.51	7.86	6.44	43.89	36.20	25.65	37.95	34.32	77.05	35.94	178.01	291.00	38.8%
7/16/2018	Yr 25	21.88	18.47	15.62	23.66	19.10	8.13	6.88	5.97	9.19	6.95	42.89	34.45	28.04	41.97	45.22	98.73	37.12	192.57	328.42	41.4%
7/23/2018	Yr 25	20.84	18.25	14.26	19.31	20.97	7.74	6.76	5.38	8.84	6.84	42.06	32.26	28.58	41.67	37.86	93.63	35.56	182.43	311.62	41.5%
7/30/2018	Yr 25	21.00	16.48	15.40	20.12	21.86	9.25	7.15	5.47	9.14	7.04	39.24	33.63	27.70	43.57	37.99	94.86	38.05	182.13	315.04	42.2%
8/6/2018	Yr 25	20.62	15.97	14.02	20.33	21.12	8.06	6.96	5.78	9.35	6.89	40.55	32.79	27.24	41.23	39.12	92.06	37.04	180.93	310.03	41.6%
8/13/2018	Yr 25	21.42	17.03	16.03	22.19	23.03	8.26	7.58	5.84	9.28	7.09	42.23	33.42	27.83	42.00	39.09	99.70	38.05	184.57	322.32	42.7%
8/20/2018	Yr 25	19.86	17.96	15.77	21.46	25.28	7.70	7.04	5.58	8.90	7.19	41.72	33.43	27.85	41.20	38.40	100.33	36.41	182.60	319.34	42.8%
8/27/2018	Yr 25	23.88	18.96	16.68	20.07	25.96	8.26	7.19	5.55	9.85	7.30	42.24	33.60	29.12	43.17	38.23	105.55	38.15	186.36	330.06	43.5%
9/3/2018	Yr 25	27.09	17.11	16.92	22.14	27.56	9.71	8.37	6.67	10.17	7.99	44.32	38.50	32.11	45.11	43.48	110.82	42.91	203.52	357.25	43.0%
9/10/2018	Yr 25	17.27	15.55	7.59	17.12	18.31	6.71	6.14	9.10	8.10	6.31	36.16	29.38	24.02	35.82	35.92	75.84	36.36	161.30	273.50	41.0%
9/17/2018	Yr 25	16.38	15.77	13.82	16.83	21.63	7.49	6.71	5.14	9.39	6.84	39.60	32.15	28.04	39.88	37.60	84.43	35.57	177.27	297.27	40.4%
9/24/2018	Yr 25	20.88	16.51	14.64	17.37	21.99	7.54	7.22	5.54	9.06	6.86	40.43	32.06	26.94	41.37	39.04	91.39	36.22	179.84	307.45	41.5%
10/1/2018	Yr 25	19.56	15.08	14.45	20.08	19.68	7.49	6.78	5.55	9.35	7.48	39.50	32.47	26.71	38.37	44.78	88.85	36.65	181.83	307.33	40.8%
10/8/2018	Yr 25	20.72	19.15	14.11	17.82	19.24	7.94	6.92	5.79	8.89	6.84	42.24	32.34	28.74	41.09	39.59	91.04	36.38	184.00	311.42	40.9%
10/15/2018	Yr 25	17.72	17.62	15.18	19.58	27.94	6.72	6.43	5.91	9.45	6.90	39.62	32.41	27.67	42.50	42.98	98.04	35.41	185.18	318.63	

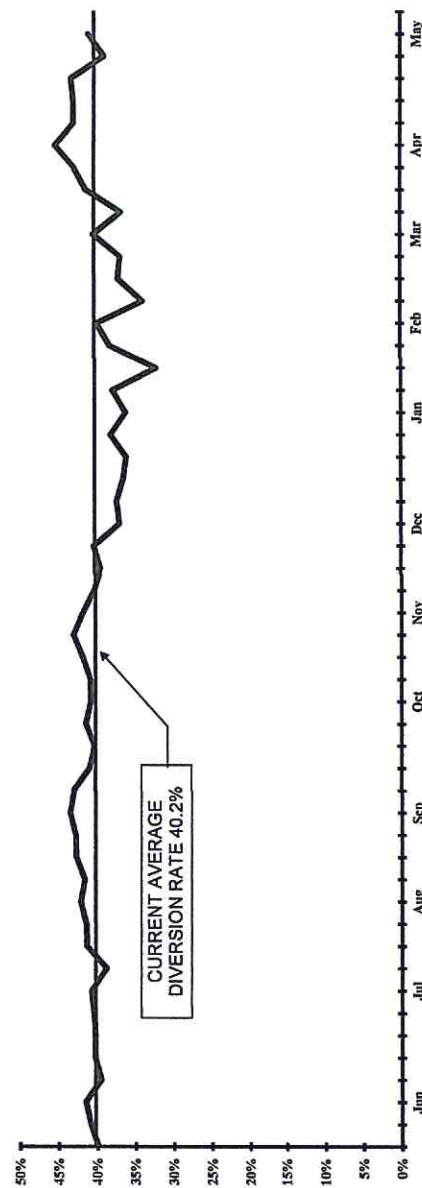


**RUBIDOUX COMMUNITY SERVICES DISTRICT**  
**Green Waste Program**  
**(May 18 to June 19)**

**CHARACTERIZATION OF REFUSE COLLECTED**



**PERCENTAGE OF GREEN/RECYCLE WASTE DIVERTED**



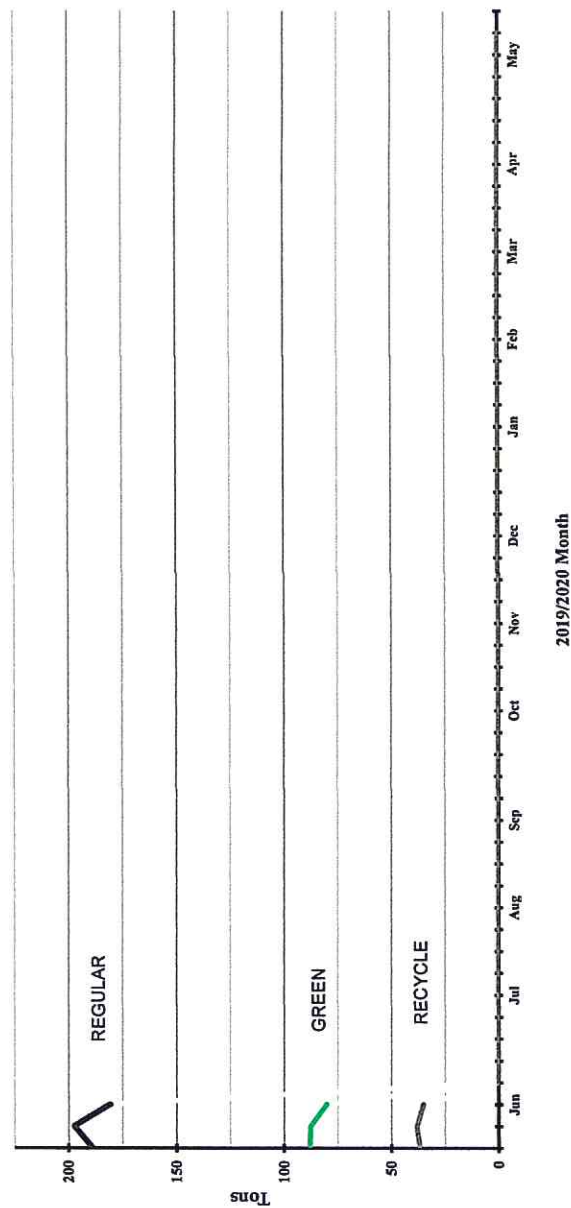
**(May 19 to June 20)**

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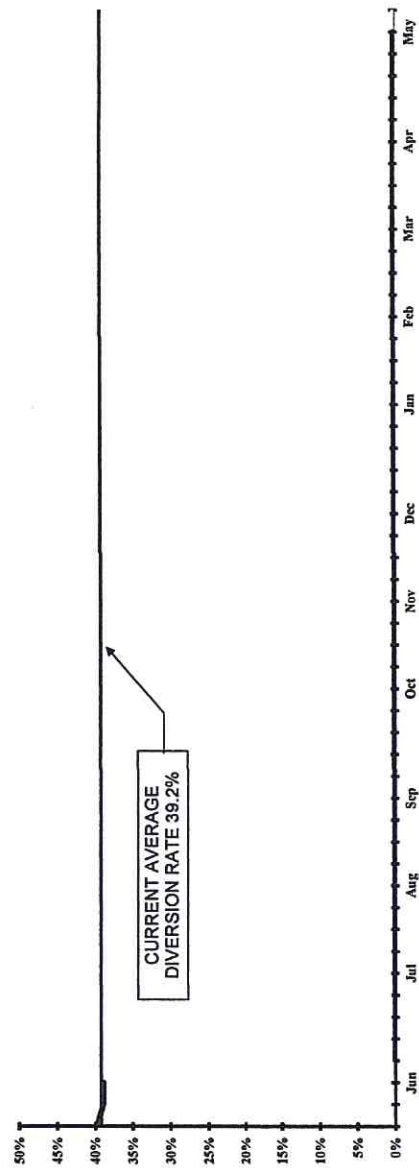


# RUBIDOUX COMMUNITY SERVICES DISTRICT Green Waste Program (May 19 to June 20)

## CHARACTERIZATION OF REFUSE COLLECTED



## PERCENTAGE OF GREEN/RECYCLE WASTE DIVERTED



# **CAL FIRE/Riverside County Fire Department**

## **Emergency Incident Statistics**

**July 2019**



# **Rubidoux Community Service District**





# Total Calls for Rubidoux CSD

## July 2009-2019



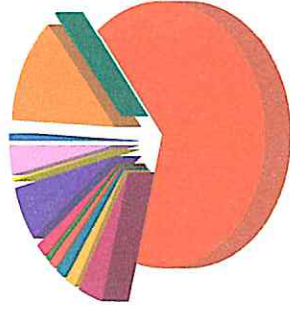
<u>Month/Year</u>	<u>Total Calls for Staiton 38</u>	<u>Total Calls for District</u>
July 2009	189	197
July 2010	163	190
July 2011	178	174
July 2012	202	232
July 2013	208	205
July 2014	204	209
July 2015	242	222
July 2016	219	264
July 2017	243	234
July 2018	251	238
July 2019	239	230



# Response Activity



Incidents Reported for the month of July 2019 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)



Com Fire	2
False Alarm	33
Haz Mat	1
Medical	164
Other Fire	10
Other Misc	4
Public Service Assist	4
Res Fire	4
Ringing Alarm	4
Standby	3
Traffic Collision	1
Vehicle Fire	4
Wildland Fire	17
	1
	9
<b>Incident Total:</b>	<b>253</b>

## Average Enroute to Onscene Time\*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledged as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-8900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
176	74	9	2	4.4	69.6%

\*CODE 3 and CODE 2 incidents are included in the total count of incidents and the average Enroute to Onscene Time.





## Incidents by Battalion, Station and Jurisdiction



																Total
Com Fire	False Alarm	Haz Mat	Medical	Other Fire	Other Misc	Public Service	Res Fire	Ring Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire				Total
Station 16 Pedley																1
City of Jurupa Valley																
Station Total																
Station 18 West Riverside																1
City of Jurupa Valley																13
Station Total																
Station 38 Rubidoux																13
City of Jurupa Valley																239
Station Total																
Station 38 Rubidoux																239
Battalion Total																253
Grand Total																253



## Incidents by Jurisdiction



Com Fire	False Alarm	Haz Mat	Medical	Other Fire	Other Misc	Public Service	Res Fire	Ring Alarm	Standby	Traffic Collisio	Vehicle Fire	Wildlan d Fire	Total
2	33	1	164	10	4	4	3	1	4	17	1	9	253
2	33	1	164	10	4	4	3	1	4	17	1	9	253



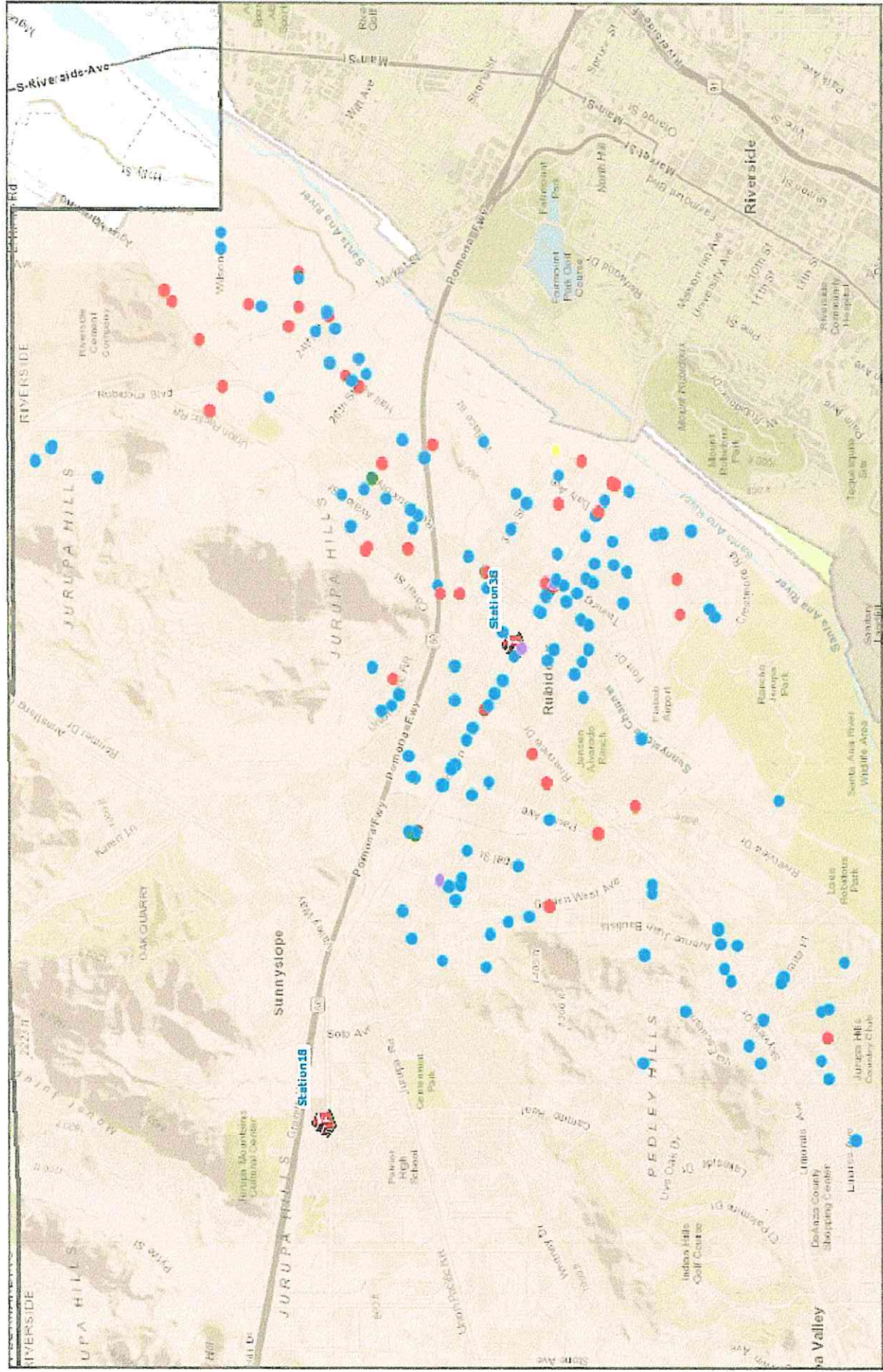
## Incidents by Supervisorial District - Summary



DISTRICT 2 KAREN SPIEGEL		Grand Total
Com Fire	2	2
False Alarm	33	33
Haz Mat	1	1
Medical	164	164
Other Fire	10	10
Other Misc	4	4
Public Service Assist	4	4
Res Fire	3	3
Ring Alarm	1	1
Standby	4	4
Traffic Collision	17	17
Vehicle Fire	1	1
Wildland Fire	9	9
Total	253	253



MONTH = 7 and YEAR = 2019 and SPECIAL= 'Rubidoux CSD'



# Legend

- Fire
- Hazard
- Haz Mat
- Medical
- Other Misc
- PSA
- Riverside County
- Reservations
- Fire Station
- Casinos



Riverside County Fire GIS

\*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.



9. RECEIVE AND FILE STATEMENT OF CASH ASSET SCHEDULE  
REPORT ENDING JULY 2019:  
**DM 2019-45**



# Rubidoux Community Services District

## Board of Directors

Hank Trueba Jr  
Armando Muniz  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge



## General Manager

Steven W. Appel

---

Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

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## DIRECTORS MEMORANDUM 2019-45

August 15, 2019

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Receive and File the July Statement of Cash Assets Schedule

### **BACKGROUND:**

Attached for the Board of Directors' consideration is the July 2019 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$102,793.75 for District controlled accounts. With respect to District "Funds in Trust", we show \$4,737.15 which has been earned and posted. The District has a combined YTD interest earned total of \$107,530.90 as of July 31, 2019.

With respect to the District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$6,189,147.25 ending July 31, 2019. That is **\$50,146.95 MORE** than July 1, 2019, beginning balance of \$6,139,000.30.

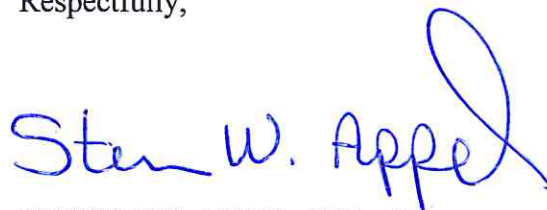
Further, the District's Field/Admin Fund current fund balance is \$496,047.28.

Submitted for the Board of Directors consideration is the *July 2019, Statement of Cash Assets Schedule Report* for your review and acceptance this afternoon.

**RECOMMENDATION:**

Staff recommends to “**Receive and File**” the July 2019 Statement of Cash Asset Schedule Report to the Rubidoux Community Services District Board of Directors.

Respectfully,



STEVEN W. APPEL, DPA, PE  
General Manager

Attachment: July 2019, Cash Asset Schedule Report



RUBIDOUX COMMUNITY SERVICES DISTRICT

INVESTMENT SUMMARY - JULY 31, 2019  
CASH BASIS

	Beg. Balance 7/1/2019	YTD Int.	Other Activity YTD	Balance 7/31/2019	YTD Avg. Int. Rate
<b>Operating Accounts</b>	<b>\$ 6,139,000.30</b>	<b>\$ 30,771.31</b>	<b>\$ 19,375.64</b>	<b>\$ 6,189,147.25</b>	<b>0.50%</b>
Water Operating Reserve	4,138,967.51	25,735.43	-	4,164,702.94	0.62%
Wastewater Operating Reserve	118,074.97	734.17	450,000.00	568,809.14	0.13%
Water Replacement Reserve	549,602.85	3,417.34	14,000.00	567,020.19	0.60%
Fire Mitigation Reserve	1,398,215.47	7,474.12	-	1,405,689.59	0.53%
Wastewater Reserve	3,247,636.40	12,440.66	5,200.00	3,265,277.06	0.38%
Wastewater Replacement Res.	108,352.46	673.72	9,049.00	118,075.18	0.57%
Water Reserve	2,383,077.37	2,747.51	(1,408.31)	2,384,416.57	0.12%
COP Restricted	2,538,527.30	15,784.15	94,000.00	2,648,311.45	0.60%
Field/Admin Reserve	484,950.44	3,015.34	8,081.50	496,047.28	0.61%
Funds in Trust	762,956.91	4,737.15	-	767,694.06	0.62%
Total Investments	<b>\$ 21,869,361.98</b>	<b>\$ 107,530.90</b>	<b>\$ 598,297.83</b>	<b>\$ 22,575,190.71</b>	<b>0.48%</b>

\$0.00

RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2019 THRU JULY 31, 2019  
 CASH BASIS  
**FIRE MITIGATION**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
7/1/2019	Premier Bank	CD		Beg. Bal.				170,000.20	
	Premier Bank			Interest	-	2.08	-	170,000.20	
	Premier Bank			Redeem	-			170,000.20	
7/31/2019	Premier Bank	CD	10/3/2019	Purchase	-			170,000.20	
7/1/2019	Premier Bank	Checking		Beg. Bal.				8,835.50	
	Premier Bank	Fire Mitigation		Activity	-	0.00	-	8,835.50	
7/31/2019	Premier Bank			End Bal.	-			8,835.50	
7/1/2019	LAIF	Fire Mitigation		Beg. Bal.				1,202,045.25	
	LAIF			Interest		2.38	7,474.12	1,209,519.37	
7/31/2019	LAIF			Activity	-			1,209,519.37	
7/1/2019	Premier Bank	Safekeeping		Beg. Bal.				17,334.52	
				Activity	-		-	-	
7/31/2019	Premier Bank			End Bal.				17,334.52	\$ 1,405,689.59



RUBIDOUX COMMUNITY SERVICES DISTRICT  
CASH ASSET SCHEDULE  
INVESTMENT ACTIVITY  
FOR PERIOD JULY 1, 2019 THRU JULY 31, 2019  
CASH BASIS  
WASTEWATER CIP FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
7/1/2019	LAIF	<b>Sewer Mainline</b>		Beg. Bal.				1,976,211.23	
7/31/2019	LAIF			Interest		2.38	12,287.76	1,988,498.99	
	LAIF			Activity	5,200.00			1,993,698.99	
7/1/2019	CBB-CDARS	<b>CD</b>		Beg. Bal.				600,000.00	
	CBB-CDARS			Interest	76.45	0.15	-	600,000.00	
	CBB-CDARS			Redeem	-			600,000.00	
7/31/2019	CBB-CDARS	<b>CD</b>	8/22/2019	Purchase	-			600,000.00	
7/1/2019	CBB-CDARS	<b>CD</b>		Beg. Bal.				600,000.00	
	CBB-CDARS			Interest	76.45	0.15	-	600,000.00	
	CBB-CDARS			Redeem	-			600,000.00	
7/31/2019	CBB-CDARS	<b>CD</b>	8/29/2019	Purchase	-			600,000.00	
7/1/2019	CBB	<b>Safekeeping</b>		Beg. Bal.				71,425.17	
7/31/2019	CBB			Activity	-	0.10	152.90	-	
				End Bal.				71,578.07	\$ 3,265,277.06

RUBIDOUX COMMUNITY SERVICES DISTRICT  
CASH ASSET SCHEDULE  
INVESTMENT ACTIVITY  
FOR PERIOD JULY 1, 2019 THRU JULY 31, 2019  
CASH BASIS  
WATER CIP FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
7/1/2019	LAIF	<b>Water Mainline</b>		Beg. Bal.		2.38		373,891.29	
	LAIF			Interest			2,324.80	376,216.09	
7/31/2019	LAIF			Activity	(1,408.31)			374,807.78	
7/1/2019	Premier Bank	<b>CD</b>		Beg. Bal.		2.08		575,000.00	
	Premier Bank			Activity	-		-	575,000.00	
	Premier Bank			Redeem	-			575,000.00	
7/31/2019	Premier Bank		10/3/2019	Purchase	-			575,000.00	
7/1/2019	Citizens Bus	<b>CD</b>		Beg. Bal.		0.50		225,000.00	
	Citizens Bus			Activity	-		-	225,000.00	
	Citizens Bus			Redeem	-	n/a		225,000.00	
7/31/2019	Citizens Bus		10/26/2019	Purchase	-			225,000.00	
7/1/2019	CBB-CDARS	<b>CD</b>		Beg. Bal.		0.15		500,000.00	
	CBB-CDARS			Activity	-		187.04	500,187.04	
	CBB-CDARS			Redeem	500,000.00	n/a		1,000,187.04	
7/31/2019	CBB-CDARS		10/24/2019	Purchase	(500,187.04)			500,000.00	
7/1/2019	CBB-CDARS	<b>CD</b>		Beg. Bal.		0.15		630,000.00	
	CBB-CDARS			Activity	-		235.67	630,235.67	
	CBB-CDARS			Redeem	630,000.00	n/a		1,260,235.67	
7/31/2019	CBB-CDARS		10/24/2019	Purchase	(630,235.67)			630,000.00	

RUBIDOUX COMMUNITY SERVICES DISTRICT  
CASH ASSET SCHEDULE  
INVESTMENT ACTIVITY  
FOR PERIOD JULY 1, 2019 THRU JULY 31, 2019  
CASH BASIS

7/1/2019	Premier Bank	Safekeeping	Beg. Bal.		58,727.85
	Premier Bank		Activity	-	58,727.85
7/31/2019	Premier Bank		End Bal.		58,727.85
7/1/2019	CBB	Safekeeping	Beg. Bal.		20,458.23
	CBB		Activity	0.10	
7/31/2019	CBB		End Bal.	422.71	20,880.94
					\$ 2,384,416.57



RUBIDOUX COMMUNITY SERVICES DISTRICT  
**CASH ASSET SCHEDULE**  
**INVESTMENT ACTIVITY**  
 FOR PERIOD JULY 1, 2019 THRU JULY 31, 2019  
 CASH BASIS  
**OPERATING FUNDS**

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
7/1/2019	Premier Bank	<b>Checking-Gen.</b>		Beg. Bal.				253,028.09	
	Premier Bank			Deposits	2,200,803.17	0.00	-	2,453,831.26	
7/31/2019	Premier Bank			Disbursements	(2,348,899.56)			104,931.70	
7/1/2019	Premier Bank	<b>Checking</b>		Beg. Bal.				8,986.63	
	Premier Bank	<b>Property Tax</b>		Deposits	-	0.00	-	8,986.63	
7/31/2019	Premier Bank			Disbursements	(4,000.00)			4,986.63	
7/1/2019	Premier Bank	<b>Checking-Sewer</b>		Beg. Bal.				4,872.11	
	Premier Bank			Deposits	964,615.20	0.00	-	969,487.31	
7/31/2019	Premier Bank			Disbursements	(963,864.39)			5,622.92	
7/1/2019	Premier Bank	<b>Checking-Water</b>		Beg. Bal.				648,391.65	
	Premier Bank			Deposits	1,123,954.91	0.00	-	1,772,346.56	
7/31/2019	Premier Bank			Disbursements	(1,022,311.50)			750,035.06	

RUBIDOUX COMMUNITY SERVICES DISTRICT  
CASH ASSET SCHEDULE  
INVESTMENT ACTIVITY  
FOR PERIOD JULY 1, 2019 THRU JULY 31, 2019  
CASH BASIS  
OPERATING FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
7/1/2019	Premier Bank	CD		Beg. Bal.				255,000.00	
	Premier Bank			Activity	-	0.15	-	255,000.00	
	Premier Bank			Redeem	-			255,000.00	
7/31/2019	Premier Bank	CD	9/3/2019	Purchase	-			255,000.00	
7/1/2019	Premier Bank	Operations		Beg. Bal.				19,847.27	
	Premier Bank	Safekeeping		Deposits	-	-	-	19,847.27	
7/31/2019	Premier Bank			Disbursements				19,847.27	
7/1/2019	LAIF	Gen. Fund-Prop Tax		Beg. Bal.				1,525,758.46	
	LAIF	Qtrly. Interest		Deposits	166,800.00	2.38	9,486.92	1,702,045.38	
7/31/2019	LAIF			Disbursements	-			1,702,045.38	
7/1/2019	LAIF	Water Op.		Beg. Bal.				2,916,533.52	
	LAIF	Qtrly. Interest		Deposits	114,408.31	2.38	18,134.54	3,049,076.37	
7/31/2019	LAIF			Disbursements	(375,081.50)			2,673,994.87	
7/1/2019	LAIF	Sewer Op.		Beg. Bal.				506,582.57	
	LAIF	Qtrly. Interest		Deposits	832,000.00	2.38	3,149.85	1,341,732.42	
7/31/2019	LAIF			Disbursements	(669,049.00)			672,683.42	\$ 6,189,147.25

RUBIDOUX COMMUNITY SERVICES DISTRICT  
CASH ASSET SCHEDULE  
INVESTMENT ACTIVITY  
FOR PERIOD JULY 1, 2019 THRU JULY 31, 2019  
CASH BASIS  
RESERVED FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
7/1/2019	LAIF	<b>Water Op. Reserve</b>		Beg. Bal				4,138,967.51	
	LAIF	Qtrly. Interest		Deposits	-	2.38	25,735.43	4,164,702.94	
7/31/2019	LAIF			Disbursements	-			4,164,702.94	
7/1/2019	LAIF	<b>Water Replacement</b>		Beg. Bal				549,602.85	
	LAIF	Qtrly. Interest		Deposits	14,000.00	2.38	3,417.34	567,020.19	
7/31/2019	LAIF			Disbursements	-			567,020.19	
7/1/2019	LAIF	<b>Wastewater Replacement</b>		Beg. Bal.				108,352.46	
	LAIF			Interest		2.38	673.72	109,026.18	
7/31/2019	LAIF			Activity	9,049.00			118,075.18	
7/1/2019	LAIF	<b>COP-Payback</b>		Beg. Bal				2,538,527.30	
	LAIF	Qtrly. Interest		Deposits	94,000.00	2.38	15,784.15	2,648,311.45	
7/31/2019	LAIF			Disbursements	-			2,648,311.45	
7/1/2019	LAIF	<b>Field/Admin Bldg.</b>		Beg. Bal				484,950.44	
	LAIF	Qtrly Interest		Deposits	8,081.50	2.38	3,015.34	496,047.28	
7/31/2019	LAIF			Disbursements	-			496,047.28	
7/1/2019	LAIF	<b>Wastewater Op. Reserve</b>		Beg. Bal				118,074.97	
	LAIF	Qtrly. Interest		Deposits	450,000.00	2.38	734.17	568,809.14	
7/31/2019	LAIF			Disbursements	-			568,809.14	\$ 8,562,966.18



RUBIDOUX COMMUNITY SERVICES DISTRICT  
CASH ASSET SCHEDULE  
INVESTMENT ACTIVITY  
FOR PERIOD JULY 1, 2019 THRU JULY 31, 2019  
CASH BASIS  
FUNDS IN TRUST

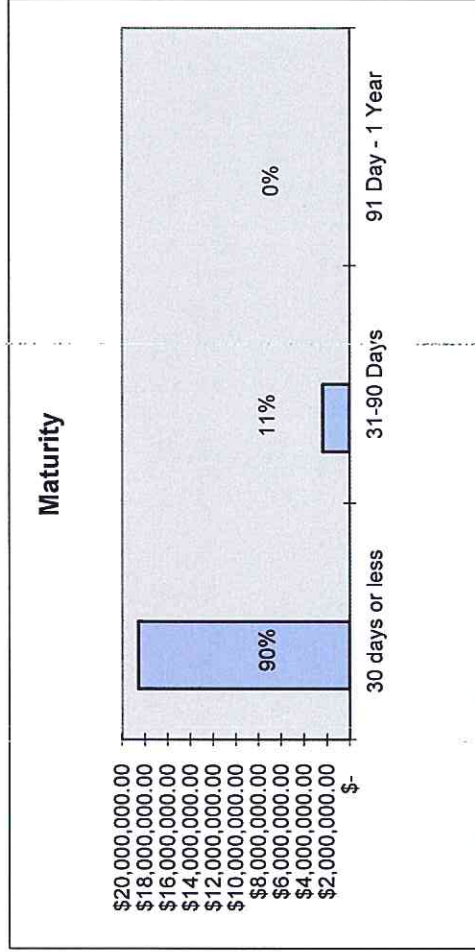
<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
7/1/2019	U.S. Bank	COP's Refunding-Series 1998 Install Sale		34,881.73	-	0.17	59.04	760,426.53	
7/31/2019		Reserve-LAIF		730,281.84		0.65	4,678.00	760,485.57 765,163.57 765,163.57	
7/1/2019	Premier Bank	Fiscal Agent-SRL MN Plant		Beg. Bal Deposits		0.20	0.11	2,530.38 2,530.49	
7/31/2019		Disbursements			-			2,530.49	\$ 767,694.06
TOTAL CASH FUNDS									<b>\$22,575,190.71</b>

RCSD PORTFOLIO HOLDINGS REPORT  
JULY 31, 2019

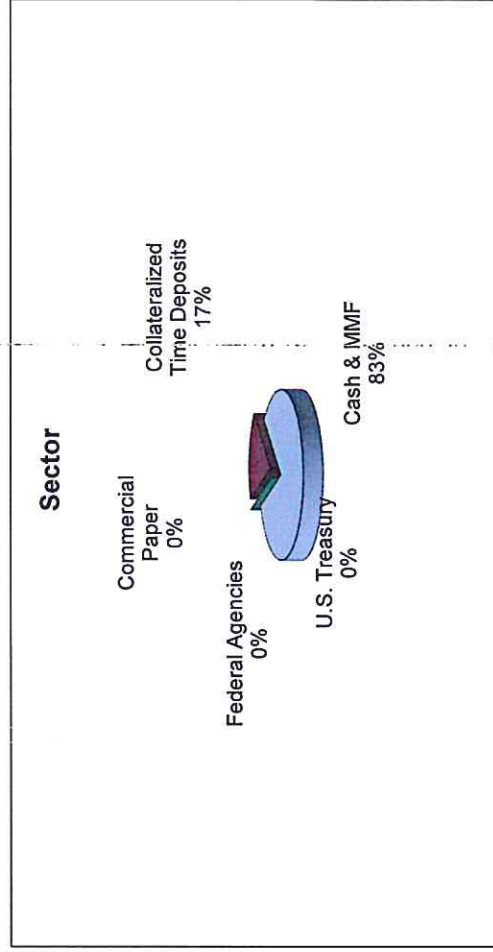
<u>Par \$</u>	<u>Issuer</u>	<u>Maturity</u>	<u>Acquisition Cost</u>	<u>Current Market</u>	<u>Gain/Loss</u>	<u>Yld Mat</u>
<b>AGENCY</b>						
<hr/>						
	Subtotals		-	-	-	
<b>U.S. TREASURIES</b>						
<b>COMMERCIAL PAPER</b>						
<hr/>						
	Subtotals		-	-	-	
<b>COLLATERALIZED TIME DEPOSITS</b>						
170,000.00	Premier	10/3/2019	\$ 170,000.20	\$ 170,000.20	-	2.08
500,000.00	Citizens CDARS	10/24/2019	500,000.00	500,000.00	-	0.15
630,000.00	Citizens CDARS	10/24/2019	630,000.00	630,000.00	-	0.15
575,000.00	Premier	10/3/2019	575,000.00	575,000.00	-	2.08
255,000.00	Premier	10/26/2019	255,000.00	255,000.00	-	0.15
600,000.00	Citizens CDARS	8/29/2019	600,000.00	600,000.00	-	0.15
600,000.00	Citizens CDARS	8/22/2019	600,000.00	600,000.00	-	0.15
225,000.00	Citizens Business Bank	10/26/2019	225,000.00	225,000.00	-	0.50
	Subtotals		\$ 3,555,000.20	\$ 3,555,000.20	-	
<b>CASH EQUIVALENT &amp; MONEY MARKET</b>						
17,189,716.26	LAIF	-	\$ 17,189,716.26	\$ 17,189,716.26	-	2.38
13,822.13	CHECK-PPBI-Fire- Prop tax		13,822.13	13,822.13	-	-
188,368.65	SAFEKEEPING		188,368.65	188,368.65	-	-
	Subtotals		17,391,907.04	17,391,907.04	-	
	GRAND TOTALS		<u>\$20,946,907.24</u>	<u>\$20,946,907.24</u>	-	

RCSD Investment Portfolio  
July 31, 2019

<u>Maturity</u>	<u>Assets</u>
30 days or less	\$ 18,591,907.04
31-90 Days	2,355,000.20
91 Day - 1 Year	-
Total	<u>\$ 20,946,907.24</u>



<u>Sector</u>	
Cash & MMF	\$ 17,391,907.04
U.S. Treasury	-
Federal Agencies	-
Commercial Paper	-
Collateralized Time Deposits	3,555,000.20
Total	<u>\$ 20,946,907.24</u>





10. ANNUAL REVIEW OF THE DISTRICT'S INVESTMENT POLICY  
AND DESIGNATED INVESTMENT INSTITUTIONS:  
**DM 2019-46**

# Rubidoux Community Services District

## Board of Directors

Hank Trueba Jr  
Armando Muniz  
Bernard Murphy  
John Skerbelis  
F. Forest Trowbridge



## General Manager

Steven W. Appel

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

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**DIRECTORS MEMORANDUM 2019-46**

August 15, 2019

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Annual Review of Investment Policy and Financial Institutions

## **BACKGROUND:**

It's been over twenty (22) years since the Board of Directors adopted a "Statement of Investment Policy" for the Rubidoux Community Services District. *As required by California Government Code Section 5364(a), the legislative body shall annually review the policy and change(s) at a public meeting.* The purpose of such annual review during a public meeting is to ensure that all investments practices meet Federal, State, and local criteria for prudent management of said local public agency assets. This annual investment policy review is a result of Orange County's Bankruptcy in December 1994.

The attached investment policy sets strategies and guidelines which diversifies assets and maximizes rates while reducing risks. The District continues to exercise most investment instruments, seeking the best yields for our monies. Conservative investment coupled with diversification in this economic environment is a prudent investment management strategy to follow when public monies are at stake. Staff does recommend adjustments, modifications or changes to the attached Rubidoux Community Services District "Statement of Investment Policy". Those changes are summarized on Brian Laddusaw's Memo authored on August 7, 2019 and attached hereto.

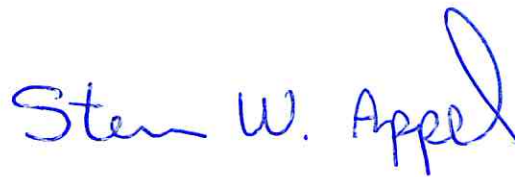
Further, the above recommendations have been incorporated and highlighted into the Rubidoux Community Services District Investment Policy for your review. If acceptable, the attached Resolution No. 2019-855 is presented for the Board of Directors adoption this afternoon.

With respect to our banking and investment institutions, Staff is requesting to keep active; for investments purposes, those banking institutions listed on attached Resolution No. 669 and 799. Consequently, no changes are recommended this year.

**RECOMMENDATION:**

Staff recommends the Adoption of Resolution No. 2019-855 which modifies and updates the Rubidoux Community Services District Investment Policy.

Respectfully,



STEVEN W. APPEL, DPA, PE  
General Manager

Attachment: Brian Laddusaw's Memo Dated 8/7/2019  
Draft Res. No. 2019-855  
Modify Investment Policy  
Copy Res. 669  
Copy Res. 799



## MEMORANDUM

TO: Steven W. Appel, General Manager  
FROM: Brian Laddusaw, Director of Finance and Administration  
DATE: August 7, 2019  
SUBJECT: Investment Policy and Authorized Financial Institutions

### **INVESTMENT POLICY**

Resolution No. 2017-837 was adopted at the regular Board Meeting on October 19, 2017, which modified the Rubidoux Community Services District's original Investment Policy established by the Board on July 17, 1997. In reviewing the Investment Policy of the District, I have noted the following changes to update the Policy:

1. Page 3 – D. Time Deposits.
  - Remove the word "non-negotiable" to read as follows ....District may invest in time deposits....
  - Remove the word "negotiable" to read as follows ....for investment in certificates of deposit....
2. Page 6 – Section IX. Delegation of Authority.
  - Replace Res. No. 2016-825 with No. 2019-849 and No. 2016-827 with No. 2019-850 along with changing dates from April 7, 2016 and May 19, 2016 to April 18, 2019.
  - Replace "Manager of Fiscal Services" with "Director of Finance and Administration".

This year's analysis also considered the current economy and the desire to maintain conservative investments along with maximizing yield.

### **AUTHORIZED FINANCIAL INSTITUTIONS**

Resolution No. 669 was adopted at the regular Board Meeting on July 17, 1997. It authorizes investment of District monies in the Local Agency Investment Fund (LAIF) in the State of California. We are currently using LAIF for investment purposes.

Resolution No. 799 was adopted at the regular Board Meeting on September 16, 2010. It authorizes the use of Bank of America/Merrill Lynch, Union Bank of California, Citizens Business Bank and Security Bank of California, who merged

with Pacific Premier Bank in April 2016, as institutions the District may use to transact business. We are currently still utilizing all financial institutions.

### **RECOMMENDATION**

I recommend the changes mentioned above to be made to the District's investment policy. I also recommend that the list of authorized financial institutions be maintained as is to allow some flexibility should circumstances change.

**RESOLUTION NO. 2019-855**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE RUBIDOUX COMMUNITY SERVICES DISTRICT  
ADOPTING A STATEMENT OF INVESTMENT POLICY**

**WHEREAS**, California Government Code Sections 5921 and 53600 et seq. require the legislative body of a special district to adopt an investment policy on an annual basis; and

**WHEREAS**, the Board of Directors of the Rubidoux Community Services District has authorized a Statement of Investment Policy attached as Exhibit A.

**NOW THEREFORE BE IT RESOLVED** that this Resolution supersedes Resolution No. 2017-837 in its entirety was approved and adopted on the 15<sup>th</sup> day of August, 2019, at the Regular Meeting of the Board of Directors of the Rubidoux Community Services District by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTENTIONS:**

\_\_\_\_\_  
Hank Trueba, Jr., Director

\_\_\_\_\_  
Armando Muniz, Director

\_\_\_\_\_  
F. Forest Trowbridge, Director

\_\_\_\_\_  
Bernard Murphy, Director

\_\_\_\_\_  
John Skerbelis, Director

(seal)

**ATTEST:**

\_\_\_\_\_  
Steven W. Appel  
Secretary to the Board

**APPROVED AS TO FORM AND CONTENT:**

\_\_\_\_\_  
John R. Harper, District Counsel



## **Exhibit "A"**

### **RUBIDOUX COMMUNITY SERVICES DISTRICT**

#### **Statement of Investment Policy**

##### **Introduction**

This statement is intended to outline the policies for maximizing the efficiency of the Rubidoux Community Services District's (District) Cash Management System and for the prudent investment of the District's funds, and to provide guidelines for suitable investments.

The legislative body of a special district may invest surplus moneys not required for the immediate necessities of the special district in accordance with the provisions of California Code Sections 5921 and 53601 et seq.

The General Manager of the District shall annually prepare and submit a Statement of Investment Policy. Such policy and changes shall be considered by the legislative body at a public meeting (CGC 53646(a)).

The District shall attempt to obtain the optimal yield, provided that all investments meet the criteria established for safety and liquidity.

The investment policies and practices of the District are based upon Federal, State and Local law and prudent money management. The primary goals of these policies are:

1. To assure compliance with all Federal, State and Local laws governing the investment of moneys under the control of the District's Financial Officer.
2. To protect the principal moneys entrusted to the District.
3. To generate the optimal amount of investment income within the parameters of this Statement of Investment Policy and the guidelines for suitable investments.

##### **I. SCOPE**

All moneys entrusted to the District will be pooled in an actively managed portfolio. The Investment Pool or "Portfolio" will be referred to as the "FUND" throughout the remainder of this document.

## **II. OBJECTIVES**

### **A. Safety of Principal**

Safety of principal is the foremost objective of the District. Each investment transaction shall seek to preserve the principal of the portfolio, whether from institution default, broker-dealer default, or erosion of market value of securities. The District shall seek to preserve principal by mitigating the two types of risk--credit risk and market risk.

Investments shall be undertaken in a manner which first seeks to ensure the preservation of principal in the portfolio. The Financial Officer shall evaluate or cause to have evaluated each potential investment, seeking both quality in issuer and in underlying security or collateral, and shall diversify the portfolio to reduce exposure to loss.

1. Credit Risk. Credit Risk, defined as the risk of loss due to failure of an issuer of a security, shall be mitigated by investing in only very safe institutions and by diversifying the Funds so that the failure of any one issuer would not unduly harm the District's cash flow.

2. Market Risk. The risk of market value fluctuations, due to overall changes in the general level of interest rates, shall be mitigated by limiting the weighted average maturity of the District's fund to five years, unless otherwise approved by the Board of Directors.

### **B. Liquidity**

Investments shall be made whose maturity date is compatible with cash flow requirements and which will permit easy and rapid conversion into cash without a substantial loss of value.

### **C. Return on Investment**

Investments shall be undertaken to produce an optimal rate of return after first considering safety of principal and liquidity.

## **III. AUTHORIZED INVESTMENTS**

Generally, investments shall be made in the context of the Prudent Investor Rule (Probate Code, Section 16040, et seq.) which states that:



“Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

The District is governed by the California Government Code, Sections 53600 et seq. Within the context of these limitations, the following investments are authorized, as further limited herein:

The investment maturities may not exceed five years, unless the Board of Directors have granted express authority either specifically or as a part of an investment program approved three months prior to the investment.

A. United States Treasury Bills, Notes, Bonds, and Certificates of Indebtedness, or those for which the full faith and credit of the United States are pledged for payment of principal and interest. There is no limitation as to the percentage of the fund which can be invested in this category as they are both safe and liquid. (See attached Figure 1, Investment Type 1)

B. Obligations issued by the Government National Mortgage Association (GNMA), the Federal Farm Credit Bank System (FFCB), the Federal Home Loan Bank Board (FHLB), the Federal Home Loan Mortgage Corporation (FHLMC), the Student Loan Mortgage Administration (SLMA), and the Federal National Mortgage (FNMA), and those insured by the Federal Housing Administration (FHA), or in obligations, participations, or other instruments of, or issued by a federal agency, or a United States government sponsored enterprise. (See attached Figure 1, Investment Type 2)

C. Local Agency Investment Fund. The District may invest in the Local Agency Investment Fund (LAIF) established by the State Treasurer for the benefit of local agencies up to the maximum permitted by the LAIF governing Board. (See attached Figure 1, Investment Type 6)

D. Time Deposits. The District may invest in ~~non-negotiable~~ time deposits collateralized in accordance with the California Government Code, in those banks and savings and loan associations which meet the requirements for investment in ~~negotiable~~ certificates of deposit. The financial officer may waive the first \$100,000.00 of collateral security for such deposits if the financial institution is insured pursuant to federal law. Maturity may not exceed two years nor exceed \$2,500,000.00 at any one institution. (See attached Figure 1, Investment Type 5)



E. Share of beneficial interest issued by diversified management companies, otherwise known as money market mutual funds investing in the securities and obligations as authorized by subdivisions (a) to (l) inclusive of Section 53635 for use as an interim or sweep account and that comply with the investment restrictions (California Government Code, commencing with Section 53630), companies shall either:

1. Attain the highest ranking or the highest letter and numerical rating provided by not less than two of the three largest nationally recognized rating services.
2. Have an investment advisor registered with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations as authorized by subdivisions (a) to (m), inclusive and with assets under management in excess of five hundred million dollars (\$500,000,000.00). The purchase price of share of beneficial interest, (money market mutual funds) purchased pursuant to this subdivision shall not include any commission that these companies may charge. No more than 5% of the Funds may be invested in money market mutual funds with a fixed share price that does not fluctuate. (See attached Figure 1, Investment Type 4)

F. Commercial Paper. The District may enter into this short-term note rated A1/P1 for no more than 180 days per Government Code 53601(g). No more than \$1,000,000.00 may be invested through any one financial institution, with maximum investment of \$2,000,000.00. (See attached Figure 1, Investment Type 3)

G. Passbook Savings Account. The District may earn interest on idle funds in a passbook savings account at a federally-insured institution, until such time as funds can be invested.

#### **IV. PROHIBITED INVESTMENT**

In accordance with Sections:

53601.6(a) The District shall not invest any funds pursuant to this article in inverse floaters, range notes, or interest only strips that are derived from a pool of mortgages; and

53601.6(b) The District shall not invest any funds pursuant to this article in any security that could result in zero interest accrual if held to maturity. However, a local agency may hold prohibited instruments until their maturity dates. The limitation in this subdivision shall not apply to local agency investments in share of beneficial interest issued by diversified management companies registered under the Investment Company Act of 1940 (15 U.S.C. Sec. 89a-1, and following) that are authorized for investment pursuant to subdivision (k) of Section 53601.

## **V. OTHER RESTRICTIONS REGARDING DEBT PAYMENT**

53821.5, 53841.6, 53852.5 & 53859.02(b). Proceeds of sales or funds set aside for the repayment of any notes issued pursuant to this article shall not be invested for a term that exceeds the term of the notes.

53859.02(a). A local agency may borrow money pursuant to this article, the indebtedness to be represented by a grant anticipation note or notes issued to the lender pursuant to this article. The money borrowed may be used and expended by the local agency solely for the purpose for which the grant or loan is to be received.

## **VI. QUALIFIED DEALERS AND INSTITUTIONS**

The District shall transact business only with banks, savings and loans, and registered securities dealers. The purchase by the District of any investment other than purchased directly from the issuer, shall be purchased either from an institution licensed by the State as a broker-dealer as defined in Section 250004 of the Corporations Code, who is a member of the National Association of Securities Dealers, or a member of a Federally Regulated Securities Exchange, a National or State-Chartered Bank, a Federal or State Association (as defined by Section 5102 of the Financial Code), or a brokerage firm designated as a Primary Government Dealer by the Federal Reserve Bank. The District's Staff shall investigate all institutions which do business with the District, in order to determine if they are adequately capitalized, make markets in securities appropriate to the District's needs, and agree to abide by the conditions set forth in the District's Investment Policy. This investigation will be done annually by having the financial institutions complete and return the appropriate questionnaire (See attachments A and B) and an audited Financial Statement must be provided within 120 days of the institutions' year end.

## **VII. SAFEKEEPING OF SECURITIES**

All security transactions entered into by the District shall be conducted on delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by CGC 53601.

## **VIII. TREASURER'S REPORT**

Under provision of Section 53646 of the California Government Code, the financial officer shall render a monthly report to the Board of Directors to include:

1. Type, issuer, maturity date, par, market value, and dollar amount invested on all securities, investments and moneys held by the District, including funds managed for the District by third party contracted managers.



2. A certification that all investment actions are made in full compliance with the Investment Policy and that the District will meet its expenditure obligations for the next six months, as required by CGC 53646(b)(2) and (3) respectively.

## **IX. DELEGATION OF AUTHORITY**

Resolution No. ~~2016-825~~2019-849 on April 7, 2016 and No. ~~2016-827~~2019-850 on May April 19~~18~~, 2016~~2019~~, authorize the General Manager and ~~Manager of Fiscal Services~~Director of Finance and Administration to invest funds with board approved finance institutions and to deposit and withdraw funds in the Local Agency Investment Fund (LAIF). Pursuant to the Government Code, the District Board delegates the authority to invest or to reinvest funds, or to sell or exchange securities so purchased, to the ~~Director of Finance and Administration~~Manager of Fiscal Services. The ~~Director of Finance and Administration~~Manager of Fiscal Services is charged with the responsibility for carrying out the policies of the District Board and shall assume full responsibility for investment transactions until the delegation of authority is revoked or expires.

The daily cash management, investment transaction and account reconciliations are the primary responsibilities of the ~~Director of Finance and Administration~~Manager of Fiscal Services. These activities are also carried out by other members of the Finance Department under the direction of the ~~Director of Finance and Administration~~Manager of Fiscal Services. The ~~Director of Finance and Administration~~Manager of Fiscal Services shall establish procedures for the operation consistent with this investment policy.

The ~~Director of Finance and Administration~~Manager of Fiscal Services and authorized individuals acting in accordance with written procedures and the investment policy and executing due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

## **X. ETHICS AND CONFLICT OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program or which could impair their ability to make impartial decisions. Officers and employees involved in the investment process shall abide by the Conflict of Interest Code, (California Government Code Section 1900 et seq.) and the California Political Reform Act (California Government Code Section 81000 et seq.).

## **XI. INVESTMENT CONTROLS**

The District has developed a system of internal investment controls and a segregation of responsibilities of investment functions in order to assure an adequate system of internal control over the investment function. Said internal investment controls have been received and approved by the District's independent auditor.



RUBIDOUX COMMUNITY SERVICES DISTRICT  
P.O. Box 3098, Riverside, CA 92519  
Phone 909-684-7580 FAX 909-369-4061

FINANCE/ACCOUNTING OFFICE  
BROKER/DEALER QUESTIONNAIRE AND CERTIFICATION

Please fill out form and return to RCSD

1. Name of Firm \_\_\_\_\_
2. Address \_\_\_\_\_
3. Telephone ( ) \_\_\_\_\_ (Local) ( ) \_\_\_\_\_ (Natl. Hdqtrs.)
4. Primary Representative Manager  
Name \_\_\_\_\_ Name \_\_\_\_\_  
Title \_\_\_\_\_ Title \_\_\_\_\_  
Telephone ( ) \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
No. yrs. in institutional sales \_\_\_\_\_ No. yrs. in institutional sales \_\_\_\_\_  
No. yrs. with firm \_\_\_\_\_ No. yrs. with firm \_\_\_\_\_
5. Are you a Primary Dealer in U.S. Government Securities? \_\_\_\_\_
6. Are you a Regional Dealer in U.S. Government Securities? \_\_\_\_\_
7. Are you a Broker instead of a Dealer, i.e., you DO NOT own positions of Securities?  
\_\_\_\_\_
8. What is the net capitalization of your firm? \_\_\_\_\_
9. What is the date of your fiscal year end? \_\_\_\_\_
10. Is your firm owned by a holding company? If so, what is its name and net capitalization? \_\_\_\_\_
11. Please provide your wiring and delivery instructions. \_\_\_\_\_  
\_\_\_\_\_
12. Which of the following instruments are offered regularly by your local desk?  
\_\_\_\_\_ T-Bills \_\_\_\_\_ Treasury Notes/Bonds  
\_\_\_\_\_ Discount notes \_\_\_\_\_ TCD's  
\_\_\_\_\_ Agencies, specify \_\_\_\_\_
13. Which of the above does your firm specialize in marketing? \_\_\_\_\_  
\_\_\_\_\_

14. Please identify your most directly comparable City, Special District clients in our geographical area.
- | <i>Entity</i> | <i>Contact Person</i> | <i>Telephone</i> | <i>Clinet since:</i> |
|---------------|-----------------------|------------------|----------------------|
| _____         | _____                 | _____            | _____                |
| _____         | _____                 | _____            | _____                |
| _____         | _____                 | _____            | _____                |
15. What reports, transactions, confirmations and paper trail would we receive? \_\_\_\_\_
16. Please include samples of research reports or market information that your firm regularly provides to local agency clients.
17. What precautions are taken by your Firm to protect the interest of the public when dealing with public agencies as investors? \_\_\_\_\_
18. Have you or your firm been censored or punished by a regulatory State or Federal agency for improper or fraudulent activities related to the sale of securities? \_\_\_\_\_
19. If yes, please explain. \_\_\_\_\_
20. Attach certified documentation of your capital adequacy and financial solvency. In addition, an audited financial statement must be provided within 120 days of your fiscal year-end.

I hereby certify that I have personally read RCSD's Investment Policy and the California Government Codes pertaining to the investments of the Rubidoux Community Services District, and have implemented reasonable procedures and a system of controls designed to preclude imprudent investment activities arising out of transactions conducted between our firm and RCSD. All sales personnel will be routinely informed of RCSD's investment objectives, horizon, outlook, strategies, and risk constraints whenever we are so advised. We pledge to exercise due diligence in informing RCSD's financial officer of all foreseeable risks associated with financial transactions conducted with our firm. I attest to the accuracy of our responses to your questionnaire.

NOTE: Completion of a questionnaire is only part of RCSD's certification process and DOES NOT guarantee that the applicant will be approved to do business with the Rubidoux Community Services District.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Countersigned \_\_\_\_\_ Date \_\_\_\_\_



RUBIDOUX COMMUNITY SERVICES DISTRICT  
P.O. Box 3098, Riverside, CA 92519  
Phone 909-684-7580 FAX 909-369-4061

FINANCE/ACCOUNTING OFFICE  
BANKER/SAVINGS AND LOAN QUESTIONNAIRE AND CERTIFICATION

Please fill out form and return to RCSD

1. Name of Firm \_\_\_\_\_
2. Address \_\_\_\_\_
3. Telephone ( ) \_\_\_\_\_
4. Primary Representative                      Manager  
Name \_\_\_\_\_ Name \_\_\_\_\_  
Title \_\_\_\_\_ Title \_\_\_\_\_  
Telephone ( ) \_\_\_\_\_ Telephone ( ) \_\_\_\_\_

PLEASE ATTACH BIOGRAPHICAL INFORMATION FOR YOUR REPRESENTATIVE

5. What is the total assets of the Bank/Savings & Loan? \_\_\_\_\_
6. What is the current net worth ratios? \_\_\_\_\_
7. What is the net worth ratio for the previous year? \_\_\_\_\_
8. What is your required capital ratios? \_\_\_\_\_
  - a. Tangible capital ratios? \_\_\_\_\_
  - b. Core capital ratio? \_\_\_\_\_
  - c. Risk-based capital ratio? \_\_\_\_\_
9. What is the date of your fiscal year end? \_\_\_\_\_  
Has there been a year during the past three years in which the Bank/Savings and Loan did not make a profit? \_\_\_\_\_
10. Have you read the California Government Code 53630 through 53684 pertaining to all of the State's requirements governing the deposit of moneys by local agencies? \_\_\_\_\_
11. Amounts above the FDIC insurance coverage must be collateralized with Government Securities. Where is the collateral for time deposits of the Bank/Savings and Loan held? \_\_\_\_\_
12. Has there been a period during the past five years when time deposits of the Bank/Savings and Loan have not been fully collateralized? If yes, explain. \_\_\_\_\_  
\_\_\_\_\_
13. What is the education level of the primary contact(s)? \_\_\_\_\_

14. How many years of related experience does the primary contact(s) have? \_\_\_\_\_
15. What other banking services would you be interested in providing the Rubidoux Community Services District? \_\_\_\_\_
16. What transaction documents and reports would we receive? \_\_\_\_\_  
\_\_\_\_\_
17. What information would you provide to our Manager? \_\_\_\_\_  
\_\_\_\_\_
18. Describe the precautions taken by your Bank/Savings and Loan to protect the interest of the public when dealing with public agencies as depositors or investors. \_\_\_\_\_  
\_\_\_\_\_
19. Please provide your Contract of Deposit of Moneys pre-signed and sealed by your institution, as well as any signature cards that you may require.
20. Please provide your wiring instructions. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
21. Please provide your Bank/Savings and Loan's most recent certified financial statement. In addition, an audited financial statement must be provided within 120 days of your fiscal year-end.

I hereby certify that I have personally read RCSD's Investment Policy and the California Government Codes pertaining to the investments of the Rubidoux Community Services District, and have implemented reasonable procedures and a system of controls designed to preclude imprudent investment activities arising out of transactions conducted between our firm and RCSD. All sales personnel will be routinely informed of RCSD's investment objectives, horizon, outlook, strategies, and risk constraints whenever we are so advised. We pledge to exercise due diligence in informing RCSD's financial officer of all foreseeable risks associated with financial transactions conducted with our firm. I attest to the accuracy of our responses to your questionnaire.

NOTE: Completion of a questionnaire is only part of RCSD's certification process and DOES NOT guarantee that the applicant will be approved to do business with the Rubidoux Community Services District.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Countersigned \_\_\_\_\_ Date \_\_\_\_\_



FIGURE 1

ALLOWABLE INVESTMENT INSTRUMENTS PER STATE GOVERNMENT CODE  
(AS OF JANUARY 1, 2019)<sup>A</sup> APPLICABLE TO ALL LOCAL AGENCIES<sup>B</sup>

See "Table of Notes for Figure 1" on the next page for footnotes related to this figure.

	INVESTMENT TYPE	MAXIMUM REMAINING MATURITY <sup>C</sup>	MAXIMUM SPECIFIED % OF PORTFOLIO <sup>D</sup>	MINIMUM QUALITY REQUIREMENTS	GOVERNMENT CODE SECTIONS
(1)	Local Agency Bonds	5 years	None	None	53601(a)
	U.S. Treasury Obligations	5 years	None	None	53601(b)
	State Obligations: CA and Others	5 years	None	None	53601(d)
	CA Local Agency Obligations	5 years	None	None	53601(e)
(2)	U.S. Agency Obligations	5 years	None	None	53601(f)
	Bankers' Acceptances	180 days	40% <sup>E</sup>	None	53601(g)
(3)	Commercial Paper: Non-pooled Funds <sup>F</sup>	270 days or less	25% of the agency's money <sup>G</sup>	Highest letter and number rating by an NRSRO <sup>H</sup>	53601(h)(2)(C)
	Commercial Paper: Pooled Funds <sup>I</sup>	270 days or less	40% of the agency's money <sup>G</sup>	Highest letter and number rating by an NRSRO <sup>H</sup>	53635(a)(1)
(5)	Negotiable Certificates of Deposit	5 years	30% <sup>J</sup>	None	53601(i)
	Non-negotiable Certificates of Deposit	5 years	None	None	53630 et seq.
	Placement Service Deposits	5 years	30% <sup>K</sup>	None	53601.8 and 53635.8
	Placement Service Certificates of Deposit	5 years	30% <sup>K</sup>	None	53601.8 and 53635.8
(7)	Repurchase Agreements	1 year	None	None	53601(j)
	Reverse Repurchase Agreements and Securities Lending Agreements	92 days <sup>L</sup>	20% of the base value of the portfolio	None <sup>M</sup>	53601(j)
	Medium-term Notes <sup>N</sup>	5 years or less	30%	"A" rating category or its equivalent or better	53601(k)
(4)	Mutual Funds and Money Market Mutual Funds	N/A	20% <sup>O</sup>	Multiple <sup>P,Q</sup>	53601(l) and 53601.6(b)
(7)	Collateralized Bank Deposits <sup>R</sup>	5 years	None	None	53630 et seq. and 53601(n)
	Mortgage Pass-through and Asset Backed Securities	5 years or less	20%	"AA" rating category or its equivalent or better	53601(o)
	County Pooled Investment Funds	N/A	None	None	27133
	Joint Powers Authority Pool	N/A	None	Multiple <sup>S</sup>	53601(p)
(6)	Local Agency Investment Fund (LAIF)	N/A	None	None	16429.1
(7)	Voluntary Investment Program Fund <sup>T</sup>	N/A	None	None	16340
	Supranational Obligations <sup>U</sup>	5 years or less	30%	"AA" rating category or its equivalent or better	53601(q)



## TABLE OF NOTES FOR FIGURE 1

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| <p>A <i>Sources: Sections 16340, 16429.1, 27133, 53601, 53601.6, 53601.8, 53630 et seq., 53635, and 53635.8.</i></p> <p>B <i>Municipal Utilities Districts have the authority under the Public Utilities Code Section 12871 to invest in certain securities not addressed here.</i></p> <p>C <i>Section 53601 provides that the maximum term of any investment authorized under this section, unless otherwise stated, is five years. However, the legislative body may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five year remaining maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit.</i></p> <p>D <i>Percentages apply to all portfolio investments regardless of source of funds. For instance, cash from a reverse repurchase agreement would be subject to the restrictions.</i></p> <p>E <i>No more than 30 percent of the agency's money may be in bankers' acceptances of any one commercial bank.</i></p> <p>F <i>Includes agencies defined as a city, a district, or other local agency that do not pool money in deposits or investment with other local agencies, other than local agencies that have the same governing body.</i></p> <p>G <i>Local agencies, other than counties or a city and county, may purchase no more than 10 percent of the outstanding commercial paper of any single issuer.</i></p> <p>H <i>Issuing corporation must be organized and operating within the U.S., have assets in excess of \$500 million, and debt other than commercial paper must be in a rating category of "A" or its equivalent or higher by a nationally recognized statistical rating organization, or the issuing corporation must be organized within the U.S. as a special purpose corporation, trust, or LLC, have program wide credit enhancements, and have commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical rating agency.</i></p> <p>I <i>Includes agencies defined as a county, a city and county, or other local agency that pools money in deposits or investments with other local agencies, including local agencies that have the same governing body. Local agencies that pool exclusively with other local agencies that have the same governing body must adhere to the limits set forth in Section 53601(h)(2)(C).</i></p> <p>J <i>No more than 30 percent of the agency's money may be in negotiable certificates of deposit that are authorized under Section 53601(i).</i></p> <p>K <i>No more than 30 percent of the agency's money may be invested in deposits, including certificates of deposit, through a placement service (excludes negotiable certificates of deposit authorized under Section 53601(i)).</i></p> <p>L <i>Reverse repurchase agreements or securities lending agreements may exceed the 92-day term if the agreement includes a written codicil guaranteeing a minimum earning or</i></p> | <p><i>spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity dates of the same security.</i></p> <p>M <i>Reverse repurchase agreements must be made with primary dealers of the Federal Reserve Bank of New York or with a nationally or state chartered bank that has a significant relationship with the local agency. The local agency must have held the securities used for the agreements for at least 30 days.</i></p> <p>N <i>"Medium-term notes" are defined in Section 53601 as "all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States."</i></p> <p>O <i>No more than 10 percent invested in any one mutual fund. This limitation does not apply to money market mutual funds.</i></p> <p>P <i>A mutual fund must receive the highest ranking by not less than two nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years' experience investing in instruments authorized by Sections 53601 and 53635.</i></p> <p>Q <i>A money market mutual fund must receive the highest ranking by not less than two nationally recognized statistical rating organizations or retain an investment advisor registered with the SEC or exempt from registration and who has not less than five years' experience investing in money market instruments with assets under management in excess of \$500 million.</i></p> <p>R <i>Investments in notes, bonds, or other obligations under Section 53601(n) require that collateral be placed into the custody of a trust company or the trust department of a bank that is not affiliated with the issuer of the secured obligation, among other specific collateral requirements.</i></p> <p>S <i>A joint powers authority pool must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years' experience investing in instruments authorized by Section 53601, subdivisions (a) to (o).</i></p> <p>T <i>Local entities can deposit between \$200 million and \$10 billion into the Voluntary Investment Program Fund, upon approval by their governing bodies. Deposits in the fund will be invested in the Pooled Money Investment Account.</i></p> <p>U <i>Only those obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), and Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less.</i></p> |
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## BASIS POINTS

Refers to the yield on bonds. Each percentage point of yield in bonds equals 100 basis points (1/100% or 0.01%). If a bond yield changes from 7.25% to 7.39%, that is a rate of 14 basis points.

## BENCHMARK

A passive index used to compare the performance, relative to risk and return, of an investor's portfolio.

## BOND PROCEEDS

The money paid to the issuer by the purchaser or underwriter of a new issue of municipal securities. These moneys are used to finance the project or purpose for which the securities were issued and to pay certain costs of issuance as may be provided in the bond contract.

## BONDS

A debt obligation of a firm or public entity. A bond represents the agreement to repay the debt in principal and, typically, in interest on the principal.

## BOOK RETURN

Book return includes interest, amortization/accretion of premiums/discounts, realized gains and losses, over a given period of time.

## BOOK VALUE

The value at which an asset is carried on a balance sheet.

## BROKER

A person or firm that acts as an intermediary by purchasing and selling

securities for others rather than for its own account.

## BUY AND HOLD STRATEGY

A strategy based on holding all securities until maturity, regardless of fluctuations in the market.

## C

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## CALL OPTION

The terms of the bond contract giving the issuer the right to redeem or call an outstanding issue of bonds prior to its stated date of maturity.

## CALL RISK

The risk to a bondholder that the bond issuer will exercise a callable bond feature and redeem the issue prior to maturity.

## CALLABLE SECURITIES

An investment security that contains an option allowing the issuer to retire the security prior to its final maturity date.

## CASH FLOW

A comparison of cash receipts (revenues) to required payments (debt service, operating expenses, etc.).

## CERTIFICATE OF DEPOSIT

A short-term, secured deposit in a financial institution that usually returns principal and interest to the lender at the end of the loan period. Certificates of Deposit (CDs) differ in terms of collateralization and marketability. Those appropriate to public agency investing include:



### *Negotiable Certificates of Deposit*

Generally, short-term debt instrument that usually pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. The majority of negotiable CDs mature within six months while the average maturity is two weeks. Negotiable CDs are traded in a secondary market and are payable upon order to the bearer or initial depositor (investor). Negotiable CDs are insured by FDIC up to \$250,000, but they are not collateralized beyond that amount.

### *Non-Negotiable Certificates of Deposit*

CDs that carry a penalty if redeemed prior to maturity. A secondary market does exist for non-negotiable CDs, but redemption includes a transaction cost that reduces returns to the investor. Non-negotiable CDs issued by banks and savings and loans are insured by the Federal Deposit Insurance Corporation up to the amount of \$250,000, including principal and interest. Amounts deposited above this amount may be secured with other forms of collateral through an agreement between the investor and the issuer. Collateral may include other securities including Treasuries or agency securities such as those issued by the Federal National Mortgage Association.

### *CDARS (CERTIFICATE OF DEPOSIT ACCOUNT REGISTRY SYSTEM)*

A private CD placement service that allows local agencies to purchase more than \$250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insurance coverage.

CDARS is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than \$250,000 each, so that FDIC coverage is maintained.

### *CD PLACEMENT SERVICE*

A service that allows local agencies to purchase more than \$250,000 in CDs from a single financial institution while still maintaining FDIC insurance coverage. See "CDARS".

### *COLLATERALIZATION OF DEPOSITS*

Process by which a bank or financial institution pledges securities, or other deposits for the purpose of securing the repayment of deposited funds.

### *COMMERCIAL PAPER*

An unsecured short-term promissory note issued by corporations or municipalities, with maturities ranging from 2 to 270 days.

### *CONVEXITY*

A measure of the price sensitivity of a fixed income security to changes in interest rates.

Convexity is influenced by such factors as the coupon rate, maturity, and any call options that may or may not exist. Prices rise at increasing rates as yields fall and prices decline at decreasing rates as yields rise.

### *CORPORATE NOTES AND BONDS*

Debt instruments, typically unsecured, issued by corporations, with original maturities in most cases greater than one year and less than ten years.

**Rubidoux Community Services District****Investment Policy Compliance****Allowable Investment Instruments Per State Gov't Code (As of January 1) Applicable to All Local Agencies**

RCSD Investment Type	District Balance 7.31.19	% of District Money	District Maturity	Max Maturity	Max Specified % of Portfolio	Min Quality Requirements
Negotiable COD	-	0.00%	N/A	5 yrs.	30%	None
Non-Negotiable COD	1,225,000.00		6-18 mon	5 yrs.	None	None
CDARS	2,330,000.00	11.23%	13 week	5 yrs.	30%	None
LAIF	17,189,716.24		N/A	N/A	None	None
Total Investments	<u>20,744,716.24</u>					

RESOLUTION NO. 669

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE RUBIDOUX COMMUNITY SERVICES DISTRICT  
AUTHORIZING INVESTMENT IN THE LOCAL AGENCY INVESTMENT FUND  
IN THE STATE OF CALIFORNIA

**WHEREAS**, pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund (LAIF) in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and


**WHEREAS**, the Board of Directors does hereby find that the deposit and transfer of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein are in the best interests of the Rubidoux Community Services District (District).


**NOW THEREFORE BE IT RESOLVED** that the following persons are authorized to deposit and transfer District funds in LAIF in accordance with provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein:

David D. Lopez, Secretary/Manager  
Cathy Poindexter, Manager of Fiscal Services

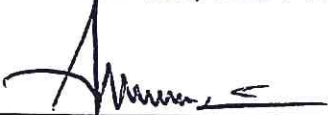
**BE IT FURTHER RESOLVED** that this Resolution was approved and adopted this 17th day of July, 1997, at the Regular Meeting of the Board of Directors of the Rubidoux Community Services District by the following vote:

<b>AYES:</b>	Gilbert Calzada, Armando Muniz, Ronald Robinson, Anita B. Smith, Leland Thompson
<b>NOES:</b>	None
<b>ABSENT:</b>	None
<b>ABSTENTIONS:</b>	None

  
\_\_\_\_\_  
Ronald L. Robinson, President

  
\_\_\_\_\_  
Anita B. Smith, Vice-President

  
\_\_\_\_\_  
Gilbert J. Calzada, Director

  
\_\_\_\_\_  
Armando Muniz, Director

  
\_\_\_\_\_  
Leland J. Thompson, Director



(Seal)

ATTEST:

  
\_\_\_\_\_  
David D. Lopez  
Secretary to the Board

APPROVED AS TO FORM AND CONTENT:

  
\_\_\_\_\_  
John R. Harper, District Counsel

(Seal)

**CERTIFICATION**

I, David D. Lopez, Secretary of the Board of Directors of the Rubidoux Community Services District, DO HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of Resolution No. 669 of said Board, and that the same has not been amended or repealed, and the same appears in the July 17, 1997 Minutes of said Board.

  
Secretary of the Board of Directors

RESOLUTION NO. 799

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE RUBIDOUX COMMUNITY SERVICES DISTRICT  
AUTHORIZING THE OPENING OF ACCOUNTS FOR INVESTMENT PURPOSES  
WITH CERTAIN FINANCIAL INSTITUTIONS

**WHEREAS**, the adoption of Resolution No. 799 shall supersede District Resolution No. 783, dated February 5, 2009.

**BE IT RESOLVED** by the Board of Directors of the Rubidoux Community Services District (District) that the District shall transact business with only the following institutions provided that they comply with the requirements of Part VI of the District's Statement of Investment Policy:

1. Bank of America/Bank America Investment Services/Merrill Lynch
2. Union Bank of California
3. Citizens Business Bank
4. Security Bank of California

**BE IT FURTHER RESOLVED** that this Resolution is approved and adopted on the 16<sup>th</sup> of September, 2010, at the Regular Meeting of the Board of Directors of the Rubidoux Community Services District by the following vote:

**AYES:** Ruth Anderson Wilson, C. Marsden Smith, John Skerbelis,  
Armando Muniz, Gail Barclay

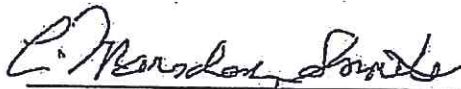
**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None



John Skerbelis, Director



C. Marsden Smith, Director

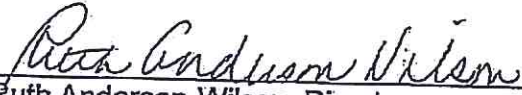


Gail Barclay, Director



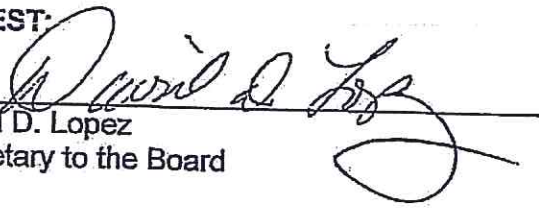
Armando Muniz, Director



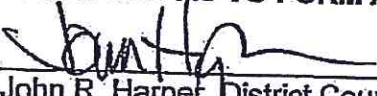
  
\_\_\_\_\_  
Ruth Anderson-Wilson, Director

(Seal)

ATTEST:

  
\_\_\_\_\_  
David D. Lopez  
Secretary to the Board

APPROVED AS TO FORM AND CONTENT:

  
\_\_\_\_\_  
John R. Harper, District Counsel

**11. CLOSED EXECUTIVE SESSION – PERSUANT TO  
GOVERNMENT CODE SECTION 54956.8: REAL PROPERTY  
NEGOTIATIONS**

PROPERTY: 5293 MISSION BLVD., JURUPA VALLEY, CA  
AGENCY NEGOTIATOR: STEVEN APPEL  
UNDER NEGOTIATION: PURCHASE/NO PURCHASE, PRICE,  
AND TERMS

12. DIRECTORS COMMENTS – NON-ACTION



### 13. ADJOURNMENT