

Rubidoux Community Services District

Board of Directors

Hank Trueba Jr., President
Bernard Murphy, Vice-President
John Skerbelis
Armando Muniz
F. Forest Trowbridge

General Manager

Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

Thursday, April 21, 2022, at 4:00 PM

Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020 as a response to mitigating the spread of corona virus known as COVID-19:

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

Note the following:

All persons including members of the public, Board Members, and staff attending the Board Meeting in-person are no longer required to wear a face covering while inside District Facilities if they are not vaccinated against COVID-19, although it is highly recommended by the California Department of Public Health. If you do not have a face covering, one will be provided upon request.

Members of the public wanting to attend and/or address the Board may do so by:

- Using the Zoom App or website for free at: <https://zoom.us/>
 - o Once installed ahead of the meeting, you may choose your audio source as either computer speakers/microphone or telephone.
 - o If you wish to make public comments via the Zoom platform, the Board Secretary will identify you at your time to speak.
 - o Meeting ID is **870-2519-9040**.

- Calling into the meeting at any one of the following numbers:

+1 669 900 9128
+1 346 248 7799

+1 301 715 8592
+1 312 626 6799
+1 646 558 8656
+1 253 215 8782

Only one person at a time may speak by telephone and only after being recognized by the Secretary of the Board.

1. Call to Order – Hank Trueba Jr., President
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes for the April 7, 2022 Regular Meeting
5. Consideration to Approve April 22, 2022, Salaries, Expenses and Transfers
6. Public Comment

Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to three-minutes.

No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

7. Correspondence and Related Information
8. Manager's Report (Second Meeting each Month):
 - a) Operations Report
 - b) Emergency and Incident Report
 - c) Follow up to questions at prior Board Meeting and other updates

ACTION ITEMS:

9. Receive and File Statement of Cash Asset Schedule Report Ending March 2022: **DM 2022-29**
10. Consideration to Approve Solid Waste Rate Increase for FY 2022-23 and Authorize Staff to Prepare and Set Solid Waste Hearing Pursuant to Proposition 218: **DM 2022-30**
11. Second Reading and Adoption of Ordinance 2022-130 Amending Rubidoux Community Services District 2020 Urban Water Management Plan and 2020 Water Shortage Contingency Plan and associated Resolutions and Recission of Ordinance 119: **DM 2022-31**
12. Consider Proposal for Architecture/Engineering Services by Ruhnau Clarke for District Facilities: **DM 2022-32**
13. Consider Contribution To "Solve The Water Crisis Coalition": **DM 2022-33**
14. Riverside LAFCO 2022 Election – Regular Special District Member: Western Riverside County: **DM 2022-34**
15. Consider Engineering Services Proposal With Krieger and Stewart for Water Quality Monitoring Plan Update: **DM 2022-35**
16. **CLOSED EXECUTIVE SESSION** – Pursuant to Government Code Section 54956.9: Baker Litigation Case No. RIC2003649
17. **CLOSED EXECUTIVE SESSION** – Pursuant to Government Code Section 54957(b)(1), evaluation of District General Manager
18. Directors Comments - Non-action
19. Adjournment

Closed Session: At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

4. APPROVAL OF:
MINUTES FOR APRIL 7, 2022, REGULAR MEETING

MINUTES OF REGULAR MEETING
April 7, 2022
RUBIDOUX COMMUNITY SERVICES DISTRICT

DIRECTORS PRESENT: Armando Muniz
Bernard Murphy
John Skerbelis
F. Forest Trowbridge
Hank Trueba, Jr.

DIRECTORS ABSENT:

STAFF PRESENT: Jeffrey Sims, General Manager
Ted Beckwith, District Engineer
Brian Jennings, Customer Service Manager
Miguel Valdez, Operations Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Trueba, at 4:00 P.M., Thursday, April 7, 2022, by teleconferencing and in-person at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

ITEM 4. APPROVAL OF MINUTES

Approval of Minutes for March 17, 2022, Board Meeting.

Director Skerbelis moved, and Director Muniz seconded to approve the March 17, 2022, Regular Board Minutes as presented.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)
Noes – 0
Abstain – 0
Absent – 0

The motion was carried unanimously.

ITEM 5. Consideration to Approve the April 8, 2022, Salaries, Expenses and Transfers.

Consideration to Approve the April 8, 2022, Salaries, Expenses and Transfers.

Director Murphy moved, and Director Muniz seconded to approve the April 8, 2022, Salaries, Expenses and Transfers.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS

There were no members of the public in attendance to address the board.

ITEM 7. CORRESPONDENCE AND RELATED INFORMATION

No correspondence and related information was included in the Board Packet.

ITEM 8. MANAGER’S REPORT

Operations Report:

Operation Manager Miguel Valdez reported RCSD started moving water to Jurupa after flushing. The flushing effort was insufficient, and sediment was stirred up resulting in several customer complaints. After additional flushing and operational modifications, the goal is to stay on and keep it at a steady state. This will be a good test with temperatures being really hot this weekend. Staff will watch the tank levels. The tanks have stayed at 80% full, which is the desired level.

Emergency and Fire Report:

Presented at the second board meeting of the month.

ITEM 9. PUBLIC HEARING – Amendment to the 2020 Urban Water Management Plan, Water Shortage Contingency Plan, adoption of related Ordinance 2022-130 to Implement the Water Shortage Contingency Plan. DM 2022-26.

BACKGROUND

As the Board may recall, the Rubidoux Community Services District (“District”) adopted its 2020 Urban Water Management Plan (“UWMP”) on June 17, 2021 (Director’s Memorandum 2021-37) in accordance with the Urban Water Management Planning Act which requires every urban water supplier to update at least once every five (5) years on or before July in years ending in six and one. The District also adopted its 2020 Water Shortage Contingency Plan (“WSCP”) at the same time. This action was memorialized by adoption of Resolution No. 2021-878 (UWMP) and Resolution 2021-879 (WSCP).

The WSCP is included as part of the UWMP in Section 8 thereof but is required to be treated as a standalone plan for the public hearing and adoption procedures for the purpose of allowing the

WSCP to be revised and readopted on a shorter timeline than the rest of the UWMP. In a letter dated January 14, 2022, the California Department of Water Resources (“DWR”) determined the district’s 2020 UWMP. In a letter dated January 14, 2022, the Department of Water Resources determined the district’s 2020 UWMP and 2020 WSCP as submitted prior to the July 1, 2021, deadline was consistent with statutory requirements. A water supplier may choose to amend their UWMP and/or WSCP when needed. California Water Code Section 10642 requires agencies to make their plans available for public inspection prior to adoption and conduct a public hearing at which the public may submit or verbalize comments on the draft amendments to the 2020 UWMP and/or WSCP.

After adoption of the 2020 UWMP and WSCP it was determined the population and water demand projections of the UWMP did not include the newly annexed Shadow Rock Development area and therefore would be inconsistent with the forthcoming *District 2022 Water Master Plan*. To correct this, an amended UWMP has been prepared. This change to the UWMP requires rescinding enabling Resolution 2021-878 and adopting a new enabling Resolution 2022-888.

On October 19, 2021, Governor Newsom issued an Emergency Drought Proclamation expanding the drought emergency and encouraged the State Water Board to supplement voluntary conservation measures by prohibiting certain wasteful water uses. Prohibited use regulations are not new in California. Similar regulations were in place during the state’s last severe drought.

On December 1, 2021, The California Department of Water Resources (“DWR”) announced a zero percent initial allocation for public water agencies of contracted water supplies from the State Water Project (“SWP”) in 2022. The decision reflects California’s severe drought conditions and the State’s objectives to prioritize deliveries for human health and safety needs and for the environment.,

On January 4, 2022, the State Water Board adopted emergency water use regulations to boost drought resilience. The prohibitions apply to specific uses and apply to all water users, including individuals, businesses, and public agencies, and can be enforced through warning letters, water audits, or fines., The prohibitions will remain in pace for one year unless extended, modified, or removed. The intent of the emergency water use regulations ensures Homeowners’ Associations (“HOA’s”), cities, and counties don’t unlawfully restrain homeowners from taking water conservation actions. The State Water Board has the authority to impose monetary penalties to enforce adopted emergency water use regulations and can delegate implementation to local governments or other agencies having the authority to enforce infractions. To have the legal authority at the local level, such as at the District, the District needs to adopt by Ordinance after noticed public hearing, the proposed regulations, enforcement guidelines and associated penalties. Proposed Ordinance No. 2022-130 accomplished all this.

On January 20, 2022, DWR announced it would increase the State Water Project allocation to 15 percent of requested supplies for 2022 due to storms in December. Since that time the State has continued to experience little to no rainfall and in response announced on March 18, 2022, State Water Project allocations would be reduced downward to 5 percent of requested supplies for 2022.

Although the District currently has adequate groundwater supplies, it may be called upon by the State to reduce water consumption to various levels ranging from 0% to more than 50% in six separate ranges at 10% increments as detailed in the WSCP. Beyond drought concerns, the

District may also experience a shortage of water due to shutdowns of its water treatment facilities caused by seismic events or power outages. In these types of emergency events, the District may need to implement certain stages of its WSCP to manage water demand while the emergency event is mitigated.

Furthermore, the District adopted Ordinance Number 20101-111, attached, addressing outdoor landscaping to promote water conservation and minimize waste. Since that time the City of Jurupa Valley has been incorporated and the city has adopted their own Water Efficient Landscape Ordinance as Ordinance 2015-17 in 2015 to comply with the State Mandate to have such an ordinance. Since the District's ordinance is outdated and superseded by the City's ordinance and redundant, it will be rescinded by Resolution 2022-130.

The proposed amendment to modify the WSCP language enables the WSCP to be meaningful, enforceable, and consistent with Proposed Draft Ordinance 2022-130. This requires rescinding the previous WSCP enabling Resolution 2021-879 and adopting a new enabling Resolution 2022-888 when adopting the proposed Draft Ordinance 2022-130.

Autumn DeWoody of Webb will make a presentation regarding the amendments to the UWMP and WSCP for the Board and public. After the presentation is made, a Public Hearing will be opened so the public can provide input on each plan. Once the public input is complete, and assuming there are no substantive modifications required to the UWMP, WSCP, or proposed Ordinance No. 2022-130, the Board can close the Public Hearing and schedule the second reading of Ordinance No. 2022-130. This could be scheduled as soon as the next Board Meeting on April 21, 2022, where at that meeting the Board would consider adoption of Ordinance No. 2022-130, Resolution No. 2022-888 signifying approval of the District amended 2020 UWMP, and Resolution No. 2022-887 signifying approval of the District amended 2020 WSCP.

In compliance with California Water Code appropriate notifications were made so the District's amendments to the 2020 UWMP and WSCP and Ordinance 2022-130 would be reviewed by interested parties and provide input to the District regarding the draft 2020 UWMP and WSCP. Below are the various notifications provided:

Date	Notice	Code Section
February 3, 2022	Notice 1: 60-day notice and public hearing notice to City and Counties	WC 10621(b) and 10642
March 3 & March 10, 2022	English Language Public Notice in <u>The Press Enterprise</u> newspaper	WC 10642 and GC 6066
March 4 & March 11, 2022	Spanish Language Public Notice in <u>La Prensa</u> newspaper	WC 10642 and GC 6066
March 3, 2022	Public Posting on District website and hardcopy of UWMP and WSCP made available at District customer counter	WC 10642

Within 30 days of adoption of the amended UWMP and WSCP, they will be resubmitted to DWR for review (WC 10621(e)). Electronic copies will also be sent to the California State Library, the City, and each County in the service area (WC 10635(c)).

As of the writing of this Director's Memorandum, no written or oral comments have been received regarding the District's intent to amend the 2020 UWMP and 2020 WSCP, adopt

Ordinance 2022-130, and rescind Ordinance No. 2010-111. A hardcopy of the amendment to the 2020 UMWP and 2020 WSCP is available for review at the District office located at 3590 Rubidoux Blvd., Jurupa Valley, CA and on the District's website – www.rcsd.org.

This afternoon's Public Hearing for Ordinance No. 2022-130 was posted at the District office, on the District's website, and noticed in the Press Enterprise and La Prensa Newspapers more than 10 days from today.

Finally, as of the writing of this DM, the District has not received any oral or written comments as it pertains to Ordinance No. 2022-130.

After the presentation by Webb and input by the public the Board can, provided no substantive comments or revisions are brought up by the public or Board, consider accepting the first readings of Ordinance No. 2022-130, the amendment to the District's 2020 UWMP, and the amendment to the 2020 WSCP. The Board then can also schedule a second reading of proposed Ordinance 2022-130 and possible adoption along with Resolution No. 2022-887 (WSCP), and Resolution No. 2022-884 (UWMP).

Autumn DeWoody of Webb added the change is to reflect consistency with the Water Master Plan Update, which will be coming soon for adoption. The two documents - Water Master Plan and UWMP, now match when it comes to population projections and demand projections with inclusion of the Lennar Shadow Rock project. This project was originally not included in the UWMP and when add it the population count and demands increased. Unfortunately, the way the plan is set up, these slight changes show up in many other tables throughout. Also changed were how future water supply projects were called so the UWMP is consistent with the Water Master Plan. We modified the description of the potential connection through Mission Bridge to be more general, referring to a future neighbor agency connection. There were also overall general grammar improvements. Overall, there's no change in the conclusion of the document.

The changes to the water shortage contingency plan are chapter 8 of the UWMP. The state wants it to be treated as its own independent document because they want you to amend it as you go and refine it. The changes reflect the development of the ordinance. It clarified after a lot of discussion, some clarity in the shortage stages 4, 5, & 6. That's when actions become mandatory and refer to the future rates schedule to clarify protocols in the event of a declared stage so there is no conflict in the future. We talked about rescinding the District's Ordinance No. 111. It also reflects the December 2021 Emergency Response Plan that was uploaded to the EPA. Now the Water Shortage Contingency Plan matches the Ordinance.

Mr. Sims explained the Ordinance is the Board's setting of policy to establish legal authorities to implement certain things that effect the customers. The Ordinance gives the District staff legal authority to implement and make it as a requirement for the customers. With approval of the first reading of the ordinance, staff will follow up at the next meeting with the second reading and for Ordinance 2022-130 adoption.

President Trueba opened the PUBLIC HEARING for the Amendment to the 2020 Urban Water Management Plan, Water Shortage Contingency Plan, adoption of related Ordinance 2022-130 to Implement the Water Shortage Contingency Plan.

Director Murphy inquired about how they measure the amount of water. Ms. DeWoody responded from the cumulative consumption based on the water billings. Director Murphy

additionally asked how they get the information for the dry year conditions. Ms. DeWoody responded that you look back to the urban plan and in there we assumed of what a single dry year represents for your district.

Director Murphy asked for clarification on some of the changes in the plan. He also asked how is reducing water consumption good for the environment? Mr. Sims stated the primary goal is for public health and safety. In theory if there is a limited resource of water, there needs to be a way somehow to make sure there's some amount of water for health, safety, and fire.

There being no members of the public to comment at the Hearing, President Trueba closed the Hearing.

Director Skerbelis moved, and Director Muniz seconded the Board of Directors:

- 1. If no substantial comments on Ordinance 2022-130 are received during the Public Hearing accept the first reading of Ordinance No. 2022-130 as completed.**
- 2. If no substantial comments regarding amendment of the District's 2020 UWMP are received accept the amendments as proposed complete and accepted.**
- 3. If no substantial comments regarding amendment of the District's WSCP are received accept the amendments as proposed complete and accepted.**
- 4. Schedule the second reading of Ordinance 2022-130 for the next regularly scheduled Board on April 21, 2022, to consider adopting the following:**
 - a. Ordinance 2022-130**
 - b. Resolution No. 2022-887 (WSCP)**
 - c. Resolution No. 2022-888 (UWMP)**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 10. Consider Adoption of Resolution No. 2022-886 Authorizing Execution of Amended and Restated Joint Community Facilities Agreement by and Jurupa Unified School District with Respect to CFD No. 19. DM 2022-27.

BACKGROUND

The Board of Directors of Rubidoux Community Services District ("District") on May 16, 2019, approved Resolution No 2019-851 authorizing participation in proposed Jurupa Unified School District Community Facilities District No. 19 ("JUSD CFD No. 19"). To be a participant JUSD CFD No. 19, the District entered into a Joint Community Facilities Agreement ("JCFA") with

JUSD outlining the various terms and conditions related to the appropriate use of bond proceeds once JUSD CFD No. 19 bonds are sold. Attached for background is DM 2019-28 dated May 16, 2019. JUSD CFD No. 19 proposes funding for public facilities related to Tract No. 37640, a 215 dwelling unit residential development located along Avalon Street just north of the 60 Freeway.

Community Facilities Districts (“CFD”) are common financing mechanisms used to finance public facilities. Developers work with the various public agencies providing public services to their proposed project to identify eligible costs due to each agency. Eligible costs include for example school fees, water and sewer capacity fees, and mitigation fees for parks, traffic, and storm drain. In addition to fees, master planned public physical improvements benefitting the public can be financed, such as master planned water and sewer pipelines, streets, and storm drains. The agency receiving the greatest amount of the funding from the proposed CFD acts as the lead agency to form the CFD and sell the bonds.

Since adoption of Resolution No. 2019-851 and execution of the JCFA for JUSD CFD No. 19, Tract No. 37640 was sold to Century Communities of California, LLC., and Century Communities is requesting the JCFA to be amended and restated to:

1. Correct the ownership to Century Communities of California, LLC (“Century”)
2. Enable JUSD CFD No. 19 to fund master planned water and sewer improvements
3. Adjust District fees funded by JUSD CFD No. 19

The District anticipates receiving \$2,862,725 in water and sewer capacity related fees from JUSD CFD No. 19 bond proceeds. Some of these funds the District will reimburse back to Century for eligible costs associated with the construction of District master planned facilities – 1) a 24” diameter water pipeline through Tract No. 37640 between Avalon Street and UPRR tracks, and 2) sewer pipeline in Avalon Street between Raye Street and just north of the 60 Freeway. Due to these facilities being in the current District Master Plans they are eligible for reimbursement against water and sewer capacity fees due for the project. The detailed terms and conditions regarding reimbursement for these facilities will be subject to separate agreement between the District and Century. Amendment and restatement of the JCFA enables these costs to be eligible for reimbursement from JUSD CFD No. 19.

District Counsel Harper has reviewed the amended and restated JCFA.

Proposed Resolution No. 2022-886 rescinds Resolution No. 2019-851 and authorizes execution of the amended and restated JCFA.

Director Muniz moved, and Director Trueba seconded the Board of Directors authorize the General Manager to make minor non-substantial modifications as determined by the General Manager:

1. **Adopt Resolution No. 2022-886**
2. **Approve the Amended and Restated JCFA**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 11. Consider Blais & Associates Proposal to Prepare Sub-Application for CalOES Hazard Mitigation Plan Funding. DM 2022-28.

BACKGROUND

The Rubidoux Community Services District (“District”) Board of Directors on August 5, 2021, authorized staff to hire Blais & Associates (“Blais”) to prepare and file a “Notice of Interest” for grant funding administered through California Office of Emergency Services (“CalOES”) for preparation of a Local Hazard Mitigation Plan (“LHMP”). A LHMP documents known local hazards facing a public entity and identifies ways to mitigate the hazards. Examples of potential local hazards facing the District include:

1. Above ground potable water storage tanks needing refurbishment to meet current seismic codes.
2. Fire hazards about the District such as vegetated hills and the Santa Ana River that create high demand on District water storage and water production facilities.
3. Planned power outages by SCE during high wind events.

The District’s current LHMP is outdated and was deemed inadequate when CalOES reviewed it as part of the District funding application for refurbishment of District potable water storage tanks. The District \$3 million funding application was rejected in part due to the lack of having a current LHMP. Fortunately, CalOES has competitive grant funding opportunities for preparation of LHMP’s.

Blais submitted the Notice of Interest to CalOES pursuant to authorization received August 5, 2021. Based on the Notice of Interest, the District received an email, Attachment 1, from CalOES inviting the District to take the next step and submit a complete project sub-application. The sub-application is due April 8, 2022. Blais has provided a proposal to prepare the sub-application with a cost of \$2,645.00, Attachment 2.

The District paid Blais \$1,260.00 to prepare and file the Notice of Intent. This next step will cost an additional \$2,645.00, bringing the total to \$3,905.00. To be competitive for funding of up to \$200,000, staff is recommending the Board approve the additional funding. There is a 25% local match requirement of \$50,000 if awarded the maximum amount of \$200,000 for a net value of \$150,000. Should the Board approve this additional funding, total expenditures for this grant funding will be \$3,905.00, or 2.6% of the sought after \$150,000.

In the absence of receiving grant funding for preparation of an LHMP, the District will need to fund the total cost from funds generated by customer paid revenue and property tax proceeds. Funding for this \$2,645.00 expense is included in the approved FY 2022 Budget: Water Fund Operating Expense – Line (Consulting Fees LHMP).

Director Trowbridge moved, and Director Muniz seconded the Board of Directors to authorize the General Manager to:

- 1. Execute a task order with Blais & Associates in the amount of \$2,645.00 to prepare the sub-application to CalOES for grant funding under the Hazard Mitigation Grant Program using funds in the approved FY 2022 Budget: Water Fund Operating Expense – Line 41 (Consulting Fees LHMP).**

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

ITEM 12. Directors Comments

Director Trueba inquired if there has been any action on the bid on the building on Mission Blvd. GM Sims responded that Craig Olsen has been notified that there has been authorization to move forward on the building. The District has been asked to submit a letter of intent that there is an interest in purchasing the building. A letter has been submitted, and they can move forward at their Board of Supervisors meeting. Staff has met with Roger Clark at Ruhnau Clark. Staff is going to ask for a 90-day due diligence period with the County. It will take 60-90 days to get the purchase agreement. The District will get the preliminary fire report, the termite inspection, and a Phase 1 environmental report. The District will likely have a commercial building inspector look at it. Roger believed all the HVAC will be replaced. It is hopeful that at the first meeting in May, the proposal will be presented to the Board, or sooner. Staff has requested Ruhnau Clark give a proposal or prepare the construction documents for the remodel. The District may consider hiring a part time project manager for this project.

Director Trueba mentioned he and Director Murphy were at the Interagency Coordination Meeting and on April 23rd there will be an event called “Meet the Machines”. At the Skyview Events Center there will be a lot of equipment from different agencies on display. They are hopeful that the District can participate with some piece of equipment (machine) and have someone there to answer questions.

Director Murphy reported that he went by the property behind the fire station and there has been a noticeable change. Landscape screening has been put up. He will have more to report at the next meeting. Additionally, he reported that there was a Trash Committee Meeting on April 6th. He would like to get some input from the Board regarding raising trash rates. There’s a mix on the trash rates. For residential customers, when we receive rate increase information from Burrtec, the District adds \$0.25/month/customer and send it out; for commercial, we add a percentage and send it out. We also subsidize the cost of what it takes to put that bill out. The Trash Committee will be meeting again next Wednesday, and we’re going to talk about what options to do. The current staff proposal is to raise residential from \$0.25 by \$0.75 to \$1.00 per customer per month for the admin fees. It has been at \$0.25 since 2008. One way is we can raise what we charge for residential, the other is the rate we charge commercial. There is also the issue of subsidizing the cost by using the property tax income. His question to the Board was if that was a good mix, using property tax money to subsidize the trash enterprise or not?

Mr. Sims added that at the Trash Committee Meeting, they will show a 3-4 year plan to reduce out the property tax subsidy to the trash enterprise.

Director Skerbelis stated that this needs to be added to the April 21st Board Agenda for discussion.

Director Murphy inquired about an email from the interagency council regarding some retirement of some personnel. He would like to get some more information on the email.

With inflation going up, Director Murphy would expect the union to be asking for an opener. The response was that the union already has asked. He would like the personnel committee to do a comparison between the change in the consumer index over the last ten years versus the COLA adjustments the District has given employees. When it comes time to vote on this issue, he would like to know the job classification of the personnel who worked Thanksgiving Day 2021. There were years we gave COLA of 2% and the actual cost of living increase was 0%. That's something to consider and he would like the committee to keep that in mind.

Director Trueba adjourned the meeting at 5:21 PM.

5. CONSIDERATION TO:

APPROVE APRIL 22, 2022, SALARIES, EXPENSES AND TRANSFERS

RUBIDOUX COMMUNITY SERVICES DISTRICT
 APRIL 21, 2022 (BOARD MEETING)
FUND TRANSFER AUTHORIZATION

NET PAYROLL 4/29/22	71,000.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 5/2/22	28,500.00
WIRE TRANSFER: STATE PAYROLL TAXES 5/2/22	5,500.00
WIRE TRANSFER: TO CREDIT UNION	2,500.00
WIRE TRANSFER: PERS RETIREMENT	19,155.00
WIRE TRANSFER: PERS HEALTH PREMIUMS	-
WIRE TRANSFER: PERS RETIRED HEALTH PREMIUMS AND FEES	-
WIRE TRANSFER: PERS REPLACEMENT BENEFIT	-
WIRE TRANSFER: PERS GASB 68 ADMIN FEE	-
WIRE TRANSFER: PERS ADJ	-
WIRE TRANSFER: SECTION 125	127.00
WIRE TRANSFER: SECTION 457 AND 401(A)	3,630.00
 SETTLEMENT 4/27/22	 50,000.00
WIRE TRANSFER: EMPLOYER PAYROLL TAXES 4/28/22	3,825.00

CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:

4/22/2022 WATER FUND TO GENERAL FUND-Payables	209,977.95
WATER FUND TO GENERAL FUND-Trash	171,548.01
WATER FUND TO SEWER FUND	119,780.51
 SEWER FUND TO GENERAL FUND-Payables	 142,788.29

INTERFUND TRANSFERS:

4/22/2022 SEWER FUND CHECKING TO LAIF SEWER OP	-
SEWER FUND CHECKING TO WATER FUND CHECKING	-
LAIF SEWER OP TO SEWER FUND CHECKING	23,000.00
LAIF WASTEWATER REPLACEMENT TO LAIF SEWER OP	-
GENERAL FUND CHECKING TO LAIF PROP TAX	185.00
GENERAL FUND CHECKING TO LAIF FIRE MITIGATION	815.00
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	-
LAIF GENERAL TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	744,000.00
WATER FUND CHECKING TO LAIF-COP PAYBACK	61,800.00
WATER FUND CHECKING TO LAIF-W.R.	9,200.00
WATER FUND CHECKING TO GENERAL FUND CHECKING	-
LAIF WATER ML TO LAIF WATER REPLACEMENT	-
LAIF WATER ML TO LAIF WATER OPS	55,752.60
LAIF WATER OP TO WATER FUND CHECKING	13,000.00
LAIF WATER OP TO LAIF WATER ML	-

NOTES PAYABLE

<u>DESCRIPTION</u>	<u>BALANCE</u>	<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	1,970,000 Prin.	-	Jun-22
U.S. Bank Trust (1998 COP's Refunding)	204,255 Intr.	50,235	Jun-22
MN Plant-State Revolving Loan	3,740,066 Prin.	134,025	Jul-22
MN Plant-State Revolving Loan	630,285 Intr.	48,073	Jul-22

AP Enter Bills Edit Report

Rubidoux Community Services District (RCSACT)
Batch: AAAAQA

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
1	ACORN / ACORN TECHNOLOGY SERVICE ✓							95702 ✓
APR IT SUPT		4/1/2022 ✓	N	N		4/20/2022 ✓	4/1/2022	\$0.00
4/21/2022 ✓					N			\$4,159.75 ✓
2	ALADDIN / ALADDIN CLEANING SVC INC ✓							RUBIDOUX 0422 ✓
CLNG SVC		4/1/2022 ✓	N	N		4/30/2022 ✓	4/1/2022	\$0.00
4/21/2022 ✓					N			\$1,487.00 ✓
3	AQUA METRIC SALES / AQUA METRIC SALES CO ✓							INV0087681 ✓
6" MTR		4/4/2022 ✓	N	N		5/3/2022 ✓	4/4/2022	\$0.00
4/21/2022 ✓					N			\$2,101.13 ✓
4	AQUA METRIC SALES / AQUA METRIC SALES CO ✓							INV0087611 ✓
1" MTRS		3/30/2022 ✓	N	N		4/29/2022 ✓	3/30/2022	\$0.00
4/21/2022 ✓					N			\$3,404.90 ✓
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC22129-0267 ✓
WTR ANALYSES		3/29/2022 ✓	N	N		4/28/2022 ✓	3/29/2022	\$0.00
4/21/2022 ✓					N			\$300.00 ✓
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC22131-0267 ✓
WTR ANALYSES		3/29/2022 ✓	N	N		4/28/2022 ✓	3/29/2022	\$0.00
4/21/2022 ✓					N			\$75.00 ✓
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC22133-0267 ✓
WTR ANALYSES		3/29/2022 ✓	N	N		4/28/2022 ✓	3/29/2022	\$0.00
4/21/2022 ✓					N			\$36.00 ✓
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC22136-0267 ✓
WTR ANALYSES		3/29/2022 ✓	N	N		4/28/2022 ✓	3/29/2022	\$0.00
4/21/2022 ✓					N			\$110.00 ✓
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC22197-0267 ✓
WTR ANALYSES		3/29/2022 ✓	N	N		4/28/2022 ✓	3/29/2022	\$0.00
4/21/2022 ✓					N			\$434.39 ✓
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC22233-0267 ✓
WTR ANALYSES		3/30/2022 ✓	N	N		4/29/2022 ✓	3/30/2022	\$0.00
4/21/2022 ✓					N			\$36.00 ✓
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC22368-267 ✓
WTR ANALYSES		3/31/2022 ✓	N	N		4/30/2022 ✓	3/31/2022	\$0.00
4/21/2022 ✓					N			\$129.00 ✓
12	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC22471-0267 ✓
WTR ANALYSES		3/31/2022 ✓	N	N		4/30/2022 ✓	3/31/2022	\$0.00
4/21/2022 ✓					N			\$900.00 ✓
13	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC22473-0267 ✓
WTR ANALYSES		3/31/2022 ✓	N	N		4/30/2022 ✓	3/31/2022	\$0.00
4/21/2022 ✓					N			\$36.00 ✓
14	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC22474-0267 ✓
WTR ANALYSES		3/31/2022 ✓	N	N		4/30/2022 ✓	3/31/2022	\$0.00
4/21/2022 ✓					N			\$150.00 ✓
15	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC22475-0267 ✓
WTR ANALYSES		3/31/2022 ✓	N	N		4/30/2022 ✓	3/31/2022	\$0.00
4/21/2022 ✓					N			\$225.00 ✓
16	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CC22476-0267 ✓
WTR ANALYSES		3/31/2022 ✓	N	N		4/30/2022 ✓	3/31/2022	\$0.00
4/21/2022 ✓					N			\$1,250.00 ✓
17	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CD20010-0267 ✓
WTR ANALYSES		4/1/2022 ✓	N	N		5/1/2022 ✓	4/1/2022	\$0.00
4/21/2022 ✓					N			\$90.00 ✓

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18	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	4/1/2022 ✓	N	N		5/1/2022 ✓	4/1/2022	CD20011-0267 ✓
WTR ANALYSES								\$0.00
4/21/2022 ✓					N			\$15.00 ✓
19	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	4/4/2022 ✓	N	N		5/4/2022 ✓	4/4/2022	CD20089-0267 ✓
WTR ANALYSES								\$0.00
4/21/2022 ✓					N			\$150.00 ✓
20	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	4/4/2022 ✓	N	N		5/4/2022 ✓	4/4/2022	CD20093-0267 ✓
WTR ANALYSES								\$0.00
4/21/2022 ✓					N			\$30.00 ✓
21	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	4/4/2022 ✓	N	N		5/4/2022 ✓	4/4/2022	CD20096-0267 ✓
WTR ANALYSES								\$0.00
4/21/2022 ✓					N			\$60.00 ✓
22	BERNELL / BERNELL HYDRAULICS, INC. ✓	3/31/2022 ✓	N	N		4/30/2022 ✓	3/31/2022	0427249-IN ✓
FILTERS/PARTS								\$0.00
4/21/2022 ✓					N			\$637.64 ✓
23	BOOT BARN / BOOT BARN ✓	3/26/2022 ✓	N	N		4/25/2022 ✓	3/26/2022	INV00160893 ✓
BOOTS - J LOPEZ								\$0.00
4/21/2022 ✓					N			\$168.55 ✓
24	GENESIS PRINTERS / GENESIS PRINTERS ✓	3/27/2022 ✓	N	N		4/26/2022 ✓	3/27/2022	11869 ✓
FORMS PRINTING								\$0.00
4/21/2022 ✓					N			\$1,392.38 ✓
25	HARDY / HARDY & HARPER, INC ✓	3/30/2022 ✓	N	N		4/29/2022 ✓	3/30/2022	15108860-01 ✓
HYDRNT MTR RFND								\$0.00
4/21/2022 ✓					N			\$2,534.47 ✓
26	HARPER BURNS LLP / HARPER & BURNS LLP ✓	4/1/2022 ✓	N	N		5/1/2022 ✓	4/1/2022	20220401 ✓
MAR '22 LGL SVC								\$0.00
4/21/2022 ✓					N			\$1,015.00 ✓
27	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓	4/1/2022 ✓	N	N		5/1/2022 ✓	4/1/2022	012L7248 ✓
PVC PARTS								\$0.00
4/21/2022 ✓					N			\$190.59 ✓
28	J THAYER / J THAYER COMPANY, INC ✓	3/30/2022 ✓	N	N		4/29/2022 ✓	3/30/2022	1584182-0 ✓
SUPPLIES								\$0.00
4/21/2022 ✓					N			\$786.65 ✓
29	MASTER'S / MASTER'S SERVICES (GLACIER) ✓	3/30/2022 ✓	N	N		4/29/2022 ✓	3/30/2022	000000461108 ✓
BTL WTR								\$0.00
4/21/2022 ✓					N			\$48.00 ✓
30	MCCROMETER / MCCROMETER INC. ✓	3/31/2022 ✓	N	N		4/30/2022 ✓	3/31/2022	561545 RI ✓
MAG MTR								\$0.00
4/21/2022 ✓					N			\$18,132.98 ✓
31	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓	3/24/2022 ✓	N	N		4/23/2022 ✓	3/24/2022	AR108188 ✓
COPER USG								\$0.00
4/21/2022 ✓					N			\$710.75 ✓
32	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓	3/24/2022 ✓	N	N		4/23/2022 ✓	3/24/2022	AR108189 ✓
PRNTR USG								\$0.00
4/21/2022 ✓					N			\$22.34 ✓
33	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓	3/24/2022 ✓	N	N		4/23/2022 ✓	3/24/2022	AR108190 ✓
COPIER USG								\$0.00
4/21/2022 ✓					N			\$1.63 ✓
34	RIVERSIDE COUNTY CDF / RIVERSIDE COUNTY CDF ✓	3/10/2022 ✓	N	N		4/9/2022 ✓	3/10/2022	234726 ✓
Q2 FY 21/22								\$0.00
4/21/2022 ✓					N			\$612,377.57 ✓

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GL Date					Credit Card	CC Reference #		Total Invoice
35	SCE / SCE ✓	4/2/2022 ✓	N	N				22A700244764992 ✓
STRTLGHTS						4/21/2022	4/2/2022	\$0.00
4/21/2022 ✓					N			\$249.03 ✓
36	SCE / SCE ✓	4/4/2022 ✓	N	N				22A600000522796 ✓
STRT LGHTS						4/25/2022	4/4/2022	\$0.00
4/21/2022 ✓					N			\$13,006.77 ✓
37	STEPSAVER / STEP-SAVER, CA, LLC ✓	3/30/2022 ✓	N	N				CT486816 ✓
SALT						4/29/2022	3/30/2022	\$0.00
4/21/2022 ✓					N			\$3,290.25 ✓
38	STREAMLINE_DIGITAL / STREAMLINE ✓	4/1/2022 ✓	N	N				B89E97D4-0017 ✓
APR WEBSITE						5/1/2022 ✓	4/1/2022	\$0.00
4/21/2022 ✓					N			\$400.00 ✓
39	UNDERGROUND SERVICE ALERT / UNDERGROUND ✓	4/1/2022 ✓	N	N				320220563 ✓
DIG ALRTS						5/16/2022 ✓	4/1/2022	\$0.00
4/21/2022 ✓					N			\$138.70 ✓
40	UPS / UNITED PARCEL SERVICE ✓	3/19/2022 ✓	N	N				0000F908W2122 ✓
PSTG						4/18/2022 ✓	3/19/2022	\$0.00
4/21/2022 ✓					N			\$1.81 ✓
41	UPS / UNITED PARCEL SERVICE ✓	3/26/2022 ✓	N	N				0000F908W2132 ✓
PSTG						4/25/2022 ✓	3/26/2022	\$0.00
4/21/2022 ✓					N			\$23.10 ✓
42	WESTERN MUNICIPAL WATER / WESTERN MUNICIPAL ✓	4/1/2022 ✓	N	N				RI4209 ✓
APR BRINE FXD						5/1/2022 ✓	4/1/2022	\$0.00
4/21/2022 ✓					N			\$749.94 ✓
43	AT&T / AT&T ✓	4/7/2022 ✓	N	N				000018015071 ✓
PHN CHGS						5/16/2022 ✓	4/7/2022	\$0.00
4/21/2022 ✓					N			\$411.17 ✓
44	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	4/7/2022 ✓	N	N				CD20376-0267 ✓
WTR ANALYSES						5/7/2022 ✓	4/7/2022	\$0.00
4/21/2022 ✓					N			\$350.00 ✓
45	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	4/7/2022 ✓	N	N				CD20377-0267 ✓
WTR ANALYSES						5/7/2022 ✓	4/7/2022	\$0.00
4/21/2022 ✓					N			\$110.00 ✓
46	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	4/7/2022 ✓	N	N				CD20378-0267 ✓
WTR ANALYSES						5/7/2022 ✓	4/7/2022	\$0.00
4/21/2022 ✓					N			\$36.00 ✓
47	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	4/7/2022 ✓	N	N				CD20379-0267 ✓
WTR ANALYSES						5/7/2022 ✓	4/7/2022	\$0.00
4/21/2022 ✓					N			\$36.00 ✓
48	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	4/6/2022 ✓	N	N				CD20280-0267 ✓
WTR ANALYSES						5/6/2022 ✓	4/6/2022	\$0.00
4/21/2022 ✓					N			\$75.00 ✓
49	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	4/6/2022 ✓	N	N				CD20281-0267 ✓
WTR ANALYSES						5/6/2022 ✓	4/6/2022	\$0.00
4/21/2022 ✓					N			\$129.00 ✓
50	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	4/6/2022 ✓	N	N				CD20282-0267 ✓
WTR ANALYSES						5/6/2022 ✓	4/6/2022	\$0.00
4/21/2022 ✓					N			\$36.00 ✓
51	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	4/6/2022 ✓	N	N				CD20284-0267 ✓
WTR ANALYSES						5/6/2022 ✓	4/6/2022	\$0.00
4/21/2022 ✓					N			\$110.00 ✓

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GL Date				Credit Card				
52	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	4/7/2022	N	N		5/7/2022	4/7/2022	CD20380-0267
	WTR ANALYSES							\$0.00
4/21/2022				N				\$129.00
53	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	4/7/2022	N	N		5/7/2022	4/7/2022	CD20381-0267
	WTR ANALYSES							\$0.00
4/21/2022				N				\$165.00
54	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	4/7/2022	N	N		5/7/2022	4/7/2022	CD20382-0267
	WTR ANALYSES							\$0.00
4/21/2022				N				\$375.00
55	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	4/7/2022	N	N		5/7/2022	4/7/2022	CD20406-0267
	WTR ANALYSES							\$0.00
4/21/2022				N				\$36.00
56	BRINKS / BRINKS INC.	4/1/2022	N	N		5/1/2022	4/1/2022	11896782
	APR ARMED SVC							\$0.00
4/21/2022				N				\$1,174.74
57	HOME DEPOT / HOME DEPOT CREDIT SERVICES	4/5/2022	N	N		5/5/2022	4/5/2022	005160/2045430
	SUPPLIES/SHELVES							\$0.00
4/21/2022				N				\$1,005.76
58	IB CONSULT / IB CONSULTING, LLC	4/4/2022	N	N		5/4/2022	4/4/2022	
	COST SVCS STDY							19271
4/21/2022				N				\$0.00
59	J THAYER / J THAYER COMPANY, INC.	4/6/2022	N	N		5/6/2022	4/6/2022	1584286-0
	SUPPLIES							\$0.00
4/21/2022				N				\$33.94
60	MCCROMETER / MCCROMETER INC.	4/1/2022	N	N		5/1/2022	4/1/2022	561630 RIV
	MAG MTR							\$0.00
4/21/2022				N				\$9,849.49
61	MCCROMETER / MCCROMETER INC.	4/1/2022	N	N		5/1/2022	4/1/2022	561631 RIV
	MAG METER							\$0.00
4/21/2022				N				\$12,088.65
62	MCMASTER-CARR / MCMASTER-CARR SUPPLY CO	3/29/2022	N	N		4/28/2022	3/29/2022	75474590
	SCAFFOLD							\$0.00
4/21/2022				N				\$1,199.91
63	MCMASTER-CARR / MCMASTER-CARR SUPPLY CO	3/30/2022	N	N		4/29/2022	3/30/2022	75556936
	SUPPLIES							\$0.00
4/21/2022				N				\$61.77
64	SCE / SCE	4/6/2022	N	N		4/26/2022	4/6/2022	22A700617778997
	FIRE STN UTLTY							\$0.00
4/21/2022				N				\$1,487.03
65	SCE / SCE	4/6/2022	N	N		4/26/2022	4/6/2022	22A700040982544
	MAIN OFC UTLTY							\$0.00
4/21/2022				N				\$1,294.24
66	SPECTRUM / SPECTRUM BUSINESS	4/6/2022	N	N		4/23/2022	4/6/2022	0023130040622
	INTRNT 3/16-4/15							\$0.00
4/21/2022				N				\$305.94
67	VARNER / VARNER & BRANDT LLP	3/31/2022	N	N		4/30/2022	3/31/2022	22A18872-000M
	LGL SVCS							\$0.00
4/21/2022				N				\$475.20
68	VERIZON WIRELESS / VERIZON WIRELESS	4/1/2022	N	N		4/23/2022	4/1/2022	9903074188
	CELL PHN CHGS							\$0.00
4/21/2022				N				\$539.89

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86	HACH CO. / HACH COMPANY ✓	4/2/2022 ✓	N	N		5/2/2022 ✓	4/2/2022	12971099 ✓
	PROBES WSTEWTR						\$0.00	
4/21/2022 ✓							\$3,105.37 ✓	
87	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓	4/7/2022 ✓	N	N		5/7/2022 ✓	4/7/2022	012L7336 ✓
	PVC PARTS						\$0.00	
4/21/2022 ✓							\$27.23 ✓	
88	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓	4/7/2022 ✓	N	N		5/7/2022 ✓	4/7/2022	012L7337 ✓
	PVC PARTS						\$0.00	
4/21/2022 ✓							\$9.20 ✓	
89	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓	4/7/2022 ✓	N	N		5/7/2022 ✓	4/7/2022	012L7338 ✓
	PVC PARTS						\$0.00	
4/21/2022 ✓							\$9.20 ✓	
90	JENNINGS / JENNINGS, BRIAN ✓	4/12/2022 ✓	N	N		5/12/2022 ✓	4/12/2022	20220412 ✓
	LOCK STRG SHED						\$0.00	
4/21/2022 ✓							\$17.92 ✓	
91	LAWNMOWER CENTER / LAWMOWER CENTER ✓	3/24/2022 ✓	N	N		4/23/2022 ✓	3/24/2022	17978 ✓
	R&M EQUIP						\$0.00	
4/21/2022 ✓							\$283.03 ✓	
92	LODI / LODI TRUCK & EQUIPMENT ✓	4/6/2022 ✓	N	N		5/6/2022 ✓	4/6/2022	M04440 ✓
	R&M CRANE TRK						\$0.00	
4/21/2022 ✓							\$2,887.79 ✓	
93	MERIT OIL / MERIT OIL COMPANY ✓	4/4/2022 ✓	N	N		5/4/2022 ✓	4/4/2022	702700 ✓
	GASOLINE						\$0.00	
4/21/2022 ✓							\$2,213.56 ✓	
94	MULTI W SYSTEMS / MULTI W. SYSTEMS, INC. ✓	4/7/2022 ✓	N	N		5/7/2022 ✓	4/7/2022	32230511 ✓
	PMP RPR - BLTWN						\$0.00	
4/21/2022 ✓							\$2,174.00 ✓	
95	PUMP CHECK / PUMP CHECK ✓	3/24/2022 ✓	N	N		4/23/2022 ✓	3/24/2022	8885 ✓
	MTR TSTNG						\$0.00	
4/21/2022 ✓							\$1,620.00 ✓	
96	RDO EQUIPMENT / RDO EQUIPMENT CO. ✓	4/7/2022 ✓	N	N		5/7/2022 ✓	4/7/2022	P6335035 ✓
	CLAMP						\$0.00	
4/21/2022 ✓							\$16.11 ✓	
97	SCAP / SCAP ✓	4/1/2022 ✓	N	N		5/1/2022 ✓	4/1/2022	22/23-75 ✓
	DUES 7/22-6/23						\$0.00	
4/21/2022 ✓							\$538.00 ✓	
98	SCG / SCG ✓	4/5/2022 ✓	N	N		4/27/2022 ✓	4/5/2022	22A05925730565.A ✓
	FIRE STN UTLTY						\$0.00	
4/21/2022 ✓							\$157.13 ✓	
99	SCG / SCG ✓	4/5/2022 ✓	N	N		4/27/2022 ✓	4/5/2022	22A17882256005.A ✓
	MAIN OFC UTLTY						\$0.00	
4/21/2022 ✓							\$75.27 ✓	
100	SCG / SCG ✓	4/5/2022 ✓	N	N		4/27/2022 ✓	4/5/2022	22A01302181001.A ✓
	FLD OFC UTLTY						\$0.00	
4/21/2022 ✓							\$14.30 ✓	
101	SO CAL NEWS / SO CAL NEWS GRP DBA: PRESS-ENT ✓	3/31/2022 ✓	N	N		4/30/2022 ✓	3/31/2022	0011524607 ✓
	PUB-ORD 2021-129						\$0.00	
4/21/2022 ✓							\$338.40 ✓	
102	UPS / UNITED PARCEL SERVICE ✓	4/9/2022 ✓	N	N		5/9/2022 ✓	4/9/2022	0000F908W2152 ✓
	POSTAGE						\$0.00	
4/21/2022 ✓							\$15.53 ✓	

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PO Number		Inv Date			Check #			Discount
GL Date	Immediate GL Account	Immediate GL Account			Credit Card	CC Reference #	Payment Date	Total Invoice
103	WESTERN MUNICIPAL WATER / WESTERN MUNICIPA	4/6/2022 ✓	N	N				IN13771 ✓
FEB '21 BRINE						5/6/2022 ✓	4/6/2022	\$0.00
4/21/2022 ✓					N			\$140.19 ✓
104	AIRGAS / AIRGAS USA, LLC ✓	3/31/2022 ✓	N	N				9987667241 ✓
TNK RNTL						4/30/2022 ✓	3/31/2022	\$0.00
4/21/2022 ✓					N			\$205.19 ✓
105	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	3/29/2022 ✓	N	N				CC2078-0267 ✓
WTR ANALYSES						4/28/2022 ✓	3/29/2022	\$0.00
4/21/2022 ✓					N			\$45.00 ✓
106	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	4/12/2022 ✓	N	N				CD20654-0267 ✓
WTR ANALYSES						5/12/2022 ✓	4/12/2022	\$0.00
4/21/2022 ✓					N			\$30.00 ✓
107	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	4/12/2022 ✓	N	N				CD20660-0267 ✓
WTR ANALYSES						5/12/2022 ✓	4/12/2022	\$0.00
4/21/2022 ✓					N			\$15.00 ✓
108	C WELLS / C. WELLS PIPELINE MATLS, INC ✓	4/7/2022 ✓	N	N				SINV22-1872 ✓
COPPER PIPE/PARTS						5/7/2022 ✓	4/7/2022	\$0.00
4/21/2022 ✓					N			\$2,516.48 ✓
109	FERGUSON / FERGUSON WTR WRKS #1083 ✓	4/6/2022 ✓	N	N				0793112-1 ✓
TOOLS						5/6/2022 ✓	4/6/2022	\$0.00
4/21/2022 ✓					N			\$261.26 ✓
110	FERGUSON / FERGUSON WTR WRKS #1083 ✓	4/11/2022 ✓	N	N				1261992 ✓
TOOLS/SUPPLIES						5/11/2022 ✓	4/11/2022	\$0.00
4/21/2022 ✓					N			\$88.88 ✓
111	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓	4/14/2022 ✓	N	N				012L7477 ✓
PVC PARTS						5/14/2022 ✓	4/14/2022	\$0.00
4/21/2022 ✓					N			\$21.85 ✓
112	HOUSTON HARRIS / HOUSTON & HARRIS PCS, INC. ✓	4/12/2022 ✓	N	N				22-24436 ✓
HYDRO-WSH						5/12/2022 ✓	4/12/2022	\$0.00
4/21/2022 ✓					N			\$1,600.50 ✓
113	INFOSEND / INFOSEND, INC ✓	3/29/2022 ✓	N	N				209733 ✓
#10 WNDW ENVLPS						4/28/2022 ✓	3/29/2022	\$0.00
4/21/2022 ✓					N			\$438.84 ✓
114	INFOSEND / INFOSEND, INC ✓	3/31/2022 ✓	N	N				210208.A ✓
MARCH BILL PRNT						4/30/2022 ✓	3/31/2022	\$0.00
4/21/2022 ✓					N			\$2,168.45 ✓
115	INFOSEND / INFOSEND, INC ✓	3/31/2022 ✓	N	N				210208.B ✓
MAR PSTG						4/30/2022 ✓	3/31/2022	\$0.00
4/21/2022 ✓					N			\$2,738.67 ✓
116	INLAND DESERT SECURITY / INLAND DESERT SECU ✓	4/15/2022 ✓	N	N				220400636101 ✓
CALL FWD						5/15/2022 ✓	4/15/2022	\$0.00
4/21/2022 ✓					N			\$30.00 ✓
117	KH METALS / KH METALS & SUPPLY ✓	4/11/2022 ✓	N	N				0598908-IN ✓
TOOLS						5/11/2022 ✓	4/11/2022	\$0.00
4/21/2022 ✓					N			\$23.97 ✓
118	KH METALS / KH METALS & SUPPLY ✓	4/12/2022 ✓	N	N				0598975-IN ✓
STEEL & CUT						5/12/2022 ✓	4/12/2022	\$0.00
4/21/2022 ✓					N			\$322.49 ✓
119	KH METALS / KH METALS & SUPPLY ✓	4/13/2022 ✓	N	N				0599143-IN ✓
PVC PARTS						5/13/2022 ✓	4/13/2022	\$0.00
4/21/2022 ✓					N			\$136.05 ✓

44,907.12

} \$2,168.45 ✓
 } \$0.00 ✓
 } \$2,738.67 ✓

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
120	MASTER'S / MASTER'S SERVICES (GLACIER) ✓							000000470062 ✓
BTL WTR		4/13/2022 ✓	N	N		5/13/2022 ✓	4/13/2022	\$0.00
4/21/2022 ✓					N			\$40.50 ✓
121	MASTER'S / MASTER'S SERVICES (GLACIER) ✓							000000470097 ✓
BTL WTR		4/13/2022 ✓	N	N		5/13/2022 ✓	4/13/2022	\$0.00
4/21/2022 ✓					N			\$78.00 ✓
122	MERIT OIL / MERIT OIL COMPANY ✓							703906 ✓
GASOLINE		4/6/2022 ✓	N	N		4/21/2022 ✓	4/6/2022	\$0.00
4/21/2022 ✓					N			\$636.07 ✓
123	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓							10135 ✓
PGRM/STRTUP/SFTWR		4/11/2022 ✓	N	N		5/11/2022 ✓	4/11/2022	\$0.00
4/21/2022 ✓					N			\$55,752.60 ✓
124	QUINN CAT / QUINN CAT / MACHINERY ✓							WOG00012754 ✓
R&M GENRTR		4/1/2022 ✓	N	N		5/1/2022 ✓	4/1/2022	\$0.00
4/21/2022 ✓					N			\$918.82 ✓
125	QUINN CAT / QUINN CAT / MACHINERY ✓							WOA00037520 ✓
R&M BCKHOE		4/5/2022 ✓	N	N		5/5/2022 ✓	4/5/2022	\$0.00
4/21/2022 ✓					N			\$1,120.97 ✓
126	RING BENDER / RING BENDER LLP ✓							10992 ✓
CITY RVSD APPEAL		4/5/2022 ✓	N	N		5/5/2022 ✓	4/5/2022	\$0.00
4/21/2022 ✓					N			\$973.97 ✓
127	RIVERSIDE CITY / RIVERSIDE CITY ✓							00264805.A ✓
FEB '22 TRTMNT		3/22/2022 ✓	N	N		4/21/2022 ✓	3/22/2022	\$0.00
4/21/2022 ✓					N			\$104,630.79 ✓
128	RIVERSIDE CITY / RIVERSIDE CITY ✓							00264805.B ✓
FEB '22 SURCHG		3/22/2022 ✓	N	N		4/21/2022 ✓	3/22/2022	\$0.00
4/21/2022 ✓					N			\$16,535.79 ✓
129	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							11682 ✓
R&M TRK		4/8/2022 ✓	N	N		5/8/2022 ✓	4/8/2022	\$0.00
4/21/2022 ✓					N			\$750.56 ✓
130	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							0330_041422.A ✓
COMM TRSH 3/29-4/13		4/14/2022 ✓	N	N		5/14/2022 ✓	4/14/2022	\$0.00
4/21/2022 ✓					N			\$37,078.00 ✓
131	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							0330-041422.B ✓
RES TRSH 3/29-4/13		4/14/2022 ✓	N	N		5/14/2022 ✓	4/14/2022	\$0.00
4/21/2022 ✓					N			\$134,470.01 ✓
132	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							0330_041422.C ✓
RCSD SHR COMM		4/14/2022 ✓	N	N		5/14/2022 ✓	4/14/2022	\$0.00
4/21/2022 ✓					N			(\$3,707.80) ✓
133	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							0330_041422.D ✓
RCSD SHR RES		4/14/2022 ✓	N	N		5/14/2022 ✓	4/14/2022	\$0.00
4/21/2022 ✓					N			(\$951.12) ✓
134	TRUSSELL TECHNOLOGIES / TRUSSELL TECHNOLOGIES ✓							0000008353 ✓
PFAS CONSULT		3/31/2022 ✓	N	N		4/30/2022 ✓	3/31/2022	\$0.00
4/21/2022 ✓					N			\$8,640.00 ✓

Grand Totals

Total Direct Expense: \$1,170,090.46
Total Direct Expense Adj: (\$4,658.92) *Ⓝ*
Total Non-Electronic Transactions: \$1,165,431.54 *Ⓝ*

m
4/18/22
 ① 44,658.92
 4,658.92 Tri-co
 0.00
 ② 91,165,431.54
 1,165,701.54
 270.00
 270.00 Union
 0.00

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account			Check #			Discount
GL Date					Credit Card	CC Reference #	Payment Date	Total Invoice

Report Summary

Report Selection Criteria

Report Type: Condensed

Start End

Transaction Number: Start End

6. ACKNOWLEDGEMENTS – THIS IS THE TIME FOR MEMBERS
OF THE PUBLIC TO ADDRESS THE BOARD ON ANY NON-
AGENDA MATTER.

7. CORRESPONDENCE AND RELATED INFORMATION



● **Board of Directors**
Water Planning and Stewardship

4/12/2022 Board Meeting

9-2

Subject

Information on a proposed Water Shortage Emergency Condition and Emergency Water Conservation Program to Preserve Metropolitan's Supplies in the State Water Project-Dependent Areas

Executive Summary

As a result of record drought in California and extremely limited State Water Project (SWP) allocations, staff projects there will be insufficient supplies this year to meet the anticipated demands in areas staff has identified as the current SWP-dependent portions of Metropolitan's service area ("SWP Dependent Area"). Therefore, staff is proposing that the Board take the following actions to reduce demands and preserve supplies in this area:

1. Express support for the Governor's Executive Order N-7-22 on March 28, 2022, calling for all urban water suppliers to implement actions to reduce water use by 20-30 percent, depending on local conditions.
2. Declare that a Water Shortage Emergency Condition exists in the SWP Dependent Area.
3. Adopt the framework for a two-phase Emergency Water Conservation Program to reduce non-essential uses of water and preserve available water supplies for the greatest public benefit in the SWP Dependent Area. The first phase of this program would:
 - a. Limit landscape watering to one day per week in the SWP Dependent Area;
 - b. Require those member agencies whose service areas encompass all or a portion of the SWP Dependent Area to adopt and implement effective enforcement mechanisms to ensure compliance with this limit; and
 - c. Impose volumetric penalties of up to \$2,000 per acre-foot for non-compliance.

The one-day-per-week watering limitation would be effective immediately; any penalties for non-compliance would be assessed beginning June 1, 2022. If needed, the second phase of this program would involve a complete ban on landscape watering to further preserve available supplies in the SWP Dependent Area, with similar penalties for non-compliance.

4. Authorize the General Manager to finalize the terms for the Emergency Water Conservation Program consistent with the Board's authorization and in conformance with the California Department of Water Resources' (DWR) requirements to access SWP water for human health and safety purposes.
5. Require the General Manager to regularly report to the Board on the effectiveness of the first phase of the Emergency Water Conservation Program and authorize the General Manager to implement the second phase of the program if deemed necessary.
6. Require the General Manager to return to the Board with proposed modifications to the Emergency Water Conservation Program should he determine that implementation of the first and second phases of the program are not adequately preserving available supplies in the SWP Dependent Area. These modifications may include using a population-based approach to set limits or targets on per capita water use.

and safety. Metropolitan must seek the water offered by DWR for human health and safety purposes and must conform to conditions that DWR places on its use.

In November 2021, the Board declared that specified emergency conditions exist within portions of the service area rather than across the entire regional system. The Board's action on that date also stated that, "should drought conditions persist or worsen in the coming months, Metropolitan's Board of Directors will consider declaring a water shortage emergency condition and imposing appropriate regulations, restrictions and penalties pursuant to California Water section 350 et seq., so as to conserve Metropolitan's water supplies for the greatest public benefit with particular regard to domestic use, sanitation, and fire protection." Unfortunately, current hydrologic conditions require this type of action.

In 2014, the Board adopted a revised Water Supply Allocation Plan (WSAP) to be used when a regional shortage exists. The WSAP establishes baseline usage, regional shortage levels, and a surcharge for a member agency's aggregate water use above a predetermined allotment. The WSAP was designed and intended only for use during region-wide water shortages. The WSAP included provisions, based on Senate Bill X7-7 in 2009, to set a floor of minimum per capita usage of 100 gallons per person per day (gpcd) for total water use and 55 gpcd for indoor residential water use. Staff determined that the WSAP, with its regional focus, could not effectively or efficiently alleviate the circumstances of this current emergency.

Rather than modifying or reconstructing the WSAP for this rapidly developing emergency condition, a more expedient manner to preserve existing water supplies in the SWP Dependent Area is to reduce or eliminate non-essential uses in the directly affected areas. These non-essential uses (e.g., water for outdoor landscapes, filling swimming pools or fountains, or washing cars) could be curtailed through either price or non-price mechanisms.

A Framework for the Emergency Water Conservation Program

Based on these principles, and through collaboration with the affected member agencies, staff recommends the Board authorize an Emergency Water Conservation Program that initially focuses on non-price mechanisms to reduce outdoor watering. The proposed Emergency Water Conservation Program includes three main elements to achieve the goal of lowering normal demand and preserving water for human health and safety purposes:

- (1) Each member agency that currently receives SWP supplies¹ at the connections within the SWP Dependent Area must implement and enforce a restriction on outdoor watering of no more than one day per week (and outdoor watering may later be completely banned).
- (2) If a member agency either does not submit an acceptable plan to limit outdoor watering or if it inadequately enforces the plan, a penalty of up to \$2,000 per acre-foot shall be assessed on all supplies delivered to that non-compliant agency at the designated connections. Importantly, for wholesale member agencies, the penalty would apply only to that portion of water delivered to one or more of their non-compliant retail agencies. The penalty would not be applied to the full delivery to the wholesale member agency if only a portion of its retailers were non-compliant.
- (3) An agency **can entirely avoid these outdoor watering restrictions and penalties** if it takes sufficient action to entirely eliminate its use of SWP supplies at the designated connections.

Outdoor watering ordinances. Staff is coordinating with the affected member agencies to define elements of one-day-per-week watering. Metropolitan would not specify, for example, either the day of the week or any even/odd house numbering rotation. Metropolitan will, however, require that member agencies limit watering times to 8 minutes per station (for most irrigation systems) to prevent substitution of water use from newly banned days to permitted days. Hand watering of trees would be exempt from the one-day-per-week restriction.

Each retail water provider receiving supply at the designated connections must submit municipal codes or ordinances adopted by their respective governing bodies which clearly restrict outdoor watering to no more than one day per week. Staff will report progress and performance with these restrictions monthly to the Board. The

¹ SWP supplies are Metropolitan's supply inclusive of SWP Table A, carryover storage, flexible storage, north-of-Delta transfers, and previously stored Table A supplies pumped or exchanged through water management programs along the California Aqueduct.

member agencies in communicating these emergency conditions. Staff expects many opportunities to amplify the message also through the earned media of press conferences and news media stories.

Planned Monitoring and Reporting

Staff will report to the Water Planning and Stewardship Committee each month on progress achieved by the Emergency Water Conservation Program. Further, staff will partner with the member agencies to collect and report changes in per-capita water use. Staff will monitor progress and report back to the Board using these types of tools:

- Lists of agencies with compliant outdoor watering restrictions and enforcement plans.
- Change in Metropolitan water deliveries to the SWP Dependent Area.
- Total local supply production within the SWP Dependent Area.
- Water conservation and production reports based on monthly data submitted to the SWRCB on residential per capita water use.
- Disaggregated data from more than 5,000 flow-monitoring devices installed on single-family homes in Metropolitan's service area (including approximately 1,500 within the SWP Dependent Area) showing changes in outdoor water use behavior.
- Remote-sensing imagery showing change in "greenness" of outdoor landscapes (this is a developing research method).

Through this monthly monitoring and through regular communications with the member agencies, the General Manager would inform the member agencies and the Board in advance of the intent to implement the second phase of the Emergency Water Conservation Plan and ban all outdoor watering.

Continuing Actions to Improve the Plan if the Drought Persists or Compliance Falters

The primary goals of the two-phase Emergency Water Conservation Plan are to (1) preserve Metropolitan's scarce supplies in 2022; (2) minimize the amount of SWP human health and safety water that Metropolitan must access (and pay back); and (3) prepare for a potentially dry 2023. Preserving water supply now allows the potential for a new water year to develop, and the plan could be modified as conditions improve. Alternatively, despite the best efforts of agencies in the SWP Dependent Area to reduce or eliminate non-essential water use, continuing drought conditions may force further action.

Staff is actively exploring with the member agencies alternative approaches to reduce demands if the outdoor watering restrictions within the proposed Emergency Water Conservation Plan prove ineffective, disproportionate, or unworkable. Staff will develop a population-based method designed to share the remaining supply across the agencies using limits on per-capita water use rather than solely on outdoor watering restrictions. The population-based method, or a hybrid approach combining outdoor watering restrictions with a backstop of a population-based limit, may prove to be a more viable tool to reduce water use. If an alternative approach is needed, the General Manager would seek Board approval before implementation.

Other Activities Supporting the SWP Dependent Area

Staff regularly reported to the Board and sought authority and funding to address system and supply shortages affecting the SWP Dependent Area. The Emergency Water Conservation Program is intended only as a short-term, stop-gap policy until lasting relief can be provided. Sample operational, physical, and supply actions to improve the supply constraints include:

- Adjusted distribution system operations to minimize SWP use and draw heavily on the Colorado River and stored supplies (January 2021).
- Increased pumping on the Colorado River Aqueduct to the total capacity of eight pumps (intermittent operation since April 2021).
- Initiated the Operational Shift Cost Offset Program (May 2021) and Reverse Cyclic Program (February 2022), which removed financial barriers to switching from or deferring SWP deliveries.
- Switched the source water feed to the Mills Water Treatment Plant from SWP to Diamond Valley Lake storage (May 2021).
- Rebuilt and started up the Greg Avenue facility to pump ~100 acre-feet per day of Colorado River and stored supplies into the western portion of the distribution system (June 2021).



Craig D. Miller
General Manager

Mike Gardner
Division 1

Gracie Torres
Division 2

Brenda Dennstedt
Division 3

Laura Roughton
Division 4

Fauzia Rizvi
Division 5

March 28, 2022

Adel Hagekhalil, General Manager
The Metropolitan Water District of Southern California
700 North Alameda Street
Los Angeles, CA 90012-2944

Subject: Metropolitan's General Manager's Strategic Priorities

Mr. Hagekhalil:

Western Municipal Water District (Western) appreciates the efforts put into developing the General Manager's Strategic Priorities that will guide the Metropolitan Water District of Southern California (Metropolitan) for the next three to five years – a critical time in our region's water future. We know that developing priorities capable of representing the diverse perspectives of all member agencies, and also the many retailers within our service area, can be a challenging task. As such, Western is grateful for the opportunity to comment on the proposed priorities and respectfully submits the following recommendations for your consideration.

Recommendation 1: New Priority #1: Protect – Focusing the Metropolitan team on the protection of critical statewide water supplies and encouraging State investments in additional storage should be at the top of your priorities considering current statewide and regional water supply challenges. Looking and planning for the future, beyond the current crisis, is Metropolitan's historic mission and crowning accomplishment. Western sees an opportunity for Metropolitan and its member agencies to advise decision-makers throughout the State that there is an enormous water supply problem that requires immediate State attention, investment and action. California is one of the most successful economic regions in the world and was founded on a robust statewide water system developed to collaboratively use the Sierra snowpack with local groundwater supplies. Despite increasing populations and changing climate conditions, there has not been increases to California's water storage capacity in decades.

Metropolitan can implore State leaders to immediately pursue additional statewide investment in storage to protect California farms, fish, and families *from all backgrounds*. With a 5% allocation on the State Water Project (SWP), applications for health and safety water likely, drought contingency plans being initiated on the Colorado River, and local water restrictions potentially on the horizon, today's water leadership finds itself in a powerful position to demand water infrastructure be a top State priority. Knowing Metropolitan exhibits leadership and collaboration with regulatory agencies and State and Federal governments, Western recommends that these efforts be highlighted as the top priority. Through this priority, Metropolitan can effectively represent our region and offer critical coordination with statewide agencies to protect existing investments, promote long-term water supply development, and preserve the economic security of California.

Recommendation 2: Strategic Priority #2: Adapt – Western recommends that Metropolitan's strategic priority centered on adaptation of the water supply system to the future realities of California should be given an elevated priority ranking.

While Western fully supports adapting to changing conditions, adaptation should not derail efforts to shore up existing critical infrastructure. Western recommends that priority two actively support solutions to the increasingly unreliable and deteriorating State Water Project and its antiquated conveyance infrastructure.

Leading Goal 3.2 appears to give preference to a One Water approach that remains undefined for member agencies. One Water, as gleaned through various public speeches and Metropolitan's effort to secure half a billion dollars in State funding, favors a recycled water reuse concept that may not benefit the entire Southern California region.

Instead, Western recommends Metropolitan push for investments in our statewide water systems that have been the cornerstone of Metropolitan's mission and the backbone infrastructure that our customers have invested in and rely upon. To overcome special interests that have captured political agendas and accommodate population increases, emphasis needs to be placed on 1) adapting decades of investment in water rights and supply to meet current needs and challenges, 2) advancing improvements in delta conveyance to adapt to shifting precipitation and runoff conditions, 3) investing in new storage opportunities capable of adapting to changing climate conditions, and 4) Regulatory certainty that allows for the effective movement and storage of water when it is available.

Recommendation 3: Strategic Priority #3: Sustain – Western supports equitable costs and benefits among Metropolitan's member agencies. However, continued decline in water sales has resulted in rate increases beyond what has previously been communicated to the member agencies in planning documents. In response, Western recommends Metropolitan step back and evaluate the economic impact of demand management programs as currently designed as an opportunity to 1) recognize that conservation and local projects are only a piece to solving long-term water challenges, and 2) evaluate the consequences some of these programs have on the regional affordability of water while benefiting only a few member agencies.

While Western customers have been the fortunate recipients of demand management funding in the past, the current business model and approach may be unsustainable. Given existing supply challenges, Metropolitan is uniquely positioned to dramatically rethink conservation, local resource programs and incentives.

The Regional Recycled Water Program is a one example of a promising project that appears to benefit only portions of the region yet it impacts rates for all members. Western requests that Metropolitan thoroughly and clearly explain how this project will equitably benefit all of its member agencies before moving the project forward.

Finally, the statements made in support of this strategic priority focus on managing costs exclusively through revenue generation methods (leveraging investments, securing external funding). Western asks that Metropolitan also include meaningful efforts to control and slow rising costs. Prioritizing controls on operating and capital expenses and implementing cost reduction measures will support "economically responsible" component of the Metropolitan mission statement.

Recommendation 4: Strategic Priority #4 Partner – Western agrees that communication, partnerships, and supporting underserved communities is necessary and improves our regional economy when coordinated effectively. Western and the retail agencies within Western's service territory view many of the potential partnerships to be in our own backyard. They are our own constituents and customers. If Metropolitan as the regional water supplier plans to begin developing partnerships with entities within our region, we request Metropolitan contact us in advance to avoid potential miscommunications and maximize collaborative outcomes.

Recommendation 5: Strategic Priority #5: Empower – Western recommends that Metropolitan reconsider the chronological listing of the strategic priorities to elevate the strategic water supply needs of the service area and remain true to the mission as published.

Western agrees with Metropolitan's commitment to attract and retain talented, dedicated employees and that the promotion of a diverse, equitable, inclusive workplace is a valuable priority. We know firsthand that securing the region's sophisticated water supply requires a highly skilled, specialized community of professionals sharing a clear vision and common set of values in pursuit of one mission. Western has worked with a variety of Metropolitan personnel and remains impressed with the demonstrated commitment to the diversity of thought, opinion, work product, service excellence, support, and the individuals currently empowered to represent and serve the region.

However, listing a more narrowly-focused tactic as the most prominent priority may create the unintended perception that Metropolitan is minimizing the fact that our State is on the precipice of a water supply crisis. Placing it as the first priority may also distract from Metropolitan's over-arching mission to its member agencies. As such, Western recommends that "Empower" be placed after priorities that directly address the most significant water supply challenges the service area faces in the next three to five years.

Conclusion – Understandably, the General Manager's Strategic Priorities are crafted to communicate high-level strategies to meet the diverse needs of the region. Western believes a few critical items are missing or seriously understated in the document. Western also recommends revising the chronological order of the priorities to reflect priorities in order of importance. We believe it is vital to plainly state the following within the guiding priority principles:

1. **Protect** decades of investment in water rights and supply;
2. **Adapt** to changes in California's population and climate by advancing improvements in delta conveyance;
3. **Sustain** all California interests by encouraging investments in new storage to capture stormflows and runoff due to evolving conditions;
4. **Partner** with entities of common interest to achieve regulatory certainty that allows for the effective storage and movement of water when it is available to the benefit of California's economy, evolution, and environment

Empower

Western believes that urban, agricultural, and environmental water supply interests can coexist. At this critical juncture in the Metropolitan's water supply history, it is imperative that the strategic priorities revolve around the core mission of Metropolitan - to serve supplemental water. There needs to be focus on the core mission of water delivery at an affordable price.

Thank you for the opportunity to provide comments on your Strategic Priorities. If you or anyone on your team has questions, please contact me at any time, at cmiller@wmwd.com or (951) 571-7242.

Respectfully,



Craig D. Miller, P.E.
General Manager

Cc:

President Dennstedt, WMWD
Western member agency GMs



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April 12, 2022

The Honorable Gloria Gray
Board Chair
Metropolitan Water District of So. California
700 North Alameda Street
Los Angeles, CA 90012-2944

Mr. Adel Hagekhalil
General Manager
Metropolitan Water District of So. California
700 North Alameda Street
Los Angeles, CA 90012-2944

Re: Item 9-2 – Proposed Water Shortage Emergency Condition and Emergency Water Conservation Program to Preserve Metropolitan’s Supplies in the State Water Project-Dependent Area

Dear Chair Gray and Mr. Hagekhalil,

On behalf of the Inland Empire Utilities Agency (IEUA), a State Water Project (SWP)-Dependent Area member agency, we would like to extend our agency’s gratitude for the efforts to date by Metropolitan staff and staff of the other affected agencies to address the devastatingly serious nature of the drought conditions before us. This has been an extraordinarily dynamic situation and we recognize that time for action is now. That said, the approach outlined in Item 9-2 is not practical or implementable for our region.

With a population of 875,000, IEUA’s service area represents roughly 13 percent of the population within Metropolitan’s service area impacted by the SWP shortage¹. In Fiscal Year 2021-22, IEUA purchased 71,347 acre-feet from Metropolitan². We plan to consider action soon to limit our 2022 purchases of water from Metropolitan to approximately 10 percent of Metropolitan’s available SWP supplies³, representing a 44% reduction in IEUA’s SWP demands compared to FY 2021-22.

As outlined in Item 9-2, Metropolitan seeks to establish a one-day-per-week irrigation schedule at its April 26 Board meeting. This approach is intended to be an initial response to the drought until an allocation plan can be devised. We find the proposed limits to watering schedules to be vague, overbroad, and difficult to enforce and, as such, IEUA and our retail customer agencies cannot support it. Instead, we call on Metropolitan to allocate its available supplies to the impacted agencies and allow each agency to determine how it should meet its allocation target according to our adopted Water Shortage Contingency Plans (WSCP).

¹ Per MWD, the estimated population in its service area to be impacted by SWP drought shortage is 6,623,300.

² Per MWD Annual Report for FY 2021-22. Page 56. www.mwdh2o.com/media/22187/annual-progress-reports-2020-2021.pdf.

³ Roughly 40,000 AF. See Attachment A for Metropolitan’s draft proposed approach for allocating combined local and Metropolitan supplies. IEUA disagrees with this approach.

Water Smart - Thinking in Terms of Tomorrow

Steven J. Elie
President

Michael Camacho
Vice President

Marco Tule
Secretary/Treasurer

Jasmin A. Hall
Director

Paul Hofer
Director

Shivaji Deshmukh
General Manager

Chair Gloria Gray
Mr. Adel Hagekhalil
April 12, 2022
Page 2

In summary, IEUA calls on Metropolitan to use the time between now and April 26 to establish an allocation plan for the SWP-dependent areas, including the following specific actions:

- **Establishes a maximum SWP Water-Use Goal for 2022.** The SWP-dependent agencies need to understand and plan towards a target for water use in 2022, taking into consideration how much water to leave in storage if 2023 is another dry year.
- **Articulate Metropolitan's approach for allocating its available supplies.** Establish the basis for how available supplies from Metropolitan will be equitably allocated. Local supplies, like recycled water and groundwater, should not be included in assumed supplies to be allocated.
- **Allocate Metropolitan's SWP water deliveries.** Establish each agency's maximum deliveries for 2022. Call on member agencies to implement restriction and monthly reporting per their WSCPs to achieve results.
- **Establish rate penalties for water sales above allocations.** Make available penalty funds collected for use by SWP-only agencies to minimize costs of programs to assure goals are met.
- **Provide financial support for the development of local supplies.** Collaborate with and financially support Member Agencies and retail agencies in the development of local supplies that offset the immediate need for SWP supplies. Infrastructure investments would directly assist in ensuring short- and long-term water supply reliability in SWP-dependent areas.
- **Provide financial support to member and retail agencies to offset the burden of administering enforcement and remove penalties for achieving conservation goals.**
 - MAAP funds are a good start, but additional funding is requested.
 - Encourage all agencies to track related expenses in case the drought emergency rises to a FEMA-level emergency.
 - Suspend penalties for low-volume flows through meters in affected areas.

Conclusion

IEUA and its customer agencies are moving forward in good faith to swiftly reduce annual regional demands for SWP supplies through a combination of extraordinary conservation actions and by switching over to proprietary groundwater supplies.

We do not support Metropolitan's imposition of irrigation schedule restrictions or any associated fines in our service area. Our retail agencies are fully capable of determining how to meet the regional allocation target that IEUA will soon establish and any future allocation that MWD may establish through Section 350 of the Water Code. As such, we request that MWD's outreach team coordinate with IEUA staff prior to distributing outreach materials that may reference IEUA or its retail agencies.

Sincerely,

Steven J. Elie
Board President

Shivaji Deshmukh, P.E.
General Manager

Chair Gloria Gray
Mr. Adel Hagekhalil
April 12, 2022
Page 3

Attachment A – IEUA’s calculation of MWD’s available SWP Supplies

cc: Michael Camacho, IEUA’s Metropolitan Delegate
IEUA Board of Directors
IEUA Customer Agencies General Managers
MWD Board of Directors
MWD General Managers

DRAFT

IEUA's Calculation of Available Metropolitan Water Supplies as of April 1, 2022

MWD Supplies	Acre-Feet
Table A (5%)	95,575
MWD Article 56(c)	37,693
CVWD/DWA/Port H. Table A	10,000
Flex Takes	45,547
Non-Project Carryover	5,908
Storage Program Takes	98,436
Transfers	7,000
Subtotal	300,159
Health and Safety	93,000
Total	393,159

Assumptions:

1. IEUA did not include estimated local supplies (600,000 AF) identified in the slide below because Metropolitan can only allocate its own supplies.
2. Greg Avenue supplies represents a reoperation of MWD's system that results in lower demands for SWP supplies by delivering Colorado River supplies instead. As such, IEUA did not include the 25,340 AF identified in the slide below as contributing towards SWP supplies.

Water Supply Still Has Significant Uncertainty

Supplies for SWP Dependent Area (CY 2022)	Acre Feet
Local Supplies*	600,000
Table A	95,575
MWD Article 56(c)	37,693
CVWD/DWA/Port H. Table A	10,000
Flex Takes	45,547
Non-Project Carryover	5,908
Storage Program Takes	98,436
Transfers*	7,000
Greg Avenue	25,340
Health and Safety	93,000
Total:	1,018,499

Water Balance Target	
Total supply	1,018,499 AF
Total population	6,623,300
Target	~135 gpcd

*indicates higher level of uncertainty, and that volume may fluctuate during year

SWP Dependent Area (CY 2022) Apr 11, 2022

California drought: Water conservation goals unmet

'A GOOD WAKE-UP CALL'

State's urban water use down 6.4%; Newsom asked for 15%. Are mandatory rules coming?

By Paul Rogers

Bay Area News Group

As California's severe drought worsens, with reservoir levels falling and the Sierra Nevada snowpack shrinking, the state's residents — particularly in Southern California — are failing by a large margin to hit voluntary water conservation targets set by Gov. Gavin Newsom.

Last July, Newsom declared a drought emergency and asked Californians to cut urban water use 15% compared with 2020 levels.

But in January, new data says, they did the opposite, increasing water use 2.6% compared with January 2020 and raising questions about whether it is time for the state to turn to mandatory measures.

Cumulatively, Californians reduced urban water use statewide by 6.4% from July through January — less than half of Newsom's target — compared with the same time period in 2020, the State Water Resources Control Board said Tuesday.

"There's a lot of untapped potential," said Charlotte Ely, a conservation supervisor with the State Water Resources Control Board. "There's a lot more that we can do. We can get there. We will get there. These numbers are a good wakeup call that we need to buckle up and get going."

With wildfires, the pandemic and now a war in Europe, the public has spent the past two years immersed in crises. Some experts say that has made it more difficult for people to realize the severity of California's drought.

"People are just not paying attention that much," said Newsha Ajami, a hydrologist and research director with Lawrence Berkeley National Laboratory. "Drought is a topic, but it is not the topic. The public is not getting the message. This is a serious drought. Our reservoirs and groundwater basins are still below normal. And our water system is under so much stress. People should be taking out their lawns and watering landscaping no more than one day a week."

Across the state, most cities and local water districts have asked — not ordered — customers to conserve water and to limit the number of days they irrigate landscaping. Agencies have increased conservation incentives, such as offering rebates to people who buy water-efficient appliances.

The central question now with a long, hot summer looming is whether Newsom will shift his waterconservation call from voluntary to mandatory, with financial penalties for cities and water districts that fail to hit the targets.

On Monday, Newsom announced \$8 million in new state funding for a publicoutreach campaign to boost conservation. But his office has not announced new funding for water storage projects or said whether conservation rules will become mandatory. During California's last drought, from 2012 to 2016, then-Gov. Jerry Brown at first issued a voluntary call for conservation. But when Californians failed to meet his targets and the drought worsened, Brown issued a 25% mandatory urban water use rule, with targets and fines for agencies that failed to meet them. Some water agencies complained, because local water agencies make less money when they sell less water, unless they raise water rates. But Brown achieved the conservation target. California's current drought is now moving into a third year. After a rainy October and December, January and February were the driest combined first two months of a year since records began in 1921.

The Sierra Nevada snowpack — the source of nearly one-third of California's drinking water — hit 168% of normal on New Year's Day, boosting hopes that the drought was ending. But with almost no rain and snow since then, those hopes were dashed: On Tuesday the snowpack was just 58% of its historical average, with winter nearly over.

Conditions in 2020, 2021 and 2022 are drier and hotter than conditions during the peak of California's last drought, which was considered the most severe in the state's history back to 1850.

"We're on pace to outdo the driest three years of that drought — 2013, 2014 and 2015," said Michael Anderson, state climatologist with the California Department of Water Resources.

Water-use numbers released Tuesday show that Northern California residents continue to conserve more water than Southern California residents.

Cumulatively, from July 2021 to January 2022, Bay Area residents reduced water use by 11% compared with July 2020 to January 2021. But residents of the "South Coast" area, which includes Los Angeles, San Diego and Orange counties, reduced use by less than half that — 5.1%.

Droughts always have been a part of California's weather. Climate change is making them worse, scientists say, with hotter

"We're beginning to see the progression that you would see with climate change," Anderson said.

A study published last month by scientists at UCLA and other universities found that the past 22 years in California and the American West have been the driest 22-year period of any in the past 1,200 years, based on an analysis of tree rings. Conditions weren't drier and hotter in 800 A.D., the researchers said, it's only that tree ring records only accurately go back that far.

Meanwhile, reservoir levels across much of California remain below average and are falling with little rain to fill them.

California's largest reservoir, Shasta Lake, near Redding, was 38% full Tuesday, and its second-largest, Lake Oroville, in Butte County, was 46% full.

The U.S. Drought Monitor, a weekly federal report, said Thursday that despite December rains that helped reduce drought severity, 87% of California remains in a severe drought, including all of the Bay Area. And 13% of the state — including Mendocino County and parts of Inyo and San Bernardino counties — are mired in extreme drought.

Because nobody knows how many more years this drought will last, it's common sense to save water, Ajami said.

"If you weren't sure you were going to have a job next year, you wouldn't spend all your money this year," she said. "You would be much more thoughtful. Water is the same thing."



The Guadalupe Reservoir as seen on Feb. 28 in South San Jose. Following the driest January and February in the Bay Area in recorded

But in many communities, including most Bay Area cities, there are no consequences for missing water targets and no enforcement of existing rules for those who waste water.

temperatures that melt snowpack more quickly, increase fire risk and dry out soil and vegetation.

history, Guadalupe Reservoir in South San Jose near Los Gatos was just 36% full on Tuesday, according to the Santa Clara Valley Water District.

DAI SUGANO — BAY AREA NEWS GROUP

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8. MANAGER'S REPORT (Second Meeting each Month)

- a) Operations Report
- b) Emergency and Incident Report
- c) Follow up to questions at prior Board Meeting and other updates

RUBIDOUX COMMUNITY SERVICES DISTRICT
MONTHLY WELL PRODUCTION
(Million Gallons)

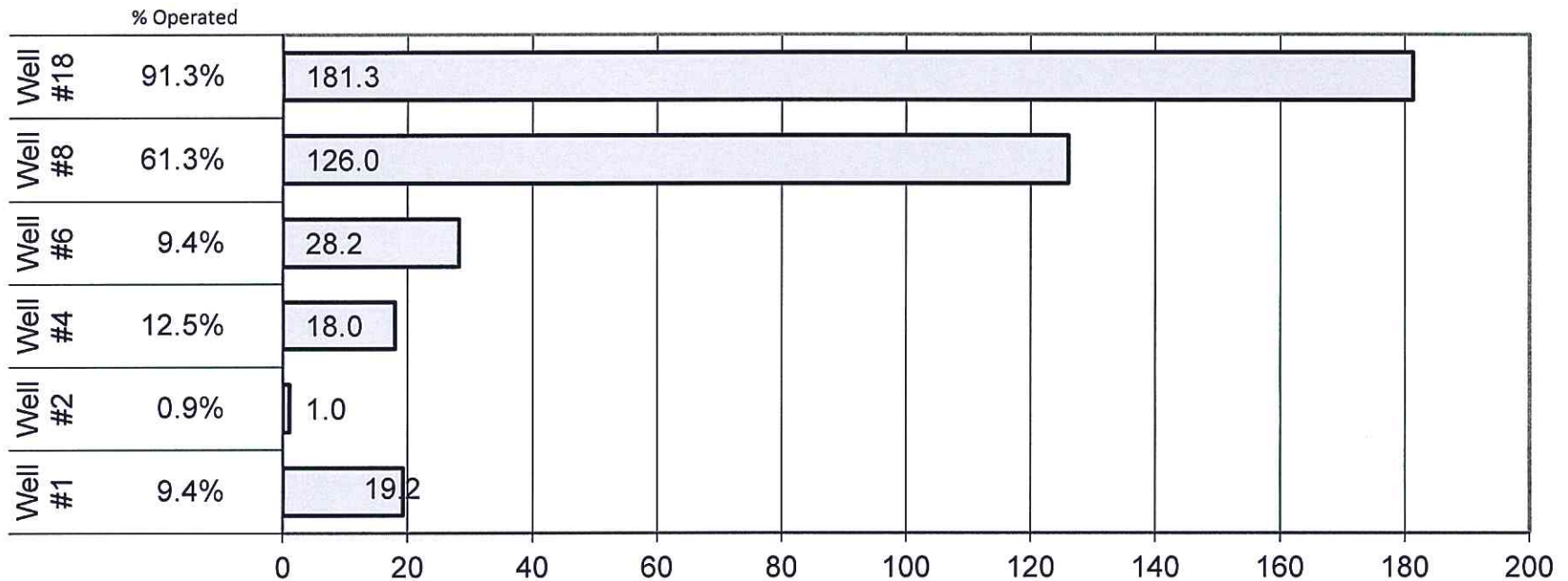
DATE	POTABLE WATER							NONPOTABLE WATER					TOTALS		TOTAL PROD. (MG)
	JURUPA TIE-IN (MG)	GAC Pit TROYER Well #2 (MG)	Nitrate Removal Pit FLEETWOOD Well #4 (MG)	SKOTTY Well #6 (MG)	Thompson WTF			28th ST. Well #3 (MG)	DALY Well #7 (MG)	CLEMENT Well #11 (MG)	46th ST. Well #14 (MG)	Mission Wells #19 & #20 (MG)	POTABLE (MG)	NON POTABLE (MG)	
				Well #1A (MG)	GOULD Well #8A (MG)	Well #18 (MG)									
3/1/2022	0.00	0.00	0.23	0.40	0.39	1.02	1.86	0.00	0.00	0.49	0.00	0.01	3.89	0.49	4.39
3/2/2022	0.00	0.00	0.44	0.71	0.00	1.27	1.95	0.00	0.00	0.42	0.00	0.01	4.36	0.42	4.78
3/3/2022	0.00	0.00	0.18	0.30	0.06	1.21	2.00	0.00	0.00	0.10	0.00	0.01	3.75	0.11	3.86
3/4/2022	0.00	0.00	0.00	0.00	0.00	1.28	1.88	0.00	0.00	0.35	0.00	0.01	3.15	0.36	3.51
3/5/2022	0.00	0.00	0.07	0.12	0.00	1.40	1.94	0.00	0.00	0.00	0.00	0.01	3.52	0.01	3.53
3/6/2022	0.00	0.00	0.24	0.44	0.00	1.30	2.00	0.00	0.00	0.39	0.00	0.01	3.98	0.40	4.38
3/7/2022	0.00	0.00	0.00	0.24	0.05	1.16	2.00	0.00	0.00	0.38	0.00	0.01	3.45	0.39	3.83
Subtotal	0.00	0.00	1.15	2.20	0.50	8.63	13.62	0.00	0.00	2.12	0.00	0.06	26.11	2.17	28.28
3/8/2022	0.00	0.00	0.13	0.20	0.14	1.37	1.75	0.00	0.00	0.35	0.00	0.01	3.59	0.36	3.95
3/9/2022	0.00	0.00	0.14	0.19	0.83	1.27	1.91	0.00	0.00	0.35	0.00	0.01	4.34	0.36	4.70
3/10/2022	0.00	0.00	0.11	0.20	0.76	0.93	1.85	0.00	0.00	0.35	0.00	0.01	3.85	0.36	4.21
3/11/2022	0.00	0.00	0.13	0.12	0.63	0.99	1.85	0.00	0.00	0.28	0.00	0.01	3.71	0.29	4.00
3/12/2022	0.00	0.00	0.01	0.13	0.75	1.42	1.85	0.00	0.00	0.22	0.00	0.01	4.16	0.24	4.40
3/13/2022	0.00	0.00	0.05	0.09	0.50	1.32	1.84	0.00	0.00	0.33	0.00	0.01	3.78	0.34	4.12
3/14/2022	0.00	0.00	0.11	0.18	0.00	1.69	1.97	0.00	0.00	0.41	0.00	0.01	3.94	0.43	4.36
Subtotal	0.00	0.00	0.67	1.10	3.61	8.99	13.00	0.00	0.00	2.29	0.00	0.08	27.37	2.37	29.74
3/15/2022	0.00	0.00	0.21	0.38	0.66	1.27	1.86	0.00	0.00	0.46	0.00	0.01	4.37	0.47	4.84
3/16/2022	0.00	0.00	0.08	0.14	0.25	1.74	2.05	0.00	0.00	0.37	0.00	0.02	4.25	0.38	4.63
3/17/2022	0.00	0.00	0.41	0.98	0.00	1.22	1.53	0.00	0.00	0.55	0.00	0.01	4.14	0.56	4.70
3/18/2022	0.00	0.00	0.62	0.87	0.00	1.34	1.52	0.00	0.00	0.41	0.00	0.02	4.34	0.43	4.77
3/19/2022	0.00	0.00	0.06	0.11	0.00	1.29	1.94	0.00	0.00	0.34	0.00	0.01	3.41	0.36	3.76
3/20/2022	0.00	0.00	0.02	0.04	0.04	1.49	1.76	0.00	0.00	0.39	0.00	0.01	3.35	0.40	3.75
3/21/2022	0.00	0.00	0.40	0.15	0.24	1.20	1.99	0.00	0.00	0.30	0.00	0.01	3.98	0.32	4.29
Subtotal	0.00	0.00	1.80	2.66	1.18	9.55	12.64	0.00	0.00	2.82	0.00	0.09	27.83	2.91	30.74
3/22/2022	0.00	0.00	0.41	0.32	0.20	1.45	2.00	0.00	0.00	0.35	0.00	0.01	4.37	0.36	4.73
3/23/2022	0.00	0.00	0.27	0.52	0.03	0.87	1.82	0.00	0.00	0.41	0.00	0.01	3.50	0.42	3.92
3/24/2022	0.00	0.00	0.50	0.89	0.38	1.88	1.94	0.00	0.00	0.34	0.00	0.01	5.59	0.35	5.94
3/25/2022	0.00	0.00	0.10	0.00	0.00	2.05	2.14	0.00	0.00	0.42	0.00	0.01	4.30	0.43	4.73
3/26/2022	0.00	0.00	0.16	0.28	0.00	1.84	1.93	0.00	0.00	0.47	0.00	0.01	4.22	0.48	4.69
3/27/2022	0.00	0.00	0.16	0.29	0.00	1.87	1.97	0.00	0.00	0.06	0.00	0.03	4.29	0.09	4.38
3/28/2022	0.00	0.00	0.04	0.08	0.00	0.63	1.93	0.00	0.00	0.00	0.00	0.01	2.69	0.01	2.70
3/29/2022	0.00	0.00	0.10	0.17	0.20	1.20	2.05	0.00	0.00	0.00	0.00	0.01	3.72	0.01	3.73
3/30/2022	0.00	0.33	0.04	0.08	0.17	1.20	2.20	0.00	0.00	0.37	0.00	0.02	4.04	0.39	4.43
3/31/2022	0.00	0.00	0.00	0.59	0.00	0.90	1.81	0.00	0.00	0.52	0.00	0.02	3.30	0.54	3.84
Subtotal	0.00	0.33	1.78	3.22	0.97	13.89	19.81	0.00	0.00	2.93	0.00	0.15	40.01	3.08	43.09
TOTAL	0.000	0.332	5.404	9.186	6.267	41.055	59.070	0.000	0.000	10.158	0.000	0.377	121.314	10.535	131.849

Water and Wastewater Production Comparison

Date	TOTAL WELL PRODUCTION in Million Gallons					Consumption to JURUPA C.S.D.	WASTEWATER FLOW TO RIVERSIDE
	Purchased	Potable Wells	Potable Total	Non-Potable Wells	Total	(Million Gallons)	(Million Gallons)
3/1/2022	0.00	3.89	3.89	0.49	4.39	0.00	1.70
3/2/2022	0.00	4.36	4.36	0.42	4.78	0.00	1.69
3/3/2022	0.00	3.75	3.75	0.11	3.86	0.00	1.74
3/4/2022	0.00	3.15	3.15	0.36	3.51	0.00	1.57
3/5/2022	0.00	3.52	3.52	0.01	3.53	0.00	1.67
3/6/2022	0.00	3.98	3.98	0.40	4.38	0.00	1.75
3/7/2022	0.00	3.45	3.45	0.39	3.83	0.00	1.73
3/8/2022	0.00	3.59	3.59	0.36	3.95	0.00	1.71
3/9/2022	0.00	4.34	4.34	0.36	4.70	0.00	1.69
3/10/2022	0.00	3.85	3.85	0.36	4.21	0.00	1.67
3/11/2022	0.00	3.71	3.71	0.29	4.00	0.00	1.62
3/12/2022	0.00	4.16	4.16	0.24	4.40	0.00	1.77
3/13/2022	0.00	3.78	3.78	0.34	4.12	0.00	1.77
3/14/2022	0.00	3.94	3.94	0.43	4.36	0.00	1.66
3/15/2022	0.00	4.37	4.37	0.47	4.84	0.00	1.76
3/16/2022	0.00	4.25	4.25	0.38	4.63	0.00	1.75
3/17/2022	0.00	4.14	4.14	0.56	4.70	0.00	1.68
3/18/2022	0.00	4.34	4.34	0.43	4.77	0.00	1.59
3/19/2022	0.00	3.41	3.41	0.36	3.76	0.00	1.67
3/20/2022	0.00	3.35	3.35	0.40	3.75	0.00	1.66
3/21/2022	0.00	3.98	3.98	0.32	4.29	0.00	1.69
3/22/2022	0.00	4.37	4.37	0.36	4.73	0.00	1.68
3/23/2022	0.00	3.50	3.50	0.42	3.92	0.00	1.68
3/24/2022	0.00	5.59	5.59	0.35	5.94	0.00	1.69
3/25/2022	0.00	4.30	4.30	0.43	4.73	0.00	1.59
3/26/2022	0.00	4.22	4.22	0.48	4.69	0.00	1.63
3/27/2022	0.00	4.29	4.29	0.09	4.38	0.00	1.68
3/28/2022	0.00	2.69	2.69	0.01	2.70	0.00	1.68
3/29/2022	0.00	3.72	3.72	0.01	3.73	0.00	1.70
3/30/2022	0.00	4.04	4.04	0.39	4.43	0.00	1.65
3/31/2022	0.00	3.30	3.30	0.54	3.84	0.00	1.65
MINIMUM	0.00	2.69	2.69	0.01	2.70	0.00	1.57
AVERAGE	0.00	3.91	3.91	0.34	4.25	0.00	1.68
MAXIMUM	0.00	5.59	5.59	0.56	5.94	0.00	1.77
TOTAL	0.00	121.31	121.31	10.54	131.85	0.00	52.18

TOTAL WATER PRODUCED w/ % Operated

March 2022

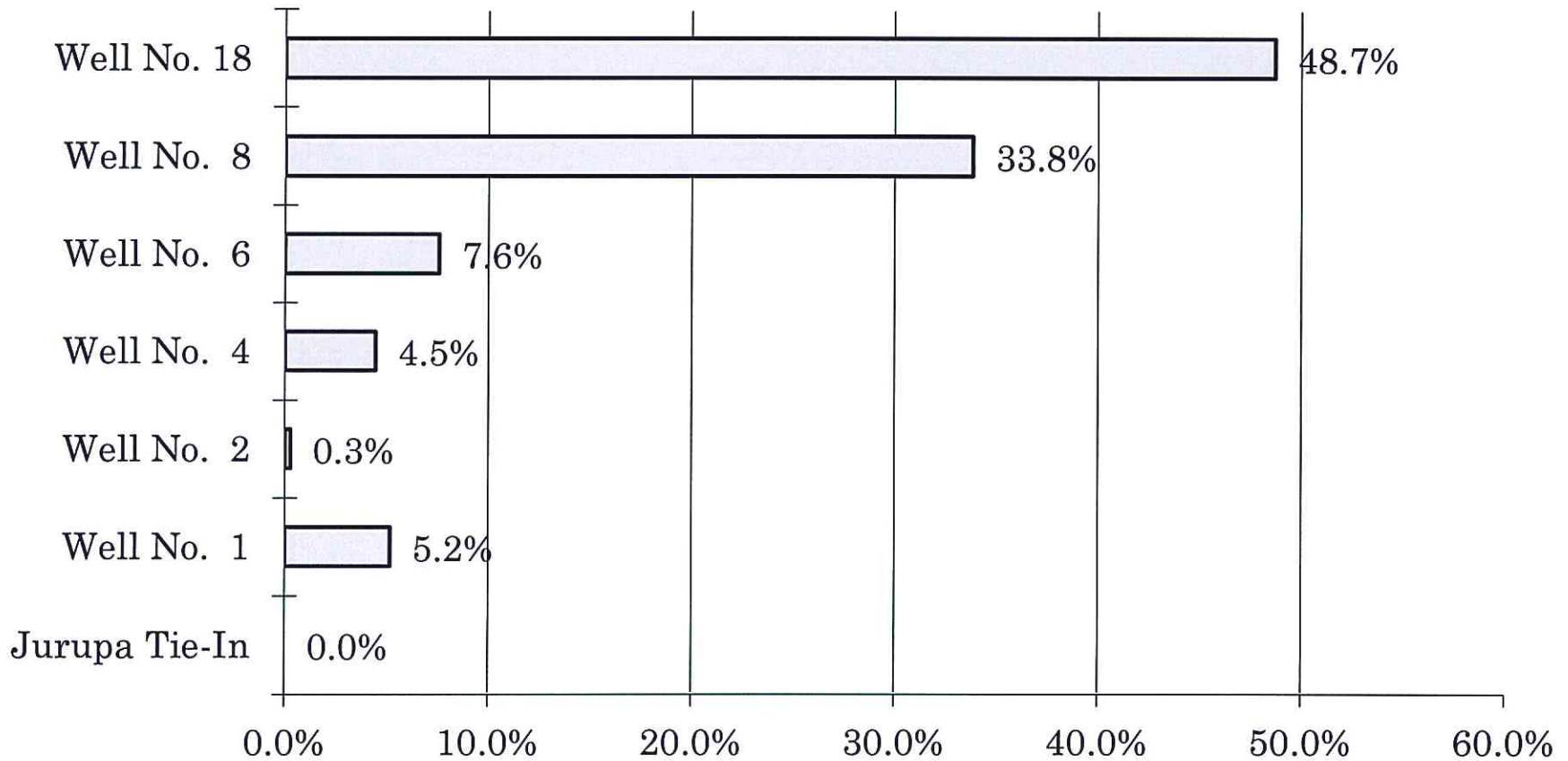


Max Production **1171.4 AF**
 Monthly Production **299.8 AF**
 Reserve Production **871.6 AF**

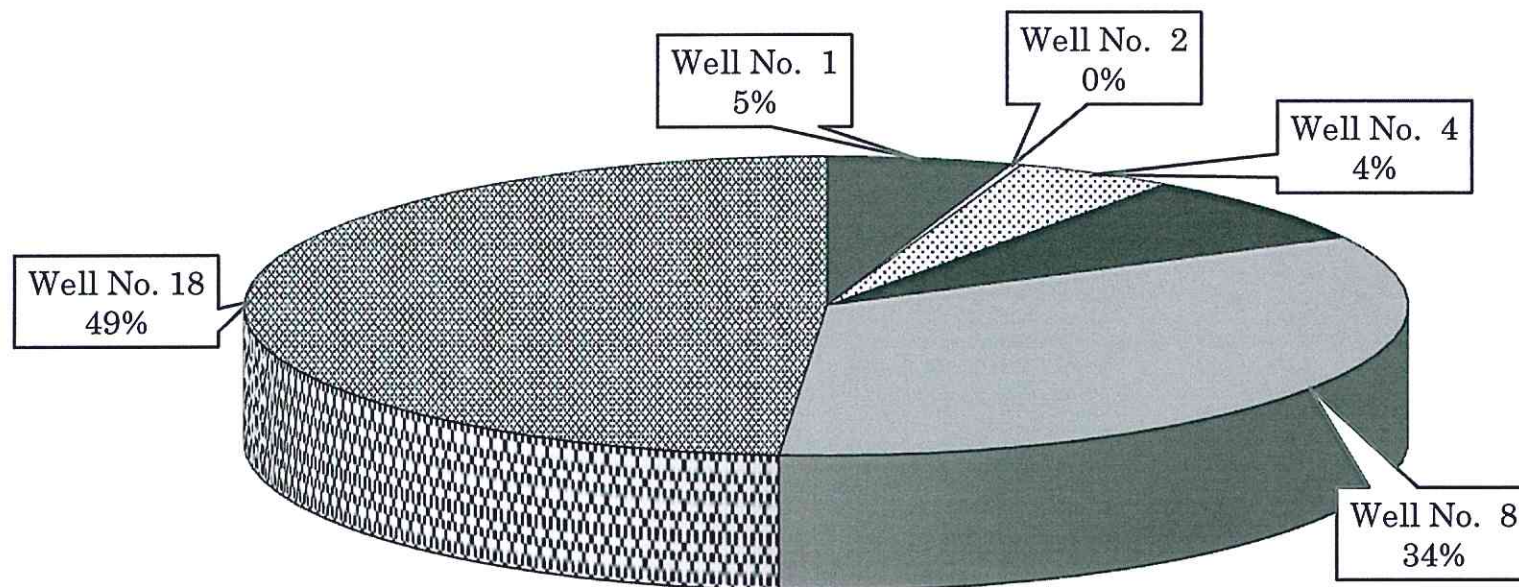
ACRE FEET

1 Acre Foot = 43,560 Cubic Feet = 325,829 Gallons

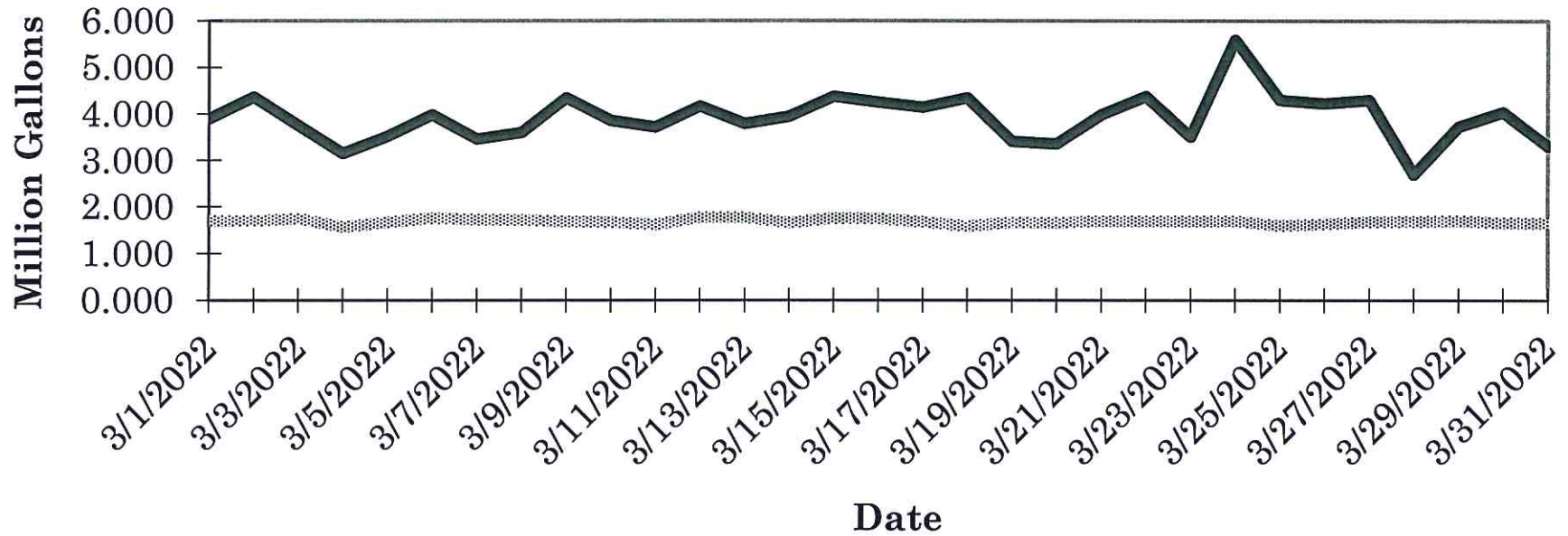
Source Potable Production Comparison March 2022



Source Potable Production Comparison March 2022

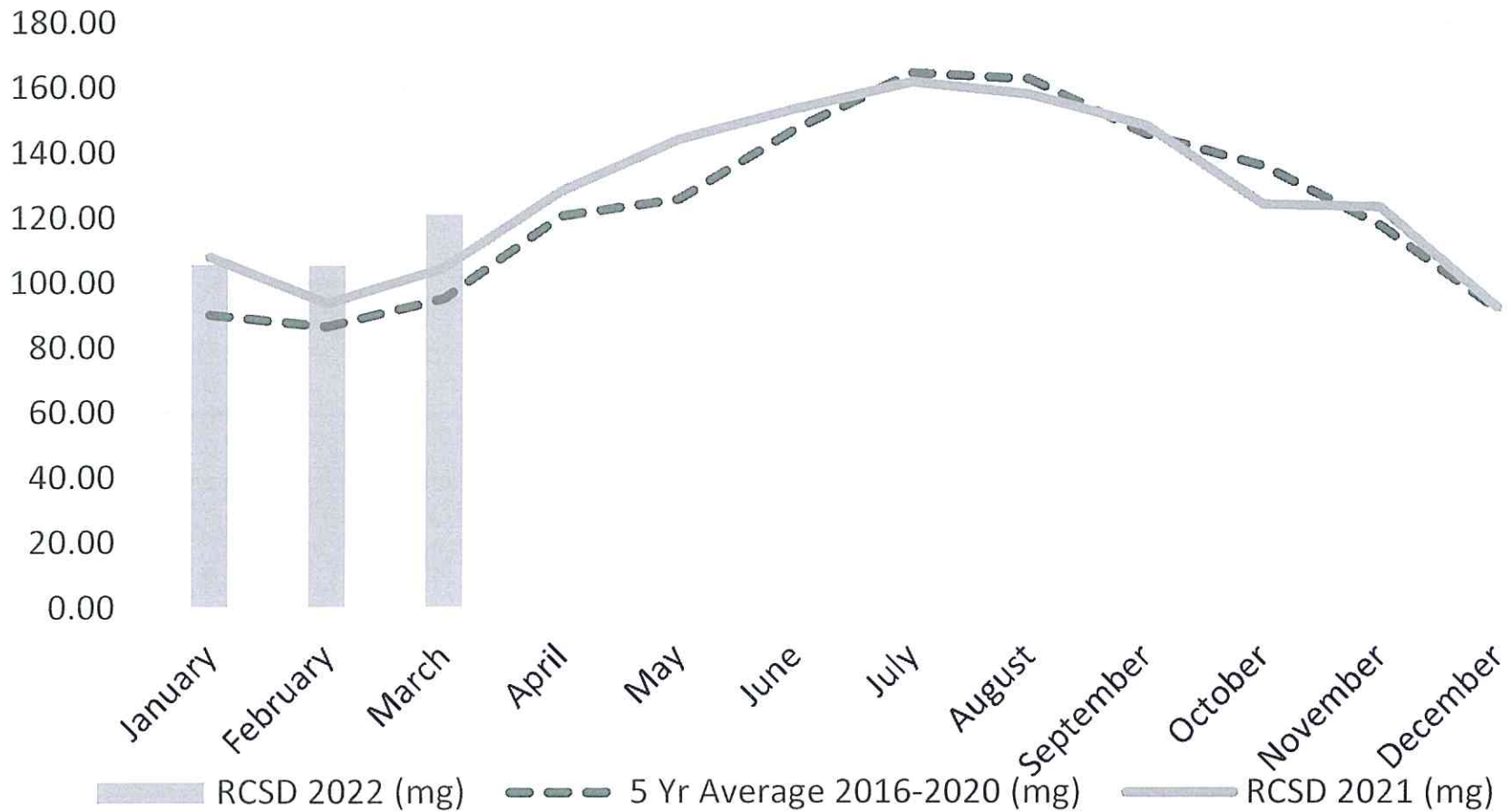


Potable Water & Wastewater Comparison March 2022



— Potable Water Prod. Wastewater Prod

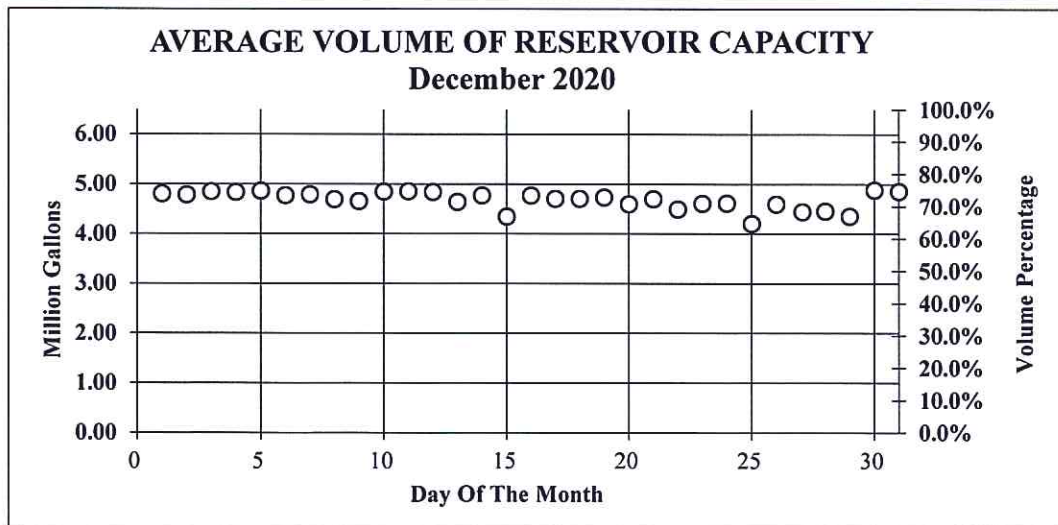
Potable Water Production Year 2022



RUBIDOUX COMMUNITY SERVICES DISTRICT

Reservior Capacity Report

CAPACITY	ATKINSON SYSTEM		HUNTER SYSTEM		WATER AVAILABLE (Gallons)*	PERCENTAGE OF TOTAL CAPACITY
	2,000,000	3,000,000	425,000	1,000,000		
DATE	ATKINSON	WATSON	HUNTER 1	PERRONE		
3/1/2020	77.3	72.6	76.0	75.9	4,805,310	74.8%
3/2/2020	76.2	72.1	76.4	77.1	4,784,860	74.5%
3/3/2020	77.0	72.4	79.3	79.7	4,847,973	75.5%
3/4/2020	78.5	73.4	77.0	73.7	4,836,500	75.3%
3/5/2020	77.8	72.7	79.8	78.3	4,859,657	75.6%
3/6/2020	77.6	73.1	74.2	71.0	4,771,136	74.3%
3/7/2020	77.3	73.4	74.2	73.1	4,793,125	74.6%
3/8/2020	73.5	69.6	79.6	79.6	4,692,560	73.0%
3/9/2020	72.7	68.5	80.1	81.0	4,660,051	72.5%
3/10/2020	76.4	71.4	81.8	83.5	4,850,794	75.5%
3/11/2020	79.4	74.4	73.9	72.2	4,854,770	75.6%
3/12/2020	80.5	75.2	68.6	68.9	4,845,742	75.4%
3/13/2020	76.5	71.6	68.1	68.2	4,647,063	72.3%
3/14/2020	78.2	73.5	69.7	70.8	4,775,513	74.3%
3/15/2020	70.4	66.2	67.1	66.7	4,345,588	67.6%
3/16/2020	78.3	73.2	70.6	70.8	4,770,015	74.2%
3/17/2020	76.7	72.0	70.1	71.3	4,705,246	73.2%
3/18/2020	75.7	73.3	69.9	69.7	4,706,082	73.2%
3/19/2020	77.2	72.7	71.7	70.1	4,731,614	73.6%
3/20/2020	73.9	69.7	72.5	72.5	4,601,899	71.6%
3/21/2020	77.4	72.6	72.0	66.9	4,699,030	73.1%
3/22/2020	69.8	66.7	78.7	76.8	4,498,988	70.0%
3/23/2020	74.3	70.1	75.3	70.5	4,613,994	71.8%
3/24/2020	73.2	69.3	77.0	75.0	4,619,257	71.9%
3/25/2020	64.8	62.8	74.9	70.9	4,207,960	65.5%
3/26/2020	73.3	69.5	74.7	73.1	4,600,754	71.6%
3/27/2020	66.9	64.7	82.7	81.7	4,448,017	69.2%
3/28/2020	73.6	69.7	64.5	62.1	4,456,934	69.4%
3/29/2020	70.9	67.5	64.7	64.0	4,358,005	67.8%
3/30/2020	76.9	72.7	82.0	81.6	4,881,700	76.0%
3/31/2020	79.9	74.7	73.2	70.6	4,856,732	75.6%



* The total capacity of all District reservoirs is 6,425,000 gallons.



CAL FIRE – RIVERSIDE UNIT RIVERSIDE COUNTY FIRE DEPARTMENT

BILL WEISER - FIRE CHIEF

210 WEST SAN JACINTO AVENUE, PERRIS, CA 92570-1915
BUS: (951) 940-6900 FAX: (951) 940-6373 WWW.RVCFIRE.ORG

PROUDLY SERVING THE
UNINCORPORATED
AREAS OF RIVERSIDE
COUNTY AND THE CITIES
OF:

- BANNING
- BEAUMONT
- COACHELLA
- DESERT HOT SPRINGS
- EASTVALE
- INDIAN WELLS
- INDIO
- JURUPA VALLEY
- LAKE ELSINORE
- LA QUINTA
- MENIFEE
- MORENO VALLEY
- NORCO
- PALM DESERT
- PERRIS
- RANCHO MIRAGE
- RUBIDOUX CSD
- SAN JACINTO
- TEMECULA
- WILDOMAR

BOARD OF SUPERVISORS:

- KEVIN JEFFRIES
DISTRICT 1
- KAREN SPIEGEL
DISTRICT 2
- CHARLES WASHINGTON
DISTRICT 3
- V. MANUEL PEREZ
DISTRICT 4
- JEFF HEWITT
DISTRICT 5

Date: April 14, 2022

Attn: Jeff Sims
General Manager, City of Rubidoux CSD

RE: Temporary Paramedic Staffing Change

General Manager Jeff Sims,

Riverside County Fire Department is currently being affected by the nationwide Paramedic staffing shortage. CAL FIRE continues to face hiring challenges despite rigorous recruitment efforts. Most of these challenges are correlated with sourcing available candidates for the Fire Fighter II Paramedic rank. Riverside County Fire Department's recruitment task force has been actively engaged with various colleges, military installations, social media sites, and other platforms to extend our reach and pull from a larger hiring selection. The task force is involved with the Riverside County Workforce Group to offer scholarships to current and probable CAL FIRE firefighters to become paramedics. We are also experiencing reduced paramedics in the education pipeline due to COVID vaccine mandates, decreasing the available candidate pool.

This demand on our Fire Fighter Paramedics has resulted in continued and unsustainable forced overtime reaching two to three weeks on duty with no relief. This poses grave health, wellness, and safety concerns to employees and citizens, as the potential for medical treatment error is high due to extreme physical and mental exhaustion. To reduce extended on-duty days at the paramedic level and to improve the associated negative impacts on the mental and physical health and welfare of paramedic personnel, as Fire Chief, I need to implement a temporary change to EMS staffing. I will downgrade a maximum of 2 Engine/Truck/Squad companies apparatus per operational battalion from Advanced Life Support (ALS) to Basic Life Support (BLS).

The Riverside County Fire Department will operate with a maximum of 2 Engine/Truck/Squad companies at the Basic Life Support (BLS) level per battalion per day; this may create a change to 30 pieces of apparatus. Riverside County Staff will work to create equitable and fair EMS Staffing changes between the County and City emergency response equipment. Advanced Life Support (ALS) will continue to be dispatched to every call where required by Emergency Medical Dispatch (EMD) policy and protocol. This staffing change will continuously and meticulously be scrutinized and evaluated; Riverside County Fire Department will restore EMS staffing to ALS as expeditiously and safely as possible.

Sincerely,

Bill Weiser
Fire Chief
Riverside County Fire Dept.
CALFIRE Riverside Unit

CAL FIRE/Riverside County Fire Department

Emergency Incident Statistics

March 2013 - March 2022



Rubidoux Community Service District



Total Calls for Rubidoux CSD March 2013-2022



<u>Month/Year</u>	<u>Total Calls for Station 38</u>	<u>Total Calls for District</u>
March 2013	187	200
March 2014	198	209
March 2015	206	213
March 2016	237	253
March 2017	225	246
March 2018	237	259
March 2019	226	241
March 2020	260	272
March 2021	198	213
March 2022	267	287



Riverside County Fire Department
 Office of the Fire Marshal
 Rubidoux Community Services District
 3590 Rubidoux Blvd
 Rubidoux, CA 92509
 Bus (951) 684-7580



Monthly Activity Report

March 2022

<i>Activity</i>	<i>Total</i>
Total Number of Plan Reviews Completed	0
Plan Review Turnaround Time (<i>Goal is 15 Days</i>)	0
Total Number of Construction Inspections Conducted	0
Inspection Turnaround Time (<i>Goal is within 3 Days of Contact</i>)	0
Total Number of Annual Fire Inspections Conducted (<i>Including Reinspections</i>)	16
Number of Weed Abatement Inspections Performed	9,894
Planning & Development Meetings Attended	1
Planning & Development Cases Reviewed	0
Special Event Meetings	0
Special Event Inspections	0

CAL FIRE/Riverside County Fire Department
Emergency Incident Statistics



Bill Weiser

Fire Chief

4/6/2022

Report Provided By: Riverside County Fire Department

Communications and Technology Division

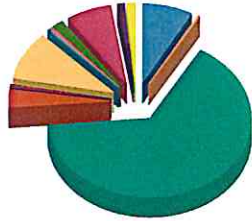
GIS Section

Please refer to Map and Incident by Battalion, Station, Jurisdiction

Incidents Reported for the month of March 2022 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)
*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

Response Activity

Incidents Reported for the month of March 2022 and Special District Rubidoux CSD And Both (Code 2, Alpha, Omega, Code 3, Charlie, Delta, Bravo, Echo)



False Alarm	23	8.0%
Haz Mat	1	0.3%
Medical	187	65.2%
Other Fire	11	3.8%
Other Misc	1	0.3%
Public Service Assist	29	10.1%
Res Fire	1	0.3%
Ringing Alarm	1	0.3%
Standby	5	1.7%
Traffic Collision	21	7.3%
Vehicle Fire	3	1.0%
Wildland Fire	4	1.4%
Total:	287	100.0%

False Alarm	23
Haz Mat	1
Medical	187
Other Fire	11
Other Misc	1
Public Service Assist	29
Res Fire	1
Ringing Alarm	1
Standby	5
Traffic Collision	21
Vehicle Fire	3
Wildland Fire	4
Incident Total:	287

Average Enroute to Onscene Time*

Enroute Time = When a unit has been acknowledged as responding. Onscene Time = When a unit has been acknowledge as being on scene. For any other statistic outside Enroute to Onscene please contact the IT Help Desk at 951-940-6900

<5 Minutes	+5 Minutes	+10 Minutes	+20 Minutes	Average	% 0 to 5 min
181	99	25	2	5.1	63.1%

*CODE 3 and CODE 2 Incidents are included in the total count of incidents and the average Enroute to Onscene Time.

Incidents by Battalion, Station and Jurisdiction

			False Alarm	Haz Mat	Medical	Other Fire	Other Misc	Public Service Assist	Res Fire	Ringing Alarm	Standby	Traffic Collision	Vehicle Fire	Wildland Fire	Total
Battalion 14	Station 16 Pedley	City of Jurupa Valley	0	0	5	0	0	0	0	0	0	0	0	0	5
	Station Total		0	0	5	0	0	0	0	0	0	0	0	0	5
	Station 18 West	City of Jurupa Valley	2	0	11	0	0	0	0	0	0	2	0	0	15
	Station Total		2	0	11	0	0	0	0	0	0	2	0	0	15
	Station 38 Rubidoux	City of Jurupa Valley	21	1	171	11	1	29	1	1	5	19	3	4	267
	Station Total		21	1	171	11	1	29	1	1	5	19	3	4	267
	Battalion Total		23	1	187	11	1	29	1	1	5	21	3	4	287
	Grand Total		23	1	187	11	1	29	1	1	5	21	3	4	287

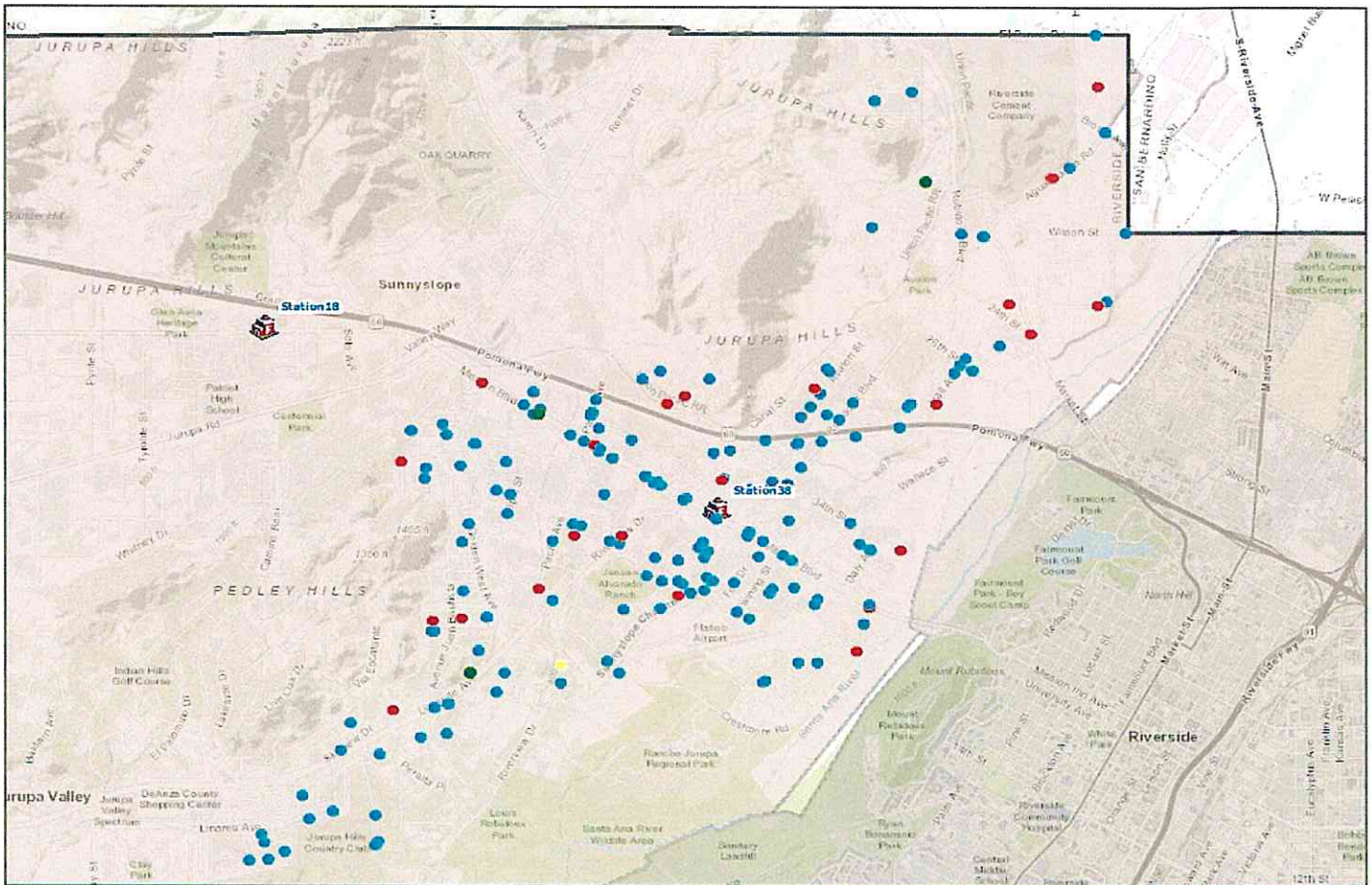
Incidents by Jurisdiction

	False Alarm	Haz Mat	Medical	Other Fire	Other Misc	Public Service	Res Fire	Ringling Alarm	Standby	Traffic Collision	Vehicle Fire	Wildland Fire	Total
City of Jurupa Valley	23	1	187	11	1	29	1	1	5	21	3	4	287
Grand Total	23	1	187	11	1	29	1	1	5	21	3	4	287

Incidents by Supervisorial District - Summary

	DISTRICT 2 KAREN SPIEGEL	Grand Total
False Alarm	23	23
Haz Mat	1	1
Medical	187	187
Other Fire	11	11
Other Misc	1	1
Public Service Assist	29	29
Res Fire	1	1
Ringin Alarm	1	1
Standby	5	5
Traffic Collision	21	21
Vehicle Fire	3	3
Wildland Fire	4	4
Total	287	287

MONTH = 3 and YEAR = 2022 and SPECIAL = 'Rubidoux CSD'



Legend

- Fire
- Hazard
- Haz Mat
- Medical
- Other Misc
- PSA
- Riverside County
- Reservations
- Fire Station
- Casinos



Riverside County Fire GIS

*Incidents are shown based on the primary response area for the incident location. This does not represent total response times for all units only the first unit in.

9. RECEIVE AND FILE STATEMENT OF CASH ASSET SCHEDULE REPORT
ENDING MARCH 2022: **DM 2022-29**

Rubidoux Community Services District

Board of Directors

Hank Trueba Jr., President
Bernard Murphy, Vice-President
Armando Muniz
F. Forest Trowbridge
John Skerbelis

General Manager
Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2022-29

April 21, 2022

To: Rubidoux Community Services District
 Board of Directors

Subject: Receive and File the March 2022 Statement of Cash Assets Schedule

BACKGROUND:

Attached for the Board of Directors' consideration is the March 2022 Statement of Cash Assets Schedule Report for all District Fund Accounts. Year to date ("YTD") interest is \$34,214.42 for District controlled accounts. With respect to District "Funds in Trust", \$1,516.78 has been earned and posted. The District has a combined YTD interest earned total of \$35,731.20 as of March 31, 2022.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves) show a balance of \$7,280,920.26 ending March 31, 2022. This is **\$837,126.71 LESS** than July 1, 2021, beginning balance of \$8,118,046.97.

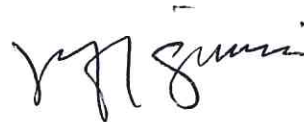
Further, the District's Field/Admin Fund current fund balance is \$704,003.35.

Submitted for the Board of Directors consideration is the *March 2022, Statement of Cash Assets Schedule Report* for review and acceptance.

RECOMMENDATION:

Staff recommends the Board of Directors “**Receive and File**” the March 2022 Statement of Cash Assets Schedule Report.

Respectfully,

A handwritten signature in black ink, appearing to read "Jeffrey D. Sims". The signature is written in a cursive style with a horizontal line above the name.

JEFFREY D. SIMS, P. E.
General Manager

Attachment: March 2022, Cash Assets Schedule Report

RUBIDOUX COMMUNITY SERVICES DISTRICT

INVESTMENT SUMMARY - MARCH 31, 2022
CASH BASIS

	Beg. Balance 7/1/2021	YTD Int.	Other Activity YTD	Balance 3/31/2022	YTD Avg. Int. Rate
Operating Accounts	\$ 8,118,046.97	\$ 11,023.21	\$ (848,149.92)	\$ 7,280,920.26	0.15%
Water Operating Reserve	4,271,186.60	8,363.51	-	4,279,550.11	0.20%
Wastewater Operating Reserve	583,352.54	1,142.27	-	584,494.81	0.20%
Water Replacement Reserve	673,468.84	1,319.99	69,905.82	744,694.65	0.18%
Fire Mitigation Reserve	1,530,079.28	2,827.02	252,626.39	1,785,532.69	0.16%
Wastewater Reserve	437,451.36	788.69	104,102.00	542,342.05	0.15%
Wastewater Replacement Res.	323,788.05	690.35	82,643.00	407,121.40	0.17%
Water Reserve	999,348.94	2,248.70	30,042.55	1,031,640.19	0.22%
COP Restricted	3,488,589.05	3,870.01	(2,288,683.98)	1,203,775.08	0.32%
Field/Admin Reserve	665,152.12	1,353.23	37,498.00	704,003.35	0.19%
Cal OES Reserve	300,000.00	587.44	-	300,587.44	0.20%
Funds in Trust	786,686.45	1,516.78	364,000.00	1,152,203.23	0.13%
Total Investments	\$ 22,177,150.20	\$ 35,731.20	\$ (2,196,016.14)	\$ 20,016,865.26	0.18%

\$0.00

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2021 THRU MARCH 31, 2022
 CASH BASIS
FIRE MITIGATION

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2022	Premier Bank	CD		Beg. Bal.				170,424.60	
	Premier Bank			Interest	-	0.05	-	170,424.60	
	Premier Bank			Redeem	-			170,424.60	
3/31/2022	Premier Bank	CD	4/3/2022	Purchase	-			170,424.60	
3/1/2022	Premier Bank	Checking Fire Mitigation		Beg. Bal.				8,835.50	
	Premier Bank			Activity	-	0.00	-	8,835.50	
3/31/2022	Premier Bank			End Bal.	-			8,835.50	
3/1/2022	LAIF	Fire Mitigation		Beg. Bal.				1,584,990.72	
	LAIF			Interest		0.23	-	1,584,990.72	
3/31/2022	LAIF			Activity	-			1,584,990.72	
3/1/2022	Premier Bank	Safekeeping		Beg. Bal.				21,275.33	
	Premier Bank			Activity	-		-	21,281.87	
3/31/2022	Premier Bank			End Bal.			6.54	21,281.87	\$ 1,785,532.69

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2021 THRU MARCH 31, 2022
 CASH BASIS
WASTEWATER CIP FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INT. RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2022	LAIF	Sewer Mainline		Beg. Bal.				469,989.12	
	LAIF			Interest		0.23	-	469,989.12	
3/31/2022	LAIF			Activity	-			469,989.12	
3/1/2022	CBB	Safekeeping		Beg. Bal				72,344.01	
				Activity	-	0.05	8.92	72,352.93	
3/31/2022	CBB			End Bal.				72,352.93	\$ 542,342.05

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2021 THRU MARCH 31, 2022
 CASH BASIS
WATER CIP FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2022	LAIF	Water Mainline		Beg. Bal.				805,058.06	
	LAIF			Interest		0.23	-	805,058.06	
3/31/2022	LAIF			Activity	(24,370.50)			780,687.56	
3/1/2022	Citizens Bus	CD		Beg. Bal.				225,000.00	
	Citizens Bus			Activity	-	0.10	-	225,000.00	
	Citizens Bus			Redeem	-	n/a		225,000.00	
3/31/2022	Citizens Bus	CD	4/13/2022	Purchase	-			225,000.00	
3/1/2022	Premier Bank	Safekeeping		Beg. Bal.				1,670.97	
	Premier Bank			Activity	-	-	-	1,670.97	
3/31/2022	Premier Bank			End Bal.				1,670.97	
3/1/2022	CBB	Safekeeping		Beg. Bal.				24,278.67	
	CBB			Activity	-	0.05	2.99	24,281.66	
3/31/2022	CBB			End Bal.				24,281.66	\$ 1,031,640.19

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2021 THRU MARCH 31, 2022
 CASH BASIS
OPERATING FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2022	Premier Bank	Checking-Gen.		Beg. Bal.				111,764.45	
	Premier Bank			Deposits	1,770,461.44	0.00	-	1,882,225.89	
3/31/2022	Premier Bank			Disbursements	(1,388,617.51)			493,608.38	
3/1/2022	Premier Bank	Checking Property Tax		Beg. Bal.				98,098.02	
	Premier Bank			Deposits	18,972.11	0.00	-	117,070.13	
3/31/2022	Premier Bank			Disbursements	(95,000.00)			22,070.13	
3/1/2022	Premier Bank	Checking-Sewer		Beg. Bal.				3,713.36	
	Premier Bank			Deposits	273,353.01	0.00	-	277,066.37	
3/31/2022	Premier Bank			Disbursements	(272,584.21)			4,482.16	
3/1/2022	Premier Bank	Checking-Water		Beg. Bal.				755,281.20	
	Premier Bank			Deposits	1,484,184.46	0.00	-	2,239,465.66	
3/31/2022	Premier Bank			Disbursements	(1,361,887.93)			877,577.73	

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2021 THRU MARCH 31, 2022
 CASH BASIS
OPERATING FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2022	Premier Bank	Operations		Beg. Bal				276,342.99	
	Premier Bank	Safekeeping		Deposits	-	0.00	-	276,342.99	
3/31/2022	Premier Bank			Disbursements				276,342.99	
3/1/2022	LAIF	Gen. Fund-Prop Tax		Beg. Bal				3,754,231.51	
	LAIF	Qtrly. Interest		Deposits	-	0.23	-	3,754,231.51	
3/31/2022	LAIF			Disbursements	(435,000.00)			3,319,231.51	
3/1/2022	LAIF	Water Op.		Beg. Bal				1,517,864.23	
	LAIF	Qtrly. Interest		Deposits	261,970.50	0.23	-	1,779,834.73	
3/31/2022	LAIF			Disbursements	(8,659.00)			1,771,175.73	
3/1/2022	LAIF	Sewer Op.		Beg. Bal				561,676.63	
	LAIF	Qtrly. Interest		Deposits	119,000.00	0.23	-	680,676.63	
3/31/2022	LAIF			Disbursements	(164,245.00)			516,431.63	\$ 7,280,920.26

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
FOR PERIOD JULY 1, 2021 THRU MARCH 31, 2022
CASH BASIS
RESERVED FUNDS

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>DEPOSIT/ WITHDRAW</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2022	LAIF	Water Op. Reserve		Beg. Bal				4,279,550.11	
	LAIF	Qtrly. Interest		Deposits	-	0.23	-	4,279,550.11	
3/31/2022	LAIF			Disbursements	-			4,279,550.11	
3/1/2022	LAIF	Water Replacement		Beg. Bal				731,294.65	
	LAIF	Qtrly. Interest		Deposits	13,400.00	0.23	-	744,694.65	
3/31/2022	LAIF			Disbursements	-			744,694.65	
3/1/2022	LAIF	Wastewater Replacement		Beg. Bal.				397,876.40	
	LAIF			Interest		0.23	-	397,876.40	
3/31/2022	LAIF			Activity	9,245.00			407,121.40	
3/1/2022	LAIF	COP-Payback		Beg. Bal				1,110,175.08	
	LAIF	Qtrly. Interest		Deposits	93,600.00	0.23	-	1,203,775.08	
3/31/2022	LAIF			Disbursements	-			1,203,775.08	
3/1/2022	LAIF	Cal OES		Beg. Bal				300,587.44	
	LAIF	Qtrly Interest		Deposits	-	0.23	-	300,587.44	
3/31/2022	LAIF			Disbursements	-			300,587.44	
3/1/2022	LAIF	Field/Admin Bldg.		Beg. Bal				698,944.35	
	LAIF	Qtrly Interest		Deposits	8,659.00	0.23	-	707,603.35	
3/31/2022	LAIF			Disbursements	(3,600.00)			704,003.35	
3/1/2022	LAIF	Wastewater Op. Reserve		Beg. Bal				584,494.81	
	LAIF	Qtrly. Interest		Deposits	-	0.23	-	584,494.81	
3/31/2022	LAIF			Disbursements	-			584,494.81	\$ 8,224,226.84

RUBIDOUX COMMUNITY SERVICES DISTRICT
CASH ASSET SCHEDULE
INVESTMENT ACTIVITY
 FOR PERIOD JULY 1, 2021 THRU MARCH 31, 2022
 CASH BASIS
FUNDS IN TRUST

<u>DATE</u>	<u>INSTITUTION</u>	<u>INSTRUMENT</u>	<u>MATURITY</u>	<u>STATUS</u>	<u>PURCHASE / REDEEM</u>	<u>INTEREST RATE</u>	<u>INTEREST</u>	<u>PAR/ BALANCE</u>	<u>TOTAL</u>
3/1/2022	U.S. Bank	COP's Refunding-Series 1998						785,611.98	
		Install Sale		57,333.97	-	0.17	0.26	785,612.24	
		Reserve-LAIF		728,278.27			0.65	-	785,612.24
3/31/2022								785,612.24	
3/1/2022	Premier Bank	Fiscal Agent-SRL MN Plant		Beg. Bal				366,581.65	
				Deposits	-	0.20	9.34	366,590.99	
3/31/2022				Disbursements	-			366,590.99	\$ 1,152,203.23
TOTAL CASH FUNDS									\$ 20,016,865.26

RCSD PORTFOLIO HOLDINGS REPORT
MARCH 31, 2022

<u>Par \$</u>	<u>Issuer</u>	<u>Maturity</u>	<u>Acquisition Cost</u>	<u>Current Market</u>	<u>Gain/Loss</u>	<u>Yld Mat</u>
AGENCY						
<hr/>						
	Subtotals		-	-	-	
U.S. TREASURIES						
COMMERCIAL PAPER						
<hr/>						
	Subtotals		-	-	-	
COLLATERALIZED TIME DEPOSITS						
170,424.60	Premier	4/3/2022	\$ 170,424.60	\$ 170,424.60		0.05
225,000.00	Citizens Business Bank	4/13/2022	225,000.00	225,000.00		0.10
	Subtotals		\$ 395,424.60	\$ 395,424.60	-	
CASH EQUIVALENT & MONEY MARKET						
16,666,733.52	LAIF	-	\$ 16,666,733.52	\$ 16,666,733.52	-	0.23
30,905.63	CHECK-PPBI-Fire- Prop tax		30,905.63	30,905.63	-	-
395,930.42	SAFEKEEPING		395,930.42	395,930.42	-	-
	Subtotals		17,093,569.57	17,093,569.57	-	
	GRAND TOTALS		<u>\$ 17,488,994.17</u>	<u>\$ 17,488,994.17</u>	-	

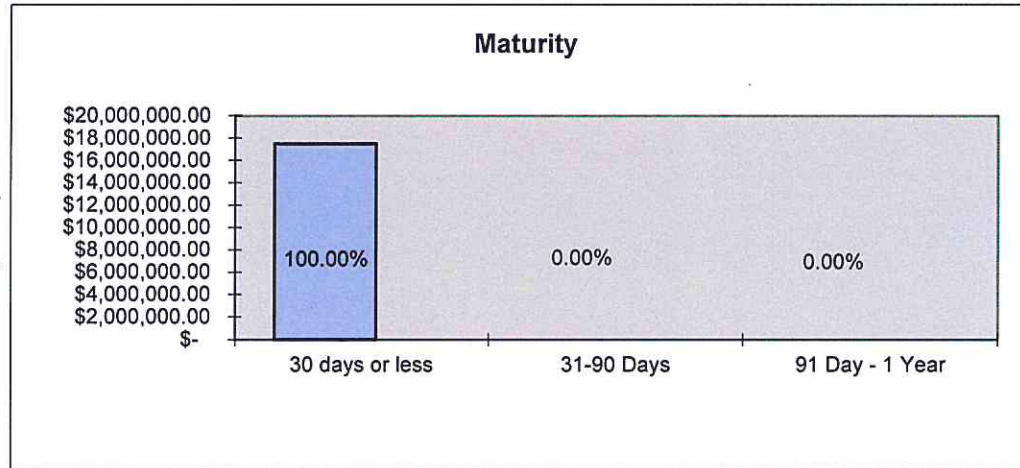
RCSD Investment Portfolio
March 31, 2022

Maturity

30 days or less
31-90 Days
91 Day - 1 Year

Total

Assets	
30 days or less	\$ 17,488,994.17
31-90 Days	-
91 Day - 1 Year	-
Total	\$ 17,488,994.17

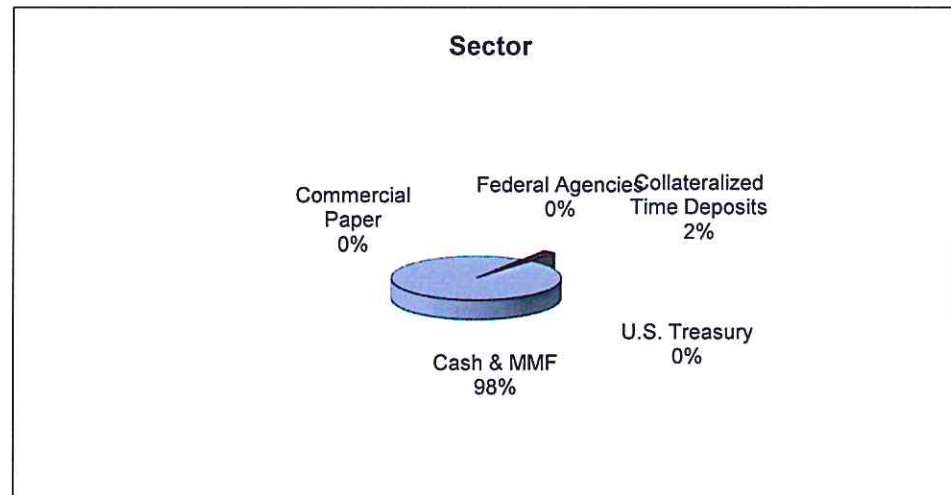


Sector

Cash & MMF
U.S. Treasury
Federal Agencies
Commercial Paper
Collateralized Time Deposits

Total

Cash & MMF	\$ 17,093,569.57
U.S. Treasury	-
Federal Agencies	-
Commercial Paper	-
Collateralized Time Deposits	395,424.60
Total	\$ 17,488,994.17



10. CONSIDERATION TO APPROVE SOLID WASTE RATE INCREASE FOR FY
2022-23 AND AUTHORIZE STAFF TO PREPARE AND SET SOLID WASTE
HEARING PURSUANT TO PROPOSITION 218:

DM 2022-30

Rubidoux Community Services District

Board of Directors

Hank Trueba Jr., President
 Bernard Murphy, Vice-President
 Armando Muniz
 F. Forest Trowbridge
 John Skerbelis

General Manager

Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2022-30

April 21, 2022

To: Rubidoux Community Services District
 Board of Directors

Subject: Consideration to Approve Solid Waste Rate Increase for FY 2022-23 and Authorize Staff to Prepare and Set Solid Waste Hearing Pursuant to Proposition 218

BACKGROUND:

On March 16, 2022, the Solid Waste (“Trash”) Committee of the Rubidoux Community Services District (“District”) Board of Directors (Directors Skerbelis and Murphy) met with staff and the District’s representative from Burrtec Industries (“Burrtec”) to discuss Burrtec’s proposed rate increase to the trash rates for FY 2022|2023. The District’s representative explained the rate for residential customers (90-gallon can) will increase from \$31.27/month to \$33.34/month, a \$2.07/month increase, or 6.62%. The example of a residential 90-gallon can is used as this represents the District’s largest customer base. The rate increase is comprised of the following:

Cost Component	Current (\$)	Proposed (\$)	Change (\$)	Change (%)
CPI	\$ 16.88	\$ 17.85	\$ 0.97	5.75%
Landfill tipping fee	\$ 8.49	\$ 8.78	\$ 0.29	3.42%
Recycling	\$ 2.01	\$ 1.74	\$ (0.27)	-13.43%
Greenwaste/Mixed Organics	\$ 3.64	\$ 4.72	\$ 1.08	29.67%
SB 1383 Admin Fee	\$ -	\$ -	\$ -	0.00%
RCSD Admin Fee	\$ 0.25	\$ 0.25	\$ -	0.00%
Total	\$ 31.27	\$ 33.34	\$ 2.07	6.62%

A description of the various cost components of the trash rate is as follows:

- CPI – This cost is the service component of Burrtec which is adjusted via the consumer price index (“CPI”) on an annual basis. Last year, Burrtec forewent their contractually allowable CPI inflator mostly due to the ongoing pandemic. This amount is kept by Burrtec.
- Landfill, Recycling, Greenwaste/Mixed Organics – These costs are pass-through costs from the County of Riverside for each components’ respective tipping fees and are not controlled by Burrtec. The fee Greenwaste was renamed to Mixed Organics for FY 22|23 as the food disposal stipulation under SB 1383 are required to be disposed as Greenwaste by customers.
- RCSD Admin Fee – This is the District administrative monthly charge per residential customer. The amount has remained unchanged since January 1, 2008.

In the proposed residential rates for FY 22|23, the largest components of the increase relate to:

- CPI (service charge) – The 5.75% increase in this cost component correlates to the overall CPI increase based upon the Riverside-San Bernardino-Ontario index as published by the U.S. Bureau of Labor Statistics.
- Greenwaste/Mixed Organics – Estimated tipping fee/ton increased from \$52.78 to \$80.00 in anticipation of newly incorporated food waste as a result of SB 1383.

Although the County has adjusted their tipping fees related to Mixed Organics, full understanding of cost impacts related to SB 1383 are unknown and won’t be known until trash collectors like Burrtec are able to operate under the new law for at least a year and accrue associated costs. Once known, the District anticipates Burrtec adding a new component to the overall trash rate to recover their administrative fees related to SB 1383.

Based on some preliminary discussions with Burrtec, the District estimates the added District administrative cost related to SB 1383 will be approximately \$65,000 per year. This is over and above the CPI and pass-through annual adds for Burrtec and the County to the District’s Solid Waste Budget. This amount was calculated basing the need for the District hiring a \$40/hour employee, fully burdened, at ½ full-time equivalent (“FTE”) for an entire year. Although the District expects to receive approximately \$50,000 in grant funding, this grant funding will act as a first-year offset while the administrative cost related to SB 1383, especially as the District continues to grow in customer base, will likely increase year-over-year.

Administrative costs related to the District’s Solid Waste Enterprise are paid entirely from the District’s administrative fee (\$0.25/month/residential customer), franchise fee (10%/month/commercial customer), the District’s billing fee (\$3,000/month), minimal roll-off revenue and excess property tax revenues which fluctuate from year-to-year.

For example, in prior year the District generated approximately \$4,000,000 in revenues related to its Solid Waste Enterprise. Historically, revenue is generated 75% from residential customers and 25% from commercial customers. Using the District’s current residential customer count of 6,059 at \$0.25/month, the District generated approximately \$18,200 (6,059 x \$.25 x 12) from residential customers. The District generated approximately

\$100,000 (\$4,000,000 x 25% x 10%) from commercial customers. The District generated approximately \$36,000 (\$3,000 x 12) in billing fees. The District generated approximately \$66,000 in roll-off revenue. In total, of \$4,000,000 in revenues, the District kept \$220,200, or 5.51% related to administrative costs.

Traditionally, the District has under collected from its customers the true administrative cost of the Solid Waste Enterprise. In the current fiscal year, the District budgeted an administrative fee from the Solid Waste Enterprise to the General Fund of \$50,000 when the calculated pro-rata share of the District’s central services (General Fund expenses) was approximately \$423,000, and this amount is expected to increase when the FY 22|23 budget is adopted in June 2022.

With the implementation of SB 1383, the District is again adding to the overall administrative cost of the Solid Waste Enterprise by an estimated \$65,000 per annum without an appropriate funding source. Without adjustments to the District’s administrative fee/franchise fee rate component, the District is expected to have a budget shortfall of \$267,800 as illustrated below:

Solid Waste Enterprise		
Estimated Administrative Costs and Current Revenue Recovery		
		Amount
Administrative Costs		
Central Services (Estimated)		\$ 423,000
SB 1383 (Estimated)		\$ 65,000
Total Administrative Costs		\$ 488,000
Administrative Revenue Recovery		
Residential (\$.25/month)		\$ 18,200
Commercial (10%/month)		\$ 100,000
Billing (\$3,000/month)		\$ 36,000
Roll-Off Revenue		\$ 66,000
Total Administrative Revenue Recovery		\$ 220,200
Income (Deficit) Before Property Tax Subsidy		\$ (267,800)
Property Tax Subsidy		\$ -
Net Income (Deficit)		\$ (267,800)

Historically, this shortfall is covered by excess property tax revenues. As costs naturally increase over time and the District’s administrative fee/franchise fees have remain stagnant during the course of the District’s current 14+ year Burrtec contract, the amount of the property tax subsidy to cover the administrative costs of the District’s Solid Waste enterprise has risen, reducing the District’s ability to repurpose the excess property tax revenues for more pressing District needs like major maintenance or asset replacement.

To mitigate the financial burden the Solid Waste enterprise was having on the District as a whole, the Solid Waste Committee directed staff to prepare a few different financial scenarios for adjusting the residential

administrative fee and commercial franchise fee for them to consider and recommend to the full Board for ensuring the Solid Waste enterprise is generating sufficient revenues to cover its administrative costs.

After reviewing the different scenarios prepared by staff, the Solid Waste Committee recommended adjusting the current \$0.25/month/residential customer to \$1.00/month/residential customer and the 10%/month/commercial customer to 13%/month/commercial customer. Being consistent with the original example provided above, by adjusting the residential administrative fee from \$0.25 to \$1.00, a typical District customer with a 90-gallon can would see a monthly bill increase as follows:

Cost Component	Current (\$)	Proposed (\$)	Change (\$)	Change (%)
CPI	\$ 16.88	\$ 17.85	\$ 0.97	5.75%
Landfill tipping fee	\$ 8.49	\$ 8.78	\$ 0.29	3.42%
Recycling	\$ 2.01	\$ 1.74	\$ (0.27)	-13.43%
Greenwaste/Mixed Organics	\$ 3.64	\$ 4.72	\$ 1.08	29.67%
SB 1383 Admin Fee	\$ -	\$ -	\$ -	0.00%
RCSD Admin Fee	\$ 0.25	\$ 1.00	\$ 0.75	300.00%
Total	\$ 31.27	\$ 34.09	\$ 2.82	9.02%

The FY 22|23 proposed adjustments to the District’s residential administrative fee and commercial franchise fee will not cover all of the Solid Waste enterprises administrative costs. It is anticipated that staff, along with the Solid Waste Committee, will continue to analyze these components of the overall Solid Waste rates to determine if further increased adjustments are needed in the future.

For reference, the city of Jurupa Valley currently charges its residential customers a franchise fee of \$4.50/month.

A full list of the services provided by Burrtec and new proposed rates for FY 22|23 are attached to this Director’s Memorandum.

If authorized by the full Board, the following rate increase implementation schedule is proposed:

- April 21, 2022 – Board consideration to authorize staff to initiate Proposition 218 process for increase in solid waste rates.
- No later than May 2, 2022 – Mail Proposition 218 notices to property owners and renters.
- April 29, 2022 – Draft resolution available at the District office and on the District website.
- June 16, 2022 (Board Meeting) – Protest Election and Hearing for the proposed solid waste rates.
- June 16, 2022 (Board Meeting) – Adopt the Rate Adjustment Resolution.

- July 1, 2022 – New solid waste rates in effect.

RECOMMENDATION:

Staff recommends the Board of Directors authorize the General Manager to:

1. Prepare and set the Solid Waste Protest Hearing pursuant to Proposition 218 for consideration of increased Solid Waste customer rates.
2. Prepare a draft resolution for the solid waste rate increases for the Board to consider and adopt subsequent to the Protest Hearing.

Respectfully,



JEFFREY D. SIMS, P. E.
General Manager

Attachment: Proposed Rate Increase Worksheets - Burrtec

**RUBIDOUX COMMUNITY SERVICES DISTRICT
PROPOSED 2022 RATE INCREASES**

Service Type	Current 2021 Rates	Proposed 2022 Rates
<u>Residential Barrel</u>		
<u>Size</u>		
90g	\$31.27	\$34.09
60g	\$28.23	\$30.94
Extra Barrel - Trash	\$10.71	\$11.13
Extra Barrel - Recycling	\$1.27	\$1.34
Extra Barrel - Greenwaste	\$6.14	\$7.36
Extra Pick-up	\$15.95	\$17.45
Recycling Contamination-barrels	\$43.20	\$47.26
Exchange (first exchange free)	\$16.92	\$18.52
Replacement (charged for customer damaged barrels)	\$72.90	\$79.75
<u>Roll-Offs (Trash)</u>		
40 yard (6 tons)	\$696.50	\$779.44
20 yard (8 tons)	\$845.29	\$948.09
10 yard (8 tons)	\$845.29	\$948.09
40 yard compactor (8 tons)	\$871.59	\$976.86
40 yard (6 tons) -Temporary, 7 days	\$722.80	\$808.22
20 yard (8 tons) - Temporary, 7 days	\$897.89	\$1,005.64
10 yard (8 tons) - Temporary, 7 days	\$897.89	\$1,005.64
40 yard sludge (plus applicable disposal)	\$335.72	\$367.31
Excess disposal-per ton	\$61.11	\$69.79
Rental Fee (per day)	\$26.80	\$29.32
Relocation Fee	\$75.76	\$82.89
Dry Run Fee	\$82.00	\$89.71
Liner for Roll-Off	\$113.19	\$123.84
<u>Roll-Offs Recycling</u>		
40 yard (Plus applicable disposal)	\$241.38	\$264.09
<u>Commercial Barrel Service</u>		
40-gallon barrel	\$18.32	\$20.29
60-gallon barrel	\$25.36	\$28.13
90-gallon barrel	\$31.23	\$34.77
90-gallon recycling barrel	\$21.28	\$22.01
Extra Pick-up	\$26.80	\$29.32
Exchange (first exchange free)	\$16.92	\$18.52
Replacement (charged for lost or stolen barrels)	\$72.90	\$79.75

**RUBIDOUX COMMUNITY SERVICES DISTRICT
PROPOSED 2022 RATE INCREASES**

Service Type		Current 2021 Rates	Proposed 2022 Rates
<u>Commercial/Residential Trash Bins</u>			
Size	Freq		
2	1	\$99.13	\$107.85
2	2	\$166.96	\$181.46
2	3	\$234.72	\$255.00
2	4	\$302.56	\$328.62
2	5	\$370.30	\$402.15
2	6	\$438.09	\$475.70
3	1	\$130.64	\$142.05
3	2	\$237.42	\$257.97
3	3	\$334.60	\$363.39
3	4	\$431.77	\$468.82
3	5	\$528.92	\$574.22
3	6	\$626.06	\$679.60
4	1	\$161.81	\$175.85
4	2	\$291.98	\$317.07
4	3	\$422.13	\$458.29
4	4	\$552.34	\$599.56
4	5	\$682.50	\$740.77
4	6	\$812.68	\$882.01
Extra Pick-up		\$43.21	\$47.28
Temporary Bins (3yd, 7 days)		\$120.21	\$128.93
Temp. Bins - Dump & Return		\$106.71	\$114.45
<u>Commingled Recyclables</u>			
Size	Freq		
1.5	1	\$77.24	\$81.71
1.5	2	\$123.17	\$129.16
1.5	3	\$169.04	\$176.56
1.5	4	\$214.98	\$224.02
1.5	5	\$260.83	\$271.40
1.5	6	\$306.73	\$318.80
3	1	\$117.92	\$123.43
3	2	\$190.71	\$197.47
3	3	\$263.57	\$272.66
3	4	\$336.41	\$348.01
3	5	\$409.26	\$423.37
3	6	\$482.11	\$498.74
Extra Pick-up		\$43.21	\$47.28

**RUBIDOUX COMMUNITY SERVICES DISTRICT
PROPOSED 2022 RATE INCREASES**

Service Type		Current 2021 Rates	Proposed 2022 Rates
<u>Green Waste</u>			
Size	Freq		
35g	1	n/a	\$38.64
35g	2	n/a	\$64.06
35g	3	n/a	\$85.24
35g	4	n/a	\$106.77
35g	5	n/a	\$136.51
35g	6	n/a	\$149.23
65g	1	n/a	\$42.15
65g	2	n/a	\$71.00
65g	3	n/a	\$95.60
65g	4	n/a	\$120.56
65g	5	n/a	\$153.71
65g	6	n/a	\$169.87
1.5	1	\$100.37	\$110.69
1.5	2	\$169.41	\$187.13
1.5	3	\$238.41	\$263.51
1.5	4	\$307.47	\$339.95
1.5	5	\$376.44	\$416.31
1.5	6	\$445.46	\$492.70
3	1	\$164.17	\$181.39
3	2	\$283.20	\$313.40
3	3	\$402.29	\$445.48
3	4	\$521.38	\$577.56
3	5	\$640.47	\$709.63
3	6	\$759.57	\$841.72
Green Waste Contamination		\$59.40	\$64.99
<u>Food Waste</u>			
Size	Freq		
35g	1	n/a	\$58.64
35g	2	n/a	\$104.07
35g	3	n/a	\$145.24
35g	4	n/a	\$186.78
35g	5	n/a	\$236.52
35g	6	n/a	\$269.25
65g	1	\$73.40	\$82.74
65g	2	\$134.66	\$152.15
65g	3	\$192.01	\$217.33
65g	4	\$249.70	\$282.86
65g	5	\$314.88	\$356.60
65g	6	\$364.53	\$413.33
2	1	\$248.38	\$275.49
2	2	\$450.78	\$500.69
2	3	\$638.39	\$709.68
2	4	\$827.29	\$920.10
2	5	\$1,044.58	\$1,161.59
2	6	\$1,203.01	\$1,338.68
Food Waste Contamination		\$59.40	\$64.99

**RUBIDOUX COMMUNITY SERVICES DISTRICT
PROPOSED 2022 RATE INCREASES**

Service Type	Current 2021 Rates	Proposed 2022 Rates
<u>Applies to all Bin Types:</u>		
Exchange (first exchange free)	\$84.61	\$92.57
Replacement + actual bin cost (charged for lost or stolen bins)	\$95.44	\$104.43
<u>Other</u>		
Bus Stops (District)	\$28.47	\$31.15
Tilthopper	\$39.83	\$43.59
Steam Clean (compactor box)	\$162.74	\$178.06
Locking Bin	\$17.06	\$18.66
Liner for Cardboard Boxes	\$10.19	\$11.15
<u>Certificate of Destruction</u>		
Taken to Burrtec MRF - per load	\$116.46	\$127.41
Taken to Riverside County Landfill (per ton)	\$63.03	\$68.95

Residential Rate Adjustment
July 1, 2022

Bin Size	7/1/21 Current Components							7/1/22 Proposed Components								
	71 lbs/week/90 gal Refuse 47 lbs/week/60 gal Refuse 14 lbs/week/Recycling 32 lbs/week/Greenwaste							67 lbs/week/90 gal Refuse 44 lbs/week/60 gal Refuse 14 lbs/week/Recycling 27 lbs/week/Greenwaste								
	CPI							CPI								
	Annual Index	\$55.00	\$66.46	\$52.76	Admin	Total	Net to	Annual Index	SB 1383	\$60.72	\$	58.87	\$80.00	City	Total	Net to
	0.00%	per ton	per ton	per ton	Fee	Rate	Burrtec	5.76%	Admin	per ton		per ton	per ton	Admin	Rate	Burrtec
	Service	Landfill	Recycling	Greenwaste				Service	Fee	Landfill		Recycling	Mixed Organics	Fee		
90 gal can	16.88	8.49	2.01	3.64	0.25	\$31.27	\$31.02	17.85		8.78		1.74	4.72	1.00	\$34.09	\$33.09
60 gal can	16.73	5.60	2.01	3.64	0.25	\$28.23	\$27.98	17.69		5.79		1.74	4.72	1.00	\$30.94	\$29.94
<u>Extra Barrels</u>																
Refuse	2.22	8.49	0.00	0.00	0.00	\$10.71	\$10.71	2.35		8.78		0.00	0.00	0.00	\$11.13	\$11.13
Recycling	1.27	0.00	0.00	0.00	0.00	\$1.27	\$1.27	1.34		0.00		0.00	0.00	0.00	\$1.34	\$1.34
Greenwaste	2.50	0.00	0.00	3.64	0.00	\$6.14	\$6.14	2.64		0.00		0.00	4.72	0.00	\$7.36	\$7.36

Notes:

- Burrtec offered to forego resdl service CPI adjustment.
- Recycling rebates are adjusted one year in arrears based on actual composition of the material, processing and residue costs, offset by the value of the recovered material. Refuse barrel count (Burrtec data) of 6,162 used to calculate lbs per week.

71.21	refuse lbs/week 90 gal
47.00	refuse lbs/week 60 gal
13.96	recycling lbs/week
31.84	g/w lbs/week

Notes:

- Recycling rebates are adjusted one year in arrears based on actual composition of the material, processing and residue costs, offset by the value of the recovered material. Refuse barrel count (Burrtec data) of 6,596 used to calculate lbs per week.
- AMMRF rate from the 7/1/22 Rate Sheet updated on 2/11/22. Will adjust if not final.
- SB 1383 Admin Costs will be accrued during the 2022/2023 Fiscal Year to be recovered in the 2023/2024 Rates.

66.73	refuse lbs/week 90 gal
44.04	refuse lbs/week 60 gal
13.68	recycling lbs/week
27.21	g/w lbs/week

Commercial Rate Adjustment
 July 1, 2022

		7/1/21 Current Components						7/1/22 Proposed Components					
		CPI Annual Index 1.87%		4.00%				CPI Annual Index 5.76%		10.40%			
Bin Size	Freq	Service	Fee per Yard \$0.15 Compliance Fee	\$55.00 per ton Landfill	10.00% Franchise Fee	Total Rate	Net to Burrtec	Service	Fee per Yard \$0.15 Compliance Fee	\$60.72 per ton Landfill	13.00% Franchise Fee	Total Rate	Net to Burrtec
40 gal can	1	10.77	0.46	5.26	1.83	\$18.32	\$16.49	11.39	0.46	5.80	2.64	\$20.29	\$17.65
60 gal can	1	14.47	0.46	7.89	2.54	\$25.36	\$22.82	15.30	0.46	8.71	3.66	\$28.13	\$24.47
90 gal can	1	15.83	0.46	11.82	3.12	\$31.23	\$28.11	16.74	0.46	13.05	4.52	\$34.77	\$30.25
2	1	62.89	1.30	25.03	9.91	\$99.13	\$89.22	66.51	1.30	26.02	14.02	\$107.85	\$93.83
2	2	97.60	2.60	50.06	16.70	\$166.96	\$150.26	103.22	2.60	52.05	23.59	\$181.46	\$157.87
2	3	132.26	3.90	75.09	23.47	\$234.72	\$211.25	139.88	3.90	78.07	33.15	\$255.00	\$221.85
2	4	166.98	5.20	100.12	30.26	\$302.56	\$272.30	176.60	5.20	104.10	42.72	\$328.62	\$285.90
2	5	201.62	6.50	125.15	37.03	\$370.30	\$333.27	213.24	6.50	130.13	52.28	\$402.15	\$349.87
2	6	236.30	7.80	150.18	43.81	\$438.09	\$394.28	249.91	7.80	156.15	61.84	\$475.70	\$413.86
3	1	78.09	1.95	37.54	13.06	\$130.64	\$117.58	82.59	1.95	39.04	18.47	\$142.05	\$123.58
3	2	134.70	3.90	75.08	23.74	\$237.42	\$213.68	142.46	3.90	78.07	33.54	\$257.97	\$224.43
3	3	182.67	5.85	112.62	33.46	\$334.60	\$301.14	193.19	5.85	117.11	47.24	\$363.39	\$316.15
3	4	230.63	7.80	150.16	43.18	\$431.77	\$388.59	243.92	7.80	156.15	60.95	\$468.82	\$407.87
3	5	278.58	9.75	187.70	52.89	\$528.92	\$476.03	294.63	9.75	195.19	74.65	\$574.22	\$499.57
3	6	326.51	11.70	225.24	62.61	\$626.06	\$563.45	345.32	11.70	234.23	88.35	\$679.60	\$591.25
4	1	92.98	2.60	50.05	16.18	\$161.81	\$145.63	98.34	2.60	52.05	22.86	\$175.85	\$152.99
4	2	157.48	5.20	100.10	29.20	\$291.98	\$262.78	166.55	5.20	104.10	41.22	\$317.07	\$275.85
4	3	221.97	7.80	150.15	42.21	\$422.13	\$379.92	234.76	7.80	156.15	59.58	\$458.29	\$398.71
4	4	286.51	10.40	200.20	55.23	\$552.34	\$497.11	303.02	10.40	208.20	77.94	\$599.56	\$521.62
4	5	351.00	13.00	250.25	68.25	\$682.50	\$614.25	371.22	13.00	260.25	96.30	\$740.77	\$644.47
4	6	415.51	15.60	300.30	81.27	\$812.68	\$731.41	439.45	15.60	312.30	114.66	\$882.01	\$767.35

105.00 lbs per yard

98.91 lbs per yard

**Rolloff Rate Adjustment
 July 1, 2022**

Size	Maximum Tonnage	7/1/21 Current Components					7/1/22 Proposed Components				
		CPI Annual Index 1.87% Service	Fee per Load \$2.75 Compliance Fee	4.00% \$55.00 Landfill	10.00% Franchise Fee	Total Rate	CPI Annual Index 5.76% Service	Fee per Load \$2.75 Compliance Fee	10.40% \$60.72 Landfill	13.00% Franchise Fee	Total Rate
<u>Permanent</u>											
40 Yard	6	294.10	2.75	330.00	69.65	\$696.50	311.04	2.75	364.32	101.33	\$779.44
20 Yard	8	318.01	2.75	440.00	84.53	\$845.29	336.33	2.75	485.76	123.25	\$948.09
10 Yard	8	318.01	2.75	440.00	84.53	\$845.29	336.33	2.75	485.76	123.25	\$948.09
40 Yard Compactor	8	341.68	2.75	440.00	87.16	\$871.59	361.36	2.75	485.76	126.99	\$976.86
<u>Temporary</u>											
40 Yard	6	317.77	2.75	330.00	72.28	\$722.80	336.08	2.75	364.32	105.07	\$808.22
20 Yard	8	365.35	2.75	440.00	89.79	\$897.89	386.40	2.75	485.76	130.73	\$1,005.64
10 Yard	8	365.35	2.75	440.00	89.79	\$897.89	386.40	2.75	485.76	130.73	\$1,005.64
40 Yard-sludge		302.15		Actual	33.57	\$335.72	319.56		Actual	47.75	\$367.31
<u>Recycling (includes g/w, wood, C&D, & compactor)</u>											
10/20/40 Yard		217.24		Actual	24.14	\$241.38	229.76		Actual	34.33	\$264.09
<u>Misc.</u>											
Roll Off Liner		101.87			11.32	\$113.19	107.74			16.10	\$123.84
<u>Disposal</u>											
Excess Refuse				55.00	6.11	\$61.11			60.72	9.07	\$69.79
Green Waste				52.76	5.86	\$58.62			57.29	8.56	\$65.85
Mixed Organics						n/a			80.00	11.95	\$91.95
Wood - Blonde				27.74	3.08	\$30.82			30.63	4.58	\$35.21
Wood - Mfg				52.15	5.79	\$57.94			54.00	8.07	\$62.07
Inert				34.51	3.83	\$38.34			36.00	5.38	\$41.38
C&D				73.54	8.17	\$81.71			79.81	11.93	\$91.74

Burrtec Waste Industries, Inc.
 Rubidoux Community Service District

**Commercial Recycling Bin Rate Adjustment
 July 1, 2022**

		7/1/21 Current Components					7/1/22 Proposed Components					
		CPI Annual Index 1.87%					CPI Annual Index 5.76%					
Bin Size	Freq	Service	\$58.25 Per Ton Processing	10.00% Franchise Fee	Total Rate	Net to Burrtec	Service	\$40.22 Per Ton Processing	Rate Stabilization	13.00% Franchise Fee	Total Rate	Net to Burrtec
90 g Recy	1	15.83	3.32	2.13	\$21.28	\$19.15	16.74	2.29	0.12	2.86	\$22.01	\$19.15
1.5	1	62.89	6.63	7.72	\$77.24	\$69.52	66.51	4.58		10.62	\$81.71	\$71.09
1.5	2	97.60	13.25	12.32	\$123.17	\$110.85	103.22	9.15		16.79	\$129.16	\$112.37
1.5	3	132.26	19.88	16.90	\$169.04	\$152.14	139.88	13.73		22.95	\$176.56	\$153.61
1.5	4	166.98	26.50	21.50	\$214.98	\$193.48	176.60	18.30		29.12	\$224.02	\$194.90
1.5	5	201.62	33.13	26.08	\$260.83	\$234.75	213.24	22.88		35.28	\$271.40	\$236.12
1.5	6	236.30	39.76	30.67	\$306.73	\$276.06	249.91	27.45		41.44	\$318.80	\$277.36
3	1	92.88	13.25	11.79	\$117.92	\$106.13	98.23	9.15		16.05	\$123.43	\$107.38
3	2	145.14	26.50	19.07	\$190.71	\$171.64	153.50	18.30		25.67	\$197.47	\$171.80
3	3	197.45	39.76	26.36	\$263.57	\$237.21	208.83	27.45	0.93	35.45	\$272.66	\$237.21
3	4	249.76	53.01	33.64	\$336.41	\$302.77	264.15	36.60	2.02	45.24	\$348.01	\$302.77
3	5	302.07	66.26	40.93	\$409.26	\$368.33	319.47	45.75	3.11	55.04	\$423.37	\$368.33
3	6	354.39	79.51	48.21	\$482.11	\$433.90	374.81	54.90	4.19	64.84	\$498.74	\$433.90

35.00 lbs. per yard.

35.00 lbs. per yard.

Green Waste Bin Rate
July 1, 2022

		7/1/21 Current Components					7/1/22 Proposed Components				
		CPI Annual Index 1.87%					CPI Annual Index 5.76%				
Barrel Size	Freq	Service	\$52.76 per ton Disposal	10.00% Franchise Fee	Total Rate	Net to Burrtec	Service	\$57.29 per ton Disposal	13.00% Franchise Fee	Total Rate	Net to Burrtec
35 Gal	1				n/a	n/a	30.14	3.48	5.02	\$38.64	\$33.62
35 Gal	2				n/a	n/a	48.78	6.95	8.33	\$64.06	\$55.73
35 Gal	3				n/a	n/a	63.73	10.43	11.08	\$85.24	\$74.16
35 Gal	4				n/a	n/a	78.99	13.90	13.88	\$106.77	\$92.89
35 Gal	5				n/a	n/a	101.38	17.38	17.75	\$136.51	\$118.76
35 Gal	6				n/a	n/a	108.98	20.85	19.40	\$149.23	\$129.83
65 Gal	1				n/a	n/a	30.22	6.45	5.48	\$42.15	\$36.67
65 Gal	2				n/a	n/a	48.86	12.91	9.23	\$71.00	\$61.77
65 Gal	3				n/a	n/a	63.81	19.36	12.43	\$95.60	\$83.17
65 Gal	4				n/a	n/a	79.07	25.82	15.67	\$120.56	\$104.89
65 Gal	5				n/a	n/a	101.46	32.27	19.98	\$153.71	\$133.73
65 Gal	6				n/a	n/a	109.06	38.73	22.08	\$169.87	\$147.79
Bin Size	Freq										
1.5	1	62.89	27.44	10.04	\$100.37	\$90.33	66.51	29.79	14.39	\$110.69	\$96.30
1.5	2	97.60	54.87	16.94	\$169.41	\$152.47	103.22	59.58	24.33	\$187.13	\$162.80
1.5	3	132.26	82.31	23.84	\$238.41	\$214.57	139.88	89.37	34.26	\$263.51	\$229.25
1.5	4	166.98	109.74	30.75	\$307.47	\$276.72	176.60	119.16	44.19	\$339.95	\$295.76
1.5	5	201.62	137.18	37.64	\$376.44	\$338.80	213.24	148.95	54.12	\$416.31	\$362.19
1.5	6	236.30	164.61	44.55	\$445.46	\$400.91	249.91	178.74	64.05	\$492.70	\$428.65
3	1	92.88	54.87	16.42	\$164.17	\$147.75	98.23	59.58	23.58	\$181.39	\$157.81
3	2	145.14	109.74	28.32	\$283.20	\$254.88	153.50	119.16	40.74	\$313.40	\$272.66
3	3	197.45	164.61	40.23	\$402.29	\$362.06	208.83	178.74	57.91	\$445.48	\$387.57
3	4	249.76	219.48	52.14	\$521.38	\$469.24	264.15	238.33	75.08	\$577.56	\$502.48
3	5	302.07	274.35	64.05	\$640.47	\$576.42	319.47	297.91	92.25	\$709.63	\$617.38
3	6	354.39	329.22	75.96	\$759.57	\$683.61	374.81	357.49	109.42	\$841.72	\$732.30

160.00 lbs. per yard.

160.00 lbs. per yard.

Burrtec Waste Industries, Inc.
 Rubidoux Community Service District

Food Waste Bin Rate
July 1, 2022

		7/1/21 Current Components					7/1/22 Proposed Components				
		CPI Annual Index 1.87%					CPI Annual Index 5.76%				
Bin Size	Freq	Service	\$88.74 per ton Processing	10.00% Franchise Fee	Total Rate	Net to Burrtec	Service	\$96.36 per ton Processing	13.00% Franchise Fee	Total Rate	Net to Burrtec
35 g	1				n/a		30.14	20.88	7.62	\$58.64	\$51.02
	2				n/a		48.78	41.76	13.53	\$104.07	\$90.54
	3				n/a		63.73	62.63	18.88	\$145.24	\$126.36
	4				n/a		78.99	83.51	24.28	\$186.78	\$162.50
	5				n/a		101.38	104.39	30.75	\$236.52	\$205.77
	6					n/a	108.98	125.27	35.00	\$269.25	\$234.25
65 g	1	28.57	37.49	7.34	\$73.40	\$66.06	30.22	41.76	10.76	\$82.74	\$71.98
	2	46.20	74.99	13.47	\$134.66	\$121.19	48.86	83.51	19.78	\$152.15	\$132.37
	3	60.33	112.48	19.20	\$192.01	\$172.81	63.81	125.27	28.25	\$217.33	\$189.08
	4	74.76	149.97	24.97	\$249.70	\$224.73	79.07	167.02	36.77	\$282.86	\$246.09
	5	95.93	187.46	31.49	\$314.88	\$283.39	101.46	208.78	46.36	\$356.60	\$310.24
	6	103.12	224.96	36.45	\$364.53	\$328.08	109.06	250.54	53.73	\$413.33	\$359.60
2	1	108.18	115.36	24.84	\$248.38	\$223.54	114.41	125.27	35.81	\$275.49	\$239.68
2	2	174.98	230.72	45.08	\$450.78	\$405.70	185.06	250.54	65.09	\$500.69	\$435.60
2	3	228.46	346.09	63.84	\$638.39	\$574.55	241.62	375.80	92.26	\$709.68	\$617.42
2	4	283.11	461.45	82.73	\$827.29	\$744.56	299.42	501.07	119.61	\$920.10	\$800.49
2	5	363.31	576.81	104.46	\$1,044.58	\$940.12	384.24	626.34	151.01	\$1,161.59	\$1,010.58
2	6	390.54	692.17	120.30	\$1,203.01	\$1,082.71	413.04	751.61	174.03	\$1,338.68	\$1,164.65

300.00	lbs. per yard.
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300.00	lbs. per yard.
200.00	lbs. per barrel

Additional Services
July 1, 2022

Service	July 1, 2021 Current Rate	Service	Franchise Fee 10.00%	Total	July 1, 2022 Proposed Rate	Service	Franchise Fee 13.00%	Total
<u>Barrel</u>								
Residential Extra Pick-Up	\$15.95	\$14.35	\$1.60	\$15.95	\$17.45	\$15.18	\$2.27	\$17.45
Commercial Extra Pick-Up	\$26.80	\$24.12	\$2.68	\$26.80	\$29.32	\$25.51	\$3.81	\$29.32
Barrel Exchange (first exchange free)	\$16.92	\$15.23	\$1.69	\$16.92	\$18.52	\$16.11	\$2.41	\$18.52
Barrel Replacement residl-customer damaged comm-l-ost or stolen	\$72.90	\$65.60	\$7.29	\$72.89	\$79.75	\$69.38	\$10.37	\$79.75
<u>Roll Off</u>								
Rental Fee per day (7 day min.)	\$26.80	\$24.12	\$2.68	\$26.80	\$29.32	\$25.51	\$3.81	\$29.32
Relocation Fee	\$75.76	\$68.18	\$7.58	\$75.76	\$82.89	\$72.11	\$10.78	\$82.89
Dry Run Fee	\$82.00	\$73.80	\$8.20	\$82.00	\$89.71	\$78.05	\$11.66	\$89.71
Cardboard Box Liner	\$10.19	\$9.17	\$1.02	\$10.19	\$11.15	\$9.70	\$1.45	\$11.15
<u>Bin Services</u>								
Extra Pick-Up	\$43.21	\$38.89	\$4.32	\$43.21	\$47.28	\$41.13	\$6.15	\$47.28
Bin Exchange (first exchange fee)	\$84.61	\$76.15	\$8.46	\$84.61	\$92.57	\$80.54	\$12.03	\$92.57
Bin Replacement + actual cost of bin comm-l-ost or stolen	\$95.44	\$85.90	\$9.54	\$95.44	\$104.43	\$90.85	\$13.58	\$104.43
<u>Temporary Bin</u>								
3 cubic yard - 7 days use	\$120.21	\$108.19	\$12.02	\$120.21	\$128.93	\$112.17	\$16.76	\$128.93
Dump and return	\$106.71	\$96.04	\$10.67	\$106.71	\$114.45	\$99.57	\$14.88	\$114.45
<u>Recycling Contamination - barrels</u>								
	\$43.20	\$38.88	\$4.32	\$43.20	\$47.26	\$41.12	\$6.14	\$47.26
<u>Green Waste Contamination - bins/barrels</u>								
	\$59.40	\$53.46	\$5.94	\$59.40	\$64.99	\$56.54	\$8.45	\$64.99
<u>Food Waste Contamination - bins/barrels</u>								
	\$59.40	\$53.46	\$5.94	\$59.40	\$64.99	\$56.54	\$8.45	\$64.99
<u>Other</u>								
Bus Stops (District)	\$28.47	\$25.62	\$2.85	\$28.47	\$31.15	\$27.10	\$4.05	\$31.15
Tilthopper	\$39.83	\$35.85	\$3.98	\$39.83	\$43.59	\$37.92	\$5.67	\$43.59
Steam Clean (compactor box)	\$162.74	\$146.47	\$16.27	\$162.74	\$178.06	\$154.91	\$23.15	\$178.06
Locking Bin	\$17.06	\$15.35	\$1.71	\$17.06	\$18.66	\$16.23	\$2.43	\$18.66
<u>Certificate of Destruction</u>								
Taken to Burrtec MRF - per Load	\$116.46	\$104.81	\$11.65	\$116.46	\$127.41	\$110.85	\$16.56	\$127.41
Taken to Riverside County Landfill (per ton)	\$63.03	\$56.72	\$6.30	\$63.02	\$68.95	\$59.99	\$8.96	\$68.95

CPI 1.87%

CPI 5.76%

CPI for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUURS49CSA0

Not Seasonally Adjusted

Series Title: All items in Riverside-San Bernardino-Ontario, CA,

Area: Riverside-San Bernardino-Ontario, CA

Item: All items

Base Period: DECEMBER 2017=100

Years: 2020 to 2021

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2	Annual Increase
2020	107.143		107.162		106.899		107.640		108.201		108.626		107.672	107.068	108.275	1.87%
2021	109.550		110.981		113.222		114.682		115.557		117.206		113.875	111.588		5.76%

11. SECOND READING AND ADOPTION OF ORDINANCE 2022-130 AMENDING RUBIDOUX COMMUNITY SERVICES DISTRICT 2020 URBAN WATER MANAGEMENT PLAN AND 2020 WATER SHORTAGE CONTINGENCY PLAN AND ASSOCIATED RESOLUTIONS AND RECISSION OF ORDINANCE 119:

DM 2022-31

Rubidoux Community Services District

Board of Directors

Hank Trueba Jr., President
Bernard Murphy, Vice President
John Skerbelis
Armando Muniz
F. Forest Trowbridge



General Manager

Jeffrey D. Sims

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2022-31

April 21, 2022

To: Rubidoux Community Services District
Board of Directors

Subject: Second Reading and Adoption of Ordinance 2022-130, Amending Rubidoux Community Services District's 2020 Urban Water Management Plan and Amending the District's 2020 Water Shortage Contingency Plan including associated Resolutions and Recission of Ordinance 2010-111.

BACKGROUND:

On April 7, 2022, the Board of Directors of Rubidoux Community Services District ("District") conducted the First Reading of Ordinance 2022-130 (Director's Memorandum 2022-26) providing authorities to implement the District Water Shortage Contingency Plan ("WSCP") and adoption of resolutions to memorialize amendments to the UWMP and WSCP.

District adopted Ordinance Number 111 on October 15, 2009, addressing outdoor landscaping to promote water conservation and minimize waste. Thereafter the City of Jurupa Valley incorporated and adopted their own Water Efficient Landscape Ordinance as Ordinance 2015-17 in 2015 to comply with the State Mandate to have such an ordinance. Since the District's Ordinance Number 111 is outdated and superseded by the City's ordinance, it will be rescinded with approval and adoption of Ordinance 2022-130.

To make the UWMP and WSCP consistent with the District's Water Master Plan Update the UWMP and WSCP required slight amendments. This requires rescinding the previous WSCP enabling Resolution 2021-879 and adopting a new enabling Resolution 2022-887. The proposed amendment to modify the UWMP requires rescinding the previous UWMP enabling Resolution 2021-878 and adopting a new enabling Resolution 2022-888.

A Properly Noticed First Reading and Public Hearing of Ordinance 2022-130, Resolution No. 2022-887 (WSCP) and Resolution No. 2022-888 (UWMP) was conducted at the regularly scheduled Meeting of the Board of Directors on April 7, 2022. Being there was no public comment and after deliberation by the Board of Directors the Board accepted the first reading of Ordinance 2022-130, Amendments to both the Urban Water

Management Plan and Water Shortage Contingency Plan and scheduled the Second Reading of Ordinance 2022-130 for the Board Meeting on April 21, 2022 where at that meeting the Board would consider adoption of Ordinance No. 2022-130, Resolution No. 2022-888 signifying approval of the amended District 2020 UWMP, and Resolution No. 2022-887 signifying approval of the amended District 2020 WSCP.

The Board will need to conduct a Public Hearing to receive public comments regarding Ordinance No. 2022-130. After conclusion of the Public Hearing the Board can do the second reading and deliberate adoption of Ordinance No. 2022-130.

RECOMMENDATION:

Staff recommends the Board of Directors consider the following actions:

1. Conduct a Public Hearing and Second Reading of Ordinance 2022-130 entitled, “An Ordinance of the Board of Directors of the Rubidoux Community Services District Establishing the Program for Implementing the Water Shortage Contingency Plan”.
2. Adopt Ordinance 2022-130 – An Ordinance of the Board of Directors of the Rubidoux Community Services District Establishing the Program for Implementing the Water Shortage Contingency Plan.
2. Adopt Resolution No. 2022-887, Amending the Water Shortage Contingency Plan.
3. Adopt Resolution No. 2022-888 Amending the Urban Water Management Plan

Respectfully,



JEFFREY D. SIMS, P. E.
General Manager

Attach:

1. DM 2022-26 dated April 7, 2022
2. Resolution No. 2022 – 887 (WSCP)
3. Resolution No. 2022 – 888 (UWMP)
4. Ordinance No. 2022 – 130

ATTACHMENT 1

Rubidoux Community Services District

Board of Directors

Hank Trueba Jr., President
Bernard Murphy, Vice President
John Skerbelis
Armando Muniz
F. Forest Trowbridge



General Manager
Jeffrey D. Sims

Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2022-26

April 7, 2022

To: Rubidoux Community Services District
Board of Directors

Subject: Public Hearing to Consider Amending Rubidoux Community Services District 2020 Urban Water Management Plan and 2020 Water Shortage Contingency Plan and associated Resolutions and Recission of Ordinance 2010-119.

BACKGROUND:

As the Board may recall, the Rubidoux Community Services District ("District") adopted its 2020 Urban Water Management Plan ("UWMP") on June 17, 2021 (Director's Memorandum 2021-37) in accordance with the Urban Water Management Planning Act which requires every urban water supplier to update at least once every five (5) years on or before July 1 in years ending in six and one. The District also adopted its 2020 Water Shortage Contingency Plan ("WSCP") at the same time. This action was memorialized by adoption of Resolution No. 2021-878 (UWMP) and Resolution 2021-879 (WSCP).

The WSCP is included as a part of the UWMP in Section 8 thereof but is required to be treated as a standalone plan for the public hearing and adoption procedures for the purpose of allowing the WSCP to be revised and re-adopted on a shorter timeline than the rest of the UWMP. In a letter dated January 14, 2022, the California Department of Water Resources ("DWR") determined the District's 2020 UWMP and 2020 WSCP as submitted prior to the July 1, 2021, deadline was consistent with statutory requirements. A water supplier may choose to amend their UWMP and/or WSCP when needed. California Water Code Section 10642 requires agencies to make their plans available for public inspection prior to adoption and conduct a public hearing at which the public may submit or verbalize comments on the draft amendments to the 2020 UWMP and/or WSCP.

After adoption of the 2020 UWMP and WSCP it was determined the population and water demand projections of the UWMP did not include the newly annexed Shadow Rock Development area and therefore would be inconsistent with the forthcoming *District 2022 Water Master Plan*. To correct this an amended UWMP has been prepared. This change to the UWMP requires rescinding enabling Resolution 2021-878 and adopting a new enabling Resolution 2022-888.

On October 19, 2021, Governor Newsom issued an Emergency Drought Proclamation expanding the drought emergency and encouraged the State Water Board to supplement voluntary conservation measures by prohibiting certain wasteful water uses. Prohibited use regulations are not new in California. Similar regulations were in place during the state's last severe drought.

On December 1, 2021, The California Department of Water Resources ("DWR") announced a zero percent initial allocation for public water agencies of contracted water supplies from the State Water Project ("SWP") in 2022. The decision reflects California's severe drought conditions and the State's objectives to prioritize deliveries for human health and safety needs and for the environment.

On January 4, 2022, the State Water Board adopted emergency water use regulations to boost drought resilience. The prohibitions apply to specific uses and apply to all water users, including individuals, businesses, and public agencies, and can be enforced through warning letters, water audits, or fines. The prohibitions will remain in place for one year unless extended, modified, or removed. The intent of the emergency water use regulations ensures Homeowners' Associations ("HOAs"), cities, and counties don't unlawfully restrain homeowners from taking water conservation actions. The State Water Board has the authority to impose monetary penalties to enforce adopted emergency water use regulations and can delegate implementation to local governments or other agencies having the authority to enforce infractions. To have the legal authority at the local level, such as at the District, the District needs to adopt by Ordinance after noticed public hearing, the proposed regulations, enforcement guidelines and associated penalties. Proposed Ordinance No. 2022-130 accomplishes all this.

On January 20, 2022, DWR announced it would increase the State Water Project allocation to 15 percent of requested supplies for 2022 due to storms in December. Since that time the State has continued to experience little to no rainfall and in response announced on March 18, 2022, State Water Project allocations would be reduced downward to 5 percent of requested supplies for 2022.

Although the District currently has adequate groundwater supplies, it may be called upon by the State to reduce water consumption to various levels ranging from 0% to more than 50% in six separate ranges at 10% increments as detailed in the WSCP. Beyond drought concerns, the District may also experience a shortage of water due to shutdowns of its water treatment facilities caused by seismic events or power outages. In these types of emergency events, the District may need to implement certain stages of its WSCP to manage water demand while the emergency event is mitigated.

Furthermore, the District adopted Ordinance Number 2010-111, attached, addressing outdoor landscaping to promote water conservation and minimize waste. Since that time the City of Jurupa Valley has been incorporated and the City has adopted their own Water Efficient Landscape Ordinance as Ordinance 2015-17 in 2015 to comply with the State Mandate to have such an ordinance. Since the District's ordinance is outdated and superseded by the City's ordinance and redundant, it will be rescinded by Resolution 2022-130.

The proposed amendment to modify the WSCP language enables the WSCP to be meaningful, enforceable, and consistent with Proposed Draft Ordinance 2022-130. This requires rescinding the previous WSCP enabling Resolution 2021-879 and adopting a new enabling Resolution 2022-888 when adopting the proposed Draft Ordinance 2022-130.

Autumn DeWoody of Webb will make a presentation regarding the amendments to the UWMP and WSCP for the Board and public. After the presentation is made, a Public Hearing will be opened so the public can provide input on each plan. Once the public input is complete, and assuming there are no substantive modifications required to the UWMP, WSCP, or proposed Ordinance No. 2022-130, the Board can close the Public Hearing and schedule the second reading of Ordinance No. 2022-130. This could be scheduled as soon as the next Board Meeting on April 21, 2022 where at that meeting the Board would consider adoption of Ordinance No. 2022-130, Resolution No. 2022-888 signifying approval of the District amended 2020 UWMP, and Resolution No. 2022-887 signifying approval of the District amended 2020 WSCP.

In compliance with California Water Code appropriate notifications were made so the District’s amendments to the 2020 UWMP and WSCP and Ordinance 2022-130 would be reviewed by interested parties and provide input to the District regarding the draft 2020 UWMP and WSCP. Below are the various notifications provided:

Date	Notice	Code Section
February 3, 2022	Notice 1: 60-day notice and public hearing notice to City and Counties	WC 10621(b) and 10642
March 3 & March 10, 2022	English Language Public Notice in <u>The Press Enterprise</u> newspaper	WC 10642 and GC 6066
March 4 & March 11, 2022	Spanish Language Public Notice in <u>La Prensa</u> newspaper	WC 10642 and GC 6066
March 3, 2022	Public Posting on District website and hardcopy of UWMP and WSCP made available at District customer counter	WC 10642

Within 30 days of adoption of the amended UWMP and WSCP, they will be resubmitted to DWR for review (WC 10621(e)). Electronic copies will also be sent to the California State Library, the City, and each County in the service area (WC 10635(c)).

As of the writing of this Director’s Memorandum, no written or oral comments have been received regarding the District’s intent to amend the 2020 UWMP and 2020 WSCP, adopt Ordinance 2022-130, and rescind Ordinance No. 2010-111. A hardcopy of the amendment to the 2020 UWMP and 2020 WSCP is available for review at the District office located at 3590 Rubidoux Blvd., Jurupa Valley, CA and on the District’s website – www.rcsd.org.

This afternoon’s Public Hearing for Ordinance No. 2022-130 was posted at the District’s office, on the District’s website, and noticed in the Press-Enterprise and La Prensa Newspapers more than 10 days from today.

Finally, as of the writing of this DM, the District has not received any oral or written comments as it pertains to Ordinance No. 2022-130.

After the presentation by Webb and input by the public the Board can, provided no substantive comments or revisions were brought up by the public or Board, consider accepting the first readings of Ordinance No. 2022-130, the amendment to the District's 2020 UWMP, and the amendment to the 2020 WSCP. The Board then can also schedule a second reading of proposed Ordinance 2022-130 and possible adoption along with Resolution No. 2022-887 (WSCP), and Resolution No. 2022-884 (UWMP).

RECOMMENDATION:

Staff recommends the Board of Directors consider the following actions:

1. If no substantial comments on Ordinance 2022-130 are received during the Public Hearing accept the first reading of Ordinance No. 2022-130 as completed.
2. If no substantial comments regarding amendment of the District's 2020 UWMP are received accept the amendments as proposed complete and accepted.
3. If no substantial comments regarding amendment of the District's 2020 WSCP are received accept the amendments as proposed complete and accepted.
4. Schedule the second reading of Ordinance No. 2022-130 for the next regularly scheduled Board Meeting on April 21, 2022, to consider adopting the following:
 - a. Ordinance 2022-130
 - b. Resolution No. 2022-887 (WSCP)
 - c. Resolution No. 2022-888 (UWMP)

Respectfully,



JEFFREY D. SIMS, P. E.
General Manager

Attach:

1. DM 2021-37 dated June 17, 2021
2. Resolution No. 2021 – 878
3. Resolution No. 2021 – 879
4. Resolution No. 2022 – 887 (WSCP)
5. Resolution No. 2022 – 888 (UWMP)
6. Ordinance No. 2022 – 130
7. Ordinance No. 111

ATTACHMENT 2

RESOLUTION NO. 2022-887

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUBIDOUX
COMMUNITY SERVICES DISTRICT, RIVERSIDE COUNTY,
CALIFORNIA AMENDING THE ADOPTED 2020 WATER SHORTAGE
CONTINGENCY PLAN

WHEREAS, Rubidoux Community Services District ("District") is an urban water supplier that is required to adopt an Urban Water Management Plan pursuant to Water Code Sections 10620 et seq.; and

WHEREAS, the District has prepared a 2020 Urban Water Management Plan, and as part of that plan the District is also required to prepare and adopt a Water Shortage Contingency Plan (Plan) that consists of certain elements prescribed by Water Code Section 10632, and to make the Plan available to the District's customers, the California State Library, the California Department of Water Resources, and to any city or county within which the District supplies water no later than 30 days after adoption of the Plan and no later than July 1, 2021 as a required component of the Urban Water Management Plan; and

WHEREAS, the District's consulting engineers, Albert A. Webb Associates, have assisted the District in amending the District's adopted 2020 Water Shortage Contingency Plan, in coordination with other water agencies in the area that share the same water sources as the District, and the District has provided 60 days' written notice to the City Jurupa Valley, and to the County of Riverside, that the proposed 2020 Water Shortage Contingency Plan would be considered by the District's Board of Directors at a public hearing at which time the District's proposed 2020 Urban Water Management Plan would also be considered; and

WHEREAS, on June 17, 2021, this Board of Directors conducted a public hearing on the proposed 2020 Water Shortage Contingency Plan, as well as the proposed 2020 Urban Water Management Plan, following publication of the notice of public hearing in the manner required by law, and at the hearing considered all testimony and comment received on the proposed 2020 Water Shortage Contingency Plan and considered all comments; and

WHEREAS, on June 17, 2021, this Board of Directors adopted the 2020 Urban Water Management Plan and included Water Shortage Contingency Plan; and

WHEREAS, the District's adopted 2020 Water Shortage Contingency Plan needs to be amended to be consistent with revised demand projections included in the Urban Water Management Plan and District Water Master Plan and to account for state of California emergency declarations related to drought so the Water Shortage Contingency Plan is useable and enforceable without imposing excess burden on the residents within the District; and

WHEREAS, on April 21, 2022, this Board of Directors conducted a public hearing on the proposed amendments to the 2020 Water Shortage Contingency Plan, as well as the proposed amendments to the 2020 Urban Water Management Plan, following publication of the notice of public hearing in the manner required by law, and at the hearing considered all testimony and comment received on the proposed amendments to the 2020 Water Shortage Contingency Plan and considered all comments.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF RUBIDOUX COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. That all the foregoing is true and correct.
2. The 2020 Water Shortage Contingency Plan for Rubidoux Community Services District is hereby amended, approved, and adopted.
3. Within 30 days after the adoption of this Resolution No. 2022-887 as a component of the 2020 Urban Water Management Plan, District staff are hereby directed to file copies of the 2020 Water Shortage Contingency Plan with the California Department of Water Resources, the California State Library, the City of and Jurupa Valley and the County of Riverside, and shall make copies thereof available for public review.
4. This Resolution No. 2022-887 hereby rescinds and replaces Resolution No. 2021-879 adopted June 17, 2021 in its entirety.

INTRODUCED AND ADOPTED this 21st Day or April, 2022 UPON THE FOLLOWING ROLL CALL VOTE:

AYES:

NOES:

ABSENT:

ABSENTATIONS:

District	Hank Trueba, President Rubidoux Community	Services
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(SEAL)

Jeffrey D. Sims, Secretary-Manager
Rubidoux Community Services District

APPROVED AS TO FORM AND CONTENT:

John R. Harper, General Counsel
Rubidoux Community Services District

ATTACHMENT 3

RESOLUTION NO. 2021 - 888

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RUBIDOUX COMMUNITY SERVICES DISTRICT,
RIVERSIDE COUNTY, CALIFORNIA, AMENDING THE
ADOPTED THE 2020 URBAN WATER MANAGEMENT PLAN

WHEREAS, the California Legislature enacted Assembly Bill 797 (Water Code Section 10610 et seq., known as the Urban Water Management Planning Act) during the 1981-1984 Regular Session, and as amended subsequently, which mandates that every supplier providing water for municipal purposes to more than 3,000 customers or supplying more than 3,000 acre feet of water annually, prepare an Urban Water Management Plan ("Plan"), the primary objective of which is to plan for the conservation and efficient use of water; and

WHEREAS, the Rubidoux Community Services District ("District") is an urban supplier of water providing water to a population of over 33,400 and annual water deliveries in excess of 5,000 acre-feet per year; and

WHEREAS, the Plan shall be periodically reviewed at least once every five (5) years, and that the District shall make any amendments or changes to its Plan which are indicated by the review; and

WHEREAS, the Plan must be adopted by the Board of Directors of the District, after public review and hearing, and filed with the California Department of Water Resources ("DWR") within thirty (30) days of adoption; and

WHEREAS, District staff has, therefore, prepared and made available to the public for review and inspection the proposed District 2020 Urban Water Management Plan dated June 3, 2021, in compliance with the requirements contained in Part 2.6 of Division 6 of the Water Code of the State of California; and

WHEREAS, Certain portions known as the recently annexed "Shadow Rock Development" of the District's area were inadvertently omitted from the Adopted 2020 Urban Water Management Plan; and

WHEREAS, including the aforementioned area in the Urban Water Management Plan will make the Urban Water Management Plan consistent with the District's Proposed Draft 2022 Water Master Plan; and

WHEREAS, amendments to the 2020 Water Shortage Contingency Plan which is a part of the of the Urban Water Management Plan in Section 8 thereof are required; and

WHEREAS, the aforesaid plan is entitled "Rubidoux Community Services District 2020 Urban Water Management Plan"; and

WHEREAS, this Board of Directors duly called and noticed a public hearing on amendments to the aforesaid plan to be held on April 21, 2022, at the hour of 4:00 PM; and

WHEREAS, a 60-day Notice of Hearing was duly published pursuant to State of California Water Code Section 10621(b), and

WHEREAS, the aforesaid hearing called by the Board has been duly held and concluded; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by this Board of Directors as follows:

Section 1. That all the foregoing is true and correct.

Section 2. That the aforesaid Amendments to the Rubidoux Community Services District 2020 Urban Water Management Plan are hereby adopted.

Section 3. This Resolution No. 2022-888 hereby rescinds and replaces Resolution No. 2021-878 adopted June 17, 2021 in its entirety.

INTRODUCED AND ADOPTED ON THE 21st DAY OF April, 2022, UPON THE FOLLOWING ROLL CALL VOTE:

AYES:

NOES:

ABSENT:

ABSENTATIONS:

District	Hank Trueba, President	Rubidoux	Community	Services
(SEAL)				

Jeffrey D. Sims, Secretary-Manager

APPROVED TO FORM AND CONTENT:

John R. Harper, General Counsel

ATTACHMENT 4

ORDINANCE NO. 2022-130

ORDINANCE OF THE BOARD OF
DIRECTORS OF RUBIDOUX COMMUNITY
SERVICES DISTRICT, RIVERSIDE
COUNTY, CALIFORNIA, ESTABLISHING
THE PROGRAM FOR IMPLEMENTING THE
WATER SHORTAGE CONTINGENCY PLAN

WHEREAS, Rubidoux Community Services District ("RCSD" or "District") is a California community services district organized pursuant to the State of California Community Services District Law pursuant to Government Code Section 61000 et seq., for the purpose of providing certain public services, including, but not limited to, the purveying of water supplies to customers within its service area; and

WHEREAS, periodic droughts are a historic fact in the State of California; and

WHEREAS, the District's source of water supply is groundwater from the Riverside South Basin which has been and continues to be a reliable source of supply for the water demands of customers within the District; and

WHEREAS, Section 10610 et seq. of the California Water Code requires the District to prepare and adopt, in accordance with prescribed requirements, a Water Shortage Contingency Plan (WSCP), as part of its Urban Water Management Plan; and

WHEREAS, the RCSD Board of Directors (the "Board"), after a notified public hearing, adopted Resolution No. 2021-878 on June 17, 2021, approving a Water Shortage Contingency Plan; and

WHEREAS, California Constitution Article X, Section 2 and California Water Code section 100 provide that water resources of the state shall be put to beneficial use to the fullest

extent of which they are capable, and that waste and unreasonable use or method of use be prevented and water be conserved; and

WHEREAS, pursuant to California Water Code Section 106, the declared policy of the State is that the use of water for domestic use is the highest use of water and that the next highest use is for irrigation; and

WHEREAS, Section 350-359 and 31026-31029 of the California Water Code provide legal authority for the District to declare a water shortage emergency when the District determines there would be insufficient water for human consumption, sanitation, and fire protection, and then implement regulations to manage the water shortage emergency; and

WHEREAS, California Water Code Chapter 3.3 - Excessive Residential Water Use During Drought [365-367] prohibits excess water use in single-family and metered multi-family units during certain drought or water shortage conditions thus requiring the urban retail water supplier to establish a method to identify and discourage excessive water through rate structures, including tiered, water budgets or surcharge, and/or establishing or amending an excessive water use ordinance, rule, or tariff; and

WHEREAS, California Water Code Chapter 3.5 - Water Conservation Programs [375-378] allows any public water supplier to adopt by ordinance or resolution water conservation programs, such as water use restrictions, rate structures, water-saving devices, and public education. Violations of a requirement of a water conservation program adopted pursuant to Section 376 are misdemeanors, which can result in jail of up to 30 days or a

fine not to exceed \$1,000 or both, and a court or public entity may hold a person civilly liable in an amount not to exceed \$10,000 plus \$500 for each additional day on which the violation occurs; and

WHEREAS, On June 17, 2021 the District approved and adopted Resolution No. 2021-878 related to the District's 2020 Urban Water Management Plan. Subsequent to its adoption, it was determined certain portions of recently annexed area commonly referred to as "Shadow Rock Development" (Lennar) was not included in the population and demand projections within the 2020 UWMP.

WHEREAS, on April 21, 2022 the Board adopted Resolution No. 2022-888 replacing and rescinding Resolution No. 2021-878.

WHEREAS, on June 17, 2021 the District approved and adopted Resolution No. 2021-879 related to the District's Water Shortage Contingency Plan. Subsequent to its adoption, the State mandated additional restrictions to mitigate draught conditions necessitating amending the 202 WSCP.

WHEREAS, on April 21, 2022 the Board adopted Resolution No. 2022-887 replacing and rescinding Resolution No. 2021-879.

WHEREAS, the State Water Resources Control Board ("SWRCB") has been directed by Assembly Bill 1668 and Senate Bill 606 to adopt long-term standards for the efficient use of water by June 30, 2022. The SWRCB's proposed text of regulation as of February 20, 2018 would make permanent with some minor modifications and clarifications, the prohibitions that expired in Code of Regulations, Title 23, Section 864 in 2017; and

WHEREAS, the District adopted Ordinance No. 111 (October 15, 2009) to establish a landscape water use efficiency program providing compliance measures in support of State landscape model ordinance requirements. The District adopted Resolution Nos. 2015-817 (January 15, 2015) and 2015-820 (June 18, 2015) to declare a modified Stage 2 of the water shortage contingency plan with a list of water use prohibitions consistent with the SWRCB's 2015 emergency regulations. The District adopted Resolution No. 2019-858 (November 7, 2019) to rescind Resolution No. 2015-820 and continue to encourage customers to conserve water, consistent with the SWRCB's repeal of portions of California Code of Regulations, Title 23, Sections 864.5, 865, and 866 as of April 4, 2017; and

WHEREAS, pursuant to California Government Code, California Emergency Services Act (Article 2, Section 8558), the District shall coordinate with any city or county within which it provides water supply services for the possible proclamation of a local emergency.

NOW THEREFORE, this Ordinance contains provisions for implementing the District's Water Shortage Contingency Plan and rescinds District Ordinance No. 111 approved October 15, 2009.

SECTION 1. DECLARATION OF PURPOSE AND INTENT

1. This Ordinance provides additional detail on the enforcement, exemptions, and appeals procedures, and overall legal authority to implement the WSCP that will assure reasonable and beneficial use of water, prevent waste of water, and maximize the efficient use of water

- within the District to avoid and minimize the effect and hardship of water shortage to the greatest extent possible.
2. This Ordinance establishes permanent water use prohibitions to induce the efficient use of water regardless of water supply conditions and establishes six levels of water supply shortage response actions to be implemented during times of declared water shortage or declared water shortage emergency, designed to achieve progressively greater levels of conservation based on the conditions of the declared water shortage or emergency.
 3. This Ordinance supports the District's WSCP, which is required by Water Code Section 10632. The WSCP, as amended from time to time, describes the demand management measures and water shortage actions that can be implemented by the Board in declaring a water shortage level and provides policy considerations, criteria and other guidance for the selection and implementation of such measures.
 4. This Ordinance is intended to complement and be used in conjunction with the tiered pricing structure adopted by the District. The tiered pricing structure encourages use within a water budget through a tiered commodity pricing system and discourages wasteful use. Any modifications to the pricing structure must be consistent with the provisions of Proposition 218.

SECTION 2. APPLICATION

The provisions of this Ordinance shall apply to all persons, entities, customers, and properties served by the District

(hereinafter collectively referred to as "customers"). The provisions of this Ordinance do not apply to uses of water necessary to protect public health and safety or for essential government services, such as police, fire and other similar emergency services. The provisions of this Ordinance do not apply to use of water from private wells. This Ordinance is intended solely to further the conservation of water. It is not intended to implement any provision of federal, State, or local statutes, ordinances, or regulations relating to protection of water quality or control of drainage; refer to the local jurisdiction or Regional Water Quality Control Board for information on any stormwater ordinances and stormwater management plans. Provisions of this Ordinance may be used in conjunction with local jurisdictions to meet regional water quality and conservation requirements.

The WSCP details RCSD's actions in the event of an actual water shortage scenario. A water shortage means that the available water supply is insufficient to meet the normally expected customer water use at a given point in time. The District may modify the WSCP at any time independent of updates to the UWMP; however, the same steps to notify and hold a public hearing are required with each modification as described in the UWMP.

SECTION 3. PERMANENT WATER WASTE PROHIBITIONS

Consistent with state law, water waste in the District service area is prohibited at all times. To prevent the waste and unreasonable use of water and to promote water conservation, the District prohibits the following actions, which are incorporated from the SWRCB's "Proposed Text of Regulation" (Water Code Title

23, Division 3, Chapter 3.5, Article 2, Section 963). At such time the SWRCB formally adopts use prohibitions, which is expected to occur by June 30, 2022, then this ordinance will incorporate-by-reference the adopted language. The following uses of water are prohibited as identified in this subdivision at all times, unless otherwise noted:

- A The application of potable water to outdoor landscapes in a manner that causes more than incidental runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;
- B The use of a hose that dispenses water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;
- C The application of potable water directly to driveways and sidewalks;
- D The use of potable water in an ornamental fountain or other decorative water feature, except where: (i) the water is part of a recirculating system; or (ii) the fountain is registered on the National Register of Historic Places;
- E The application of water to irrigate turf and ornamental landscapes during and within 48 hours after measurable rainfall of at least ~~one-tenth~~ fourth of one inch of rain. In determining whether measurable rainfall of at least ~~tenth~~ one-fourth of one inch of rain occurred in a given area, enforcement may be based on records of the National Weather Service, the closest CIMIS station to the parcel,

or any other reliable source of rainfall data available to the District;

- F The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served ~~and~~/or purchased, during a period for which the Governor has issued a proclamation of a state of emergency under the California Emergency Services Act (Chapter 7 (commencing with Section 8550) of Division 1 of Title 2 of the Government Code) based on drought conditions; and
- G During a state declaration of drought conditions and as mandated by the state, the use of potable water for irrigation of turf on public street medians or publicly owned or maintained landscaped areas between the street and sidewalk.
- H To promote water conservation, operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guestroom using clear and easily understood language.

To prevent the waste and unreasonable use of water and to promote water conservation, any homeowners' association or community service organization or similar entity is prohibited from the following:

- A Taking or threatening to take any action to enforce any provision of the governing documents or architectural or landscaping guidelines or policies of a common interest development where that provision is void or unenforceable

under section 4735, subdivisions (a) and (b) of the Civil Code;

- B Imposing or threatening to impose a fine, assessment, or other monetary penalty against any owner of a separate interest for reducing or eliminating the watering of vegetation or lawns during a declared drought emergency, as described in section 4735, subdivision (c) of the Civil Code; or
- C Requiring an owner of a separate interest upon which water-efficient landscaping measures have been installed in response to a declared drought emergency, as described in section 4735, subdivisions (c) and (d) of the Civil Code, to reverse or remove the water-efficient landscaping measures upon the conclusion of the state of emergency. If a disciplinary proceeding or other proceeding to enforce a rule in violation any homeowners' association or community service organization or similar entity is initiated, each day the proceeding remains pending shall constitute a separate violation of the SWRCB's regulation.

The use of water is not prohibited under the following circumstances:

- A To the extent necessary to address health and safety needs. This may include, but is not limited to, street sweeping and pressure washing of public sidewalks and the use of potable water in a fountain or water feature when required by law to be potable.
- B To the extent necessary to comply with a term or condition in a permit issued by a state or federal agency.

C When the water is used exclusively for commercial agricultural use meeting the definition of Government Code section 51201, subdivision (b).

SECTION 4. WATER SHORTAGE LEVELS

California Water Code Section 10632(a)(3) requires suppliers to define six standard water shortage stages that correspond to progressive ranges of shortages from less than 10% to greater than 50%. A shortage is determined by the District. Shortage percentages will be calculated as percent shortfall of supplies against demands for anticipated current year conditions and assumed dry-year conditions. Shortage levels also apply to catastrophic interruption of water supplies, including but not limited to a regional power outage or earthquake. The District's shortage response actions for each shortage level are described below; however, the District retains the right to enact additional actions as needed for the type of shortage at-hand.

Applicable to all levels:

The aforementioned water waste prohibitions and associated penalties will remain in-effect regardless of a water shortage declaration. The General Manager, or his or her designee, shall monitor the projected supply and demand for water by its customers on a daily basis during periods of a water shortage or drought and shall recommend to the Board of Directors the extent of the conservation required through the implementation and/or termination of particular water conservation stages to plan and supply water to its customers. Thereafter, the Board of

Directors may order the implementation or termination of the appropriate water conservation stage.

Upon the declaration of a water shortage level, the actions described below in each water shortage level will be in addition to water waste prohibitions and shall remain in-effect until the Board of Directors declares otherwise. The level of effort by the District in communicating to customers will increase with each increase in shortage level. Depending on the nature of the shortage, the District may augment water supply in lieu of, or complimentary to, demand reduction actions. The Board of Directors maintains the authority to issue mandatory water use restrictions including actions not listed herein on an as-needed basis to meet a water conservation target that is either mandated by the State or necessary to address a supply shortage in the District.

Immediate Emergency: If an Immediate Emergency occurs and the Board of Directors cannot meet in time to act to protect the public interest, the General Manager is hereby authorized and directed to implement any necessary rules and regulations upon his or her written determination that RCSD cannot adequately supply water to meet the ordinary demands of water consumers, and that such implementation is necessary to protect the public health and safety.

(1) The General Manager's written determination of an Immediate Emergency shall be: (a) filed with RCSD Board of Director's Secretary; (b) posted on RCSD's website; (c) delivered to the Board of Directors; and (d) subsequently considered by the Board of Directors at a general or special meeting for review, revocation, or ratification.

(2) The implementation of any rules and regulations during an Immediate Emergency shall take effect immediately upon making a posting of the determination of the Immediate Emergency on RCSD's website.

(3) The Board of Directors' meeting shall be held on the earliest date that a quorum of the Board of Directors is available. At the Board of Directors meeting, the General Manager shall update the Board of Directors on the severity and length of the Immediate Emergency.

Water Shortage Level 1 (Up to 10% Water Shortage):

At such time the Board of Directors declares a water shortage of up to 10%, the District will encourage all customers to voluntarily conserve water. The District will make every reasonable effort to clearly communicate to all customers that water conservation of up to 10% is requested and will offer suggestions on how to conserve water.

Water Shortage Level 2 (Up to 20% Water Shortage):

At such time the Board of Directors declares a water shortage of more than 10% and less than or equal to 20%, the District will encourage all customers to voluntarily conserve water. The District will make every reasonable effort to clearly communicate to all customers that water conservation of up to 20% is requested and will offer suggestions on how to conserve water.

Water Shortage Level 3 (Up to 30% Water Shortage):

At such time the Board of Directors declares a water shortage of more than 20% and less than or equal to 30%, the District will encourage all customers to voluntarily conserve water. The

District will make every reasonable effort to clearly communicate to all customers that water conservation of up to 30% is requested and will offer suggestions on how to conserve water. In addition, the District may ~~will~~ contact the highest water users and offer voluntary water waste surveys to reduce water use. Contact will consist of the following steps: (1) District will send one letter notifying the customer of their use, urging them to conserve, and request to meet onsite and perform a survey to reduce obvious water use; and (2) regardless of whether a survey is performed, District will follow up with phone calls at least once-per-month if the level of use does not decline in subsequent months.

Water Shortage Level 4 (Up to 40% Water Shortage):

At such time the Board of Directors declares a water shortage of more than 30% and less than or equal to 40%, the District will make the following restrictions mandatory: (1) outdoor irrigation is limited to two days per week between the hours of 8:00 PM and 8:00 AM; and (2) all public water uses that are not required for health and safety are prohibited. The mandatory prohibitions will be enforced with patrols and responding to reports from customers. The District will make every reasonable effort to communicate to all customers of the need for water conservation of up to 40% and will outline the mandated prohibitions as well as additional tips and suggestions on how to conserve water. The District will continue targeting high water users to reduce obvious water waste. Customers are encouraged to utilize available rebates for water-conservation purchases (e.g., smart irrigation controllers). The District

will consider augmenting rebate amounts to entice greater customer participation.

Water Shortage Level 5 (Up to 50% Water Shortage):

At such time the Board of Directors declares a water shortage of more than 40% and less than or equal to 50%, in addition to the actions in Levels 1-4, the declaration may engage conservation drought fees according to the current approved rate structure. If the Board implements drought fees, then the District would use then current enforcement, penalty, exemption, and appeals procedures within the District's policies for non-payment of service. The District will make every reasonable effort to notify customers of the Board's decision in advance of the change taking effect.

Water Shortage Level 6 (Greater than 50% Water Shortage):

At such time the Board of Directors declares a water shortage of more than 50%, the declaration may engage conservation drought fees according to the current approved rate structure. If the Board implements drought fees, then the District would use then current enforcement, penalty, exemption, and appeals procedures within the District's policies for non-payment of service would apply. The District will make every reasonable effort to notify customers of the Board's decision in advance of the change taking effect.

SECTION 5. COMMUNICATION PROTOCOL

The District will regularly, and not less than once per year, communicate to all customers that water waste is prohibited.

The existence of water shortage levels may be declared by resolution of the Board of Directors adopted at a regular or special public meeting held in accordance with State law. All mandatory conservation measures described in the shortage levels shall take effect immediately or as otherwise provided by State law.

Within ten (10) days following the declaration of a shortage level (or declaration of the end of a shortage level), the District will publish a copy of the resolution, or an easy-to-read summary of the resolution with a link to the complete resolution in the newspaper used for publication of official notices. In addition, the District will provide the information on the District's website, at the District office, and to each customer by mail. The notices will include details as to how much reduction in water use is requested and provide suggested means to achieve that.

In a disaster when prior notice of water shortage response actions may not be possible, noticing procedures will be dictated by the District's Emergency Response Plan.

SECTION 6. ENFORCEMENT AND PENALTIES

During Water Shortage Levels 1, 2, and 3, customers who do not voluntarily reduce water use will not be penalized unless there is a violation of a water waste prohibition. For violations of a water waste prohibition or mandatory water use restrictions outlined in each Water Shortage Level or as declared by the Board of Directors, penalties are described below for each violation.

- A The District will make a reasonable effort to notify and assist customers with compliance. Reasonable efforts to notify customers of any violation include, but are not limited to, personal contact, door hangar, letter, registered U.S. mail, email, or telephone.
- B Each day that a violation of this ordinance occurs is a separate offense. All remedies provided herein shall be cumulative and not exclusive.
- C Civil penalties may be levied for each violation of prohibitions specifically cited in this ordinance, as follows:
- a. First Violation: Written citation.
 - b. Second Violation: Written citation and \$25 dollars (\$25.00) added to the next water bill.
 - c. Third Violation: Written citation and \$100 dollars (\$100.00) added to the next water bill.
 - d. Fourth Violation: Penalty of \$500 placed on the water bill, and after a 15-day written notification, the customer may also be subject to a flow restricting device. A person or entity that violates this Ordinance is responsible for payment of the District's charges for installing and/or removing any flow restricting device and for disconnecting and/or reconnecting service per the District's schedule of charges then in effect. The charge for installing and/or removing any flow restricting device must be paid to the District before the device is removed.

Nonpayment will be subject to the same remedies as nonpayment of basic water rates.

e. It is the discretion of the District to waive citations on a case-by-case basis when violations of this ordinance are addressed by the customer in a timely manner to the satisfaction of the District.

D Misdemeanor. In addition to, or as an alternative to the enforcement measures provided herein, or any other applicable civil or criminal remedies, violations of this Ordinance may be prosecuted as a misdemeanor, unless made an infraction by the prosecutor, and punishable by imprisonment in the county jail for not more than thirty (30) days, or by a fine not exceeding one thousand dollars (\$1,000), or by both as provided in California Water Code section 377.

E Discontinuing Service. In addition to any fines, and other remedies, the District, after a fifteen (15) day written notification, may disconnect a customer's water service for willful violations of this Ordinance, subject to the appeals process described herein.

F Leak Shut Off for Dedicated Irrigation Meter. In instances where a leak is observed on the customer's side of a dedicated irrigation service or irrigation system, the District may immediately shut off such system and/or meter and may issue a notice of violation as provided for in this Ordinance. Water service may not be reinstated until such leak is repaired.

G All fines collected by the District pursuant to this Ordinance shall be used by the District to further water conservation efforts in the District.

SECTION 7. EXEMPTIONS

Customers may be exempted from application of this Ordinance for a certain type of use if the Board of Directors issues a permit allowing such use and if such permit issuance is based on a finding that enforcement of the applicable restriction would (1) cause an unnecessary and undue hardship to the customer applying for such permit or the public, or (2) cause or threaten an immediate emergency condition affecting the health, sanitation, fire protection, or safety of the customer or the public; or (3) cause the customer to violate a term or condition in a permit issued by a state or federal water agency. The Board of Directors may require the installation and use of such water conservation devices or practices as they deem appropriate as a condition of the exemption permit.

SECTION 8. APPEALS

Upon receipt of the written citation or other decision from the District, the customer shall have thirty (30) calendar days to appeal the decision to the General Manager. The General Manager shall then schedule a review for consideration of the matter. The General Manager will then notify the customer of his/her appeal decision. If the customer is not satisfied with the appeal decision rendered by the General Manager, the customer shall have ten (10) calendar days to appeal the decision to the

Board of Directors. The Board shall then schedule the matter for consideration at a regular or special meeting of the Board and render its decision, which shall be a final decision. If the customer fails to appeal during either the thirty (30) calendar days in the District's notice to the customer or the ten (10) calendar days period specified in the District's notice to the customer regarding the General Manager appeal, the customer shall lose its right to appeal the fine.

SECTION 9. CEQA EXEMPTION

The Board of Directors hereby finds that this Ordinance is not subject to the California Environmental Quality Act (Public Resources Code Section 2100 et seq.) ("CEQA") pursuant to Section 15307 and Section 15378(b)(2) of the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, since it makes and implements policies and procedures for ensuring that water resources are conserved by reducing water demands.

SECTION 10. CONFLICTING PROVISIONS

If provisions of this Ordinance are in conflict with other rules and regulations of the RCSD, and other resolution or ordinance of the RCSD, or any State law or regulation, the more restrictive provisions shall apply.

SECTION 11. SEVERABILITY

If any provision, section, subsection, sentence, clause or phrase or sections of this Ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void or invalid, the invalidity of the remaining portions of sections of this Ordinance shall not be affected, it being the intent of the Board in adopting this Ordinance that no portions, provisions, or regulations contained herein shall become inoperative, or fail by reason of the unconstitutionality of any other provision hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

SECTION 12. EFFECTIVE DATE

This Ordinance shall be effective upon adoption. Within ten (10) days after its adoption, the Secretary shall cause this Ordinance to be published once pursuant to California Government Code Section 6061 in full in a newspaper of general circulation which is printed, published, and circulated within the RCSD. If there is no such newspaper, the ordinance shall be posted within 10 days after its adoption in three public places within the public entity. The Ordinance shall also be posted on the District website and District office.

SECTION 13. **DEFINITIONS**

- A. "Agricultural use" means use of land, including but not limited to greenhouses, for the purpose of producing an agricultural commodity for commercial or community purposes.
- B. "Architectural or landscaping guidelines or policies" includes any formal or informal rules other than the governing documents of a common interest development.
- C. "Board of Directors" means the Board of Directors of Rubidoux Community Services District.
- D. "Commercial agricultural use meeting the definition of Gov. Code section 51201, subdivision (b)" includes irrigation, frost protection and heat control, but does not include cleaning, processing or other similar post-harvest activities.
- E. "Common interest development" has the same meaning as in section 4100 of the Civil Code.
- F. "Community service organization or similar entity" has the same meaning as in section 4110 of the Civil Code.
- G. "Decorative water feature" means a water feature that exists for decorative or aesthetic purposes and non-potable water can be used because it is not intended for recreational uses.
- H. "District" means the Rubidoux Community Services District.
- I. "General Manager" means the General Manager of Rubidoux Community Services District or his or her authorized designee.
- J. "Governing documents" has the same meaning as in section 4150 of the Civil Code.

- K. "Homeowners' association" means an "association" as defined in section 4080 of the Civil Code.
- L. "Immediate Emergency" means a disaster or other disruption of the District's water supply, which requires a response by the General Manager before the Board of Directors can meet.
- M. "Incidental runoff" means unintended amounts (volume) of runoff, such as unintended, minimal overspray or leakage from sprinklers that escapes the area of intended uses. Water leaving an intended use area is not considered incidental if it is part of the facility or system design, if it is due to excessive applications, if it is due to intentional overflow or application, or if it is due to negligence.
- N. "Landscape irrigation system" means an irrigation system with pipes, hoses, spray heads, or sprinkling devices that are operated by hand or through an automated system.
- O. "Potable water" means water which is suitable for drinking.
- P. "Non-potable water" means water that is not suitable for drinking.
- Q. "Recreational water feature" means a water feature intended for potable water recreation, such as a swimming pool or spa.
- R. "Separate interest" has the same meaning as in section 4185 of the Civil Code.
- S. "Turf" means a ground cover surface of mowed grass.

SECTION 14. RECITAL INCORPORATION

All of the foregoing Recitals are true and correct, and the Board so finds and determines. The Recitals set forth above are

incorporated herein and made an operative part of this Resolution.

SECTION 15. RESCISSION OF ORDINANCE NO. 111

With approval of Ordinance No. 2022-130, the Board so hereby rescinds District Ordinance No. 111 dated October 15, 2009.

ADOPTED, this 21st day of April, 2022.

HANK TRUEBA, JR.
President

I HEREBY CERTIFY that the foregoing is a full, true and correct copy of Ordinance 2022-130 adopted by the Board of Directors of Rubidoux Community Services District at its regular meeting held April 21, 2022.

JEFFREY D. SIMS
Secretary-Manager

April 21, 2022

12. CONSIDER PROPOSAL FOR ARCHITECTURE/ENGINEERING SERVICES BY
RUHNAU CLARKE FOR DISTRICT FACILITES:
DM 2022-32

Rubidoux Community Services District

Board of Directors

Hank Trueba Jr., President
Bernard Murphy, Vice-President
Armando Muniz
F. Forest Trowbridge
John Skerbelis

General Manager
Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2022-32

April 21, 2022

To: Rubidoux Community Services District
 Board of Directors

Subject: Consider Proposal for Architecture/Engineering Services by Ruhnau Clarke for District Facilities

BACKGROUND:

Rubidoux Community Services District ("District") Board of Directors has provided direction to staff to proceed with the acquisition of 5473 Mission Blvd., Jurupa Valley from the County of Riverside. This existing building will become the District's new Administrative Building. The property will necessitate remodeling and upgrades to hold board meetings, interact with customers for bill pay and account services, and accommodate administrative staff.

Ruhnau Clarke Architects ("Ruhnau") has been assisting the District for the past couple of years in evaluating building options. This started with the County Fleet Building and then more recently 5473 Mission Blvd. Ruhnau has also developed options for remodel of the 3590 Rubidoux Blvd. as an Operations Facility. This prior work enabled the District to make the decision to proceed with acquisition of 5473 Mission Blvd. and Phase 1 of upgrades to 3590 Rubidoux Blvd. Phase 1 work for 3590 Rubidoux Blvd. will include refurbishment of the existing building and perimeter security fencing. Planning for a future vehicle/apparatus building is included so when District financing allows, the building can built.

Staff requested a proposal for Architecture/Engineering Services ("Proposal") from Ruhnau to develop the necessary plans and specifications to enable the District to bid, and construct the necessary improvements for 5473 Mission Blvd. and Phase 1 of 3590 Rubidoux Blvd. Ruhnau provided a proposal dated April 14, 2022 outlining their scope of work and fee. The proposal is attached.

This \$316,200 proposal provides necessary services from schematic design through construction administration. Throughout the process there will be updates to staff and the Board. This fee is based on a

preliminary budget of \$3.1 million for the entire project. Not included in Ruhnau's proposal is civil engineering related work such as: utility survey, topographic survey, geotechnical reports, and building commissioning. An additional \$40,000 to retain civil engineering services for these excluded items and provide time for staff to charge time to associated with the project will add to the project cost.

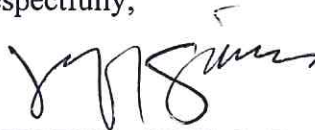
This work was not included in the District's approved FY 2022 Budget and will require approval of a budget amendment to proceed. Currently the District has approximately \$713,000 in reserves for the Field/Admin Building Fund. Staff recommends a budget amendment to allocate \$356,200 to Line 2 of Operating Expenses in the Field/Admin Building Fund from District Field/Admin Building Fund Reserves. If the budget amendment is approved, funds then will be available to open a Task Order with Ruhnau in the amount of \$316,200 and provide for \$40,000 to pay for other expenses related to the project.

RECOMMENDATION:

Staff recommends the Board of Directors consider authorizing the General Manager to:

1. Amend the approved District FY 2022 Budget by moving \$356,000 from the District Field/Admin Building Fund Reserves to Line 2 of Operating Expenses in the Field/Admin Building Fund.
2. Issue District Task Order No. 3 (RCSD Contract 2021-04) to Ruhnau in the amount of \$316,200 for services as outlined in Ruhnau's proposal dated April 14, 2022.

Respectfully,



JEFFREY D. SIMS, P. E.
General Manager

Attach:

1. Ruhnau Proposal dated April 14, 2022: RCSD – Architecture/Engineering Services
2. Task Order



April 14th, 2022

Re: Rubidoux Community Services District – Architecture/Engineering Services

Mr. Jeff Sims

General Manager

Rubidoux Community
Services District

3590 Rubidoux Blvd.
Rubidoux, CA 92509

We are pleased to provide this proposal which outlines our proposed services for the District for this first phase of the project. This proposal highlights the various project portions, services provided and the proposed fees for services. As discussed, the project will consist of the design for the remodel and conversion of the existing building at 5473 Mission Boulevard to an Administrative Headquarters, generally in accordance with the attached feasibility study drawing. This will include the described site work for that site.

Additionally, we will provide services for minimal remodeling of the existing building at 3590 Rubidoux Boulevard for use of the field staff in general accordance with the attached feasibility study plan. The site work for this portion will be limited to providing security fencing improvements for the phase 1 portion only.

SCHEMATIC DESIGN PHASE

Develop Schematic Design Plans that will identify the space planning analysis of the site and buildings for both sites with adjustments made based on staff input.

- Preliminary design package identifying major site development, floor plans, building exteriors, and identification of minimum finish requirements
- Conceptual plans, diagrams, imagery, and narratives describing preliminary concepts
- Updated Preliminary Cost Analysis
- Initial Schematic Design Package
- Final Schematic Design Package

Meetings

- Up to (4) four design meetings to address specific design issues and to facilitate the decision-making process, additional meetings may be scheduled as needed.

Deliverables

- Schematic Design Package
- Design Narratives/ basis of design
- Updated Cost Estimate
- Stakeholder Presentation

DESIGN DEVELOPMENT PHASE

Final Design Plans of the selected Schematic Design Phase option providing more developed site and floor plans for District approval and submittal to RCSD.

- Final Design package with fully scaled and dimensioned site plans, floor plans, elevations, sections, interior and exterior materials, preliminary interior elevations
- Conceptual Grading and Drainage Plan, Architectural Renderings, Lighting Plan, Landscape Plan, as requested by local jurisdiction for planning approval.
- Outline Specifications
- Final Phasing Plan
- Initial Design Development Presentation
- Final Design Development Presentation
- Colors and Materials Board

Meetings

- Up to (4) four design meetings to address specific design issues and to facilitate the decision-making process, additional meetings may be scheduled as needed.

Deliverables

- 50% and 100% submittals to include drawings, outline specifications and updated cost estimate.

CONSTRUCTION DOCUMENT PHASE

Construction Documents to include Architectural, Civil, Landscape, Electrical, Mechanical, Structural, Fire Protection, Interiors, Specifications, and details for RCSD.

- 50% Construction Document Review
- 75% Construction Document Review

Meetings

- Up to (3) three design meetings to address specific design issues and to facilitate the decision-making process, additional meetings may be scheduled as needed.

Deliverables

- 100% Construction Documents to include working drawings, specifications, cost estimate, color/material binder, and engineering calculations.

BIDDING PHASE

Preparation of Final Bidding Documents and providing comments regarding bidding procedures including compilation for printing of bid documents for distribution to contractors.

- Prepare contract documents for bid.
- Review district bidding documents
- Assist district in advertisement, evaluating all bids and contract proposals, substitutions, and responding to bidder requests for information.

Deliverables

- Bid documents for distribution.
- Addenda as required during bidding phase.
- Bid Tabulation Spreadsheet

CONSTRUCTION PHASE

Provide comprehensive construction administration services including field observation, documentation, coordination and correspondence

- Review contract documents with selected contractor
- Provide clarifications and interpretations to contract documents as required.
- Assist district in reviewing schedules, certificates of payment and change orders.

Meetings

- Attend Pre-construction meeting.
- Attend regular construction observation and Owner Architect Contractor meetings to monitor construction progress and provide interpretation of contract documents.

Deliverables

- Owner Architect Contractor Meeting minutes
- Construction Logs
- Issue Architect Field Orders as required
- Documentation and correspondence related to submittals, shop drawings, samples, change orders, requests for information and certification for payment.

Project Fees:

Based on a preliminary budget of \$3,100,000.

Project fee is based on 10.2% of construction cost or \$316,200

This would include all basic consultants.

We have excluded the following services:

Utility Survey:
Topographic Survey
Geotechnical Reports
Building Commissioning

Fee divided by tasks and phases are proposed as follows:

○ Schematic Design (10%)	\$ 31,620
○ Design Development (15%)	\$ 47,430
○ Construction Documents (45%)	\$142,290
○ Agency Approval (5%)	\$ 15,810
○ Bidding Phase (5%)	\$ 15,810
○ Construction Administration (20%)	<u>\$ 63,240</u>
Total	\$316,200

We look forward to working with you and your staff on this project.

Respectfully Submitted,

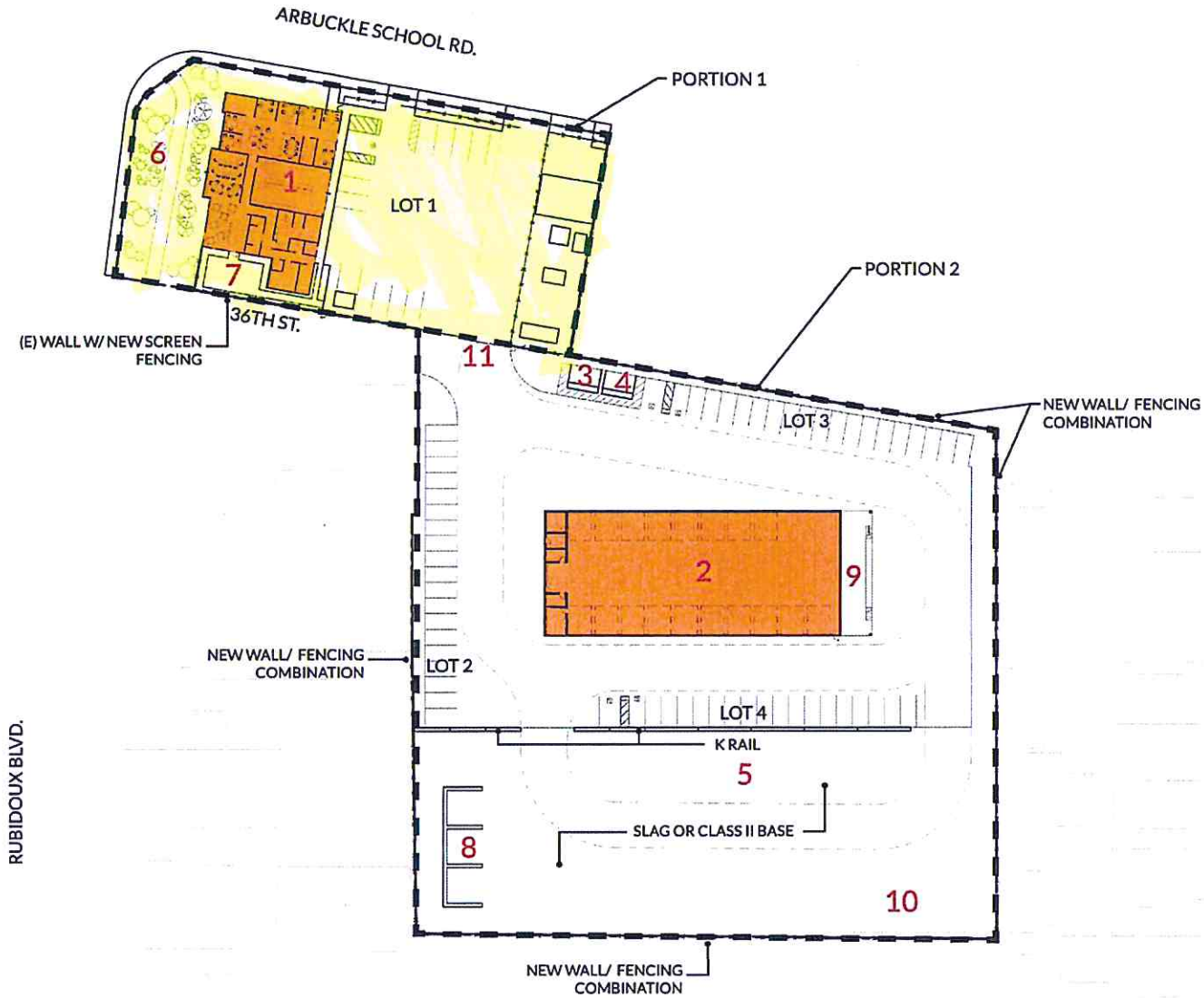


Roger Clarke, AIA, NCARB
President, Principal In Charge

Tel. 951.684.4664

Cell. 951.529.7715

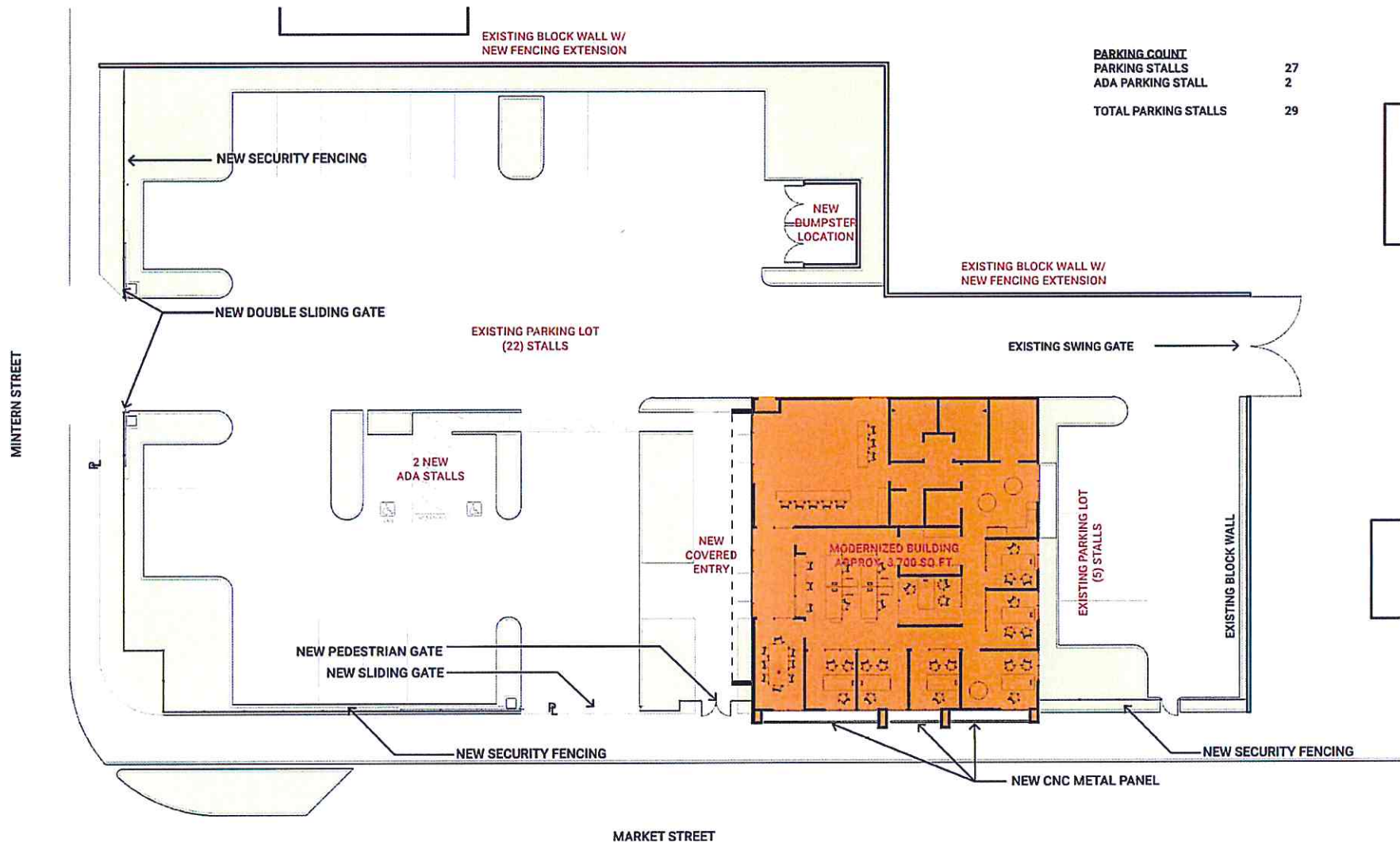
Email. rclarke@ruhnaclarke.com



PARKING SPACES

ADA	7
LOT 1	11
LOT 2	19
LOT 3	18
LOT 4	17
TOTAL	72

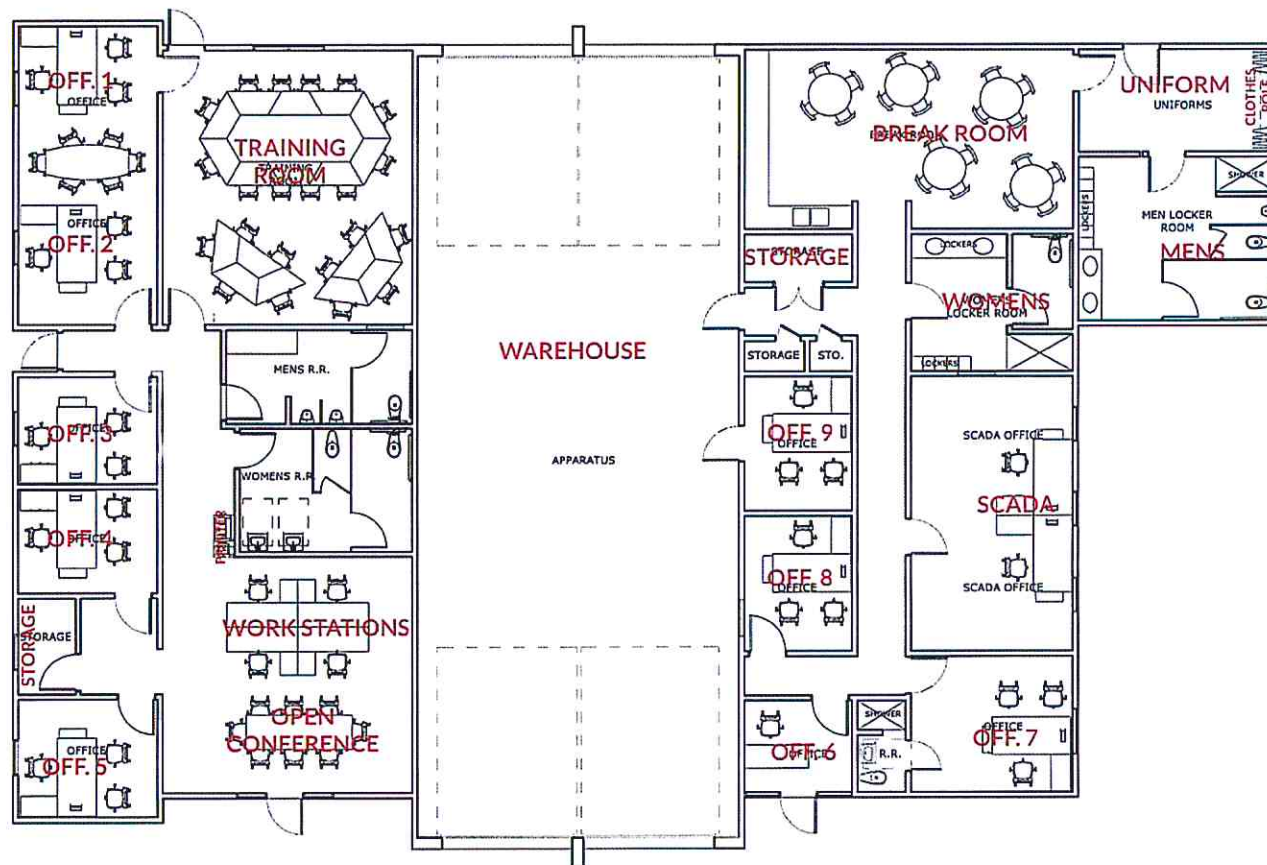
1. REMODELED MAIN OFFICE BUILDING
2. VEHICLE/APPARATUS STORAGE
3. GASOLINE FUEL TANK
4. DIESEL FUEL TANK
5. PIPE STORAGE & SPOILS STOCKPILING
6. FRONTAGE LANDSCAPE WITH MONUMENT SIGN
7. OUTDOOR PATIO
8. MATERIAL STORAGE
9. WASH BAY
10. DETENTION BASIN
11. NEW ROLLING GATE



PARKING COUNT	
PARKING STALLS	27
ADA PARKING STALL	2
TOTAL PARKING STALLS	29

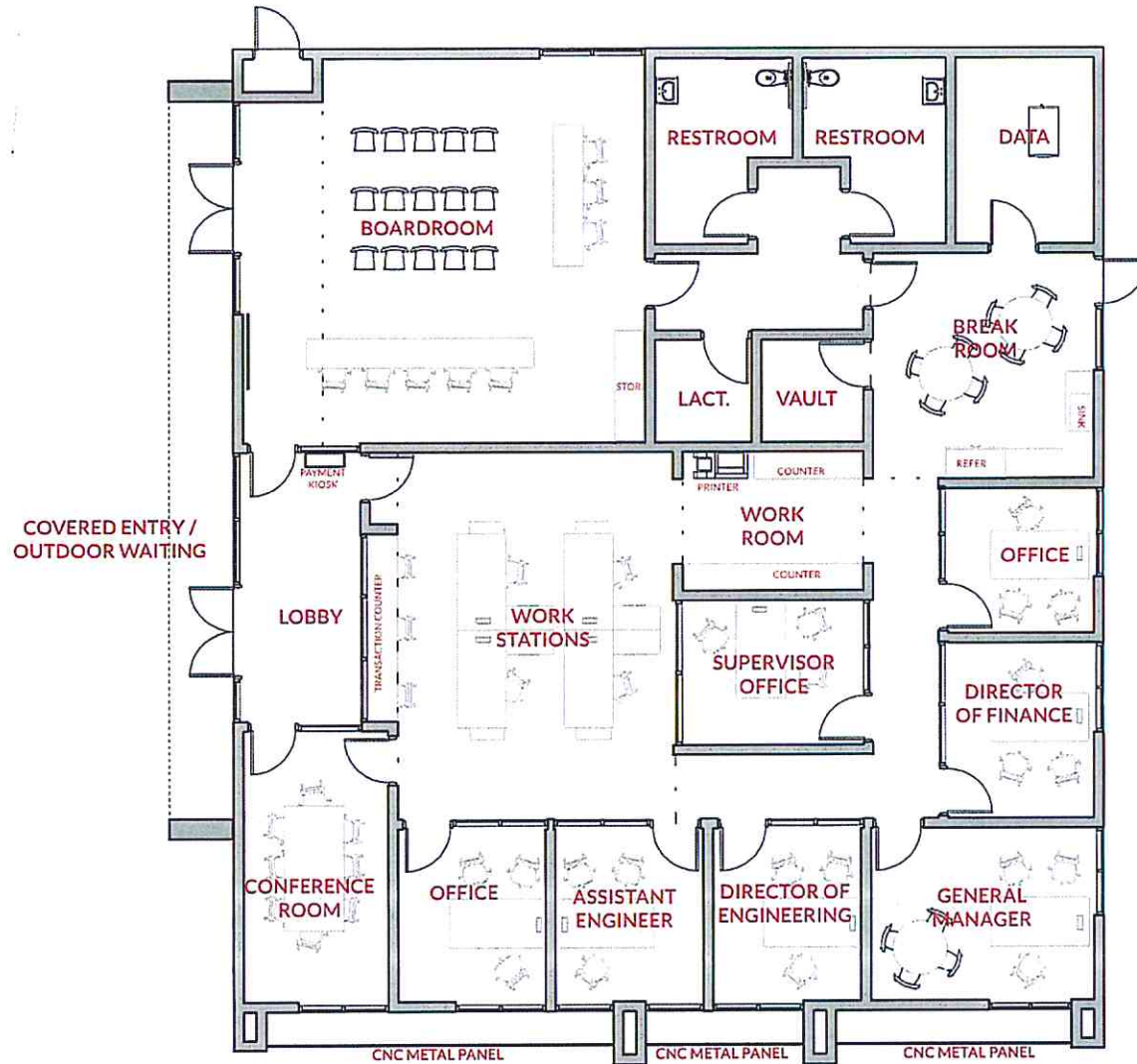
PROGRAM SUMMARY

OFFICE 1	150
OFFICE 2	150
OFFICE 3	108
OFFICE 4	103
OFFICE 5	117
OFFICE 6	70
OFFICE 7	188
OFFICE 8	105
OFFICE 9	104
SCADA	360
OPEN CONFERENCE	185
WORK STATIONS	239
TRAINING ROOM	491
WAREHOUSE	1,804
BREAK ROOM	420
WOMENS RESTROOM	152
MENS RESTROOM	124
WOMENS LOCKER	157
MENS LOCKER	230
STORAGE	98
UNIFORM	144
CIRCULATION & WALLS	741
TOTAL	6,240 SQ. FT.



PROGRAM SUMMARY

BOARDROOM	555
LOBBY	147
CONF. ROOM	178
WORK STATIONS	463
OFFICE 1	115
ASSIST. ENGINEER	115
DIR. OF ENGINEERING	115
GENERAL MANAGER	173
DIR. OF FINANCE	114
OFFICE 2	95
SUPERVISOR	121
WORK ROOM	113
BREAK ROOM	225
VAULT	46
LACT.	44
DATA	115
RESTROOM (2)	200
CIRCULATION & WALLS	836
TOTAL	3,770 SQ. FT.



Rubidoux Community Services District
3590 Rubidoux Blvd.
P. O. Box 3098
Jurupa Valley, CA 92519-3098

ORIGINATION DATE April 21, 2022
CONSULTANT TASK ORDER NO. 3
CONTRACT NO. RCSD 2021-4
PROJECT MANAGER Jeff Sims

Consultant's Name: Ruhnau Clarke Architects
Address: 3775 Tenth Street
City, Zip: Riverside, CA 92501
Office Phone: (951) 684-4664

■ This Job: \$316,200.00
Liaison's Name: Roger Clarke
Liaison's Phone: (951)684-4664
Email: rclarke@ruhnaucclarke.com

Project Name: Architecture/Engineering Services for 5473 Mission Blvd. and 3590 Rubidoux Blvd.

Description:

Per Fee Proposal dated April 14, 2022 - See Exhibit A

The Task(s) to be performed, time of performance and not to exceed compensation shall be as described in Exhibit "A" attached hereto and made a part hereof and shall be performed in accordance with the "Master Agreement" dated _____. Consultant certifies that as of the date of execution of this Task Order all insurance is as stated in the Master Agreement and will be maintained in good standing for the term of this Task Order. ***If the offer described by this Task Order has not been signed and returned within 30 days, the offer may be withdrawn by Rubidoux without notification and the Task Order document shall be voided.***

Rubidoux Community
Services District:

Consultant: Ruhnau Clarke Architects

By: _____
NAME TYPED: Jeff Sims
TITLE: General Manager
DATE: April 21, 2022

By: _____
NAME TYPED: Roger Clarke
TITLE: President
DATE: _____

REVIEWED:

By: _____
NAME TYPED: Brian Laddusaw
TITLE: Director of Finance
DATE: April 21, 2022

EXHIBIT A
TASK ORDER NO. 3
CONTRACT NO. RCSD 2021-4

Consultant: Ruhnau Clarke Architects ■

TASK(S) TO BE PERFORMED:

See attached fee proposal dated April 14, 2022

TIME OF PERFORMANCE:

The assigned tasks shall be completed by: June 30, 2023

COMPENSATION:

Compensation shall not exceed \$316,200.00 without prior authorization and shall be invoiced for actual hours worked.

13. CONSIDER CONTRIBUTION TO "SOLVE THE WATER CRISIS COALITION":

DM 2022-33

Rubidoux Community Services District

Board of Directors

Hank Trueba Jr., President
Bernard Murphy, Vice-President
Armando Muniz
F. Forest Trowbridge
John Skerbelis

General Manager
Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2022-33

April 21, 2022

To: Rubidoux Community Services District
Board of Directors

Subject: Consider Contribution To the Water Crisis Coalition

BACKGROUND:

On March 28, 2022, Governor Newsom issued Executive Order No. N-7-22 (“Order”), attached, ordering various actions mandated by the State of California to address drought impacts. Amongst other requirements the Order indicates on or before May 25, 2022, the State Water Resources Control Board (“Water Board”) shall consider adopting emergency regulations including:

1. All water suppliers submit to the Department of Water Resources a preliminary annual water supply and demand assessment no later than June 1, 2022, and then submit a final water supply and demand assessment no later than the deadline set by Section 10632.1 of the Water Code.
2. Each water supplier who has submitted a Water Shortage Contingency Plan (“WSCP”) at a minimum implement a water shortage level of up to twenty percent (20%) by a date to be set by the Water Board.

With these regulations the Department of Water Resources anticipates the final annual water supply and demand assessments for each water supplier will include a 20% reduction in demand.

Rubidoux Community Services District (“District”) pumps from the Riverside Basin for 100% of its water supply and historically the basin has not experienced significant water level decline. This is due to active basin management as required by agreements dating back to 1969, and location. The District benefits from being at the downstream end of connected basins replenished by a large watershed. The watershed receives rain and snowmelt, active groundwater recharge, runoff from urban water uses, and recycled water from wastewater treatment. Although the District receives no imported water and anticipates being able to meet all

customer demand throughout this summer and fall, it will need to comply with the Order and implement a call for a 20% water use reduction by customers. As the Water Board provides more details on directives staff will advise the Board.

The state and its leadership place the need for the emergency Order on impacts of drought caused by climate change – clearly delineated in the first two recitals of the Order.

Historically precipitation and snowmelt in California and states overlying area tributary to the Colorado River has been recorded and studied. It has been observed over the past twenty or, so years precipitation is shorter in duration but more intense, and snowmelt occurs over a shorter period. Exacerbating this is population growth in the western states. Regardless of the causation behind climate adjustments, man-made or naturally happening, there has been noticeable change. The water supply community has recognized this and to mitigate has implemented various innovations – salt-water desalination, groundwater recharge and banking, interagency water transfers, recycled water reuse, education, and conservation. Despite all these efforts water suppliers in areas highly dependent on imported water from the State Water Project (water from northern California) or the Colorado River Aqueduct System (water from the Colorado Basin) are severely impacted.

The water management community for years has advocated for construction of large surface storage facilities to capture the intense, shorter duration precipitation and snowmelt, and for construction of conveyance facilities around the Sacramento Area Delta to avoid environmental issues. Various environmental and recreational groups lobby/advocate to state policymakers these improvements will be bad for the environment – animals, fish, plants. As a result, vast volumes of water flows to the Pacific Ocean rather than stored and conveyed for use by humans, agri-business, and the economy.

This drought cycle is a repeat of the drought crisis experienced in the recent past, with the same water conservation calls made by the Governor and Legislature. Water supply leaders throughout the state agree there is a water crisis, but the state needs to take more action in implementing projects. It is believed water policy in the state has been disproportionately influenced by lobbyist representing environmental and recreational interests who discourage implementing necessary major storage and conveyance projects. To combat this, the “Solve the Water Crisis Coalition” (“Coalition”) was formed.

The Coalition Mission is –

“Solve the Water Crisis Coalition, through a critically needed education effort, will bring into sharp focus the ongoing water supply crisis that is already impacting residents’ quality of life, economic growth, community health, and the environment, as well as risking California’s future. By raising awareness among California policymakers and thought leaders, Solve the Water Crisis Coalition will demonstrate the enormous water supply crisis and the urgency that requires bold and immediate State action to secure California’s future.”

The goal is to get information about various water projects needing to be implemented in the state to retain the value of the investments already made by the state on the State Water Project and Colorado River Aqueduct. This will take significant effort of the water community, business, and agri-business.

KP Public Affairs (“KP”) is a public affairs and lobbying firm well connected at the state and federal level. KP has provided a Program Outline of the effort proposed to work on creating awareness. The Coalition

Program Outline is attached and proposes two phases, each six-months in duration. To fund KP and the Coalition efforts, a call has been made for \$15,000 contributions by interested parties. Attached is an email from Western Municipal Water District showing eight agencies have already committed \$15,000 each and eighteen additional agencies, including the District, are considering participation. Prior to the end of the first phase, the Coalitions' efforts and progress will be evaluated, and a second \$15,000 may be requested.

Staff is recommending the Board participate financially in this Coalition by contributing \$15,000. Although the District has historically met all demands using local groundwater, long-term the District will need access to imported water for water quality purposes. Investing to help educate policymakers in the state to make good water policy decisions makes sense. The hope is policymakers will realize action now to implement projects to build off past investments made by the state will enable the state to have a reliable water source compatible with changes in climate.

This \$15,000 was not included in the FY 2022 Budget and will require a budget amendment if the Board chooses to participate. Funding could come from District Water Fund Reserves.

RECOMMENDATION:

Staff recommends the Board of Directors consider authorizing the General Manager to:

1. Amend the FY 2022 Budget to allocate \$15,000 of District Water Fund Reserves to a new line item in Water Fund Operating Expenses – Water Policy Advocacy
2. Sign Master Agreement with KP for Public Relations to Solve the Water Crisis Coalition
3. Pay Invoice 1025 in the amount of \$15,000 to Solve the Water Crisis in trust of KP

Respectfully,



JEFFREY D. SIMS, P. E.
General Manager

Attach:

1. Executive Order N-7-22
2. KP Solve the Water Crisis Program Outline
3. Email dated 04-18-22: Sarah MacDonald WMWD
4. KP Master Agreement
5. KP Invoice 1025

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-7-22

WHEREAS on April 12, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, I proclaimed states of emergency that continue today and exist across all the counties of California, due to extreme and expanding drought conditions; and

WHEREAS climate change continues to intensify the impacts of droughts on our communities, environment, and economy, and California is in a third consecutive year of dry conditions, resulting in continuing drought in all parts of the State; and

WHEREAS the 21st century to date has been characterized by record warmth and predominantly dry conditions, and the 2021 meteorological summer in California and the rest of the western United States was the hottest on record; and

WHEREAS since my October 19, 2021 Proclamation, early rains in October and December 2021 gave way to the driest January and February in recorded history for the watersheds that provide much of California's water supply; and

WHEREAS the ongoing drought will have significant, immediate impacts on communities with vulnerable water supplies, farms that rely on irrigation to grow food and fiber, and fish and wildlife that rely on stream flows and cool water; and

WHEREAS the two largest reservoirs of the Central Valley Project, which supplies water to farms and communities in the Central Valley and the Santa Clara Valley and provides critical cold-water habitat for salmon and other anadromous fish, have water storage levels that are approximately 1.1 million acre-feet below last year's low levels on this date; and

WHEREAS the record-breaking dry period in January and February and the absence of significant rains in March have required the Department of Water Resources to reduce anticipated deliveries from the State Water Project to 5 percent of requested supplies; and

WHEREAS delivery of water by bottle or truck is necessary to protect human safety and public health in those places where water supplies are disrupted; and

WHEREAS groundwater use accounts for 41 percent of the State's total water supply on an average annual basis but as much as 58 percent in a critically dry year, and approximately 85 percent of public water systems rely on groundwater as their primary supply; and

WHEREAS coordination between local entities that approve permits for new groundwater wells and local groundwater sustainability agencies is important to achieving sustainable levels of groundwater in critically overdrafted basins; and

supply and demand assessment to the Department of Water Resources no later than the deadline set by section 10632.1 of the Water Code;

- b. A requirement that each urban water supplier that has submitted a water shortage contingency plan to the Department of Water Resources implement, at a minimum, the shortage response actions adopted under section 10632 of the Water Code for a shortage level of up to twenty percent (Level 2), by a date to be set by the Water Board; and
- c. A requirement that each urban water supplier that has not submitted a water shortage contingency plan to the Department of Water Resources implement, at a minimum, shortage response actions established by the Water Board, which shall take into consideration model actions that the Department of Water Resources shall develop for urban water supplier water shortage contingency planning for Level 2, by a date to be set by the Water Board.

To further conserve water and improve drought resiliency if the drought lasts beyond this year, I encourage urban water suppliers to conserve more than required by the emergency regulations described in this paragraph and to voluntarily activate more stringent local requirements based on a shortage level of up to thirty percent (Level 3).

4. To promote water conservation, the Department of Water Resources shall consult with leaders in the commercial, industrial, and institutional sectors to develop strategies for improving water conservation, including direct technical assistance, financial assistance, and other approaches. By May 25, 2022, the Water Board shall consider adopting emergency regulations defining "non-functional turf" (that is, a definition of turf that is ornamental and not otherwise used for human recreation purposes such as school fields, sports fields, and parks) and banning irrigation of non-functional turf in the commercial, industrial, and institutional sectors except as it may be required to ensure the health of trees and other perennial non-turf plantings.
5. In order to maximize the efficient use of water and to preserve water supplies critical to human health and safety and the environment, Public Resources Code, Division 13 (commencing with section 21000) and regulations adopted pursuant to that Division are hereby suspended, with respect to the directives in paragraphs 3 and 4 of this Order and any other projects and activities for the purpose of water conservation to the extent necessary to address the impacts of the drought, and any permits necessary to carry out such projects or activities. Entities that desire to conduct activities under this suspension, other than the directives in paragraphs 3 and 4 of this Order, shall first request that the Secretary of the Natural Resources Agency make a determination that the proposed activities are eligible to be conducted under this suspension. The Secretary shall use sound discretion in applying this Executive Order to ensure that the suspension serves the purpose of accelerating conservation projects that are necessary to address impacts of the drought, while at the same time

Agency and would not decrease the likelihood of achieving a sustainability goal for the basin covered by such a plan; or

- b. Issue a permit for a new groundwater well or for alteration of an existing well without first determining that extraction of groundwater from the proposed well is (1) not likely to interfere with the production and functioning of existing nearby wells, and (2) not likely to cause subsidence that would adversely impact or damage nearby infrastructure.

This paragraph shall not apply to permits for wells that will provide less than two acre-feet per year of groundwater for individual domestic users, or that will exclusively provide groundwater to public water supply systems as defined in section 116275 of the Health and Safety Code.

10. To address household or small community drinking water shortages dependent upon groundwater wells that have failed due to drought conditions, the Department of Water Resources shall work with other state agencies to investigate expedited regulatory pathways to modify, repair, or reconstruct failed household or small community or public supply wells, while recognizing the need to ensure the sustainability of such wells as provided for in paragraph 9.
11. State agencies shall collaborate with tribes and federal, regional, and local agencies on actions related to promoting groundwater recharge and increasing storage.
12. To help advance groundwater recharge projects, and to demonstrate the feasibility of projects that can use available high water flows to recharge local groundwater while minimizing flood risks, the Water Board and Regional Water Quality Control Boards shall prioritize water right permits, water quality certifications, waste discharge requirements, and conditional waivers of waste discharge requirements to accelerate approvals for projects that enhance the ability of a local or state agency to capture high precipitation events for local storage or recharge, consistent with water right priorities and protections for fish and wildlife. For the purposes of carrying out this paragraph, Division 13 (commencing with section 21000) of the Public Resources Code and regulations adopted pursuant to that Division, and Chapter 3 (commencing with section 85225) of Part 3 of Division 35 of the Water Code and regulations adopted pursuant thereto are hereby suspended to the extent necessary to address the impacts of the drought. This suspension applies to (a) any actions taken by state agencies, (b) any actions taken by local agencies where the state agency with primary responsibility for the implementation of the directives concurs that local action is required, and (c) permits necessary to carry out actions under (a) or (b). The entities implementing these directives shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.
13. With respect to recharge projects under either Flood-Managed Aquifer Recharge or the Department of Water Resources Sustainable



SOLVE THE WATER CRISIS

ACT NOW TO SECURE CALIFORNIA'S FUTURE.

CLIMATE CHANGE IS NOW.



Unpredictable weather. Multi-year drought. Dwindling snowpack. Vanishing runoff. Intense atmospheric rivers. Increased flood risks. Extreme heat and catastrophic wildfires. Conditions Californians know all-too-well. What California policymakers and their constituents do not know well is that California is in the middle of a severe water supply crisis. This existential threat to California's future economic stability, security, and growth, as well as its environmental legacy, has been exacerbated by insufficient State investment in infrastructure and regulatory logjams resulting in the acceleration of reduced water supply reliability. The trajectory of this crisis must be reversed. California's future hangs in the balance.

Solve the Water Crisis Coalition, through a critically needed education effort, will bring into sharp focus the ongoing water supply crisis that is already impacting residents' quality of life, economic growth, community health, and the environment, as well as risking California's future. By raising awareness among California policymakers and thought leaders, Solve the Water Crisis Coalition will demonstrate the enormous water supply crisis and the urgency that requires bold and immediate State action to secure California's future.

OUR MISSION



SOLVE THE WATER CRISIS COALITION WILL

1

Elevate water as a crisis that is already here; educate leaders that this crisis must be addressed immediately to protect California's future.

2

Prioritize California legislators, regulators, and the Newsom Administration as our key audience.

3

Critically demonstrate to key audiences the need for comprehensive, long-term investments, improved science, and regulatory reforms to increase water supply and supply reliability for California.



**Solve the Water Crisis - *act now to secure California's water future:*
Strategic Awareness and Activation
Program Outline**

Organization and Structure

KP will immediately work with individual water agencies to form the Solve the Water Crisis coalition and establish the following organizational and structural elements:

1. **Coalition Board:** made up all paying members; will receive regular updates and meet monthly to assess progress and discuss strategy.
2. **Steering Committee:** made up of 7 – 10 general managers representing each California region; will guide strategy and provide input on collateral development. This group will be highly engaged, meeting weekly and supporting Coalition Board communication.
3. **Coalition Partners:** made up of the various non-paying stakeholders and supporters who join our effort to engage in message and material dissemination as a third-party Solve the Water Crisis member; will be kept up to date through regular coalition communications.
4. **Working Groups:** as specific issue areas or items that may need attention from a smaller group arise, working groups will be developed to focus on the issue at hand.
5. **Funding:** each participating agency will contribute an up-front payment of \$15,000 to cover the first phase of the program. Once phase one is completed, a comprehensive evaluation will be conducted to determine effectiveness of phase one and determine next steps for phase two. If we proceed with phase two, a second installment of \$15,000 will be requested from participating members for the remainder of the program implementation. Phase one will be April through September, and phase two will be October to March 2023.
6. **Contract Management:** KP will hold all contributions in trust for the Solve the Water Crisis Coalition and will invoice for services against this amount and pay expenses approved by the Steering Committee.

Coalition Mission

Solve the Water Crisis Coalition, through a critically needed education effort, will bring into sharp focus the ongoing water supply crisis that is already impacting residents' quality of life, economic growth, community health, and the environment, as well as risking California's future. By raising awareness among California policymakers and thought leaders, Solve the Water Crisis Coalition will demonstrate the enormous water supply crisis and the urgency that requires bold and immediate State action to secure California's future.

Water Agency Recruitment

KP will immediately work with the Steering Committee on developing key documents to support initial recruitment efforts of other water agencies to join the Coalition Board. Recruitment toolkit will include:

1. Program PowerPoint
2. Q and A
3. One Pager

Strategy

Solve the Water Crisis will focus on implementing three strategies to achieve our education and awareness objectives, initial strategies include:

1. Elevate water as a crisis that is already here and that needs to be addressed immediately.
 - Give the process a “jolt” and provide justification for why now is the time for urgent action.
 - Illustrate the devastating impacts on commercial and industrial water customers on the horizon could motivate business groups more meaningfully than ever before.
 - Present the threat to the California economy as demonstrated in recent studies.
 - Demonstrate the negative impacts that lack of water will have on California residents and their lifestyles.
 - Highlight the environmental consequences of failing to invest in restoration and new infrastructure – water crisis threatens fish, wildlife, and habitat.
2. Make the water crisis relevant to the specific conditions in regions and districts throughout the state – build the narrative of lost jobs and opportunities and decreased lifestyle of Californians without a secure and reliable water supply.
 - Rather than debate the specifics, shift the debate to failed state policies emphasizing the state’s responsibility to fix the problem.
 - Create an approach that is tailored to legislators, outlining the specific water conditions and impact in their districts.
 - Promote water investments as a key climate adaptation strategy for every region – need to address extreme heat and fire risks.
3. Educate the legislature and state officials about CA’s deteriorating water supply and the benefits of a comprehensive, long-term solution that results in more water.
 - Work with community allies to provide information to decision-makers that describes the impact of California’s failing water system in their region.
 - Create water events at the Capitol that demonstrate the dire nature of the state’s water supply system.

Solutions

Solve the Water Crisis will educate key audiences about the need for solutions to the address the state’s water supply and reliability issues. To conform to the rules regarding education efforts, this program will focus on the water supply crisis and the potential solutions but refrain from organizing public support for any policy solution. This program will focus on developing and elevating public awareness and support for

solutions, urging the Governor, Legislature, and State Agencies to provide a water action plan that will meet present and future needs of the state. The solutions that will be presented include the following:

1. Surface and groundwater storage
2. Inter-regional and local conveyance
3. Creative regulatory solutions, such as the voluntary agreements
4. Investments in local water infrastructure, such as groundwater recharge, desalination, and recycling

Audience

This effort is not intended to focus on the general public. Solve the Water Crisis will prioritize legislators, the Newsom Administration, and state regulators as our key audience. We will also identify subgroups within this audience to further support our efforts including water champions, legislative leadership, and water and budget committees.

Preliminary Messaging

Initial message tracks include:

1. State is facing a water supply crisis that will impact all parts of the economy, every region in the state, and all Californians.
 - The current water system was not built for current conditions.
 - The climate has changed, the population has doubled, but we continue to approach water supply and water policy as if neither has happened. These changes are evidenced by:
 - Reduced and less productive snowpack,
 - Large water runoff events,
 - Loss of stored water and hydro power,
 - Water supply shortage on farms and in cities, and
 - Extreme heat and wildfires
 - This water crisis will have an impact on the quality of life for Californians across the state.
 - The ripple effect of California's water crisis will have negative economic and environmental implications.
2. The current water crisis is due to antiquated state water policies and inadequate investments in large projects.
 - Local water agencies have done everything they can and have taken significant measures on recycling, conservation, and other measures to operate more efficiently under these conditions, while the state has taken few meaningful steps to solving the problem and implementing a solution.
 - The credibility of state government rests on the ability to provide a more secure water future by building new infrastructure such as new supply sources, storage, interties and conveyance, and habitat projects; and providing regulatory clarity to maintain a dependable and reliable water supply.
 - State policymakers must act now to secure a water supply future for the state and future generations.
 - "The politics of water became ossified – multiple interests fighting over shares of the current supply, which has become even less predictable due to climate change, and politicians going AWOL, seeing it as a no-win political quagmire." (Dan Walters)

3. Lack of progress in building an adequate water system will leave the next generation in a perilous condition.
 - The public wants a solution to the water supply crisis.
 - “California faces serious challenges around water—and the ground is shifting beneath our feet.” (PPIC)

Refinement of Program

As Solve the Water Crisis ramps up in its initial weeks, we will work with Steering Committee members to refine key driving elements and principals of our effort, including:

1. Mission,
2. Strategy,
3. Messages, and
4. Creative.

Research

With the significant amount of research already in the public domain on this issue, KP will work to conduct a comprehensive audit of existing research to further understand our areas of strength and vulnerabilities, allowing us to repurpose compelling documents and messengers that further support our arguments and overall effort. This will also include an assessment of our opponents messaging.

Materials

We will develop key materials that will be used throughout our effort and will be critical in Solve the Water Crisis coalition building, media engagement, and education of various stakeholders. Initial materials will include:

1. Fact sheet educating on current problem, the ongoing crisis, and identified coalition solutions.
2. Infographic demonstrating why the issue is real now and different from before.
3. What Others are Saying (experts doc).
4. Fact sheet discussing/demonstrating everything water agencies have done and measures taken under dire conditions to help solve the problem, while the state has done little.
5. Regional fact sheets on local impact of water shortages.

Coordination with Water Agencies

KP will work with participating water agency leadership to develop the most effective program for their service area, utilizing the materials developed and working with the individual water agencies to develop specialized materials. KP will also work with participating water agencies on outreach to media, potential coalition members, local elected officials, and other key stakeholders.

Coalition Building

While our effort is positioned to have initial broad support from over 20 water agencies across the state, the effectiveness of Solve the Water Crisis will hinge on widespread and diverse support from a number of industries, organizations, and individuals across California. Mobilizing our Solve the Water Crisis coalition partners will be a critical element to building a solid foundation of allies who we can tap into for support and further dissemination of messages and materials. Coalition building efforts will include:

1. Development of comprehensive outreach list, initial groups include:

- Ag,
 - Business Chambers,
 - Builders,
 - Local Water Agencies, both urban and agricultural,
 - Labor,
 - Tourism,
 - Recreation,
 - Local Govt, and
 - Local Elected Officials.
2. Development of outreach email and Solve the Water Crisis coalition toolkit including Solve the Water Crisis materials and easily actionable items for allies to act quickly and seamlessly.
 3. Coordination with water agencies on local Solve the Water Crisis coalition outreach.
 4. Spokesperson identification.
 5. Development of speaker's bureau.
 6. Repurpose media wins with allies to amplify messages and reach.
 7. Frequent communications to Solve the Water Crisis coalition members to share updates, key developments, opportunities, and calls to action.

Regional Program

To further support our Solve the Water Crisis coalition building activities and personalize water supply issues, we will incorporate a regional element into our stakeholder education and engagement efforts. This will be critical to generate interest from state legislators at home in their districts, identifying key issues that their constituents care about and will be impacted by, further elevating the issue up to the State Capitol and among water stakeholders. Regional program activities will include:

1. Identification of key impacted regions,
2. Identification of regionalized impacts,
3. Identification of target legislative districts,
4. Tailored materials for these regions, reinforcing our message tracks but highlighting regionalized impacts, and
5. Conduct regional briefings with local chambers, business groups, LEOs, etc.

Media

Since this effort is not focused on the general public, media will be one of our most critical means to reach our Capitol audience. Elevating this issue with media will be key to achieving a level of awareness that will employ policymakers to act on solutions. Media activities will include:

1. Conduct a media audit to better understand the media landscape around this issue and identify who is reporting on it further informing where we may have opportunities to pitch stories or place opinion pieces.
2. Identification of media outlets and target journalists that we will target including but not limited to:
 - Water reporters,
 - Ag reporters,
 - Business reporters,
 - Political reporters,
 - Ed boards,
 - Community newspapers,
 - Major dailies, and

- Trade publications of impacted sectors.
3. Draft and distribute press release announcing Solve the Water Crisis effort.
 4. Development of media background/briefing materials.
 5. Conduct reporter briefings and backgrounders.
 6. Conduct editorial board meetings.
 7. Hold Capitol press conference once we reach critical mass of Solve the Water Crisis coalition support, timed with the legislative calendar.
 8. Pitch journalists on local impacts and statewide impacts to secure favorable local and statewide media coverage.
 9. Draft and place opinion pieces by water agencies and allies.
 10. Disseminate published op-eds to state legislators, Newsom Administration, and state regulators.

Website

KP will create a Solve the Water Crisis website that will house all Solve the Water Crisis materials, media wins, favorable news stories, and information on how to get involved in the effort. Website development will include SEO to ensure we are being seen and found by the right audience.

Social Media

Social media will be a great supplement to the activities discussed above. We will utilize social to further engage our allies, encourage them to share and engage on their platforms, and amplify our media and coalition building activities. Social media activities will include:

1. Establishment of social platforms, including research to determine most appropriate social channels for our effort,
2. Development and implementation of social media calendar and graphics, and
3. Repurposing media wins, Solve the Water Crisis coalition activities, and newsworthy items.

Tracking and Measurement

To ensure our effort is meeting the objectives and successful levels of effectiveness, we will implement tracking and measurement elements throughout the program, including:

1. Weekly 1 hour check in meetings with the Steering Committee to discuss developments, opportunities, and adjustments to strategy,
2. Monthly meetings with the Coalition Board to provide effort updates,
3. Monthly written report to all Coalition Board members,
4. Frequent communications to Steering Committee and Coalition Board to share updates, key communications, developments, etc.,
5. 3-month evaluation and written update of effort's progress, recommended adjustments,
6. 6-month evaluation and written update of effort's progress, recommended adjustments,
7. 9-month evaluation and written update of effort's progress, recommended adjustments, and
8. 1-year report summarizing effort's outcomes, recommendations for next steps.

Timeline

While some activities may get shifted depending on unanticipated opportunities or challenges, the attached timeline coincides with all the activities discussed above for phase one.

Phase One Budget

Budget Item	Cost
Management and execution fee <ul style="list-style-type: none"> • KP Public Affairs (All aspects of education campaign including material development, media relations, coalition activities, social and digital media) – (\$22,000 per month) • Ethnic and regional media and outreach firms – (\$17,000 per month) 	\$39,000 per month
Social media ad budget	\$30,000
Video services	\$5,000
Travel, capitol events, and production costs	\$6,000
Total budget	\$275,000 ***If 20 agencies contribute, the cost per agency would be \$15,000 for phase one of the program.

ACTIVITY: Phase One	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022
Organization/Structure							
Establish Coalition Board, Steering Committee, Working Groups							
Refinement							
Program, goals, mission, strategy, messages, creative							
Water Agency Recruitment							
Develop toolkit including letter from Steering Committee, deck, Q and A							
Engagement of water agency boards							
Research							
Conduct audit of existing research, including opposition							
Messaging							
Develop key message tracks							
Initial Materials							
Development of key materials including: 1. Fact sheet educating on current problem, the crisis, and identified coalition solutions. 2. Infographic demonstrating why issue is real now and different from before 3. What Others are Saying (experts doc) 4. Fact sheet discussing/demonstrating everything water agencies have done and measures taken under dire conditions to help solve the problem, while the state has done little							

Coalition Building							
Development of comprehensive outreach list including but not limited to ag, business chambers, builders, labor, tourism, recreation, local government, and LEOs							
Create package of outreach materials and engagement toolkit with actionable items							
Spokesperson identification							
Establish speaker's bureau							
Coordinate with water agencies on outreach							
Conduct statewide outreach to generate support							
Repurpose media wins with allies to amplify messages and reach							
Frequent communications to coalition to share updates, key developments, opportunities, calls to action							
Regional Program							
Identify key impacted regions, including allies within these regions							
Coordinate with water agencies on regional targets							
Tailor materials for these groups							
Identify target legislative districts							
Conduct regional briefings with local chambers, business groups, LEOs, etc.							
Conduct targeted regional outreach to generate support							
Media							
Conduct media audit							
Identify media targets							
Development of media backgrounder/briefing materials							
Draft and distribute press release announcing effort							
Conduct reporter/ed board briefings, and story pitching to targeted outlets including community newspapers, major dailies, political outlets, water, and trade publications							

Draft and place op-eds authored by allies							
Disseminate published op-eds to Sacramento legislators, Administration, and regulators							
Hold Sacramento press conference with water agencies and allies							
Website							
Develop campaign website							
Populate website with materials							
Publish media wins, videos, news articles, coalition developments							
Social							
Establish social platforms							
Develop and implement social media calendar and graphics							
Tracking and Measurement							
Weekly 1 hour check in meetings with Steering Committee to discuss developments, opportunities, adjustments to strategy							
Frequent communications to Steering Committee and Coalition Board to share updates, key communications, developments, etc.							
Monthly 1 hour check in meetings with Coalition Board to provide effort updates							
Monthly written report to Coalition Board members							
3-month evaluation and written update of effort's progress, recommended adjustments							
6-month evaluation and written update of effort's progress, recommended adjustments							
Create Phase One report summarizing effort's outcomes and effectiveness, recommendations for next steps							

Jeff Sims

From: Sarah Macdonald <smacdonald@wmwd.com>
Sent: Monday, April 18, 2022 10:55 AM
To: Jeff Sims
Cc: Craig Miller; Michael Hadley
Subject: RE: Water Crisis Coalition

Good Morning Jeff,

Craig forwarded me your email and I'm happy to provide you with any information you need.

Below is a listing of agencies that have committed along with a list of other agencies that are in the process of finalizing support. Note, the list below is being regularly updated and our counterparts in Northern California have several interested agencies that have not been added yet.

During the GM Coordinating meeting, there was a request by several to have a template letter that boards could offer to Western's Board in support of the effort. I will forward this to you by tomorrow.

COMMITTED
Camrosa Water District
Coachella Valley Water District
Inland Empire Water District
Irvine Ranch Water District
San Bernardino Valley Municipal Water District
San Juan Water District
Turlock Irrigation District
Western Municipal Water District
COMMITMENT PENDING
Chino Basin Watermaster
City of Corona
Eastern Municipal Water District
Elsinore Valley Municipal Water District
Friant Water Authority
Jurupa Community Services District
Las Virgenes Municipal Water District
Long Beach Water District
Mesa Water District
Olivehain Water District
Rancho California Water District
Regional Water Authority

Riverside Public Utilities
Rubidoux Community Services District
Santa Margarita Water District
Sites Reservoir Authority
Temescal Valley Water District
Three Valleys Municipal Water District
PARTICIPATING, NOT FUNDING
California Municipal Utilities Association

Let me know if you need anything else.

Sarah Macdonald, MPPA

Assistant General Manager

Communications & Customer Experience

Western Municipal Water District

14205 Meridian Parkway, Riverside, CA 92518

Office 951.571.7211; Mobile 951.234.7792

Connect with us | wmwd.com



Join our team | wmwd.com/Careers

From: Craig Miller <CMiller@wmwd.com>
Sent: Monday, April 18, 2022 9:40 AM
To: Sarah Macdonald <smacdonald@wmwd.com>
Subject: FW: Water Crisis Coalition

Can you provide this info to Jeff.

From: Jeff Sims <jsims@rcsd.org>
Sent: Monday, April 18, 2022 9:38 AM
To: Craig Miller <CMiller@wmwd.com>
Subject: Water Crisis Coalition

Craig,

Can you provide me with a list of the agencies who have committed funding to the Water Crisis Coalition? I anticipate the Board may ask, especially given it appears \$15K is the first request with another \$15K in the future. Our Board meeting is this Thursday.....goal is to add it to the agenda so if you can get me info before 4 P on Thursday that would be great.

Thanks,

Jeff

March 30, 2022

Solve the Water Crisis Coalition

RE: Master Agreement for Public Relations Services to Solve the Water Crisis Coalition

Dear Coalition Board Member:

We are pleased to propose in this letter an agreement for KP Public Affairs, (hereafter "KP"), to represent the Solve the Water Crisis Coalition (hereafter "SWC"), on a public relations effort relating to California water supply. KP will represent SWC in its public relations efforts to bring state awareness to the water supply crisis, the present and future impacts of the problem and broad potential solutions.

We look forward to collaborating with you and the steering committee representing the coalition members. We believe that candid communication is essential, and we welcome any suggestions you may have at any time as to how we might be of better service.

Mike Burns will have the principal responsibility for the SWC effort and Jenny Dudikoff will manage the day-to-day work with a designated team of KP professionals and consultants who will fulfill the duties and perform PR activities. Ed Manning will be a strategic advisor to the PR team.

KP will be available for consultation during normal working hours and ask that the appropriate representatives of SWC be reasonably available to confer with me as needed. We will also be available as needed outside normal working hours and will provide our contact information to the steering committee and coalition members.

1. Term. This agreement will be effective upon your execution on behalf of SWC on the signature line at the end of this letter, to take effect upon April 1, 2022. This agreement will extend through September 30, 2022, unless terminated earlier as provided in Paragraph 8 below. At the end of this contract, KP will work with SWC to evaluate your needs and develop a plan for moving forward with continued public relations services that may be warranted at that time.

2. Services. KP will provide SWC with the services outlined in the attached Scope of Work.

3. Fees. In consideration of the services to be provided by KP, SWC coalition members will each pay to KP \$15,000 up front for the term of the agreement. The funds collected by KP will be used according to the attached budget. KP will provide a monthly invoice for our fees for approval by the steering committee and payment thereof is expected within 30 days of receipt of the invoice.

4. Expenses. KP will be entitled to reimbursement of all SWC requested and approved direct travel expenses related to performance of this agreement. KP will be entitled to reimbursement of other expenses related to performance of this agreement as may become

Solve the Water Crisis

March 30, 2022

Page 2

necessary or advisable from time to time upon the prior approval of SWC for expenses over \$500. This may include program-related expenses such as a mailing, travel, graphic design, or printing. KP will provide monthly invoice for these expenses each month for approval by the steering committee.

5. Excessive Workload. Both parties acknowledge that the amount and degree of difficulty of the work for which KP is responsible hereunder is impossible to quantify in advance. SWC will receive written notification from KP in advance of incurring charges for extraordinary work burdens or KP time or resource commitments greater than anticipated. It is therefore expressly understood that if KP notifies SWC that extraordinary work burdens are being or will be encountered requiring commitment by KP of time and resources much greater than anticipated, KP and SWC will diligently, in good faith, discuss the excessive work burdens and devise an amicable resolution that may include renegotiation of this agreement to better reflect the circumstances then known. Such renegotiation may result in an increase or decrease in the scope of the work assignment, or the fee to be paid for that work assignment.

6. Confidentiality. If a party to this agreement provides information or materials indicated to be confidential to the other party, the receiving party will maintain the confidentiality of such matters, and not disclose any such matters except in the proper performance of this agreement and with the concurrence of the other party.

7. Conflicts of Interest. KP has reviewed its current SWC list and has concluded that there are no conflicts of interest with current SWC coalition members. KP is sensitive to issues posing a real or perceived conflict of interest. If a conflict is suspected or becomes apparent either to KP or to SWC coalition members, the discovering party will immediately inform the other, and discussions will immediately ensue with the purpose of resolving the issue of conflict.

8. Termination. SWC Coalition may terminate this agreement upon at least 30 days written notice to KP without cause, or immediately on written notice for cause. In the event of such termination fees and expenses accrued as of such termination date shall be immediately due and payable, but SWC shall have no responsibility for any fees or expenses accruing after termination. Any remaining unspent funds will be reimbursed to SWC members on a pro rata basis.

9. General Agreement Provisions. This agreement sets forth the entirety of the understanding between KP and SWC. Any revisions or amendments hereto are effective only when confirmed by both parties in writing. Any contemplated notices must be in writing and properly mailed, faxed, or emailed to the other party. In the event of any legal action related to this agreement, the prevailing party will be entitled to an award of its court costs and reasonable attorney's fees. This agreement is not assignable by either party without the consent of the other party. KP agrees not to delegate any of its obligations hereunder without prior consent. Each party agrees to provide the other party with such drafts, documents or other materials as may reasonably be thought to be necessary or advisable to facilitate the objectives of this agreement.

Solve the Water Crisis

March 30, 2022

Page 3

Please execute a copy of this agreement where appropriate and return one copy to us. We look forward to working with you and other SWC coalition members to accomplish your goals.

Sincerely,

Michael Burns
for KP Public Affairs

Ed Manning
for KP Public Affairs

SWC Coalition Board Member hereby agrees to retain KP Public Affairs on the terms and conditions set forth in this letter.

Name

Title

Date

Solve the Water Crisis

In the Trust of KP Public Affairs
621 Capitol Mall, Suite 1900
Sacramento, CA 95814

Invoice

Date	Invoice #
4/15/2022	1025

Bill To

Rubidoux Community Services
District
Jeff Sims P.E., General Manager
jsims@rcsd.org

Description	Amount
Solve the Water Crisis Coalition Membership Fees	15,000.00
Make Checks Payable to KP Public Affairs LLC Billing Info:sreynolds@ka-pow.com	Total \$15,000.00

TIN 20-0459811

14. RIVERSIDE LAFCO 2022 ELECTION – REGULAR SPECIAL DISTRICT
MEMBER: WESTERN RIVERSIDE COUNTY:
DM 2022-34

Rubidoux Community Services District

Board of Directors

Hank Trueba Jr. - President
Bernard Murphy, Vice-President
Armando Muniz
John Skerbelis
F. Forest Trowbridge

Secretary-Manager

Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2022-34

April 21, 2022

To: Rubidoux Community Services District
Board of Directors

Subject: Riverside LAFCO 2022 Election – Regular Special District Member: Western Riverside County

BACKGROUND:

The Riverside Local Agency Formation Commission (“LAFCO”) has a seven-member commission comprised of two members representing the County of Riverside, two members representing Cities within Riverside County, two members representing Special Districts within Riverside County, and one member representing the Public. There is one alternative for each member type. The terms for the positions are four years.

The LAFCO Regular Special District Member term of Phil Williams expires May 2, 2022. Phil Williams is on the Board of Directors of Elsinore Valley Municipal Water District and has held the LAFCO Special District Member – Western Area since 2003.

LAFCO is in the process of conducting an election to fill the upcoming term for Regular Special District Member – Western Riverside County.

Rubidoux Community Services District (“District”) is a special district and in the western area of Riverside County thereby making it eligible to submit a vote. Director Skerbelis indicated interest in the LAFCO Regular Special District Member position and on February 17, 2022, this Board supported nominating Director Skerbelis to be considered for the position. On April 6, 2022, LAFCO tallied received ballots but did not receive enough ballots for the vote to be valid. Since there are fifty-five special districts, a minimum of twenty-eight votes are needed, which was not met. In response, LAFCO extended the due dates for the ballots to 5:00 PM on Tuesday, June 7, 2022.

Attached is the Special District Selection Committee 2022 Ballot. To submit the ballot the Board needs to provide staff with the ranking of each of the candidates. So, for example if the Board ranks Director Skerbelis as their first preference, then the "1" is circled next to his name and then proceed with ranking the remaining four candidates.

For further information, staff has attached "2022 Ballot Instruction For Special District Member (Western Riverside) of the Riverside LAFCO", Attachment A, and the Ballot, Attachment B.

RECOMMENDATION:

Staff recommends the Board of Director of the District:

1. Providing staff with direction on the desired ranking of the five candidates for the Regular Special District Member of the LAFCO – Western Riverside County.
2. Authorize the Board President to sign the Ballot on behalf of the District and direct the General Manager to submit the ballot to LAFCO on or before June 7, 2022.

Respectfully,



JEFFREY D. SIMS, P.E.
General Manager

Attach:

- A. LAFCO 2022 Ballot Instructions – special districts
- B. LAFCO Special District Member Ballot



via electronic mail

April 7, 2022

Dear Special District Committee Members:

This is to inform you that there was an insufficient number of ballots received by the deadline to achieve a quorum for the election of a Regular Special District member – Western Riverside County to serve on the Local Agency Formation Commission.

In order to conduct a valid election, ballots must be received from a quorum of the independent special districts. There are 55 independent districts; therefore, ballots must be submitted by 28 districts for the election to be valid. As of the close of business on April 6, 2022, the tally fell short of a quorum.

In the event an insufficient number of ballots are submitted, Government Code Section 56332(f)(6) requires the Executive Officer of LAFCO to extend the due date by 60 days and so notify all districts of the extension. You are hereby notified that the deadline for submittal of ballots has been extended to **5:00 p.m. on Tuesday, June 7, 2022.**

If you have submitted a ballot, you are receiving this notice for information purposes only. If you cannot locate the ballot materials that were previously sent to you, please contact Rebecca Holtzclaw at rholtzclaw@lafco.org or by calling (951) 369-0631.

Phil Williams, the current Regular Special District member for the Western area will continue to serve until a permanent selection is made.

If you have responded, thank you for your participation.

Sincerely,


Gary Thompson
Executive Officer



March 7, 2022

via electronic mail

2022 BALLOT INSTRUCTIONS FOR SPECIAL DISTRICT MEMBER (WESTERN RIVERSIDE) OF THE RIVERSIDE LOCAL AGENCY FORMATION COMMISSION

To Special District Selection Committee Members:

Please read these instructions carefully before completing your ballot. As previously announced, a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time, therefore, the selection proceedings are being conducted by electronic mail or regular USPS mail. A nomination period for the position in the title above was opened Monday, January 31, 2022, and closed at 5:00 p.m. on Wednesday, March 2, 2022.

Enclosed you will find your ballot.

LAFCO Regular Special District Member – Western Riverside County: A total of nine (9) nominations were received for this position however due to duplicate nominations, only five candidates are on the ballot. Candidates are restricted to the western area of the County.

All members of the SDSC may cast a ballot for a regular member.

Pursuant to procedures adopted by the Selection Committee in 2016, the election for the LAFCO regular position will be conducted using Instant Runoff Voting (IRV). IRV eliminates the requirement for the expensive and lengthy process of sending out a second runoff ballot to achieve a majority. An example demonstrating how IRV works is attached.

Please fill out your ballot by ranking each nominee in the order of preference, using “1” for your first choice, “2” for your second choice and so on. Please note ranking more than one candidate will not work against your first choice candidate, however, voting for only one candidate is allowed. Do not mark the same number beside more than one candidate and do not skip numbers.

General Instructions and Information:

- Completed ballots must be delivered via electronic mail to rholtzclaw@lafco.org, or by regular mail delivered to the LAFCO office at 6216 Brockton Avenue, Suite 111-B, Riverside CA 92506 **no later than 5:00 p.m. on Wednesday, April 6, 2022.**
- Only the presiding officer or another board member authorized by your board of directors to vote may cast the ballot. Board members designated by their district board to vote in place of the presiding officer must provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballot is cast. District managers or other staff members may not vote.
- The voting member must print his or her name on the ballot as well as sign and date the certification indicating he or she is authorized to vote for the district.
- We must receive a ballot with an original signature. However, if you deliver your ballot via electronic mail, you may return a scanned copy of the signed ballot by email to rholtzclaw@lafco.org.
- Failure to follow these instructions will invalidate the ballot.

Finally, these positions ensure special districts are appropriately represented on our local boards. Appointments are only valid if ballots representing a quorum, from 28 of our 55 independent special districts, are returned. Please return your ballots in a timely manner.

If you have any questions, please contact our office at (951) 369-0631.

Sincerely,



GARY THOMPSON
Executive Officer

Attachments:

2022 Special District Selection Committee – Ballot
Instant Runoff Voting Election Process (IRV)

SPECIAL DISTRICT SELECTION COMMITTEE 2022 BALLOT

Name of District: _____
Print District Name Here (required)

Certification of voting member:

I, _____ hereby certify that I am (check one):
Print Name Here (required)

- the presiding officer of the above-named district.
- a member of the board of the above-named district authorized by the board to vote in place of the presiding officer. [Authorization previously transmitted attached]

Signature (required) Date (required)

Regular Special District Member of the Local Agency Formation Commission – *Western Riverside County* (Term running May 6, 2022 through May 6, 2026)

Please rank the candidates in preferential order, "1" being the first preference, "2" being the second, etc.:

	<i>Circle rank for each candidate</i>
LARRY SMITH, San Gorgonio Pass Water Agency	1 2 3 4 5
STEVE PASTOR, Lake Hemet Municipal Water District	1 2 3 4 5
JOHN SKERBELIS, Rubidoux Community Services District	1 2 3 4 5
PHIL WILLIAMS, Elsinore Valley Municipal Water District	1 2 3 4 5
DAVID HOFFMAN, Beaumont-Cherry Valley Water District	1 2 3 4 5

Listed in random drawing order conducted on 3/3/2022

Completed ballots must be delivered via electronic mail to rholtzclaw@lafco.org, or by regular mail delivered **no later than 5:00 p.m. on Wednesday, April 6, 2022** to the LAFCO office at 6216 Brockton Avenue, Suite 111-B, Riverside CA 92506.

15. CONSIDER ENGINEERING SERVICES PROPOSAL WITH KRIEGER AND
STEWART FOR WATER QUALITY MONITORING PLAN UPDATE:
DM 2022-35

Rubidoux Community Services District

Board of Directors

Hank Trueba Jr., President
Bernard Murphy, Vice-President
Armando Muniz
F. Forest Trowbridge
John Skerbelis

General Manager
Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

DIRECTORS MEMORANDUM 2022-35

April 21, 2022

To: Rubidoux Community Services District
 Board of Directors

Subject: Consider Engineering Services Proposal With Krieger and Stewart for Water Quality Monitoring Plan Update

BACKGROUND:

With completion of the addition of PFAS Treatment Processes at the Smith Plant and Thompson Plant, Rubidoux Community Services District ("District") hired Trussell Technologies ("Trussell") to prepare Operation Plans describing the overall treatment processes at each water treatment plant. These Operation Plans were needed by the State Water Resources Control Board – Division of Drinking Water ("DDW") so DDW could update the District's operating permits.

With preparation of the Operation Plans, Trussell identified a significant amount of redundant and/or unnecessary water sampling requirements. This was organized into a presentation for DDW to request a reduction in District sampling requirements. DDW responded favorably to the request and approved most of the reductions. Based on the approved reduction in sampling, the District will save approximately \$90,000 annually.

Krieger and Stewart Consulting Engineers ("Krieger") provides the District support for routine reporting to DDW. To ensure consistency of reporting, Krieger maintains on behalf of the District a Water Quality Monitoring Plan ("WQMP"). The District's WQMP was last updated June 23, 2020, based on then required DDW sampling requirements. With the recently approved reduction in sampling, the District's WQMP needs to be updated. Krieger provided staff a proposal dated April 15, 2022, outlining a scope of work to update the WQMP for a not-to-exceed fee of \$6,000.00.

It is important the District maintains accurate and consistent reporting specific to permits issued by DDW. This work enables this and provides a consistent reference for staff, Krieger, DDW, and Babcock – the District’s laboratory service provider. A budget amendment of the approved FY 2022 Budget is required for this work. It is recommended \$6,000.00 be shifted within the Water Fund Budget Operating Expenses from Line 15 – Water Analyses, to Line 43 – Engineering Fees: WTR. It is anticipated the savings in reduced sampling costs will more than cover this work, making this a budget neutral budget amendment.

RECOMMENDATION:

Staff recommends the Board of Directors authorize the General Manager to:

1. Amend the approved District FY 2022 Budget by shifting \$6,000.00 within the Water Fund Budget Operating Expenses from Line 15 – Water Analyses, to Line 43 – Engineering Fees: WTR
2. Sign Task Order No. 33 under Master Agreement No. RCSD 2022-02 in the amount of \$6,000.00 with Krieger and Stewart.

Respectfully,



JEFFREY D. SIMS, P. E.
General Manager

Attach:

1. Krieger proposal dated April 15, 2022
2. Task Order 33 (RCSD 2022-02)



April 15, 2022

587-14.18A

Jeff Sims, General Manager
Rubidoux Community Services District
3590 Rubidoux Boulevard
Jurupa Valley, CA 92509

Via Email to jsims@rcsd.org

Subject: Water Quality Monitoring Plan Update
Proposal for Engineering Services

Dear Mr. Sims:

We are pleased to provide our proposal for updating Rubidoux Community Services District's (the District's) current Water Quality Monitoring Plan (2020-2024), which we last revised on June 23, 2020. We understand that the District would like its updated Water Quality Monitoring Plan (Updated WQMP) to extend through year 2026 and to reflect the reductions in monitoring frequency that have recently been approved by the State Water Resources Control Board Division of Drinking Water (DDW).

We will review the most recent amendments to the District's Domestic Water Supply Permit, namely Permit Amendment No. 05-20-19PA-014, issued September 11, 2019; Permit Amendment No. 05-20-21PA-004, issued April 14, 2021; and Permit Amendment No. 05-20-21PA-014, issued June 16, 2021 to ensure that the Updated WQMP reflects the current provisions of the District's Domestic Water Supply Permit. The Updated WQMP will extend from 2022 through 2026 and will incorporate the reductions in monitoring frequency that have been approved by the DDW.

We propose to prepare the District's Updated WQMP within 30 days of authorization to proceed, and for a fee not to exceed \$6,000, in accordance with our 2022 Fee Schedule and the terms of our current Master Agreement dated February 24, 2022. Please advise whether this is satisfactory, and if so, let us know if we should proceed with updating the District's Water Quality Monitoring Plan.

Again, we appreciate the opportunity to submit our proposal. Please let me know if you need additional information or would like to discuss further.

Sincerely,

KRIEGER & STEWART

A handwritten signature in black ink, appearing to read 'D. Scriven', written over a horizontal line.

David F. Scriven

DFS/blt
587-14P18-PRO-2022

cc: Ted Beckwith, RCSD (tbeckwith@rcsd.org)
Lee Bugbee, RCSD (lbugbee@rcsd.org)
Yvonne Reyes, RCSD (yreyes@rcsd.org)

Rubidoux Community Services District
3590 Rubidoux Blvd.
P. O. Box 3098
Jurupa Valley, CA 92519-3098

ORIGINATION DATE 04-18-22
CONSULTANT TASK ORDER NO. 33
CONTRACT NO. RCSD 2022-02
PROJECT MANAGER Yvonne Reyes

Consultant's Name: Krieger & Stewart Consult Eng This Job: \$6,000.00
Address: 3890 Orange Street #1509 Liaison's Name: David Scriven
City, Zip: Riverside, CA 92502 Liaison's Phone: 951-684-6900
Office Phone: 951-684-6900 Email: dscriven@kriegerandstewart.com

Project Name: Update RCSD Water Quality Monitoring Plan

Description:

Update RCSD Water Quality Monitoring Plan to reflect DDW approved reduced sampling requirements at the Smith and Thompson WTPs
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The Task(s) to be performed, time of performance and not to exceed compensation shall be as described in Exhibit "A" attached hereto and made a part hereof and shall be performed in accordance with the "Master Agreement" dated February 24, 2022. Consultant certifies that as of the date of execution of this Task Order all insurance is as stated in the Master Agreement and will be maintained in good standing for the term of this Task Order. ***If the offer described by this Task Order has not been signed and returned within 30 days, the offer may be withdrawn by Rubidoux without notification and the Task Order document shall be voided.***

Rubidoux Community Services District: Consultant: Krieger & Stewart Consult Eng

By: _____
NAME TYPED: Yvonne Reyes
TITLE: Assistant Engineer
DATE: 04/18/22

By: _____
NAME TYPED: Charles Kreiger
TITLE: President
DATE: _____

REVIEWED:
By: _____
NAME TYPED: Jeff Sims
TITLE: General Manager
DATE: 04/21/22

EXHIBIT A
TASK ORDER NO. 33
CONTRACT NO. RCSD 2022-02

Consultant: Krieger & Stewart Consult Eng #

TASK(S) TO BE PERFORMED:

Per letter proposal dated April 15, 2022 (attached)

TIME OF PERFORMANCE:

The assigned tasks shall be completed by: June 15, 2022

COMPENSATION:

Compensation shall not exceed \$6,000.00 without prior authorization and shall be invoiced for actual hours worked.

16. **CLOSED EXECUTIVE SESSION** – PURSUANT TO GOVERNMENT CODE
SECTION 54956.9: BAKER LITIGATION CASE NO. RIC2003649.

17. CLOSED EXECUTIVE SESSION – PURSUANT TO GOVERNMENT CODE SECTION 54957(b)(1), EVALUATION OF DISTRICT GENERAL MANAGER

18. DIRECTORS COMMENTS – NON- ACTION

19. ADJOURNMENT