

# Rubidoux Community Services District

## Board of Directors

John Skerbelis  
Hank Trueba Jr.  
Bernard Murphy  
Armando Muniz  
F. Forest Trowbridge

## General Manager

Jeffrey D. Sims



Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD MEETING

Thursday, December 2, 2021, at 4:00 PM

**Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020 as a response to mitigating the spread of corona virus known as COVID-19:**

During this regular meeting of the Rubidoux Community Services District Board of Directors, members of the public will have the choice to attend and address the Board in person or attend and address the Board via Zoom.

Note the following:

All persons including members of the public, Board Members, and staff attending the Board Meeting in-person are required to wear a face covering while inside District Facilities if they are not vaccinated against COVID-19 consistent with approved Cal/OSHA emergency temporary standards on COVID-19 infection prevention. If you do not have a face covering, one will be provided upon request.

Members of the public wanting to attend and/or address the Board may do so by:

- Using the Zoom App or website for free at: <https://zoom.us/>
  - o Once installed ahead of the meeting, you may choose your audio source as either computer speakers/microphone or telephone.
  - o If you wish to make public comments via the Zoom platform, the Board Secretary will identify you at your time to speak.
  - o Meeting ID is **433-532-2766**.
  
- Calling into the meeting at any one of the following numbers:

+1 669 900 9128  
+1 346 248 7799

+1 301 715 8592  
+1 312 626 6799  
+1 646 558 8656  
+1 253 215 8782

Only one person at a time may speak by telephone and only after being recognized by the Secretary of the Board.

1. Call to Order – John Skerbelis, President
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes for the November 18, 2021, Regular Meeting
5. Consideration to Approve December 3, 2021, Salaries, Expenses and Transfers
6. Public Comment

Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to three-minutes.

No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

7. Correspondence and Related Information
8. Manager's Report (Second Meeting each Month):
  - a) Operations Report
  - b) Emergency and Incident Report

**ACTION ITEMS:**

9. Review Annual Board of Directors Reorganization Policy for Calendar Year 2022:  
**DM 2021-82**
10. Consideration to Schedule Employee End-of Year Luncheon: **DM 2021-83**
11. Directors Comments - Non-action
12. Adjournment

**Closed Session:** At any time during the regular session, the Board may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

4. APPROVAL OF:  
MINUTES FOR NOVEMBER 18, 2021, REGULAR MEETING

**MINUTES OF REGULAR MEETING**

**November 18, 2021**

**RUBIDOUX COMMUNITY SERVICES DISTRICT**

**DIRECTORS PRESENT:** Armando Muniz  
Bernard Murphy  
John Skerbelis  
F.Forest Trowbridge  
Hank Trueba, Jr.

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Jeffrey Sims, General Manager  
Brian Laddusaw, Director of Finance  
Ted Beckwith, District Engineer  
Brian Jennings, Customer Service Manager  
Miguel Valdez, Operations Manager

Call to order: the meeting of the Board of Directors of the Rubidoux Community Services District by President Skerbelis, at 4:00 P.M., Thursday, November 18, 2021, by teleconferencing at District Office, 3590 Rubidoux Boulevard, Jurupa Valley, California.

Director Skerbelis called for Item 11 be moved to the beginning of the meeting.

**ITEM 11. CLOSED EXECUTIVE SESSION – Pursuant to Government Code Section 54956.9: Baker Litigation Case No. RIC 2003649.**

No reportable action.

**ITEM 4. APPROVAL OF MINUTES**

Approval of Minutes for November 4, 2021, Board Meeting.

Director Trueba moved, and Director Muniz seconded to approve the November 4, 2021, Regular Board Minutes as presented.

Roll call:

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

**ITEM 5. Consideration to Approve the November 19, 2021, Salaries, Expenses and Transfers.**

Consideration to Approve the November 19, 2021, Salaries, Expenses and Transfers.

Director Murphy moved, and Director Trueba seconded to Approve the November 19, 2021, Salaries, Expenses and Transfers.

**Roll call:**

Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)

Noes – 0

Abstain – 0

Absent – 0

The motion was carried unanimously.

**ITEM 6. PUBLIC ACKNOWLEDGE OF NON-AGENDA MATTERS**

There were no members of the public to address the board.

**ITEM 7. CORRESPONDENCE AND RELATED INFORMATION**

There was nothing to offer.

**ITEM 8. MANAGER'S REPORT**

**Operations Report:**

Miguel Valdez presented the Water/Wastewater Report for the month of October. Potable water production averaged 4.0 mgd per day. Wastewater averaged 1.7 mgd. Well No. 18 produced 44%, Well No. 2 produced 18%, Well No. 4 produced 23% and Well No. 6 produced 14%.

**Emergency and Fire Report:**

Chief Veik started with the monthly Fire Marshall Activity Report for the month of October. Fire Inspector Joe Lewis conducted 25 annual business inspections. That included 15 weed abatement inspections, one (1) Planning and Development meeting, and one (1) Special Event meeting.

Chief Veik reported within the Incidents reported for the month of October 2021 Rubidoux's Station 38 had a total of 283 calls. That was the second busiest October since 2018. Of those 180 calls, 63.6% were medical aides. There were 24 traffic collisions, 8.5%, and 4 wildland fires, 1.4%.

There was an acre of vegetation burn in the river bottom near Market Street. Everybody is struggling to retain their employees currently, including the fire department and AMR, the local ambulance provider. Some of the struggles we are having are ambulance delays at the hospital. The hospitals are understaffed and there are delays. The hospitals are busy with the start of the flu season. This puts a strain on the EMS transportation capability. Station 38 is a paramedic engine. It is challenging times, and both the fire service and EMS are feeling those challenges.

Mr. Sims discussed a topic which was brought up at a previous meeting by Director Trueba. He would like to talk about an employee recognition event. In the past the District had a holiday luncheon event at the end of the year. Your thoughts?

Director Trueba: I'm in favor of it. We've done it traditionally. We could either pitch in a little bit or do whatever we want to do, I'm hoping for that too. The staff would help quite a bit and put a potluck together. It's something I'd like to see come back.

Mr. Sims: More of something here at the office, a potluck thing?

Mr. Sims: The leadership team have talked about service recognition pins for years of service. I've tried to reinitiate having all hands here once a month. At the all hands meetings, I have a PowerPoint and talk about what's going on so staff knows what's going on. Brian Laddusaw put a survey together and sent it out to all hands to input on employee recognition.

Laddusaw: I've gotten a handful of responses back. We gave some suggestions and had a write in section as well.

Mr. Sims: At my former employer, we changed from a "Holiday Event" to an employee recognition event in December each year. We had a PACE Award. It was Pride, Attitude, Creativity, and Enthusiasm. It was like most valuable staff awards. The employees had to be nominated by other employees and the recognized employees would have their picture on the wall, and a cash prize. The other award was called BEST (betterment, efficiency, sustainability, teamwork). This entailed employees developing newer, better ways to be more efficient on the job.

We could do a potluck. Before we do some recognition events, we should put something together. It should be meaningful. The goal would be to have organizational culture enhancement.

Director Skerbelis: We had two events a year. We had the employee recognition dinner every year in August. That was the pin thing. The pins were dumb, but we did it for years, and it was a lot of fun and the employees liked it. I think it was great for morale. Obviously, we can't do that anymore, so an employee recognition luncheon would be nice. I was thinking instead of pins, maybe some nice certificates. Something acknowledging a great job for the employees. A luncheon would be nice.

Mr. Sims: We'll put some more thoughts to it. I think just having it and the board members show up is nice.

Director Skerbelis: The board members used to chip in a little bit to help make it happen. At that time the board was fine with that. It wasn't much. It was nice because everyone chipped in.

Mr. Sims: We will figure something out. We have a budget for that. I want to avoid doing a recognition right now with this year's event. We need to see what staff says. I think we should get a 2-3-person recognition committee and start talking about it at the-all hands meeting.

Director Murphy: People like to be recognized. Steve came back to get recognized. If someone is retiring, I think having a proclamation thanking them for their many years of service is a good idea. Even if we're not handing out pins, I think we could do something like recognize somebody for their twenty (20) years of service and have every board member sign a sheet of paper thanking them for their years of service.

Mr. Sims: We would do the 5-year increments. We could do something like that. It would also be nice to do a luncheon and say a few words.

In regard to the service area cleanup. That was for the annexation. Mr. Sims emailed TKE after the last board meeting and was told the LAFCO application would be sent to the district prior to this Board Meeting. Twelve or more years ago, this boundary clean up project was started. There are customers in Rubidoux's area that are being served by Jurupa and customers in Jurupa's area being served by Rubidoux. And, there are pockets in the area that haven't been fully annexed into Rubidoux. There have been numerous meetings with Chris Birch and JCSD staff to make sure we understand who's getting what. I received the application via email just before the start of the Board Meeting.

Director Murphy: If they've got a Rubidoux meter, they should be in the Rubidoux district.

Mr. Sims: There are seven attachments. I'll forward you the email. Progress is being made.

Director Murphy: That sounds good.

#### **Update on 3715 Avalon Street.**

That's the Lot directly behind the fire station. People have been hopping over the fence, breaking into things, and vandalizing things at the station. Staff at the fire station believe there is a high probability the people encamped at 3715 Avalon St. are doing these activities. We have spoken with Chief Veik and Chief Kibby. Mr. Sims has contacted the City of Jurupa Valley Code Enforcement and filed a complaint on the City website and explained the various activities at the fire station. He has received a call from the City Attorney who stated they are working with the owner to try to get them to abate the property. However, the new owner is evasive. They (the city) had to hire a private investigator to find out where he was, to serve him with paperwork. The city attorney stated there's not a lot they can do. The city is trying to get it abated. The District is focused on how to keep the fire station safe. A grant application has been submitted for up to \$125,000 through the State Homeland Security Program. This would be to help cover the cost of spiked wrought iron on top of the masonry wall and the second part would be for a security camera system around the building which might be useful to law enforcement.

Director Murphy commented that if cameras are put there, there would be something to observe. It was expressed that there is no sewer service at the property, but there is a port-a-potty. The question was posed as to where the people are relieving themselves. Director Skerbelis added that it is against every code violation the County of Riverside has. Murphy further stated if they are living there occupying the property and it is not suitable, it should be condemned, and the



stuff should be physically removed. This might be productive to bring up at the interagency council meeting.

**Update on 5473 Mission Blvd.**

Mr. Sims presented to the board discussion on moving forward with the Mission Blvd. property and the potential possibilities for the program. The goal is to present to the board by the second meeting of December an overall view; the cost to purchase and renovate the property, including a timetable for that.

**ITEM 9. Receive and File Statement of Cash Asset Schedule Report Ending October 2021. DM 2021-80.**

**BACKGROUND**

Attached for the Board of Directors' consideration is the October 2021 Statement of Cash Asset Schedule Report for all District Fund Accounts. Our YTD interest is \$24,944.84 for District controlled accounts. With respect to District "Funds in Trust", we show \$1,050.08 which has been earned and posted. The District has a combined YTD interest earned total of \$25,994.92 as of October 31, 2021.

The District's Operating Funds (Excluding Restricted Funds and Operating Reserves), we show a balance of \$6,067,645.82 ending July 31, 2021. That's \$2,050,401.15 LESS than July 1, 2021, beginning balance of \$8,118,046.97.

Further, the District's Field/Admin Fund current fund balance is \$699,710.16.

Submitted for the Board of Directors consideration is the *October 2021, Statement of Cash Asset Schedule Report* for your review and acceptance this afternoon.

**Director Trowbridge moved, and Director Murphy seconded to Receive and File the Statement of Cash for the Month of October 2021 for the Rubidoux Community Services District.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

**ITEM 10. Consider Authorizing Designee(s) for State Water Resources Control Board (SWRCB) California Water and Wastewater Arrearages Payment Program. DM 2021-81.**

## **BACKGROUND**

In July 2021, the SWRCB received \$985 million in COVID-19 relief monies for a Water and Wastewater Arrearages Payment Program. The Program prioritizes meeting drinking water arrearages needs first, followed by wastewater if sufficient funds are available. Arrearages are defined as customer balances 60 days past due. Eligible arrearages were accrued residential and commercial drinking water arrearages, from March 4, 2020, through June 15, 2021. Legislation required the SWRCB survey all community water systems (CWS) to determine statewide arrearage needs and to use this information to determine an allocation formula. The SWRCB launched this survey in August 2021 and the Rubidoux Community Services District (District) subsequently responded to this survey in September 2021.

Based on the results of the survey, all CW's that participated reported an estimated drinking water arrearages of \$333 million, well below the total funding of \$985 million. Thus, it is anticipated 100% of all drinking water arrearages during the eligibility period will be paid by the state. The formal application period is currently open for a period of 60 days, ending December 6, 2021. The SWRCB started disbursing funds on November 1, 2021.

The District has reviewed its records and is ready to submit its application for funding under this program for approximately \$90,000 with an additional 3% in reimbursable administrative costs. As a condition of submitting the application, the District must have an authorized designee(s) as approved by the Board of Directors. Management recommends the General Manager and Director of Finance and Administration as authorized designees (Attachment A).

Based on program guidelines after all eligible drinking water arrearages have been paid, the SWRCB will focus the remaining relief money on wastewater arrearages.

**Director Trueba moved, and Director Trowbridge seconded authorizing the General Manager and the Director of Finance and Administration as designees to submit the State Water Resources Control Board California Water and Wastewater Arrearages Payment Program application on behalf of the District to secure funding to apply to customer drinking water arrearages.**

**Roll call:**

**Ayes – 5 (Muniz, Murphy, Skerbelis, Trowbridge, Trueba)**

**Noes – 0**

**Abstain – 0**

**Absent – 0**

**The motion was carried unanimously.**

### **ITEM 12. Directors Comments**

Director Murphy: Has anyone heard anything on the city's public hearing on legislation or a city ordinance about some enhanced trash recycling?

Mr. Sims: SB1383 is a concept about air quality. The goal is to get organic waste out of a solid waste. Burrtec has provided us with a model ordinance which we will need to adopt. If we don't

adopt it or enforce it, that puts us at a liability. We currently have no way to implement this. We will have to hire people just for trash. We will have to certify how much organic waste is being cleaned up; when new commercial buildings go up; how much mulch they are using recyclable mulches so that it doesn't go into the landfills. We must verify how much recyclable products are being used in businesses. There will be two tiers; supermarkets, restaurants, and commercial facilities that have food. There will be a system put into place where monitoring is going on due to regulatory requirements. There will be governmental agencies that will then go to look at it, track and record it. Rubidoux may need to look into getting out of the trash business and have Burrtec take it over.

Director Trueba commended supervisor Miguel for a situation that happened on Raven Circle that was handled very well.

Director Skerbelis adjourned the meeting at 5:27 PM.

5. CONSIDERATION TO:

APPROVE DECEMBER 3, 2021, SALARIES, EXPENSES AND TRANSFERS

RUBIDOUX COMMUNITY SERVICES DISTRICT  
DECEMBER 2, 2021 (BOARD MEETING)  
FUND TRANSFER AUTHORIZATION

<b>NET PAYROLL 12/10/21</b>	71,370.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 12/13/21	26,500.00
WIRE TRANSFER: STATE PAYROLL TAXES 12/13/21	6,000.00
WIRE TRANSFER: TO CREDIT UNION	2,630.00
WIRE TRANSFER: PERS RETIREMENT	16,500.00
WIRE TRANSFER: PERS HEALTH PREMIUMS	34,994.00
WIRE TRANSFER: PERS RETIRED HEALTH PREMIUMS AND FEES	1,673.00
WIRE TRANSFER: PERS REPLACEMENT BENEFIT	-
WIRE TRANSFER: PERS GASB 68 ADMIN FEE	-
WIRE TRANSFER: SECTION 125	50.00
WIRE TRANSFER: SECTION 457 AND 401(A)	3,580.00

<b>VACATION BUYBACK 12/10/21</b>	8,662.00
WIRE TRANSFER: FEDERAL PAYROLL TAXES 12/13/21	1,395.00
WIRE TRANSFER: STATE PAYROLL TAXES 12/13/21	1,082.00

**CHECKING ACCOUNT TRANSFERS FOR ACCOUNTS PAYABLE:**

12/3/2021 WATER FUND TO GENERAL FUND-Payables	169,758.79
WATER FUND TO GENERAL FUND-Trash	142,772.88
WATER FUND TO SEWER FUND	111,301.18
 SEWER FUND TO GENERAL FUND-Payables	 58,721.38

**INTERFUND TRANSFERS:**

12/3/2021 SEWER FUND CHECKING TO LAIF SEWER OP	52,380.00
SEWER FUND CHECKING TO LAIF SEWER ML	48,620.00
GENERAL FUND CHECKING TO LAIF PROP TAX	282.95
GENERAL FUND CHECKING TO LAIF FIRE MITIGATION	78,717.05
GENERAL FUND PROP TAX TO GENERAL FUND CHECKING	-
GENERAL FUND CHECKING TO SEWER FUND CHECKING	48,620.00
GENERAL FUND CHECKING TO WATER FUND CHECKING	102,370.00
LAIF GENERAL TO GENERAL FUND CHECKING	-
LAIF PROPERTY TAX TO GENERAL FUND CHECKING	180,000.00
WATER FUND CHECKING TO LAIF-COP PAYBACK	33,051.50
WATER FUND CHECKING TO LAIF-W.R.	4,759.37
WATER FUND CHECKING TO GENERAL FUND CHECKING	-
LAIF WATER ML TO LAIF WATER REPLACEMENT	-
LAIF WATER ML TO LAIF WATER OPS	3,636.56
WATER FUND CHECKING TO LAIF WATER RESERVE	-
WATER FUND CHECKING TO LAIF WATER OP	52,609.13
WATER FUND CHECKING TO LAIF WATER ML	97,580.00
WATER FUND CHECKING TO WATER FUND BOFA PAYMODE	-

**NOTES PAYABLE**

<u>DESCRIPTION</u>	<u>BALANCE</u>	<u>PAYMENT</u>	<u>DUE DATE</u>
U.S. Bank Trust (1998 COP's Refunding)	1,970,000 Prin.	-	Jun-22
U.S. Bank Trust (1998 COP's Refunding)	204,255 Intr.	50,235	Jun-22
MN Plant-State Revolving Loan	3,872,390 Prin.	132,324	Jan-22
MN Plant-State Revolving Loan	680,059 Intr.	49,774	Jan-22

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**Rubidoux Community Services District (RCSACT)**  
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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Inv Date	Immediate GL Account		Check #		Payment Date	Discount
GL Date		Immediate GL Account			Credit Card	CC Reference #		Total Invoice
1	AIRESPRING / AIRESPRING ✓	11/16/2021 ✓	N	N				155005901 ✓
PHN CHGS						12/10/2021 ✓	11/16/2021	\$0.00
12/2/2021 ✓					N			\$501.49 ✓
2	BAVCO / BAVCO ✓	11/10/2021 ✓	N	N				130985 ✓
TEST KIT						12/10/2021 ✓	11/10/2021	\$0.00
12/2/2021 ✓					N			\$361.51 ✓
3	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	10/12/2021 ✓	N	N				CJ10904-0267 ✓
WTR ANALYSES						11/11/2021 ✓	10/12/2021	\$0.00
12/2/2021 ✓					N			\$15.00 ✓
4	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	11/12/2021 ✓	N	N				CK11071-0267 ✓
WTR ANALYSES						12/12/2021 ✓	11/12/2021	\$0.00
12/2/2021 ✓					N			\$150.00 ✓
5	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	11/12/2021 ✓	N	N				CK11072-0267 ✓
WTR ANALYSES						12/12/2021 ✓	11/12/2021	\$0.00
12/2/2021 ✓					N			\$60.00 ✓
6	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	11/12/2021 ✓	N	N				CK11093-0267 ✓
WTR ANALYSES						12/12/2021 ✓	11/12/2021	\$0.00
12/2/2021 ✓					N			\$900.00 ✓
7	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	11/12/2021 ✓	N	N				CK11097-0267 ✓
WTR ANALYSES						12/12/2021 ✓	11/12/2021	\$0.00
12/2/2021 ✓					N			\$1,050.00 ✓
8	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	11/12/2021 ✓	N	N				CK11100-0267 ✓
WTR ANALYSES						12/12/2021 ✓	11/12/2021	\$0.00
12/2/2021 ✓					N			\$900.00 ✓
9	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	11/14/2021 ✓	N	N				CK11147-0267 ✓
WTR ANALYSES						12/14/2021 ✓	11/14/2021	\$0.00
12/2/2021 ✓					N			\$165.00 ✓
10	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	11/14/2021 ✓	N	N				CK11148-0267 ✓
WTR ANALYSES						12/14/2021 ✓	11/14/2021	\$0.00
12/2/2021 ✓					N			\$110.00 ✓
11	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	11/15/2021 ✓	N	N				CK11198-0267 ✓
WTR ANALYSES						12/15/2021 ✓	11/15/2021	\$0.00
12/2/2021 ✓					N			\$30.00 ✓
12	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓	11/15/2021 ✓	N	N				CK11199-0267 ✓
WTR ANALYSES						12/15/2021 ✓	11/15/2021	\$0.00
12/2/2021 ✓					N			\$60.00 ✓
13	BPS B'S POOL SUPPLIES / B.P.S. B's POOL SUPPLIES ✓	11/11/2021 ✓	N	N				111723 ✓
SODIUM HYPO						12/11/2021 ✓	11/11/2021	\$0.00
12/2/2021 ✓					N			\$636.97 ✓
14	BURRTEC / BURRTEC WASTE INDUSTRIES, INC. ✓	10/31/2021 ✓	N	N				N0819341825 ✓
SWR DISPOSAL						11/30/2021 ✓	10/31/2021	\$0.00
12/2/2021 ✓					N			\$417.72 ✓
15	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓	11/18/2021 ✓	N	N				084146 ✓
SUPPLIES						12/18/2021 ✓	11/18/2021	\$0.00
12/2/2021 ✓					N			\$8.61 ✓
16	DELL MARKETING LP / DELL MARKETING L.P. C/O DE ✓	11/7/2021 ✓	N	N				1048649894 ✓
MONITOR SYS II						12/7/2021 ✓	11/7/2021	\$0.00
12/2/2021 ✓					N			\$198.45 ✓
17	EAGLE / EAGLE ROAD SVC & TIRE ✓	11/15/2021 ✓	N	N				1-184212 ✓
R&M TRK						12/15/2021 ✓	11/15/2021	\$0.00
12/2/2021 ✓					N			\$285.66 ✓

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Due Date	Discount Date	Invoice #
PO Number		Immediate GL Account	GL Account		Check #		Payment Date	Discount
GL Date					Credit Card	CC Reference #		Total Invoice
18	INFOSEND / INFOSEND, INC ✓							201288.A ✓
OCT '21 BILL PRNT		10/29/2021 ✓	N	N		11/28/2021 ✓	10/29/2021	\$0.00
12/2/2021 ✓					N			\$871.58 ✓
19	INFOSEND / INFOSEND, INC ✓							2021288.B ✓
OCT '21 PSTG		10/29/2021 ✓	N	N		11/28/2021 ✓	10/29/2021	\$0.00
12/2/2021 ✓					N			\$2,779.65 ✓
20	INFOSEND / INFOSEND, INC ✓							202256 ✓
MAPPING - PGRMG		11/16/2021 ✓	N	N		12/16/2021 ✓	11/16/2021	\$0.00
12/2/2021 ✓					N			\$130.00 ✓
21	INLAND DESERT SECURITY / INLAND DESERT SECUI ✓							211000636101 ✓
CALL FWD		11/15/2021 ✓	N	N		12/15/2021 ✓	11/15/2021	\$0.00
12/2/2021 ✓					N			\$27.00 ✓
22	INLAND WATER WORKS / INLAND WATER WORKS SU ✓							S1051355.001 ✓
PAINT		11/17/2021 ✓	N	N		12/17/2021 ✓	11/17/2021	\$0.00
12/2/2021 ✓					N			\$130.50 ✓
23	J THAYER / J THAYER COMPANY, INC ✓							1558771-0 ✓
SUPPLIES		11/10/2021 ✓	N	N		12/10/2021 ✓	11/10/2021	\$0.00
12/2/2021 ✓					N			\$323.58 ✓
24	J THAYER / J THAYER COMPANY, INC ✓							1558828-0 ✓
SUPPLIES		11/11/2021 ✓	N	N		12/11/2021 ✓	11/11/2021	\$0.00
12/2/2021 ✓					N			\$45.68 ✓
25	KH METALS / KH METALS & SUPPLY ✓							0583324-IN ✓
PVC PARTS		11/10/2021 ✓	N	N		12/10/2021 ✓	11/10/2021	\$0.00
12/2/2021 ✓					N			\$199.27 ✓
26	KH METALS / KH METALS & SUPPLY ✓							0583607-IN ✓
BRASS PRTS		11/12/2021 ✓	N	N		12/12/2021 ✓	11/12/2021	\$0.00
12/2/2021 ✓					N			\$35.90 ✓
27	MASTER'S / MASTER'S SERVICES (GLACIER) ✓							000000345784 ✓
BTL WTR		11/9/2021 ✓	N	N		12/9/2021 ✓	11/9/2021	\$0.00
12/2/2021 ✓					N			\$76.45 ✓
28	MASTER'S / MASTER'S SERVICES (GLACIER) ✓							000000352272 ✓
BTL WTR		11/17/2021 ✓	N	N		12/17/2021 ✓	11/17/2021	\$0.00
12/2/2021 ✓					N			\$34.75 ✓
29	MERIT OIL / MERIT OIL COMPANY ✓							678183 ✓
GASOLINE		11/10/2021 ✓	N	N		11/25/2021 ✓	11/10/2021	\$0.00
12/2/2021 ✓					N			\$1,547.60 ✓
30	RAMS / ROGERS, ANDERSON, MALODY & SCOTT, LL ✓							67270 ✓
FYE 6/30/21 - FNL		10/31/2021 ✓	N	N		11/30/2021 ✓	10/31/2021	\$0.00
12/2/2021 ✓					N			\$2,435.00 ✓
31	RELIABLE / RELIABLE WORKPLACE SOLUTIONS ✓							AR104964 ✓
SUPPLIES		11/16/2021 ✓	N	N		12/16/2021 ✓	11/16/2021	\$0.00
12/2/2021 ✓					N			\$8.95 ✓
32	SCE / SCE ✓							21D700044576190 ✓
SWR PMP ENRGY		11/17/2021 ✓	N	N		12/7/2021 ✓	11/17/2021	\$0.00
12/2/2021 ✓					N			\$1,007.44 ✓
33	SCE / SCE ✓							12D700609292713 ✓
WTR PMP ENRGY		11/17/2021 ✓	N	N		12/7/2021 ✓	11/17/2021	\$0.00
12/2/2021 ✓					N			\$240.58 ✓
34	SCE / SCE ✓							21D700136714571 ✓
SWR PMP ENRGY		11/18/2021 ✓	N	N		12/8/2021 ✓	11/18/2021	\$0.00
12/2/2021 ✓					N			\$2,161.26 ✓

*4 3,651.23*

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GL Date		Immediate	GL Account	Immediate	Credit Card	Due Date	Payment Date	Total Invoice
35	SCE / SCE ✓							12D700179651118 ✓
	SWR PMP ENRGY	11/18/2021 ✓	N	N		12/8/2021 ✓	11/18/2021	\$0.00
12/2/2021 ✓					N			\$323.82 ✓
36	SOCAL TRUCK / SOCAL TRUCKWORKS ✓							11267 ✓
	R&M TRK	11/12/2021 ✓	N	N		12/12/2021 ✓	11/12/2021	\$0.00
12/2/2021 ✓					N			\$96.23 ✓
37	TOWNER / TOWNER FILTRATION ✓							175254-001 ✓
	FILTERS	11/15/2021 ✓	N	N		12/15/2021 ✓	11/15/2021	\$0.00
12/2/2021 ✓					N			\$14,456.60 ✓
38	WATER RESOURCES / WATER RESOURCES ECONOM ✓							0000026 ✓
	COST SVC ASST	11/1/2021 ✓	N	N		1/30/2022 ✓	11/1/2021	\$0.00
12/2/2021 ✓					N			\$2,250.00 ✓
39	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI ✓							213506 ✓
	WSCP/MSTR PLNS	9/25/2021 ✓	N	N		10/25/2021 ✓	9/25/2021	\$0.00
12/2/2021 ✓					N			\$47,159.50 ✓
40	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI ✓							213613 ✓
	EMRGNCY GENS	9/25/2021 ✓	N	N		10/25/2021 ✓	9/25/2021	\$0.00
12/2/2021 ✓					N			\$6,654.05 ✓
41	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI ✓							214044 ✓
	WSCP/MSTR PLNS	10/23/2021 ✓	N	N		11/22/2021 ✓	10/23/2021	\$0.00
12/2/2021 ✓					N			\$29,998.50 ✓
42	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI ✓							214232 ✓
	EMRGNCY GENS	10/23/2021 ✓	N	N		11/22/2021 ✓	10/23/2021	\$0.00
12/2/2021 ✓					N			\$8,086.23 ✓
43	WEBB ALBERT A ASSOC / WEBB, ALBERT A. ASSOCI ✓							214233 ✓
	COMMRC CNTR	10/23/2021 ✓	N	N		11/22/2021 ✓	10/23/2021	\$0.00
12/2/2021 ✓					N			\$2,788.25 ✓
44	AQUA METRIC SALES / AQUA METRIC SALES CO ✓							INV0085544 ✓
	3/4" MTRS	11/18/2021 ✓	N	N		12/18/2021 ✓	11/18/2021	\$0.00
12/2/2021 ✓					N			\$13,414.88 ✓
45	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11323-0267 ✓
	LAB FEES	11/16/2021 ✓	N	N		12/16/2021 ✓	11/16/2021	\$0.00
12/2/2021 ✓					N			\$366.20 ✓
46	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11328-0267 ✓
	WTR ANALYSES	11/16/2021 ✓	N	N		12/16/2021 ✓	11/16/2021	\$0.00
12/2/2021 ✓					N			\$75.00 ✓
47	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11330-0267 ✓
	WTR ANALYSES	11/16/2021 ✓	N	N		12/16/2021 ✓	11/16/2021	\$0.00
12/2/2021 ✓					N			\$36.00 ✓
48	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11401-0267 ✓
	WTR ANALYSES	11/16/2021 ✓	N	N		12/16/2021 ✓	11/16/2021	\$0.00
12/2/2021 ✓					N			\$187.70 ✓
49	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11416-0267 ✓
	WTR ANALYSES	11/16/2021 ✓	N	N		12/16/2021 ✓	11/16/2021	\$0.00
12/2/2021 ✓					N			\$189.00 ✓
50	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11424-0267 ✓
	WTR ANALYSES	11/16/2021 ✓	N	N		12/16/2021 ✓	11/16/2021	\$0.00
12/2/2021 ✓					N			\$129.00 ✓
51	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11425-0267 ✓
	WTR ANALYSES	11/16/2021 ✓	N	N		12/16/2021 ✓	11/16/2021	\$0.00
12/2/2021 ✓					N			\$36.00 ✓



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GL Date					Credit Card	CC Reference #		Total Invoice
52	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	11/17/2021	N	N	✓			CK11457-0267
12/2/2021	WTR ANALYSES					12/17/2021	11/17/2021	\$0.00
					N			\$2,750.00
53	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	11/17/2021	N	N	✓			CK11467-0267
12/2/2021	LAB FEES					12/17/2021	11/17/2021	\$0.00
					N			\$222.60
54	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	11/19/2021	N	N	✓			CK11629-0267
12/2/2021	WTR ANALYSES					12/19/2021	11/19/2021	\$0.00
					N			\$90.00
55	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	11/19/2021	N	N	✓			CK11630-0267
12/2/2021	WTR ANALYSES					12/19/2021	11/19/2021	\$0.00
					N			\$75.00
56	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	11/19/2021	N	N	✓			CK11633-0267
12/2/2021	WTR ANALYSES					12/19/2021	11/19/2021	\$0.00
					N			\$150.00
57	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN	11/22/2021	N	N	✓			CK11763-0267
12/2/2021	WTR ANALYSES					12/22/2021	11/22/2021	\$0.00
					N			\$30.00
58	BLAIS / BLAIS & ASSOCIATES, LLC	11/10/2021	N	N	✓			102021RCS01
12/2/2021	GRNT CNSLT					12/10/2021	11/10/2021	\$0.00
					N			\$258.75
59	BLAIS / BLAIS & ASSOCIATES, LLC	11/10/2021	N	N	✓			102021RCS02
12/2/2021	GRNT CNSLT					12/10/2021	11/10/2021	\$0.00
					N			\$258.75
60	CHASE CARD SERVICES / CHASE CARD SERVICES	11/17/2021	N	N	✓			21D77049795.A
12/2/2021	WRK LNCHS					12/11/2021	11/17/2021	\$0.00
					N			\$133.93
61	CHASE CARD SERVICES / CHASE CARD SERVICES	11/17/2021	N	N	✓			21D77049795.B
12/2/2021	941 E-FILE					12/11/2021	11/17/2021	\$0.00
					N			\$33.68
62	CHASE CARD SERVICES / CHASE CARD SERVICES	11/17/2021	N	N	✓			21D77049795.C
12/2/2021	EXTNL DRIVE					12/11/2021	11/17/2021	\$0.00
					N			\$46.54
63	CHASE CARD SERVICES / CHASE CARD SERVICES	11/17/2021	N	N	✓			21D77049795.D
12/2/2021	WEB CAM					12/11/2021	11/17/2021	\$0.00
					N			\$38.05
64	CHASE CARD SERVICES / CHASE CARD SERVICES	11/17/2021	N	N	✓			21D77049795.E
12/2/2021	WTRWISE TRNG					12/11/2021	11/17/2021	\$0.00
					N			\$800.00
65	CHASE CARD SERVICES / CHASE CARD SERVICES	11/17/2021	N	N	✓			21D77049795.F
12/2/2021	GASOLINE					12/11/2021	11/17/2021	\$0.00
					N			\$132.77
66	CHASE CARD SERVICES / CHASE CARD SERVICES	11/17/2021	N	N	✓			21D77049795.G
12/2/2021	UNIFRMS/BOOTS					12/11/2021	11/17/2021	\$0.00
					N			\$133.00
67	CHASE CARD SERVICES / CHASE CARD SERVICES	11/17/2021	N	N	✓			21D77049795.H
12/2/2021	TRCK RPR					12/11/2021	11/17/2021	\$0.00
					N			\$10,311.70
68	CHASE CARD SERVICES / CHASE CARD SERVICES	11/17/2021	N	N	✓			21D77049795.I
12/2/2021	FOOD - LEAK RPR					12/11/2021	11/17/2021	\$0.00
					N			\$44.48

*\$11,674.15*

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GL Date				Credit Card				
69	C WELLS / C. WELLS PIPELINE MATLS, INC ✓	11/18/2021 ✓	N	N		12/18/2021 ✓	11/18/2021	SINV21-3302 ✓
MTR ADPTRS								\$0.00
12/2/2021 ✓				N				\$609.00 ✓
70	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓	11/11/2021 ✓	N	N		12/11/2021 ✓	11/11/2021	9994 ✓
R&M OFC								\$0.00
12/2/2021 ✓				N				\$3,820.57 ✓
71	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓	11/11/2021 ✓	N	N		12/11/2021 ✓	11/11/2021	9995 ✓
R&M N03 PLT								\$0.00
12/2/2021 ✓				N				\$8,462.31 ✓
72	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓	11/11/2021 ✓	N	N		12/11/2021 ✓	11/11/2021	9996 ✓
R&M MSSN BOOST								\$0.00
12/2/2021 ✓				N				\$616.00 ✓
73	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓	11/11/2021 ✓	N	N		12/11/2021 ✓	11/11/2021	9997 ✓
R&M FLTWD LIFT								\$0.00
12/2/2021 ✓				N				\$1,502.00 ✓
74	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓	11/11/2021 ✓	N	N		12/11/2021 ✓	11/11/2021	10000 ✓
R&M BLTWN LFT								\$0.00
12/2/2021 ✓				N				\$270.00 ✓
75	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓	11/11/2021 ✓	N	N		12/11/2021 ✓	11/11/2021	10001 ✓
R&M WELL 3								\$0.00
12/2/2021 ✓				N				\$270.00 ✓
76	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓	11/11/2021 ✓	N	N		12/11/2021 ✓	11/11/2021	10002 ✓
R&M XMOOR LFT								\$0.00
12/2/2021 ✓				N				\$270.00 ✓
77	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓	11/11/2021 ✓	N	N		12/11/2021 ✓	11/11/2021	10003 ✓
R&M HNTR 1								\$0.00
12/2/2021 ✓				N				\$3,021.88 ✓
78	MUNKSGAARD DBA CENTER ELECT / MUNKSGAARD ✓	11/11/2021 ✓	N	N		12/11/2021 ✓	11/11/2021	10004 ✓
R&M N03 PLT								\$0.00
12/2/2021 ✓				N				\$843.05 ✓
79	CROWN ACE HARDWARE / CROWN ACE HARDWARE ✓	11/17/2021 ✓	N	N		12/17/2021 ✓	11/17/2021	084140 ✓
RPR KIT								\$0.00
12/2/2021 ✓				N				\$16.15 ✓
80	FERGUSON / FERGUSON WTR WRKS #1083 ✓	11/15/2021 ✓	N	N		12/15/2021 ✓	11/15/2021	0780837 ✓
TOOLS								\$0.00
12/2/2021 ✓				N				\$521.26 ✓
81	FERGUSON / FERGUSON WTR WRKS #1083 ✓	11/17/2021 ✓	N	N		12/17/2021 ✓	11/17/2021	0781189 ✓
MTR ADPTRS								\$0.00
12/2/2021 ✓				N				\$127.43 ✓
82	KH METALS / KH METALS & SUPPLY ✓	11/18/2021 ✓	N	N		12/18/2021 ✓	11/18/2021	0584388-IN ✓
SUPPLIES								\$0.00
12/2/2021 ✓				N				\$155.31 ✓
83	MCMMASTER-CARR / McMASTER-CARR SUPPLY CO ✓	11/16/2021 ✓	N	N		12/16/2021 ✓	11/16/2021	68448288 ✓
FSTNRS								\$0.00
12/2/2021 ✓				N				\$20.99 ✓
84	MERIT OIL / MERIT OIL COMPANY ✓	11/17/2021 ✓	N	N		12/2/2021 ✓	11/17/2021	679487 ✓
GASOLINE								\$0.00
12/2/2021 ✓				N				\$1,505.49 ✓
85	RICHARDS, WATSON, GERSON / RICHARDS, WATSON ✓	11/9/2021 ✓	N	N		12/9/2021 ✓	11/9/2021	234374 ✓
CITY RVSD APPEAL								\$0.00
12/2/2021 ✓				N				\$71.00 ✓

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GL Date				Credit Card				
86	RING BENDER / RING BENDER LLP ✓							10770 ✓
CITY RVSD APPEAL		11/11/2021 ✓	N	N		12/11/2021 ✓	11/11/2021	\$0.00
12/2/2021 ✓				N				\$18,658.10 ✓
87	SCE / SCE ✓							21D700456862263.A ✓
WTR PMP ENRGY		11/20/2021 ✓	N	N		12/13/2021 ✓	11/20/2021	\$0.00
12/2/2021 ✓				N				\$16,532.97 ✓
88	SCE / SCE ✓							21D700456862263.B ✓
FLD OFC UTLTY		11/20/2021 ✓	N	N		12/13/2021 ✓	11/20/2021	\$0.00
12/2/2021 ✓				N				\$171.81 ✓
89	SCE / SCE ✓							21D700456862263.C ✓
NO3 PLT ENRGY		11/20/2021 ✓	N	N		12/13/2021 ✓	11/20/2021	\$0.00
12/2/2021 ✓				N				\$12,459.86 ✓
90	VALLEY POWER / VALLEY POWER SYSTEMS, INC ✓							R04298 ✓
GENERATOR RNTL		11/1/2021 ✓	N	N		12/1/2021 ✓	11/1/2021	\$0.00
12/2/2021 ✓				N				\$3,636.56 ✓
91	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11836-0267 ✓
WTR ANALYSES		11/22/2021 ✓	N	N		12/22/2021 ✓	11/22/2021	\$0.00
12/2/2021 ✓				N				\$2,050.00 ✓
92	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11840-0267 ✓
WTR ANALYSES		11/22/2021 ✓	N	N		12/22/2021 ✓	11/22/2021	\$0.00
12/2/2021 ✓				N				\$1,800.00 ✓
93	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11846-0267 ✓
WTR ANALYSES		11/22/2021 ✓	N	N		12/22/2021 ✓	11/22/2021	\$0.00
12/2/2021 ✓				N				\$2,300.00 ✓
94	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11847-0267 ✓
WTR ANALYSES		11/22/2021 ✓	N	N		12/22/2021 ✓	11/22/2021	\$0.00
12/2/2021 ✓				N				\$90.00 ✓
95	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11850-0267 ✓
WTR ANALYSES		11/22/2021 ✓	N	N		12/22/2021 ✓	11/22/2021	\$0.00
12/2/2021 ✓				N				\$375.00 ✓
96	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11851-0267 ✓
WTR ANALYSES		11/22/2021 ✓	N	N		12/22/2021 ✓	11/22/2021	\$0.00
12/2/2021 ✓				N				\$450.00 ✓
97	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11852-0267 ✓
WTR ANALYSES		11/22/2021 ✓	N	N		12/22/2021 ✓	11/22/2021	\$0.00
12/2/2021 ✓				N				\$375.00 ✓
98	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11856-0267 ✓
WTR ANALYSES		11/22/2021 ✓	N	N		12/22/2021 ✓	11/22/2021	\$0.00
12/2/2021 ✓				N				\$36.00 ✓
99	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11857-0267 ✓
WTR ANALYSES		11/22/2021 ✓	N	N		12/22/2021 ✓	11/22/2021	\$0.00
12/2/2021 ✓				N				\$110.00 ✓
100	BABCOCK E S SONS INC / BABCOCK, E S & SONS, IN ✓							CK11858-0267 ✓
WTR ANALYSES		11/22/2021 ✓	N	N		12/22/2021 ✓	11/22/2021	\$0.00
12/2/2021 ✓				N				\$75.00 ✓
101	CARQUEST AUTO PARTS / CARQUEST AUTO PARTS ✓							7456-481325 ✓
BATTERY		11/17/2021 ✓	N	N		12/17/2021 ✓	11/17/2021	\$0.00
12/2/2021 ✓				N				\$150.84 ✓
102	EAGLE / EAGLE ROAD SVC & TIRE ✓							1-184402 ✓
R&M TRK		11/22/2021 ✓	N	N		12/22/2021 ✓	11/22/2021	\$0.00
12/2/2021 ✓				N				\$856.99 ✓

*829,164.64*

Handwritten bracket grouping rows 87, 88, and 89.

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103	FERGUSON / FERGUSON WTR WRKS #1083 ✓							0781416 ✓
TOOL		11/18/2021 ✓	N	N		12/18/2021 ✓	11/18/2021	\$0.00
12/2/2021 ✓								\$316.07 ✓
104	HARRINGTON INDUSTRIAL / HARRINGTON INDUSTRI ✓							012L4941 ✓
PVC PRTS		11/23/2021 ✓	N	N		12/23/2021 ✓	11/23/2021	\$0.00
12/2/2021 ✓								\$76.52 ✓
105	UPS / UNITED PARCEL SERVICE							0000F908W2461 ✓
PSTG		11/13/2021 ✓	N	N		12/13/2021 ✓	11/13/2021	\$0.00
12/2/2021 ✓								\$1.46 ✓
106	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1110_112321.A ✓
COMMTRSH	11/10-11/23	11/24/2021 ✓	N	N		12/24/2021 ✓	11/24/2021	\$0.00
12/2/2021 ✓								\$32,663.36 ✓
107	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1110_112321.B ✓
RES TRSH	11/10-11/23	11/24/2021 ✓	N	N		12/24/2021 ✓	11/24/2021	\$0.00
12/2/2021 ✓								\$110,109.52 ✓
108	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1110_112321.C ✓
RCSD SHR COMM		11/24/2021 ✓	N	N		12/24/2021 ✓	11/24/2021	\$0.00
12/2/2021 ✓								(\$3,266.34) ✓
109	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1110_112321.D ✓
RCSD SHR RES		11/24/2021 ✓	N	N		12/24/2021 ✓	11/24/2021	\$0.00
12/2/2021 ✓								(\$880.33) ✓
110	TRI-CO DISPOSAL INC / TRI-CO DISPOSAL, INC ✓							1110_112321.E ✓
BILLING FEE		11/24/2021 ✓	N	N		12/24/2021 ✓	11/24/2021	\$0.00
12/2/2021 ✓								(\$3,000.00) ✓
111	DURNEY DON / DURNEY, DON ✓							20211124 ✓
WEED/GRDNG SVC		11/24/2021 ✓	N	N		12/24/2021 ✓	11/24/2021	\$0.00
12/2/2021 ✓								\$1,162.50 ✓

Grand Totals

**Total Direct Expense:** \$386,221.81  
**Total Direct Expense Adj:** (\$7,146.67) ①  
**Total Non-Electronic Transactions:** \$379,075.14 ②

Report Summary

**Report Selection Criteria**  
 Report Type: Condensed  
 Start: \_\_\_\_\_ End: \_\_\_\_\_  
 Transaction Number: Start \_\_\_\_\_ End: \_\_\_\_\_

① 7,146.67

② \$ 379,075.14

7,146.67 Tri-Co

379,375.14

0.00

300.00

PR 11/26/21

300.00

Union

0.00

6. ACKNOWLEDGEMENTS – THIS IS THE TIME FOR MEMBERS  
OF THE PUBLIC TO ADDRESS THE BOARD ON ANY NON-  
AGENDA MATTER.

7. CORRESPONDENCE AND RELATED INFORMATION

8. MANAGER'S REPORT (Second Meeting each Month)

a) Operations Report

b) Emergency and Incident Report

9. REVIEW ANNUAL BOARD OF DIRECTORS REORGANIZATION POLICY FOR  
CALENDAR YEAR 2022:

**DM 2021-82**



# Rubidoux Community Services District

## Board of Directors

John Skerbelis  
Hank Trueba Jr  
Armando Muniz  
Bernard Murphy  
F. Forest Trowbridge

## General Manager

Jeffrey D. Sims



Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2021-82**

December 2, 2021

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Review Annual Board of Directors Reorganization Policy for Calendar Year 2022

## **BACKGROUND:**

Since 1991, the Rubidoux Community Services District Board of Directors have practiced the custom of the yearly rotation of the vice president into the president position. Last December, Vice President Skerbelis was affirmed president for 2021 and Director Trueba was elected vice president. In keeping with the practice, Director Trueba will serve as Board President for Calendar Year 2022. The Board will need to elect a vice president.

At the December 2, 2021, Board meeting, the Board will affirm Director Trueba as Board President for Calendar Year 2022. With Director Trueba in the President position, the Board need to consider nominating and electing a Vice President for 2022 with eventual rotation to Board President in 2023.

## **RECOMMENDATION:**

Staff recommends the Board of Directors:

1. Affirm Director Trueba as Board President for Calendar Year 2022
2. Discuss, nominate, and elect a Board Vice President for Calendar Year 2022

Respectfully,

A handwritten signature in black ink, appearing to read 'Jeffrey D. Sims'.

JEFFREY D. SIMS, P.E.  
General Manager

10. CONSIDERATION TO SCHEDULE EMPLOYEE END-OF-YEAR LUNCHEON:

**DM 2021-83**

# Rubidoux Community Services District

## Board of Directors

John Skerbelis  
Hank Trueba Jr  
Armando Muniz  
Bernard Murphy  
F. Forest Trowbridge



## General Manager

Jeffrey D. Sims

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

**DIRECTORS MEMORANDUM 2021-83**

December 2, 2021

**To:** Rubidoux Community Services District  
Board of Directors

**Subject:** Consideration to Schedule Employee End-of Year Luncheon

## BACKGROUND:

For many years RCSD employees have participated in a year-end pot-luck luncheon. As the Board is aware, no public funds are used for the luncheon. In recent years, the Board has been asked to voluntarily contribute money toward the luncheon. This year no voluntary monetary contribution from the Board is required. However, since the luncheon is a pot-luck event, the Board is welcomed to bring desserts or sides if they so choose.

The purpose of this Directors Memorandum is to invite the Board of Directors to the December 15, 2021 (Wednesday), luncheon at noon. All District employees and Directors are invited.

## RECOMMENDATION:

No action; information only.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jeffrey D. Sims'.

JEFFREY D. SIMS, P. E.  
General Manager

11. DIRECTORS COMMENTS – NON-ACTION

12. ADJOURNMENT